

**BIG RAPIDS CHARTER TOWNSHIP BOARD  
REGULAR MEETING MONDAY, MAY 6, 2023  
BIG RAPIDS TOWNSHIP HALL, 14230 NORTHLAND DR.  
BIG RAPIDS, MI 49307  
7:00 PM  
UNAPPROVED**

**PLEDGE OF ALLEGIANCE.**

**CALL TO ORDER: 7:00 p.m. ROLL CALL: Bean, Currie, Everett, Geib, Saez, Teceno present.  
Bechaz arrived at 7:09pm.**

**PUBLIC COMMENT:** Sue Fornier - intro - Chairman of Mecosta Co. Commission of Republicans, running for District 5 County Commissioner.

**ADDITIONS TO AGENDA:** Resolutions 2024-03 and 2024-03, comments/updates from Bean

**CORRESPONDENCE: 1. Auditors Draft letter:  
2. EGLE**

**CONSENT AGENDA**

1. **April 2, 2024, Meeting Minutes:**
2. **April 3, 2024 Election Commission Meeting Minutes:**
3. **Building Department Report:**
5. **Cemetery and Grounds Report:**
6. **Fire Department Report:** Bean - asked for an action plan from FD regarding MIOSHA report, nothing yet. 2 months in a row the Fire Report turned in late.
7. **Sewer Department Report:**
8. **Water Department Report:**
9. **Planning Commission Minutes:**
10. **Supervisor Comments/Updates:**

A motion was made by Currie and approved by Everett to approve of the consent agenda. Motion passed unanimously.

**UNFINISHED BUSINESS:**

1. **Sewer Report Follow up:** Green, BRT & City agreement is required to be reviewed every 5 years, missed the meeting by a year. Changes discussed, neither side wanted to implement, left agreement as is.
2. **Poverty Tax Exemption Assessor Approval/MTA follow up:** MTA said yes to getting attorney approval, Eric Williams gave approval on WISE & Corewell exemptions.
3. **Supervisor update from Fire/EMS meeting:** In Supervisor notes that are updated in the board packet.
4. **Other:** 3 resignations from planning commission, need to gather letters of interest. Joe Bechaz volunteered to be the ZBA board member.
5. **Handicap Doors:** A motion was made by Saez and supported by Bechaz for the installation of handicap doors at the Township hall of up to \$5,500. Motion passed unanimously on a roll call vote.
6. **Kienitz/Cook's Recognition:** A motion was made by Currie to contract with Kienitz in the amount of \$900 for a plaque to recognize Cook's Welding in their work at the cemetery for the new entrance gate. Supported by Teceno.

**NEW BUSINESS:**

1. **Tavern License Request:** A motion was made by Currie and supported by Teceno to approve of the Tavern request from Crusted Creations to be submitted to the State. Motion passed unanimously.
2. **Fireworks Application:** A motion was made by Geib to approve of the Fireworks application submitted for 2024. Supported by Bechaz. Motion passed unanimously.
3. **Municipal Insurance Renewal and Cyber recommendation:** A motion was made by Currie to contract with MUM for \$25,838.00 for annual Township Insurance, supported by Teceno. Motion passed unanimously on a roll call vote. Saez to get quote on Cyber Insurance.
4. **Update on Speed Limits for Bluffs & Hills of Mitchell Creek:** Speed limit signs installed in both areas. Bluffs would like one more, Bean to look into.
5. **Highbanks Park Discussion:** Discussion on locking of gate, looking into an electric gate.
6. **Resignation:** Penny Currie, Treasurer of 13 years resigned effective 5/15. A motion was regretfully made by Bechaz and supported by Teceno. Motion passed unanimously. Board members thanked her for her contributions to the Township. Currie recommended the board consider appointing her Deputy for the past year, Dena Marek, who has done a phenomenal job.
7. **Appointment:** A motion was made by Saez to appoint Dena Marek to the Treasurer position. Supported by Teceno. Motion passed unanimously.
8. **Consideration of making Part time Grounds Position Full time:** Removed from discussion at this time.
9. **Other: NW Kent Quote:** A motion was made by Currie to approve of the quote for new couplers at both UPS & Mitchell Creek lift station, not to exceed \$8,500.00. Motion passed unanimously on a roll call vote.
10. **Resolution 2024-02 FD/Rescue Millage:** A motion was made by Currie to approve of Resolution 2024-02 FD/Rescue Millage and supported by Teceno. Motion passed unanimously on a roll call vote.
11. **Resolution 2024-03 Road Millage:** A motion was made by Currie to approve of Resolution 2024-03 Road Millage and supported by Saez. Motion passed unanimously on a roll call vote.

#### Financial

1. **Payroll:** A motion was made by Currie to approve of Payroll in the amount of \$38,262.55. Supported by Teceno. Motion passed unanimously on a roll call vote.
2. **Accounts Payable:** A motion was made by Teceno to approve of Accounts Payables in the amount of \$131,306.15. Supported by Saez. Motion passed unanimously on a roll call vote.

#### PUBLIC COMMENT:

#### ADJOURNMENT: 8:16pm

Big Rapids Charter Township will provide necessary and reasonable auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed material, if individuals with disabilities, upon five business days notice to the township. Individuals requiring auxiliary aids or services should contact Hannah Saez, Big Rapids Charter Township Clerk, 14212 Northland Drive, Big Rapids, MI 49307- call 231 796 3603 or fax request to 231 796 2533.