

**BIG RAPIDS CHARTER TOWNSHIP BOARD
REGULAR MEETING TUESDAY, February 4, 2025
BIG RAPIDS TOWNSHIP HALL, 14230 NORTHLAND DR.
BIG RAPIDS, MI 49307
7:00 PM
APPROVED**

PLEDGE OF ALLEGIANCE.

CALL TO ORDER: 7:00 p.m. ROLL CALL: Borkovich, Bechaz, Everett, Marek, Saez, Teceno, Welch, present.

PUBLIC COMMENT:

ADDITIONS TO AGENDA: NorthWest Kent Contract Renewal/Upgrades

CORRESPONDENCE: Metro Act Extension Request – AT&T

A motion was made by Saez to approve of the Extension Request from AT&T. Supported by Everett. Motion passed unanimously on a roll call vote.

CONSENT AGENDA

1. January 7, 2024 Meeting Minutes:
2. December Financial Report:
3. Sheriff's Report:
4. Cemetery and Grounds Report:
5. Sewer Department Report:
6. Water Department Report:
7. Planning Commission Minutes:
8. Road Committee Minutes:
9. Building Department Report:
10. Supervisor Report:

A motion was made by Everett to approve of the consent agenda. Supported by Teceno. Motion passed unanimously.

For the purpose of allowing our Attorney to adjourn as necessary, we will proceed with New Business ahead of Unfinished Business

NEW BUSINESS:

1. Industrial Park Property Marketing and Sale, Discussion with Attorney: Attorney listed steps to follow/options to take to market and sell the Industrial Park.
2. Discussion of potential new Ordinance – Wind, Solar, Storage: A motion was made by Everett and seconded by Bechaz to create a committee on Wind/Solar/Storage and move forward with creating an ordinance.
3. Township Inspection Services: A motion was made by Bechaz that we hire Osceola County as our Building Department. Supported by Borkovich. Motion rejected, 6-1. Borkovich, Everett, Marek, Saez, Teceno, Welch, no. Bechaz, yes.
A motion was made by Everett to publish a position for a Building Official. Supported by Marek. Motion passed unanimously on a roll call vote.
A motion was made by Marek to hire a full time zoning administrator and re-establish this full time position within 6 months. Supported by Saez. Motion passed unanimously on a roll call vote.
A motion was made by Saez to retain the part time Clerical Assistance on an as needed basis. Supported by Teceno. Motion passed unanimously on a roll call vote.
4. Parcel Transfers from MDCD to BRCT: A motion was made by Marek to proceed with the process of accepting the two parcel transfers from MDCD. Supported by Welch. Motion passed unanimously on a roll call vote.
5. Planning Commission Member Addition: A motion was made by Saez to appoint Dakota Ross to the Planning Commission. Supported by Borkovich. Motion passed unanimously on a roll call vote.
6. Road Commission Recommendations for 2025: Noted; will revisit in March.
7. Other: NorthWest Kent Contract Renewal/Upgrades: A motion was made by Saez to renew our contract with NorthWest Kent for 3 years, in the amount of \$25,200.00. Supported by Teceno. Motion passed unanimously on a roll call vote.
A motion was made by Marek to approve of the recommended upgrades from NorthWest Kent in the amount of \$9,198. Supported by Saez. Motion passed unanimously on a roll call vote.

UNFINISHED BUSINESS:

1. Picometre Flyover collaboration with City: Saez was notified that Dan Kirwin is no longer the assessor for the City, Mark Gifford gave a cost update and does not believe the City will be proceeding due to large cost increase.
2. Application for Exemption of Property (Habitat for Humanity): A motion was made by Saez to approve of the tax exemption application for Habitat for Humanity. Supported by Marek. Motion passed unanimously on a roll call vote.
3. Committee Appointment Renewals: Noted

4. **Video Conference on Code of Ordinance Book (Time Est – 7:50pm)** A motion was made by Welch to approve of updating the Ordinance Book, including the online platform in the amount of \$8,435.00. Supported by Everett. Motion passed unanimously on a roll call vote.
5. **Other:**

Financial

1. **Payroll:** A motion was made by Marek to approve of Payroll in the amount of \$26,589.45. Supported by Saez. Motion passed unanimously on a roll call vote.
2. **Accounts Payable:** A motion was made by Marek to approve of Accounts Payables in the amount of \$80,369.42. Supported by Teceno. Motion passed unanimously on a roll call vote.

PUBLIC COMMENT:

ADJOURNMENT: 9:11pm

Big Rapids Charter Township will provide necessary and reasonable auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed material, if individuals with disabilities, upon five business days notice to the township. Individuals requiring auxiliary aids or services should contact Hannah Saez, Big Rapids Charter Township Clerk, 14212 Northland Drive, Big Rapids, MI 49307- call 231 796 3603 or fax request to 231 796 2533.