

MINUTES
BIG RAPIDS CHARTER TOWNSHIP
PLANNING COMMISSION

Tuesday, October 11, 2022 --- 7:00 p.m.

Big Rapids Township Hall, 14212 Northland Drive, Big Rapids, MI 49307

I. CALL TO ORDER:

Chairperson Amanda Wethington called the regular meeting of the Big Rapids Charter Township Planning Commission to order at the township hall on Tuesday, October 11, 2022, at 7:00 p.m.

II. ROLL CALL:

Present: Mary Davis, Gordon Oliver, Jeff Oosterhouse, Mark Sweppenheiser and Amanda Wethington. Carmen Bean and Zach Cook were absent. The record shows there is a quorum. Also present: Penny Currie, Treasurer; William Stanek, Supervisor; Zoning Administrator and Recording Secretary, Timothy Kleinheksel.

III. CONFLICTS OF INTEREST:

Mrs. Wethington asked if any of the Commission members had known conflicts of interest with any of the items on the agenda for this meeting. No one indicated that a conflict of interest existed.

IV. APPROVAL OF SEPTEMBER 13, 2022 MINUTES:

Mrs. Wethington asked the Commission members to review the minutes of the September 13, 2022 meeting. Mr. Oliver made a motion to approve the September 13, 2022 minutes as submitted. Mr. Sweppenheiser supported the motion. There was no further discussion. The motion passed unanimously with five ayes.

V. PARKS AND RECREATION FUNDING PRESENTATION:

Mr. Mike Oezer, Senior Civil Engineer with Progressive AE and Mr. Chris Markham, Landscape Architect, presented the Commission with information regarding grant programs for future funding of improvements to the Township's Parks and Recreation Department. The prerequisites to the funding requests include developing a 5-year Parks and Recreation Improvement Plan along with our current Capital Improvement Plan, defining projects that would be submitted for funding, and applying for the grants. Discussion of ideas followed including asking for public input by a survey of Township residents via mailings as well as online. Mrs. Currie stated that this is a long process and we want to take the proper steps to ensure overall success.

VI. CHANGE OF USE REVIEW PZ22-0015 – JERSEY MIKE'S:

A request from Angona Construction to change the use of 15190 Isabella Drive Suite H from the former commercial use of retail (Manpower office) to food service (Jersey Mike's Subs.) After review of the floor plan and site plan, Mr.

Sweppenheiser made a motion to approve application PZ22-0015 as submitted. Mrs. Davis supported the motion. There was no further discussion. The motion passed unanimously with five ayes.

VII. STORAGE CONTAINER ORDINANCE:

Mr. Kleinheksel presented the verbiage changes to the storage container ordinance that were discussed at the September 13, 2022 Planning Commission meeting. After agreement of a few final changes to the proposed ordinance, it was agreed to schedule a public hearing for the November 8, 2022 meeting for input on the proposed ordinance.

IX. PUBLIC COMMENT:

There was no public comment.

X. ADJOURNMENT:

Hearing no further business for the Planning Commission, Mrs. Wethington adjourned the meeting at 8:12 pm.

APPROVAL: Action taken at the regular meeting of November 8, 2022: Motion to approve the Planning Commission minutes of October 11, 2022 by: Mrs. Davis. Supported by: Mr. Oliver. Motion carried with six ayes.

Timothy Kleinheksel,
Timothy Kleinheksel, Recording Secretary
BIG RAPIDS CHARTER TOWNSHIP
PLANNING COMMISSION

November 8, 2022
Date Approved