

**BIG RAPIDS CHARTER TOWNSHIP BOARD**  
**REGULAR MEETING WEDNESDAY, November 6, 2024**  
**BIG RAPIDS TOWNSHIP HALL, 14230 NORTHLAND DR.**  
**BIG RAPIDS, MI 49307**  
**7:00 PM**  
**APPROVED**

**PLEDGE OF ALLEGIANCE.**

**CALL TO ORDER: 7:00 p.m. ROLL CALL: Bean, Saez, Marek, Teceno, Everett, Geib, Bechaz present.**

**PUBLIC COMMENT:**

**CORRESPONDENCE: 2 EGLE Submissions**

**CONSENT AGENDA**

- 1. October 1, 2024 Meeting Minutes:**
- 2. October 14, Special Meeting Minutes:**
- 3. October 30, Special Meeting Minutes:**
- 4. September Financial Report:**
- 5. Sheriff's Report:**
- 6. Cemetery and Grounds Report:**
- 7. Fire Department Report:**
- 8. Sewer Department Report:**
- 9. Water Department Report:**

A motion was made by Everett to approve of the consent agenda. Supported by Saez. Motion passed unanimously.

**UNFINISHED BUSINESS:**

- 1. PILOT Request for Ryan Creek:** Brief conversation with Development Corporation Representative. A motion was made by Everett to approve of the PILOT Request from DeShano Development. Supported by Bechaz. Motion passed unanimously on a roll call vote.
- 2. Picometre Flyover collaboration with City:** Update from Saez – Kirwin to hopefully have amount ready for 12/3 meeting.
- 3. Zoning Administrator/Administrative Assistant discussion:** A motion was made by Geib to approve of two additional part time office employees at \$17-\$18/hour for a flex schedule as needed for front/zoning/admin duties as needed. Supported by Teceno. Motion passed unanimously on a roll call vote.
- 4. Sealed Bid from Dinges Fire & Phoenix Safety for new Hoses:** Bean opened three sealed bids in the meeting. A motion was made by Saez to approve of a hose bid up to \$41,130.13, after Chief Schroeder reviews and decides which bid best meets the specifications he outlined. Supported by Marek. Motion passed unanimously on a roll call vote.

**NEW BUSINESS:**

- 1. Hall Contract Update, Cleaning Deposit increase:** Saez presented a new hall cleaning deposit increase, from \$50 to \$100, as those renting the hall have not been cleaning it. The new cleaning company recommended an increase as more of an incentive to clean to earn the deposit back, or to help offset the cost of cleaning if they choose not to clean. BRT will still maintain one of the lowest reservation costs in the area to residents. A motion was made by Everett to approve of the new cleaning rate for hall reservations. Supported by Marek. Motion passed unanimously.
- 2. Delinquent Sewer/Ives Drain Assessments:** A motion was made by Saez to approve of the delinquent sewer bills and Ives Drain assessments in the amount of \$9,837.48 to be charged as listed. Supported by Marek. Motion passed unanimously.
- 3. City of Big Rapids – Master Plan Review/Planning Commission:** Bean noted that this will be passed along to the Planning Commission to provide any input in regards to the City Master Plan.
- 4. Supervisor Updates:** 2025 Public Budget Hearing – recommended to set this meeting. A motion was made by Geib to set the Public Budget Hearing for 12/3 at 7pm. Supported by Bechaz. Motion passed 6-1. Saez, no – would like a separate line by line review at a Special Meeting.  
Bean – A reception will be set for Perry Douglas, at the Fire Department on Tuesday, 11/19 at 7pm. Saez asked if there was anything the board could do to help, Fire Dept to get back with them. Bean offered to provide refreshments. Water heater was corroded and needed replaced at the Township, and a water softener system will also be installed. Under Bean's limit, but wanted the board to be made aware.  
The extension on the MFR contract is set to expire December 4<sup>th</sup>, but would like a special meeting to discuss contract updates and decide before the expiration.  
Would like to thank Mr. Geib for his service. He has probably said around one hundred words in the last ten years, but they have all been very important.

**Financial**

- 1. Payroll:** A motion was made by Marek to approve of Payroll in the amount of \$36,114.58. Supported by Saez. Motion passed unanimously on a roll call vote.

2. **Accounts Payable:** A motion was made by Teceno to approve of Accounts Payables in the amount of \$120,879.22. Supported by Marek. Motion passed unanimously on a roll call vote.

**PUBLIC COMMENT:** Bruce Borkovich – The Halloween Fire Department Party was tremendous, the public loves it and it's unknown what the Fire Department will look like, but would love to see that continue. It was well organized and appreciated.

Nick Wyma – Would like to extend appreciation to Bruce for willing to help. Just under 400 people, a little lower than some years due to nice weather.

Bechaz – Would like to congratulate all fellow and new board members, and thank Tony for all he's done.

**ADJOURNMENT: 8:06pm**

**Big Rapids Charter Township will provide necessary and reasonable auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed material, if individuals with disabilities, upon five business days notice to the township. Individuals requiring auxiliary aids or services should contact Hannah Saez, Big Rapids Charter Township Clerk, 14212 Northland Drive, Big Rapids, MI 49307- call 231 796 3603 or fax request to 231 796 2533.**