

**MINUTES
BIG RAPIDS CHARTER TOWNSHIP
PLANNING COMMISSION**

Tuesday, February 14, 2023 --- 7:00 p.m.

Big Rapids Township Hall, 14212 Northland Drive, Big Rapids, MI 49307

I. CALL TO ORDER: 7:00 P.M.

Chairperson Amanda Wethington called the regular meeting of the Big Rapids Charter Township Planning Commission to order at the township hall on Tuesday, February 14, 2023, at 7:00 p.m.

II. ROLL CALL:

Present: Carman Bean, Zach Cook, Gordon Oliver, Jeff Oosterhouse and Amanda Wethington. Mary Davis and Mark Sweppenheiser were absent. The record shows there is a quorum. Also present: William Stanek, Supervisor and Timothy Kleinheksel, Zoning Administrator and Recording Secretary.

III. CONFLICTS OF INTEREST:

Mrs. Wethington asked if any of the Commission members had known conflicts of interest with any of the items on the agenda for this meeting. No one indicated that a conflict of interest existed.

IV. MINUTES:

Mrs. Wethington asked the Commission members to review the minutes of the January 10, 2023 meeting. Mr. Cook made a motion to approve the January 10, 2023 minutes as submitted. Mr. Oliver supported the motion. There was no further discussion. The motion passed unanimously with five ayes.

V. UPDATE OF SUP14-001 MAREK:

Mr. Kleinheksel introduced Dena Marek of 20605 13 Mile Road. She is asking for an approval to update the existing SUP14-001 previously approved on November 14, 2014 as a Dental and Microbiology Lab changing it to an office setting. Mrs. Wethington asked if this request should be done through a change of use process. After discussion, Mr. Bean made a motion that a change of use application without fees be required for this request. Mr. Cook supported the motion. The motion passed unanimously with five ayes. Mr. Oliver made a motion to approve the change to SUP14-001 with the stipulation that the change of use application be submitted by the Marek's. Mr. Bean supported the motion. There was no further discussion. The motion passed unanimously with five ayes.

VI. SUP23-001 USA SHED SALES:

Mr. Kleinheksel presented a Commercial Special Use application by USA Shed Sales to sell sheds out of the parking lot at Big Rapids Hardware, 14219 Northland Drive. After discussion, Mr. Bean made a motion to approve SUP23-001 as

submitted. Mr. Cook supported the motion. There was no further discussion. The motion passed unanimously with five ayes.

VII. PUBLIC COMMENT:

There was no public comment.

VIII. ADJOURNMENT:

Hearing no further business for the Planning Commission, Mrs. Wethington adjourned the meeting at 7:09 pm.

APPROVAL: Action taken at the regular meeting of April 11, 2023: Motion to approve the Planning Commission minutes of February 14, 2023 by: Mr. Cook. Supported by: Mr. Oliver. Motion carried with six ayes.

Timothy Kleinheksel,
Timothy Kleinheksel, Recording Secretary
BIG RAPIDS CHARTER TOWNSHIP
PLANNING COMMISSION

April 11, 2023
Date Approved