

BIG RAPIDS CHARTER TOWNSHIP BOARD REGULAR MEETING TUESDAY OCTOBER 7, 2025

**BIG RAPIDS TOWNSHIP HALL, 14230 NORTHLAND DR.
BIG RAPIDS, MI 49307
7:00 PM**

AGENDA

PLEDGE OF ALLEGIANCE.

CALL TO ORDER: 7:00 p.m. ROLL CALL: __Borkovich, __Bechaz, __Everett, __Marek, __Saez, __Teceno, __Welch,

PUBLIC COMMENT:

ADDITIONS TO AGENDA:

**SPECIAL APPEARANCE: Annette Coles, Inspection Services
Chris Zimmerman, Tonkin Drain Update
City of BR, Fire Extension**

CORRESPONDENCE: Tom Kunse, State Representative

CONSENT AGENDA

- 1. September 2, 2025 Regular Meeting Minutes:**
- 2. August Financial Report:**
- 3. Sheriff's Report:**
- 4. Cemetery and Grounds Report:**
- 5. Sewer Department Report:**
- 6. Water Department Report:**
- 7. Building Department Report:**
- 8. Supervisor Report:**

UNFINISHED BUSINESS:

- 1. Due Diligence/Mack Tech Group**

NEW BUSINESS:

- 1. City of BR, Fire Protection Extension Resolution 2025-11:**
- 2. Mecosta County, Inspection Services:**
- 3. Gilbert Street Lift Station:**
- 4. City Leaf Pickup:**
- 5. Ordinance Discussions: Cemetery, Industrial Park**
- 6. Billboard Lease Agreements:**
- 7. Paving/Re-surfacing of LS at the Bedroom Center:**
- 8. Cemetery Price Comparison:**
- 9. Short/Long Term Disability:**
- 10. Other:**

Financial

- 1. Payroll:**
- 2. Accounts Payable:**

PUBLIC COMMENT:

ADJOURNMENT:

Big Rapids Charter Township will provide necessary and reasonable auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed material, if individuals with disabilities, upon five business days notice to the township. Individuals requiring auxiliary aids or services should contact Hannah Saez, Big Rapids Charter Township Clerk, 14212 Northland Drive, Big Rapids, MI 49307- call 231 796 3603 or fax request to 231 796 2533.



100TH DISTRICT
STATE CAPITOL
P.O. BOX 30014
LANSING, MI 48909-7514

MICHIGAN HOUSE OF REPRESENTATIVES

TOM KUNSE
STATE REPRESENTATIVE

PHONE: (517) 373-7317
FAX: (517) 373-9469
TomKunse@house.mi.gov
RepKunse.com

September 10, 2025

Big Rapids Chtr. Township Board,

As your State Representative, I want to thank you for the opportunity to serve you in the Michigan House of Representatives. Whether you live in a small township, a rural community, or one of our local cities, I am committed to being a strong voice for the 100th District and a reliable resource for you and your family. My office is here to help with any questions you may have about state level issues. If you need assistance with state agencies, navigating benefits, understanding new legislation, or accessing public services, please do not hesitate to contact us. My team and I will do everything we can to get you the answers or support you need.

We also want to hear about the good things happening in our communities. If someone in your area is celebrating retirement after years of public service, earning a special award, achieving something notable in school, sports, or business, or making a difference in the community, I would be honored to recognize them. We can send a congratulatory note, a letter of recognition, or in some cases, a formal legislative tribute.

In addition, my office keeps a variety of free printed booklets and brochures that cover topics such as Michigan government, veteran's benefits, services for seniors, consumer protection, and more. These are available to individuals, families, or even community centers, libraries, and local offices. Just let us know what you need.

I also enjoy getting out into the community whenever possible. If there is a local event, meeting, or gathering where it would be helpful for me to stop by and hear from residents, please do not hesitate to reach out.

Thank you again for the opportunity to serve. It is an honor to represent you, and I look forward to continuing to work hard on behalf of our district.

Yours in Lansing,

Tom Kunse
State Representative
100th District

**BIG RAPIDS CHARTER TOWNSHIP BOARD
REGULAR MEETING TUESDAY SEPTEMBER 2, 2025
BIG RAPIDS TOWNSHIP HALL, 14230 NORTHLAND DR.
BIG RAPIDS, MI 49307
7:00 PM
UNAPPROVED**

PLEDGE OF ALLEGIANCE.

CALL TO ORDER: 7:00 p.m. ROLL CALL: Borkovich, Bechaz, Everett, Marek, Teceno, Welch, present. Saez, absent.

PUBLIC COMMENT: Reminder of Fall Clean up on 9/20/25 at the Industrial Park, from 8am-12pm. Borkovich – update on Mackinac Technology Group – just doing our Due Diligence, not an investigation.

ADDITIONS TO AGENDA:

SPECIAL APPEARANCE:

CORRESPONDENCE:

CONSENT AGENDA

1. **August 5, 2025 Regular Meeting Minutes:**
2. **July Financial Report:**
3. **Sheriff's Report:**
4. **Cemetery and Grounds Report:** The Grounds Manager is partaking in a 3 part cemetery management class from MTA, some questions remain regarding transfer of ownership on plots.
5. **Sewer Department Report:**
6. **Water Department Report:**
7. **Building Department Report:**
8. **Supervisor Report:**

A motion to approve the consent agenda was made by Teceno. Supported by Bechaz. Motion passed unanimously.

UNFINISHED BUSINESS:

1. **Highbanks Gate Update:** Gate will be operational on Thursday. Teceno asked how to enforce hours if people can get out of the park. Reviewing ordinance to update prohibited activity and the ability to enforce. Central dispatch will have the code for fire/rescue to the gate in the event of an emergency.

NEW BUSINESS:

1. **Permit Price/Inspection Fee Recommended Changes:** Still looking for a plumbing/mechanical inspector. Everett moved to accept all fees as suggested. Supported by Teceno. Motion passed unanimously on a roll call vote.
2. **City's Airport Request:** FAA tree removal, the City would like permission to cut some trees. Everett moved to allow the City to cut down trees within the discussed restrictions. Supported by Bechaz. Motion passed unanimously.
3. **Cemetery Ordinance Recommendations to PC:** The board received a prohibited conduct handout from Borkovich and would like Boards thoughts by the October meeting. Carman Bean suggested looking into Green burials, and Bechaz asked how many plots are left. Discussion on updating the Cemetery agreement with the City.
4. **Budget Amendments:** Everett motioned to approve budget amendments as presented. Teceno supported. Motion passed unanimously on a roll call vote.
5. **County Request to use Hall for Early Voting:** A motion was made by Marek to support the County using the Hall for Early Voting at no cost. Supported by Everett. Motion passed unanimously on a roll call vote.

Financial

1. **Payroll:** A motion was made by Marek to approve of Payroll in the amount of \$30,765.55. Supported by Teceno. Motion passed unanimously on a roll call vote.
2. **Accounts Payable:** A motion was made by Teceno to approve of Accounts Payables in the amount of \$148,869.60. Supported by Bechaz. Motion passed unanimously on a roll call vote.

PUBLIC COMMENT:

ADJOURNMENT: 8pm

Big Rapids Charter Township will provide necessary and reasonable auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed material, if individuals with disabilities, upon five business days notice to the township. Individuals requiring auxiliary aids or services should contact Hannah Saez, Big Rapids Charter Township Clerk, 14212 Northland Drive, Big Rapids, MI 49307- call 231 796 3603 or fax request to 231 796 2533.

GL Number	Description	Beginning Balance
711-000-017.000	TBILL CEMETERY PC NON EXPENDABLE	101,565.21
Beginning GL Balance:		101,565.21
Add: Journal Entries/Other		425.39
Ending GL Balance:		101,990.60

GL Number	Description	Ending Balance
711-000-017.000	TBILL CEMETERY PC NON EXPENDABLE	101,990.60
Ending GL Balance:		101,990.60
Ending Bank Balance:		101,990.60
Add: Deposits in Transit		0.00
Less: Outstanding Checks		

Total - 0 Outstanding Checks:
Adjusted Bank Balance 101,990.60
Unreconciled Difference: 0.00

REVIEWED BY: Dena Marek  DATE: 9/10/25

GL Number	Description	Beginning Balance
703-000-001.000	Cash - SAVINGS+CHECKING TAX	335,056.53
Beginning GL Balance:		335,056.53
Add: Cash Receipts		967,863.12
Add: Tax Receipts		50,825.85
Less: Cash Disbursements		(601,950.45)
Add: Journal Entries/Other		502.66
Ending GL Balance:		752,297.71

GL Number	Description	Ending Balance
703-000-001.000	Cash - SAVINGS+CHECKING TAX	752,297.71
Ending GL Balance:		752,297.71
Ending Bank Balance:		977,975.88
Add: Deposits in Transit		
	09/02/2025 *Deposit ID: 735	157.20
	09/03/2025 *Deposit ID: 736	604.63
	09/04/2025 *Deposit ID: 731	6,268.22
		7,030.05
Less: 2 AP Outstanding Checks		232,708.22
Less: 0 PR Outstanding Checks		
Adjusted Bank Balance		752,297.71
Unreconciled Difference:		0.00

REVIEWED BY: Dena Marek Hanly DATE: 9/10/25

GL Number	Description	Beginning Balance
101-000-001.000	GENERAL FUND Cash - Checking	1,503,218.24
204-000-001.000	MUNICIPAL STREET FUND - CASH	487,008.79
206-000-001.000	FIRE FUND Cash - Checking	329,552.87
212-000-001.000	LIQUOR LAW FUND Cash - Savings	3,828.30
249-000-001.000	BUILDING INSP FUND Cash - Savings	137,623.15
271-000-001.000	LIBRARY FUND CASH	1,858.61
590-000-001.000	SEWER FUND Cash - Savings	1,647,787.31
591-000-001.000	WATER FUND - CASH	(10,817.15)
701-000-001.000	TRUST & AGENCY CASH	200.00
708-000-001.000	METRO FUND CASH	65,759.88
711-000-001.000	HIGHLAND VIEW - CASH	3,243.01
711-000-001.100	HVC Cash Expendable	21,694.38
711-000-002.200	HVC - PRICE CASH EXPENDABLE	356.87
711-000-002.201	HVC - PRICE CASH NON-EXPENDABLE	500.00
711-000-002.300	HVC - COOKINGHAM CASH EXPENDABLE	550.25
711-000-002.301	HVC - COOKINGHAM CASH NON-EXPENDABLE	500.00
711-000-002.400	HVC - SHEPHERD CASH EXPENDABLE	132.30
711-000-002.401	HVC - SHEPHERD CASH NON-EXPENDABLE	500.00
711-000-002.500	HVC - LYDELL CASH EXPENDABLE	38.22
711-000-002.501	HVC - LYDELL CASH NON-EXPENDABLE	500.00
711-000-002.600	HVC - LEWIS CASH EXPENDABLE	410.72
711-000-002.601	HVC - LEWIS CASH NON-EXPENDABLE	1,000.00
850-000-001.000	PAYROLL CLEARING FUND Cash - Savings	(13,267.15)

Beginning GL Balance:	4,182,178.60
Add: Cash Receipts	60,908.20
Less: Cash Disbursements	(106,923.81)
Less: Payroll Disbursements	(51,672.28)
Add: Journal Entries/Other	20,089.28
Ending GL Balance:	4,104,579.99

GL Number	Description	Ending Balance
101-000-001.000	GENERAL FUND Cash - Checking	1,421,310.17
204-000-001.000	MUNICIPAL STREET FUND - CASH	482,820.70
206-000-001.000	FIRE FUND Cash - Checking	259,687.49
212-000-001.000	LIQUOR LAW FUND Cash - Savings	5,640.57
249-000-001.000	BUILDING INSP FUND Cash - Savings	134,617.94
271-000-001.000	LIBRARY FUND CASH	1,858.61
590-000-001.000	SEWER FUND Cash - Savings	1,729,620.40
591-000-001.000	WATER FUND - CASH	(12,689.57)
701-000-001.000	TRUST & AGENCY CASH	300.00
708-000-001.000	METRO FUND CASH	65,952.78
711-000-001.000	HIGHLAND VIEW - CASH	3,252.53
711-000-001.100	HVC Cash Expendable	21,757.91
711-000-002.200	HVC - PRICE CASH EXPENDABLE	356.87
711-000-002.201	HVC - PRICE CASH NON-EXPENDABLE	500.00
711-000-002.300	HVC - COOKINGHAM CASH EXPENDABLE	550.25
711-000-002.301	HVC - COOKINGHAM CASH NON-EXPENDABLE	500.00
711-000-002.400	HVC - SHEPHERD CASH EXPENDABLE	132.30
711-000-002.401	HVC - SHEPHERD CASH NON-EXPENDABLE	500.00
711-000-002.500	HVC - LYDELL CASH EXPENDABLE	38.22
711-000-002.501	HVC - LYDELL CASH NON-EXPENDABLE	500.00
711-000-002.600	HVC - LEWIS CASH EXPENDABLE	410.72
711-000-002.601	HVC - LEWIS CASH NON-EXPENDABLE	1,000.00
850-000-001.000	PAYROLL CLEARING FUND Cash - Savings	(14,037.90)

Ending GL Balance:	4,104,579.99
Ending Bank Balance:	4,124,313.48
Add: Deposits in Transit	
	09/04/2025 *Deposit ID: 730
	CHECK 35096 EARLY
	MBI MEDIBANK 8/1 deposit recorded 9/12
	215.40
	51.21
	20.00
	286.61

Less: Outstanding Checks

AP Checks

Check Date	Check Number	Name	Amount
08/14/2025	35086	JAMES BOUMAN	1,041.66
08/29/2025	9930674	JOHN HANCOCK LIFE INSURANCE COMPANY	2,817.14
08/29/2025	9930675	PRIORITY HEALTH	8,265.36
08/29/2025	9930678	STATE OF MICHIGAN	1,110.89
08/29/2025	9930679	VOYA FINANCIAL	531.97
08/31/2025	9930680	CONSUMERS ENERGY	3,563.12
08/31/2025	9930683	DENA MAREK	81.60
08/31/2025	9930684	HANNAH SAEZ	1,445.80

Payroll Checks

Check Date	Check Number	Name	Amount
08/29/2025	13693	LESIEWICZ, STEVEN	951.48
08/29/2025	13694	PHILLIPS, BRETT	211.08

Total - 10 Outstanding Checks: 20,020.10
Adjusted Bank Balance 4,104,579.99
Unreconciled Difference: 0.00

REVIEWED BY: Dena Marek [Signature]

DATE: 9/14/25

MECOSTA COUNTY SHERIFF'S OFFICE

Sheriff Brian Miller

225 S. Stewart Avenue, Big Rapids, MI, 49307

(231) 592-0150 Fax (231) 796-5577

Big Rapids Township Monthly Report: August 2025

Traffic Stops-38

Traffic Tickets-2

Appearance Tickets-7

Property Damage Crashes-12

Physical Arrests-6

Animal Control-1

VSU Call Outs-0

Total MCSO Complaints-87

Activities/Information:

On 08-03-2025 at approximately 1510 hours a deputy was dispatched to a B&E of a storage unit on 205th Ave near 18 Mile Rd. The deputy arrived on scene and spoke with the complainant, who advised has been renting a storage unit for the past 3 years. He stated the last time he had been at the unit was around 07-20-2025 and when he arrived on the above date he noticed that someone had gained access into his storage unit. He stated the Master Lock was still on his unit but somehow the suspects were able to get into his unit. He stated his toolbox full of tools along with some fishing gear was stolen from inside. The complainant stated when he was there prior there was an older female with blonde hair and a male that that were in another unit around his were trying to sell items out of their unit to him. The female stated that she was trying to sell some of their stuff and was up helping her son and then she was heading back to Florida. Deputies were called back the next evening, where they had contact with the two. The male, 47 years old was arrested for UDAA and several warrants from other agencies. The 53-year-old female was arrested for DWLS, No Insurance, Improper Plates, Possession of Methamphetamine and Resisting and Obstructing Officers.

On 08-03-2025 at 2219 hours, deputies were dispatched to a shoplifting complaint at a business on Perry Ave near 215th Ave. Loss prevention advised that they had two juvenile males, 14 and 16 years old, who stole bottles of liquor and put them in their pants. Contact was made with both, with the liquor being recovered and the two being turned over to the custody of their parents, with juvenile petitions being forwarded to the prosecutor's office.

On 08-06-2025 at 1058 hours, a deputy was dispatched to a retail fraud at a business on Perry Ave near 215th Ave in reference to a fraud complaint. Dispatch advised the caller, an Asset Protection employee called and stated that they had an online retail fraud. The victim of the fraud lives in Florida; however, the order was picked up here in Big Rapids. Upon speaking with the complainant, she informed him that there was an online fraudulent transaction, and the victim lives in Coral Springs in Florida. The order was placed on their website, and the item was picked up at the Big Rapids location. This event occurred on 8/1/25 at approximately 0900 hours. She advised that the suspect was driving what appeared to be a mid-2000s Jeep Liberty vehicle, silver in color. The vehicle arrived at the pickup location, received the item, which was a PlayStation valued at \$499. There are no leads at this time.

On 08-09-2025 at approximately 0328 hours, deputies made a traffic stop on US 131 southbound at mile marker 139, which led to the 24-year-old male driver being arrested for OWI.

On 08-09-2025 at 1311 hours, a deputy was dispatched to the intersection of McKinley Rd and New Millpond Rd for a gunshot wound complaint. Dispatch advised that there was a 22-year-old male who was traveling westbound on McKinley Rd when his Glock 19 Gen5 9mm pistol had gone off, and he subsequently shot himself in his right leg in the lower calf portion. The deputy arrived and placed a tourniquet on the male's leg to cease the bleeding until medical personnel arrived and transported him to the hospital for his injury.

On 08-09-2025 at 1007 hours, a deputy was dispatched to a business on Perry Ave near 215th Ave in reference to a retail fraud and hit-and-run complaint. The initial caller, Asset Protection, had contacted Central Dispatch on 08-09-2025 at 1722 hours advising of an attempted retail fraud. The caller had provided a plate advising the male had left the store headed eastbound on Perry Ave last seen wearing a maroon Carhartt shirt with black shorts, blonde hair, and a black beanie. The caller advised that the male had additionally damaged a truck after striking it in the parking lot. The deputy met with Asset Protection, who showed him store video where the male suspect attempted to push out a cart full of items that, when rang up, came out to a total of \$3,564.27 before taxes. The complainant advised that the same male had been connected to two other retail frauds at different store locations, in Cadillac and Traverse City. The suspect

has been identified as a 24-year-old male from Thompsonville. A warrant request has been submitted to the prosecutor's office.

On 08-10-2025, at approximately 1207 hours, deputies from the Mecosta County Sheriff's Office and the Big Rapids Fire Department were dispatched to a fully engulfed vehicle fire that was the result of a single vehicle crash. Emergency personnel arrived on scene and discovered that a vehicle had left the roadway at a high rate of speed, on southbound US 131 just north of Perry Ave, striking the overpass, leading to it becoming engulfed in flames. After the Big Rapids Fire Department had suppressed the fire, emergency personnel discovered there were two people and a dog that had been in the car and died from injuries and the subsequent fire. The cause of the crash is under investigation, with all possible factors being explored. The two people in the car have been identified as Mark Lewis, a 59-year-old male from Kentwood, Michigan, and his sister, Tamyra Northern, 61 years old, from Prior Lake, Minnesota. Due to damage to the overpass from the crash and the potential that the structure has been compromised, the southbound lanes of US 131 have been closed, with traffic being diverted to the off-ramp at Perry Ave, exit 139. The Michigan Department of Transportation has closed the highway until further notice, so crews may assess and repair the damage. Deputies were assisted on scene by Big Rapids Fire and Rescue, the Michigan State Police Accident Investigation Team, the Michigan Department of Transportation, Osceola EMS, Mecosta County Posse, Big Rapids Police, Ferris State University Department of Public Safety, Meceola Central Dispatch, the Mid-Michigan Medical Examiner Group, Townline Towing and Curries Towing.

On 08-10-2025 at approximately 2031 hours Deputies were dispatched to a business on Perry Ave near 215th Ave in reference to a male subject in front of the store / sidewalk who had been huffing computer duster from a can. The caller identified the male as an approximately 30 years old, white male, with short dark hair, and a thin build wearing tan shorts and a gray t-shirt with black shoes. The caller advised they had not asked him to leave but wanted him to leave the area as customers have been complaining about him. They then indicated he was swinging his arms around trying to hit someone / something that was not there. He had been falling over and hitting his head after each inhale from the can. Deputies then responded to the scene at approximately 2047 hours and located the male on the north-side of the business sitting in the parking lot slumped over and verbally unresponsive. One of the deputies attempted to wake the male multiple times and he did not respond to commands appropriately. He then attempted to shake the male awake by shaking his shoulder at which point he came to and began to yell. He appeared to be dazed and confused and did not appear coherent while being spoken to. The deputy asked him what he had been doing here. He picked up the can of computer duster located between his legs and attempted to take a hit and was

stopped by the deputy. He was transported to where he was staying and was left with someone to watch him.

On 08-11-2025, at approximately 0236 hours, deputies were dispatched to a business on Perry near 215th Ave for a retail fraud that had just occurred. Dispatch advised the reporting party and worker advised that a male had put six glass bottles into his pants and left the store with the beer in a blue Blazer. Dispatch advised that the reporting party stated the vehicle with a registration provided, was traveling westbound on Perry. Deputies canvased the area attempting to locate a blue Blazer bearing that registration provided by the reporting party. After canvasing the area, and unable to locate the vehicle, they spoke to the caller, who advised that two white males came into the store; one was more heavyset, and the other one had a slimmer build, approximately 5ft 10in to 6ft tall. Jacob advised the heavier-set male went into the bathroom, and the smaller male walked over to the coolers. Jacob saw the male pulling beer out of the coolers and then walk down an aisle. He did not see the male putting the items into his pants, but when the male came up to the counter, he observed bulging out of his pants pockets that appeared to have a can-like shape. Jacob asked the male to put back the merchandise due to not being able to sell alcohol after 0200 hours. While this was going on, the larger male went back out to his vehicle after utilizing the restroom. The complainant told the smaller male to put the merchandise back again, and the smaller male started to slowly walk to the exit door at the entrance of the gas station. The male has been identified as a 20-year-old out of Manton. Investigation into the matter continues.

On 08-11-2025 at 1126 hours, a deputy made a traffic stop on 230th Ave near 17 Mile Rd that resulted in a 33-year-old female being given an appearance ticket for an improper plate.

On 08-18-2025 at 1339 hours a deputy was dispatched to an address on Northland Dr near 14 Mile Rd in reference to an MDOP complaint. Dispatch advised the caller called and stated that they believed a homeless male smashed the window out on the building, that it happened a few days ago, and the manager has footage. The deputy arrived on scene and took a statement from them and viewed the footage of events that happened on 08-14-2025. A suspect has not been identified.

On 08-19-2025, at approximately 1043 hours, a call for service was generated in reference to an assault that had occurred at an address on New Millpond Rd. The deputy was advised that the complainant, a 23-year-old female, who had been assaulted by a 46-year-old male at the address on New Millpond Rd. A warrant request has been submitted to the prosecutor's office.

On 08-19-2025 at approximately 1538 hours, the complainant called requesting a report completed for an MDOP / Trespassing. The complainant had found that a female and at least one other male had trespassed on his and his brother's property located on 15 Mile Rd just west of 190th Ave. When the deputy arrived on scene, he made contact with the complainant, who showed him several trail cameras that had been tampered with, stolen, or destroyed. The complainant sent the deputy pictures of the people. The female was identified as 48 years old, whom deputies had dealt with the evening before. The female has since gone back to Charlevoix, where she is from. A warrant request has been submitted to the prosecutor's office for review.

On 08-22-2025 at approximately 1047 hours, a deputy took a retail fraud complaint at a business on Perry Ave near 215th Ave. The caller advised Dispatch of the following: *Larceny of alcohol; happened at 04:40 this morning; suspect was a white male, orange shirt and black pants, glasses; was driving a black Chevy SUV, possible plate given; do have him on camera.* The suspect was identified as a 42-year-old male from Lake Ann. Attempts to contact him have been negative. Investigation into the matter continues.

On 08-23-2025 at approximately 2000 hours deputies were dispatched to a disorderly complaint at an address on 185th Ave near 12 Mile Rd. a disorderly complaint. After further investigation, it was determined that two roommates had gotten into a fight. The 28- and 35-year-old males were both arrested.

On 08-23-2025 at 2201 hours, deputies were dispatched to a business on Perry Ave near 215th Ave for a retail fraud in progress. The deputies arrived on scene and met with Loss Prevention Officer, who had stopped a patron with a shopping cart full of groceries at the main entrance to the grocery area. The suspect, a 40-year-old male, had switched stickers from items and scanned higher dollar items with the lower dollar bar codes. The suspect had taken \$585.79 worth of merchandise. He was given an appearance ticket for the theft.

On 08-23-2025, at approximately 2248 hours, a deputy made a traffic stop on Gilbert Dr near Northland Dr, which resulted in the 17-year-old male driver being given an appearance ticket for No License.

On 08-25-2025 at 1918 hours, a deputy made a traffic stop on New Millpond at Taft, which resulted in the 19-year-old male driver being issued an appearance ticket for No Insurance.

On 08-28-2025, at approximately 1758 hours, a complainant/witness advised that he was traveling westbound on 15 Mile Rd when he observed a vehicle stop very suddenly on the side of the road, and a male subject got out of the driver's seat and went around to the passenger's side in what appeared to be a very

aggressive manner, and did observe what appeared to be the male subject attempting to pull a female out of the vehicle. He advised that as he stopped near the vehicle, the male subject threw something out of the vehicle, the female exited the vehicle, and the male subject then got into the vehicle and took off westbound on 15 Mile Rd. The deputy arrived and spoke with the 28-year-old female, who advised that she got into an argument with her husband, 52 years old, regarding whether she was texting her mother or not. She stated that he got upset, and she then knocked the interior rear-view mirror on the vehicle. She stated that her husband then pulled off to the side of the road and was trying to pull her out of the vehicle. She stated that initially he was pulling on her arm, but she still had her seat belt on. She stated that he then attempted to take the seat belt off of her and did push her head down trying to get the seat belt over her head. She stated that he then started pulling on her legs, trying to get her to slip underneath the seat belt. She stated that as the witness approached, her husband then threw her phone out of the vehicle. Heidi advised that she then got out of the vehicle to retrieve her phone, and at that time her husband got back into the vehicle and left the area. She stated that they are currently homeless and have been staying in a tent in the Hungerford Lake area. She did state she would contact her mother and stay there for the evening. A warrant request has been submitted to the prosecutor's office for a review for charges for domestic assault.

On 08-31-2025 at 1938 hours during a civil child custody complaint on Gilbert Rd near Northland Dr, a 22-year-old female was arrested for OWI.

Big Rapids Charter Township

Cemetery and Grounds Monthly Report

September 2025

Activity:

- 1- Grounds at the cemetery.**
- 2- Grounds at parks/township/FD.**
- 3- Building and Equipment Maintenance**
- 4- Full Burials 2 Cremains 4**
- 5- Foundation completed = 5**

Month summary:

Cemetery:

- Regular grounds maintenance (mowing and trimming)
- Cleared trees from water tank at the water treatment facility and started clearing the trees from the chain link fence to allow for lawn maintenance along the outside of the fence.
- Assisted families with 6 burials
- Completed 5 monument foundations and repaired or right sided 3 monuments around the cemetery.

High Banks Park:

- Regular grounds maintenance (mowing and trimming)
- Painted the speed bumps and the lines for the new gate.

Township:

- Regular grounds maintenance (mowing and trimming)
- Painted the handrails at the township.
- Assisted with township cleanup on the 20th.
- Cleaned the screens for the fire hall project.

Industrial Park:

- Regular grounds maintenance (mowing and trimming)

Stephen Mckay

Grounds and Maintenance Manager



Northwest Kent Mechanical Co.

Commercial • Industrial • Institutional

P.O. Box 216K • 4095 16 Mile Road

Cedar Springs, MI 49319

(616) 696-9026 • Fax (616) 696-9327

www.nwkentmech.com

September 26, 2025

Mr. Bruce Borkovich
Big Rapids Township
14212 Northland Drive
Big Rapids, MI 49307

RE: Monthly Lift Station Report

Dear Bruce:

Here we are again with another month behind us, and it has been a pleasantly quiet month for the Lift Stations. We are still monitoring Pump #2 at Gilbert Street Lift Station and are working on a cost for pump replacement due to existing pump being obsolete per manufacturer and no parts available for repair. The air pumps have been replaced as well as backup batteries for Missions. There are now spares in maintenance barn for any future need. We still have some ventilation fans to replace, but it is a non-issue at this time.

We did have a Mission alarm event on 9-26-2025 that required a site visit on a phase loss monitor failure at University Park Station. We were able to rewire controls to get system back up and running at around 2:30 am. New phase monitor is on order and will be replaced when it arrives.

All stations are in good physical condition and are operating as designed at this time with the exceptions listed previously.

Monthly Gallon numbers are: Industrial Park = 7115.5

Gilbert St = 1309786

Perry St = 135133.39

As always if you have any questions or concerns, please feel free to contact me, and Thank You for the opportunity to serve both the township and the community in the capacity.

Sincerely,

Mark Ducat
Northwest Kent Mechanical Co.
616-885-6050

Clerk

From: Mark Ducat <mark@NWKentMech.com>
Sent: Thursday, September 18, 2025 10:34 AM
To: Supervisor; Treasurer; Clerk; Derek Larson
Subject: Gilbert st #2 pump

CAUTION: This email originated from outside the Township of Big Rapids. Maintain caution when opening external links/attachments

Good morning Bruce,

Just a note to let you know that after a great deal of looking we have found out that the #2 pump at Gilbert st is obsolete with no factory support available for parts anymore. So I have worked up some numbers for Derek's review and will be sending your way Friday or Monday for you to review and bring to the board.

What we have going on is the impeller is deteriorated causing the pump to clog up (which we have cleaned twice in a short period of time) which then causes bearing failure and overload issues. The pump is in operation at present and we have been monitoring run times, the difference between #1 and #2 run times is widening which would indicate that the impeller is starting to get plugged again.

Lead time for the new pump is 2-3 weeks.

Respectfully,
Mark Ducat
Northwest Kent mechanical
616-885-6050

Big Rapids Township Industrial Park Water Plant Monthly Report

AUGUST 2025

All operations are normal at the plant. Well number 2 has been working great and producing plenty of water for the distribution system, the chlorine residual has been fluctuating between 0.5 and 0.4 mg/L or parts per million.

We got the sample results for the bacteriological samples, and they both came back good. I'm still waiting on the results for the Haloacetic acids and Trihalomethanes samples I sent in. I received the sample kit to take a sample from the well at the cemetery. I should be able to get that sent in soon as well.

The diesel fuel is approximately 2/3 full for the generator and the distribution pumps and motors are all working well.

CHARTER TOWNSHIP OF BIG RAPIDS

COUNTY OF MECOSTA

At a regular meeting of the Township Board of the Charter Township of Big Rapids, Mecosta County, Michigan, held at 14230 Northland Drive, Big Rapids, Michigan, on the on the 7th day of October, 2025 at 7:00 p.m. Local Time.

PRESENT: Members: _____

ABSENT: Members: _____

The following preamble and resolution were offered by Member _____ and supported by Member _____:

RESOLUTION NO. 2025-11

**RESOLUTION APPROVING EXTENSION OF MUTUAL FIRE PROTECTION
CONTRACT WITH CITY OF BIG RAPIDS**

WHEREAS, The City of Big Rapids ("City") and Big Rapids Charter Township ("Township") entered into a Mutual Fire Protection Contract (the "Contract") effective December 4, 2024 whereby the City agreed to provide fire and rescue services to the Township; and

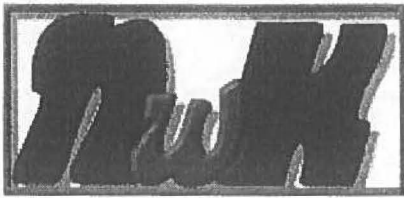
WHEREAS, the Contract was for an initial term of one year; and

WHEREAS, The Contract expressly provided that the term may be extended in 3-year terms upon approval of the City and the Township, by resolution of their respective legislative bodies; and

WHEREAS, the City and the Township desire to continue their arrangement and extend the Mutual Fire Protection Contract for a new full 3-year term.

NOW, THEREFORE, BE IT RESOLVED:

1. The Township Board hereby approves extending the term of the Mutual Fire Protection Contract with the City of Big Rapids for a new three (3) year term beginning on December 1, 2025 and ending on December 1, 2028.



Northwest Kent Mechanical Co.

Commercial • Industrial • Institutional

P.O. Box 216K • 4095 16 Mile Road

Cedar Springs, MI 49319

(616) 696-9026 • Fax (616) 696-9327

www.nwkentmech.com

September 30, 2025

Mr. Bruce Borkavich
Big Rapids Twp.
14212 Northland Dr.
Big Rapids, MI 49307

RE: Gilbert Street Lift Station – Pump #2

Dear Bruce,

Our pricing to furnish and install (1) new Gorman-Rupp SFV4E-X Submersible Pump complete with adapter plate, equipment, and rigging to replace Pump #2 at Gilbert Street Lift Station is **\$34,181.00**. We discovered a new Impeller is required for the existing Pump #2 and found out that this Pump model is obsolete and parts are no longer available. Estimated lead time for the Pump is 5-7 weeks. If you have any questions, please feel free to contact us.

BREAKDOWN

- New Pump = \$28,826.00
- Misc Materials = \$1,663.00
- NWK Labor = \$2,796.00
- Equipment = \$896.00

Sincerely,

Derek Larson
Northwest Kent Mechanical Co.

Clerk

From: Supervisor
Sent: Wednesday, September 17, 2025 11:39 AM
To: Clerk; Treasurer; Grounds
Subject: FW: Leaf Pickup Cost per Hour

FYI this is from the city. I think it might be worth it to give it a try for the first round of leaf pickup; we could find out how many hours/cost. Please let me know what you think. I imagine we should put this on the October board meeting for discussion.

Bruce Borkovich

Supervisor
Big Rapids Charter Township
14212 Northland DR
Big Rapids, MI 49307
231-796-3603 x 201 office
231-250-8445 cell

From: Mark Gifford <mgifford@cityofbr.org>
Sent: Wednesday, September 17, 2025 10:42 AM
To: Supervisor <supervisor@bigrapidstowshipmi.gov>
Cc: Fred Guenther <fguenther@cityofbr.org>
Subject: FW: Leaf Pickup Cost per Hour

CAUTION: This email originated from outside the Township of Big Rapids. Maintain caution when opening external links/attachments

Bruce,

This is the hourly rate we use for leaf pickup. Hard to say how long it would take, but they can pick up a lot of leaves quickly with this system. I can't see it taking more than 2 days. If you would like a fixed, not to exceed number we could do that too. Hope this helps.

Mark

From: Heather Bowman <hb Bowman@cityofbr.org>
Sent: Wednesday, September 17, 2025 9:18 AM
To: Jake Walston <jwalston@cityofbr.org>; Mark Gifford <mgifford@cityofbr.org>
Subject: FW: Leaf Pickup Cost per Hour

See below. I have no idea on the amount of hours to do the work.

From: Erin Sajnenkoff <esajnenkoff@cityofbr.org>
Sent: Wednesday, September 17, 2025 9:05 AM
To: Heather Bowman <hb Bowman@cityofbr.org>
Subject: Leaf Pickup Cost per Hour

This is what I have come up with - please let me know if you need any changes:

Eq. #	Equipment	Cost/hr
110	Packer Truck	\$57.11
110L	Leaf Dumpster	\$2.57
320	Bobcat Toolcat	\$52.55
324	Leaf Pusher	\$4.20
	Laborer	\$24.52
	Laborer	\$24.52
Total/hour		\$165.47

Erin Sajnenkoff
Administrative Assistant
City of Big Rapids
Department of Public Works
231.592.4015

HVC Leaf Clean up Annual Cost:

2020 \$2,993.75

2021 \$1,400

2022 \$3,562.50

2023 \$4,000

2024 \$4,790

Average \$3,349.25

MEMORANDUM OF LEASE AGREEMENT

The undersigned Bruce Borkovich, Supervisor of BIG RAPIDS CHARTER TOWNSHIP, whose address is 14212 Northland Drive, Big Rapids, MI 49307 (hereinafter referred to as "Lessor") has executed and delivered to JOSEPH SHOPSHEAR, Vice President & General Manager of LAMAR OCI NORTH CORPORATION, whose address is 2456 Northern Visions Drive, Traverse City, MI 49684 (hereinafter referred to as "Lessee") a SIGN LOCATION LEASE AGREEMENT (Lease No. 158-00118-01) dated September 3, 2025, leasing a portion of the premises located in Big Rapids Charter Township, Mecosta County, Michigan more particularly described as follows:

Section 5, Town 15 North, Range 10 West, the Northeast ¼ lying east of the Highway Right-of-Way, except:

(1st Exception)

Commencing at the Northeast Corner; thence West 726.2 feet to the Point of Beginning; thence West 315 feet; thence South 250 feet; thence East 315 feet; thence North 250 feet to the Point of Beginning.

(2nd Exception)

Commencing at the North 1/4 Corner; thence South 89°57'00" East 793.29 feet to the Point of Beginning; thence South 89°57'00" East 230.12 feet; thence South 0°15'00" West 608 feet; thence North 82°33'00" East 181.3 feet to the West Right-of-Way line of Pioneer Drive; thence 111.83 feet along a curve to the left, having a radius of 1,180 feet, a delta of 5°25'48", and a long chord bearing South 5°16'00" East 111.79 feet; thence South 7°58'00" East 163.30 feet; thence South 82°33'00" West 490.02 feet; thence along the East Right-of-Way line of Highway US-131, North 7°58'00" West 275.01 feet; thence North 82°33'00" East 314 feet to the Point of

Beginning, except Pioneer Drive as recorded in Liber 687 Page 17.
Containing 3.29 acres, more or less.

(3rd Exception)

Commencing at the Northeast Section Corner; thence South 0°54'00" East 928.30 feet along the East Section line to the Point of Beginning; thence South 0°54'00" East 848.48 feet; thence South 81°35'00" West 287.30 feet along the South line of the Runway Protection Zone (RPZ); thence North 0°07'00" East 537.55 feet; thence North 87°57'00" West 262.50 feet to the West line of the RPZ; thence North 0°07'00" East 424.35 feet along the West line; thence South 81°20'00" East 537.15 feet along the North line of the RPZ to the Point of Beginning.

Parcel ID: 05-005-001-001

WHEREAS, said SIGN LOCATION LEASE AGREEMENT (hereinafter referred to as "Lease"), provided for an initial term of ten (10) years beginning March 1, 2026, and a renewal term of similar length. The Lease may be continued in force thereafter in accordance with the provisions set out as well as other rights and obligations of the parties thereto.

NOW, THEREFORE, for the consideration set out in the Lease, Lessor hereby grants, leases and lets to Lessee all rights as specified therein in and upon the said premises, subject to all of the provisions and conditions set out in the Lease for all purposes and the Lease is made a part hereof to the same extent and with the same force and effect as though the same were fully and completely incorporated herein. Lessor authorizes and appoints Lessee as Lessor's agent, representative, and attorney in fact for the limited purpose of executing on behalf of Lessor any amended memoranda of lease that are necessary or desirable to correct, amend, or supplement any matter set forth herein. Lessor further authorizes Lessee to perform all acts that are incidental to or necessary for the execution and recordation of such memoranda.

IN WITNESS WHEREOF, this instrument is duly executed on the date hereinabove specified.

LESSEE:

Date: _____

LAMAR OCI NORTH CORPORATION

By: Joseph Shopshear, Vice President & General Manager
2456 Northern Visions Drive
Traverse City, MI 49684
jshopshear@lamar.com

STATE OF MICHIGAN)
GRAND TRAVERSE COUNTY)

ACKNOWLEDGMENT

That on this day came before me the undersigned, a Notary Public, duly commissioned, qualified and acting within and for the said County and State, appeared in person the within named JOSEPH SHOPSHEAR to me personally known, who stated that he is the Vice President & General Manager of LAMAR OCI NORTH CORPORATION a Delaware corporation, and is duly authorized in his capacity to execute the foregoing instrument for and in the name and behalf of said entity, and further stated and acknowledged that he had so signed, executed and delivered said foregoing instrument for the consideration, uses and purposes therein mentioned and set forth.

In testimony whereof, I have hereunto set my hand and official seal this ____ day of _____, 2025.

Mallory Solak, Notary Public
Notary Public in, Grand Traverse County, Michigan
Acting in Grand Traverse County, Michigan
My Commission expires August 21, 2029

LESSOR:

Date: _____

BIG RAPIDS CHARTER TOWNSHIP

By: Bruce Borkovich, Supervisor

14212 Northland Drive

Big Rapids, MI 49307

supervisor@bigrapidstownshipmi.gov

STATE OF MICHIGAN)
_____ **COUNTY**)

ACKNOWLEDGMENT

That on this day came before me the undersigned, a Notary Public, duly commissioned, qualified and acting within and for the said County and State, appeared in person the within named BRUCE BORKOVICH to me personally known, who stated that he is the Supervisor of BIG RAPIDS CHARTER TOWNSHIP, and is duly authorized in his capacity to execute the foregoing instrument for and in the name and behalf of said entity, and further stated and acknowledged that he had so signed, executed and delivered said foregoing instrument for the consideration, uses and purposes therein mentioned and set forth.

In testimony whereof, I have hereunto set my hand and official seal this ____ day of _____, 2025.

_____, Notary Public
Notary Public in _____ County, Michigan
Acting in _____ County, Michigan
My Commission expires _____

Drafted By and When Recorded Return To:

Benjamin Bryant

Lamar Advertising

2456 Northern Visions Drive

Traverse City, MI 49684



Lease # 158-00117-01

RENEWAL SIGN LOCATION LEASE

THIS RENEWAL SIGN LOCATION LEASE ("Lease"), made this 3rd day of September, 2025, ("Effective Date"), by and between: BIG RAPIDS CHARTER TOWNSHIP ("Lessor") and LAMAR OCI NORTH CORPORATION ("Lessee"). The Lessor and Lessee may at times hereinafter be referred to collectively as "Parties" or individually as "Party."

WHEREAS, Lessor is the owner, easement holder or lessee under written lease of certain real property located in Big Rapids Charter Township, Mecosta County, Michigan as more particularly described or depicted on Exhibit A attached hereto (the "Leased Premises"); and

WHEREAS, Lessor and Lessee are Parties or successors in interest to that lease of the Leased Premises dated January 5, 2015, (the "Previous Lease") for the purposes of constructing, maintaining and operating a sign on the Leased Premises and the Parties desire to renew, amend supersede and replace the terms of the Previous Lease to the extent more specifically described herein.

NOW, THEREFORE, in consideration of and reliance upon the mutual benefits and obligations to be conveyed by this Lease and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties agree as follows:

1. Lessor hereby leases and grants to Lessee, its successors or assigns, the right to use the Leased Premises, with free access over and across the Leased Premises, for the purposes of constructing, installing, operating, maintaining, servicing, altering, replacing, relocating or removing an outdoor advertising structure ("Sign"), including supporting structures, illumination facilities and connections, display panels, and other appurtenances and ancillary equipment, and the right to post, illuminate and maintain advertisements on the Sign, and to modify the Sign to have as many advertising faces, including changeable copy faces or electronic faces, as are allowed by applicable local and state law. Lessor also grants to Lessee and/or its agents, contractors, subcontractors, sublessees and assigns (i) the right and easement to and from the Sign over and across the Leased Premises for the vehicular and pedestrian ingress and egress necessary to effect any action allowed herein or required by this Lease or by applicable law, (ii) the right to provide, establish, install and maintain electrical power to the Sign at Lessee's expense, and (iii) the right to place incidental and ancillary equipment onto and add any commercially reasonable use to the Sign, including but not limited to wireless or telecommunication devices. The Parties acknowledge that, except as otherwise provided for herein, the Sign shall remain at its present location within the Leased Premises as described in Exhibit B attached hereto (the "Sign Location") and any discrepancies or errors in the Sign Location and/or the orientation of the Sign have been waived.

2. This Lease shall be for an initial term of ten (10) years commencing on March 1, 2026 ("Rent Commencement Date"). Each one-year period following the Rent Commencement Date shall be referred to herein as a "Lease Year." Lessee may renew this Lease for an additional term, of equal length as the initial term, on the same terms and conditions set forth herein. Said renewal term shall automatically become effective unless Lessee gives to Lessor written notice of non-renewal at least sixty (60) days prior to the expiration of the initial term. Upon expiration of both the initial term and the renewal term of this Lease, this Lease shall automatically renew and continue from year to year, on the same terms and conditions contained herein, unless either Party provides to the other Party written notice of non-renewal at least sixty (60) days prior to the expiration of the then-current term.

3. Lessee shall pay to Lessor the annual rental of \$2,000 ("Annual Rent"), paid annually in advance in one installment, subject to any adjustments or additional terms contained in Exhibit C attached hereto and incorporated herein ("Additional Rental Terms"), with the first installment due upon the Rent Commencement Date. Rent shall be considered tendered upon due mailing or attempted hand delivery during reasonable business hours at the address designated by Lessor, whether or not actually received by Lessor. Should Lessee fail to pay rent or perform any other obligation under this Lease within thirty (30) days after such performance is due, Lessee will be in default under the Lease. In the event of such default, before exercising any remedies, Lessor must give Lessee written notice by certified mail and allow Lessee thirty (30) days thereafter to cure any default.

4. Lessor shall not erect or allow to be erected any other off-premise advertising structure(s), other than Lessee's, on property owned or controlled by Lessor within two thousand (2,000) feet of Lessee's Sign or erect or allow to be erected any other structure or allow any vegetation on the Leased Premises that may obstruct the roadway view of Lessee's Sign. Lessor hereby authorizes Lessee, at Lessee's option, to remove any such obstruction of Lessee's Sign.

5. Should Lessee be prevented from constructing or maintaining a Sign at the Leased Premises by reason of any final governmental law, regulation, subdivision or building restriction, order or other action, Lessee may, at its sole discretion, elect to immediately terminate this Lease without any obligation or liabilities due to Lessor. Additionally, Lessee may terminate this Lease upon providing thirty (30) days' written notice to Lessor in the event the Sign becomes entirely or partially obstructed in any way or, in Lessee's sole opinion, the location becomes economically or otherwise undesirable. Upon termination of this Lease prior to expiration, Lessor shall return to Lessee any unearned prepaid rentals on a pro rata basis.

6. Lessee, at Lessee's sole discretion, shall have the right to make any necessary applications with, or obtain permits or entitlements from, governmental bodies for the construction, operation, maintenance and removal of Lessee's Sign. The Sign and all such permits and entitlements obtained by Lessee, as well as any nonconforming rights pertaining to the Leased Premises, shall remain the property of Lessee. Upon the expiration or earlier termination of this Lease, Lessor shall provide Lessee with continued access to the Leased Premises to remove the Sign and to restore the surface of the Leased Premises to its original condition, less ordinary wear-and-tear.

7. Lessor represents that it is the owner, easement holder, or lessee under written lease of the Leased Premises and has the right to enter into this Lease and to grant Lessee free access to the Leased Premises to perform all acts necessary to exercise its rights pursuant to this Lease. Lessor is not aware of any recorded or unrecorded rights, servitudes, easements, subdivision or building restrictions, or agreements affecting the Leased Premises that prohibit the erection, posting, painting, illumination or maintenance of the Sign. Lessor shall disclose to Lessee the existence of any deeds of trust, mortgages or similar encumbrances on the Leased Premises and shall, if requested by Lessee, deliver a non-disturbance agreement in recordable form reasonably acceptable to Lessee prior to the Rent Commencement Date. Lessor shall be responsible for the payment of all real property ad valorem taxes assessed against the Leased Premises. If Lessor fails to pay the real property taxes for which it is responsible, Lessee shall have the right, but not the obligation, to pay such taxes on behalf of Lessor and be reimbursed therefor upon demand or, at Lessee's sole discretion, deduct the amount of such taxes from future rental payments. The Parties shall follow all local, state, and federal laws with respect to collection, withholding, and payment of any taxes due under this Lease. Lessor acknowledges that the terms and conditions of this agreement are confidential and proprietary and shall not be disclosed to any third-party without the written consent of Lessee.

8. In the event of any change of ownership of the Leased Premises, Lessor shall notify Lessee in writing of the name, address, and phone number of the new owner, and Lessor shall further give the new owner formal written notice of the existence of this Lease and deliver a copy thereof to such new owner prior to or upon closing. In the event that Lessee assigns this Lease, the assignee shall be fully obligated under this Lease and Lessee shall no longer be bound by the Lease. This Lease shall be binding upon the personal representatives, heirs, executors, successors, and assigns of both Lessee and Lessor.

9. In the event of condemnation or eminent domain activities affecting any portion of the Leased Premises that results in the removal or diminished value of Lessee's Sign or Sign Location, (i) any condemnation award for Lessee's property shall accrue to Lessee, and (ii) Lessee shall have the right and option to relocate the Sign onto any remaining portion of the Leased Premises on the same terms contained herein.

10. Lessee shall indemnify Lessor from all claims of injury and damages to Lessor or third parties as well as repair any damages to the Leased Premises, less ordinary wear-and-tear, or personal property at the Leased Premises caused by the installation, operation, maintenance and removal of Lessee's Sign during the term of this Lease. Lessor shall indemnify Lessee from any and all damages, liability, costs and expenses, including attorney's fees, resulting from any inaccuracy in or nonfulfillment of any representation, warranty or obligation of Lessor under this Lease.

11. During the term of this Lease, and for five (5) years following the removal of Lessee's Sign, Lessor hereby grants Lessee the right of first-refusal to meet any offer which Lessor receives from a third party for the purposes of installing and operating an off-premise advertising structure on any portion of the Leased Premises. Lessee must elect to match

any such offer within ten (10) business days after Lessor provides to Lessee a written and executed copy of the third-party offer.

12. If required by Lessee, Lessor shall execute and acknowledge a memorandum of lease suitable for recordation. In addition to the foregoing, Lessor authorizes and appoints Lessee as Lessor's agent, representative, and attorney-in-fact for the limited purpose of executing on behalf of Lessor such memorandum of lease and any amended memoranda of lease that are necessary or desirable to correct, amend, or supplement any matter set forth in such memorandum. Lessor further authorizes Lessee to perform all acts that are incidental to or necessary for the execution and recordation of such memorandum or memoranda.

13. This Lease is **NOT BINDING UNTIL EXECUTED** by all Parties. All written notifications, demands or requests pertaining to this Lease shall be sent via certified mail to the addresses on the following signature page.

[SIGNATURES ON FOLLOWING PAGE]

RENEWAL SIGN LOCATION LEASE SIGNATURE PAGE

LESSEE:

Date: _____

LAMAR OCI NORTH CORPORATION
By: Joseph Shopshear, VP/GM
2456 Northern Visions Drive
Traverse City, MI 49684
jshopshear@lamar.com

LESSOR:

Date: _____

BIG RAPIDS CHARTER TOWNSHIP
By: Bruce Borkovich, Supervisor
14212 Northland Drive
Big Rapids, MI 49307
supervisor@bigrapidstownshipmi.gov

This Instrument Prepared by
James R. McIlwain
5321 Corporate Boulevard
Baton Rouge, Louisiana 70808

EXHIBIT A
"The Leased Premises"

That certain piece or parcel of land located in Big Rapids Charter Township, Mecosta County, Michigan, specifically described as follows:

Section 5, Town 15 North, Range 10 West, the Northeast ¼ lying east of the Highway Right-of-Way, except:

(1st Exception)

Commencing at the Northeast Corner; thence West 726.2 feet to the Point of Beginning; thence West 315 feet; thence South 250 feet; thence East 315 feet; thence North 250 feet to the Point of Beginning.

(2nd Exception)

Commencing at the North 1/4 Corner; thence South 89°57'00" East 793.29 feet to the Point of Beginning; thence South 89°57'00" East 230.12 feet; thence South 0°15'00" West 608 feet; thence North 82°33'00" East 181.3 feet to the West Right-of-Way line of Pioneer Drive; thence 111.83 feet along a curve to the left, having a radius of 1,180 feet, a delta of 5°25'48", and a long chord bearing South 5°16'00" East 111.79 feet; thence South 7°58'00" East 163.30 feet; thence South 82°33'00" West 490.02 feet; thence along the East Right-of-Way line of Highway US-131, North 7°58'00" West 275.01 feet; thence North 82°33'00" East 314 feet to the Point of Beginning, except Pioneer Drive as recorded in Liber 687 Page 17. Containing 3.29 acres, more or less.

(3rd Exception)

Commencing at the Northeast Section Corner; thence South 0°54'00" East 928.30 feet along the East Section line to the Point of Beginning; thence South 0°54'00" East 848.48 feet; thence South 81°35'00" West 287.30 feet along the South line of the Runway Protection Zone (RPZ); thence North 0°07'00" East 537.55 feet; thence North 87°57'00" West 262.50 feet to the West line of the RPZ; thence North 0°07'00" East 424.35 feet along the West line; thence South 81°20'00" East 537.15 feet along the North line of the RPZ to the Point of Beginning.

Parcel ID: 05-005-001-001

EXHIBIT B
"The Sign Location"

Located on US-131 approximately 2,250' South of 18 Mile Road



EXHIBIT C
"Additional Rental Terms"

Lessee shall pay the greater of the Annual Rent specified in Paragraph 3 of this Lease or 15% of the Sign's Annual Gross Revenue (defined below). The amount (if any) by which this percentage calculation exceeds the Annual Rent ("Revenue Share Rent") shall be due and payable within sixty (60) days following the end of each Lease Year. If the product of this percentage calculation is either less than or equal to the Annual Rent paid to Lessor for the corresponding Lease Year, then no Revenue Share Rent shall be due and payable by Lessee. For the purposes of calculating Revenue Share Rent, "Annual Gross Revenue" shall be defined as the total amount invoiced to advertisers by Lessee for advertising space provided on the Sign during the stated Lease Year. Upon request, Lessee shall provide an annual statement to Lessor memorializing Lessee's Annual Gross Revenue and calculation of Percentage Rent.

MEMORANDUM OF LEASE AGREEMENT

The undersigned Bruce Borkovich, Supervisor of BIG RAPIDS CHARTER TOWNSHIP, whose address is 14212 Northland Drive, Big Rapids, MI 49307 (hereinafter referred to as "Lessor") has executed and delivered to JOSEPH SHOPSHEAR, Vice President & General Manager of LAMAR OCI NORTH CORPORATION, whose address is 2456 Northern Visions Drive, Traverse City, MI 49684 (hereinafter referred to as "Lessee") a SIGN LOCATION LEASE AGREEMENT (Lease No. 158-00117-01) dated September 3, 2025, leasing a portion of the premises located in Big Rapids Charter Township, Mecosta County, Michigan more particularly described as follows:

Section 5, Town 15 North, Range 10 West, the Northeast ¼ lying east of the Highway Right-of-Way, except:

(1st Exception)

Commencing at the Northeast Corner; thence West 726.2 feet to the Point of Beginning; thence West 315 feet; thence South 250 feet; thence East 315 feet; thence North 250 feet to the Point of Beginning.

(2nd Exception)

Commencing at the North 1/4 Corner; thence South 89°57'00" East 793.29 feet to the Point of Beginning; thence South 89°57'00" East 230.12 feet; thence South 0°15'00" West 608 feet; thence North 82°33'00" East 181.3 feet to the West Right-of-Way line of Pioneer Drive; thence 111.83 feet along a curve to the left, having a radius of 1,180 feet, a delta of 5°25'48", and a long chord bearing South 5°16'00" East 111.79 feet; thence South 7°58'00" East 163.30 feet; thence South 82°33'00" West 490.02 feet; thence along the East Right-of-Way line of Highway US-131, North 7°58'00" West 275.01 feet; thence North 82°33'00" East 314 feet to the Point of

Beginning, except Pioneer Drive as recorded in Liber 687 Page 17.
Containing 3.29 acres, more or less.

(3rd Exception)

Commencing at the Northeast Section Corner; thence South 0°54'00" East 928.30 feet along the East Section line to the Point of Beginning; thence South 0°54'00" East 848.48 feet; thence South 81°35'00" West 287.30 feet along the South line of the Runway Protection Zone (RPZ); thence North 0°07'00" East 537.55 feet; thence North 87°57'00" West 262.50 feet to the West line of the RPZ; thence North 0°07'00" East 424.35 feet along the West line; thence South 81°20'00" East 537.15 feet along the North line of the RPZ to the Point of Beginning.

Parcel ID: 05-005-001-001

WHEREAS, said SIGN LOCATION LEASE AGREEMENT (hereinafter referred to as "Lease"), provided for an initial term of ten (10) years beginning March 1, 2026, and a renewal term of similar length. The Lease may be continued in force thereafter in accordance with the provisions set out as well as other rights and obligations of the parties thereto.

NOW, THEREFORE, for the consideration set out in the Lease, Lessor hereby grants, leases and lets to Lessee all rights as specified therein in and upon the said premises, subject to all of the provisions and conditions set out in the Lease for all purposes and the Lease is made a part hereof to the same extent and with the same force and effect as though the same were fully and completely incorporated herein. Lessor authorizes and appoints Lessee as Lessor's agent, representative, and attorney in fact for the limited purpose of executing on behalf of Lessor any amended memoranda of lease that are necessary or desirable to correct, amend, or supplement any matter set forth herein. Lessor further authorizes Lessee to perform all acts that are incidental to or necessary for the execution and recordation of such memoranda.

IN WITNESS WHEREOF, this instrument is duly executed on the date hereinabove specified.

LESSEE:

Date: _____

LAMAR OCI NORTH CORPORATION
By: Joseph Shopshear, Vice President & General Manager
2456 Northern Visions Drive
Traverse City, MI 49684
jshopshear@lamar.com

STATE OF MICHIGAN)
GRAND TRAVERSE COUNTY)

ACKNOWLEDGMENT

That on this day came before me the undersigned, a Notary Public, duly commissioned, qualified and acting within and for the said County and State, appeared in person the within named JOSEPH SHOPSHEAR to me personally known, who stated that he is the Vice President & General Manager of LAMAR OCI NORTH CORPORATION a Delaware corporation, and is duly authorized in his capacity to execute the foregoing instrument for and in the name and behalf of said entity, and further stated and acknowledged that he had so signed, executed and delivered said foregoing instrument for the consideration, uses and purposes therein mentioned and set forth.

In testimony whereof, I have hereunto set my hand and official seal this ___ day of _____, 2025.

Mallory Solak, Notary Public
Notary Public in, Grand Traverse County, Michigan
Acting in Grand Traverse County, Michigan
My Commission expires August 21, 2029

LESSOR:

Date: _____

BIG RAPIDS CHARTER TOWNSHIP

By: Bruce Borkovich, Supervisor

14212 Northland Drive

Big Rapids, MI 49307

supervisor@bigrapidstownshipmi.gov

STATE OF MICHIGAN)

COUNTY)

ACKNOWLEDGMENT

That on this day came before me the undersigned, a Notary Public, duly commissioned, qualified and acting within and for the said County and State, appeared in person the within named BRUCE BORKOVICH to me personally known, who stated that he is the Supervisor of BIG RAPIDS CHARTER TOWNSHIP, and is duly authorized in his capacity to execute the foregoing instrument for and in the name and behalf of said entity, and further stated and acknowledged that he had so signed, executed and delivered said foregoing instrument for the consideration, uses and purposes therein mentioned and set forth.

In testimony whereof, I have hereunto set my hand and official seal this ____ day of _____, 2025.

_____, Notary Public
Notary Public in _____ County, Michigan
Acting in _____ County, Michigan
My Commission expires _____

Drafted By and When Recorded Return To:

Benjamin Bryant

Lamar Advertising

2456 Northern Visions Drive

Traverse City, MI 49684



RENEWAL SIGN LOCATION LEASE

THIS RENEWAL SIGN LOCATION LEASE ("Lease"), made this 3rd day of September, 2025, ("Effective Date"), by and between: BIG RAPIDS CHARTER TOWNSHIP ("Lessor") and LAMAR OCI NORTH CORPORATION ("Lessee"). The Lessor and Lessee may at times hereinafter be referred to collectively as "Parties" or individually as "Party."

WHEREAS, Lessor is the owner, easement holder or lessee under written lease of certain real property located in Big Rapids Charter Township, Mecosta County, Michigan as more particularly described or depicted on Exhibit A attached hereto (the "Leased Premises"); and

WHEREAS, Lessor and Lessee are Parties or successors in interest to that lease of the Leased Premises dated January 5, 2015, (the "Previous Lease") for the purposes of constructing, maintaining and operating a sign on the Leased Premises and the Parties desire to renew, amend supersede and replace the terms of the Previous Lease to the extent more specifically described herein.

NOW, THEREFORE, in consideration of and reliance upon the mutual benefits and obligations to be conveyed by this Lease and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties agree as follows:

1. Lessor hereby leases and grants to Lessee, its successors or assigns, the right to use the Leased Premises, with free access over and across the Leased Premises, for the purposes of constructing, installing, operating, maintaining, servicing, altering, replacing, relocating or removing an outdoor advertising structure ("Sign"), including supporting structures, illumination facilities and connections, display panels, and other appurtenances and ancillary equipment, and the right to post, illuminate and maintain advertisements on the Sign, and to modify the Sign to have as many advertising faces, including changeable copy faces or electronic faces, as are allowed by applicable local and state law. Lessor also grants to Lessee and/or its agents, contractors, subcontractors, sublessees and assigns (i) the right and easement to and from the Sign over and across the Leased Premises for the vehicular and pedestrian ingress and egress necessary to effect any action allowed herein or required by this Lease or by applicable law, (ii) the right to provide, establish, install and maintain electrical power to the Sign at Lessee's expense, and (iii) the right to place incidental and ancillary equipment onto and add any commercially reasonable use to the Sign, including but not limited to wireless or telecommunication devices. The Parties acknowledge that, except as otherwise provided for herein, the Sign shall remain at its present location within the Leased Premises as described in Exhibit B attached hereto (the "Sign Location") and any discrepancies or errors in the Sign Location and/or the orientation of the Sign have been waived.

2. This Lease shall be for an initial term of ten (10) years commencing on March 1, 2026 ("Rent Commencement Date"). Each one-year period following the Rent Commencement Date shall be referred to herein as a "Lease Year." Lessee may renew this Lease for an additional term, of equal length as the initial term, on the same terms and conditions set forth herein. Said renewal term shall automatically become effective unless Lessee gives to Lessor written notice of non-renewal at least sixty (60) days prior to the expiration of the initial term. Upon expiration of both the initial term and the renewal term of this Lease, this Lease shall automatically renew and continue from year to year, on the same terms and conditions contained herein, unless either Party provides to the other Party written notice of non-renewal at least sixty (60) days prior to the expiration of the then-current term.

3. Lessee shall pay to Lessor the annual rental of \$2,000 ("Annual Rent"), paid annually in advance in one installment, subject to any adjustments or additional terms contained in Exhibit C attached hereto and incorporated herein ("Additional Rental Terms"), with the first installment due upon the Rent Commencement Date. Rent shall be considered tendered upon due mailing or attempted hand delivery during reasonable business hours at the address designated by Lessor, whether or not actually received by Lessor. Should Lessee fail to pay rent or perform any other obligation under this Lease within thirty (30) days after such performance is due, Lessee will be in default under the Lease. In the event of such default, before exercising any remedies, Lessor must give Lessee written notice by certified mail and allow Lessee thirty (30) days thereafter to cure any default.

4. Lessor shall not erect or allow to be erected any other off-premise advertising structure(s), other than Lessee's, on property owned or controlled by Lessor within two thousand (2,000) feet of Lessee's Sign or erect or allow to be erected any other structure or allow any vegetation on the Leased Premises that may obstruct the roadway view of Lessee's Sign. Lessor hereby authorizes Lessee, at Lessee's option, to remove any such obstruction of Lessee's Sign.

5. Should Lessee be prevented from constructing or maintaining a Sign at the Leased Premises by reason of any final governmental law, regulation, subdivision or building restriction, order or other action, Lessee may, at its sole discretion, elect to immediately terminate this Lease without any obligation or liabilities due to Lessor. Additionally, Lessee may terminate this Lease upon providing thirty (30) days' written notice to Lessor in the event the Sign becomes entirely or partially obstructed in any way or, in Lessee's sole opinion, the location becomes economically or otherwise undesirable. Upon termination of this Lease prior to expiration, Lessor shall return to Lessee any unearned prepaid rentals on a pro rata basis.

6. Lessee, at Lessee's sole discretion, shall have the right to make any necessary applications with, or obtain permits or entitlements from, governmental bodies for the construction, operation, maintenance and removal of Lessee's Sign. The Sign and all such permits and entitlements obtained by Lessee, as well as any nonconforming rights pertaining to the Leased Premises, shall remain the property of Lessee. Upon the expiration or earlier termination of this Lease, Lessor shall provide Lessee with continued access to the Leased Premises to remove the Sign and to restore the surface of the Leased Premises to its original condition, less ordinary wear-and-tear.

7. Lessor represents that it is the owner, easement holder, or lessee under written lease of the Leased Premises and has the right to enter into this Lease and to grant Lessee free access to the Leased Premises to perform all acts necessary to exercise its rights pursuant to this Lease. Lessor is not aware of any recorded or unrecorded rights, servitudes, easements, subdivision or building restrictions, or agreements affecting the Leased Premises that prohibit the erection, posting, painting, illumination or maintenance of the Sign. Lessor shall disclose to Lessee the existence of any deeds of trust, mortgages or similar encumbrances on the Leased Premises and shall, if requested by Lessee, deliver a non-disturbance agreement in recordable form reasonably acceptable to Lessee prior to the Rent Commencement Date. Lessor shall be responsible for the payment of all real property ad valorem taxes assessed against the Leased Premises. If Lessor fails to pay the real property taxes for which it is responsible, Lessee shall have the right, but not the obligation, to pay such taxes on behalf of Lessor and be reimbursed therefor upon demand or, at Lessee's sole discretion, deduct the amount of such taxes from future rental payments. The Parties shall follow all local, state, and federal laws with respect to collection, withholding, and payment of any taxes due under this Lease. Lessor acknowledges that the terms and conditions of this agreement are confidential and proprietary and shall not be disclosed to any third-party without the written consent of Lessee.

8. In the event of any change of ownership of the Leased Premises, Lessor shall notify Lessee in writing of the name, address, and phone number of the new owner, and Lessor shall further give the new owner formal written notice of the existence of this Lease and deliver a copy thereof to such new owner prior to or upon closing. In the event that Lessee assigns this Lease, the assignee shall be fully obligated under this Lease and Lessee shall no longer be bound by the Lease. This Lease shall be binding upon the personal representatives, heirs, executors, successors, and assigns of both Lessee and Lessor.

9. In the event of condemnation or eminent domain activities affecting any portion of the Leased Premises that results in the removal or diminished value of Lessee's Sign or Sign Location, (i) any condemnation award for Lessee's property shall accrue to Lessee, and (ii) Lessee shall have the right and option to relocate the Sign onto any remaining portion of the Leased Premises on the same terms contained herein.

10. Lessee shall indemnify Lessor from all claims of injury and damages to Lessor or third parties as well as repair any damages to the Leased Premises, less ordinary wear-and-tear, or personal property at the Leased Premises caused by the installation, operation, maintenance and removal of Lessee's Sign during the term of this Lease. Lessor shall indemnify Lessee from any and all damages, liability, costs and expenses, including attorney's fees, resulting from any inaccuracy in or nonfulfillment of any representation, warranty or obligation of Lessor under this Lease.

11. During the term of this Lease, and for five (5) years following the removal of Lessee's Sign, Lessor hereby grants Lessee the right of first refusal to meet any offer which Lessor receives from a third party for the purposes of installing and operating an off-premise advertising structure on any portion of the Leased Premises. Lessee must elect to match

any such offer within ten (10) business days after Lessor provides to Lessee a written and executed copy of the third-party offer.

12. If required by Lessee, Lessor shall execute and acknowledge a memorandum of lease suitable for recordation. In addition to the foregoing, Lessor authorizes and appoints Lessee as Lessor's agent, representative, and attorney-in-fact for the limited purpose of executing on behalf of Lessor such memorandum of lease and any amended memoranda of lease that are necessary or desirable to correct, amend, or supplement any matter set forth in such memorandum. Lessor further authorizes Lessee to perform all acts that are incidental to or necessary for the execution and recordation of such memorandum or memoranda.

13. This Lease is **NOT BINDING UNTIL EXECUTED** by all Parties. All written notifications, demands or requests pertaining to this Lease shall be sent via certified mail to the addresses on the following signature page.

[SIGNATURES ON FOLLOWING PAGE]

RENEWAL SIGN LOCATION LEASE SIGNATURE PAGE

LESSEE:

Date: _____

LAMAR OCI NORTH CORPORATION

By: Joseph Shopshear, VP/GM
2456 Northern Visions Drive
Traverse City, MI 49684
jshopshear@lamar.com

LESSOR:

Date: _____

BIG RAPIDS CHARTER TOWNSHIP

By: Bruce Borkovich, Supervisor
14212 Northland Drive
Big Rapids, MI 49307
supervisor@bigrapidstowshipmi.gov

This Instrument Prepared by
James R. McIlwain
5321 Corporate Boulevard
Baton Rouge, Louisiana 70808

EXHIBIT A
"The Leased Premises"

That certain piece or parcel of land located in Big Rapids Charter Township, Mecosta County, Michigan, specifically described as follows:

Section 5, Town 15 North, Range 10 West, the Northeast ¼ lying east of the Highway Right-of-Way, except:

(1st Exception)

Commencing at the Northeast Corner; thence West 726.2 feet to the Point of Beginning; thence West 315 feet; thence South 250 feet; thence East 315 feet; thence North 250 feet to the Point of Beginning.

(2nd Exception)

Commencing at the North 1/4 Corner; thence South 89°57'00" East 793.29 feet to the Point of Beginning; thence South 89°57'00" East 230.12 feet; thence South 0°15'00" West 608 feet; thence North 82°33'00" East 181.3 feet to the West Right-of-Way line of Pioneer Drive; thence 111.83 feet along a curve to the left, having a radius of 1,180 feet, a delta of 5°25'48", and a long chord bearing South 5°16'00" East 111.79 feet; thence South 7°58'00" East 163.30 feet; thence South 82°33'00" West 490.02 feet; thence along the East Right-of-Way line of Highway US-131, North 7°58'00" West 275.01 feet; thence North 82°33'00" East 314 feet to the Point of Beginning, except Pioneer Drive as recorded in Liber 687 Page 17. Containing 3.29 acres, more or less.

(3rd Exception)

Commencing at the Northeast Section Corner; thence South 0°54'00" East 928.30 feet along the East Section line to the Point of Beginning; thence South 0°54'00" East 848.48 feet; thence South 81°35'00" West 287.30 feet along the South line of the Runway Protection Zone (RPZ); thence North 0°07'00" East 537.55 feet; thence North 87°57'00" West 262.50 feet to the West line of the RPZ; thence North 0°07'00" East 424.35 feet along the West line; thence South 81°20'00" East 537.15 feet along the North line of the RPZ to the Point of Beginning.

Parcel ID: 05-005-001-001

EXHIBIT B

"The Sign Location"

Located on US-131 approximately 1,250' South of 18 Mile Road



EXHIBIT C
"Additional Rental Terms"

Lessee shall pay the greater of the Annual Rent specified in Paragraph 3 of this Lease or 15% of the Sign's Annual Gross Revenue (defined below). The amount (if any) by which this percentage calculation exceeds the Annual Rent ("Revenue Share Rent") shall be due and payable within sixty (60) days following the end of each Lease Year. If the product of this percentage calculation is either less than or equal to the Annual Rent paid to Lessor for the corresponding Lease Year, then no Revenue Share Rent shall be due and payable by Lessee. For the purposes of calculating Revenue Share Rent, "Annual Gross Revenue" shall be defined as the total amount invoiced to advertisers by Lessee for advertising space provided on the Sign during the stated Lease Year. Upon request, Lessee shall provide an annual statement to Lessor memorializing Lessee's Annual Gross Revenue and calculation of Percentage Rent.

Clerk

From: Treasurer
Sent: Wednesday, September 10, 2025 5:51 PM
To: Clerk
Subject: October Agenda

Jenny from the Bedroom Center is getting their parking lot sealed. Our Perry lift station is in their lot. We reimburse them 1/6 of their snow plow fees for plowing the lift station.

She would like to know if we are interested in getting the lift station area sealed as well. It will be \$791 and we would reimburse her after she gets the total invoice for her lot (\$4750).

I don't think we need to vote on this, but I'd like to update the board. I told her we would be interested.

Dena Marek
Treasurer
Big Rapids Charter Township
14212 Northland Drive
Big Rapids, MI 49307
231-796-3603 x 202
treasurer@bigrapidstownshipmi.gov
www.bigrapidstownshipmi.gov

Cemetery Price Comparison

	Lot Purchases		Full Burial		Cremains Burial		Infant Burial		Disinterment	
	Resident	Non-resident	Resident	Non-resident	Resident	Non-resident	Resident	Non-resident	Resident	Non-resident
Highland View Cemetery 607 W Bellevue ST, Big Rapids, MI 49307	Current \$400.00 Requested \$500.00	Current \$400.00 Requested \$750.00	\$650.00	Current \$650.00 Requested \$850.00	\$200.00	Current \$200.00 Requested \$300.00	\$300.00	\$300.00	Price set by board	Price set by board
Wooland Cemetery 550 West Church Ave, Reed City, MI 49677	\$400.00	\$600.00	\$480.00	\$480.00	\$150.00	\$150.00	\$200.00	\$200.00	Add \$100.00 TO burial rate.	Add \$100.00 TO burial rate.
Forest Hill Cemetery 4695 6 Mile Rd, Ewart, MI 49631	\$600.00	\$900.00	\$600.00	\$900.00	\$250.00	\$400	\$250.00	\$400.00	Priced by cost.	Priced by cost.
Riverside Cemetery North Chapel Drive, 320 W Broadway St, Mount Pleasant, MI 48858	\$450.00	\$750.00	\$450.00	\$630.00	\$200.00	\$280.00	\$400.00	\$560.00	\$600.00	\$840.00
Maple Hill Cemetery 1201 S Mitchell St, Cadillac, MI 49601	\$650.00	\$850.00	\$650.00	\$850.00	\$250.00	\$300.00	\$165.00	\$165.00	\$500.00	\$500.00

We should also include an hourly fee of \$100.00 per hour after 4:00 pm to cover cost of overtime and contractor after hours charges.

Cemetery Price Comparison

	Winter full		Winter Cremains		Winter Infant		Saturday		Sunday/Holiday	
	Resident	Non-resident	Resident	Non-resident	Resident	Non-resident	Resident	Non-resident	Resident	Non-resident
Highland View Cemetery 607 W Bellevue ST, Big Rapids, MI 49307	\$1,000.00	Current \$1000.00 Requested \$1250.00	\$400.00	Current \$400.00 Requested \$500.00	\$450.00	\$450.00	Current add \$50.00 to burial Requested add \$100.00 to burial	Current add \$50.00 to burial Requested add \$100.00 to burial	Current add \$200.00 to burial Requested add \$250.00 to burial	Current add \$200.00 to burial Requested add \$250.00 to burial
Wooland Cemetery 550 West Church Ave, Reed City, MI 49677	\$800.00	\$800.00					Add \$120.00 to burial	Add \$120.00 to burial	Add \$370.00 to burial	Add \$370.00 to burial
Forest Hill Cemetery 4695 6 Mile Rd, Evart, MI 49631	Winter rates are at the discretion of the sexton and the City of Evart						No change	No change	Add \$300.00 to burial	Add \$300.00 to burial
Riverside Cemetery North Chapel Drive, 320 W Broadway St, Mount Pleasant, MI 48858	No winter pricing available						No change	No change	Add \$150.00 to burial	Add \$150.00 to burial
Maple Hill Cemetery 1201 S Mitchell St, Cadillac, MI 49601	\$1,000.00	\$1,200.00	\$500.00	\$550.00	\$390.00		Add \$100.00 to burial	Add \$100.00 to burial	No Sunday pricing available	

An employee has inquired about short/long term disability. This is not something we currently have, but we do have worker's comp.

Options:

1. No change
2. See most favorable quotes attached, these are full time only– we could pay a percentage and have the employee pay a percentage. Most commonly 100% employer paid.
3. We could inquire with a much less expensive option such as Aflac etc.

Differences between Workers' Comp and STD/LTD:

Cause of Disability:

Workers' compensation is strictly for work-related incidents, while disability insurance covers both work-related and non-work-related causes.

Type of Benefits:

Workers' compensation provides a broader range of benefits, including medical costs and rehabilitation, in addition to lost wages. Disability insurance focuses on income replacement.

Duration:

Workers' compensation benefits for lost wages may continue as long as you're unable to work. Short-term disability is for temporary absences, and long-term disability covers more extended periods after STD has ended.

Funding:

Workers' compensation is paid by the employer. You typically pay for short-term and long-term disability coverage.

Taxation:

Workers' compensation benefits are usually non-taxable, whereas disability insurance benefits are generally taxable.



Grand Risk Advisors
We'll show you the way.

Big Rapids Township

Employee Benefits Proposed Effective 9/1/2025

	Life	
	Option 1	Option 2
Company	Companion	MoO
Plan Benefits		
Life Amount	\$10,000	\$10,000
AD&D Amount	\$10,000	10,000
Vol Life	N/A	N/A
Vol AD&D	N/A	N/A
Conversion	Included	Included
Pricing Per Month		
Monthly	\$48.10	\$16.74

	STD	
	Option 1	Option 2
Company	Companion	MoO
Plan Benefits		
Benefit Amount	60%	60%
Benefit Max	\$1,000	\$1,500
Elimination Period	1 Day/8 Days	0 Days/7 Days
Pre-Ex Conditions	3/12	6/8
Pricing Per Month		
Monthly	\$180.91	\$144.27

	LTD	
	Option 1	Option 2
Company	Companion	MoO
Plan Benefits		
Benefit Amount	60%	60%
Benefit Max	\$6,000	\$6,000
Elimination Period	90 Days	180 Days
Pre-Ex Conditions	12/6/24	3/12
Pricing Per Month		
Monthly	\$112.83	\$60.11

*MoO is Mutual of Omaha

* only covers full-time employees.
BRT has 4 considered full-time

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount
10/01/2025	GEN	13695	COOK, ZACHARY F	55.00	50.79
10/01/2025	GEN	13696	MONTROSS, JOHN	55.00	48.45
10/01/2025	GEN	13697	OOSTERHOUSE, JEFFREY S	55.00	48.45
10/01/2025	GEN	13698	PEACOCK, BARBARA	55.00	48.45
10/01/2025	GEN	DD781	BECHAZ, JOSEPH	291.67	0.00
10/01/2025	GEN	DD782	BORKOVICH, BRUCE W	4,275.00	0.00
10/01/2025	GEN	DD783	CASSIDY, CINDY L	301.50	0.00
10/01/2025	GEN	DD784	CLARKE, ADDISON R	311.94	0.00
10/01/2025	GEN	DD785	CLARKE, AIDEN A	401.94	0.00
10/01/2025	GEN	DD786	DANIELS, LAURIE A	1,140.00	0.00
10/01/2025	GEN	DD787	ELDER, CHRISTOPHER A	3,149.53	0.00
10/01/2025	GEN	DD788	EVERETT, JERALD D	291.67	0.00
10/01/2025	GEN	DD789	IAFRATE, DEBRA J	551.00	0.00
10/01/2025	GEN	DD790	KANOUSE, CHAD E	490.00	0.00
10/01/2025	GEN	DD791	KONDZIOLKA, CHERYL L	522.00	0.00
10/01/2025	GEN	DD792	LUTHER, MELANIE S	1,579.50	0.00
10/01/2025	GEN	DD793	MAREK, DENA R	4,102.20	0.00
10/01/2025	GEN	DD794	MASON, BRENT	1,916.67	0.00
10/01/2025	GEN	DD795	MCKAY, STEPHEN W	4,224.00	0.00
10/01/2025	GEN	DD796	MOSS , MARK E	1,274.20	0.00
10/01/2025	GEN	DD797	OLIVER, GORDON	55.00	0.00
10/01/2025	GEN	DD798	ROSS, DAKOTA L	55.00	0.00
10/01/2025	GEN	DD799	SAEZ, HANNAH C	4,245.78	0.00
10/01/2025	GEN	DD800	TECENO, CHRISTOPHER S	291.67	0.00
10/01/2025	GEN	DD801	WELCH, RONALD J	291.67	0.00
Totals:			Number of Checks: 025	29,981.94	196.14
Total Physical Checks:			4		
Total Check Stubs:			21		

10/01/2025 01:11 PM
User: HANNAH
DB: Big Rapids Twp

CHECK REGISTER FOR BIG RAPIDS TOWNSHIP
CHECK DATE FROM 09/03/2025 - 10/07/2025

Page: 1/2

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank GEN GENERAL TOWNSHIP CHECKING						
09/10/2025	GEN	35109	ACE	ACE HARDWARE	MISC PURCHASES FOR GROUNDS WORKERS	87.43
09/10/2025	GEN	35110	APE00	APEX SOFTWARE	APEX SKETCHING SOFTWARE ASSESSOR	260.00
09/10/2025	GEN	35111	CIT02	BIG RAPIDS CITY TREASURER	AUG TWP SEWER USAGE	33,037.24
09/10/2025	GEN	35112	CEDARSPRIN	CEDAR SPRINGS FENCE LLC	ELECTRIC GATE FOR PARK	10,200.00
09/10/2025	GEN	35113	CHA01	CHARTER COMMUNICATIONS	FIRE DPT, CEM, TWP OFFICES	759.65
09/10/2025	GEN	35114	KONDZ01	CHERYL KONDZIOLKA	CONFERENCE MILEAGE REIMBURSEMENT	191.80
09/10/2025	GEN	35115	GRANGER	GRANGER	BRT HALL, OFFICE, FIRE DEPT	209.49
09/10/2025	GEN	35116	GRE02	GREAT LAKES ENERGY	BR TOWNSHIP	25.70
09/10/2025	GEN	35117	JBOUMAN	JAMES BOUMAN	WATER PLANT CONTRACTUAL SERVICES	1,041.66
09/10/2025	GEN	35118	SHELDON	JOANNAH SHELDON	AUG HALL/TWP CLEAN	175.00
09/10/2025	GEN	35119	MEC01	MECOSTA COUNTY ROAD COMMISSION	220TH PERRY-WOODWARD	143,449.49
09/10/2025	GEN	35120	MDOLARA	MI DEPT OF LICENSING AND REG AFFAIR	INSPECTIONS	445.67
09/10/2025	GEN	35121	NORTHWEST	NORTHWEST KENT MECHANICAL CO.	AUG MAINT, 6 MISS DIGS, SVC CALL GILBER	4,727.00
09/10/2025	GEN	35122	SHE00	SHERWIN WILLIAMS	PAINT FOR PARK LINES	31.95
09/10/2025	GEN	35123	SIG00	SIEGFRIED CRANDALL, PC	PROFESSIONAL ACCT SERVICES	125.00
09/10/2025	GEN	35124	LARA	STATE OF MICHIGAN	INSPECTIONS	617.44
09/10/2025	GEN	35125	TERMINIX	TERMINIX EHRlich	PEST MANAGMENT FD	107.11
09/12/2025	GEN	9930685(E)	SAEZ	HANNAH SAEZ	SEPARATE HRA FROM AUG	20.00
09/15/2025	GEN	9930694(E)	SBS00	SMALL BUSINESS ADMIN SERVICES LLC	HRA SVC FEE	67.50
09/17/2025	GEN	35126	BIG08	BIG RAPIDS TWP TAX REC FUND	2025 PROP TAXES ON MCDC GIFTED PARCELS	3,442.43
09/17/2025	GEN	35127	DEP00	DEPARTMENT OF THE TREASURY	FEE FOR WRONG FILING TERM 2023	259.52
09/24/2025	GEN	35128	AMER	AMERICAN LEGAL PUBLISHING	CODIFICATION OF ORDINANCES SECOND BILLI	2,978.12
09/24/2025	GEN	35129	BIG01	BIG RAPIDS TWP SEWER REC. FUND	TOWNSHIP OFFICES, HALL, FD	51.21
09/24/2025	GEN	35130	GIL01	GILBERT'S FLOOR COVERING	CANYON HICKORY KORLOCK SELECT	5,153.94
09/24/2025	GEN	35131	JBS CONTRA	JBS CONTRACTING, INC	READJUST DOOR LIMITS 9/16	200.00
09/24/2025	GEN	35132	SHELDON	JOANNAH SHELDON	BR TOWNSHIP CLEANING	175.00
09/24/2025	GEN	35133	MEC01	MECOSTA COUNTY ROAD COMMISSION	CEM FUEL USAGE	118.03
09/24/2025	GEN	35134	MCT00	MECOSTA COUNTY TREASURER	CIRCLE DRIVE MOBILE HOME PARK TAX 40 UN	100.00
09/24/2025	GEN	35135	MICHIGAN D	MI DEPT OF LICENSING AND REG AFFAIR	PERMIT PM25-0038 INSPECTION	138.67
09/24/2025	GEN	35136	SHE00	SHERWIN WILLIAMS	PAINT FOR TOWNSHIP OUTDOOR RAILING	177.08
09/24/2025	GEN	35137	PIO00	THE PIONEER GROUP	REGULAR CONDENSED MINUTES 8/5/25	96.75
09/24/2025	GEN	35138	VC3	VC3	MICROSOFT 365 APPS ANNUAL	298.10
09/24/2025	GEN	35139	XEROX	XEROX FINANCIAL SERVICES	MONTHLY CONTRACT PAYMENT	510.82
10/01/2025	GEN	9930686(E)	CHE00	HUNTINGTON BANK	EFTPS FED TAX WH	5,448.56
10/01/2025	GEN	9930687(E)	JHI00	JOHN HANCOCK LIFE INSURANCE COMPANY	401A DEDUCTION	2,831.66
10/01/2025	GEN	9930688(E)	STA00	STATE OF MICHIGAN	STATE TAX WH	1,067.25
10/01/2025	GEN	9930689(E)	VOYA	VOYA FINANCIAL	VOYA 457 DEDUCTION	516.59
10/01/2025	GEN	9930690(E)	CON00	CONSUMERS ENERGY	HIGHBANKS PARK	2,830.03
10/01/2025	GEN	9930691(E)	CON00	VOID		0.00 V
10/01/2025	GEN	9930692(E)	CON00	VOID		0.00 V
10/01/2025	GEN	9930693(E)	SAEZ	HANNAH SAEZ	SEPT HRA REIMBURSEMENT	250.00
10/07/2025	GEN	35140	BORKOVICH	BRUCE BORKOVICH	JULY-SEPT 25 CELL PHONE REIMBURSEMENT	90.00
10/07/2025	GEN	35141	ELDER	CHRIS ELDER	JULY-SEPT 25 CELL PHONE REIMBURSEMENT	90.00
10/07/2025	GEN	35142	DMAREK	DENA MAREK	JULY-SEPT 25 CELL PHONE REIMBURSEMENT	90.00
10/07/2025	GEN	35143	WIL02	ERIC D. WILLIAMS	TONKIN, IND PARK, UNREGISTERED VOTER, L	688.50
10/07/2025	GEN	35144	FIR00	FIRST NATIONAL BANK	BR TOWNSHIP CREDIT CARD CHARGES	1,519.63
10/07/2025	GEN	35145	FIR00	VOID		0.00 V
10/07/2025	GEN	35146	GRE02	GREAT LAKES ENERGY	BR TOWNSHIP	25.70
10/07/2025	GEN	35147	SAEZ	HANNAH SAEZ	JULY-SEPT PHONE	90.00
10/07/2025	GEN	35148	SHELDON	JOANNAH SHELDON	SEPT 26 CLEANING	175.00
10/07/2025	GEN	35149	JOEL	JOE LENAHAH	JULY-SEPT 25	1,250.00
10/07/2025	GEN	35150	MOSS01	MARK MOSS	SEPT MILEAGE	103.80
10/07/2025	GEN	35151	MEC01	MECOSTA COUNTY ROAD COMMISSION	3RD BRINE	3,028.09
10/07/2025	GEN	35152	MDOLARA	MI DEPT OF LICENSING AND REG AFFAIR	INSPECTION ASSISTANCE	258.44
10/07/2025	GEN	35153	SHE00	SHERWIN WILLIAMS	PAINT FOR FIRE HALL	423.75
10/07/2025	GEN	35154	STA01	STATE STREET HARDWARE	MOWER BLADE	666.80
10/07/2025	GEN	35155	SMCKAY	STEPHEN MCKAY	JUNE 20-SEPT CELL PHONE REIMBURSEMENT	100.00

10/01/2025 01:11 PM
User: HANNAH
DB: Big Rapids Twp

CHECK REGISTER FOR BIG RAPIDS TOWNSHIP
CHECK DATE FROM 09/03/2025 - 10/07/2025

Page: 2/2

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
10/07/2025	GEN	35156	THEFLYING	THE FLYING LOCKSMITH	LOCK REPAIR	440.00
10/07/2025	GEN	9930695(E)	DELTA	DELTA DENTAL	MONTHLY DENTAL/VISION	480.75
10/07/2025	GEN	9930696(E)	PRIORITY H	PRIORITY HEALTH	MONTHLY HEALTH INSURANCE	8,265.36

GEN TOTALS:

Total of 60 Checks:
Less 3 Void Checks:

240,008.71
0.00

Total of 57 Disbursements:

240,008.71