

**BIG RAPIDS CHARTER TOWNSHIP BOARD  
REGULAR MEETING TUESDAY, DECEMBER 5, 2023  
BIG RAPIDS TOWNSHIP HALL, 14230 NORTHLAND DR.  
BIG RAPIDS, MI 49307  
7:00 PM  
APPROVED**

**PLEDGE OF ALLEGIANCE.**

**CALL TO ORDER: 7:00 p.m. ROLL CALL: Bean, Currie, Everett, Geib present. Routley, Saez absent.**

**PUBLIC COMMENT:**

**CORRESPONDENCE: Buzz Fortino, Bill Schoenlein, Greg & Diane Jones, David White – letters on ARC  
Dakota Ross – letter of Intent for Vacant Trustee Position**

**ADDITIONS TO AGENDA: Introduction of Josh Chandler – added to Jan Agenda for addition to Fire Roster.**

**CONSENT AGENDA**

- 1. November 8, 2023 Meeting Minutes:**
- 2. October Financial Report:**
- 3. Building Department Report:**
- 4. Cemetery and Grounds Report, November**
- 5. Cemetery and Grounds Report, a Year in Review:**
- 7. Fire Department Report:**
- 8. Sewer Department Report:**
- 9. Water Department Report:**

A motion was made by Currie to approve of the consent agenda. Supported by Geib. Motion passed unanimously.

**UNFINISHED BUSINESS:**

- 1. Fire Department Request on Assistant Fire Chief Position:** No action taken. Board approved tasking the Fire Committee to review policy & procedures including but not limited to training, pay scale, attendance reporting etc.
- 2. Update from Eric Williams on VanGilder Cemetery:** Noted and filed.

**NEW BUSINESS:**

- 1. Trustee Vacancy:** 3 in attendance interested. Chris Teceno, Joe Bechaz, and Dakota Ross. Board unanimously approved appointing Chris Teceno to fill vacancy.
- 2. Principles of Governance:** Signed and updated.
- 3. Statutory Committee Appointments:** Approved current appointments extensions.
- 4. Resolution 2023-07 2024 Budget Adoption:** A motion to approve of Resolution 2023-07 was made by Geib and supported by Everett. Motion passed unanimously on a roll call vote.
- 5. Resolution 2023-08 Bank Depositories:** A motion to approve of Resolution 2023-08 was made by Currie and supported by Geib. Motion passed unanimously on a roll call vote.
- 6. Resolution 2023-09 2024 Meeting Dates:** A motion to approve of Resolution 2023-09 was made by Currie and supported by Geib. Motion passed unanimously on a roll call vote.
- 7. Resolution 2023-10 2024 Wages:** Board members tasked with reviewing and prepared to act by January meeting.
- 8. Pancake Meet & Greet, Sat Dec 9, 9-11AM**
- 9. Other: Superintendent Committee:** A committee was formed consisting of Tony Geib, Jerry Everett, Joe Bechaz, and Dakota Ross, to discuss the potential of hiring a Township Superintendent, along with considering the options of hiring a director for the Fire Department.
- 10. Crosstrain Grounds Manager & Zoning Admin:** Discussion and approval of having Marc Veldman cross train duties of our Grounds Manager and Zoning admin, so that when our Zoning admin retires, we have someone at the office with Zoning knowledge.

**Financial**

- 1. Payroll:** A motion was made by Currie to approve of Payroll in the amount of \$34,767.86. Supported by Everett. Motion passed unanimously on a roll call vote.
- 2. Accounts Payable:** A motion to approve of Accounts payables in the amount of \$91,078.49 was made by Currie and supported by Geib. Motion passed unanimously on a roll call vote.

**PUBLIC COMMENT:**

**ADJOURNMENT: 8:35pm.**

**Big Rapids Charter Township will provide necessary and reasonable auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed material, if individuals with disabilities, upon five business days notice to the township. Individuals requiring auxiliary aids or services should contact Hannah Saez, Big Rapids Charter Township Clerk, 14212 Northland Drive, Big Rapids, Mi 49307- call 231 796 3603 or fax request to 231 796 2533.**