

# BIG RAPIDS CHARTER TOWNSHIP BOARD REGULAR MEETING WEDNESDAY, OCTOBER 8, 2023

BIG RAPIDS TOWNSHIP HALL, 14230 NORTHLAND DR.  
BIG RAPIDS, MI 49307  
7:00 PM

## AGENDA

PLEDGE OF ALLEGIANCE.

CALL TO ORDER: 7:00 p.m. ROLL CALL: \_\_ Stanek, \_\_ Saez, \_\_ Currie, \_\_ Bean, \_\_ Everett, \_\_ Geib, \_\_ Routley

PUBLIC COMMENT:

ADDITIONS TO AGENDA:

PUBLIC HEARING ON 2024 BUDGET:

CORRESPONDENCE:

CONSENT AGENDA

1. October 3, 2023, Meeting Minutes: ITEM A
2. October 10, 2023, Special Meeting Minutes: ITEM B
3. October Financial Report: ITEM C
4. July Treasurer Report: ITEM D
5. August Treasurer Report: ITEM E
6. September Treasurer Report: ITEM F
7. Building Department Report: ITEM G
5. Cemetery and Grounds Report: ITEM H
6. Fire Department Report: ITEM I
7. Sewer Department Report: ITEM J
8. Water Department Report: ITEM K
9. Planning Commission Minutes: ITEM L
10. Supervisor's Report: ITEM M

UNFINISHED BUSINESS:

1. Cemetery Entrance Update:
2. Other:

NEW BUSINESS:

1. Fire Department Request: ITEM N
2. 2023 Budget Adjustments: ITEM O
3. Delinquent Sewer Bills/ Ives Drain Special Assessment: ITEM P
4. Discussion on Cemetery Plot for former employee:
5. Other:

Financial

1. Payroll: ITEM Q
2. Accounts Payable: ITEM R

PUBLIC COMMENT:

ADJOURNMENT:

Big Rapids Charter Township will provide necessary and reasonable auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed material, if individuals with disabilities, upon five business days notice to the township. Individuals requiring auxiliary aids or services should contact Hannah Saez, Big Rapids Charter Township Clerk, 14212 Northland Drive, Big Rapids, Mi 49307- call 231 796 3603 or fax request to 231 796 2533.

## Item "A"

BIG RAPIDS CHARTER TOWNSHIP BOARD  
REGULAR MEETING TUESDAY, OCTOBER 3, 2023  
BIG RAPIDS TOWNSHIP HALL, 14230 NORTHLAND DR.  
BIG RAPIDS, MI 49307  
7:00 PM  
UNAPPROVED

PLEDGE OF ALLEGIANCE.

CALL TO ORDER: 7:00 p.m. ROLL CALL: Stanek, Saez, Currie, Bean, Everett, Geib, Routley present.

PUBLIC COMMENT: Greg Vodry – disappointed in disrespect he received from Stanek at the BRT Resident Fall Clean up.

ADDITIONS TO AGENDA: Currie – Assessing update

**SPECIAL APPEARANCE: Joe Lenahan (Van Gilder Cemetery):** Discussion on having Township attorney research whose responsibility it is to maintain Van Gilder since in Township, and no longer really cared for other than volunteers. **Bean motioned to approve up to \$1700 for care of the Van Gilder Cemetery. Geib supports. Motion passed unanimously on a roll call vote.**

**CORRESPONDENCE: State of Michigan (Grant):** Clarification/discussion on what Grant will cover. PPE, anything bought since August 30<sup>th</sup>, Stanek believes valid until August of 2024.

### CONSENT AGENDA

1. **September 5, 2023, Meeting Minutes:**
2. **September 13, 2023, Special Meeting Minutes:**
3. **September Financial Report:**
4. **Building Department Report:**
5. **Cemetery and Grounds Report:** Oleson forgot to use rebar, engineers said epoxy would be okay if at least 6 inches down, they got 18 inches and everyone is satisfied per Stanek.
6. **Fire Department Report:** Bean to meet with Tubbs regarding Cellar issues. Routley and Bean to set up Fire Committee meeting. Routley asked if we needed any special certification on newly painted truck/pump rating.
7. **Sewer Department Report:**
8. **Water Department Report:**
9. **Planning Commission Minutes:** Bean – let board know he recused himself and that meeting was quite heated.
10. **Planning Commission Special Meeting Minutes:**
11. **Fall Cleanup Report:**
10. **Supervisor's Report:**

**A motion was made by Currie to approve of the consent agenda. Supported by Saez. Motion passed unanimously.**

### UNFINISHED BUSINESS:

1. **Metro Act Application:** Currie motioned to approve of the Metro Act Application from Crown Castle dated 8/16/23. **Supported by Saez. Motion passed unanimously.**
2. **Resolution to rescind Renaissance Zone:** Discussion on whether or not to have attorney review once more, reassurance that the only change was the date, and moved forward. Discussed Gotion no longer wanting to purchase or build in the Township, no reason to postpone rescission any longer. **A motion was made by Everett to approve of Resolution 2023-4, Resolution to rescind Renaissance Zone. Supported by Bean. Motion passed unanimously on a roll call vote.**
3. **Sidewalk Bid:** Engineers bids requested by board, given to those who bid and also put back out for bids as we now have all requirements. Saez to post on Facebook. Possibly postponed until Spring.
4. **Budget (Public Hearing Date)** Set for the next board meeting, also moved, to 11/8/23 due to the November election.
5. **Other:**

### NEW BUSINESS:

1. **Fire Department Request for gear:** Discussion on whether or not to use the grant just awarded for \$10,000, or to use the new FD Capital Reserve funds set aside for purchasing requested turnout gear. **Bean motioned to purchase turnout gear in the amount of \$9750.90, from the funds from the new PPE restricted fund. Routley seconded. Motion passed unanimously on a roll call vote.**
2. **Motion to add Drake Lammers and Kaitlyn Ketchum to fire roster:** Discussion on one member's relation to a Captain, and whether or not our policy would prohibit. General consensus it was fine, reassurance from Chief that they have steps in place so no direct disciplinary action would be a conflict. Request via Routley to move items up if special guests/new hires are in attendance. **A motion was made by Routley to add Drake Lammers and Kaitlyn Ketchum to the Fire Roster per Stanek and Tubbs interviews. Bean seconded. Motion passed unanimously.**

3. **Cemetery labor recommendations:** Routley motioned to approve of 2 new hire recommendations on a part time basis for the cemetery job per Marc and Bills interviews. Currie seconded. **Motion passed unanimously.**
4. **Resolution to support local control over land uses:** Bean motioned to approve Resolution 2023-6, Resolution to support local control over land uses. Currie seconded. **Motion passed unanimously on a roll call vote.**
5. **2023 Tax Rate--L4029:** Currie pointed out that the L4029 for 2023 has a reduction, discussion on whether or not we may need to lower that in the future. Not currently, as the census did not get approved for an increase. **A motion was made by Currie to approve of the 2023 tax rate request. Supported by Everett. Motion passed unanimously.**
6. **Fire Department Discussion on Halloween:** Discussion on "recommended donations", often see better results without having that listed. Saez requested FD to monitor the parking, so that we don't have a large cleanup in the lawn again, blocking off the lawn.
7. **Public Safety discussion:** Bean would like boards approval to talk to FSU, regarding call log and calls in the township. Would like data to assess. Board agreed.
8. **Other: Assessing update for board-** Currie said Chris Elder is doing great, but there have been some incidents where she knew of 3 individuals having been affected by assessing change, having to do with divisions. David is responsible to train Chris, but has not been able to do so.

#### **Financial**

1. **Payroll:** A motion was made by Currie to approve of payroll in the gross amount of \$36,199.46. Saez seconded. **Motion passed unanimously on a roll call vote.**
2. **Accounts Payable:** A motion was made by Currie to approve of Accounts Payables in the amount of \$417,247.11 (Roads paid, large expense). Supported by Everett. **Motion passed unanimously on a roll call vote.**

#### **PUBLIC COMMENT:**

#### **ADJOURNMENT: 8:45pm.**

Big Rapids Charter Township will provide necessary and reasonable auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed material, if individuals with disabilities, upon five business days notice to the township. Individuals requiring auxiliary aids or services should contact Hannah Saez, Big Rapids Charter Township Clerk, 14212 Northland Drive, Big Rapids, MI 49307- call 231 796 3603 or fax request to 231 796 2533.

## Item "B"

**BIG RAPIDS CHARTER TOWNSHIP BOARD  
SPECIAL MEETING TUESDAY, OCTOBER 10, 2023  
BIG RAPIDS CHARTER TOWNSHIP HALL  
14230 NORTHLAND DRIVE, BIG RAPIDS MI 49307  
11:30 AM  
UNAPPROVED**

**PLEDGE OF ALLEGIANCE.**

**CALL TO ORDER: 11:30 a.m. ROLL CALL: Stanek, Saez, Currie, Everett, Geib, Routley present. Bean absent.**

**PUBLIC COMMENT:**

**ADDITIONS TO AGENDA:**

**Items of Business:**

- 1. Line by line budget review for the 2024 consecutive year.**

**Discussion on splitting bldg/zoning admin's health insurance and updating budget to reflect.**

**Discussion on FD request to add 3<sup>rd</sup> person to salary – assistant chief/dep chief.**

**Discussed fire proof cabinets.**

**Discussed Fire Academy out east.**

**Discussed weekly parks inspections.**

**PUBLIC COMMENT:**

**ADJOURNMENT: 1:07pm**

**Big Rapids Charter Township will provide necessary and reasonable auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed material, if individuals with disabilities, upon five business days notice to the township. Individuals requiring auxiliary aids or services should contact Hannah Saez, Big Rapids Charter Township Clerk, 14212 Northland Drive, Big Rapids, MI 49307- call 231 796 3603 or fax request to 231 796 2533.**

11/06/2023

REVENUE AND EXPENDITURE REPORT FOR BIG RAPIDS TOWNSHIP

Item "C"

PERIOD ENDING 11/30/2023

% Fiscal Year Completed: 83.33

GL NUMBER	DESCRIPTION	YTD BALANCE	ACTIVITY FOR	AVAILABLE	2023 AMENDED BUDGET	% BDGT USED
		11/30/2023 NORMAL (ABNORMAL)	MONTH 11/30/2023 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)		
<b>Fund 101 - GENERAL OPERATING FUND</b>						
<b>Revenues</b>						
<b>Dept 000 - GENERAL</b>						
101-000-402.000	Current Real Property Tax	182,728.23	0.00	27,271.77	210,000.00	87.01
101-000-445.000	Penalties & Interest on Taxes	1,212.81	0.00	687.19	1,900.00	63.83
101-000-447.000	Property Tax Admin Fee	61,839.98	0.00	(1,839.98)	60,000.00	103.07
101-000-451.000	Business Licenses & Permits	12,970.35	0.00	3,029.65	16,000.00	81.06
101-000-574.000	State Shared Revenue	343,463.00	0.00	61,537.00	405,000.00	84.81
101-000-607.000	Ch. for Serv. (fees, zoning)	4,050.00	0.00	(2,150.00)	1,900.00	213.16
101-000-610.000	School Parcel Fee	5,791.00	0.00	809.00	6,600.00	87.74
101-000-632.000	Ch. for Serv. (sale cem. lots)	4,800.00	0.00	2,650.00	7,450.00	64.43
101-000-634.000	Ch. for Serv. (grave op & cl)	14,750.00	0.00	(4,750.00)	10,000.00	147.50
101-000-635.000	Chg For Serv Cem Foun & Misc	8,984.00	0.00	(2,984.00)	6,000.00	149.73
101-000-640.000	Ch. for Serv. (lot splits)	600.00	0.00	(200.00)	400.00	150.00
101-000-664.000	Int. & Div. on Earnings	31,442.54	0.00	(29,692.54)	1,750.00	1,796.72
101-000-667.000	Rent&Exp Building Dept	6,985.00	0.00	515.00	7,500.00	93.13
101-000-668.000	Sign Rental	4,000.00	0.00	0.00	4,000.00	100.00
101-000-675.020	Cemetery Annuity - Division of Ass	0.00	0.00	48,000.00	48,000.00	0.00
101-000-676.000	Reimbursements	7,163.04	0.00	(3,163.04)	4,000.00	179.08
101-000-687.000	REFUNDS	34,773.08	0.00	(34,273.08)	500.00	6,954.62
101-000-698.000	Advance from Fund Balance	0.00	0.00	114,000.00	114,000.00	0.00
<b>Total Dept 000 - GENERAL</b>		<b>725,553.03</b>	<b>0.00</b>	<b>179,446.97</b>	<b>905,000.00</b>	<b>80.17</b>
<b>TOTAL REVENUES</b>		<b>725,553.03</b>	<b>0.00</b>	<b>179,446.97</b>	<b>905,000.00</b>	<b>80.17</b>

**Expenditures**

**Dept 101 - TOWNSHIP BOARD**

101-101-702.000	Salary & Wages	6,167.05	616.68	1,232.95	7,400.00	83.34
101-101-702.020	Salary & Wages Clerical Help	6,824.94	629.88	1,795.06	8,620.00	79.18
101-101-702.300	Health Insurance Buyout	120.00	0.00	(120.00)	0.00	100.00
101-101-710.000	Twp. Share Medicare Withholding	183.74	17.02	51.26	235.00	78.19
101-101-714.000	Health Insurance	366.13	0.00	1,073.87	1,440.00	25.43
101-101-715.000	Twp. Share Soc. Sec. Withholdg	785.70	72.75	219.30	1,005.00	78.18
101-101-720.000	Medical Reimbursement	9.00	0.00	291.00	300.00	3.00
101-101-727.000	Office Supplies	2,256.97	232.08	(931.97)	1,325.00	170.34
101-101-740.000	Operating Supplies	96.86	0.00	(96.86)	0.00	100.00
101-101-801.000	Professional Services	57,359.23	2,707.00	(29,359.23)	28,000.00	204.85
101-101-850.000	COMMUNICATION	10,311.14	112.37	(5,911.14)	4,400.00	234.34
101-101-860.000	Transportation	0.00	0.00	480.00	480.00	0.00
101-101-880.000	Community Promotion	0.00	0.00	2,500.00	2,500.00	0.00
101-101-881.000	FALL CLEAN-UP	14,608.82	7,199.51	(6,608.82)	8,000.00	182.61

GL NUMBER	DESCRIPTION	YTD BALANCE	ACTIVITY FOR	AVAILABLE	2023	% BDGT
		11/30/2023	MONTH 11/30/2023	BALANCE		
		NORMAL	INCREASE	NORMAL	AMENDED	USED
		(ABNORMAL)	(DECREASE)	(ABNORMAL)	BUDGET	
101-101-900.000	Printing & Publishing	2,661.05	0.00	(1,061.05)	1,600.00	166.32
101-101-957.000	County Drain Systems	0.00	0.00	6,000.00	6,000.00	0.00
101-101-958.000	Membership & Dues	3,865.78	0.00	(415.78)	3,450.00	112.05
101-101-960.000	Education	0.00	0.00	2,000.00	2,000.00	0.00
101-101-965.000	Insurance & Bonds	9,622.46	0.00	(622.46)	9,000.00	106.92
101-101-975.000	Capital Outlay under \$10,000	1,459.54	0.00	5,540.46	7,000.00	20.85
Total Dept 101 - TOWNSHIP BOARD		116,698.41	11,587.29	(23,943.41)	92,755.00	125.81
Dept 171 - SUPERVISOR						
101-171-702.000	Salary & Wages	34,666.70	3,466.67	6,933.30	41,600.00	83.33
101-171-702.010	Salary & Wages Deputy	0.00	0.00	3,000.00	3,000.00	0.00
101-171-702.040	Salary & Wages Cemetery	5,083.30	508.33	1,016.70	6,100.00	83.33
101-171-702.300	Health Insurance Buyout	1,500.10	150.00	299.90	1,800.00	83.34
101-171-710.000	Twp. Share Medicare Withholding	598.13	59.82	121.87	720.00	83.07
101-171-715.000	Twp. Share Soc. Sec. Withholdg	2,557.51	255.75	512.49	3,070.00	83.31
101-171-720.000	Medical Reimbursement	1,250.00	125.00	250.00	1,500.00	83.33
101-171-727.000	Office Supplies	0.00	0.00	150.00	150.00	0.00
101-171-801.000	Professional Services	0.00	0.00	500.00	500.00	0.00
101-171-850.100	Cell Phone	270.00	0.00	90.00	360.00	75.00
101-171-860.000	Transportation	0.00	0.00	400.00	400.00	0.00
101-171-960.000	Education	155.00	0.00	845.00	1,000.00	15.50
Total Dept 171 - SUPERVISOR		46,080.74	4,565.57	14,119.26	60,200.00	76.55
Dept 215 - CLERK						
101-215-702.000	Salary & Wages	39,750.10	3,975.00	7,949.90	47,700.00	83.33
101-215-702.010	Salary & Wages Deputy	3,298.10	242.25	701.90	4,000.00	82.45
101-215-710.000	Twp. Share Medicare Withholding	561.41	54.52	188.59	750.00	74.85
101-215-714.000	Health Insurance	17,701.80	0.00	1,298.20	19,000.00	93.17
101-215-715.000	Twp. Share Soc. Sec. Withholdg	2,400.50	233.09	809.50	3,210.00	74.78
101-215-720.000	Medical Reimbursement	728.99	0.00	771.01	1,500.00	48.60
101-215-727.000	Office Supplies	189.96	0.00	10.04	200.00	94.98
101-215-740.000	Operating Supplies	302.42	0.00	(302.42)	0.00	100.00
101-215-801.000	Professional Services	2,708.00	1,716.00	(208.00)	2,500.00	108.32
101-215-850.000	Cell Phone Reimbursement	270.00	0.00	90.00	360.00	75.00
101-215-860.000	Transportation	26.50	0.00	(26.50)	0.00	100.00
101-215-960.000	Education	0.00	0.00	200.00	200.00	0.00
Total Dept 215 - CLERK		67,937.78	6,220.86	11,482.22	79,420.00	85.54
Dept 247 - BOARD OF REVIEW						
101-247-702.000	Salary & Wages	932.00	0.00	568.00	1,500.00	62.13
101-247-710.000	Twp. Share Medicare Withholding	13.51	0.00	11.49	25.00	54.04
101-247-715.000	Twp. Share Soc. Sec. Withholdg	57.78	0.00	37.22	95.00	60.82
101-247-960.000	Education	285.00	0.00	115.00	400.00	71.25
Total Dept 247 - BOARD OF REVIEW		1,288.29	0.00	731.71	2,020.00	63.78
Dept 253 - TREASURER						
101-253-702.000	Salary & Wages	31,800.00	3,180.00	6,360.00	38,160.00	83.33
101-253-702.010	Salary & Wages Deputy	3,472.10	480.25	527.90	4,000.00	86.80

GL NUMBER	DESCRIPTION	YTD BALANCE	ACTIVITY FOR	AVAILABLE	2023	% BDGT
		11/30/2023	MONTH 11/30/2023	BALANCE		
		NORMAL	INCREASE	NORMAL	AMENDED	USED
		(ABNORMAL)	(DECREASE)	(ABNORMAL)	BUDGET	
101-253-710.000	Twp. Share Medicare Withholding	493.17	51.14	121.83	615.00	80.19
101-253-714.000	Health Insurance	4,827.74	0.00	1,052.26	5,880.00	82.10
101-253-715.000	Twp. Share Soc. Sec. Withholdg	2,108.75	218.68	506.25	2,615.00	80.64
101-253-720.000	Medical Reimbursement	1,294.79	650.00	(94.79)	1,200.00	107.90
101-253-727.000	Office Supplies	0.00	0.00	450.00	450.00	0.00
101-253-740.000	Operating Supplies	0.00	0.00	1,250.00	1,250.00	0.00
101-253-801.000	Professional Services	4,569.40	849.00	180.60	4,750.00	96.20
101-253-960.000	Education	0.00	0.00	100.00	100.00	0.00
Total Dept 253 - TREASURER		48,565.95	5,429.07	10,454.05	59,020.00	82.29
Dept 257 - ASSESSOR						
101-257-702.000	SALARY AND WAGES	28,958.36	2,895.84	8,041.64	37,000.00	78.27
101-257-702.020	Salary & Wages Clerical Help	0.00	0.00	3,500.00	3,500.00	0.00
101-257-710.000	Twp. Share Medicare Withholding	419.90	42.00	170.10	590.00	71.17
101-257-715.000	Twp. Share Soc. Sec. Withholding	1,795.42	179.54	724.58	2,520.00	71.25
101-257-740.000	Operating Supplies	370.00	0.00	130.00	500.00	74.00
101-257-801.000	Professional Services	3,271.55	0.00	1,228.45	4,500.00	72.70
101-257-801.006	Tax Tribunal Appeals	3,537.50	1,287.50	11,462.50	15,000.00	23.58
101-257-850.000	Cell Phone	270.00	0.00	90.00	360.00	75.00
101-257-860.000	MILEAGE	0.00	0.00	500.00	500.00	0.00
101-257-960.000	Education	0.00	0.00	1,000.00	1,000.00	0.00
Total Dept 257 - ASSESSOR		38,622.73	4,404.88	26,847.27	65,470.00	58.99
Dept 262 - ELECTIONS						
101-262-702.000	SALARY AND WAGES	4,034.97	0.00	(2,034.97)	2,000.00	201.75
101-262-740.000	Operating Supplies	7,190.31	574.80	(5,190.31)	2,000.00	359.52
101-262-801.000	Professional Services	2,123.35	0.00	(1,923.35)	200.00	1,061.68
101-262-900.000	Printing & Publishing	136.12	0.00	(36.12)	100.00	136.12
101-262-975.000	Capital Outlay under \$10,000	0.00	0.00	1,000.00	1,000.00	0.00
Total Dept 262 - ELECTIONS		13,484.75	574.80	(8,184.75)	5,300.00	254.43
Dept 265 - TOWNSHIP HALL & GROUNDS						
101-265-702.000	Salary & Wages	2,161.93	0.00	1,838.07	4,000.00	54.05
101-265-702.200	Salary & Wages Snowplowing	0.00	0.00	500.00	500.00	0.00
101-265-710.000	Twp. Share Medicare Withholding	31.36	0.00	38.64	70.00	44.80
101-265-715.000	Twp. Share Soc. Sec. Withholdg	134.05	0.00	145.95	280.00	47.88
101-265-740.000	Operating Supplies	1,286.83	0.00	(686.83)	600.00	214.47
101-265-801.000	Professional Services	827.50	0.00	672.50	1,500.00	55.17
101-265-920.000	Public Utilities	5,695.09	34.14	2,304.91	8,000.00	71.19
101-265-930.000	Repair & Maintenance	4,431.73	144.00	(531.73)	3,900.00	113.63
101-265-932.000	Grounds maintenance	437.20	0.00	62.80	500.00	87.44
101-265-975.000	Capital Outlay under \$10,000	0.00	0.00	10,000.00	10,000.00	0.00
101-265-978.000	Capital Outlay \$10,000 and above	186,439.12	0.00	(56,439.12)	130,000.00	143.41
Total Dept 265 - TOWNSHIP HALL & GROUNDS		201,444.81	178.14	(42,094.81)	159,350.00	126.42
Dept 276 - TOWNSHIP CEMETERIES						
101-276-702.000	Salary & Wages	14,632.02	1,804.13	1,367.98	16,000.00	91.45
101-276-702.015	Salary & Wages Mangement	32,184.74	3,757.47	(4,184.74)	28,000.00	114.95

GL NUMBER	DESCRIPTION	YTD BALANCE	ACTIVITY FOR	AVAILABLE	2023	% BDGT
		11/30/2023	MONTH 11/30/2023	BALANCE		
		NORMAL	INCREASE	NORMAL	AMENDED	USED
		(ABNORMAL)	(DECREASE)	(ABNORMAL)	BUDGET	
101-276-702.016	Salary & Wages Clerical Mangeme	3,498.81	178.00	3,501.19	7,000.00	49.98
101-276-702.020	Salary & Wages Clerical Help	2,916.32	314.94	1,218.68	4,135.00	70.53
101-276-702.100	SALARY & WAGES: UNEMPLOYME	2,653.74	0.00	(1,453.74)	1,200.00	221.15
101-276-702.200	Salary & Wages Snowplowing	0.00	0.00	500.00	500.00	0.00
101-276-702.300	Health Insurance Buyout	1,560.00	150.00	240.00	1,800.00	86.67
101-276-710.000	Twp. Share Medicare Withholding	780.23	89.45	59.77	840.00	92.88
101-276-714.000	Health Insurance	146.45	0.00	573.55	720.00	20.34
101-276-715.000	Twp. Share Soc. Sec. Withholdg	3,336.15	382.42	228.85	3,565.00	93.58
101-276-720.000	Medical Reimbursement	1,250.00	125.00	400.00	1,650.00	75.76
101-276-740.000	Operating Supplies	5,116.35	1,814.68	883.65	6,000.00	85.27
101-276-801.000	Professional Services	5,836.50	0.00	(2,336.50)	3,500.00	166.76
101-276-801.020	PROF. SERVICES GRAVE OPENING/	9,687.50	3,387.50	(1,187.50)	8,500.00	113.97
101-276-850.000	Communication	1,312.17	0.00	187.83	1,500.00	87.48
101-276-850.100	Cell Phone	270.00	0.00	90.00	360.00	75.00
101-276-860.000	Transportation	0.00	0.00	200.00	200.00	0.00
101-276-900.000	Printing & Publishing	0.00	0.00	100.00	100.00	0.00
101-276-920.000	Public Utilities	2,028.05	0.00	471.95	2,500.00	81.12
101-276-930.000	Repair & Maintenance	3,628.70	691.57	4,371.30	8,000.00	45.36
101-276-960.000	Education	0.00	0.00	500.00	500.00	0.00
101-276-965.000	Insurance & Bonds	1,600.24	0.00	899.76	2,500.00	64.01
101-276-971.000	Re Purchase Cemetery Lots	150.00	0.00	250.00	400.00	37.50
101-276-975.000	Capital Outlay under \$10,000	0.00	0.00	2,000.00	2,000.00	0.00
101-276-978.000	Capital Outlay \$10,000 and above	2,900.00	0.00	20,600.00	23,500.00	12.34
Total Dept 276 - TOWNSHIP CEMETERIES		95,487.97	12,695.16	29,482.03	124,970.00	76.41
Dept 446 - HIGHWAYS & STREETS						
101-446-805.000	Contractual Services Roads	158,851.15	0.00	21,148.85	180,000.00	88.25
Total Dept 446 - HIGHWAYS & STREETS		158,851.15	0.00	21,148.85	180,000.00	88.25
Dept 448 - STREET LIGHTS						
101-448-920.000	Public Utilities	6,939.10	23.19	1,260.90	8,200.00	84.62
Total Dept 448 - STREET LIGHTS		6,939.10	23.19	1,260.90	8,200.00	84.62
Dept 721 - PLANNING COMMISSION						
101-721-702.000	SALARY AND WAGES	6,493.91	629.88	1,776.09	8,270.00	78.52
101-721-702.030	Salary & Wages Per Diems	2,650.00	300.00	1,250.00	3,900.00	67.95
101-721-702.300	Health Insurance Buyout	120.00	0.00	(120.00)	0.00	100.00
101-721-710.000	Twp. Share Medicare Withholding	127.97	12.42	52.03	180.00	71.09
101-721-714.000	Health Insurance	7,542.23	0.00	(6,102.23)	1,440.00	523.77
101-721-715.000	Twp. Share Soc. Sec. Withholding	547.11	53.11	212.89	760.00	71.99
101-721-720.000	Medical Reimbursement	1,102.73	0.00	(1,102.73)	0.00	100.00
101-721-740.000	Operating Supplies	0.00	0.00	200.00	200.00	0.00
101-721-801.000	Professional Services	0.00	0.00	4,000.00	4,000.00	0.00
101-721-860.000	MILEAGE	126.89	0.00	173.11	300.00	42.30
101-721-900.000	Printing & Publishing	193.50	0.00	306.50	500.00	38.70
101-721-960.000	Education	0.00	0.00	3,000.00	3,000.00	0.00
Total Dept 721 - PLANNING COMMISSION		18,904.34	995.41	3,645.66	22,550.00	83.83



GL NUMBER	DESCRIPTION	YTD BALANCE	ACTIVITY FOR	AVAILABLE	2023 AMENDED BUDGET	% BDGT USED
		11/30/2023 NORMAL (ABNORMAL)	MONTH 11/30/2023 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)		
Dept 728 - ECONOMIC-INDUSTRIAL DEVELOPMT						
101-728-801.000	Professional Services	0.00	0.00	2,000.00	2,000.00	0.00
101-728-850.000	Communication	0.00	0.00	1,000.00	1,000.00	0.00
101-728-880.000	Community Promotion	0.00	0.00	5,000.00	5,000.00	0.00
101-728-956.000	Miscellaneous	0.00	0.00	2,000.00	2,000.00	0.00
Total Dept 728 - ECONOMIC-INDUSTRIAL DEVELOPMT		0.00	0.00	10,000.00	10,000.00	0.00
Dept 751 - PARKS & RECREATION						
101-751-702.000	Salary & Wages	1,956.77	0.00	(456.77)	1,500.00	130.45
101-751-702.015	Salary & Wages Mangement	901.13	0.00	2,598.87	3,500.00	25.75
101-751-702.070	Park Supvr	3,568.90	363.78	(68.90)	3,500.00	101.97
101-751-710.000	Twp. Share Medicare Withholding	93.19	5.27	31.81	125.00	74.55
101-751-715.000	Twp. Share Soc. Sec. Withholdg	398.46	22.55	131.54	530.00	75.18
101-751-740.000	Operating Supplies	476.96	0.00	(76.96)	400.00	119.24
101-751-801.000	Professional Services	4,128.75	0.00	(2,128.75)	2,000.00	206.44
101-751-920.000	Public Utilities	301.85	29.20	148.15	450.00	67.08
101-751-930.000	Repair & Maintenance	1,295.80	0.00	(795.80)	500.00	259.16
101-751-975.000	Capital Outlay under \$10,000	2,700.00	0.00	(700.00)	2,000.00	135.00
101-751-978.000	Capital Outlay \$10,000 and above	186,111.65	0.00	(86,111.65)	100,000.00	186.11
Total Dept 751 - PARKS & RECREATION		201,933.46	420.80	(87,428.46)	114,505.00	176.35
TOTAL EXPENDITURES		1,016,239.48	47,095.17	(32,479.48)	983,760.00	103.30
Fund 101 - GENERAL OPERATING FUND:						
TOTAL REVENUES		725,553.03	0.00	179,446.97	905,000.00	80.17
TOTAL EXPENDITURES		1,016,239.48	47,095.17	(32,479.48)	983,760.00	103.30
NET OF REVENUES & EXPENDITURES		(290,686.45)	(47,095.17)	211,926.45	(78,760.00)	369.08
Fund 204 - MUNICIPAL STREET FUND						
Revenues						
Dept 000 - GENERAL						
204-000-405.000	B.R.T. Road Millage	218,101.57	0.00	33,898.43	252,000.00	86.55
Total Dept 000 - GENERAL		218,101.57	0.00	33,898.43	252,000.00	86.55
TOTAL REVENUES		218,101.57	0.00	33,898.43	252,000.00	86.55
Expenditures						
Dept 446 - HIGHWAYS & STREETS						
204-446-805.000	Contractual Services	183,658.32	0.00	68,341.68	252,000.00	72.88
Total Dept 446 - HIGHWAYS & STREETS		183,658.32	0.00	68,341.68	252,000.00	72.88
TOTAL EXPENDITURES		183,658.32	0.00	68,341.68	252,000.00	72.88
Fund 204 - MUNICIPAL STREET FUND:						
TOTAL REVENUES		218,101.57	0.00	33,898.43	252,000.00	86.55
TOTAL EXPENDITURES		183,658.32	0.00	68,341.68	252,000.00	72.88

GL NUMBER	DESCRIPTION	YTD BALANCE	ACTIVITY FOR	AVAILABLE	2023	% BDGT
		11/30/2023	MONTH 11/30/2023	BALANCE		
		NORMAL	INCREASE	NORMAL	AMENDED	USED
		(ABNORMAL)	(DECREASE)	(ABNORMAL)	BUDGET	
NET OF REVENUES & EXPENDITURES		34,443.25	0.00	(34,443.25)	0.00	100.00

Fund 206 - FIRE FUND

Revenues						
Dept 000 - GENERAL						
206-000-403.000	Current Real Property Tax	218,101.57	0.00	33,898.43	252,000.00	86.55
206-000-502.000	FEMA GRANT	1,025.00	0.00	(1,025.00)	0.00	100.00
206-000-582.000	Contribution Mecosta Co. F.R.	19,337.74	0.00	(4,337.74)	15,000.00	128.92
206-000-664.000	Int. & Div. on Earnings	0.00	0.00	150.00	150.00	0.00
206-000-676.000	Reimbursements	70.00	0.00	(70.00)	0.00	100.00
206-000-687.000	REFUNDS	4,858.07	0.00	(4,858.07)	0.00	100.00
Total Dept 000 - GENERAL		243,392.38	0.00	23,757.62	267,150.00	91.11
TOTAL REVENUES		243,392.38	0.00	23,757.62	267,150.00	91.11

Expenditures						
Dept 336 - FIRE DEPARTMENT						
206-336-702.000	Salary & Wages	40,167.46	3,980.00	5,832.54	46,000.00	87.32
206-336-702.030	Salary & Wages Preincident Surve	0.00	0.00	2,500.00	2,500.00	0.00
206-336-702.050	Salary & Wages First Responder	17,698.77	1,787.12	3,501.23	21,200.00	83.48
206-336-702.080	Chief Salary & Wages	11,595.80	1,159.58	2,319.20	13,915.00	83.33
206-336-702.085	Dep Chiefs Salary & Wages	9,275.00	927.50	1,855.00	11,130.00	83.33
206-336-702.200	Salary & Wages Snowplowing	0.00	0.00	600.00	600.00	0.00
206-336-710.000	Twp. Share Medicare Withholding	1,138.80	113.88	246.20	1,385.00	82.22
206-336-715.000	Twp. Share Soc. Sec. Withholdg	4,869.43	486.97	1,040.57	5,910.00	82.39
206-336-727.000	Office Supplies	0.00	0.00	700.00	700.00	0.00
206-336-740.000	Operating Supplies	17,565.37	631.60	(3,565.37)	14,000.00	125.47
206-336-801.000	Professional Services	300.00	0.00	1,200.00	1,500.00	20.00
206-336-850.000	Communication	4,719.11	49.02	(719.11)	4,000.00	117.98
206-336-860.000	Transportation	0.00	0.00	100.00	100.00	0.00
206-336-880.000	Community Promotion	3,951.95	0.00	(1,951.95)	2,000.00	197.60
206-336-920.000	Public Utilities	6,114.47	17.07	3,885.53	10,000.00	61.14
206-336-930.000	Repair & Maintenance	8,433.04	1,131.69	16,566.96	25,000.00	33.73
206-336-935.000	Bldg. & Grounds Repair & Mainter	7,107.19	0.00	(5,107.19)	2,000.00	355.36
206-336-958.000	Membership & Dues	0.00	0.00	150.00	150.00	0.00
206-336-960.000	Education	2,816.05	0.00	(316.05)	2,500.00	112.64
206-336-965.000	Insurance & Bonds	18,488.60	0.00	10,511.40	29,000.00	63.75
206-336-975.000	Capital Outlay under \$10,000	372.85	0.00	17,627.15	18,000.00	2.07
206-336-978.000	Capital Outlay \$10,000 and above	16,193.57	0.00	(4,193.57)	12,000.00	134.95
206-336-980.001	CAPITAL OUTLAY DNR GRANT	1,833.83	0.00	(1,833.83)	0.00	100.00
206-336-999.000	Transfer to PPE Fund	0.00	0.00	26,000.00	26,000.00	0.00
Total Dept 336 - FIRE DEPARTMENT		172,641.29	10,284.43	76,948.71	249,590.00	69.17

Dept 965 - TRANSFERS OUT-CONTROL						
206-965-999.301	TRANSFER OUT - FD Cap Reserve	52,000.00	0.00	(52,000.00)	0.00	100.00
Total Dept 965 - TRANSFERS OUT-CONTROL		52,000.00	0.00	(52,000.00)	0.00	100.00

GL NUMBER	DESCRIPTION	YTD BALANCE 11/30/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 11/30/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	2023 AMENDED BUDGET	% BDGT USED
TOTAL EXPENDITURES		224,641.29	10,284.43	24,948.71	249,590.00	90.00
Fund 206 - FIRE FUND:						
TOTAL REVENUES		243,392.38	0.00	23,757.62	267,150.00	91.11
TOTAL EXPENDITURES		224,641.29	10,284.43	24,948.71	249,590.00	90.00
NET OF REVENUES & EXPENDITURES		18,751.09	(10,284.43)	(1,191.09)	17,560.00	106.78
Fund 212 - LIQUOR LAW ENFORCEMENT FUND						
Revenues						
Dept 000 - GENERAL						
212-000-574.000	State Shared Revenue	5,526.40	0.00	673.60	6,200.00	89.14
Total Dept 000 - GENERAL		5,526.40	0.00	673.60	6,200.00	89.14
TOTAL REVENUES		5,526.40	0.00	673.60	6,200.00	89.14
Expenditures						
Dept 330 - LIQUOR LAW ENFORCEMENT						
212-330-801.000	Professional Services	5,663.90	0.00	536.10	6,200.00	91.35
Total Dept 330 - LIQUOR LAW ENFORCEMENT		5,663.90	0.00	536.10	6,200.00	91.35
TOTAL EXPENDITURES		5,663.90	0.00	536.10	6,200.00	91.35
Fund 212 - LIQUOR LAW ENFORCEMENT FUND:						
TOTAL REVENUES		5,526.40	0.00	673.60	6,200.00	89.14
TOTAL EXPENDITURES		5,663.90	0.00	536.10	6,200.00	91.35
NET OF REVENUES & EXPENDITURES		(137.50)	0.00	137.50	0.00	100.00
Fund 249 - BUILDING INSPECTION FUND						
Revenues						
Dept 000 - GENERAL						
249-000-608.000	Ch. for Serv.Fees/Bldg.Permits	41,782.00	0.00	20,718.00	62,500.00	66.85
249-000-699.100	Advance from Fund Balance	0.00	0.00	6,000.00	6,000.00	0.00
Total Dept 000 - GENERAL		41,782.00	0.00	26,718.00	68,500.00	61.00
TOTAL REVENUES		41,782.00	0.00	26,718.00	68,500.00	61.00
Expenditures						
Dept 371 - BUILDING INSPECTION DEPARTMENT						
249-371-702.000	Salary & Wages	5,900.06	676.28	2,099.94	8,000.00	73.75
249-371-702.020	Salary & Wages Clerical Help	16,235.09	1,574.70	4,434.91	20,670.00	78.54
249-371-702.030	Salary & Wages Per Diems	50.00	0.00	(50.00)	0.00	100.00
249-371-702.300	Health Insurance Buyout	300.00	0.00	150.00	450.00	66.67
249-371-703.000	Salary & Wages Electrical Insp	5,712.51	591.90	(712.51)	5,000.00	114.25

GL NUMBER	DESCRIPTION	YTD BALANCE	ACTIVITY FOR	AVAILABLE	2023	% BDGT
		11/30/2023	MONTH 11/30/2023	BALANCE		
		NORMAL	INCREASE	NORMAL	AMENDED	USED
		(ABNORMAL)	(DECREASE)	(ABNORMAL)	BUDGET	
249-371-704.000	Salary & Wages Plbg-Mech Insp	9,563.68	1,161.90	(1,563.68)	8,000.00	119.55
249-371-705.000	SAL & WAGES SITE PLAN REVIEW	3,250.00	450.00	750.00	4,000.00	81.25
249-371-710.000	Twp. Share Medicare Withholding	578.77	61.94	91.23	670.00	86.38
249-371-714.000	Health Insurance	732.25	0.00	2,867.75	3,600.00	20.34
249-371-715.000	Twp. Share Soc. Sec. Withholdg	2,474.63	264.86	385.37	2,860.00	86.53
249-371-720.000	Medical Reimbursement	0.00	0.00	750.00	750.00	0.00
249-371-727.000	Office Supplies	0.00	0.00	150.00	150.00	0.00
249-371-740.000	Operating Supplies	80.12	0.00	69.88	150.00	53.41
249-371-801.000	Professional Services	1,259.00	969.00	(259.00)	1,000.00	125.90
249-371-850.100	Cell Phone	135.00	0.00	45.00	180.00	75.00
249-371-860.000	Transportation	384.38	65.61	615.62	1,000.00	38.44
249-371-900.000	Printing & Publishing	0.00	0.00	100.00	100.00	0.00
249-371-940.000	Rent & Expenses	5,625.00	0.00	1,875.00	7,500.00	75.00
249-371-958.000	Membership & Dues	0.00	0.00	200.00	200.00	0.00
249-371-960.000	Education	0.00	0.00	1,000.00	1,000.00	0.00
Total Dept 371 - BUILDING INSPECTION DEPARTMENT		52,280.49	5,816.19	12,999.51	65,280.00	80.09
TOTAL EXPENDITURES		52,280.49	5,816.19	12,999.51	65,280.00	80.09
Fund 249 - BUILDING INSPECTION FUND:						
TOTAL REVENUES		41,782.00	0.00	26,718.00	68,500.00	61.00
TOTAL EXPENDITURES		52,280.49	5,816.19	12,999.51	65,280.00	80.09
NET OF REVENUES & EXPENDITURES		(10,498.49)	(5,816.19)	13,718.49	3,220.00	326.04
Fund 271 - LIBRARY FUND						
Revenues						
Dept 000 - GENERAL						
271-000-402.000	Current Real Property Tax	29,122.33	0.00	4,877.67	34,000.00	85.65
Total Dept 000 - GENERAL		29,122.33	0.00	4,877.67	34,000.00	85.65
TOTAL REVENUES		29,122.33	0.00	4,877.67	34,000.00	85.65
Expenditures						
Dept 790 - LIBRARY						
271-790-991.010	Contract Payment BIG RAPIDS PUI	34,157.41	0.00	(2,877.41)	31,280.00	109.20
271-790-991.020	CONTRACT PAYMENT WALTON ER	2,970.20	0.00	(250.20)	2,720.00	109.20
Total Dept 790 - LIBRARY		37,127.61	0.00	(3,127.61)	34,000.00	109.20
TOTAL EXPENDITURES		37,127.61	0.00	(3,127.61)	34,000.00	109.20
Fund 271 - LIBRARY FUND:						
TOTAL REVENUES		29,122.33	0.00	4,877.67	34,000.00	85.65
TOTAL EXPENDITURES		37,127.61	0.00	(3,127.61)	34,000.00	109.20
NET OF REVENUES & EXPENDITURES		(8,005.28)	0.00	8,005.28	0.00	100.00
Fund 285 - ARPA FUND						

GL NUMBER	DESCRIPTION	YTD BALANCE 11/30/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 11/30/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	2023 AMENDED BUDGET	% BDGT USED
Revenues						
Dept 000 - GENERAL						
285-000-665.000	INTEREST & DIV. ON EARNING	0.00	0.00	4,500.00	4,500.00	0.00
285-000-698.000	ADVANCE FROM FUND BALANCE	0.00	0.00	176,000.00	176,000.00	0.00
Total Dept 000 - GENERAL		0.00	0.00	180,500.00	180,500.00	0.00
TOTAL REVENUES		0.00	0.00	180,500.00	180,500.00	0.00
Expenditures						
Dept 265 - TOWNSHIP HALL & GROUNDS						
285-265-978.000	Capital Outlay \$10,000 and above	0.00	0.00	10,000.00	10,000.00	0.00
Total Dept 265 - TOWNSHIP HALL & GROUNDS		0.00	0.00	10,000.00	10,000.00	0.00
Dept 276 - TOWNSHIP CEMETERIES						
285-276-978.000	Capital Outlay \$10,000 and above	0.00	0.00	40,000.00	40,000.00	0.00
Total Dept 276 - TOWNSHIP CEMETERIES		0.00	0.00	40,000.00	40,000.00	0.00
Dept 336 - TOWNSHIP HALL & GROUNDS						
285-336-978.000	Capital Outlay \$10,000 and above	0.00	0.00	10,000.00	10,000.00	0.00
Total Dept 336 - TOWNSHIP HALL & GROUNDS		0.00	0.00	10,000.00	10,000.00	0.00
Dept 751 - PARKS & RECREATION						
285-751-978.000	Capital Outlay \$10,000 and above	0.00	0.00	120,000.00	120,000.00	0.00
Total Dept 751 - PARKS & RECREATION		0.00	0.00	120,000.00	120,000.00	0.00
TOTAL EXPENDITURES		0.00	0.00	180,000.00	180,000.00	0.00
Fund 285 - ARPA FUND :						
TOTAL REVENUES		0.00	0.00	180,500.00	180,500.00	0.00
TOTAL EXPENDITURES		0.00	0.00	180,000.00	180,000.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	500.00	500.00	0.00
Fund 401 - CEMETERY ENTRANCE BUILDING						
Revenues						
Dept 000 - GENERAL						
401-000-699.000	Transfers From Other Funds	0.00	0.00	32,000.00	32,000.00	0.00
401-000-699.100	Advance from Fund Balance	0.00	0.00	31,000.00	31,000.00	0.00
Total Dept 000 - GENERAL		0.00	0.00	63,000.00	63,000.00	0.00
TOTAL REVENUES		0.00	0.00	63,000.00	63,000.00	0.00
Expenditures						
Dept 567 - CEMETERY						
401-567-978.000	Capital Outlay \$10,000 and above	0.00	0.00	63,000.00	63,000.00	0.00

GL NUMBER	DESCRIPTION	YTD BALANCE 11/30/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 11/30/23 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	2023 AMENDED BUDGET	% BDGT USED
Total Dept 567 - CEMETERY		0.00	0.00	63,000.00	63,000.00	0.00
TOTAL EXPENDITURES		0.00	0.00	63,000.00	63,000.00	0.00
Fund 401 - CEMETERY ENTRANCE BUILDING:						
TOTAL REVENUES		0.00	0.00	63,000.00	63,000.00	0.00
TOTAL EXPENDITURES		0.00	0.00	63,000.00	63,000.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00
Fund 402 - Fire Equipment Replacement Fund						
Revenues						
Dept 000 - GENERAL						
402-000-697.101	Transfer in - FD Cap Reserve	52,000.00	0.00	(52,000.00)	0.00	100.00
Total Dept 000 - GENERAL		52,000.00	0.00	(52,000.00)	0.00	100.00
Dept 336 - FIRE DEPARTMENT						
402-336-697.000	Transfer from other Funds	0.00	0.00	26,000.00	26,000.00	0.00
Total Dept 336 - FIRE DEPARTMENT		0.00	0.00	26,000.00	26,000.00	0.00
TOTAL REVENUES		52,000.00	0.00	(26,000.00)	26,000.00	200.00
Fund 402 - Fire Equipment Replacement Fund:						
TOTAL REVENUES		52,000.00	0.00	(26,000.00)	26,000.00	200.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		52,000.00	0.00	(26,000.00)	26,000.00	200.00
Fund 590 - SEWER FUND						
Revenues						
Dept 000 - GENERAL						
590-000-625.000	TAP IN FEES	7,500.00	0.00	(2,500.00)	5,000.00	150.00
590-000-626.000	Charg. for Serv. (utilities)	544,227.04	0.00	75,772.96	620,000.00	87.78
590-000-627.000	Penalty on Delinquent Utility Bills	9,140.59	0.00	(1,640.59)	7,500.00	121.87
590-000-664.000	Int. & Div. on Earnings	7,666.50	0.00	(7,166.50)	500.00	1,533.30
590-000-687.000	REFUNDS	250.70	0.00	(250.70)	0.00	100.00
590-000-699.000	Transfer from other Fund	0.00	0.00	90,000.00	90,000.00	0.00
Total Dept 000 - GENERAL		568,784.83	0.00	154,215.17	723,000.00	78.67
TOTAL REVENUES		568,784.83	0.00	154,215.17	723,000.00	78.67
Expenditures						
Dept 521 - SEWER FUND						
590-521-702.000	Salary & Wages	7,950.10	795.00	1,589.90	9,540.00	83.33
590-521-702.200	Salary & Wages Snowplowing	0.00	0.00	500.00	500.00	0.00
590-521-710.000	Twp. Share Medicare Withholding	110.71	11.04	39.29	150.00	73.81
590-521-714.000	Health Insurance	1,609.34	0.00	(139.34)	1,470.00	109.48

GL NUMBER	DESCRIPTION	YTD BALANCE	ACTIVITY FOR	AVAILABLE	2023	% BDGT
		11/30/2023	MONTH 11/30/2023	BALANCE		
		NORMAL	INCREASE	NORMAL	AMENDED	USED
		(ABNORMAL)	(DECREASE)	(ABNORMAL)	BUDGET	
590-521-715.000	Twp. Share Soc. Sec. Withholdg	473.40	47.23	151.60	625.00	75.74
590-521-720.000	Medical Reimbursement	461.16	246.23	(161.16)	300.00	153.72
590-521-740.000	Operating Supplies	786.90	0.00	13.10	800.00	98.36
590-521-801.000	Professional Services	3,505.65	694.00	17,494.35	21,000.00	16.69
590-521-801.050	Miss Digg's	455.00	0.00	495.00	950.00	47.89
590-521-804.000	Contract Payment to City B.R.	290,374.29	0.00	68,625.71	359,000.00	80.88
590-521-805.000	Contractual Services	24,693.41	0.00	(693.41)	24,000.00	102.89
590-521-805.100	Extra Contractual Services	14,787.25	0.00	(6,787.25)	8,000.00	184.84
590-521-920.000	Public Utilities	21,949.02	0.00	6,050.98	28,000.00	78.39
590-521-930.000	Repair & Maintenance	47,662.68	0.00	(30,662.68)	17,000.00	280.37
590-521-933.000	Snowplowing	237.50	0.00	162.50	400.00	59.38
590-521-935.000	Bldg. & Grounds Repair & Maintener	0.00	0.00	200.00	200.00	0.00
590-521-958.000	Membership & Dues	0.00	0.00	350.00	350.00	0.00
590-521-965.000	Insurance & Bonds	3,170.00	0.00	(420.00)	2,750.00	115.27
590-521-968.000	Depreciation	0.00	0.00	92,000.00	92,000.00	0.00
590-521-975.000	Capital Outlay under \$10,000	0.00	0.00	2,000.00	2,000.00	0.00
590-521-978.000	Capital Outlay \$10,000 and above	20,364.81	0.00	129,635.19	150,000.00	13.58
Total Dept 521 - SEWER FUND		438,591.22	1,793.50	280,443.78	719,035.00	61.00

TOTAL EXPENDITURES	438,591.22	1,793.50	280,443.78	719,035.00	61.00
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Fund 590 - SEWER FUND:

TOTAL REVENUES	568,784.83	0.00	154,215.17	723,000.00	78.67
TOTAL EXPENDITURES	438,591.22	1,793.50	280,443.78	719,035.00	61.00
NET OF REVENUES & EXPENDITURES	130,193.61	(1,793.50)	(126,228.61)	3,965.00	3,283.57

Fund 591 - WATER FUND

Revenues

Dept 000 - GENERAL

591-000-626.000	Charg. for Serv. (utilities)	691.10	0.00	(191.10)	500.00	138.22
591-000-627.000	Pen. & Int. Delinquent Bills	1.13	0.00	(1.13)	0.00	100.00
591-000-699.000	Transfer from other Fund	0.00	0.00	50,000.00	50,000.00	0.00
Total Dept 000 - GENERAL		692.23	0.00	49,807.77	50,500.00	1.37

TOTAL REVENUES	692.23	0.00	49,807.77	50,500.00	1.37
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Expenditures

Dept 536 - WATER

591-536-702.200	Salary & Wages Snowplowing	0.00	0.00	250.00	250.00	0.00
591-536-710.000	Twp. Share Medicare Withholding	0.00	0.00	5.00	5.00	0.00
591-536-715.000	Twp. Share Soc. Sec. Withholding	0.00	0.00	20.00	20.00	0.00
591-536-740.000	Operating Supplies	250.26	0.00	1,749.74	2,000.00	12.51
591-536-801.000	Professional Services	175.00	0.00	34,825.00	35,000.00	0.50
591-536-805.000	Contractual Services	5,920.83	0.00	(920.83)	5,000.00	118.42
591-536-920.000	Public Utilities	5,451.66	53.56	548.34	6,000.00	90.86
591-536-930.000	Repair & Maintenance	5,235.15	1,113.67	(3,235.15)	2,000.00	261.76

GL NUMBER	DESCRIPTION	YTD BALANCE 11/30/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 11/30/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	2023 AMENDED BUDGET	% BDGT USED
Total Dept 536 - WATER		17,032.90	1,167.23	33,242.10	50,275.00	33.88
TOTAL EXPENDITURES		17,032.90	1,167.23	33,242.10	50,275.00	33.88
Fund 591 - WATER FUND:						
TOTAL REVENUES		692.23	0.00	49,807.77	50,500.00	1.37
TOTAL EXPENDITURES		17,032.90	1,167.23	33,242.10	50,275.00	33.88
NET OF REVENUES & EXPENDITURES		(16,340.67)	(1,167.23)	16,565.67	225.00	7,262.52
Fund 703 - CURRENT TAX COLLECTION FUND						
Revenues						
Dept 000 - GENERAL						
703-000-445.000 Penalties & Interest on Taxes		1,428.77	0.00	(1,428.77)	0.00	100.00
Total Dept 000 - GENERAL		1,428.77	0.00	(1,428.77)	0.00	100.00
TOTAL REVENUES		1,428.77	0.00	(1,428.77)	0.00	100.00
Fund 703 - CURRENT TAX COLLECTION FUND:						
TOTAL REVENUES		1,428.77	0.00	(1,428.77)	0.00	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		1,428.77	0.00	(1,428.77)	0.00	100.00
Fund 708 - METRO FUND						
Revenues						
Dept 000 - GENERAL						
708-000-576.000 METRO Revenue		6,593.71	0.00	1,456.29	8,050.00	81.91
708-000-699.000 Advance from Fund Balance		0.00	0.00	24,000.00	24,000.00	0.00
Total Dept 000 - GENERAL		6,593.71	0.00	25,456.29	32,050.00	20.57
TOTAL REVENUES		6,593.71	0.00	25,456.29	32,050.00	20.57
Expenditures						
Dept 000 - GENERAL						
708-000-801.000 Professional Services		434.37	0.00	(434.37)	0.00	100.00
Total Dept 000 - GENERAL		434.37	0.00	(434.37)	0.00	100.00
Dept 446 - HIGHWAYS & STREETS						
708-446-801.000 Professional Services		1,110.00	0.00	890.00	2,000.00	55.50
708-446-805.000 Contractual Services		0.00	0.00	30,000.00	30,000.00	0.00
Total Dept 446 - HIGHWAYS & STREETS		1,110.00	0.00	30,890.00	32,000.00	3.47
TOTAL EXPENDITURES		1,544.37	0.00	30,455.63	32,000.00	4.83
Fund 708 - METRO FUND:						
TOTAL REVENUES		6,593.71	0.00	25,456.29	32,050.00	20.57



GL NUMBER	DESCRIPTION	YTD BALANCE 11/30/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 11/30/2: INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	2023 AMENDED BUDGET	% BDGT USED
TOTAL EXPENDITURES		1,544.37	0.00	30,455.63	32,000.00	4.83
NET OF REVENUES & EXPENDITURES		5,049.34	0.00	(4,999.34)	50.00	#####
Fund 711 - HIGHLAND VIEW CEMETERY						
Revenues						
Dept 000 - GENERAL						
711-000-664.000	Int. & Div. on Earnings	11.56	0.00	(11.56)	0.00	100.00
Total Dept 000 - GENERAL		11.56	0.00	(11.56)	0.00	100.00
TOTAL REVENUES		11.56	0.00	(11.56)	0.00	100.00
Fund 711 - HIGHLAND VIEW CEMETERY:						
TOTAL REVENUES		11.56	0.00	(11.56)	0.00	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		11.56	0.00	(11.56)	0.00	100.00
TOTAL REVENUES - ALL FUNDS		1,892,988.81	0.00	714,911.19	2,607,900.00	72.59
TOTAL EXPENDITURES - ALL FUNDS		1,976,779.58	66,156.52	658,360.42	2,635,140.00	75.02
NET OF REVENUES & EXPENDITURES		(83,790.77)	(66,156.52)	56,550.77	(27,240.00)	307.60

THE HUNTINGTON NATIONAL BANK  
 PO BOX 1558 EA1W37  
 COLUMBUS OH 43216-1558

Item "D"

DN

BIG RAPIDS CHARTER TOWNSHIP  
 14212 NORTHLAND DR  
 BIG RAPIDS MI 49307-2319

Ren July 2023

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 businessresources

**Huntington PublicFund Business Interest Checking Account: -----5812**

<b>Statement Activity From:</b> 07/01/23 to 07/31/23		<b>Beginning Balance</b>	<b>\$2,157,891.80</b>
<b>Days in Statement Period</b> 31		<b>Credits (+)</b>	<b>149,606.76</b>
<b>Average Ledger Balance*</b> 2,184,647.34		Regular Deposits	145,907.88
<b>Average Collected Balance*</b> 2,177,565.28		Interest Earned	3,698.88
* The above balances correspond to the service charge cycle for this account.		<b>Debits (-)</b>	<b>113,141.48</b>
		Regular Checks Paid	70,891.05
		Electronic Withdrawals	19,324.15
		Other Debits	22,926.28
		<b>Total Service Charges (-)</b>	<b>49.75</b>
		<b>Ending Balance</b>	<b>\$2,194,307.33</b>

*(Handwritten circle around ending balance with an arrow pointing to it)*

Average Percentage Yield Earned this period 2.018%

**Deposits (+) Account:-----5812**

Date	Amount	Serial #	Type	Date	Amount	Serial #	Type
07/11	85,965.71 ✓	188	Brch/ATM	07/25	16,479.13	189	Brch/ATM
07/11	20,940.81 ✓	187	Brch/ATM	07/25	7,390.96	190	Brch/ATM
07/11	1,602.00 ✓	186	Brch/ATM	07/26	13,529.27	191	Brch/ATM

**Other Credits (+) Account:-----5812**

Date	Amount	Description
07/31	3,698.88	INTEREST PAYMENT ✓ Date 7/31/2023

**Checks (-) Account:-----5812**

Date	Amount	Check #	Date	Amount	Check #
07/05	44.05	13461 ✓	07/03	44.04	13471 ✓
07/05	44.52	13465 ✓	07/05	44.04	13472 ✓
07/07	46.18	13466 ✓	07/07	44.05	13474 ✓
07/28	46.17	13467 ✓	07/03	1,326.40	33860 ✓
07/05	1,275.61	13468 ✓	07/03	2,484.18	33861 ✓
07/19	1,275.61	13469 ✓	07/05	44.34	33863 ✓
07/07	1,293.88	13470 ✓	07/03	206.86	33864 ✓

*(Handwritten note: 202313 voided)*

Investments are offered through the Huntington Investment Company, Registered Investment Advisor, member FINRA/SIPC, a wholly-owned subsidiary of Huntington Bancshares Inc.

The Huntington National Bank is Member FDIC. Huntington and 24-Hour Grace are federally registered service marks of Huntington Bancshares Incorporated. The 24-Hour Grace system and method is patented: US Pat. No. 8,364,581, 8,781,955, 10,475,118, and others pending. ©2023 Huntington Bancshares Incorporated.

Ending GL Balance:

2,208,506.69

Ending Bank Balance:

2,194,307.33

Add: Miscellaneous Transactions  
 Add: Deposits in Transit

22,966.35

\*\*AUG. PAYROLL CASHED IN JULY  
 \*\*AUG JOHN HANCOCK CASHED IN JULY  
 \*\* AUG VOYA CASHED IN JULY  
 \*\* FIRE DEPT CAP RESERVE ADJUSTMENT  
 SEWER TBILL #1  
 REFUND TO KCI  
 \* MAY RECONCILIATION  
 \*\* NOT GENERAL FUND BANK ACCOUNT SHOULD BE PC CARE BANK ACCOUNT

22,926.28  
 3,023.70  
 5,192.66  
 (26,000.00)  
 (12,935.85)  
 1,366.13  
 489.04  
 58.90  
 (5,879.14)

Less: Outstanding Checks

AP Checks

Check Date	Check Number	Check Name	Amount
11/03/2021	32984	STATE STREET HARDWARE	49.99
07/12/2022	33343	DISTRICT HEALTH DEPARTMENT NO. 10	0.00
03/16/2023	33720	US POSTAL SERVICE	500.00
05/30/2023	33827	MICH DEPT OF ENV, GREAT LAKES, ENER	0.00
05/30/2023	33837	BIG RAPIDS AUTO & TRUCK PARTS	285.78
07/03/2023	9930410	STATE OF MICHIGAN	0.00
07/12/2023	33888	DO ALL DOUG	550.00
07/12/2023	9930413	BILL STANEK	125.00

Payroll Checks

Check Date	Check Number	Check Name	Amount
07/01/2021	12643	JORDAN, CHASTITY	17.79
09/01/2021	12713	MARSHALL, GRAYSON	2.65
09/01/2021	12716	SPRIK, HANNAH	2.64
12/31/2021	12831	BEAN, SUSAN	26.42
12/31/2021	12851	MARSHALL, GRAYSON	18.64
05/01/2022	13010	MARSHALL, GRAYSON	29.87
05/01/2022	13018	SWEPPENHEISER, MARK	46.18
06/01/2022	13051	MARSHALL, GRAYSON	59.07
07/01/2022	13067	BAAS, MARISSA	23.18
07/01/2022	13087	MARSHALL, GRAYSON	23.18
08/01/2022	13105	BUYS, EMILY	187.84
08/01/2022	13121	MARSHALL, GRAYSON	40.73
10/01/2022	13199	METZ, APRIL	44.60
11/01/2022	13218	BUYS, EMILY	89.61
11/01/2022	13232	MARSHALL, GRAYSON	59.74
11/01/2022	13238	PEREZ, ADAM	118.10
11/01/2022	13275	LENAHAN, SUE	183.75
11/01/2022	13284	PEREZ, ADAM	46.16

Payroll Checks

Check Date	Check Number	Name	Amount
12/31/2022	13319	PEREZ, ADAM	71.46
04/01/2023	13404	BUYS, EMILY	239.29
07/01/2023	13473	SWEPENHEISER, MARK	46.18
Total - 29 Outstanding Checks:			2,887.85
Adjusted Bank Balance			2,208,506.69
Unreconciled Difference:			0.00

REVIEWED BY: Anna Jay 10/31/23 Penny Swere DATE: 8/15/23

**Item "E"**

THE HUNTINGTON NATIONAL BANK  
PO BOX 1558 EA1W37  
COLUMBUS OH 43216-1558



BIG RAPIDS CHARTER TOWNSHIP  
14212 NORTHLAND DR  
BIG RAPIDS MI 49307-2319

Aug 23  
"Gen Fund"

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**Huntington PublicFund Business Interest Checking Account: -----5812**

<b>Statement Activity From:</b> 08/01/23 to 08/31/23		<b>Beginning Balance</b>	<b>\$2,194,307.33</b>
<b>Days in Statement Period</b> 31		<b>Credits (+)</b>	<b>758,236.38</b>
<b>Average Ledger Balance*</b> 2,171,202.04		Regular Deposits	88,533.60
<b>Average Collected Balance*</b> 2,166,544.62		Electronic Deposits	666,022.62
* The above balances correspond to the service charge cycle for this account.		Interest Earned	3,680.16
		<b>Debits (-)</b>	<b>836,107.13</b>
		Regular Checks Paid	75,258.45
		Electronic Withdrawals	739,099.49
		Other Debits	21,749.19
		<b>Total Service Charges (-)</b>	<b>35.00</b>
		<b>Ending Balance</b>	<b>\$2,116,401.58</b>

Average Percentage Yield Earned this period 2.018%

**Deposits (+) *John was 1/4 mile* Account:-----5812**

Date	Amount	Serial #	Type	Date	Amount	Serial #	Type
08/03	22,966.35	192	Brch/ATM	08/28	18,224.16	194	Brch/ATM
08/18	22,863.36	193	Brch/ATM	08/29	24,479.73	195	Brch/ATM

**Other Credits (+) = 341,863.04 + Interest 8136.96 = 350,000 Account:-----5812**

Date	Amount	Description
08/14 #2	350,000.00	HUNTINGTON BANKL BROK.TRANS HCS-001467-1
08/14	16,022.62	HUNTINGTON BANKL BROK.TRANS HCS-001467-1
08/17 101	292,844.37	HUNTINGTON BANKL BROK.TRANS HCS-001467-1
08/17	7,155.63	HUNTINGTON BANKL BROK.TRANS HCS-001467-1
08/31	3,680.16	INTEREST PAYMENT

*Done*

**Checks (-) Account:-----5812**

Date	Amount	Check #	Date	Amount	Check #
08/04	125.00	1245	08/09	46.18	13473*
08/07	387.64	1246	08/10	187.45	13476*
08/08	194.00	1247	08/01	1,275.62	13477
08/09	125.00	1248	08/14	13.86	13478

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SEE 8/31 - HCS Statement

MM - \$ 15,871.91 @ 150% = 16,022.62 - INTEREST IN FUND ACCOUNT

GL Number	Description	Beginning Balance
101-000-001.000	Cash - Checking	575,859.57
101-000-001.001	Cash Non-Expendable	
203-000-001.000	CASH	340,526.60
204-000-001.000	CASH	254,920.77
206-000-001.000	Cash - Checking	288.75
212-000-001.000	Cash - Savings	
246-000-001.000	Cash - Savings	141,127.43
249-000-001.000	Cash - Savings	88.43
271-000-001.000	CASH	275,949.56
285-000-001.000	CASH	31,056.70
401-000-001.000	Cash - Savings	531,693.22
590-000-001.000	Cash - Savings	(5,736.16)
591-000-001.000	CASH	
593-000-001.000	CASH	45,896.01
701-000-001.000	Cash - Savings	
708-000-001.000	CASH	
711-000-001.000	CASH	19,994.78
711-000-001.100	HVC Cash Expendable	(3,158.97)
850-000-001.000	Cash - Savings	
Beginning GL Balance:		
Add: Cash Receipts		2,208,506.69
Less: Cash Disbursements		72,775.49
Less: Payroll Disbursements		(107,770.67)
Less: Journal Entries/Other		(26,930.75)
Ending GL Balance:		(13,064.15)
		2,133,516.61
GL Number	Description	Ending Balance
101-000-001.000	Cash - Checking	536,539.49
101-000-001.001	Cash Non-Expendable	
203-000-001.000	CASH	340,526.60
204-000-001.000	CASH	216,814.42
206-000-001.000	Cash - Checking	288.75
212-000-001.000	Cash - Savings	
246-000-001.000	Cash - Savings	138,020.22
249-000-001.000	Cash - Savings	88.43
271-000-001.000	CASH	275,949.56
285-000-001.000	CASH	31,056.70
401-000-001.000	CASH	557,568.98
590-000-001.000	Cash - Savings	(9,747.98)
591-000-001.000	CASH	
593-000-001.000	CASH	45,896.01
701-000-001.000	Cash - Savings	
708-000-001.000	CASH	
711-000-001.000	CASH	19,994.78
711-000-001.100	HVC Cash Expendable	(19,479.35)
850-000-001.000	Cash - Savings	

Ending GL Balance:

2,133,516.61

Ending Bank Balance:

2,116,401.58

Add: Deposits in Transit

08/31/2023 Deposit ID: 469  
 REFUND TO KCI  
 \* MAY RECONCILIATION  
 OUTSTAND CREDIT DEPOSIT TBILL #2  
 OUTSTAND CREDIT DEPOSIT TBILL #2 INTEREST  
 OUTSTAND CREDIT DEPOSIT TBILL 101  
 OUTSTAND DEPOSIT TBILL 101 INTEREST  
 OUTSTAND DEPOSIT TBILL #2  
 OUTSTAND DEBIT TBILL 101 GEN  
 PAYROLL SEPTEMBER CASHED EARLY  
 402 FIRE DEPT REPLACEMENT FUND ERROR  
 PC BANKING FEES ADJUSTED INCORRECTLY

3,528.08  
 1,366.13  
 489.04  
 (350,000.00)  
 (16,022.62)  
 (292,844.37)  
 (7,155.63)  
 389,820.53  
 340,896.96  
 21,749.19  
 (52,000.00)  
 58.90

39,886.21

Less: Outstanding Checks

AP Checks

Check Date	Check Number	Name	Amount
11/03/2021	32984	STATE STREET HARDWARE	49.99
07/12/2022	33343	DISTRICT HEALTH DEPARTMENT NO. 10	0.00
03/16/2023	33720	US POSTAL SERVICE	500.00
05/30/2023	33827	MICH DEPT OF ENV, GREAT LAKES, ENER	0.00
05/30/2023	33837	BIG RAPIDS AUTO & TRUCK PARTS	285.78
07/03/2023	9930410	STATE OF MICHIGAN	0.00
08/01/2023	9930424	HUNTINGTON BANK	6,886.82
08/01/2023	9930425	JOHN HANCOCK LIFE INSURANCE COMPANY	3,132.36
08/01/2023	9930426	STATE OF MICHIGAN	1,100.78
08/01/2023	9930427	VOYA FINANCIAL	5,200.45
08/03/2023	33920	OLSSON CONCRETE CONSTRUCTION LLC	2,900.00
08/15/2023	33925	DO ALL DOUG	550.00
08/15/2023	33931	MECOSTA COUNTY ROAD COMMISSION	288.78
08/15/2023	33937	USABLUBOOK	96.15
08/31/2023	9930428	TIMOTHY KLEINHEKSEL	160.95
08/31/2023	9930429	HANNAH SAEZ	150.00
08/31/2023	9930430	BILL STANEK	125.00

Payroll Checks

Check Date	Check Number	Name	Amount
07/01/2021	12643	JORDAN, CHASTITY	17.79
09/01/2021	12713	MARSHALL, GRAYSON	2.65
09/01/2021	12716	SPRIK, HANNAH	2.64
12/31/2021	12831	BEAN, SUSAN	26.42
12/31/2021	12851	MARSHALL, GRAYSON	18.64
05/01/2022	13010	MARSHALL, GRAYSON	29.87

VOIDED 07/26/2023

VOIDED 06/21/2023

VOIDED 07/26/2023

VOIDED 09/07/2023

Payroll Checks

Check Date	Check Number	Name	Amount
05/01/2022	13018	SWEPPEHEISER, MARK	46.18
06/01/2022	13051	MARSHALL, GRAYSON	59.07
07/01/2022	13067	BAAS, MARISSA	23.18
07/01/2022	13087	MARSHALL, GRAYSON	23.18
08/01/2022	13105	BUYS, EMILY	187.84
08/01/2022	13121	MARSHALL, GRAYSON	40.73
10/01/2022	13199	METZ, APRIL	44.60
11/01/2022	13218	BUYS, EMILY	89.61
11/01/2022	13232	MARSHALL, GRAYSON	59.74
11/01/2022	13238	PEREZ, ADAM	118.10
11/01/2022	13275	LENAHAN, SUE	183.75
11/01/2022	13284	PEREZ, ADAM	46.16
12/31/2022	13319	PEREZ, ADAM	71.46
04/01/2023	13404	BUYS, EMILY	239.29
08/01/2023	13475	BANDSTRA, ALICE	13.22

Total - 38 Outstanding Checks: 22,771.18  
 Adjusted Bank Balance 2,133,516.61  
 Unreconciled Difference: 0.00

REVIEWED BY:  DATE: 10/11/23



THE HUNTINGTON NATIONAL BANK  
 PO BOX 1558 EA1W37  
 COLUMBUS OH 43216-1558

Item "F"

BIG RAPIDS CHARTER TOWNSHIP  
 14212 NORTHLAND DR  
 BIG RAPIDS MI 49307-2319

Sept 23  
 Coen.

Have a Question or Concern?

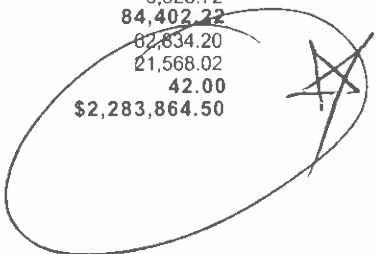
Stop by your nearest  
 Huntington office or  
 contact us at:

1-800-480-2001

www.huntington.com/  
 businessresources

Huntington PublicFund Business Interest Checking Account: -----5812

<b>Statement Activity From:</b> 09/01/23 to 09/30/23		<b>Beginning Balance</b>	<b>\$2,116,401.58</b>
Days in Statement Period 30		<b>Credits (+)</b>	<b>251,907.14</b>
Average Ledger Balance*	2,148,275.25	Regular Deposits	148,383.42
Average Collected Balance*	2,143,596.82	Electronic Deposits	100,000.00
* The above balances correspond to the service charge cycle for this account.		Interest Eamed	3,523.72
		<b>Debits (-)</b>	<b>84,402.22</b>
		Regular Checks Paid	62,834.20
		Electronic Withdrawals	21,568.02
		<b>Total Service Charges (-)</b>	<b>42.00</b>
		<b>Ending Balance</b>	<b>\$2,283,864.50</b>



Average Percentage Yield Eamed this period 2.018%

Deposits (+) Account:-----5812

Date	Amount	Serial #	Type	Date	Amount	Serial #	Type
09/08	3,528.08 ✓	196	Brch/ATM	09/29	54,610.64 ✓	199	Brch/ATM
09/12	90,244.70 ✓	197	Brch/ATM				

open - 19,708.41

Other Credits (+) Account:-----5812

Date	Amount	Description
09/28	97,704.82	HUNTINGTON BANKL BROK.TRANS HCS-001467-1
09/28	2,295.18	HUNTINGTON BANKL BROK.TRANS HCS-001467-1
09/29	3,523.72	INTEREST PAYMENT

P/c 100,000<sup>00</sup>

done ✓

Checks (-) Account:-----5812

Date	Amount	Check #	Date	Amount	Check #
09/11	160.95	1249 ✓	09/12	200.00	13487
09/14	150.00	1250 ✓	09/06	144.00	13488
09/14	125.00	1251 ✓	09/25	46.18	13489
09/11	13.22	13475*	09/06	240.00	13490
09/06	234.72	13482*	09/11	1,275.61	13491
09/25	46.17	13486*	09/05	240.00	13492

Investments are offered through the Huntington Investment Company, Registered Investment Advisor, member FINRA/SIPC, a wholly-owned subsidiary of Huntington Bancshares Inc.

The Huntington National Bank is Member FDIC. Huntington and 24-Hour Grace are federally registered service marks of Huntington Bancshares Incorporated. The 24-Hour Grace system and method is patented: US Pat. No. 8,364,581, 8,781,955, 10,475,118, and others pending. © 2023 Huntington Bancshares Incorporated.

L Number	Description	Beginning Balance
01-000-001.000	Cash - Checking	536,539.49
01-000-001.001	Cash Non-Expendable	
03-000-001.000	CASH	
04-000-001.000	CASH	
06-000-001.000	Cash - Checking	340,526.60
12-000-001.000	Cash - Savings	216,814.42
46-000-001.000	Cash - Savings	288.75
49-000-001.000	Cash - Savings	
71-000-001.000	CASH	138,020.22
85-000-001.000	CASH	88.43
01-000-001.000	CASH	275,949.56
01-000-001.000	CASH	31,056.70
90-000-001.000	Cash - Savings	557,568.98
91-000-001.000	CASH	(9,747.98)
93-000-001.000	CASH	
01-000-001.000	Cash - Savings	45,896.01
08-000-001.000	CASH	
11-000-001.000	CASH	
11-000-001.100	HVC Cash Expendable	19,994.78
50-000-001.000	Cash - Savings	(19,479.35)
eginning GL Balance:		2,133,516.61
dd: Cash Receipts		168,087.47
ess: Cash Disbursements		(59,547.65)
ess: Payroll Disbursements		(27,467.54)
dd: Journal Entries/Other		24,433.87
nding GL Balance:		2,239,022.76

L Number	Description	Ending Balance
01-000-001.000	Cash - Checking	625,030.22
01-000-001.001	Cash Non-Expendable	
03-000-001.000	CASH	
04-000-001.000	CASH	
06-000-001.000	Cash - Checking	340,526.60
12-000-001.000	Cash - Savings	200,479.83
46-000-001.000	Cash - Savings	5,663.90
49-000-001.000	Cash - Savings	
71-000-001.000	CASH	138,785.61
85-000-001.000	CASH	88.43
01-000-001.000	CASH	275,949.56
01-000-001.000	CASH	31,056.70
90-000-001.000	Cash - Savings	569,480.55
91-000-001.000	CASH	(10,651.42)
93-000-001.000	CASH	
01-000-001.000	Cash - Savings	45,896.01
08-000-001.000	CASH	
11-000-001.000	CASH	
11-000-001.100	HVC Cash Expendable	19,994.78
50-000-001.000	Cash - Savings	(3,278.01)

ending GL Balance: 2,239,022.76  
 ending Bank Balance: 2,283,864.50  
 dd: Deposits in Transit 19,708.41  
 \* MAY RECONCILIATION 489.04  
 OUTSTANDING CREDIT TBILL #2 (350,000.00)  
 OUTSTANDING CREDIT INTEREST TBILL2 (16,022.62)  
 OUTSTANDING CREDIT TBILL 101 (292,844.37)  
 OUTSTANDING CREDIT TBILL INTEREST 101 (7,155.63)  
 OUTSTANDING DEBIT TBILL #2 389,820.53  
 OUTSTANDING DEBIT TBILL 101 340,896.96  
 402 FIRE DEPT REPLACE.FUND ERROR (26,000.00)  
 OCTOBER VOYA CASHED EARLY 5,195.11  
 OUTSTANDING TBILL PC (100,000.00)  
 (35,912.57)

mess: Outstanding Checks

check Date	Check Number	Name	AP Checks	Amount
1/03/2021	32984	STATE STREET HARDWARE		49.99
7/12/2022	33343	DISTRICT HEALTH DEPARTMENT NO. 10	VOIDED 07/26/2023	0.00
3/16/2023	33720	US POSTAL SERVICE		500.00
5/30/2023	33827	MICH DEPT OF ENV, GREAT LAKES, ENER	VOIDED 06/21/2023	0.00
5/30/2023	33837	BIG RAPIDS AUTO & TRUCK PARTS		285.78
7/03/2023	9930410	STATE OF MICHIGAN	VOIDED 07/26/2023	0.00
8/03/2023	33920	OLSSON CONCRETE CONSTRUCTION LLC		2,900.00
8/15/2023	33937	USABLUBOOK		0.00
9/18/2023	33968	DO ALL DOUG		1,100.00
9/18/2023	33978	ERIC D. WILLIAMS		560.00
9/26/2023	33980	KCI		153.00
9/30/2023	9930436	TIMOTHY KLEINHEKSEL		246.72
9/30/2023	9930437	HANNAH SAEZ		40.00
9/30/2023	9930438	BILL STANEK		125.00
9/30/2023	9930439	MARC VELDMAN		1,125.00

Payroll Checks

check Date	Check Number	Name	Amount
7/01/2021	12643	JORDAN, CHASTITY	17.79
9/01/2021	12713	MARSHALL, GRAYSON	2.65
9/01/2021	12716	SPRIK, HANNAH	2.64
2/31/2021	12831	BEAN, SUSAN	26.42
2/31/2021	12851	MARSHALL, GRAYSON	18.64
5/01/2022	13010	MARSHALL, GRAYSON	29.87
5/01/2022	13018	SWEPPENHEISER, MARK	46.18
6/01/2022	13051	MARSHALL, GRAYSON	59.07
7/01/2022	13067	BAAS, MARISSA	23.18

Payroll Checks

Check Date	Check Number	Name	Amount
7/01/2022	13087	MARSHALL, GRAYSON	23.18
3/01/2022	13105	BUYS, EMILY	187.84
3/01/2022	13121	MARSHALL, GRAYSON	40.73
0/01/2022	13199	METZ, APRIL	44.60
1/01/2022	13218	BUYS, EMILY	89.61
1/01/2022	13232	MARSHALL, GRAYSON	59.74
1/01/2022	13238	PEREZ, ADAM	118.10
1/01/2022	13275	LENAHAN, SUE	183.75
1/01/2022	13284	PEREZ, ADAM	46.16
2/31/2022	13319	PEREZ, ADAM	71.46
4/01/2023	13404	BUYS, EMILY	239.29
3/01/2023	13483	BEAN, CARMAN	0.01
3/01/2023	13484	BEAN, SUSAN	212.50
3/01/2023	13485	BUYS, EMILY	159.17
Total - 38 Outstanding Checks:			8,788.07
Adjusted Bank Balance			2,239,163.86
Unreconciled Difference:			141.10

VIEWED BY: *[Signature]* DATE: 10/21/23

DATE: 10/27/23

# Monthly Permit List

Item "G"

/2023

## Building

Permit #	Contractor	Job Address	Fee Total	Const. Value
PB23-0038	GILBERT DRIVE LLC	NORTHLAND DRIVE	\$405.00	\$15,000
<b>Work Description:</b> NEW POLE FOR VERIZON CELL EQUIPMENT				
PB23-0046	STELLING ERIC	16698 220TH AVE	\$303.00	\$45,000
<b>Work Description:</b> REMOVE ALL EXISTING SIDING, REMOVE ALL INSULATION, INSTALL NEW SHEATHING, INSTALL NEW INSULATION, INSTALL NEW SIDING				
PB23-0047	POLS PROPERTIES LLC	20660 ROLLING HILLS LANE	\$1,078.00	\$240,638
<b>Work Description:</b> NEW CONSTRUCTION: BI-LEVEL 2,524 SQFT				
PB23-0050	CIRCLE DRIVE MHP LLC	12380 185TH AVE LOT 04	\$384.00	\$93,433
<b>Work Description:</b> SINGLE WIDE - 2023 CLAYTON - 14'X70'				
PB23-0051	CIRCLE DRIVE MHP LLC	12380 185TH AVE LOT 24	\$384.00	\$93,433
<b>Work Description:</b> SINGLE WIDE - 2023 CLAYTON - 14'X70'				
PB23-0052	CIRCLE DRIVE MHP LLC	12380 185TH AVE LOT 25	\$384.00	\$93,433
<b>Work Description:</b> SINGLE WIDE - 2023 CLAYTON - 14'X70'				

**Total Permits For Type: 6**  
**Total Fees For Type: \$2,938.00**  
**Total Const. Value For Type: \$580,937**

## Electrical

Permit #	Contractor	Job Address	Fee Total	Const. Value
PE23-0040	GARNER, HOWARD & CONDA	22120 13 Mile Rd	\$148.00	\$0
<b>Work Description:</b> DOUBLE WIDE, SERVICE, 1 CIRCUIT, LIGHTING, FEEDER, WELL PUMP, 2 INSPECTIONS				
PE23-0041	CHASSEUR, MICHEAL	23604 12 MILE RD	\$96.00	\$0
<b>Work Description:</b> EXISTING POLE BARN: SERVICE, 1 CIRCUIT, LIGHTS, 1 INSPECTION				
PE23-0042	PABICH JUSTIN MARY	18800 ARTHUR ROAD	\$237.00	\$0
<b>Work Description:</b> NEW CONSTRUCTION: 400 AMP SERVICE, LIGHTING FIXTURES, DISHWASHER, 8 220V OUTLETS, 3 INSPECTIONS				
PE23-0043	TINGLEY ANDREW	17781 195TH AVE	\$186.00	\$0
<b>Work Description:</b> SERVICE, 3 CIRCUITS, LIGHTING FIXTURES, 3 INSPECTIONS				
PE23-0044	ROUTLEY NICHOLAS & NICOL	22711 15 MILE RD	\$85.00	\$0
<b>Work Description:</b> SERVICE - POLE BARN, 1 INSPECTION				
PE23-0045	SABLE DEVELOPING INC	14116 TRILLIUM LANE	\$246.00	\$0
<b>Work Description:</b>				

**Total Permits For Type: 6**

Total Fees For Type: \$998.00  
Total Const. Value For Type: \$0

## Mechanical

Permit #	Contractor	Job Address	Fee Total	Const. Value
PM23-0045	PEPLER, WILLIAM R. ET UX	16987 230TH AVE	\$110.00	\$0
<b>Work Description:</b> FURNACE, GAS LINE, 1 INSPECTION				
PM23-0046	MAHAR BRYAN & ALEXANDR	19465 GOLVIEW DR	\$105.00	\$0
<b>Work Description:</b> GAS FURNACE, 1 INSPECTION				
PM23-0047	DREWS, MARY B.	12336 230TH AVENUE	\$95.00	\$0
<b>Work Description:</b> ABOVE GROUND TANK, 1 INSPECTION				
PM23-0048	BORDINE, RUSSELL ET UX	23250 13 MILE RD	\$125.00	\$0
<b>Work Description:</b> RESIDENTIAL HEATING SYSTEM, 1 INSPECTION				
PM23-0049	HILLS DEVELOPMENT LLC	16473 MITCHELL CREEK TRL	\$235.00	\$0
<b>Work Description:</b> NEW CONSTRUCTION: RESIDENTIAL HEATING, GAS PIPING, AIR CONDITIONING, 2 EXHAUST, 2 INSPECTIONS				
PM23-0050	NAGELBUSH JEFFREY L & ELI	14120 RIVERSWAY	\$105.00	\$0
<b>Work Description:</b> FURNACE, AIR CONDITIONING, 1 INSPECTION				
PM23-0051	KETCHUM, SUZANNE	18528 GARFIELD RD	\$140.00	\$0
<b>Work Description:</b> GAS FURNACE, AIR CONDITIONING, GAS PIPING, 2 INSPECTIONS				
PM23-0052	MOSSEL JOHN E	13700 215TH AVENUE	\$310.00	\$0
<b>Work Description:</b> NEW CONSTRUCTION: HEATING SYSTEM, WATER HEATER, GAS PIPING, AIR CONDITIONING, 4 EXHAUST, 2 HEATERS, 3 INSPECTIONS				
PM23-0053	GARNER, HOWARD & CONDA	22120 13 Mile Rd	\$95.00	\$0
<b>Work Description:</b> ABOVE GROUND TANK, 1 INSPECTION				
PM23-0054	CIRCLE DRIVE MHP LLC	12380 185TH AVE LOT 04	\$80.00	\$0
<b>Work Description:</b> SINGLE WIDE MOBILE HOME - GAS PIPING, 1 INSPECTION				
PM23-0055	CIRCLE DRIVE MHP LLC	12380 185TH AVE LOT 24	\$80.00	\$0
<b>Work Description:</b> SINGLE WIDE MOBILE HOME - GAS PIPING, 1 INSPECTION				
PM23-0056	CIRCLE DRIVE MHP LLC	12380 185TH AVE LOT 25	\$80.00	\$0
<b>Work Description:</b> SINGLE WIDE MOBILE HOME - GAS PIPING, 1 INSPECTION				
PM23-0057	BORDINE, RUSSELL ET UX	23250 13 MILE RD	\$95.00	\$0
<b>Work Description:</b> ABOVE GROUND TANK, 1 INSPECTION				
PM23-0058	ENGLES, DAVID G. & BONNIE	18522 TAFT RD	\$105.00	\$0
<b>Work Description:</b> FURNACE, 1 INSPECTION				
PM23-0059	SABLE DEVELOPING INC	14116 TRILLIUM LANE	\$155.00	\$0
<b>Work Description:</b> NEW CONSTRUCTION: HEATING SYSTEM, AIR CONDITIONING, 1 INSPECTION				
PM23-0060	HANNON JOHN & SANDRA &	23311 13 MILE RD	\$135.00	\$0
<b>Work Description:</b>				

**Work Description:****Total Permits For Type: 17****Total Fees For Type: \$2,145.00****Total Const. Value For Type: \$0****Plumbing**

Permit #	Contractor	Job Address	Fee Total	Const. Value
PP23-0019	POLS PROPERTIES LLC	20660 ROLLING HILLS LANE	\$186.00	\$0
<b>Work Description:</b> NEW CONSTRUCTION: 10 FIXTURES, 2 STACKS, WATER DISTRIBUTION, 3 INSPECTIONS				
PP23-0020	CIRCLE DRIVE MHP LLC	12380 185TH AVE LOT 04	\$90.00	\$0
<b>Work Description:</b> SINGLE WIDE MOBILE HOME - WATER SERVICE, SEWER CONNECTION, 1 INSPECTION				
PP23-0021	CIRCLE DRIVE MHP LLC	12380 185TH AVE LOT 24	\$90.00	\$0
<b>Work Description:</b> SINGLE WIDE MOBILE HOME - WATER SERVICE, SEWER CONNECTION, 1 INSPECTION				
PP23-0022	CIRCLE DRIVE MHP LLC	12380 185TH AVE LOT 25	\$90.00	\$0
<b>Work Description:</b> SINGLE WIDE MOBILE HOME - WATER SERVICE, SEWER CONNECTION, 1 INSPECTION				
PP23-0023	SMITH JIM & SUE	14192 TRILLIUM LANE	\$251.00	\$0
<b>Work Description:</b>				
PP23-0024	NHF SUB LAKE	14435 NORTHLAND DR	\$80.00	\$0
<b>Work Description:</b>				

**Total Permits For Type: 6****Total Fees For Type: \$787.00****Total Const. Value For Type: \$0****TAP IN FEE**

Permit #	Contractor	Job Address	Fee Total	Const. Value
PT23-0006	POLS PROPERTIES LLC	20660 ROLLING HILLS LANE	\$0.00	\$0
<b>Work Description:</b> SEWER TAP IN FEE \$2,500				
PAID 10-10-2023 CHECK #3874 RECEIPT #28149				

**Total Permits For Type: 1****Total Fees For Type: \$0.00****Total Const. Value For Type: \$0****Zoning Clearance**

Permit #	Contractor	Job Address	Fee Total	Const. Value
PZ23-0023	POLS PROPERTIES LLC	20660 ROLLING HILLS LANE	\$25.00	\$0
<b>Work Description:</b> ZONING CLEARANCE FOR NEW RESIDENCE				

PZ23-0024 PURCELL, GRETCHEN 17300 HARDING DR \$25.00 \$0

**Work Description:** ZONING CLEARANCE FOR DOUBLE WIDE

PZ23-0025 LATTIMORE, ANDY & CATHER 18401 15 MILE RD \$25.00 \$0

**Work Description:** ZONING CLEARANCE FOR DOUBLE WIDE

**Total Permits For Type:** 3  
**Total Fees For Type:** \$75.00  
**Total Const. Value For Type:** \$0

## Report Summary

Population: All Records  
Permit.AmountPaidTotal <=  
10,000 AND  
Permit.DateIssued Between  
10/1/2023 12:00:00 AM AND  
10/31/2023 11:59:59 PM

**Grand Total Fees:** \$6,943.00  
**Grand Total Permits:** 39  
**Grand Total Const. Value:** \$580,937



**Big Rapids Charter Township**

**Cemetery and Grounds Monthly Report**  
*Oct.. 2023*

**Activity:**

- 1- Grounds at cemetery.
- 2- Grounds at parks/township/FD.
- 3- Full Burials =1. Cremains. =3.
- 4- Foundation completed =5.

**Month summary:**

Mowing, weed eating on township fire Dept. Ind. Park and park. Trimmed trees. Cut down several dead bushes throughout cemetery. Blowing leaves has started. Finished up on stone cleaning work orders. Working on blk 16 laying out west side ¼. Put spray foam in fence ends at the park due to several bee nests where kids walk onto field and in backstop. Blake started on the 18<sup>th</sup> of Oct. several rain days in Oct.

Marc Veldman  
Grounds Manager

## FIRE DEPARTMENT REPORT

**Item "J"**

November 7, 2023

### General:

The department continues to run well. We had an above average call volume for the month of October. October is always a busy month for community outreach. We presented fire prevention programs at the local day care facilities and attended Safety Day at Lowe's. We held our annual Halloween Party and our Haunted Maze. The party saw lower attendance than normal, likely due to the weather. We had a group from the United Church set up a table at the party and B103.9 FM did a live broadcast once again this year. We had many community sponsors for the party this year as well.

### Call Volume:

Total calls for the month of October 2023: 42

22 Medical, 2 Structure Fire, 0 Grass Fire/Controlled Burn, 2 Auto Accident, 1 Power Line Down, 2 Vehicle Fire, 1 Smoke/Odor, 0 Dumpster Fire, 7 Cover/Service/Standby, 0 Collapse, 1 Gas Leak, 0 Inspection, 0 Airport Emergency, 0 Fire Alarm, 0 Water Rescues, 0 Fire Investigation, 0 Haz-Mat, 0 Elevator/Technical Rescue and 0 Drone Activations.

Year to Date Call volume 2023: 370

Year to Date Response Times:

Turnout Time (dispatch to truck en-route): 5 minutes and 52 seconds.

Response Time (dispatch to on scene): 10 minutes and 54 seconds.

Year to Date Call Locations:

BR TWP	232
Barton TWP	3
Big Prairie TWP	
City of Big Rapids	13
Colfax TWP	1
Grant TWP	1
Green TWP	7
Osceola County	
Mecosta TWP	3
Morley	3
Norwich TWP	3

### Personnel:

We are currently at a roster of 19.

Our command staff are Chief Tubbs, Deputy Chief Douglass, Captain Jim Chapman, Captain Nick Wyma, Lieutenant Jarred Jones and Lieutenant Adam Perez.

### Training:

Training this month consisted of Truck Checks, community outreach and fire prevention activities

### Repairs Completed:

The tank has been set on the Ford 800. We are working on securing it and plumbing the pump.

### Station Maintenance:

We still need to have a plumber and electrician move the basement items so the water seal for the basement can be completed.

### Budget/Purchasing over \$2,500.00:

None at this time.



## Northwest Kent Mechanical Co.

Commercial • Industrial • Institutional

P.O. Box 216K • 4095 16 Mile Road

Cedar Springs, MI 49319

(616) 696-9026 • Fax (616) 696-9327

[www.nwkentmech.com](http://www.nwkentmech.com)

October 27, 2023

Mr. Bill Stanek  
Big Rapids Township  
14212 Northland Drive  
Big Rapids, MI 49307

RE: Monthly Lift Station Report

Dear Bill:

We had another good month, we have gotten resolves on both Perry St. and Venlo Communication Issues with the odd readings we were receiving from Missions, glad to put that one to rest. The general conditions of the Lift Stations is good, all pumps tested within their perimeters on both amp draw and flow rates.

We do have a noisy air pump at Menards Lift Station, have two of these on order. We also recommend pulling Pump #2 at University Park and Pump #2 at Venlo Lift Stations in the next month to check noise reported on 10-26-2023.

We had 3 Miss Dig request for the month and a couple phase loss calls at the Gilbert Street location which was either site visited or monitored via Missions.

Also, as we all know the winter season is fast approaching and that turns our attention to Heat in the Station Control Huts. I have come across the Dealer special that would allow us to purchase new Electric Heaters at a considerable discount, to replace all 10 Units cost would be \$252.00. That way we have all new Heaters in place and can take the good used ones in the barn for backup should the need arise.

As always, it is a pleasure to serve you and the Township, if you have any questions or concerns, please feel free to contact us.

Sincerely,

Mark Ducat  
Northwest Kent Mechanical Co.

Big Rapids Township Industrial Park Water Plant Monthly Report

October 2023

All operations are normal at the plant, the plant is providing plenty of water for the distribution system. Chlorine residual has been right around 0.4 parts per million or mg/L at the plant. Ran the 2 Quarterly Bacteriological samples, one at the plant and one at the kitchen sink at Roben-Hood Airport, both came back good. We will be flushing some fire hydrants in late October or even into November, and checking others and pumping down the ones that have been used, they are not self-draining hydrants and need to be pumped down several feet into the ground, we will notify Big Rapids Township Fire Dept. that they are all pumped down. Diesel fuel for the Cummins Generator is at just under a half a tank, it can be filled any time or at least filled when we get to the 1/4 tank level. We'll check with Andy from Topline Electric on the plant effluent flow meter glitch and possibly have him come out and take a look at some point. We'll need to do one PFAS sample for the 4<sup>th</sup> Quarter, or by the end December. Continued training for the new operator is going good.

**MINUTES  
BIG RAPIDS CHARTER TOWNSHIP  
PLANNING COMMISSION**

**Tuesday, October 10, 2023 --- 7:00 p.m.**

**Big Rapids Township Hall, 14230 Northland Drive, Big Rapids, MI 49307**

**I. CALL TO ORDER: 7:00 P.M.**

Chairperson Amanda Wethington called the regular meeting of the Big Rapids Charter Township Planning Commission to order at the township hall on Tuesday, October 10, 2023, at 7:00 p.m.

**II. ROLL CALL:**

Present: Carman Bean, Zach Cook, Mary Davis, Gordon Oliver, Jeff Oosterhouse, Mark Sweppenheiser and Amanda Wethington. The record shows there is a quorum. Also present: William Stanek, Supervisor and Timothy Kleinheksel, Zoning Administrator and Recording Secretary.

**III. CONFLICTS OF INTEREST:**

Mrs. Wethington asked if any of the Commission members had known conflicts of interest with any of the items on the agenda for this meeting. Mrs. Wethington and Mr. Bean indicated that a conflict of interest existed with the WISE special use permit.

**IV. MINUTES:**

Mrs. Wethington asked the Commission members to review the minutes of the September 12, 2023 meeting. Mr. Bean made a motion to approve the September 12, 2023 minutes as submitted. Mr. Oliver supported the motion. There was no further discussion. The motion passed unanimously with seven ayes. Mrs. Wethington asked the Commission members to review the minutes of the September 19, 2023 meeting. Mr. Oosterhouse asked for the verbiage following the Jack Cooley question to be changed to "Mr. Sweppenheiser stated the SUP would stay with the property if sold." Mr. Bean made a motion to approve the September 19, 2023 minutes as amended. Mrs. Davis supported the motion. There was no further discussion. The motion passed unanimously with seven ayes.

**V. PUBLIC HEARING SUP23-007 WISE:**

Mrs. Wethington and Mr. Bean recused themselves from the meeting. SUP23-007 is an application by WISE to operate a boarding house in the Agricultural zoning district at the existing property at 19199 14 Mile Road, Big Rapids Township Parcel # 5405-026-001-001 and a portion of 5405-026-001-002. Mr. Sweppenheiser opened the public hearing at 7:04 p.m. Ms. Jane Currie, WISE Executive Director, stated they are working in harmony with everyone involved and will be an asset to

the community. Mr. Sweppenheiser asked the Planning Commission members if they would like public comments to be limited to 3 minutes. Upon their request, Mr. Oosterhouse agreed to be the time keeper.

Mr. Sweppenheiser asked for public comment by anyone in favor of the project. Mr. John Lewis pointed out that the development across the street includes multi-family dwellings.

After asking for opposition comment and hearing none Mr. Sweppenheiser closed the public hearing at 7:07pm.

#### **VI. ACTION ON SUP23-007 WISE:**

The Commission members reviewed SUP23-007 with discussion including: how the request for a boarding house was a proper fit according to the zoning ordinance; review of the surrounding area that includes gravel pits, storage units, farming, college housing; agreeing that this request does not change the character of the neighborhood. Mr. Cook inquired about property taxes – Ms. Jessica Wilson, WISE finance director, stated that they are a non-profit organization and are exempt from property taxes.

The Commission members reviewed the following standards and requirements:

- (1) The nature, location, and size of the special use shall not change the essential character of the surrounding area, nor disrupt the orderly and proper development of the district as a whole. The use shall not be in conflict with or discourage the adjacent or neighboring lands or buildings.
- (2) The special use shall not diminish the value of the land, buildings or structures in the neighborhood.
- (3) The special use shall not increase traffic hazards or cause congestion on the public highways or streets of the area. Adequate access to the parcel shall be furnished.
- (4) The water supply and sewage disposal system shall be adequate for the proposed special use by conforming to State and County Health Department requirements, and the special use shall not over-burden any existing services or facilities.
- (5) Uses by special permit shall not be significantly more objectionable to nearby properties by reason of traffic, noise, vibrations, dust, fumes, odor, smoke, glare, lights, or disposal of waste than the operation of any principal permitted use, nor shall the special use increase hazards from fire or other dangers to either the property or adjacent property.
- (6) The Planning Commission may require that the premises be permanently screened from adjoining or contiguous properties by a wall, fence, plant screen and/or other approved enclosure when deemed necessary to buffer the surrounding uses from objectionable noise, light, etc., created by the special use.
- (7) The special use shall be consistent with the intent and purpose of this Ordinance and with the intent of the Land Use Plan for the Township. The special use shall be compatible with the natural environment and shall not be inimical to the public health, safety and general welfare.

Upon agreement that this request meets all of the requirements, Mrs. Davis made a motion to accept SUP23-007 request for Special Use Permit in the Agricultural zoning district. Mr. Oliver supported the motion. The motion passed four to one via roll call vote with Mr. Cook, Mrs. Davis, Mr. Oliver and Mr. Sweppenheiser voting yes and Mr. Oosterhouse voting no.

**VIII. PUBLIC COMMENT:**

Ms. Currie thanked the Commission for their due diligence in this matter.

**IX. ADJOURNMENT:**

Mr. Oosterhouse made a motion to adjourn the meeting. Mr. Oliver supported the motion. The motion passed with five ayes. The meeting adjourned at 7:21 p.m.

## **Supervisor's Report**

### **October 2023**

This month things started slowing down a little. October is the time when we are finishing up summer projects and yet not into winter mode.

This month I entered all the changes that the board decided on for next year's budget. Other than that, I spent a lot of time answering questions on the recall election. We are still getting a lot of questions on land usage. There seems to be a lot of people looking but not really buying.

The Mission meters are finally up and working at the Perry lift station. Venlo is also back up and running with both pumps.

The fire department has done a good job with their haunted station again. A big thank you to all that were involved in planning and operating this event for the public.

This month I attended a city commission meeting as well as our two meetings. I also attended our planning commission meeting and the city/county/Ferris meeting.

With Tim on vacation, I have been in the office hit and miss this week, and I will try to do the same next week. I had planned to be off more both weeks with company here from Spain, but this is working--- thanks for those covering for me.

Bill



**Item "N"****Ding Fire Company**

243 E Main St.  
Amboy, IL 61310  
Phone: 815.857.2000  
www.DingFire.com

**Bill To:**

Big Rapids Twp Fire Dept (Big Rapids,MI)  
C/O: Nick Wyma  
14212 Northland Dr.  
Big Rapids, MI 49307

**Ship To:**

Big Rapids Twp Fire Dept (Big Rapids,MI)(S)  
14212 Northland Dr.  
Big Rapids, MI 49307

Quantity	Item	Description	Price	Total
1	Bullard-TXSBUNDLE	TXS Thermal Imager (Yellow), one XS Dual Charger, two batteries, one retractable lanyard	\$2,999.50	\$2,999.50
1	Bullard-QXTBUNDLEBLK	QXT Thermal Imager with Black Lower and Black Upper housing with XTTRUCKMOUNT and XTRETRACT  Package deal, must buy both	\$6,999.50	\$6,999.50

\* Sales tax will be applied to customers who have not provided a tax exempt certificate.

**Sub Total \$9,999.00**

\* Quote Created on 10/05/2023. Pricing valid for no more than 30 days, unless noted otherwise.

**Shipping TBD**

\* Financing options may be available. Please contact your sales rep for more information and a payment estimate.

**Total \$9,999.00**

\*\*This is a quotation only. Please do not make payment based off this quotation. An invoice will be sent to you when product is ready for delivery. Contact your local sales representative with any questions or requests.\*\*

**Notes:**

Quote valid until Oct 31st, 2023

# Item "O"

November-23

## 2023 Budget Adjustments # 1

										was	admended
101-000-698.000	G F	Revenue	Advance from Fund Balance	add	173,000.00	228,000.00			401,000.00		
101-101-801.000	G F	Township Board	Professsional Services	add	28,000.00	28,000.00			56,000.00		
101-101-850.000	G F	Township Board	Communication	add	5,000.00	4,400.00			9,400.00		
101-257-702.020	G F	Assessor Exp	Salary & Wages clerical help	subtract	3,500.00	3,500.00			-		
101-257-801.006	G F	Assessor Exp	Tax Tribunal Exp	subtract	10,000.00	15,000.00			5,000.00		
101-262-702.000	G F	Elections Exp	Salary & Wages	add	4,000.00	2,000.00			6,000.00		
101-262-740.000	G F	Elections Exp	Operating Supplies	add	5,000.00	2,000.00			7,000.00		
101-265-978.000	G F	Hall & Grounds E	Capital \$10,000 and above	add	56,000.00	130,000.00			186,000.00		
101-448-920.000	G F	Street Light Exp	Public Utilities	add	500.00	8,200.00			8,700.00		
101-751-978.000	G F	Park Expenses	Capital \$10,000 and above	add	88,000.00	100,000.00			188,000.00		
249-000-608.000	B F	Income	Ch. For Services/Permits	subtract	24,000.00	62,500.00			38,500.00		
249-000-699.100	B F	Income	Advance from Fund Balance	add	24,000.00	6,000.00			30,000.00		

2023 SPECIAL ASSESSMENT OF DELINQUENT SEWER BILLING / IVES DRAIN

ACCOUNT NUMBER	STREET	NAME ON ACCOUNT	PAST DUE AS OF 10/15/2023	PARCEL NUMBER
100309	309 MONROE	STACEY/PETE HECTOR	\$437.77	5405 082 006 010
10035	305 MONROE	STEVE HARVEY	\$218.61	5405 082 006 008
100710	701 WEST BRIDGE	HATFIELD/RICHARDSON	\$481.48	5405 010 000 070
101804	1804 N.STATE	K. MORIATY	\$360.19	5405 003 021 000
101418	1418 N. STATE	SHELLY CRISTLE	\$782.37	5405 078 002 600

SPECIAL ASSESSMENT IVES DRAIN

\$6,322.12

\$8,602.54

\*\* NOTE DOLLAR AMOUNT MAY CHANGE DUE TO OCTOBER BILLING OR PAYMENTS RECEIVED

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount
11/01/2023	GEN	13510	BARD, BLAKE A	481.25	419.17
11/01/2023	GEN	13511	BEAN, CARMAN	154.17	0.01
11/01/2023	GEN	13512	BUYS, EMILY M	20.08	17.69
11/01/2023	GEN	13513	COOK, ZACHARY F	50.00	46.18
11/01/2023	GEN	13514	DAVIS, MARY B	50.00	46.17
11/01/2023	GEN	13515	ELDER, CHRISTOPHER A	1,447.92	1,275.61
11/01/2023	GEN	13516	KANOUSE, BRIAN	265.20	233.65
11/01/2023	GEN	13517	KIRWIN, DAVID R	1,447.92	1,275.61
11/01/2023	GEN	13518	LAMMERS, DRAKE A	440.80	388.35
11/01/2023	GEN	13519	LESIEWICZ, STEVEN	1,336.66	1,159.34
11/01/2023	GEN	13520	OLIVER, GORDON	50.00	44.04
11/01/2023	GEN	13521	OOSTERHOUSE, JEFFREY S	50.00	44.04
11/01/2023	GEN	13522	SWEPPENHEISER, MARK A	50.00	46.18
11/01/2023	GEN	13523	WETHINGTON, AMANDA R	50.00	44.05
11/01/2023	GEN	DD203	AMBLER, ALLEN S	320.40	0.00
11/01/2023	GEN	DD204	ANTOR, GERALD A	896.70	0.00
11/01/2023	GEN	DD205	BALLARD , MIA L	420.40	0.00
11/01/2023	GEN	DD206	BELKA, SCOT A	160.24	0.00
11/01/2023	GEN	DD207	BERENS, DYLAN I	940.64	0.00
11/01/2023	GEN	DD208	BOOHER, GAVIN M	350.00	0.00
11/01/2023	GEN	DD209	CALIFF, MICHAEL H	591.90	0.00
11/01/2023	GEN	DD210	CHAPMAN, JAMES M	220.48	0.00
11/01/2023	GEN	DD211	CURRIE, PENNY M	3,975.00	0.00
11/01/2023	GEN	DD212	DOUGLASS, PERRY IV A	927.50	0.00
11/01/2023	GEN	DD213	EVERETT, JERALD D	154.17	0.00
11/01/2023	GEN	DD214	GEIB, ANTHONY C	154.17	0.00
11/01/2023	GEN	DD215	JONES, JERRAD C	200.32	0.00
11/01/2023	GEN	DD216	KLEINHEKSEL, TIMOTHY J	3,149.40	0.00
11/01/2023	GEN	DD217	KONZIOLOKA, CHERYL L	242.25	0.00
11/01/2023	GEN	DD218	LENTINE, JOSEPH E	781.20	0.00
11/01/2023	GEN	DD219	MAREK, DENA R	480.25	0.00
11/01/2023	GEN	DD220	MOSS , MARK E	1,126.28	0.00
11/01/2023	GEN	DD221	PARKER, THOMAS	460.40	0.00
11/01/2023	GEN	DD222	PEREZ, ADAM	80.00	0.00
11/01/2023	GEN	DD223	ROUTLEY, NICHOLAS	154.17	0.00
11/01/2023	GEN	DD224	SAEZ, HANNAH C	3,975.00	0.00
11/01/2023	GEN	DD225	SILK, NOAH LEE	100.00	0.00
11/01/2023	GEN	DD226	SNYDER, RACHEL ANN	941.04	0.00
11/01/2023	GEN	DD227	STANEK, WILLIAM F	4,125.00	0.00
11/01/2023	GEN	DD228	TUBBS, JAMES	1,159.58	0.00
11/01/2023	GEN	DD229	VELDMAN, MARC	4,085.47	0.00
11/01/2023	GEN	DD230	WYMA, NICHOLAS A	681.12	0.00

Check Register Report For Big Rapids Charter Township  
For Payroll ID: 277 Check Date: 11/01/2023 Pay Period End Date: 10/31/2023

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount
Totals:		Number of Checks: 042		36,747.08	5,040.09
Total Physical Checks:		14			
Total Check Stubs:		28			

# Item "R"

11/02/2023 07:55 PM  
 User: HANNAH  
 DB: Big Rapids Twp

CHECK REGISTER FOR BIG RAPIDS TOWNSHIP  
 CHECK DATE FROM 10/04/2023 - 11/08/2023

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank GEN GENERAL TOWNSHIP CHECKING						
10/11/2023	GEN	34003	BIG06	BIG RAPIDS TIRE	TIRES FROM FALL CLEAN UP	405.00
10/11/2023	GEN	34004	CHA01	CHARTER COMMUNICATIONS	FIRE DPT, CEM, TWP OFFICES	207.40
10/11/2023	GEN	34005	CIT02	BIG RAPIDS CITY TREASURER	SEWER USAGE SEPT 23	28,699.03
10/11/2023	GEN	34006	CON00	CONSUMERS ENERGY	STREET LIGHTS 7812	629.41
10/11/2023	GEN	34007	DINGES	DINGES FIRE COMPANY	CABLE, CHAIN, FD	458.36
10/11/2023	GEN	34008	DTE00	DTE ENERGY	HVC	921.92
10/11/2023	GEN	34009	DTE00	VOID		0.00
10/11/2023	GEN	34010	EGLE	MICH DEPT OF ENV, GREAT LAKES, ENER	WATER SAMPLES	175.00
10/11/2023	GEN	34011	GRANGER	GRANGER	TWP/FD	309.60
10/11/2023	GEN	34012	GRE02	GREAT LAKES ENERGY	SEPT 23	22.83
10/11/2023	GEN	34013	HOPE	HOPE NETWORK WEST MICHIGAN	3 SEPTEMBER CLEANINGS	216.00
10/11/2023	GEN	34014	JBOUMAN	JAMES BOUMAN	WATER PLANT SVCS	520.83
10/11/2023	GEN	34015	KCI	KCI	NOV ELECTION AV APPS	980.35
10/11/2023	GEN	34016	MCE00	MECOSTA COUNTY EQUALIZATION	ANNUAL FEE FITCH GIS SPLITS COUNTY	370.00
10/11/2023	GEN	34017	MCE01	MECOSTA COUNTY ROAD COMMISSION	FUEL USAGE CEM/FD SEPT	194.31
10/11/2023	GEN	34018	NAP00	BIG RAPIDS AUTO & TRUCK PARTS	FD PARTS	41.17
10/11/2023	GEN	34019	NORTHWEST	NORTHWEST KENT MECHANICAL CO.	MAINT, 1 MISS DIG	2,080.24
10/11/2023	GEN	34020	NYE00	NYE UNIFORM	FD UNIFORMS	130.94
10/11/2023	GEN	34021	PIO00	THE PIONEER GROUP	SEPT 23 REG MTG, SPC MTG, PUBLIC HEARIN	368.32
10/11/2023	GEN	34022	PRO00	PROGRESSIVE AE	SEWER STUDY, SIDEWALK, CEM SIGN	3,087.50
10/11/2023	GEN	34023	SPECPRINT	SPECTRUM PRINTERS INC	SECURITY SLEEVES FOR ELECTION	72.86
10/11/2023	GEN	34024	STA01	STATE STREET HARDWARE	KEY FOR WATER PLANT	3.19
10/11/2023	GEN	34025	STR03	STRATZ HEATING & COOLING, INC	FD BASEMENT CO2 CHECK	89.00
10/11/2023	GEN	34026	SUN00	REPUBLIC SERVICES	FALL CLEAN UP 2023	6,886.27
10/24/2023	GEN	34027	ACCO0	ACCIDENT FUND COMPANY	MONTHLY INS INSTALLMENT	1,326.40
10/24/2023	GEN	34028	CON00	CONSUMERS ENERGY	FIRE DEPT	2,381.11
10/24/2023	GEN	34029	CON00	VOID		0.00
10/24/2023	GEN	34030	FARMER	ALAYNA FARMER	HALL DEPOSIT REFUND	50.00
10/24/2023	GEN	34031	KCI	KCI	WINTER TAXES POSTAGE	978.07
10/24/2023	GEN	34032	MCS00	MECOSTA COUNTY SHERIFF DEPT.	2023 LIQUOR LAW	5,663.90
10/24/2023	GEN	34033	PRIORITY H	PRIORITY HEALTH	MONTHLY HEALTH INSURANCE	4,951.05
10/24/2023	GEN	34034	XEROX	XEROX FINANCIAL SERVICES	OCT COPIER LEASE	469.65
10/24/2023	GEN	9930442(E)	SBS00	SMALL BUSINESS ADMIN SERVICES LLC	OCT SBAM HRA SVC FEE	52.50
11/01/2023	GEN	9930443(E)	CHE00	HUNTINGTON BANK	OCT 23 EFTPS PAYROLL	6,748.81
11/01/2023	GEN	9930444(E)	JHI00	JOHN HANCOCK LIFE INSURANCE COMPANY	OCT 23 JOHN HANCOCK 401A	3,088.53
11/01/2023	GEN	9930445(E)	STA00	STATE OF MICHIGAN	OCT 23 STATE TAX WH	1,069.55
11/01/2023	GEN	9930446(E)	VOYA	VOYA FINANCIAL	OCT 23 VOYA 457 PAYROLL	5,197.67
11/01/2023	GEN	9930447(E)	CURRIEP	PENNY CURRIE	OCT 23 HRA	896.23
11/01/2023	GEN	9930448(E)	STANEK	BILL STANEK	OCT 23 HRA	125.00
11/01/2023	GEN	9930449(E)	VELD01	MARC VELDMAN	OCT 23 HRA	125.00
11/07/2023	GEN	34035	APPARATUS	APPARATUS CENTRAL REPAIR	PUMP TESTS 10/3/23	550.00
11/07/2023	GEN	34036	BIG01	BIG RAPIDS TWP SEWER REC. FUND	TWP OFFICES, HALL, FD SEWER USAGE	51.21
11/07/2023	GEN	34037	BIG06	BIG RAPIDS TIRE	BOLD ON F250	20.00
11/07/2023	GEN	34038	BS&00	BS&A SOFTWARE	ANNUAL SUPPORT SERVICE FEE	6,745.00
11/07/2023	GEN	34039	CCIO0	CHROUCH COMMUNICATIONS, INC.	HEADLIGHT FLASHER	66.56
11/07/2023	GEN	34040	CIT02	BIG RAPIDS CITY TREASURER	WATER TEST	72.00
11/07/2023	GEN	34041	CON00	CONSUMERS ENERGY	WATER PLANT	82.76
11/07/2023	GEN	34042	DINGES	DINGES FIRE COMPANY	FIRE RAKE	397.02
11/07/2023	GEN	34043	DO ALL DOU	DO ALL DOUG	CAIN, 9 LOADS LEAVES, AARDENA BURIALS	2,787.50
11/07/2023	GEN	34044	FIRO0	FIRST NATIONAL BANK	OCT 23 BLDG GROUNDS MISC PURCHASES	3,268.90
11/07/2023	GEN	34045	GRE02	GREAT LAKES ENERGY	BR TWP	23.19
11/07/2023	GEN	34046	HOPE	HOPE NETWORK WEST MICHIGAN	CLEANERS OCT	144.00
11/07/2023	GEN	34047	JBOUMAN	JAMES BOUMAN	SERVICES INDUSTRIAL PARK WATER	1,041.67
11/07/2023	GEN	34048	KIE00	KIENITZ-NIX MEMORIALS	EMMONS MONUMENTS FIX	600.00
11/07/2023	GEN	34049	KLEIN	TIMOTHY KLEINHEKSEL	MILEAGE	21.25
11/07/2023	GEN	34050	MCKESSON	MCKESSON MEDICAL SURGICAL	MEDICAL SUPPLIES	393.28
11/07/2023	GEN	34051	MCE01	MECOSTA COUNTY ROAD COMMISSION	CEM & FD FUEL USAGE	231.76

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
11/07/2023	GEN	34052	MOSS01	MARK MOSS	MILEAGE	44.36
11/07/2023	GEN	34053	NAPO0	BIG RAPIDS AUTO & TRUCK PARTS	ELECTRICAL CONNECTOR	118.11
11/07/2023	GEN	34054	NYE00	NYE UNIFORM	UNIFORMS	121.24
11/07/2023	GEN	34055	STA01	STATE STREET HARDWARE	BLADE, COIIL, REGGULATOR, LABOR	475.94
11/07/2023	GEN	34056	SUN00	REPUBLIC SERVICES	LAST YEARS FALL CLEAN UP BILL THEY LOST	6,794.51
11/07/2023	GEN	34057	WIL02	ERIC D. WILLIAMS	GOTION/CENSUS/TAX TRIB	1,477.50

GEN TOTALS:

Total of 63 Checks: 105,520.76  
 Less 2 Void Checks: 0.00  
 Total of 61 Disbursements: 105,520.76