

BIG RAPIDS CHARTER TOWNSHIP BOARD REGULAR MEETING TUESDAY, JANUARY 3, 2023

BIG RAPIDS TOWNSHIP OFFICES, 14212 NORTHLAND DR.
BIG RAPIDS, MI 49307
7:00 PM

AGENDA

PLEDGE OF ALLEGIANCE.

CALL TO ORDER: 7:00 p.m. ROLL CALL: __Stanek,__Saez,__ Currie,__ Bean,__ Everett,__Geib,__ Routley

PUBLIC COMMENT:

ADDITIONS TO AGENDA:

CONSENT AGENDA

1. December 6, 2022, Meeting Minutes: **ITEM A**
2. December 14, 2022 Special Meetings Minutes: **ITEM B**
3. October Treasurers Report: **ITEM C**
4. December Financial Report: **ITEM D**
5. Building Department Report: **ITEM E**
5. Cemetery and Grounds Report: **ITEM F**
6. Fire Department Report: **ITEM G**
7. Sewer Department Report: **ITEM H**
8. Water Department Report: **ITEM I**
9. December Board of Review Minutes: **ITEM J**
10. Utility Committee Minutes: **ITEM K**
11. Supervisor's Report: **ITEM L**

UNFINISHED BUSINESS:

1. Quote on fire hall basement: **ITEM M**
2. ARPA Expenses: **ITEM N**
3. Facebook/Social Media Policy Update: **ITEM O**
4. Fire Department merit/award patches:
5. Other:

NEW BUSINESS:

1. Siegfried Crandall authorization: **ITEM P**
2. Motion to set Mileage rate for 2023 at 62.5 cents per mile:
3. Proclamation of Recognition: **ITEM Q**
4. I-Pad recommendation and quotes from David for Board members: **ITEM R**
5. Water Plant operator contract for 2023: **ITEM S**
6. 2023 User Charge Report: **ITEM T**
7. Committee Appointments: **ITEM U**
8. ST. Mary-St Paul request: **ITEM V**
9. Other:

Financial

1. Payroll: **ITEM W**
2. Accounts Payable: **ITEM X**

PUBLIC COMMENT:

ADJOURNMENT:

Big Rapids Charter Township will provide necessary and reasonable auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed material, if individuals with disabilities, upon five business days notice to the township. Individuals requiring auxiliary aids or services should contact Hannah Saez, Big Rapids Charter Township Clerk, 14212 Northland Drive, Big Rapids, Mi 49307- call 231 796 3603 or fax request to 231 796 2533.

**BIG RAPIDS CHARTER TOWNSHIP BOARD
REGULAR MEETING TUESDAY, DECEMBER 6, 2022
BIG RAPIDS TOWNSHIP OFFICES, 14212 NORTHLAND DR.
BIG RAPIDS, MI 49307
7:00 PM
UNAPPROVED**

PLEDGE OF ALLEGIANCE.

CALL TO ORDER: 7:00 p.m. ROLL CALL: Stanek, Saez, Currie, Bean, Everett, Geib, Routley present.

**PUBLIC HEARING ON 2023 APPROPRIATION AND SUPPORTING MILLAGE
Public Hearing opened: 7:00pm. Closed 7:01pm.**

PUBLIC COMMENT:

Robert Fisher - Sole purpose of the MCDC meetings for updates on questions/timelines/risks associated. Project risk - general economic impact "Fragile" Construction site risks and sites approved, business risk and sales/demand of batteries, Community risk, welcome here? Wanting to "build trust" apology on not being as forthcoming and transparent; hopes that members will attend meetings going forward.

Kelly W - Thank you for investment in MCDC

Patty Downey - Wanting everyone to do thorough research on Gotion; grave concerns about tax money going to wrong people

Jeremy Mishler - Great budget, thank you for prior public meeting on Gotion; allowed for different points of view and provided that opportunity. Can move vision forward, project may be fluid/fragile but community is not.

ADDITIONS TO AGENDA: Next public meeting date set to December 14, 2022 at 7pm at the County Services Building. Dubois Cooper Acknowledgement, website link to Information on Gotion

CONSENT AGENDA

1. **November 1, 2022, November 21, Special Meetings, & November 23, Special Meeting Minutes:**
2. **August & September Treasurer's Report:**
3. **November Financial Report:**
4. **Building Department Report:**
5. **Cemetery and Grounds Report:**
6. **Fire Department Report:**
7. **Sewer Department Report:**
8. **Water Department Report:**
9. **Planning Commission Minutes:**
10. **Roads Committee Minutes:**
11. **Supervisor's Report:**

A motion was made to approve of the Consent Agenda by Bean. Supported by Geib. Motion passed unanimously.

UNFINISHED BUSINESS:

1. **Quote on fire hall basement:** No action taken
2. **Request for Fire Class A uniforms:** Currie made a motion to approve of Class A uniforms in the amount of \$3,182.25, and to move the ribbons/patches to the January meeting. Supported by Bean. Motion passed unanimously on a roll call vote.
3. **2022 Budget Adjustments:** Currie made a motion to approve the budget recommendations as Bill has presented with a discussion and explanation afterwards with the Supervisor. Supported by Saez. Motion passed unanimously.
4. **Resolution 2022-06 Spark Grant Application:** A motion was made by Saez to approve of Resolution 2022-06 to apply to the Sparks Grant in the amount of \$360,000, with the removal of the last line noting matches. Supported by Bean. Motion passed unanimously on a roll call vote.
5. **Resolution 2022-07 update:** A motion was made by Bean to approve of Resolution 2022-07 to increase the amount applied to the Par Plan Grant for \$20,000 and with other additions. Supported by Geib. Motion passed unanimously on a roll call vote.

6. **Tree Removal Invoice:** A motion was made by Bean to approve of the Tree removal invoice for \$6,000 from Parks Capital Improvement. Supported by Geib. Motion passed unanimously on a roll call vote.
7. **Other:**

NEW BUSINESS:

1. **Planning Commission to add item 153.040 Cargo/Shipping Containers to our ordinance:** A motion was made by Currie to approve of the cargo container ordinance and to add "temporary" in front of portable and the first paragraph of item 3. Supported by Everett. Motion passed 6-1. Geib, no.
2. **Estimates for work on Fire Trucks:** Total of 3 quotes requested as usual, need 2 more.
3. **E-mail cost to continue:** A motion was made by Currie to approve of the email cost to continue. Supported by Bean. Motion passed unanimously on a roll call vote.
4. **Statutory Committee Appointments:** Currie made a motion to appoint the statutory committees. Supported by Everett. Motion passed unanimously.
5. **Resolution # 2022-08 Depositories:** Currie made a motion to approve of Resolution 2022-08. Supported by Saez. Motion passed unanimously on a roll call vote.
6. **Resolution # 2022-09 Meeting Dates for 2023:** A motion was made by Currie to approve of Resolution 2022-09. Supported by Saez. Motion passed unanimously on a roll call vote.
7. **Resolution # 2022-10 General Appropriations Act:** A motion was made by Currie to approve of Resolution 2022-10. Supported by Everett. Motion passed unanimously on a roll call vote.
8. **Resolution # 2022-11 2023 wages:** A motion was made by Currie to approve of Resolution 2022-11. Supported by Everett. Motion passed unanimously on a roll call vote.
9. **Update & discussion on Social Media Policy:** Moved to next month.
10. **Dubois-Cooper quote:** A motion was made by Currie to approve of the expenditure for a new sewer pump in the amount of \$25,200 with Dubois-Cooper. Supported by Everett. Motion passed unanimously on a roll call vote.
11. **Grounds report:** update given by Marc
12. **Website:** Bean to compile PDF of his documentation, insert hyperlink from The Right Place FAQ sheet.

Financial

1. **Payroll:** A motion was given by Currie to approve of Payroll in the amount of \$23,898.45 and \$2,477.48. Supported by Bean. Motion passed unanimously on a roll call vote.
2. **Accounts Payable:** A motion was made by Currie to approve of Accounts Payables in the amount of \$196,062.03. Supported by Everett. Motion passed unanimously on a roll call vote.

PUBLIC COMMENT: Wendy Nystrom - last official meeting as a county commissioner, and a thank you from her for everything.

Attorney Report: Under advice of attorney, Bean made a motion to go into a closed session at 9:02 pm. Exited closed session at 9:56pm.

ADJOURNMENT:9:56pm.

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**BIG RAPIDS CHARTER TOWNSHIP BOARD
SPECIAL MEETING WEDNESDAY, DECEMBER 14TH 2022
MECOSTA COUNTY SERVICES BUILDING
14485 Northland Drive – NORTH ENTRANCE DOOR 3
BIG RAPIDS, MI 49307
7:00 PM
UNAPPROVED**

PLEDGE OF ALLEGIANCE.

CALL TO ORDER: 7:00 p.m. ROLL CALL: Stanek, Saez, Currie, Bean, Everett, Geib, Routley.

The purpose of this Special Meeting is to meet with the Residents of Big Rapids Township and general public regarding their comments, questions and concerns regarding the Sale of the Industrial Park to Gotion. The board plans to address questions from the prior meeting, if any additional answers are given and updated.

NEW BUSINESS:

- 1. Brief statement from Supervisor Stanek – Thank you for attending, responses, etc.**
- 2. Presentation of Slides, summary of questions from 11/21/22 Meeting – All information listed on BRT website -Saez**
- 3. Bill Pink - FSU Presentation – Local/responsive/relevant.** Providing what's needed, acknowledging opportunities, creating training, skills, help with the State of MI, Mecosta County. "Shame on us" if not considering opportunity. Appreciates more conversation, content that Ferris doesn't have, needs to state (College of Engineering). States with electric batteries/cars emerging we ought to be doing this work, FSU known for responsiveness in the industry. If we have the space/bandwidth to join into the community, people with experience and FSU can help partner, they will. Knows nothing about a standing offer with Gotion and FSU. This is our community, good to communicate, good dialogue, hard questions, treat each other that way.
- 4. Review of Gotion High-tech Co History – Bean presents information on History, Pros/Cons/Incentives (all on website presentation)**
- 5. Review of Incentives, Pros/Cons-** Bean also gives ESG (environmental, social, governance) rating insight (32.5 high) – Ormand Hook asks if high is good or bad – Bean response "The lower the better"
- 6. NEW Questions from BRT Board - Currie – any known timeline expediting – R. Thelen – none. Extensive due diligence timeline, still 3-31-23.**
- 7. Mecosta County Road Commission question review – Answers given via Gotion FAQ sheet from 12/13, on website, Nestle states no questions, but MCRC is very "under-funded". Question asked if Revenue changes if Gotion does come, he stated no, funded on certification and funds remain the same. One comment given from Road Commission on not being able to commit any funds to the project. MDOT not using incentives and they are piecing together the application to discuss funds, separate grants for roads. Conversation regarding changes to 220th and timely coincidence.**
- 8. Wastewater Treatment Plant/City question review - Answers given via Gotion FAQ sheet from 12/13, on website**
- 9. Airport expansion City Statement – City mentions potential expansion of runway as Gotion has noted needing larger airport**
- 10. Public Comment**
Tim Haist – Schools are excited about opportunity – want to be involved with training. Growth/capacity – prepared for amount of people? Unknown, hoping for gradual growth, upgrades. Student count currently strong.
Consumers Energy – Figured into Gotion's rate, question asked – increase in demand, increase in price? Unknown, they don't set and rate is submitted and approved. Confident they can meet energy demands of Gotion. Clarification regarding CMS signing bonus (Consumers incentive)
Paul bullock - Taxes for co. taxes collected not compare to housing developments that will come into community. Money never seen if project doesn't happen. Taxes won't go up more than 5% or the rate of inflation - county controller

**Tom white - 2300 employees - employed within 10 years, does WWTP have capacity/will it affect nearby wells? Proximity?
Stanek – " No.city water wells nearby"**

Patti Downey –

- 1. 11/21 meeting minutes – "board does not agree with Stanek representing MCDC before Township" in regards to project elephant - conflict of interest – Saez clarifies minutes – Stanek serves as MCDC Treasurer, Twp ethics states cannot put needs/interests of other committees/boards above those as elected official position.**
- 2. Pioneer - Randy Thelen quote on company currently has 500 acres under contract? No, not under contract yet. Contracts currently up for renewal in Green Twp.**
- 3. Chuck Thelen "At the end of the day 11 manufacturing sites with 2 in the US - where? They did not answer.**
- 4. Under contract "purchase agreement, appraisal, development agreement"? No, not yet.**
- 5. You can talk about grants, incentives, state money, fed money, bottom line is it is tax payer money. For myself I cannot fathom why we would want our taxpayer money go to support a Chinese company coming to this area - distinction between Chinese government and Chinese company - naive if didn't recognize Chinese companies under strict control of Chinese government**

6. Asked Township board to be skeptical - constituents deserve that - work for the residents not Gotion, The Right Place, Ferris, Governor, etc.

Tracy Ruelle - Our state does have taxpayer money - wants money here. Wants infrastructure upgrades, if we could get this paid by grants why wouldn't we. Reduction in school bonds. Opportunities for builders, housing commission wants space UOFM research seminar - decline in Mecosta Co in population and opportunities and this is opportunity for us. Education/training with MOISD in battery technology/certification for adults. People driving to GR daily to make over \$25 an hour and improving family life with children. Plant built somewhere, built in US, why would we not want opportunity for it to be there. 20 other places have reached out to expand area according to Gotion, not one person in this room knows anything about environment but EGLE does and they will control. Cultural change - university gotten better because of diversity. CO must abide by to operate. Rules/regulations

If we don't bring it here, what will we do to replace that opportunity?

Dave Eisler - 3 numbers keep in mind
40, 30, 67
40 avg twp household income; 36% below national average
30% in BR Township are at or below poverty level less than 25,000
67% of elementary children qualify for free or reduced lunch
Economic development/responsibility for creating jobs and opportunity for family.

Dan Hay - Green Township - Some friends worked for BMW part of training team that came over and hopes they were accepted by community and hopes that Big Rapids will do the same.

Ladeanna Smalley - How is water well going to be protected, if something happens are we going to hold factory responsible for them to pay it for restitution done to human health or human life.

Chuck Thelen - questions answered long wait from engineers - will have waste water treatment facility and count on collection of water, currently working on wetland study for property

Bean on mark Giffords comment on policy - online? Post to site? When they have questions they don't have, where should they go?

Jean Cousineau - Why Gotion to US? Why China buying up farmland different places within US? - **Chuck Thelen** - "very nuclear question. Personally - global economics, battery industry in South Korea and China. economic driven topic, companies that make a product. Behind curve on electronic vehicles in US. Good work with politics past years to see changes."

Saez clarification on Chinese created jobs. "State not incentivizing non-American jobs. Incentivizing 2300 mi citizen American jobs"

Kate Roe - Have we had any relationship with Green Twp - Any relationship and could project go entirely in Green if not approved in BRT? Answered by board - yes, we have been, but refusal to participate in co-hosting meetings.

Jerry Everett - if more people came together and concentrate on building bridges rather than one organization pointing a finger and saying "they are the problem" no need for contentious relationship, can't respect each other's ideas; can disagree on things healthily.

Bean - different world views

Currie - decision not about Chinese co, battery factory, etc. is this a good fit for our community. Economically, yes. In other ways, just trying to discover if it is.

Wayne O'Neil - Water plant on how little it's used and what it costs per year to operate and big benefit to company coming in. Stanek - 3 customers, 20k per year to keep operating and hoping to get something in to use the water, big help to company. Size of tank 300,000 gallons. Designed for this size of a plant

Tom White on anodes/cathodes - not complete battery, only 62% of costs. Making components to finished goods location that will have even larger plant. Does Gotion make transformers - no.

Everett - if Gotion does get property, is there anything that would stop you from making full battery or more product? - Any further increase in scope would be discussed with MI government/ the right place

Kelly W - The right place - feel a lot better about this meeting, it's complex, challenging, everyone accepting answers to best of ability. Starting in January MCDC developing task force for the project. Help with communication process.

Brent Wheatlake - Please don't give any tax incentive - use that as money, sell the water plant to them and pay off debt. Asks us to please consider that. Get with Green Township and charge fee to do environmental testing. Options to consider.

Mike Battle - How many employees/local jobs compared to Chinese jobs (Chuck - goal is to have everyone employed from MI or nearby, Chinese only to come for set up).
Ground water usage rate expected to be?

Ladeanna Smalley - What are all of metals used for product? Chuck - Hire our own environmental team - a lot of energy to make energy and comes through raw materials. EHS directors that live on site. How many on team? >5<50

Joe Bechaz - thank you for more transparency - reconfigured MCDC site. Have we approached any American company 2 days ago in Detroit free press, ex governor, current, Stabenow agreement in Lansing with GM. Any inclining that GM interested at all? GM knew they wanted to be there. Inquiries from companies looking to locate in MI/west MI. Didn't actively start looking until June of 2021. Green twp same atty - voted to separate atty work

Sue Lenahan - Infrastructure? On 220th and widening the road has possibility of damaging properties, what happens to homeowners and if they have to sell property. Possibility of 18 mile on/off ramps?
Initial meeting - reinforcing on ramps/off ramps 19 mile. Road widening cannot exceed ordinances in place.

Saez - Lots of bad publicity/events where lithium fires have occurred. People not able to leave homes until safe. In event of a disaster, large fire etc. Please work on providing more risk analysis.

Mayor - Water coming out of that plant not needing any extra treatment.

Unknown "MI desperately needs it, not against battery plant and I hope people take it to heart. China does not like America, they want American resources they don't have. Don't treat own employees fairly. All for leasing land. Please ask people to take discernment in heart."

Ambulance/fire protection Aug 26th

Joe McNally - So much of concern heard is about China being involved - thought to propose, most people in room, phones in room made in China. Nike, Addidas, made in China. So many economic relations. News, yes hostility but US is extremely tied to China.

Bill Schriver - We're just getting started. Every question generates another question. Big question - do we want it? Gamble, irrevocable decision. Very important for as much info as possible

Gary Wells - Technology that is Chinese made - get technology from us and take it there and get cheap labor and ship back to us. Will just change the way we live in town. WWII vets in barber shop - the enemy (Chinese, why here, big grant) everything electric - China sent rocket up to destroy satellites not friendly company.

Can board make public referendum - ballot proposal? **Stanek** to "check"

Kevin Tucci - 220th major coincidence. Devil's advocate -other side gov. Publicly made this as "done deal". Kelly w/ The Right Place creating planning committee for this.

Brad Lubahn - MDOT 3-5 year plan, now class A road - water issues, sitework - ground water cost them about 50k, ground water so high in Holland. Superior excavating, multiple high drains, high water table. As civil engineer this project is safe, involved with EGLE, no issues there.

Ladeanna Smalley - fire safety - **Mark Gifford** on conference call with Steve Schroeder (city fire chief). Willing to share about warehouse where lithium batteries caught on fire. Takeaway was you could find pieces of fire issues but also information to better prepare. Last comment was congratulating BR on Gotion. **Mayor Guenther**- all fire codes upgraded to fight lithium fires.

Nick Routley - They didn't even know there were batteries in plant that caught fire referencing.

Thanks for attendance, conversation.

ADJOURNMENT: 9:09pm.

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Item "C"

GL Number	Description	Beginning Balance
101-000-001.000	Cash - Checking	408,871.96
101-000-001.001	Cash Non-Expendable	
203-000-001.000	CASH	154,181.19
204-000-001.000	CASH	83,979.68
206-000-001.000	Cash - Checking	178,716.99
212-000-001.000	Cash - Savings	6,316.20
246-000-001.000	Cash - Savings	
249-000-001.000	Cash - Savings	152,537.12
271-000-001.000	CASH	2,961.01
285-000-001.000	CASH	434,734.43
401-000-001.000	CASH	31,056.70
590-000-001.000	Cash - Savings	522,304.30
591-000-001.000	CASH	(12,481.87)
593-000-001.000	CASH	
701-000-001.000	Cash - Savings	42,585.62
708-000-001.000	CASH	
711-000-001.000	CASH	
711-000-001.100	HVC Cash Expendable	19,935.88
850-000-001.000	Cash - Savings	(442.39)
Beginning GL Balance:		2,025,256.82
Add: Cash Receipts		69,743.45
Less: Cash Disbursements		(38,828.08)
Less: Payroll Disbursements		(22,400.47)
Less: Journal Entries/Other		(8.00)
Ending GL Balance:		2,033,763.72

GL Number	Description	Ending Balance
101-000-001.000	Cash - Checking	387,719.26
101-000-001.001	Cash Non-Expendable	
203-000-001.000	CASH	154,181.19
204-000-001.000	CASH	83,979.68
206-000-001.000	Cash - Checking	166,702.39
212-000-001.000	Cash - Savings	
246-000-001.000	Cash - Savings	153,518.01
249-000-001.000	Cash - Savings	2,961.01
271-000-001.000	CASH	434,734.43
285-000-001.000	CASH	31,056.70
401-000-001.000	Cash - Savings	570,622.06
590-000-001.000	CASH	(13,046.84)
591-000-001.000	CASH	
593-000-001.000	Cash - Savings	42,585.62
701-000-001.000	CASH	
708-000-001.000	CASH	
711-000-001.000	CASH	
711-000-001.100	HVC Cash Expendable	19,935.88
850-000-001.000	Cash - Savings	(1,185.67)

Ending GL Balance: 2,033,763.72
 Ending Bank Balance: 1,994,265.38
 Add: Deposits in Transit

11/08/2022 *Deposit ID: 425 13,648.90
 11/08/2022 *Deposit ID: 426 19,963.90
 11/08/2022 *Deposit ID: 424 706.35
 ADJUST GENERAL LEDGER ERROR 0.10
 CASHED EARLY KUSHNER 52.50
 CASHED EARLY JOHN HANCOCK 2,748.80
 CASHED EARLY VOYA 4,290.36
 BANK CK ERROR #33406 = 3098.40 / BANK CASHED FOR 3090.40 (8.00)
 41,402.91

Less: Outstanding Checks

Check Date	Check Number	Name	Amount
11/03/2021	32984	STATE STREET HARDWARE	49.99
01/17/2022	33102	MENARDS	39.39
07/12/2022	33343	DISTRICT HEALTH DEPARTMENT NO. 10	20.00
10/04/2022	33456	ACCIDENT FUND COMPANY	0.00
10/04/2022	33457	APPARATUS CENTRAL REPAIR	0.00
10/04/2022	33458	BIG RAPIDS TWP SEWER REC. FUND	0.00
10/04/2022	33459	BOUMAN WELL SERVICE	0.00
10/04/2022	33460	BIG RAPIDS TOWNSHIP GEN. FUND	0.00
10/04/2022	33461	CONSUMERS ENERGY	0.00
10/04/2022	33462	FIRST NATIONAL BANK	0.00
10/04/2022	33463	KEVIN CUSHWAY	0.00
10/04/2022	33464	MCKESSON MEDICAL SURGICAL	0.00
10/04/2022	33465	MECOSTA COUNTY SHERIFF DEPT.	0.00
10/04/2022	33466	MECOSTA COUNTY ROAD COMMISSION	0.00
10/04/2022	33467	MARK MOSS	0.00
10/04/2022	33468	PRIORITY HEALTH	0.00
10/04/2022	33469	HANNAH SAEZ	0.00
10/04/2022	33470	STATE STREET HARDWARE	0.00
10/04/2022	33471	BILL STANEK	0.00
10/04/2022	33472	MARC VELDMAN	0.00
10/04/2022	33473	ERIC D. WILLIAMS	0.00
10/04/2022	33474	XEROX FINANCIAL SERVICES	0.00

Check Date	Check Number	Name	Amount
03/01/2018	11067	MYERS, AARON	43.41
05/01/2019	11632	BRYANT, ELIZABETH	6.02
11/01/2019	11836	AMBLER, ALLEN	36.68
03/01/2020	12012	HAWLEY, CRYSTAL	10.90
06/01/2020	12130	HAWLEY, CRYSTAL	15.69
10/01/2020	12289	SCHROEDER, BRODY	16.53

Check Date	Check Number	Name	Amount
12/01/2020	12370	FITZGERALD, LINDSAY	68.75
07/01/2021	12643	JORDAN, CHASTITY	17.79
09/01/2021	12713	MARSHALL, GRAYSON	2.65
09/01/2021	12716	SPRIK, HANNAH	2.64
12/31/2021	12831	BEAN, SUSAN	26.42
12/31/2021	12851	MARSHALL, GRAYSON	18.64
05/01/2022	13010	MARSHALL, GRAYSON	29.87
05/01/2022	13018	SWEPENHEISER, MARK	46.18
06/01/2022	13051	MARSHALL, GRAYSON	59.07
07/01/2022	13067	BAAAS, MARISSA	23.18
07/01/2022	13087	MARSHALL, GRAYSON	23.18
08/01/2022	13105	BUYS, EMILY	187.84
08/01/2022	13121	MARSHALL, GRAYSON	40.73
10/01/2022	13189	CURRIE, PENNY	765.41
10/01/2022	13199	METZ, APRIL	44.60
10/01/2022	13202	OOSTERHOUSE, JEFFREY	44.05
10/01/2022	13207	TECENO, CHRISTOPHER	128.48
10/01/2022	13248	TECENO, CHRISTOPHER	128.48

VOIDED 11/23/2022

Total - 46 Outstanding Checks: 1,896.57
 Adjusted Bank Balance 2,033,771.72
 Unreconciled Difference: 8.00

REVIEWED BY: *[Signature]* DATE: 12/11/22



BIG RAPIDS CHARTER TOWNSHIP
 14212 NORTHLAND DR
 BIG RAPIDS MI 49307-2319

OCT. 22
 Gen.

Have a Question or Concern?

Stop by your nearest
 Huntington office or
 contact us at:

1-800-480-2001

www.huntington.com/
 businessresources

Huntington PublicFund Business Interest Checking Account: -----5812

Statement Activity From:		Beginning Balance	\$2,008,159.41
10/01/22 to 10/31/22		Credits (+)	54,151.50
		Regular Deposits	53,645.00
		Interest Earned	506.50
Days in Statement Period	31	Debits (-)	68,045.53
Average Ledger Balance*	1,990,525.52	Regular Checks Paid	46,057.93
Average Collected Balance*	1,987,898.74	Electronic Withdrawals	21,987.60
* The above balances correspond to the service charge cycle for this account.		Total Service Charges (-)	0.00
		Ending Balance	\$1,994,265.38

Average Percentage Yield Earned this period 0.300%

Deposits (+) Account:-----5812

Date	Amount	Serial #	Type	Date	Amount	Serial #	Type
10/13	34,917.80 ✓	144	Brch/ATM	10/13	159.38 ✓	143	Brch/ATM
10/13	18,567.82 ✓	142	Brch/ATM				

Other Credits (+) Account:-----5812

Date	Amount	Description
10/31	506.50	INTEREST PAYMENT / 10/31/2022

Checks (-) Account:-----5812

Date	Amount	Check #	Date	Amount	Check #
10/04	89.21 ✓	1180 - 1/3180	10/06	324.20 ✓	13179 ✓
10/06	125.00 ✓	1226*	10/04	929.33 ✓	13181 ✓
10/11	125.00 ✓	1227	10/04	1,300.64 ✓	13182 ✓
10/04	107.07 ✓	13142*	10/04	267.62 ✓	13183 ✓
10/07	27.53 ✓	13148*	10/12	280.54 ✓	13184 ✓
10/11	27.22 ✓	13163*	10/03	558.35 ✓	13185 ✓
10/04	496.27 ✓	13177*	10/07	616.47 ✓	13186 ✓
10/11	668.43 ✓	13178	10/18	46.17 ✓	13187 ✓

Investments are offered through the Huntington Investment Company, Registered Investment Advisor, member FINRA/SIPC, a wholly-owned subsidiary of Huntington Bancshares Inc.

The Huntington National Bank is Member FDIC. Huntington and 24-Hour Grace are federally registered service marks of Huntington Bancshares Incorporated. The 24-Hour Grace system and method is patented: US Pat. No. 8,364,581, 8,781,955, 10,475,118, and others pending. © 2022 Huntington Bancshares Incorporated.

PERIOD ENDING 12/31/2022

% Fiscal Year Completed: 100.00

GL NUMBER	DESCRIPTION	YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BDGT		
		12/31/2022	NORMAL (ABNORMAL)	MONTH 12/31/2022	INCREASE (DECREASE)	BALANCE	NORMAL (ABNORMAL)		2022	AMENDED BUDGET
Fund 101 - GENERAL OPERATING FUND										
Revenues										
Dept 000 - GENERAL										
101-000-402.000	Current Real Property Tax	182,010.77		0.00		(2,010.77)		180,000.00		101.12
101-000-411.000	Delinquent Real Property Tax	8,221.13		0.00		(8,221.13)		0.00		100.00
101-000-445.000	Penalties & Interest on Taxes	1,281.03		0.00		618.97		1,900.00		67.42
101-000-447.000	Property Tax Admin Fee	60,377.09		0.00		(4,377.09)		56,000.00		107.82
101-000-451.000	Business Licenses & Permits	17,646.53		0.00		(646.53)		17,000.00		103.80
101-000-574.000	State Shared Revenue	436,112.00		0.00		(16,112.00)		420,000.00		103.84
101-000-607.000	Ch. for Serv. (fees, zoning)	1,700.00		25.00		(450.00)		1,250.00		136.00
101-000-610.000	School Parcel Fee	6,677.50		0.00		(1,077.50)		5,600.00		119.24
101-000-632.000	Ch. for Serv. (sale cem. lots)	6,800.00		0.00		(3,800.00)		3,000.00		226.67
101-000-634.000	Ch. for Serv. (grave op & cl)	17,450.00		0.00		(7,450.00)		10,000.00		174.50
101-000-635.000	Chg For Serv Cem Foun & Misc	7,462.98		0.00		(2,962.98)		4,500.00		165.84
101-000-640.000	Ch. for Serv. (lot splits)	450.00		0.00		(50.00)		400.00		112.50
101-000-664.000	Int. & Div. on Earnings	1,714.88		0.00		285.12		2,000.00		85.74
101-000-667.000	Rent&Exp Building Dept	7,500.00		0.00		0.00		7,500.00		100.00
101-000-668.000	Sign Rental	154,000.00		0.00		0.00		154,000.00		100.00
101-000-673.000	Sale of Fixed Assets	13,500.00		0.00		(13,500.00)		0.00		100.00
101-000-675.020	Cemetery Annuity - Division of Assets	52,047.55		52,047.55		(5,547.55)		46,500.00		111.93
101-000-676.000	Reimbursements	5,252.86		0.00		(2,252.86)		3,000.00		175.10
101-000-687.000	REFUNDS	3,758.54		0.00		(3,458.54)		300.00		1,252.85
101-000-697.000	Transfer from other Fund	0.00		0.00		330,950.00		330,950.00		0.00
101-000-698.000	Advance from Fund Balance	0.00		0.00		100,000.00		100,000.00		0.00
Total Dept 000 - GENERAL		983,962.86		52,072.55		359,937.14		1,343,900.00		73.22
TOTAL REVENUES		983,962.86		52,072.55		359,937.14		1,343,900.00		73.22

GL NUMBER	DESCRIPTION	YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BDGT	
		12/31/2022		MONTH 12/31/2022		BALANCE			2022
		NORMAL	(ABNORMAL)	INCREASE	(DECREASE)	NORMAL (ABNORMAL)	AMENDED BUDGET		
Expenditures									
Dept 101 - TOWNSHIP BOARD									
101-101-702.000	Salary & Wages	6,999.92		583.33		0.08	7,000.00	100.00	
101-101-702.020	Salary & Wages Clerical Help	7,709.47		631.88		90.53	7,800.00	98.84	
101-101-702.300	Health Insurance Buyout	360.00		30.00		0.00	360.00	100.00	
101-101-710.000	Twp. Share Medicare Withholding	218.49		18.06		1.51	220.00	99.31	
101-101-715.000	Twp. Share Soc. Sec. Withholdg	934.30		77.19		5.70	940.00	99.39	
101-101-720.000	Medical Reimbursement	13.95		0.00		286.05	300.00	4.65	
101-101-727.000	Office Supplies	1,258.75		0.00		(158.75)	1,100.00	114.43	
101-101-740.000	Operating Supplies	152.22		89.00		(152.22)	0.00	100.00	
101-101-801.000	Professional Services	31,157.76		2,998.16		(3,157.76)	28,000.00	111.28	
101-101-850.000	Communication	4,301.16		149.90		(301.16)	4,000.00	107.53	
101-101-860.000	Transportation	0.00		0.00		480.00	480.00	0.00	
101-101-880.000	Community Promotion	74.80		0.00		2,525.20	2,600.00	2.88	
101-101-881.000	FALL CLEAN-UP	7,091.40		0.00		908.60	8,000.00	88.64	
101-101-900.000	Printing & Publishing	1,211.45		129.65		388.55	1,600.00	75.72	
101-101-958.000	Membership & Dues	3,391.22		0.00		58.78	3,450.00	98.30	
101-101-960.000	Education	0.00		0.00		2,000.00	2,000.00	0.00	
101-101-965.000	Insurance & Bonds	8,857.89		276.71		142.11	9,000.00	98.42	
Total Dept 101 - TOWNSHIP BOARD		73,732.78		4,983.88		3,117.22	76,850.00	95.94	
Dept 171 - SUPERVISOR									
101-171-702.000	Salary & Wages	34,200.00		2,850.00		0.00	34,200.00	100.00	
101-171-702.010	Salary & Wages Deputy	1,123.84		0.00		1,876.16	3,000.00	37.46	
101-171-702.040	Salary & Wages Cemetery	5,000.04		416.67		(0.04)	5,000.00	100.00	
101-171-702.300	Health Insurance Buyout	1,800.00		150.00		0.00	1,800.00	100.00	
101-171-710.000	Twp. Share Medicare Withholding	610.79		49.54		29.21	640.00	95.44	
101-171-715.000	Twp. Share Soc. Sec. Withholdg	2,611.67		211.83		118.33	2,730.00	95.67	
101-171-720.000	Medical Reimbursement	1,465.00		125.00		35.00	1,500.00	97.67	
101-171-727.000	Office Supplies	0.00		0.00		150.00	150.00	0.00	
101-171-801.000	Professional Services	0.00		0.00		200.00	200.00	0.00	
101-171-850.100	Cell Phone	270.00		90.00		90.00	360.00	75.00	
101-171-860.000	Transportation	190.13		0.00		209.87	400.00	47.53	
101-171-960.000	Education	0.00		0.00		1,000.00	1,000.00	0.00	
Total Dept 171 - SUPERVISOR		47,271.47		3,893.04		3,708.53	50,980.00	92.73	

GL NUMBER	DESCRIPTION	YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BDGT	
		12/31/2022		MONTH 12/31/2022		BALANCE			2022
		NORMAL	(ABNORMAL)	INCREASE	(DECREASE)	NORMAL (ABNORMAL)	AMENDED BUDGET		
Dept 215 - CLERK									
101-215-702.000	Salary & Wages	39,200.04		3,266.67		(0.04)	39,200.00	100.00	
101-215-702.010	Salary & Wages Deputy	4,824.00		392.00		(1,124.00)	3,700.00	130.38	
101-215-710.000	Twp. Share Medicare Withholding	638.35		53.06		(13.35)	625.00	102.14	
101-215-714.000	Health Insurance	19,773.60		3,358.98		(773.60)	19,000.00	104.07	
101-215-715.000	Twp. Share Soc. Sec. Withholdg	2,729.49		226.84		(69.49)	2,660.00	102.61	
101-215-720.000	Medical Reimbursement	1,512.10		125.00		(12.10)	1,500.00	100.81	
101-215-727.000	Office Supplies	90.50		0.00		109.50	200.00	45.25	
101-215-740.000	Operating Supplies	491.57		166.54		(141.57)	350.00	140.45	
101-215-801.000	Professional Services	2,709.00		0.00		(109.00)	2,600.00	104.19	
101-215-850.000	Cell Phone Reimbursement	360.00		90.00		0.00	360.00	100.00	
101-215-960.000	Education	0.00		0.00		300.00	300.00	0.00	
Total Dept 215 - CLERK		72,328.65		7,679.09		(1,833.65)	70,495.00	102.60	
Dept 247 - BOARD OF REVIEW									
101-247-702.000	Salary & Wages	953.50		92.00		(53.50)	900.00	105.94	
101-247-710.000	Twp. Share Medicare Withholding	13.83		1.33		1.17	15.00	92.20	
101-247-715.000	Twp. Share Soc. Sec. Withholdg	59.12		5.70		0.88	60.00	98.53	
101-247-900.000	Printing & Publishing	0.00		0.00		100.00	100.00	0.00	
101-247-960.000	Education	0.00		0.00		200.00	200.00	0.00	
Total Dept 247 - BOARD OF REVIEW		1,026.45		99.03		248.55	1,275.00	80.51	
Dept 253 - TREASURER									
101-253-702.000	Salary & Wages	31,200.00		2,600.00		0.00	31,200.00	100.00	
101-253-702.010	Salary & Wages Deputy	2,960.00		304.00		890.00	3,850.00	76.88	
101-253-710.000	Twp. Share Medicare Withholding	495.28		42.11		14.72	510.00	97.11	
101-253-714.000	Health Insurance	5,200.64		916.06		1,199.36	6,400.00	81.26	
101-253-715.000	Twp. Share Soc. Sec. Withholdg	2,117.96		180.05		57.04	2,175.00	97.38	
101-253-720.000	Medical Reimbursement	783.41		0.00		416.59	1,200.00	65.28	
101-253-727.000	Office Supplies	600.32		0.00		(150.32)	450.00	133.40	
101-253-740.000	Operating Supplies	571.60		0.00		678.40	1,250.00	45.73	
101-253-801.000	Professional Services	4,896.13		622.94		(146.13)	4,750.00	103.08	
101-253-975.000	Capital Outlay under \$10,000	0.00		0.00		1,000.00	1,000.00	0.00	
Total Dept 253 - TREASURER		48,825.34		4,665.16		3,959.66	52,785.00	92.50	

GL NUMBER	DESCRIPTION	YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BDGT	
		12/31/2022		MONTH 12/31/2022		BALANCE			2022
		NORMAL (ABNORMAL)		INCREASE (DECREASE)		NORMAL (ABNORMAL)	AMENDED BUDGET		
Dept 257 - ASSESSOR									
101-257-702.000	SALARY AND WAGES	2,895.83		2,895.83		(2,895.83)	0.00	100.00	
101-257-710.000	Twp. Share Medicare Withholding	83.98		83.98		(83.98)	0.00	100.00	
101-257-715.000	Twp. Share Soc. Sec. Withholding	359.08		359.08		(359.08)	0.00	100.00	
101-257-740.000	Operating Supplies	0.00		0.00		500.00	500.00	0.00	
101-257-801.000	Professional Services	2,854.23		0.00		1,145.77	4,000.00	71.36	
101-257-801.005	Contractual Assessor	36,262.46		2,895.83		3,737.54	40,000.00	90.66	
101-257-801.006	Tax Tribunal Appeals	870.73		0.00		15,129.27	16,000.00	5.44	
101-257-860.000	MILEAGE	0.00		0.00		1,000.00	1,000.00	0.00	
Total Dept 257 - ASSESSOR		43,326.31		6,234.72		18,173.69	61,500.00	70.45	
Dept 262 - ELECTIONS									
101-262-702.000	SALARY AND WAGES	5,997.25		0.00		(997.25)	5,000.00	119.95	
101-262-740.000	Operating Supplies	6,505.94		0.00		(505.94)	6,000.00	108.43	
101-262-801.000	Professional Services	800.00		800.00		(600.00)	200.00	400.00	
101-262-810.000	Election Workers	161.25		0.00		(161.25)	0.00	100.00	
101-262-900.000	Printing & Publishing	142.44		0.00		(42.44)	100.00	142.44	
Total Dept 262 - ELECTIONS		13,606.88		800.00		(2,306.88)	11,300.00	120.41	
Dept 265 - TOWNSHIP HALL & GROUNDS									
101-265-702.000	Salary & Wages	16,054.95		0.00		(13,554.95)	2,500.00	642.20	
101-265-702.200	Salary & Wages Snowplowing	302.51		0.00		197.49	500.00	60.50	
101-265-710.000	Twp. Share Medicare Withholding	237.16		0.00		(212.16)	25.00	948.64	
101-265-715.000	Twp. Share Soc. Sec. Withholdg	1,014.15		0.00		(914.15)	100.00	1,014.15	
101-265-740.000	Operating Supplies	927.07		0.00		(677.07)	250.00	370.83	
101-265-801.000	Professional Services	82.80		0.00		17.20	100.00	82.80	
101-265-920.000	Public Utilities	6,647.65		565.21		(1,147.65)	5,500.00	120.87	
101-265-930.000	Repair & Maintenance	2,315.69		150.69		584.31	2,900.00	79.85	
101-265-932.000	Grounds maintenance	367.75		0.00		132.25	500.00	73.55	
101-265-978.000	Capital Outlay \$10,000 and above	94,640.40		0.00		104,859.60	199,500.00	47.44	
Total Dept 265 - TOWNSHIP HALL & GROUNDS		122,590.13		715.90		89,284.87	211,875.00	57.86	
Dept 276 - TOWNSHIP CEMETERIES									
101-276-702.000	Salary & Wages	14,343.63		0.00		(5,843.63)	8,500.00	168.75	

GL NUMBER	DESCRIPTION	YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BDGT
		12/31/2022		MONTH 12/31/2022		BALANCE		
		NORMAL (ABNORMAL)	NORMAL (ABNORMAL)	INCREASE (DECREASE)	AMENDED BUDGET	NORMAL (ABNORMAL)	AMENDED BUDGET	
		32,589.39		3,630.38		(6,589.39)	26,000.00	125.34
101-276-702.015	Salary & Wages Mangement			42.00		7,908.00	9,000.00	12.13
101-276-702.016	Salary & Wages Clerical Mangement	1,092.00				3,080.93	6,500.00	52.60
101-276-702.020	Salary & Wages Clerical Help	3,419.07		315.94		2,979.00	3,000.00	0.70
101-276-702.100	SALARY & WAGES: UNEMPLOYMENT	21.00		0.00		338.30	500.00	32.34
101-276-702.200	Salary & Wages Snowplowing	161.70		0.00		(180.00)	1,800.00	110.00
101-276-702.300	Health Insurance Buyout	1,980.00		165.00		(17.03)	760.00	102.24
101-276-710.000	Twp. Share Medicare Withholding	777.03		60.22		(77.32)	3,245.00	102.38
101-276-715.000	Twp. Share Soc. Sec. Withholdg	3,322.32		257.51		0.00	1,500.00	100.00
101-276-720.000	Medical Reimbursement	1,500.00		0.00		(3,504.92)	4,500.00	177.89
101-276-740.000	Operating Supplies	8,004.92		197.54		(688.99)	0.00	100.00
101-276-775.000	Repair & Maintenance Supplies	688.99		0.00		15.00	3,200.00	99.53
101-276-801.000	Professional Services	3,185.00		0.00		6,000.00	6,000.00	0.00
101-276-801.010	MANPOWER	0.00		0.00		1,140.00	8,000.00	85.75
101-276-801.020	PROF. SERVICES GRAVE OPENING/CLOSING	6,860.00		1,100.00		(61.70)	1,500.00	104.11
101-276-850.000	Communication	1,561.70		129.98		0.00	360.00	100.00
101-276-850.100	Cell Phone	360.00		90.00		200.00	200.00	0.00
101-276-860.000	Transportation	0.00		0.00		100.00	100.00	0.00
101-276-900.000	Printing & Publishing	0.00		0.00		259.57	2,500.00	89.62
101-276-920.000	Public Utilities	2,240.43		265.77		(4,818.15)	6,000.00	180.30
101-276-930.000	Repair & Maintenance	10,818.15		4,070.96		500.00	500.00	0.00
101-276-960.000	Education	0.00		0.00		28.03	2,500.00	98.88
101-276-965.000	Insurance & Bonds	2,471.97		415.04		400.00	400.00	0.00
101-276-971.000	Re Purchase Cemetery Lots	0.00		0.00		2,000.00	2,000.00	0.00
101-276-975.000	Capital Outlay under \$10,000	0.00		0.00		(8,269.11)	35,000.00	123.63
101-276-978.000	Capital Outlay \$10,000 and above	43,269.11		0.00		(5,101.41)	133,565.00	103.82
	Total Dept 276 - TOWNSHIP CEMETERIES	138,666.41		10,740.34				
	Dept 446 - HIGHWAYS & STREETS	383,270.76		0.00		1,729.24	385,000.00	99.55
101-446-805.000	Contractual Services Roads					1,729.24	385,000.00	99.55
	Total Dept 446 - HIGHWAYS & STREETS	383,270.76		0.00				
	Dept 448 - STREET LIGHTS	7,192.56		641.90		1,407.44	8,600.00	83.63
101-448-920.000	Public Utilities			641.90		1,407.44	8,600.00	83.63
	Total Dept 448 - STREET LIGHTS	7,192.56		641.90				

GL NUMBER	DESCRIPTION	YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BDGT	
		12/31/2022		MONTH 12/31/2022		BALANCE			2022
		NORMAL (ABNORMAL)		INCREASE (DECREASE)		NORMAL (ABNORMAL)	AMENDED BUDGET		
Dept 721 - PLANNING COMMISSION									
101-721-702.000	SALARY AND WAGES	7,418.84		631.88		381.16	7,800.00	95.11	
101-721-702.030	Salary & Wages Per Diems	2,900.00		0.00		600.00	3,500.00	82.86	
101-721-702.300	Health Insurance Buyout	360.00		30.00		540.00	900.00	40.00	
101-721-710.000	Twp. Share Medicare Withholding	154.79		9.59		10.21	165.00	93.81	
101-721-715.000	Twp. Share Soc. Sec. Withholding	662.10		41.04		37.90	700.00	94.59	
101-721-740.000	Operating Supplies	615.00		115.00		(515.00)	100.00	615.00	
101-721-801.000	Professional Services	450.10		0.00		3,549.90	4,000.00	11.25	
101-721-860.000	MILEAGE	50.60		0.00		249.40	300.00	16.87	
101-721-900.000	Printing & Publishing	491.50		90.95		(91.50)	400.00	122.88	
101-721-960.000	Education	0.00		0.00		1,500.00	1,500.00	0.00	
Total Dept 721 - PLANNING COMMISSION		13,102.93		918.46		6,262.07	19,365.00	67.66	
Dept 728 - ECONOMIC-INDUSTRIAL DEVELOPMT									
101-728-801.000	Professional Services	8,019.75		0.00		(8,019.75)	0.00	100.00	
101-728-880.000	Community Promotion	4,000.00		0.00		500.00	4,500.00	88.89	
101-728-930.000	Repair & Maintenance	0.00		0.00		200.00	200.00	0.00	
Total Dept 728 - ECONOMIC-INDUSTRIAL DEVELOPMT		12,019.75		0.00		(7,319.75)	4,700.00	255.74	
Dept 751 - PARKS & RECREATION									
101-751-702.000	Salary & Wages	2,116.00		0.00		(1,516.00)	600.00	352.67	
101-751-702.015	Salary & Wages Mangement	1,018.50		0.00		981.50	2,000.00	50.93	
101-751-702.070	Park Supvr	3,000.00		0.00		0.00	3,000.00	100.00	
101-751-710.000	Twp. Share Medicare Withholding	88.96		0.00		(23.96)	65.00	136.86	
101-751-715.000	Twp. Share Soc. Sec. Withholdg	380.35		0.00		(110.35)	270.00	140.87	
101-751-740.000	Operating Supplies	402.05		30.00		(102.05)	300.00	134.02	
101-751-801.000	Professional Services	1,200.00		1,040.00		(700.00)	500.00	240.00	
101-751-920.000	Public Utilities	377.02		29.27		(27.02)	350.00	107.72	
101-751-930.000	Repair & Maintenance	551.59		57.74		(151.59)	400.00	137.90	
101-751-975.000	Capital Outlay under \$10,000	0.00		0.00		1,000.00	1,000.00	0.00	
101-751-978.000	Capital Outlay \$10,000 and above	43,072.22		6,000.00		176,927.78	220,000.00	19.58	
Total Dept 751 - PARKS & RECREATION		52,206.69		7,157.01		176,278.31	228,485.00	22.85	
TOTAL EXPENDITURES		1,029,167.11		48,528.53		287,607.89	1,316,775.00	78.16	

GL NUMBER	DESCRIPTION	YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BDGT
		12/31/2022	12/31/2022	MONTH 12/31/2022	MONTH 12/31/2022	BALANCE	2022	
		NORMAL	(ABNORMAL)	INCREASE	(DECREASE)	NORMAL (ABNORMAL)	AMENDED BUDGET	USED
Fund 101 - GENERAL OPERATING FUND:								
	TOTAL REVENUES	983,962.86		52,072.55		359,937.14	1,343,900.00	73.22
	TOTAL EXPENDITURES	1,029,167.11		48,528.53		287,607.89	1,316,775.00	78.16
	NET OF REVENUES & EXPENDITURES	(45,204.25)		3,544.02		72,329.25	27,125.00	
Fund 203 - PERRY STREET CORRIDOR SIDEWALK								
Revenues								
Dept 000 - GENERAL								
203-000-665.000	SPECIAL ASSESSMENT INTEREST	999.44		0.00		0.56	1,000.00	99.94
203-000-672.000	Special Assessment Principle	49,971.56		0.00		(21.56)	49,950.00	100.04
Total Dept 000 - GENERAL		50,971.00		0.00		(21.00)	50,950.00	100.04
TOTAL REVENUES								
		50,971.00		0.00		(21.00)	50,950.00	
Expenditures								
Dept 444 - SIDEWALKS								
203-444-991.050	LOAN PAYMENT (to revolving loan fund)	0.00		0.00		49,950.00	49,950.00	0.00
203-444-996.050	INTEREST (to revolving loan fund)	0.00		0.00		1,000.00	1,000.00	0.00
Total Dept 444 - SIDEWALKS		0.00		0.00		50,950.00	50,950.00	0.00
TOTAL EXPENDITURES								
		0.00		0.00		50,950.00	50,950.00	
Fund 203 - PERRY STREET CORRIDOR SIDEWALK:								
TOTAL REVENUES								
		50,971.00		0.00		(21.00)	50,950.00	100.04
TOTAL EXPENDITURES								
		0.00		0.00		50,950.00	50,950.00	0.00
NET OF REVENUES & EXPENDITURES								
		50,971.00		0.00		(50,971.00)	0.00	100.00
Fund 204 - MUNICIPAL STREET FUND								
Revenues								
Dept 000 - GENERAL								
204-000-405.000	B.R.T. Road Millage	228,277.86		0.00		1,722.14	230,000.00	99.25
Total Dept 000 - GENERAL		228,277.86		0.00		1,722.14	230,000.00	99.25

GL NUMBER	DESCRIPTION	YTD BALANCE	ACTIVITY FOR		AVAILABLE	2022	% BDGT
		12/31/2022	MONTH	12/31/2022	BALANCE		
		NORMAL	INCREASE	(DECREASE)	NORMAL (ABNORMAL)	AMENDED BUDGET	USED
		(ABNORMAL)					
TOTAL REVENUES		228,277.86	0.00		1,722.14	230,000.00	
Expenditures							
Dept 446 - HIGHWAYS & STREETS							
204-446-805.000	Contractual Services	230,000.00	0.00		0.00	230,000.00	100.00
Total Dept 446 - HIGHWAYS & STREETS		230,000.00	0.00		0.00	230,000.00	100.00
TOTAL EXPENDITURES		230,000.00	0.00		0.00	230,000.00	100.00
Fund 204 - MUNICIPAL STREET FUND:							
TOTAL REVENUES		228,277.86	0.00		1,722.14	230,000.00	99.25
TOTAL EXPENDITURES		230,000.00	0.00		0.00	230,000.00	100.00
NET OF REVENUES & EXPENDITURES		(1,722.14)	0.00		1,722.14	0.00	100.00
Fund 206 - FIRE FUND							
Revenues							
Dept 000 - GENERAL							
206-000-403.000	Current Real Property Tax	228,282.86	0.00		1,717.14	230,000.00	99.25
206-000-502.000	FEMA GRANT	1,559.00	0.00		(1,559.00)	0.00	100.00
206-000-582.000	Contribution Mecosta Co. F. R.	10,958.14	0.00		4,041.86	15,000.00	73.05
206-000-664.000	Int. & Div. on Earnings	0.00	0.00		250.00	250.00	0.00
206-000-699.000	Transfer from other Fund	0.00	0.00		75,000.00	75,000.00	0.00
206-000-699.100	Advance from Fund Balance	0.00	0.00		82,000.00	82,000.00	0.00
Total Dept 000 - GENERAL		240,800.00	0.00		161,450.00	402,250.00	59.86
TOTAL REVENUES		240,800.00	0.00		161,450.00	402,250.00	
Expenditures							
Dept 336 - FIRE DEPARTMENT							
206-336-702.000	Salary & Wages	48,002.76	3,999.45		(2,002.76)	46,000.00	104.35
206-336-702.025	Salary & Wages Reports	1,176.00	126.00		24.00	1,200.00	98.00

GL NUMBER	DESCRIPTION	YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BDGT	
		12/31/2022		MONTH 12/31/2022		BALANCE			2022
		NORMAL	(ABNORMAL)	INCREASE	(DECREASE)	NORMAL (ABNORMAL)	AMENDED BUDGET		
		225.00		0.00		2,275.00	2,500.00	9.00	
206-336-702.030	Salary & Wages Preincident Surveys	19,999.52		1,666.37		0.48	20,000.00	100.00	
206-336-702.050	Salary & Wages First Responder	12,500.04		1,041.67		624.96	13,125.00	95.24	
206-336-702.080	Chief Salary & Wages	10,299.96		858.33		200.04	10,500.00	98.09	
206-336-702.085	Ass't Chiefs Salary & Wages	242.55		0.00		257.45	500.00	48.51	
206-336-702.200	Salary & Wages Snowplowing	1,340.49		111.55		49.51	1,390.00	96.44	
206-336-710.000	Twp. Share Medicare Withholding	5,731.65		476.88		218.35	5,950.00	96.33	
206-336-715.000	Twp. Share Soc. Sec. Withholdg	40.02		0.00		459.98	500.00	8.00	
206-336-727.000	Office Supplies	17,328.11		3,492.54		(3,328.11)	14,000.00	123.77	
206-336-740.000	Operating Supplies	1,924.00		0.00		(424.00)	1,500.00	128.27	
206-336-801.000	Professional Services	3,557.09		304.34		442.91	4,000.00	88.93	
206-336-850.000	Communication	0.00		0.00		100.00	100.00	0.00	
206-336-860.000	Transportation	1,264.00		0.00		236.00	1,500.00	84.27	
206-336-880.000	Community Promotion	7,648.02		921.49		2,351.98	10,000.00	76.48	
206-336-920.000	Public Utilities	13,252.65		4,525.89		4,747.35	18,000.00	73.63	
206-336-930.000	Repair & Maintenance	15,867.18		13,340.00		(14,867.18)	1,000.00	1,586.72	
206-336-935.000	Bldg. & Grounds Repair & Maintenance	75.00		0.00		75.00	150.00	50.00	
206-336-958.000	Membership & Dues	2,290.00		0.00		210.00	2,500.00	91.60	
206-336-960.000	Education	21,323.74		2,075.25		7,676.26	29,000.00	73.53	
206-336-965.000	Insurance & Bonds	3,747.87		0.00		17,037.13	20,785.00	18.03	
206-336-975.000	Capital Outlay under \$10,000	91,888.41		0.00		75,111.59	167,000.00	55.02	
206-336-978.000	Capital Outlay \$10,000 and above	0.00		0.00		25,000.00	25,000.00	0.00	
206-336-994.000	Contract Payment Principal								
	Total Dept 336 - FIRE DEPARTMENT	279,724.06		32,939.76		116,475.94	396,200.00	70.60	
	TOTAL EXPENDITURES	279,724.06		32,939.76		116,475.94	396,200.00	70.60	
	Fund 206 - FIRE FUND:								
	TOTAL REVENUES	240,800.00		0.00		161,450.00	402,250.00	59.86	
	TOTAL EXPENDITURES	279,724.06		32,939.76		116,475.94	396,200.00	70.60	
	NET OF REVENUES & EXPENDITURES	(38,924.06)		(32,939.76)		44,974.06	6,050.00		
	Fund 212 - LIQUOR LAW ENFORCEMENT FUND								
	Revenues								
	Dept 000 - GENERAL								

GL NUMBER	DESCRIPTION	YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BDGT
		12/31/2022	NORMAL	MONTH 12/31/2022	INCREASE	BALANCE	2022	
		(ABNORMAL)	(DECREASE)		(DECREASE)	NORMAL (ABNORMAL)	AMENDED BUDGET	USED
212-000-574.000	State Shared Revenue	5,834.95	0.00	0.00	365.05	6,200.00	6,200.00	94.11
212-000-699.100	Advance from Fund Balance	0.00	0.00	0.00	618.75	618.75	618.75	0.00
Total Dept 000 - GENERAL		5,834.95	0.00	0.00	983.80	6,818.75	6,818.75	85.57
TOTAL REVENUES		5,834.95	0.00	0.00	983.80	6,818.75	6,818.75	85.57
Expenditures								
Dept 330 - LIQUOR LAW ENFORCEMENT								
212-330-801.000	Professional Services	6,316.20	0.00	0.00	83.80	6,400.00	6,400.00	98.69
Total Dept 330 - LIQUOR LAW ENFORCEMENT		6,316.20	0.00	0.00	83.80	6,400.00	6,400.00	98.69
TOTAL EXPENDITURES		6,316.20	0.00	0.00	83.80	6,400.00	6,400.00	98.69
Fund 212 - LIQUOR LAW ENFORCEMENT FUND:								
TOTAL REVENUES		5,834.95	0.00	0.00	983.80	6,818.75	6,818.75	85.57
TOTAL EXPENDITURES		6,316.20	0.00	0.00	83.80	6,400.00	6,400.00	98.69
NET OF REVENUES & EXPENDITURES		(481.25)	0.00	0.00	900.00	418.75		
Fund 246 - TOWNSHIP IMPROV REV. FUND								
Expenditures								
Dept 000 - GENERAL								
246-000-999.000	Trans to other fund	0.00	0.00	0.00	250,000.00	250,000.00	250,000.00	0.00
Total Dept 000 - GENERAL		0.00	0.00	0.00	250,000.00	250,000.00	250,000.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	250,000.00	250,000.00	250,000.00	0.00
Fund 246 - TOWNSHIP IMPROV REV. FUND:								
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	250,000.00	250,000.00	250,000.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	(250,000.00)	(250,000.00)	(250,000.00)	0.00
Fund 249 - BUILDING INSPECTION FUND								

GL NUMBER	DESCRIPTION	YTD BALANCE	ACTIVITY FOR	AVAILABLE	2022	% BDGT
		12/31/2022	MONTH 12/31/2022	BALANCE		
		NORMAL	INCREASE	NORMAL (ABNORMAL)	AMENDED BUDGET	USED
		(ABNORMAL)	(DECREASE)			
Revenues						
Dept 000 - GENERAL						
249-000-608.000	Ch. for Serv.Fees/Bldg.Permits	85,345.45	3,489.00	(32,990.45)	52,355.00	163.01
249-000-676.000	Reimbursements	100.00	0.00	(100.00)	0.00	100.00
249-000-699.100	Advance from Fund Balance	0.00	0.00	8,000.00	8,000.00	0.00
Total Dept 000 - GENERAL		85,445.45	3,489.00	(25,090.45)	60,355.00	141.57
TOTAL REVENUES						
		85,445.45	3,489.00	(25,090.45)	60,355.00	
Expenditures						
Dept 371 - BUILDING INSPECTION DEPARTMENT						
249-371-702.000	Salary & Wages	5,405.00	517.00	3,595.00	9,000.00	60.06
249-371-702.020	Salary & Wages Clerical Help	18,547.15	1,579.69	952.85	19,500.00	95.11
249-371-702.300	Health Insurance Buyout	900.00	75.00	0.00	900.00	100.00
249-371-703.000	Salary & Wages Electrical Insp	6,391.70	914.40	(1,391.70)	5,000.00	127.83
249-371-704.000	Salary & Wages Plbg-Mech Insp	8,114.91	727.80	(114.91)	8,000.00	101.44
249-371-705.000	SAL & WAGES SITE PLAN REVIEW	3,950.00	200.00	(1,950.00)	2,000.00	197.50
249-371-710.000	Twp. Share Medicare Withholding	628.03	58.22	16.97	645.00	97.37
249-371-715.000	Twp. Share Soc. Sec. Withholdg	2,685.13	248.86	69.87	2,755.00	97.46
249-371-727.000	Office Supplies	82.31	0.00	67.69	150.00	54.87
249-371-740.000	Operating Supplies	0.00	0.00	150.00	150.00	0.00
249-371-801.000	Professional Services	3,893.00	0.00	(2,893.00)	1,000.00	389.30
249-371-850.100	Cell Phone	180.00	45.00	(90.00)	90.00	200.00
249-371-860.000	Transportation	394.62	71.88	605.38	1,000.00	39.46
249-371-900.000	Printing & Publishing	0.00	0.00	100.00	100.00	0.00
249-371-940.000	Rent & Expenses	5,625.00	0.00	1,875.00	7,500.00	75.00
249-371-958.000	Membership & Dues	0.00	0.00	200.00	200.00	0.00
249-371-960.000	Education	534.75	0.00	465.25	1,000.00	53.48
Total Dept 371 - BUILDING INSPECTION DEPARTMENT		57,331.60	4,437.85	1,658.40	58,990.00	97.19
TOTAL EXPENDITURES						
		57,331.60	4,437.85	1,658.40	58,990.00	97.19
Fund 249 - BUILDING INSPECTION FUND:						
TOTAL REVENUES						
		85,445.45	3,489.00	(25,090.45)	60,355.00	141.57

GL NUMBER	DESCRIPTION	YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BDGT
		12/31/2022	12/31/2022	MONTH 12/31/2022	MONTH 12/31/2022	BALANCE	2022	
		NORMAL	(ABNORMAL)	INCREASE	(DECREASE)	NORMAL (ABNORMAL)	AMENDED BUDGET	USED
TOTAL EXPENDITURES		57,331.60		4,437.85		1,658.40	58,990.00	97.19
NET OF REVENUES & EXPENDITURES		28,113.85		(948.85)		(26,748.85)	1,365.00	
Fund 271 - LIBRARY FUND								
Revenues								
Dept 000 - GENERAL								
271-000-402.000	Current Real Property Tax	30,431.57		0.00		568.43	31,000.00	98.17
Total Dept 000 - GENERAL		30,431.57		0.00		568.43	31,000.00	98.17
TOTAL REVENUES								
		30,431.57		0.00		568.43	31,000.00	98.17
Expenditures								
Dept 000 - GENERAL								
271-000-991.010	CONTRACT PAYMENT BIG RAPIDS PUBLIC LI	0.00		0.00		28,520.00	28,520.00	0.00
271-000-991.020	CONTRACT PAYMENT WALTON ERICKSON L	0.00		0.00		2,480.00	2,480.00	0.00
Total Dept 000 - GENERAL		0.00		0.00		31,000.00	31,000.00	0.00
Dept 790 - LIBRARY								
271-790-991.010	Contract Payment BIG RAPIDS PUB LIB	29,745.74		0.00		(29,745.74)	0.00	100.00
271-790-991.020	CONTRACT PAYMENT WALTON ERICKSON L	2,586.59		0.00		(2,586.59)	0.00	100.00
Total Dept 790 - LIBRARY		32,332.33		0.00		(32,332.33)	0.00	100.00
TOTAL EXPENDITURES								
		32,332.33		0.00		(1,332.33)	31,000.00	104.30
Fund 271 - LIBRARY FUND:								
TOTAL REVENUES								
		30,431.57		0.00		568.43	31,000.00	98.17
TOTAL EXPENDITURES								
		32,332.33		0.00		(1,332.33)	31,000.00	104.30
NET OF REVENUES & EXPENDITURES								
		(1,900.76)		0.00		1,900.76	0.00	100.00
Fund 285 - ARPA FUND								
Revenues								
Dept 000 - GENERAL								

GL NUMBER	DESCRIPTION	YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BDGT	
		12/31/2022	NORMAL (ABNORMAL)	MONTH 12/31/2022	INCREASE (DECREASE)	BALANCE	2022		AMENDED BUDGET
285-000-528.000	ARPA - REVENUE	0.00		0.00	0.00	253,664.00	253,664.00	0.00	
285-000-665.000	INTEREST & DIV. ON EARNING	0.00		0.00	0.00	500.00	500.00	0.00	
Total Dept 000 - GENERAL		0.00		0.00	0.00	254,164.00	254,164.00	0.00	
TOTAL REVENUES		0.00		0.00	0.00	254,164.00	254,164.00	0.00	
Expenditures									
Dept 285 - ARPA FUND									
285-285-999.000	Trans to other fund	0.00		0.00	0.00	100,000.00	100,000.00	0.00	
Total Dept 285 - ARPA FUND		0.00		0.00	0.00	100,000.00	100,000.00	0.00	
Dept 336 - TOWNSHIP HALL & GROUNDS									
285-336-978.000	Capital Outlay \$10,000 and above	74,630.58		0.00	0.00	(74,630.58)	0.00	100.00	
Total Dept 336 - TOWNSHIP HALL & GROUNDS		74,630.58		0.00	0.00	(74,630.58)	0.00	100.00	
Dept 521 - SEWER FUND									
285-521-999.100	Trans to Sewer Bd Rd Fund	0.00		0.00	0.00	125,000.00	125,000.00	0.00	
Total Dept 521 - SEWER FUND		0.00		0.00	0.00	125,000.00	125,000.00	0.00	
TOTAL EXPENDITURES		74,630.58		0.00	0.00	150,369.42	225,000.00	33.17	
Fund 285 - ARPA FUND :									
TOTAL REVENUES		0.00		0.00	0.00	254,164.00	254,164.00	0.00	
TOTAL EXPENDITURES		74,630.58		0.00	0.00	150,369.42	225,000.00	33.17	
NET OF REVENUES & EXPENDITURES		(74,630.58)		0.00	0.00	103,794.58	29,164.00		
Fund 401 - CEMETERY ENTRANCE BUILDING									
Revenues									
Dept 000 - GENERAL									
401-000-674.000	CONTRIBUTIONS AND DONATIONS	0.00		0.00	0.00	500.00	500.00	0.00	
401-000-699.100	Advance from Fund Balance	0.00		0.00	0.00	31,000.00	31,000.00	0.00	
Total Dept 000 - GENERAL		0.00		0.00	0.00	31,500.00	31,500.00	0.00	

GL NUMBER	DESCRIPTION	YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BDGT
		12/31/2022	NORMAL	MONTH 12/31/2022	INCREASE	BALANCE	2022	
		(ABNORMAL)	(DECREASE)			NORMAL (ABNORMAL)	AMENDED BUDGET	USED
TOTAL REVENUES		0.00	0.00	0.00	0.00	31,500.00	31,500.00	0.00
Expenditures								
Dept 567 - CEMETERY								
401-567-978.000	Capital Outlay \$10,000 and above	0.00	0.00	0.00	0.00	31,500.00	31,500.00	0.00
Total Dept 567 - CEMETERY		0.00	0.00	0.00	0.00	31,500.00	31,500.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	31,500.00	31,500.00	0.00
Fund 401 - CEMETERY ENTRANCE BUILDING:								
TOTAL REVENUES		0.00	0.00	0.00	0.00	31,500.00	31,500.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	31,500.00	31,500.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fund 590 - SEWER FUND								
Revenues								
Dept 000 - GENERAL								
590-000-625.000	TAP IN FEES	60,000.00	0.00	0.00	0.00	(55,000.00)	5,000.00	1,200.00
590-000-626.000	Charg. for Serv. (utilities)	622,026.27	53,029.17	53,029.17	53,029.17	(80,026.27)	542,000.00	114.76
590-000-627.000	Penalty on Delinquent Utility Bills	12,366.47	1,322.66	1,322.66	1,322.66	(4,866.47)	7,500.00	164.89
590-000-664.000	Int. & Div. on Earnings	844.70	0.00	0.00	0.00	655.30	1,500.00	56.31
590-000-676.000	Reimbursements	2,245.80	0.00	0.00	0.00	(2,245.80)	0.00	100.00
590-000-687.000	REFUNDS	437.75	0.00	0.00	0.00	(437.75)	0.00	100.00
590-000-699.000	Transfer from other Fund	0.00	0.00	0.00	0.00	125,000.00	125,000.00	0.00
590-000-699.100	Advance from Fund Balance	8.00	0.00	0.00	0.00	(8.00)	0.00	100.00
Total Dept 000 - GENERAL		697,928.99	54,351.83	54,351.83	54,351.83	(16,928.99)	681,000.00	102.49
TOTAL REVENUES		697,928.99	54,351.83	54,351.83	54,351.83	(16,928.99)	681,000.00	102.49
Expenditures								
Dept 521 - SEWER FUND								
590-521-702.000	Salary & Wages	8,000.04	666.67	666.67	666.67	(0.04)	8,000.00	100.00

GL NUMBER	DESCRIPTION	YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BDGT	
		12/31/2022		MONTH 12/31/2022		BALANCE			2022
		NORMAL	(ABNORMAL)	INCREASE	(DECREASE)	NORMAL (ABNORMAL)	AMENDED BUDGET		
590-521-702.200	Salary & Wages Snowplowing	161.70		0.00		338.30	500.00	32.34	
590-521-710.000	Twp. Share Medicare Withholding	118.39		9.67		6.61	125.00	94.71	
590-521-714.000	Health Insurance	1,989.68		305.38		(389.68)	1,600.00	124.36	
590-521-715.000	Twp. Share Soc. Sec. Withholdg	505.99		41.33		24.01	530.00	95.47	
590-521-720.000	Medical Reimbursement	261.91		0.00		38.09	300.00	87.30	
590-521-727.000	Office Supplies	400.00		0.00		(400.00)	0.00	100.00	
590-521-740.000	Operating Supplies	723.70		0.00		76.30	800.00	90.46	
590-521-801.000	Professional Services	17,411.68		345.00		2,588.32	20,000.00	87.06	
590-521-801.050	Miss Digg's	770.00		0.00		30.00	800.00	96.25	
590-521-804.000	Contract Payment to City B.R.	325,761.70		29,450.01		(40,761.70)	285,000.00	114.30	
590-521-805.000	Contractual Services	27,607.64		1,985.67		(3,607.64)	24,000.00	115.03	
590-521-805.100	Extra Contractual Services	6,053.96		0.00		1,946.04	8,000.00	75.67	
590-521-920.000	Public Utilities	25,404.57		2,163.95		4,595.43	30,000.00	84.68	
590-521-930.000	Repair & Maintenance	18,210.48		4,554.00		(5,410.48)	12,800.00	142.27	
590-521-933.000	Snowplowing	312.50		0.00		(312.50)	0.00	100.00	
590-521-935.000	Bldg. & Grounds Repair & Maintenance	0.00		0.00		300.00	300.00	0.00	
590-521-958.000	Membership & Dues	0.00		0.00		350.00	350.00	0.00	
590-521-965.000	Insurance & Bonds	2,687.00		0.00		63.00	2,750.00	97.71	
590-521-968.000	Depreciation	0.00		0.00		85,300.00	85,300.00	0.00	
590-521-975.000	Capital Outlay under \$10,000	0.00		0.00		2,000.00	2,000.00	0.00	
590-521-978.000	Capital Outlay \$10,000 and above	28,698.00		0.00		96,302.00	125,000.00	22.96	
Total Dept 521 - SEWER FUND		465,078.94		39,521.68		143,076.06	608,155.00	76.47	
TOTAL EXPENDITURES		465,078.94		39,521.68		143,076.06	608,155.00	76.47	
Fund 590 - SEWER FUND:									
TOTAL REVENUES		697,928.99		54,351.83		(16,928.99)	681,000.00	102.49	
TOTAL EXPENDITURES		465,078.94		39,521.68		143,076.06	608,155.00	76.47	
NET OF REVENUES & EXPENDITURES		232,850.05		14,830.15		(160,005.05)	72,845.00		
Fund 591 - WATER FUND									
Revenues									
Dept 000 - GENERAL									
591-000-626.000	Charg. for Serv. (utilities)	1,083.40		92.90		(283.40)	800.00	135.43	

GL NUMBER	DESCRIPTION	YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BDGT	
		12/31/2022	NORMAL (ABNORMAL)	MONTH 12/31/2022	INCREASE (DECREASE)	BALANCE	2022		AMENDED BUDGET
591-000-627.000	Pen. & Int. Delinquent Bills	4.12		0.62	(4.12)	0.00		100.00	
591-000-699.000	Transfer from other Fund	0.00		0.00		20,000.00		0.00	
Total Dept 000 - GENERAL		1,087.52		93.52		19,712.48	20,800.00	5.23	
TOTAL REVENUES		1,087.52		93.52		19,712.48	20,800.00	5.23	
Expenditures									
Dept 536 - WATER									
591-536-702.200	Salary & Wages Snowplowing	121.17		0.00		228.83	350.00	34.62	
591-536-710.000	Twp. Share Medicare Withholding	1.76		0.00		3.24	5.00	35.20	
591-536-715.000	Twp. Share Soc. Sec. Withholding	7.51		0.00		12.49	20.00	37.55	
591-536-740.000	Operating Supplies	1,550.41		0.00		949.59	2,500.00	62.02	
591-536-801.000	Professional Services	1,185.86		0.00	(960.86)	225.00	527.05	527.05	
591-536-805.000	Contractual Services	6,251.83		521.00		1,748.17	8,000.00	78.15	
591-536-920.000	Public Utilities	7,572.49		686.44		227.51	7,800.00	97.08	
591-536-930.000	Repair & Maintenance	3,147.67		0.00	(1,247.67)	1,900.00	1,900.00	165.67	
Total Dept 536 - WATER		19,838.70		1,207.44		961.30	20,800.00	95.38	
TOTAL EXPENDITURES		19,838.70		1,207.44		961.30	20,800.00	95.38	
Fund 591 - WATER FUND:									
TOTAL REVENUES		1,087.52		93.52		19,712.48	20,800.00	5.23	
TOTAL EXPENDITURES		19,838.70		1,207.44		961.30	20,800.00	95.38	
NET OF REVENUES & EXPENDITURES		(18,751.18)		(1,113.92)		18,751.18	0.00		
Fund 703 - CURRENT TAX COLLECTION FUND									
Revenues									
Dept 000 - GENERAL									
703-000-445.000	Penalties & Interest on Taxes	414.45		0.00		(414.45)	0.00	100.00	
Total Dept 000 - GENERAL		414.45		0.00		(414.45)	0.00	100.00	
TOTAL REVENUES		414.45		0.00		(414.45)	0.00	100.00	

GL NUMBER	DESCRIPTION	YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BDGT
		12/31/2022	NORMAL	MONTH 12/31/2022	INCREASE	BALANCE	2022	
		(ABNORMAL)	(DECREASE)		(DECREASE)	NORMAL (ABNORMAL)	AMENDED BUDGET	
Fund 703 - CURRENT TAX COLLECTION FUND:								
TOTAL REVENUES		414.45	0.00	0.00	(414.45)	0.00	0.00	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		414.45	0.00	0.00	(414.45)	0.00	0.00	100.00
Fund 708 - METRO FUND								
Revenues								
Dept 000 - GENERAL								
708-000-576.000	METRO Revenue	8,552.62	0.00	0.00	(1,152.62)	7,400.00	7,400.00	115.58
Total Dept 000 - GENERAL		8,552.62	0.00	0.00	(1,152.62)	7,400.00	7,400.00	115.58
TOTAL REVENUES		8,552.62	0.00	0.00	(1,152.62)	7,400.00	7,400.00	115.58
Expenditures								
Dept 000 - GENERAL								
708-000-801.000	Professional Services	552.04	0.00	0.00	2,847.96	3,400.00	3,400.00	16.24
Total Dept 000 - GENERAL		552.04	0.00	0.00	2,847.96	3,400.00	3,400.00	16.24
TOTAL EXPENDITURES		552.04	0.00	0.00	2,847.96	3,400.00	3,400.00	16.24
Fund 708 - METRO FUND:								
TOTAL REVENUES		8,552.62	0.00	0.00	(1,152.62)	7,400.00	7,400.00	115.58
TOTAL EXPENDITURES		552.04	0.00	0.00	2,847.96	3,400.00	3,400.00	16.24
NET OF REVENUES & EXPENDITURES		8,000.58	0.00	0.00	(4,000.58)	4,000.00	4,000.00	
Fund 711 - HIGHLAND VIEW CEMETERY								
Revenues								
Dept 000 - GENERAL								
711-000-632.000	Ch. for Serv. (sale cem. lots)	30.00	0.00	0.00	(30.00)	0.00	0.00	100.00
711-000-664.000	Int. & Div. on Earnings	2,373.07	0.00	0.00	(1,773.07)	600.00	600.00	395.51
Total Dept 000 - GENERAL		2,403.07	0.00	0.00	(1,803.07)	600.00	600.00	400.51

GL NUMBER	DESCRIPTION	YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BDGT
		12/31/2022	12/31/2022	MONTH	12/31/2022	BALANCE	2022	
		NORMAL	(ABNORMAL)	INCREASE	(DECREASE)	NORMAL (ABNORMAL)	AMENDED BUDGET	USED
TOTAL REVENUES		2,403.07		0.00		(1,803.07)	600.00	400.51
Expenditures								
Dept 000 - GENERAL								
711-000-975.000	Capital Outlay under \$10,000	0.00		0.00		300.00	300.00	0.00
Total Dept 000 - GENERAL		0.00		0.00		300.00	300.00	0.00
TOTAL EXPENDITURES		0.00		0.00		300.00	300.00	0.00
Fund 711 - HIGHLAND VIEW CEMETERY:								
TOTAL REVENUES		2,403.07		0.00		(1,803.07)	600.00	400.51
TOTAL EXPENDITURES		0.00		0.00		300.00	300.00	0.00
NET OF REVENUES & EXPENDITURES		2,403.07		0.00		(2,103.07)	300.00	
TOTAL REVENUES - ALL FUNDS								
		2,336,110.34		110,006.90		784,627.41	3,120,737.75	74.86
TOTAL EXPENDITURES - ALL FUNDS								
		2,194,971.56		126,635.26		1,034,498.44	3,229,470.00	67.97
NET OF REVENUES & EXPENDITURES		141,138.78		(16,628.36)		(249,871.03)	(108,732.25)	

Building

Permit #	Contractor	Job Address	Fee Total	Const. Value
PB20-0053	MYERS, FREDERICK K JR	21615 14 MILE RD	\$416.00	\$37,000
Work Description: 15X30 ADDITION TO EXISTING HOME				
PB22-0052	LAMB KEVIN	13120 NORTHLAND DR	\$441.00	\$62,000
Work Description: JUMP ROOF SYSTEM OVER EXISTING FLAT ROOF				
PB22-0053	RED SKY PARTNERS LLC	17461 NORTHLAND DR	\$155.00	\$4,500
Work Description: REBUILD MASONARY WALL FOR GARAGE DOOR				
PB22-0054	ROUTLEY NICHOLAS & NICOL	22711 15 MILE RD	\$245.00	\$30,000
Work Description: 30'x50' METAL BUILDING				

Total Permits For Type: 4
Total Fees For Type: \$1,257.00
Total Const. Value For Type: \$133,500

Electrical

Permit #	Contractor	Job Address	Fee Total	Const. Value
PE22-0049	CHAFFEE, LLC	15063 180TH AVE	\$90.00	\$0
Work Description: SERVICE, 1 INSPECTION				
PE22-0058	VALLADE KRISTEN	12945 NORTHLAND DRIVE	\$163.00	\$0
Work Description: POLE BARN - SERVICE, 4 CIRCUITS, LIGHTING FIXTURES, FURNACE, 220 OUTLET, 2 INSPECTIONS				
PE22-0059	SPECTRUM HEALTH - BIG RAP	14755 215TH AVE	\$200.00	\$0
Work Description: HVAC CONTROLS SYSTEM, 3 INSPECTIONS				
PE22-0060	HUMM BERNADETTE & ANDR	19224 FOX GLOVE CIRCLE	\$213.00	\$0
Work Description: NEW CONSTRUCTION: SERVICE, 12 CIRCUITS, LIGHTING FIXTURES, DISHWASHER, FURNACE, 2 MOTORS, 2 INSPECTIONS				
PE22-0061	BYERS PAULA L	23599 17 MILE RD	\$183.00	\$0
Work Description: 10 CIRCUITS, LIGHTING FIXTURES, DISHWASHER, 220 OUTLET, 2 INSPECTIONS				

Total Permits For Type: 5
Total Fees For Type: \$849.00
Total Const. Value For Type: \$0

Mechanical

Permit #	Contractor	Job Address	Fee Total	Const. Value
PM22-0074	WELLS ZACHERY J & GALE A	16720 220TH AVE	\$135.00	\$0
Work Description: GAS FURNACE, AIR CONDITIONING, 1 INSPECTION				

PM22-0075 ECKER LILA & PORTERFIELD 21050 MADISON AVE \$125.00 \$0

Work Description: RESIDENTIAL HEATING SYSTEM, 1 INSPECTION

PM22-0076 PION ROBERT 13750 220TH AVE \$135.00 \$0

Work Description: FURNACE, AIR CONDITIONING, 1 INSPECTION

PM22-0077 HUMM BERNADETTE & ANDR 19224 FOX GLOVE CIRCLE \$195.00 \$0

Work Description: NEW CONSTRUCTION - HEATING SYSTEM, AIR CONDITIONING, 2 INSPECTIONS

PM22-0078 DOREY STEVEN J & AMY M 23223 15 MILE RD \$105.00 \$0

Work Description: AIR CONDITIONING, 1 INSPECTION

Total Permits For Type: 5

Total Fees For Type: \$695.00

Total Const. Value For Type: \$0

Plumbing

Permit # Contractor Job Address Fee Total Const. Value

PP22-0020 ELLISON-LERNER, INC 19191 FOX GLOVE CIRCLE \$271.00 \$0

Work Description: NEW CONSTRUCTION: 16 FIXTURES, 2 STACKS, SUMP PUMP, WATER DISTRIBUTION, SEWER CONNECTION, 3 INSPECTIONS

PP22-0021 MEIJER INC 15400 WALDRON WAY \$80.00 \$0

Work Description: 100 GALLON WATER HEATER, 1 INSPECTION

Total Permits For Type: 2

Total Fees For Type: \$351.00

Total Const. Value For Type: \$0

Zoning Clearance

Permit # Contractor Job Address Fee Total Const. Value

PZ22-0017 SCHROEDER MICHAEL E 19308 SENECA LANE \$25.00 \$0

Work Description: ZONING CLEARANCE - RES-A
FRONT 50 FEET, SIDES 15 FEET, REAR 50 FEET

Total Permits For Type: 1

Total Fees For Type: \$25.00

Total Const. Value For Type: \$0

Report Summary

Grand Total Fees: \$3,177.00

Grand Total Permits: 17

Grand Total Const. Value: \$133,500

Population: All Records

Permit.DateIssued Between
12/1/2022 12:00:00 AM AND
12/31/2022 11:59:59 PM

Big Rapids Charter Township

Cemetery and Grounds Monthly Report

Dec. 2022

Activity:

- 1- Grounds at cemetery. Plowing/salting**
- 2- Grounds at parks/township/FD. Plowing/ salting**
- 3- Full Burials =0. Cremains. =0.**
- 4- Foundation completed =0.**

Month summary:

Plowed and salted when needed this month. Worked on new trucks door handle. Washed truck several times. Spent a lot of time working at the cemetery, picking up branches and sticks, while there was no snow. Winterized 22 pieces of equipment. Also did P.M work of them, cleaning carburetors, air filters. Sharpening mower blades for spring.

Marc Veldman
Grounds Manager

FIRE DEPARTMENT REPORT
JANUARY 3, 2023

General:

The department continues to run well. We had an average call volume for the month of December. We are still waiting for delivery of the SCBA and received an update from the vendor that it currently has a shipping date of 1/3/2023. We are working on a cumulative annual report for the year and will have it ready by the February Board meeting.

Call Volume:

Total calls for the month of December 2022: 41

31 Medical, 4 Structure Fire, 0 Grass Fire/Controlled Burn, 4 Auto Accident, 1 Power Line Down, 2 Vehicle Fire, 0 Smoke/Odor, 0 Dumpster Fire, 0 Cover/Service/Standby, 0 Collapse, 0 Gas Leak, 0 Inspection, 0 Airport Emergency, 0 Fire Alarm, 0 Water Rescues, 0 Fire Investigation, 0 Haz-Mat, 0 Elevator/Technical Rescue and 0 Drone Activations.

Year to Date Call volume 2022: 394

Year to Date Response Times:

Turnout Time (dispatch to truck en-route): 6 minutes and 21 seconds.

Response Time (dispatch to on scene): 11 minutes and 53 seconds.

Year to Date Call Locations:

BR TWP	338
Barton TWP	
Big Prairie TWP	
City of Big Rapids	14
Colfax TWP	
Green TWP	6
Osceola County	2
Mecosta TWP	1
Morley	2
Norwich TWP	2

Personnel:

We are currently at a roster of 17.

Our command staff are Chief Tubbs, Deputy Chief Douglass, Captain Jim Chapman, Lieutenant Nick Wyma and Lieutenant Adam Perez.

Training:

Training this month consisted of Truck Checks and hose lays.

Repairs Completed:

None to report.

Station Maintenance:

Stratz replaced the boiler and after it was installed it was discovered that there is a faulty pressure regulator on our side of the gas main that needs to be replaced. They have provided an estimate to replace the regulator at a cost of \$899.00.

Budget/Purchasing over \$2,500.00:

To address one of the short-term goals of the department that was provided by the members, we would like to initiate a merit/award system. The merit/award system would have an initial cost of \$510.00. We also need to update our department patch or order new patches of the current design. This would be a cost of \$177.50.



Northwest Kent Mechanical Co.

Commercial • Industrial • Institutional

P.O. Box 216K • 4095 16 Mile Road

Cedar Springs, MI 49319

(616) 696-9026 • Fax (616) 696-9327

www.nwkentmech.com

December 30, 2022

Mr. Bill Stanek
Big Rapids Twp.
14212 Northland Dr.
Big Rapids, MI 49307

RE: Monthly Lift Station Report

Dear Bill,

December was a rather quiet month for the lift stations. The heater in the Sheridan St lift station died, so I replaced it with a spare. The GFI outlet in the HOMC lift station went bad, so I replaced it with a standard outlet, all set. The new Pump for Perry Street was also ordered. Otherwise, the stations are functioning properly.

Sincerely,

Todd Shank
Northwest Kent Mechanical Co.

Big Rapids Township Industrial Park Water Plant Monthly Report

December 2022

All operations are normal at the plant, Sensaphone working, able to go online and sign in and check status. Well 2 operating good and providing ample water for the distribution system. Plant flow total from the plant for the 2022 year will be about 137,000 gallons, it will get reported to the state and is due around March 2023 sometime. Maintaining a chlorine residual at around 0.4 parts per million or mg/L. Dropped off another bacteriological sample from the plant raw tap at the Big Rapids Water Plant Laboratory on the 26th , we are now required to run 2 bacteriological samples per quarter so 8 bacteriological samples per year. Each quarter we are required to get a tap sample from the kitchen sink at the main airport terminal, and we are also required to get a raw sample from the well at the plant as well. All other electronics, high service and booster pumps, gauges and electronics are working good. VFD on well pump one has been erratic and were not using it.

BOARD OF REVIEW

December 13, 2022

Big Rapids Charter Township

14212 Northland Drive, Big Rapids, MI 49307

9:00 AM

Minutes

Greg Videtich called the meeting to order at 9:00 a.m..
Alice Bandstra, Phyllis Jacobs and Greg Videtich present
Also present was Bill Stanek, supervisor

No public comments

Alice moved, Phyllis seconded, that the July 19, 2022 minutes be accepted. Passed

Bill presented the following for consideration:

DBOR22-01	54 05 009 011 000	Eric Stelling	16698 220th Ave	2022
Assessed Value:		from	57,000 to	0
Taxable Value:		from	57,000 to	0
		Veteran's Exemption		

Phyllis moved, Alice seconded that DBOR22-01 be approved passed

Those present took their oath of office for the next two year term.

It was decided that anyone that could would take the county assessors BOR training in February.

Our next meeting will be March 7, 2023 at 9:00 am at the township offices.

Meeting adjourned at 9:10 am

UTILITIES COMMITTEE MEETING

December 19, 2022

11:30 AM

MINUTES

Tony Geib, Mel Seiter, Bruce Sczepaniak, and Bill Stanek present.

1. Bill updated the committee on some of what is going on with sewer system:
 - a. We now have 10 homes in the hills of Mitchel Creek
 - b. Spectrum (Corewell) has paid their fee and taped into our system.
 - c. We are currently running on one pump at Perry Street.
 - d. Mike Oezer is working with Daggett/Gilbert to get them tapped into our system.
 - e. Mike is also working with the car dealer and Colligan's to split their system.
 - f. MDOT needs to know where the sewer lines are east of Gilbert Drive.
 - g. We are also looking for a new company to vacuum our lines.

2. Bill went over the 2023 User Charge System
 - a. We will be paying .13 more per REU to the city.
 - b. The committee recommends that we pass this along to our customers this year.

3. Bill explained that if the board decides to sell the industrial park to Gotion that the water plant could be part of it.

Supervisor's Report December 2022

I hope everyone had a wonderful Christmas. What a great time of year to celebrate the birth of Christ. For me it was a great to spend time with one of my daughters and her family. We also enjoyed Facetiming with the other daughter in California and her family. December and January are also fun times to be in the office. Many people are bringing in their taxes and like to stop and chat. It is always interesting to hear what the people have to say.

With December being a busy month with Christmas concerts and celebrations many of our usually meetings were canceled. My wife and I did have a fun time with our fire department and the city department. We were able to serve a nice meal and had a great social time together. I would like to thank the city mayor, his wife, and the city manager for graciously helping to serve. We also had several of our residents that helped prepare the meal. It was a good time with many photo ops.

Thanks for a very good informational meeting with the community regarding the Gotion project. I have received several compliments for clarifying some of the issues people were concerned about. Other than this meeting I have had no other meetings this month on the project since our December meeting. I also skipped the December meeting of the Mecosta County Development Corporation.

I did meet with the Green Township supervisor and the city this month. We spent some time going over the 2023 user charge report. We also had a utility meeting this month and spent some time on the user charge. The committee is recommending it to the board for approval. The committee also felt that we need to pass along the increase from the city to the customers this year.

I also attended the Board of Review meeting this month, other than that I was able to attend two city commission meetings where they talked about looking into improving the water situation at the Hills of Mitchel Creek.

As always, thank you for the opportunity to serve Big Rapids Charter Township, and may you and your families have a great 2023.

Bill



Prepared by: Joshua Hendershot C 269-370-9299 jhendershot@goayers.com

Ayers Basement Systems GoAyers.com TF 866-379-1669 F 517-646-7518 License# 10011-111

Prepared for: Big Rapids Township - Carman Bean clerk@bigrapidstowship.net P (231) 580-1413

Job location: 14212 Northland Dr Big Rapids, MI 49307-2319

Prepared on: 12-9-22

Project Summary

My Basement	\$15,422.45
Total Investment	\$15,422.45
GST	\$462.67
Mobilization	\$308.45
Total Contract Price	\$16,193.57
Deposit Required - 30%	\$4,858.07
Deposit Paid	\$0.00
Amount Due Upon Installation	\$16,193.57

Customer Consent

Any alteration from the above specifications and corresponding price adjustment (if necessary) will be made only at the Customer's request or approval. Completing the work in this Proposal at the time scheduled is contingent upon accidents or delays beyond our control. This Proposal is based primarily on the Customer's description of the problem. This Proposal may be withdrawn if not accepted by the Customer within 120 days.

Authorized Signature _____ Date _____

Acceptance of Contract— I am/we are aware of and agree to the contents of this Proposal, the attached Job Detail sheet(s), and the attached Limited Warranty, (together, the "Contract"). You are authorized to do the work as specified in the Contract. I/we will make the payment set forth in this Contract at the time it is due. I/we will pay your service charge of 1-1/3% per month (16% per annum) if my/our account is 30 days or more past due, plus your attorney's fees and costs to collect and enforce this Contract.

Customer Signature _____ Date _____

There may be lawn damage to the approach of egress window locations Initial _____

Fire Dept Basement quote for Agenda

ARPA Expenses

May 2022 - A motion was made by Bean to approve of \$145,000 utilizing ARPA funds for the renovation and improvements of the purchased Township Hall, with the addition of a concrete quote/repair for the sidewalk in front of the Township. Motion passed unanimously on a roll call vote.

June 2022 - A motion was made by Currie to approve of Sawhorse Stables quote of \$724.88 for a new Portage sign and removal of old signage. Supported by Bean. Motion passed unanimously on a roll call vote. Bean requested this cost be captured and added to the Park Improvements.

(Fund not specified, but assuming this was meant to be applied to ARPA with Park improvements.)

July 2022 - A motion was made by Currie to approve of the Fire Department purchasing the SCBA gear for \$149,056.00 from West Shore Fire using 50% of ARPA funds, and the remaining 50% financed from the Fire Dept. from the Township General Fund if needed. Supported by Bean. Motion passed unanimously on a roll call vote. (\$74,528.00)

A motion was made by Teceno to approve of an additional sign from Sawhorse Stables for the Highbanks Park in the amount of \$636.88. Supported by Everett. Motion passed unanimously on a roll call vote.

(Fund not specified, but assuming this was meant to be applied to ARPA with Park improvements.)

August 2022 - Budget for park improvements: A motion was made by Geib to approve of the Parks budget not limited to \$100,000 provided plans and quotes from the park and cemetery committee. **(Fund not specified, but assuming this was meant to be applied to ARPA with Park improvements.)**

September 2022 - Cemetery Gate Quote: A motion was made by Currie to approve of Cooks redoing the Highland View Cemetery Gates and Arch and Fence in the amount of \$62,829.52. Supported by Teceno. Motion passed unanimously on a roll call vote. **(Fund not specified)**

Funding Update for Park Improvements: A motion was made by Geib to approve of setting a budget for the Parks improvements of \$300,000. Supported by Currie. Motion passed unanimously on a roll call vote. **(Fund not specified)**

Quote for Replacement of Little League Field Fence: A motion was made by Bean to approve of the quote to replace the fencing at Highbanks park on the baseball diamond for \$25,805.45. Supported by Currie. Motion passed unanimously on a roll call vote. **(Fund not specified)**

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
ind 206 FIRE FUND							
3/01/2022			206-336-978.000 Capital Outlay \$10,000 and abo		BEG. BALANCE		0.00
3/01/2022	GJ	JE	FD Gear using 50% ARPA Funds	90002020		74,630.58	(74,630.58)
3/02/2022	AP	INV	FD TURNOUT GEAR	30719	16,661.70		(57,968.88)
3/02/2022	AP	INV	HOOD LINERS FD	30400	298.06		(57,670.82)
3/02/2022	AP	INV	FD HOOD LINERS	30399	298.06		(57,372.76)
8/18/2022	AP	INV	SCOTT AIR PAK/CARBON CYLINDER/FACE P	14502	149,261.17		91,888.41
8/31/2022			206-336-978.000	END BALANCE	166,518.99	74,630.58	91,888.41

FD

date	JNL	Type	Description	Reference #	Debits	Credits	Balance
Fund 101 GENERAL OPERATING FUND							
1/01/2022			101-265-978.000 Capital Outlay \$10,000 and abo		BEG. BALANCE		0.00
1/20/2022	AP	INV	HEATING SYSTEM TOWNSHIP HALL	EST002365	9,540.00		9,540.00
2/01/2022	AP	INV	CONCRETE SAWING	5585	720.00		10,260.00
2/01/2022	AP	INV	BUILDING & GROUNDS CC CHARGES	5472569103766434	2,137.48		12,397.48
2/01/2022	AP	INV	BILL STANEK CC CHARGES	5472569112136025	382.62		12,780.10
2/01/2022	AP	INV	TOWNSHIP HALL INSULATION	545	5,068.80		17,848.90
3/01/2022	AP	INV	DRYWALL TWP HALL JOB	493014	2,100.00		19,948.90
3/01/2022	AP	INV	NEW BUILDING MATERIALS	5472569103766434	671.80		20,620.70
3/15/2022	AP	INV	TWP HALL TAXES REIMBURSEMENT	22 TAX	592.79		21,213.49
3/29/2022	AP	INV	TWP HALL BLDG FLOORING	973	7,024.00		28,237.49
4/05/2022	AP	INV	MARCH CC CHGS/BUILDINGS/GROUNDS	5472569103766434	646.71		28,884.20
4/05/2022	AP	INV	MARCH CC CHGS/STANEK	5472569112136025	4,581.03		33,465.23
4/05/2022	AP	INV	MARCH CC CHGS/TOWNSHIP CARD	5472569154306734	52.98		33,518.21
5/03/2022	AP	INV	OFFICE/HALL, DRONE REPAIR, CEM FLAGS	6734	272.74		33,790.95
5/03/2022	AP	INV	TWP HALL RENO	6025	484.15		34,275.10
5/03/2022	AP	INV	TWP HALL RENO	6434	326.64		34,601.74
5/03/2022	AP	INV	TWP HALL DRAINAGE FIX	8380	3,085.00		37,686.74
5/10/2022	AP	INV	REMAINDER HALF EPOXY FLOORING	973-1	7,024.00		44,710.74
6/07/2022	AP	INV	MAY POSTAGE, HALL PURCHASES	CO CARD 5-22	1,696.62		46,407.36
6/07/2022	AP	INV	MAY TWP HALL PURCHASES	STANEK 5-22	759.52		47,166.88
6/08/2022	AP	INV	TWP HALL BLDG ROOF DOWN PAYMENT	353-1	4,537.50		51,704.38
7/05/2022	AP	INV	JUNE TWP HALL PURCHASES MORTAR, PVC	6025 JUNE 22	167.99		51,872.37
7/05/2022	AP	INV	ELECTRIC/LIGHTING FOR TWP HALL	3666	7,481.00		59,353.37
7/12/2022	AP	INV	STEEL, SUPPLY CORD	50809	58.95		59,412.32
8/02/2022	AP	INV	TOWNSHIP HALL MISC PURCHASES/HARDWAR	11002 JUNE	29.19		59,441.51
8/02/2022	AP	INV	SIDEWALK FOR HALL	4871	5,740.50		65,182.01
8/02/2022	AP	INV	HALF DOWN DUE FOR HALL PARKING LOT	JULY 22	6,750.00		71,932.01
8/02/2022	AP	INV	SUPERVISOR CARD TWP HALL PURCHASES T	JUNE 22	662.63		72,594.64
8/10/2022	AP	INV	TWP HALL PLUMBING	1907	4,434.52		77,029.16
8/10/2022	AP	INV	TWP HALL ROOF	2	10,587.50		87,616.66
9/06/2022	AP	INV	HALL PARKING LOT PAVING	SEP 22	6,750.00		94,366.66
9/06/2022	AP	INV	STANEK MENARDS FIRE EXTINGUISHER/ MI	6025 AUG 22	273.74		94,640.40
1/30/2022			101-265-978.000	END BALANCE	94,640.40	0.00	94,640.40

Twp Hall

Remaining \$ from May Motion
 \$ 50,359.60

date	JNI	Type	Description	Reference #	Debits	Credits	Balance
und 101 GENERAL OPERATING FUND							
1/01/2022			101-276-978.000 Capital Outlay \$10,000 and abo		BEG. BALANCE		0.00
9/06/2022	AP	INV	OSCEOLA COUNTY EMS TRUCK PURCHASE	SEP 22	35,000.00		35,000.00
9/21/2022	AP	INV	CEM SNOWPLOW	801828822-00	8,253.80		43,253.80
0/04/2022	AP	INV	TWP CARD MISC PURCHASES, OFFICE SUPP	SEP 22	15.31		43,269.11
1/30/2022			101-276-978.000	END BALANCE	43,269.11	0.00	43,269.11

Cem

ate	JNL	Type	Description	Reference #	Debits	Credits	Balance
und 101 GENERAL OPERATING FUND							
1/01/2022			101-751-978.000 Capital Outlay \$10,000 and abo		BEG. BALANCE		0.00
6/08/2022	AP	INV	PORTAGE SIGN HIGHBANKS	11	724.88		724.88
7/20/2022	AP	INV	SECOND SIGN FOR HIGHBANKS	13	636.88		1,361.76
8/02/2022	AP	INV	CO CARD CEM FLAGS, ELECTION STAMPS,	JUNE 22	167.18		1,528.94
9/07/2022	AP	INV	NEW FENCE AROUND BASEBALL DIAMOND AT	SEP 22	18,336.74		19,865.68
1/01/2022	AP	INV	PARKS UPGRADES REIMBURSEMENT	OCT 22	818.74		20,684.42
1/01/2022	AP	INV	TRAFFIC CONES, SNOWPLOW LIGHT, ELECT	6734 OCT 22	2,362.96		23,047.38
1/01/2022	AP	INV	PARKS MISC PURCHASES	55384	221.25		23,268.63
1/01/2022	AP	INV	PARK MISC PURCHASES	55385	35.92		23,304.55
1/01/2022	AP	INV	PARKS MISC PURCHASES	55486	28.66		23,333.21
1/01/2022	AP	INV	PARKS PAINT	2122-1	638.84		23,972.05
1/04/2022	AP	INV	BALANCE/NEW FENCEA AROUND BASEBALL D	NOV22	6,352.50		30,324.55
1/04/2022	AP	INV	BALL FIELD FENCE HIGHBANKS PARK	FENCE AT PARKL	6,352.50		36,677.05
1/06/2022	AP	VOID	Void Invoice NOV22 SPS	NOV22		6,352.50	30,324.55
1/14/2022	AP	INV	PARKS GLOVES, BRUSH, RAKE, ETC	55230	297.67		30,622.22
1/14/2022	AP	INV	HIGHBANKS PARK PAVILLION PAINT	PARK 22	450.00		31,072.22
1/14/2022	AP	INV	6 TREE REMOVAL HB PARK	PARKS1	6,000.00		37,072.22
2/19/2022	AP	INV	HIGHBANKS REMAINDER 6000 APPROVED 12	DEC 22	6,000.00		43,072.22
2/31/2022			101-751-978.000	END BALANCE	49,424.72	6,352.50	43,072.22

BIG RAPIDS TOWNSHIP SOCIAL MEDIA POLICY

I. PURPOSE

To establish standards regarding the management, administration, and oversight of social media in regards to Big Rapids Charter Township, and Big Rapids Charter Township Fire Department.

II. INFORMATION

- A. The Township endorses the secure use of social media to enhance communication, collaboration, and information exchange; streamline processes; and foster productivity.
- B. This policy identifies potential uses that may be explored or expanded upon as deemed reasonable by the Township Board.
- C. The Township also recognizes the role that these tools play in the personal lives of some personnel.
 - 1. The personal use of social media may have bearing on personnel in their official capacity.
 - 2. This policy provides information of a precautionary nature as well as prohibitions of the use of social media by personnel.

III. DEFINITIONS

Blog: A self-published diary or commentary on a particular topic that may allow visitors to post responses, reactions, or comments.

Page: The specific portion of a social media website where content is displayed, and managed by an individual or individuals with administrator rights.

Post: Content an individual shares on a social media site or the act of publishing content on a site.

Profile: Information that a user provides about himself or herself on a social networking site.

Social Media: A category of Internet-based resources that integrate user-generated content and user participation. This includes, but is not limited to, social networking sites (Facebook, MySpace, Instagram), microblogging sites (Twitter, Nixle), photo- and videosharing sites (Flickr, YouTube), wikis (Wikipedia), blogs, and news sites (Digg, Reddit).

Social Networks: Online platforms where users can create profiles, share information, and socialize with others using a range of technologies.

Speech: Expression or communication of thoughts or opinions in spoken words, in writing, by expressive conduct, symbolism, photographs, videotape, or related forms of communication.

Web 2.0: The second generation of the World Wide Web focused on shareable, user-generated content, rather than static web pages. Some use this term interchangeably with social media.

Wiki: Web page(s) that can be edited collaboratively.

IV. NOTIFICATIONS: Social media can be used to make time-sensitive updates, such as, but not limited to:

- a. Road closures/updates,
- b. Special Township events,
- c. Weather emergencies, and
- d. Elections, taxes, Ordinances etc.
- e. Fire Department updates

4. Persons seeking employment and/or volunteer opportunities use the Internet to search for positions, thus social media may be a valuable recruitment tool.

5. The Township has an obligation to include Internet-based content when conducting background investigations of job candidates.

- a. Information pertaining to protected classes shall be filtered out prior to sharing any information found online with decision makers.
- b. Vetting techniques shall be applied uniformly to all candidates.
- c. Every effort must be made to validate Internet-based information considered during the hiring process.
- d. Search methods shall not involve techniques that are a violation of existing law.

V. Departmental Use

1. All Township social media sites or pages shall be approved by the Supervisor or their designees and or Department Heads, and shall be administered only by authorized personnel.

2. Social media pages shall clearly indicate they are maintained by the Township and shall have Department contact information prominently displayed.

- a. Each social media page should include an introductory statement that clearly specifies the purpose and scope of the Township's presence on the website.
 - b. The page(s) should include a link to the Township's official website, facebook, and/or any relevant outlets.
3. Social media content shall adhere to applicable laws, regulations, and policies, including all information technology and records management policies.
 - a. Content is subject to public records laws. Relevant records retention schedules apply to social media content.
 - b. Content must be managed, stored, and retrieved to comply with open records laws and e-discovery laws and policies.
4. Social media pages should state that the opinions expressed by visitors to the page(s) do not reflect the opinions of the Township.
 - a. Pages shall clearly indicate that posted comments will be monitored and that the Township reserves the right to remove obscenities, off-topic comments, and personal attacks.
 - b. Pages shall clearly indicate that any content posted or submitted for posting is subject to public disclosure.
5. Authorized personnel representing the Township via social media outlets shall:
 - a. Conduct themselves at all times as representatives of the Township and, accordingly, shall adhere to all Township standards of conduct and observe conventionally accepted protocols and proper decorum.
 - b. Identify themselves as a member of the Township and or department.
 - c. Not conduct political activities or private business.
8. Personnel shall observe and abide by all copyright, trademark, and service mark restrictions in posting materials to electronic media.

VI. Personal Use

Barring State law or binding employment contracts to the contrary, personnel shall abide by the following when using social media.

1. Personnel are free to express themselves as private citizens on social media sites to the degree that their speech does not:
 - a. Impair working relationships of this Department for which loyalty and confidentiality are important,
 - b. Impede the performance of duties,
 - c. Impair discipline and harmony among coworkers, or
 - d. Negatively affect the public perception of the Township.
2. As public employees, personnel are cautioned that speech on- or off-duty, made pursuant to their official duties—that is, that owes its existence to the employee’s professional duties and responsibilities—is not protected speech under the First Amendment and may form the basis for discipline if deemed detrimental to the Department. Personnel should assume that their speech and related activity on social media sites will reflect upon their office and the Township.
3. Personnel shall not post, transmit, or otherwise disseminate any information to which they have access as a result of their employment without written permission from the Supervisor.
4. When using social media, personnel should be mindful that their speech becomes part of the worldwide electronic domain. Therefore, adherence to the Township’s Policies and Procedures is required in the personal use of social media. In particular, personnel are prohibited from the following:
 - a. Speech containing obscene or sexually explicit language, images, or acts and statements or other forms of speech that ridicule, malign, disparage, or otherwise express bias against any race, any religion, or any protected class of individuals.
 - b. Speech involving themselves or other personnel reflecting behavior that would reasonably be considered reckless or irresponsible.
5. Engaging in prohibited speech noted herein, may provide grounds for undermining or impeaching an officer’s testimony in criminal proceedings. Personnel thus sanctioned are subject to discipline up to and including termination of employment.

6. Personnel may not divulge information gained by reason of their authority; make any statements, speeches, appearances, and endorsements; or publish materials that could reasonably be considered to represent the views or positions of this Township.

7. Personnel should be aware that they may be subject to civil litigation for:

- a. publishing or posting false information that harms the reputation of another person, group, or organization (defamation);
- b. publishing or posting private facts and personal information about someone without their permission that has not been previously revealed to the public, is not of legitimate public concern, and would be offensive to a reasonable person;
- c. using someone else's name, likeness, or other personal attributes without that person's permission for an exploitative purpose; or
- d. publishing the creative work of another, trademarks, or certain confidential business information without the permission of the owner

9. Personnel should be aware that privacy settings and social media sites are constantly in flux, and they should never assume that personal information posted on such sites is protected.

10. Personnel should expect that any information created, transmitted, downloaded, exchanged, or discussed in a public online forum may be accessed by the Township/department at any time without prior notice.

VII. Reporting violations

Any employee becoming aware of or having knowledge of a posting or of any website or web page in violation of the provision of this directive shall notify the Supervisor, through the chain of command, for follow-up action.

The purpose of this policy is to ensure accuracy and consistency in public information by having at least one township position coordinating information. It is not intended to restrict the speech of township officials, but the Township also has rights as an employer and as a government entity to protect the township's image and effectiveness of public services. The balancing of public and private interests depends on many factors, and may vary with the type of township position.

December 9, 2022

Board of Trustees
Charter Township of Big Rapids
14212 Northland Dr.
Big Rapids, MI 49307

We are pleased to confirm our understanding of the services we are to provide the Charter Township of Big Rapids for the year ended December 31, 2022.

Audit Scope and Objectives

We will audit the financial statements of the governmental activities, the business-type activities, each major fund, the aggregate remaining fund information, and the disclosures, which collectively comprise the basic financial statements of the Charter Township of Big Rapids as of and for the year ended December 31, 2022. Accounting principles generally accepted in the United States of America (GAAP) provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the Charter Township of Big Rapids' basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the Charter Township of Big Rapids' RSI in accordance with auditing standards generally accepted in the United States of America (GAAS). These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by GAAP and will be subjected to certain limited procedures, but will not be audited:

1. Management's discussion and analysis
2. Budgetary comparison schedules

We have also been engaged to report on supplementary information other than RSI that accompanies the Charter Township of Big Rapids' financial statements. We will subject the supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with GAAS, and will provide an opinion on it in relation to the financial statements as a whole in a report combined with our auditor's report on the financial statements.

The objectives of our audit are to obtain reasonable assurance as to whether the financial statements as a whole are free from material misstatement, whether due to fraud or error; issue an auditor's report that includes our opinion about whether your financial statements are fairly presented, in all material respects, in conformity with GAAP; and report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements.

Auditor's Responsibilities for the Audit of the Financial Statements

We will conduct our audit in accordance with GAAS and will include tests of your accounting records and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that comes to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts and direct confirmation of certain assets and liabilities by correspondence with selected customers, creditors, and financial institutions. We may also request written representations from your attorneys as part of the engagement and they may bill you for responding to this inquiry.

Audit Procedures - Internal Control

We will obtain an understanding of the government and its environment, including internal control relevant to the audit, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards.

We have identified the following significant risks of material misstatement as part of our planning.

1. Improper revenue recognition due to fraud
2. Management override of controls

Audit Procedures - Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the Charter Township of Big Rapids' compliance with the provisions of applicable laws, regulations, contracts, and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion.

Other Services

We will also provide the following nonattest services:

- Preparation of depreciation schedules based on useful lives and depreciation methods determined by you
- Preparation of journal entries, other than proposed audit entries, that you will review and approve
- Preparation of the Township's financial statements, in conformity with U.S. generally accepted accounting principles, based on trial balances provided by you
- Preparation of Forms F-65 and 5047 that we will submit to the State after your review

We will perform the services in accordance with applicable professional standards. The other services are limited to the nonattest services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

You agree to assume all management responsibilities for financial statement preparation services and any other nonattest services we provide; oversee the services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of the services; and accept responsibility for them.

Responsibilities of Management for the Financial Statements

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for designing, implementing, and maintaining internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including monitoring ongoing activities; for the selection and application of accounting principles; and for the preparation and fair presentation of the financial statements in conformity with accounting principles generally accepted in the United States of America with the oversight of those charges with governance.

Management is responsible for making drafts of financial statements, all financial records, and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) additional information that we may request for the purpose of the audit; and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the written representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the entity complies with applicable laws and regulations.

With regard to including the auditor's report in an exempt offering document, you agree that the aforementioned auditor's report, or reference to Siegfried Crandall P.C., will not be included in any such offering document without our prior permission to consent. Any agreement to perform work in connection with an exempt offering document, including an agreement to provide permission or consent, will be a separate engagement.

You are responsible for the preparation of the supplementary information in conformity with accounting principles generally accepted in the United States of America. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Engagement Administration, Fees, and Other

We understand that your employees will prepare all confirmations we request and will locate any documents selected by us for testing.

Daniel L. Veldhuizen is the engagement shareholder and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it.

Our fee for these services will be based on the actual time spent at our standard hourly rates, which vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. Based on our understanding of the Township's audit requirements, our fee will not exceed \$7,300. This fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

Reporting

We will issue a written report upon completion of our audit of the Charter Township of Big Rapids' financial statements. Our report will be addressed to the Township Board of the Charter Township of Big Rapids. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit, or are unable to form or have not formed opinions, we may decline to express opinions, or we may withdraw from this engagement.

Board of Trustees
Charter Township of Big Rapids
Page 5
December 9, 2022

We appreciate the opportunity to be of service to the Charter Township of Big Rapids and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy, and return it to us.

Sincerely,

SIEGFRIED CRANDALL P.C.



Daniel L. Veldhuizen, Shareholder

RESPONSE:

This letter correctly sets forth the understanding of the Charter Township of Big Rapids.

By: _____

Title: _____

Date: _____

December 9, 2022

Members of the Township Board
Charter Township of Big Rapids
14212 Northland Dr.
Big Rapids, MI 49307

We are engaged to audit the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Charter Township of Big Rapids as of and for the year ended December 31, 2022. Professional standards require that we provide you with the following information related to our audit.

Our Responsibilities under U.S. Generally Accepted Auditing Standards

As stated in our engagement letter dated December 9, 2022, our responsibility, as described by professional standards, is to express opinions about whether the financial statements prepared by management with your oversight are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles. Our audit of the financial statements does not relieve you or management of your responsibilities.

Generally accepted accounting principles provide for certain required supplementary information (RSI) to supplement the basic financial statements. Our responsibility with respect to management's discussion and analysis and budgetary comparison schedules, which supplement the basic financial statements, is to apply certain limited procedures in accordance with generally accepted auditing standards. However, the RSI will not be audited, and because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance, we will not express an opinion or provide any assurance on the RSI.

We have been engaged to report on the combining nonmajor governmental fund financial statements, which accompany the financial statements but are not RSI. Our responsibility for this supplementary information, as described by professional standards, is to evaluate the presentation of the supplementary information in relation to the financial statements as a whole and to report on whether the supplementary information is fairly stated, in all material respects, in relation to the financial statements as a whole.

Communication

We would also appreciate the opportunity to talk to you or meet with you to discuss this information further because a two-way dialogue can provide valuable information for the audit process.

You may assist us in understanding the Charter Township of Big Rapids and its environment by identifying appropriate sources of audit evidence and providing information about specific transactions or events. We expect that you will communicate with us on any matters you consider relevant to the audit and the Township's system of internal control over financial reporting. Other matters that you communicate may significantly affect our audit procedures. You need to communicate to us any suspicion or detection of fraud, or any concerns you may have about the integrity of the Township's management.

We will inform you of any material errors and any fraudulent financial reporting or misappropriation of assets that come to our attention. We will also inform you of any violations of laws or governmental regulations that come to our attention, disagreements with management, and other serious difficulties encountered in performing the audit. We will also communicate to you and to management any significant deficiencies or material weaknesses in internal control over financial reporting that become known to us during the course of the audit. Other matters arising from the audit that are, in our professional judgment, significant and relevant to you in your oversight of the financial reporting process will be communicated to you in writing.

Independence

Our independence policies and procedures are designed to provide reasonable assurance that our firm and its personnel comply with applicable professional independence standards. Our policies address financial interests, business and family relationships, and nonattest services that may be thought to bear on independence. In addition, our policies restrict certain nonattest services that may be provided by Siegfried Crandall P.C. and require audit clients to accept certain responsibilities in connection with the provision of following permitted nonattest services.

- Preparation of depreciation schedules based on useful lives and depreciation methods determined by you
- Preparation of journal entries, other than proposed audit entries, that you will review and approve
- Preparation of the Township's financial statements, in conformity with U.S. generally accepted accounting principles, based on trial balances provided by you
- Preparation of Forms F-65 and 5047 that we will submit to the State after your review

The Audit Planning Process

Our audit approach places a strong emphasis on obtaining an understanding of how your Township functions. This enables us to identify key audit components and tailor our procedures to the unique aspects of your government. The development of a specific audit plan will begin by obtaining an understanding of the Charter Township of Big Rapids' financial reporting objectives, strategies, risks, and performance.

We will obtain an understanding of the Township and its environment, including internal control over financial reporting, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Material misstatements may result from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the Township or to acts by management or employees acting on behalf of the Township. We will also establish an overall materiality limit for audit purposes.

We will conduct formal discussions among engagement team members to consider how and where your financial statements might be susceptible to material misstatement due to fraud or error.

We will use this knowledge and understanding, together with other factors, to assess the risk that errors or fraud may cause a material misstatement at the financial statement level. The assessment of the risks of material misstatement at the financial statement level provides us with parameters within which to design the audit procedures for specific account balances and classes of transactions. Our risk assessment process at the account-balance or class-of-transactions level consists of:

- An assessment of inherent risk regarding the likelihood of material misstatement arising from the nature of an account balance or class of transactions; and
- An evaluation of the design effectiveness of internal control over financial reporting and our assessment of control risk

We will then determine the nature, timing, and extent of substantive procedures, and any tests of controls we consider to be necessary given the risks identified and the controls as we understand them.

The Concept of Materiality in Planning and Executing the Audit

In planning the audit, the materiality limit is viewed as the maximum aggregate misstatements, which if detected and not corrected, would cause us to modify our opinion on the financial statements. The materiality limit is an allowance not only for misstatements that will be detected and not corrected but also for misstatements that may not be detected by the audit. Our assessment of materiality throughout the audit will be based on both quantitative and qualitative considerations. Because of the interaction of quantitative and qualitative considerations, misstatements of a relatively small amount could have a material effect on the current financial statements, as well as financial statements of future periods. At the end of the audit, we will inform you of all individual, unrecorded misstatements aggregated by us in connection with our evaluation of our audit test results.

Our Approach to Internal Control Relevant to the Audit

Our audit of the financial statements will include obtaining an understanding of internal control over financial reporting sufficient to plan the audit and to determine the nature, timing, and extent of audit procedures to be performed. An audit is not designed to provide assurance on internal control over financial reporting or to identify all deficiencies in internal control over financial reporting. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards.

Timing of the Audit

As in prior years, we will confirm mutually agreeable dates for the performance of audit fieldwork, to take place after the end of the Township's fiscal year. The Township's adherence to this schedule and timely preparation of information requested by us is essential to our timely completion of the audit.

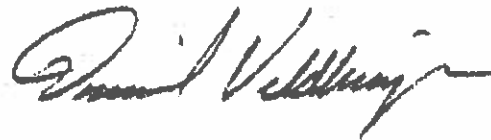
Closing

We will be pleased to respond to any questions you have about the foregoing. We appreciate the opportunity to be of service to the Charter Township of Big Rapids.

The information is intended solely for the information and use of the Board members and management of the Charter Township of Big Rapids and is not intended to be and should not be used by anyone other than these specified parties.

Sincerely,

SIEGFRIED CRANDALL P.C.



Daniel L. Veldhuizen, Shareholder

**RECOGNITION OF:
FERRIS STATE UNIVERSITY FOOTBALL
NCAA Division II National Champions**

For The 2nd CONSECUTIVE Year!

Whereas, on December 17, 2022, Ferris State University's Football Team, became the NCAA Division II Football National Champions for the second year, and

Whereas, Head Coach Tony Annese led the Ferris State Bulldogs defeating Colorado school of Mines, by a score of 41-14 to secure the National Championship, and

Whereas, Ferris State Bulldogs Football Team had a record of 14-1 for the 2022 season, and

Whereas, Head Coach Tony Annese and his staff along with an outstanding group of student athletes have made Ferris State Football one of the winningest programs in all of college football.

Therefore, the Big Rapids Township Board, hereby with Great Pride extend congratulations to Ferris State University's Football Team on their accomplishments as a team and recognize them for their hard work and ability, as well as their team spirit and outstanding representation of the Big Rapids Community.

Supervisor William Stanek

Treasurer Penny Currie

Trustee Jerry Everett

Clerk Hannah Saez

Trustee Carman Bean

Trustee Tony Geib

Trustee Nick Routley

Item "R"

\$121.29

Apple Pencil (2nd Generation)

#1 Best Seller in Styluses

In Stock

✓ Prime & FREE Returns

This is a gift [Learn more](#)

Qty: 1

Delete

Save for later

Compare with similar items

typecase Edge Slim Magnetic Backlit Keyboard Case for iPad 10th Generation (10.9-inch, 2022) - Wireless Cover with Keypad & Multi-Touch Trackpad Compatible with Apple iPad 10 Gen 10.9

\$129.99

Save 5%
Clip Coupon



In Stock

✓ Prime & FREE Returns

This is a gift [Learn more](#)

Color: Black

Qty: 1

Delete

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Compare with similar items

2022 Apple 10.9-inch iPad (Wi-Fi, 256GB) - Silver (10th Generation)

\$549.00

Usually ships within 10 days.

Prime FREE Delivery & FREE Returns

✓ Climate Pledge Friendly

This is a gift [Learn more](#)

Style: WiFi

Size: 256 GB

Color: Silver

Qty: 1

Delete

Save for later

Compare with similar items

800.28



Order summary

Items (3)	\$830.28
Coupons	\$0.00
Subtotal	\$830.28
Shipping	FREE

Order total \$830.28

3 items in cart



Zagg 103406884 Pro Keys Polycarbonate Keyboard Case for 10.9" iPad Air, Black

Delivery by Monday, December 12

1 @ \$109.99 Each \$109.99

\$109.99

Apple Apple Pencil (2nd Generation), White (MU8F2AM/A)

Delivery by Monday, December 12

1 @ \$121.29 Each \$121.29

\$121.29



Apple iPad 10.9" Tablet, 256GB, WiFi, 10th Generation, Silver (MPQ83LL/A)

Delivery by Friday, December 09

[Free Next-Day delivery](#)

1 @ \$599.00 Each \$599.00

\$599.00

BIG RAPIDS CHARTER TOWNSHIP

14212 NORTHLAND DRIVE

BIG RAPID MI 49807

WATER TREATMENT FACILITY CONTRACT

Big Rapids Charter Township (township) agrees to contract with Kevin Cushway, 18222 220TH Ave, Big Rapids Michigan, a private contractor, (contractor) to oversee the township water system for a period of One year beginning February 1, 2023 and ending January 31, 2024

Contractor agrees to perform all duties listed in exhibit "A" Water treatment facility contract scope of work to be performed, for the amount of twelve thousand five hundred dollars (\$12,500.00) per year billed monthly. Township will pay all invoices within 30 days of receipt.

Contractor shall furnish township with proof of liability insurance before any invoices are paid. Township acknowledges that contractor also has a day job that is his first obligation and therefore Contractor will supply township with a list of backup personnel with phone numbers.

Contractor will give monthly written reports to the township and be available to meet with the board twice a year if requested.

Contractor will have use of township equipment as needed. Contractor will also advise township of any needed repairs or upkeep needed.

This contract may be terminated by either party by giving a 90 day written notice.

_____ Kevin Cushway _____ Date

_____ Big Rapids Charter Township _____ Date
William Stanek, Supervisor

Bill Stanek Supervisor

ph 231 796 3603

fax 231 796 2533

supervisorstanek@bigrapidstowship.net

N. COST SUMMARY

Item "T"

Certain costs are exclusive to each political entity sharing use of the wastewater system. Other costs are based upon the inter-jurisdictional agreements. Exclusive costs and shared costs are shown in the following table. These costs determine the revenue requirement to be recovered through rates. Each entity utilizes a somewhat different rate structure to raise the required revenue.

Table N1

DESCRIPTION		2020	2021	2022	2023
COST SUMMARY	TOTAL WWTP O&M COST	\$960,536.90	\$986,763.18	\$1,072,933.42	\$1,138,245.69
	TOTAL PUMPING STATIONS O&M COST	\$9,235.73	\$11,972.49	\$11,824.48	\$8,663.84
	TOTAL CUSTOMER SERVICES O&M COST	\$34,446.24	\$39,973.37	\$38,725.83	\$39,488.81
	TOTAL CITY COLLECTION SYSTEM O&M COST	\$254,893.22	\$246,628.52	\$247,285.72	\$219,012.87
	TOTAL BR TWP COLLECTION SYSTEM O&M COST	\$150,264.13	\$182,958.07	\$100,107.34	\$108,521.11
	TOTAL GN TWP COLLECTION SYSTEM O&M COST	\$55,916.87	\$44,073.33	\$39,031.64	\$47,028.38
	ADMIN COST AGREED BY PARTIES	\$42,717.48	\$43,893.00	\$45,413.88	\$46,549.20
	TOTAL WWTP BOND DEBT COST	\$506,375.00	\$506,750.00	\$506,875.00	\$511,875.00
	TOTAL BR TWP COLLECTION SYSTEM BOND COST	\$20,200.00	\$0.00	\$0.00	\$0.00
	TOTAL BR TWP CAPITAL RESERVE COST	\$41,322.64	\$50,313.47	\$27,529.52	\$29,843.31
	AGREED WWTP REPLACEMENT COST CONTRIBUTION	\$264,145.69	\$167,881.65	\$179,558.77	\$256,219.01
	TOTAL CITY COL SYS REPLACEMENT COST	\$37,173.56	\$37,173.56	\$37,173.56	\$37,173.56
	TOTAL CITY PUMP STA REPLACEMENT COST	\$11,783.88	\$17,109.91	\$26,000.37	\$26,000.37
	TOTAL BR TWP COL SYS REPLACEMENT COST	\$55,353.78	\$56,801.18	\$55,734.51	\$55,734.51
	TOTAL GN TWP COL SYS REPLACEMENT COST	\$1,586.57	\$1,586.57	\$1,586.57	\$1,586.57
TOTAL SYSTEM-WIDE COSTS		\$2,445,951.68	\$2,393,878.30	\$2,389,780.61	\$2,525,942.23
TOTAL BILLED FLOW		306,664	298,289	291,012	296,090
System Wide Unit Cost		\$7.98	\$8.03	\$8.21	\$8.53

Table N2

DESCRIPTION	2020	2021	2022	2023
WWTP O&M Unit Cost	\$2.26	\$2.48	\$2.82	\$2.90
City Collection System Unit Cost	\$0.52	\$0.55	\$0.59	\$0.48
WWTP Replacement Unit Cost	\$0.62	\$0.42	\$0.47	\$0.65
WWTP Bond Debt Unit Cost	\$1.19	\$1.27	\$1.33	\$1.30
Administration Unit Cost	\$0.10	\$0.11	\$0.12	\$0.12
BR TWP UNIT COST	\$4.69	\$4.83	\$5.33	\$5.46

Table N3

DESCRIPTION	2020	2021	2022	2023
WWTP O&M Unit Cost	\$2.18	\$2.28	\$2.72	\$2.79
City Collection System O&M Unit Cost	\$0.58	\$0.57	\$0.63	\$0.54
WWTP Replacement Unit Cost	\$0.60	\$0.39	\$0.45	\$0.63
WWTP Bond Debt Unit Cost	\$1.15	\$1.17	\$1.28	\$1.25
Administration Unit Cost	\$0.10	\$0.10	\$0.12	\$0.11
GN TWP UNIT COST	\$4.61	\$4.51	\$5.20	\$5.32

Committees

2022

2023

Cemetery/Park Advisory

Penny Currie

Chris Teceno

others

Alma Wortley
Mary Hively
Rosemary Jennings
Gary Gawne
Mar Veldman

others

Alma Wortley
Mary Hively
Rosemary Jennings
Gary Gawne
Mar Veldman

Fire Department Advisory

Hannah Saez

Carman Bean

others

Charles Bailey
Aaron Holsworth
Jim Tubbs

others

Charles Bailey
Jim Tubbs

Roads Advisory

Jerry Everett

Chris Teceno

others

Roger Schneidt

others

Roger Schneidt
Chris Teceno

Utilities Advisors

Tony Geib

Bill Stanek

others

Mel Seiter
Bruce Szczepaniak

others

Mel Seiter
Bruce Szczepaniak

St. Mary-St. Paul Parish
150th Celebratory Committee

1009 Marion Avenue
Big Rapids, Michigan 49307

Bill Stanek
14212 Northland Drive
Big Rapids, Michigan 49307

Dear Supervisor Bill Stanek,

October 24, 2022

It is our privilege to invite you and guest to participate in our celebratory breakfast scheduled for February 5, 2023. This day we will officially begin our celebratory 150th year of being a parish. The Catholic Community of Big Rapids has been instrumental in the development of the Big Rapids area.

His Excellency Bishop David John Walkowiak will be joining us. He will officially install Fr. Jegar Fickel as our pastor at the 10am Mass. If possible, we would like you to say a few words at the breakfast following Mass in the Parish Center.

This letter is coming early so the date may be saved on your calendar. Further information will follow.

Any questions may be directed to James Walls, co-chairperson of the 150th steering committee at 231 796 2861 or 231 679 7911.

Thank you. We will be contacting your office to confirm of intent to attend.

Sincerely,

James Walls
James Walls

*I replied telling them I was going to be out of town
THEY ASKED IF WE COULD DO A PROCLAMATION?*

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount	
12/31/2022	GEN	13295	AMBLER, ALLEN S	322.45	280.86	
12/31/2022	GEN	13296	ANTOR, GERALD A	727.80	672.12	
12/31/2022	GEN	13297	BALLARD , MIA L	193.47	170.44	
12/31/2022	GEN	13298	BANDSTRA, ALICE J	30.00	26.43	
12/31/2022	GEN	13299	BEAN, SUSAN	15.00	13.21	
12/31/2022	GEN	13300	BECHAZ, MARY L	304.00	267.82	
12/31/2022	GEN	13301	BELKA, SCOT A	255.00	224.05	
12/31/2022	GEN	13302	BERENS, DYLAN I	1,405.25	1,115.97	
12/31/2022	GEN	13303	BUYS, EMILY M	61.53	54.20	
12/31/2022	GEN	13304	CALIFF, MICHAEL H	914.40	750.39	
12/31/2022	GEN	13305	CHAPMAN, JAMES M	442.96	390.25	
12/31/2022	GEN	13306	CURRIE, PENNY M	3,266.67	765.41	
12/31/2022	GEN	13307	DOUGLASS, PERRY IV A	858.33	666.61	
12/31/2022	GEN	13308	EVERETT, JERALD D	145.83	128.48	
12/31/2022	GEN	13309	GEIB, ANTHONY C	145.83	128.48	
12/31/2022	GEN	13310	JACOBS, PHYLLIS R.	15.00	13.85	
12/31/2022	GEN	13311	JONES, JERRAD C	533.55	452.94	
12/31/2022	GEN	13312	KIRWIN, DAVID R	2,895.83	2,477.48	
12/31/2022	GEN	13313	KLEINHEKSEL, TIMOTHY J	3,309.39	2,923.84	
12/31/2022	GEN	13314	KONDZIOLKA, CHERYL L	392.00	362.00	
12/31/2022	GEN	13315	LENTINE, JOSEPH E	770.92	671.47	
12/31/2022	GEN	13316	MCARTHUR, IAN D	123.06	107.19	
12/31/2022	GEN	13317	MOSS , MARK E	717.00	631.68	
12/31/2022	GEN	13318	PARKER, THOMAS	817.77	702.27	
12/31/2022	GEN	13319	PEREZ, ADAM	82.04	71.46	
12/31/2022	GEN	13320	ROUTLEY, NICHOLAS	145.83	128.47	
12/31/2022	GEN	13321	SAEZ, HANNAH C	3,266.67	2,144.64	
12/31/2022	GEN	13322	STANEK, WILLIAM F	3,416.67	926.51	
12/31/2022	GEN	13323	TUBBS, JAMES	1,047.67	957.04	
12/31/2022	GEN	13324	VELDMAN, MARC	3,822.38	2,962.74	
12/31/2022	GEN	13325	VIDETICH, GREGORY J	32.00	29.56	
12/31/2022	GEN	13326	WYMA, NICHOLAS A	777.82	635.95	
12/31/2022	GEN	STUB60	BEAN, CARMAN	145.84	0.00	
Totals:				Number of Checks: 033	31,399.96	21,853.81
Total Physical Checks:		32				
Total Check Stubs:		1				

12/30/2022 12:13 PM
 User: HANNAH
 DB: Big Rapids Twp

CHECK REGISTER FOR BIG RAPIDS TOWNSHIP
 CHECK DATE FROM 12/07/2022 - 01/03/2023

Item "X"

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank GEN GENERAL TOWNSHIP CHECKING						
12/15/2022	GEN	9930359(E)	SBS00	SMALL BUSINESS ADMIN SERVICES LLC	DEC HRA SBAM SVC FEE	52.50
12/19/2022	GEN	33585	ACE	ACE HARDWARE	FD MISC PURCHASES	9.99
12/19/2022	GEN	33586	BIG01	BIG RAPIDS TWP SEWER REC. FUND	TOWNSHIP OFFICES, FD, HALL	50.85
12/19/2022	GEN	33587	CHA01	CHARTER COMMUNICATIONS	CEMETARY	385.30
12/19/2022	GEN	33588	CI702	BIG RAPIDS CITY TREASURER	SEWER BILLING	29,450.01
12/19/2022	GEN	33589	CON00	CONSUMERS ENERGY	UPS LS	3,243.14
12/19/2022	GEN	33590	CON00	VOID		0.00
12/19/2022	GEN	33591	DTE00	DTE ENERGY	PERRY ST LS	1,167.49
12/19/2022	GEN	33592	DTE00	VOID		0.00
12/19/2022	GEN	33593	FERRISPRIN	FERRIS PRINTING SERVICES	FIELD VIOLATION NOTICES	115.00
12/19/2022	GEN	33594	GRANGER	GRANGER	CEMETARY	191.05
12/19/2022	GEN	33595	HOPE	HOPE NETWORK WEST MICHIGAN	JANITORIAL SERVICES 11/11/2022	63.00
12/19/2022	GEN	33596	KCI	KCI	WINTER 2022 TAX BILLS	622.94
12/19/2022	GEN	33597	MEC01	MECOSTA COUNTY ROAD COMMISSION	FUEL USAGE	351.97
12/19/2022	GEN	33598	MIK00	MIKA, MEYERS, BECKETT & JONES	GOTION SVCS RENDERED 11/02-11-30	1,165.00
12/19/2022	GEN	33599	MISSION	MISSION COMMUNICATIONS	SEWER LS SVC RENEWAL	4,554.00
12/19/2022	GEN	33600	NORTHWEST	NORTHWEST KENT MECHANICAL CO.	NOV MONTHLY MAINTENANCE	1,985.67
12/19/2022	GEN	33601	PI000	THE PIONEER GROUP	MIN, PUB HEARING	220.60
12/19/2022	GEN	33602	PRO00	PROGRESSIVE AE	SANITARY SEWER STUDY	1,385.00
12/19/2022	GEN	33603	PSI00	PRINTING SYSTEMS, INC.	TAX FORMS	166.54
12/19/2022	GEN	33604	SHE00	SHERWIN WILLIAMS	PAINT BALANCE (PARKS)	57.74
12/19/2022	GEN	33605	SVEN01	SVEN'S TREE REMOVAL	HIGHBANKS REMAINDER 6000 APPROVED 12/6	6,000.00
12/31/2022	GEN	33606	ACC00	ACCIDENT FUND COMPANY	MONTHLY INS INSTALLMENT	1,383.50
12/31/2022	GEN	33607	CI700	CITY OF BIG RAPIDS	DEC CITY TAX WH	53.47
12/31/2022	GEN	33608	CON00	CONSUMERS ENERGY	WATER PLANT	812.55
12/31/2022	GEN	33609	ESO	ESO SOLUTIONS	FIRE&EMS PKG/GOOGLE MAPS REPORTING ANNU	2,975.74
12/31/2022	GEN	33610	FIR00	FIRST NATIONAL BANK	STANER CREDIT CARD PURCHASES	1,695.36
12/31/2022	GEN	33611	HES00	MECOSTA COUNTY CLERK	BALLOT PROGRAMMING FOR AUG AND NOV ELEC	800.00
12/31/2022	GEN	33612	KEVIN C	KEVIN CUSHWAY	DEC2022	521.00
12/31/2022	GEN	33613	MEC01	MECOSTA COUNTY ROAD COMMISSION	DEC FUEL USAGE CEM/FD/PLOWING	146.71
12/31/2022	GEN	33614	MOSS01	MARK MOSS	OCT-DEC CELL PHONE	71.25
12/31/2022	GEN	33615	PRIORITY H	PRIORITY HEALTH	MONTHLY HEALTH INSURANCE	2,862.75
12/31/2022	GEN	33616	SAEZ	HANNAH SAEZ	OCT-DEC CELL PHONE	90.00
12/31/2022	GEN	33617	STANEK	BILL STANEK	OCT-DEC CELL PHONE	90.00
12/31/2022	GEN	33618	STR03	STRATZ HEATING & COOLING, INC	FD BOILER/WATER HEATER BASEMENT	13,340.00
12/31/2022	GEN	33619	VELD01	MARC VELDMAN	OCT-DEC CELL PHONE	90.00
12/31/2022	GEN	33620	XEROX	XEROX FINANCIAL SERVICES	DECEMBER COPIER PAYMENT	457.66
01/03/2023	GEN	9930360(E)	CHE00	HUNTINGTON BANK	DEC EFTPS PAYROLL TAXES	6,166.59
01/03/2023	GEN	9930361(E)	JHI00	JOHN HANCOCK LIFE INSURANCE COMPANY	DEC 22 JH DEDUCTION	2,700.71
01/03/2023	GEN	9930362(E)	STA00	STATE OF MICHIGAN	DEC 22 STATE PAYROLL TAXES	905.17
01/03/2023	GEN	9930363(E)	VOYA	VOYA FINANCIAL	DEC 457	4,282.88

GEN TOTALS:

Total of 41 Checks: 90,683.13
 Less 2 Void Checks: 0.00
 Total of 39 Disbursements: 90,683.13