

**BIG RAPIDS CHARTER TOWNSHIP BOARD
REGULAR MEETING TUESDAY JUNE 3, 2025
BIG RAPIDS TOWNSHIP HALL, 14230 NORTHLAND DR.
BIG RAPIDS, MI 49307
7:00 PM
APPROVED**

PLEDGE OF ALLEGIANCE.

CALL TO ORDER: 7:00 p.m. ROLL CALL: Borkovich, Bechaz, Everett, Marek, Saez, Teceno, Welch, present.

PUBLIC COMMENT: Carman Bean – Request that board consider accommodating auxiliary unit requirements/developments and Tiny Homes in the Township.
Heather Miller – supported the request from Carman due to the need in area as a local Realtor.

ADDITIONS TO AGENDA:

**CORRESPONDENCE: Industrial Park Land Offer:
Tonkin Drain – Notice of Board of Review Meeting**

CONSENT AGENDA

1. **May 7, 2025 Meeting Minutes:**
2. **May 22, 2025 Special Meeting Minutes:**
3. **May 23, 2025 Special Meeting Minutes:**
4. **April Financial Report:**
5. **Sheriff's Report:**
6. **Cemetery and Grounds Report:**
7. **Sewer Department Report:**
8. **Water Department Report:**
9. **Building Department Report:**
10. **Supervisor Report:**

A motion to approve of the consent agenda was made by Everett. Supported by Saez. Motion passed unanimously.

UNFINISHED BUSINESS:

1. **Industrial Park Realtor Discussion:** A motion was made by Bechaz to approve of the Realtor Contract with Heather Miller contingent upon review from our attorney. Supported by Welch. Motion passed unanimously.
2. **Tonkin Drain Financing:** A motion was made by Saez to approve of a 2 year payment plan for the Township Tonkin Drain Apportionment. Supported by Teceno. Motion passed unanimously.
An additional motion was made by Saez to pay the original apportionment, even if the appeal was decreased, to ensure others costs don't increase. Supported by Teceno. Motion passed unanimously.
3. **Electric Gate for Highbanks Update:** Electric pole installed, electric to be installed, gate in process of being made.
4. **Other:**

NEW BUSINESS:

1. **2025 Tax Millage Rate Request:** A motion to approve of the 2025 L-4029 was made by Marek. Supported by Bechaz. Motion passed unanimously.
2. **Fire Department Sign:** A motion was made by Saez to approve of Borkovich moving forward getting quotes for the electric sign. Supported by Teceno. Motion passed unanimously. Request for Steve to attend next meeting made by Marek. Additional request by board for Borkovich to continue moving forward with building upgrades.
3. **Wastewater Treatment Agreement:** Postponed – Marek discovered error. Borkovich to send to City for correction and add to July meeting.
4. **Plumbing Inspector:** A motion was made by Saez to approve of hiring Steve Smith as a Plumbing Inspector for the Township, at the original percentage rates. Supported by Welch. Motion passed unanimously.
5. **Grounds Manager:** A motion was made by Saez to approve of hiring Steve McKay as our new Grounds Manager at \$24/hour. Supported by Teceno. Motion passed unanimously.

Financial

1. **Payroll:** A motion to approve of Payroll in the amount of \$33,979.57 was made by Marek. Supported by Saez. Motion passed unanimously.
2. **Accounts Payable:** A motion was made by Marek to approve of Accounts Payables in the amount of \$120,753.84. Supported by Teceno. Motion passed unanimously.

PUBLIC COMMENT:

ADJOURNMENT:8:39pm

Big Rapids Charter Township will provide necessary and reasonable auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed material, if individuals with disabilities, upon five business days notice to the township. Individuals requiring auxiliary aids or services should contact Hannah Saez, Big Rapids Charter Township Clerk, 14212 Northland Drive, Big Rapids, MI 49307- call 231 796 3603 or fax request to 231 796 2533.