

BIG RAPIDS CHARTER TOWNSHIP BOARD REGULAR MEETING TUESDAY, JUNE 6, 2023

BIG RAPIDS TOWNSHIP HALL, 14230 NORTHLAND DR.
BIG RAPIDS, MI 49307
7:00 PM

AGENDA

PLEDGE OF ALLEGIANCE.

CALL TO ORDER: 7:00 p.m. ROLL CALL: __Stanek,__Saez,__Currie,__Bean,__Everett,__Geib,__Routley

PUBLIC COMMENT:

ADDITIONS TO AGENDA:

CORRESPONDENCE:

CONSENT AGENDA

1. May 2, 2023, Meeting Minutes: **ITEM A**
2. May 8, 2023 Special Meeting Minutes: **ITEM B**
3. May Financial Report: **ITEM C**
4. Building Department Report: **ITEM D**
5. Cemetery and Grounds Report: **ITEM E**
6. Fire Department Report: **ITEM F**
7. Sewer Department Report: **ITEM G**
8. Water Department Report: **ITEM H**
9. Planning Commission Minutes: **ITEM I**
10. Utilities Committee Meeting Minutes: **ITEM J**
11. Supervisor's Report: **ITEM K**

UNFINISHED BUSINESS:

1. Other:

NEW BUSINESS:

1. Request from City for support letter: **ITEM L**
2. Resignation of Kevin Cushway: **ITEM M**
3. Fire Chaplin: **ITEM N**
4. Fire Training Expense: **ITEM O**
5. Recommendation to withdraw township from renaissance zone:
6. Request to consider adding ordinances:
7. Other:

Financial

1. Payroll: **ITEM P**
2. Accounts Payable: **ITEM Q**

PUBLIC COMMENT:

ADJOURNMENT:

Big Rapids Charter Township will provide necessary and reasonable auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed material, if individuals with disabilities, upon five business days notice to the township. Individuals requiring auxiliary aids or services should contact Hannah Saez, Big Rapids Charter Township Clerk, 14212 Northland Drive, Big Rapids, MI 49307- call 231 796 3603 or fax request to 231 796 2533.

**BIG RAPIDS CHARTER TOWNSHIP BOARD
REGULAR MEETING TUESDAY, MAY 2, 2023
BIG RAPIDS TOWNSHIP OFFICES, 14212 NORTHLAND DR.
BIG RAPIDS, MI 49307
7:00 PM
UNAPPROVED**

PLEDGE OF ALLEGIANCE.

CALL TO ORDER: 7:00 p.m. ROLL CALL: Stanek, Saez, Currie, Bean, Everett, Geib, Routley present.

PUBLIC COMMENT: Tom Kunse quick intro; Lansing report

**ADDITIONS TO AGENDA: Water Plant Industrial Park
Township Insurance & Health Insurance**

**CORRESPONDENCE: Green Township Zoning:
Gotion Concern:
Noise Ordinance Letter from College Town Apartments:**

CONSENT AGENDA

1. **April 4, 2023, Meeting Minutes:**
2. **April 14, 2023 Special Meeting Minutes:**
3. **April Financial Report:**
4. **Building Department Report:**
5. **Cemetery and Grounds Report:**
6. **Fire Department Report:**
7. **Sewer Department Report:**
8. **Water Department Report:**
11. **Election Commission Minutes:**
12. **Planning Commission Minutes:**
13. **Zoning Board of Appeals Minutes:**
11. **Supervisor's Report:**

A motion was made by Bean to approve of the Consent Agenda. Supported by Geib. Motion passed unanimously.

UNFINISHED BUSINESS:

1. **Woodward Property complaint:** Tim Kleinheksel presents letter/went with Twp Attorney to property; in compliance. Adding repeat offenses to the next planning/zoning meeting for discussion on ordinances.
2. **Final bill on hall restoration:** A motion was made by Bean to approve of the final Iltis bill in the amount of \$15,211.65. Supported by Saez. Motion passed unanimously on a roll call vote.
3. **Resolution 2023-1 wages:** A motion was made by Currie to approve Resolution 2023-1 for both Gavin and Steve. Everett supports. Motion passed unanimously on a roll call vote.
4. **Fire Department employee issue:**
Bean - Hannah, did you send a letter?
Stanek - I did, at the request of the board.
Bean - We did not vote on that; that was not discussed
Stanek - I called Chapman on the phone to schedule a meeting, he said he was off that day. I sent him an email that states as follows:
I am wrong here if that is not part of the request. I went through the minutes and I did not see it.
Everett - Problem arose because you decided to contact him personally. This should have occurred between the board and the employee
Bean - Our Directive was for Nick and I to speak with Tubbs and inform him to speak with the employee
Routley - I don't understand how you're not on the same page and how you thought to ask for his resignation
Bean - Need to act unilaterally on things that impact someone's life
Stanek - I should not have done it
Everett - Next steps?
Currie - Let's move on

5. **Other:**

NEW BUSINESS:

1. **Stump Removal bids for park:** A motion was made by Currie to approve of the quote for stump removal at Highbanks Park from Ground Up in the amount of \$2,700. Supported by Routley. Motion passed unanimously on a roll call vote.
2. **Park Bench Quote:** A motion was made by Bean to approve of the parks bench quote in the amount of \$500.00. Supported by Saez. Motion passed. Bean would like to develop a projective maintenance cost.
Currie - update on arch work at Cemetery. Hoping to have it done by Memorial Day.
3. **Resolution 2023-2 Master Plan:** Bean reads/discusses. Reviewed the County Master Plan. Very specific about agricultural use. Preservation of land, not rezoning based on how someone wants to use it. Several planning commissions and boards voted on this and have maintained it throughout the decades, and I ask the board to support it.
A motion was made by Currie to approve of Resolution 2023-2, to support the Mecosta County Master Plan. Supported by Everett. Motion passed 6-1. Stanek, no.
4. **Municipal Underwriters of Michigan: Township Insurance.** A motion was made by Saez to approve of the MUM insurance renewal in the amount of \$22,213.00, and to contact about adding the Park/Playground to the insurance plan. Supported by Geib. Motion passed unanimously on a roll call vote.
5. **Lerner & Associates, Priority Health Insurance Renewal:** A motion was made by Bean to approve of the Health insurance renewal at the increase of 9%. Supported by Saez. Motion passed unanimously on a roll call vote.
6. **Water Plant Discussion:** Bean - addition to next meeting possibly; water plant cost, what benefit/costs are and what impact would be if we decommissioned the wells. Stanek - committee meeting next week; will add to list.
7. **Fire Department Discussion:** Discussion with FD asking employees for resignation letter misunderstanding. Bean - at will clarification. Saez - I need documentation of when people leave for their personnel files.

Financial

1. **Payroll:** A motion was made by Currie to approve of Payroll in the amount of \$34,745.36. Supported by Geib. Motion passed unanimously on a roll call vote.
2. **Accounts Payable:** A motion to approve of Accounts Payables in the amount of \$244,068.65 was made by Bean. Supported by Geib. Motion passed unanimously on a roll call vote.

PUBLIC COMMENT:

Brent Mason - Brought up during discussion whether or not Green has a master plan; they did in fact develop one at one time. Small committee that brought suggestions to the County. No idea how old it is. I am grateful for your consideration to stand with Mecosta County Master Plan and for letting the county know that the info should be held and they should follow. Thank you

Tim Han - Currie and Saez when addressing Green Twp/Lansing, speaking on behalf of yourself or the Township board? Both - self.

ADJOURNMENT:7:51pm

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**BIG RAPIDS CHARTER TOWNSHIP BOARD SPECIAL MEETING
MONDAY, MAY 8, 2023 BIG RAPIDS TOWNSHIP OFFICES
14212 NORTHLAND DR. BIG RAPIDS, MI 49307 12:00 PM
UNAPPROVED**

PLEDGE OF ALLEGIANCE.

CALL TO ORDER: 12:00 p.m.

ROLL CALL: Saez, Currie, Bean, Everett, Geib, Routley present. Stanek, absent.

PUBLIC COMMENT:

This special meeting was called by Currie and Saez to discuss the following items of business.

ITEMS OF BUSINESS:

1. Review of bid proposal to survey section 16 of Highland View Cemetery- discussion on urgency of getting cemetery surveyed because of past improper survey/areas unmarked. All markers need to move North another 10'. Company of choice uses a drone to promote efficiency/preciseness of plots. Full burial on May 20th which presents urgency.

Bean motions to spend up to \$2,300 in the cemetery surveying, and that Hannah Penny and Marc decide who to use. Geib supports. Motion passes unanimously on a roll call vote.

Meet with Mid MI in the next couple of days to get an idea of what the scenario is, if they are unable then we can go with the other quote.

2. Discussion and review in regard to the 5 year contract with the city wastewater treatment plan - what are responsibilities to process Green Twp through our lines. If they are to develop a very large area, what are our responsibilities?

Currie - I motion that we seek advice from Eric Williams in regards to our wastewater treatment agreement. Bean supports. Motion passed. Geib, Routley to meet with Jake Walston and discuss. Saez to email Oezer and ask for any and all updated maps. If we need a recommendation from the utility committee we would welcome that.

3. Employee Handbook disciplinary actions

Discussion.

4. Township entrance sinkhole - Currie brought up last year along with redoing the sidewalk but was told MDOT would be redoing the road this summer so no point. To bring to the roads committee to discuss. Carman to call Myers or Aldrich to get an idea.

PUBLIC COMMENT: Patti Downey - meeting at Green Twp, Gotion is supposed to be there. "Tuesdays board meeting will be at the Hatchery Park. Gotion will present some plans and ideas to the board. Might be worthwhile to hear." - nothing about answering residents questions.

ADJOURNMENT: 2:26pm

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05/31/2023

REVENUE AND EXPENDITURE REPORT FOR BIG RAPIDS TOWNSHIP
 PERIOD ENDING 06/02/2023
 % Fiscal Year Completed: 42

Item "C"

GL NUMBER	DESCRIPTION	YTD BALANCE 06/30/2023 NORMAL (ABNORMAL)	ACTIVITY FOR JUNE INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	2023 AMENDED BUDGET	% BDGT USED
Fund 101 - GENERAL OPERATING FUND						
Revenues						
Dept 000 - GENERAL						
101-000-402.000	Current Real Property Tax	182,176.69	0.00	27,823.31	210,000.00	86.75
101-000-445.000	Penalties & Interest on Taxes	991.84	0.00	908.16	1,900.00	52.20
101-000-447.000	Property Tax Admin Fee	17,091.56	0.00	42,908.44	60,000.00	28.49
101-000-451.000	Business Licenses & Permits	4,498.22	0.00	11,501.78	16,000.00	28.11
101-000-574.000	State Shared Revenue	208,588.00	0.00	196,412.00	405,000.00	51.50
101-000-607.000	Ch. for Serv. (fees, zoning)	1,650.00	0.00	250.00	1,900.00	86.84
101-000-610.000	School Parcel Fee	0.00	0.00	6,600.00	6,600.00	0.00
101-000-632.000	Ch. for Serv. (sale cem. lots)	3,200.00	0.00	4,250.00	7,450.00	42.95
101-000-634.000	Ch. for Serv. (grave op & cl)	2,350.00	0.00	7,650.00	10,000.00	23.50
101-000-635.000	Chg For Serv Cem Foun & Misc	2,672.00	0.00	3,328.00	6,000.00	44.53
101-000-640.000	Ch. for Serv. (lot splits)	75.00	0.00	325.00	400.00	18.75
101-000-664.000	Int. & Div. on Earnings	12,974.63	0.00	(11,224.63)	1,750.00	741.41
101-000-667.000	Rent&Exp Building Dept	1,875.00	0.00	5,625.00	7,500.00	25.00
101-000-668.000	Sign Rental	4,000.00	0.00	0.00	4,000.00	100.00
101-000-675.020	Cemetery Annuity - Division of	0.00	0.00	48,000.00	48,000.00	0.00
101-000-676.000	Reimbursements	503.63	0.00	3,496.37	4,000.00	12.59
101-000-687.000	REFUNDS	32,880.96	0.00	(32,380.96)	500.00	6,576.19
101-000-698.000	Advance from Fund Balance	0.00	0.00	114,000.00	114,000.00	0.00
Total Dept 000 - GENERAL		475,527.53	0.00	429,472.47	905,000.00	52.54
TOTAL REVENUES		475,527.53	0.00	429,472.47	905,000.00	52.54

Expenditures

Dept 101 - TOWNSHIP BOARD

101-101-702.000	Salary & Wages	3,083.67	616.68	4,316.33	7,400.00	41.67
101-101-702.020	Salary & Wages Clerical Help	3,654.68	722.27	4,965.32	8,620.00	42.40
101-101-702.300	Health Insurance Buyout	120.00	0.00	(120.00)	0.00	100.00
101-101-710.000	Twp. Share Medicare Withholdin	99.44	19.43	135.56	235.00	42.31
101-101-714.000	Health Insurance	0.00	0.00	1,440.00	1,440.00	0.00
101-101-715.000	Twp. Share Soc. Sec. Withholdg	425.23	83.02	579.77	1,005.00	42.31
101-101-720.000	Medical Reimbursement	0.00	0.00	300.00	300.00	0.00
101-101-727.000	Office Supplies	1,336.19	0.00	(11.19)	1,325.00	100.84
101-101-740.000	Operating Supplies	96.86	96.86	(96.86)	0.00	100.00
101-101-801.000	Professional Services	44,456.28	5,725.00	(16,456.28)	28,000.00	158.77
101-101-850.000	COMMUNICATION	7,985.99	0.00	(3,585.99)	4,400.00	181.50
101-101-860.000	Transportation	0.00	0.00	480.00	480.00	0.00
101-101-880.000	Community Promotion	0.00	0.00	2,500.00	2,500.00	0.00
101-101-881.000	FALL CLEAN-UP	0.00	0.00	8,000.00	8,000.00	0.00

GL NUMBER	DESCRIPTION	YTD BALANCE	ACTIVITY FOR	AVAILABLE	2023	% BDGT
		06/30/2023	JUNE	BALANCE		
		NORMAL	INCREASE	NORMAL	AMENDED	USED
		(ABNORMAL)	(DECREASE)	(ABNORMAL)	BUDGET	
101-101-900.000	Printing & Publishing	1,614.69	0.00	(14.69)	1,600.00	100.92
101-101-957.000	County Drain Systems	0.00	0.00	6,000.00	6,000.00	0.00
101-101-958.000	Membership & Dues	3,865.78	3,560.78	(415.78)	3,450.00	112.05
101-101-960.000	Education	0.00	0.00	2,000.00	2,000.00	0.00
101-101-965.000	Insurance & Bonds	8,959.26	132.64	40.74	9,000.00	99.55
101-101-975.000	Capital Outlay under \$10,000	1,459.54	0.00	5,540.46	7,000.00	20.85
Total Dept 101 - TOWNSHIP BOARD		77,157.61	10,956.68	15,597.39	92,755.00	83.18
Dept 171 - SUPERVISOR						
101-171-702.000	Salary & Wages	17,333.35	3,466.67	24,266.65	41,600.00	41.67
101-171-702.010	Salary & Wages Deputy	0.00	0.00	3,000.00	3,000.00	0.00
101-171-702.040	Salary & Wages Cemetery	2,541.65	508.33	3,558.35	6,100.00	41.67
101-171-702.300	Health Insurance Buyout	750.10	150.00	1,049.90	1,800.00	41.67
101-171-710.000	Twp. Share Medicare Withholdin	299.06	59.81	420.94	720.00	41.54
101-171-715.000	Twp. Share Soc. Sec. Withholdg	1,278.76	255.75	1,791.24	3,070.00	41.65
101-171-720.000	Medical Reimbursement	500.00	0.00	1,000.00	1,500.00	33.33
101-171-727.000	Office Supplies	0.00	0.00	150.00	150.00	0.00
101-171-801.000	Professional Services	0.00	0.00	500.00	500.00	0.00
101-171-850.100	Cell Phone	90.00	0.00	270.00	360.00	25.00
101-171-860.000	Transportation	0.00	0.00	400.00	400.00	0.00
101-171-960.000	Education	0.00	0.00	1,000.00	1,000.00	0.00
Total Dept 171 - SUPERVISOR		22,792.92	4,440.56	37,407.08	60,200.00	37.86
Dept 215 - CLERK						
101-215-702.000	Salary & Wages	19,875.10	3,975.00	27,824.90	47,700.00	41.67
101-215-702.010	Salary & Wages Deputy	1,980.60	352.75	2,019.40	4,000.00	49.52
101-215-710.000	Twp. Share Medicare Withholdin	316.91	62.76	433.09	750.00	42.25
101-215-714.000	Health Insurance	8,548.60	1,830.64	10,451.40	19,000.00	44.99
101-215-715.000	Twp. Share Soc. Sec. Withholdg	1,355.06	268.32	1,854.94	3,210.00	42.21
101-215-720.000	Medical Reimbursement	270.28	0.00	1,229.72	1,500.00	18.02
101-215-727.000	Office Supplies	141.78	0.00	58.22	200.00	70.89
101-215-740.000	Operating Supplies	152.78	11.56	(152.78)	0.00	100.00
101-215-801.000	Professional Services	992.00	0.00	1,508.00	2,500.00	39.68
101-215-850.000	Cell Phone Reimbursement	90.00	0.00	270.00	360.00	25.00
101-215-960.000	Education	0.00	0.00	200.00	200.00	0.00
Total Dept 215 - CLERK		33,723.11	6,501.03	45,696.89	79,420.00	42.46
Dept 247 - BOARD OF REVIEW						
101-247-702.000	Salary & Wages	886.00	0.00	614.00	1,500.00	59.07
101-247-710.000	Twp. Share Medicare Withholdin	12.86	0.00	12.14	25.00	51.44
101-247-715.000	Twp. Share Soc. Sec. Withholdg	54.93	0.00	40.07	95.00	57.82
101-247-960.000	Education	285.00	0.00	115.00	400.00	71.25
Total Dept 247 - BOARD OF REVIEW		1,238.79	0.00	781.21	2,020.00	61.33
Dept 253 - TREASURER						
101-253-702.000	Salary & Wages	15,900.00	3,180.00	22,260.00	38,160.00	41.67
101-253-702.010	Salary & Wages Deputy	1,436.60	187.00	2,563.40	4,000.00	35.92
101-253-710.000	Twp. Share Medicare Withholdin	251.37	48.82	363.63	615.00	40.87

GL NUMBER	DESCRIPTION	YTD BALANCE	ACTIVITY FOR	AVAILABLE	2023	% BDGT
		06/30/2023	JUNE	BALANCE		
		NORMAL	INCREASE	NORMAL	AMENDED	USED
		(ABNORMAL)	(DECREASE)	(ABNORMAL)	BUDGET	
101-253-714.000	Health Insurance	2,331.39	499.27	3,548.61	5,880.00	39.65
101-253-715.000	Twp. Share Soc. Sec. Withholdg	1,074.87	208.75	1,540.13	2,615.00	41.10
101-253-720.000	Medical Reimbursement	644.79	0.00	555.21	1,200.00	53.73
101-253-727.000	Office Supplies	0.00	0.00	450.00	450.00	0.00
101-253-740.000	Operating Supplies	0.00	0.00	1,250.00	1,250.00	0.00
101-253-801.000	Professional Services	781.00	0.00	3,969.00	4,750.00	16.44
101-253-960.000	Education	0.00	0.00	100.00	100.00	0.00
Total Dept 253 - TREASURER		22,420.02	4,123.84	36,599.98	59,020.00	37.99
Dept 257 - ASSESSOR						
101-257-702.000	SALARY AND WAGES	14,479.16	2,895.84	22,520.84	37,000.00	39.13
101-257-702.020	Salary & Wages Clerical Help	0.00	0.00	3,500.00	3,500.00	0.00
101-257-710.000	Twp. Share Medicare Withholdin	209.94	41.98	380.06	590.00	35.58
101-257-715.000	Twp. Share Soc. Sec. Withholdin	897.71	179.54	1,622.29	2,520.00	35.62
101-257-740.000	Operating Supplies	0.00	0.00	500.00	500.00	0.00
101-257-801.000	Professional Services	2,891.55	0.00	1,608.45	4,500.00	64.26
101-257-801.006	Tax Tribunal Appeals	2,250.00	260.00	12,750.00	15,000.00	15.00
101-257-850.000	Cell Phone	90.00	0.00	270.00	360.00	25.00
101-257-860.000	MILEAGE	0.00	0.00	500.00	500.00	0.00
101-257-960.000	Education	0.00	0.00	1,000.00	1,000.00	0.00
Total Dept 257 - ASSESSOR		20,818.36	3,377.36	44,651.64	65,470.00	31.80
Dept 262 - ELECTIONS						
101-262-702.000	SALARY AND WAGES	1,824.25	1,756.25	175.75	2,000.00	91.21
101-262-740.000	Operating Supplies	3,496.39	52.26	(1,496.39)	2,000.00	174.82
101-262-801.000	Professional Services	990.00	0.00	(790.00)	200.00	495.00
101-262-900.000	Printing & Publishing	0.00	0.00	100.00	100.00	0.00
101-262-975.000	Capital Outlay under \$10,000	0.00	0.00	1,000.00	1,000.00	0.00
Total Dept 262 - ELECTIONS		6,310.64	1,808.51	(1,010.64)	5,300.00	119.07
Dept 265 - TOWNSHIP HALL & GROUNDS						
101-265-702.000	Salary & Wages	1,384.42	87.43	2,615.58	4,000.00	34.61
101-265-702.200	Salary & Wages Snowplowing	0.00	0.00	500.00	500.00	0.00
101-265-710.000	Twp. Share Medicare Withholdin	20.08	1.27	49.92	70.00	28.69
101-265-715.000	Twp. Share Soc. Sec. Withholdg	85.84	5.42	194.16	280.00	30.66
101-265-740.000	Operating Supplies	1,002.89	963.49	(402.89)	600.00	167.15
101-265-801.000	Professional Services	0.00	0.00	1,500.00	1,500.00	0.00
101-265-920.000	Public Utilities	4,019.04	0.00	3,980.96	8,000.00	50.24
101-265-930.000	Repair & Maintenance	3,180.30	221.71	719.70	3,900.00	81.55
101-265-932.000	Grounds maintenance	437.20	0.00	62.80	500.00	87.44
101-265-975.000	Capital Outlay under \$10,000	0.00	0.00	130,000.00	130,000.00	0.00
101-265-978.000	Capital Outlay \$10,000 and abo	182,701.88	0.00	(182,701.88)	0.00	100.00
Total Dept 265 - TOWNSHIP HALL & GROUNDS		192,831.65	1,279.32	(43,481.65)	149,350.00	129.11
Dept 276 - TOWNSHIP CEMETERIES						
101-276-702.000	Salary & Wages	4,370.93	2,724.73	11,629.07	16,000.00	27.32
101-276-702.015	Salary & Wages Mangement	13,770.08	3,952.16	14,229.92	28,000.00	49.18
101-276-702.016	Salary & Wages Clerical Manger	3,142.81	22.25	3,857.19	7,000.00	44.90

GL NUMBER	DESCRIPTION	YTD BALANCE	ACTIVITY FOR	AVAILABLE	2023	% BDGT
		06/30/2023	JUNE	BALANCE		
		NORMAL	INCREASE	NORMAL	AMENDED	USED
		(ABNORMAL)	(DECREASE)	(ABNORMAL)	BUDGET	
101-276-702.020	Salary & Wages Clerical Help	1,330.90	361.24	2,804.10	4,135.00	32.19
101-276-702.100	SALARY & WAGES: UNEMPLOYM	0.00	0.00	1,200.00	1,200.00	0.00
101-276-702.200	Salary & Wages Snowplowing	0.00	0.00	500.00	500.00	0.00
101-276-702.300	Health Insurance Buyout	810.00	150.00	990.00	1,800.00	45.00
101-276-710.000	Twp. Share Medicare Withholdin	328.60	104.55	511.40	840.00	39.12
101-276-714.000	Health Insurance	0.00	0.00	720.00	720.00	0.00
101-276-715.000	Twp. Share Soc. Sec. Withholdg	1,405.02	447.04	2,159.98	3,565.00	39.41
101-276-720.000	Medical Reimbursement	0.00	0.00	1,650.00	1,650.00	0.00
101-276-740.000	Operating Supplies	1,547.41	433.03	4,452.59	6,000.00	25.79
101-276-801.000	Professional Services	3,089.00	0.00	411.00	3,500.00	88.26
101-276-801.020	PROF. SERVICES GRAVE OPENIN	4,100.00	2,450.00	4,400.00	8,500.00	48.24
101-276-850.000	Communication	658.85	0.00	841.15	1,500.00	43.92
101-276-850.100	Cell Phone	90.00	0.00	270.00	360.00	25.00
101-276-860.000	Transportation	0.00	0.00	200.00	200.00	0.00
101-276-900.000	Printing & Publishing	0.00	0.00	100.00	100.00	0.00
101-276-920.000	Public Utilities	1,419.68	0.00	1,080.32	2,500.00	56.79
101-276-930.000	Repair & Maintenance	659.76	69.15	7,340.24	8,000.00	8.25
101-276-960.000	Education	0.00	0.00	500.00	500.00	0.00
101-276-965.000	Insurance & Bonds	605.44	198.96	1,894.56	2,500.00	24.22
101-276-971.000	Re Purchase Cemetery Lots	0.00	0.00	400.00	400.00	0.00
101-276-975.000	Capital Outlay under \$10,000	0.00	0.00	2,000.00	2,000.00	0.00
101-276-978.000	Capital Outlay \$10,000 and abo	0.00	0.00	23,500.00	23,500.00	0.00
Total Dept 276 - TOWNSHIP CEMETERIES		37,328.48	10,913.11	87,641.52	124,970.00	29.87
Dept 446 - HIGHWAYS & STREETS						
101-446-805.000	Contractual Services Roads	0.00	0.00	180,000.00	180,000.00	0.00
Total Dept 446 - HIGHWAYS & STREETS		0.00	0.00	180,000.00	180,000.00	0.00
Dept 448 - STREET LIGHTS						
101-448-920.000	Public Utilities	3,569.36	22.46	4,630.64	8,200.00	43.53
Total Dept 448 - STREET LIGHTS		3,569.36	22.46	4,630.64	8,200.00	43.53
Dept 721 - PLANNING COMMISSION						
101-721-702.000	SALARY AND WAGES	3,323.65	722.27	4,946.35	8,270.00	40.19
101-721-702.030	Salary & Wages Per Diems	1,150.00	250.00	2,750.00	3,900.00	29.49
101-721-702.300	Health Insurance Buyout	120.00	0.00	(120.00)	0.00	100.00
101-721-710.000	Twp. Share Medicare Withholdin	66.62	14.09	113.38	180.00	37.01
101-721-714.000	Health Insurance	1,464.51	1,464.51	(24.51)	1,440.00	101.70
101-721-715.000	Twp. Share Soc. Sec. Withholdin	284.80	60.28	475.20	760.00	37.47
101-721-720.000	Medical Reimbursement	139.01	0.00	(139.01)	0.00	100.00
101-721-740.000	Operating Supplies	0.00	0.00	200.00	200.00	0.00
101-721-801.000	Professional Services	0.00	0.00	4,000.00	4,000.00	0.00
101-721-860.000	MILEAGE	86.89	23.13	213.11	300.00	28.96
101-721-900.000	Printing & Publishing	0.00	0.00	500.00	500.00	0.00
101-721-960.000	Education	0.00	0.00	3,000.00	3,000.00	0.00
Total Dept 721 - PLANNING COMMISSION		6,635.48	2,534.28	15,914.52	22,550.00	29.43
Dept 728 - ECONOMIC-INDUSTRIAL DEVELOPMT						

GL NUMBER	DESCRIPTION	YTD BALANCE 06/30/2023 NORMAL (ABNORMAL)	ACTIVITY FOR JUNE INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	2023 AMENDED BUDGET	% BDGT USED
101-728-801.000	Professional Services	0.00	0.00	2,000.00	2,000.00	0.00
101-728-850.000	Communication	0.00	0.00	1,000.00	1,000.00	0.00
101-728-880.000	Community Promotion	0.00	0.00	5,000.00	5,000.00	0.00
101-728-956.000	Miscellaneous	0.00	0.00	2,000.00	2,000.00	0.00
Total Dept 728 - ECONOMIC-INDUSTRIAL DEVELOP		0.00	0.00	10,000.00	10,000.00	0.00
Dept 751 - PARKS & RECREATION						
101-751-702.000	Salary & Wages	669.13	442.82	830.87	1,500.00	44.61
101-751-702.015	Salary & Wages Mangement	89.00	0.00	3,411.00	3,500.00	2.54
101-751-702.070	Park Supvr	363.78	363.78	3,136.22	3,500.00	10.39
101-751-710.000	Twp. Share Medicare Withholdin	16.27	11.70	108.73	125.00	13.02
101-751-715.000	Twp. Share Soc. Sec. Withholdg	69.56	50.01	460.44	530.00	13.12
101-751-740.000	Operating Supplies	0.00	0.00	400.00	400.00	0.00
101-751-801.000	Professional Services	3,528.75	0.00	(1,528.75)	2,000.00	176.44
101-751-920.000	Public Utilities	147.03	30.82	302.97	450.00	32.67
101-751-930.000	Repair & Maintenance	0.00	0.00	500.00	500.00	0.00
101-751-975.000	Capital Outlay under \$10,000	2,700.00	0.00	(700.00)	2,000.00	135.00
101-751-978.000	Capital Outlay \$10,000 and abo	134,815.00	0.00	(34,815.00)	100,000.00	134.82
Total Dept 751 - PARKS & RECREATION		142,398.52	899.13	(27,893.52)	114,505.00	124.36
TOTAL EXPENDITURES		567,224.94	46,856.28	406,535.06	973,760.00	58.25
Fund 101 - GENERAL OPERATING FUND:						
TOTAL REVENUES		475,527.53	0.00	429,472.47	905,000.00	52.54
TOTAL EXPENDITURES		567,224.94	46,856.28	406,535.06	973,760.00	58.25
NET OF REVENUES & EXPENDITURES		(91,697.41)	(46,856.28)	22,937.41	(68,760.00)	133.36
Fund 204 - MUNICIPAL STREET FUND						
Revenues						
Dept 000 - GENERAL						
204-000-405.000	B.R.T. Road Millage	217,439.40	0.00	34,560.60	252,000.00	86.29
Total Dept 000 - GENERAL		217,439.40	0.00	34,560.60	252,000.00	86.29
TOTAL REVENUES		217,439.40	0.00	34,560.60	252,000.00	86.29
Expenditures						
Dept 446 - HIGHWAYS & STREETS						
204-446-805.000	Contractual Services	0.00	0.00	252,000.00	252,000.00	0.00
Total Dept 446 - HIGHWAYS & STREETS		0.00	0.00	252,000.00	252,000.00	0.00
TOTAL EXPENDITURES		0.00	0.00	252,000.00	252,000.00	0.00
Fund 204 - MUNICIPAL STREET FUND:						
TOTAL REVENUES		217,439.40	0.00	34,560.60	252,000.00	86.29
TOTAL EXPENDITURES		0.00	0.00	252,000.00	252,000.00	0.00
NET OF REVENUES & EXPENDITURES		217,439.40	0.00	(217,439.40)	0.00	

GL NUMBER	DESCRIPTION	YTD BALANCE 06/30/2023 NORMAL (ABNORMAL)	ACTIVITY FOR JUNE INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	2023 AMENDED BUDGET	% BDGT USED
Fund 206 - FIRE FUND						
Revenues						
Dept 000 - GENERAL						
206-000-403.000	Current Real Property Tax	217,439.40	0.00	34,560.60	252,000.00	86.29
206-000-582.000	Contribution Mecosta Co. F.R.	11,642.78	0.00	3,357.22	15,000.00	77.62
206-000-664.000	Int. & Div. on Earnings	0.00	0.00	150.00	150.00	0.00
206-000-676.000	Reimbursements	70.00	0.00	(70.00)	0.00	100.00
206-000-687.000	REFUNDS	4,858.07	0.00	(4,858.07)	0.00	100.00
Total Dept 000 - GENERAL		234,010.25	0.00	33,139.75	267,150.00	87.60
TOTAL REVENUES		234,010.25	0.00	33,139.75	267,150.00	87.60
Expenditures						
Dept 336 - FIRE DEPARTMENT						
206-336-702.000	Salary & Wages	19,999.19	3,999.24	26,000.81	46,000.00	43.48
206-336-702.030	Salary & Wages Preincident Sur	0.00	0.00	2,500.00	2,500.00	0.00
206-336-702.050	Salary & Wages First Responder	8,833.69	1,766.88	12,366.31	21,200.00	41.67
206-336-702.080	Chief Salary & Wages	5,797.90	1,159.58	8,117.10	13,915.00	41.67
206-336-702.085	Ass't Chiefs Salary & Wages	4,637.50	927.50	6,492.50	11,130.00	41.67
206-336-702.200	Salary & Wages Snowplowing	0.00	0.00	600.00	600.00	0.00
206-336-710.000	Twp. Share Medicare Withholdin	569.39	113.88	815.61	1,385.00	41.11
206-336-715.000	Twp. Share Soc. Sec. Withholdg	2,434.64	486.90	3,475.36	5,910.00	41.20
206-336-727.000	Office Supplies	0.00	0.00	700.00	700.00	0.00
206-336-740.000	Operating Supplies	1,861.99	0.00	12,138.01	14,000.00	13.30
206-336-801.000	Professional Services	100.00	100.00	1,400.00	1,500.00	6.67
206-336-850.000	Communication	3,198.83	49.02	801.17	4,000.00	79.97
206-336-860.000	Transportation	0.00	0.00	100.00	100.00	0.00
206-336-880.000	Community Promotion	3,659.62	0.00	(1,659.62)	2,000.00	182.98
206-336-920.000	Public Utilities	4,305.34	0.00	5,694.66	10,000.00	43.05
206-336-930.000	Repair & Maintenance	4,627.76	343.95	20,372.24	25,000.00	18.51
206-336-935.000	Bldg. & Grounds Repair & Main	4,858.07	0.00	(2,858.07)	2,000.00	242.90
206-336-958.000	Membership & Dues	0.00	0.00	150.00	150.00	0.00
206-336-960.000	Education	94.90	0.00	2,405.10	2,500.00	3.80
206-336-965.000	Insurance & Bonds	13,514.60	994.80	15,485.40	29,000.00	46.60
206-336-975.000	Capital Outlay under \$10,000	0.00	0.00	18,000.00	18,000.00	0.00
206-336-978.000	Capital Outlay \$10,000 and abo	16,193.57	0.00	(4,193.57)	12,000.00	134.95
206-336-980.001	CAPITAL OUTLAY DNR GRANT	1,833.83	0.00	(1,833.83)	0.00	100.00
206-336-999.000	Transfer to PPE Fund	0.00	0.00	26,000.00	26,000.00	0.00
Total Dept 336 - FIRE DEPARTMENT		96,520.82	9,941.75	153,069.18	249,590.00	38.67
TOTAL EXPENDITURES		96,520.82	9,941.75	153,069.18	249,590.00	38.67
Fund 206 - FIRE FUND:						
TOTAL REVENUES		234,010.25	0.00	33,139.75	267,150.00	87.60
TOTAL EXPENDITURES		96,520.82	9,941.75	153,069.18	249,590.00	38.67

GL NUMBER	DESCRIPTION	YTD BALANCE 06/30/2023 NORMAL (ABNORMAL)	ACTIVITY FOR JUNE INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	2023 AMENDED BUDGET	% BDGT USED
NET OF REVENUES & EXPENDITURES		137,489.43	(9,941.75)	(119,929.43)	17,560.00	

Fund 212 - LIQUOR LAW ENFORCEMENT FUND

Revenues

Dept 000 - GENERAL

212-000-574.000	State Shared Revenue	151.25	0.00	6,048.75	6,200.00	2.44
Total Dept 000 - GENERAL		151.25	0.00	6,048.75	6,200.00	2.44
TOTAL REVENUES		151.25	0.00	6,048.75	6,200.00	2.44

Expenditures

Dept 330 - LIQUOR LAW ENFORCEMENT

212-330-801.000	Professional Services	0.00	0.00	6,200.00	6,200.00	0.00
Total Dept 330 - LIQUOR LAW ENFORCEMENT		0.00	0.00	6,200.00	6,200.00	0.00
TOTAL EXPENDITURES		0.00	0.00	6,200.00	6,200.00	0.00

Fund 212 - LIQUOR LAW ENFORCEMENT FUND:

TOTAL REVENUES		151.25	0.00	6,048.75	6,200.00	2.44
TOTAL EXPENDITURES		0.00	0.00	6,200.00	6,200.00	0.00
NET OF REVENUES & EXPENDITURES		151.25	0.00	(151.25)	0.00	

Fund 249 - BUILDING INSPECTION FUND

Revenues

Dept 000 - GENERAL

249-000-608.000	Ch. for Serv.Fees/Bldg.Permits	13,947.00	0.00	48,553.00	62,500.00	22.32
249-000-699.100	Advance from Fund Balance	0.00	0.00	6,000.00	6,000.00	0.00
Total Dept 000 - GENERAL		13,947.00	0.00	54,553.00	68,500.00	20.36
TOTAL REVENUES		13,947.00	0.00	54,553.00	68,500.00	20.36

Expenditures

Dept 371 - BUILDING INSPECTION DEPARTMENT

249-371-702.000	Salary & Wages	2,705.22	664.62	5,294.78	8,000.00	33.82
249-371-702.020	Salary & Wages Clerical Help	8,309.14	1,805.79	12,360.86	20,670.00	40.20
249-371-702.030	Salary & Wages Per Diems	50.00	0.00	(50.00)	0.00	100.00
249-371-702.300	Health Insurance Buyout	300.00	0.00	150.00	450.00	66.67
249-371-703.000	Salary & Wages Electrical Insp	2,074.40	793.50	2,925.60	5,000.00	41.49
249-371-704.000	Salary & Wages Plbg-Mech Insp	3,920.22	1,148.30	4,079.78	8,000.00	49.00
249-371-705.000	SAL & WAGES SITE PLAN REVIEW	1,050.00	300.00	2,950.00	4,000.00	26.25
249-371-710.000	Twp. Share Medicare Withholdin	266.96	68.34	403.04	670.00	39.84
249-371-714.000	Health Insurance	0.00	0.00	3,600.00	3,600.00	0.00
249-371-715.000	Twp. Share Soc. Sec. Withholdg	1,141.35	292.14	1,718.65	2,860.00	39.91
249-371-720.000	Medical Reimbursement	0.00	0.00	750.00	750.00	0.00

GL NUMBER	DESCRIPTION	YTD BALANCE 06/30/2023 NORMAL (ABNORMAL)	ACTIVITY FOR JUNE INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	2023 AMENDED BUDGET	% BDGT USED
249-371-727.000	Office Supplies	0.00	0.00	150.00	150.00	0.00
249-371-740.000	Operating Supplies	0.00	0.00	150.00	150.00	0.00
249-371-801.000	Professional Services	290.00	0.00	710.00	1,000.00	29.00
249-371-850.100	Cell Phone	45.00	0.00	135.00	180.00	25.00
249-371-860.000	Transportation	146.88	56.25	853.12	1,000.00	14.69
249-371-900.000	Printing & Publishing	0.00	0.00	100.00	100.00	0.00
249-371-940.000	Rent & Expenses	1,875.00	0.00	5,625.00	7,500.00	25.00
249-371-958.000	Membership & Dues	0.00	0.00	200.00	200.00	0.00
249-371-960.000	Education	0.00	0.00	1,000.00	1,000.00	0.00
Total Dept 371 - BUILDING INSPECTION DEPARTMENT		22,174.17	5,128.94	43,105.83	65,280.00	33.97
TOTAL EXPENDITURES		22,174.17	5,128.94	43,105.83	65,280.00	33.97
Fund 249 - BUILDING INSPECTION FUND:						
TOTAL REVENUES		13,947.00	0.00	54,553.00	68,500.00	20.36
TOTAL EXPENDITURES		22,174.17	5,128.94	43,105.83	65,280.00	33.97
NET OF REVENUES & EXPENDITURES		(8,227.17)	(5,128.94)	11,447.17	3,220.00	
Fund 271 - LIBRARY FUND						
Revenues						
Dept 000 - GENERAL						
271-000-402.000	Current Real Property Tax	29,033.90	0.00	4,966.10	34,000.00	85.39
Total Dept 000 - GENERAL		29,033.90	0.00	4,966.10	34,000.00	85.39
TOTAL REVENUES		29,033.90	0.00	4,966.10	34,000.00	85.39
Expenditures						
Dept 790 - LIBRARY						
271-790-991.010	Contract Payment BIG RAPIDS F	34,157.41	0.00	(2,877.41)	31,280.00	109.20
271-790-991.020	CONTRACT PAYMENT WALTON	2,970.20	0.00	(250.20)	2,720.00	109.20
Total Dept 790 - LIBRARY		37,127.61	0.00	(3,127.61)	34,000.00	109.20
TOTAL EXPENDITURES		37,127.61	0.00	(3,127.61)	34,000.00	109.20
Fund 271 - LIBRARY FUND:						
TOTAL REVENUES		29,033.90	0.00	4,966.10	34,000.00	85.39
TOTAL EXPENDITURES		37,127.61	0.00	(3,127.61)	34,000.00	109.20
NET OF REVENUES & EXPENDITURES		(8,093.71)	0.00	8,093.71	0.00	
Fund 285 - ARPA FUND						
Revenues						
Dept 000 - GENERAL						
285-000-665.000	INTEREST & DIV. ON EARNING	0.00	0.00	4,500.00	4,500.00	0.00
285-000-698.000	ADVANCE FROM FUND BALANC	0.00	0.00	176,000.00	176,000.00	0.00
Total Dept 000 - GENERAL		0.00	0.00	180,500.00	180,500.00	0.00

GL NUMBER	DESCRIPTION	YTD BALANCE 06/30/2023 NORMAL (ABNORMAL)	ACTIVITY FOR JUNE INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	2023 AMENDED BUDGET	% BDGT USED
TOTAL REVENUES		0.00	0.00	180,500.00	180,500.00	0.00
Expenditures						
Dept 265 - TOWNSHIP HALL & GROUNDS						
285-265-978.000	Capital Outlay \$10,000 and abo	0.00	0.00	10,000.00	10,000.00	0.00
Total Dept 265 - TOWNSHIP HALL & GROUNDS		0.00	0.00	10,000.00	10,000.00	0.00
Dept 276 - TOWNSHIP CEMETERIES						
285-276-978.000	Capital Outlay \$10,000 and abo	0.00	0.00	40,000.00	40,000.00	0.00
Total Dept 276 - TOWNSHIP CEMETERIES		0.00	0.00	40,000.00	40,000.00	0.00
Dept 336 - TOWNSHIP HALL & GROUNDS						
285-336-978.000	Capital Outlay \$10,000 and abo	0.00	0.00	10,000.00	10,000.00	0.00
Total Dept 336 - TOWNSHIP HALL & GROUNDS		0.00	0.00	10,000.00	10,000.00	0.00
Dept 751 - PARKS & RECREATION						
285-751-978.000	Capital Outlay \$10,000 and abo	0.00	0.00	120,000.00	120,000.00	0.00
Total Dept 751 - PARKS & RECREATION		0.00	0.00	120,000.00	120,000.00	0.00
TOTAL EXPENDITURES		0.00	0.00	180,000.00	180,000.00	0.00
Fund 285 - ARPA FUND :						
TOTAL REVENUES		0.00	0.00	180,500.00	180,500.00	0.00
TOTAL EXPENDITURES		0.00	0.00	180,000.00	180,000.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	500.00	500.00	
Fund 401 - CEMETERY ENTRANCE BUILDING						
Revenues						
Dept 000 - GENERAL						
401-000-699.000	Transfers From Other Funds	0.00	0.00	32,000.00	32,000.00	0.00
401-000-699.100	Advance from Fund Balance	0.00	0.00	31,000.00	31,000.00	0.00
Total Dept 000 - GENERAL		0.00	0.00	63,000.00	63,000.00	0.00
TOTAL REVENUES		0.00	0.00	63,000.00	63,000.00	0.00
Expenditures						
Dept 567 - CEMETERY						
401-567-978.000	Capital Outlay \$10,000 and abo	0.00	0.00	63,000.00	63,000.00	0.00
Total Dept 567 - CEMETERY		0.00	0.00	63,000.00	63,000.00	0.00
TOTAL EXPENDITURES		0.00	0.00	63,000.00	63,000.00	0.00
Fund 401 - CEMETERY ENTRANCE BUILDING:						
TOTAL REVENUES		0.00	0.00	63,000.00	63,000.00	0.00

GL NUMBER	DESCRIPTION	YTD BALANCE 06/30/2023 NORMAL (ABNORMAL)	ACTIVITY FOR JUNE INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	2023 AMENDED BUDGET	% BDGT USED
TOTAL EXPENDITURES		0.00	0.00	63,000.00	63,000.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	

Fund 402 - Fire Equipment Replacement Fund

Revenues

Dept 336 - FIRE DEPARTMENT

402-336-697.000	Transfer from other Funds	0.00	0.00	26,000.00	26,000.00	0.00
Total Dept 336 - FIRE DEPARTMENT		0.00	0.00	26,000.00	26,000.00	0.00
TOTAL REVENUES		0.00	0.00	26,000.00	26,000.00	0.00

Fund 402 - Fire Equipment Replacement Fund:

TOTAL REVENUES		0.00	0.00	26,000.00	26,000.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	26,000.00	26,000.00	

Fund 590 - SEWER FUND

Revenues

Dept 000 - GENERAL

590-000-625.000	TAP IN FEES	5,000.00	0.00	0.00	5,000.00	100.00
590-000-626.000	Charg. for Serv. (utilities)	271,365.01	0.00	348,634.99	620,000.00	43.77
590-000-627.000	Penalty on Delinquent Utility Bi	7,714.64	0.00	(214.64)	7,500.00	102.86
590-000-664.000	Int. & Div. on Earnings	7,666.50	0.00	(7,166.50)	500.00	1,533.30
590-000-699.000	Transfer from other Fund	0.00	0.00	90,000.00	90,000.00	0.00
Total Dept 000 - GENERAL		291,746.15	0.00	431,253.85	723,000.00	40.35
TOTAL REVENUES		291,746.15	0.00	431,253.85	723,000.00	40.35

Expenditures

Dept 521 - SEWER FUND

590-521-702.000	Salary & Wages	3,975.10	795.00	5,564.90	9,540.00	41.67
590-521-702.200	Salary & Wages Snowplowing	0.00	0.00	500.00	500.00	0.00
590-521-710.000	Twp. Share Medicare Withholdin	57.65	11.53	92.35	150.00	38.43
590-521-714.000	Health Insurance	777.19	166.43	692.81	1,470.00	52.87
590-521-715.000	Twp. Share Soc. Sec. Withholdg	246.46	49.29	378.54	625.00	39.43
590-521-720.000	Medical Reimbursement	214.93	0.00	85.07	300.00	71.64
590-521-740.000	Operating Supplies	401.20	401.20	398.80	800.00	50.15
590-521-801.000	Professional Services	2,623.65	501.42	18,376.35	21,000.00	12.49
590-521-801.050	Miss Digg's	105.00	0.00	845.00	950.00	11.05
590-521-804.000	Contract Payment to City B.R.	152,571.58	0.00	206,428.42	359,000.00	42.50
590-521-805.000	Contractual Services	10,242.74	0.00	13,757.26	24,000.00	42.68
590-521-805.100	Extra Contractual Services	6,135.42	0.00	1,864.58	8,000.00	76.69
590-521-920.000	Public Utilities	12,628.18	0.00	15,371.82	28,000.00	45.10
590-521-930.000	Repair & Maintenance	37,761.02	0.00	(20,761.02)	17,000.00	222.12
590-521-933.000	Snowplowing	0.00	0.00	400.00	400.00	0.00

GL NUMBER	DESCRIPTION	YTD BALANCE	ACTIVITY FOR	AVAILABLE	2023	% BDGT
		06/30/2023	JUNE	BALANCE	AMENDED	USED
		NORMAL	INCREASE	NORMAL	BUDGET	
		(ABNORMAL)	(DECREASE)	(ABNORMAL)		
590-521-935.000	Bldg. & Grounds Repair & Main	0.00	0.00	200.00	200.00	0.00
590-521-958.000	Membership & Dues	0.00	0.00	350.00	350.00	0.00
590-521-965.000	Insurance & Bonds	3,170.00	0.00	(420.00)	2,750.00	115.27
590-521-968.000	Depreciation	0.00	0.00	92,000.00	92,000.00	0.00
590-521-975.000	Capital Outlay under \$10,000	0.00	0.00	2,000.00	2,000.00	0.00
590-521-978.000	Capital Outlay \$10,000 and abo	20,364.81	0.00	129,635.19	150,000.00	13.58
Total Dept 521 - SEWER FUND		251,274.93	1,924.87	467,760.07	719,035.00	34.95
TOTAL EXPENDITURES		251,274.93	1,924.87	467,760.07	719,035.00	34.95
Fund 590 - SEWER FUND:						
TOTAL REVENUES		291,746.15	0.00	431,253.85	723,000.00	40.35
TOTAL EXPENDITURES		251,274.93	1,924.87	467,760.07	719,035.00	34.95
NET OF REVENUES & EXPENDITURES		40,471.22	(1,924.87)	(36,506.22)	3,965.00	
Fund 591 - WATER FUND						
Revenues						
Dept 000 - GENERAL						
591-000-626.000	Charg. for Serv. (utilities)	291.35	0.00	208.65	500.00	58.27
591-000-627.000	Pen. & Int. Delinquent Bills	1.13	0.00	(1.13)	0.00	100.00
591-000-699.000	Transfer from other Fund	0.00	0.00	50,000.00	50,000.00	0.00
Total Dept 000 - GENERAL		292.48	0.00	50,207.52	50,500.00	0.58
TOTAL REVENUES		292.48	0.00	50,207.52	50,500.00	0.58
Expenditures						
Dept 536 - WATER						
591-536-702.200	Salary & Wages Snowplowing	0.00	0.00	250.00	250.00	0.00
591-536-710.000	Twp. Share Medicare Withholdin	0.00	0.00	5.00	5.00	0.00
591-536-715.000	Twp. Share Soc. Sec. Withholdin	0.00	0.00	20.00	20.00	0.00
591-536-740.000	Operating Supplies	131.00	0.00	1,869.00	2,000.00	6.55
591-536-801.000	Professional Services	36.00	36.00	34,964.00	35,000.00	0.10
591-536-805.000	Contractual Services	3,000.00	600.00	2,000.00	5,000.00	60.00
591-536-920.000	Public Utilities	3,436.99	53.24	2,563.01	6,000.00	57.28
591-536-930.000	Repair & Maintenance	312.91	48.91	1,687.09	2,000.00	15.65
Total Dept 536 - WATER		6,916.90	738.15	43,358.10	50,275.00	13.76
TOTAL EXPENDITURES		6,916.90	738.15	43,358.10	50,275.00	13.76
Fund 591 - WATER FUND:						
TOTAL REVENUES		292.48	0.00	50,207.52	50,500.00	0.58
TOTAL EXPENDITURES		6,916.90	738.15	43,358.10	50,275.00	13.76
NET OF REVENUES & EXPENDITURES		(6,624.42)	(738.15)	6,849.42	225.00	
Fund 703 - CURRENT TAX COLLECTION FUND						

GL NUMBER	DESCRIPTION	YTD BALANCE 06/30/2023 NORMAL (ABNORMAL)	ACTIVITY FOR JUNE INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	2023 AMENDED BUDGET	% BDGT USED
Revenues						
Dept 000 - GENERAL						
703-000-445.000	Penalties & Interest on Taxes	1,428.77	0.00	(1,428.77)	0.00	100.00
Total Dept 000 - GENERAL		1,428.77	0.00	(1,428.77)	0.00	100.00
TOTAL REVENUES		1,428.77	0.00	(1,428.77)	0.00	100.00
Fund 703 - CURRENT TAX COLLECTION FUND:						
TOTAL REVENUES		1,428.77	0.00	(1,428.77)	0.00	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		1,428.77	0.00	(1,428.77)	0.00	
Fund 708 - METRO FUND						
Revenues						
Dept 000 - GENERAL						
708-000-576.000	METRO Revenue	0.00	0.00	8,050.00	8,050.00	0.00
708-000-699.000	Advance from Fund Balance	0.00	0.00	24,000.00	24,000.00	0.00
Total Dept 000 - GENERAL		0.00	0.00	32,050.00	32,050.00	0.00
TOTAL REVENUES		0.00	0.00	32,050.00	32,050.00	0.00
Expenditures						
Dept 000 - GENERAL						
708-000-801.000	Professional Services	434.37	0.00	1,565.63	2,000.00	21.72
Total Dept 000 - GENERAL		434.37	0.00	1,565.63	2,000.00	21.72
Dept 446 - HIGHWAYS & STREETS						
708-446-805.000	Contractual Services	0.00	0.00	30,000.00	30,000.00	0.00
Total Dept 446 - HIGHWAYS & STREETS		0.00	0.00	30,000.00	30,000.00	0.00
TOTAL EXPENDITURES		434.37	0.00	31,565.63	32,000.00	1.36
Fund 708 - METRO FUND:						
TOTAL REVENUES		0.00	0.00	32,050.00	32,050.00	0.00
TOTAL EXPENDITURES		434.37	0.00	31,565.63	32,000.00	1.36
NET OF REVENUES & EXPENDITURES		(434.37)	0.00	484.37	50.00	
Fund 711 - HIGHLAND VIEW CEMETERY						
Revenues						
Dept 000 - GENERAL						
711-000-664.000	Int. & Div. on Earnings	1.56	0.00	(1.56)	0.00	100.00
Total Dept 000 - GENERAL		1.56	0.00	(1.56)	0.00	100.00
TOTAL REVENUES		1.56	0.00	(1.56)	0.00	100.00

GL NUMBER	DESCRIPTION	YTD BALANCE 06/30/2023 NORMAL (ABNORMAL)	ACTIVITY FOR JUNE INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	2023 AMENDED BUDGET	% BDGT USED
Fund 711 - HIGHLAND VIEW CEMETERY:						
	TOTAL REVENUES	1.56	0.00	(1.56)	0.00	100.00
	TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00
	NET OF REVENUES & EXPENDITURES	1.56	0.00	(1.56)	0.00	100.00
	TOTAL REVENUES - ALL FUNDS	1,263,578.29	0.00	1,344,321.71	2,607,900.00	48.45
	TOTAL EXPENDITURES - ALL FUNDS	981,673.74	64,589.99	1,643,466.26	2,625,140.00	37.40
	NET OF REVENUES & EXPENDITURES	281,904.55	(64,589.99)	(299,144.55)	(17,240.00)	

Monthly Permit List

Item "D"

16/01/2023

Building

Permit #	Contractor	Job Address	Fee Total	Const. Value
PB22-0043	SCHNEIDT ROGER L. & JEAN C	22101 13 MILE RD	\$252.00	\$5,040
Work Description: RESIDENTIAL SHED - 14'X18'				
PB23-0008	PABICH, JUSTIN	18800 ARTHUR ROAD	\$1,105.00	\$273,600
Work Description: NEW RESIDENCE: MAIN 1,440 SQFT, BASEMENT 1,440 SQFT, 1,440 SQFT GARAGE				
PB23-0014	220 RAPIDS DEVELOPMENT LL	15100 220TH AVENUE	\$200.00	\$7,000
Work Description: BUILDING MOUNTED SIGN				
PB23-0015	220 RAPIDS DEVELOPMENT LL	15100 220TH AVENUE	\$100.00	\$8,000
Work Description: MONUMENT SIGN				
PB23-0016	HULTS, MICHAEL D. & DORCA	18220 GRASS LAKE RD	\$306.00	\$19,200
Work Description: POLE BARN - 24'X40'X16'				
PB23-0018	CURRIE, PATRICK B & PENNY	829 WEST AVE	\$242.00	\$2,880
Work Description: 4'x24' COVERED PORCH ADDITION				
PB23-0019	MECOSTA COUNTY MEDICAL	14755 215TH AVE	\$500.00	\$23,858
Work Description: SIGNS - 1 MONUMENT, 2 BUILDING MOUNTED				
PB23-0020	MOSSEL, JOHN	13700 215TH AVENUE	\$1,440.00	\$361,689
Work Description: NEW CONSTRUCTION - 5,592 SQFT TOTAL, MAIN FLOOR 1,503 SQFT, UPPER FLOOR, 366 SQFT, FINISHED BASEMENT 1,105 SQFT, GARAGE 1,003 SQFT, SPORTS COURT 1,220 SQFT, DECKS 404 SQFT				
PB23-0021	BIG VALUE CENTER LLC	14313 NORTHLAND DR	\$110.00	\$0
Work Description: TEMPORARY 30'X45' TENT FOR FIREWORKS SALE - SALES PERIOD JUNE 10, 2023 THROUGH JULY 8, 2023				
PB23-0023	PEACOCK, DARWIN W & BARB	12495 190TH AVE	\$250.00	\$5,040
Work Description: BREEZEWAY BETWEEN HOUSE AND GARAGE - POST FRAME				

Total Permits For Type: 10

Total Fees For Type: \$4,505.00

Total Const. Value For Type: \$706,307

Electrical

Permit #	Contractor	Job Address	Fee Total	Const. Value
PE23-0013	POLS PROPERTIES LLC	20630 ROLLING HILLS LANE	\$274.00	\$0
Work Description: NEW RESIDENCE: SERVICE, 16 CIRCUITS, LIGHTING FIXTURES, DISHWASHER, FURNACE, 220 OUTLET, 3 INSPECTIONS				
PE23-0014	POLS PROPERTIES LLC	20645 ROLLING HILLS LANE	\$274.00	\$0
Work Description: NEW RESIDENCE: SERVICE, 16 CIRCUITS, LIGHTING FIXTURES, DISHWASHER, FURNACE, 220 OUTLET, 3 INSPECTIONS				
PE23-0015	KUBALL JOHN	18800 WINDING BRK	\$85.00	\$0

Work Description: GENERATOR, SERVICE, 1 INSPECTION

PE23-0016	GILBERT, THOMAS L & DAWN	19133 14 MILE RD	\$125.00	\$0
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Work Description: SERVICE, SERVICE, 2 INSPECTIONS

PE23-0017	L & M JOHNSON PROPERTIES	1237 N STATE ST	\$215.00	\$0
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Work Description: SERVICE, 10 CIRCUITS, LIGHTING FIXTURES, 4 220 OUTLETS, FEEDER BUS, 2 INSPECTIONS

PE23-0018	TELLER, HAROLD	18601 15 MILE RD	\$85.00	\$0
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Work Description: SERVICE, 1 INSPECTION

PE23-0019	MECOSTA COUNTY MEDICAL	14755 215TH AVE	\$105.00	\$0
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Work Description: SPECTRUM HEALTH SIGNS - 1 MONUMENT, 2 BUILDING MOUNTED, 3 CIRCUITS, 1 INSPECTION

PE23-0020	FLAGG SHAWN & KELLY MARI	19366 OTTAWA LN	\$85.00	\$0
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Work Description: GENERATOR, 1 INSPECTION

PE23-0021	MCALISTER AARON & GWEN	12125 190TH AVE	\$95.00	\$0
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Work Description: SERVICE, 2 CIRCUITS, 1 INSPECTION

PE23-0022	HULTS, MICHAEL D. & DORCA	18220 GRASS LAKE RD	\$203.00	\$0
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Work Description: POLE BARN: SERVICE, 7 CIRCUITS, LIGHTING FIXTURES, 220 OUTLET, 3 INSPECTIONS

Total Permits For Type: 10

Total Fees For Type: \$1,546.00

Total Const. Value For Type: \$0

Mechanical

Permit #	Contractor	Job Address	Fee Total	Const. Value
PM23-0020	HILLCREST OAKWOOD FUNDI	19700 14 MILE RD	\$105.00	\$0
Work Description: AIR CONDITIONING, 1 INSPECTION				
PM23-0021	EASTLEY, ROBERT C. & JANIC	19547 GOLFVIEW DR	\$80.00	\$0
Work Description: WATER HEATER, 1 INSPECTION				
PM23-0022	KUBALL JOHN	18800 WINDING BRK	\$110.00	\$0
Work Description: GENERATOR, GAS PIPING, 1 INSPECTION				
PM23-0023	MC CULLOUGH, NANCY A.	15981 BELMONT DR	\$105.00	\$0
Work Description: FURNACE, 1 INSPECTION				
PM23-0024	PORRITT SHEENA	19215 OTTAWA LN	\$145.00	\$0
Work Description: WATER HEATER, GAS LINE, 2 INSPECTIONS				
PM23-0025	POLS PROPERTIES LLC	20645 ROLLING HILLS LANE	\$245.00	\$0
Work Description: NEW CONSTRUCTION: HEATING SYSTEM, GAS FURNACE, GAS PIPING, AIR CONDITIONING, 2 EXHAUST, 2 INSPECTIONS				
PM23-0026	POLS PROPERTIES LLC	20630 ROLLING HILLS LANE	\$245.00	\$0
Work Description: NEW CONSTRUCTION: HEATING SYSTEM, GAS FURNACE, GAS PIPING, AIR CONDITIONING, 2 EXHAUST, 2 INSPECTIONS				

Total Permits For Type:

7

Total Fees For Type: \$1,035.00
Total Const. Value For Type: \$0

Plumbing

Permit #	Contractor	Job Address	Fee Total	Const. Value
PP23-0011	PABICH, JUSTIN	18800 ARTHUR ROAD	\$250.00	\$0
Work Description: NEW CONSTRUCTION: 15 FIXTURES, 1 STACK, 2 SUMPS, WATER DISTRIBUTION, 3 INSPECTIONS				

Total Permits For Type: 1
Total Fees For Type: \$250.00
Total Const. Value For Type: \$0

Zoning Clearance

Permit #	Contractor	Job Address	Fee Total	Const. Value
PZ23-0008	HILLS DEVELOPMENT LLC	16473 MITCHELL CREEK TRL	\$25.00	\$0
Work Description: RESIDENTIAL ZONING CLEARANCE				
PZ23-0009	MOSSEL, JOHN	13700 215TH AVENUE	\$25.00	\$0
Work Description: ZONING CLEARANCE FOR NEW RESIDENCE				

Total Permits For Type: 2
Total Fees For Type: \$50.00
Total Const. Value For Type: \$0

Report Summary

Population: All Records
Permit.DateIssued Between
5/1/2023 12:00:00 AM AND
5/31/2023 11:59:59 PM

Grand Total Fees: \$7,386.00
Grand Total Permits: 30
Grand Total Const. Value: \$706,307

Big Rapids Charter Township

Cemetery and Grounds Monthly Report
MAY. 2023

Activity:

- 1- Grounds at cemetery.
- 2- Grounds at parks/township/FD.
- 3- Full Burials =6. Cremains. =8.
- 4- Foundation completed =5.

Month summary:

Happy spring. Typical busy spring burials, and some cold days beginning of this month a couple days of snow and some rain. Then it got nice and the grass took off. Very busy with mowing, trimming. Had stumps and forest machine at the park cleaning up the island on 5-10-23. Looks sweet. Having block 16 survey done on 5-10 and 5-11. Also turned out great. Thank you. It would be great if I can get the dead tree dump area burned. I have asked several times for this.

Marc Veldman
Grounds Manager

FIRE DEPARTMENT REPORT

June 6, 2023

Item "F"

General:

The department continues to run well. We had an average call volume for the month of May. We have received our SCBA and have training scheduled for 6/5 to put them into service.

Call Volume:

Total calls for the month of May 2023: 30

18 Medical, 1 Structure Fire, 1 Grass Fire/Controlled Burn, 0 Auto Accident, 0 Power Line Down, 1 Vehicle Fire, 0 Smoke/Odor, 0 Dumpster Fire, 0 Cover/Service/Standby, 0 Collapse, 2 Gas Leak, 0 Inspection, 0 Airport Emergency, 3 Fire Alarm, 0 Water Rescues, 0 Fire Investigation, 1 Haz-Mat, 0 Elevator/Technical Rescue and 2 Drone Activations.

Year to Date Call volume 2023: 163

Year to Date Response Times:

Turnout Time (dispatch to truck en-route): 6 minutes and 45 seconds.

Response Time (dispatch to on scene): 11 minutes and 34 seconds.

Year to Date Call Locations:

BR TWP	146
Barton TWP	1
Big Prairie TWP	
City of Big Rapids	3
Colfax TWP	1
Green TWP	2
Osceola County	
Mecosta TWP	1
Morley	
Norwich TWP	1

Personnel:

We are currently at a roster of 18.

Our command staff are Chief Tubbs, Deputy Chief Douglass, Captain Jim Chapman, Lieutenant Nick Wyma and Lieutenant Adam Perez. We are promoting Nick Wyma to Captain and interviewing for a new Lieutenant in June.

Training:

Training this month consisted of Truck Checks, Pump operations,

Repairs Completed:

Nothing to report.

Station Maintenance:

We still need the plumbing under the stairs moved and an electrical line run in the basement so Ayers can complete the wet basement project.

Budget/Purchasing over \$2,500.00:

We received a bill for the last two fire academy students. We are still looking into why the reports are not posting to the NFIRS database. At this time, we were not in compliance with the reporting requirements so the bills should be paid. We have taken steps to ensure that this is not an issue in the future and once we figure out why the reports are not posting, we will ensure that they are uploaded correctly going forward. This was my responsibility and I dropped the ball by assuming that they were uploading correctly.

We also received a bill for the county fire chaplain. We did not have representation at the meeting that this was voted on and were given limited information regarding the total cost per department for the training and continuing education for the chaplain. We now know that the continuing education will be over than the initial training costs but will vary throughout the years I can now support the payment of this bill. It was held pending further information. The reference to the board being busy with Gotion was made because I did not feel that a discussion with the board requesting a long term

commitment to an unknown amount could be given the appropriate amount of consideration given the bigger agendas taking place at the time.



Northwest Kent Mechanical Co.

Commercial • Industrial • Institutional

P.O. Box 216K • 4095 16 Mile Road

Cedar Springs, MI 49319

(616) 696-9026 • Fax (616) 696-9327

www.nwkentmech.com

May 30, 2023

Mr. Bill Stanek
Big Rapids Township
14212 Northland Drive
Big Rapids, MI 49307

RE: Monthly Lift Station Report

Dear Bill:

Well it was another quiet month for the Lift Stations, weekly PM's went well with no concerns at this time. We pulled the pump at Perry Street to gather information for an adapter plate to be made to accommodate the new Pump Install, should have by end of next week. We are still waiting on the new Pump for Venlo Lift Station to arrive, according to the supplier, it estimated ship date is July 7, 2023. Other than that, general conditions and overall performance are satisfactory at this time. As always, if you have any questions for concerns, please feel free to contact us.

Sincerely,

Mark Ducat
Northwest Kent Mechanical Co.

Big Rapids Township Industrial Park Water Plant Monthly Report**May 2023**

All operations are normal at the plant. Well number 2 is providing ample water for the distribution system and maintaining a chlorine residual of between 0.4 and 0.5 mg/L or parts per million. Took an annual Nitrate sample at the plant and it came back higher than normal but still in compliance and District 10 Health Dept. out of Hart MI (Type 2 DHD10 office) had us do a follow up and it was in compliance, have not heard anything back from them about it thus far. BR Township fire came out again and used a pumper truck to flow water and/or test/ flush. Diesel fuel gauge on generator is reading just over half a tank. All other operations are normal at the plant, no alarms with Sensaphone, distribution pumps and motors all working good. Swept some Asian beetles off the floor a couple times, but looks like there are much less now as it warms up outside. We will need to do 3rd Quarter bacterial sample at the plant , and also do one at the Airport in June.

**MINUTES
BIG RAPIDS CHARTER TOWNSHIP
PLANNING COMMISSION**

Tuesday, May 9, 2023 --- 7:00 p.m.

Big Rapids Township Hall, 14212 Northland Drive, Big Rapids, MI 49307

I. CALL TO ORDER: 7:00 P.M.

Chairperson Amanda Wethington called the regular meeting of the Big Rapids Charter Township Planning Commission to order at the township hall on Tuesday, May 9, 2023, at 7:00 p.m.

II. ROLL CALL:

Present: Mary Davis, Gordon Oliver, Jeff Oosterhouse, Mark Sweppenheiser and Amanda Wethington. Carman Bean and Zach Cook were absent. The record shows there is a quorum. Also present: William Stanek, Supervisor and Timothy Kleinheksel, Zoning Administrator and Recording Secretary.

III. CONFLICTS OF INTEREST:

Mrs. Wethington asked if any of the Commission members had known conflicts of interest with any of the items on the agenda for this meeting. No one indicated that a conflict of interest existed.

IV. MINUTES:

Mrs. Wethington asked the Commission members to review the minutes of the April 11, 2023 meeting. Mr. Sweppenheiser made a motion to approve the April 11, 2023 minutes as submitted. Mr. Oliver supported the motion. There was no further discussion. The motion passed unanimously with five ayes.

V. PZ23-0007 TACO JOHN'S SITE PLAN REVIEW:

PZ23-0007 is a site plan review for the proposed construction of a 2,106 sq. ft. 38 seat restaurant with drive through located on the south end of the existing parking lot of PPN 54-05 016 014 300, a 75.5-acre parcel owned by Meijer located in the Highway Interchange (HI) District. The site plan from Fishbeck Engineers project number 230079 – dated 04-20-2023 meets all requirements of Sections 153.262 Class B site plan and 153.021 Highway Interchange. Anthony Mourand and Grant Braun, engineers with Fishbeck along with Ana Pelhank, Project Engineer – Meritage Group presented the plans for the project. After discussion, Mr. Sweppenheiser made a motion to approve PZ23-0007 as submitted. Mrs. Davis supported the motion. There was no further discussion. The motion passed unanimously with five ayes via roll call vote.

VI. CAPITAL IMPROVEMENT PLAN 2024-2029 REQUESTS:

The 2024-2029 Capital Improvement Plan project requests were presented to the Commission members. Rankings were determined by criteria such as necessity,

required by law, future cost reduction, implements Master Plan, satisfies community, economic development, and full cost identified. Commission members reviewed the CIP requests and agreed on rankings for each request and Mr. Kleinheksel will update the CIP spreadsheet. Mr. Sweppenheiser made a motion to approve the rankings on the 2024-2029 CIP plan to be presented at a public hearing at the June 13, 2023 Planning Commission meeting. Mr. Oosterhouse supported the motion. The motion passed unanimously with five ayes.

VII. PUBLIC COMMENT:

There was no public comment.

VIII. OTHER BUSINESS:

Mr. Kleinheksel stated we will be looking at a revision to our junk ordinance in order to step up the penalties for repeat offenders. Discussion included the possibility of a blight ordinance being adapted. Mr. Kleinheksel will present a draft at the next Planning Commission meeting.

IX. ADJOURNMENT:

Hearing no further business for the Planning Commission, Mrs. Wethington adjourned the meeting at 8:05 p.m.

UTILITIES COMMITTEE MEETING

May 23, 2023

11:00 AM

Minutes

The Utilities committee met at the township office.

Mel Seiter, Bruce Sczepaniak, Tony Geib and Bill Stanek were present.

Bill shared with the committee the problems we currently have with the pumps at Perry Street and Venlo. It was also discussed that Northwest Kent is currently working on an inventory of our pumps and replaceability. Bruce asked if we should have some type of adaptor made to keep on hand if needed. Bill will talk to NW Kent.

Bill asked each one to go over the Wastewater agreement with the city and let him know if there are any changes that we need to make.

A lot of time was spent discussing what we need to do with the water plant. There are basically three options: continue as is, moth ball it for some time, or decommission it. The cost of operation was looked at, and the possibility of cost to shut down the system for now or permanently. It was decided to go on as is for a while until we know for sure what Gotion is going to do. If they build, there would be more of a chance for us to sell some lots in the industrial park and then we would need water. Fire protection was also looked at if we were to shut it down.

The last item of discussion was the resignation of the water plant operator. Tony would like to see us go out for bids for a replacement.

Meeting was adjourned at 11:50

Bill Stanek, secretary

Supervisor's Report

May 2023

May was a good month. It is nice to have some decent weather. This always brings people out, so we have been fairly busy in the office.

This month I had some meetings to follow up on the noise complaint at College Town Apartments that we received last month. I met and talked with the manager of College Town Apartments. They want to do anything they can to get this under control. They were concerned that the sheriff department was not doing enough. We then set up a meeting with the sheriff and some of the people from Hilcrest/Oakwood apartments also. The sheriff is going to do more but he would like us to have a couple more ordinances that would help them in some of these situations. A nuisance ordinance and a stand back ordinance would be helpful. I would like permission to have Eric come up with something so we can look at it at our July meeting. It would be nice if we could have something in place before school reopens the end of August.

This month we also had our insurance audit. The representative comes every five years to look everything over and then makes recommendations on improvements that we can make. They met with me on the 11th and then with Jim Tubbs the following week. I have a preliminary report and should have the final report soon. I will be working on this with Jim Tubbs and Marc Veltman in June and will try to have some recommendations to the board for the July meeting.

This month I attended our planning commission and utilities committee meetings. I also attended the city/county/Ferris meeting.

Bill

Bill Stanek

From: Michelle Stenger <mstenger@cityofbr.org>
Sent: Tuesday, May 23, 2023 9:22 AM
To: Bill Steanek
Subject: Depot Park
Attachments: 853560 Big Rapids - Depot Trailhead Park Fig 1 Rendering.pdf

Hi Bill,

The City is working on a grant for Depot Park located right behind the old train depot building. I was wondering if the Township would be willing to provide a letter of support since it isn't too far from Big Rapids Township. I've included a rendering of the park. Please let me know if you have any questions and thank you for any support you can provide.

Michelle

Also can you tell me if I already missed the spring dump day or if the Township is having a fall one?

Bill Stanek

From: kevin cam <camelot35@hotmail.com>
Sent: Wednesday, May 31, 2023 4:08 PM
To: Supervisor
Subject: 90 day notice /Township Industrial Park Water Ststem

Bill Stanek and the BR Township Board,

Thanks for the opportunity to work at the Township Industrial Park Water Plant.

I retired from the City a year ago and would like to move on to other things with my Family and Mother and fully retire.

I am giving my 90 day notice,

Thanks again

Kevin Cushway

**Morton Township
290 West Main Street
P O Box 2
Mecosta MI 49332
231-972-7138**

December 13, 2022

INVOICE

Big Rapids Charter Township
Clerk Hannah Saez
14212 Northland Dr
Big Rapids, MI. 49307

RE: Cost share for Fire services Chaplain

12/01/2022	Uniform, Conference expenses	<u>\$257.00</u>
TOTAL NOW DUE		\$257.00

Mecosta County Firefighters Training Association

435 N Michigan
Big Rapids MI. 49307

May 11, 2023

INVOICE

Big Rapids Charter Township
Clerk Hannah Saez
14212 Northland Dr
Big Rapids, MI. 49307

CC: Jim Tubbs Big Rapids Township Fire Chief, Bill Stanek Big Rapids Township Supervisor

RE: Fee for Firefighter I & II class's

During review of NFIRS reporting records. Big Rapids Township has not submitted NFIRS reports since July of 2021. Under Public Act 207 of 1941 sec 29.4 and 29.5G Requires the chief of each organized department to report NFIRS data. Public Act 291 of 1966 sec 14.4

Money must be distributed under this section only to support training for personnel from an organized fire department or public safety department that has adhered to the standards established under this act for personnel recruited or trained by the organized fire department or public safety department during the current and prior fiscal years and *that has complied with the incident reporting requirements under section 4 of the fire prevention code, 1941 PA 207, MCL 29.4, during the 12 months preceding an application made under this act.*

04/23/2022	Student: Jared Crocket	\$1,375.00
05/13/2023	Student: Mia Ballard	\$1,346.15
TOTAL NOW DUE		\$2,721.15

Item "P"

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount
06/01/2023	GEN	13449	ALBER, VICKI	192.00	192.00
06/01/2023	GEN	DD57	AMBLER, ALLEN S	272.04	0.00
06/01/2023	GEN	DD58	ANTOR, GERALD A	1,148.30	0.00
06/01/2023	GEN	DD59	BALLARD , MIA L	200.68	0.00
06/01/2023	GEN	13450	BEAN, SUSAN	242.25	242.25
06/01/2023	GEN	DD60	BECHAZ, MARY L	187.00	0.00
06/01/2023	GEN	DD61	BELKA, SCOT A	57.96	0.00
06/01/2023	GEN	DD62	BERENS, DYLAN I	874.08	0.00
06/01/2023	GEN	DD63	BOOHER, GAVIN M	2,017.12	0.00
06/01/2023	GEN	13451	BUYS, EMILY M	19.32	17.03
06/01/2023	GEN	DD64	CALIFF, MICHAEL H	793.50	0.00
06/01/2023	GEN	DD65	CHAPMAN, JAMES M	154.56	0.00
06/01/2023	GEN	DD66	CROCKETT, JARED N	341.84	0.00
06/01/2023	GEN	DD67	CURRIE, PENNY M	3,975.00	0.00
06/01/2023	GEN	13452	DAVIS, MARY B	50.00	46.18
06/01/2023	GEN	DD68	DOUGLASS, PERRY IV A	927.50	0.00
06/01/2023	GEN	13453	ELDER, CHRISTOPHER A	1,447.92	1,275.62
06/01/2023	GEN	DD69	EVERETT, JERALD D	154.17	0.00
06/01/2023	GEN	DD70	GEIB, ANTHONY C	154.17	0.00
06/01/2023	GEN	13454	IAFRATE, DEBRA J	136.00	136.00
06/01/2023	GEN	DD71	JONES, JERRAD C	633.36	0.00
06/01/2023	GEN	13455	KIRWIN, DAVID R	1,447.92	1,275.62
06/01/2023	GEN	DD72	KLEINHEKSEL, TIMOTHY J	3,611.57	0.00
06/01/2023	GEN	DD73	KONDZIOLKA, CHERYL L	726.75	0.00
06/01/2023	GEN	13456	KONDZIOLKA, JENNA L	240.00	240.00
06/01/2023	GEN	13457	LENAHAN, SUE A	192.00	192.00
06/01/2023	GEN	DD74	LENTINE, JOSEPH E	1,033.16	0.00
06/01/2023	GEN	13458	LESIEWICZ, STEVEN	1,557.14	1,331.54
06/01/2023	GEN	13459	MAREK, DENA R	228.00	228.00
06/01/2023	GEN	DD75	MCARTHUR, IAN D	19.32	0.00
06/01/2023	GEN	DD76	MOSS , MARK E	964.62	0.00
06/01/2023	GEN	13460	OLIVER, GORDON	50.00	44.05
06/01/2023	GEN	13461	OOSTERHOUSE, JEFFREY S	50.00	44.05
06/01/2023	GEN	DD77	PARKER, THOMAS	270.48	0.00
06/01/2023	GEN	DD78	PEREZ, ADAM	212.52	0.00
06/01/2023	GEN	DD79	ROUTLEY, NICHOLAS	154.17	0.00
06/01/2023	GEN	DD80	SAEZ, HANNAH C	3,975.00	0.00
06/01/2023	GEN	DD81	SILK, NOAH LEE	77.28	0.00
06/01/2023	GEN	DD82	SNYDER, RACHEL ANN	813.16	0.00
06/01/2023	GEN	DD83	STANEK, WILLIAM F	4,125.00	0.00
06/01/2023	GEN	13462	SWEPENHEISER, MARK A	50.00	46.17
06/01/2023	GEN	DD84	TUBBS, JAMES	1,159.58	0.00

Check Register Report for Big Rapids Charter Township

For Payroll ID: 272 Check Date: 06/01/2023 Pay Period End Date: 05/31/2023

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount
06/01/2023	GEN	DD85	VELDMAN, MARC	4,168.91	0.00
06/01/2023	GEN	13463	VODRY , RACHEL L	152.00	152.00
06/01/2023	GEN	13464	WETHINGTON, AMANDA R	50.00	44.04
06/01/2023	GEN	DD86	WYMA, NICHOLAS A	786.36	0.00
Totals:			Number of Checks: 046	40,093.71	5,506.55
Total Physical Checks:			16		
Total Check Stubs:			30		

05/30/2023 02:14 PM
 User: HANNAH
 DB: Big Rapids Twp

CHECK REGISTER FOR BIG RAPIDS TOWNSHIP
 CHECK DATE FROM 05/03/2023 - 06/06/2023

Item "Q"

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank GEN GENERAL TOWNSHIP CHECKING						
05/05/2023	GEN	33788	CENT01	CENTRAL LANDSCAPE SERVICES	TOP SOIL TO HALL/LABOR/PAVEMENT REMOVAL	1,855.00
05/05/2023	GEN	33789	CON00	CONSUMERS ENERGY	WATER PLANT	109.78
05/05/2023	GEN	33790	FIR00	FIRST NATIONAL BANK	APRIL 23 STAMPS, OFFICE SUPPLIES ETC.	534.50
05/05/2023	GEN	33791	GRE02	GREAT LAKES ENERGY	APRIL-MAY 23	22.46
05/05/2023	GEN	33792	ILITIS CONS	ILITIS CONSTRUCTION, INC	HALL IMPROVEMENTS	15,211.65
05/05/2023	GEN	33793	MUN01	MUNICIPAL UNDERWRITERS OF MI	TWP, FD, SEWER INSURANCE	22,213.00
05/05/2023	GEN	9930393(E)	STA00	STATE OF MICHIGAN	APRIL STATE W/H TAX	990.13
05/05/2023	GEN	9930394(E)	SAEZ	HANNAH SAEZ	APRIL 23 HRA	74.28
05/05/2023	GEN	9930395(E)	STANEK	BILL STANEK	APRIL 23 HRA	373.50
05/08/2023	GEN	33794	BOOH	GAVIN BOOHER	APRIL PAYROLL - DD BOUNCE BACK	762.95
05/16/2023	GEN	33795	ACC00	ACCIDENT FUND COMPANY	MONTHLY INS INSTALLMENT	1,326.40
05/16/2023	GEN	33796	BIG01	BIG RAPIDS TWP SEWER REC. FUND	TOWNSHIP OFFICES, FD	232.43
05/16/2023	GEN	33797	CAMPUS	CAMPUS CREEK COTTAGES	REFUND OF WIRE FOR TAXES OVERPAYMENT	30,044.83
05/16/2023	GEN	33798	CHA01	CHARTER COMMUNICATIONS	FIRE DPT	255.13
05/16/2023	GEN	33799	CIT02	BIG RAPIDS CITY TREASURER	SNOW/SWEEP/BANNER	66,566.26
05/16/2023	GEN	33800	CON00	CONSUMERS ENERGY	TWP HALL BLDG	372.96
05/16/2023	GEN	33801	DO ALL DOU	DO ALL DOUG	ANDERSON, HARRISON, SCHONBERG BURIALS	1,650.00
05/16/2023	GEN	33802	DTE00	DTE ENERGY	SHERIDAN ST LS	861.44
05/16/2023	GEN	33803	DTE00	VOID		0.00 V
05/16/2023	GEN	33804	GRANGER	GRANGER	CEMETARY SERVICE CHARGE	210.24
05/16/2023	GEN	33805	GROUNDUP	GROUND UP STUMP GRINDING LLC	MAY 2023 STUMP GRINDING HIGHBANKS PARK	2,700.00
05/16/2023	GEN	33806	HOPE	HOPE NETWORK WEST MICHIGAN	JANITORIAL SERVICES FOR TOWNSHIP HALL	144.00
05/16/2023	GEN	33807	ILITIS CONS	ILITIS CONSTRUCTION, INC	HANGING MIRRORS/LIGHTS/SIGNS, PAINT TOU	1,277.00
05/16/2023	GEN	33808	MEC01	MECOSTA COUNTY ROAD COMMISSION	CEM & FD FUEL USAGE	195.76
05/16/2023	GEN	33809	MOR00	MORNINGSTAR ENTERPRISES, INC.	SAND FOR CEM	289.62
05/16/2023	GEN	33810	MORTONTWP	MORTON TOWNSHIP	COST SHARE FOR FIRE SVCS CHAPLAIN	257.00
05/16/2023	GEN	33811	NAP00	BIG RAPIDS AUTO & TRUCK PARTS	INV/STATEMENT 593020	285.78
05/16/2023	GEN	33812	NORTHWEST	NORTHWEST KENT MECHANICAL CO.	MONTHLY MAINTENANCE	2,259.44
05/16/2023	GEN	33813	NYE00	NYE UNIFORM	FD UNIFORM BALANCE	312.40
05/16/2023	GEN	33814	PIO00	THE PIONEER GROUP	UNAPPROVED MINUTES 4/4/23	103.20
05/16/2023	GEN	33815	PREIN	PREIN & NEWHOF	MAY 2023 CEM SURVEY FOR BLOCK 16	2,350.00
05/16/2023	GEN	33816	PRO00	PROGRESSIVE AE	GEN ENG SVCS/SAN SEWER STUDY	145.00
05/16/2023	GEN	33817	SPECPRINT	SPECTRUM PRINTERS INC	I VOTED STICKERS	35.80
05/16/2023	GEN	33818	STA01	STATE STREET HARDWARE	TWP HALL KEYS	19.70
05/16/2023	GEN	33819	VC3	VOID		
05/16/2023	GEN	33820	WALTO0	WALTON ERICKSON PUBLIC LIBRARY	MICROSOFT 365 MAY-JUNE EMAIL COSTS	24.00
05/16/2023	GEN	33821	XEROX	XEROX FINANCIAL SERVICES	2023 LIBRARY MILLAGE	2,970.20
05/16/2023	GEN	9930396(E)	SBS00	SMALL BUSINESS ADMIN SERVICES LLC	APRIL 23 PAYMENT	469.65
05/30/2023	GEN	33822	ACC00	ACCIDENT FUND COMPANY	MAY 23 SBAM HRA FEE	52.50
05/30/2023	GEN	33823	CIT00	CITY OF BIG RAPIDS	MONTHLY INS INSTALLMENT	1,326.40
05/30/2023	GEN	33824	CON00	CONSUMERS ENERGY	MAY 23 CITY TAX W/H	52.60
05/30/2023	GEN	33825	CON00	VOID	UPS LS	2,694.13
05/30/2023	GEN	33826	DO ALL DOU	DO ALL DOUG	MOLINE, MUND, KRUGER, THOMPSON BURIALS	0.00 V
05/30/2023	GEN	33827	EGLE	MICH DEPT OF ENV, GREAT LAKES, ENER	WATER PLANT TESTING	2,450.00
05/30/2023	GEN	33828	FIR00	FIRST NATIONAL BANK	MAY 23 GROUNDS PURCHASES	36.00
05/30/2023	GEN	33829	FIR00	VOID		
05/30/2023	GEN	33830	GRE02	GREAT LAKES ENERGY	4-23-23-5-26-23	22.46
05/30/2023	GEN	33831	KEVIN C	KEVIN CUSHWAY	MAY 23 WATER TREATMENT SVCS	600.00
05/30/2023	GEN	33832	KLEIN	TIMOTHY KLEINHEKSEL	MAY 23 MILEAGE	23.13
05/30/2023	GEN	33833	MEC01	MECOSTA COUNTY ROAD COMMISSION	CEM & FD FUEL USAGE	271.29
05/30/2023	GEN	33834	MEN00	MENARDS	REP/MAINT FD	58.17
05/30/2023	GEN	33835	MOSS01	MARK MOSS	MAY 23 MILEAGE	56.25
05/30/2023	GEN	33836	MTA00	MICHIGAN TOWNSHIP ASSOCIATION	ANNUAL DUES FOR MTA	3,560.78
05/30/2023	GEN	33837	NAP00	BIG RAPIDS AUTO & TRUCK PARTS	TRUCK DELCO STARTER/FREIGHT	285.78
05/30/2023	GEN	33838	PRIORITY H	PRIORITY HEALTH	MONTHLY HEALTH INSURANCE	4,951.05
05/30/2023	GEN	33839	THE HEALIN	THE HEALING CENTER	SNYDER PHYSICAL	100.00
05/30/2023	GEN	33840	WIL02	ERIC D. WILLIAMS	TAX TRIB SVCS	5,985.00

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
05/30/2023	GEN	33841	XEROX	XEROX FINANCIAL SERVICES	MAY PAYMENT	469.65
06/01/2023	GEN	9930397 (E)	CHE00	HUNTINGTON BANK	MAY 23 EFTPS TAXES	7,372.47
06/01/2023	GEN	9930398 (E)	JHI00	JOHN HANCOCK LIFE INSURANCE COMPANY	MAY 23 401A DEDUCTION	3,164.91
06/01/2023	GEN	9930399 (E)	STA00	STATE OF MICHIGAN	MAY 23 STATE TAX WH	1,143.48
06/01/2023	GEN	9930400 (E)	VOYA	VOYA FINANCIAL	MAY 23 457 DEDUCTION	5,201.01
GEN TOTALS:						
Total of 62 Checks:						200,231.16
Less 3 Void Checks:						0.00
Total of 59 Disbursements:						200,231.16