

**BIG RAPIDS CHARTER TOWNSHIP BOARD
REGULAR MEETING TUESDAY OCTOBER 7, 2025
BIG RAPIDS TOWNSHIP HALL, 14230 NORTHLAND DR.
BIG RAPIDS, MI 49307
7:00 PM
UNAPPROVED**

PLEDGE OF ALLEGIANCE.

CALL TO ORDER: 7:00 p.m. ROLL CALL: Borkovich, Bechaz, Everett, Marek, Saez, Teceno, Welch present.

PUBLIC COMMENT:

ADDITIONS TO AGENDA: Cemetery Committee Meeting

SPECIAL APPEARANCE: Annette Coles, Inspection Services – County has no problem taking over, Township would need to make a resolution and remove plumbing/mechanical from the ordinance. If county also lost their inspector and couldn't find one, the State would take over. Encouraged reaching out to Representatives to help get laws changed so that Plumbing Inspectors wouldn't have to give up their contractor license.

Chris Zimmerman, Tonkin Drain Update – July Chris sent a letter to many residents in Tonkin Drain district, received 60 responses. 3 in favor, 7 didn't care, remaining 50 were against the project. Asked Drain Commissioner questions under oath, has responses and would like BRT to include link on their website. Update on Charlie Kirk Statue request of FSU.

City of BR, Fire Extension – Extension passed at the City 10/6.

CORRESPONDENCE: Tom Kunse, State Representative

CONSENT AGENDA

1. **September 2, 2025 Regular Meeting Minutes:**
2. **August Financial Report:**
3. **Sheriff's Report:**
4. **Cemetery and Grounds Report:**
5. **Sewer Department Report:**
6. **Water Department Report:**
7. **Building Department Report:**
8. **Supervisor Report:**

A motion to approve of the consent agenda was made by Saez. Supported by Bechaz. Motion passed.

UNFINISHED BUSINESS:

1. **Due Diligence/Mack Tech Group** – update from Borkovich this week to board – plan for discussing at November meeting

NEW BUSINESS:

1. **City of BR, Fire Protection Extension Resolution 2025-11:** A motion to approve of Resolution 2025-11 was made by Marek. Supported by Saez. Motion passed unanimously on a roll call vote.
2. **Mecosta County, Inspection Services:** A motion to request Mecosta County perform Plumbing and Mechanical Inspections for the Township was made by Bechaz. Supported by Welch. Motion passed unanimously on a roll call vote.
3. **Gilbert Street Lift Station:** A motion was made by Saez to approve of the new pump for the Gilbert Street Lift Station in the amount of \$34,181.00. Supported by Teceno. Motion passed unanimously on a roll call vote. Marek mentioned it wouldn't be a bad idea to also purchase a back p pump for Perry, as we wouldn't be able to wait weeks for one to arrive. Saez moved to purchase a secondary pump as backup not to exceed \$40,000. Supported by Teceno. Motion passed unanimously on a roll call vote.
4. **City Leaf Pickup:** A motion was made by Bechaz to have the City pickup leaves in the Cemetery on a one-year trial basis (to attempt to save money). Supported by Teceno. Motion passed unanimously on a roll call vote.
5. **Ordinance Discussions: Cemetery, Industrial Park** – Borkovich presented a draft updated Ordinance for the Industrial Park. Board discussed additional language adding safeguards to Residents. Next draft to be discussed at November meeting.
6. **Billboard Lease Agreements:** A motion to approve of the Lease Revenue Sharing Agreements was made by Marek. Supported by Teceno. Motion passed unanimously on a roll call vote.
7. **Paving/Re-surfacing of LS at the Bedroom Center:** Had section of LS in Bedroom center parking lot repaved.
8. **Cemetery Price Comparison:** A motion was made by Teceno to approve of the updated Cemetery prices as presented. Supported by Everett. Motion passed unanimously on a roll call vote.
9. **Short/Long Term Disability:** Saez to continue exploring quotes, bring to November meeting.
10. **Other: Cemetery Committee Meeting** – set for 10/14 at 3:30 at office.

Financial

1. **Payroll:** A motion was made by Marek to approve of Payroll in the amount of \$29,981.94. Supported by Teceno. Motion passed unanimously on a roll call vote.
2. **Accounts Payable:** A motion was made by Marek to approve of Accounts Payables in the amount of \$240,008.71. Supported by Teceno. Motion passed unanimously on a roll call vote.

PUBLIC COMMENT:

ADJOURNMENT: 8:31pm

Big Rapids Charter Township will provide necessary and reasonable auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed material, if individuals with disabilities, upon five business days notice to the township. Individuals requiring auxiliary aids or services should contact Hannah Saez, Big Rapids Charter Township Clerk, 14212 Northland Drive, Big Rapids, MI 49307- call 231 796 3603 or fax request to 231 796 2533.