

BIG RAPIDS CHARTER TOWNSHIP BOARD REGULAR MEETING TUESDAY, DECEMBER 5, 2024

BIG RAPIDS TOWNSHIP HALL, 14230 NORTHLAND DR.
BIG RAPIDS, MI 49307
7:00 PM

AGENDA

PLEDGE OF ALLEGIANCE.

CALL TO ORDER: 7:00 p.m. ROLL CALL: __Bean,__ Saez,__ Currie,__ Everett,__ Geib,__ Routley

PUBLIC COMMENT:

CORRESPONDENCE: Buzz Fortino, Bill Schoenlein, Greg & Diane Jones, David White – letters on ARC
Dakota Ross – letter of Intent for Vacant Trustee Position

ADDITIONS TO AGENDA:

SPECIAL APPEARANCE:

CONSENT AGENDA

1. November 8, 2023 Meeting Minutes:
2. October Financial Report:
3. Building Department Report:
4. Cemetery and Grounds Report, November
5. Cemetery and Grounds Report, a Year in Review:
7. Fire Department Report:
8. Sewer Department Report:
9. Water Department Report:

UNFINISHED BUSINESS:

1. Fire Department Request on Assistant Fire Chief Position:
2. Update from Eric Williams on VanGilder Cemetery:

NEW BUSINESS:

1. Trustee Vacancy:
2. Principles of Governance:
3. Statutory Committee Appointments:
4. Resolution 2023-07 2024 Budget Adoption:
5. Resolution 2023-08 Bank Depositories:
6. Resolution 2023-09 2024 Meeting Dates:
7. Resolution 2023-10 2024 Wages:
8. Pancake Meet & Greet, Sat Dec 9, 9-11AM
9. Other:

Financial

1. Payroll:
2. Accounts Payable:

PUBLIC COMMENT:

ADJOURNMENT:

Big Rapids Charter Township will provide necessary and reasonable auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed material, if individuals with disabilities, upon five business days notice to the township. Individuals requiring auxiliary aids or services should contact Hannah Saez, Big Rapids Charter Township Clerk, 14212 Northland Drive, Big Rapids, Mi 49307- call 231 796 3603 or fax request to 231 796 2533.

Animal Shelter relocation

On Oct 2, 2023, Cate Arroe (Director of the Animal Rescue Coalition [ARC]) submitted a Commercial Special Use Permit (SUP) application to operate an animal shelter somewhere on 31.4 acres of land adjacent to the SRM Concrete plant on Old Mill Pond Road in Big Rapids Charter Township (BRCT).

Knowns:

1. The ARC was previously operating on property (about 10 acres) on 220 Ave in Green Charter Township and left due to the potential noise that would be generated on 220th Ave by the impending construction and operation of a new business in that area.
2. People who own homes in the previous area have noted that the dogs kept at the shelter barked at all hours of the day and night.
3. This new property was listed on Zillow as being sold on Oct 20, 2023 for \$215,000. The majority of the road frontage is on 15 Mile Road, with little to no access on Old Mill Pond Road. The deed has been transferred to ARC.
4. There is currently no building on the land in question.
5. The BRCT Planning Commission has listed the parcel as having a mixed usage/zoning—Agricultural and “A”-Residential as being allowed on that property.
6. The Southern portion of the property is zoned “A”-residential and the larger Northern end is zoned Agricultural.
7. The zoning ordinance Section 2.4 Agricultural Zone states that special uses allowed for “A”-residential are permitted.
8. The “A”-residential section 2.2 A para 3 that “Gardening, farming and small household pets but not including the commercial raising of animals;” is permitted.
9. The application is for a Commercial SUP.
10. 153.016 A-RESIDENTIAL DISTRICT (USES AND DIMENSION REGULATIONS). (H) “Other uses. No other use of structures and no other dimensions shall be permitted in A Residential District, except as stated in this section.”
11. In 153.130 USES BY SPECIAL PERMIT. The zoning ordinance states the Planning Commission must ensure that “All uses by special permit shall comply with each of the following standards and requirements as listed.” Two of these standards appear to apply:
 - a. Section 3.13 pg 27, para (b) (2) “The special use shall not diminish the value of the land, buildings or structures in the neighborhood.”
 - b. Section 3.13 pg 27, para (e) (5) “Uses by special permit shall not be significantly more objectionable to nearby properties by reason of traffic, noise, vibrations, dust, fumes, odor, smoke, glare, lights or disposal of waste than the than the operation of any principal permitted use, nor shall the special use increase hazards from fire or other dangers to either the property or adjacent property.”
12. Sound travels very well over water and seems to be amplified over water.
13. The concrete plant generates loud operational noises and has heavy trucks that use Old Mill Pond Road on a daily basis.
14. On a periodic basis, the concrete plant will crush concrete and generate additional substantial noise.
15. The helicopter medivac flights come down the river and the dogs that are next to the river bark and are upset.
16. The director of ARC has stated that loud noises (such as truck traffic) upset the animals.
17. ARC receives compensation from the county for the animals they bring in to house at ARC.
18. The majority of the people who live within the 300 feet of property live in Big Rapids and not the township. Not a single person in Big Rapids received the notice of the hearing.

Unknowns:

1. Where on the property the ARC intends to build its structure(s).

2. What type/types of structures and how many structures will be built.
3. What is the maximum number of animals (specifically dogs) will be housed at the facility.
4. What sound abatement will be employed, if any.
5. On what road the access point to the structure will be placed.
6. Where the turn-off into the facility (that is required) will be placed.

Impacts:

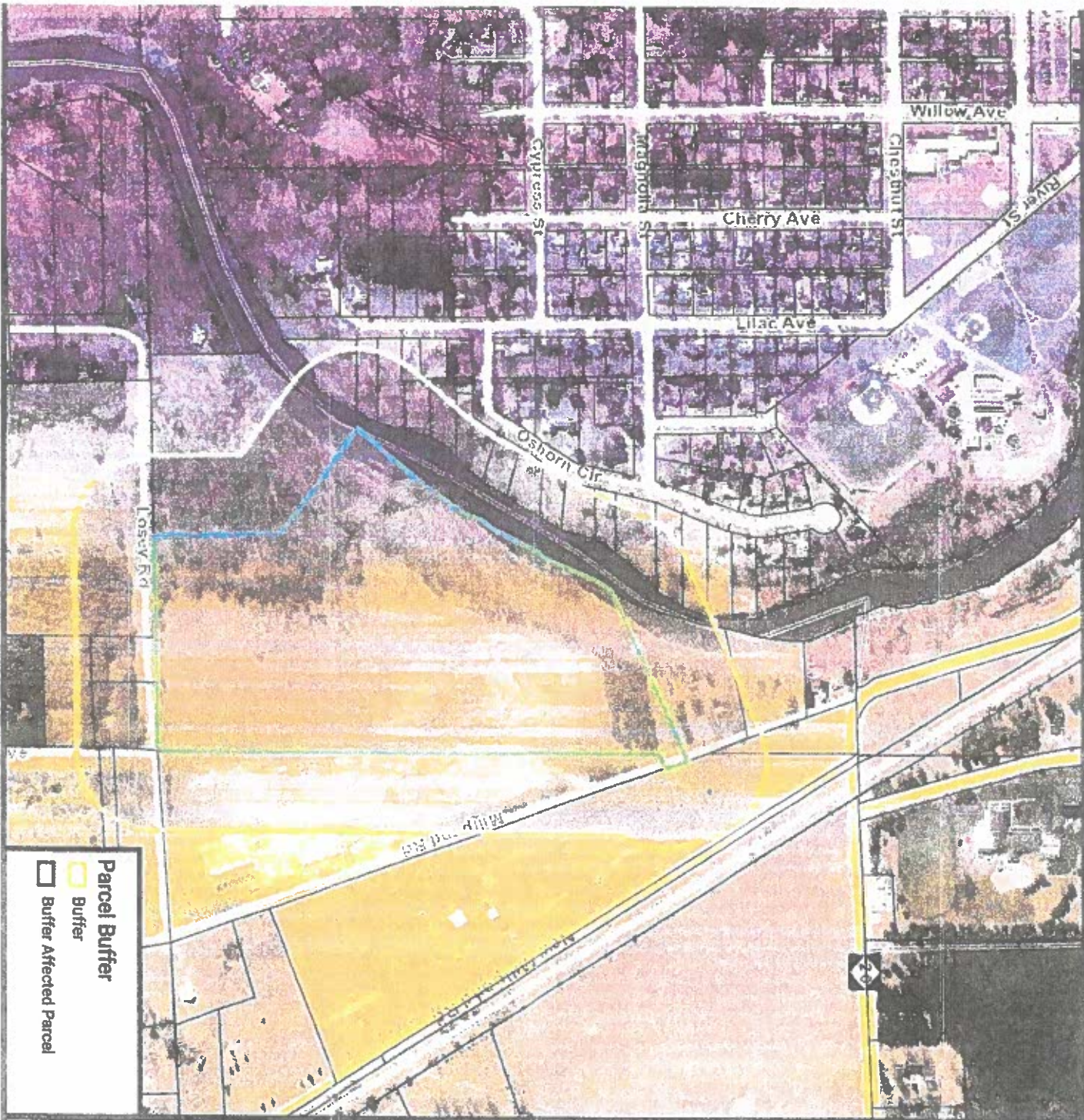
1. Dogs barking in your "backyard" night and day, 365. Which in turn will get our neighborhood dogs barking.
2. Property value decreased if you live near enough to the noise source.

What can you do?

1. Attend an organizational meeting 7:00 PM Monday evening, Nov 6, 2023 at the Big Rapids AmVets building at 320 S 4th Ave.
Big Rapids, MI 49307.
2. Tell the Planning Commission how approval of this application will impact you by writing letters and/or emails to the BRCT Planning Commission and attending the public hearing.
 - a. Send E-mails to zoning@bigrapidstowship.net with a copy going to Buzz Fortino at "buzzjaf@gmail.com"
 - b. Send letters (with a copy emailed to Buzz Fortino) to:

Timothy Kleinheksel
Zoning Administrator
Big Rapids Charter Township
14212 Northland Dr
Big Rapids, MI 49307
 - c. Attend the public hearing on the application at the BRCT Hall 14212 Northland Dr Big Rapids, MI; at 7:00 PM Tuesday, Nov 14, 2023 to voice your opinion.

NOTE: The majority of homes that are within 300 feet of the property are on the Western side of the Muskegon River. There are only four homes on the Eastern side and 15 homes on the Western side.



- Parcel Buffer**
-  Buffer
 -  Buffer Affected Parcel



Map Publication:



Disclaimer: This map does not represent a survey or legal document and is provided on an "as is" basis.

November 8, 2023

COMMENTS TO THE BIG RAPIDS CHARTER TOWNSHIP BOARD OF TRUSTEES

My name is Bill Schoenlein. I am a property owner in the City of Big Rapids directly across the Muskegon River from the parcel in Big Rapids Charter Township identified with the address of 19100 15 Mile Rd and Tax ID Parcel Number 54 05 014 002 000.

Several property owners in Big Rapids Charter Township were recently given a Notice of Public Hearing for a hearing scheduled on Tuesday, November 14, 2023 at 7:00 PM on the application for request for a Special Use Permit for the parcel mentioned.

Two aspects of the Notice of Public Hearing are in violation of the Michigan Zoning Enabling Act of 2006 as follows:

1. Notification of the request and hearing was not provided to all property owners within 300 feet of the request, as the Act states is required in the second sentence of Article I, Section 103, subsection (2) *"Notice shall also be given as provided under subsection (3) to all persons to whom real property is assessed within 300 feet of the property that is subject of the request and to the occupants of all structures within 300 feet of the subject property regardless of whether the property or structure is located in the zoning jurisdiction."*

Many property owners in the City of Big Rapids with 15 separate properties within the 300 foot notification requirement zone (as identified through the Mecosta County FetchGIS site for the parcel mentioned) were **not** provided notification as required by the Act.

2. A site plan has not been made available for review for the requested Special Use Permit in conjunction with the Notice of Public Hearing so that affected property owners have information specific to the nature and location of the requested special use. The Act states specifically that a site plan is required in the second sentence of Article V, Section 501, subsection (3) *"Site plan submission, review and approval shall be required for special land uses and planned unit developments."*

I respectfully request the leadership of Big Rapids Charter Township remedy this notification by cancelling the hearing scheduled for November 14, 2023 at 7:00 PM on the application for request for a Special Use Permit so that all required notifications can be made once a complete site plan is available for review by affected property owners to meet the requirements of the Act.

Thank You for listening to my comment this evening.

Gregory and Diane Jones
701 Novak Ln
Big Rapids, MI 49307

Nov 6, 2023

Timothy Kleinheksel
Zoning Administrator
Big Rapids Charter Township
14212 Northland Dr
Big Rapids, MI 49307

Regarding: Application SUP 23-008 for the operation of an animal shelter on the property located at 19100 15 Mile Rd; Big Rapids, MI 49307

We are opposed to the approval of the special use permit to operate an animal shelter on Parcel number 54 05 014 002 000.

The parcel of land is across the Muskegon River from us and that river acts as an echo chamber for any noise created on or near the river. The noise coming from the housing of many dogs will be amplified over the water 24/7. The current shelter in Green Township houses upwards of 29 dogs and we expect that the new shelter will have the same size facility. We also expect to hear the dogs, in our highly residential area on the Western side of the river, react to the barking of the dogs from the shelter.

We feel that the addition of an animal shelter and the noise from it will negatively impact the value of the property in the impacted area and because of the water this area is larger than the 300 feet of the zone around the identified parcel of land. We also feel that there are many other locations within the county that would not have the high density of population that we have, and would be better suited for the operation of an animal shelter.

Respectfully,



Gregory L Jones



Diane L Jones

→ CC: Hannah Saez, Big Rapids Charter Township Clerk

Dr. David R. White
617 Novak Lane
Big Rapids, MI 49307

Mr. Timothy Kleinheksel
Zoning Administrator
Big Rapids Charter Township
14212 Northland Dr.
Big Rapids, MI 49307

RE: Objection to Commercial Special Use Permit (SUP 23-008) submitted by Animal Rescue Coalition (ARC) concerning property use located at 19100 15 Mile Road, Big Rapids, MI 49307

Dear Mr. Kleinheksel:

My family and I live on Novak Lane, along the Muskegon River, and within close proximity to the property mentioned above. While we recognize the vital role local animal shelters provide, we believe this is an inappropriate place to relocate a shelter as it will negatively impact both residents and the sheltered animals. **We stand firmly in objection to the authorization of the SUP referenced above.**

Sounds along the river travel, and we regularly hear traffic and other noises from that side of the river, including dogs barking from the lots immediately adjacent to the property in question. The sounds are particularly noticeable in the months where there are no leaves to dampen the sound, which here in Michigan is seven to eight months of the year. We worry greatly about the noise the shelter would create. In the summer months, there are many tubers on the river, which of course creates some expected noise. But our concern here, would be that the tuber traffic would further agitate the sheltered animals that would then keep them barking during those months too. Furthermore, the medical helicopter makes regular flights to the hospital year-round, which agitates all the dogs in the neighborhood, including our own. How much worse will that be with all the sheltered animals also barking? **The potential noise from relocation of the ARC to the property above could have a direct impact on the quality of our life, and that's why local municipalities regulate ambient noises by ordinances and why permitting processes such as this one exists.**

The potentially disruptive nature of the shelter to properties located along Novak Lane and Osburn Circle could serve to lower appraised property values. **Because home sales are based on comparable listings, and our home, with waterfrontage, would be directly compared to all properties along this corridor, the authorization of the SUP has a potential financial impact on our property's value.** As a result, we stand with our neighbors in objection to the SUP, and we stand prepared to support them in exhausting all administrative and legal remedies necessary to protect our interests in this matter.

Sincerely,



Dr. David R. & Molly White

cc: Hannah Saez, BRCT Clerk

DAKOTA ROSS

CONTACT

Mobile: 231-629-5562

Dakotaross89@gmail.com

22820 13 Mile Rd

Big Rapids, MI 49307

Attn: Big Rapids Township Board

14212 Northland Drive

Big Rapids, MI 49307

This letter is to show interest in the open trustee position on the Big Rapids Township Board. I am a recently new resident of Big Rapids Township but a lifelong member of the community. My family and I purchased our home in February of 2023 in Big Rapids Township. I am passionate about being an active member of the community in which I live and believe this position would be an ideal way to be able to be involved in a way that makes an impact. I strive to help serve our community to keep it a beautiful place that my family can continue to call home for years to come.

I am currently employed by Sam's Disposal, a local company owned by my family that services multiple communities in the area. I also am currently serving as the Vice President of the Eastwood Elementary School PTO. I have previous experience serving as a trustee for the planning commission in the neighboring Norwich Township until my move in 2023 to Big Rapids Township.

I would also like to express my interest in doing a dual role of serving on the Planning Commission for the township also.

Thank you for taking your time to review my letter of interest. If anyone has any additional questions, I'd be happy to answer them, you can reach me anytime via phone, text, or e-mail.

Sincerely,

Dakota Ross

**BIG RAPIDS CHARTER TOWNSHIP BOARD
REGULAR MEETING WEDNESDAY, NOVEMBER 8, 2023
BIG RAPIDS TOWNSHIP HALL, 14230 NORTHLAND DR.
BIG RAPIDS, MI 49307
7:00 PM
UNAPPROVED**

PLEDGE OF ALLEGIANCE.

CALL TO ORDER: 7:00 p.m. ROLL CALL: Saez, Bean, Everett, Geib, Routley present. Stanek, Currie absent.

PUBLIC COMMENT:

ADDITIONS TO AGENDA: Carman's Trustee Resignation – A motion was made by Geib to approve of Carman's Trustee Resignation. Supported by Everett. Motion passed unanimously on a roll call vote.

Clerk Saez swore in Carman Bean as Supervisor, along with Deputy Supervisor Bruce Borkovich.

PUBLIC HEARING ON 2024 BUDGET: 7:01pm opened. 7:01pm closed.

CORRESPONDENCE: ARC Letter from Jerry that he emailed us prior

CONSENT AGENDA

1. **October 3, 2023, Meeting Minutes:**
2. **October 10, 2023, Special Meeting Minutes:**
3. **October Financial Report:**
4. **July Treasurer Report:**
5. **August Treasurer Report:**
6. **September Treasurer Report:**
7. **Building Department Report:**
5. **Cemetery and Grounds Report:**
6. **Fire Department Report:**
7. **Sewer Department Report:**
8. **Water Department Report:**
9. **Planning Commission Minutes:**
10. **Supervisor's Report:**

A motion to approve of the consent agenda was made by Geib and supported by Routley. Motion passed unanimously.

UNFINISHED BUSINESS:

1. **Cemetery Entrance Update:** Noted that the new arch has been installed, and final steps to complete the project are underway.

NEW BUSINESS:

1. **Fire Department Request:** A motion was made by Routley to approve of the Fire Department's request to order the Thermal camera gear with the FD Grant for \$9,999.00 from Dinges Fire. Supported by Saez. Motion passed unanimously on a roll call vote.
2. **2023 Budget Adjustments:** A motion was made by Saez to approve of the 2023 Budget Adjustments. Supported by Everett. Motion passed unanimously on a roll call vote. Going forward, Bean would like "Surplus" accounts.
3. **Delinquent Sewer Bills/ Ives Drain Special Assessment:** A motion was made by Geib to move the delinquent sewer bills to be put on the tax roll, and to include the Ives drain special assessment. Supported by Saez. Motion passed unanimously on a roll call vote.
4. **Discussion on Cemetery Plot for former employee:** Discussion on prior discussion of awarding plot to past employee of 25+ years. To be determined if we are legally able to do so.
5. **Planning Commission Vacancy:** Jerry Everett to step in for Carman in the meantime, as Carman cannot be on Planning Commission as Supervisor.

Financial

1. **Payroll:** A motion to approve of Payroll in the amount of \$36,747.08 was made by Saez. Supported by Routley. Motion passed unanimously on a roll call vote.
2. **Accounts Payable:** A motion to approve of Accounts Payables in the amount of \$105,520.76 was made by Saez. Supported by Geib. Motion passed unanimously on a roll call vote.

PUBLIC COMMENT: Pat Currie – Economic Growth – asked previous Supervisors to get sewer and water past the highway, people interested in building commercial there. Might cost a lot of money but would develop quickly.

Bill Schoenlein – presents written comment to board. Property owner in the City across the river from development of ARC, formally asks board to cancel hearing until a site plan is available for all to review.

ADJOURNMENT: 7:46pm

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Monthly Permit List

11/29/2023

Building

Permit #	Contractor	Job Address	Fee Total	Const. Value
PB23-0046	STELLING ERIC	16698 220TH AVE	\$303.00	\$45,000
Work Description: REMOVE ALL EXISTING SIDING, REMOVE ALL INSULATION, INSTALL NEW SHEATHING, INSTALL NEW INSULATION, INSTALL NEW SIDING				
PB23-0050	CIRCLE DRIVE MHP LLC	12380 185TH AVE LOT 04	\$384.00	\$93,433
Work Description: SINGLE WIDE - 2023 CLAYTON - 14'X70'				
PB23-0051	CIRCLE DRIVE MHP LLC	12380 185TH AVE LOT 24	\$384.00	\$93,433
Work Description: SINGLE WIDE - 2023 CLAYTON - 14'X70'				
PB23-0052	CIRCLE DRIVE MHP LLC	12380 185TH AVE LOT 25	\$384.00	\$93,433
Work Description: SINGLE WIDE - 2023 CLAYTON - 14'X70'				
PB23-0053	SABLE DEVELOPING, INC.	15011 OAKWOOD DR	\$854.00	\$183,625
Work Description: NEW RESIDENCE: MAIN 1,038 SQFT, BASEMENT 1,025 SQFT				
PB23-0054	SABLE DEVELOPING, INC.	15012 OAKWOOD DR	\$866.00	\$186,624
Work Description: NEW RESIDENCE: MAIN 1,618 SQFT, BASEMENT 1,596 SQFT				
PB23-0055	SABLE DEVELOPING, INC.	23350 15 MILE RD	\$887.00	\$193,536
Work Description: NEW RESIDENCE: MAIN 1,624 SQFT, BASEMENT 1,596 SQFT				
PB23-0056	ROBISON, PATRICK	21195 MADISON AVE	\$202.00	\$15,000
Work Description: CONVERT PORCH TO BATHROOM 144 SQFT				

Total Permits For Type:	8
Total Fees For Type:	\$4,264.00
Total Const. Value For Type:	\$904,084

Electrical

Permit #	Contractor	Job Address	Fee Total	Const. Value
PE23-0047	MEIJER INC	15400 WALDRON WAY	\$122.00	\$0
Work Description: 800-1200 AMP SERVICE, FEEDER BUS DUCT, 1 INSPECTION				
PE23-0048	GILBERT, TODD S. & SHERRIE	13725 SENECA PKWY	\$82.00	\$0
Work Description: GENERATOR, 1 INSPECTION				
PE23-0049	POLS PROPERTIES LLC	20660 ROLLING HILLS LANE	\$257.00	\$0
Work Description: NEW CONSTRUCTION: SERVICE, 16 CIRCUITS, LIGHTING FIXTURES, 3 INSPECTIONS				
PE23-0050	PURCELL GRETCHEN	17300 HARDING DR	\$97.00	\$0
Work Description: MOBILE HOME: SERVICE, FEEDER BUS DUCT, 1 INSPECTION				
PE23-0051	FRANCK, STEVEN E.	12825 212TH AVE	\$81.00	\$0
Work Description: GENERATOR, 1 INSPECTION				

Total Permits For Type: 5
Total Fees For Type: \$639.00
Total Const. Value For Type: \$0

Mechanical

Permit #	Contractor	Job Address	Fee Total	Const. Value
PM23-0054	CIRCLE DRIVE MHP LLC	12380 185TH AVE LOT 04	\$80.00	\$0
Work Description: SINGLE WIDE MOBILE HOME - GAS PIPING, 1 INSPECTION				
PM23-0055	CIRCLE DRIVE MHP LLC	12380 185TH AVE LOT 24	\$80.00	\$0
Work Description: SINGLE WIDE MOBILE HOME - GAS PIPING, 1 INSPECTION				
PM23-0056	CIRCLE DRIVE MHP LLC	12380 185TH AVE LOT 25	\$80.00	\$0
Work Description: SINGLE WIDE MOBILE HOME - GAS PIPING, 1 INSPECTION				
PM23-0060	HANNON JOHN & SANDRA &	23311 13 MILE RD	\$135.00	\$0
Work Description: FURNACE, AIR CONDITIONING, 1 INSPECTION				
PM23-0061	PEPLER, WILLIAM R. ET UX	16987 230TH AVE	\$95.00	\$0
Work Description: ABOVE GROUND TANK, 1 INSPECTION				
PM23-0062	GILBERT, TODD S. & SHERRIE	13725 SENECA PKWY	\$80.00	\$0
Work Description: GENERATOR, GAS PIPING, 1 INSPECTION				
PM23-0063	EDWARDS WILLIAM SYLVIA T	21315 14 MILE ROAD	\$95.00	\$0
Work Description: ABOVE GROUND TANK, 1 INSPECTION				
PM23-0064	KUBALL JOHN	18800 WINDING BRK	\$105.00	\$0
Work Description: FURNACE, 1 INSPECTION				
PM23-0065	PERDEW, SHERYL L.	23535 13 MILE RD	\$105.00	\$0
Work Description: GAS BURNING FIREPLACE, 1 INSPECTION				
PM23-0066	MCCULLEN, MATTHEW J & SUS	19651 GOLFVIEW DR	\$110.00	\$0
Work Description: FURNACE, WATER HEATER, 1 INSPECTION				

Total Permits For Type: 10
Total Fees For Type: \$965.00
Total Const. Value For Type: \$0

Plumbing

Permit #	Contractor	Job Address	Fee Total	Const. Value
PP23-0020	CIRCLE DRIVE MHP LLC	12380 185TH AVE LOT 04	\$90.00	\$0
Work Description: SINGLE WIDE MOBILE HOME - WATER SERVICE, SEWER CONNECTION, 1 INSPECTION				
PP23-0021	CIRCLE DRIVE MHP LLC	12380 185TH AVE LOT 24	\$90.00	\$0
Work Description: SINGLE WIDE MOBILE HOME - WATER SERVICE, SEWER CONNECTION, 1 INSPECTION				
PP23-0022	CIRCLE DRIVE MHP LLC	12380 185TH AVE LOT 25	\$90.00	\$0
Work Description: SINGLE WIDE MOBILE HOME - WATER SERVICE, SEWER CONNECTION, 1 INSPECTION				

PP23-0023 SMITH JIM & SUE 14192 TRILLIUM LANE \$251.00 \$0

Work Description: NEW CONSTRUCTION: 12 FIXTURES, 2 STACKS, SUMP, WATER, CONNECTION TO BLDG, 3 INSPECTIONS

PP23-0024 NHF SUB LAKE 14435 NORTHLAND DR \$80.00 \$0

Work Description: WATER HEATER, 1 INSPECTION

PP23-0025 SABLE DEVELOPING, INC. 15011 OAKWOOD DR \$261.00 \$0

Work Description: NEW CONSTRUCTION: 14 FIXTURES, 2 STACKS, SUMP, WATER, SEWER, 3 INSPECTIONS

PP23-0026 SABLE DEVELOPING, INC. 23350 15 MILE RD \$251.00 \$0

Work Description: NEW CONSTRUCTION: 13 FIXTURES, 2 STACKS, WATER, SEWER, 3 INSPECTIONS

PP23-0027 SABLE DEVELOPING, INC. 15012 OAKWOOD DR \$251.00 \$0

Work Description: NEW CONSTRUCTION: 13 FIXTURES, 2 STACKS, WATER, SEWER, 3 INSPECTIONS

Total Permits For Type: 8
Total Fees For Type: \$1,364.00
Total Const. Value For Type: \$0

Zoning Clearance

Permit #	Contractor	Job Address	Fee Total	Const. Value
PZ23-0026	SABLE DEVELOPING, INC.	15011 OAKWOOD DR	\$25.00	\$0
Work Description: ZONING CLEARANCE FOR NEW RESIDENCE				
PZ23-0027	SABLE DEVELOPING, INC.	15012 OAKWOOD DR	\$25.00	\$0
Work Description: ZONING CLEARANCE FOR NEW RESIDENCE				
PZ23-0028	SABLE DEVELOPING, INC.	23350 15 MILE RD	\$25.00	\$0
Work Description: ZONING CLEARANCE FOR NEW RESIDENCE				

Total Permits For Type: 3
Total Fees For Type: \$75.00
Total Const. Value For Type: \$0

Report Summary

Population: All Records
Permit.DateIssued Between
10/26/2023 12:00:00 AM AND
11/29/2023 11:59:59 PM

Grand Total Fees: \$7,307.00
Grand Total Permits: 34
Grand Total Const. Value: \$904,084

Big Rapids Charter Township

Cemetery and Grounds Monthly Report Nov. 2023

Activity:

- 1- Grounds at cemetery.
- 2- Grounds at parks/township/FD.
- 3- Full Burials =1. Cremains. =2.
- 4- Foundation completed =0.

Month summary:

First 9 days of November had a lot of rain. Extremely time consuming/ difficult to blow. Shut down water in cemetery on the 2nd of Nov. tried something different this year instead of shutting it down the day of blowing. Picked up air compressor on Monday the 13th. blew water lines at cemetery and Park. New entrance sign was started on the 9th of this month. Starting to look great. Took truck to Freemont on the 27th for recalls. Fixed door closer at township office restroom. Starting to winterize all equipment. Salted/shoveled sidewalks/and drive and plowed snow.

Marc Veldman
Grounds Manager

Big Rapids Charter Township

Cemetery and Grounds Monthly Report 2023

Activity:

- 1- Grounds at cemetery.
- 2- Grounds at parks/township/FD.
- 3- Full Burials =. Cremains. =.
- 4- Foundation completed =0.

Month summary:

A year in review:

We completed 53 burials, 16 full and 37 cremations. We completed 29 foundations also. And had 30 workorders for stone cleaning and or fixes. A large part of this spring and early summer was working on block 16, after it had gotten surveyed. (still have about 3-5 rows to get stacked). Fix 3 lower steps at the park coming up from river. Had to fix both toilets at the park. Installed post for life rings at the park. We also painted railings walking up to township office this year. Replaced a bleacher bench seat at the park. Spray foamed all fence openings on new fence at the park due to bees. Assembled chairs and tables for new building. In the past I have been asked if we have a tent for burials we didn't. I purchased a 12x12 canopy tent for \$100.00. and so far I have used twice for cremains burial for a \$25.00 cost for family's.

Marc Veldman
Grounds Manager

FIRE DEPARTMENT REPORT

December 5, 2023

General:

The department continues to run well. We had an above average call volume for the month of November. We participated in the Christmas and Veteran's Day parades. We have been working with First Due to get our new reporting platform ready to go live on January 1st.

Call Volume:

Total calls for the month of November 2023: 40

27 Medical, 4 Structure Fire, 0 Grass Fire/Controlled Burn, 3 Auto Accident, 1 Power Line Down, 2 Vehicle Fire, 0 Smoke/Odor, 0 Dumpster Fire, 1 Cover/Service/Standby, 0 Collapse, 0 Gas Leak, 0 Inspection, 0 Airport Emergency, 0 Fire Alarm, 0 Water Rescues, 0 Fire Investigation, 0 Haz-Mat, 0 Elevator/Technical Rescue and 1 Drone Activations.

Year to Date Call volume 2023: 406

Year to Date Response Times:

Turnout Time (dispatch to truck en-route): 5 minutes and 52 seconds.

Response Time (dispatch to on scene): 10 minutes and 46 seconds.

Year to Date Call Locations:

BR TWP	365
Barton TWP	3
Big Prairie TWP	
City of Big Rapids	15
Colfax TWP	2
Grant TWP	1
Green TWP	7
Osceola County	
Mecosta TWP	4
Morley	3
Norwich TWP	3

Personnel:

We are currently at a roster of 19.

We would like to move Captain Wyma to an Assistant Chief's position. This position was part of the command structure in the past and was left vacant due to a lack of qualified personnel. Captain Wyma is qualified to hold this position and already doing many administrative tasks. We would like this to be a salaried position with the starting pay of \$10,000.00 per year as listed in our proposed budget.

Our command staff are Chief Tubbs, Deputy Chief Douglass, Captain Jim Chapman, Captain Nick Wyma, Lieutenant Jarred Jones and Lieutenant Adam Perez.

Training:

Training this month consisted of Truck Checks, Search and Rescue and Hydrants.

Repairs Completed:

The fuel tank on Engine 1 is leaking. We contacted CSI who is the Spartan Distributor for our area. They have ordered a replacement tank for us but it has a 6 to 8 week lead time.

Grass Rig 7 has an electrical issue and is out of service.

Station Maintenance:

We still need to have a plumber and electrician move the basement items so the water seal for the basement can be completed.

Budget/Purchasing over \$2,500.00:

None at this time.



Northwest Kent Mechanical Co.

Commercial • Industrial • Institutional

P.O. Box 216K • 4095 16 Mile Road

Cedar Springs, MI 49319

(616) 696-9026 • Fax (616) 696-9327

www.nwkentmech.com

November 27, 2023

Mr. Carman Bean
Big Rapids Township
14212 Northland Drive
Big Rapids, MI 49307

RE: Monthly Lift Station Report

Dear Carman:

Here is our monthly report for the Township Lift Stations for the month of November. We had (3) phase loss events at the Gilbert Street Station on 11-3, 11-14, and 11-19. All seemed to clear without issue, will continue to monitor. We had (2) low Wet Well Faults (2) Wet Well Alarms at Venlo Station on 11-16 and 11-18. The first call was caused by air pump #2 failure, switched system to air pump #1 to correct issue, system operating as designed. The second fault/alarm was for low Wet Well levels caused by air pump #1 failure, went to barn to see about a spare pump, there was one so replaced air pump #2 that had failed previously and put into operation, system operating as designed. We have (3) new air pumps on order, (1) to replace air pump #1 at Venlo and (2) for backup. We also had (1) Miss Dig request.

All stations are in good to great condition. New Heaters were installed for the Winter and turned on. Any heater that was still in good condition was put back into the barn for backup.

As always, it is a pleasure to serve you and the Township. If you have any questions or concerns, please feel free to contact us.

Sincerely,

Mark Ducat
Northwest Kent Mechanical Co.
616-885-6050



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BIG RAPIDS CHARTER TOWNSHIP SEWAGE LIFT STATION REPORT
Date: 11-27-23
Completion by Service Technician:
MONTHLY SERVICE REPORT

#1 SHERIDAN STREET LIFT STATION	
Station Generally:	GREAT
Pump 1:	HOURS: N/A AMPS: L1: 4.4 L2: 5.0 L3: 4.6
Pump 2:	HOURS: AMPS: L1: 4.9 L2: 4.9 L3: 4.8
Pump Operations	GOOD
Pump 1 PSIG:	15
Pump 2 PSIG:	15
Electrical:	GOOD
Controls:	GOOD
Wet Well:	GOOD
Notes & Recommendations	

#2 05-978 VENLO LIFT STATION	
Station Generally:	GOOD
Pump 1:	HOURS: N/A AMPS: L1: 3.9 L2: 4.1 L3: 4.3
Pump 2:	HOURS: N/A AMPS: L1: 3.7 L2: 4.3 L3: 4.3
Pump Operations	GOOD
Pump 1 PSIG:	N/A
Pump 2 PSIG:	N/A
Electrical:	GOOD
Controls:	GOOD
Wet Well:	GOOD
Notes & Recommendations	

#3 01-694 PERRY STREET LIFT STATION			
Station Generally:	Good		
Pump 1:	HOURS: 10123.30	AMPS: L1: 32.1	L2: 31.1 L3: 30.9
Pump 2:	HOURS: 11476.22	AMPS: L1: 32.1	L2: 36.9 L3: 32.4
Pump Operations	Good		
Pump 1 PSIG:	N/A		
Pump 2 PSIG:	N/A		
Electrical:	Good		
Controls:	Good		
Wet Well:	Good		
Notes & Recommendations			

#4 96-284 BIG RAPIDS HIGH SCHOOL LIFT STATION			
Station Generally:			
Pump 1:	HOURS: 2171.20	AMPS: L1: 8.2	L2: 9.1 L3: 9.2
Pump 2:	HOURS: 2403.74	AMPS: L1: 8.4	L2: 9.2 L3: 9.6
Pump Operations	Good		
Pump 1 PSIG:	27		
Pump 2 PSIG:	N/A		
Electrical:	Good		
Controls:	Good		
Wet Well:	Good		
Notes & Recommendations			

#8 05-1004 HILLS AT MITCHELL CREEK LIFT STATION			
Station Generally:			
Pump 1:	HOURS: 457.12	AMPS: L1: 6.2	L2: 6.2 L3: 6.5
Pump 2:	HOURS: 658.37	AMPS: L1: 5.7	L2: 5.3 L3: 5.4
Pump Operations	Good		
Pump 1 PSIG:	20		
Pump 2 PSIG:	20		
Electrical:	Good		
Controls:	Good		
Wet Well:	Good		
Notes & Recommendations			

#9 05-983 BIG RAPIDS TOWNSHIP INDUSTRIAL PARK (NORTHLAND DRIVE)			
Station Generally:	Good		
Pump 1:	HOURS: 375.17	AMPS: L1: 18.4	L2: 20.1 L3: 26.2
Pump 2:	HOURS: 402.66	AMPS: L1: 19.6	L2: 20.5 L3: 20.9
Pump Operations	Good		
Pump 1 PSIG:	7.5		
Pump 2 PSIG:	7.5		
Electrical:	Good		
Controls:	Good		
Wet Well:	Good		
Notes & Recommendations			

#10 06-1552 UNIVERSITY PARK SUITS LIFT STATION			
Station Generally:	Good		
Pump 1:	HOURS: 2183.31	AMPS: L1: 21.4	L2: 22.1 L3: 20.5
Pump 2:	HOURS: 2442.43	AMPS: L1: 19.6	L2: 19.2 L3: 18.3
Pump Operations	Good		
Pump 1 PSIG:	60		
Pump 2 PSIG:	55		
Electrical:	Good		
Controls:	Good		
Wet Well:	Good		
Notes & Recommendations			

#11 06-1215 MENARDS LIFT STATION			
Station Generally:	Good		
Pump 1:	HOURS: 2074.23	AMPS: L1: 5.4	L2: 5.1 L3: 5.2
Pump 2:	HOURS: 1139.33	AMPS: L1: 10.4	L2: 10.1 L3: 10.3
Pump Operations	Good		
Pump 1 PSIG:	35		
Pump 2 PSIG:	35		
Electrical:	Good		
Controls:	Good		
Wet Well:	Good		
Notes & Recommendations			

#12 10-1374 GILBERT DRIVE LIFT STATION		
Station Generally:	GOOD	
Pump 1:	HOURS: 6908.57	AMPS: L1: 33.1 L2: 33.5 L3: 35.2
Pump 2:	HOURS: 6336.11	AMPS: L1: 31.6 L2: 32.6 L3: 34.0
Pump Operations	GOOD	
Pump 1 PSIG:	N/A	
Pump 2 PSIG:	N/A	
Electrical:	GOOD	
Controls:	GOOD	
Wet Well:	GOOD	
Notes & Recommendations		

#13 NORTH STATE LIFT STATION		
Station Generally:	GOOD	
Pump 1:	HOURS: N/A	AMPS: L1: 9.1 L2: 10.4 L3: 9.7
Pump 2:	HOURS: N/A	AMPS: L1: 9.0 L2: 10.4 L3: 9.1
Pump Operations	GOOD	
Pump 1 PSIG:	13	
Pump 2 PSIG:	13	
Electrical:	GOOD	
Controls:	GOOD	
Wet Well:	GOOD	
Notes & Recommendations		

Big Rapids Charter Township Water Treatment Plant Monthly Report

November 2023

All operations are normal at the plant. We needed to prime one of the Liquid Chlorine Feed pumps that wasn't feeding very good, but its feeding again. Also needed to tighten one of the Chlorine Pump feed priming valves that was a bit loose, from vibration likely. Will be getting in a PFAS sample to the EGLE State lab in Lansing the last week of November before the 30th. Got the change of operator form in to Carman this month and it was sent to DHD10 Health Dept (Type 2) in Hart. Maintaining a Chlorine Residual of about 0.5 parts per million (or mg/L). All other pumps are working good and providing ample water to the distribution system and water mains. We got the remaining hydrants pumped down for the winter below ground level so they don't freeze, and let BR Township Fire know. Changed timer for lights to come on earlier out at the Water plant building as its getting darker Earlier.

Big Rapids Charter Township

Principles of Governance

To maintain the highest standards and traditions of Michigan townships, we embrace these principles to guide our stewardship, deliberations and constituent services as we commit to safeguard our community's health, safety and general welfare.

We pledge to:

- Insist on the highest standards of ethical conduct by all who act on behalf of this township
- Bring credit, honor and dignity to our public offices through collegial board deliberations, and diligent, appropriate responses to constituent concerns
- Actively pursue education and knowledge, and embrace best practices
- Treat all persons with dignity, respect and impartiality, without prejudice or discrimination
- Practice openness and transparency in our decisions and actions
- Cooperate in all reasonable ways with other governmental entities and consider the impact our decisions may have outside our township's borders
- Communicate to the public township issues, challenges and successes, and welcome the active involvement of stakeholders to further the township's well-being
- Strive for compliance with all state and federal statutory requirements
- Refuse to participate in any decisions or activities for personal gain, at the expense of the best interests of the township
- Further the understanding of the obligations and responsibilities of American citizenship, democratic government, and freedom

These principles we pledge to our township, our state, and our country.

Carman Bean, Supervisor

(Vacant to be Filled), Trustee

Hannah Saez, Clerk

Jerald Everett, Trustee

Penny Currie, Treasurer

Anthony Geib, Trustee



**MICHIGAN
TOWNSHIPS
ASSOCIATION**

Nick Routley, Trustee

Date

Statutory Committees Appointments

The following highlighted people are willing to serve another term.
The others are shown for your information as to how is on each committee
and when their term expires.

Phone

Term Expires Term Length

Planning Commission

Name	Term Expires	Term Length	Phone
Zachary Cook	12/31/2025	3 yrs.	(231) 598-0546
Amanda Wethington	12/31/2025	3 yrs.	(616) 644-6748
Mark Sweppenheiser	12/31/2024	3 yrs.	(231) 679-1294
Gordon Oliver	12/31/2024	3 yrs.	gordonoliver@hotmail.com
Jeff Oosterhouse	12/31/2023	3 yrs.	231-250-3546
Mary Davis	12/31/2023	3 yrs.	231-349-0431
Jerry Everet board Rep			

Board Of Review

Alice Bandstra	12/31/2024	2 yrs.	ibandstra@charter.net
Phyllis Jacobs	12/31/2024	2 yrs.	iplav64@gmail.com
Greg Videtich	12/31/2024	2 yrs.	gvidetich@gmail.com
Sue Bean	12/31/2024	2 yrs.	

Election Commission

Hannah Saez	12/31/2023	1 yr.	
Jerald Everett	12/31/2023	1 yr.	(231) 796-0257
Tony Geib	12/31/2023	1 yr.	(231) 629-2193

Zoning Board of Appeals

Planning commission Chair			
Vacant	12/31/2025	3 yrs.	
Mark Maciver	12/31/2024	3 yrs.	mdmaciver@yahoo.com
John Zimmerman	12/31/2023	3 yrs.	zimmerjd@hotmail.com

Construction Board Of Appeals

(building board of appeals)			
Chad Root	12/31/2025	2 yrs.	crconstructionllc@hotmail.com
Bob Szyrkowski	12/31/2023	2 yrs.	231-856-5252
Mark Maciver	12/31/2023	2 yrs.	mdmaciver@yahoo.com

RESOLUTION NUMBER 2023-07

A RESOLUTION ADOPTING A GENERAL APPROPRIATIONS ACT (BUDGET) FOR THE BIG RAPIDS CHARTER TOWNSHIP, BIG RAPIDS, MICHIGAN, FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY, 2024, AND ENDING ON THE LAST DAY OF DECEMBER, 2024.

WHEREAS, the duty of the Township Supervisor of Big Rapids Charter Township is to prepare and submit a proposed budget to the Big Rapids Board of Trustees at the proper time; and

WHEREAS, the Township Supervisor has submitted a proposed budget to the Board of Trustees on October 10, 2023 for its consideration, and;

WHEREAS, "Pursuant to MCLA 141.412, notice of a public hearing on the proposed budget was published in a newspaper of general circulation on October 6, 2023 and a public hearing on the proposed budget was held on November 8, 2023";

WHEREAS, whatever increases may have been made in the expenditures, like increases were added to the revenues or planned to be expended from reserves/fund balances so that the budget remains in balance, as required by law.

NOW, THEREFORE, BE IT RESOLVED BY THE Board of Trustees of Big Rapids Charter Township, that they hereby approve and adopt the 2024 fiscal year budget by cost centers. Estimated township revenues for fiscal year 2024, include an allocated millage of 1.25 mills for general fund, 1.50 mills for fire fund, 1.50 mills for township roads and .20 mills for library services.

Ayes: Nays: Abstain: Absent:

RESOLUTION DECLARED

Hannah Saez, Township Clerk

STATE OF MICHIGAN)
) SS
COUNTY OF MECOSTA)

I, the undersigned, the duly qualified and acting Clerk of Charter Township of Big Rapids, Mecosta County, Michigan do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Township Board at a regular meeting on December 5, 2023, the original of which is on file in my office. Public notice of said meeting was given pursuant to and in full compliance with Act No 267, Public Acts of Michigan, 1976 as amended, including in the case of a special or rescheduled meeting, notice by posting at least eighteen(18) hours prior to the time set for the meeting.

IN WITNESS WHEREOF, I have hereto affixed by official signature on this 5th day of December, 2023

Hannah Saez, Clerk
Charter Township of Big Rapids

**CHARTER TOWNSHIP OF BIG RAPIDS
RESOLUTION TO NAME BANK DEPOSITORIES FOR 2024**

RESOLUTION NO 2023-08

WHEREAS, the Board of Big Rapids Charter Township, Mecosta County, in exercising its fiduciary responsibilities desires to safeguard the funds of the Township that may be invested from time to time, and,

WHEREAS, Public Act 77 of 1989, MCL 41.77, requires that the Township Board designate the banks or depositories for the money belonging to the Township, in accordance with the Townships Comprehensive Version of Township Investment and Depository Designation Policy.

THEREFORE BE IT RESOLVED that the Board approves the following financial institutions as depositories of township funds: Isabella Bank, Huntington Bank, Lake Osceola Bank, Fifth Third Bank, Horizon and Independent Bank.

BE IT FURTHER RESOLVED, That the Township will comply with all applicable statutes related to public fund investments. Any provisions of this resolution in conflict with applicable statutes is void.

Ayes: Nays: Absent:

RESOLUTION DECLARED

Hannah Saez, Township Clerk

STATE OF MICHIGAN)

) SS

COUNTY OF MECOSTA

I, the undersigned, the duly qualified and acting Clerk of Charter Township of Big Rapids, Mecosta County, Michigan do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Township Board at a regular meeting on December 5, 2023, the original of which is on file in my office. Public notice of said meeting was given pursuant to and in full compliance with Act No 267, Public Acts of Michigan, 1976 as amended, including in the case of a special or rescheduled meeting, notice by posting at least eighteen (18) hours prior to the time set for the meeting.

IN WITNESS WHEREOF, I have hereto affixed by official signature on this 5th day of December, 2023

Hannah Saez, Clerk

Charter Township of Big Rapids

**CHARTER TOWNSHIP OF BIG RAPIDS
RESOLUTION TO SET BOARD MEETING DATES FOR 2024**

RESOLUTION NO 2023-09

WHEREAS, Public Act 267 of 1976 requires a resolution setting meeting dates.

NOW THEREFORE BE IT RESOLVED, that the regular meeting dates for Big Rapids Charter Township be as follows for the year 2024:

Tuesday, January 2, 2024
Tuesday, February 6, 2024
Tuesday, March 5, 2024
Tuesday, April 2, 2024
Tuesday, May 7, 2024 Meeting may be held at offices if there is a school election.
Tuesday, June 4, 2024
Tuesday, July 2, 2024
Wednesday, August 7, 2024
Tuesday, September 3, 2024
Tuesday, October 1, 2024
Wednesday, November 6, 2024
Tuesday, December 3, 2024

All meetings will start at 7:00 p.m. and will be held at the township offices 14230 Northland Drive, Big Rapids, MI 49307, unless otherwise noted.

Ayes: Nays: Abstain: Absent:

RESOLUTION DECLARED

Hannah Saez, Township Clerk

STATE OF MICHIGAN)

) SS

COUNTY OF MECOSTA)

I, the undersigned, the duly qualified and acting Clerk of Charter Township of Big Rapids, Mecosta County, Michigan do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Township Board at a regular meeting on December 5, 2023, the original of which is on file in my office. Public notice of said meeting was given pursuant to and in full compliance with Act No 267, Public Acts of Michigan, 1976 as amended, including in the case of a special or rescheduled meeting, notice by posting at least eighteen (18) hours prior to the time set for the meeting.

IN WITNESS WHEREOF, I have hereto affixed by official signature on this 5th day of December, 2023

Hannah Saez, Township Clerk

**BIG RAPIDS TOWNSHIP BOARD
REGULAR MEETING DATES FOR 2024**

**TUESDAY EVENINGS @ 7:00 P.M.
(UNLESS OTHERWISE NOTED)**

JANUARY 2, 2024

FEBRUARY 6, 2024

MARCH 5, 2024

APRIL 2, 2024

***MAY 7, 2024** *MEETING MAY POSSIBLY BE UP AT OFFICES IF
THERE IS A SCHOOL ELECTION*

JUNE 4, 2024

JULY 2, 2024

***WEDNESDAY* AUGUST 7, 2024**

SEPTEMBER 3, 2024

OCTOBER 1, 2024

***WEDNESDAY* NOVEMBER 6, 2024**

DECEMBER 3, 2024

**MEETINGS TO BE HELD AT THE TOWNSHIP HALL
14230 NORTHLAND DRIVE, BIG RAPIDS, MI 49307**

**BIG RAPIDS TOWNSHIP
RESOLUTION NUMBER 2023-09
RESOLUTION TO APPROVE WAGES FOR 2024**

WHEREAS, the proposed 2024 Wages by and between Charter Township of Big Rapids (the "Township") have been submitted to the Township Board; and

NOW, THEREFORE, IT IS HEREBY RESOLVED THAT:

1. The 2024 Wages

2. The Township Supervisor and Clerk are hereby authorized and directed to execute the 2024 Wages and to deliver the same on behalf of the Township with such immaterial additions and deletions to the 2024 Wages.

3. All resolutions or parts of resolutions in conflict herewith shall be in the same are hereby rescinded.

Supervisor	\$48,500.00
Clerk	\$48,500.00
Treasurer	\$48,500.00
Trustees	\$1,900.00
Deputy Clerk	\$18.00 per hour
Deputy Treasurer	\$18.00 per hour
Deputy Supervisor	\$18.00 per hour
Planning Commission/ZBA/BBA	\$50.00 per meeting
Board of Review Chairperson	\$18.00 per hour
Board of Review Members	\$17.00 per hour
Election Chairperson	\$18.00 per hour
Election Workers	\$17.00 per hour
Tim Kleinheksel	\$20.50 per hour
Marc Veldman	\$23.00 per hour
Grounds Assistants	\$15.00 per hour
Parks opening/closing	\$5,500.00 per season
Fire Department	
Chief	\$14,360.00

Deputy Chief \$11,485.00
Assistant Chief \$10,600.00

Fire Fighters
Point system

Building Inspector \$24.05 per hour
Plan reviews \$100.00 per hour

Electrical Inspector
60% of charge
Plan reviews \$100 per hour

Plumbing/Mechanical Inspector
60% of charge
Plan reviews \$100 per hour

Ayes: Nays: Absent:

RESOLUTION DECLARED Adopted.

Hannah Saez, Township Clerk

STATE OF MICHIGAN)
) SS
COUNTY OF MECOSTA)

I, the undersigned, the duly qualified and acting Clerk of Big Rapids Township, Mecosta County, Michigan do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Township Board at a Regular Board meeting on December 5, 2023 of which the original of which is on file in my office. Public notice of said meeting was given pursuant to and in full compliance with Act No 267, Public Acts of Michigan, 1976 as amended, including in the case of a special or rescheduled meeting, notice by posting at least eighteen(18) hours prior to the time set for the meeting.

IN WITNESS WHEREOF, I have hereto affixed by official signature on this 5th day of December, 2023.

Hannah Saez, Clerk
Big Rapids Township

BIG RAPIDS CHARTER TOWNSHIP

Christmas shopping? Stop in for a free breakfast and chance to speak to your local Representatives on what you'd like to see in the Township!

Pancake Meet & Greet

December 9th, 2023

9am-11am

Township Hall

14212 Northland Drive.



visit www.bigrapidstowshipMI.gov
for more information

Check Register Report For Big Rapids Charter Township
 For Payroll ID: 278 Check Date: 12/01/2023 Pay Period End Date: 11/30/2023

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount
12/01/2023	GEN	13524	BEAN, CARMAN	3,175.68	646.04
12/01/2023	GEN	13525	BUYS, EMILY M	102.12	89.97
12/01/2023	GEN	13526	DANIELS, LAURIE A	132.80	132.80
12/01/2023	GEN	13527	ELDER, CHRISTOPHER A	1,447.92	1,275.62
12/01/2023	GEN	13528	FOUNTAIN, RENE M	77.28	77.28
12/01/2023	GEN	13529	HILLMAN, CAROL A	148.00	148.00
12/01/2023	GEN	13530	IAFRATE, DEBRA J	172.00	172.00
12/01/2023	GEN	13531	KIRWIN, DAVID R	1,447.92	1,275.62
12/01/2023	GEN	13532	LESIEWICZ, STEVEN	813.02	716.27
12/01/2023	GEN	13533	VODRY , RACHEL L	171.70	171.70
12/01/2023	GEN	DD231	AMBLER, ALLEN S	149.34	0.00
12/01/2023	GEN	DD232	ANTOR, GERALD A	1,002.70	0.00
12/01/2023	GEN	DD233	BALLARD , MIA L	202.06	0.00
12/01/2023	GEN	DD234	BARD, BLAKE A	330.00	0.00
12/01/2023	GEN	DD235	BELKA, SCOT A	357.42	0.00
12/01/2023	GEN	DD236	BERENS, DYLAN I	764.86	0.00
12/01/2023	GEN	DD237	CALIFF, MICHAEL H	449.80	0.00
12/01/2023	GEN	DD238	CHAPMAN, JAMES M	326.70	0.00
12/01/2023	GEN	DD239	CURRIE, PENNY M	3,975.00	0.00
12/01/2023	GEN	DD240	DOUGLASS, PERRY IV A	927.50	0.00
12/01/2023	GEN	DD241	EVERETT, JERALD D	154.17	0.00
12/01/2023	GEN	DD242	GEIB, ANTHONY C	154.17	0.00
12/01/2023	GEN	DD243	JONES, JERRAD C	175.70	0.00
12/01/2023	GEN	DD244	KETCHUM, KAITLYN M	468.36	0.00
12/01/2023	GEN	DD245	KLEINHEKSEL, TIMOTHY J	2,702.31	0.00
12/01/2023	GEN	DD246	KONDZIOLKA, CHERYL L	412.25	0.00
12/01/2023	GEN	DD247	LAMMERS, DRAKE A	641.88	0.00
12/01/2023	GEN	DD248	LENTINE, JOSEPH E	347.04	0.00
12/01/2023	GEN	DD249	MAREK, DENA R	620.50	0.00
12/01/2023	GEN	DD250	MCARTHUR, IAN D	34.04	0.00
12/01/2023	GEN	DD251	MOSS , MARK E	678.06	0.00
12/01/2023	GEN	DD252	PARKER, THOMAS	659.42	0.00
12/01/2023	GEN	DD253	PEREZ, ADAM	68.08	0.00
12/01/2023	GEN	DD254	ROUTLEY, NICHOLAS	154.17	0.00
12/01/2023	GEN	DD255	SAEZ, HANNAH C	3,975.00	0.00
12/01/2023	GEN	DD256	SILK, NOAH LEE	102.12	0.00
12/01/2023	GEN	DD257	SNYDER, RACHEL ANN	577.64	0.00
12/01/2023	GEN	DD258	STANEK, WILLIAM F	949.32	0.00
12/01/2023	GEN	DD259	TUBBS, JAMES	1,159.58	0.00
12/01/2023	GEN	DD260	VELDMAN, MARC	3,771.19	0.00
12/01/2023	GEN	DD261	WYMA, NICHOLAS A	789.04	0.00

Check Register Report For Big Rapids Charter Township
For Payroll ID: 278 Check Date: 12/01/2023 Pay Period End Date: 11/30/2023

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount
Totals:		Number of Checks: 041		34,767.86	4,705.30
Total Physical Checks:		10			
Total Check Stubs:		31			

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
11/14/2023	GEN	34058	ACE	ACE HARDWARE	FD MISC PURCHASES, WIRE STRIPPER ETC	104.14
11/14/2023	GEN	34059	CHA01	CHARTER COMMUNICATIONS	FIRE DPT, CEM, TWP OFFICES	724.56
11/14/2023	GEN	34060	CIT00	CITY OF BIG RAPIDS	OCT CITY TAX W/H	51.04
11/14/2023	GEN	34061	CIT02	BIG RAPIDS CITY TREASURER	OCT SEWER USAGE	28,483.03
11/14/2023	GEN	34062	CON00	CONSUMERS ENERGY	STATE ST LS	975.42
11/14/2023	GEN	34063	DTE00	DTE ENERGY	MENARDS LS	706.82
11/14/2023	GEN	34064	DTE00	VOID		0.00
11/14/2023	GEN	34065	EGLE	MICH DEPT OF ENV, GREAT LAKES, ENER	INDUSTRIAL PARK 2024 ANNUAL FEE	728.12
11/14/2023	GEN	34066	GB01	GREENBAY ELECTRIC, INC.	BREAKER REPLACEMENT AT HALL	148.41
11/14/2023	GEN	34067	GRANGER	GRANGER	BRT HALL, OFFICE, FIRE	210.24
11/14/2023	GEN	34068	MEC01	MECOSTA COUNTY ROAD COMMISSION	FD FUEL USAGE	3,364.94
11/14/2023	GEN	34069	NORTHWEST	NORTHWEST KENT MECHANICAL CO.	3 MISS DIGS, MONTH MAINT, ALARM CALL OT	4,982.95
11/14/2023	GEN	34070	PI000	THE PIONEER GROUP	BUDGET HEARING, AFFIDAVIT, MINS	471.50
11/14/2023	GEN	34071	PRO00	PROGRESSIVE AE	CEM SIGN FOUNDATION	255.00
11/14/2023	GEN	34072	SIG00	SIEGFRIED CRANDALL, PC	ACCOUNTING SVCS MICS OCT 23	125.00
11/14/2023	GEN	34073	SPECPRINT	SPECTRUM PRINTERS INC	BRT'S PORTION OF TESTR DECKS	555.55
11/14/2023	GEN	34074	STANEX	BILL STANEX	OCT 23 MILEAGE & 1 MONTH PHONE STANEX	361.43
11/14/2023	GEN	34075	XEROX	XEROX FINANCIAL SERVICES	OCT COPIER LEASE AGREEMENT	469.65
11/15/2023	GEN	9930458(E)	SBA00	SBA00 PLAN	HRA SBA00 SVC FEE	52.50
12/01/2023	GEN	9930454(E)	CHE00	HUNTINGTON BANK	NOV 23 EFFPS FED TAX W/H	7,210.54
12/01/2023	GEN	9930455(E)	JHI00	JOHN HANCOCK LIFE INSURANCE COMPANY	NOV 23 JOHN HANCOCK 401A	2,956.49
12/01/2023	GEN	9930456(E)	STA00	STATE OF MICHIGAN	NOV 23 STATE TAX W/H	1,124.03
12/01/2023	GEN	9930457(E)	VOYA	VOYA FINANCIAL	NOV 23 457 PAYROLL DEDUCTION	5,590.71
12/05/2023	GEN	34076	ACCO0	ACCIDENT FUND COMPANY	MONTHLY INS INSTALLMENT	1,326.40
12/05/2023	GEN	34077	BIG01	BIG RAPIDS TWP SEWER REC. FUND	TWP HALL, OFFICES, FD	51.21
12/05/2023	GEN	34078	CIT00	CITY OF BIG RAPIDS	NOV 23 CITY INCOME TAX W/H	44.77
12/05/2023	GEN	34079	CON00	CONSUMERS ENERGY	UPS IS	2,267.99
12/05/2023	GEN	34080	CON00	VOID		0.00
12/05/2023	GEN	34081	DINGES	DINGES FIRE COMPANY	HELMETS	10,739.70
12/05/2023	GEN	34082	FIR00	FIRST NATIONAL BANK	POSTAGE, ACTIVE911 RENEWAL, LAPTOP FOR	3,848.46
12/05/2023	GEN	34083	FIR00	VOID		0.00
12/05/2023	GEN	34084	HES00	MECOSTA COUNTY CLERK	BALLOT PROGRAMMING FOR SPEC ELECTION	475.59
12/05/2023	GEN	34085	JBOUSMAN	JAMES BOUSMAN	NOV 23 WATER PLANT TREATMENT SVCS	1,041.66
12/05/2023	GEN	34086	MCKESSON	MCKESSON MEDICAL SURGICAL	MED SUPPLIES	393.28
12/05/2023	GEN	34087	MCT01	MECOSTA COUNTY FIRE TRAINING ASSOC.	LENTINE COURSE BOOK/FIRE ACADEMY	131.07
12/05/2023	GEN	34088	MEC01	MECOSTA COUNTY ROAD COMMISSION	FUEL USAGE CEM/FD	342.50
12/05/2023	GEN	34089	MICHGSA	MICHIGAN STATE FIREMEN'S ASSOC	2024 MEMBERSHIP AND DUES	75.00
12/05/2023	GEN	34090	MOSS01	MARK MOSS	NOV 23 MILEAGE	29.48
12/05/2023	GEN	34091	PRIORITY H	PRIORITY HEALTH	MONTHLY HEALTH INSURANCE	4,951.05
12/05/2023	GEN	34092	R&R	R&R FIRE TRUCK REPAIR INC	HYDRAULIC SPREADER ANNUAL SERVICE	1,049.76
12/05/2023	GEN	34093	VC3	VC3	ANNUAL BILLING FOR IT SVCS	4,089.60
12/05/2023	GEN	34094	WIL02	ERIC D. WILLIAMS	VANGILDER CEMETERY, TAX TRIB	568.90

GEN TOTALS: 91,078.49
 Total of 42 Checks: 91,078.49
 Less 3 Void Checks: 0.00
 Total of 39 Disbursements: 91,078.49