

BIG RAPIDS CHARTER TOWNSHIP BOARD REGULAR MEETING TUESDAY AUGUST 5, 2025

BIG RAPIDS TOWNSHIP HALL, 14230 NORTHLAND DR.
BIG RAPIDS, MI 49307
7:00 PM

AGENDA

PLEDGE OF ALLEGIANCE.

CALL TO ORDER: 7:00 p.m. ROLL CALL: __Borkovich, __ Bechaz, __Everett, __ Marek, __ Saez, __ Teceno, __Welch,

PUBLIC COMMENT:

ADDITIONS TO AGENDA:

SPECIAL APPEARANCE:

CORRESPONDENCE:

CONSENT AGENDA

1. July 1, 2025 Regular Meeting Minutes:
2. June Financial Report:
3. Sheriff's Report:
4. Cemetery and Grounds Report:
5. Sewer Department Report:
6. Water Department Report:
7. Building Department Report:
8. Board Of Review Minutes:
9. Supervisor Report:

UNFINISHED BUSINESS:

1. MDCD Property Tax Exemption Application:
2. Other:

NEW BUSINESS:

1. Approval of Investigation of Mackinac Technology Company:
2. Fall Clean up Volunteers:
3. Opt-Out for Designated Assessor:
4. Attendance to quarterly Mecosta County Township Association Meetings:

Financial

1. Payroll (June and July):
2. Accounts Payable:

PUBLIC COMMENT:

ADJOURNMENT:

Big Rapids Charter Township will provide necessary and reasonable auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed material, if individuals with disabilities, upon five business days notice to the township. Individuals requiring auxiliary aids or services should contact Hannah Saez, Big Rapids Charter Township Clerk, 14212 Northland Drive, Big Rapids, MI 49307- call 231 796 3603 or fax request to 231 796 2533.

**BIG RAPIDS CHARTER TOWNSHIP BOARD
REGULAR MEETING TUESDAY JULY 1, 2025
BIG RAPIDS TOWNSHIP HALL, 14230 NORTHLAND DR.
BIG RAPIDS, MI 49307
7:00 PM
UNAPPROVED**

PLEDGE OF ALLEGIANCE.

CALL TO ORDER: 7:00 p.m. ROLL CALL: Borkovich, Bechaz, Everett, Marek, Saez, Teceno, present. Welch absent.

PUBLIC COMMENT:

Borkovich – Introduction of new Grounds Manager, Steve McKay.

Mark Baker – Contacted by Drain Commissioners attorney, up to judge to decide on jurisdiction over tax appeals, 12-18 months to be heard, rarely charge costs of appealing. The Drain Commissioner can file a motion to dismiss, and the judge decides who to hear.

Rudy Bogoian – Nick Matthews with Fahey sent out a threatening letter telling those that had appealed to withdraw appeals, waiting to hear back from the personal attorney. Rudy will share a phone number on Facebook page regarding appeals. Huntington Big Rapids branch to donate for Tonkin appeal costs.

Brad Deal – Question on what happens if Tonkin does/does not go through – Borkovich to get to answer

Jared Christiansen – Spoke on transparency issue and issue on Northland drive property that the Drain Commissioner originally discussed with the past property owner. This was a much smaller cost and would have reduced the cost of this project significantly.

SPECIAL APPEARANCE: Chris Zimmerman

CORRESPONDENCE: Noted.

CONSENT AGENDA

1. **June 3, 2025 Meeting Minutes:**
2. **June 11, 2025 Special Meeting Minutes:**
3. **June 25, 2025 Special Meeting Minutes:**
4. **May Financial Report:**
5. **Sheriff's Report:**
6. **Cemetery and Grounds Report:**
7. **Sewer Department Report:**
8. **Water Department Report:**
9. **Building Department Report:**
10. **Supervisor Report:**

A motion to approve of the consent agenda was made by Saez. Supported by Everett. Motion passed unanimously.

UNFINISHED BUSINESS:

1. **Fire Department Sign/Building Update:** Update from Borkovich on Request for Proposal for updates.
2. **Wastewater Treatment Agreement:** Update from Borkovich that they meet on Monday 7/7 to discuss. The city just unveiled funding and a project of a treatment plant of nearly 8 million dollars – there may be an amendment looking at a rate increase.
3. **Other:**

NEW BUSINESS:

1. **Steve Schroeder – Fire Department Quarterly Update:** The first 7 months focused on operations. Looking at employment, onboarded most of the BRT fire dept. Familiarized BRT into City equipment and City into Township, and standardized procedures. Transferred licenses, updated equipment inspections. Quite a few repairs were made to engine 1, all completed and all operational. Station 2 has 2 trucks, and it's not staffed full-time but it's great to have for those that live south of town. Having the stations in a good geographical position puts trucks on route quicker, which is great. No stats on calls but currently onboarding new record management systems and merging records. 29 firefighters, 19 paid on call, without any onboarding and making sure all personnel trained on equipment. Anticipates doing recruiting drives, partnering with the career center, hosting fire academy this year. Future building and expanding on the drone team. Create more 107 pilots and include the sheriff office, City PD - seeking a grant currently to purchase new drone with advanced capabilities. Purchased a new fire engine, which has 690 days until delivery. It is set up to be a rural fire attack engine, designed to be able to pull water out of other sources making it more efficient. Secured a grant for battery powered excavation equipment (jaws of life) in process of approving and redesigning a new patch as part of fire contract - adamant about just becoming Big Rapids Fire rather than City/Township.
Next steps - operations moving along well, plans for some cleaning/organization and inventory. Plan to use the back portion of Fire Hall for training and operations that can be left set up. Plan to use the meeting room for fire training as well once complete. Fire inspections/fire codes - haven't brought adoption of international fire code yet, a little delayed at the city, didn't want to adopt here before adopting in the City. Looking at something different with the way of administering fire inspections. Complaint based fire inspection in City, extended into Township.
2. **Tom Sage – Survey Quote for Industrial Park:** A motion was made by Teceno to approve of Tom Sage's bid proposal as printed. Supported by Bechaz. Motion passed unanimously on a roll call vote. Welch, absent.

3. **Special Appearance – Chris Zimmerman** - Want to bring everyone up to speed at county level regarding business with Tonkin drain. Wants to ask County Commissioners not to give a raise to the Drain Commissioner. All civil servants here took Oath to protect the Constitution. In 1957 the Michigan drain code was ratified. This gave the drain commissioner complete autonomy. A couple of us here narrowed it down to the 5th amendment- guarantees due process. Plans to present a Resolution to the County Commission. Rudy touched on lawyer Matthews for tax tribunal. They're denying due process. File a complaint with the MI bar association. The bond went from 2k to 15k denying us our due process. The County Commissioner meeting will have a closed session Thursday to discuss options. Volunteering on a County Committee to ensure this never happens again.
Question/answer session proceeded. Working with Tom Kunse and John Moolenaar to help amend the Drain Code, opting for an elected board to have a quorum.
4. **Resolution 2025-10 Nonsupport of Tonkin Drainage Assessment and Mecosta County Drain Commissioner:** A motion was made by Bechaz to approve Resolution 2025-10. Supported by Teceno. Motion passed on a roll call vote.
Discussion on terms of paying assessments - due by July 25th without interest. If the Drain Commissioner stopped it now there would still be an assessment to pay current costs of an estimated 2.5 million. If property is sold or passed down to a family member, the assessment must be disclosed in the seller's disclosure.
5. **MCDC Property Tax Exemption Applications:** Update by Saez on Elder's suggestion to file for MCDC properties.

Financial

1. **Payroll: (Not entered until 6/30 – will be on next meeting packet for approval)** A motion was made by Marek to approve of Payroll in the amount of \$25,420.45. Supported by Teceno. Motion passed unanimously on a roll call vote.
2. **Accounts Payable:** A motion was made by Marek to approve of Accounts Payables in the amount of \$149,915.04. Supported by Bechaz. Motion passed unanimously on a roll call vote.

PUBLIC COMMENT: Bechaz - Has never seen an elected public official not be transparent and seem not to care about the public. Trying everything they can do as a board. Feels it's a good resolution that needs to be heard.

Borkovich - Hopes there is a legal avenue for this. Wants the public to know that the Township has officially asked for a pause of this project, to see if there are some grants out there. The Drain Commissioner has refused and stated she is officially moving the project forward. Those in assessment have until July 25th to decide on how to pay for it.

Marek - If anyone wants to pay without added interest it must be paid by July 25 at the drain commissioner's office. After that date it will be levied on December taxes, and at that point paid as part of normal taxes. Still have not heard the final interest percentage - letter said they are unsure.

Borkovich - If Karla decided to abandon the project - we would still owe about 2.5 million dollars - still would be an at large assessment. All would still have the burden of paying that without one shovel in the ground and without improving anything. We don't want people to miss this - all of them must be paid by July 25th and moved to the December tax roll.

Mark Waldron- Concerned about who keeps track of the bookkeeping for this at the Drain Commissioner's office.

Tom Jackson - Concerned about getting money returned if the project doesn't move forward. Asked if we could still utilize the work done by engineers and attorneys if the project is stopped now. Directed to ask these questions to the Drain Commissioner.

Mark Baker - Concerned about malpractice of the Drain Commissioner's attorney.

Kathy Deal - Asked about a website with information on the Tonkin Drain. Rudy Bogoain answered.

Lori Brock - Thinks situation is a travesty. Feels nobody had due process, it was pushed through, no supporting documentation. When they had problems in Green Township, they started a recall. Hopes this ends up in the residents' favor but believes this must be stopped - due to the recent election we can't start until November, plans to start organizing now. A large group of people that are very willing to help everyone here with the recall process. Asks for information from those willing to help.

Ormand hook - States the people have the legal angle, governmental angle, citizen angle - citizens have the legal right to recall officers in MI. Suggests a leadership team, volunteer team, willing to help the leadership team.

Denine Cole - question on who to talk to - total assessment, which is the exact same parcel as mother, she got the exact same bill with her name on the exact same parcel - she got billed for it - exact same amounts. Redirected to Drain Commissioner.

Carman Bean - The drain commissioner has no boss, but the voters are the boss. Personal decision on your part to participate. Takes an effort to recall but that's your only choice. She reports to only the people.

Pam Gilbert - Got a packet from the drain commission, went through the appeal process. Found it very interesting where they posted notices of meetings. One was posted at ace hardware, another at Wesco gas station.

Margaret Gingrich - Asked if texts could be sent out regarding meeting notices from the County.

Ron Gilbert - Concerned about millions of dollars going to the Drain Commissioner's office - would hope it would go to the County Treasurer.

Brad Deal - Concerned about Representatives saying they will help only to get elected.

Ron Gilbert - Asks for MTA's involvement to help get Drain Code Authority amended.

Brad Deal -Suggests everyone do some research acronym WEF - world economic forum.

Borkovich - States the recall process is nothing township forwards or takes part of, can't pass a resolution to support a recall, but the Resolution shares the concerns of citizens and Township board.

ADJOURNMENT: 8:33pm

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GL Number	Description	Beginning Balance
101-000-001.000	GENERAL FUND Cash - Checking	1,810,389.12
204-000-001.000	MUNICIPAL STREET FUND - CASH	483,312.90
206-000-001.000	FIRE FUND Cash - Checking	402,018.98
212-000-001.000	LIQUOR LAW FUND Cash - Savings	3,806.44
249-000-001.000	BUILDING INSP FUND Cash - Savings	130,539.50
271-000-001.000	LIBRARY FUND CASH	1,736.26
590-000-001.000	SEWER FUND Cash - Savings	1,655,402.10
591-000-001.000	WATER FUND - CASH	(6,714.54)
701-000-001.000	TRUST & AGENCY CASH	200.00
708-000-001.000	METRO FUND CASH	55,003.71
711-000-001.000	HIGHLAND VIEW - CASH	3,224.51
711-000-001.100	HVC Cash Expendable	21,570.72
711-000-002.200	HVC - PRICE CASH EXPENDABLE	356.87
711-000-002.201	HVC - PRICE CASH NON-EXPENDABLE	500.00
711-000-002.300	HVC - COOKINGHAM CASH EXPENDABLE	550.25
711-000-002.301	HVC - COOKINGHAM CASH NON-EXPENDABLE	500.00
711-000-002.400	HVC - SHEPHERD CASH EXPENDABLE	132.30
711-000-002.401	HVC - SHEPHERD CASH NON-EXPENDABLE	500.00
711-000-002.500	HVC - LYDELL CASH EXPENDABLE	38.22
711-000-002.501	HVC - LYDELL CASH NON-EXPENDABLE	500.00
711-000-002.600	HVC - LEWIS CASH EXPENDABLE	410.72
711-000-002.601	HVC - LEWIS CASH NON-EXPENDABLE	1,000.00
850-000-001.000	PAYROLL CLEARING FUND Cash - Savings	(12,189.34)

Beginning GL Balance:	4,552,788.72
Add: Cash Receipts	97,915.21
Less: Cash Disbursements	(193,661.49)
Add: Journal Entries/Other	19,530.19
Ending GL Balance:	4,476,572.63

GL Number	Description	Ending Balance
101-000-001.000	GENERAL FUND Cash - Checking	1,817,883.15
204-000-001.000	MUNICIPAL STREET FUND - CASH	484,831.10
206-000-001.000	FIRE FUND Cash - Checking	330,517.78
212-000-001.000	LIQUOR LAW FUND Cash - Savings	3,817.07
249-000-001.000	BUILDING INSP FUND Cash - Savings	136,908.45
271-000-001.000	LIBRARY FUND CASH	1,758.84
590-000-001.000	SEWER FUND Cash - Savings	1,626,621.99
591-000-001.000	WATER FUND - CASH	(7,536.93)
701-000-001.000	TRUST & AGENCY CASH	200.00
708-000-001.000	METRO FUND CASH	65,566.78
711-000-001.000	HIGHLAND VIEW - CASH	3,233.51
711-000-001.100	HVC Cash Expendable	21,630.71
711-000-002.200	HVC - PRICE CASH EXPENDABLE	356.87
711-000-002.201	HVC - PRICE CASH NON-EXPENDABLE	500.00
711-000-002.300	HVC - COOKINGHAM CASH EXPENDABLE	550.25
711-000-002.301	HVC - COOKINGHAM CASH NON-EXPENDABLE	500.00
711-000-002.400	HVC - SHEPHERD CASH EXPENDABLE	132.30
711-000-002.401	HVC - SHEPHERD CASH NON-EXPENDABLE	500.00
711-000-002.500	HVC - LYDELL CASH EXPENDABLE	38.22
711-000-002.501	HVC - LYDELL CASH NON-EXPENDABLE	500.00
711-000-002.600	HVC - LEWIS CASH EXPENDABLE	410.72
711-000-002.601	HVC - LEWIS CASH NON-EXPENDABLE	1,000.00
850-000-001.000	PAYROLL CLEARING FUND Cash - Savings	(13,348.18)

Ending GL Balance:	4,476,572.63
Ending Bank Balance:	4,430,370.89
Add: Deposits in Transit	
	07/03/2025 *Deposit ID: 681
	JULY PAYROLL OUT EARLY
	21,126.89
	25,420.45
	46,547.34
Less: Outstanding Checks	

BANK RECONCILIATION FOR BIG RAPIDS TOWNSHIP
Bank GEN (GENERAL TOWNSHIP CHECKING)
FROM 06/01/2025 TO 06/30/2025
Reconciliation Record ID: 204
AP Checks

Check Date	Check Number	Name	Amount
06/13/2025	34991	JOANNAH SHELDON	100.00

Payroll Checks

Check Date	Check Number	Name	Amount
05/30/2025	13686	BEAN, SUSAN	245.60

Total - 2 Outstanding Checks:	345.60
Adjusted Bank Balance	4,476,572.63
Unreconciled Difference:	0.00

REVIEWED BY: Dena Marek [Signature] DATE: 7/14/25

07/11/2025 04:13 PM
User: Dena Marek
DB: Big Rapids Town

BANK RECONCILIATION FOR BIG RAPIDS TOWNSHIP
Bank T-BIL (T-BILL)
FROM 06/01/2025 TO 06/30/2025
Reconciliation Record ID: 203

GL Number	Description	Beginning Balance
590-000-017.000	T-Bill 590 #2 (old)	
590-000-017.100	T-Bill 590#1	
590-000-017.300	T-Bill 590#3	
711-000-017.000	TBILL CEMETERY PC NON EXPENDABLE	100,864.81

Beginning GL Balance:	100,864.81
Add: Journal Entries/Other	363.59
Ending GL Balance:	101,228.40

GL Number	Description	Ending Balance
590-000-017.000	T-Bill 590 #2 (old)	
590-000-017.100	T-Bill 590#1	
590-000-017.300	T-Bill 590#3	
711-000-017.000	TBILL CEMETERY PC NON EXPENDABLE	101,228.40

Ending GL Balance:	101,228.40
Ending Bank Balance:	101,228.40
Add: Deposits in Transit	0.00
Less: Outstanding Checks	

Total - 0 Outstanding Checks:	
Adjusted Bank Balance	101,228.40
Unreconciled Difference:	0.00

REVIEWED BY: Dena Marek [Signature] DATE: 7/11/25

GL Number	Description	Beginning Balance
703-000-001.000	Cash - SAVINGS+CHECKING TAX	9,233.64

Beginning GL Balance:	9,233.64
Add: Cash Receipts	27,302.06
Less: Cash Disbursements	(1,261.33)
Add: Journal Entries/Other	15.48
Ending GL Balance:	35,289.85

GL Number	Description	Ending Balance
703-000-001.000	Cash - SAVINGS+CHECKING TAX	35,289.85

Ending GL Balance:	35,289.85
Ending Bank Balance:	35,289.85
Add: Deposits in Transit	0.00
Less: 0 AP Outstanding Checks	
Less: 0 PR Outstanding Checks	
Adjusted Bank Balance	35,289.85
Unreconciled Difference:	0.00

REVIEWED BY: Dena Marek [Signature] DATE: 07/11/25

MECOSTA COUNTY SHERIFF'S OFFICE

Sheriff Brian Miller

225 S. Stewart Avenue, Big Rapids, MI, 49307

(231) 592-0150 Fax (231) 796-5577

Big Rapids Township Monthly Report: June 2025

Traffic Stops-15

Traffic Tickets-5

Appearance Tickets-4

Property Damage Crashes-20

Physical Arrests-4

Animal Control-1

VSU Call Outs-1

Total MCSO Complaints-88

Activities/Information:

On 06-01-2025 at 1218 hours a deputy took a retail fraud complaint at a business on Perry Ave near 215th Ave. Investigation has led to a 47-year-old male as being the possible suspect. He is suspected of pushing a cart load of items out of the store. Investigation into the matter continues.

06-03-2025 at 1745 hours a deputy was dispatched to a larceny complaint at an address on 14 Mile Rd near Northland Dr. The complainant advised of a group of vehicles that had been entered and things stolen from them the evening before. Further information gathered was a couple of credit cards that had been used at several locations in Grand Rapids and Kalamazoo. Investigation into the matter continues.

06-04-2025 at 0245 hours deputies responded to an address on Bulldog Lane for a domestic complaint. The caller advised a friend, a 23-year-old female, called her saying she and her 22-year-old boyfriend were arguing. Investigation into the matter led to the arrest of the female for Domestic Assault.

On 06-04-2025 at approximately 1354 hours Dispatch received a call from the complainant / victim, who stated her car had been broken into at an address on 14 Mile Rd near Northland Dr. On 06-11-2025 at approximately 1022 hours, the female recontacted Dispatch stating that she did not make it back to the Big Rapids area and was currently in Marshall and wondered if she could file the report over the phone. The deputy spoke to the female, who stated that she was in the Big Rapids on 06-02-2025 and noticed the following day that her glovebox and middle console had been ransacked. She believed her vehicle (black Jeep Compass) had been unlocked and numerous things were missing from inside. One Lululemon purse that had a small wallet inside containing gift cards to Target, Starbucks, and Culvers, along with approximately \$15 in cash. She stated she also had a small digital Canon camera, red in color, along with several CDs missing. The suspects are believed to be related to the thefts reported on 06-03-2025.

On 06-04-2025 at 1638, a deputy was contacted by male in regards to a male reportedly coming to his residence advising he had been shot. The complainant advised that he attempted to get help for the subject. When he offered to call an ambulance or the Police the subject walked away heading northbound on New Millpond Rd. near Arthur. A search of the area was completed by law enforcement, with the male not being located. The male was identified as being 39 years old, with an incident occurring in Newaygo County, although nothing specific in nature being reported.

On 06-07-2025 at approximately 1257 hours, Deputies from the Mecosta County Sheriff's Department were dispatched to Perry Ave in front of Culvers for a two-vehicle crash. The investigation revealed that a 19-year-old male from Big Rapids was traveling west bound on Perry Ave when a 77-year-old man from Reed city was pulling out of the Meijer exit trying to turn East bound onto Perry Ave. The 77-year-old pulled out in front the 19-year-old male causing the crash. Further investigation revealed that the 77-year-old male was not wearing his seatbelt and was ejected from his vehicle. The 77-year-old male was transported by Airlift to a Grand Rapids Hospital for life threatening injuries and later passed away from these. The 19-year-old male was checked out on scene and later released.

On 06-11-2025 at approximately 2040 hours a deputy took a UDAA (Unlawful Driving of an Automobile) in the 1800 block of N. State St. The deputy arrived on scene and met with the complainant and her grandson. They advised they had a 2003 Dodge Dakota pickup truck, light blue in color, sitting in front of the location with a for sale sign. She received a call from a person interested in purchasing the vehicle. She stated arrangements were made for the individual to come to the location to look at the vehicle. She stated that an agreement was made that the 2 individuals who came to look at the vehicle could take it for a test drive. She stated that the 2 individuals walked up on foot

and were not in a motor vehicle upon their arrival at the location. She described the 2 individuals as follows:

#1 – White male in his 30s, with black and gray hair on the sides of his head and a bald top, approximately 5ft 11in, 180 pounds, wearing a blue t-shirt, no facial hair.

#2 – White female in her 30s, with dirty blonde shoulder-length hair, 5ft 2in to 5ft 5in, 130 to 140 pounds, wearing a light-colored tank top.

She stated that she allowed the individuals to take the truck for a test drive. She stated that the individuals stated they were going to go to the bank to get the money to pay for the vehicle. She stated the couple left northbound on Northland Dr, unknown from there. On 06-12-25 @ 1541 the Mecosta County Jail received a LEIN message that the Grand Rapids Police Department were currently out with the stolen vehicle at Hall St SE/Division Ave in Grand Rapids. The driver was a 47-year-old white male. Investigation into the matter continues.

On 06-13-2025, around 1334 hours, deputies did a warrant attempt at a residence on Venlo Dr. Although the 66-year-old male was not located, family advised they would let him know to turn himself in to authorities. The subject did so a few days later.

On 06-14-2025 at 2116 hours a deputy made a traffic stop on US131 at Mile Marker 137 southbound, that resulted in the 58-year-old female driver being given an appearance ticket for No Insurance.

On 06-16-2025 at approximately 1759 hours a deputy was dispatched to a motorist assist at Perry Ave / 215th Ave. The caller advised that there was a Jeep Wrangler broke down at the light blocking traffic. Upon investigation, the deputy determined the 56-year-old male driver was intoxicated and arrested for OWI.

On 06-18-2025 at 0055 hours deputies dispatched to a UDAA complaint. The caller advised that a 2011 Buick Enclave, gray in color, was taken from the driveway at an address on 15 Mile Rd near 180th Ave. The caller advised that a friend who was staying with them took the vehicle. The caller advised that the male, 41 years old. He left westbound on 15 Mile Rd. The vehicle did show back up on 06-27-2025. A warrant request has been submitted to the prosecutor's office for the suspect.

On 06-18-2025, at approximately 0350 hours, Deputies observed a male walking southbound on Northland Dr just south of Arthur Rd waving his arms in the air. The deputies and made contact with the male subject. The deputies observed that the

male had no shoes on at the time we made contact with him. The male advised that he wanted a ride home down to Hayes Rd, as he just got out of work from his job at Big Rapids Products. The deputy advised him that we could give him a ride home; however, we needed to identify him and asked him for his identification. He advised that he did not want to give his identification; he just wanted a ride home and stated that he had his ID at his house. He then again stated that he did not want to identify himself and began walking away southbound. Deputies then got into the patrol vehicle, where we then pulled up to him again and asked him if he wanted a ride; all he had to do was provide his identification. He stated that he did not want to give his ID because he did not know his legal last name. He then advised that he had his ID at his house and could provide it at that time. He was then asked to verbally identify himself and that we could give him a ride home, at which time he stated that his name was Steven Samuel MORENO with date of birth 11-30-2001 out of Florida. He stated that he was not positive what his last name was on his driver's license, as it had changed; however, he did not provide the name that it had been. After contact had been discontinued with the male, his true identity was discovered. He was a 23-year-old male, who was a suspect in a failure to report an accident as well as the report of a UDAA of the vehicle that were reported later that morning at an address on Arthur near 20th Ave. A warrant request has been submitted to the prosecutor's office for false identification to a law enforcement officer, as well as the other two crimes.

On 06-18-2025 at approximately 1042 hours a deputy was dispatched to an address on 14 Mile Rd near Northland Dr in reference to a trespassing complaint. It was determined the act took place at 0130 hours on that date. The 19-year-old female had been evicted from the apartment and showed back up there. Contact was made with the female. She was given an appearance ticket for Unlawful Entry and given a formal trespass warning.

On 06-19-2025, at approximately 1510 hours, a deputy was dispatched to a business on Pery Ave. near 215th Ave where an assault had taken place. The initial information was there were two females fighting in the beauty department, one employee and one customer. During the time of the call the two parties were separated. When the deputy arrived, he met with the store manager, who was speaking with a female who had been hit with something that was thrown or knocked over during this incident. Investigation led to the information that a 45-year-old female had come into contact with the 23-year-old female, who was the mother to the older lady's grandson. After further information was gathered, the 45-year-old female was arrested for Domestic Assault.

On 06-21-2025 at approximately 1436 hours Dispatch received a call from a complainant, who was at a business on 215th Ave near 15 Mile Rd. She wanted to report to Dispatch that there was a white Range Rover vehicle in the parking lot with a dog inside it. She was concerned because it was 90+ degrees outside. At 1524 hours Dispatch received a second call stating that a customer had just

broke out the window of the Range Rover and the vehicle owner was upset but that the parties were separated. Deputies arrived on scene and after speaking to both parties discovered the owner wished to pursue charges against the subject who had broken out the window of her car, a 31-year-old male.

On 06-21-2025 at approximately 1828 hours a deputy was dispatched to a business parking lot on Perry Ave near 215th Ave for a suspicious situation. The original caller stated that there was a black Ford Edge in row 5, believes they are doing drugs. The female who is in the vehicle looks like she was passed out at the wheel. The passenger was laughing and trying to wake her up. There is a male passenger. The female driver was acting weird. The deputy and a FSUDPS Officer arrived and made contact with the subjects. There were three subjects in the car, the driver, a 38-year-old female, a 48-year-old male and 46-year-old female. The two passengers each had outstanding warrants from outside the area, while the driver had a suspended driver's license. The agencies holding the warrants were unwilling to have the two lodged. The driver was given an appearance ticket for DWLS. No controlled substances were located.

On 06-22-2025 at 1832 hours a deputy took a larceny complaint at an address on 183rd Ave near 13 Mile Rd. The caller advised that she is renting the property. She states that her landlord owns a boat that he has parked down at the dock. She stated that the motor and gas tank have been stolen off of it. There are no suspects at this time.

On 06-23-2025 at 1610 hours a deputy took a retail fraud complaint at a business on Perry Ave near 215th Ave. The caller advised a male has been stealing and is in the store now; last saw him steal last night; unknown today; does have him on camera; now sitting in parking lot on the washer fluid display; white male, 5 11, 230lbs, last seen wearing black hat and orange sunglasses, has a cross necklace on, blue jeans, and a black T-shirt. The caller has never seen him get in or out of any vehicle; is alone usually. The caller then advised male left in a tan Chevy Avalanche, left westbound on Perry, then southbound on 215th. The suspect has been identified as a 39-year-old male. A warrant request has been submitted to the prosecutor's office.

On 06-24-2025 at 0117 hours deputies were dispatched to an address on Gilbert Dr for an intoxicated subject passed out on the kitchen floor of the caller's residence. The information was the resident had no idea who the passed out subject was but believed the person to be highly intoxicated. Deputies arrived and attempted to resuscitate the male. Emergency personnel arrived, and the male was identified as 23 years old. He was taken by EMS to the hospital for evaluation. A warrant request has been submitted to the prosecutor's office.

On 06-30-2025 at 1202 hours a deputy was dispatched to a business on Perry Ave near 215th Ave in reference to a retail fraud complaint. Central Dispatch had received a phone call from an employee of the business advising that their Asset Protection Team had advised them that they had a suspect detained in the Asset Protection Office after a second trespass violation and theft. The deputy arrived and ended up giving the 45-year-old female an appearance ticket for Retail Fraud and Trespassing. The female had been shoplifting from multiple of the stores in the area.

Big Rapids Charter Township

Cemetery and Grounds Monthly Report

July 2025

Activity:

- 1- Grounds at the cemetery.
- 2- Grounds at parks/township/FD.
- 3- Building and Equipment Maintenance
- 4- Full Burials 0 Cremains. = 4
- 5- Foundation completed = 6

Month summary:

Cemetery:

- Regular grounds maintenance (mowing and trimming)
- Zero turn mowers were taken in for repairs to the air ride, safety switches and a tire we repaired in house.
- A fernco on a 1 ½" water line supplying a water spicket in block 13 broke. We dug the line up and replaced the fernco with a new PVC pipe.
- Completed a landscaping project adding Wood chips around the trees and bench at the entrance of the cemetery.
- Assisted family's with 4 burials
- Completed 6 monument foundations and worked on right siding fallen stones around the cemetery.
- Removed 5 stumps in block 15.
- Replace wax ring on the cemetery toilet.

High Banks Park:

- Regular grounds maintenance (mowing and trimming)
- 2 large dead trees removed from the walkway to the river.
- Clean up and repaired steps leading to the river.

- Contracted plumber to replace park toilets.

Township:

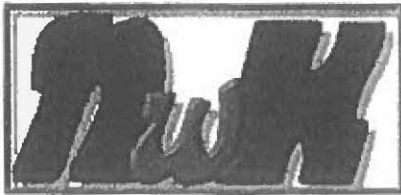
- Regular grounds maintenance (mowing and trimming)

Industrial Park:

- Regular grounds maintenance (mowing and trimming)

Stephen McKay

Grounds and Maintenance Manager



Northwest Kent Mechanical Co.

Commercial • Industrial • Institutional

P.O. Box 216K • 4095 16 Mile Road

Cedar Springs, MI 49319

(616) 696-9026 • Fax (616) 696-9327

www.nwkentmech.com

July 25, 2025

Mr. Bruce Borkovich
Big Rapids Township
14212 Northland Drive
Big Rapids, MI 49307

RE: Monthly Lift Station Report

Dear Bruce:

Another month has gone by, and things are in pretty good shape for the most part. We do have some common wear parts that will need to be addressed but nothing that requires immediate action.

They are as follows.

**Intake fans at Venlo, Perry Street, High School, Hills of Mitchell Creek, and Menards should be replaced, these are not working presently. Cost per fan is approximately \$430.00 each w/ labor included.

**Pressure gauges at Perry Street, High School, and Gilbert Street will need to be replaced at some time as well. Would estimate approximately \$313.00 each w/ labor included.

We have replaced (1) Intake Fan at University Park and do have (2) more fans in storage barn that we purchased for backup. We replaced failed backup battery for missions at Industrial Park Station and have a spare in storage barn. We can anticipate there will be others failing as they were all installed at the same time. This was done during PM visit so no Labor cost would only be for battery itself. Approximate cost being \$54.00 each.

I have been working with Dena on Miss Digg request to make things easier for all concerned as well. Both emergency generator and bypass pump were exercised in storage barn.

The stations are all in good condition and operating as designed with no real concerns at this point.

Monthly Gallon numbers are: Industrial Park = 7094.84

Gilbert St = 1256658

Perry St = 130566.13

As always, it's a pleasure to serve both you and the community in this capacity.
If you have any questions or concerns, please feel free to contact me.

Sincerely,

Mark Ducat
Northwest Kent Mechanical Co.
616-885-6050

Big Rapids Township Industrial Park Water Plant Monthly Report

JUNE 2025

All operations are normal at the plant. Well number 2 has been working great and producing plenty of water for the distribution system, the chlorine residual has been fluctuating between 0.5 and 0.6 mg/L or parts per million.

We got the bacteriological results back for the second quarter and they were both good. The water usage has dropped back down to a more normal amount now.

The diesel fuel is approximately 2/3 full for the generator and the distribution pumps and motors are all working well.

Monthly Permit List = All of June

07/01/2025

Building

Permit #	Contractor	Job Address	Fee Total	Const. Value
PB25-0034	EDWARDS TRUST	17960 RIVER BLUFF DR	\$208.00	\$0
Work Description:				
PB25-0035	PARKS, JACK D. KNIGHT, SHIR	20843 ROLLING HILLS LN	\$219.00	\$0
Work Description: Construction of in ground swimming pool Length - 20 ft Width - 48 ft Depth - 8 ft				
PB25-0036	HANNON JOHN & SANDRA &	23311 13 MILE RD	\$32.00	\$0
Work Description:				
PB25-0038	GROVE BRIAN J & KIOWA R	23359 WOODWARD AVE	\$361.00	\$0
Work Description:				
Total Permits For Type:				4
Total Fees For Type:				\$820.00
Total Const. Value For Type:				\$0

Electrical

Permit #	Contractor	Job Address	Fee Total	Const. Value
PE25-0020	OSBUN NICHOLAS	12000 183RD AVE	\$85.00	\$0
Work Description: Homeowner would like to move circuit breaker box and will need service discontinued and reconnected. Nicholas Osbun cell# (513) 546-8223				
PE25-0021	YOST SHANNON	1608 N STATE ST	\$175.00	\$0
Work Description: 2 circuits, 15 Motors to 20 KVA, 1 inspection				
PE25-0022	RICKETTS RONALD & KYREN	14168 TRILLIUM LANE	\$260.00	\$0
Work Description: single family, new: service (1); circuits (12); lighting fixtures (1); dishwasher (1); garbage disposal (1); furnace (1); outlets (2); inspections (3)				
PE25-0023	BROOKS MATTHEW & LEAH	15925 220TH AVENUE	\$92.00	\$0
Work Description: swimming pool: (2) circuits; (1) outlets; (1) inspections				
PE25-0024	ALLEN EDWARD HOME BUIL	20804 ROLLING HILLS LANE	\$276.00	\$0
Work Description: 1 Service Up to 200 Amp, 15 Circuits, 1 Light Fixture, 1 Dishwasher, 1 Furnace, 2 Outlets 220 Volts, 1 Motors to 20 KVA or H.P., 1 Inspection, 2 Rough -In/temp				
PE25-0025	ALLEN EDWARD HOME BUIL	16499 MITCHELL CREEK TRL	\$286.00	\$0
Work Description: 1 Service Up to 200 Amp, 15 Circuits, 1 Light Fixtures, 1 Dishwasher, 1 Furnace, 2 Outlets-200 Volts, 1 Motors to 20 KVA or H.P., 1 Inspection, 2 Rough-in/temp service.				
PE25-0026	ALLEN EDWARD HOME BUIL	20836 ROLLING HILLS LN	\$276.00	\$0
Work Description: 1 Service Up to 200 Amp, 15 Circuits, 1 Light Fixture, 1 Dishwasher, 1 Furnace, 2 Outlets-220 Volts, 1 Motorto 20KVA or H.P., 1 Inspection, 2 Rough-in temp service				
PE25-0027	EDWARDS TRUST	17960 RIVER BLUFF DR	\$91.00	\$0

Work Description:

PE25-0028	TENNANT DALE & TRACY	13907 190TH AVENUE	\$141.00	\$0
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Work Description: Single Family/Alteration -- Circuits (4); Lighting Fixtures (1); Inspections (2)

KNOCK ON THE DOOR -- HOMEOWNERS WILL BE HOME

PE25-0030	RENNE ED & BARB	14653 WIGWAM LN	\$136.00	\$0
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Work Description:

Total Permits For Type: 10

Total Fees For Type: \$1,818.00

Total Const. Value For Type: \$0

Mechanical

Permit #	Contractor	Job Address	Fee Total	Const. Value
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PM25-0020	IGNASIAK MARK J	14847 225TH AVE	\$115.00	\$0
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Work Description: Underground Rough-In

PM25-0021	CULOTTA ALEXANDER	23189 13 MILE RD	\$80.00	\$0
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Work Description: 1 Water heater, Flue/Vent Damper gas or oil

#850-485-4813

PM25-0022	LANGWORTHY DAVID J & CH	19138 FOX GLOVE CIRCLE	\$150.00	\$0
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Work Description: 1 Gas burning fireplace, Gas piping, 1 inspection

PM25-0023	RICKETTS RONALD & KYREN	14168 TRILLIUM LANE	\$195.00	\$0
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Work Description: 1 Residential Heating System, 1 Air Conditioning, 1 Inspection, Final

PM25-0024	CRANNEY, DUANE R. & BONN	19199 14 MILE RD	\$135.00	\$0
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Work Description: Install new furnace and air conditioning

PM25-0025	HIGGINS KENNETH & DARRI	12265 190TH AVE	\$105.00	\$0
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Work Description: Gas/Oil (furnace)

PM25-0026	LANGWORTHY DAVID J & CH	19138 FOX GLOVE CIRCLE	\$245.00	\$0
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Work Description: Heating and cooling system

Total Permits For Type: 7

Total Fees For Type: \$1,025.00

Total Const. Value For Type: \$0

Plumbing

Permit #	Contractor	Job Address	Fee Total	Const. Value
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PP25-0018	allen edwin	16377 MITCHELL CREEK TRL	\$220.00	\$0
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Work Description: 16 Fixtures, 5 Stacks, 1 Connections building, 1 Water Distributing Pipe, 1 Inspection, 1 Final, Application Fee

PP25-0019	ALLEN EDWARD HOME BUIL	16499 MITCHELL CREEK TRL	\$210.00	\$0
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Work Description: 14 Fixtures, 5 Stacks, 1 Connection Building, 1 Water Disp. Pipe System, 1 Inspection, 1 Final Inspection

PP25-0020	ALLEN EDWARD HOME BUIL	20804 ROLLING HILLS LANE	\$255.00	\$0
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Work Description:

PP25-0021	ALLEN EDWARD HOME BUIL	20836 ROLLING HILLS LN	\$250.00	\$0
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Work Description: 14 Fixtures, 5 Stacks, 1 Connection Building, 1 Water Disp Pipe System, 2 Inspection, 1 Final Inspection

Total Permits For Type: 4

Total Fees For Type: \$935.00

Total Const. Value For Type: \$0

Zoning Clearance

Permit #	Contractor	Job Address	Fee Total	Const. Value
PZ25-0011	HANNON JOHN & SANDRA &	23311 13 MILE RD	\$25.00	\$0

Work Description: 40 x 48 x 12 accessory storage building

PZ25-0012	PARKS, JACK D. KNIGHT, SHIR	20843 ROLLING HILLS LN	\$25.00	\$0
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Work Description: New construction swimming pool

Total Permits For Type: 2

Total Fees For Type: \$50.00

Total Const. Value For Type: \$0

Report Summary

Grand Total Fees: \$4,648.00

Grand Total Permits: 27

Grand Total Const. Value: \$0

Population: All Records

Permit.DateIssued Between
6/1/2025 12:00:00 AM AND
6/30/2025 11:59:59 PM

Monthly Permit List

08/01/2025

Building

Permit #	Contractor	Job Address	Fee Total	Const. Value
PB25-0016	KIBLER WILLIAM	20600 MADISON AVENUE	\$1,177.00	\$250,000

Work Description: NEW RESIDENCE 1,920 SQFT

Total Permits For Type: 1
Total Fees For Type: \$1,177.00
Total Const. Value For Type: \$250,000

Electrical

Permit #	Contractor	Job Address	Fee Total	Const. Value
PE25-0031	PARKS, JACK D. KNIGHT, SHIR	20843 ROLLING HILLS LN	\$148.00	\$0

Work Description:

PE25-0032	CIRCLE DRIVE MHP LLC	12380 185TH LOT 35	\$87.00	\$0
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Work Description: Feeder / Buss Duct (1); Mobile Home Set-up (1)

PE25-0033	CIRCLE DRIVE MHP LLC	12380 185TH LOT 40	\$87.00	\$0
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Work Description: Feeder / Buss Duct (1); Mobile Home Set-up (1)

PE25-0034	AGUIRRE NATALIE	18362 15 MILE RD	\$111.00	\$0
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Work Description: 1 Service, 1 Feeder/Buss Duct, 1 Inspection

PE25-0035	CIRCLE DRIVE MHP LLC	12380 185th Ave LOT 16	\$87.00	\$0
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Work Description: Feeder / Buss Duct (1); Mobile Home Set-up (1); final inspection

PE25-0036	HANNON JOHN & SANDRA &	23311 13 MILE RD	\$213.00	\$0
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Work Description: 1 Sub Panel, 10 Circuits, 1 Light fixture, 2 Outlets, 3 Feeder/Buss, 1 Inspection, 1 Rough-in/ temp.service

PE25-0037	ECKER LILA & PORTERFIELD	21050 MADISON AVE	\$85.00	\$0
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Work Description: 1 Service, 1 Inspection

PE25-0038	Shane Weaver	20600 ROLLING HILLS LANE	\$300.00	\$0
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Work Description: 1 Service, 20 Circuits, 2 Light fixtures, 1 Dishwasher, 1 Furnace, 1 Outlet-220 volts, 1 Feeder/ Buss duct, 1 Inspection, 2 Rough-in/temp

PE25-0039	KIBLER WILLIAM	20600 MADISON AVENUE	\$101.00	\$0
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Work Description: 1 Service, 2 Circuits, 1 Recreational, 1 Inspection

Total Permits For Type: 9
Total Fees For Type: \$1,219.00
Total Const. Value For Type: \$0

Mechanical

Permit #	Contractor	Job Address	Fee Total	Const. Value
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PM25-0028	AMSON DEMBS DEVELOPMEN	15190 ISABELLA DRIVE	\$105.00	\$0
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Work Description: 1 Gas/oil Burning furnace

PM25-0031	DEMIRANDA CARLOS & KRIST	16625 CANYON COVE	\$110.00	\$0
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Work Description: 1 Gas/Oil Burning Furnace(Pool Heater). 1 Gas Piping.

PM25-0035	WALDRON MARK A & MARY K	22090 14 MILE RD	\$105.00	\$0
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Work Description: Install residential boiler

PM25-0036	Shane Weaver	20600 ROLLING HILLS LANE	\$220.00	\$0
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Work Description: 1 Residention Heating, 2 Gas piping, 1 Air Conditioning, 3 Bath/kitchen exhaust, 1 final inspection

PM25-0037	KELLER JANE T	19338 GOLFOVIEW DR	\$80.00	\$0
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Work Description: (1) Water Heater, Flue/Vent Damper gas or oil; (1) Final Inspection

Total Permits For Type: 5

Total Fees For Type: \$620.00

Total Const. Value For Type: \$0

Plumbing

Permit #	Contractor	Job Address	Fee Total	Const. Value
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PP25-0017	HILLS DEVELOPMENT LLC	20600 ROLLING HILLS LANE	\$241.00	\$0
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Work Description: Single family, new site

PP25-0022	BOS JAY B. JR & DAWN M	22720 13 MILE RD	\$98.00	\$0
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Work Description: Plumbing for small room inside existing pole barn

Total Permits For Type: 2

Total Fees For Type: \$339.00

Total Const. Value For Type: \$0

TAP IN FEE

Permit #	Contractor	Job Address	Fee Total	Const. Value
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PT25-0001	HILLS DEVELOPMENT LLC	20600 ROLLING HILLS LANE	\$2,500.00	\$0
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Work Description: SEWER TAP-IN

7/28/25

Talked to Terry, he had an agreement with Bill that he would pay for the tap-in fee once the house was sold.

We had sent a bill last week because we saw it was unpaid.

I told him that was fine and we would honor that agreement.

He'll pay it before the occupancy permit is requested.

His number is 231-598-4711

Dena

PT25-0006	SAEZ JOSHUA & HANNAH	16409 MITCHELL CREEK TRAIL	\$0.00	\$0
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Work Description:

Total Permits For Type:	2
Total Fees For Type:	\$2,500.00
Total Const. Value For Type:	\$0

Zoning Clearance

Permit #	Contractor	Job Address	Fee Total	Const. Value
PZ25-0013	WROBLEWSKI EDWIN P TRUST	14810 230TH AVENUE	\$0.00	\$500
Work Description: 10 x 20 temporary shelter for chicken coop.				

Total Permits For Type:	1
Total Fees For Type:	\$0.00
Total Const. Value For Type:	\$500

Report Summary

Population: All Records
Permit.DateIssued Between
7/1/2025 12:00:00 AM AND
7/31/2025 11:59:59 PM

Grand Total Fees:	\$5,855.00
Grand Total Permits:	20
Grand Total Const. Value:	\$250,500

Zoning Clearance

Permit #	Contractor	Job Address	Fee Total	Const. Value
PZ25-0011	HANNON JOHN & SANDRA &	23311 13 MILE RD	\$25.00	\$0
Work Description: 40 x 48 x 12 accessory storage building				
PZ25-0012	PARKS, JACK D. KNIGHT, SHIR	20843 ROLLING HILLS LN	\$25.00	\$0
Work Description: New construction swimming pool				
PZ25-0013	WROBLEWSKI EDWIN P TRUST	14810 230TH AVENUE	\$0.00	\$500
Work Description: 10 x 20 temporary shelter for chicken coop.				

Total Permits For Type:	3
Total Fees For Type:	\$50.00
Total Const. Value For Type:	\$500

Report Summary

Population: All Records
Permit.DateIssued Between
6/1/2025 12:00:00 AM AND
8/1/2025 11:59:59 PM AND
Permit.PermitType = Zoning
Clearance

Grand Total Fees:	\$50.00
Grand Total Permits:	3
Grand Total Const. Value:	\$500

Big Rapids Charter Township
July 22nd, 2025, BOARD OF REVIEW MEETING
8:00AM @ Township Hall 14212 Northland Drive, Big Rapids MI 49307

Bean called meeting to order at 8:00 AM.

Members Present:

- ☒ Sue Bean (Chair)
- ☒ ~~John Montross (Regular Member)~~ ^{Daniels} not present
- ☒ Leonard Schebil (Regular Member)
- ☒ Laurie Daniels (Alternative member)

Assessor – Chris Elder

Secretary of Board – Bruce Borkovich

Approval of 2025 MBOR minutes

Brief Public Comment: None

Petition JBOR 2025-01: 05-065-006-000 Eric Bolton-2024 Poverty Exemption
Board Approved- Granted Poverty Exemption for the year 2024

APPROVED

Petition JBOR 2025-02: 05-998-219-011 Four Season Rental LLC
Board Approved – Clerical Error, Value adjusted to 0.

APPROVED

Petition JBOR 2025-03: 05-012-030-000 Ryan Creek Limited D.H.A.L.P.
Board Approved – Clerical Error, Taxation classification changed to Ad-Valorem

APPROVED

Petition JBOR 2025-04: 05-998-327-000 Thompson Self Storage
Board Approved – Clerical Error, Value adjusted to 0.

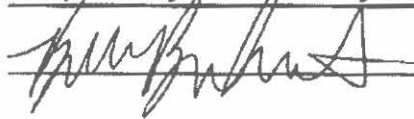
APPROVED

Setting of DBOR

DBOR 2024: December 9th, 2025, at 8:00AM

Moved by ^{Daniels} ~~Montross~~ to adjourn at 8:15 am. Passed unanimously.

Respectfully submitted by Bruce Borkovich



Signature

July 22nd 2025 Date

BIG RAPIDS CHARTER TOWNSHIP

SUPERVISORS REPORT-AUGUST 5, 2025

My apologies for missing the meeting- I will be on a scheduled family vacation from 8-2 through 8-9. But I won't apologize for the relaxation, the sunrises and sunsets, the cold beverages, the bonfires, the fishing, etc.

We finally have a completed, signed sewer agreement with the city. Quite a bit of minor back and forth stuff, but it's done.

It has been a long road to get the fire project going, but we finally have chosen two contractors. The posting has been up for a month, with virtually no interest; this is typical of construction right now, as everyone is busy. We chose Fix it All, LLC, to do the plumbing and flooring, and Tina's Paint to do the painting- both are very reputable, and they work well together. I am hopeful to get this project going within the next month. To refresh your memory, we will be getting all new vinyl flooring, remodeling two bathrooms, and new paint.

Our new grounds manager is off to a really good start, and is handling all funerals. We have spent lots of money on part time grounds help, which was necessary due to hiring the new manager and getting him up to speed, and to make the necessary improvements to the cemetery and park. Both look good, and we do receive compliments regarding how they are cared for. I met with Steve today, and we are reducing part time help quite a bit beginning this week. Fortunately, the two part-timers that we hired will be available all fall, because we will need them in October and November for leaf removal. We have a really bad double trunk tree at the cemetery that will fall soon, and if it does, it will damage quite a bit of fence. I sent Cook's an email asking if they can remove it soon. If any of you are considering buying and operating a cemetery, I recommend against it.

You will see an agenda item regarding your opinion on me conducting some sort of inquiry of the Mackinac Technology Company- I feel we need to be very thorough to ensure we don't get into another Gotion fiasco.

Not much to add regarding the Tonkin Drain project. I think a resident is still trying to get an attorney to file an injunction to stop the project, but I am not sure that will happen, or if it does, when it might happen. We got a handy document from the Michigan Township Association regarding Drain Code Basics for townships that I am including in the board packet. Please take the time to read it.

Thanks,

Bruce

CHARTER TOWNSHIP
OF BIG RAPIDS
ASSESSOR

APPLICATION FOR EXEMPTION OF REAL AND/OR PERSONAL
PROPERTY

.....
INSTRUCTIONS TO THE APPLICANT:

1. To be eligible for exemption, the property must have been owned and occupied by the applicant on December 31 of the year preceding the assessment for which exemption is sought.
2. Application for exemption must be **filed no later than the second Monday in March**. All pages of this application must be completed.
3. Please notify the Assessor's Office immediately of the sale or lease of this or any other property belonging to your organization which is now exempt.
4. If you need additional space to respond to any of these questions, please attach your response indicating which questions it pertains to.

.....
To the Assessor:

1. The undersigned applicant requests exemption of the following real and/or personal property located in the Township of Big Rapids, beginning with the assessment year of 2026.
2. Address 22187 18 Mile Rd, Big Rapids MI 49307
22215 18 Mile Rd, Big Rapids MI 49307
3. Permanent Parcel Number 05-005-001-201, 05-005-001-200
4. Name of applicant claiming exemption of real and/or personal property.
Big Rapids Charter Township
5. Name of organization or individual owning the real and/or personal property.
Big Rapids Charter Township

6. Please indicate under what state statute the applicant is claiming to be exempt from taxation.

_____ Elderly or Handicapped Housing owned by certain nonprofit organizations (Tax to be paid by State of Michigan 211.7d).

_____ Property owned by certain nonprofit cultural or educational organizations (211.7n).

_____ Property of nonprofit charitable institutions (211.7o).

_____ Homes for the aged or chronically ill owned by religious, fraternal, secret societies, or nonprofit corporations (211.7o).

_____ Memorial homes or posts owned by any veterans association (211.7p).

_____ Property owned by boy scout, girl scout or camp fire girls organization, 4-H club or foundation, young men's Christian association, or young women's Christian association (211.7q).

_____ Clinic, hospital, or public health property (211.7r).

_____ Houses of public worship, parsonages (211.7s).

X _____ OTHER (please specify) 211.7M County, Township, City, Village, School District, Parks

7. Please describe all uses made of the property during calendar year 2025. Use additional sheets if necessary.

The purpose of accepting the donated property, to incorporate into our current Industrial Park to sell.

8. Please state when the property was first owned and occupied by the applicant.

May 2, 2025

9. When first owned and occupied by the applicant, what was the nature of the use?

The purpose of accepting the donated property, to incorporate into our current Industrial Park to sell.

10. Did the use identified in #9 above change significantly at any time?

_____ Yes X _____ No

11. Please list any other property located in the Township of Big Rapids that the applicant owns and occupies which will no longer be used for a tax exempt purpose.

Not applicable

12. Did any individual(s) or organization(s) other than the applicant use and/or rent any portion of the property during calendar year 2025?

_____ Yes X _____ No

a. If yes, please provide names, addresses and phone numbers of the individuals or organizations.

b. For each individual or organization listed above in the answer to 12a, please provide the following information: amount of building square footage occupied, amount of annual rent charged, amount of annual rent received, the nature of the use.

13. What is the date that the applicant acquired the property?

May 2, 2025

14. Please provide the purchase price of the property paid by the applicant on the acquisition date supplied above (see question 13). \$0 - gift

15. Please furnish the following contact information of the applicant's representative the Township may contact for further information.

Name Hannah Saez

Relationship to Applicant Employee/Clerk

Business Address 14212 Northland Drive, Big Rapids MI 49307

Telephone Number 231-796-3603

Email Address clerk@bigrapidstownshipmi.gov

16. Please list the names, addresses and telephone numbers of all current officers and members of the Board of Directors.

Bruce Borkovich, Dena Marek, Hannah Saez, Chris Teceno, Ron Welch, Jerry Everett, Joe Bechaz - 231-796-3603

17. Please state the dates of the two prior board meetings and who attended.

6/25/25, 6/11/25 - all listed above

18. How many officers, directors and employees does the applicant employ that receive salaries?

19. Please indicate all sources of funding of the applicant and the percentage each source contributes to the total.

Not applicable

- a. Does your organization solicit any funds from the general public over the telephone?

_____ Yes X _____ No

20. If you are seeking an exemption as a charitable, benevolent, educational, public health or youth organization:

- a. Please describe the exact type of services that the applicant provides.
- b. Please describe the population or group that the applicant serves.
- c. Please describe how the recipients of the services provided by the applicant are selected.
- d. Does the applicant discriminate on the basis of color, race, sex, religion or creed, age, national origin or marital status in providing your services?

_____ Yes X _____ No

If yes, please explain.

- e. Does the applicant charge a fee for services?

_____ Yes X _____ No

If yes, please explain how the fees are determined.

21. **REQUIRED ATTACHMENTS** - Please provide the following for the applicant and each organization named in the answer to question 12a.

1. Copy of Articles of Incorporation or Organization
2. Copy of By-Laws or Operating Agreement
3. Copy of any pamphlet or other information or literature describing the functions of the organization
4. Copy of previous 3 years of Income Tax filings, including 990 forms
5. Copies of all leases including sub-leases in effect at the subject property during the prior and current calendar year.
6. Copy of instrument by which property was acquired (warranty deed, quit claim deed, land contract, or bill of sale)
7. Copy of Exemption Determination letter from IRS.

22. I hereby swear that the above information is true and complete.

Hannah Saez
Preparer's Name

Preparer's Signature

Clerk
Preparer's Title

Clerk@bigrapidstownshipmi.gov
Preparer's Email Address

.....
FOR OFFICE USE ONLY

X _____ MEETS LEGAL REQUIREMENTS

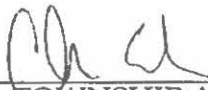
EXEMPTION QUALIFIES UNDER SECTION 211.7M

REASON: Township Property

_____ DOES NOT MEET LEGAL REQUIREMENTS

REASON: _____

BY: TOWNSHIP ATTORNEY DATE


BY: TOWNSHIP ASSESSOR

7/11/25
DATE

Rev 03/24

**Interlocal Agreement for County to Opt Out of a Designated
Assessor for the period January 1, 2026, through December 31, 2030**

Public Act 12 of 2024 amends the General Property Tax Act to allow a county to opt out of the requirement to appoint a Designated Assessor. Accordingly, the following interlocal agreement (hereinafter "AGREEMENT") has been executed by the Board of Commissioners for Mecosta County, a majority of the assessing districts in Mecosta County, Mecosta County and the Assessing Districts are collectively referred to throughout this AGREEMENT as the "Parties."

RECITALS

WHEREAS, The Assessing Districts are Municipal Corporations located within the County of Mecosta , in the State of Michigan;

WHEREAS, The Michigan Constitution of 1963, Article 7, Section 28 permits a political subdivision to exercise jointly with any other political subdivision any power, privilege or authority which such political subdivisions share in common with each other and which each might exercise separately;

WHEREAS, The Urban Cooperation Act of 1967, being MCL 124.505 et seq, and the Intergovernmental Transfer of Functions and Responsibilities Act, give effect to the Constitutional provision by providing that public agencies may enter into interlocal agreements to carry out their respective functions, powers and authority.

WHEREAS, P.A. 12 of 2024 requires each County to enter into an AGREEMENT that designates the individual who will opt out as the County's Designated Assessor, or elects to opt out of appointing an individual as the Designated Assessor. That interlocal agreement must be approved by the County Board and a majority of the assessing districts in the County.

WHEREAS, P.A. 12 of 2024 mandates that if a county decides to opt out of the requirement to appoint a Designated Assessor the State Tax Commission will appoint an individual to serve if an assessing district is not in substantial compliance per Public Act 660 of 2018 (MCL. 211.10g).

WHEREAS, P.A. 12 of 2024 requires that if a county decides to opt out of the requirement to appoint a Designated Assessor and the State Tax Commission appoints a Designated Assessor to serve if an assessing district is not in substantial compliance the assessing district will be responsible for covering all expenses related to the Designated Assessor appointed to oversee and manage the annual assessment roll.

NOW, THEREFORE, based on the foregoing Recitals, and in consideration of the terms of this Agreement, the Members agree as follows:

Mecosta County proposes to opt out of appointing an individual to serve as the Designated Assessor for the following assessing districts within Mecosta County.

[Signatures]

Include a signature block for the County Board of Commissioners (each Commissioner approving must sign) and the appropriate representative of each assessing district within the County.

COUNTY OF MECOSTA

Chris Zimmerman, Chair

Date

Gary Lambrix, Vice-Chair

Date

Jeff Jackson

Date

Greg Adams

Date

Tom O'Neil

Date

Allitta Hren

Date

William Routley

Date

AETNA TOWNSHIP

Bruce Carey, Supervisor

Date

AUSTIN TOWNSHIP

Kenneth Vredenburg, Supervisor

Date

BIG RAPIDS CHARTER TOWNSHIP

Bruce Borkovich

Date

CHIPPEWA TOWNSHIP

Shirley Hazen

Date

CITY OF BIG RAPIDS

Fred Gunther, Mayor

Date

COLFAX TOWNSHIP

Kick Kaye

Date

DEERFIELD TOWNSHIP

Phil Stier

Date

FORK TOWNSHIP

Lori Helmer

Date

GRANT TOWNSHIP

Cheryl Aris

Date

GREEN CHARTER TOWNSHIP

Jason Kruse

Date

HINTON TOWNSHIP

Wayne Sutherland

Date

MARTINY TOWNSHIP

Barbara Hampel

Date

MECOSTA TOWNSHIP

John Boyd

Date

MILLBROOK TOWNSHIP

Bruce Eldred

Date

MORTON TOWNSHIP

Mark Klump

Date

SHERIDAN TOWNSHIP

Vern Young

Date

WHEATLAND TOWNSHIP

Tom VanSyckle

Date

Check Register Report For Big Rapids Charter Township
For Payroll ID: 299 Check Date: 07/01/2025 Pay Period End Date: 06/30/2025

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount
07/01/2025	GEN	13691	LESIEWICZ, STEVEN	1,962.00	1,657.31
07/01/2025	GEN	DD722	BECHAZ, JOSEPH	291.67	0.00
07/01/2025	GEN	DD723	BORKOVICH, BRUCE W	4,275.00	0.00
07/01/2025	GEN	DD724	CALIFF, MICHAEL H	163.90	0.00
07/01/2025	GEN	DD725	CASSIDY, CINDY L	288.00	0.00
07/01/2025	GEN	DD726	CLARKE, ADDISON R	862.74	0.00
07/01/2025	GEN	DD727	CLARKE, AIDEN A	1,570.50	0.00
07/01/2025	GEN	DD728	DANIELS, LAURIE A	760.00	0.00
07/01/2025	GEN	DD729	ELDER, CHRISTOPHER A	3,149.53	0.00
07/01/2025	GEN	DD730	EVERETT, JERALD D	291.67	0.00
07/01/2025	GEN	DD731	IAFRATE, DEBRA J	796.10	0.00
07/01/2025	GEN	DD732	KANOUSE, CHAD E	235.00	0.00
07/01/2025	GEN	DD733	KONDZIOLKA, CHERYL L	270.00	0.00
07/01/2025	GEN	DD734	LUTHER, MELANIE S	1,485.00	0.00
07/01/2025	GEN	DD735	MAREK, DENA R	4,102.20	0.00
07/01/2025	GEN	DD736	MASON, BRENT	1,916.67	0.00
07/01/2025	GEN	DD737	MCKAY, STEPHEN W	2,112.00	0.00
07/01/2025	GEN	DD738	MOSS , MARK E	805.22	0.00
07/01/2025	GEN	DD739	PHILLIPS, BRETT D	4,038.78	0.00
07/01/2025	GEN	DD740	SAEZ, HANNAH C	4,245.78	0.00
07/01/2025	GEN	DD741	TECENO, CHRISTOPHER S	291.67	0.00
07/01/2025	GEN	DD742	WELCH, RONALD J	291.67	0.00
Totals:			Number of Checks: 022	34,205.10	1,657.31
Total Physical Checks:			1		
Total Check Stubs:			21		

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount
08/01/2025	GEN	13692	LESIEWICZ, STEVEN	2,601.00	2,149.24
08/01/2025	GEN	DD743	BECHAZ, JOSEPH	291.67	0.00
08/01/2025	GEN	DD744	BORKOVICH, BRUCE W	4,275.00	0.00
08/01/2025	GEN	DD745	CASSIDY, CINDY L	283.50	0.00
08/01/2025	GEN	DD746	CLARKE, ADDISON R	1,009.44	0.00
08/01/2025	GEN	DD747	CLARKE, AIDEN A	1,402.38	0.00
08/01/2025	GEN	DD748	DANIELS, LAURIE A	760.00	0.00
08/01/2025	GEN	DD749	ELDER, CHRISTOPHER A	3,149.53	0.00
08/01/2025	GEN	DD750	EVERETT, JERALD D	291.67	0.00
08/01/2025	GEN	DD751	IAFRATE, DEBRA J	741.00	0.00
08/01/2025	GEN	DD752	KANOUSE, CHAD E	1,150.00	0.00
08/01/2025	GEN	DD753	KONDZIOLKA, CHERYL L	504.00	0.00
08/01/2025	GEN	DD754	LUTHER, MELANIE S	1,701.00	0.00
08/01/2025	GEN	DD755	MAREK, DENA R	4,102.20	0.00
08/01/2025	GEN	DD756	MASON, BRENT	1,916.67	0.00
08/01/2025	GEN	DD757	MCKAY, STEPHEN W	4,572.00	0.00
08/01/2025	GEN	DD758	MOSS, MARK E	1,053.50	0.00
08/01/2025	GEN	DD759	SAEZ, HANNAH C	4,245.78	0.00
08/01/2025	GEN	DD760	TECENO, CHRISTOPHER S	291.67	0.00
08/01/2025	GEN	DD761	WELCH, RONALD J	291.67	0.00

Totals:		Number of Checks: 020	34,633.68	2,149.24
Total Physical Checks:		1		
Total Check Stubs:		19		

approved 7/30/25 dm

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank GEN GENERAL TOWNSHIP CHECKING						
07/02/2025	GEN	35025	MUN01	MUNICIPAL UNDERWRITERS OF MI	TOWNSHIP INSURANCE RENEWAL 2025	15,914.00
07/03/2025	GEN	35026	MELLUTHER	MELANIE LUTHER	PART OF PAYROLL CHECK THAT BANK RETURNED	1,565.98
07/07/2025	GEN	35027	CIT02	BIG RAPIDS CITY TREASURER	TWP SEWER USAGE JUNE & ROUGH ESTIMATE O	21,944.21
07/07/2025	GEN	35028	BRT00	BIG RAPIDS TOWNSHIP GEN. FUND	APRIL-JUNE BLDG DEPT RENT	1,875.00
07/07/2025	GEN	35029	PHILLIPS	BRETT PHILLIPS	APRIL, MAY, 20 DAYS IN JUNE	80.00
07/07/2025	GEN	35030	BORKOVICH	BRUCE BORKOVICH	APRIL-JUNE 25 CELL PHONE	90.00
07/07/2025	GEN	35031	CELDER	CHRIS ELDER	APRIL-JUNE 25 CELL PHONE	90.00
07/07/2025	GEN	35032	CELDER	CHRIS ELDER	REVIEW OF LAND TABLES	25.00
07/07/2025	GEN	35033	CIT00	CITY OF BIG RAPIDS	JUNE CITY TAX WH	37.96
07/07/2025	GEN	35034	DMAREK	DENA MAREK	APRIL-JUNE 25 CELL PHONE	90.00
07/07/2025	GEN	35035	DO ALL DOU	DO ALL DOUG	BURIALS FOR DELISLE AND GUINN	1,100.00
07/07/2025	GEN	35036	WIL02	ERIC D. WILLIAMS	TAX EXMPT, TONKIN DRAIN APPEAL,	2,905.00
07/07/2025	GEN	35038	GRANGER	GRANGER	HIGHBANKS PARK GARBAGE SERVICE	197.64
07/07/2025	GEN	35039	SAEZ	HANNAH SAEZ	APRIL-JUNE 25 CELL PHONE	90.00
07/07/2025	GEN	35040	JBOUMAN	JAMES BOUMAN	JUNE 25 WATER TREATMENT SVCS	1,041.66
07/07/2025	GEN	35041	SHELDON	JOANNAH SHELDON	JULY 3 OFFICE CLEAN	100.00
07/07/2025	GEN	35042	JOEL	JOE LENAHAN	APRIL-JUNE 25 2ND QUARTERLY PAYMENT	1,250.00
07/07/2025	GEN	35043	MOSS01	MARK MOSS	APRIL-JUNE 25 CELL PHONE, JUNE MILEAGE	96.10
07/07/2025	GEN	35044	MEC02	MECOSTA COUNTY DRAIN COMMISSIONER	1ST PAYMENT FROM BRT FOR TONKIN DRAIN	297,798.31
07/07/2025	GEN	35045	MEC01	MECOSTA COUNTY ROAD COMMISSION	JUNE 25 FUEL USAGE	196.23
07/07/2025	GEN	35046	MDOLARA	MI DEPT OF LICENSING AND REG AFFAIR	25-017, 25-018, 25-019	400.04
07/07/2025	GEN	35047	NORTHWEST	NORTHWEST KENT MECHANICAL CO.	MAINT, SHERIDAN SVC CALL, LS POWER ISSU	4,362.00
07/07/2025	GEN	35048	STA01	STATE STREET HARDWARE	BOLTS, SPACERS, SEALERS,	441.20
07/07/2025	GEN	35049	STA01	STATE STREET HARDWARE	SAW CHAIN, FILE KIT	56.98
07/07/2025	GEN	35050	STA01	STATE STREET HARDWARE	MOWER BLADE, FUEL VALVE, SPACERS	546.37
07/07/2025	GEN	35051	STA01	STATE STREET HARDWARE	SEAT SWITCH, LABOR	139.74
07/07/2025	GEN	9930648(E)	DELTA	DELTA DENTAL	MONTHLY DENTAL/VISION	342.16
07/07/2025	GEN	9930649(E)	PRIORITY H	PRIORITY HEALTH	MONTHLY HEALTH INSURANCE	5,510.20
07/07/2025	GEN	9930650(E)	SBS00	SMALL BUSINESS ADMIN SERVICES LLC	HRA SVC PLAN FEE	67.50
07/14/2025	GEN	9930656(E)	UNE00	UNEMPLOYMENT INSURANCE AGENCY	JULY 25 ANNUAL UNEMPLOYMENT	1,459.44
07/15/2025	GEN	9930657(E)	CON00	CONSUMERS ENERGY	HIGHBANKS GATE	6.69
07/17/2025	GEN	35053	CIT02	BIG RAPIDS CITY TREASURER	SEWER BILLING	51.21 V
07/17/2025	GEN	35054	CHA01	CHARTER COMMUNICATIONS	FIRE DPT, CEM, TWP OFFICES	759.65
07/17/2025	GEN	35055	GRANGER	GRANGER	BRT HALL, OFFICE, FIRE DEPT	209.49
07/17/2025	GEN	35056	GRE02	GREAT LAKES ENERGY	BR TOWNSHIP	25.70
07/17/2025	GEN	35057	SHELDON	JOANNAH SHELDON	HALL CLEANING	75.00
07/17/2025	GEN	35058	MCE00	MECOSTA COUNTY EQUALIZATION	SUMMER TAX POSTAGE	1,078.45
07/17/2025	GEN	35059	PRO00	PROGRESSIVE AE	SANITARY SEWER STUDY	243.75
07/17/2025	GEN	35060	ROUTLEY'S	ROUTLEY'S SEPTIC SERVICE	EXCAVATE/ESPOSE SEPARATED PIPE	2,765.00
07/17/2025	GEN	35061	LARA	STATE OF MICHIGAN	INSPECTIONS PP25-0020 PP25-0021	322.61
07/17/2025	GEN	35062	TERMINIX	TERMINIX EHRlich	PEST INITIAL SERVICE	449.31
07/17/2025	GEN	35063	PIO00	THE PIONEER GROUP	MEETING MINUTES 6/3, 6/11, 6/25	148.35
07/17/2025	GEN	35064	VC3	VC3	MICROSOFT MONTHLY MAINTENANCE	298.10
07/17/2025	GEN	35065	WOL01	WOLVERINE POWER SYSTEMS	MENARDS LIFT STATION	5,366.38
07/17/2025	GEN	35066	WOL01	VOID		0.00 V
07/17/2025	GEN	35067	XEROX	XEROX FINANCIAL SERVICES	MONTHLY CONTRACT PAYMENT	510.82
08/01/2025	GEN	9930658(E)	CHE00	HUNTINGTON BANK	JULY 25 EFTPS FED TAX WH	6,402.01
08/01/2025	GEN	9930659(E)	JHI00	JOHN HANCOCK LIFE INSURANCE COMPANY	JULY 25 401A DEDUCTION	2,880.38
08/01/2025	GEN	9930660(E)	STA00	STATE OF MICHIGAN	JULY STATE TAX WH	1,296.79
08/01/2025	GEN	9930661(E)	VOYA	VOYA FINANCIAL	JULY 25 457 DEDUCTION	516.59
08/05/2025	GEN	35068	BIG01	BIG RAPIDS TWP SEWER REC. FUND	TOWNSHIP SEWER USAGE JUNE 25	51.21
08/05/2025	GEN	35069	WIL02	ERIC D. WILLIAMS	TONKIN APPEAL, TAX TRIB PETITION, DEED	4,044.50
08/05/2025	GEN	35070	FIR00	FIRST NATIONAL BANK	BR TOWNSHIP CREDIT CARD CHARGES	2,561.46
08/05/2025	GEN	35071	FIR00	VOID		0.00 V
08/05/2025	GEN	35072	FIR00	VOID		0.00 V
08/05/2025	GEN	35073	FIXITALL	FIX IT ALL LLC	TOILET, WAX RING/REPAIR FLANGE PARK BAT	1,258.72
08/05/2025	GEN	35074	GRE02	GREAT LAKES ENERGY	BR TOWNSHIP	25.70

08/01/2025 12:06 PM

User: HANNAH

DB: Big Rapids Twp

CHECK REGISTER FOR BIG RAPIDS TOWNSHIP

CHECK DATE FROM 07/02/2025 - 08/05/2025

Page: 2/2

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
08/05/2025	GEN	35075	SHELDON	JOANNAH SHELDON	BR TOWNSHIP CLEANING	175.00
08/05/2025	GEN	35076	MOSS01	MARK MOSS	JULY 25 MILEAGE	35.00
08/05/2025	GEN	35077	MEC01	MECOSTA COUNTY ROAD COMMISSION	ROUND 1 & 2 BRIN FOR ROADS	5,766.80
08/05/2025	GEN	35078	LARA	STATE OF MICHIGAN	INSPECTIONS	293.01
08/05/2025	GEN	35079	STA01	STATE STREET HARDWARE	PARTS/TIRE ASSEMBLY	330.99
08/05/2025	GEN	35080	TERMINIX	TERMINIX EHRlich	FD PEST MANAGEMENT	107.11

GEN TOTALS:

Total of 63 Checks:

397,868.50

Less 4 Void Checks:

51.21

Total of 59 Disbursements:

397,817.29