

# BIG RAPIDS CHARTER TOWNSHIP BOARD REGULAR MEETING WEDNESDAY, JULY 5, 2023

BIG RAPIDS TOWNSHIP HALL, 14230 NORTHLAND DR.  
BIG RAPIDS, MI 49307  
7:00 PM

## AGENDA

PLEDGE OF ALLEGIANCE.

CALL TO ORDER: 7:00 p.m. ROLL CALL: \_\_ Stanek, \_\_ Saez, \_\_ Currie, \_\_ Bean, \_\_ Everett, \_\_ Geib, \_\_ Routley

PUBLIC COMMENT:

ADDITIONS TO AGENDA:

SPECIAL APPEARANCE: Eric Williams/Brian Miller--New Ordinance **ITEM A/B**  
Eric Williams—2020 Census **ITEM C**

CORRESPONDENCE:

CONSENT AGENDA

1. June 6, 2023, Meeting Minutes: **ITEM D**
2. June 26, 2023, Special Meeting Minutes: **ITEM E**
3. June Financial Report: **ITEM F**
4. February Treasurer Report: **ITEM G**
5. March Treasurer Report: **ITEM H**
6. Building Department Report: **ITEM I**
5. Cemetery and Grounds Report: **ITEM J**
6. Fire Department Report: **ITEM K**
7. Sewer Department Report: **ITEM L**
8. Water Department Report: **ITEM M**
9. Planning Commission Minutes: **ITEM N**
10. Supervisor's Report: **ITEM O**

UNFINISHED BUSINESS:

1. Discussion on withdrawing from renaissance zone:
2. Other:

NEW BUSINESS:

1. 2024-2029 Capital Improvement Plan: **ITEM P**
2. Resolution to transfer ownership Circle Drive Water System: **ITEM Q**
3. Bid for sidewalk in front of township: **ITEM R**
4. Bid to repair sidewalk on Fifteen Mile: **ITEM S**
5. Water Plant operator response: none so far
6. Final invoice on Hall Building: **ITEM T**
7. Generator Quotes: **ITEM U**
8. Highbanks Park maintenances:
9. Other:

Financial

1. Payroll: **ITEM V**
2. Accounts Payable:

PUBLIC COMMENT:

ADJOURNMENT:

Big Rapids Charter Township will provide necessary and reasonable auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed material, if individuals with disabilities, upon five business days notice to the township. Individuals requiring auxiliary aids or services should contact Hannah Saez, Big Rapids Charter Township Clerk, 14212 Northland Drive, Big Rapids, MI 49307- call 231 796 3603 or fax request to 231 796 2533.

ORDINANCE NO. \_\_\_\_

THE CHARTER TOWNSHIP OF BIG RAPIDS ORDAINS:

**SECTION 1.** This Ordinance shall be known as the "Nuisance Party Ordinance."

**SECTION 2. PREAMBLE AND LEGISLATIVE FINDINGS.**

The Big Rapids Charter Township Board determines that whenever the repeated illegal use, sale, distribution, furnishing or possession of controlled substances or alcoholic beverages occurs on any real property, or whenever any real property is used repeatedly for the violation of laws regulating controlled substances, alcoholic beverages, or nuisance parties, a public nuisance may result. A public nuisance results from the increased criminal activity that occurs within the surrounding neighborhood, the increased pedestrian and vehicular traffic within the surrounding neighborhood, the increased noise and public disturbances that occur within the surrounding neighborhood by reason of unreasonably loud music, yelling and screaming, brawls, domestic violence, damage to personal property, litter and public urination, blocking of public roads and right of ways, and the fear engendered in the minds of neighbors living in the surrounding neighborhood.

**SECTION 3. DEFINITIONS.**

For the purpose of this ordinance the following definitions shall apply unless the context clearly indicates or requires a different meaning.

**TOWNSHIP BOARD.** The Big Rapids Charter Township Board or a special committee of the Big Rapids Charter Township Board.

**NUISANCE PARTY.** An incident defined in this ordinance as a nuisance party.

**OWNER.** Any person who possesses or holds any legal or equitable interest in real property.

**OWNER** also includes any person who holds, exercises or delegates any control, custody or dominion over real property whether or not that person has or claims to have any legal or equitable interest in the real property. **OWNER** specifically includes tenants, whether or not identified in a written lease.

**REAL PROPERTY** means any land, house, structure, building, dwelling, apartment, premises, or any part thereof.

**REPEATED and REPEATEDLY.** Three or more times within any nine-month period.

**NUISANCE PARTY.** A social gathering or party conducted on any premises within the Township and which, by reason of the conduct of those persons in attendance, results in any one or more of the following conditions or events occurring on the premises or neighboring public or private property:

- a. The unlawful sale, furnishing, possession, or consumption of alcoholic beverages;
- b. Urination or defecation on neighboring public or private property, or on the premises in view of another person;
- c. Unlawful deposit of trash or litter;
- d. Destruction of property;
- e. Unlawful vehicular traffic, or the unlawful standing or parking of vehicles which obstructs the free flow of traffic or interferes with the ability to render emergency services to the premises or neighboring public or private property;
- f. Unlawful parking of vehicles within the public streets, alleys, or sidewalks, or upon private property;
- g. Unreasonably loud noise under the circumstances which disturbs the comfort, quiet or repose of one or more members of the neighborhood.
- h. Conduct or a condition which injures any person;
- i. Conduct or a condition which endangers the safety of persons or property in the neighborhood;
- j. Conduct or a condition which results in the indecent exposure of a person, or the display of graphic sexual behavior, whether real or simulated, to a member of the public not attending the social gathering or party.
- k. Unlawful sale, furnishing, manufacture, use, or possession of a controlled substance as defined by federal or state law.

#### **SECTION 4. DECLARATION OF PUBLIC NUISANCE.**

Whenever one of these specified incidents or conditions occurs or exists repeatedly on any real property within Big Rapids Charter Township, the Big Rapids Charter Township Board may declare by resolution that the real property is a public nuisance, and may order the nuisance abated:

- a) The illegal use, sale, distribution, furnishing or possession of a controlled substance; or
- b) The illegal use, sale, manufacture, distribution, furnishing or possession of an alcoholic beverage; or
- c) Holding, sponsoring, causing, or allowing a nuisance party on any real property in Big Rapids Charter Township.

#### **SECTION 5. PROCEDURE FOR DECLARATION OF A PUBLIC NUISANCE.**

A declaration of a public nuisance under this chapter by the Big Rapids Charter Township Board shall occur according to the following procedure.

A declaration of a public nuisance can occur only after a formal complaint is filed by the Township Board and notice is given to the owner of the real property and the owner has had an opportunity to be heard at a public evidentiary hearing before the Township Board.

Notice of the public evidentiary hearing shall be given to the owner by personal service or certified mail to the address indicated by the records of the Township Assessor or the Mecosta County Register of Deeds. The notice shall state the nature of the alleged public nuisance, and the time, date and location of the hearing by certified mail, return receipt requested. Notice to an owner shall occur at least seven calendar days prior to the date of the hearing. Notice shall be given to any and all persons who have an ownership interest in the real property, including record title owners, mortgage holders, tenants, and trustees, whose ownership interest is reflected in the records described above. Notice shall be posted on the real property at least seven calendar days prior to the date of the hearing.

The Township Board shall act as a municipal administrative agency, functioning in a quasi-judicial capacity as authorized when determining whether or not a public nuisance exists under the standards established in this ordinance. The Township Board shall make this determination based solely on evidence presented at the public evidentiary hearing, of which a record shall be made and kept. In conducting the public evidentiary hearing, the Township Board shall afford the owner and Township personnel an opportunity to

present evidence and make arguments as to factual and legal issues. Cross-examination of opposing witnesses shall be permitted. An owner may appear in person or be represented by an attorney, but lay representation shall not be permitted. In conducting the public evidentiary hearing, the Township Board can admit and give weight to probative evidence of a nature commonly relied upon by reasonably prudent individuals in the conduct of their affairs. The Township Board shall not be bound by the Michigan Rules of Evidence. Irrelevant, incompetent and unduly repetitious evidence shall be excluded.

The Township Board shall make factual findings at the close of the public evidentiary hearing, determining at a minimum:

- a) The street address and legal description of the property; and
- b) The owner(s) of the real property; and
- c) The number and nature of specified incidents or conditions; and
- d) The time frame in which these occurred or existed; and
- e) The nature of the alleged public nuisance; and
- f) The actions taken by the owner to prevent or abate the specified incidents or conditions.

The declaration of a public nuisance and any order of abatement must be by an affirmative vote of not less than four Township Board members.

## **SECTION 6. ABATEMENT OF NUISANCE AND COSTS.**

If the Township Board determines by resolution that any real property is a public nuisance according to the provisions of this ordinance, and after giving due consideration to the actions taken by the owner to prevent or abate the specified incidents or conditions, it may order abatement of the public nuisance in addition to any other remedies available at law or in equity. The order of abatement can be entered at the public evidentiary hearing on the alleged public nuisance, or at a later hearing noticed out in the same manner as the public evidentiary hearing. The Township Board may receive additional evidence on the issue of abatement.

If it is determined that all or a portion of the real property should be vacated to abate the public nuisance, the Township Board shall order the real property vacated and declare occupancy of all or a portion of the real property prohibited, which shall authorize the Township Board to prohibit occupancy by padlocking, boarding, or otherwise securing

the real property, for up to one year as determined by the Township Board based upon the evidence.

The Township Board may determine and order that the owner shall be liable for the full cost of materials and personnel, including Township employees and contractors, utilized in padlocking, boarding or securing the real property, and subsequent or remedial actions required to keep the real property vacant for the abatement period.

The Township Board may order the costs assessed against the real property and collected as taxes.

Where only a discrete area of the real property is involved in the illegal activity giving rise to the declaration of a public nuisance, the Township Board shall not order any other part of the real property vacated. By the way of example, if only a single apartment in a multiple unit structure is the site of the incidents or conditions specified in this Chapter, then the Township Board shall order the single apartment to be vacated, and not the entire structure.

#### **SECTION 7. FINDING OF PUBLIC NUISANCE.**

The Township Board may find that a public nuisance exists if any three or more of the following listed incidents or conditions occur within a nine-month period, as established by evidence presented at the public evidentiary hearing.

The real property has been searched by law enforcement officers and an illegal controlled substance has been found on site.

The real property has been the site of a nuisance party as defined in this ordinance.

The real property has been the site of the illegal use, sale, distribution, furnishing or possession of a controlled substance or an alcoholic beverage.

A rebuttable presumption that a public nuisance exists at the real property arises when one of the incidents or conditions occurs or exists and notice of it is given by personal service or certified mail to the owner with an explanation of the potential consequences if similar activities occurs at the property within nine months, and if two or more specified incidents or conditions occur or are found to exist within nine months of the first.

The nine month period shall be extended by the number of days the real property is ordered padlocked.

## **SECTION 8. NOTIFICATION TO OWNERS.**

The notice of a specified incident or condition, and the notice of a public evidentiary hearing, as sent to an owner by certified mail or personal service, shall include a report of each specified incident or condition describing the date, location, persons known to be involved, and the nature of the underlying illegal activity.

## **SECTION 9. APPEAL.**

An owner of real property aggrieved by any final decision or order of the Township Board under this chapter may appeal to the Circuit Court within 21 days of the date of the decision or order.

The Circuit Court shall consider the appeal on the record made before the Township Board. The Circuit Court shall review the record and determine if the Township Board's decision or order

- a) Complies with state and local law,
- b) Is supported by competent, substantial and material evidence on the record as a whole, and
- c) Involves the reasonable exercise of discretion.

## **SECTION 10. POSTING AND LISTING OF PUBLIC NUISANCES.**

Whenever the Township Board declares real property is a public nuisance and orders the nuisance abated by ordering that the real property be vacated, the Township Board Supervisor shall post a notice so stating at every entrance to each building on the real property, and at the entrance to each dwelling unit or other portion of the real property ordered vacated.

The Township Clerk shall maintain a list of those real properties declared to be public nuisances, and the order of abatement or other remedies ordered by the Township Board. Any person requesting a copy of the list shall be supplied one at no charge. The list shall be available for public inspection at the Township Clerk's office.

No person other than an authorized Township employee shall tamper with, deface, alter, damage or remove the notice posted by the Department of Public Safety.

## **SECTION 11. NUISANCE PARTY PROHIBITED.**

Any owner, occupant, tenant, guests or person otherwise having any possessory control, individually or jointly , of any premises who either sponsors, conducts, hosts, invites, or permits a social gathering or party which is or during the course thereof becomes a nuisance party which is either the intentional result of or within the reasonable expectations of the person or persons having such possessory control is hereby deemed to have committed a violation of this code, and upon conviction shall be subject to the penalties as provided in this Ordinance. In any prosecution for a violation of this section or the section prohibiting persons from attending nuisance parties, proof of specific intent shall not be required as a necessary element, but proof of general criminal intent shall be a necessary element. The penalty for a subsequent violation of this section is set forth in Section 13.

## **SECTION 12. PERSONS IN ATTENDANCE AT NUISANCE PARTIES.**

Any person knowingly in attendance at a nuisance party as defined in this Ordinance whether or not such person has any possessory control over the premises, shall be deemed to have committed a violation of this section and upon conviction shall be punished as provided in Section 13. "Knowingly" shall require as an element of proof that the person knew or had clear reason to know of the actual existence of one or more of the conditions or events listed in the definition of a nuisance party.

## **SECTION 13. PENALTY.**

Any person convicted under this Ordinance shall be subject to a maximum penalty of 90 days in jail, or an equal amount of community service, or any combination thereof not exceeding 90 days, and a \$500 fine, and restitution to victims as determined by the Court.

Any person convicted of violating of this Ordinance for a subsequent offense within four years after commission of a previous offense, shall be punished by a fine of not less than \$250 nor more than \$500 and a mandatory imprisonment for a term of not less than three days and not exceeding 90 days for each subsequent violation.



**SECTION 14. EFFECTIVE DATE.**

This Ordinance shall become effective on \_\_\_\_\_, 2023.

We certify that the foregoing Nuisance Party Ordinance was duly enacted by the Township Board of the CHARTER TOWNSHIP OF BIG RAPIDS, MECOSTA COUNTY, MICHIGAN, on the \_\_\_\_ day of \_\_\_\_\_, 2023.

Attest:

\_\_\_\_\_  
William Stanek, Charter Township Supervisor

\_\_\_\_\_  
Hannah Saez, Charter Township Clerk

ORDINANCE NO. \_\_\_\_\_

THE CHARTER TOWNSHIP OF BIG RAPIDS ORDAINS:

An ordinance to clarify Offenses Against Government Order.

The Big Rapids Charter Township Board finds that offenses against local law enforcement officers impair and reduce the effectiveness of local law enforcement activities in Big Rapids Charter Township. There is a need to identify Offenses Against Government Order involving the unlawful interference with law enforcement officers acting in the performance of their duties.

**SECTION 1.** This Ordinance shall be known as "Offenses Against Government Order."

**SECTION 2. OFFENSES AGAINST GOVERNMENT ORDER.**

No person shall:

- (1) Hinder, oppose, or resist any police or law enforcement officer in the performance of his or her duties.
- (2) Fail to step back a reasonable distance or otherwise clear the scene when directed to do so by a police officer who is questioning others, examining evidence, or otherwise investigating a felony or misdemeanor.
- (3) Furnish to any police or law enforcement officer a false name, address, age, date of birth, or piece of identification containing such false information.
- (4) Knowingly furnish false information to any police or law enforcement officer pertaining to an alleged criminal violation.
- (5) Escape from the lawful custody of any police or law enforcement officer.
- (6) Impersonate a police officer, employee, or official of the Township or other governmental entity.
- (7) Loiter within or around a public building or facility after being directed to leave by a person having lawful authority or control over the public building or facility.
- (8) Create or excite a disturbance within or around a public facility, to the extent the normal use or operation of the public facility is disrupted. This provision includes, without limitation, courthouses, libraries, post offices, Township offices, county offices, public school or university offices, and state offices.

**SECTION 3. PENALTY.**

Any person convicted under this Ordinance shall be subject to a maximum of 93 days in jail or an equal amount of community service, or any combination thereof not exceeding 93 days, plus a fine of not more than \$500, and restitution to victims as determined by the Court.

Any person convicted of violating of this Ordinance for a subsequent offense within four years after commission of a previous offense, shall be punished by a fine of not less than \$250 nor more than \$500 and a mandatory imprisonment for a term of not less than three (3) days and not exceeding 93 days for each subsequent violation.

**SECTION 4. EFFECTIVE DATE.** This Ordinance shall become effective on \_\_\_\_\_, 2023.

We certify that the foregoing Failure to Step Back Ordinance was duly enacted by the Township Board of the CHARTER TOWNSHIP OF BIG RAPIDS, MECOSTA COUNTY, MICHIGAN, on the \_\_\_\_ day of \_\_\_\_\_, 2023.

Attest:

\_\_\_\_\_  
William Stanek, Charter Township Supervisor

\_\_\_\_\_  
Hannah Saez, Charter Township Clerk

# BIG RAPIDS CHARTER TOWNSHIP

14212 NORTHLAND DRIVE

BIG RAPIDS, MI 49307

Bill Stanek, Supervisor

ph 231 796 3603

fax 231 796 2533

[supervisorstanek@bigrapidstowship.net](mailto:supervisorstanek@bigrapidstowship.net)

June 30, 2023

United States Census Bureau  
US Department of Commerce  
Economics and Statistics Administration

Re: 2020 Post Census Group Quarters Review  
1,845 residents of group quarters off campus student rentals were not counted

To the US Census Bureau:

Big Rapids Charter Township (Mecosta County, Michigan) requests a Post Census Group Quarters Review of population counts for student housing group quarters off the campus of Ferris State University, which are privately owned and operated apartments with "by the bed leases" according to Code 502. Due to the Covid 19 Pandemic and the closure of Ferris State University facilities, the college student population in the Big Rapids area dropped precipitously shortly after April 1, 2020.

Property Managers for six apartment complexes were contacted for data on the number of units rented with "by the bed leases" on April 1, 2020, and the total number of residents in each complex were calculated and verified to be 1,845, as shown in the required GQ Name spreadsheet.

The City of Big Rapids submitted a similar request for a 2020 Post Census Group Quarters Review, see attached copy of letter dated January 31, 2023, in which the closure of the Ferris State University campus was explained and documented. The City of Big Rapids is wholly enclosed within Big Rapids Charter Township, and the FSU campus is located almost entirely within the City of Big Rapids.

The upward population trend in Big Rapids Charter Township has been gradual, but consistent, with 69 single family residence building permits issued between 2010 and 2020. The census count in 2000 was 3,249, in 2010 was 4,208, and in 2020 was 3,917.

The Township Clerk counted 2,353 registered electors in Big Rapids Charter Township as of April 1, 2020, historically which has been about half of the adult resident population of the Township, which indicates a likely population count of 4,706 for the Township.

The 2020 count of 3,917 appears to be inaccurate and understated to Big Rapids Charter Township officials, who authorized the submission of this 2020 Post Census Group Quarters Review at a special meeting held on June 26, 2023.

If the resident student population in the off campus group quarters housing moved out after April 1, 2020, or the 1,845 residents of the off campus student rental properties with "by the bed leases" were not counted at all, or the residents of these group quarters rental properties were partially counted as residents of conventional apartments, the Census Bureau should review, update and correct the population count for Big Rapids Charter Township.

It looks like the 1,845 residents of group quarters off campus student rental housing were not counted.

Sincerely,



Bill Stanek  
Supervisor, Big Rapids Charter Township



Eric D. Williams  
Attorney and Special Counsel, Big Rapids Charter Township

**BIG RAPIDS CHARTER TOWNSHIP BOARD  
REGULAR MEETING TUESDAY, JUNE 6, 2023  
BIG RAPIDS TOWNSHIP HALL, 14230 NORTHLAND DR.  
BIG RAPIDS, MI 49307  
7:00 PM  
UNAPPROVED**

**PLEDGE OF ALLEGIANCE.**

**CALL TO ORDER: 7:00 p.m. ROLL CALL: Stanek, Saez, Everett, Geib, Routley present. Currie, Bean absent.**

**PUBLIC COMMENT:**

**ADDITIONS TO AGENDA: Safe Streets/Roads for all Grant, CENSUS discussion, Highbanks Park discussion**

**CONSENT AGENDA**

- 1. May 2, 2023, Meeting Minutes:**
- 2. May 8, 2023 Special Meeting Minutes:**
- 3. May Financial Report:**
- 4. Building Department Report:**
- 5. Cemetery and Grounds Report:**
- 6. Fire Department Report:**
- 7. Sewer Department Report:**
- 8. Water Department Report:**
- 9. Planning Commission Minutes:**
- 10. Utilities Committee Meeting Minutes:**
- 11. Supervisor's Report:**

**A motion was made by Geib to approve of the consent agenda. Supported by Everett. Motion passed unanimously.**

**NEW BUSINESS:**

- 1. Request from City for support letter: A motion was made by Geib to support the City of BR in pursuit of the grant for the Depot Trail Head Park. Everett supports. Motion passed unanimously.**
- 2. Resignation of Kevin Cushway: A motion was made by Geib to get bids as soon as possible for the next meeting before the 90 days are up for the water plant position. Supported by Routley. Motion passed unanimously.**

**Fire Chaplin: Discussion on cost sharing for invoice pertaining to Chaplin. Jim Tubbs – The county fire associations decided at a meeting that we were not represented at they were going to approve expenditure for all locations. Asked for amounts and as things came in and I asked for training I had no idea what it would cost. It does appear that what remaining training will be substantially less than what this bill was. This chaplain will serve all jurisdictions in the county. If we have a call where chaplain is on our roster we call him in and he's covered under our liability, we can put him into the points and he can get paid.**

- 3. Fire Training Expense: A motion was made by Geib to approve of the invoice to the Mecosta County Fire Training Association in the amount of \$2700.51 out of the Fire Department's training budget. Supported by Everett. \*\*Noted that Tubbs has not complied with State requirement for reporting, and that is why we are now paying this expense for the training. Tubbs was asked to contact the State to figure out why the reporting wasn't submitting and what he needed to do to correct it in the system.**
- 4. Recommendation to withdraw township from renaissance zone: Everett – would like to look at cost of withdrawing from 30 year ren zone agreement. Not comfortable with this out there. Geib – understand this was a single deal with Gotion. Saez – need to be cautious due to CFIUS, and whether or not State would grant another Ren Zone. Stanek – move to next month? Everett – we can do that.**
- 5. Request to consider adding ordinances: Discussion on last months meeting/noise complaint with UPS. Met with Brian Miller. Would like to have Eric work on wording to have ready for July. Geib would like information presented before approval. Saez – junk ordinance update with planning commission? Stanek – update for July. Will have Miller and Williams here to present information.**
- 6. Other:**

**Additions:**

- 1. Safe Streets/Roads for all: Saez – would like board direction/approval for application to this grant for sidewalk out front. Sinkhole update by entrance update, State is looking into it. Routley – I motion for Hannah to apply to any grant she wants to. Geib supports. Motion passes unanimously.**
- 2. Census Discussion: Stanek – the City got census changed/didn't have to fight for it. Census bureau gave it to them and increased. Have Eric pursue? Geib/Routley – yes, if worth investment, add to list of things for Eric to inquire on.**
- 3. Highbanks Park: 1. Complaint calls on bathrooms – aware and trying to stay ahead of. Don't have city personnel or budget to constantly maintain. 2. Need to discuss hiring part time person for position after this season – current employee graduates.**
- 3. Saez – I move that we have Routley's empty the septic/inspect upon doing so. Routley – will donate the work to do so. Saez – not necessary but very much appreciated. 4. Times on Sign – changing times on sign from 8am-dusk, as dusk changes**

throughout season and people are using park more. Tubbs to change sign. 5. Grant discussion – opportunity to go in and make edits to grant for another selection. Hoping to still receive for more upgrades to park such as sidewalks etc. 6. Throw rings – Saez to order 2 throw rings to have posted near river for safety.

**Financial**

1. **Payroll:** A motion was made by Geib to approve of Payroll for May in the amount of \$40,093.71. Supported by Everett. Motion passed unanimously.
2. **Accounts Payable:** A motion was made by Geib to approve of Accounts Payables in the amount of \$200,231.16. Supported by Everett. Motion passed unanimously.

**PUBLIC COMMENT:** Deb Dygert - would just like to support Mr. Everett's concern on ren center in Gotion - major concern, lots of red flags and misinformation. Would like you to know public is very concerned about that.

**ADJOURNMENT: 7:59 pm.**

**Big Rapids Charter Township will provide necessary and reasonable auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed material, if individuals with disabilities, upon five business days notice to the township. Individuals requiring auxiliary aids or services should contact Hannah Saez, Big Rapids Charter Township Clerk, 14212 Northland Drive, Big Rapids, Mi 49307- call 231 796 3603 or fax request to 231 796 2533.**

**BIG RAPIDS CHARTER TOWNSHIP BOARD SPECIAL MEETING  
MONDAY, JUNE 26, 2023 BIG RAPIDS TOWNSHIP OFFICES,  
14212 NORTHLAND DR. BIG RAPIDS, MI 49307 11:30 AM  
UNAPPROVED**

**PLEDGE OF ALLEGIANCE.**

**CALL TO ORDER:** 11:30 a.m.

**ROLL CALL:** Stanek, Saez, Currie, Everett, Geib, Routley present. Bean, absent.

**PUBLIC COMMENT:**

**ADDITIONS:**

This special meeting was called by Stanek to discuss the following items of business.

**ITEMS OF BUSINESS:**

1. 2020 census review/discussion with Attorney Eric Williams

Eric - Asked to look at what the city did and if township could get an adjustment on the census. Expected that the city had to do costly redo- they didn't. Spoke with state demography - they did a post census group quarters review. Gifford talked to Ferris and the city had a committee to work on the process of recount. Had data from ferris on student population. Not a recount of everything; very focused review of group quarters housing to see if anything got missed. City section - group included student housing. Fits within group quarters definition. City could give census bureau numbers and data - this amount of students lived in housing, this number of people got sent home and weren't counted.

Geib - I move that the board approves Eric Williams to pursue the 2020 census quarter review up to \$3000. Everett supports. Motion passed unanimously on a roll call vote.

**PUBLIC COMMENT:**

**ADJOURNMENT: 12:05pm**

Big Rapids Charter Township will provide necessary and reasonable auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed material, if individuals with disabilities, upon five business days notice to the township. Individuals requiring auxiliary aids or services should contact Hannah Saez, Big Rapids Charter Township Clerk, 14212 Northland Drive, Big Rapids, MI 49307- call 231 796 3603 or fax request to 231 796 2533.



06/29/2023

REVENUE AND EXPENDITURE REPORT FOR BIG RAPIDS TOWNSHIP

PERIOD ENDING 07/31/2023

% Fiscal Year Completed: 58.08

GL NUMBER	DESCRIPTION	YTD BALANCE	ACTIVITY	AVAILABLE	2023	% BDGT
		07/31/2023	07/31/2023	BALANCE		
		NORMAL	INCREASE	NORMAL	AMENDED	USED
		(ABNORMAL)	(DECREASE)	(ABNORMAL)	BUDGET	
<b>Fund 101 - GENERAL OPERATING FUND</b>						
Revenues						
Dept 000 - GENERAL						
101-000-402.000	Current Real Property Tax	182,176.69	0.00	27,823.31	210,000.00	86.75
101-000-445.000	Penalties & Interest on Taxes	991.84	0.00	908.16	1,900.00	52.20
101-000-447.000	Property Tax Admin Fee	17,091.56	0.00	42,908.44	60,000.00	28.49
101-000-451.000	Business Licenses & Permits	8,692.13	0.00	7,307.87	16,000.00	54.33
101-000-574.000	State Shared Revenue	208,588.00	0.00	196,412.00	405,000.00	51.50
101-000-607.000	Ch. for Serv. (fees, zoning)	2,150.00	0.00	(250.00)	1,900.00	113.16
101-000-610.000	School Parcel Fee	0.00	0.00	6,600.00	6,600.00	0.00
101-000-632.000	Ch. for Serv. (sale cem. lots)	4,000.00	0.00	3,450.00	7,450.00	53.69
101-000-634.000	Ch. for Serv. (grave op & cl)	6,750.00	0.00	3,250.00	10,000.00	67.50
101-000-635.000	Chg For Serv Cem Foun & Misc	3,888.00	0.00	2,112.00	6,000.00	64.80
101-000-640.000	Ch. for Serv. (lot splits)	75.00	0.00	325.00	400.00	18.75
101-000-664.000	Int. & Div. on Earnings	12,974.63	0.00	(11,224.63)	1,750.00	741.41
101-000-667.000	Rent&Exp Building Dept	2,075.00	0.00	5,425.00	7,500.00	27.67
101-000-668.000	Sign Rental	4,000.00	0.00	0.00	4,000.00	100.00
101-000-675.020	Cemetery Annuity - Division of Asse	0.00	0.00	48,000.00	48,000.00	0.00
101-000-676.000	Reimbursements	503.63	0.00	3,496.37	4,000.00	12.59
101-000-687.000	REFUNDS	34,753.08	0.00	(34,253.08)	500.00	6,951
101-000-698.000	Advance from Fund Balance	0.00	0.00	114,000.00	114,000.00	0.00
<b>Total Dept 000 - GENERAL</b>		<b>488,709.56</b>	<b>0.00</b>	<b>416,290.44</b>	<b>905,000.00</b>	<b>54.00</b>
<b>TOTAL REVENUES</b>		<b>488,709.56</b>	<b>0.00</b>	<b>416,290.44</b>	<b>905,000.00</b>	<b>54.00</b>

Expenditures

Dept 101 - TOWNSHIP BOARD

101-101-702.000	Salary & Wages	3,700.34	616.67	3,699.66	7,400.00	50.00
101-101-702.020	Salary & Wages Clerical Help	4,313.37	658.69	4,306.63	8,620.00	50.04
101-101-702.300	Health Insurance Buyout	120.00	0.00	(120.00)	0.00	100.00
101-101-710.000	Twp. Share Medicare Withholding	115.79	16.35	119.21	235.00	49.27
101-101-714.000	Health Insurance	0.00	0.00	1,440.00	1,440.00	0.00
101-101-715.000	Twp. Share Soc. Sec. Withholdg	495.23	70.00	509.77	1,005.00	49.28
101-101-720.000	Medical Reimbursement	9.00	9.00	291.00	300.00	3.00
101-101-727.000	Office Supplies	1,364.28	28.09	(39.28)	1,325.00	102.96
101-101-740.000	Operating Supplies	96.86	0.00	(96.86)	0.00	100.00
101-101-801.000	Professional Services	45,178.43	0.00	(17,178.43)	28,000.00	161.35
101-101-850.000	COMMUNICATION	9,098.77	0.00	(4,698.77)	4,400.00	206.79
101-101-860.000	Transportation	0.00	0.00	480.00	480.00	0.00

GL NUMBER	DESCRIPTION	YTD BALANCE	ACTIVITY	AVAILABLE	2023 AMENDED BUDGET	% BDGT USED
		07/31/2023 NORMAL (ABNORMAL)	07/31/2023 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)		
101-101-880.000	Community Promotion	0.00	0.00	2,500.00	2,500.00	0.00
101-101-881.000	FALL CLEAN-UP	0.00	0.00	8,000.00	8,000.00	0.00
101-101-900.000	Printing & Publishing	1,782.39	0.00	(182.39)	1,600.00	111.40
101-101-957.000	County Drain Systems	0.00	0.00	6,000.00	6,000.00	0.00
101-101-958.000	Membership & Dues	3,865.78	0.00	(415.78)	3,450.00	112.05
101-101-960.000	Education	0.00	0.00	2,000.00	2,000.00	0.00
101-101-965.000	Insurance & Bonds	9,091.90	0.00	(91.90)	9,000.00	101.02
101-101-975.000	Capital Outlay under \$10,000	1,459.54	0.00	5,540.46	7,000.00	20.85
Total Dept 101 - TOWNSHIP BOARD		80,691.68	1,398.80	12,063.32	92,755.00	86.99
Dept 171 - SUPERVISOR						
101-171-702.000	Salary & Wages	20,800.02	3,466.67	20,799.98	41,600.00	50.00
101-171-702.010	Salary & Wages Deputy	0.00	0.00	3,000.00	3,000.00	0.00
101-171-702.040	Salary & Wages Cemetery	3,049.98	508.33	3,050.02	6,100.00	50.00
101-171-702.300	Health Insurance Buyout	900.10	150.00	899.90	1,800.00	50.01
101-171-710.000	Twp. Share Medicare Withholding	358.88	59.82	361.12	720.00	49.84
101-171-715.000	Twp. Share Soc. Sec. Withholdg	1,534.51	255.75	1,535.49	3,070.00	49.98
101-171-720.000	Medical Reimbursement	625.00	0.00	875.00	1,500.00	41.67
101-171-727.000	Office Supplies	0.00	0.00	150.00	150.00	0.00
101-171-801.000	Professional Services	0.00	0.00	500.00	500.00	0.00
101-171-850.100	Cell Phone	180.00	90.00	180.00	360.00	50.00
101-171-860.000	Transportation	0.00	0.00	400.00	400.00	0.00
101-171-960.000	Education	0.00	0.00	1,000.00	1,000.00	0.00
Total Dept 171 - SUPERVISOR		27,448.49	4,530.57	32,751.51	60,200.00	45.60
Dept 215 - CLERK						
101-215-702.000	Salary & Wages	23,850.10	3,975.00	23,849.90	47,700.00	50.00
101-215-702.010	Salary & Wages Deputy	2,290.85	310.25	1,709.15	4,000.00	57.27
101-215-710.000	Twp. Share Medicare Withholding	342.80	25.89	407.20	750.00	45.71
101-215-714.000	Health Insurance	10,379.24	0.00	8,620.76	19,000.00	54.63
101-215-715.000	Twp. Share Soc. Sec. Withholdg	1,465.75	110.69	1,744.25	3,210.00	45.66
101-215-720.000	Medical Reimbursement	344.99	0.00	1,155.01	1,500.00	23.00
101-215-727.000	Office Supplies	141.78	0.00	58.22	200.00	70.89
101-215-740.000	Operating Supplies	152.78	0.00	(152.78)	0.00	100.00
101-215-801.000	Professional Services	992.00	0.00	1,508.00	2,500.00	39.68
101-215-850.000	Cell Phone Reimbursement	180.00	90.00	180.00	360.00	50.00
101-215-960.000	Education	0.00	0.00	200.00	200.00	0.00
Total Dept 215 - CLERK		40,140.29	4,511.83	39,279.71	79,420.00	50.54
Dept 247 - BOARD OF REVIEW						
101-247-702.000	Salary & Wages	886.00	0.00	614.00	1,500.00	59.07
101-247-710.000	Twp. Share Medicare Withholding	12.86	0.00	12.14	25.00	51.44
101-247-715.000	Twp. Share Soc. Sec. Withholdg	54.93	0.00	40.07	95.00	57.82
101-247-960.000	Education	285.00	0.00	115.00	400.00	71.25
Total Dept 247 - BOARD OF REVIEW		1,238.79	0.00	781.21	2,020.00	61.33

GL NUMBER	DESCRIPTION	YTD BALANCE	ACTIVITY	AVAILABLE	2023 AMENDED BUDGET	% BDGT USED
		07/31/2023 NORMAL (ABNORMAL)	07/31/2023 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)		
<b>Dept 253 - TREASURER</b>						
101-253-702.000	Salary & Wages	19,080.00	3,180.00	19,080.00	38,160.00	50.00
101-253-702.010	Salary & Wages Deputy	1,870.10	433.50	2,129.90	4,000.00	46.75
101-253-710.000	Twp. Share Medicare Withholding	293.23	41.86	321.77	615.00	47.68
101-253-714.000	Health Insurance	2,830.66	0.00	3,049.34	5,880.00	48.14
101-253-715.000	Twp. Share Soc. Sec. Withholdg	1,253.82	178.95	1,361.18	2,615.00	47.95
101-253-720.000	Medical Reimbursement	644.79	0.00	555.21	1,200.00	53.73
101-253-727.000	Office Supplies	0.00	0.00	450.00	450.00	0.00
101-253-740.000	Operating Supplies	0.00	0.00	1,250.00	1,250.00	0.00
101-253-801.000	Professional Services	781.00	0.00	3,969.00	4,750.00	16.44
101-253-960.000	Education	0.00	0.00	100.00	100.00	0.00
<b>Total Dept 253 - TREASURER</b>		<b>26,753.60</b>	<b>3,834.31</b>	<b>32,266.40</b>	<b>59,020.00</b>	<b>45.33</b>
<b>Dept 257 - ASSESSOR</b>						
101-257-702.000	SALARY AND WAGES	17,375.00	2,895.84	19,625.00	37,000.00	46.96
101-257-702.020	Salary & Wages Clerical Help	0.00	0.00	3,500.00	3,500.00	0.00
101-257-710.000	Twp. Share Medicare Withholding	251.94	42.00	338.06	590.00	42.70
101-257-715.000	Twp. Share Soc. Sec. Withholding	1,077.25	179.54	1,442.75	2,520.00	42.75
101-257-740.000	Operating Supplies	0.00	0.00	500.00	500.00	0.00
101-257-801.000	Professional Services	2,891.55	0.00	1,608.45	4,500.00	64.26
101-257-801.006	Tax Tribunal Appeals	2,250.00	0.00	12,750.00	15,000.00	15.00
101-257-850.000	Cell Phone	180.00	90.00	180.00	360.00	50.00
101-257-860.000	MILEAGE	0.00	0.00	500.00	500.00	0.00
101-257-960.000	Education	0.00	0.00	1,000.00	1,000.00	0.00
<b>Total Dept 257 - ASSESSOR</b>		<b>24,025.74</b>	<b>3,207.38</b>	<b>41,444.26</b>	<b>65,470.00</b>	<b>36.70</b>
<b>Dept 262 - ELECTIONS</b>						
101-262-702.000	SALARY AND WAGES	1,824.25	0.00	175.75	2,000.00	91.21
101-262-740.000	Operating Supplies	3,703.25	0.00	(1,703.25)	2,000.00	185.16
101-262-801.000	Professional Services	990.00	0.00	(790.00)	200.00	495.00
101-262-900.000	Printing & Publishing	0.00	0.00	100.00	100.00	0.00
101-262-975.000	Capital Outlay under \$10,000	0.00	0.00	1,000.00	1,000.00	0.00
<b>Total Dept 262 - ELECTIONS</b>		<b>6,517.50</b>	<b>0.00</b>	<b>(1,217.50)</b>	<b>5,300.00</b>	<b>122.97</b>
<b>Dept 265 - TOWNSHIP HALL &amp; GROUNDS</b>						
101-265-702.000	Salary & Wages	1,510.03	125.61	2,489.97	4,000.00	37.75
101-265-702.200	Salary & Wages Snowplowing	0.00	0.00	500.00	500.00	0.00
101-265-710.000	Twp. Share Medicare Withholding	21.90	1.82	48.10	70.00	31.29
101-265-715.000	Twp. Share Soc. Sec. Withholdg	93.63	7.79	186.37	280.00	33.44
101-265-740.000	Operating Supplies	1,027.89	25.00	(427.89)	600.00	171.32
101-265-801.000	Professional Services	0.00	0.00	1,500.00	1,500.00	0.00
101-265-920.000	Public Utilities	4,335.05	0.00	3,664.95	8,000.00	54.19
101-265-930.000	Repair & Maintenance	3,397.38	0.00	502.62	3,900.00	87.11
101-265-932.000	Grounds maintenance	437.20	0.00	62.80	500.00	87.44
101-265-975.000	Capital Outlay under \$10,000	0.00	0.00	130,000.00	130,000.00	0.00
101-265-978.000	Capital Outlay \$10,000 and above	182,701.88	0.00	(182,701.88)	0.00	100.00

GL NUMBER	DESCRIPTION	YTD BALANCE	ACTIVITY	AVAILABLE	2023 AMENDED BUDGET	% BDGT USED
		07/31/2023 NORMAL (ABNORMAL)	07/31/2023 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)		
<b>Total Dept 265 - TOWNSHIP HALL &amp; GROUNDS</b>						
		193,524.96	160.22	(44,174.96)	149,350.00	129.58
<b>Dept 276 - TOWNSHIP CEMETERIES</b>						
101-276-702.000	Salary & Wages	7,318.53	2,947.60	8,681.47	16,000.00	45.74
101-276-702.015	Salary & Wages Mangement	17,730.58	3,960.50	10,269.42	28,000.00	63.32
101-276-702.016	Salary & Wages Clerical Mangement	3,142.81	0.00	3,857.19	7,000.00	44.90
101-276-702.020	Salary & Wages Clerical Help	1,660.34	329.44	2,474.66	4,135.00	40.15
101-276-702.100	SALARY & WAGES: UNEMPLOYMEN	2,653.74	2,653.74	(1,453.74)	1,200.00	221.15
101-276-702.200	Salary & Wages Snowplowing	0.00	0.00	500.00	500.00	0.00
101-276-702.300	Health Insurance Buyout	960.00	150.00	840.00	1,800.00	53.33
101-276-710.000	Twp. Share Medicare Withholding	434.65	106.05	405.35	840.00	51.74
101-276-714.000	Health Insurance	0.00	0.00	720.00	720.00	0.00
101-276-715.000	Twp. Share Soc. Sec. Withholdg	1,858.49	453.47	1,706.51	3,565.00	52.13
101-276-720.000	Medical Reimbursement	0.00	0.00	1,650.00	1,650.00	0.00
101-276-740.000	Operating Supplies	2,385.44	700.29	3,614.56	6,000.00	39.76
101-276-801.000	Professional Services	3,089.00	0.00	411.00	3,500.00	88.26
101-276-801.020	PROF. SERVICES GRAVE OPENING/C	4,100.00	0.00	4,400.00	8,500.00	48.24
101-276-850.000	Communication	784.49	0.00	715.51	1,500.00	52.30
101-276-850.100	Cell Phone	180.00	90.00	180.00	360.00	50.00
101-276-860.000	Transportation	0.00	0.00	200.00	200.00	0.00
101-276-900.000	Printing & Publishing	0.00	0.00	100.00	100.00	0.00
101-276-920.000	Public Utilities	1,545.72	0.00	954.28	2,500.00	61.83
101-276-930.000	Repair & Maintenance	1,814.62	926.75	6,185.38	8,000.00	22.68
101-276-960.000	Education	0.00	0.00	500.00	500.00	0.00
101-276-965.000	Insurance & Bonds	804.40	0.00	1,695.60	2,500.00	32.18
101-276-971.000	Re Purchase Cemetery Lots	0.00	0.00	400.00	400.00	0.00
101-276-975.000	Capital Outlay under \$10,000	0.00	0.00	2,000.00	2,000.00	0.00
101-276-978.000	Capital Outlay \$10,000 and above	0.00	0.00	23,500.00	23,500.00	0.00
<b>Total Dept 276 - TOWNSHIP CEMETERIES</b>						
		50,462.81	12,317.84	74,507.19	124,970.00	40.38
<b>Dept 446 - HIGHWAYS &amp; STREETS</b>						
101-446-805.000	Contractual Services Roads	0.00	0.00	180,000.00	180,000.00	0.00
<b>Total Dept 446 - HIGHWAYS &amp; STREETS</b>						
		0.00	0.00	180,000.00	180,000.00	0.00
<b>Dept 448 - STREET LIGHTS</b>						
101-448-920.000	Public Utilities	4,160.69	0.00	4,039.31	8,200.00	50.74
<b>Total Dept 448 - STREET LIGHTS</b>						
		4,160.69	0.00	4,039.31	8,200.00	50.74
<b>Dept 721 - PLANNING COMMISSION</b>						
101-721-702.000	SALARY AND WAGES	3,982.34	658.69	4,287.66	8,270.00	48.15
101-721-702.030	Salary & Wages Per Diems	1,450.00	300.00	2,450.00	3,900.00	37.18
101-721-702.300	Health Insurance Buyout	120.00	0.00	(120.00)	0.00	100.00
101-721-710.000	Twp. Share Medicare Withholding	78.40	11.78	101.60	180.00	43.56
101-721-714.000	Health Insurance	2,929.02	0.00	(1,489.02)	1,440.00	203.40
101-721-715.000	Twp. Share Soc. Sec. Withholding	335.16	50.36	424.84	760.00	44.10
101-721-720.000	Medical Reimbursement	307.42	0.00	(307.42)	0.00	100.00

GL NUMBER	DESCRIPTION	YTD BALANCE	ACTIVITY	AVAILABLE	2023	% BDGT
		07/31/2023	07/31/2023	BALANCE		
		NORMAL	INCREASE	NORMAL	AMENDED	
		(ABNORMAL)	(DECREASE)	(ABNORMAL)	BUDGET	USED
101-721-740.000	Operating Supplies	0.00	0.00	200.00	200.00	0.00
101-721-801.000	Professional Services	0.00	0.00	4,000.00	4,000.00	0.00
101-721-860.000	MILEAGE	111.89	25.00	188.11	300.00	37.30
101-721-900.000	Printing & Publishing	0.00	0.00	500.00	500.00	0.00
101-721-960.000	Education	0.00	0.00	3,000.00	3,000.00	0.00
Total Dept 721 - PLANNING COMMISSION		9,314.23	1,045.83	13,235.77	22,550.00	41.30
Dept 728 - ECONOMIC-INDUSTRIAL DEVELOPMT						
101-728-801.000	Professional Services	0.00	0.00	2,000.00	2,000.00	0.00
101-728-850.000	Communication	0.00	0.00	1,000.00	1,000.00	0.00
101-728-880.000	Community Promotion	0.00	0.00	5,000.00	5,000.00	0.00
101-728-956.000	Miscellaneous	0.00	0.00	2,000.00	2,000.00	0.00
Total Dept 728 - ECONOMIC-INDUSTRIAL DEVELOPMT		0.00	0.00	10,000.00	10,000.00	0.00
Dept 751 - PARKS & RECREATION						
101-751-702.000	Salary & Wages	965.67	296.54	534.33	1,500.00	64.38
101-751-702.015	Salary & Wages Mangement	89.00	0.00	3,411.00	3,500.00	2.54
101-751-702.070	Park Supvr	1,077.56	713.78	2,422.44	3,500.00	30.79
101-751-710.000	Twp. Share Medicare Withholding	30.92	14.65	94.08	125.00	24.74
101-751-715.000	Twp. Share Soc. Sec. Withholdg	132.20	62.64	397.80	530.00	24.94
101-751-740.000	Operating Supplies	416.60	386.60	(16.60)	400.00	104.15
101-751-801.000	Professional Services	3,528.75	0.00	(1,528.75)	2,000.00	176.44
101-751-920.000	Public Utilities	178.27	31.24	271.73	450.00	39.62
101-751-930.000	Repair & Maintenance	178.91	69.87	321.09	500.00	35.78
101-751-975.000	Capital Outlay under \$10,000	2,700.00	0.00	(700.00)	2,000.00	135.00
101-751-978.000	Capital Outlay \$10,000 and above	186,111.65	0.00	(86,111.65)	100,000.00	186.11
Total Dept 751 - PARKS & RECREATION		195,409.53	1,575.32	(80,904.53)	114,505.00	170.66
TOTAL EXPENDITURES		659,688.31	32,582.10	314,071.69	973,760.00	67.75
Fund 101 - GENERAL OPERATING FUND:						
TOTAL REVENUES		488,709.56	0.00	416,290.44	905,000.00	54.00
TOTAL EXPENDITURES		659,688.31	32,582.10	314,071.69	973,760.00	67.75
NET OF REVENUES & EXPENDITURES		(170,978.75)	(32,582.10)	102,218.75	(68,760.00)	
Fund 204 - MUNICIPAL STREET FUND						
Revenues						
Dept 000 - GENERAL						
204-000-405.000	B.R.T. Road Millage	217,439.40	0.00	34,560.60	252,000.00	86.29
Total Dept 000 - GENERAL		217,439.40	0.00	34,560.60	252,000.00	86.29
TOTAL REVENUES		217,439.40	0.00	34,560.60	252,000.00	

Expenditures

GL NUMBER	DESCRIPTION	YTD BALANCE 07/31/2023 NORMAL (ABNORMAL)	ACTIVITY 07/31/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	2023 AMENDED BUDGET	% BDGT USED
<b>Dept 446 - HIGHWAYS &amp; STREETS</b>						
204-446-805.000	Contractual Services	0.00	0.00	252,000.00	252,000.00	0.00
<b>Total Dept 446 - HIGHWAYS &amp; STREETS</b>		<b>0.00</b>	<b>0.00</b>	<b>252,000.00</b>	<b>252,000.00</b>	<b>0.00</b>
<b>TOTAL EXPENDITURES</b>		<b>0.00</b>	<b>0.00</b>	<b>252,000.00</b>	<b>252,000.00</b>	
<b>Fund 204 - MUNICIPAL STREET FUND:</b>						
<b>TOTAL REVENUES</b>		<b>217,439.40</b>	<b>0.00</b>	<b>34,560.60</b>	<b>252,000.00</b>	<b>86.29</b>
<b>TOTAL EXPENDITURES</b>		<b>0.00</b>	<b>0.00</b>	<b>252,000.00</b>	<b>252,000.00</b>	<b>0.00</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>217,439.40</b>	<b>0.00</b>	<b>(217,439.40)</b>	<b>0.00</b>	
<b>Fund 206 - FIRE FUND</b>						
<b>Revenues</b>						
<b>Dept 000 - GENERAL</b>						
206-000-403.000	Current Real Property Tax	217,439.40	0.00	34,560.60	252,000.00	86.29
206-000-582.000	Contribution Mecosta Co. F.R.	12,913.44	0.00	2,086.56	15,000.00	86.09
206-000-664.000	Int. & Div. on Earnings	0.00	0.00	150.00	150.00	0.00
206-000-676.000	Reimbursements	70.00	0.00	(70.00)	0.00	100.00
206-000-687.000	REFUNDS	4,858.07	0.00	(4,858.07)	0.00	100.00
<b>Total Dept 000 - GENERAL</b>		<b>235,280.91</b>	<b>0.00</b>	<b>31,869.09</b>	<b>267,150.00</b>	<b>88.07</b>
<b>TOTAL REVENUES</b>		<b>235,280.91</b>	<b>0.00</b>	<b>31,869.09</b>	<b>267,150.00</b>	<b>88.07</b>
<b>Expenditures</b>						
<b>Dept 336 - FIRE DEPARTMENT</b>						
206-336-702.000	Salary & Wages	24,000.79	4,001.60	21,999.21	46,000.00	52.18
206-336-702.030	Salary & Wages Preincident Surveys	0.00	0.00	2,500.00	2,500.00	0.00
206-336-702.050	Salary & Wages First Responder	10,600.13	1,766.44	10,599.87	21,200.00	50.00
206-336-702.080	Chief Salary & Wages	6,957.48	1,159.58	6,957.52	13,915.00	50.00
206-336-702.085	Ass't Chiefs Salary & Wages	5,565.00	927.50	5,565.00	11,130.00	50.00
206-336-702.200	Salary & Wages Snowplowing	0.00	0.00	600.00	600.00	0.00
206-336-710.000	Twp. Share Medicare Withholding	683.26	113.87	701.74	1,385.00	49.33
206-336-715.000	Twp. Share Soc. Sec. Withholdg	2,921.65	487.01	2,988.35	5,910.00	49.44
206-336-727.000	Office Supplies	0.00	0.00	700.00	700.00	0.00
206-336-740.000	Operating Supplies	2,237.22	0.00	11,762.78	14,000.00	15.98
206-336-801.000	Professional Services	100.00	0.00	1,400.00	1,500.00	6.67
206-336-850.000	Communication	3,766.03	49.02	233.97	4,000.00	94.15
206-336-860.000	Transportation	0.00	0.00	100.00	100.00	0.00
206-336-880.000	Community Promotion	3,659.62	0.00	(1,659.62)	2,000.00	182.98
206-336-920.000	Public Utilities	4,677.85	0.00	5,322.15	10,000.00	46.78
206-336-930.000	Repair & Maintenance	5,359.34	687.24	19,640.66	25,000.00	21.44
206-336-935.000	Bldg. & Grounds Repair & Maintena	4,858.07	0.00	(2,858.07)	2,000.00	242.90
206-336-958.000	Membership & Dues	0.00	0.00	150.00	150.00	0.00
206-336-960.000	Education	2,816.05	0.00	(316.05)	2,500.00	112.64

GL NUMBER	DESCRIPTION	YTD BALANCE	ACTIVITY	AVAILABLE	2023 AMENDED BUDGET	% BDGT USED
		07/31/2023 NORMAL (ABNORMAL)	07/31/2023 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)		
206-336-965.000	Insurance & Bonds	14,509.40	0.00	14,490.60	29,000.00	50.03
206-336-975.000	Capital Outlay under \$10,000	0.00	0.00	18,000.00	18,000.00	0.00
206-336-978.000	Capital Outlay \$10,000 and above	16,193.57	0.00	(4,193.57)	12,000.00	134.95
206-336-980.001	CAPITAL OUTLAY DNR GRANT	1,833.83	0.00	(1,833.83)	0.00	100.00
206-336-999.000	Transfer to PPE Fund	0.00	0.00	26,000.00	26,000.00	0.00
Total Dept 336 - FIRE DEPARTMENT		110,739.29	9,192.26	138,850.71	249,590.00	44.37
TOTAL EXPENDITURES		110,739.29	9,192.26	138,850.71	249,590.00	44.37
Fund 206 - FIRE FUND:						
TOTAL REVENUES		235,280.91	0.00	31,869.09	267,150.00	88.07
TOTAL EXPENDITURES		110,739.29	9,192.26	138,850.71	249,590.00	44.37
NET OF REVENUES & EXPENDITURES		124,541.62	(9,192.26)	(106,981.62)	17,560.00	
Fund 212 - LIQUOR LAW ENFORCEMENT FUND						
Revenues						
Dept 000 - GENERAL						
212-000-574.000	State Shared Revenue	151.25	0.00	6,048.75	6,200.00	2.44
Total Dept 000 - GENERAL		151.25	0.00	6,048.75	6,200.00	2.44
TOTAL REVENUES		151.25	0.00	6,048.75	6,200.00	2.44
Expenditures						
Dept 330 - LIQUOR LAW ENFORCEMENT						
212-330-801.000	Professional Services	0.00	0.00	6,200.00	6,200.00	0.00
Total Dept 330 - LIQUOR LAW ENFORCEMENT		0.00	0.00	6,200.00	6,200.00	0.00
TOTAL EXPENDITURES		0.00	0.00	6,200.00	6,200.00	0.00
Fund 212 - LIQUOR LAW ENFORCEMENT FUND:						
TOTAL REVENUES		151.25	0.00	6,048.75	6,200.00	2.44
TOTAL EXPENDITURES		0.00	0.00	6,200.00	6,200.00	0.00
NET OF REVENUES & EXPENDITURES		151.25	0.00	(151.25)	0.00	
Fund 249 - BUILDING INSPECTION FUND						
Revenues						
Dept 000 - GENERAL						
249-000-608.000	Ch. for Serv.Fees/Bldg.Permits	21,956.00	0.00	40,544.00	62,500.00	35.13
249-000-699.100	Advance from Fund Balance	0.00	0.00	6,000.00	6,000.00	0.00
Total Dept 000 - GENERAL		21,956.00	0.00	46,544.00	68,500.00	32.05
TOTAL REVENUES		21,956.00	0.00	46,544.00	68,500.00	32.05

GL NUMBER	DESCRIPTION	YTD BALANCE	ACTIVITY	AVAILABLE	2023 AMENDED BUDGET	% BDGT USED
		07/31/2023 NORMAL (ABNORMAL)	07/31/2023 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)		
Expenditures						
Dept 371 - BUILDING INSPECTION DEPARTMENT						
249-371-702.000	Salary & Wages	3,393.16	687.94	4,606.84	8,000.00	42.41
249-371-702.020	Salary & Wages Clerical Help	9,955.97	1,646.83	10,714.03	20,670.00	48.17
249-371-702.030	Salary & Wages Per Diems	50.00	0.00	(50.00)	0.00	100.00
249-371-702.300	Health Insurance Buyout	300.00	0.00	150.00	450.00	66.67
249-371-703.000	Salary & Wages Electrical Insp	4,158.31	2,083.91	841.69	5,000.00	83.17
249-371-704.000	Salary & Wages Plbg-Mech Insp	4,616.52	696.30	3,383.48	8,000.00	57.71
249-371-705.000	SAL & WAGES SITE PLAN REVIEW	1,650.00	600.00	2,350.00	4,000.00	41.25
249-371-710.000	Twp. Share Medicare Withholding	344.52	77.56	325.48	670.00	51.42
249-371-714.000	Health Insurance	0.00	0.00	3,600.00	3,600.00	0.00
249-371-715.000	Twp. Share Soc. Sec. Withholdg	1,473.01	331.66	1,386.99	2,860.00	51.50
249-371-720.000	Medical Reimbursement	0.00	0.00	750.00	750.00	0.00
249-371-727.000	Office Supplies	0.00	0.00	150.00	150.00	0.00
249-371-740.000	Operating Supplies	0.00	0.00	150.00	150.00	0.00
249-371-801.000	Professional Services	290.00	0.00	710.00	1,000.00	29.00
249-371-850.100	Cell Phone	90.00	45.00	90.00	180.00	50.00
249-371-860.000	Transportation	186.26	39.38	813.74	1,000.00	18.63
249-371-900.000	Printing & Publishing	0.00	0.00	100.00	100.00	0.00
249-371-940.000	Rent & Expenses	3,750.00	1,875.00	3,750.00	7,500.00	50.00
249-371-958.000	Membership & Dues	0.00	0.00	200.00	200.00	0.00
249-371-960.000	Education	0.00	0.00	1,000.00	1,000.00	0.00
Total Dept 371 - BUILDING INSPECTION DEPARTMENT		30,257.75	8,083.58	35,022.25	65,280.00	46.35
TOTAL EXPENDITURES		30,257.75	8,083.58	35,022.25	65,280.00	46.35
Fund 249 - BUILDING INSPECTION FUND:						
TOTAL REVENUES		21,956.00	0.00	46,544.00	68,500.00	32.05
TOTAL EXPENDITURES		30,257.75	8,083.58	35,022.25	65,280.00	46.35
NET OF REVENUES & EXPENDITURES		(8,301.75)	(8,083.58)	11,521.75	3,220.00	
Fund 271 - LIBRARY FUND						
Revenues						
Dept 000 - GENERAL						
271-000-402.000	Current Real Property Tax	29,033.90	0.00	4,966.10	34,000.00	85.39
Total Dept 000 - GENERAL		29,033.90	0.00	4,966.10	34,000.00	85.39
TOTAL REVENUES		29,033.90	0.00	4,966.10	34,000.00	85.39
Expenditures						
Dept 790 - LIBRARY						
271-790-991.010	Contract Payment BIG RAPIDS PUB I	34,157.41	0.00	(2,877.41)	31,280.00	109.20
271-790-991.020	CONTRACT PAYMENT WALTON ERIC	2,970.20	0.00	(250.20)	2,720.00	109.20



GL NUMBER	DESCRIPTION	YTD BALANCE 07/31/2023 NORMAL (ABNORMAL)	ACTIVITY 07/31/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	2023 AMENDED BUDGET	% BDGT USED
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Total Dept 790 - LIBRARY		37,127.61	0.00	(3,127.61)	34,000.00	109.20
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TOTAL EXPENDITURES		37,127.61	0.00	(3,127.61)	34,000.00	109.20
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Fund 271 - LIBRARY FUND:						
TOTAL REVENUES		29,033.90	0.00	4,966.10	34,000.00	85.39
TOTAL EXPENDITURES		37,127.61	0.00	(3,127.61)	34,000.00	109.20
NET OF REVENUES & EXPENDITURES		(8,093.71)	0.00	8,093.71	0.00	
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Fund 285 - ARPA FUND						
Revenues						
Dept 000 - GENERAL						
285-000-665.000	INTEREST & DIV. ON EARNING	0.00	0.00	4,500.00	4,500.00	0.00
285-000-698.000	ADVANCE FROM FUND BALANCE	0.00	0.00	176,000.00	176,000.00	0.00
Total Dept 000 - GENERAL		0.00	0.00	180,500.00	180,500.00	0.00
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TOTAL REVENUES		0.00	0.00	180,500.00	180,500.00	0.00
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Expenditures						
Dept 265 - TOWNSHIP HALL & GROUNDS						
285-265-978.000	Capital Outlay \$10,000 and above	0.00	0.00	10,000.00	10,000.00	0.00
Total Dept 265 - TOWNSHIP HALL & GROUNDS		0.00	0.00	10,000.00	10,000.00	0.00
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Dept 276 - TOWNSHIP CEMETERIES						
285-276-978.000	Capital Outlay \$10,000 and above	0.00	0.00	40,000.00	40,000.00	0.00
Total Dept 276 - TOWNSHIP CEMETERIES		0.00	0.00	40,000.00	40,000.00	0.00
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Dept 336 - TOWNSHIP HALL & GROUNDS						
285-336-978.000	Capital Outlay \$10,000 and above	0.00	0.00	10,000.00	10,000.00	0.00
Total Dept 336 - TOWNSHIP HALL & GROUNDS		0.00	0.00	10,000.00	10,000.00	0.00
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Dept 751 - PARKS & RECREATION						
285-751-978.000	Capital Outlay \$10,000 and above	0.00	0.00	120,000.00	120,000.00	0.00
Total Dept 751 - PARKS & RECREATION		0.00	0.00	120,000.00	120,000.00	0.00
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TOTAL EXPENDITURES		0.00	0.00	180,000.00	180,000.00	0.00
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Fund 285 - ARPA FUND :						
TOTAL REVENUES		0.00	0.00	180,500.00	180,500.00	0.00
TOTAL EXPENDITURES		0.00	0.00	180,000.00	180,000.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	500.00	500.00	

Fund 401 - CEMETERY ENTRANCE BUILDING

GL NUMBER	DESCRIPTION	YTD BALANCE 07/31/2023 NORMAL (ABNORMAL)	ACTIVITY 07/31/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	2023 AMENDED BUDGET	% BDGT USED
<b>Revenues</b>						
<b>Dept 000 - GENERAL</b>						
401-000-699.000	Transfers From Other Funds	0.00	0.00	32,000.00	32,000.00	0.00
401-000-699.100	Advance from Fund Balance	0.00	0.00	31,000.00	31,000.00	0.00
<b>Total Dept 000 - GENERAL</b>		<b>0.00</b>	<b>0.00</b>	<b>63,000.00</b>	<b>63,000.00</b>	<b>0.00</b>
<b>TOTAL REVENUES</b>		<b>0.00</b>	<b>0.00</b>	<b>63,000.00</b>	<b>63,000.00</b>	<b>0.00</b>
<b>Expenditures</b>						
<b>Dept 567 - CEMETERY</b>						
401-567-978.000	Capital Outlay \$10,000 and above	0.00	0.00	63,000.00	63,000.00	0.00
<b>Total Dept 567 - CEMETERY</b>		<b>0.00</b>	<b>0.00</b>	<b>63,000.00</b>	<b>63,000.00</b>	<b>0.00</b>
<b>TOTAL EXPENDITURES</b>		<b>0.00</b>	<b>0.00</b>	<b>63,000.00</b>	<b>63,000.00</b>	<b>0.00</b>
<b>Fund 401 - CEMETERY ENTRANCE BUILDING:</b>						
<b>TOTAL REVENUES</b>		<b>0.00</b>	<b>0.00</b>	<b>63,000.00</b>	<b>63,000.00</b>	<b>0.00</b>
<b>TOTAL EXPENDITURES</b>		<b>0.00</b>	<b>0.00</b>	<b>63,000.00</b>	<b>63,000.00</b>	<b>0.00</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>Fund 402 - Fire Equipment Replacement Fund</b>						
<b>Revenues</b>						
<b>Dept 336 - FIRE DEPARTMENT</b>						
402-336-697.000	Transfer from other Funds	0.00	0.00	26,000.00	26,000.00	0.00
<b>Total Dept 336 - FIRE DEPARTMENT</b>		<b>0.00</b>	<b>0.00</b>	<b>26,000.00</b>	<b>26,000.00</b>	<b>0.00</b>
<b>TOTAL REVENUES</b>		<b>0.00</b>	<b>0.00</b>	<b>26,000.00</b>	<b>26,000.00</b>	<b>0.00</b>
<b>Fund 402 - Fire Equipment Replacement Fund:</b>						
<b>TOTAL REVENUES</b>		<b>0.00</b>	<b>0.00</b>	<b>26,000.00</b>	<b>26,000.00</b>	<b>0.00</b>
<b>TOTAL EXPENDITURES</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>0.00</b>	<b>0.00</b>	<b>26,000.00</b>	<b>26,000.00</b>	
<b>Fund 590 - SEWER FUND</b>						
<b>Revenues</b>						
<b>Dept 000 - GENERAL</b>						
590-000-625.000	TAP IN FEES	5,000.00	0.00	0.00	5,000.00	100.00
590-000-626.000	Charg. for Serv. (utilities)	326,801.10	0.00	293,198.90	620,000.00	52.71
590-000-627.000	Penalty on Delinquent Utility Bills	8,525.11	0.00	(1,025.11)	7,500.00	113.67
590-000-664.000	Int. & Div. on Earnings	7,666.50	0.00	(7,166.50)	500.00	1,533.30
590-000-699.000	Transfer from other Fund	0.00	0.00	90,000.00	90,000.00	0.00
<b>Total Dept 000 - GENERAL</b>		<b>347,992.71</b>	<b>0.00</b>	<b>375,007.29</b>	<b>723,000.00</b>	<b>48.13</b>

GL NUMBER	DESCRIPTION	YTD BALANCE	ACTIVITY	AVAILABLE	2023	% BDGT
		07/31/2023	07/31/2023	BALANCE		
		NORMAL	INCREASE	NORMAL	AMENDED	USED
		(ABNORMAL)	(DECREASE)	(ABNORMAL)	BUDGET	
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TOTAL REVENUES		347,992.71	0.00	375,007.29	723,000.00	48.13
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Expenditures						
Dept 521 - SEWER FUND						
590-521-702.000	Salary & Wages	4,770.10	795.00	4,769.90	9,540.00	50.00
590-521-702.200	Salary & Wages Snowplowing	0.00	0.00	500.00	500.00	0.00
590-521-710.000	Twp. Share Medicare Withholding	66.54	8.89	83.46	150.00	44.36
590-521-714.000	Health Insurance	943.62	0.00	526.38	1,470.00	64.19
590-521-715.000	Twp. Share Soc. Sec. Withholdg	284.48	38.02	340.52	625.00	45.52
590-521-720.000	Medical Reimbursement	214.93	0.00	85.07	300.00	71.64
590-521-740.000	Operating Supplies	401.20	0.00	398.80	800.00	50.15
590-521-801.000	Professional Services	2,708.65	0.00	18,291.35	21,000.00	12.90
590-521-801.050	Miss Digg's	315.00	0.00	635.00	950.00	33.16
590-521-804.000	Contract Payment to City B.R.	181,234.82	0.00	177,765.18	359,000.00	50.48
590-521-805.000	Contractual Services	12,287.98	0.00	11,712.02	24,000.00	51.20
590-521-805.100	Extra Contractual Services	6,135.42	0.00	1,864.58	8,000.00	76.69
590-521-920.000	Public Utilities	14,569.40	0.00	13,430.60	28,000.00	52.03
590-521-930.000	Repair & Maintenance	41,804.08	4,043.06	(24,804.08)	17,000.00	245.91
590-521-933.000	Snowplowing	0.00	0.00	400.00	400.00	0.00
590-521-935.000	Bldg. & Grounds Repair & Maintena	0.00	0.00	200.00	200.00	0.00
590-521-958.000	Membership & Dues	0.00	0.00	350.00	350.00	0.00
590-521-965.000	Insurance & Bonds	3,170.00	0.00	(420.00)	2,750.00	115.27
590-521-968.000	Depreciation	0.00	0.00	92,000.00	92,000.00	0.00
590-521-975.000	Capital Outlay under \$10,000	0.00	0.00	2,000.00	2,000.00	0.00
590-521-978.000	Capital Outlay \$10,000 and above	20,364.81	0.00	129,635.19	150,000.00	13.58
Total Dept 521 - SEWER FUND		289,271.03	4,884.97	429,763.97	719,035.00	40.23
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TOTAL EXPENDITURES		289,271.03	4,884.97	429,763.97	719,035.00	40.23
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Fund 590 - SEWER FUND:						
TOTAL REVENUES		347,992.71	0.00	375,007.29	723,000.00	48.13
TOTAL EXPENDITURES		289,271.03	4,884.97	429,763.97	719,035.00	40.23
NET OF REVENUES & EXPENDITURES		58,721.68	(4,884.97)	(54,756.68)	3,965.00	
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Fund 591 - WATER FUND						
Revenues						
Dept 000 - GENERAL						
591-000-626.000	Charg. for Serv. (utilities)	377.45	0.00	122.55	500.00	75.49
591-000-627.000	Pen. & Int. Delinquent Bills	1.13	0.00	(1.13)	0.00	100.00
591-000-699.000	Transfer from other Fund	0.00	0.00	50,000.00	50,000.00	0.00
Total Dept 000 - GENERAL		378.58	0.00	50,121.42	50,500.00	0.75
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TOTAL REVENUES		378.58	0.00	50,121.42	50,500.00	0.75

GL NUMBER	DESCRIPTION	YTD BALANCE	ACTIVITY	AVAILABLE	2023 AMENDED BUDGET	% BDGT USED
		07/31/2023 NORMAL (ABNORMAL)	07/31/2023 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)		
Expenditures						
Dept 536 - WATER						
591-536-702.200	Salary & Wages Snowplowing	0.00	0.00	250.00	250.00	0.00
591-536-710.000	Twp. Share Medicare Withholding	0.00	0.00	5.00	5.00	0.00
591-536-715.000	Twp. Share Soc. Sec. Withholding	0.00	0.00	20.00	20.00	0.00
591-536-740.000	Operating Supplies	131.00	0.00	1,869.00	2,000.00	6.55
591-536-801.000	Professional Services	0.00	0.00	35,000.00	35,000.00	0.00
591-536-805.000	Contractual Services	3,600.00	0.00	1,400.00	5,000.00	72.00
591-536-920.000	Public Utilities	3,808.34	0.00	2,191.66	6,000.00	63.47
591-536-930.000	Repair & Maintenance	1,117.01	784.10	882.99	2,000.00	55.85
Total Dept 536 - WATER		8,656.35	784.10	41,618.65	50,275.00	17.22
TOTAL EXPENDITURES		8,656.35	784.10	41,618.65	50,275.00	17.22
Fund 591 - WATER FUND:						
TOTAL REVENUES		378.58	0.00	50,121.42	50,500.00	0.75
TOTAL EXPENDITURES		8,656.35	784.10	41,618.65	50,275.00	17.22
NET OF REVENUES & EXPENDITURES		(8,277.77)	(784.10)	8,502.77	225.00	
Fund 703 - CURRENT TAX COLLECTION FUND						
Revenues						
Dept 000 - GENERAL						
703-000-445.000	Penalties & Interest on Taxes	1,428.77	0.00	(1,428.77)	0.00	100.00
Total Dept 000 - GENERAL		1,428.77	0.00	(1,428.77)	0.00	100.00
TOTAL REVENUES		1,428.77	0.00	(1,428.77)	0.00	100.00
Fund 703 - CURRENT TAX COLLECTION FUND:						
TOTAL REVENUES		1,428.77	0.00	(1,428.77)	0.00	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		1,428.77	0.00	(1,428.77)	0.00	100.00
Fund 708 - METRO FUND						
Revenues						
Dept 000 - GENERAL						
708-000-576.000	METRO Revenue	6,093.71	0.00	1,956.29	8,050.00	75.70
708-000-699.000	Advance from Fund Balance	0.00	0.00	24,000.00	24,000.00	0.00
Total Dept 000 - GENERAL		6,093.71	0.00	25,956.29	32,050.00	
TOTAL REVENUES		6,093.71	0.00	25,956.29	32,050.00	

Expenditures

GL NUMBER	DESCRIPTION	YTD BALANCE 07/31/2023 NORMAL (ABNORMAL)	ACTIVITY 07/31/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	2023 AMENDED BUDGET	% BDGT USED
Dept 000 - GENERAL						
708-000-801.000	Professional Services	434.37	0.00	1,565.63	2,000.00	21.72
Total Dept 000 - GENERAL		434.37	0.00	1,565.63	2,000.00	21.72
Dept 446 - HIGHWAYS & STREETS						
708-446-805.000	Contractual Services	0.00	0.00	30,000.00	30,000.00	0.00
Total Dept 446 - HIGHWAYS & STREETS		0.00	0.00	30,000.00	30,000.00	0.00
TOTAL EXPENDITURES		434.37	0.00	31,565.63	32,000.00	1.36
Fund 708 - METRO FUND:						
TOTAL REVENUES		6,093.71	0.00	25,956.29	32,050.00	19.01
TOTAL EXPENDITURES		434.37	0.00	31,565.63	32,000.00	1.36
NET OF REVENUES & EXPENDITURES		5,659.34	0.00	(5,609.34)	50.00	
Fund 711 - HIGHLAND VIEW CEMETERY						
Revenues						
Dept 000 - GENERAL						
711-000-664.000	Int. & Div. on Earnings	1.56	0.00	(1.56)	0.00	100.00
Total Dept 000 - GENERAL		1.56	0.00	(1.56)	0.00	100.00
TOTAL REVENUES		1.56	0.00	(1.56)	0.00	100.00
Fund 711 - HIGHLAND VIEW CEMETERY:						
TOTAL REVENUES		1.56	0.00	(1.56)	0.00	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		1.56	0.00	(1.56)	0.00	
TOTAL REVENUES - ALL FUNDS		1,348,466.35	0.00	1,259,433.65	2,607,900.00	51.71
TOTAL EXPENDITURES - ALL FUNDS		1,136,174.71	55,527.01	1,488,965.29	2,625,140.00	43.28
NET OF REVENUES & EXPENDITURES		212,291.64	(55,527.01)	(229,531.64)	(17,240.00)	1,231.39

# Item "G"

GL Number	Description	Beginning Balance
101-000-001.000	Cash - Checking	865,147.48
101-000-001.001	Cash Non-Expendable	
203-000-001.000	CASH	
204-000-001.000	CASH	218,124.79
206-000-001.000	Cash - Checking	200,125.02
212-000-001.000	Cash - Savings	178.75
246-000-001.000	Cash - Savings	147,087.15
249-000-001.000	Cash - Savings	20,871.59
271-000-001.000	CASH	275,949.56
285-000-001.000	CASH	31,056.70
401-000-001.000	CASH	535,754.54
590-000-001.000	Cash - Savings	2,183.81
591-000-001.000	CASH	
593-000-001.000	Cash - Savings	40,236.67
701-000-001.000	CASH	
708-000-001.000	CASH	
711-000-001.000	CASH	19,935.88
711-000-001.100	HVC Cash Expendable	(1,311.34)
850-000-001.000	Cash - Savings	
Beginning GL Balance:		
Add: Cash Receipts		
Less: Cash Disbursements		
Less: Payroll Disbursements		
Less: Journal Entries/Other		
Ending GL Balance:		
2,355,340.60		
437,999.66		
(137,679.74)		
(22,972.10)		
(79,160.12)		
2,553,528.30		
GL Number	Description	Ending Balance
101-000-001.000	Cash - Checking	883,007.01
101-000-001.001	Cash Non-Expendable	
203-000-001.000	CASH	
204-000-001.000	CASH	337,060.00
206-000-001.000	Cash - Checking	307,575.72
212-000-001.000	Cash - Savings	178.75
246-000-001.000	Cash - Savings	144,632.52
249-000-001.000	Cash - Savings	36,752.45
271-000-001.000	CASH	275,949.56
285-000-001.000	CASH	31,056.70
401-000-001.000	Cash - Savings	477,713.36
590-000-001.000	CASH	773.41
591-000-001.000	CASH	
593-000-001.000	CASH	
701-000-001.000	Cash - Savings	40,236.67
708-000-001.000	CASH	
711-000-001.000	CASH	19,935.88
711-000-001.100	HVC Cash Expendable	(1,343.73)
850-000-001.000	Cash - Savings	

BANK RECONCILIATION FOR BIG RAPIDS TOWNSHIP  
 Bank GEN (GENERAL TOWNSHIP CHECKING)  
 FROM 02/01/2023 TO 02/28/2023  
 Reconciliation Record ID: 145

Ending GL Balance: 2,553,528.30  
 Ending Bank Balance: 2,424,722.64



Add: Deposits in Transit  
 03/04/2023 \*Deposit ID: 448 124,776.61  
 PAYROLL CHECK CASHED EARLY 13393 2,692.40  
 \*March JHancock cashed in Feb 4,644.31  
 132,113.32

Less: Outstanding Checks

Check Date	Check Number	Name	AP Checks	Amount
11/03/2021	32984	STATE STREET HARDWARE		49.99
01/17/2022	33102	MENARDS		39.39
07/12/2022	33343	DISTRICT HEALTH DEPARTMENT NO. 10	VOIDED 03/11/2023	20.00
10/04/2022	33456	ACCIDENT FUND COMPANY		0.00
10/04/2022	33457	APPARATUS CENTRAL REPAIR		0.00
10/04/2022	33458	BIG RAPIDS TWP SEWER REC. FUND		0.00
10/04/2022	33459	BOUMAN WELL SERVICE		0.00
10/04/2022	33460	BIG RAPIDS TOWNSHIP GEN. FUND		0.00
10/04/2022	33461	CONSUMERS ENERGY		0.00
10/04/2022	33462	FIRST NATIONAL BANK		0.00
10/04/2022	33463	KEVIN CUSHWAY		0.00
10/04/2022	33464	MCKESSON MEDICAL SURGICAL		0.00
10/04/2022	33465	MECOSTA COUNTY SHERIFF DEPT.		0.00
10/04/2022	33466	MECOSTA COUNTY ROAD COMMISSION		0.00
10/04/2022	33467	MARK MOSS		0.00
10/04/2022	33468	PRIORITY HEALTH		0.00
10/04/2022	33469	HANNAH SAEZ		0.00
10/04/2022	33470	STATE STREET HARDWARE		0.00
10/04/2022	33471	BILL STANEK		0.00
10/04/2022	33472	MARC VELDMAN		0.00
10/04/2022	33473	ERIC D. WILLIAMS		0.00
10/04/2022	33474	XEROX FINANCIAL SERVICES		0.00
11/04/2022	33535	STEPHENS PIPE AND STEEL		0.00
11/14/2022	33549	MENARDS		0.00
12/06/2022	33564	VOID		0.00
02/07/2023	33652	VOID		0.00
02/15/2023	9930372	SBAM PLAN		52.50
02/16/2023	33664	BIG RAPIDS TWP SEWER REC. FUND	VOIDED 02/16/2023	0.00
02/16/2023	33668	VOID	VOIDED 02/16/2023	0.00
02/16/2023	33670	VOID	VOIDED 02/16/2023	0.00
02/16/2023	33675	MECOSTA COUNTY ROAD COMMISSION		153.26
02/16/2023	33676	MENARDS		17.07
02/16/2023	33682	THOMAS PARKER		94.90
02/16/2023	33683	ERIC D. WILLIAMS		290.00
02/28/2023	9930377	PENNY CURRIE		859.72

Check Date	Check Number	Name	Amount
02/28/2023	9930378	TIMOTHY KLEINHEKSEL	49.51
AP Checks			
Payroll Checks			
Check Date	Check Number	Name	Amount
07/01/2021	12643	JORDAN, CHASTITY	17.79
09/01/2021	12713	MARSHALL, GRAYSON	2.65
09/01/2021	12716	SPRIK, HANNAH	2.64
12/31/2021	12831	BEAN, SUSAN	26.42
12/31/2021	12851	MARSHALL, GRAYSON	18.64
05/01/2022	13010	MARSHALL, GRAYSON	29.87
05/01/2022	13018	SWEPPEHEISER, MARK	46.18
06/01/2022	13051	MARSHALL, GRAYSON	59.07
07/01/2022	13067	BAAS, MARISSA	23.18
07/01/2022	13087	MARSHALL, GRAYSON	23.18
08/01/2022	13105	BUYS, EMILY	187.84
08/01/2022	13121	MARSHALL, GRAYSON	40.73
10/01/2022	13199	METZ, APRIL	44.60
11/01/2022	13218	BUYS, EMILY	89.61
11/01/2022	13232	MARSHALL, GRAYSON	59.74
11/01/2022	13238	PEREZ, ADAM	118.10
11/01/2022	13275	LENAHAN, SUE	183.75
11/01/2022	13284	PEREZ, ADAM	46.16
12/31/2022	13303	BUYS, EMILY	54.20
12/31/2022	13319	PEREZ, ADAM	71.46
02/01/2023	13333	BUYS, EMILY	55.92
02/01/2023	13336	COOK, ZACHARY	46.17
02/01/2023	13346	MCARTHUR, IAN	129.01
02/01/2023	13351	PEREZ, ADAM	73.71

Total - 60 Outstanding Checks: 3,076.96  
 Adjusted Bank Balance 2,553,759.00  
 Unreconciled Difference: 230.70

REVIEWED BY:  DATE: 





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BIG RAPIDS CHARTER TOWNSHIP  
 14212 NORTHLAND DR  
 BIG RAPIDS MI 49307-2319

*FEBRUARY*

**Huntington Public Fund Business Interest Checking** Account: -----5812

Statement Activity From: 02/10/23 to 02/28/23		Days in Statement Period	
Beginning Balance	\$2,347,416.47	Regular Deposits	313,223.05
Credits (+)	316,744.09	Interest Earned	3,521.04
Regular Checks Paid	239,437.92	Debits (-)	3,521.04
Regular Checks Paid	147,469.77	Regular Deposits	313,223.05
Electronic Withdrawals	91,968.15	Interest Earned	3,521.04
Total Service Charges (-)	0.00	Debits (-)	239,437.92
Ending Balance	\$2,424,722.64	Regular Checks Paid	147,469.77

Average Percentage Yield Earned this period 2.018%  
 Interest paid last year \$2,216.98

**Deposits (+)** Account: -----5812

Date	Amount	Serial #	Type
02/07	14,009.00	160	Brch/ATM
02/13	53,312.34	161	Brch/ATM
02/21	12,105.25	162	Brch/ATM
02/27	222,580.91	164	Brch/ATM
02/27	11,215.55	163	Brch/ATM

**Other Credits (+)** Account: -----5812

Date	Amount	Description
02/28	3,521.04	INTEREST PAYMENT

**Checks (-)** Account: -----5812

Date	Amount	Check #	Date	Amount	Check #
02/13	128.48	13248	02/03	963.34	13332
02/06	325.16	13327	02/02	429.02	13334
02/08	612.65	13328	02/22	368.08	13335
02/03	443.60	13329	02/17	1,333.60	13337
02/03	359.44	13330	02/06	728.12	13338
02/10	55.92	13331	02/24	135.82	13339

Investments are offered through the Huntington Investment Company, Registered Investment Advisor, member FINRA/SIPC, a wholly-owned subsidiary of Huntington Bancshares Inc.  
 The Huntington National Bank is Member FDIC. Huntington, Huntington and 24-Hour Grace are federally registered service marks of Huntington Bancshares Incorporated. The 24-Hour Grace system and method is patented. US Pat. No. 8,364,581, 8,781,955, 10,475,118, and others pending. © 2023 Huntington Bancshares Incorporated.

# Item "H"

GL Number	Description	Beginning Balance
101-000-001.000	Cash - Checking	883,007.01
101-000-001.001	Cash Non-Expendable	
203-000-001.000	CASH	
204-000-001.000	CASH	337,060.00
206-000-001.000	Cash - Checkings	307,575.72
212-000-001.000	Cash - Savings	178.75
246-000-001.000	Cash - Savings	144,632.52
249-000-001.000	Cash - Savings	36,752.45
271-000-001.000	CASH	275,949.56
285-000-001.000	CASH	31,056.70
401-000-001.000	CASH	477,713.36
590-000-001.000	Cash - Savings	773.41
591-000-001.000	CASH	
593-000-001.000	Cash - Savings	40,236.67
701-000-001.000	CASH	
708-000-001.000	CASH	
711-000-001.000	CASH	19,935.88
711-000-001.100	HVC Cash Expendable	(1,343.73)
850-000-001.000	Cash - Savings	
Beginning GL Balance:		2,553,528.30
Add: Cash Receipts		145,165.41
Less: Cash Disbursements		(188,467.71)
Less: Payroll Disbursements		(22,209.04)
Ending GL Balance:		2,488,016.96

GL Number	Description	Ending Balance
101-000-001.000	Cash - Checking	818,731.17
101-000-001.001	Cash Non-Expendable	
203-000-001.000	CASH	
204-000-001.000	CASH	337,060.00
206-000-001.000	Cash - Checkings	304,203.25
212-000-001.000	Cash - Savings	178.75
246-000-001.000	Cash - Savings	144,778.18
249-000-001.000	Cash - Savings	36,752.45
271-000-001.000	CASH	275,949.56
285-000-001.000	CASH	31,056.70
401-000-001.000	CASH	484,747.01
590-000-001.000	Cash - Savings	(1,838.04)
591-000-001.000	CASH	
593-000-001.000	CASH	
701-000-001.000	Cash - Savings	40,236.67
708-000-001.000	CASH	
711-000-001.000	CASH	19,935.88
711-000-001.100	HVC Cash Expendable	(3,774.62)
850-000-001.000	Cash - Savings	

Ending GL Balance: 2,488,016.96  
 Ending Bank Balance: 2,506,260.46  
 Add: Deposits in Transit 451.34  
 Dupl.pay JH 2748.80 / GL entry 2985.87 // bank deduction 237.07 = 2,748.80  
 04/17/2023 \*Deposit ID: 445 April Payroll Cashed Early 3,040.40  
 6,240.54

Less: Outstanding Checks

Check Date	Check Number	Name	AP Checks	Amount
11/03/2021	32984	STATE STREET HARDWARE		49.99
01/17/2022	33102	MENARDS		0.00
07/12/2022	33343	DISTRICT HEALTH DEPARTMENT NO. 10		20.00
10/04/2022	33456	ACCIDENT FUND COMPANY		0.00
10/04/2022	33457	APPARATUS CENTRAL REPAIR		0.00
10/04/2022	33458	BIG RAPIDS TWP SEWER REC. FUND		0.00
10/04/2022	33459	BOUMAN WELL SERVICE		0.00
10/04/2022	33460	BIG RAPIDS TOWNSHIP GEN. FUND		0.00
10/04/2022	33461	CONSUMERS ENERGY		0.00
10/04/2022	33462	FIRST NATIONAL BANK		0.00
10/04/2022	33463	KEVIN CUSHWAY		0.00
10/04/2022	33464	MCKESSON MEDICAL SURGICAL		0.00
10/04/2022	33465	MECOSTA COUNTY SHERIFF DEPT.		0.00
10/04/2022	33466	MECOSTA COUNTY ROAD COMMISSION		0.00
10/04/2022	33467	MARK MOSS		0.00
10/04/2022	33468	PRIORITY HEALTH		0.00
10/04/2022	33469	HANNAH SAEZ		0.00
10/04/2022	33470	STATE STREET HARDWARE		0.00
10/04/2022	33471	BILL STANEK		0.00
10/04/2022	33472	MARC VELDMAN		0.00
10/04/2022	33473	ERIC D. WILLIAMS		0.00
10/04/2022	33474	XEROX FINANCIAL SERVICES		0.00
11/04/2022	33535	STEPHENS PIPE AND STEEL		0.00
11/14/2022	33549	MENARDS		0.00
12/06/2022	33564	VOID		0.00
02/07/2023	33652	VOID		0.00
02/16/2023	33664	BIG RAPIDS TWP SEWER REC. FUND		0.00
02/16/2023	33668	VOID		0.00
02/16/2023	33670	VOID		0.00
02/28/2023	9930377	PENNY CURRIE		859.72
03/07/2023	33687	VOID		0.00
03/11/2023	33717	SSI SAFETY SERVICES INCORP.		0.00
03/11/2023	33719	MENARDS		0.00
03/16/2023	33720	US POSTAL SERVICE		500.00
03/21/2023	33723	KCI		3,600.00
03/28/2023	33724	CONSUMERS ENERGY		3,086.95


Check Date	Check Number	Name	Amount
03/28/2023	33725	VOID	0.00
03/28/2023	33726	DAVID KIRWIN	90.00
03/28/2023	33727	FIRST NATIONAL BANK	125.00
03/28/2023	33728	GREAT LAKES ENERGY	22.46
03/28/2023	33729	KEVIN CUSHWAY	600.00
03/28/2023	33730	MIKA, MEYERS, BECKETT & JONES	3,125.50
03/28/2023	33731	MARK MOSS	45.00
03/28/2023	33732	PRIORITY HEALTH	2,862.75
03/28/2023	33733	HANNAH SAEZ	90.00
03/28/2023	33734	BILL STANEK	90.00
03/28/2023	33735	MARC VELDMAN	90.00
03/28/2023	33736	ERIC D. WILLIAMS	550.00
03/28/2023	33737	CHARTER COMMUNICATIONS	129.98
03/28/2023	33738	CONSUMERS ENERGY	1,354.50
03/28/2023	33739	DTE ENERGY	1,448.70
03/28/2023	33740	VOID	0.00
03/28/2023	33741	MECOSTA COUNTY ROAD COMMISSION	129.72
03/28/2023	33742	MENARDS	150.04

VOIDED 03/28/2023

Payroll Checks

Check Date	Check Number	Name	Amount
07/01/2021	12643	JORDAN, CHASTITY	17.79
09/01/2021	12713	MARSHALL, GRAYSON	2.65
09/01/2021	12716	SPRIK, HANNAH	2.64
12/31/2021	12831	BEAN, SUSAN	26.42
12/31/2021	12851	MARSHALL, GRAYSON	18.64
05/01/2022	13010	MARSHALL, GRAYSON	29.87
05/01/2022	13018	SWEPPEHEISER, MARK	46.18
06/01/2022	13051	MARSHALL, GRAYSON	59.07
07/01/2022	13067	BAAS, MARISSA	23.18
07/01/2022	13087	MARSHALL, GRAYSON	23.18
08/01/2022	13105	BUYS, EMILY	187.84
08/01/2022	13121	MARSHALL, GRAYSON	40.73
10/01/2022	13199	METZ, APRIL	44.60
11/01/2022	13218	BUYS, EMILY	89.61
11/01/2022	13232	MARSHALL, GRAYSON	59.74
11/01/2022	13238	PEREZ, ADAM	118.10
11/01/2022	13275	LENAHAN, SUE	183.75
11/01/2022	13284	PEREZ, ADAM	46.16
12/31/2022	13319	PEREZ, ADAM	71.46
02/01/2023	13346	MCARTHUR, IAN	129.01
02/01/2023	13351	PEREZ, ADAM	73.71
03/01/2023	13371	CURRIE, PENNY	1,333.60
03/01/2023	13373	EVERETT, JERALD	135.83

Check Date	Check Number	Name	Amount
03/01/2023	13381	MCARTHUR, IAN	194.89
03/01/2023	13386	PEREZ, ADAM	97.46
03/01/2023	13389	SILK, NOAH	147.86
03/01/2023	13393	VELDMAN, MARC	2,692.40
Total - 81 Outstanding Checks:			24,916.68
Adjusted Bank Balance			2,487,584.32
Unreconciled Difference:			(432.64)

REVIEWED BY:  DATE:

THE HUNTINGTON NATIONAL BANK  
 PO BOX 1558 EA1W37  
 COLUMBUS OH 43216-1558

BIG RAPIDS CHARTER TOWNSHIP  
 14212 NORTHLAND DR  
 BIG RAPIDS MI 49307-2319

*General*  
*March 23*

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**Huntington Public Fund Business Interest Checking Account: -----5812**

Statement Activity From: 03/01/23 to 03/31/23		Beginning Balance	\$2,424,722.64
		Credits (+)	265,969.64
		Regular Deposits	261,755.16
		Interest Earned	4,214.48
Days in Statement Period	31	Debits (-)	184,389.82
		Regular Checks Paid	175,079.35
Average Ledger Balance*	2,486,828.41	Electronic Withdrawals	9,310.47
Average Collected Balance*	2,481,108.41	Total Service Charges (-)	42.00
		Ending Balance	\$2,506,260.46

\* The above balances correspond to the service charge cycle for this account.

**Building**

Permit #	Contractor	Job Address	Fee Total	Const. Value
PB23-0024	RESTAURANT HOLDINGS, LLC	15398 WALDRON WAY	\$1,514.00	\$238,020
<b>Work Description:</b> NEW CONSTRUCTION: TACO JOHN'S RESTAURANT				
PB23-0025	GRUNST MICHELE	18904 WINDING BRK	\$250.00	\$18,000
<b>Work Description:</b> INSTALL SUB FLOOR DRAINAGE SYSTEM				

**Total Permits For Type: 2**  
**Total Fees For Type: \$1,764.00**  
**Total Const. Value For Type: \$256,020**

**Electrical**

Permit #	Contractor	Job Address	Fee Total	Const. Value
PE23-0023	ZHU YU & GU LIANGYI	14692 205TH AVE	\$131.00	\$0
<b>Work Description:</b> SHED: 2 CIRCUITS, LIGHTING FIXTURES, 2 INSPECTIONS				
PE23-0024	GRAY'S RIVERSIDE CAMP LLC	14161 NEW MILLPOND RD	\$85.00	\$0
<b>Work Description:</b> 100 AMP SERVICE, 1 INSPECTION				
PE23-0025	BOOKSHAW, JOHN A & CONNI	13701 NEW MILLPOND RD	\$92.00	\$0
<b>Work Description:</b> FURNACE, AIR CONDITIONING, 1 INSPECTION				
PE23-0026	TELLER, HAROLD	18601 15 MILE RD	\$91.00	\$0
<b>Work Description:</b> ADD NEW POLE, 1 INSPECTION				

**Total Permits For Type: 4**  
**Total Fees For Type: \$399.00**  
**Total Const. Value For Type: \$0**

**Mechanical**

Permit #	Contractor	Job Address	Fee Total	Const. Value
PM23-0027	BOOKSHAW, JOHN A & CONNI	13701 NEW MILLPOND RD	\$140.00	\$0
<b>Work Description:</b> GAS FURNACE, AIR CONDITIONING, GAS PIPING, 1 INSPECTION				
PM23-0028	VIEL, MARK W. ET UX	19161 APACHE LN	\$105.00	\$0
<b>Work Description:</b> AIR CONDITIONING, 1 INSPECTION				
PM23-0029	CLASEN, DAVID A.	12180 183RD AVE	\$105.00	\$0
<b>Work Description:</b> HEAT PUMP, 1 INSPECTION				
PM23-0030	PABICH JUSTIN MARY	18800 ARTHUR ROAD	\$265.00	\$0
<b>Work Description:</b> NEW RESIDENCE: 2 BOILERS, WATER HEATER, 2 AIR CONDITIONING, 5 EXHAUST, 2 INSPECTIONS				

**Total Permits For Type:** 4  
**Total Fees For Type:** \$615.00  
**Total Const. Value For Type:** \$0

## Plumbing

Permit #	Contractor	Job Address	Fee Total	Const. Value
PP23-0012	GRUNST MICHELE	18904 WINDING BRK	\$80.00	\$0
<b>Work Description:</b> SUB FLOOR DRAINAGE SYSTEM, SUMP PUMP, 1 INSPECTION				
PP23-0013	HILLS DEVELOPMENT LLC	16473 MITCHELL CREEK TRL	\$269.00	\$0
<b>Work Description:</b> NEW CONSTRUCTION: 16 FIXTURES, 3 STACKS, SUMP, WATER, SEWER CONNECTION, 3 INSPECTIONS				

**Total Permits For Type:** 2  
**Total Fees For Type:** \$349.00  
**Total Const. Value For Type:** \$0

## TAP IN FEE

Permit #	Contractor	Job Address	Fee Total	Const. Value
PT23-0005	RESTAURANT HOLDINGS, LLC	15398 WALDRON WAY	\$9,500.00	\$0
<b>Work Description:</b> SEWER TAP-IN				

**Total Permits For Type:** 1  
**Total Fees For Type:** \$9,500.00  
**Total Const. Value For Type:** \$0

## Zoning Clearance

Permit #	Contractor	Job Address	Fee Total	Const. Value
PZ23-0012	RESTAURANT HOLDINGS, LLC	15398 WALDRON WAY	\$100.00	\$0
<b>Work Description:</b> ZONING CLEARANCE SETBACKS FOR TACO JOHN'S RESTAURANT				

**Total Permits For Type:** 1  
**Total Fees For Type:** \$100.00  
**Total Const. Value For Type:** \$0

# Report Summary

**Grand Total Fees:** \$12,727.00  
**Grand Total Permits:** 14  
**Grand Total Const. Value:** \$256,020

Population: All Records  
 Permit.DateIssued Between  
 6/1/2023 12:00:00 AM AND  
 6/30/2023 11:59:59 PM



## **Big Rapids Charter Township**

### **Cemetery and Grounds Monthly Report** *June. 2023*

**Activity:**

- 1- Grounds at cemetery.
- 2- Grounds at parks/township/FD.
- 3- Full Burials =1. Cremains. =7.
- 4- Foundation completed =5.

**Month summary:**

Mowed township hall and FD, park and indust. Park. Weed eating. Several burials along with foundations completed. Spent several hours working on block 16 laying out all the lot marker. Taking time due to these on the west end are in the ground, have to be dug up and replaced in proper location. As soon as its safe, we still need a burn done out back please.

Marc Veldman  
Grounds Manager

# FIRE DEPARTMENT REPORT

Item "K"

JULY 5, 2023

## General:

The department continues to run well. We had an above average call volume for the month of June. We spent most of June learning the new SCBA and getting them in service. We also started the busy summer public relations season with the first being the Air Fest at Roben Hood Airport. We will be conducting standby at the fireworks on July 3<sup>rd</sup> as well as attending the Mecosta County Free Fair for the duration. We look forward to the opportunity to meet our community members and answer questions as well as show them our apparatus. Our NFIRS reports are now up to date and we have found the reason they were not being uploaded correctly. This should not be an issue in the future.

## Call Volume:

Total calls for the month of June 2023: 48

28 Medical, 4 Structure Fire, 9 Grass Fire/Controlled Burn, 1 Auto Accident, 1 Power Line Down, 1 Vehicle Fire, 1 Smoke/Odor, 0 Dumpster Fire, 8 Cover/Service/Standby, 0 Collapse, 0 Gas Leak, 0 Inspection, 0 Airport Emergency, 1 Fire Alarm, 0 Water Rescues, 0 Fire Investigation, 1 Haz-Mat, 0 Elevator/Technical Rescue and 0 Drone Activations.

Year to Date Call volume 2023: 212

Year to Date Response Times:

Turnout Time (dispatch to truck en-route): 6 minutes and 27 seconds.

Response Time (dispatch to on scene): 11 minutes and 12 seconds.

Year to Date Call Locations:

BR TWP	185
Barton TWP	3
Big Prairie TWP	
City of Big Rapids	8
Colfax TWP	1
Green TWP	4
Osceola County	
Mecosta TWP	1
Morley	3
Norwich TWP	3

## Personnel:

We are currently at a roster of 18.

Our command staff are Chief Tubbs, Deputy Chief Douglass, Captain Jim Chapman, Lieutenant Nick Wyma and Lieutenant Adam Perez.

We have promoted Jarred Jones to a Lieutenant position to fill the position vacated when Nick Wyma was promoted to Captain.

## Training:

Training this month consisted of Truck Checks, SCBA, and Hose Streams/Pump Operations.

## Repairs Completed:

No repairs completed. We will be painting the Ford 800 as soon as weather conditions and schedules allow. Chief Tubbs will be painting it with the help of several members. Once the paint is finished, we will be able to install the tank and pump. Plumbing will be completed after that and it will be in service.

## Station Maintenance:

We had Ed's Garage Door at the station to quote the repair of two overhead doors. The resulting quote was under the \$2,500 mark and was approved by Supervisor Stanek.

## Budget/Purchasing over \$2,500.00:

We do not anticipate any purchasing over \$2500 this month.



## Northwest Kent Mechanical Co.

Commercial • Industrial • Institutional

P.O. Box 216K • 4095 16 Mile Road

Cedar Springs, MI 49319

(616) 696-9026 • Fax (616) 696-9327

[www.nwkentmech.com](http://www.nwkentmech.com)

June 28, 2023

Mr. Bill Stanek  
Big Rapids Township  
14212 Northland Drive  
Big Rapids, MI 49307

RE: Monthly Lift Station Report

Dear Bill:

Well it has been a busy month for the Township Lift Stations, mainly Perry Street location. All other stations are in good general operating and physical condition and we are continuing to monitor Perry Street. Here is a list of activities and calls for the month of June 2023:

\*\*We had (2) Miss Dig request on 6-5-2023 and 6-15-2023

\*\*Had a night event at Perry Street on 6-11/6-12 with wet well level issues.

Discovered the level Transducer had failed.

\*\*On 6-14-2023 the new Pump and new Transducer was installed at Perry Street. Startup of Pump and Calibration of Transducer was completed.

\*\*On 6-17-2023 we reset the level parameters on the GR Panel at Perry Street to get pump run times inline. We also found a blown fuse on control board, swapped out to verify, have new fuses coming to replace, will continue to monitor.

\*\*On 6-26-2023 Pump #2 at Perry Street was shut down after monitoring daily reports to verify and identify run time issues. We will put Pump back online either 6-28 or 6-29 depending on daily readings.

\*\*Also responded to a residential lift station potential problem at 16730 Mitchel Creek Trail, no one home, left card and have not heard back from them.

As always, if you have any questions or concerns, please feel free to contact us.

Sincerely,

Mark Ducat  
Northwest Kent Mechanical Co.

Big Rapids Township Industrial Park Water Plant Monthly Report

June 2023

All operations are normal at the plant. Well number 2 is providing ample water for the distribution system and maintaining a chlorine residual of between 0.4 and 0.5 mg/L or parts per million.

Did floor scraping and painting in the chemical room side of plant, and one of the pipes that had corrosion, the liquid Chlorine is very corrosive. Used up the 2 part epoxy paint that we had left, and picked up another 2 gallons of two- part epoxy at Sherwin Williams. Let Wolverine service in to do the service on the Cummins generator at the plant, and then when he was finished let him in at the service building to work on the Cummins portable generator. I asked him if he could check the fuel gauge/float assembly on the plant generator to see if it was working correctly and he said it was. Will be getting a 3<sup>rd</sup> Quarter bacteriological samples sometime in July at the plant and at the Airport. No alarms at the plant and distribution pumps and motors are working good.

**MINUTES  
BIG RAPIDS CHARTER TOWNSHIP  
PLANNING COMMISSION**

**Tuesday, June 13, 2023 --- 7:00 p.m.**

**Big Rapids Township Hall, 14212 Northland Drive, Big Rapids, MI 49307**

**I. CALL TO ORDER: 7:00 P.M.**

Chairperson Amanda Wethington called the regular meeting of the Big Rapids Charter Township Planning Commission to order at the township hall on Tuesday, June 13, 2023, at 7:00 p.m.

**II. ROLL CALL:**

Present: Carman Bean, Zach Cook, Mary Davis, Gordon Oliver, Jeff Oosterhouse, Mark Sweppenheiser and Amanda Wethington. The record shows there is a quorum. Also present: William Stanek, Supervisor and Timothy Kleinheksel, Zoning Administrator and Recording Secretary.

**III. ADDITIONS TO AGENDA:**

The following items were added to the agenda for tonight's meeting: Junk Ordinance Revision; A1 Auto and Toy Repair.

**IV. CONFLICTS OF INTEREST:**

Mrs. Wethington asked if any of the Commission members had known conflicts of interest with any of the items on the agenda for this meeting. No one indicated that a conflict of interest existed.

**V. MINUTES:**

Mrs. Wethington asked the Commission members to review the minutes of the May 9, 2023 meeting. Mrs. Davis made a motion to approve the May 9, 2023 minutes as submitted. Mr. Sweppenheiser supported the motion. There was no further discussion. The motion passed unanimously with seven ayes.

**VI. SUP23-003 ANIMAL RESCUE COALITION:**

SUP23-003 is an application by the Animal Rescue Coalition for a special use permit to allow a commercial business in the agricultural zoning district. The location of the property is 23045 Woodward Avenue, Big Rapids Township. The following email was received on Saturday, June 10, 2023 at 9:47a.m.: *Dear Mr. Kleinheksel, I would like to withdraw my application for special use permit for The Animal Rescue Coalition on Woodward Avenue. Cate Arroe.* Mr. Kleinheksel replied to the email requesting a verification of the withdrawal via telephone or visit to the office. Ms. Arroe telephoned and verified that she indeed was requesting the withdrawal. No reason for withdrawal was given by Ms. Arroe. The public hearing was removed from the agenda and the Township website. There were no public attendees at the meeting.

**VII. PUBLIC HEARING – 2024-2029 CAPITAL IMPROVEMENT PLAN:**

A public hearing to allow the Planning Commission to receive public input on the 2024-2029 Capital Improvement Plan was called to order by Mrs. Wethington at 7:02 p.m. With no public comment Mrs. Wethington closed the public hearing. Mr. Sweppenheiser made a motion to accept the 2024-2029 Capital Improvement Plan and forward it to the Board of Trustees. Mr. Gordon supported the motion. The motion passed with six ayes via roll call vote. Mr. Bean abstained being a voting member of the Board of Trustees.

**VIII. ROUTLEY EGLE PERMIT APPLICATION:**

Mr. Stanek presented the details of a permit application from Routleys Septic Services to the department of environment, Great Lakes and Energy (EGLE). Discussion followed. No action was required by the Planning Commission.

**IX. NEW BUSINESS:**

Junk Ordinance Revision: The Board of Trustees has requested that our junk accumulation Ordinance be updated with an accelerated timeframe and penalty for habitual offenders. Mr. Kleinheksel presented a suggested verbiage revision of the Ordinance. After lengthy discussion, it was the consensus of the Committee members that we ask the Township attorney to review and suggest his verbiage and comments. The Board of Trustees will discuss this issue at their next regular meeting and advise procedure to involve attorney.

A1 Auto and Toy Repair: Mrs. Wethington voiced a concern of excess vehicles in the parking lot in front of A1 Auto and Toy Repair at 14120 Northland Drive. She wants to know if the record shows stipulations on the number of vehicles allowed in the parking lot.

July Planning Commission meeting date change: Mr. Kleinheksel requested that the July Planning Commission meeting date be moved due to a personal commitment. It was agreed that the meeting will be scheduled for July 18, 2023.

**X. PUBLIC COMMENT:**

There was no public comment.

**XI. ADJOURNMENT:**

Hearing no further business for the Planning Commission, Mrs. Wethington adjourned the meeting at 8:00 p.m.

## Supervisor's Report

### June 2023

June continues to go well with many people coming into the office. It is nice to be able to help people coming in.

I have met with Eric Williams on the noise and stand back ordinances that we talked about last month. I have invited both Eric and Sheriff Miller to join us at our meeting. We are still hoping that we can have something in place for fall.

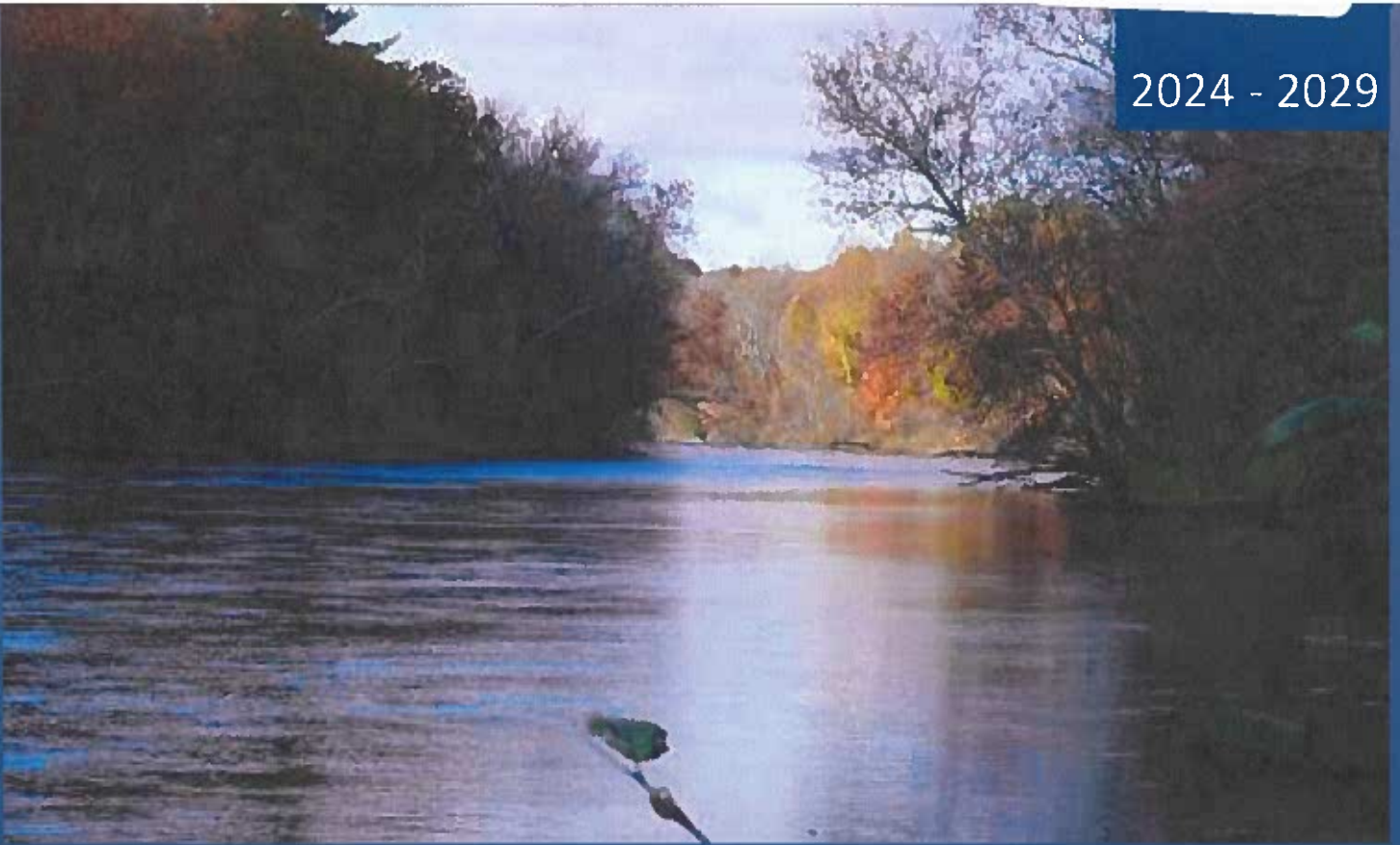
This last week I have been trying to help get information to Eric for the census. We are filing today and will see if it pays off. If we can get any change, it will be beneficial to the township for the next seven years.

I met with Jim Tubbs, and he has sent all the reports to the state---waiting for them to download into the file. We also talked about some better ways that we might assure that things are getting done. One way may be to go back to what was done before I came on board. The department used to have a Chief, Deputy Chief, and an Assistant Chief that was responsible for a lot of the paper work. I was not aware of this, and Jim said it was dropped when Ernie Osborn left. This is something we may want to reinstate. The state has an equipment grant that is open now. I am working with Jim to apply. This is up to \$10,000 and can be used for future equipment purchases or reimbursement for equipment purchased after August 1, 2022. We will be turning it in for reimbursement.

This month I attended one city commission meeting and the county/city/Ferris meeting as well as our planning commission meeting.

Bill

2024 - 2029



# Capital Improvement Plan

AMANDA WETHINGTON, PLANNING COMMISSION CHAIRPERSON  
TIMOTHY KLEINHEKSEL, ZONING ADMINISTRATOR

**BIG RAPIDS CHARTER TOWNSHIP | 14212 Northland Drive, Big Rapids, MI 49307**



## Acknowledgements

### Board of Trustees

William Stanek, Supervisor  
Hannah Saez, Clerk  
Penny Currie, Treasurer  
Carman Bean  
Jerry Everett  
Tony Geib  
Nick Routley

### Planning Commission

Amanda Wethington, Chair  
Mark Sweppenheiser, Vice Chair  
Carman Bean, Board Rep.  
Zachary Cook  
Mary Davis  
Gordon Oliver  
Jeff Oosterhouse

### Departments

James Tubbs, Fire Chief  
Marc Veldman, Cemetery and Grounds Manager  
Timothy Kleinheksel, Building and Zoning Department Manager

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## **Introduction**

A Capital Improvement Plan (CIP) is a multi-year planning instrument used to identify needs and financing sources for public infrastructure improvements. The purpose of a CIP is to facilitate the orderly planning of infrastructure improvements; to maintain, preserve, and protect the Big Rapids Charter Township existing infrastructure system; and to provide for the acquisition or scheduled replacement of equipment to ensure the efficient delivery of services to the community. The CIP is also utilized to ensure that capital improvements are fiscally sound and consistent with the goals and policies of the governing body and the residents of the community. A comprehensive CIP is an essential tool for the planning and development of the social, physical, and economic wellbeing of the community. This process is a necessary step in an organized effort to strengthen the quality of public facilities and services; provide a framework for the realization of community goals and objectives; and provide a sound basis on which to build a healthy and vibrant community. The CIP informs Big Rapids Charter Township residents and stakeholders on how the municipality plans to address significant capital needs over the next six years. The CIP can also influence growth because infrastructure can impact development patterns. Some of the many benefits that the CIP provides for the residents and stakeholders include:

- Optimize the uses of revenue
- Focus attention on community goals, needs, and capabilities
- Guide future growth and development
- Encourage efficient government
- Improve intergovernmental and regional cooperation
- Help maintain a sound and stable financial program
- Enhance opportunities for the participation in federal and/or state grant programs

The projects identified in the CIP represent the community's plan to serve residents and anticipate the needs of a dynamic community. Projects are guided by various development plans and policies established by the Township Board of Trustees, Planning Commission and Administration. Plans and policies include:

- Big Rapids Township Master Plan
- Goals and Objectives of the Board of Trustees
- Administrative Policies

## **Mission Statement**

Preparation of the CIP is done under the authority of the Michigan Planning Enabling Act (PA 33 of 2008). The goal of the CIP is to implement the master plan and to assist in the community's financial planning. The CIP is dynamic. Each year all projects included within the CIP are reviewed, a call for new projects is made, and adjustments are made to existing projects arising from changes in the amount of funding required, conditions, or time line. A new year of programming is added each year to replace the year funded in the annual operating budget. The CIP program continues to develop over time by adding features to gradually improve quality and sophistication. Greater attention is devoted to provide more detailed information about individual project requests, program planning, fiscal analysis, fiscal policies, and developing debt strategy.

## **CIP and Budget Process**

The CIP plays a significant role in the implementation of a master plan by providing the link between planning and budgeting for capital projects. The CIP process precedes the budget process and is used to develop the capital project portion of the annual budget. Recommending approval of the CIP by the Planning Commission does not mean that they grant final approval of all projects contained within the plan. Rather, by recommending approval of the CIP, the Planning Commission acknowledges that these projects represent a reasonable interpretation of the upcoming needs for the community and that projects contained in the first year of the plan are suitable for inclusion in the upcoming budget. Priority rankings do not necessarily correspond to funding sequence. For example, a road widening project which is ranked lower than a park project may be funded before the park project because the road project has access to a restricted revenue source, whereas a park project may have to compete for funding from other revenue sources. A project's funding depends upon a number of factors—not only its merit, but also its location, cost, funding source, and logistics. Big Rapids Charter Township strives to maximize resources by maintaining a balance between operating and capital budgets. A continuous relationship exists between the CIP and the annual budget. A direct link can be seen between the two documents, as should be in a strategic planning environment. Budget appropriations lapse at the end of the fiscal year as the operating budget is funded with recurring annual revenues such as taxes, licenses, fines, user fees, and interest income.

## Definition

For the purpose of developing a Capital Improvement Plan (CIP), the Township Board of Trustees has defined capital improvements as - facilities, structures, equipment, and improvements thereto having a useful life of at least five years and an acquisition cost of at least \$5,000.

## CIP Process

**The Planning Commission:** reviews the policy, develops the project rating and weighting criteria, rates and weights project applications, conducts workshops as necessary, reviews funding options, and presents the recommendation by bringing the CIP draft forward at the public hearing, receives public input, clarifies any issues, finalizes the ratings, adopts the plan, and makes recommendations to the Board of Trustees to consider incorporating funding for the first-year projects into the budget plan.

**Board of Trustees:** uses the CIP as a tool in the adoption of the annual budget process in accordance with the governing body goals and objectives.

**Residents:** encouraged to participate in plan development by working with various committees, at the Planning Commission workshops, the Planning Commission public hearings, and at the governing body’s budget workshops and public hearings. As always, communication is open between residents, governing body representatives, Planning Commission members, and staff.

## Project Analysis and Prioritization

Upon receiving requests from various Departments for capital improvement funding, the Planning Commission engages in a process of project prioritization utilizing the following review criteria:

1. Is the project needed to comply with local, state, or federal law.
  2. Does the project reduce future costs.
  3. Does the project implement provisions of the Master Plan.
  4. Does the project deliver a level of service desired by community.
  5. Will the project result in Economic Development.
- Projects are ranked on a scale from 1-5, with 1 being the highest priority and 5 being the lowest priority.

## Capital Improvement Approval

While the Planning Commission plays an important role in developing a CIP, recommendations coming from the Planning Commission to the Board of Trustees are purely advisory in nature. It is the sole responsibility of the Board of Trustees to approve and adopt a CIP for any given year.

**Table 1. Summary of Available Funds for each budget year.**

Annual Summary of Funds Available							
	Budget Year						TOTAL
	2024	2025	2026	2027	2028	2029	
CIP Funds Budgeted	\$ 650,000	\$ 600,000	\$ 1,300,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 4,950,000
Total CIP Request	\$ 841,000	\$ 676,000	\$ 2,051,000	\$ 496,500	\$ 491,000	\$ 506,500	\$ 5,062,000
(Over)/Under	(\$191,000)	(\$76,000)	(\$751,000)	\$103,500	\$109,000	\$93,500	(\$112,000)

**Table 2. Summary of CIP requests for each budget year.**

<b>Budget Years CIP Forecast</b>							
<b>CIP Projects</b>	<b>Budget Year</b>						<b>TOTAL</b>
	2024	2025	2026	2027	2028	2029	
<b>Special Fund Items</b>							
<b>Fire Department</b>	\$ 26,000	\$ 26,000	\$ 676,000	\$ 26,000	\$ 26,000	\$ 26,000	\$ 806,000
<b>Roads</b>	\$ 245,000	\$ 250,000	\$ 250,000	\$ 255,000	\$ 255,000	\$ 260,000	\$ 1,515,000
<b>Sewer</b>	\$ 45,000	\$ 30,000	\$ 905,000	\$ -	\$ 30,000	\$ 30,000	\$ 1,040,000
<b>Water</b>							
<b>General Fund Items</b>							
<b>Cemetery</b>	\$25,000	\$10,000	\$ 40,000	\$ 35,500	\$ -	\$ 10,500	\$ 121,000
<b>Clerk</b>							\$ -
<b>Elections</b>							\$ -
<b>Industrial Development</b>							\$ -
<b>Miscellaneous</b>							\$ -
<b>Parks</b>	\$ 265,000	\$ 180,000					\$ 445,000
<b>Streets</b>	\$ 180,000	\$ 180,000	\$ 180,000	\$ 180,000	\$ 180,000	\$ 180,000	\$ 1,080,000
<b>Street Lights</b>							\$ -
<b>Sidewalks</b>	\$ 55,000						\$ 55,000
<b>Township Board</b>							\$ -
<b>Township Hall and Grounds</b>							\$ -
<b>Treasurer</b>							\$ -
<b>TOTAL GENERAL FUND</b>	\$ 525,000	\$ 370,000	\$ 220,000	\$ 215,500	\$ 180,000	\$ 190,500	\$ 1,701,000
<b>TOTAL</b>	\$ 841,000	\$ 676,000	\$ 2,051,000	\$ 496,500	\$ 491,000	\$ 506,500	\$ 5,062,000

**GENERAL FUND**

The General Fund is the fund that is responsible for many of the daily operations of Big Rapids Charter Township. The fund has two major revenue sources: property tax and state shared revenue. Collectively, these two revenue items are responsible for over 75% of General Fund income.

Projects marked with \*\*\* indicate project funding through multiple funds.

**GENERAL FUND FISCAL YEAR 2024**

<b>Cost</b>	<b>Department</b>	<b>Rank</b>	<b>Description</b>
\$ 55,000	Sidewalks	3	Build Sidewalk from the High School to Aldi
\$ 15,000	Cemetery	1	Repair roads in Cemetery for normal maintenance
\$ 10,000	Cemetery	1	Purchase a new zero-turn mower
\$ 25,000	Parks	1	Nature trail and river landing at Highbanks Park
\$ 60,000	Parks	3	Build ADA Kayak/Canoe launch
\$ 180,000	Parks	1	Playground Equipment – Sparks Grant
\$ 180,000	Streets***	1	Annual Road repair work.
<b>\$ 525,000 TOTAL</b>			

**GENERAL FUND FISCAL YEAR 2025**

<b>Cost</b>	<b>Department</b>	<b>Rank</b>	<b>Description</b>
-------------	-------------------	-------------	--------------------

\$ 10,000	Cemetery	1	Purchase a new zero-turn mower.
\$ 180,000	Parks	1	Playground Equipment – Sparks Grant
\$ 180,000	Streets***	1	Annual Road repair work.
<b>\$ 370,000 TOTAL</b>			

**GENERAL FUND FISCAL YEAR 2026**

Cost	Department	Rank	Description
\$ 40,000	Cemetery	2	Purchase a new Pick-up truck
\$ 180,000	Streets***	1	Annual Road repair work.
<b>\$ 220,000 TOTAL</b>			

**GENERAL FUND FISCAL YEAR 2027**

Cost	Department	Rank	Description
\$ 10,500	Cemetery	1	Purchase a new zero-turn mower.
\$ 25,000	Cemetery	1	Repair roads in Cemetery for normal maintenance
\$ 180,000	Streets***	1	Annual Road repair work.
<b>\$ 215,500 TOTAL</b>			

**GENERAL FUND FISCAL YEAR 2028**

Cost	Department	Rank	Description
\$ 180,000	Streets***	1	Annual Road repair work.
<b>\$ 180,000 TOTAL</b>			

**GENERAL FUND FISCAL YEAR 2029**

Cost	Department	Rank	Description
\$ 10,500	Cemetery	1	Repair roads in cemetery.
\$ 180,000	Streets***	1	Annual Road repair work.
<b>\$ 190,500 TOTAL</b>			

**FIRE DEPARTMENT FUND**

The Big Rapids Township Fire Department provides Fire and Rescue services to the residents and visitors of Big Rapids Charter Township. The Fire Department responds to approximately 400 requests for service each year. The majority of the requests are for medical emergencies followed by vehicle accidents and other rescue related services. Structure fires have diminished significantly in the past decade due to improvements in building codes and other fire prevention related initiatives.

**FIRE DEPARTMENT FUND FISCAL YEAR 2024**

Cost	Department	Rank	Description
\$ 26,000	Fire Department	1	PPE Equipment
<b>\$ 26,000 TOTAL</b>			

**FIRE DEPARTMENT FUND FISCAL YEAR 2025**

Cost	Department	Rank	Description
\$ 26,000	Fire Department	1	PPE Equipment
<b>\$ 26,000 TOTAL</b>			

**FIRE DEPARTMENT FUND FISCAL YEAR 2026**

Cost	Department	Rank	Description
\$ 26,000	Fire Department	1	PPE Equipment
\$ 650,000	Fire Department	2	Replacement of 1991 Ford Engine
<b>\$ 676,000 TOTAL</b>			

**FIRE DEPARTMENT FUND FISCAL YEAR 2027**

Cost	Department	Rank	Description
\$ 26,000	Fire Department	1	PPE Equipment
<b>\$ 26,000 TOTAL</b>			

**FIRE DEPARTMENT FUND FISCAL YEAR 2028**

Cost	Department	Rank	Description
\$ 26,000	Fire Department	1	PPE Equipment
<b>\$ 26,000 TOTAL</b>			

**FIRE DEPARTMENT FUND FISCAL YEAR 2029**

Cost	Department	Rank	Description
\$ 26,000	Fire Department	1	PPE Equipment
<b>\$ 26,000 TOTAL</b>			

**ROADS AND STREETS FUND**

The Mecosta County Road Commission currently maintains all the public roadways in Big Rapids Charter Township. Township residents consistently rank roads and streets as their biggest concern. In 2014, the voters of Big Rapids Charter Township passed a millage request for 1.5 mils to provide for the repair and maintenance of the township roads. This millage was renewed in 2018 and generates approximately \$235,000 per year. The Township Board of Trustees also commits approximately \$180,000 annually from the general fund to supplement road repairs.

**ROADS AND STREETS FUND FISCAL YEAR 2024**

Cost	Department	Rank	Description
\$245,000	Roads***	1	Annual Road repair work.
<b>\$245,000 TOTAL</b>			

**ROADS AND STREETS FUND FISCAL YEAR 2025**

Cost	Department	Rank	Description
\$250,000	Roads***	1	Annual Road repair work.
<b>\$250,000 TOTAL</b>			

**ROADS AND STREETS FUND FISCAL YEAR 2026**

Cost	Department	Rank	Description
\$250,000	Roads***	1	Annual Road repair work.
<b>\$250,000 TOTAL</b>			

**ROADS AND STREETS FUND FISCAL YEAR 2027**

Cost	Department	Rank	Description
\$255,000	Roads***	1	Annual Road repair work.
<b>\$255,000 TOTAL</b>			

**ROADS AND STREETS FUND FISCAL YEAR 2028**

Cost	Department	Rank	Description
\$ 255,000	Roads***	1	Annual Road repair work.
<b>\$ 255,000 TOTAL</b>			

**ROADS AND STREETS FUND FISCAL YEAR 2029**

Cost	Department	Rank	Description
\$ 260,000	Roads***	1	Annual Road repair work.
<b>\$ 260,000 TOTAL</b>			

**SEWER FUND**

Big Rapids Charter Township provides a Wastewater Collection System to protect public health and preserve the aquatic environment, thereby enhancing the quality of life for area residents. The entire Wastewater system serves an eleven-square mile area, which encompasses three political entities: Big Rapids Charter Township, the City of Big Rapids and Green Charter Township. Each of these municipalities own and operate their own wastewater collection systems, including gravity sewers, pumping stations, and force mains. The City of Big Rapids owns and operates the Publicly-Owned Treatment Works, known as the Waste Water Treatment Plant (WWTP). Treatment agreements between the City of Big Rapids and the Townships allocate a specified portion of the trunk sewer and treatment plant capacity for use by the Townships. A population of approximately 20,000 is served by the wastewater collection and treatment system. The entire collection system consists of approximately 33 miles of gravity and force sewer mains, including 15 lift stations. Big Rapids Charter Township operates 10 of the lift stations. The majority of Big Rapids Township users are institutional and commercial.

**SEWER FUND FISCAL YEAR 2024**

Cost	Department	Rank	Description
\$ 5,000	Sewer	4	Upgrade software.
\$40,000	Sewer	2	Replace 2 <sup>nd</sup> pump at the Perry Street Lift Station.
<b>\$45,000 TOTAL</b>			

**SEWER FUND FISCAL YEAR 2025**

Cost	Department	Rank	Description
\$30,000	Sewer	3	Replace 1 <sup>st</sup> pump at the 14 Mile Road Lift Station.
<b>\$30,000 TOTAL</b>			

**SEWER FUND FISCAL YEAR 2026**

Cost	Department	Rank	Description
\$875,000	Sewer	3	Increase capacity on Perry Street
\$30,000	Sewer	4	Replace 2nd pump at the 14 Mile Road Lift Station.
<b>\$905,000 TOTAL</b>			

**SEWER FUND FISCAL YEAR 2028**

Cost	Department	Rank	Description
\$30,000	Sewer	4	Replace pumps at Industrial Park Lift Station.

<b>\$30,000 TOTAL</b>
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**SEWER FUND FISCAL YEAR 2029**

<b>Cost</b>	<b>Department</b>	<b>Rank</b>	<b>Description</b>
\$30,000	Sewer	3	Replace both pumps at Menards Lift Station.
<b>\$30,000 TOTAL</b>			

**WATER FUND**

The Water Fund is responsible for the operation and maintenance of the Township’s Water Treatment Plant and the distribution lines from the plant. The Water Fund’s major revenue source is the rates for usage currently collected from 5 customers, which does not cover costs. Since the Water Treatment Plant is underutilized and needs many additional customers to generate sufficient revenue, the Water Fund is in a deficit, and therefore cannot provide for capital outlay related to the water system. There are no Water Fund projects at this time.

**APPROVAL PROCESS**

Planning Commission Public Hearing for the 2023-2028 Capital Improvement Plan: Held on June 13, 2023 @ 7:00 p.m.

Planning Commission recommendation to the Board of Trustees: approved & accepted @ regular meeting, June 13, 2023.

The Township Board of Trustees action on the Capital Improvement Plan: Approval @ regular meeting, July 5, 2023.  
(pending)



## Appendix A 2024-2029 Department Request Spreadsheet

Department	Account	Projected Cost	Dept Rank	P.C. Rank	Sup. Rank	Overall Rank	Budget Year	Description / Justification
Fire Department	206-000-975	\$ 26,000	1	1	1	1	2024	PPE Equipment
Fire Department	206-000-975	\$ 26,000	1	1	1	1	2025	PPE Equipment
Fire Department	206-000-975	\$ 650,000	1	3	3	2	2026	Replacement of 1991 Ford Engine
Fire Department	206-000-975	\$ 26,000	1	1	1	1	2026	PPE Equipment
Fire Department	206-000-975	\$ 26,000	1	1	1	1	2027	PPE Equipment
Fire Department	206-000-975	\$ 26,000	1	1	1	1	2028	PPE Equipment
Fire Department	206-000-975	\$ 26,000	1	1	1	1	2029	PPE Equipment
Department Subtotal		\$ 806,000						
Sidewalks	101-000-975	\$ 55,000		2	3	3	2024	Build Sidewalk from the High School to Aldi.
Department Subtotal		\$ 55,000						
Roads	204-000-805	\$ 250,000		1	1	1	2025	Annual Road repair work
Roads	204-000-805	\$ 250,000		1	1	1	2026	Annual Road repair work
Roads	204-000-805	\$ 255,000		1	1	1	2027	Annual Road repair work
Roads	204-000-805	\$ 255,000		1	1	1	2028	Annual Road repair work
Roads	204-000-805	\$ 260,000		1	1	1	2029	Annual Road repair work
Department Subtotal		\$ 1,515,000						
Sewer	590-000-975	\$ 5,000		4	4	4	2024	Upgrade Software
Sewer	590-000-975	\$ 40,000		1	3	2	2024	Replace 2nd pump at Perry Street lift station.
Sewer	590-000-975	\$ 30,000		2	3	3	2025	Replace 1st pump at 14 Mile Road lift station.
Sewer	590-000-975	\$ 875,000		2	3	3	2026	Increase capacity on Perry Street
Sewer	590-000-975	\$ 30,000		3	4	4	2026	Replace 2nd pump at 14 Mile Road lift station.
Sewer	590-000-975	\$ 30,000		4	4	4	2028	Replace pumps at Industrial Park lift station
Sewer	590-000-975	\$ 30,000		4	4	4	2029	Replace 2 pumps at Menards lift station
Department Subtotal		\$ 1,040,000						
Cemetery	101-278-975	\$ 15,000	1	1	1	1	2024	Repair roads in Cemetery for normal maintenance.
Cemetery	101-278-975	\$ 10,000	2	1	1	1	2024	Purchase new zero turn mower to replace 2018 Gravely.
Cemetery	101-278-975	\$ 10,000	2	1	1	1	2025	Purchase new zero turn mower to replace 2019 mower.
Cemetery	101-278-975	\$ 40,000	3	1	3	2	2026	Purchase new Pick-up truck
Cemetery	101-278-975	\$ 10,500	2	1	1	1	2027	Purchase new zero turn mower to replace 2020 mower.
Cemetery	101-278-975	\$ 25,000	2	1	1	1	2027	Repair roads in Cemetery for normal maintenance.
Cemetery	101-278-975	\$ 10,500	2	1	1	1	2029	Purchase new zero turn mower.
Department Subtotal		\$ 121,000						
Parks	101-751-975	\$ 25,000	1	1	1	1	2024	Nature trail and River landing at Highbanks Park
Parks	101-751-975	\$ 60,000	4	2	4	3	2024	ADA Kayak/Canoe launch
Parks	101-751-975	\$ 180,000	1	1	1	1	2024	Playground Equipment - Sparks Grant
Parks	101-751-975	\$ 180,000	1	1	1	1	2025	Playground Equipment - Sparks Grant
Department Subtotal		\$ 445,000						
Streets	101-446-975	\$ 180,000		1	1	1	2024	Annual Road repair work
Streets	101-446-975	\$ 180,000		1	1	1	2025	Annual Road repair work
Streets	101-446-975	\$ 180,000		1	1	1	2026	Annual Road repair work
Streets	101-446-975	\$ 180,000		1	1	1	2027	Annual Road repair work
Streets	101-446-975	\$ 180,000		1	1	1	2028	Annual Road repair work
Streets	101-446-975	\$ 180,000		1	1	1	2029	Annual Road repair work
Department Subtotal		\$ 1,080,000						
<b>TOTAL PROJECTED COSTS: ALL ACCOUNTS</b>		<b>\$ 5,062,000</b>						

**Resolution to transfer ownership of Water System for Circle Drive**  
**RESOLUTION 2023-3**

WHEREAS, Circle Drive MHP LLC owns and operates a drinking water system serving Circle Drive MHP LLC located at 12380 185<sup>th</sup> Avenue, in Section 36 of Big Rapids Township; Mecosta County Michigan.  
and,

WHEREAS, Circle Drive MHP LLC possesses the ability and willingness to continue effective operation and maintenance of said system; and

WHEREAS, Big Rapids Charter Township recognizes the need for effective and continued operation and maintenance of said system to protect the public health; and

WHEREAS, Big Rapids Charter Township deems it impractical for the Township to own, operate, and administer this particular drinking water supply;

NOW, THEREFORE, BE IT RESOLVED that Big Rapids Charter Township refuses to accept ownership of or operation, maintenance, and administrative responsibilities for said particular drinking water supply. Big Rapids Township endorses the application of Circle Drive MHP LLC to continue these responsibilities under state permit.

A motion was made by \_\_\_\_\_ and supported by \_\_\_\_\_ to approve of this Resolution.

Ayes:  
Nays:  
Absent:

Resolution declared \_\_\_\_\_.

**CERTIFICATION**

I hereby certify that this is a true copy of a resolution adopted by the Township Board of Trustees of Big Rapids Charter Township at its meeting held on July 5<sup>th</sup>, 2023.

\_\_\_\_\_  
Hannah Saez,  
Big Rapids Charter Township Clerk

\_\_\_\_\_  
Dated

**Attachment To Stipulation  
Rules Applicable to Privately Owned Type 1 Public Water Supplies**

**PART 17. OWNERSHIP OF PUBLIC WATER SUPPLIES**

**R 325.11701 Purpose.**

Rule 1701. The purpose of this part is to prescribe certain requirements and procedures in accordance with section 10 of the act for private ownership of certain type I public water supplies when public ownership cannot be achieved.

History: 1954 ACS 94, Eff. Jan. 12, 1978; 1979 AC.

**R 325.11702 Intent.**

Rule 1702. Regulatory jurisdiction over public water supplies in this state is for the declared purpose of protecting the public health and to assure that public water supplies and waterworks systems are properly planned, constructed, maintained, and operated. It is a well established principle in this state that type I public water supplies be operated and maintained in an effective manner at all times and that adequate provision be made for a continuing administrative authority to accomplish this objective. Department procedures which have been in effect have strongly encouraged public ownership of all type I public water supplies. Accordingly, it is the department's belief that all avenues must be thoroughly explored with local governmental units to achieve public ownership of those public water supplies. If it is determined by the department that a local unit of government will not accept responsibility for ownership and operation of a type I public water supply, specific procedures must be established prior to issuance of a permit for construction of waterworks systems associated therewith.

History: 1954 ACS 94, Eff. Jan. 12, 1978; 1979 AC.

**R 325.11703 Applicability and general requirements.**

Rule 1703. (1) Except as noted in this part, this part applies to both of the following:

- (a) A private owner that proposes to construct a privately owned type I public water supply.
- (b) A privately owned type I public water supply.

(2) The department shall approve a new privately owned public water supply only by issuance of a permit. To receive from the department a permit to construct a type I public water supply, the owner of the proposed type I public water supply shall perform all of the following:

(a) Submit to the department the information required under part 13 of these rules.

(b) Submit to the department proof of refusal to accept ownership or operational responsibility of that public water supply from the governing entity under whose jurisdiction the public water supply is included, as required under R 325.11705.

(c) On a form provided by the department, stipulate to conditions required by the department to ensure the public water supply will meet the requirements of the act and these rules. At a minimum, the conditions shall include all of the following:

(i) Supply water to the public according to the act and these rules and transfer the supply to the governmental entity by an acceptable agreement between the parties as required under R 325.11706.

(ii) Establish and maintain an escrow fund under R 325.11707 to R 325.11708. This paragraph does not apply to facilities that are required to be licensed by the state, such as manufactured housing communities and health care facilities.

(iii) Provide or obtain easements, or isolation areas, or both, and abandon wells as required under R 325.11709.

(iv) Provide service connections to not more than the number provided for in the permit to construct as required under R 325.11710.

(v) Receive department approval before transferring ownership of the supply as required under R 325.11711.

(vi) Provide contact information of system operation personnel as required under R 325.11712.

(3) A privately owned public water supply whose classification under part 5 of these rules changes to type I shall comply with subrule (2)(b) and (c) of this rule.

(4) A new owner of a privately owned type I public water supply shall comply with subrule (2)(b) and (c) of this rule as required under R 325.11711.

History: 1979 AC; 2009 MR 23, Eff. Dec. 4, 2009.

**R 325.11704 Delegation of acceptance of ownership and operational responsibility of water supply by city, village, or township.**

Rule 1704. A city, village, or township may delegate to a county, authority, district, or other public entity the acceptance of ownership and operational responsibility of any water supply within its jurisdiction. This delegation may be considered by the department to be adequate public ownership to meet the requirements of the act and these rules.

History: 1954 ACS 94, Eff. Jan. 12, 1978; 1979 AC.

**R 325.11705 Private ownership of type I public water supply permitted; proof of refusal to accept ownership or operational responsibility by governmental entity.**

Rule 1705. (1) If the division determines that ownership and operation of a type I public water supply by a local governmental agency is not practical for a particular public water supply, private ownership shall be allowed with adequate provisions to assure a continuous operation of the public water supply which meets the requirements of the act and these rules.

(2) The department shall not accept plans and specifications from, nor shall a permit be issued to, an owner of a proposed type I public water supply which is to be privately owned unless proof of refusal to accept ownership or operational responsibility of that public water supply is submitted in a formal resolution of the governing body of a city, county, village, township, or other governmental entity under whose jurisdiction the public water supply is included, or where proof of refusal is established to the satisfaction of the department.

History: 1954 ACS 94, Eff. Jan. 12, 1978; 1979 AC.

**R 325.11706 Stipulations by owner of privately owned type I public water supply.**

Rule 1706. (1) At the time an owner of a type I public water supply which is, or is proposed to be, privately owned submits plans and specifications to the department, the owner shall stipulate that the public water supply shall be operated in such a manner as to assure the customers or users thereof a sufficient quantity of water under adequate pressure and a quality of water meeting the state drinking water standards.

(2) The owner of a type I public water supply, which is proposed to be privately owned, shall stipulate to transfer the ownership and operation of the entire public water supply to a governing body of a city, village, or township, or its designated public entity, by an acceptable agreement between the parties, and with prior approval by the department.

History: 1954 ACS 94, Eff. Jan. 12, 1978; 1979 AC.

**R 325.11707 Escrow fund.**

Rule 1707. (1) The purpose of a continuing cash escrow fund is to be available to the department for immediate repairs, improvements, operations, or maintenance of the public water supply if the owner fails to meet the responsibilities under the act and these rules.

(2) The amount of the escrow fund required shall be calculated on the basis of \$500.00 per living unit proposed to be served by the public water supply, but in no case shall the escrow fund amount be less than \$10,000.00, or exceed \$50,000.00.

(3) Upon establishment of a written agreement between the privately owned public water supply and the governing body of a city, village, or township which establishes a date certain by which the privately owned public water supply ownership shall be transferred to that governing body, the department may reduce the amount of the required escrow fund.

(4) When the ownership of a privately owned public water supply is transferred, the department shall authorize return of the escrow fund and accrued interest to the owner from which the public water supply was transferred.

(5) When additional living units are added, a type I public water supply with an established escrow fund shall recalculate the escrow amount based on the sum of existing and proposed number of living units and increase its escrow fund accordingly.

History: 1979 AC; 2009 MR 23, Eff. Dec. 4, 2009.

**R 325.11708 Removal and replacement of funds from escrow account.**

Rule 1708. (1) Upon a determination by the department that removal of funds from an escrow account is required, only the director or his designated agent may remove funds from the escrow account to make the necessary corrections.

(2) The owner of a privately owned type I public water supply shall replace all funds removed from the account by the director or his designated agent as required for needed improvements or corrections to the waterworks system within 90 days after removal of the funds to maintain the account at the original level.

(3) If the financial institution that created the escrow fund sends notice that it intends to terminate the escrow fund, the public water supply shall obtain an alternate escrow fund within 30 days after termination.

History: 1979 AC; 2009 MR 23, Eff. Dec. 4, 2009.

**R 325.11709 Privately owned public water supply; easements; isolation area for wells; abandonment of wells.**

Rule 1709. (1) The owner of a public water supply which is proposed to be privately owned shall provide or obtain all necessary easements for any portion of the waterworks system which is not located in the public right-of-way.

(2) The isolation area for wells serving a public water supply which is, or is proposed to be, privately owned shall be defined in the plans and specifications submitted to the department pursuant to the act and part 13 of these rules and shall be considered to be a part of the waterworks system.

(3) If the wells associated with a privately owned waterworks system are abandoned, ownership or easements shall be retained as may be necessary for the operation of the remainder of the waterworks system. The procedures for abandonment of wells shall be in accordance with the requirements of the act and part 8 of these rules.

History: 1954 ACS 94, Eff. Jan. 12, 1978; 1979 AC.

**R 325.11710 Privately owned waterworks system; additional service connections.**

Rule 1710. The owner of a privately owned waterworks system shall not provide additional service connections to other living units or facilities in excess of the total number specified on, and approved by issuance of, a permit by the department. If an owner of a privately owned waterworks system wishes to provide service to additional living units or facilities, a permit shall be obtained from the department.

History: 1954 ACS 94, Eff. Jan. 12, 1978; 1979 AC.

**R 325.11711 Transfer of ownership of a privately owned type I public water supply.**

Rule 1711. (1) If ownership of a privately owned type I public water supply is transferred to another private owner, the former owner shall notify and receive approval from the department before the change in ownership.

(2) The new owner shall comply with R 325.11703(2)(b) to (c).

History: 1979 AC; 2009 MR 23, Eff. Dec. 4, 2009.

**R 325.11712 Filing names of operation personnel.**

Rule 1712. The owner of a privately owned waterworks system shall file with the department the name, address, and telephone number of not less than 2 persons having direct responsibility for the daily operation and maintenance of the waterworks system who can be contacted in the event of any emergency or requirement relative to its operation.

History: 1954 ACS 94, Eff. Jan. 12, 1978; 1979 AC.

**R 325.11713 Rescinded.**

History: 1979 AC; rescinded 2009 MR 23, Eff. Dec. 4, 2009.

MICHIGAN DEPARTMENT OF ENVIRONMENT, GREAT LAKES, AND ENERGY

**STIPULATION TO CONDITIONS REQUIRED FOR APPROVAL  
OF A PRIVATELY OWNED TYPE 1 PUBLIC WATER SUPPLY**

Issued under authority of 1976 PA 399 and Administrative Rules, as amended, MCL 325.1001 *et seq.*  
Failure to submit this information is a violation of the Act and may subject the public water supply to enforcement penalties.

**PURPOSE OF THIS STIPULATION**

Administrative Rule R 325.11703 states in part that in order to receive from the department a permit to construct a type I public water supply (PWS), the owner of the proposed type I PWS shall stipulate to conditions required by the department to ensure the PWS will meet the requirements of the act and rules promulgated there under. R 325.11703 states this stipulation is also required from a new owner of a privately owned type 1 PWS and from a privately owned PWS whose classification is changed to type 1. This stipulation is only one of many requirements on privately owned type 1 PWS. Contact the appropriate Department of Environment, Great Lakes, and Energy (EGLE) district office to discuss requirements. Submit the completed form to the Grand Rapids District Office.

**SIGNATURE REQUIREMENTS**

This form must contain an original signature of the PWS owner or legally authorized agent of the PWS owner as follows:

1. For a corporation, the form must be signed by a principal executive officer of at least the level of Vice-President, or his/her designated representative, if the representative is responsible for the overall operation of the PWS (appropriate documentation must be provided to demonstrate the position and responsibility of the designated representative).
2. For a partnership, the form must be signed by a general partner.
3. For a sole proprietorship, the form must be signed by the proprietor.

**PUBLIC WATER SUPPLY OWNER OR LEGAL ENTITY**

NAME		
ADDRESS		
CITY	STATE	ZIP
CONTACT NAME/TITLE	PHONE #	

**PUBLIC WATER SUPPLY**

PUBLIC WATER SUPPLY NAME	WATER SUPPLY SERIAL NUMBER (WSSN)	
ADDRESS		
CITY	STATE	ZIP
CONTACT NAME	PHONE #	

Form continues on next page.

**STIPULATE TO CONDITIONS**

The undersigned must stipulate to all conditions, except facilities that are required to be licensed by the state, such as manufactured housing communities and health care facilities, are not required to stipulate to item 6.

**The undersigned hereby stipulates to the following conditions as required under R 325.11703(2)(c), (3), and (4):**

(Initial each item below)

- 1. \_\_\_\_\_ Supply water to the public according to the act and the rules in such a manner as to assure all users of a sufficient quantity of water under adequate pressure and a quality of water meeting the state drinking water standards, and transfer the ownership and operation of the entire PWS to a governing body by an acceptable agreement between the parties as required under R 325.11706.
- 2. \_\_\_\_\_ Provide or obtain easements, or isolation areas, or both, and abandon wells as required under R 325.11709.
- 3. \_\_\_\_\_ Provide service connections to not more than the number provided for in the permit to construct as required under R 325.11710.
- 4. \_\_\_\_\_ Receive department approval before transferring ownership of the supply as required under R 325.11711.
- 5. \_\_\_\_\_ Provide contact information of system operation personnel as required under R 325.11712.

The following item does not apply to facilities that are required to be licensed by the state, such as manufactured housing communities and health care facilities. All other PWS must stipulate to the following condition:

- 6. \_\_\_\_\_ Establish and maintain an escrow fund under R 325.11707 to R 325.11708 in the amount of \$5000.00.

**PUBLIC WATER SUPPLY OWNER OR LEGALLY AUTHORIZED AGENT**

PRINT NAME: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

TITLE: \_\_\_\_\_

(  
 (  
 ( **NOTARY PUBLIC:** \_\_\_\_\_  
 (  
 ( SIGNATURE: \_\_\_\_\_  
 (  
 ( DATE: \_\_\_\_\_  
 (  
 ( COUNTY: \_\_\_\_\_  
 (  
 ( COMMISSION EXPIRES: \_\_\_\_\_

**Bob Parker  
Cement Contractor**

**No. 4979**

Basement Floors • Patios • Driveways  
6545 155th Ave.  
Stanwood, MI 49346  
231-823-2329

NAME Big Rapids Township  
ADDRESS Northland Drive

PHONE \_\_\_\_\_ DATE 6-27-2023

QTY.	DESCRIPTION	PRICE	AMOUNT
	Saber and material for taking out 191 feet of sidewalk, an putting in 191 feet of new sidewalk with 6 bag of limestone at 4 inches deep. An saw cutting curve. An repairing 2 foot of curve. An putting in inspection.		<del>11934.00</del> 11,934.00
	An replacing 11 by 43 approach in front of fire barn. An saw cutting concrete. An putting approach in at 6 inches deep. With inspection joint next to blower.		4857.00
		TAX	
RECEIVED BY		TOTAL	16,291.00

ALL CLAIMS AND RETURNED GOODS MUST BE ACCOMPANIED BY THIS BILL.

Thank You





**Iltis Construction Inc.**  
 13440 Northland Dr  
 Big Rapids, MI 49307 US  
 231-796-8424  
 iltisconstruction@gmail.com  
 www.iltisconstruction.net



# INVOICE

**BILL TO**

Big Rapids Township Hall

**INVOICE #** 758

**DATE** 05/10/2023

**DUE DATE** 06/01/2023

**TERMS** Due on receipt

ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
<b>Building Labor</b>	Labor Costs: Finish putting up signs/mirrors/accessories	17.50	52.00	910.00
<b>24 Paint</b>	Paint: Touch up from "Episode of the Plugged Pipes"	1	367.00	367.00
<b>14 Plumbing</b>	Plumbing- Final Finish	0	3,200.00	3,200.00
<b>Overhead</b>	Business Overhead	1	537.24	537.24

Thank you for your patronage. Let us know when we can help you again! The best compliment is a referral from a satisfied customer!

PAYMENT

1,277.00

BALANCE DUE

**\$3,737.24**



Wolverine Power Systems  
3229 80th Avenue  
Zeeland MI 49464  
(800) 485-8068

# Quote

Order Number: 0691409  
Order Date: 1/18/2023  
Salesperson: WPZ  
Customer Number: BIG003

**Sold To:**

BIG RAPIDS CHARTER TOWNSHIP  
14212 NORTHLAND DRIVE  
BIG RAPIDS, MI 49307

**Ship To:**

BIG RAPIDS CHARTER TOWNSHIP  
PIONEER DRIVE  
WATER PLANT  
BIG RAPIDS, MI 49307

**CONFIRM TO:**

Phone: (231) 796-3603 Fax: (231) 796-1887

Customer P.O.	Ship VIA	F.O.B.	Terms			
			Net 30			
Item Number	Unit	Ordered	Shipped	Back Order	Price	Amount
THIS IS A QUOTE TO PERFORM THE FOLLOWING WORK DURING OUR NORMAL BUSINESS						
HOURS:						
-REPLACE BATTERIES (2)						
-REPLACE COOLANT						
-REPLACE COOLANT FILTER						
-REPLACE ENCLOSURE COVER						
-PERFORM 2 HOUR LOAD BANK						
***THIS REPAIR REQUIRES (2) TECHNICIANS						
***INCLUDES STANDARD SHIPPING FEES						
061104S	EACH	2.00	0.00	0.00	434.910	869.82
BATT 12V 225-AH 8D SERVICE						
50/50	GAL	12.00	0.00	0.00	10.800	129.60
COOLANT, 1 GAL GREEN 50/50 ANT						
WS10058	EACH	1.00	0.00	0.00	42.060	42.06
COOLANT FILTER - WIX						
517-0245	EACH	1.00	0.00	0.00	15.886	15.89
ENCLOSURE COVER						
/MISC	EACH	1.00	0.00	0.00	20.000	20.00
MISCELLANEOUS SHOP SUPPLIES						
/LBANK		2.00	0.00	0.00	300.000	600.00
LOAD BANK						
/NRSLABOR		2.00	0.00	0.00	190.000	380.00
LABOR (NRS)-2 TECHS						
/NRSTRAVEL	EACH	2.00	0.00	0.00	160.000	320.00
TRAVEL (NRS)-2 TECHS						
/NRSMILES	EACH	106.00	0.00	0.00	3.250	344.50
MILEAGE (NRS)-2 TECHS						

Continued

Wolverine Power Systems  
 3229 80th Avenue  
 Zeeland MI 49464  
 (800) 485-8068

# Quote

 Order Number: 0691409  
 Order Date: 1/18/2023  
 Salesperson: WPZ  
 Customer Number: BIG003

**Sold To:**

 BIG RAPIDS CHARTER TOWNSHIP  
 14212 NORTHLAND DRIVE  
 BIG RAPIDS, MI 49307

**Ship To:**

 BIG RAPIDS CHARTER TOWNSHIP  
 PIONEER DRIVE  
 WATER PLANT  
 BIG RAPIDS, MI 49307

**CONFIRM TO:**

Phone: (231) 796-3603 Fax: (231) 796-1887

Page: 2

Customer P.O.	Ship VIA	F.O.B.	Terms
			Net 30

Item Number	Unit	Ordered	Shipped	Back Order	Price	Amount
-------------	------	---------	---------	------------	-------	--------

\*\*\*TRAVEL AND MILEAGE ESTIMATES ARE CALCULATED AS A ROUND-TRIP FROM OUR CLOSEST BRANCH LOCATION. ACTUAL CHARGES WILL NOT EXCEED THESE ESTIMATES FOR THIS QUOTED WORK.\*\*\*

THIS QUOTE IS VOID AFTER 15 DAYS AND IS SUBJECT TO PARTS AVAILABILITY. THIS QUOTE DOES NOT INCLUDE ADDITIONAL REPAIRS TO UNFORESEEN DAMAGE OR ADDITIONAL LABOR CAUSED BY CIRCUMSTANCES OUTSIDE OF OUR DIRECT CONTROL. UNLESS SPECIFICALLY LISTED ABOVE, THIS QUOTE DOES NOT INCLUDE ANY PRIOR SITE VISITS OR WORK. CUSTOMER IS RESPONSIBLE FOR ANY AND ALL RESTOCKING FEES, FREIGHT CHARGES, NON-RETURNABLE PARTS AND/OR MATERIALS UPON APPROVING THIS QUOTE AND WILL BE CHARGED ACCORDINGLY IF THIS ORDER IS CANCELLED FOR ANY REASON. A 3% PROCESSING FEE WILL BE APPLIED TO ALL ORDERS OF \$5,000 OR MORE THAT ARE PAID FOR BY CREDIT CARD. WOLVERINE POWER SYSTEMS IS NOT LIABLE FOR LOSSES OR ANY CONTINGENT LIABILITIES ARISING FROM THE OPERATION OF THIS SYSTEM OR THE FAILURE OF THIS SYSTEM TO OPERATE.

APPROVED BY (Please Print): \_\_\_\_\_

CUSTOMER SIGNATURE: \_\_\_\_\_

## GENERATOR SALES - SERVICE - RENTALS - PARTS

Net Order:	2,721.87
Less Discount:	0.00
Freight:	25.00
Sales Tax:	64.64
<b>Order Total:</b>	<b>2,811.51</b>



Wolverine Power Systems  
3229 80th Avenue  
Zeeland MI 49464  
(800) 485-8068

# Quote

Order Number: 0658038  
Order Date: 6/26/2023  
Salesperson: WPZ  
Customer Number: BIG003

**Sold To:**

BIG RAPIDS CHARTER TOWNSHIP  
14212 NORTHLAND DRIVE  
BIG RAPIDS, MI 49307

**Ship To:**

BIG RAPIDS CHARTER TOWNSHIP  
20160 GILBERT DRIVE  
GILBERT LIFT STATION  
BIG RAPIDS, MI 49307

**CONFIRM TO:**

Phone: (231) 796-3603 Fax: (231) 796-1887

Page: 1

Customer P.O.	Ship VIA	F.O.B.	Terms
			Net 30

Item Number	Unit	Ordered	Shipped	Back Order	Price	Amount
THIS IS A QUOTE TO PERFORM THE FOLLOWING WORK DURING OUR NORMAL BUSINESS HOURS: -REPLACE RADIATOR -REPLACE COOLANT -REPLACE BLOCK HEATER HOSES ***REQUIRES LTL TRUCK SHIPPING, FEES INCLUDED ***THIS REPAIR REQUIRES (2) TECHNICIANS						
GM52730	EACH	1.00	0.00	0.00	1,444.014	1,444.01
KOHLER RADIATOR						
5/8 HEATER HOSE	FT	6.00	0.00	0.00	5.750	34.50
5/8 BLOCK HEATER HOSE (FOOT)						
50/50	GAL	8.00	0.00	0.00	10.800	86.40
COOLANT, 1 GAL GREEN 50/50 ANT						
/ZMISC	EACH	1.00	0.00	0.00	25.000	25.00
MISC SHOP SUPPLIES						
/NRSLABOR		9.00	0.00	0.00	190.000	1,710.00
LABOR RATE - 2 TECHS						
/NRSCALL		2.00	0.00	0.00	875.000	1,750.00
TRIP CHARGE (NRS)						

\*\*\*TRAVEL AND MILEAGE ESTIMATES ARE CALCULATED AS A ROUND-TRIP FROM OUR CLOSEST BRANCH LOCATION. ACTUAL CHARGES WILL NOT EXCEED THESE ESTIMATES FOR THIS QUOTED WORK.\*\*\*

Continued



GENERATORS & MOBILE POWER PRODUCTS  
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24/7  
EMERGENCY  
SERVICE

1.800.485.8068  
WOLVERINEPOWER.COM

Wolverine Power Systems  
3229 80th Avenue  
Zeeland MI 49464  
(800) 485-8068

## Quote

Order Number: 0658038  
Order Date: 6/26/2023  
Salesperson: WPZ  
Customer Number: BIG003

**Sold To:**

BIG RAPIDS CHARTER TOWNSHIP  
14212 NORTHLAND DRIVE  
BIG RAPIDS, MI 49307

**Ship To:**

BIG RAPIDS CHARTER TOWNSHIP  
20160 GILBERT DRIVE  
GILBERT LIFT STATION  
BIG RAPIDS, MI 49307

CONFIRM TO:

Phone: (231) 796-3603 Fax: (231) 796-1887

Page: 2

Customer P.O.	Ship VIA	F.O.B.	Terms
			Net 30

Item Number	Unit	Ordered	Shipped	Back Order	Price	Amount
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**THIS QUOTE IS VOID AFTER 15 DAYS** AND IS SUBJECT TO PARTS AVAILABILITY. THIS QUOTE DOES NOT INCLUDE ADDITIONAL REPAIRS TO UNFORESEEN DAMAGE OR ADDITIONAL LABOR CAUSED BY CIRCUMSTANCES OUTSIDE OF OUR DIRECT CONTROL. UNLESS SPECIFICALLY LISTED ABOVE, THIS QUOTE DOES NOT INCLUDE ANY PRIOR SITE VISITS OR WORK. CUSTOMER IS RESPONSIBLE FOR ANY AND ALL RESTOCKING FEES, FREIGHT CHARGES, NON-RETURNABLE PARTS AND/OR MATERIALS UPON APPROVING THIS QUOTE AND WILL BE CHARGED ACCORDINGLY IF THIS ORDER IS CANCELLED FOR ANY REASON. A 3% PROCESSING FEE WILL BE APPLIED TO ALL ORDERS OF \$5,000 OR MORE THAT ARE PAID FOR BY CREDIT CARD. WOLVERINE POWER SYSTEMS IS NOT LIABLE FOR LOSSES OR ANY CONTINGENT LIABILITIES ARISING FROM THE OPERATION OF THIS SYSTEM OR THE FAILURE OF THIS SYSTEM TO OPERATE.

APPROVED BY (Please Print): \_\_\_\_\_

CUSTOMER SIGNATURE: \_\_\_\_\_

### GENERATOR SALES - SERVICE - RENTALS - PARTS

Net Order:	5,049.91
Less Discount:	0.00
Freight:	185.00
Sales Tax:	0.00
<b>Order Total:</b>	<b>5,234.91</b>



Wolverine Power Systems  
3229 80th Avenue  
Zeeland MI 49464  
(800) 485-8068

# Quote

Order Number: 0701419  
Order Date: 6/26/2023  
Salesperson: WPZ  
Customer Number: BIG003

**Sold To:**  
BIG RAPIDS CHARTER TOWNSHIP  
14212 NORTHLAND DRIVE  
BIG RAPIDS, MI 49307

**Ship To:**  
BIG RAPIDS CHARTER TOWNSHIP  
20160 GILBERT DRIVE  
GILBERT LIFT STATION  
BIG RAPIDS, MI 49307

**CONFIRM TO:**

Phone: (231) 796-3603 Fax: (231) 796-1887

Page: 1

Customer P.O.	Ship VIA	F.O.B.	Terms Net 30			
Item Number	Unit	Ordered	Shipped	Back Order	Price	Amount
THIS IS A QUOTE TO PERFORM THE FOLLOWING WORK DURING OUR NORMAL BUSINESS HOURS: -REPLACE COOLANT -REPLACE HEATER HOSES -REPLACE BATTERY ***TRAVEL CHARGES WILL NOT BE DOUBLED IF WE ARE ONSITE FOR OTHER WORK						
50/50	GAL	5.00	0.00	0.00	10.800	54.00
COOLANT, 1 GAL GREEN 50/50 ANT						
5/8 HEATER HOSE	FT	5.00	0.00	0.00	5.750	28.75
5/8 BLOCK HEATER HOSE (FOOT)						
058208S	EACH	1.00	0.00	0.00	136.790	136.79
BATT 12VDC 24F 525 CCA SERVICE						
/MISC	EACH	1.00	0.00	0.00	20.000	20.00
MISCELLANEOUS SHOP SUPPLIES						
/NRSLABOR		1.50	0.00	0.00	190.000	285.00
LABOR (NRS)						
/NRSCALL		1.00	0.00	0.00	875.000	875.00
TRIP CHARGE (NRS)						

\*\*\*TRAVEL AND MILEAGE ESTIMATES ARE CALCULATED AS A ROUND-TRIP FROM OUR CLOSEST BRANCH LOCATION. ACTUAL CHARGES WILL NOT EXCEED THESE ESTIMATES FOR THIS QUOTED WORK.\*\*\*

Continued



GENERATORS & MOBILE POWER PRODUCTS  
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**24/7**  
PARTS SERVICE

**1.800.485.8068**  
WOLVERINEPOWER.COM

Wolverine Power Systems  
3229 80th Avenue  
Zeeland MI 49464  
(800) 485-8068

## Quote

Order Number: 0701419  
Order Date: 6/26/2023  
Salesperson: WPZ  
Customer Number: BIG003

**Sold To:**

BIG RAPIDS CHARTER TOWNSHIP  
14212 NORTHLAND DRIVE  
BIG RAPIDS, MI 49307

**Ship To:**

BIG RAPIDS CHARTER TOWNSHIP  
20160 GILBERT DRIVE  
GILBERT LIFT STATION  
BIG RAPIDS, MI 49307

CONFIRM TO:

Phone: (231) 796-3603 Fax: (231) 796-1887

Page: 2

Customer P.O.	Ship VIA	F.O.B.	Terms
			Net 30

Item Number	Unit	Ordered	Shipped	Back Order	Price	Amount
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**THIS QUOTE IS VOID AFTER 15 DAYS** AND IS SUBJECT TO PARTS AVAILABILITY. THIS QUOTE DOES NOT INCLUDE ADDITIONAL REPAIRS TO UNFORESEEN DAMAGE OR ADDITIONAL LABOR CAUSED BY CIRCUMSTANCES OUTSIDE OF OUR DIRECT CONTROL. UNLESS SPECIFICALLY LISTED ABOVE, THIS QUOTE DOES NOT INCLUDE ANY PRIOR SITE VISITS OR WORK. CUSTOMER IS RESPONSIBLE FOR ANY AND ALL RESTOCKING FEES, FREIGHT CHARGES, NON-RETURNABLE PARTS AND/OR MATERIALS UPON APPROVING THIS QUOTE AND WILL BE CHARGED ACCORDINGLY IF THIS ORDER IS CANCELLED FOR ANY REASON. A 3% PROCESSING FEE WILL BE APPLIED TO ALL ORDERS OF \$5,000 OR MORE THAT ARE PAID FOR BY CREDIT CARD. WOLVERINE POWER SYSTEMS IS NOT LIABLE FOR LOSSES OR ANY CONTINGENT LIABILITIES ARISING FROM THE OPERATION OF THIS SYSTEM OR THE FAILURE OF THIS SYSTEM TO OPERATE.

APPROVED BY (Please Print): \_\_\_\_\_

CUSTOMER SIGNATURE: \_\_\_\_\_

### GENERATOR SALES - SERVICE - RENTALS - PARTS

Net Order:	1,399.54
Less Discount:	0.00
Freight:	0.00
Sales Tax:	14.37
<b>Order Total:</b>	<b>1,413.91</b>





Wolverine Power Systems  
3229 80th Avenue  
Zeeland MI 49464  
(800) 485-8068

# Quote

Order Number: 0701457  
Order Date: 6/26/2023  
Salesperson: WPZ  
Customer Number: BIG003

**Sold To:**  
BIG RAPIDS CHARTER TOWNSHIP  
14212 NORTHLAND DRIVE  
BIG RAPIDS, MI 49307

**Ship To:**  
BIG RAPIDS CHARTER TOWNSHIP  
21252 PERRY ST.  
PERRY STREET LIFT STATION  
BIG RAPIDS, MI 49307

**CONFIRM TO:**

Phone: (231) 796-3603 Fax: (231) 796-1887

Page: 1

Customer P.O.	Ship VIA	F.O.B.	Terms
			Net 30

Item Number	Unit	Ordered	Shipped	Back Order	Price	Amount
THIS IS A QUOTE TO PERFORM THE FOLLOWING WORK DURING OUR NORMAL BUSINESS HOURS: -REPLACE BATTERY -REPLACE COOLANT -REPLACE HEATER HOSES ***IF THIS IS DONE WITH OTHER WORK, TRAVEL/MILEAGE WILL NOT BE DOUBLED						
058665S	EACH	1.00	0.00	0.00	186.790	186.79
BATT 12VDC 90-AH 27F SERVICE						
50/50	GAL	6.00	0.00	0.00	10.800	64.80
COOLANT, 1 GAL GREEN 50/50 ANT						
5/8 HEATER HOSE	FT	6.00	0.00	0.00	5.750	34.50
5/8 BLOCK HEATER HOSE (FOOT)						
/MISC	EACH	1.00	0.00	0.00	20.000	20.00
MISCELLANEOUS ITEM						
/NRSLABOR		1.50	0.00	0.00	190.000	285.00
LABOR (NRS)						
/NRSTRAVEL	EACH	2.25	0.00	0.00	160.000	360.00
TRAVEL (NRS)						
/NRSMILES	EACH	147.00	0.00	0.00	3.250	477.75
MILEAGE (NRS)						

\*\*\*TRAVEL AND MILEAGE ESTIMATES ARE CALCULATED AS A ROUND-TRIP FROM OUR CLOSEST BRANCH LOCATION. ACTUAL CHARGES WILL NOT EXCEED THESE ESTIMATES FOR THIS QUOTED WORK \*\*\*

Continued



GENERATORS & MOBILE POWER PRODUCTS  
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SERVICE

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Wolverine Power Systems  
3229 80th Avenue  
Zeeland MI 49464  
(800) 485-8068

## Quote

Order Number: 0701457  
Order Date: 6/26/2023  
Salesperson: WPZ  
Customer Number: BIG003

**Sold To:**  
BIG RAPIDS CHARTER TOWNSHIP  
14212 NORTHLAND DRIVE  
BIG RAPIDS, MI 49307

**Ship To:**  
BIG RAPIDS CHARTER TOWNSHIP  
21252 PERRY ST.  
PERRY STREET LIFT STATION  
BIG RAPIDS, MI 49307

*CONFIRM TO:*

Phone: (231) 796-3603 Fax: (231) 796-1887

Page: 2

Customer P.O.	Ship VIA	F.O.B.	Terms
			Net 30

Item Number	Unit	Ordered	Shipped	Back Order	Price	Amount
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APPROVED BY (Please Print): \_\_\_\_\_

CUSTOMER SIGNATURE: \_\_\_\_\_

### GENERATOR SALES - SERVICE - RENTALS - PARTS

Net Order:	1,428.84
Less Discount:	0.00
Freight:	0.00
Sales Tax:	18.37
<b>Order Total:</b>	<b>1,447.21</b>



Wolverine Power Systems  
3229 80th Avenue  
Zeeland MI 49464  
(800) 485-8068

# Quote

Order Number: 0668336  
Order Date: 6/26/2023  
Salesperson: WPZ  
Customer Number: BIG003

**Sold To:**  
BIG RAPIDS CHARTER TOWNSHIP  
14212 NORTHLAND DRIVE  
BIG RAPIDS, MI 49307

**Ship To:**  
BIG RAPIDS CHARTER TOWNSHIP  
21252 PERRY ST.  
PERRY STREET LIFT STATION  
BIG RAPIDS, MI 49307

**CONFIRM TO:**

Phone: (231) 796-3603 Fax: (231) 796-1887

Customer P.O.	Ship VIA	F.O.B.	Terms Net 30			
Item Number	Unit	Ordered	Shipped	Back Order	Price	Amount
THIS IS A QUOTE TO PERFORM THE FOLLOWING WORK DURING OUR NORMAL BUSINESS HOURS: -GENERATOR SERIAL NUMBER 3016501 -REPLACE OIL COOLER -ADD OIL -CLEAN RADIATOR ***INCLUDES SHIPPING FEES						
GM30589	EACH	1.00	0.00	0.00	398.257	398.26
ENGINE OIL COOLER						
5W30	QT	2.00	0.00	0.00	4.800	9.60
OIL, 1 QT 5W30 (288-D)						
/MISC	EACH	1.00	0.00	0.00	20.000	20.00
MISC SHOP & CLEANING SUPPLIES						
/NRSLABOR		3.00	0.00	0.00	190.000	570.00
LABOR (NRS)						
/NRSTRAVEL	EACH	2.25	0.00	0.00	160.000	360.00
TRAVEL (NRS)						
/NRSMILES	EACH	147.00	0.00	0.00	3.250	477.75
MILEAGE (NRS)						

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GENERATORS & MOBILE POWER PRODUCTS  
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**24/7**  
EMERGENCY  
SERVICE

**1.800.485.8068**  
WOLVERINEPOWER.COM

Wolverine Power Systems  
3229 80th Avenue  
Zeeland MI 49464  
(800) 485-8068

## Quote

Order Number: 0668336  
Order Date: 6/26/2023  
Salesperson: WPZ  
Customer Number: BIG003

**Sold To:**  
BIG RAPIDS CHARTER TOWNSHIP  
14212 NORTHLAND DRIVE  
BIG RAPIDS, MI 49307

**Ship To:**  
BIG RAPIDS CHARTER TOWNSHIP  
21252 PERRY ST.  
PERRY STREET LIFT STATION  
BIG RAPIDS, MI 49307

*CONFIRM TO:*

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Page: 2

Customer P.O.	Ship VIA	F.O.B.	Terms
			Net 30

Item Number	Unit	Ordered	Shipped	Back Order	Price	Amount
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APPROVED BY (Please Print): \_\_\_\_\_

CUSTOMER SIGNATURE: \_\_\_\_\_

### GENERATOR SALES - SERVICE - RENTALS - PARTS

Net Order:	1,835.61
Less Discount:	0.00
Freight:	75.00
Sales Tax:	0.00
<b>Order Total:</b>	<b>1,910.61</b>

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount
07/01/2023	GEN	DD87	AMBLER, ALLEN S	257.32	0.00
07/01/2023	GEN	DD88	ANTOR, GERALD A	696.30	0.00
07/01/2023	GEN	DD89	BALLARD , MIA L	427.42	0.00
07/01/2023	GEN	DD90	BELKA, SCOT A	177.12	0.00
07/01/2023	GEN	DD91	BERENS, DYLAN I	861.40	0.00
07/01/2023	GEN	DD92	BOOHER, GAVIN M	2,574.62	0.00
07/01/2023	GEN	13465	BUYS, EMILY M	50.54	44.52
07/01/2023	GEN	DD93	CALIFF, MICHAEL H	2,083.91	0.00
07/01/2023	GEN	DD94	CHAPMAN, JAMES M	309.80	0.00
07/01/2023	GEN	13466	COOK, ZACHARY F	50.00	46.18
07/01/2023	GEN	DD95	CROCKETT, JARED N	347.22	0.00
07/01/2023	GEN	DD96	CURRIE, PENNY M	3,975.00	0.00
07/01/2023	GEN	13467	DAVIS, MARY B	50.00	46.17
07/01/2023	GEN	DD97	DOUGLASS, PERRY IV A	927.50	0.00
07/01/2023	GEN	13468	ELDER, CHRISTOPHER A	1,447.92	1,275.61
07/01/2023	GEN	DD98	EVERETT, JERALD D	154.17	0.00
07/01/2023	GEN	DD99	GEIB, ANTHONY C	154.17	0.00
07/01/2023	GEN	DD100	JONES, JERRAD C	529.98	0.00
07/01/2023	GEN	13469	KIRWIN, DAVID R	1,447.92	1,275.61
07/01/2023	GEN	DD101	KLEINHEKSEL, TIMOTHY J	3,293.65	0.00
07/01/2023	GEN	DD102	KONZIOLOKA, CHERYL L	310.25	0.00
07/01/2023	GEN	DD103	LENTINE, JOSEPH E	847.08	0.00
07/01/2023	GEN	13470	LESIEWICZ, STEVEN	1,508.91	1,293.88
07/01/2023	GEN	DD104	MAREK, DENA R	433.50	0.00
07/01/2023	GEN	DD105	MOSS , MARK E	1,287.94	0.00
07/01/2023	GEN	13471	OLIVER, GORDON	50.00	44.04
07/01/2023	GEN	13472	OOSTERHOUSE, JEFFREY S	50.00	44.04
07/01/2023	GEN	DD106	PARKER, THOMAS	471.86	0.00
07/01/2023	GEN	DD107	PEREZ, ADAM	103.02	0.00
07/01/2023	GEN	DD108	ROUTLEY, NICHOLAS	154.17	0.00
07/01/2023	GEN	DD109	SAEZ, HANNAH C	3,975.00	0.00
07/01/2023	GEN	DD110	SILK, NOAH LEE	32.80	0.00
07/01/2023	GEN	DD111	SNYDER, RACHEL ANN	727.52	0.00
07/01/2023	GEN	DD112	STANEK, WILLIAM F	4,125.00	0.00
07/01/2023	GEN	13473	SWEPPENHEISER, MARK A	50.00	46.18
07/01/2023	GEN	DD113	TUBBS, JAMES	1,159.58	0.00
07/01/2023	GEN	DD114	VELDMAN, MARC	4,110.50	0.00
07/01/2023	GEN	13474	WETHINGTON, AMANDA R	50.00	44.05
07/01/2023	GEN	DD115	WYMA, NICHOLAS A	624.96	0.00

Totals: Number of Checks: 039 39,888.05 4,160.28

Total Physical Checks: 10

Total Check Stubs: 29