

# BIG RAPIDS CHARTER TOWNSHIP BOARD REGULAR MEETING TUESDAY, JUNE 2, 2026

BIG RAPIDS TOWNSHIP HALL, 14230 NORTHLAND DR.  
BIG RAPIDS, MI 49307  
7:00 PM

## AGENDA

PLEDGE OF ALLEGIANCE.

CALL TO ORDER: 7:00 p.m. ROLL CALL: \_\_Borkovich, \_\_ Bechaz, \_\_Everett, \_\_ Marek, \_\_ Saez, \_\_ Teceno, \_\_Welch,

PUBLIC COMMENT:

ADDITIONS TO AGENDA:

SPECIAL APPEARANCE: Sarah Dixon, Regional Chamber  
Chuck Ames, Heather Miller – Marketing Strategies for Industrial Park

### CONSENT AGENDA

1. May 6, 2026 Regular Meeting Minutes:
2. April Financial Report:
3. Sheriff's Report:
4. Cemetery and Grounds Report:
5. Sewer Department Report:
6. Water Department Report:
7. Building Department Report:
8. Fire Department Update:
9. May School Election Survey:

### UNFINISHED BUSINESS:

1. Big Rapids Regional Chamber Collaborator:
2. City Property Annexation Update:
- 3.

### NEW BUSINESS:

1. Brian Miller- Public Safety Revenue Sharing:
2. ADA Door opener for Hall:
3. Gravel for 14 Mile & Gilbert LS Quotes:
4. Powerlines Project Introduction:
5. Sewer Lift Station Discussion:
6. Resolution 2026-07:
7. Resolution 2026-08:
8. Ordinance No. 24 – 2024 International Fire Code:
9. Other:

### Financial

1. Payroll:
2. Accounts Payable:

PUBLIC COMMENT:

### ADJOURNMENT:

Big Rapids Charter Township will provide necessary and reasonable auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed material, if individuals with disabilities, upon five business days notice to the township. Individuals requiring auxiliary aids or services should contact Hannah Saez, Big Rapids Charter Township Clerk, 14212 Northland Drive, Big Rapids, MI 49307- call 231 796 3603 or fax request to 231 796 2533.

**BIG RAPIDS CHARTER TOWNSHIP BOARD  
REGULAR MEETING \*WEDNESDAY\*, MAY 6, 2026  
BIG RAPIDS TOWNSHIP HALL, 14230 NORTHLAND DR.  
BIG RAPIDS, MI 49307  
7:00 PM  
UNAPPROVED**

**PLEDGE OF ALLEGIANCE.**

**CALL TO ORDER: 7:00 p.m. ROLL CALL: Borkovich, Bechaz, Everett, Marek, Saez, Teceno, Welch, present.**

**PUBLIC COMMENT: Cathie Crew, concerns on speeding on 205<sup>th</sup> avenue. Board suggested a speed study as it is out of the Township's control, but that may not always work in favor of those requesting.**

**ADDITIONS TO AGENDA:**

- 1. Public Safety Revenue Sharing**
- 2. Fall Clean up Date**
- 3. Health Plan Change.**
- 4. Renewal of Dental/Vision**
- 5. 205<sup>th</sup> Road Quote**

**CORRESPONDENCE:**

**CONSENT AGENDA**

- 1. April 7, 2026 Regular Meeting Minutes:**
- 2. March Financial Report:**
- 3. Sheriff's Report:**
- 4. Cemetery and Grounds Report:**
- 5. Sewer Department Report:**
- 6. Water Department Report:**
- 7. Building Department Report:**
- 8. Fire Department Update:**

**A motion to approve of the consent agenda was made by Saez. Supported by Everett. Motion passed.**

**UNFINISHED BUSINESS:**

- 1. City Property Annexation Discussion: A motion was made by Bechaz to have Bill Fahey come explain the can/can't do's with the annexation for a two-hour discussion. Supported by Everett. Motion passed 5-2. Borkovich, Marek no.**
- 2. Parking lot Sealcoating: A motion was made by Teceno to approve of the quote from B&E in the amount of \$6,275 for sealcoating the parking lot. Supported by Bechaz. Motion passed unanimously.**
- 3. CH Flats Discussion: A motion was made by Marek to approve of the counter offer as presented. Supported by Bechaz. Motion passed unanimously.**

**NEW BUSINESS:**

- 1. Assessor Discussion: Discussion on updating the assessor/trespassing policy per legal counsel.**
- 2. Sewer Lift Station Discussion: Waiting to meet with City to discuss questions on some of the prices. To revisit in June.**
- 3. Big Rapids Regional Chamber Collaborator: Saez to invite new Director to June meeting.**
- 4. Public Safety Revenue Sharing: BRT was awarded \$21,757 for average violent crime counts. 75% must go to a law enforcement agency. Borkovich to reach out to Sheriff and discuss how the department could utilize funds.**
- 5. Fall Clean up Date: September 19<sup>th</sup> set for the Fall Clean up Date, at the Industrial Park from 9-12.**
- 6. Health Plan Change: Discussion on Clerk/Treasurer changing health plan to save money for Township and employees. A motion was made by Saez to approve of the Clerk and Treasurer changing the health plan to save money at their discretion not to exceed the renewal of the current plan at \$74,057.52 for two families. Supported by Everett. Motion passed unanimously on a roll call vote.**
- 7. Renewal of Dental/Vision: A motion was made by Saez to approve of the Dental and Vision renewal at \$370/month for two families. Supported by Teceno. Motion passed unanimously on a roll call vote.**
- 8. 205<sup>th</sup> Road Quote: Teceno presented a quote to have the first portion of 205<sup>th</sup> paved between 13 Mile and 14 Mile for \$205,960. This would be the initial phase for prep, and the paving portion would be a similar cost next year. The cost is higher than anticipated because they need workers. Current budget has \$189,000 left in roads. Budget to be checked, amendment to be brought to the next meeting for final discussion.**

**Financial**

- 1. Payroll: A motion was made by Marek to approve of Payroll in the amount of \$37,797.01. Supported by Saez. Motion passed unanimously on a roll call vote.**

2. **Accounts Payable:** A motion was made by Marek to approve of Accounts Payables in the amount of \$113,797.01. Supported by Teceno. Motion passed unanimously on a roll call vote.

**PUBLIC COMMENT:**

**ADJOURNMENT: 8:54pm**

Big Rapids Charter Township will provide necessary and reasonable auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed material, if individuals with disabilities, upon five business days notice to the township. Individuals requiring auxiliary aids or services should contact Hannah Saez, Big Rapids Charter Township Clerk, 14212 Northland Drive, Big Rapids, MI 49307- call 231 796 3603 or fax request to 231 796 2533.

05/05/2026 10:40 AM  
User: Dena Marek  
DB: Big Rapids Town

BANK RECONCILIATION FOR BIG RAPIDS TOWNSHIP  
Bank TAX (CURRENT TAX FUND)  
FROM 04/01/2026 TO 04/30/2026  
Reconciliation Record ID: 228

GL Number	Description	Beginning Balance
703-000-001.000	Cash - SAVINGS+CHECKING TAX	15,990.12
Beginning GL Balance:		15,990.12
Less: Cash Disbursements		(2,008.58)
Less: Journal Entries/Other		(0.57)
Ending GL Balance:		13,980.97

GL Number	Description	Ending Balance
703-000-001.000	Cash - SAVINGS+CHECKING TAX	13,980.97
Ending GL Balance:		13,980.97
Ending Bank Balance:		13,980.97
Add: Deposits in Transit		0.00
Less: Outstanding Checks		

Total - 0 Outstanding Checks:  
Adjusted Bank Balance 13,980.97  
Unreconciled Difference: 0.00

REVIEWED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

GL Number	Description	Beginning Balance
101-000-001.000	GENERAL FUND Cash - Checking	925,886.30
204-000-001.000	MUNICIPAL STREET FUND - CASH	495,266.92
206-000-001.000	FIRE FUND Cash - Checking	366,514.54
212-000-001.000	LIQUOR LAW FUND Cash - Savings	69.20
249-000-001.000	BUILDING INSP FUND Cash - Savings	146,456.16
271-000-001.000	LIBRARY FUND CASH	41,891.10
590-000-001.000	SEWER FUND Cash - Savings	2,285,837.05
591-000-001.000	WATER FUND - CASH	(3,507.36)
701-000-001.000	TRUST & AGENCY CASH	100.00
708-000-001.000	METRO FUND CASH	303.27
711-000-001.099	HVC NON-EXP PERPETUAL CARE	104,009.52
711-000-001.100	HVC Cash Expendable	29,992.81
850-000-001.000	PAYROLL CLEARING FUND Cash - Savings	1,876.88

Beginning GL Balance:	4,394,696.39
Add: Cash Receipts	101,465.57
Less: Cash Disbursements	(125,982.44)
Less: Payroll Disbursements	(23,855.42)
Add: Journal Entries/Other	93,114.49
Ending GL Balance:	4,439,438.59

GL Number	Description	Ending Balance
101-000-001.000	GENERAL FUND Cash - Checking	953,733.92
204-000-001.000	MUNICIPAL STREET FUND - CASH	509,993.18
206-000-001.000	FIRE FUND Cash - Checking	379,586.22
212-000-001.000	LIQUOR LAW FUND Cash - Savings	69.43
249-000-001.000	BUILDING INSP FUND Cash - Savings	156,671.10
271-000-001.000	LIBRARY FUND CASH	1,775.23
590-000-001.000	SEWER FUND Cash - Savings	2,303,953.59
591-000-001.000	WATER FUND - CASH	(5,299.33)
701-000-001.000	TRUST & AGENCY CASH	100.00
708-000-001.000	METRO FUND CASH	304.08
711-000-001.099	HVC NON-EXP PERPETUAL CARE	104,284.14
711-000-001.100	HVC Cash Expendable	30,071.98
850-000-001.000	PAYROLL CLEARING FUND Cash - Savings	4,195.05

Ending GL Balance: 4,439,438.59

Ending Bank Balance: 4,414,275.96

Add: Deposits in Transit

05/04/2026 *Deposit ID: 903	2,617.78
April Payroll Cleared early	27,940.94
	<u>30,558.72</u>

Less: Outstanding Checks

AP Checks			
Check Date	Check Number	Name	Amount
01/01/2026	35308	STEPHEN MCKAY	90.00
03/03/2026	35305	PRINTING SYSTEMS, INC.	326.04
03/27/2026	35328	JOANNAH SHELDON	175.00
04/08/2026	35343	KATIE LENAU	50.00
04/17/2026	35352	JAMES BOUMAN	1,041.66
04/17/2026	35353	JOANNAH SHELDON	100.00
04/17/2026	35364	WALTON ERICKSON PUBLIC LIBRARY	3,351.29

Payroll Checks			
Check Date	Check Number	Name	Amount
04/01/2026	13707	BEAN, SUSAN	262.10

Total - 8 Outstanding Checks:	5,396.09
Adjusted Bank Balance	4,439,438.59
Unreconciled Difference:	0.00

05/05/2026 04:12 PM  
User: Dena Marek  
DB: Big Rapids Town

BANK RECONCILIATION FOR BIG RAPIDS TOWNSHIP  
Bank GEN (GENERAL TOWNSHIP CHECKING)  
FROM 04/01/2026 TO 04/30/2026  
Reconciliation Record ID: 229

REVIEWED BY: \_\_\_\_\_

DATE: \_\_\_\_\_

# **MECOSTA COUNTY SHERIFF'S OFFICE**

Sheriff Brian Miller

225 S. Stewart Avenue, Big Rapids, MI, 49307

**(231) 592-0150 Fax (231) 796-5577**

## **Big Rapids Township Monthly Report: April 2026**

Traffic Stops-20

Traffic Tickets-2

Appearance Tickets-3

Property Damage Crashes-6

Physical Arrests-2

Animal Control-3

VSU Call Outs-0

Total MCSO Complaints-69

### **Activities/Information:**

On 04-04-2026 at 1455 hours, a deputy was dispatched to an address on 230<sup>th</sup> Ave near 13 Mile Rd in reference to a larceny. The complainant advised that he had a delivery from FedEx, and someone had taken his package on Tuesday, 03-31-2026. He advised that he spoke with the FedEx driver, who stated there was an Asian man who was standing at his mailbox, whom he gave and had sign for the package. The complainant advised that the package had been from a purchase he had made for \$25,000 worth of silver from SD Bullion. He advised that he had gotten a notification that the package was going to be delivered on 03-31-2026; however, he advised that he was going to be in Mt Pleasant at the time of the delivery, showing the deputy his bank account information indicating activity there during the time period. He advised that he needed a police report to file an insurance claim.

On 04-06-2026 at approximately 1206 hours, a deputy was dispatched to a business on Perry Ave near 215<sup>th</sup> Ave for a retail fraud. The deputy arrived and met with the loss prevention staff, who had a 22-year-old male detained for retail fraud. The male had failed to pay for a pair of jeans. He was issued an appearance ticket for the theft.

On 04-07-2026 at approximately 1201 hours, a deputy made a traffic stop on McKinley Rd near New Millpond Rd, which resulted in the 41-year-old male driver being issued an appearance

ticket for No Ops and a civil infraction ticket for an expired plate. He was also warned about several other defects with the vehicle.

On 04-14-2026 at approximately 1811 hours, a deputy was dispatched to a business on Perry Ave near 215<sup>th</sup> Ave in reference to a larceny complaint. The complainant advised Central Dispatch that he had gotten cash back out of the self-checkout but never grabbed it. He advised that someone behind him had taken it and that the store had captured that on footage. The complainant indicated that he had checked out from his register at approximately 1741 hours and had \$100 in \$20 bills taken as he forgot to take the bills out of the register. Upon reviewing the security camera, it shows a female, approximately mid to late 40s with brown hair, wearing an all-black t-shirt with white lettering spelling "Korn" on the front, with all black shorts, and black Hey Dude shoes, approaching the register after Sean leaves at approximately 1742 hours. The female notices the cash left in the cash dispenser and retrieves it. The female then counts out the amount and gestures towards another individual out of sight of the camera before she places the money in her purse. The female then pays for her items using her credit card/debit card, and the other individual comes into the frame. That individual is described as a heavier set white male, approximately mid to late 30s, wearing a blue t-shirt, blue jeans, balding with glasses and short facial hair. They appear to have a short conversation before he checks out, and they leave the store. The photos were sent out to local law enforcement for identification purposes. Investigation into the matter continues:

On 04-18-2026, at approximately 0225 hours, deputies were dispatched to an address in the 1700 block of N State St in reference to a suspicious fire call. The shed on the back of the residence had caught fire and had been extinguished by Big Rapids Fire. The fire was suspicious in nature and is currently still being investigated. A person of interest is a 62-year-old male who resides at the address.

On 04-18-2026, at approximately 1138 hours, I, Deputy BIELECKI, was dispatched to Family Health Care located at 15044 – 220<sup>th</sup> Ave reference a domestic complaint. Ferris State Police Officer Katerina WILLSON assisted me.

On 04-18-2026 at approximately 1138 hours, a deputy was dispatched to a domestic assault complaint that had occurred at an address on 220<sup>th</sup> Ave near 15 Mile Rd. The female half, 67 years old, stated she and the male, 71 years old, dated last year and were currently friends. She stated she was driving her vehicle on Perry Ave near the Park & Ride when the two of them were arguing over measurements for blinds at her residence. They pulled over into a parking lot, and she used an open hand and swatted him on the chest. The female was arrested for domestic assault.

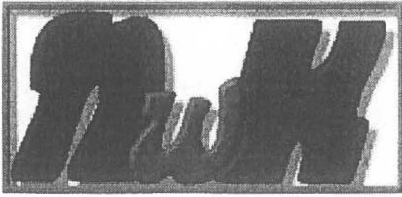
On 04-18-2026, at approximately 1345 hours, a deputy was dispatched to a business on Perry Ave near 215<sup>th</sup> Ave for a retail fraud, where they had the 71-year-old female suspect detained. The female failed to scan items she had on her person. She was trespassed from the store, and an appearance ticket was issued to her, and she was allowed to leave on her own recognizance.

On 04-19-2026, at approximately 1703 hours, Deputies were dispatched to a breaking-and-entering complaint located at an address on 185<sup>th</sup> Ave near 12 Mile Rd. The caller advised that a

man just walked in the caller's door, not saying anything; believes the man lives in the trailer park, unknown who he is; lives three trailers down; doesn't take his meds. The caller's husband is yelling at him. The caller and kids are in the bedroom. A female came out to get the male. The male was identified as a 25-year-old neighbor who suffers from mental problems from a close head injury. The report was sent to the prosecutor's office to be reviewed for charges.

On 04-27-2026 at 1310 hours, a call for service was generated at a business on 215<sup>th</sup> Ave near 15 Mile Rd in reference to a larceny. The manager advised that he had a couple of employees take about \$6,000 worth of items from the store. He advised that they had not filed a report but had interviewed the employees, and now they wanted a report. The deputy arrived on scene and met with the manager and their loss prevention worker. They advised that a female employee, 54 years old, was the store manager and had used her credentials to sell her 54-year-old husband a bunch of sheds for a heavily discounted rate. He advised that she had used an SKU number that they use for miscellaneous items and, using that SKU number, charged him \$275. The store's loss prevention advised that the male then went to the back lot of the store on February 14<sup>th</sup> and, using that SKU number, collected a bunch of sheds. In total, the suspect took six sheds, totaling \$6,655.96, but purchased them for only \$275. Investigation into the matter continues.

On 04-28-2026 at 0536 hours, deputies were dispatched to a residence on 13 Mile Rd near Northland Dr for a 911 open line. Upon arriving on the scene and investigating, no crime had occurred. However, a 33-year-old male who was present did have an outstanding warrant and was arrested.



## Northwest Kent Mechanical Co.

Commercial • Industrial • Institutional

P.O. Box 216K • 4095 16 Mile Road

Cedar Springs, MI 49319

(616) 696-9026 • Fax (616) 696-9327

[www.nwkentmech.com](http://www.nwkentmech.com)

May 29, 2026

Mr. Bruce Borkovich  
Big Rapids Township  
14212 Northland Drive  
Big Rapids, MI 49307

RE: Monthly Lift Station Report

Dear Bruce,

We have made it through another month with no real issues to speak of, glad for that. We do have a new Davit Hoist on order and is expected to be here the week of 6-8-2026, once it arrives, we will drop it off to the Maintenance Barn. We also have a backup stock again of Air Pumps and Snubbers on hand at the barn.

All stations are functioning as designed and are in good general condition. We had 10 Miss Diggs this month to address and flag if needed, did meet with contractors on several occasions on site as well.

Monthly Gallon numbers are: Industrial Park = 7388.65  
Gilbert St = 1544551  
Perry St = 152698.09

As always if you have any questions or concerns, please feel free to contact me, and Thank You for the opportunity to serve both the township and the community in the capacity.

Sincerely,

Mark Ducat  
Northwest Kent Mechanical Co.  
616-885-6050

# Big Rapids Township Industrial Park Water Plant Monthly Report

APRIL 2026

All operations are normal at the plant, aside from running pump #1 in manual. Well number 2 has been working great and producing plenty of water for the distribution system, the chlorine residual has been fluctuating between 0.7 and 0.4 mg/L or parts per million.

I got two negative bacteriological samples from the Pioneer and sent them to Noland at the health department. He approved us getting the Pioneer off the boil water notice. Northwest Kent got the safety handrail installed on our ground storage tank, so hopefully we can get the level transducer/sensor replaced and get things back to normal soon. The diesel fuel is approximately ½ full for the generator and the distribution pumps and motors are all working well.

**Building**

Permit #	Contractor	Job Address	Fee Total	Const. Value
PB26-0037	BIG VALUE CENTER LLC	14299 NORTHLAND DRIVE	\$390.00	\$0
<b>Work Description:</b>				
PB26-0039	ROBERTS MITCH	13285 215TH AVENUE	\$1,461.00	\$0
<b>Work Description:</b> Build a new home with 3 bedrooms, two baths, kitchen, living and an attached garage main home 2880 sq ft, garage 960 sq ft an the covered porch 1360 sq ft				

**Total Permits For Type: 2**  
**Total Fees For Type: \$1,851.00**  
**Total Const. Value For Type: \$0**

**Electrical**

Permit #	Contractor	Job Address	Fee Total	Const. Value
PE26-0017	BOS JAY B. JR & DAWN M	22720 13 MILE RD	\$277.00	\$0
<b>Work Description:</b> (1) service; (20) circuits, (1) lighting fixtures, (1) furnace; (3) outlets; (1) final inspection				
PE26-0018	KIRKWOOD, FRAN A.	19590 OTTAWA LN	\$145.00	\$0
<b>Work Description:</b> Service				
PE26-0019	THEDE KYLE & JEANA	18395 TAFT ROAD	\$337.00	\$0
<b>Work Description:</b> New Build. 1 Service, 18 Circuits, 3 Ligh Fixtures, 1 Dishwasher, 1 Furnace,2 220 volt outlet				
PE26-0020	DREWS RICHARD E	12254 230TH AVENUE	\$145.00	\$0
<b>Work Description:</b>				
PE26-0021	NICHOLAS CHAD	23993 15 MILE RD	\$308.00	\$0
<b>Work Description:</b> New Construction. 1 Service, 6 Circuits, 1 light Fixture, 1 Outlet-220volt				
PE26-0022	MAREK BRYAN D	12965 205TH AVE	\$183.00	\$0
<b>Work Description:</b>				

**Total Permits For Type: 6**  
**Total Fees For Type: \$1,395.00**  
**Total Const. Value For Type: \$0**

**Plumbing**

Permit #	Contractor	Job Address	Fee Total	Const. Value
PP26-0020	GREEN DEVOPMENT VENTUR	16281 MITCHELL CREEK TRL	\$263.00	\$0
<b>Work Description:</b> New Construction				

**Total Permits For Type: 1**  
**12 Total Fees For Type: \$263.00**

# Report Summary

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**Grand Total Fees:** \$3,509.00

**Grand Total Permits:** 9

**Grand Total Const. Value:** \$0

Population: All Records

Permit.DateIssued Between  
5/1/2026 12:00:00 AM AND  
5/30/2026 11:59:59 PM

## Clerk

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**From:** Steve Schroeder <sschroeder@bigrapidsdps.org>  
**Sent:** Monday, March 30, 2026 2:57 PM  
**To:** Supervisor; Clerk  
**Subject:** Station update

**CAUTION: This email originated from outside the Township of Big Rapids. Maintain caution when opening external links/attachments**

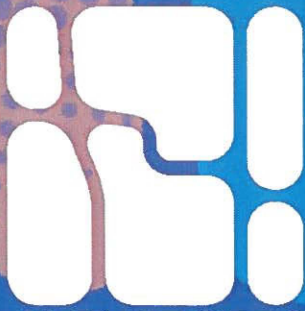
Good afternoon,

I wanted to update you and let you know we have started the in-depth equipment evaluations there at station 2. In the next month we will be going through all of the fire equipment and reassembling the training room for future use. In the meantime, you may find some strategic piles around the station of equipment for things we are going to remove from service and things that need to be cataloged and organized. I just wanted to make sure you knew the station won't stay like that for a long time if you happen to walk through. There should be more activity there as we continue standing the station up operationally with more resources.

Thank you,  
Steve

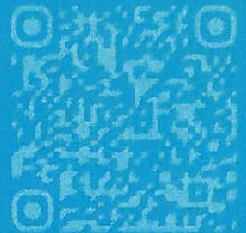
Steve Schroeder, Fire Chief  
Big Rapids Fire Department  
Office: 231-527-0022  
Cell: 231-679-1583





# Big Rapids Regional Chamber

Scan here to become an Investor:



## INVESTOR OPPORTUNITIES

### Why Invest?

Listing on chamber website in investor directory

Access to chamber communications, events and resources

Ability to engage as an ambassador, committee member or serve on board of directors

Access to staff serving as a connector to ensure investors are supported and positioned for success

Guidance and support of Michigan and U.S. chambers of commerce

County-wide visibility through chamber events, media, and marketing

Connection to the Better Business Bureau, Association of Michigan, Michigan Small Business Development Center and regional partner organizations

**Mecosta County Connector (Individuals): \$200**



**Community Nonprofit Partner: \$200**



**Community Collaborator: \$400**



# Door Opener Quote 1

**S.A. MORMAN**  
**& CO.**

S A Morman & Co.  
1100 Gezon PKWY 1100 Gezon  
PKWY  
Wyoming, MI 49509  
United States

sroossien@samorman.com  
(616) 726-0053  
www.samorman.com  
Alexis Johnson  
ajohnson@samorman.com  
(231) 408-7760

## Quote

### Big Rapids Township

14212 Northland Drive  
Big Rapids, Michigan 49307  
United States

[clerk@bigrapidstowshipmi.gov](mailto:clerk@bigrapidstowshipmi.gov)

**Presented By**  
**S A Morman & Co.**

**Quote Number**  
**SAM-251239**

**Presented On**  
**May 28, 2026**

**Version**  
**1**

Hannah,

Established in 1857, S.A. Morman & Co has been a steadfast leader in the industry, providing customers with expert knowledge, superior service and quality craftsmanship. S.A. Morman's electrified security systems provide end to end safety, security, and transparency throughout your space. We partner with the top rated manufacturers to supply you with top of the line products for your security needs. We back it with our qualified implementation and service teams to provide you with trust and peace of mind for all of your security needs.

Thank you,  
Alexis Johnson

## Scope of Work

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### Auto Operator:

S A Morman to provide all labor, materials, and equipment necessary to install (1) Automatic ADA Operator.

- Mounting and Installation of one automatic door operator on existing door.
- Adjustments and operational testing.
- Installation of wireless devices.
- Verification of proper door operation, safety features and response time.

### Panic Button:

S A Morman to provide all labor, materials, and equipment necessary to install (1) remote panic button. The panic button will lock down the door and the keypad will be installed to unlock the door from the inside by staff in the event the threat is gone.

- Installation of Keypad, ELR kit on existing exit device, power supply, and receiver.
- Programming of key fob panic button.
- Additional key fobs can be added for additional cost.

### Exclusions

- Electrical connections.
- Integration with access control system.
- Fire Alarm integration.
- Painting, Patching, or Finish Repairs.





Please note: 120V connection is required but not included. If the customer does not have a preferred electrician to perform this work S A Morman can coordinate for additional cost.

# Products

Base Quote

\$3,679.04




Materials and labor to install an auto operator device and actuators. 120v power is not included but will be required.

ITEM	QTY
 <b>Camden CM-RFK45/4</b> Kinetic Switch Kit Include CM-45 4-1/2" Square W/ Concealed Screws	1
 <b>Misc Installation Materials</b> Installation and Mounting Materials	1
 <b>Norton Rixson 4540xSQPB</b> Norton 4500 Operator kit. Push/Pull side. Square actuator switches	1
 <b>Subcontractor Installation</b>	8 h

Panic Button

\$2,434.05

Cost and materials to electrify the door and create a remote panic button.

ITEM	QTY
 <b>Cable Allowance</b>	1
 <b>Camden CM-120I</b> Stand alone or Wiegand, flush mount, 999 users, 12/24V AC/DC	1
 <b>Camden CM-RX-90</b> V2 Kinetic/Lazerpoint Advanced 1 Relay Receiver	1



Camden CM-TXLF-1  
One Button Key Fob

1



Securitron AQD6

1

6 Amp at 12VDC or 24VDC continuous, with up to 16 independently controlled power limited outputs.



Security Door Controls (SDC) LR100VDK-22V2-EM

1

Von Duprin V2 Electric Latch Retraction Kit with Emergency Release



Subcontractor Installation

8 h

## Summary

Product + Labor \$6,113.09

**Subtotal \$6,113.09**

Tax \$219.28

**Total Price \$6,332.37**

## Payment Terms

	Billing Date	Due Date	Amount
○ Deposit (50%)			\$3,166.19
○ Final (50%)			\$3,166.18

## Terms & Conditions

### 1. Scope of Work

The installer shall furnish all labor, materials, tools, and equipment necessary to install the access control system as specified in the project documentation. The installer's responsibility is limited to the system and components explicitly outlined in the agreed scope.

## 2. System Functionality Guarantee

The installer guarantees that, upon completion, the system will function as designed, using industry-accepted installation practices and manufacturer guidelines. This does not extend to future changes in client network environments or third-party system integrations unless specifically stated.

## 3. Warranty

All work is warrantied against defects in workmanship for a period of [typically 1 year] from the date of substantial completion. Manufacturer warranties will apply to hardware components and may vary by product.

## 4. Damage to Property

The installer is responsible for any direct damage caused to the property as a result of negligence or improper workmanship during the installation. The installer shall not be liable for pre-existing conditions or concealed infrastructure issues (e.g., hidden wiring faults, structural defects).

## 5. Limitations of Liability

The installer shall not be liable for:

Any indirect, incidental, or consequential damages (e.g., business interruption, loss of profits) arising from system failure or downtime.

Failure of the system to prevent unauthorized entry or criminal activity.

System performance issues due to customer-owned infrastructure (e.g., network latency, power instability, poor Wi-Fi coverage).

Unauthorized modifications to the system by third parties.

## 6. Insurance

The installer maintains general liability insurance and workers' compensation in accordance with applicable state law. A certificate of insurance can be provided upon request.

## 7. Force Majeure

The installer shall not be held liable for delays or damages due to events beyond their control, including but not limited to natural disasters, acts of war, strikes, material shortages, or supply chain delays.

## 8. Client Responsibilities

The client is responsible for:

Providing clear access to the installation area.

Ensuring adequate power and network connectivity.

Maintaining the system after installation (e.g., software updates, user management) unless a separate service agreement is in place.

# Signature

---

---

Signature

---

Date

# Door Opener Quote 2

FlyLock Security Solutions - West MI

westmichigan@flylock.com



**FLYLOCK**  
SECURITY SOLUTIONS

## ESTIMATE

BILL TO	JOB SITE
Big Rapids Township 226 North Michigan Ave Big Rapids, MI 49307	Big Rapids Township 14212 Northland Dr, Big Rapids, MI 49307

ESTIMATE #	DATE	TERMS	WORK ORDER	P.O. NO.	REP
#232206	05/06/2026	Due Upon Receipt			

DESCRIPTION	PRICE	QTY	TOTAL
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### ASSUMPTIONS

1. Install ADA Door Operator on Right hand Door as you enter the township hall
2. Push buttons on inside and outside
3. Electrician required to connect 120V power to operator

1.0

\$0.00

### MATERIALS

LH PUSH SINGLE CLOSER DOOR OPERATOR

\$2,472.25

1.0

\$2,472.25

DC4000 POWER CLOSE CHIP

\$337.58

1.0

\$337.58

### LABOR

Service Call

\$220.00

1.0

\$220.00

Labor to install above

\$800.00

1.0

\$800.00

Electrician from Grand Rapids to connect high voltage power to the operator

\$1,000.00

1.0

\$1,000.00

Sub Total

-

\$4,829.83

Sales Tax

6.0%

\$20.25

DESCRIPTION	PRICE	QTY	TOTAL
	Grand Total	-	\$4,850.08
		Payments/Credits	-
		<b>BALANCE DUE</b>	<b>-</b>

**TERMS AND CONDITIONS**

This is an estimate only. Closer inspection may reveal the need for replacement hardware and/or more extensive repairs, this estimate does not include unanticipated conditions discovered during the work being performed. Estimates include costs for time, material and travel costs.

Our estimate is contingent upon all work being performed during normal business hours and a mutually satisfactory schedule. All labor is to be performed weekdays between 8am and 5pm unless otherwise noted.

This estimate is calculated on one continuous installation engagement based on acceptable site conditions. Flylock Security Solutions is not responsible for cleanup crews and is only responsible for our own housekeeping.

Flylock Security Solutions reserves the right to invoice for costs that are incurred due to unacceptable site conditions requiring multiple installation visits. All permits or fees are excluded.

Flylock Security Solutions—West Michigan supplies equipment that meets or exceeds the current ANSI A156.19-2013 standards. We reserve the right to make the appropriate equipment and pricing adjustments in order to comply to the current ANSI Standards.

We provide a 30-day service warranty from date of installation. Modifications or removal or tampering of installed hardware after install date will void service warranty. Service warranty is conditioned upon prompt and complete payment of all invoices. Warranties not provided to job site outside of our regular service territory.

This Estimate is valid for 30 days. To accept this quote, please respond by: sign and email this back, or simply email us with approval, or issue a Purchase Order.

This contract, including any additional general conditions or attachments, specification, and prices presented are accepted as indicated by the signature(s) below. Flylock Security Solutions—West Michigan is authorized to perform the installation, monitoring, and/or maintenance services as specified within this proposal, with payment made as outlined in this Agreement.

By signing the Subscriber understands that they accept the stated terms and conditions and grants Flylock Security Solutions—West Michigan a security interest in the equipment specified hereon, until balance due is paid in full.

A credit card surcharge fee of 3% will be applied to all transactions. This fee is charged to cover the processing costs associated with credit card payments.

Approval

-----

# Door Opener Quote 3

## ESTIMATE

Infinity Locks Security  
19771 23 mile rd  
Hersey, MI 49639

dick@llssecurity.com  
+1 (231) 598-0603



### Bill to

Big Rapids Township  
14212 Northland Dr  
Big Rapids, MI 49307

### Ship to

Big Rapids Township  
14212 Northland Dr  
Big Rapids, MI 49307

### Estimate details

Estimate no.: 2618  
Estimate date: 05/12/2026

#	Date	Product or service	SKU	Description	Qty	Rate	Amount
1.		<b>Description</b>		Install auto opener 2 handicap buttons Electrician to provide power		\$0.00	\$0.00
2.		<b>SDC Automatic Opener</b>			1	\$2,500.00	\$2,500.00
3.		<b>Handicap Wireless Button</b>			2	\$250.00	\$500.00
4.		<b>Labor</b>			1	\$1,500.00	\$1,500.00
<b>Total</b>							<b>\$4,500.00</b>

Accepted date

Accepted by

Quote 1



**Contract:**

Shield Services LLC  
210 Laura June Dr. LeRoy, MI. 49655  
Phone: 231-388-2293 | Email: bn.shieldservices@gmail.com  
Website: www.shieldservicellc.com

*Gilbert Lift Station*

**Quote Info:**

Quote Number: 2026-142  
Date: 5/19/2026  
Valid Until: 6/19/2026

**Contact:**

Hannah Saez  
231-408-8725

**Project Location:**

20160 Gilbert drive,  
Big Rapids MI 49307

**Quote Summary:**

Installation of 50'x12' drive. Sand base and 6 in of road grade gravel.

**Scope of Work:**

- 4-6" of top dressing with sand
  - For proper drainage and leveling
- Install 6" of road gravel
  - Properly graded and compacted.
- All work performed professionally and installed in accordance with industry best practices.

**Project Timeline:**

TBD

I understand and agree with the enclosed contract.

X \_\_\_\_\_

Customer name Date

**Grand Total \$2450.00**

Amount Due \$0.00

X Shield Services 5/11/2026

# Cont. Quote 1



**Contract:**

Shield Services LLC  
210 Laura June Dr. LeRoy, MI. 49655  
Phone: 231-388-2293 | Email: bn.shieldservices@gmail.com  
Website: www.shieldservicellc.com

14 mile Lift  
Station

**Quote Info:**

Quote Number: 2026-142  
Date: 5/19/2026  
Valid Until: 6/19/2026

**Contact:**

Hannah Saez:  
231-408-8725

**Project Location:**

19224-19354 14 mile rd,  
Big Rapids MI 49307

**Quote Summary:**

Installation of 640'x12' drive. Total of 220 tons of road grade gravel.

**Scope of Work:**

- Harley power raking of existing drive way materials.
  - Surfaces existing material as a base.
- Install 220 tons of gravel.
  - Properly graded and compacted.
- All work performed professionally and installed in accordance with industry best practices.

**Project Timeline:**

TBD.

I understand and agree with the enclosed contract.

<b>Grand Total</b>	<b><u>\$9350.00</u></b>
Amount Due	\$0.00

X \_\_\_\_\_  
Customer name Date

X **Shield Services** **5/11/2026**  
Company name Date

Quote 2



**Dick's Dozing**  
**PO Box 167**  
**Chippewa Lake, MI**  
**49320**  
**231-796-8702**

## Estimate

Number E127  
Date 5/19/2026

Bill To  
Big Rapids Township

Gilbert Lift Station

Date	Description	Rate	Amount
	Gilbert dr pump station		
	Cut out existing dr, 12" of sand, 6" of mix gravell		\$2,000.00 -option 1
	Just gravel the driveway 6 inches of mix gravel and leveled		\$800.00 -option 2

Total ~~\$2,800.00~~

Cont. Quote 2



**Dick's Dozing**  
**PO Box 167**  
**Chippewa Lake, MI**  
**49320**  
**231-796-8702**

**Estimate**

Number E125  
Date 5/18/2026

Bill To  
Big Rapids Township

14 mile lift station

Date	Description	Rate	Amount
	Dig out and haul away estimated 224 yds of topsoil at 8 inches		\$4,500.00
	Haul in 4 inches of sand and level and compact estimated 112 yds		\$3,500.00
	Haul in and level 6 inches of gravel Estimated 640 feet by 14 feet driveway		\$6,500.00

\$850 more for mix w/ crushed concrete

\$1700 more for just crushed concrete

Total \$14,500.00



May 7, 2026

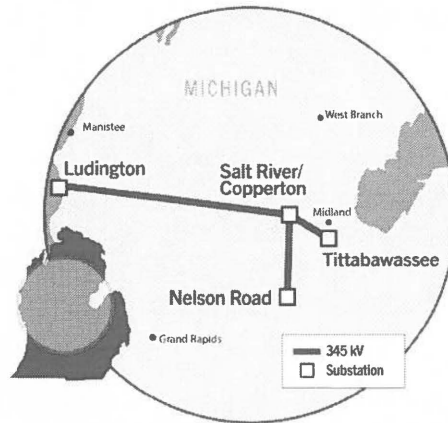
Bruce Borkovich  
Big Rapids Township  
14212 Northland Drive  
Big Rapids, MI 49307

**Re: Project Introduction and Request for Information  
Copperton to Ludington Project  
Clare, Gladwin, Gratiot, Isabella, Lake, Osceola, Oceana, Newaygo, Mecosta, Muskegon,  
Montcalm, Midland, and Mason counties, Michigan**

**We need your input – please provide feedback by July 6, 2026.**

Dear Bruce,

Michigan Electric Transmission Company, LLC (METC), an ITC Holdings Corp. (ITC) company, has announced its intent to construct new high-voltage transmission lines in Michigan to maintain the long-term stability of the electric grid and respond to the changing energy landscape. The lines are part of the Midcontinent Independent System Operator (MISO) Long Range Transmission Planning (LRTP) Tranche 2.1 Project 32, Ludington – Denver (Copperton) – Tittabawassee & Nelson Road Project (Copperton Projects). The image below depicts the general location of the Copperton Projects. Please note that the lines and substation markers are illustrative only and do not represent exact transmission line routes or substation locations.



The benefits of this infrastructure investment include strengthening the reliability of the electric transmission system, serving the growing needs of customers in Michigan, and enhancing grid resilience during extreme weather. Along with the Copperton substation and other upgrades, the Copperton Projects include the following:

ITC Holdings Corp. • 27175 Energy Way • Novi, MI 48377

- **Copperton to Ludington:** an approximately 159-mile, double-circuit 345 kilovolt (kV) transmission line from the Copperton (formerly known as Denver) station to the existing Ludington station;
- **Copperton to Tittabawassee:** an approximately 40-mile, double-circuit 345 kV transmission line from the Copperton station to the existing Tittabawassee station; and,
- **Copperton to Nelson Road:** an approximately 55-mile, double-circuit 345 kV transmission line from the Copperton station to the existing Nelson Road station.

You are receiving this letter in connection with the **Copperton to Ludington Project** (the Project), defined above. The preliminary project area for the Project covers portions of Clare, Gladwin, Gratiot, Isabella, Lake, Osceola, Oceana, Newaygo, Mecosta, Muskegon, Montcalm, Midland, and Mason counties. A map showing the Project’s preliminary project area is included as **Figure 1**. Also enclosed you will find a **Fact Sheet** with additional details about the Copperton Projects. You may also receive letters in connection with the Copperton to Tittabawassee and/or Copperton to Nelson Road projects if those projects are within your jurisdiction or expertise.

METC has contracted with HDR Engineering, Inc. (HDR) to assist in developing and evaluating potential routes for the Project. METC and HDR are requesting your assistance in gathering information about social, cultural and natural resources to help identify routing considerations within the preliminary project area, see **Figure 1**.

The Project will require a 200-foot-wide right-of-way (100 feet on each side of the centerline). Structures are estimated to be approximately 125 – 180 feet tall and spaced approximately 800 – 1,200 feet apart, depending on terrain and site-specific conditions.

Your input on resources within your jurisdiction and/or area of expertise will assist the routing team in developing routes that take advantage of opportunities while minimizing environmental impacts. These resources and related topics include, but are not limited to:

- |  |  |
|--|--|
| • Residential and non-residential facilities | • Socioeconomics (population, employment, growth, development)   |
| • Land use                                   | • Hazardous materials sites and landfills  |
| • Agricultural and forestry operations       | • Cultural resources (historic and archaeological sites, cemeteries)                                   |
| • Water ways, floodplains, and wetlands      | • Transportation and roads (airport and roadway expansions, construction, operations, and maintenance) |
| • Soils and geology                          | • Communications facilities (radio, television, cellular)  |

- Wildlife, vegetation, and fisheries, including threatened and endangered species
- Engineering, design, construction and operational items

At this stage of the Project’s routing study, we want to make you aware of the Project and information to help METC develop potential route options or identify potential routing constraints. We would also appreciate any additional feedback, concerns, or information on other issues you feel would help the routing team identify and understand your perspective on the resources within the Project’s preliminary project area. After this review of the preliminary project area and incorporation of agency input, METC will develop potential route corridors and additional input from you may be sought at that time.

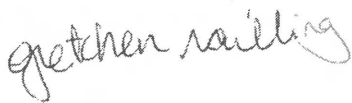
We look forward to hearing from you about this Project. We would appreciate any feedback be provided by July 6, 2026. Please let us know if you would like to set up an in-person or a virtual meeting with you to discuss the Project and receive your input if preferred. You may provide feedback to the following contact:

Celia Metiva  
 Project Manager – Routing and Siting Lead  
 HDR Engineering, Inc.  
 1000 Oakbrook Drive, Suite 200  
 Ann Arbor, MI 48104  
 Email: [Celia.Metiva@hdrinc.com](mailto:Celia.Metiva@hdrinc.com)  
 Phone: 734-465-0599

For any METC related questions or feedback, please feel free to reach out to your METC Local Government and Community Affairs contact: Gretchen Railling, Lead Permit Specialist, [grailling@itctransco.com](mailto:grailling@itctransco.com) or 810-240-5686 or Kelly Wawsczyk, Area Manager, at [kwawsczyk@itctransco.com](mailto:kwawsczyk@itctransco.com) or 231-923-8884.

Thank you for your time and assistance with this Project.

Sincerely,



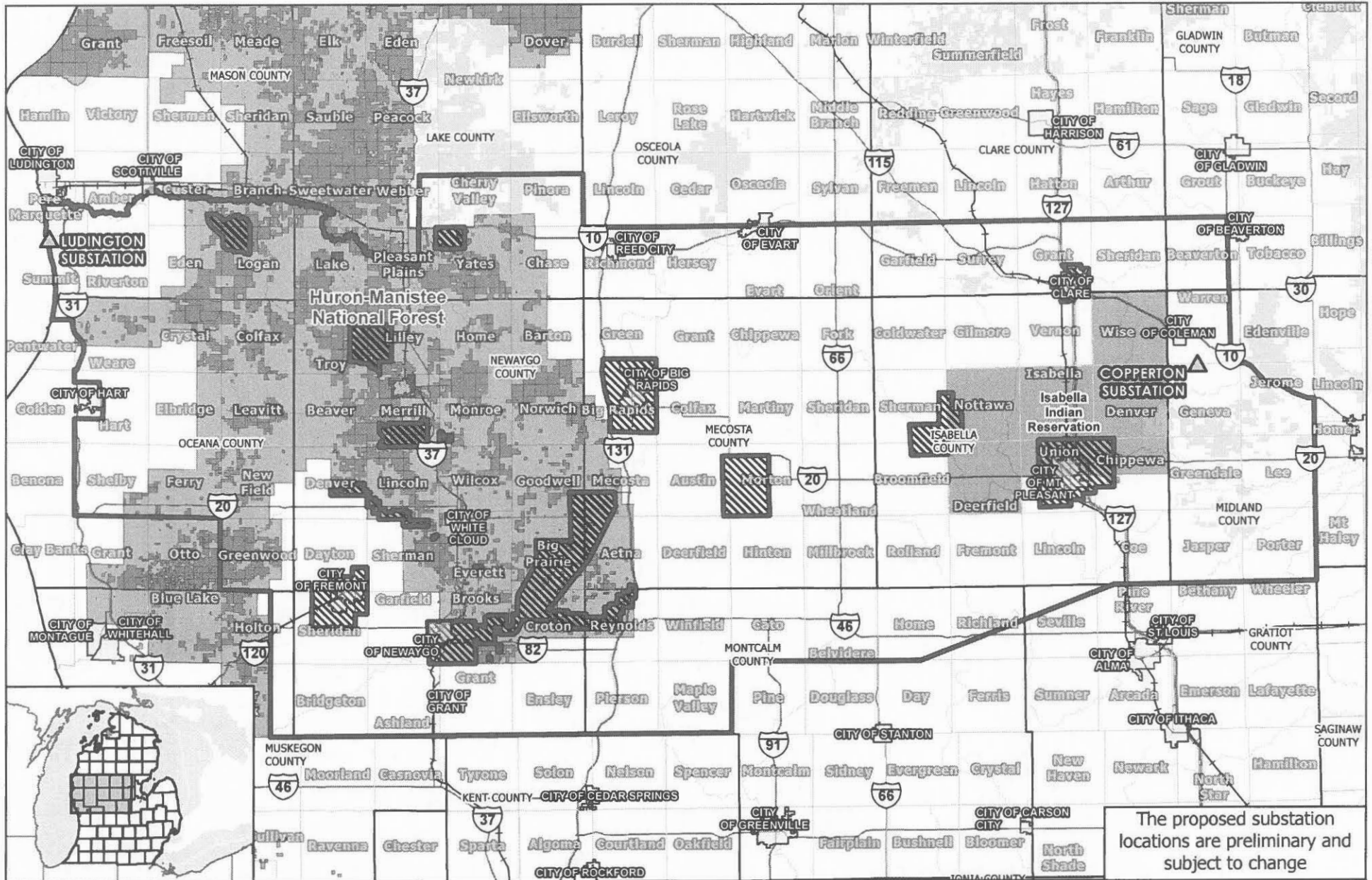

Gretchen Railling, P.E.  
 Lead Permit Specialist

Kelly Wawsczyk  
 Area Manager

ITC Local Government and Community Affairs

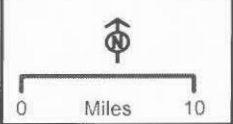
ITC Local Government and Community Affairs

Enclosures: Figure 1 Preliminary Project Area  
 Copperton Projects Fact Sheet



The proposed substation locations are preliminary and subject to change

- Preliminary Project Area
- Non-Project Area
- Project Substation
- Railroad
- Highway
- Municipal Boundary
- County Boundary
- State Forest
- National Forest
- Isabella Indian Reservation
- United States Property
- Township Boundary



**COPPERTON TO LUDINGTON  
345 KV TRANSMISSION LINE PROJECT  
PRELIMINARY PROJECT AREA - FIGURE 1  
METC**



City of Big Rapids  
226 North Michigan Avenue  
Big Rapids, MI 49307

To whom it may concern,

Our proposal to oversee the maintenance of the lift stations in Big Rapids Township.

- The cost for visiting each station once per week /annually. .... \$32,760/year
- Mission Controls on each lift station will be paid for by the Township.

Lift Stations in BRT:

1. North State Street
2. Industrial Park
3. Sheridan Street
4. Hills of Mitchell Creek
5. Venlo
6. Perry Street
7. Big Rapids High School
8. Menards
9. Gilbert Drive
10. 14 Mile

Visits include:

- Checking general operation of pumps
- Checking general operation of controls
- Visual inspection of wet well
- Checking amp and meter readings
- (1) Monthly report with readings and comments to Township Clerk
- Monthly test/startup of stored portable generator & bypass pump
- Responding to Miss Dig tickets

For work not listed:

- Hourly rates .....\$63.00/hr
- Overtime Charge.....\$94.50/hr (2 hour minimum)
- Holidays/Sunday rates if applicable.....\$94.50/hr (2 hour minimum)
- Miss Dig marking rates..... \$35/ticket
- Tap In Inspection cost.....\$188.00/Inspection
- Site Plan Review hourly rate.....\$63/hr

For purchasing of parts, the Township would purchase directly to avoid extra fees but will approve as needed. The Township also reserves the right to utilize subcontractors as approved.

If you have any further questions, please contact us.

*The City of Big Rapids is an Equal Opportunity Provider and Employer*

City Manager	231-592-4020	City Treasurer	231-592-4010	Community Development	231-592-4035
Assessing	231-592-4030	DART	231-796-8675	Public Safety	231-527-0005
City Clerk	231-592-4020	Income Tax	231-592-4012	Public Works	231-592-4015
Water Plant	231-796-6231	Wastewater Plant	231-796-8483	Human Resources	231-592-4007

	<b>Total cost for Insurance per year 2 families</b>	<b>80% Township per year</b>	<b>20% Employee Portion per Year</b>	<b>Deductible per family</b>	<b>Max Out of Pocket per family</b>	<b>HRA for 2 families</b>	<b>Total Twp Cost</b>	<b>Township savings for 2 families</b>	<b>Employee Cost Savings</b>
PH Renewal	\$ 74,057.52	\$ 59,246.02	\$ 14,811.50	\$1,000	\$3,000	\$ 6,000.00	\$ 65,246.02	0	0
<b>HSA Options</b>		<b>Rec 90%</b>	<b>10%</b>			<b>Rec HSA</b>			
Priority HSA POS Gold G341	\$ 45,189.24	\$ 40,670.32	\$ 4,518.92	\$6,800.00	\$8,000.00	\$ 17,500.00	\$ 58,170.32	\$ 7,075.70	\$ 10,292.58
HAP PPO Gold HAS C25	\$ 46,304.76	\$ 41,674.28	\$ 4,630.48	\$5,000.00	\$11,000.00	\$ 17,500.00	\$ 59,174.28	\$ 6,071.73	\$ 10,181.02

**BIG RAPIDS CHARTER TOWNSHIP**  
**MECOSTA COUNTY, STATE OF MICHIGAN**  
**RESOLUTION # 2026-07**

**WHEREAS**, 2011 Public Act 152 (the “Act”) was passed by the State Legislature and signed by the Governor on September 24, 2011; and

**WHEREAS**, the Act contains three options for complying with the requirements of the Act, including Section 4, the “80%/20%” Option, which limits a public employer’s share of total annual health care costs to 80%; and

**WHEREAS**, the Township Board has determined that it is in the best interest of the Township to update its existing cost-sharing percentage to a new specified amount of 90%/10%, to remain fiscally responsible while providing quality benefits to its employees; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Township Board of Big Rapids Charter Township, County of Mecosta, Michigan, hereby adopts the following health insurance cost-sharing structure for the medical benefit plan coverage year beginning June 1, 2026.

1. **Township Contribution:** The Township shall pay 90% of the total annual cost of medical benefit plan premiums and associated costs.
2. **Employee Contribution:** The employee shall pay 10% of the total annual cost of medical benefit plan premiums and associated costs through payroll deduction.

**BE IT FURTHER RESOLVED**, that this contribution structure applies to all full-time employees and/or elected officials eligible for health insurance coverage as determined by the Township’s Personnel Policy and Handbook.

**BE IT FURTHER RESOLVED**, that the Township Clerk is authorized to implement these changes immediately.

**AYES:**

**NAYS:**

**ABSENT:**

**RESOLUTION DECLARED** \_\_\_\_\_.

Dated: \_\_\_\_\_

\_\_\_\_\_  
Hannah Saez, Township Clerk

STATE OF MICHIGAN    )  
  ) SS  
COUNTY OF MECOSTA    )

I, the undersigned, the duly qualified and acting Clerk of Charter Township of Big Rapids, Mecosta County, Michigan do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Township Board at a regular meeting on June 2, 2026, the original of which is on file in my office. Public notice of said meeting was given pursuant to and in full compliance with Act No 267, Public Acts of Michigan, 1976 as amended, including in the case of a special or rescheduled meeting, notice by posting at least eighteen (18) hours prior to the time set for the meeting.

IN WITNESS WHEREOF, I have hereto affixed by official signature on this 2nd day of June, 2026.

---

Hannah Saez, Clerk

Charter Township of Big Rapids

**BIG RAPIDS CHARTER TOWNSHIP**  
**MECOSTA COUNTY, STATE OF MICHIGAN**  
**RESOLUTION # 2026-08**

**RESOLUTION TO ADOPT A HIGH-DEDUCTIBLE HEALTH PLAN (HDHP) AND ESTABLISH HEALTH SAVINGS ACCOUNTS (HSA) FOR TOWNSHIP EMPLOYEES**

**WHEREAS**, the Township Board of Big Rapids Charter Township ("Township") desires to provide quality, cost-effective health insurance benefits to its employees and officials; and

**WHEREAS**, the Township desires to offer a health insurance plan that complies with Section 223 of the Internal Revenue Code regarding Health Savings Accounts (HSAs); and

**WHEREAS**, the adoption of an HSA-eligible High-Deductible Health Plan (HDHP) provides significant financial benefits to both the Township and its employees; and

**WHEREAS**, the Township desires to make contributions ("seed money") to the HSAs of eligible employees to assist with high deductibles;

**NOW, THEREFORE, BE IT RESOLVED**, that the Big Rapids Charter Township Board of Trustees hereby takes the following action:

**Plan Adoption:** The Township hereby adopts the Priority Health HSA POS Gold G341

1. High-Deductible Health Plan (HDHP) for eligible employees and officials, effective June 1, 2026.
2. **HSA Implementation:** The Township approves the establishment of an HSA program. Eligible employees may establish an HSA with a qualified custodian, Fidelity.
3. **Employer Contributions:** The Township agrees to contribute the following amounts to the HSA of each eligible employee, deposited on January 1<sup>st</sup> for the first half, and June 1<sup>st</sup> for the second half, for elected officials. For full-time employees, it will be deposited quarterly.
  - o **Single Coverage:** The current year Individual Max out of Pocket
  - o **Family Coverage:** The current year Maximum HSA contribution allowed
4. Employees hired after the start of the plan year will receive the HSA contribution based on the months remaining in the plan year.
5. **Authorization:** The Township Supervisor and/or Clerk are hereby authorized to execute any contracts, plan documents, or agreements necessary to implement this Resolution.
6. **Opt-out:** If an employee opts out of the health plan, they are eligible to receive the current HRA and Health buyout equivalent to whatever is approved by the board each year.

**The foregoing resolution offered by Board Member:** \_\_\_\_\_

**Supported by Board Member:** \_\_\_\_\_

**Upon Roll Call Vote, the Following Voted "Aye":** \_\_\_\_\_

**The Following Voted "Nay":** \_\_\_\_\_

**Absent:** \_\_\_\_\_

**RESOLUTION DECLARED** \_\_\_\_\_.

\_\_\_\_\_  
Hannah Saez, Township Clerk

STATE OF MICHIGAN     )  
  ) SS

COUNTY OF MECOSTA

I, the undersigned, the duly qualified and acting Clerk of Charter Township of Big Rapids, Mecosta County, Michigan do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Township Board at a regular meeting on June 2, 2026, the original of which is on file in my office. Public notice of said meeting was given pursuant to and in full compliance with Act No 267, Public Acts of Michigan, 1976 as amended, including in the case of a special or rescheduled meeting, notice by posting at least eighteen (18) hours prior to the time set for the meeting.

IN WITNESS WHEREOF, I have hereto affixed by official signature on this 2nd day of June, 2026.

\_\_\_\_\_  
Hannah Saez, Clerk  
Charter Township of Big Rapids

**BIG RAPIDS CHARTER  
TOWNSHIP**

**ORDINANCE NO. 34  
2024 INTERNATIONAL  
FIRE CODE**

Big Rapids Charter Township board member \_\_\_\_\_ moved, seconded by board member \_\_\_\_\_, the adoption of the following:

**TOWNSHIP SUPPORT FOR THE ORDINANCE ADOPTING THE 2024 INTERNATIONAL  
FIRE CODE**

WHEREAS, Charter Township of Big Rapids currently contracts with the City of Big Rapids to provide fire and emergency response services to the residents of the Township, and

WHEREAS, City of Big Rapids recommends keeping current with the adoption of updated uniform codes, and as such request that the Charter Township of Big Rapids approve said adoption of the 2024 international Fire Code, and

WHEREAS, Pursuant to PA 246 of 1945, Chapter 41, Section 41.181, the Township may adopt a code by reference that has been promulgated and adopted by an authorized agency of this state, pertaining to fire, fire hazards, fire prevention, or fire waste, and a fire prevention code, and printed copies of the code shall be kept in the office of the Township Clerk, available for inspection by, and distribution to, the public at all times, NOW THEREFORE,

**THE CHARTER TOWNSHIP OF BIG RAPIDS ordains**

Section 34.01. Township support for the Adoption of 2024 International Fire Code. a copy of the document will be on file in the office of the Township Clerk, being marked and designated as the International Fire Code, 2024 edition, including Appendix Chapter A, as published by the International Code Council, which is hereby adopted as the Fire Code of Big Rapids Charter Township in the State of Michigan, regulating and governing the safeguarding of life and property from fire and explosion hazards arising from the storage, handling and use of hazardous substances, materials and devices, and from conditions hazardous to life or property in the occupancy of buildings and premises: providing for the issuance of permits and collection of fees therefore; and all of the provisions of the International Fire Code, 2024 edition, on file in the office of the Big Rapids Charter Township Clerk are hereby adopted by reference with the additions, insertions, deletions and changes described in Section 2. Printed copies of the law, code, or rule shall be kept in the office of the Township Clerk, available for inspection by, and distribution to, the public at all times.

Section 34.02. Revisions. The following sections are hereby revised:

- a. **Jurisdiction.** Section 101.1. of the Code is amended to insert “The Township of Big Rapids”.
- b. **Code Official.** Section 103.1 of the Code is amended insert “Big Rapids Fire Chief” as the code official.
- c. **Violation Penalties.** Section 113.4 of the Code is hereby amended to read in its entirety as follows:

“Any person who shall violate a provision of this Code, or fail to comply therewith, or with any of the requirements thereof, shall be responsible for a municipal civil infraction for which the fine shall be not less than \$500 for the first offense, and not less than \$1,000 for subsequent offenses in the discretion of the Court, and the Township shall in addition be entitled to recover its actual costs of prosecution. Such remedies shall be in addition to all other costs, damages, expenses, and other remedies provided by law. Each day that violation continues shall be deemed a separate offense.”

- d. **Geographic limits.** The geographic limits referred to in certain sections of the 2024 International Fire Code, including Sections 5704.2.9.6.1, 5706.2.4.4, 5806.2 and 6104.2, are hereby established as, “Big Rapids Charter Township”.

Section 34.03. Severability. The terms and provisions of this Ordinance shall be deemed to be severable, and should any section, clause or provision hereof be declared to be invalid, the same shall not affect the validity of any other section, clause, or provision of the ordinance, if the same may be given effect without the provisions thus declared to be invalid.

Section 34.04. Repeal. All resolutions or ordinances, and parts thereof, which are in conflict, in whole or in part, with any of the provisions of this Ordinance, are hereby repealed.

Section 34.05. Effective Date; Publication. The Township Clerk shall publish this ordinance in the Pioneer and it shall become effective 20 days after publication.

Yeas:

Nays:

The Township supervisor declared the ordinance \_\_\_\_\_

Dated: \_\_\_\_\_

Published: \_\_\_\_\_

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount
06/01/2026	GEN	13713	LESIEWICZ, STEVEN	2,731.25	2,260.15
06/01/2026	GEN	13714	MCHUGH, JULIE J	249.38	249.38
06/01/2026	GEN	13715	OOSTERHOUSE, JEFFREY S	56.50	49.77
06/01/2026	GEN	13716	PEACOCK, BARBARA	56.50	49.77
06/01/2026	GEN	13717	PHILLIPS, BRETT D	24.00	21.14
06/01/2026	GEN	DD948	BEAN, SUSAN	268.25	0.00
06/01/2026	GEN	DD949	BECHAZ, JOSEPH	291.67	0.00
06/01/2026	GEN	DD950	BORKOVICH, BRUCE W	4,386.30	0.00
06/01/2026	GEN	DD951	CASSIDY, CINDY L	198.88	0.00
06/01/2026	GEN	DD952	CLARKE, ADDISON R	469.88	0.00
06/01/2026	GEN	DD953	CLARKE, AIDEN A	247.00	0.00
06/01/2026	GEN	DD954	DANIELS, LAURIE A	636.50	0.00
06/01/2026	GEN	DD955	ELDER, CHRISTOPHER A	3,149.53	0.00
06/01/2026	GEN	DD956	EVERETT, JERALD D	291.67	0.00
06/01/2026	GEN	DD957	IAFRATE, DEBRA J	524.75	0.00
06/01/2026	GEN	DD958	KANOUSE, CHAD E	1,125.00	0.00
06/01/2026	GEN	DD959	KONDZIOLKA, CHERYL L	690.61	0.00
06/01/2026	GEN	DD960	LUTHER, MELANIE S	2,096.50	0.00
06/01/2026	GEN	DD961	MAREK, BRYAN D	4,717.50	0.00
06/01/2026	GEN	DD962	MAREK, DENA R	4,720.79	0.00
06/01/2026	GEN	DD963	MASON, BRENT	1,916.67	0.00
06/01/2026	GEN	DD964	MONTROSS, JOHN	56.50	0.00
06/01/2026	GEN	DD965	MOSS , MARK E	883.00	0.00
06/01/2026	GEN	DD966	OLIVER, GORDON	56.50	0.00
06/01/2026	GEN	DD967	ROSS, DAKOTA L	56.50	0.00
06/01/2026	GEN	DD968	SAEZ, HANNAH C	4,364.66	0.00
06/01/2026	GEN	DD969	SMITH , STEVEN L	375.00	0.00
06/01/2026	GEN	DD970	TECENO, CHRISTOPHER S	291.67	0.00
06/01/2026	GEN	DD971	WECKESSER, KELLEN T	275.50	0.00
06/01/2026	GEN	DD972	WELCH, RONALD J	291.67	0.00
06/01/2026	GEN	DD973	WILKINSON, SEBASTION L	427.50	0.00

Totals:		Number of Checks: 031	35,927.63	2,630.21
Total Physical Checks:		5		
Total Check Stubs:		26		

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank GEN GENERAL TOWNSHIP CHECKING						
05/11/2026	GEN	35378	B&E	B & E COATING SERVICES	1/2 DOWN FOR SEALCOATING	3,137.50
05/11/2026	GEN	35379	CHA01	CHARTER COMMUNICATIONS	FIRE DPT, CEM, TWP OFFICES	649.99
05/11/2026	GEN	35380	CM00	CM.COM US INC	MONTHLY TEXTING	379.68
05/11/2026	GEN	35381	JBOUMAN	JAMES BOUMAN	APRIL WATER PLANT TREATMENT SVCS	1,041.66
05/11/2026	GEN	35382	MEC01	MECOSTA COUNTY ROAD COMMISSION	FUEL USAGE APRIL	201.78
05/11/2026	GEN	35383	NORTHWEST	NORTHWEST KENT MECHANICAL CO.	MAINT, 9 MISS DIGS, WATER MAIN BREAK ON	10,896.81
05/11/2026	GEN	35384	PIO00	THE PIONEER GROUP	ORGINANCES, SPEC MTG	126.39
05/18/2026	GEN	9930799(E)	FIR00	FIRST NATIONAL BANK	OIL, CONCRETE, WOOD CHIPPER	3,938.43
05/18/2026	GEN	9930800(E)	FIR00	VOID		0.00
06/01/2026	GEN	9930801(E)	DELTA	DELTA DENTAL	MONTHLY DENTAL/VISION	344.10
06/01/2026	GEN	9930802(E)	PRIORITY H	PRIORITY HEALTH	MONTHLY HEALTH INSURANCE	3,765.77
06/01/2026	GEN	9930803(E)	CHE00	HUNTINGTON BANK	MAY 26 EFTPS FED TAX WH	6,809.82
06/01/2026	GEN	9930804(E)	STA00	STATE OF MICHIGAN	MAY STATE TAX WH	1,500.18
06/01/2026	GEN	9930805(E)	VOYA	VOYA FINANCIAL	MAY 26 457 DEDUCTION	550.54
06/02/2026	GEN	35385	APPLIEDINO	APPLIED INNOVATION	MONTHLY PHONE CONTRACT	250.12
06/02/2026	GEN	35386	CIT02	BIG RAPIDS CITY TREASURER	FIRE DEPT PROTECTION APRIL-JUNE	73,388.96
06/02/2026	GEN	35387	BIG01	BIG RAPIDS TWP SEWER REC. FUND	TOWNSHIP OFFICES, HALL, FD 314212,21423	51.21
06/02/2026	GEN	35388	ELDER	CHRIS ELDER	ASSESSOR POSTAGE	78.00
06/02/2026	GEN	35389	WIL02	ERIC D. WILLIAMS	TAX TRIB MATTERS	3,848.50
06/02/2026	GEN	35390	FIXITALL	FIX IT ALL LLC	WATER LINE REPAIRS	425.00
06/02/2026	GEN	35391	GRANGER	GRANGER	HIGLANDVIEW CEMETERY GARBAGE SERVICE	223.11
06/02/2026	GEN	35392	SHELDON	JOANNAH SHELDON	BR TOWNSHIP CLEANING	175.00
06/02/2026	GEN	35393	MCE00	MECOSTA COUNTY EQUALIZATION	FETCH GIS ANNUAL FEE	410.00
06/02/2026	GEN	35394	MEC01	MECOSTA COUNTY ROAD COMMISSION	CEMETARY FUEL USAGE	576.31
06/02/2026	GEN	35395	ROUTLEY	ROUTLEYS INC	HANDICAP MONTHLY RENTAL	300.00
06/02/2026	GEN	35396	TERMINIX	TERMINIX EHRlich	PEST MANAGEMENT MAINTENANCE	110.32
06/02/2026	GEN	35397	VC3	VC3	MICROSOFT MONTHLY MAINTENANCE	608.20
06/02/2026	GEN	35398	XEROX	XEROX FINANCIAL SERVICES	MONTHLY CONTRACT PAYMENT	541.28
06/02/2026	GEN	35399	SMCKAY	STEPHEN MCKAY	CELL PHONE 4TH QUARTER - LOST AND FOUND	90.00

GEN TOTALS:

Total of 29 Checks:	114,418.66
Less 1 Void Checks:	0.00
Total of 28 Disbursements:	<u>114,418.66</u>