

**MINUTES
BIG RAPIDS CHARTER TOWNSHIP
PLANNING COMMISSION**

Tuesday, June 11, 2024 --- 7:00 p.m.

Big Rapids Township Hall, 14230 Northland Drive, Big Rapids, MI 49307

I. CALL TO ORDER: 7:00 P.M.

The regular meeting of the Big Rapids Charter Township Planning Commission was called to order at the township hall on Tuesday, June 11, 2024 at 6:56 p.m.

II. ROLL CALL:

Present: Zach Cook, Jerry Everett, John Montross, Gordon Oliver and Jeff Oosterhouse. The record shows there is a quorum. Also present: Timothy Kleinheksel, Zoning Administrator and Recording Secretary.

III. CONFLICTS OF INTEREST:

Mr. Everett asked if any of the Commission members had known conflicts of interest with any of the items on the agenda for this meeting. No one indicated that a conflict of interest existed.

IV. MINUTES:

The Commission members reviewed the minutes of the April 9, 2024 meeting. Mr. Cook made a motion to approve the April 9, 2024 minutes as submitted. Mr. Everett supported the motion. There was no further discussion. The motion passed unanimously with five ayes.

V. ELECTION OF CHAIRPERSON:

Mr. Everett asked if any Commission member was interested in assuming the role of chairperson. Mr. Oosterhouse stated he would be willing to serve as interim chairperson. Mr. Oliver made a motion to appoint Mr. Oosterhouse as interim Chairperson of the Big Rapids Charter Township Planning Commission. Mr. Everett supported the motion. The motion passed unanimously via roll call vote.

VI. PUBLIC HEARING 2025-2030 CAPITAL IMPROVEMENT PLAN:

A public hearing to allow the Planning Commission to receive public input on the 2025-2030 Capital Improvement Plan was called to order by Mr. Oosterhouse at 7:09 p.m. Mr. Nick Wyma, Lieutenant Big Rapids Township Fire Department, was present to field any questions regarding the Fire Department. He stated they are expecting an increase in the cost of PPE equipment in the future. With no public comment Mr. Oosterhouse closed the public hearing at 7:16 p.m.

VII. ACTION ON 2025-2030 CAPITAL IMPROVEMENT PLAN:

After discussion, Mr. Oliver made a motion to accept the 2025-2030 Capital Improvement Plan and forward it to the Board of Trustees. Mr. Cook supported the motion. The motion passed with five ayes via roll call vote.

VIII. PUBLIC COMMENT:

Mr. Everett stated he appreciated the Commission members for committing time to serve on the Planning Commission. There was no additional public comment.

IX. ADJOURNMENT:

Mr. Oosterhouse adjourned the meeting at 7:23 p.m.

APPROVAL: Action taken at the regular meeting of September 10, 2024: Motion to approve the Planning Commission minutes of June 11, 2024 by: Mr. Montross. Supported by: Mr. Oliver. Motion carried with six ayes.

Timothy Kleinheksel,
Timothy Kleinheksel, Recording Secretary
BIG RAPIDS CHARTER TOWNSHIP
PLANNING COMMISSION

September 10, 2024
Date Approved