

# BIG RAPIDS CHARTER TOWNSHIP BOARD REGULAR MEETING TUESDAY, JANUARY 2, 2024

BIG RAPIDS TOWNSHIP HALL, 14230 NORTHLAND DR.  
BIG RAPIDS, MI 49307  
7:00 PM

## AGENDA

PLEDGE OF ALLEGIANCE.

CALL TO ORDER: 7:00 p.m. ROLL CALL: \_\_ Bean \_\_ Saez \_\_ Currie \_\_ Geib \_\_ Everett \_\_ Teceno \_\_ Vacant

PUBLIC COMMENT:

ADDITIONS TO AGENDA:

CORRESPONDENCE: Montross – board of review opening

SPECIAL APPEARANCE: Eric Williams – Tax Tribunal Appeals  
Text My Gov: John Kenna – Presentation  
Josh Chandler – Fire Department Roster Request

CONSENT AGENDA

1. December 5, 2023 Meeting Minutes:
2. November Treasurers Report:
3. December Financial Report:
4. Building Department Report:
5. Cemetery and Grounds Report:
6. Fire Department Report:
7. Sewer Department Report:
8. Water Department Report:
10. Planning Commission Minutes:

UNFINISHED BUSINESS:

1. Trustee Vacancy
2. Resolution 2023-10 2024 Wages:
- 3.

NEW BUSINESS:

1. Water Plant operator contract for 2024:
2. Fire and First Responder Services:
3. Computer for Cemetery
4. Board of Review Positions

Financial

1. Payroll:
2. Accounts Payable:

PUBLIC COMMENT:

ADJOURNMENT:

Big Rapids Charter Township will provide necessary and reasonable auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed material, if individuals with disabilities, upon five business days notice to the township. Individuals requiring auxiliary aids or services should contact Hannah Saez, Big Rapids Charter Township Clerk, 14212 Northland Drive, Big Rapids, MI 49307- call 231 796 3603 or fax request to 231 796 2533.

December 22, 2023

Letter Of Interest

My name is John Montross and I am writing to express my interest in a vacancy of the Board of Review for Big Rapids Township.

I was a member of the Deerfield Township, Isabella County Planning Commission for six years. During that time, I attended four conferences by the Michigan Township Association regarding various issues concerning planning and zoning.

While residing in Deerfield Township, I also volunteered for a little over four years at Woodland Hospice House on a weekly basis.

Upon becoming married in 2014, I moved in with my wife at her residence in Big Rapids Township. Together we own and operate a feedlot operation in Green Charter Township.

I have a general and basic understanding of the role and responsibilities of the Board of Review but also willing to attend trainings. It's always important to be involved in your local community and unfortunately, until now, I haven't been comfortable making that time commitment.

Thank you for your consideration.

A handwritten signature in black ink that reads "John Montross". The signature is written in a cursive style with a large, stylized initial "J".

John Montross

21575 University Drive

Big Rapids, MI 49307

[jmontross11@gmail.com](mailto:jmontross11@gmail.com)

989-621-9949



# SUBSCRIPTION COST BREAKDOWN

This quote represents a subscription to TextMyGov with an initial TERM of Two-Years. The agreement is set to be automatically renewed after the initial term has finished. Support and services fees may increase in subsequent years but will increase no more than 5% per year. See below for the package price and other details.

Terms and conditions can be printed and attached as Exhibit A or viewed at [www.TextMyGov.com/terms](http://www.TextMyGov.com/terms) HYPERLINK "<http://www.textmygov.com/terms>"

<b>Package</b>	<b>Price</b>	<b>Billing</b>
<b>TextMyGov:</b> <ul style="list-style-type: none"><li>• TextMyGov web-based software</li><li>• Local phone number</li><li>• Short code number (outgoing messages)</li><li>• Unlimited users &amp; departments</li><li>• Unlimited support for every user</li><li>• 10 GB manage online data storage</li><li>• 50,000 Text messages per year</li></ul>	\$4,000	Annual
<b>Implementation/Setup Fee</b>	\$2,000	One Time
	<b>First year total</b> \$6,000	Year one
	<b>Total recurring</b> \$4,000	Annual

## Terms

- This is a Two-Year Term.
- After the initial Two-Years , the agreement will revert to year-to-year
- Cancellation requires a 60-day written notice
- Customer is required to put TextMyGov widget on agency's website
- This proposal is valid for 30 days
- Customer is required to provide a copy of W-9



# ADDITIONAL SERVICES

Additional Services	Price	Billing
<b>Enhanced Media &amp; Care Package</b> <ul style="list-style-type: none"><li>Marketing material and expert implementation to promote and optimize TextMyGov, see us here for additional information: <a href="#">Enhance Media Package</a></li></ul>	Price is based on population- See Account Executive for details.	Annual
<b>Additional Storage</b> <ul style="list-style-type: none"><li>100 GB of additional storage.</li></ul>	\$250 per unit	Annual
<b>Additional Text Messages</b> <ul style="list-style-type: none"><li>25,000</li><li>50,000</li><li>100,000</li></ul>	\$300 \$550 \$750	Annual
<b>Database</b> <ul style="list-style-type: none"><li>Database of your local residence to improve citizen engagement</li><li>Database might have been quoted in the original quote. See your package breakdown for details</li></ul>	Price is based on population. See Account Executive for details.	

**BIG RAPIDS CHARTER TOWNSHIP BOARD  
REGULAR MEETING TUESDAY, DECEMBER 5, 2024  
BIG RAPIDS TOWNSHIP HALL, 14230 NORTHLAND DR.  
BIG RAPIDS, MI 49307  
7:00 PM  
UNAPPROVED**

**PLEDGE OF ALLEGIANCE.**

**CALL TO ORDER: 7:00 p.m. ROLL CALL: Bean, Currie, Everett, Geib present. Routley, Saez absent.**

**PUBLIC COMMENT:**

**CORRESPONDENCE: Buzz Fortino, Bill Schoenlein, Greg & Diane Jones, David White – letters on ARC  
Dakota Ross – letter of Intent for Vacant Trustee Position**

**ADDITIONS TO AGENDA: Introduction of Josh Chandler – added to Jan Agenda for addition to Fire Roster.**

**CONSENT AGENDA**

1. **November 8, 2023 Meeting Minutes:**
2. **October Financial Report:**
3. **Building Department Report:**
4. **Cemetery and Grounds Report, November**
5. **Cemetery and Grounds Report, a Year in Review:**
7. **Fire Department Report:**
8. **Sewer Department Report:**
9. **Water Department Report:**

A motion was made by Currie to approve of the consent agenda. Supported by Geib. Motion passed unanimously.

**UNFINISHED BUSINESS:**

1. **Fire Department Request on Assistant Fire Chief Position:** No action taken. Board approved tasking the Fire Committee to review policy & procedures including but not limited to training, pay scale, attendance reporting etc.
2. **Update from Eric Williams on VanGilder Cemetery:** Noted and filed.

**NEW BUSINESS:**

1. **Trustee Vacancy:** 3 in attendance interested. Chris Teceno, Joe Bechaz, and Dakota Ross. Board unanimously approved appointing Chris Teceno to fill vacancy.
2. **Principles of Governance:** Signed and updated.
3. **Statutory Committee Appointments:** Approved current appointments extensions.
4. **Resolution 2023-07 2024 Budget Adoption:** A motion to approve of Resolution 2023-07 was made by Geib and supported by Everett. Motion passed unanimously on a roll call vote.
5. **Resolution 2023-08 Bank Depositories:** A motion to approve of Resolution 2023-08 was made by Currie and supported by Geib. Motion passed unanimously on a roll call vote.
6. **Resolution 2023-09 2024 Meeting Dates:** A motion to approve of Resolution 2023-09 was made by Currie and supported by Geib. Motion passed unanimously on a roll call vote.
7. **Resolution 2023-10 2024 Wages:** Board members tasked with reviewing and prepared to act by January meeting.
8. **Pancake Meet & Greet, Sat Dec 9, 9-11AM**
9. **Other: Superintendent Committee:** A committee was formed consisting of Tony Geib, Jerry Everett, Joe Bechaz, and Dakota Ross, to discuss the potential of hiring a Township Superintendent, along with considering the options of hiring a director for the Fire Department.
10. **Crosstrain Grounds Manager & Zoning Admin:** Discussion and approval of having Marc Veldman cross train duties of our Grounds Manager and Zoning admin, so that when our Zoning admin retires, we have someone at the office with Zoning knowledge.

**Financial**

1. **Payroll:** A motion was made by Currie to approve of Payroll in the amount of \$34,767.86. Supported by Everett. Motion passed unanimously on a roll call vote.
2. **Accounts Payable:** A motion to approve of Accounts payables in the amount of \$91,078.49 was made by Currie and supported by Geib. Motion passed unanimously on a roll call vote.

**PUBLIC COMMENT:**

**ADJOURNMENT: 8:35pm.**

Big Rapids Charter Township will provide necessary and reasonable auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed material, if individuals with disabilities, upon five business days notice to the township. Individuals requiring auxiliary aids or services should contact Hannah Saez, Big Rapids Charter Township Clerk, 14212 Northland Drive, Big Rapids, MI 49307- call 231 796 3603 or fax request to 231 796 2533.

RESOLUTION NUMBER 2023-07

**A RESOLUTION ADOPTING A GENERAL APPROPRIATIONS ACT (BUDGET) FOR THE BIG RAPIDS CHARTER TOWNSHIP, BIG RAPIDS, MICHIGAN, FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY, 2024, AND ENDING ON THE LAST DAY OF DECEMBER, 2024.**

**WHEREAS**, the duty of the Township Supervisor of Big Rapids Charter Township is to prepare and submit a proposed budget to the Big Rapids Board of Trustees at the proper time; and

**WHEREAS**, the Township Supervisor has submitted a proposed budget to the Board of Trustees on October 10, 2023 for its consideration, and;

**WHEREAS**, "Pursuant to MCLA 141.412, notice of a public hearing on the proposed budget was published in a newspaper of general circulation on October 6, 2023 and a public hearing on the proposed budget was held on November 8, 2023";

**WHEREAS**, whatever increases may have been made in the expenditures, like increases were added to the revenues or planned to be expended from reserves/fund balances so that the budget remains in balance, as required by law.

**NOW, THEREFORE, BE IT RESOLVED BY THE** Board of Trustees of Big Rapids Charter Township, that they hereby approve and adopt the 2024 fiscal year budget by cost centers. Estimated township revenues for fiscal year 2024, include an allocated millage of 1.25 mills for general fund, 1.50 mills for fire fund, 1.50 mills for township roads and .20 mills for library services.

Ayes: 4 Nays: Abstain: Absent: 2

RESOLUTION DECLARED ADOPTED.

  
\_\_\_\_\_  
Hannah Saez, Township Clerk

STATE OF MICHIGAN    )  
                                  ) SS  
COUNTY OF MECOSTA    )

I, the undersigned, the duly qualified and acting Clerk of Charter Township of Big Rapids, Mecosta County, Michigan do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Township Board at a regular meeting on December 5, 2023, the original of which is on file in my office. Public notice of said meeting was given pursuant to and in full compliance with Act No 267, Public Acts of Michigan, 1976 as amended, including in the case of a special or rescheduled meeting, notice by posting at least eighteen(18) hours prior to the time set for the meeting.

IN WITNESS WHEREOF, I have hereto affixed by official signature on this 5th day of December, 2023

  
\_\_\_\_\_  
Hannah Saez, Clerk  
Charter Township of Big Rapids

**CHARTER TOWNSHIP OF BIG RAPIDS  
RESOLUTION TO NAME BANK DEPOSITORIES FOR 2024**

**RESOLUTION NO 2023-08**

WHEREAS, the Board of Big Rapids Charter Township, Mecosta County, in exercising its fiduciary responsibilities desires to safeguard the funds of the Township that may be invested from time to time, and,


WHEREAS, Public Act 77 of 1989, MCL 41.77, requires that the Township Board designate the banks or depositories for the money belonging to the Township, in accordance with the Townships Comprehensive Version of Township Investment and Depository Designation Policy.

THEREFORE BE IT RESOLVED that the Board approves the following financial institutions as depositories of township funds: Isabella Bank, Huntington Bank, Lake Osceola Bank, Fifth Third Bank, Horizon and Independent Bank.

BE IT FURTHER RESOLVED, That the Township will comply with all applicable statutes related to public fund investments. Any provisions of this resolution in conflict with applicable statutes is void.

Ayes: 4 Nays: Absent: 2

RESOLUTION DECLARED ADOPTED.

  
\_\_\_\_\_  
Hannah Saez, Township Clerk

STATE OF MICHIGAN     )

) SS

COUNTY OF MECOSTA

I, the undersigned, the duly qualified and acting Clerk of Charter Township of Big Rapids, Mecosta County, Michigan do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Township Board at a regular meeting on December 5, 2023, the original of which is on file in my office. Public notice of said meeting was given pursuant to and in full compliance with Act No 267, Public Acts of Michigan, 1976 as amended, including in the case of a special or rescheduled meeting, notice by posting at least eighteen (18) hours prior to the time set for the meeting.

IN WITNESS WHEREOF, I have hereto affixed by official signature on this 5th day of December, 2023

  
\_\_\_\_\_  
Hannah Saez, Clerk

Charter Township of Big Rapids

**CHARTER TOWNSHIP OF BIG RAPIDS  
RESOLUTION TO SET BOARD MEETING DATES FOR 2024**

**RESOLUTION NO 2023-09**

WHEREAS, Public Act 267 of 1976 requires a resolution setting meeting dates.

NOW THEREFORE BE IT RESOLVED, that the regular meeting dates for Big Rapids Charter Township be as follows for the year 2024:

Tuesday, January 2, 2024  
Tuesday, February 6, 2024  
Tuesday, March 5, 2024  
Tuesday, April 2, 2024  
\*Tuesday, May 7, 2024\* Meeting may be held at offices if there is a school election.  
Tuesday, June 4, 2024  
Tuesday, July 2, 2024  
\*Wednesday\*, August 7, 2024  
Tuesday, September 3, 2024  
Tuesday, October 1, 2024  
\*Wednesday\*, November 6, 2024  
Tuesday, December 3, 2024

All meetings will start at 7:00 p.m. and will be held at the township offices 14230 Northland Drive, Big Rapids, MI 49307, unless otherwise noted.

Ayes: 4 Nays: Abstain: Absent: 2

RESOLUTION DECLARED ADOPTED.

  
\_\_\_\_\_  
Hannah Saez, Township Clerk

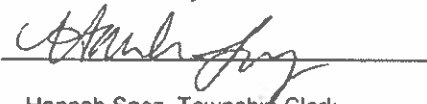
STATE OF MICHIGAN )

) SS

COUNTY OF MECOSTA )

I, the undersigned, the duly qualified and acting Clerk of Charter Township of Big Rapids, Mecosta County, Michigan do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Township Board at a regular meeting on December 5, 2023, the original of which is on file in my office. Public notice of said meeting was given pursuant to and in full compliance with Act No 267, Public Acts of Michigan, 1976 as amended, including in the case of a special or rescheduled meeting, notice by posting at least eighteen (18) hours prior to the time set for the meeting.

IN WITNESS WHEREOF, I have hereto affixed by official signature on this 5th day of December, 2023

  
\_\_\_\_\_  
Hannah Saez, Township Clerk



# Monthly Permit List

12/28/2023

## Building

Permit #	Contractor	Job Address	Fee Total	Const. Value
PB23-0048	PURCELL, GRETCHEN	17300 HARDING DR	\$554.00	\$83,160
<b>Work Description:</b> NEW DOUBLE WIDE: CLAYTON QUIET HARBOR 27'X52'				
PB23-0057	PIGGOTT MATTHEW & GERIC	20630 14 MILE RD	\$336.00	\$10,000
<b>Work Description:</b> SOLAR, 24 PANELS ROOF MOUNTED				

**Total Permits For Type: 2**  
**Total Fees For Type: \$890.00**  
**Total Const. Value For Type: \$93,160**

## Electrical

Permit #	Contractor	Job Address	Fee Total	Const. Value
PE23-0052	HIVELY, JAMES & MARY TRUS	19393 GOLFVIEW DR	\$130.00	\$0
<b>Work Description:</b> MODIFY 3 CIRCUITS, 2 INSPECTIONS				
PE23-0053	GARNER, HOWARD & CONDA	22120 13 Mile Rd	\$131.00	\$0
<b>Work Description:</b> GARAGE: 2 CIRCUITS, LIGHTING FIXTURES, 2 INSPECTIONS				
PE23-0054	BUNCE PATRICIA C & TODD K	13581 SENECA PKWY	\$95.00	\$0
<b>Work Description:</b> DUPLEX, 2 SERVICE, 1 INSPECTION				
PE23-0055	PIGGOTT MATTHEW & GERIC	20630 14 MILE RD	\$106.00	\$0
<b>Work Description:</b> 24 panel roof mount solar, SERVICE, 1- CIRCUIT, MOTOR, 1- INSPECTION.				
PE23-0056	LATTIMORE ANDY & CATHER	18401 15 MILE RD	\$91.00	\$0
<b>Work Description:</b> MOBILE HOME: SERVICE, 1 INSPECTION				
PE23-0057	CLOUSE REED CITY PROPERTI	14219 NORTHLAND DR	\$127.00	\$0
<b>Work Description:</b> EV STATION IN PARKING LOT: 1 CIRCUIT, 220 OUTLET, 2 INSPECTIONS				
PE23-0058	SABLE DEVOLPING INC	15011 OAKWOOD DR	\$258.00	\$0
<b>Work Description:</b> NEW CONSTRUCTION: SERVICE, 12 CIRCUITS, LIGHTING FIXTURES, DISHWASHER, GARBAGE DISPOSAL, FURNACE, 2 MOTORS, 3 INSPECTIONS				
PE23-0059	SMITH JIM & SUE	14192 TRILLIUM LANE	\$258.00	\$0
<b>Work Description:</b> NEW CONSTRUCTION: SERVICE, 12 CIRCUITS, LIGHTING FIXTURES, DISHWASHER, GARBAGE DISPOSAL, FURNACE, 2 MOTORS, 3 INSPECTIONS				

**Total Permits For Type: 8**  
**Total Fees For Type: \$1,196.00**  
**Total Const. Value For Type: \$0**

## Mechanical

Permit #	Contractor	Job Address	Fee Total	Const. Value
----------	------------	-------------	-----------	--------------

PM23-0067 POLS PROPERTIES LLC 20660 ROLLING HILLS LANE \$215.00 \$0

**Work Description:** NEW RESIDENCE: HEATING SYSTEM, GAS PIPING, AIR CONDITIONING, 2 EXHAUST, 2 INSPECTIONS

PM23-0068 RESURRECTION LIFE CHURCH 14734 215TH AVE \$105.00 \$0

**Work Description:** FURNACE, 1 INSPECTION

PM23-0069 BLAKELEY LOIS REV TRUST 14160 NEW MILLPOND ROAD \$105.00 \$0

**Work Description:** FURNACE, 1 INSPECTION

PM23-0070 CHINA ONE - SUITE D 15190 ISABELLA DRIVE SUITE E \$105.00 \$0

**Work Description:** FURNACE, 1 INSPECTION

**Total Permits For Type: 4**  
**Total Fees For Type: \$530.00**  
**Total Const. Value For Type: \$0**

## Report Summary

**Grand Total Fees: \$2,616.00**

**Grand Total Permits: 14**

**Grand Total Const. Value: \$93,160**

Population: All Records  
Permit.DateIssued Between  
11/30/2023 12:00:00 AM AND  
12/30/2023 11:59:59 PM

## FIRE DEPARTMENT REPORT

JANUARY 2, 2024

### General:

The department continues to run well. We had an above average call volume for 2023. December saw an average call volume. We ended the year with more than 430 calls for service. We have launched our new records management software with First Due. We have been very happy with the service provided by First Due and their representatives have been very helpful with the transition.

### Call Volume:

Total calls for the month of December 2023: 24

17 Medical, 0 Structure Fire, 1 Grass Fire/Controlled Burn, 1 Auto Accident, 0 Power Line Down, 1 Vehicle Fire, 1 Smoke/Odor, 0 Dumpster Fire, 3 Cover/Service/Standby, 0 Collapse, 0 Gas Leak, 0 Inspection, 0 Airport Emergency, 1 Fire Alarm, 0 Water Rescues, 0 Fire Investigation, 0 Haz-Mat, 0 Elevator/Technical Rescue and 0 Drone Activations.

Year to Date Call volume 2023: 432

Year to Date Response Times:

Turnout Time (dispatch to truck en-route): 5 minutes and 56 seconds.

Response Time (dispatch to on scene): 10 minutes and 47 seconds.

Year to Date Call Locations:

BR TWP	386
Barton TWP	4
Big Prairie TWP	
City of Big Rapids	16
Colfax TWP	2
Green TWP	7
Osceola County	
Mecosta TWP	4
Morley	3
Norwich TWP	3

### Personnel:

We are currently at a roster of 18.

Our command staff are Chief Tubbs, Deputy Chief Douglass, Captain Nick Wyma Lieutenant Jarred Jones and Lieutenant Adam Perez.

### Training:

Training this month consisted of Truck Checks, SCBA, and Hose Streams/Pump Operations.

### Repairs Completed:

No repairs completed.

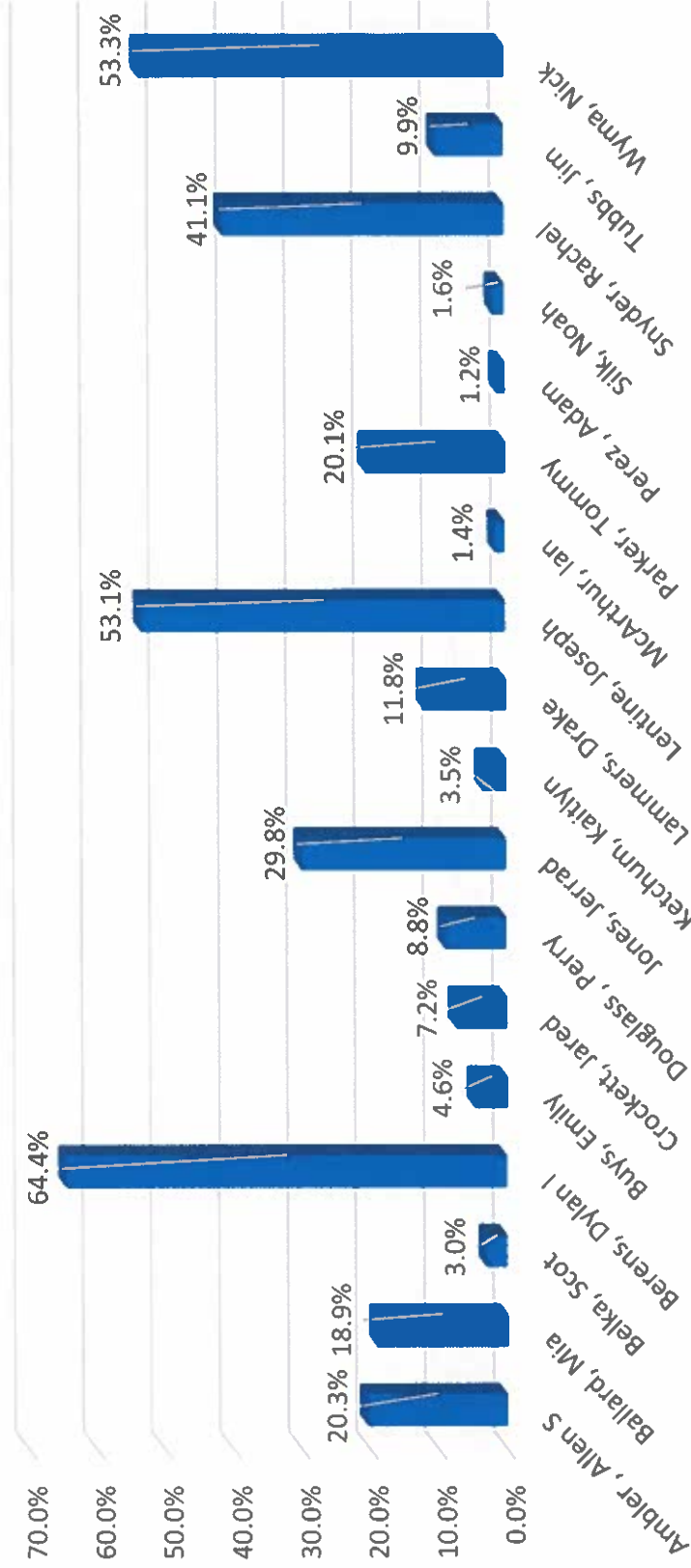
### Station Maintenance:

No maintenance to report.

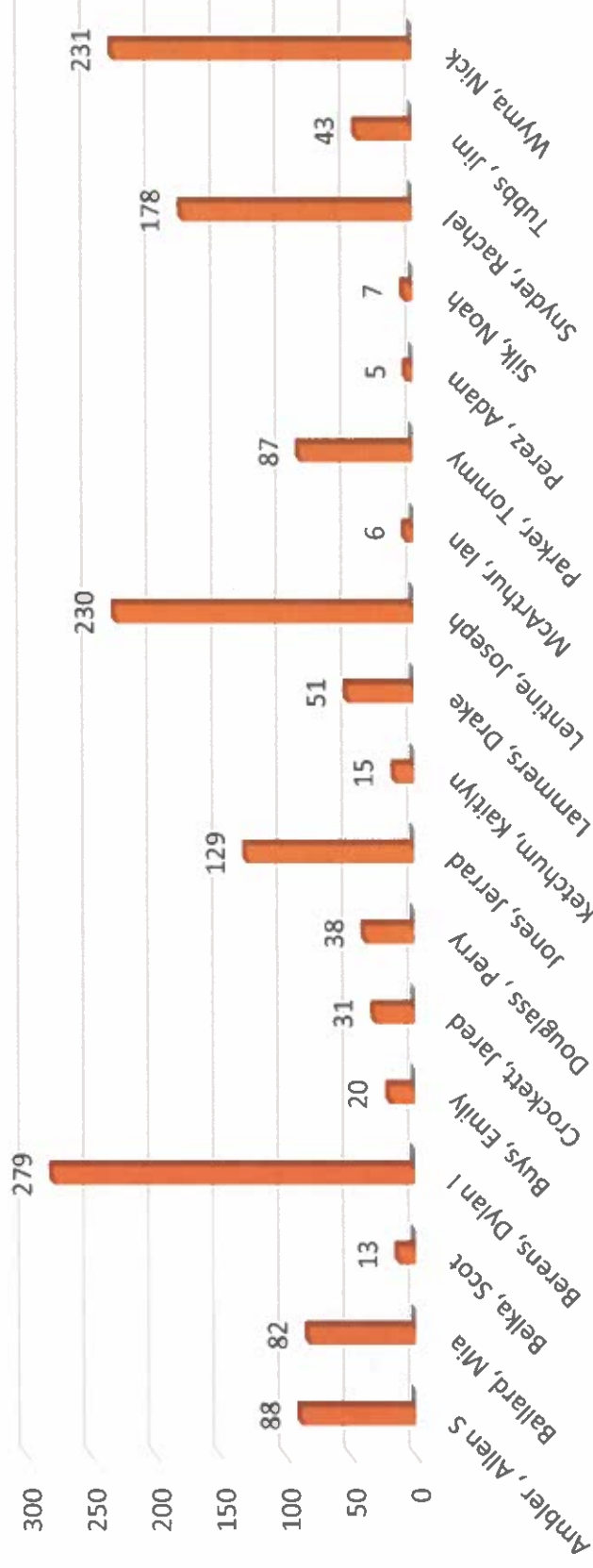
### Budget/Purchasing over \$2,500.00:

We do not anticipate any purchasing over \$2500 this month.

## Call Response Rate



## 2023 Call Responses



# Big Rapids Charter Township

## Cemetery and Grounds Monthly Report

*Dec. 2023*

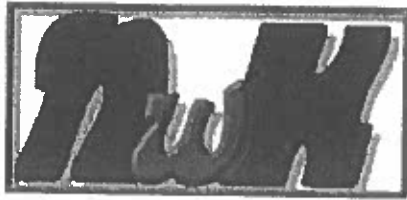
### Activity:

- 1- Grounds at cemetery.
- 2- Grounds at parks/township/FD.
- 3- Full Burials =. Cremains. =.
- 4- Foundation completed =0.

### Month summary:

Finished up winterizing equipment at cemetery. Moved to township office (bat Cave) on 12-4-23. Plowing and salting in any areas in need. Replaced ceiling tiles in new building. Also set up tables and chairs several times for several meetings and gatherings. Most of my time this month training with Tim in Zoning.

Marc Veldman  
Grounds Manager



# Northwest Kent Mechanical Co.

Commercial • Industrial • Institutional

P.O. Box 216K • 4095 16 Mile Road

Cedar Springs, MI 49319

(616) 696-9026 • Fax (616) 696-9327

[www.nwkentmech.com](http://www.nwkentmech.com)

December 29, 2023

Mr. Carman Bean  
Big Rapids Township  
14212 Northland Drive  
Big Rapids, MI 49307

RE: Monthly Lift Station Report

Dear Carman:

It's that time again for our monthly update report on the Township Lift Stations and am pleased to say that we had a very quiet month. All systems are performing as designed and all are in good physical condition at this time.

We had (5) Miss Digg request from 11-28 to present. We had one Mission call out on 11-29 at North State Street, we monitored via Mission and Station cleared itself with no issue or site visit required. We had a No Heat call at Industrial Park on 12-15 and found a Bad Heater, Heater was replaced.

As always, it is a pleasure to serve you and the Township. If you have any questions or concerns, please feel free to contact us.

Sincerely,

Mark Ducat  
Northwest Kent Mechanical Co.  
616-885-6050



# Northwest Kent Mechanical Co.

Commercial • Industrial • Institutional

P.O. Box 216K • 4095 16 Mile Road

Cedar Springs, MI 49319

(616) 696-9026 • Fax (616) 696-9327

www.nwkentmech.com

## BIG RAPIDS CHARTER TOWNSHIP SEWAGE LIFT STATION REPORT

Date: 12-27-23

Completion by Service Technician: Jim AREND

### MONTHLY SERVICE REPORT

#### #1 SHERIDAN STREET LIFT STATION

Station Generally:	GOOD		
Pump 1:	HOURS: —	AMPS: L1: 4.6	L2: 5.6 L3: 4.6
Pump 2:	HOURS: —	AMPS: L1: 4.8	L2: 4.9 L3: 4.6
Pump Operations	GOOD		
Pump 1 PSIG:	15 PSI		
Pump 2 PSIG:	15 PSI		
Electrical:	GOOD		
Controls:	GOOD		
Wet Well:	CLEAN		
Notes & Recommendations			

#### #2 05-978 VENLO LIFT STATION

Station Generally:	GOOD		
Pump 1:	HOURS: —	AMPS: L1: 4.6	L2: 4.1 L3: 4.4
Pump 2:	HOURS: —	AMPS: L1: 4.0	L2: 4.0 L3: 3.9
Pump Operations	GOOD		
Pump 1 PSIG:	N/A		
Pump 2 PSIG:	N/A		
Electrical:	GOOD		
Controls:	GOOD		
Wet Well:	SOME GREASE		
Notes & Recommendations			



### #3 01-694 PERRY STREET LIFT STATION

Station Generally:	GOOD		
Pump 1:	HOURS: 10165.29	AMPS: L1: 33.1	L2: 31.2 L3: 30.6
Pump 2:	HOURS: 11466.11	AMPS: L1: 35.4	L2: 36.2 L3: 36.7
Pump Operations	GOOD		
Pump 1 PSIG:	N/A		
Pump 2 PSIG:	N/A		
Electrical:	GOOD		
Controls:	GOOD		
Wet Well:	CLEAN		
Notes & Recommendations			

### #4 96-284 BIG RAPIDS HIGH SCHOOL LIFT STATION

Station Generally:	GOOD		
Pump 1:	HOURS: 2177.00	AMPS: L1: 8.1	L2: 8.9 L3: 8.8
Pump 2:	HOURS: 2408.61	AMPS: L1: 8.3	L2: 8.8 L3: 9.2
Pump Operations	GOOD		
Pump 1 PSIG:	25		
Pump 2 PSIG:	25		
Electrical:	GOOD		
Controls:	GOOD		
Wet Well:	CLEAN		
Notes & Recommendations			

### #8 05-1004 HILLS AT MITCHELL CREEK LIFT STATION

Station Generally:	GOOD		
Pump 1:	HOURS: 464.22	AMPS: L1: 6.1	L2: 6.0 L3: 6.4
Pump 2:	HOURS: 664.14	AMPS: L1: 5.6	L2: 5.4 L3: 5.3
Pump Operations	GOOD		
Pump 1 PSIG:	20		
Pump 2 PSIG:	20		
Electrical:	GOOD		
Controls:	GOOD		
Wet Well:	CLEAN		
Notes & Recommendations			

### #9 05-983 BIG RAPIDS TOWNSHIP INDUSTRIAL PARK (NORTHLAND DRIVE)

Station Generally:	GOOD		
Pump 1:	HOURS: 395.92	AMPS: L1: 18.7	L2: 19.1 L3: 19.4
Pump 2:	HOURS: 402.77	AMPS: L1: 19.6	L2: 20.0 L3: 20.3
Pump Operations	GOOD		
Pump 1 PSIG:	75		
Pump 2 PSIG:	75		
Electrical:	GOOD		
Controls:	GOOD		
Wet Well:	CLEAN		
Notes & Recommendations			

### #10 06-1552 UNIVERSITY PARK SUITS LIFT STATION

Station Generally:	GOOD		
Pump 1:	HOURS: 2197.41	AMPS: L1: 21.1	L2: 22.1 L3: 20.4
Pump 2:	HOURS: 2456.61	AMPS: L1: 19.3	L2: 19.2 L3: 18.6
Pump Operations	GOOD		
Pump 1 PSIG:	60		
Pump 2 PSIG:	55		
Electrical:	GOOD		
Controls:	GOOD		
Wet Well:	CLEAN		
Notes & Recommendations	Noisy Pump 2		

### #11 06-1215 MENARDS LIFT STATION

Station Generally:	GOOD		
Pump 1:	HOURS: 2097.21	AMPS: L1: 5.2	L2: 5.1 L3: 5.4
Pump 2:	HOURS: 1149.10	AMPS: L1: 10.0	L2: 10.2 L3: 10.3
Pump Operations	GOOD		
Pump 1 PSIG:	25		
Pump 2 PSIG:	35		
Electrical:	GOOD		
Controls:	GOOD		
Wet Well:	GOOD		
Notes & Recommendations			

### #12 10-1374 GILBERT DRIVE LIFT STATION

Station Generally:	GOOD			
Pump 1:	HOURS: 6966.71	AMPS: L1: 32.9	L2: 33.1	L3: 34.6
Pump 2:	HOURS: 6397.74	AMPS: L1: 31.8	L2: 31.9	L3: 32.4
Pump Operations	GOOD			
Pump 1 PSIG:	N/A			
Pump 2 PSIG:	N/A			
Electrical:	GOOD			
Controls:	GOOD			
Wet Well:	SOME GREASE			
Notes & Recommendations				

### #13 NORTH STATE LIFT STATION

Station Generally:	GOOD			
Pump 1:	HOURS:	AMPS: L1: 9.0	L2: 10.2	L3: 9.6
Pump 2:	HOURS:	AMPS: L1: 9.4	L2: 10.1	L3: 9.1
Pump Operations	GOOD			
Pump 1 PSIG:	13			
Pump 2 PSIG:	13			
Electrical:	GOOD			
Controls:	GOOD			
Wet Well:	CLEAN			
Notes & Recommendations				

## Big Rapids Township Industrial Park Water Plant Monthly Report

December 2023

All operations are normal at the plant. The only problem is the backup UPS (uninterruptible power supply) is starting to go bad. I highly recommend replacing it soon. Well number 2 has been working great and producing ample water for the distribution system, the chlorine residual has been maintaining at 0.5 to 0.6 mg/L or parts per million.

We got our PFAS sample results back, the results were all non-detects which is exactly what we want. The diesel fuel for the generator is just under half a tank. We will need to do Quarterly sampling with the start of the new year. All other operations are normal at the plant, no alarms with Sensaphone, distribution pumps and motors all working well.

**MINUTES**  
**BIG RAPIDS CHARTER TOWNSHIP**  
**PLANNING COMMISSION**

**Tuesday, December 12, 2023 --- 7:00 p.m.**

**Big Rapids Township Hall, 14230 Northland Drive, Big Rapids, MI 49307**

**I. CALL TO ORDER: 7:00 P.M.**

Chairperson Amanda Wethington called the regular meeting of the Big Rapids Charter Township Planning Commission to order at the township hall on Tuesday, December 12, 2023, at 7:00 p.m.

**II. ROLL CALL:**

Present: Zach Cook, Mary Davis, Jerry Everett, Gordon Oliver, Jeff Oosterhouse, Mark Sweppenheiser and Amanda Wethington. The record shows there is a quorum. Also present: Timothy Kleinheksel, Zoning Administrator and Recording Secretary.

**III. CONFLICTS OF INTEREST:**

Mrs. Wethington asked if any of the Commission members had known conflicts of interest with any of the items on the agenda for this meeting. Mr. Sweppenheiser and Mr. Everett indicated that a conflict of interest existed with the ARC special use permit.

**IV. MINUTES:**

Mrs. Wethington asked the Commission members to review the minutes of the October 10, 2023 meeting. Mr. Oliver made a motion to approve the October 10, 2023 minutes as submitted. Mrs. Davis supported the motion. There was no further discussion. The motion passed unanimously with seven ayes.

**V. PUBLIC HEARING SUP23-008 ARC:**

Mr. Sweppenheiser and Mr. Everett reclused themselves from the meeting. SUP23-008 is an application by Animal Rescue Coalition to operate an animal shelter in the Agricultural and A-Residential zoning districts at the existing property at 19100 15 Mile Road, Big Rapids Township Parcel # 5405-014-002-000. Mrs. Wethington opened the public hearing at 7:04 p.m. Ms. Cate Arroe, director of the Animal Rescue Coalition of Mecosta County, introduced the request for special use by saying a lot of residents in the area do not know what to expect. There will not be wild animals making a lot of noise, at the current location a close neighbor said they were never bothered by noise. The ARC is looking to locate the facility close to the concrete plant, not by the river. Sounds from the facility would be no more than a typical neighborhood with pets. The building will face south with dog kennels on the north side of the building. They are planning to walk the dogs on the property and not on the road.

The following residents sent correspondence to the Township regarding this application: Tim Burns, Rosemary Kailing, Gregory and Diane Jones, Brian and Kathy Walch, David White, Bill Schoenlein, John McLane, Ormand and Teri Hook, Jerome and Rita Conrad, John Losey, Wayne Bailey, Ronald and Michelle Welch, Jon and Barbara Wiseman, Elizabeth Solis, Art and Peg Tetzlaff, David Chipman, James and Jan Fortino, William Bloomfield. Discussion during the public hearing focused on the same concerns written by residents including: noise of barking dogs, increased traffic, decreased property values, possibility people abandoning animals near the shelter, etc. It was also pointed out that there are many other locations within the county that would be better suited for the operation of an animal shelter. After discussion and questions regarding these concerns, Mr. Bill Schoenlein brought to light the fact that the permit application was not complete due to the fact that a Class B site plan required for commercial use was not provided and requested that the Planning Commission return or table action on the application. The public hearing was closed at 7:53 p.m.

**VI. ACTION ON SUP23-008 ARC:**

The Commission members reviewed SUP23-008 and the public discussion and recommendations. After discussion, Mr. Oosterhouse made a motion to table SUP23-008 request for Special Use Permit pending receipt of a complete Class B site plan from the ARC. Mrs. Davis supported the motion. The motion passed unanimously via roll call vote.

**VIII. PUBLIC COMMENT:**

Public comments included question regarding action on a special use application – does the Planning Commission forward the application to the Township Board of Trustees? Answer: No. Question: will a subsequent meeting of this application include a public hearing? Answer: No. Question: Does the Township have a noise ordinance? Answer: No. Also reiterated was that ARC has many other re-location properties within the county. Question regarding property taxes – Answer: ARC is non-profit and does not pay property taxes.

**IX. ADJOURNMENT:**

Mrs. Wethington adjourned the meeting at 8:10 p.m.

**BIG RAPIDS TOWNSHIP  
RESOLUTION NUMBER 2023-10  
RESOLUTION TO APPROVE WAGES FOR 2024**

**WHEREAS**, the proposed 2024 Wages by and between Charter Township of Big Rapids (the "Township") have been submitted to the Township Board; and

**NOW, THEREFORE, IT IS HEREBY RESOLVED THAT:**

1. The 2024 Wages
2. The Township Supervisor and Clerk are hereby authorized and directed to execute the 2024 Wages and to deliver the same on behalf of the Township with such immaterial additions and deletions to the 2024 Wages.
3. All resolutions or parts of resolutions in conflict herewith shall be in the same are hereby rescinded.

Supervisor	\$47,700.00	
Clerk	\$47,700.00	
Treasurer	\$47,700.00	
Trustees	\$1,850.00	\$1,900.00
Deputy Clerk	\$17.00 per hour	\$18
Deputy Treasurer	\$17.00 per hour	
Deputy Supervisor	\$17.00 per hour	
Planning Commission/ZBA/BBA	\$50.00 per meeting	
Board of Review Chairperson	\$17.00 per hour	\$18
Board of Review Members	\$16.00 per hour	\$17
Election Chairperson	\$17.00 per hour	\$18
Election Workers	\$16.00 per hour	\$17
Tim Kleinheksel	\$19.87 per hour	\$20.50
Marc Veldman	\$22.25 per hour	\$23.00
Grounds Assistants	\$13.50 per hour	\$15.00
Parks opening/closing	\$3,500.00 per season	(We set budget for \$5,500)
Fire Department		
Chief	\$13,915.00	\$14,360

Deputy Chief \$11,130.00 \$11,485  
Assistant Chief (Need to approve or deny for FD \$10,600)

Fire Fighters

Point system

Building Inspector \$23.32 per hour \$24.05  
Plan reviews \$100.00 per hour

Electrical Inspector

60% of charge  
Plan reviews \$100 per hour

Plumbing/Mechanical Inspector

60% of charge  
Plan reviews \$100 per hour

Ayes: Nays: Absent:

RESOLUTION DECLARED \_\_\_\_\_.

\_\_\_\_\_  
Hannah Saez, Township Clerk

STATE OF MICHIGAN )  
) SS  
COUNTY OF MECOSTA )

I, the undersigned, the duly qualified and acting Clerk of Big Rapids Township, Mecosta County, Michigan do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Township Board at a Regular Board meeting on January 2, 2024 of which the original of which is on file in my office. Public notice of said meeting was given pursuant to and in full compliance with Act No 267, Public Acts of Michigan, 1976 as amended, including in the case of a special or rescheduled meeting, notice by posting at least eighteen (18) hours prior to the time set for the meeting.

IN WITNESS WHEREOF, I have hereto affixed by official signature on this 2nd day of January, 2024.

\_\_\_\_\_  
Hannah Saez, Clerk  
Big Rapids Township



**WAGES FOR 2024**

**CURRENT**

**3% COST LIVING**

**3.5% COST LIVING**

**ADD ADDITIONAL  
1%-3% PER JOB  
PERFORMANCE REVIEW**

SUPERVISOR	\$ 47,700.00	YEARLY	\$ 1,431.00	\$ 1,669.50
CLERK	\$ 47,700.00	YEARLY	\$ 1,431.00	\$ 1,669.50
TREASURER	\$ 47,700.00	YEARLY	\$ 1,431.00	\$ 1,669.50
TRUSTEE	\$ 1,850.00	YEARLY	\$ 55.50	\$ 64.75
DEPUTY CLERK	\$ 17.00	HOURLY	\$ 0.51	\$ 0.60
DEPUTY TREASURER	\$ 17.00	HOURLY	\$ 0.51	\$ 0.60
DEPUTY SUPERVISOR	\$ 17.00	HOURLY	\$ 0.51	\$ 0.60
PLANNING COMMISSION ZBA/BBA	\$ 50.00	PER MEETING	\$ 1.50	\$ 1.75
BOARD OF REVIEW CHAIR	\$ 17.00	HOURLY	\$ 0.51	\$ 0.60
BOARD OF REVIEW MEMBERS	\$ 16.00	HOURLY	\$ 0.48	\$ 0.56
ELECTION CHAIRPERSON	\$ 18.00	HOURLY	\$ 0.54	\$ 0.63
ELECTION WORKERS	\$ 17.00	HOURLY	\$ 0.51	\$ 0.60
TIM KLEINHEKSEL	\$ 19.87	HOURLY	\$ 0.60	\$ 0.70
MARC VELDMAN	\$ 22.25	HOURLY	\$ 0.67	\$ 0.78
GROUPS WORKERS	\$ 15.00	HOURLY	\$ 0.45	\$ 0.53
PARKS OPENING / CLOSING	\$ 3,500.00	YEARLY	\$ 105.00	\$ 122.50
FIRE DEPT				
CHIEF	\$ 13,915.00	YEARLY	\$ 417.45	\$ 487.03
DEPUTY CHIEF	\$ 11,130.00	YEARLY	\$ 333.90	\$ 389.55
ASSISTANT CHIEF	\$ -			
FIRE FIGHTERS				
POINT SYSTEM				
BUILDING INSPECTOR	\$ 23.32	HOURLY	\$ 0.70	\$ 0.82
PLAN REVIEWS	\$ 100.00	PER HOUR		
ELECTRICAL INSPECTOR				
60% OF PERMIT CHARGE			60%	
PLAN REVIEWS				
PLUMBING/MECHANICAL INSPECTOR	\$ -			
60% OF PERMIT CHARGE			60%	
PLAN REVIEWS				

# BIG RAPIDS CHARTER TOWNSHIP

14212 NORTHLAND DRIVE

BIG RAPID MI 49807

## WATER TREATMENT FACILITY CONTRACT

Big Rapids Charter Township (township) agrees to contract with James Bouman, 18250 230th Ave, Big Rapids Michigan, a private contractor, (contractor) to oversee the township water system for a partial year, beginning September 15<sup>th</sup> 2023 and ending January 31, 2024.

Contractor agrees to perform all duties listed in exhibit "A" Water treatment facility contract scope of work to be performed, for the amount of twelve thousand five hundred dollars (\$12,500.00) per year billed monthly. Township will pay all invoices within 30 days of receipt.

Contractor shall furnish township with proof of liability insurance before any invoices are paid. Township acknowledges that contractor also has a day job that is his first obligation and therefore Contractor will supply township with a list of backup personnel with phone numbers.

Contractor will give monthly written reports to the township and be available to meet with the board twice a year if requested.

Contractor will have use of township equipment as needed. Contractor will also advise township of any needed repairs or upkeep needed.

This contract may be terminated by either party by giving a 90 day written notice.

\_\_\_\_\_ James Bouman \_\_\_\_\_ Date

  
\_\_\_\_\_ Big Rapids Charter Township \_\_\_\_\_ Date  
William Stanek, Supervisor

**Bill Stanek Supervisor**

ph 231 796 3603

fax 231 796 2533

supervisorstanek@bigrapidstowship.net



www.vc3.com

803-733-7333

1301 Gervais Street, Suite 1800, Columbia, SC, SC 29201

### Quote VC3Q28700

Valid through January 11, 2024

**Prepared For:**

Township of Big Rapids, MI  
Marc Veldman  
Phone: (269) 331-1014  
14212 Northland Dr.  
Big Rapids, MI 49307  
grounds@bigrapidstowship.net

**Prepared By:**

Hillary Pennell  
Client Solutions Specialist  
Phone:  
Fax:  
Email: hillary.pennell@VC3.com



For the full presentation proposal, [click here](#) to view or download the PDF version of this quote. You can sign and fax this in, or you can save time by simply electronically accepting this quote below.

### Line Item Detail

Qty	Description	Picture	Unit Price	Ext Price
<b>Desktop with Dual Monitors</b>				
1	Dell Precision 3460 Workstation - Intel Core i5 Tetradeca-core (14 Core) i5-13500 13th Gen 2.50 GHz - 16 GB DDR5 SDRAM RAM - 512 GB SSD - Small Form Factor - Intel Chip - Windows 11 Pro - Intel Graphics - DVD-Writer - Serial ATA/600 Controller Basic Onsite Service after remote diagnosis with Hardware-Only Support, 36Month(s)		\$1,331.00	\$1,331.00
2	Dell 24" Class Full HD LCD Monitor - 16:9 - Black - 23.8" Viewable - Vertical Alignment (VA) - LED Backlight - 1920 x 1080 - 16.7 Million Colors - 250 Nit - 5 ms - HDMI - VGA - DisplayPort		\$183.00	\$366.00

Taxes are not included and will be added at the time of invoicing if applicable.

**SubTotal: \$1,697.00**  
**Shipping: \$34.00**  
**Sales Tax: \$0.00**  


---

**Total: \$1,731.00**

Ready to Accept?

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount
12/31/2023	GEN	13534	BEAN, CARMAN	4,125.00	2,655.05
12/31/2023	GEN	13535	BUYS, EMILY M	47.06	41.46
12/31/2023	GEN	13536	COOK, ZACHARY F	50.00	46.17
12/31/2023	GEN	13537	DAVIS, MARY B	50.00	46.18
12/31/2023	GEN	13538	ELDER, CHRISTOPHER A	1,447.92	1,275.61
12/31/2023	GEN	13539	KIRWIN, DAVID R	1,447.92	1,275.61
12/31/2023	GEN	13540	OLIVER, GORDON	50.00	44.05
12/31/2023	GEN	13541	OOSTERHOUSE, JEFFREY S	50.00	44.05
12/31/2023	GEN	13542	SWEPENHEISER, MARK A	50.00	46.17
12/31/2023	GEN	13543	TECENO, CHRISTOPHER S	154.17	135.82
12/31/2023	GEN	13544	WETHINGTON, AMANDA R	50.00	44.04
12/31/2023	GEN	DD262	AMBLER, ALLEN S	140.01	0.00
12/31/2023	GEN	DD263	ANTOR, GERALD A	572.30	0.00
12/31/2023	GEN	DD264	BALLARD , MIA L	438.88	0.00
12/31/2023	GEN	DD265	BELKA, SCOT A	116.48	0.00
12/31/2023	GEN	DD266	BERENS, DYLAN I	763.62	0.00
12/31/2023	GEN	DD267	BORKOVICH, BRUCE W	612.00	0.00
12/31/2023	GEN	DD268	CALIFF, MICHAEL H	225.10	0.00
12/31/2023	GEN	DD269	CHAPMAN, JAMES M	163.54	0.00
12/31/2023	GEN	DD270	CURRIE, PENNY M	3,975.00	0.00
12/31/2023	GEN	DD271	DOUGLASS, PERRY IV A	927.50	0.00
12/31/2023	GEN	DD272	EVERETT, JERALD D	154.17	0.00
12/31/2023	GEN	DD273	GEIB, ANTHONY C	154.17	0.00
12/31/2023	GEN	DD274	JONES, JERRAD C	185.90	0.00
12/31/2023	GEN	DD275	KETCHUM, KAITLYN M	138.84	0.00
12/31/2023	GEN	DD276	KLEINHEKSEL, TIMOTHY J	3,124.76	0.00
12/31/2023	GEN	DD277	KONDZIOLKA, CHERYL L	174.25	0.00
12/31/2023	GEN	DD278	LAMMERS, DRAKE A	876.59	0.00
12/31/2023	GEN	DD279	LENTINE, JOSEPH E	809.51	0.00
12/31/2023	GEN	DD280	MAREK, DENA R	652.00	0.00
12/31/2023	GEN	DD281	MOSS , MARK E	414.82	0.00
12/31/2023	GEN	DD282	PARKER, THOMAS	631.80	0.00
12/31/2023	GEN	DD283	PEREZ, ADAM	94.12	0.00
12/31/2023	GEN	DD284	SAEZ, HANNAH C	3,975.00	0.00
12/31/2023	GEN	DD285	SNYDER, RACHEL ANN	665.99	0.00
12/31/2023	GEN	DD286	TUBBS, JAMES	1,159.58	0.00
12/31/2023	GEN	DD287	VELDMAN, MARC	4,260.69	0.00
12/31/2023	GEN	DD288	WYMA, NICHOLAS A	694.20	0.00

Totals:		Number of Checks: 038	33,622.89	5,654.21
Total Physical Checks:		11		
Total Check Stubs:		27		

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank GEN GENERAL TOWNSHIP CHECKING						
12/12/2023	GEN	34096	BIG06	BIG RAPIDS TIRE	PLOW TRUCK TIRES	1,170.00
12/12/2023	GEN	34097	BRLL	B.R. LITTLE LEAGUE	2023 REIMBURSEMENTS FOR LITTLE LEAGUE U	3,361.29
12/12/2023	GEN	34098	CC100	CHROUCH COMMUNICATIONS, INC.	LABOR FOR VOLUME SWITCH FIX	162.49
12/12/2023	GEN	34099	CHA01	CHARTER COMMUNICATIONS	FIRE DPT, CEM, TWP OFFICES	724.56
12/12/2023	GEN	34100	CON00	CONSUMERS ENERGY	TWP HALL BLDG	885.60
12/12/2023	GEN	34101	CO000	COOK'S BLACKSMITH WELDING INC.	HVC CEM ARCH/GATES	23,381.49
12/12/2023	GEN	34102	DO ALL DOU	DO ALL DOUG	20 LOADS LEAVES, O'DELL BURIAL	3,212.50
12/12/2023	GEN	34103	DTE00	DTE ENERGY	GILBERT RD LS	922.14
12/12/2023	GEN	34104	DTE00	VOID		0.00
12/12/2023	GEN	34105	GRANGER	GRANGER	HIGHLANDVIEW CEMETARY GARBAGE SERVICE	210.24
12/12/2023	GEN	34106	GRE02	GREAT LAKES ENERGY	NOV 23 GREAT LAKES	23.19
12/12/2023	GEN	34107	HOPE	HOPE NETWORK WEST MICHIGAN	CLEANERS NOV	72.00
12/12/2023	GEN	34108	KCI	KCI	TAXES/NEWSLETTER	1,192.63
12/12/2023	GEN	34109	MEC01	MECOSTA COUNTY ROAD COMMISSION	FUEL USAGE NOV	149.59
12/12/2023	GEN	34110	MEN00	MENARDS	FD SUPPLIES, WASH, PAPER TOWELS	36.36
12/12/2023	GEN	34111	MISSION	MISSION COMMUNICATIONS	ANNUAL SERVICE PACKAGE FOR ALL LIFT STA	4,554.00
12/12/2023	GEN	34112	PIO00	THE PIONEER GROUP	PLN COMMISSION PUB HEARING NOTICE	70.95
12/12/2023	GEN	34113	SAEZ	HANNAH SAEZ	HALL TWP MISC REIMBURSEMENTS	58.95
12/12/2023	GEN	34114	THE HEALIN	THE HEALING CENTER	DOT FOR KAITLYN KETCHUM	100.00
12/12/2023	GEN	34115	XEROX	XEROX FINANCIAL SERVICES	DEC COPIER LEASE PAYMENT	469.65
12/14/2023	GEN	34116	CO000	COOK'S BLACKSMITH WELDING INC.	ARCH/GATES HVC CEM	23,381.49
12/14/2023	GEN	34117	KCI	KCI	POSTAGE FOR AV BALLOT SELECTION MAILING	221.71
12/14/2023	GEN	34118	OCC00	OLSSON CONCRETE CONSTRUCTION LLC	CONCRETE FOR PIERS AT HVC	8,000.00
12/20/2023	GEN	34119	BIG01	BIG RAPIDS TWP SEWER REC. FUND	HALL, OFFICES, FD SEWER USAGE	51.21
12/20/2023	GEN	34120	BIG04	BIG RAPIDS AUTO AND TRUCK PARTS	FD MISC REPAIRS	34.61
12/20/2023	GEN	34121	CELDER	CHRIS ELDER	ASSESSORS EDUCATION ASSOC	25.00
12/20/2023	GEN	34122	CIT02	BIG RAPIDS CITY TREASURER	DEC SEWER USAGE	30,949.88
12/20/2023	GEN	34123	CIT02	BIG RAPIDS CITY TREASURER	DEC 23 SEWER IPP CHARGE	0.66
12/20/2023	GEN	34124	CON00	CONSUMERS ENERGY	SHERIDAN ST LS	178.23
12/20/2023	GEN	34125	CON00	CONSUMERS ENERGY	HVC	213.26
12/20/2023	GEN	34126	CON00	CONSUMERS ENERGY	MITCHELL CREEK LS	77.77
12/20/2023	GEN	34127	CON00	CONSUMERS ENERGY	FIRE DEPT	241.09
12/20/2023	GEN	34128	CON00	CONSUMERS ENERGY	TOWNSHIP OFFICES	131.54
12/20/2023	GEN	34129	CON00	CONSUMERS ENERGY	GILBERT RD LS	420.17
12/20/2023	GEN	34130	CON00	CONSUMERS ENERGY	HIGH SCHOOL LS	63.56
12/20/2023	GEN	34131	CON00	CONSUMERS ENERGY	PERRY ST LS	374.41
12/20/2023	GEN	34132	CON00	CONSUMERS ENERGY	STREET LIGHTS 6979	38.63
12/20/2023	GEN	34133	CON00	CONSUMERS ENERGY	SEWER BLDG	57.04
12/20/2023	GEN	34134	CON00	CONSUMERS ENERGY	WATER PLANT	565.71
12/20/2023	GEN	34135	CON00	CONSUMERS ENERGY	STATE ST LS	200.30
12/20/2023	GEN	34136	CON00	CONSUMERS ENERGY	STATE ST LS	224.02
12/20/2023	GEN	34137	ELECTION S	ELECTION SOURCE	UPS LS	524.55
12/20/2023	GEN	34138	ESRI	ENVIRONMENTAL SYSTEMS RESEARCH INST	VOTING PANELS, SIGNS, EQUIPMENT	440.00
12/20/2023	GEN	34139	MCE00	MECOSTA COUNTY EQUALIZATION	ARC GIS SEWER MAPPING	58.83
12/20/2023	GEN	34140	MEC01	MECOSTA COUNTY ROAD COMMISSION	ASSESSOR RETAINER FEE	173.17
12/20/2023	GEN	34141	NORTHWEST	NORTHWEST KENT MECHANICAL CO.	FLOWING DEC, FIRE DEPT	5,222.10
12/20/2023	GEN	34142	WIL02	ERIC D. WILLIAMS	2 MISS DIGS, MAINT, 10 NEW HEATERS, SER	287.50
12/20/2023	GEN	9930465(E)	SBS00	SMALL BUSINESS ADMIN SERVICES LLC	TAX TRIB MATTERS, FOIA QUESTION	52.50
12/29/2023	GEN	9930466(E)	CHE00	HUNTINGTON BANK	HRA SBAM SVC FEE DEC	6,126.34
12/29/2023	GEN	9930467(E)	JHI00	JOHN HANCOCK LIFE INSURANCE COMPANY	DEC FED TAX W/H	3,084.17
12/29/2023	GEN	9930468(E)	STA00	STATE OF MICHIGAN	DEC 23 JOHN HANCOCK 401A	1,063.43
12/29/2023	GEN	9930469(E)	VOYA	VOYA FINANCIAL	DEC 23 STATE TAX WH	3,520.43
01/02/2024	GEN	34143	ACC00	ACCIDENT FUND COMPANY	DEC 23 VOYA 457	1,326.40
01/02/2024	GEN	34144	BEAN	CARMAN BEAN	MONTHLY INS INSTALLMENT	53.00
01/02/2024	GEN	34145	BRT00	BIG RAPIDS TOWNSHIP GEN. FUND	NOV-DEC CELL PHONE	1,875.00
01/02/2024	GEN	34146	CIT00	CITY OF BIG RAPIDS	OCT-DEC BLDG DEPT RENT	44.80
01/02/2024	GEN	34147	CON00	CONSUMERS ENERGY	DEC CITY TAX WH	185.24
					WATER PLANT	

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
01/02/2024	GEN	34148	DAVID K	DAVID KIRWIN	OCT-DEC CELL PHONE	90.00
01/02/2024	GEN	34149	FIR00	FIRST NATIONAL BANK	DEC GROUNDS/PARKS/CEM PURCHASES	2,972.27
01/02/2024	GEN	34150	FIR00	VOID		0.00
01/02/2024	GEN	34151	JBOUMAN	JAMES BOUMAN	DEC WATER PLANT SVCS	1,041.66
01/02/2024	GEN	34152	KLEIN	TIMOTHY KLEINHERKSEL	MILEAGE FOR DEC	15.00
01/02/2024	GEN	34153	MOSS01	MARK MOSS	DEC MILEAGE	60.07
01/02/2024	GEN	34154	MTA00	MICHIGAN TOWNSHIP ASSOCIATION	BOOKS FOR SUPERVISOR	504.00
01/02/2024	GEN	34155	PRIORITY H	PRIORITY HEALTH	MONTHLY HEALTH INSURANCE	4,951.05
01/02/2024	GEN	34156	SAEZ	HANNAH SAEZ	OCT-DEC CELL PHONE	90.00
01/02/2024	GEN	34157	STANEK	BILL STANEK	OCT, 7 DAYS NOV CELL PHONE	37.00
01/02/2024	GEN	34158	VELD01	MARC VELDMAN	OCT-DEC CELL PHONE	90.00

GEN TOTALS:

Total of 68 Checks: 140,096.43  
 Less 3 Void Checks: 23,381.49  
 Total of 65 Disbursements: 116,714.94