

# **BIG RAPIDS CHARTER TOWNSHIP BOARD REGULAR MEETING TUESDAY JULY 1, 2025**

**BIG RAPIDS TOWNSHIP HALL, 14230 NORTHLAND DR.  
BIG RAPIDS, MI 49307  
7:00 PM**

## **AGENDA**

**PLEDGE OF ALLEGIANCE.**

**CALL TO ORDER: 7:00 p.m. ROLL CALL: \_\_Borkovich, \_\_ Bechaz, \_\_Everett, \_\_ Marek, \_\_ Saez, \_\_ Teceno, \_\_Welch,**

**PUBLIC COMMENT:**

**ADDITIONS TO AGENDA:**

**SPECIAL APPEARANCE: Chris Zimmerman**

**CORRESPONDENCE:**

### **CONSENT AGENDA**

1. June 3, 2025 Meeting Minutes:
2. June 11, 2025 Special Meeting Minutes:
3. June 25, 2025 Special Meeting Minutes:
4. May Financial Report:
5. Sheriff's Report:
6. Cemetery and Grounds Report:
7. Sewer Department Report:
8. Water Department Report:
9. Building Department Report:
10. Supervisor Report:

### **UNFINISHED BUSINESS:**

1. Fire Department Sign/Building Update:
2. Wastewater Treatment Agreement:
3. Other:

### **NEW BUSINESS:**

1. Steve Schroeder – Fire Department Quarterly Update:
2. Tom Sage – Survey Quote for Industrial Park:
3. Resolution 2025-10 Nonsupport of Tonkin Drainage Assessment and Mecosta County Drain Commissioner:
4. MCDC Property Tax Exemption Applications:

### **Financial**

1. Payroll: (Not entered until 6/30 – will be on next meeting packet for approval)
2. Accounts Payable:

**PUBLIC COMMENT:**

### **ADJOURNMENT:**

Big Rapids Charter Township will provide necessary and reasonable auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed material, if individuals with disabilities, upon five business days notice to the township. Individuals requiring auxiliary aids or services should contact Hannah Saez, Big Rapids Charter Township Clerk, 14212 Northland Drive, Big Rapids, MI 49307- call 231 796 3603 or fax request to 231 796 2533.



June 20, 2025

**SENT VIA OVERNIGHT MAIL**

Big Rapids Township  
14212 Northland Dr.  
Big Rapids, MI 49307

**RE: POINT BROADBAND – NOTICE OF ASSIGNMENT**

Dear Sir or Madam:

Point Broadband Acquisition, LLC (“**Parent**”), Point Broadband Fiber Holding, LLC and their affiliates (collectively, “**Point Broadband**”) intend to enter into certain financing arrangements, which are expected to close in the third quarter of 2025, whereby (i) Point Broadband will assign its rights and obligations under certain agreements related to the operation of its fiber and fixed wireless business (the “**Contracts**”) to various special-purpose, indirect wholly-owned subsidiaries of Parent (each, an “**Affiliate Counterparty**”), including PB Michigan Fiber Asset Entity, LLC (the “**Assignee**”) and (ii) the Affiliate Counterparties will appoint Parent as their agent to coordinate performance of any and all of their obligations under the Contracts pursuant to a management agreement between the Affiliate Counterparties and the Parent and its permitted successors and assigns. No changes to the terms and conditions of the Contracts will occur in connection with these transactions. You are receiving this notice pursuant to the terms of the Right-of-Way Telecommunications Permit, dated as of April 11, 2016, by and between Big Rapids Township and Casair, Inc., and are hereby notified that Point Broadband intends to assign its interests thereunder to the Assignee upon consummation of the financing arrangements.

We appreciate your attention to this letter and look forward to continuing our relationship with you. If you have any questions on this assignment, please direct them to [chad.wachter@point-broadband.com](mailto:chad.wachter@point-broadband.com) with a copy to [john.harrison@kirkland.com](mailto:john.harrison@kirkland.com).

Sincerely,

**POINT BROADBAND ACQUISITION, LLC**

**POINT BROADBAND FIBER HOLDING, LLC**

By: Chad Wachter

Chad Wachter  
Chief General Counsel



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

MARLON I. BROWN, DPA  
DIRECTOR

**PLEASE SHARE THIS INFORMATION WITH BUILDING PLAN REVIEW AND  
INSPECTION STAFF AS THIS NOTICE IS BEING MAILED TO LOCAL UNIT OF  
GOVERNMENT CLERKS ONLY.**

#### NOTICE TO CLERKS

Pursuant to Section 6 of the Stille-DeRossett-Hale Single State Construction Code, 1972 PA 230, MCL 125.1506, the Department promulgated rules for the Michigan Part 5 Residential, and Part 10 Michigan Residential Energy Rules. These rules are revised to update the Michigan codes to adopt the 2021 International Residential Code (IRC), and the 2021 International Energy Conservation Code (IECC). The Michigan Part 5 Residential and Part 10 Michigan Residential Energy Rules are effective statewide August 29, 2025. Every unit of government with code administration and enforcement responsibility for the above-mentioned rules must enforce these new rules.

#### PLEASE NOTE:

The promulgated rules mentioned are only those rules affected during the recent Michigan amendment process and do not include all rules contained in the Michigan Part 5 Residential, and Michigan Part 10 Residential Energy amendments. As Michigan also adopts by reference rules from the 2021 IRC, and 2021 IECC, it is the responsibility of the code-enforcing agency to assure the complete codes are purchased for use by inspection staff and a copy is available for inspection by the public.

The bureau has coordinated sales of the 2021 Michigan code books with the International Code Council (ICC). A web link has been added to the bureau's website at <https://www.michigan.gov/lara/bureau-list/bcc/rules-acts/codes/code-books>, to allow customers to purchase the code books directly from ICC at a cost of \$178.00 for the Michigan Residential Code, and \$52.00 for the Michigan Residential Energy Code. Rules can be downloaded for free from the bureau's website at <https://www.michigan.gov/lara/bureau-list/bcc/rules-acts/rules/currently-open>.

Questions regarding the updated rules or this notice may be directed to [LARA-BCC-RULES@Michigan.gov](mailto:LARA-BCC-RULES@Michigan.gov).

**BIG RAPIDS CHARTER TOWNSHIP BOARD  
REGULAR MEETING TUESDAY JUNE 3, 2025  
BIG RAPIDS TOWNSHIP HALL, 14230 NORTHLAND DR.  
BIG RAPIDS, MI 49307  
7:00 PM  
UNAPPROVED**

**PLEDGE OF ALLEGIANCE.**

**CALL TO ORDER: 7:00 p.m. ROLL CALL: Borkovich, Bechaz, Everett, Marek, Saez, Teceno, Welch, present.**

**PUBLIC COMMENT:** Carman Bean – Request that board consider accommodating auxiliary unit requirements/developments and Tiny Homes in the Township.

Heather Miller – supported the request from Carman due to the need in area as a local Realtor.

**ADDITIONS TO AGENDA:**

**CORRESPONDENCE: Industrial Park Land Offer:  
Tonkin Drain – Notice of Board of Review Meeting**

**CONSENT AGENDA**

1. **May 7, 2025 Meeting Minutes:**
2. **May 22, 2025 Special Meeting Minutes:**
3. **May 23, 2025 Special Meeting Minutes:**
4. **April Financial Report:**
5. **Sheriff's Report:**
6. **Cemetery and Grounds Report:**
7. **Sewer Department Report:**
8. **Water Department Report:**
9. **Building Department Report:**
10. **Supervisor Report:**

A motion to approve of the consent agenda was made by Everett. Supported by Saez. Motion passed unanimously.

**UNFINISHED BUSINESS:**

1. **Industrial Park Realtor Discussion:** A motion was made by Bechaz to approve of the Realtor Contract with Heather Miller contingent upon review from our attorney. Supported by Welch. Motion passed unanimously.
2. **Tonkin Drain Financing:** A motion was made by Saez to approve of a 2 year payment plan for the Township Tonkin Drain Apportionment. Supported by Teceno. Motion passed unanimously.  
An additional motion was made by Saez to pay the original apportionment, even if the appeal was decreased, to ensure others costs don't increase. Supported by Teceno. Motion passed unanimously.
3. **Electric Gate for Highbanks Update:** Electric pole installed, electric to be installed, gate in process of being made.
4. **Other:**

**NEW BUSINESS:**

1. **2025 Tax Millage Rate Request:** A motion to approve of the 2025 L-4029 was made by Marek. Supported by Bechaz. Motion passed unanimously.
2. **Fire Department Sign:** A motion was made by Saez to approve of Borkovich moving forward getting quotes for the electric sign. Supported by Teceno. Motion passed unanimously. Request for Steve to attend next meeting made by Marek. Additional request by board for Borkovich to continue moving forward with building upgrades.
3. **Wastewater Treatment Agreement:** Postponed – Marek discovered error. Borkovich to send to City for correction and add to July meeting.
4. **Plumbing Inspector:** A motion was made by Saez to approve of hiring Steve Smith as a Plumbing Inspector for the Township, at the original percentage rates. Supported by Welch. Motion passed unanimously.
5. **Grounds Manager:** A motion was made by Saez to approve of hiring Steve McKay as our new Grounds Manager at \$24/hour. Supported by Teceno. Motion passed unanimously.

**Financial**

1. **Payroll:** A motion to approve of Payroll in the amount of \$33,979.57 was made by Marek. Supported by Saez. Motion passed unanimously.
2. **Accounts Payable:** A motion was made by Marek to approve of Accounts Payables in the amount of \$120,753.84. Supported by Teceno. Motion passed unanimously.

**PUBLIC COMMENT:**

**ADJOURNMENT: 8:39pm**

Big Rapids Charter Township will provide necessary and reasonable auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed material, if individuals with disabilities, upon five business days notice to the township. Individuals requiring auxiliary aids or services should contact Hannah Saez, Big Rapids Charter Township Clerk, 14212 Northland Drive, Big Rapids, MI 49307- call 231 796 3603 or fax request to 231 796 2533.

**BIG RAPIDS CHARTER TOWNSHIP BOARD  
SPECIAL MEETING WEDNESDAY, JUNE 11, 2025  
BIG RAPIDS CHARTER TOWNSHIP HALL  
14230 NORTHLAND DRIVE, BIG RAPIDS MI 49307  
4:00PM  
UNAPPROVED**

**PLEDGE OF ALLEGIANCE.**

**CALL TO ORDER: 4:00PM ROLL CALL: Borkovich, Saez, Marek, Teceno, Everett, Welch, Bechaz present.**

**PUBLIC COMMENT:**

**This meeting has been called by Supervisor Borkovich to discuss the following:**

**Additions: Discussion on sewer break in front of Fire Hall  
Retention of Subject Matter Attorney on Drainage Districts**

**Items of Business:**

- 1. Deed Restrictions on Industrial Park: A motion was made by Bechaz to approve of the Deed Restriction on the Industrial Park property contingent upon Attorney's numerical review. Supported by Everett. Motion passed unanimously.**
- 2. Health Insurance Policy Update: A motion was made by Welch to approve of making the Health Insurance Policy eligibility effective immediately. Supported by Teceno. Motion passed unanimously.**
- 3. Part Time Grounds Hires: A motion was made by Teceno to allow Marek to abstain from voting on the part time grounds positions. Supported by Bechaz. Motion passed unanimously.**  
**A motion was made by Saez to hire Aiden Clarke as a part-time Grounds worker. Passed 6-0. Marek abstained.**  
**A motion was made by Saez to hire Addison Clark as a part-time Grounds worker. Passed 6-0. Marek abstained.**
- 4. Sewer break in front of Fire Hall: Routley's came to assess, 911 cleaned up Township basement, Routley's to move forward with break repair.**
- 5. Drainage District Subject Matter Attorney: A motion was made by Everett to allow Borkovich to explore and find someone specialized in drainage districts moving forward with the Tonkin Drain. Supported by Bechaz. Motion passed unanimously.**

**PUBLIC COMMENT:**

**ADJOURNMENT: 4:58pm**

**Big Rapids Charter Township will provide necessary and reasonable auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed material, if Individuals with disabilities, upon five business days notice to the township. Individuals requiring auxiliary aids or services should contact Hannah Saez, Big Rapids Charter Township Clerk, 14212 Northland Drive, Big Rapids, MI 49307- call 231 796 3603 or fax request to 231 796 2533.**

**BIG RAPIDS CHARTER TOWNSHIP BOARD  
SPECIAL MEETING WEDNESDAY, JUNE 25, 2025  
BIG RAPIDS CHARTER TOWNSHIP HALL  
14230 NORTHLAND DRIVE, BIG RAPIDS MI 49307  
4:00PM**

**PLEDGE OF ALLEGIANCE.**

**CALL TO ORDER: 4:00PM ROLL CALL: Borkovich, Saez, Marek, Teceno, Everett, Welch, present.**

**PUBLIC COMMENT:**

**Bechaz arrived at 4:16pm.**

**This meeting has been called by Supervisor Borkovich to discuss the following:**

**Items of Business:**

1. **Sewer Repair Approval Cost:** A motion was made by Everett to approve of the cost and repair to a sewer break at the Township in the amount of \$2,765.00 from Routley's. Supported by Bechaz. Motion passed unanimously.
2. **Presentation by John Slagter, Mackinac Technology:** A motion was made by Bechaz to provide a letter of support to Representative Moolenaar for the concept and development of Mackinac Technology. Supported by Everett. Motion passed unanimously.
3. **Inspector Wages:** Brief discussion regarding local municipalities inspection costs. A motion was made by Bechaz to set our Electrical Wages at \$70 per inspection. Supported by Teceno. Motion passed unanimously.

**PUBLIC COMMENT:**

**ADJOURNMENT: 5:24pm**

**Big Rapids Charter Township will provide necessary and reasonable auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed material, if individuals with disabilities, upon five business days notice to the township. Individuals requiring auxiliary aids or services should contact Hannah Saez, Big Rapids Charter Township Clerk, 14212 Northland Drive, Big Rapids, MI 49307- call 231 796 3603 or fax request to 231 796 2533.**

06/10/2025 05:15 PM  
User: Dena Marek  
DB: Big Rapids Town

BANK RECONCILIATION FOR BIG RAPIDS TOWNSHIP  
Bank GEN (GENERAL TOWNSHIP CHECKING)  
FROM 05/01/2025 TO 05/31/2025  
Reconciliation Record ID: 201

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| GL Number       | Description                          | Beginning Balance |
|-----------------|--------------------------------------|-------------------|
| -000-001.000    | GENERAL FUND Cash - Checking         | 1,322,477.08      |
| 204-000-001.000 | MUNICIPAL STREET FUND - CASH         | 481,897.16        |
| 206-000-001.000 | FIRE FUND Cash - Checking            | 401,334.77        |
| 212-000-001.000 | LIQUOR LAW FUND Cash - Savings       | 193.82            |
| 249-000-001.000 | BUILDING INSP FUND Cash - Savings    | 127,994.82        |
| 271-000-001.000 | LIBRARY FUND CASH                    | 1,709.48          |
| 590-000-001.000 | SEWER FUND Cash - Savings            | 1,602,993.04      |
| 591-000-001.000 | WATER FUND - CASH                    | (5,111.93)        |
| 701-000-001.000 | TRUST & AGENCY CASH                  | 100.00            |
| 708-000-001.000 | METRO FUND CASH                      | 54,865.39         |
| 711-000-001.000 | HIGHLAND VIEW - CASH                 | 3,216.44          |
| 711-000-001.100 | HVC Cash Expendable                  | 21,516.43         |
| 711-000-002.200 | HVC - PRICE CASH EXPENDABLE          | 356.87            |
| 711-000-002.201 | HVC - PRICE CASH NON-EXPENDABLE      | 500.00            |
| 711-000-002.300 | HVC - COOKINGHAM CASH EXPENDABLE     | 550.25            |
| 711-000-002.301 | HVC - COOKINGHAM CASH NON-EXPENDABLE | 500.00            |
| 711-000-002.400 | HVC - SHEPHERD CASH EXPENDABLE       | 132.30            |
| 711-000-002.401 | HVC - SHEPHERD CASH NON-EXPENDABLE   | 500.00            |
| 711-000-002.500 | HVC - LYDELL CASH EXPENDABLE         | 38.22             |
| 711-000-002.501 | HVC - LYDELL CASH NON-EXPENDABLE     | 500.00            |
| 711-000-002.600 | HVC - LEWIS CASH EXPENDABLE          | 410.72            |
| 711-000-002.601 | HVC - LEWIS CASH NON-EXPENDABLE      | 1,000.00          |
| 850-000-001.000 | PAYROLL CLEARING FUND Cash - Savings | (13,229.66)       |

|                             |              |
|-----------------------------|--------------|
| Beginning GL Balance:       | 4,004,445.20 |
| Add: Cash Receipts          | 143,125.07   |
| Less: Cash Disbursements    | (79,380.88)  |
| Less: Payroll Disbursements | (49,947.53)  |
| Add: Journal Entries/Other  | 534,546.86   |
| Ending GL Balance:          | 4,552,788.72 |

| GL Number       | Description                          | Ending Balance |
|-----------------|--------------------------------------|----------------|
| 101-000-001.000 | GENERAL FUND Cash - Checking         | 1,810,389.12   |
| 204-000-001.000 | MUNICIPAL STREET FUND - CASH         | 483,312.90     |
| 206-000-001.000 | FIRE FUND Cash - Checking            | 402,018.98     |
| 212-000-001.000 | LIQUOR LAW FUND Cash - Savings       | 3,806.44       |
| 249-000-001.000 | BUILDING INSP FUND Cash - Savings    | 130,539.50     |
| 271-000-001.000 | LIBRARY FUND CASH                    | 1,736.26       |
| 590-000-001.000 | SEWER FUND Cash - Savings            | 1,655,402.10   |
| 591-000-001.000 | WATER FUND - CASH                    | (6,714.54)     |
| 701-000-001.000 | TRUST & AGENCY CASH                  | 200.00         |
| 708-000-001.000 | METRO FUND CASH                      | 55,003.71      |
| 711-000-001.000 | HIGHLAND VIEW - CASH                 | 3,224.51       |
| 711-000-001.100 | HVC Cash Expendable                  | 21,570.72      |
| 711-000-002.200 | HVC - PRICE CASH EXPENDABLE          | 356.87         |
| 711-000-002.201 | HVC - PRICE CASH NON-EXPENDABLE      | 500.00         |
| 711-000-002.300 | HVC - COOKINGHAM CASH EXPENDABLE     | 550.25         |
| 711-000-002.301 | HVC - COOKINGHAM CASH NON-EXPENDABLE | 500.00         |
| 711-000-002.400 | HVC - SHEPHERD CASH EXPENDABLE       | 132.30         |
| 711-000-002.401 | HVC - SHEPHERD CASH NON-EXPENDABLE   | 500.00         |
| 711-000-002.500 | HVC - LYDELL CASH EXPENDABLE         | 38.22          |
| 711-000-002.501 | HVC - LYDELL CASH NON-EXPENDABLE     | 500.00         |
| 711-000-002.600 | HVC - LEWIS CASH EXPENDABLE          | 410.72         |
| 711-000-002.601 | HVC - LEWIS CASH NON-EXPENDABLE      | 1,000.00       |
| 850-000-001.000 | PAYROLL CLEARING FUND Cash - Savings | (12,189.34)    |

|                      |              |
|----------------------|--------------|
| Ending GL Balance:   | 4,552,788.72 |
| Ending Bank Balance: | 4,559,242.79 |

|                          |           |
|--------------------------|-----------|
| Add: Deposits in Transit | 10,197.68 |
|                          | 10,197.68 |

Less: Outstanding Checks

BANK RECONCILIATION FOR BIG RAPIDS TOWNSHIP  
Bank GEN (GENERAL TOWNSHIP CHECKING)  
FROM 05/01/2025 TO 05/31/2025  
Reconciliation Record ID: 201  
AP Checks

| Check Date | Check Number | Name                                | Amount   |
|------------|--------------|-------------------------------------|----------|
| 05/19/2025 | 34956        | BATTLE ELECTRIC                     | 4,175.00 |
| 05/19/2025 | 34960        | CHUCK & MEREDY'S AUTO SERVICE, INC  | 1,931.64 |
| 05/19/2025 | 34963        | JAMES BOUMAN                        | 1,041.66 |
| 05/19/2025 | 34965        | JOANNAH SHELTON                     | 275.00   |
| 05/19/2025 | 34967        | MECOSTA COUNTY ROAD COMMISSION      | 118.79   |
| 05/19/2025 | 34970        | SHUMAKER TECHNOLOGY GROUP           | 1,335.00 |
| 05/30/2025 | 9930626      | JOHN HANCOCK LIFE INSURANCE COMPANY | 2,944.07 |
| 05/30/2025 | 9930627      | STATE OF MICHIGAN                   | 1,297.38 |
| 05/30/2025 | 9930628      | VOYA FINANCIAL                      | 818.21   |

Payroll Checks

| Check Date | Check Number | Name              | Amount   |
|------------|--------------|-------------------|----------|
| 05/30/2025 | 13686        | BEAN, SUSAN       | 245.60   |
| 05/30/2025 | 13687        | DEFEVER, DELPHINE | 241.29   |
| 05/30/2025 | 13688        | HILLMAN, CAROL    | 170.91   |
| 05/30/2025 | 13689        | LESIEWICZ, STEVEN | 1,878.70 |
| 05/30/2025 | 13690        | MCHUGH, JULIE     | 178.50   |

Total - 14 Outstanding Checks: 16,651.75  
Adjusted Bank Balance 4,552,788.72  
Unreconciled Difference: 0.00

REVIEWED BY:

Dena Marek

DATE:

6/10/25

06/06/2025 07:57 PM  
User: Dena Marek  
DB: Big Rapids Town

BANK RECONCILIATION FOR BIG RAPIDS TOWNSHIP  
Bank TAX (CURRENT TAX FUND)  
FROM 05/01/2025 TO 05/31/2025  
Reconciliation Record ID: 200

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| GL Number                  | Description                 | Beginning Balance |
|----------------------------|-----------------------------|-------------------|
| -000-001.000               | Cash - SAVINGS+CHECKING TAX | 9,017.24          |
| Beginning GL Balance:      |                             | 9,017.24          |
| Add: Cash Receipts         |                             | 1,462.58          |
| Add: Tax Receipts          |                             | 421.15            |
| Less: Cash Disbursements   |                             | (2,948.19)        |
| Add: Journal Entries/Other |                             | 19.53             |
| Ending GL Balance:         |                             | 7,972.31          |

| GL Number                | Description                   | Ending Balance |
|--------------------------|-------------------------------|----------------|
| 703-000-001.000          | Cash - SAVINGS+CHECKING TAX   | 7,972.31       |
| Ending GL Balance:       |                               | 7,972.31       |
| Ending Bank Balance:     |                               | 38,222.56      |
| Add: Deposits in Transit |                               |                |
|                          | Ryan Creek Deposit not posted | (27,302.06)    |
| Less: Outstanding Checks |                               | (27,302.06)    |

| AP Checks                     |              |                               |          |
|-------------------------------|--------------|-------------------------------|----------|
| Check Date                    | Check Number | Name                          | Amount   |
| 05/27/2025                    | 4398         | BIG RAPIDS PUBLIC SCHOOL      | 647.75   |
| 05/27/2025                    | 4399         | BIG RAPIDS TOWNSHIP GEN. FUND | 693.99   |
| 05/27/2025                    | 4400         | MECOSTA COUNTY AREA TRANSIT   | 68.26    |
| 05/27/2025                    | 4401         | MECOSTA COUNTY TREASURER      | 852.17   |
| 05/27/2025                    | 4402         | MOISD                         | 686.02   |
| Total - 5 Outstanding Checks: |              |                               | 2,948.19 |
| Adjusted Bank Balance         |              |                               | 7,972.31 |
| Unreconciled Difference:      |              |                               | 0.00     |

REVIEWED BY:

Dena Marek *[Signature]*

DATE:

6/6/25

| GL Number       | Description                      | Beginning Balance |
|-----------------|----------------------------------|-------------------|
| 590-000-017.000 | T-Bill 590 #2 (old)              |                   |
| 590-000-017.100 | T-Bill 590#1                     |                   |
| 590-000-017.300 | T-Bill 590#3                     |                   |
| 711-000-017.000 | TBILL CEMETERY PC NON EXPENDABLE | 100,629.97        |

Beginning GL Balance: 100,629.97  
Add: Journal Entries/Other 234.84  
Ending GL Balance: 100,864.81

| GL Number       | Description                      | Ending Balance |
|-----------------|----------------------------------|----------------|
| 590-000-017.000 | T-Bill 590 #2 (old)              |                |
| 590-000-017.100 | T-Bill 590#1                     |                |
| 590-000-017.300 | T-Bill 590#3                     |                |
| 711-000-017.000 | TBILL CEMETERY PC NON EXPENDABLE | 100,864.81     |

Ending GL Balance: 100,864.81

Ending Bank Balance: 100,864.81  
Add: Deposits in Transit 0.00  
Less: Outstanding Checks

Total - 0 Outstanding Checks:  
Adjusted Bank Balance 100,864.81  
Unreconciled Difference: 0.00

PREPARED BY: Dena Marek DATE: 6/6/25

# **MECOSTA COUNTY SHERIFF'S OFFICE**

Sheriff Brian Miller

225 S. Stewart Avenue, Big Rapids, MI, 49307

**(231) 592-0150 Fax (231) 796-5577**

## **Big Rapids Township Monthly Report: May 2025**

Traffic Stops-31

Traffic Tickets-4

Appearance Tickets-3

Property Damage Crashes-14

Physical Arrests-7

Animal Control-1

VSU Call Outs-0

Total MCSO Complaints-87

### **Activities/Information:**

On 05-04-2025, at approximately 0308 hours, deputies were dispatched to an address on Gilbert Rd for multiple subjects pounding on the door of a residence wanting to fight the occupant. The deputies were further informed that a male wearing all black had a handgun, and the caller had the subjects on Instagram. The caller went out to grab her purse out of the car, and they showed up trying to fight her. They came in a black SUV and a dark blue Dodge, approximately ten subjects. While en route, the call was updated that they were vandalizing her vehicle. The second caller, a neighbor, called reporting the same, but he did not see a handgun but heard someone mention a handgun. The victim received an estimate of damages she received that showed the total repairs to be \$7,123.26 to repair the damage done to her vehicle. A 19-year-old female has been identified as being a suspect. Investigation into the matter continues.

On 05-07-2025 at 1705 hours deputies were dispatched to an address on 14 Mile Rd near Northland Dr for a domestic in progress. The caller advised that a black male punched a black female, had her in a headlock. It happened in the parking lot near the entrance. Both male and female went into the apartment. The caller advised that the male was throwing her belongings out. The caller is

watching her and can hear the female screaming and both parties are still in the apartment. After investigating the matter further, a 21-year-old male was arrested for assaulting his 19-year-old girlfriend.

On 05-07-2025 at approximately 2127 hours deputies were dispatched to an address on Northland Dr near Gilbert Rd reference a homeless male hanging out in the area. The complainant advised that he had attempted to give him a ride to the Shelter, but the Shelter did not have any beds for him. The male advised he was waiting in the parking lot for a business to open in the morning so he could get a job there. The caller advised that this male subject then began looking in windows of other businesses in the area and wanted the subject checked on. Deputies arrived shortly after and after making contact with the 58-year-old male, discovered he had an outstanding warrant out of Clinton County and was arrested.

On 05-09-2025, at approximately 1552 hours, a deputy was dispatched to a business on Perry near 215<sup>th</sup> Ave for a retail fraud complaint. The caller advised that he currently had a 48-year-old female detained in the Asset Protection Office who was caught trying to skip scan items. The female was given an appearance ticket for Retail Fraud.

On 05-09-2025, at approximately 1934 hours, a deputy was dispatched to a retail fraud at a business on Perry Ave near 215<sup>th</sup> Ave for a report of a Retail Fraud. The complainant, loss prevention advised received a call from the Service Desk who stated the customer received a few items and that they were on the receipt and would like to be refunded. At that time, they said they saw her start the transaction at the self-checkout, saying the woman had tickets switched and skipped scanned items during the transaction that she had just made. An attempt was made to stop the female, who attempted to leave, after being confronted about the attempted fraud. She continued out of the store and left in a vehicle, which was identified. Through this, the female was also identified. Attempts were made to contact the female. After being unable to do this a warrant request was submitted to the prosecutor's office, which was later authorized. The female, 47 years old, has since been arrested.

On 05-11-2025, at approximately 2158 hours, a deputy arrested a 42-year-old male on an outstanding warrant through Ottawa County at his residence on 18<sup>th</sup> Ave near 12 Mile Rd.

On 05-14-2025 at approximately 1718 hours deputies responded to a residence on Bulldog Lane for a possible B&E in progress. The complainant, the apartment manager advised Dispatch that a male subject that she had previously reported believing he was improperly in one of the apartments was now attempting to physically break into it. Contact was made, and a 23-year-old male was arrested for attempted B&E.

On 05-15-2025 at approximately 1856 hours a deputy a check-being at a business on Northland Dr near 14 Mile Rd. The caller advised that a homeless man was sitting inside the restaurant in a booth and has been there a few hours. The caller advised that the homeless man was wearing no shoes and was wearing hospital scrubs. The deputy arrived and made contact with the male, 48 years old and he was found to have an outstanding warrant out of Calhoun County. He was arrested and lodged at the Mecosta County Jail.

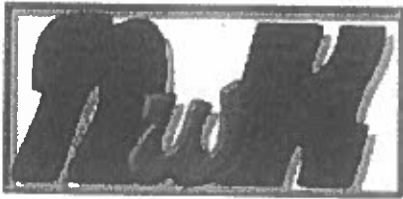
On 05-18-2025 at approximately 1900 hours a deputy was northbound on 230<sup>th</sup> Ave, north of 17 Mile Rd when he observed a white SUV traveling southbound on 230<sup>th</sup> Ave approaching me. The vehicle appeared to be exceeding the speed limit of 55 mph. He activated radar in his patrol vehicle and received an increasing speed up to 69 mph, 230<sup>th</sup> Ave is a 55-mph zone. Additionally, as the vehicle passed him, he observed that there was no registration plate on the back of the vehicle. He made a traffic stop and the 45-year-old female driver was given an appearance ticket for driving on a revoked license and a civil infraction ticket for speeding.

05-24-2025 at 1705 hours a deputy was dispatched to a business on Perry Ave near 215<sup>th</sup> Ave for a reported shoplifting complaint. The caller advised that a group of people last night pushed out a loaded cart and did not pay. The caller advised that it was 3 people who got into a black F150 with a registration that was noted. The caller advised that it happened around 2015 hours on the previous night (05-23-2025). The deputy arrived, met with the complainant, who was a Loss Prevention worker. They advised that at approximately 2016 hours on 05-23-2025 three individuals in one vehicle walked out of the store with merchandise totaling \$1927.03. She advised that the individuals had selected items from the shelves and left the store without making any attempt to pay. While reviewing footage they saw that a 2000 black F150 enter the parking lot from the west entrance. It then circles the parking lot multiple times. The first suspect then gets out of the vehicle and walks in through the general merchandise side. Two males then grab carts and go into apparel and begin picking things off the shelf. The three subjects, two males and one female, then load up carts and went to the garden center in the store and used the emergency exit to push the carts out. They then loaded the vehicle up. The vehicle was registered to a 38-year-old male, from Alma. Based on his SOS image and those from the store, he has been identified. A female that was with him has been identified. A warrant request has been submitted to the prosecutor's office.

On 05-29-2025 at 1208 hours a deputy was dispatched to a business on Perry Ave near 215<sup>th</sup> Ave for a retail fraud complaint. The deputy arrived and met with the complainant, the Loss Prevention worker, who stated that they are firing an employee, a 37-year-old female, for internal theft and would like an

Officer to make a report. After the investigation the female was issued an appearance citation for Retail Fraud 3<sup>rd</sup>-degree for taking \$28.61 in merchandise and given a court date of 06-19-2025 at 0900 hours.

On 5-31-2025 at approximately 2249hrs, deputies were dispatched to an assault complaint at an address on Gilbert Dr. The caller, 23 years old, stated that she came to pick up her children from grandmother's residence. The grandmother, 41 years old, was intoxicated and was on probation. The complainant stated that the grandmother grabbed her hair and pulled it. After an attempt was made to have the suspect come to the door was negative, a search warrant was obtained, with entry being made, the deputies locating the female and arresting her for assault and a probation violation.



## Northwest Kent Mechanical Co.

Commercial • Industrial • Institutional

P.O. Box 216K • 4095 16 Mile Road

Cedar Springs, MI 49319

(616) 696-9026 • Fax (616) 696-9327

[www.nwkentmech.com](http://www.nwkentmech.com)

June 27, 2025

Mr. Bruce Borkovich  
Big Rapids Township  
14212 Northland Drive  
Big Rapids, MI 49307

RE: Monthly Lift Station Report

Dear Bruce:

It's that time again and we are pleased to report that there were no CODE REDS that needed to be addressed this month. That's not to say there are a few things that need addressing though. For old business we are still monitoring Sheridan Lift Station for the flow issue reported last month and keeping Progressive and Mike Oezer in the loop on that. At the Hills of Mitchell Creek we have not replaced the air bell as of yet but the system seems to be operating as designed and could be a moot point.

New business, Industrial Park needs an air pump replaced, will check to see if we have spare in barn. High School Station needs a pressure gauge replaced that monitors discharge pressures. And University Park needs an exhaust blower replaced that helps keep the heat from building up in the control cabinets. Cost for these items other than the air pump are a minimal cost to repair.

Monthly Gallon numbers are: Industrial Park = 7082.27

Gilbert St = 1232779

Perry St = 128605

We have had several Missions call-out alarms this month with most resolving themselves but did have to address a couple on site as a follow up to make sure nothing was needing to be addressed. The stations are all in good physical condition and are operating as designed.

As always it is a pleasure to serve the township and community in this capacity and if you have any questions or concerns, please feel free to contact me.

Sincerely,

Mark Ducat  
Northwest Kent Mechanical Co.  
616-885-6050

# Big Rapids Township Industrial Park Water Plant Monthly Report

MAY 2025

All operations are normal at the plant. Well number 2 has been working great and producing plenty of water for the distribution system, the chlorine residual has been fluctuating between 0.9 and 0.7 mg/L or parts per million.

I just took the quarterly bacteriological samples for the second quarter this year. I am still waiting for those results. The well has needed to be ran significantly more this month to make up for the water usage from the airport construction. I also swept and mopped the floor in the pump house.

The diesel fuel is approximately 2/3 full for the generator and the distribution pumps and motors are all working well.

*Thomas H. Sage, P.C.*  
*Civil Engineering & Surveying*

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220 S. Warren Street  
Big Rapids, MI 49307

website: [tomsagesurveying.com](http://tomsagesurveying.com)  
email: [thsage@sbcglobal.net](mailto:thsage@sbcglobal.net)  
office: (231) 796-5219

Mr. Bruce Borkovich, Supervisor  
Big Rapids Charter Township  
14212 Northland Dr.  
Big Rapids, MI 49307

Re: Land Surveying Services – Industrial Park Property on 18 Mile Rd.  
Parcels 004-100-001  
004-100-002  
004-100-003

Dear Mr. Bruce Borkovich,

We appreciate being solicited for submitting a proposal and thank you for being able to meet on such short notice last week to answer our questions. We appreciate your confidence in the ability of our staff to successfully complete the project and we are grateful for the opportunity to submit the enclosed proposal to you. It is our understanding that the Township desires to market and sell this property to potential buyers. These three contiguous parcels will be combined into one parcel with potential buyers purchasing a portion or even the entire parcel.

Our approach is to provide a boundary survey of the exterior of the combined parcels. We will set 4' high 1" X 2" wooden stakes at the property irons. We will also map the existing utilities. We will provide a 18" X 24" drawing that can be used for the marketing of the project

With our highly qualified and well-integrated design, survey and engineering team and our extensive experience, we believe that we have assembled the right team to assist you with this project. We propose to complete the assignment on a hourly basis at a cost not-to-exceed \$3,150.

We will be extremely responsive during all aspects of the project. We anticipate meeting with you a minimum of two times to discuss the development of the project.

We look forward to working with you and assisting you in making this a very successful project.

Sincerely,



Thomas H. Sage, P.S., P.E., President

| Check Date                         | Bank | Check      | Vendor     | Vendor Name                       | Description                             | Amount    |
|------------------------------------|------|------------|------------|-----------------------------------|-----------------------------------------|-----------|
| Bank GEN GENERAL TOWNSHIP CHECKING |      |            |            |                                   |                                         |           |
| 06/05/2025                         | GEN  | 9930629(E) | DELTA      | DELTA DENTAL                      | MONTHLY DENTAL/VISION                   | 342.16    |
| 06/13/2025                         | GEN  | 34989      | 911RESTORE | 911 RESTORATION LLC               | TOWNSHIP BASEMENT SEWER CLEAN UP        | 1,200.00  |
| 06/13/2025                         | GEN  | 34990      | DEPOO      | DEPARTMENT OF THE TREASURY        | 2025 HRA 720 EXCISE TAX                 | 10.41     |
| 06/13/2025                         | GEN  | 34991      | SHELDON    | JOANNAH SHELDON                   | JUNE 11 OFFICE CLEANING                 | 100.00    |
| 06/13/2025                         | GEN  | 34992      | NORTHWEST  | NORTHWEST KENT MECHANICAL CO.     | MAINT, MISS Dlg, GILBERT SVC CALL, IND  | 31,284.50 |
| 06/13/2025                         | GEN  | 34993      | PRODOO     | PROGRESSIVE AE                    | SEWER STUDY, DESHANO DEVELOPMENT CONDOS | 1,289.65  |
| 06/13/2025                         | GEN  | 34994      | QUAO1      | QUALITY CAR AND TRUCK REPAIR      | 2005 DUMP BED FUSE BLOWN                | 156.20    |
| 06/13/2025                         | GEN  | 34995      | ROOTLEY    | ROOTLEYS INC                      | SNAKED LINE AT TOWNSHIP AND LOCATED BRE | 650.00    |
| 06/13/2025                         | GEN  | 34996      | STA01      | STATE STREET HARDWARE             | SCREWS FOR HALL CABINET                 | 2.46      |
| 06/13/2025                         | GEN  | 34997      | SUM01      | SUMMIT FIRE PROTECTION            | 2024 INSPECTION OF FIRE DEPT GEAR/EXTIN | 1,171.50  |
| 06/13/2025                         | GEN  | 34998      | PIOO0      | THE PIONEER GROUP                 | MAY 25 MINS, ORDINANCE NOTICES          | 180.60    |
| 06/13/2025                         | GEN  | 34999      | USA00      | USABUEBOOK                        | THERMAL PAPER FOR WATER PLANT           | 292.01    |
| 06/13/2025                         | GEN  | 35000      | VC3        | VC3                               | LENOVO DESKTOP FOR OFFICE ADMINS        | 1,826.98  |
| 06/13/2025                         | GEN  | 35001      | XEROX      | XEROX FINANCIAL SERVICES          | MONTHLY CONTRACT PAYMENT                | 510.82    |
| 06/13/2025                         | GEN  | 35002      | ACC00      | ACCIDENT FUND COMPANY             | MONTHLY INS INSTALLMENT                 | 1,702.00  |
| 06/13/2025                         | GEN  | 35003      | CIT02      | BIG RAPIDS CITY TREASURER         | SEWER BILLING                           | 60,701.16 |
| 06/13/2025                         | GEN  | 35004      | CHA01      | CHARTER COMMUNICATIONS            | FIRE DPT, CEM, TWP OFFICES              | 872.48    |
| 06/13/2025                         | GEN  | 35005      | GRANGER    | GRANGER                           | BRT HALL, OFFICE, FIRE DEPT             | 407.13    |
| 06/24/2025                         | GEN  | 9930638(E) | CON00      | CONSUMERS ENERGY                  | STREET LIGHTS 7812                      | 3,920.30  |
| 06/24/2025                         | GEN  | 9930639(E) | CON00      | VOID                              |                                         | 0.00      |
| 06/24/2025                         | GEN  | 9930640(E) | CON00      | VOID                              |                                         | 0.00      |
| 06/26/2025                         | GEN  | 35011      | PRIORITY H | PRIORITY HEALTH                   | MONTHLY HEALTH INSURANCE                | 5,510.20  |
| 06/26/2025                         | GEN  | 9930641(E) | SBS00      | SMALL BUSINESS ADMIN SERVICES LLC | SBAM HRA MONTHLY SVC FEE                | 67.50     |
| 06/26/2025                         | GEN  | 9930642(E) | VC3        | VC3                               | JUNE/JULY MONTHLY MICROSOFT             | 2,102.48  |
| 06/26/2025                         | GEN  | 9930643(E) | ACC00      | ACCIDENT FUND COMPANY             | MONTHLY INS INSTALLMENT                 | 1,305.00  |
| 07/01/2025                         | GEN  | 35006      | CIT02      | BIG RAPIDS CITY TREASURER         | SEWER BILLING                           | 0.66      |
| 07/01/2025                         | GEN  | 35007      | BIG01      | BIG RAPIDS TWP SEWER REC. FUND    | JUNE 25 SEWER USAGE                     | 51.21     |
| 07/01/2025                         | GEN  | 35008      | COOKSTREE  | COOK'S TREE SERVICE LLC           | VANGUARDER CEMETARY REMOVAL OF TREES    | 28,500.00 |
| 07/01/2025                         | GEN  | 35009      | FIR00      | FIRST NATIONAL BANK               | TOWNSHIP CEMETARY CREDIT CARD EXPENSES  | 1,082.80  |
| 07/01/2025                         | GEN  | 35010      | FIR00      | VOID                              |                                         | 0.00      |
| 07/01/2025                         | GEN  | 35012      | JBOUMAN    | JAMES BOUMAN                      | WATER PLANT CONTRACTUAL SERVICES        | 1,041.66  |
| 07/01/2025                         | GEN  | 35013      | SHELDON    | JOANNAH SHELDON                   | BR TOWNSHIP CLEANING                    | 150.00    |
| 07/01/2025                         | GEN  | 35014      | MECO1      | MECOSTA COUNTY ROAD COMMISSION    | CEMETARY FUEL CHARGES                   | 133.04    |
| 07/01/2025                         | GEN  | 35015      | MCT00      | MECOSTA COUNTY TREASURER          | CIRCLE DRIVE MOBILE HOME PARK TAX 40 UN | 100.00    |
| 07/01/2025                         | GEN  | 35016      | STA01      | STATE STREET HARDWARE             | TRIMMER LINE                            | 13.99     |
| 07/01/2025                         | GEN  | 35017      | THEFLYING  | THE FLYING LOCKSMITH              | TOWNSHIP HALL DOORBELL SYSTEM           | 5,083.12  |
| 07/01/2025                         | GEN  | 35018      | JBOUMAN    | JAMES BOUMAN                      | WATER PLANT CONTRACTUAL SERVICES        | 1,041.66  |
| 07/01/2025                         | GEN  | 35019      | SHELDON    | JOANNAH SHELDON                   | BR TOWNSHIP CLEANING                    | 150.00    |
| 07/01/2025                         | GEN  | 35020      | MECO1      | MECOSTA COUNTY ROAD COMMISSION    | CEMETARY FUEL CHARGES                   | 133.04    |
| 07/01/2025                         | GEN  | 35021      | MCT00      | MECOSTA COUNTY TREASURER          | CIRCLE DRIVE MOBILE HOME PARK TAX 40 UN | 100.00    |
| 07/01/2025                         | GEN  | 35022      | STA01      | STATE STREET HARDWARE             | TRIMMER LINE                            | 13.99     |
| 07/01/2025                         | GEN  | 35023      | THEFLYING  | THE FLYING LOCKSMITH              | TOWNSHIP HALL DOORBELL SYSTEM           | 5,083.12  |

GEN TOTALS:  
Total of 43 Checks:  
Less 11 Void Checks:  
Total of 32 Disbursements:

|            |
|------------|
| 158,263.83 |
| 8,348.79   |
| <hr/>      |
| 149,915.04 |