

BIG RAPIDS TOWNSHIP BOARD
REGULAR MEETING-JANUARY 8, 1985
HELD AT BIG RAPIDS TOWNSHIP HALL

Supervisor McClelland opened the January meeting of the Big Rapids Township Board at 8:00 p.m. with McClelland, Emmons, Douglass and Smith present. Kailing was absent.

The minutes of the December meeting were read and approved on a motion by Emmons supported by Douglass. The motion carried.

Trustee Kailing arrived.

The Treasurer's report was read and approved upon a motion by Douglass supported by Smith. The motion carried. Because of decreased earning interest rates on general funds, treasurer Emmons suggested the possibility of making 2 years payments on the FMC contract. Following board discussion, action was tabled until February.

Regarding the case of the Township versus Holton's L.P. Gas and Fuelgas, Supervisor McClelland asked the board to approve retaining Richard Reed of Baucham, Reed, Schaffer and Lang law firm of Kalamazoo, to represent the township in federal court in Kalamazoo and at the tax tribunal. Emmons moved that the board grant this request. Kailing supported the motion and it carried unanimously on roll call vote.

Douglass moved with Kailing supporting that the board approve payment of expenses for McClelland and Emmons to attend this hearing in Kalamazoo. The motion carried unanimously on roll call vote.

Supervisor McClelland reported on the receipt of a petition by residents along that portion of McKinley Rd. between Mill Pond Rd. and M-20. They are seeking a reduction in the speed limit from 50 mph to 35 mph. These residents asked that the board support this petition by sending a letter stating such to the Mecosta Co. Road Commission, the Mecosta Co. Commission, and the Mecosta Co. Sheriff Department. Emmons moved that the clerk write a resolution of the Big Rapids Township Board supporting this petition. Douglass supported the motion and

Emmons moved that the board approve this request. Douglass supported the motion and it carried unanimously on roll call vote.

Clerk Smith read correspondence from Ed Burch of the Mecosta Co. Road Commission, asking the board to prepare a list of road repair projects for the township, for the coming year. Douglass and Kailing volunteered to study the roads and prepare a list by the April meeting.

Emmons moved that the board hire Merskin & Merskin to do the township audit for the year 1984-85. Smith supported the motion and it carried unanimously on roll call vote.

Douglass moved that the board approve payment of general fund bills with checks # 4273 thru # 4312 and sewer fund bills with checks # 202. Kailing supported the motion and it carried unanimously on roll call vote.

Douglass moved that the board approve board of review appointments made by Supervisor McClelland. Kailing supported the motion and it carried.

Following discussion of water in the township hall basement, Emmons moved that the board approve the purchase of a sewer ejector pump and its installment. Douglass supported the motion and it carried unanimously on roll call vote. Kailing will purchase and install the pump.

Emmons moved that the meeting adjourn. Smith supported the motion and it carried.

Wayne McClelland
Supervisor
Vivian Smith
Clerk

General Fund

4273	Maxine McClelland	1,025.66
4274	Jim's Rapid Wash	52.63
4275	Don Campbell	39.95
4276	Rainbow Mall	25.00
4277	Reed City Sales & Service, Inc.	27.79
52.50	Cook Communication Co.	52.50
4279	West Shore Services, Inc.	9.90
4280	Don Campbell	182.12

CONTINUED- JANUARY 8, 1985

General Fund

4294	Thomas Waldron	25.00
4295	Robert Walworth	62.12
4296	Randy Bell	42.12
4297	Cook's Sanitation	28.00
4298	Level Best Sales Corporation	48.54
4299	Reed Office Supply Co.	20.27
4300	Consumers Po. Co.	31.38
4301	Joanne Emmons	441.66
4302	Vivian Smith	443.26
4303	Mecosta Co. Chapter MTA	18.20
4304	Joanne Emmons	10.61
4305	Michigan Municipal Treasurer's Assc.	20.00
4306	State of Michigan	35.00
4307	U.S. Postal Service	20.00
4308	Michigan Township Assc.	207.00
4309	Void	
4310	Consumers Po. Co.	144.60
4311	Michigan Consolidated Gas Co.	273.82
4312	Michigan Bell Telephone	177.43

Sewer Fund

202	Consumers Po. Co.	78.09
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BIG RAPIDS TOWNSHIP BOARD
REGULAR MEETING-FEBRUARY 5, 1985
HELD AT BIG RAPIDS TOWNSHIP HALL

Supervisor McClelland called the February meeting of the Big Rapids Township Board to order at 8:10 p.m. with all members present.

The minutes of the January meeting were read and approved on a motion by Emmons supported by Douglass. The motion carried.

The treasurers report was read and approved on a motion by Kailing supported by Douglass. The motion carried.

Mr. Baumunk of Big Rapids Realty and Scott Whitener, representative of Kappa Epsilon Fraternity, Theta Psi Chapter, were present. Supervisor McClelland reported to the board that the Big Rapids Township Zoning Board has granted a special use permit to this fraternity in regard to the old township hall and property. The TKE fraternity has made an offer of \$18,500.00 for the old township hall and grounds. The listing agreement was for \$22,500.00. Douglass suggested a counter proposal asking the TKE's to pay \$18,500.00 plus the 7% realtor fee. Following discussion, concerning the 7% realtor fee, Douglass raised the suggested counter proposal to \$20,000.00. Emmons moved that the board make a counter proposal of \$20,000.00. Douglass supported the motion and it carried unanimously on roll call vote. Scott Whitener then offered half the difference which is \$750.00. This would bring the TKE's original offer up to \$19,250.00. During discussion following this offer, the board realized that it was unclear whether the board actually holds title to the original old township hall grounds. Mr. Baumunk offered to investigate the cost of a title search and then notify the board and Mr. Whitener what it would be. Further action was tabled until the March meeting.

Following discussion of the FMC contract payment, Douglass moved that the treasurer be authorized to make an additional principle payment of \$20,000.00 and that the fire department activity be amended an increase of \$20,000.00 to cover this expense. Kailing supported the motion and it carried unanimously on roll call vote.

at 7:00 p.m., and that the budget work meeting be held immediatley following the regular township board meeting on March 5, 1985. Douglass supported the motion and it carried.

Kailing moved that the board approve payment of general fund bills with checks # 4313 thru # 4349 and sewer fund bills with checks # 203 thru 205. Douglass supported the motion and it carried unanimously on roll call vote.

Emmons moved that the meeting be adjourned. Smith supported the motion and it carried.

Maxine McClelland
Supervisor
Vivian Smith
Clerk

General Fund

4313	Al Cassidy	40.00
4214	Don Campbell	32.18
4315	Triangle Auto Sales	43.58
4316	Franck & Wood Chevrolet, Inc.	10.28
4317	Alexander Battery Co. Inc.	82.73
4318	Phil's Auto Parts	19.50
4319	Big Rapids Automotive Supply	232.61
4320	West Shores Services, Inc.	264.33
4321	Donald Campbell	142.00
4322	Big Rapids Fire Dept.	9.00
4323	Maple Dale Farms	200.00
4324	Cook's Sanitation	28.00
4325	Joanne Emmons	736.15
4326	Vivian Smith	476.33
4327	Consumers Po. Co.	25.05
4328	Michigan Con. Gas Co.	457.06
4329	Mecosta Co. Tax Map Account	100.00
4330	Consumers Po. Co.	6.00
4331	Baucham, Reed, Lang, Schafer & Travis	283.71
4332	John Fleming	20.00
4333	Robert Miller	20.00
4334	Linda Myers	20.00
4335	Shirley Fitzgerald	20.00
4336	Owen Oliver	20.00
4337	Perry Douglass	45.00
4338	Donald Kailing	45.00
4339	Donald Kailing Plumbing & Heating	195.00
4340	Big Rapids Twp. Sewer Fund	11.98
4341	U.S. Postal Service	66.00
4342	Void	
4343	Maxine McClelland	97.10
4344	Maxine McClelland	1,000.66
4345	FMC Corp.-Fire Apparatus Operation	38,544.88
4346	Mecosta Osceola Career Center	34.87

BIG RAPIDS TOWNSHIP BOARD
REGULAR MEETING MARCH 5, 1985
HELD AT THE BIG RAPIDS TOWNSHIP HALL

The March meeting of the Big Rapids Township Board opened at 8:00 p.m. with all board members present.

The minutes of the February meeting were read and approved on a motion by Emmons supported by Douglass. The motion carried.

The treasurers report was read and approved on motion by Douglass supported by Smith. The motion carried.

J. Mullens of Big Rapids Realty and S. Whitener of Kappa Epsilon were present to continue negotiations for the purchase of the old township hall. Mr. Whitener restated his offer of \$19,250.00. This would net Big Rapids Township approximately \$17,696.00 after closing costs are paid. A motion to accept this offer was made by Douglass supported by Kailing. A roll call vote was taken. Kailing-yes, Douglass-yes, McClelland-no, Emmons-no, Smith-yes. The motion carried.

Bill Torry, Bob Miller, and Rex Richardson were present on behalf of the fire department. They requested board approval for the purchase of a foam inductor at a cost of \$265.00, 2-5 gallon pails of foam at a total cost of \$180.00 and 2 dozen pair of "Firecraft Gloves" at a cost of \$804.00. Emmons moved that these supplies be purchased immediately. Smith supported the motion and it carried unanimously on roll call vote.

Supervisor McClelland presented the board with a request by residents of Indian Village. The association representing these residents has approached the Mecosta Co. Road Commission asking if they could hire the road commission to maintain their roads. The Mecosta Co. Road Commission will consider doing this only if Big Rapids Township will collect the money from the Indian Village Association and then pay the road commission for services rendered. Emmons moved that the board approve the collection of funds from the Indian Village Association and then use these funds to pay the Mecosta County Road Commission for the maintenance of roads in Indian Village. Kailing supported the motion and it carried. The maintenance of that portion of

CONTINUED MARCH 5, 1985

residents appreciate the added effort to control speeding on that road.

Emmons moved that the board waive the 1% interest fee on summer tax for deferred property between February 14 and March 1. Douglass supported the motion and it carried unanimously on roll call vote.

Douglass moved that any tax payer in Big Rapids Township be allowed to petition the board of review by letter. Emmons supported the motion and it carried.

Supervisor McClelland presented the board with a bill from Baucham, Reed, Lang, Schaefer, and Travis in which they requested that the townships represented by them in the Holton L.P., Fuelgas case, pay to them the attorney fees and court costs which the court had directed Holton and Fuelgas to pay. It is the concensus of this board that the townships have no responsibility in regard to these fees. The board directed the clerk to send a letter to this firm stating their position in regard to this matter.

Emmons moved that the board amend the fringe benefit activity by \$7,252.00 for a total amount budgeted of \$13,552.00. Smith supported the motion and it carried unanimously on roll call vote.

Emmons moved that the board amend the Federal Revenue Sharing budget an increase of \$202.84 for a total of \$9,718.84. Smith supported the motion and it carried unanimously on roll call vote.

Kailing moved that the board approve payment of general fund bills with checks #4350 thru #4392 and sewer fund bills with checks #206 thru #208. Emmons supported the motion and it carried on a roll call vote.

Emmons moved that the meeting be adjourned. Smith supported the motion and it carried.

Wayne McClelland
Supervisor

CONTINUED MARCH 5, 1985

General Fund

4350	Donald Campbell	183.40
4351	Donald Campbell	51.26
4352	Rex Richardson	113.80
4353	Ken Clark	40.00
4354	Robert DeLorme	30.00
4355	Robert Miller	45.00
4356	Ernest Osburn	35.00
4357	David Robison	385.00
4358	Thomas Sage	20.00
4359	Dan Smith	10.00
4360	Billy Torry	45.00
4361	Robert Walworth	30.00
4362	Randy Bell	30.00
4363	Reed Office Supply Co., Inc.	16.62
4364	Cook Communication Co.	57.75
4365	Motorola	294.60
4366	Big Rapids Automotive Supply	223.04
4367	State St. Hardware	20.34
4368	Triangle Auto Sales	124.02
4369	Binney Auto Parts, Inc.	14.67
4370	Void	
4371	Michigan Cigar Div.	198.13
4372	Big Rapids Rent-It-All, Inc.	18.00
4373	Medler Electric Co.	156.70
4374	Central Fire Protection	21.00
4375	Denny's Muffler Shop	101.99
4376	Mecosta Co. Treasurer	12.00
4377	Consumers Po. Co.	25.05
4378	Michigan Con. Gas Co.	448.85
4379	Michigan Bell Te. Co.	139.71
4380	Joanne Emmons	451.84
4381	Cook's Sanitation	28.00
4382	Perry Douglass	70.00
4383	Donald Kailing	95.00
4384	Vivian Smith	447.82
4385	Reed Office Supply Co. Inc.	13.20
4386	National Fire Protection Assc.	42.40
4387	West Shore Services, Inc.	61.64
4388	Bauckham, Reed, Lang, Schaefer & Travis, P.C.	17.41
4389	ManuLife	7,252.00
4390	Maxine McClelland	980.66
4391	Maxine McClelland	342.40
4392	Maxine McClelland	54.69

Sewer Fund

206	Joanne Emmons	11.20
207	Vivian Smith	57.50
208	Maxine McClelland	387.60

BIG RAPIDS TOWNSHIP BOARD
SPECIAL MEETING MARCH 20, 1985
HELD AT BIG RAPIDS TOWNSHIP HALL

Supervisor McClelland called the budget work meeting to order at 11:00 a.m. with all board members present.

Emmons moved that the reading of the minutes of the last regular meeting and the treasurers report be waived.

Douglass supported the motion. It carried.

A tentative budget for fiscal year 1985-1986 was prepared for presentation at the annual meeting on March 28, 1985 at 7:00 p.m.

Trustees Kailing and Douglass reported on their survey of road conditions in Big Rapids Township. They presented the board with three road repair projects that should be considered this year. These projects are:

1. Replace culvert on 17 mile road-ditching, grading and gravel.
2. Garfield and 183rd Ave.-alleviate drainage problem.
3. work on following stretches of 220th Ave.
 - a. gravel and ditch 220th ave. just north of ^{Madison} ~~West~~ Ave.
 - b. gravel 220th ave. from M-20 south.
 - c. ditch 220th ave. $\frac{1}{2}$ mi. south of M-20.

This list of projects will be presented to Ed. Burch, Mecosta Co. Road Engineer, for consideration.

Douglass moved that the board approve payment of general fund bills with checks #4393 thru #4407, and sewer bills with checks #209 thru 213. Kailing supported the motion and it carried unanimously on roll call vote.

Emmons moved that the meeting adjourne. Smith supported the motion and it carried.

Wayne McClelland
Supervisor
Theron Smith
Clerk

General Fund

4393	Mecosta Co. Rd. Commission	15,000.00
4394	Culligan Water Conditioning	32.50
4395	Consumers Po. Co.	203.38
4396	The Pioneer	26.75
4397	West Shores Services, Inc.	1,227.50
4398	Joanne Emmons	1,524.28

BIG RAPIDS TOWNSHIP BOARD
REGULAR MEETING-APRIL 2, 1985
HELD AT BIG RAPIDS TOWNSHIP HALL

Supervisor McClelland called the meeting to order at 8:10 p.m. with all members present.

Minutes of the March 5 regular meeting and the March 20 special meeting were read and approved with a correction regarding a road work discription in the March 20th meeting. The motion for approval was made by Emmons, supported by Douglass. The motion carried.

The treasurer's report was waived until year end balances are available.

Emmons moved that the board adopt the 1985-86 budget for all funds by activity, as recommended at the annual meeting. Douglass supported the motion and it carried unanimously on roll call vote.

Emmons moved the board approve meeting dates for the Big Rapids Township Board for fiscal year 1985-86 as follows: May 7, June 4, July 2, August 6, September 10, October 1, November 5, December 3, January 7, February 4, March 4, and April 1. Kailing supported the motion and it carried unanimously on roll call vote.

Douglass moved that the First National Bank, Old Kent Bank of Big Rapids, and Mutual Savings and Loan be designated as depositories for Big Rapids Township for fiscal year 1985-86. Emmons supported the motion and it carried unanimously on roll call vote.

Kailing moved that the board adopt ordinance #13, a lot splitting ordinance. Douglass supported the motion and it carried unanimously on roll call vote.

Don Campbell asked board approval for purchase of a pump for the grass rig, 4 portable radios, and additional electrical outlets to be installed in the appratus room and 1 outlet in the meeting room. Estimated price for the pump is . . .

ANNUAL MEETING

MARCH 28, 1985

HELD AT BIG RAPIDS TOWNSHIP HALL

Supervisor McClelland called the ANNUAL MEETING OF THE ELECTORS OF BIG RAPIDS TOWNSHIP to order at 7:10 P.M.

The minutes of the 1984 annual meeting were read and approved on a motion by John Emmons supported by Perry Douglass. The motion carried.

The treasurer read a report of tentative year end balances for all funds. The report was approved on a motion by John Emmons supported by Robert Miller. The motion carried.

The Federal Revenue Sharing budget for fiscal year 1985-86 , was recommended for adoption as presented, on a motion by John Emmons supported by June Peterson. The motion carried.

The Sewer Fund Budget and the corrected General Fund Budget for fiscal year 1985-86, were recommended for adoption by activity by John Emmons supported by Robert Miller. The motion carried.

A motion by John Emmons supported by Robert Miller, recommended a resolution to set the following salaries: Supervisor-\$4,000.00, Assessor-\$8,000.00, Supervisor summer tax collection-\$100.00, Clerk-\$5,600.00, Clerk summer tax collection-\$100.00, Clerk sewer books-\$200.00, Treasurer-\$5,600.00, Treasurer summer tax collection-\$3,000.00, Treasurer sewer-\$500.00, Supervisor sewer-\$500.00 plus \$10.00 per trouble call, Trustees-\$960.00, all board members \$20.00 for special meetings, Zoning Administrator-\$3,000.00 plus an amount equal to zoning fees and \$20.00 per zoning meeting. The motion carried.

John Emmons moved that the meeting be adjourned. Kailing supported the motion and it carried.


Big Rapids Township Clerk

CONTINUED APRIL 2, 1985

Don Campbell notified the board that John Robison has resigned from the fire department. Campbell said he has three applications for appointment to the fire department. Following board discussion of the three applications, Kailing moved the board approve the appointment of Brian McCaffrey and sponsor his training. Douglass supported the motion. It carried unanimously on roll call vote.

Douglass moved that the board approve payment of bills with general fund checks #4408 thru #4434. Kailing supported the motion and it carried unanimously on roll call vote.

A motion to adjourn was made by Emmons supported by Smith. The motion carried.

Maxine McClelland
Supervisor
Vivian Smith
Clerk

General Fund

4408	Michigan Consolidated Gas Co.	304.82
4409	Consumers Po. Co.	25.05
4410	Cook's Sanitation	28.00
4411	Bauckham, Reed, Lang, Schaefer & Travis	156.66
4412	Donald Campbell	164.65
4413	Vivian Smith	405.66
4414	Joanne Emmons	426.66
4415	Perry Douglass	80.00
4416	Donald Kailing	80.00
4417	Myrtle Decker (West Union Cemetary)	800.00
4418	State St. Hardware	44.26
4419	Big Rapids Fire Department	8.00
4420	Reed Office Supply Co., Inc.	14.64
4421	Michigan Cigar Division	61.21
4422	West Shore Services, Inc.	28.74
4423	Maxine McClelland	1109.00
4424	Maxine McClelland	105.15
4425	Richard Sessler	170.00
4426	Thomas Waldron	170.00
4427	Shirley LeRew	145.00
4428	J.B. Thomson	20.00
4429	William Harper	20.00
4430	Robert Miller	20.00
4431	Shirley Fitzgerald	20.00
4432	Owen Oliver	20.00
4433	Consumers Po. Co.	12.12
4434	Reed Office Supply Co., Inc.	36.71

Sewer Fund

BIG RAPIDS TOWNSHIP BOARD
REGULAR MEETING MAY 7, 1985
HELD AT BIG RAPIDS TOWNSHIP HALL

Supervisor McClelland called the meeting to order at 8:10p.m. All board members were present.

The minutes of the April meeting were read and approved on a motion by Douglass supported by Emmons. The motion carried.

The treasurer's report was read and approved on a motion by Kailing supported by Douglass. The motion carried.

Township residents Harold Turner, Scott Taylor, and Richard McHugh were present to discuss with the board the possibility of blacktopping 183rd Ave. They asked if this could be done with a special assessment district. Supervisor McClelland explained that because of problems with this method of payment on a previous road project the board is hesitant to be involved in a special assessment district again. More recent township road projects have been completed with the residents themselves paying 2/3 of the costs and the township paying the remaining 1/3. After discussion the board offered the following suggestions:

1. form a committee,
2. circulate a petition to determine how many of the residents involved would be committed to such a project,
3. talk with Mecosta Township officials to see if they would be willing to cooperate because a portion of 183rd Ave. lies in Mecosta Township,
4. petition for a reduction in the speed limit, this may help reduce wear and tear on the road.

The township board road committee will seek tentative figures for the cost of grading, gravel and asphalt so that the people will have an idea of what such a project would cost. Emmons moved that the township board road committee investigate the possibility of using a private contractor as an alternative to the Mecosta Co. Road Commission with the understanding that the actual contracting would be done thru the Road Commission. Smith supported the motion and it carried.

On March 27, 1985 Big Rapids Township recieved notification from the Chicago Insurance Co. and Globe Indemnity Co. that they were cancelling their liability policies with the township effective May 8, 1985. The clerk contacted Burnham & Flowers and was told that they were having difficulty finding an

premium payment up to \$6,355.00. The motion was supported by Kailing and carried unanimously on a roll call vote. Mr. Fink presented the board with a handwritten binder effective at 12:01 a.m. May 8, 1985. A \$1,500.00 deposit on the premium will be made upon receipt of an official binder. The remainder of the premium will be paid upon receipt of the completed policy.

Rich Affolder of "Great Lakes Paraclipse" was present to talk with the board regarding a possible sewer variance. His company is interested in purchasing a parcel of land on 14 Mile Rd. This parcel lies within the Big Rapids Township Sewer District. He would like to utilize some other type of sewer system until such a time when there would be other customers to help absorb the cost of installing sewer lines. The board suggested that he contact the Health Department and have them determine whether it would be feasible to install a septic system at that location. If not, if it would be possible to install just a septic tank which would be pumped on a regular basis by contract with the Health Department. These measures would be taken with the knowledge that he would have to tap into the sewer line when and if it should become available.

Emmons moved that the clerk contact an attorney and have him notify the Gillies Gravel Co. that they have not paid their required contribution into the escrow account. They are in violation of the agreement with the township and have until June 1, 1985 to comply. Kailing supported the motion and it carried unanimously on a roll call vote.

A motion to pay general fund bills with checks #4438 thru #4480 was made by Douglass supported by Smith. The motion carried unanimously on a roll call vote.

Emmons moved that the board approve the purchase of (2) filing cabinets from Michigan State Industries at a cost not to exceed \$700.00. Smith supported the motion and it carried unanimously on a roll call vote.

Emmons moved that the board establish a contingency account

ORDINANCE NO. 13 9

AN ORDINANCE ESTABLISHING PROCEDURES AND STANDARDS FOR THE
DEVISION OF LOTS IN RECORDED PLATS IN BIG RAPIDS TOWNSHIP.

THE TOWNSHIP BOARD OF THE TOWNSHIP OF BIG RAPIDS, MECOSTA
COUNTY, MICHIGAN ORDAINS:

Section 1

The division of a lot in a recorded plat in Big Rapids Township is prohibited, unless approved by the Big Rapids Township Board, following application to the Township Board. The application shall be filed with the Township Clerk and shall contain a drawing showing the dimensions and description of each part of the lot as proposed for dividing. The application shall also state the reasons for the proposed division.

Section 2

No lot in a recorded plat shall be divided into more than four(4) parts, and the resulting lots shall be at least the minimum area required for building by the zoning ordinance in effect in Big Rapids Township at the time of application, for the district in which the platted lot is located. No building permit shall be issued, or any building construction commenced, unless the division has been approved by the Township Board, and the suitability of the land for building sites has been approved by the Mecosta County Health Department.

Section 3

The division of a lot resulting in a smaller area than prescribed by Section 2 herein may be permitted by the Township Board, but only for the purpose of adding to the existing building site or sites. The application shall be in affidavit form and shall so state the intent of the division.

Section 4

Approval of the division of a lot in a recorded plat shall be contingent on an agreement in writing by the applicant that any sales contract, deed or any other document presented for recording at the office of the county register of deeds shall be accompanied by a copy of the written approval of the Township Board and a copy of the drawing of the lot as approved by the Township Board for dividing.

Section 5

This ordinance shall take effect June 1, 1985 and shall take precedence over any other ordinance or any parts of prior ordinances in conflict herewith.

Fire Chief Campbell presented bids for the electrical

CONTINUED MAY 7, 1985

fireman for Big Rapids Township. Douglass supported the motion and it carried unanimously on a roll call vote.

A motion to adjourn was made by Kailing supported by Smith.
The motion carried.

Maxine McClelland
Supervisor
Vivian Smith
Clerk

General Fund

4438	Vivian Smith	415.92
4439	Donald Campbell	141.76
4440	Donald Kailing	80.00
4441	Perry Douglass	80.00
4442	Big Rapids Twp. Sewer Dept.	17.66
4443	Brad's Sales & Service	6.79
4444	Bauckham, Reed, Lang, Schaefer & Travis	18.19
4445	Consumers Po. Co.	22.05
4446	Michigan Con. Gas Co.	248.26
4447	The Pioneer	19.75
4448	Monroe	207.00
4449	Cook's Sanitation	28.00
4450	Godbold's	74.68
4451	U.S. Stamped Envelope Agency	243.00
4452	Michigan Twp. Ass.	84.00
4453	Quality Electronics	1,780.00
4454	Walter Beck	30.00
4455	West Shore Services, Inc.	1,683.47
4456	State St. Hardware	54.61
4457	Binney Auto Parts, Inc.	25.49
4458	Ken Clark Plb. & Htg.	15.26
4459	Phil's Auto Parts	78.00
4460	Big Rapids Fire Dept.	25.00
4461	Miller Equipment Co.	35.69
4462	Ferguson Supply Co.	13.25
4463	Jim's Rapid Wash	80.94
4464	Mecosta Co. Office Civil Defense	64.40
4465	Michigan Cigar Div.	27.85
4466	Joanne Emmons	426.66
4467	Reed Office Supply Co., Inc.	36.12
4468	J.B. Thomson	20.00
4469	Robert Miller	40.00
4470	Mel Brown	20.00
4471	Carl Morrison	20.00
4472	Fred Smith	20.00
4473	Perry Douglass	20.00
4474	Maxine McClelland	1,129.00
4475	Maxine McClelland	22.03
4476	U.S. Postal Service	22.00
4477	Motorola	312.60
4478	G.B. Kenrick & Associates	1,500.00
4479	Michigan Bell Telephone Co.	122.90
4480	Big Rapids Trust & Agency Fund	524.00

BIG RAPIDS TOWNSHIP BOARD
REGULAR MEETING JUNE 4, 1985
HELD AT BIG RAPIDS TOWNSHIP HALL

Supervisor McClelland called the meeting to order at 8:15p.m.
All board members were present.

The minutes of the May meeting were read and approved on a motion by Emmons supported by Douglass. The motion carried.

The treasurers report was read and approved on a motion by Douglass supported by Kailing. The motion carried.

Harold Turner was present to represent residents of 183rd Ave. concerning work on that road. The Big Rapids Township road committee reported contacting Bert Myers but had not received any figures regarding cost. Turner said his committee did not want to begin approaching residents of that area until they had some idea of the cost involved.

The clerk telephoned Ed Burch, Mecosta County Road Engineer, to see if he was available to come to the meeting. He will come as soon as possible.

Concerning the Gillies Escrow Account, Emmons reported that \$6,509.80 is presently owed to that account. Emmons moved that the board retain attorney Eric Williams to write a letter to Mrs. Gillies demanding that she meet her contractual agreement with Big Rapids Township in this amount. Douglass supported the motion and it carried unanimously on a roll call vote.

Emmons moved that the board approve the retainment of counsel, if needed, at the Daggett tax tribunal hearing, to employ an appraiser at a cost not to exceed \$200.00, and to employ an expert witness at a cost not to exceed \$400.00. Smith supported the motion and it carried unanimously on roll call vote.

Emmons moved that the motion to form a contingency fund , made at the May 7, 1985 meeting, be repealed, explaining that the auditor felt that this fund was unnecessary. Smith supported the motion and it carried unanimously on roll call vote.

CONTINUED JUNE 4, 1985

- 1.) 1.6 mile of 183rd and 185th Ave. lying in Big Rapids Twp.
 - a.) asphalt-\$54,000.00 (\$32,000.00/mile)
 - b.) gravel-\$20,000.00
 - c.) ditching-\$10,000.00
 - d.) 100 culverts-\$20,000.00
 - e.) prime and triple seal-\$30,000.00
- 2.) single seal coat on New Mill Pond Rd.(from east M-20 to McKinley Rd.) \$10,000.00
- 3.) 0.6 mile of Bjornson, wedge paving and single seal coat \$8,000.00.

Kailing moved that the board approve entering into a contract with the Mecosta Co. Road Commission to do the work on New Mill Pond Rd. and Bjornson at an approximate cost of \$18,000.00 Douglass supported the motion and it carried unanimously on roll call vote.

The board discussed the need of resuming the road gravelling program that it had pursued in prior years. Douglass moved that the board approve the graveling of the specified portions of the following roads in Big Rapids Township for a total of 6.7 miles.

- 1.) Milton St. 1.0 mile
- 2.) 17 Mile Rd. 2.0 mile
- 3.) 14 Mile Rd. 1.0 mile
- 4.) Circle Dr. (183rd and 185th Ave.) 1.6 mile
- 5.) 212th Ave. 0.5 mile
- 6.) Cathryn St. 0.6 mile

The motion was supported by Emmons and carried unanimously on roll call vote.

Smith moved that the board approve the renewal of the Volunteer Firemen Insurance Policy. Kailing supported the motion and it carried unanimously on roll call vote.

Douglass moved that the board approve payment of general fund bills with checks #4481 thru #4512, sewer fund bills wiht checks #216 thru #220 and pay the registration fee and mileage for any board members attending the government finance workshop. Kailing supported the motion and it carried unanimously on roll call vote.

Douglass moved that the meeting adjourn. Kailing supported the motion and it carried.

CONTINUED JUNE 4, 1985

General Fund

4481	Perry Douglass	67.35
4482	Donald Kailing	67.35
4483	Maxine McClelland	1,130.55
4484	Vivian Smith	386.08
4485	Joanne Emmons	407.08
4486	Big Rapids Township Trust & Agency	262.00
4487	Don Campbell	110.00
4488	Mecosta Co. Chapter MTA	44.54
4489	State of Michigan	35.00
4490	J. B. Thomson	20.00
4491	Robert Miller	20.00
4492	Shirley Fitzgerald	20.00
4493	Owen Oliver	20.00
4494	William Harper	20.00
4495	U.S. Postal Service	22.00
4496	Michigan State University	3.00
4497	Cook's Sanitation	28.00
4498	Mecosta Osceola Career Center	23.95
4499	MSPO	20.00
4500	Eric D. Williams	42.09
4501	Michigan Twp. Association	548.63
4502	Jim's Rapid Wash	26.00
4503	Motorola	27.00
4504	Big Rapids Automotive Supply	43.40
4505	State St. Hardware	58.41
4506	Bender Electric	490.00
4507	Phil's Auto Parts	28.80
4508	Richard Worth	150.00
4509	Don Campbell	4.29
4510	Judson's Hardware Inc.	64.40
4511	Consumers Po. Co.	145.44
4512	Michigan Con. Gas Co.	49.49

Sewer Fund

216	City of Big Rapids	5,121.89
217	Joanne Emmons	125.00
218	Vivian Smith	50.00
219	Maxine McClelland	125.00
220	Consumers Po. Co.	78.15

BIG RAPIDS TOWNSHIP BOARD
REGULAR MEETING-JULY 2, 1985
HELD AT BIG RAPIDS TOWNSHIP HALL

Clerk Smith opened the meeting at 8:00 pm. with Kailing, Douglass, Emmons and Smith present. McClelland absent.

Minutes of the June meeting were read and approved on a motion by Emmons supported by Douglass.

The treasurers report was read and approved on a motion by Douglass supported by Kailing.

Kailing moved that the board approve the renewal of the service contract with Motorola for 1 year. Douglass supported the motion and it carried on a roll call vote. Kailing-yes, Douglass-yes, Emmons-yes, Smith-yes, McClelland-absent.

Douglass moved that the board approve payment of registration fee and travel expenses for the clerk to attend a seminar in Traverse City. Kailing supported the motion and it carried on roll call vote. Kailing-yes, Douglass-yes, Emmons-yes, Smith-yes, McClelland-absent.

Emmons moved that the board approve payment of registration fee and expenses for the supervisor to attend the MAA conference on Mackinac Island. Douglass supported the motion and it carried on roll call vote. Kailing-yes, Douglass-yes, Emmons-yes, Smith-yes, McClelland-absent.

Emmons moved that the board approve townships continued participation in the Manulife Plan for the year 1985-86. Douglass supported the motion and it carried on roll call vote. Kailing-yes, Douglass-yes, Emmons-yes, Smith-yes, McClelland-absent.

Supervisor McClelland arrived at the meeting and assumed the chair.

Clerk Smith reported that the following bids were received for hauling and spreading of gravel on township roads:

- 1.) Bert Myers Excavating \$13,605.00
- 2.) L & D Carey and Sons \$11,055.00
- 3.) Crawford Contractors \$16,250.00

at the zoning board of appeals meeting on June 27, 1985 and announced that Pickett and Schreur will undertake reclamation, covered by a performance bond in a amount settled on by the zoning board of appeals, in place of the Gillies Escrow Account.

Kailing moved that the board approve the purchase of stain for the wood on the outside of the building. Smith supported the motion and it passed unanimously on roll call vote.

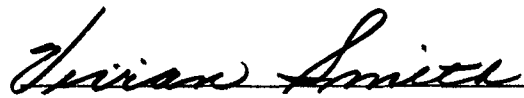
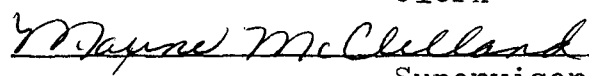
Following the discussion regarding roof damage sustained during a storm on June 8-9, 1985 the board directed the clerk to contact the insurance adjuster.

A motion to approve the trade of the old pump off of the grass rig (11-4) to Dick Worth for fittings and stainless steel was made by Emmons supported by Douglass. It carried unanimously on roll call vote.

McClelland asked board approval to order road signs. Douglass made the motion with Smith supporting. The motion carried.

Kailing moved that the board approve payment of general fund bills with checks #4513 thru #4571 and sewer fund bills with check #221^{&222}. Douglass supported the motion and it carried unanimously on roll call vote.

The meeting adjourned on a motion by Kailing supported by Douglass.


Clerk

Supervisor

General Fund

4513	Ken Clark	95.00
4514	Robert DeLorme	35.00
4515	Perry Douglass	170.00
4516	Donald Kailing	145.00
4517	Robert Miller	155.00
4518	Ernie Osburn	115.00
4519	Rex Richardson	140.00
4520	David Robison	65.00

CONTINUED JULY 2, 1985

4537	Consumers Po. Co.	116.09
4538	Michigan Bell Te. Co.	140.55
4539	Cook's Sanitation	28.00
4540	Consumers Po. Co.	25.05
4541	Motorola	355.50
4542	Big Rapids Automotive Supply	8.45
4543	State St. Hardware	60.43
4544	Gas & Lube Equipment Repair	12.00
4545	D & E Supply Co.	43.24
4546	Jim's Rapid Wash	38.81
4547	Reed Office Supply Co., Inc.	39.83
4548	John Fleming	20.00
4549	J. B. Thomson	20.00
4550	Robert Miller	40.00
4551	Owen Oliver	20.00
4552	William Harper	20.00
4553	Shirley Fitzgerald	20.00
4554	Mel Brown	20.00
4555	Fred Smith	20.00
4556	Perry Douglass	20.00
4557	Maxine McClelland	1,254.00
4558	Vivian Smith	408.70
4559	Joanne Emmons	426.66
4560	Michigan Assessors' Association	25.00
4561	Void	
4562	U. S. Postal Service	14.00
4563	The Back Room	44.91
4564	Big Rapids Rent It All	22.25
4565	State St. Hardware	9.35
4566	Consumers Po. Co.	159.66
4567	Michigan State University	30.00
4568	Big Rapids Township Trust & Agency	262.00
4569	Big Rapids Township Tax Fund	50.00
4570	Burnham & Flowers Agency, Inc.	1,755.60
4571	Michigan Bell Telephone Co.	239.59

Sewer Fund

221	Consumers Po. Co.	85.55
222	Consumers Po. Co.	82.45

BIG RAPIDS TOWNSHIP BOARD
REGULAR MEETING AUGUST 6, 1985
HELD AT BIG RAPIDS TOWNSHIP HALL

Supervisor McClelland called the meeting to order at 8:10 p.m. with Douglass, McClelland, Emmons and Smith present, Kailing absent.

The minutes of the July meeting were read and approved on a motion by Emmons supported by Douglass.

The treasurer's report was read and approved on a motion by Douglass supported by Smith.

Supervisor McClelland reported that the owners of Whites Trailer Park on Northland Dr. had tied into the sewer line without first contacting the township supervisor for guidelines in doing so. The Big Rapids Township Sewer Ordinance stipulates that a representative of the township must inspect all sewer line tie-ins. Supervisor McClelland requested board authorization to hire a township representative to inspect this tie-in. A motion to approve this request was made by Douglass supported by Emmons. The motion carried on a roll call vote. McClelland-yes, Douglass-yes, Emmons-yes, Smith-yes, Kailing-absent.

Fire Chief Campbell sought board approval on an amendment to the mutual aid agreement, and contractual agreement with other fire departments in the county. The amendment read as follows.

AMENDMENT TO THE MECOSTA COUNTY FIRE PROTECTION AGREEMENT

- 1) If after three (3) minutes of paging, and no response has been received by dispatchers from the paged department, dispatchers are to start telephone calls to members of the paged department, while continuing the paging system.
- 2) If after five (5) minutes, there is still no response from the paged department, the dispatchers are to page out to the scene, the nearest department under the current mutual aid agreement.
- 3) This amendment will allow us to continue to give the best possible emergency service to the citizens of Mecosta County. in the unlikely event that no department members

CONTINUED AUGUST 6, 1985

A motion to approve this amendment was made by Douglass supported by Emmons. The motion carried on a roll call vote. McClelland-yes, Douglass-yes, Emmons-yes, Smith-yes, Kailing-absent.

Emmons opened discussion of the revised policy of the Big Rapids Township Board Regarding the Big Rapids Township Volunteer Fire Department. Each section was read and discussed with input and questions from both the firemen present and board members. Some changes and corrections were made. Board action was tabled until the September meeting to allow time for further study of the policy.

Supervisor McClelland asked the board to approve hiring Miriam Frank, currently working for the township under the Youth Employment Corps, as a township employee for a period of one month. She would then be able to use the township as a reference for future employment. A motion to do so was made by Emmons supported by Douglass. The motion carried on a roll call vote. McClelland-yes, Douglass-yes, Emmons-yes, Smith-yes, Kailing-absent.

Fire Chief Campbell reported that he has three new applicants for the fire department and would like board approval to conduct oral interviews. A motion for approval was made by Emmons supported by Douglass. The motion carried.

Emmons moved that the board levy 1.2385 mils for 1986. Douglass supported the motion and it carried on a roll call vote. Douglass-yes, McClelland-yes, Emmons-yes, Smith-yes, Kailing-absent.

Supervisor McClelland reported that Pickett and Schreuer has purchased a performance bond to guarantee reclamation of the Gillies Gravel Pit. Action on this issue was tabled until the September meeting.

Emmons moved that the September meeting be moved from September 10, 1985 at 8:00 p.m. to September 3, 1985 at 7:00 p.m. Smith supported the motion and it carried.

CONTINUED AUGUST 6, 1985

General Fund

4572	Donald Campbell	110.00
4573	Donald Kailing	80.00
4574	Vivian Smith	414.46
4575	Maxine McClelland	1,089.00
4576	Joanne Emmons	426.66
4577	Perry Douglass	100.00
4578	Big Rapids Twp. Trust & Agency Fund	262.00
4579	Michigan Assessor's Association	30.00
4580	Carl Morrison	20.00
4581	Mel Brown	20.00
4582	Robert Miller	20.00
4583	Maxine McClelland	89.23
4584	John Fleming	20.00
4585	J. B. Thomson	20.00
4586	Linda Myers	20.00
4587	Shirley Fitzgerald	20.00
4588	Owen Oliver	20.00
4589	William Harper	20.00
4590	U.S. Postal Service	44.00
4591	Michigan Municipal Risk Mgmt Authority	878.00
4592	Cook's Sanitation	28.00
4593	Godbold's	33.61
4594	Donald Campbell	19.73
4595	Triangle Auto	28.06
4596	Phil's Auto Parts	109.00
4597	Big Rapids Automotive Supply	5.50
4598	West Shore Services, Inc.	88.00
4599	Jim's Rapids Wash	31.60
4600	Judson's Hardware, Inc.	3.24
4601	Consumers Po. Co.	25.05
4602	Michigan Con. Gas Co.	27.64
4603	Miriam Frank	5.20
4604	J. B. Thomson	48.00
4605	Radio Shack	6.95
4606	Doubleday Bros. & Co.	99.44
4607	Big Rapids Township Sewer Fund	26.47
4608	Consumers Po. Co.	136.38
4609	Michigan Bell Telephone Co.	175.62

Sewer Fund

223	Consumers Po. Co.	60.26
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BIG RAPIDS TOWNSHIP BOARD
REGULAR MEETING SEPTEMBER 3, 1985
HELD AT BIG RAPIDS TOWNSHIP HALL

Supervisor McClelland opened the meeting at 7:10 p.m. with all board members present.

The minutes of the minutes of the August meeting were approved on a motion by Emmons supported by Douglass.

The treasurer's report was approved on a motion by Douglass supported by Smith.

Vince Edwards, a community relations man for Consumers Po. Co. was present to discuss with the board steps to be taken to renew Consumers Po. Co. franchise with Big Rapids Township. He explained that in the past an irrevocable franchise agreement existed between the township and Consumers Po. Co. To renew this type of agreement necessitates a vote of the township residents with Consumers Po. Co. paying the election costs. Because of these costs, Consumers Po. Co. wishes to renew this franchise agreement with a revocable franchise agreement which requires only township board action. The Board would then have 60 days in which to revoke the agreement. The ordinance establishing the franchise agreement will be published in the local paper before and after Board action is taken. Consumers Po. Co. pays for the publication. Mr. Edwards will return at the February 4, 1986 township board meeting to discuss the ordinance with the board. Adoption of the ordinance should take place at the April, 1986 meeting of the Big Rapids Township Board.

McClelland reported that a letter has been received from the Michigan State Department of Labor, notifying the township that the Michigan Township Participating Plan is not authorized to provide the township with Workman's Compensation Insurance. Therefore, in their opinion, the existing policy does not meet state requirements. The letter stated that the township has 10 days in which to provide proof of insurance and comply with state law. Emmons moved that the board authorize the Supervisor and Clerk to purchase Workman's Compensation Insurance from another source if the problem is not resolved by Friday, September 6, 1985. Kailing supported the

CONTINUED SEPTEMBER 3, 1985

Emmons moved that the board approve payment of expenses for the clerk and treasurer to attend the Merskin & Merskin workshop in Traverse City on October 24&25, 1985, and for the treasurer to attend the Michigan Municipal Treasurer Association conference in Farmington on October 14-16, 1985. Kailing supported the motion and it carried unanimously on roll call vote.

Dougalss moved that the board approve payment of expenses for the supervisor to attend seminars on September 10-12, 17-19, and October 9-11. Kailing supported the motion. It carried unanimously on roll call vote.

The township has received a request from the McKeena Candy Co. for a ten (10) year tax abatement for businesses they may wish to establish in the highway interchange. At the present time the board feels it does not have sufficient information to act on this matter.

Larry Merrill, a Michigan Township Association staff member, after studying the Big Rapids Township Board Policy Re: The Big Rapids Township Volunteer Fire Department, recommended three changes. These changes were discussed by the board and Rex Richardson, Assistant Fire Chief, and agreed upon.

Emmons moved that this revised "Big Rapids Township Board Policy Re: The Big Rapids Township Volunteer Fire Department" be adopted. Smith supported the motion and it carried unanimously on roll call vote. A copy of this policy in its entirety accompanies these minutes. Mr. Merrill also stressed that if the Big Rapids Firefighters Association wishes to act as a recommending body to the Big Rapids Township Board, it may not hold secret ballots.

Emmons moved that the board approve payment of general fund bills with checks # 4610 thru # 4653 and sewer fund bills with checks # 224 thru # 227. Douglass supported the motion and it passed unanimously on roll call vote.

Emmons moved that the board approve payment of bills from L & D Carey & Sons, The Mecosta County Road Commission, and the distribution of the treasurer's salary for summer tax

CONTINUED SEPTEMBER 3, 1985

General Fund

4610	Big Rapids Fire Department	63.00
4611	State St. Hardware	14.00
4612	Binney Auto Parts	28.23
4613	Franck & Wood Chevrolet	7.33
4614	Phil's Auto Parts	10.00
4615	Central Fire Protection	60.00
4616	West Shore Services, Inc.	30.75
4617	Michigan Con. Gas Co.	24.21
4618	Consumers Po. Co.	25.05
4619	Michigan State Industries	659.60
4620	Void	
4621	Mecosta County Road Commission	8,546.20
4622	Culligan Water Conditioning	32.50
4623	Radio Shack	26.00
4624	Judson's True Value Hardware	57.94
4625	Big Rapids REnt It All	2.00
4626	Burnham & Flowers Agency, Inc.	193.00
4627	Michigan Township Par. Plan	4,055.00
4628	Perry Douglass	87.20
4629	Donald Kailing	80.00
4630	Joanne Emmons	442.55
4631	Vivian Smith	405.66
4632	Big Rapids Twp. Trust & Agency Fund	262.00
4633	U.S. Stamped Envelope Agency	243.00
4634	Joanne Emmons	23.64
4635	First National Bank & Trust	5.98
4636	Bauchkam, Reed, Lang, Schaefer&Travis	118.06
4637	Donald Campbell	110.00
4638	J.B. Thomson	20.00
4639	Linda Myers	20.00
4640	Robert Miller	40.00
4641	William Harper	20.00
4642	Mel Brown	20.00
4643	Fred Smith	20.00
4644	Perry Douglass	20.00
4645	Carl Morrison	20.00
4646	Maxine McClelland	1,204.00
4647	Maxine McClelland	237.46
4648	Maxine McClelland	43.99
4649	Vera Gardner Mi. Mun. Treas. Assc.	55.00
4650	Mecosta Co. Road Commission	13,067.94
4651	Consumers Po. Co.	185.44
4652	L & D Carey & Sons Trucking Co.	10,847.10
4653	Michigan Bell Telephone Co,	195.53

Sewer Fund

224	Granger Engineering	177.05
225	City of Big Rapids	4,400.68
226	Maxine McClelland	75.60
227	Consumers Po. Co.	80.94

POLICIES OF THE BIG RAPIDS TOWNSHIP BOARD
REGARDING THE BIG RAPIDS TOWNSHIP VOLUNTEER FIRE DEPARTMENT

SECTION I Introduction

- 1.1 Purpose The purpose of these policies is to arrange by systematic planning and united effort a functional and efficient fire department to provide proper fire protection for Big Rapids Township.
- 1.2 Equality of Service Service will be provided according to state statute.

SECTION II Administration

- 2.1 Personnel All personnel shall be hired or dismissed by the Big Rapids Township Board. (AG opinion #6077-6-16-82) The Fire Chief shall be appointed yearly by the Big Rapids Township Board at the April meeting. All other officers shall be elected by the firefighters.
- 2.2 Number of Members The membership of this department is limited to twenty (20) firefighters which includes the chief of the department.
- 2.3 Applications Firefighter applications are available at the office of the township clerk. Completed applications are to be returned to the township clerk for presentation to the township board at a regularly scheduled meeting. If a vacancy occurs, the clerk will then give the applications, in the order received, to the Fire Chief and the Firefighters Association for their recommendations. The Big Rapids Township Board will act on these recommendations at the next regularly scheduled meeting.
- 2.4 New Members New members shall serve a six (6) month probation and then shall be recommended by the Fire Chief to the Big Rapids Township Board for a permanent position.
- 2.5 Membership Qualifications Members must reside within the outside boundaries of the township, be of good character, have and maintain a good driving record, and have a physical given by a health professional with costs paid by the Big Rapids Township Board.

2.7 Employee Grievances Grievances must first be submitted to the Fire Chief and at least two officers. If the grievance is not resolved, a written appeal may be presented to the Big Rapids Township Board at a regularly scheduled meeting.

2.8 Chain of Command The chain of command is established by the Big Rapids Township Board.

- a.) Fire Chief
- b.) Assistant Fire Chief
- c.) Three Captains

2.9 Fire Chief-Authority

- a.) The Fire Chief shall be the chief executive officer responsible to the Big Rapids Township Board for the proper administration and efficient operation of the department.
- b.) The Chief is the executive head of the fire department and shall have full charge of the protection of life and property, and the extinguishment of fires.
- c.) The Chief may assign officers to administer the work of the department and hold them responsible for the proper execution of their duties.
- d.) The Chief shall be responsible for the enforcement of rules, regulations and orders of the Big Rapids Township Board pertaining to the fire department, and the laws of the State of Michigan applicable to the department.
- e.) The Chief shall develop policies designed to maintain or increase the general efficiency and effectiveness of the department, including pre-planning and critiquing of fires, planning for departmental long range needs, regulation and assignment of personnel and management of the department in order to be prepared to meet emergencies.
- f.) The Chief shall review and make recommendations to the Big Rapids Township Board on all personnel or operational problems at a monthly Township Board meeting as needed and shall make an annual written report.
- g.) The Chief shall schedule regular meetings with the firefighters for informational and training purposes.
- h.) The Chief has authority to make expenditures according to general Board policy.

SECTION III Public Contact

- 3.1 Communications Firefighters shall not appear on or use the name of the Big Rapids Township Fire Department on radio, TV, or in the press without specific approval of the Big Rapids Township Board. Facts concerning a fire may be released to the media by the Chief or an officer of the department at the Chiefs direction.
- 3.2 Tours Tours of the fire facility may be given to groups with supervision by a fire department member.
- 3.3 Programs Presentations to the community may be conducted with the permission of the Big Rapids Township Board.

SECTION IV Equipment Guidelines

- 4.1 Transportation In responding to emergencies, firefighters shall use good judgement and defensive driving procedures when operating fire department vehicles or their own private vehicles.
- 4.2 Protective Gear All firefighters shall use all of their protective gear when engaged in emergency situations.
- 4.3 Equipment Loss Firefighters shall report loss or or damage to equipment or tools to an officer as soon as possible.
- 4.4 Township Property Township property shall not be sold or given away without permission of the Big Rapids Township Board. When leaving the department all equipment and clothing shall be returned to the Chief.

SECTION V

- 5.1 Use of Hall All meetings and training sessions shall be posted on the Big Rapids Township Hall Calendar. Use of the facility by special groups must have the permission of the Big Rapids Township Board.
- 5.2 Parking at Station No parking of personal vehicles is permitted on aprons or in truck bays except in designated areas.
- 5.3 Storage of Equipment or Vehicles on Premises Only vehicles or

SECTION VI Employee Guidelines

- 6.1 General Conduct All firefighters are employees of the Big Rapids Township Board and as such their conduct and behavior is subject to criticism by the general public more so than if they were in private employment. For this reason, the social rules of good behavior and conduct should be observed at all times.
- 6.2 Pilfering Pilfering at the scene of a fire or at the fire station shall be cause for dismissal.
- 6.3 Alcohol-Controlled Substances No firefighter shall report for fires, meetings or training sessions while under the influence of alcohol or controlled substances.
- 6.4 False Reports-Records Firefighters shall not knowingly make any false reports, falsify records, or give false testimony at any hearing.
- 6.5 Donations Firefighters shall not solicit funds or donations unless permission is granted by the Big Rapids Township Board. All donations shall be the property of Big Rapids Township.

SECTION VII Amendment

- 7.1 These policies may be amended at any regularly scheduled Big Rapids Township Board meeting provided the policy change has been presented to the firefighters at their regularly scheduled meeting.

8-8-85

BIG RAPIDS TOWNSHIP BOARD
REGULAR MEETING - OCTOBER 1, 1985
HELD AT Big Rapids Township Hall

Supervisor McClelland called the meeting to order at 8:15 p.m. with all board members present.

The minutes of the September meeting were read and approved on a motion by Emmons supported by Douglass.

The treasurers report was read and approved on a motion by Douglass supported by Smith.

Jim Obert, a Mecosta Co. Commissioner, was present to discuss with the board the Commission's position on several issues, such as, a county noise ordinance, land fill problems, and the change in ownership of Mecosta Co. General Hospital.

Fire Chief Don Campbell asked the board to consider purchasing radial tires for truck 11-1. He explained that the tires presently on this truck get flat from sitting. When the truck is run these flat spots cause the truck and equipment to shake. He has had a cost estimate of \$170.00 per tire from Joe's Tire Service. Dick Worth has offered to purchase the old tires and tubes for \$75.00 each. There are six tires involved. Campbell also asked if the board would be interested in purchasing Tom Sage's radio at a cost of \$50.00 to be used in his own (Campbell's) truck. The board tabled action on these items at this time.

Supervisor McClelland reported that she continues to work on the amendment to the township sewer ordinance.

The board directed the clerk to place an ad in the classified section of the Pioneer asking for bids for snow removal from the township hall.

Supervisor McClelland reported that Miriam Frank, acting as her own contracting agent, has agreed to do clerical work for the township for a period of time not to exceed October 31, 1985. Emmons moved that the board approve paying Ms. Frank \$3.35 per hour, to be paid two (2) times in the month. Kailing supported the motion and it carried unanimously.

CONTINUED OCTOBER 1, 1985

Smith moved that the board amend the F.R.S. expenditure budget, contributions account \$237.70 for a total of \$7,537.70. Emmons supported the motion and it carried unanimously on roll call vote.

Douglass moved that the board approve payment of general fund bills with checks # 4654 thru # 4704 and sewer fund bills with checks # 228 thru # 232. Kailing supported the motion and it carried unanimously on roll call vote.

A motion to adjourn was made by Kailing supported by Emmons. The motion carried.

Vivian Smith
Clerk

Wayne McCulland
Supervisor

General Fund

4654	Donald Campbell	110.00
4655	Big Rapids Business Machines	45.00
4656	Cook's Sanitation	56.00
4657	Mecosta Co. Road Commission	2,500.00
4658	The Pioneer	7.00
4659	Reed Office Supply Co., Inc.	36.35
4660	Brad's Sales & Service	18.58
4661	Void	
4662	Marshall & Swift Publication Co.	111.00
4663	William A. Harper, P.C.	142.50
4664	Consumers Po. Co.	26.49
4665	Big Rapids Fire Department	21.00
4666	State St. Hardware	18.52
4667	Phil's Auto Parts	27.50
4668	Kamp Oil Co.	26.40
4669	West Shore Services, Inc.	254.42
4670	Mecosta Co. Office of Civil Defense	18.00
4671	Jim's Rapid Wash	111.40
4672	Motorola	251.30
4673	Don Campbell	40.00
4674	Ken Clark	35.00
4675	Perry Douglass	90.00
4676	Don Kailing	110.00
4677	Brian McCaffrey	10.00
4678	Robert Miller	60.00
4679	Ernest Osburn	55.00
4680	Rex Richardson	95.00
4681	Dave Roibison	20.00
4682	Thomas Sage	50.00
4683	Bill Torry	95.00
4684	Robert Walworth	40.00
4685	Randy Bell	5.00
4686	Vivian Smith	405.66
4687	Joanne Emmons	426.66
4688	Wayne McCulland	124.00

General Fund

4700	Consumers Po. Co.	167.01
4701	Michigan Con. Gas Co.	35.27
4702	Michigan Bell Telephone Co.	154.63
4703	Michigan Con. Gas Co.	59.13
4704	Miriam Frank	190.95

Sewer Fund

228	Vivian Smith	50.00
229	Maxine McClelland	125.00
230	Joanne Emmons	125.00
231	Ferguson Supply co.	615.79
232	Consumers Po. Co.	100.16

BIG RAPIDS TOWNSHIP BOARD
REGULAR MEETING-NOVEMBER 5, 1985
HELD AT BIG RAPIDS TOWNSHIP HALL

Supervisor McClelland called the meeting to order at 8:10 p.m. with all board members present.

The minutes of the October meeting were read and corrected to include a motion to amend the budget which read: A motion to amend the expenditure budget, insurance activity, was made by Emmons supported by Douglass. The motion carried unanimously on roll call vote. Emmons moved that the board approve the October minutes as amended. Douglass supported the motion and it carried.

The treasurers report was read and approved on a motion by Douglass supported by Smith.

Jack White of Rapid Cablevision was present to request the boards approval of the transfer of Rapid Cablevision franchise rights to TCI-Taft Cablevision Associates. Emmons moved that the board approve the transfer of Rapid Cablevision franchise rights to TCI-Taft Cablevision Associates. Kailing supported the motion and it carried unanimously on roll call vote.

Clerk Smith read a letter from the Michigan Sesquicentennial Commission requesting the appointment of a contact person from the township board. This contact person would work with others from the county organizing activities for this year long celebration. Joanne Emmons volunteered to fill this position.

Donald Walter of the Law Enforcement Risk Control Office of Michigan Municipal Risk Management Authority, Township Participating Plan, has reviewed the Big Rapids Township Board Policy Re: The Big Rapids Township Volunteer Fire Department. He made two suggestions: 1.) that the state statute regarding equality of service be incorporated into the policy, and 2.) that the chief develop written policies and procedures and make them available to department members. He offered to review them for the department.

Four (4) bids have been received for snow removal. All were read and discussed. Douglass moved that the board accept the

other qualified firms for preparation of the 1985-86 audit. Bids should be submitted for review by the Big Rapids Township Board by the February meeting so that a decision to award a contract can be made at that meeting.

Clerk Smith read a letter from the State Liquor Control Commission stating a request for the transfer of an on-premise license and dance permit from Fortino Enterprises, Inc. to Brueck, Inc. It was moved by Douglass, supported by Kailing that the request by Bureck, Inc. (A Michigan Corporation) for transfer of ownership of 1985 Class C Licensed business with dance permit, located at 14372 Northland Dr., Big Rapids, Michigan 49307, Big Rapids Township, Mecosta County, from Fortino Enterprises, Inc. be approved. The motion carried unanimously on roll call vote.

Jim Obert was present to discuss with the board various concerns of the County Commission.

Rex Richardson, representing the fire department, asked the board to approve the purchase of six (6) radial tires for truck 11-1 from Joe's Tire Service for a cost of \$1,140.34. This price would include the tires, tubes and mounting. He also has a bid from Dick Worth for the purchase of the old tires for \$75.00 each for a total of \$450.00. Emmons moved that the board approve the purchase of six (6) radial tires with tubes and mounting from Joe's Tire Service for a total amount of \$1,140.34. Douglass supported the motion and it carried unanimously on roll call vote.

Jim Obert said that he would pay \$100.00 each for the old tires and tubes. Emmons moved that the board take bids on the sale of these tires thru an ad in the Tri-County-Reminder. Kailing supported the motion and it carried unanimously on roll call vote. All bids to be due at the December meeting with actual sale when new tires are mounted on the truck. Richardson also reported that he has three (3) bids for the body work to be done on 11-1. He is now waiting for a price list for the parts that will have to be replaced.

Clerk Smith presented the board with a budget report. It

CONTINUED NOVEMBER 5, 1985

for the clerk's office. Smith offered to purchase the old adding machine which can still add and subtract for \$10.00. Douglass moved that the board approve the sale of the old adding machine for \$10.00. Emmons supported the motion and it passed unanimously on roll call vote.

Kailing moved that the board approve payment of general fund bills with checks #4705 thru #4742 and sewer fund bills with checks #233 thru #234. Douglass supported the motion and it carried unanimously on roll call vote.

A motion to adjourn was made by Kailing supported by Douglass. The motion carried.

Vivian Smith
Clerk
Maxine McClelland
Supervisor

General Fund

4705	Donald Campbell	1101.00
4706	Donald Kailing	80.00
4707	Perry Douglass	100.00
4708	Joanne Emmons	669.51
4709	Vivian Smith	493.20
4710	Void	
4711	IAAO	65.00
4712	Mecosta Co. Drain Commission	517.27
4713	Al Cassidy	20.00
4714	Big Rapids Fire Department	32.00
4715	West Shores Services, Inc.	252.80
4716	Triangle Auto Sales	102.65
4717	Denny's Muffler Shop	154.50
4718	Binney Auto Parts, Inc.	21.05
4719	American T&T Wharehouse, Inc.	18.16
4720	Phil's Auto Parts	176.00
4721	Cook;s Sanitation	28.00
4722	Doubleday Bros. & Co.	61.99
4723	Consumers Po. Co.	26.49
4724	William R. Thompson	37.50
4725	Reed Office Supply Co., Inc.	17.26
4726	The Pioneer	49.80
4727	Mid-Michigan Assessors Wssn.	10.00
4728	Big Rapids Twp. Trust & Agency Fund	262.00
4729	Big Rapids Twp. Sewer Fund	13.85
4730	Maxine McClelland	1,109.00
4731	U.S. Postal Service	36.00
4732	Mel Brown	20.00
4733	Fred Smith	20.00
4734	Carl Morrison	20.00
4735	Robert Miller	40.00
4736	John Fleming	20.00
4737	J. B. Thomson	20.00
4738	Owen Oliver	20.00
4739	William Harper	20.00

CONTINUED DECEMBER 3, 1985

Campbell asked the board to approve the purchase of hams for the firemen and board members at a cost of approximately \$20.00 per ham. Emmons so moved and Kailing supported. The motion carried unanimously on roll call vote.

The board discussed plans to renovate the storeroom at the rear of the township hall into offices for the treasurer and clerk. The treasurer and clerk will work on a preliminary sketch. A special meeting may be called later in December to begin action.

Kailing moved that the board approve payment of registration fees and expense for the supervisor and clerk and treasurer to attend the West Michigan Township Officials Conference in Muskegon on January 11, 1986. Douglass supported the motion and it carried unanimously on roll call vote.

Douglass moved that the board approve payment of general fund bills with checks # 4743 thru # 4774 and sewer fund bills with checks # 235 thru # 238. Kailing supported the motion and it carried unanimously on roll call vote.

Emmons moved that the board adopt Sewer Ordinance # 9.03 to amend Sewer Ordinance # 9. Douglass supported the motion and it carried unanimously on roll call vote. A copy of amended Sewer Ordinance ~~#9.03~~ will accompany these minutes in its entirety. 4.04

Emmons moved that the board authorize the payment of a typist to type this sewer ordinance at a rate of \$5.00 per hour. Payment could be made at mid-month when utility bills are paid. Smith supported the motion and it carried unanimously on roll call vote.

Douglass moved that the board allow the 220th Ave. neighborhohs x-mas party to be held at the township hall on December 14, 1985. Kailing supported the motion and it carried.

Emmons moved to adjourn. Smith supported the motion and it carried.

William Smith

BIG RAPIDS TOWNSHIP BOARD
REGULAR MEETING-DECEMBER 3, 1985
HELD AT BIG RAPIDS TOWNSHIP HALL

Supervisor McClelland called the meeting to order at 8:25 p.m. with all members present.

The minutes of the November meeting were read and approved on a motion by Dauglass supported by Kailing. The motion carried.

Clerk Smith gave an oral budget report to the board.

The treasurer's report was read and approved on a motion by Douglass supported by Smith. The motion carried.

Emmons moved that the board release the Gillies Escrow Account, held at First National Bank, to Mrs. Gert Gillies. This account is being replaced with a performance bond by Pickett & Schruer. The motion was supported by Kailing and carried unanimously on a roll call vote.

Chief Don Campbell, representing the fire department notified the board that he had interviewed a potential new firefighter, Mr. Dan Oleson. Mr. Oleson has completed all four phases of fire training. He is also a volunteer for the Big Rapids City Fire Department. Campbell asked the board to approve the addition of Mr. Oleson to the fire department. Emmons so moved and Douglass supported. The motion carried.

Chief Campbell also brought to the boards attention the new DNR regulations regarding the burning of a house as a part of fire training. The DNR will only allow partial burning of a house because of the pollution factor. Emmons moved that the clerk send a letter to: The MTA, Senator John Engler, Representative Colleen Engler, various DNR personnell, and the State Fire Marshall regarding the Big Rapids Township Fire Department's disagreement with this regulation. Douglass supported the motion and it carried. Chief Campbell said he would get together the information needed and work with fireman Bob Miller to put together this letter.

Emmons moved that the board accept an oral bid by Jim Obert of \$100.00 per tire for six tires removed from truck 11-1.

CONTINUED DECEMBER 3, 1985

General Fund

4743	The Pioneer	12.30
4744	Cook's Sanitation	28.00
4745	Consumers Po. Co.	26.49
4746	Jim's Rapid Wash	46.67
4747	West Shore Services, Inc.	88.00
4748	Big Rapids Automotive Supply	19.76
4749	Michigan Cigar Div.	108.90
4750	Morningstar Excavating	18.00
4751	Mecosta County Treasurer	360.60
4752	The University of Michigan	120.00
4753	Merskin & Merskin, P.C.	975.00
4754	G.T. McC. Co.	106.00
4755	Donald Campbell	215.08
4756	Perry Douglass	80.00
4757	Donald Kailing	80.00
4758	Joanne Emmons	448.66
4759	Vivian Smith	405.66
4760	Maxine McClelland	1,089.00
4761	Big Rapids Township Trust & Agency	262.00
4762	Michigan Con. Gas Co.	121.02
4763	John Fleming	20.00
4764	Owen Oliver	20.00
4765	J.B. Thomson	20.00
4766	William Harper	20.00
4767	Robert Miller	20.00
4768	Void	
4769	Maxine McClelland	448.80
4770	Consumers Po. Co.	192.03
4771	Giantway	333.18
4772	Michigan Bell Tel Co.	184.42
4773	MtA Housing Bureau	63.27
4774	Michigan Townships Association	314.00

Sewer Fund

235	Merskin & Merskin, P.C.	310.00
236	City of Big Rapids	4,508.86
237	Donald Kailing	50.00
238	Consumer Po. Co.	130.99