

BIG RAPIDS CHARTER TOWNSHIP BOARD REGULAR MEETING TUESDAY, SEPTEMBER 6, 2022

BIG RAPIDS TOWNSHIP OFFICES, 14212 NORTHLAND DR.
BIG RAPIDS, MI 49307
7:00 PM

AGENDA

PLEDGE OF ALLEGIANCE.

CALL TO ORDER: 7:00 p.m. ROLL CALL: __ Stanek, __ Saez, __ Currie, __ Bean, __ Everett, __ Geib, __ Teceno

PUBLIC COMMENT:

ADDITIONS TO AGENDA:

CORRESPONDENCE:

SPECIAL APPEARANCE:

CONSENT AGENDA

1. August 2, 2022 Meeting Minutes: **ITEM A**
2. August 16, 2022 Special Board Meeting Minutes: **ITEM B**
3. August Financial Report: **ITEM C**
4. July Treasurers Report: **ITEM D**
5. Building Department Report: **ITEM E**
6. Cemetery and Grounds Report: **ITEM F**
5. Fire Department Report: **ITEM G**
6. Sewer Department Report: **ITEM H**
7. Water Department Report: **ITEM I**
8. Fire committee Minutes: **ITEM J**
9. Planning Commission Minutes: **ITEM K**
10. Supervisor's Report: **ITEM L**

UNFINISHED BUSINESS:

1. Snow plow bid from Weingartz: **ITEM M**
2. Cemetery Gate Quote:
3. Update on playground Equipment:
4. Funding Update for Park Improvements:
5. Quote for Replacement of Little League Field Fence: **ITEM N**
6. Quote for Replacement of property line Fence:
7. Highbanks Park Tree Removal Quote: **ITEM O**
8. Hall Building Contractor report: **ITEM P**
9. Other:

NEW BUSINESS:

1. None:
2. Other:

Financial

1. Payroll: **ITEM Q**
2. Accounts Payable: **ITEM R**
- 3.

Fall Cleanup Saturday September 17, 2022 (this is one way we serve our township)

Acknowledgement of people going the extra mile in keeping our roads free of trash

PUBLIC COMMENT:

ADJOURNMENT:

Big Rapids Charter Township will provide necessary and reasonable auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed material, if individuals with disabilities, upon five business days notice to the township. Individuals requiring auxiliary aids or services should contact Hannah Saez, Big Rapids Charter Township Clerk, 14212 Northland Drive, Big Rapids, Mi 49307- call 231 796 3603 or fax request to 231 796 2533.

**BIG RAPIDS CHARTER TOWNSHIP BOARD
REGULAR MEETING TUESDAY, AUGUST 2, 2022**

BIG RAPIDS TOWNSHIP OFFICES, 14212 NORTHLAND DR.

BIG RAPIDS, MI 49307

7:00 PM

UNAPPROVED

PLEDGE OF ALLEGIANCE.

CALL TO ORDER: 7:00 p.m. ROLL CALL: Stanek, Currie, Bean, Everett, Geib, Teceno, present. Saez, absent for Election.

PUBLIC COMMENT: Mary Hively on request for Ordinance Addition on storage/parking in residential areas - Golfview. Bean will have the planning commission take a look at our ordinance.

Jerry Bowman on Bird Scotters, someone will have a proposal for our next meeting.

CONSENT AGENDA

1. July 5, 2022 Meeting Minutes:
2. July 19, 2022 Special Board Meeting Minutes:
3. July Financial Report:
4. Building Department Report:
5. Cemetery and Grounds Report:
6. Fire Department Report:
7. Sewer Department Report:
8. Water Department Report:
9. Board of Review Minutes:
10. Elections Commission Minutes:
11. Planning Commission Minutes:
12. Supervisor's Report:

A motion was made by Everett to approve of the Consent agenda less the meeting minutes.

Supported by Geib. Motion passed unanimously on a roll call vote.

A motion was made by Geib for a correction to the minutes regarding the SCBA purchase to be provided to Saez by Currie. Supported by Teceno. Motion passed unanimously on a roll call vote.

UNFINISHED BUSINESS:

1. Metro Act Request from Great Lakes Energy: A motion was made by Geib to approve of Resolution 2022-03. Supported by Everett. Motion passed 5-1. Currie - no, Saez - absent.
2. Other:

NEW BUSINESS:

1. Library Millage Renewal Proposition: A motion was made by Currie for a Library Millage renewal support proposition for 6 years at .2 Mil. Supported by Teceno. Motion passed unanimously on a roll call vote. (Resolution 2022-04)
2. Cemetery Gate: A motion was made by Bean to approve of the Cemetery Gate being redone. Supported by Teceno. Motion passed unanimously on a roll call vote.
3. Cemetery Trees: A motion was made by Bean to approve of the cemetery tree removal in the amount of \$8,100. Supported by Teceno. Motion passed unanimously on a roll call vote.
4. Budget for park improvements: A motion was made by Geib to approve of the Parks budget not limited to \$100,000 provided plans and quotes from the park and cemetery committee. Supported by Currie. Motion passed unanimously on a roll call vote.
5. Bid for a snow plow: Request for Marc to get a second quote.
6. Other:

Discussion:

1. Siding on hall building: Stanek started the conversation by saying the siding job was unacceptable and he takes full responsibility for it. He asked the board to allow him 30 days to redo the east side and see if it met their approval.
A motion was made by Bean to stop all work on the Township Hall Building and contract a professional and licensed builder. Supported by Geib. Motion passed. Stanek - abstained. Saez - absent.

Financial

1. **Payroll:** A motion was made by Geib to approve of Payroll in the amount of \$21,756.83. Supported by Everett. Motion passed unanimously on a roll call vote.
2. **Accounts Payable:** A motion was made by Currie to approve of Accounts Payables in the amount of \$336,577.43. Supported by Teceno. Motion passed unanimously on a roll call vote.
- 3.

A motion was made by Currie to approve of new tables for the Fire Department with a \$750.00 maximum. Supported by Teceno. Motion passed unanimously on a roll call vote.

PUBLIC COMMENT:

ADJOURNMENT: 8:22 p.m.

Big Rapids Charter Township will provide necessary and reasonable auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed material, if individuals with disabilities, upon five business days notice to the township. Individuals requiring auxiliary aids or services should contact Hannah Saez, Big Rapids Charter Township Clerk, 14212 Northland Drive, Big Rapids, Mi 49307- call 231 796 3603 or fax request to 231 796 2533.

RESOLUTION 2022-04 TO APPROVE BALLOT PROPOSAL FOR NEW ADDITIONAL MILLAGE FOR LIBRARY SERVICES

WHEREAS, the Township receives library services for its residents in part from the Big Rapids Public Library and the Walton Erickson Public Library (collectively, the "Libraries");

WHEREAS, the Township Board of the Township desires to hold a General election on November 8, 2022 and to submit a ballot proposal to the Township electors at such election, to authorize a renewal millage in the amount of 0.20 mill for six years for library services;

WHEREAS, pursuant to Sections 24f and 34d of the General Property Tax Act, Act 206 of the Public Acts of Michigan of 1893, as amended, the Township Board may request approval to increase the Township tax rate limitation, to provide for the above-stated millage levy for library services; and

NOW, THEREFORE, BE IT HEREBY RESOLVED, AS FOLLOWS:

1. The question of whether to impose and levy a tax in the amount of 0.20 mill for Township library services for a period of six years, from 2022 through 2027, both inclusive, shall be submitted to the qualified electors of the Township at a General election to be held Tuesday, November 8, 2022, pursuant to the provisions of the General Property Tax Act and the Michigan Election Law. This is a request for a renewal millage.

2. The ballot proposal to be submitted to the electors shall be in the form attached hereto as Exhibit A, and in such form the proposal is certified to the County Clerk.

3. The Township Clerk is hereby authorized and directed to follow all procedures and provide all notices required by the Michigan Election Law for the November 8, 2022 General election.

4. The Township Clerk is hereby authorized and directed to make the necessary arrangements to deliver a certified copy of this Resolution to the Mecosta County Clerk as soon as possible, but in no event later than 4:00 p.m. on August 16, 2022, and to take other steps which are necessary and useful in scheduling the election.

5. The Township Clerk is hereby authorized and directed to file, within five days after the election, a certified copy of the official declaration of the election results with the County Treasurer.

6. All resolutions or parts of resolutions in conflict herewith shall be and the same are hereby rescinded.

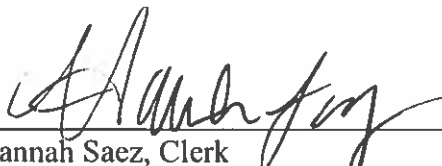
YEAS: 6

NAYS: 0

{01900160 2 }

ABSENT: 1

RESOLUTION DECLARED ADOPTED.



 Hannah Saez, Clerk
 Charter Township of Big Rapids

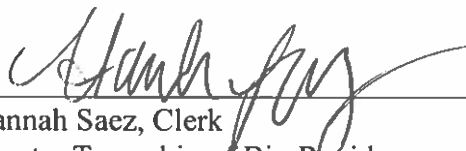
STATE OF MICHIGAN)

) ss.

COUNTY OF MECOSTA)

I, Hannah Saez, the duly qualified and acting Clerk of the Township Board of the Charter Township of Big Rapids, Mecosta County, Michigan (the "Township") do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Township Board of the Township at a regular meeting held on August 2, 2022, the original of which is on file in my office. Public notice of said meeting was given pursuant to and in compliance with Act No. 267, Public Acts of Michigan, 1976, as amended, including in the case of a special or rescheduled meeting, notice by publication or posting at least eighteen (18) hours prior to the time set for the meeting.

IN WITNESS WHEREOF, I have hereto affixed by official signature this 2nd day of August, 2022.



 Hannah Saez, Clerk
 Charter Township of Big Rapids

LIBRARY MILLAGE RENEWAL PROPOSITION

Shall the previously voted increase in the tax limitation impose under Article IX, Sec. 6 of the Michigan Constitution on general ad valorem taxes within the Township of Big Rapids, Mecosta County, Michigan, be renewed at .2 mills (\$.20 on each \$1000.00 of taxable valuation) for a period of six years, 2022 to 2028 inclusive, to provide funds for Library purposes, and shall the Township levy such renewal in millage for said purposes, thereby raising in the 2022 calendar year an estimated \$35,500.00?

Yes

No

**Special Meeting
Big Rapids Charter Township
Tuesday, August 16th, 2022 7p.m.
UNAPPROVED**

Pledge of Allegiance.

Roll Call: 7p.m. Stanek, Saez, Currie, Geib, Bean, Everett, Teceno present.

Purpose: The purpose of this Special Meeting is to discuss the path moving forward with the Township Hall renovations.

Discussion on seeking General Contractor/Project Manager to finish Township Hall Building. Listing to be posted/flyer to be made.

Contractor must oversee completion. Contacting three local licensed builders and asking for their opinions/proposals including consultation fees if needed.

Currie made a motion for Bean to increase the prior meeting's motion for the Fire Department's Tables and Chairs budget to be raised to \$1,500. Supported by Geib. Motion passed unanimously on a roll call vote.

Meeting Adjourned: 7:39 p.m.

09/02/2022

REVENUE AND EXPENDITURE REPORT FOR BIG RAPIDS TOWNSHIP

Item "C"

PERIOD ENDING 09/06/2022

% Fiscal Year Completed: 74.79

GL NUMBER	DESCRIPTION	YTD BALANCE	ACTIVITY FOR	AVAILABLE		
		09/06/2022	MONTH	BALANCE	2022	% BDGT
		NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	AMENDED BUDGET	USED
Fund 101 - GENERAL OPERATING FUND						
Revenues						
Dept 000 - GENERAL						
101-000-402.000	Current Real Property Tax	182,009.42	0.00	(2,009.42)	180,000.00	101.12
101-000-411.000	Delinquent Real Property Tax	8,221.13	0.00	(8,221.13)	0.00	100.00
101-000-445.000	Penalties & Interest on Taxes	1,112.27	0.00	787.73	1,900.00	58.54
101-000-447.000	Property Tax Admin Fee	29,145.42	0.00	26,854.58	56,000.00	52.05
101-000-451.000	Business Licenses & Permits	13,199.80	0.00	3,800.20	17,000.00	77.65
101-000-574.000	State Shared Revenue	282,657.00	0.00	67,343.00	350,000.00	80.76
101-000-607.000	Ch. for Serv. (fees, zoning)	1,275.00	0.00	(25.00)	1,250.00	102.00
101-000-610.000	School Parcel Fee	6,677.50	0.00	(1,077.50)	5,600.00	119.24
101-000-632.000	Ch. for Serv. (sale cem. lots)	6,000.00	0.00	(3,000.00)	3,000.00	200.00
101-000-634.000	Ch. for Serv. (grave op & cl)	9,750.00	0.00	250.00	10,000.00	97.50
101-000-635.000	Chg For Serv Cem Foun & Misc	6,203.60	0.00	(1,703.60)	4,500.00	137.86
101-000-640.000	Ch. for Serv. (lot splits)	225.00	0.00	175.00	400.00	56.25
101-000-664.000	Int. & Div. on Earnings	350.98	0.00	1,649.02	2,000.00	17.55
101-000-667.000	Rent&Exp Building Dept	5,625.00	0.00	1,875.00	7,500.00	75.00
101-000-668.000	Sign Rental	154,000.00	0.00	(150,000.00)	4,000.00	3,850.00
101-000-673.000	Sale of Fixed Assests	3,400.00	0.00	(3,400.00)	0.00	100.00
101-000-675.020	Cemetery Annuity - Division of As	0.00	0.00	46,500.00	46,500.00	0.00
101-000-676.000	Reimbursements	5,252.86	0.00	(2,252.86)	3,000.00	175.10
101-000-687.000	REFUNDS	3,758.54	0.00	(3,458.54)	300.00	1,252.85
101-000-697.000	Transfer from other Fund	0.00	0.00	155,950.00	155,950.00	0.00
Total Dept 000 - GENERAL		718,863.52	0.00	130,036.48	848,900.00	84.68
TOTAL REVENUES		718,863.52	0.00	130,036.48	848,900.00	84.68

Expenditures

Dept 101 - TOWNSHIP BOARD

101-101-702.000	Salary & Wages	4,666.61	583.33	2,333.39	7,000.00	66.67
101-101-702.020	Salary & Wages Clerical Help	5,187.58	660.00	2,612.42	7,800.00	66.51
101-101-702.300	Health Insurance Buyout	240.00	30.00	120.00	360.00	66.67
101-101-710.000	Twp. Share Medicare Withholding	146.38	18.48	73.62	220.00	66.54
101-101-715.000	Twp. Share Soc. Sec. Withholdg	625.83	78.94	314.17	940.00	66.58
101-101-720.000	Medical Reimbursement	13.95	0.00	286.05	300.00	4.65
101-101-727.000	Office Supplies	1,078.39	0.00	21.61	1,100.00	98.04
101-101-801.000	Professional Services	19,797.99	0.00	8,202.01	28,000.00	70.71
101-101-850.000	Communication	2,730.95	0.00	1,269.05	4,000.00	68.27

GL NUMBER	DESCRIPTION	YTD BALANCE	ACTIVITY FOR	AVAILABLE		
		09/06/2022	MONTH	BALANCE	2022	% BDGT
		NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	AMENDED BUDGET	USED
101-101-860.000	Transportation	0.00	0.00	480.00	480.00	0.00
101-101-880.000	Community Promotion	0.00	0.00	2,600.00	2,600.00	0.00
101-101-881.000	FALL CLEAN-UP	115.28	115.28	7,884.72	8,000.00	1.44
101-101-900.000	Printing & Publishing	868.95	0.00	731.05	1,600.00	54.31
101-101-958.000	Membership & Dues	3,391.22	0.00	58.78	3,450.00	98.30
101-101-960.000	Education	0.00	0.00	2,000.00	2,000.00	0.00
101-101-965.000	Insurance & Bonds	7,544.20	107.04	1,455.80	9,000.00	83.82
Total Dept 101 - TOWNSHIP BOARD		46,407.33	1,593.07	30,442.67	76,850.00	60.39
Dept 171 - SUPERVISOR						
101-171-702.000	Salary & Wages	22,800.00	2,850.00	11,400.00	34,200.00	66.67
101-171-702.010	Salary & Wages Deputy	1,123.84	0.00	1,876.16	3,000.00	37.46
101-171-702.040	Salary & Wages Cemetery	3,333.36	416.67	1,666.64	5,000.00	66.67
101-171-702.300	Health Insurance Buyout	1,200.00	150.00	600.00	1,800.00	66.67
101-171-710.000	Twp. Share Medicare Withholding	412.62	49.54	227.38	640.00	64.47
101-171-715.000	Twp. Share Soc. Sec. Withholdg	1,764.34	211.84	965.66	2,730.00	64.63
101-171-720.000	Medical Reimbursement	965.00	0.00	535.00	1,500.00	64.33
101-171-727.000	Office Supplies	0.00	0.00	150.00	150.00	0.00
101-171-801.000	Professional Services	0.00	0.00	200.00	200.00	0.00
101-171-850.100	Cell Phone	90.00	0.00	270.00	360.00	25.00
101-171-860.000	Transportation	0.00	0.00	400.00	400.00	0.00
101-171-960.000	Education	0.00	0.00	1,000.00	1,000.00	0.00
Total Dept 171 - SUPERVISOR		31,689.16	3,678.05	19,290.84	50,980.00	62.16
Dept 215 - CLERK						
101-215-702.000	Salary & Wages	26,133.36	3,266.67	13,066.64	39,200.00	66.67
101-215-702.010	Salary & Wages Deputy	3,128.00	360.00	572.00	3,700.00	84.54
101-215-710.000	Twp. Share Medicare Withholding	424.29	52.58	200.71	625.00	67.89
101-215-714.000	Health Insurance	13,055.64	1,679.49	5,944.36	19,000.00	68.71
101-215-715.000	Twp. Share Soc. Sec. Withholdg	1,814.21	224.86	845.79	2,660.00	68.20
101-215-720.000	Medical Reimbursement	1,012.10	0.00	487.90	1,500.00	67.47
101-215-727.000	Office Supplies	90.50	12.00	109.50	200.00	45.25
101-215-740.000	Operating Supplies	0.00	0.00	350.00	350.00	0.00
101-215-801.000	Professional Services	919.00	0.00	1,681.00	2,600.00	35.35
101-215-850.000	Cell Phone Reimbursement	180.00	0.00	180.00	360.00	50.00
101-215-960.000	Education	0.00	0.00	300.00	300.00	0.00
Total Dept 215 - CLERK		46,757.10	5,595.60	23,737.90	70,495.00	66.33
Dept 247 - BOARD OF REVIEW						
101-247-702.000	Salary & Wages	861.50	0.00	38.50	900.00	95.72
101-247-710.000	Twp. Share Medicare Withholding	12.50	0.00	2.50	15.00	83.33
101-247-715.000	Twp. Share Soc. Sec. Withholdg	53.42	0.00	6.58	60.00	89.03
101-247-900.000	Printing & Publishing	0.00	0.00	100.00	100.00	0.00
101-247-960.000	Education	0.00	0.00	200.00	200.00	0.00
Total Dept 247 - BOARD OF REVIEW		927.42	0.00	347.58	1,275.00	72.74

GL NUMBER	DESCRIPTION	YTD BALANCE	ACTIVITY FOR	AVAILABLE		
		09/06/2022	MONTH	BALANCE	2022	% BDGT
		NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	AMENDED BUDGET	USED
Dept 253 - TREASURER						
101-253-702.000	Salary & Wages	20,800.00	2,600.00	10,400.00	31,200.00	66.67
101-253-702.010	Salary & Wages Deputy	1,880.00	404.00	1,970.00	3,850.00	48.83
101-253-710.000	Twp. Share Medicare Withholding	328.83	43.55	181.17	510.00	64.48
101-253-714.000	Health Insurance	3,368.52	458.03	3,031.48	6,400.00	52.63
101-253-715.000	Twp. Share Soc. Sec. Withholdg	1,406.19	186.26	768.81	2,175.00	64.65
101-253-720.000	Medical Reimbursement	783.41	0.00	416.59	1,200.00	65.28
101-253-727.000	Office Supplies	147.33	0.00	302.67	450.00	32.74
101-253-740.000	Operating Supplies	202.00	0.00	1,048.00	1,250.00	16.16
101-253-801.000	Professional Services	2,621.24	0.00	2,128.76	4,750.00	55.18
101-253-975.000	Capital Outlay under \$10,000	0.00	0.00	1,000.00	1,000.00	0.00
Total Dept 253 - TREASURER		31,537.52	3,691.84	21,247.48	52,785.00	59.75
Dept 257 - ASSESSOR						
101-257-740.000	Operating Supplies	0.00	0.00	500.00	500.00	0.00
101-257-801.000	Professional Services	2,619.23	0.00	1,380.77	4,000.00	65.48
101-257-801.005	Contractual Assessor	27,299.97	3,033.33	12,700.03	40,000.00	68.25
101-257-801.006	Tax Tribunal Appeals	310.73	0.00	15,689.27	16,000.00	1.94
101-257-860.000	MILEAGE	0.00	0.00	1,000.00	1,000.00	0.00
Total Dept 257 - ASSESSOR		30,229.93	3,033.33	31,270.07	61,500.00	49.15
Dept 262 - ELECTIONS						
101-262-702.000	SALARY AND WAGES	3,680.00	2,045.00	1,320.00	5,000.00	73.60
101-262-740.000	Operating Supplies	5,443.57	133.44	(1,443.57)	4,000.00	136.09
101-262-801.000	Professional Services	0.00	0.00	200.00	200.00	0.00
101-262-900.000	Printing & Publishing	35.74	0.00	64.26	100.00	35.74
Total Dept 262 - ELECTIONS		9,159.31	2,178.44	140.69	9,300.00	98.49
Dept 265 - TOWNSHIP HALL & GROUNDS						
101-265-702.000	Salary & Wages	15,582.45	21.00	(13,082.45)	2,500.00	623.30
101-265-702.200	Salary & Wages Snowplowing	302.51	0.00	197.49	500.00	60.50
101-265-710.000	Twp. Share Medicare Withholding	230.31	0.30	(205.31)	25.00	921.24
101-265-715.000	Twp. Share Soc. Sec. Withholdg	984.86	1.30	(884.86)	100.00	984.86
101-265-740.000	Operating Supplies	877.08	0.00	(627.08)	250.00	350.83
101-265-801.000	Professional Services	82.80	0.00	17.20	100.00	82.80
101-265-920.000	Public Utilities	5,048.47	0.00	451.53	5,500.00	91.79
101-265-930.000	Repair & Maintenance	1,611.47	0.00	1,288.53	2,900.00	55.57
101-265-932.000	Grounds maintenance	217.75	0.00	282.25	500.00	43.55
101-265-978.000	Capital Outlay \$10,000 and above	94,640.40	7,023.74	(29,640.40)	65,000.00	145.60
Total Dept 265 - TOWNSHIP HALL & GROUNDS		119,578.10	7,046.34	(42,203.10)	77,375.00	154.54
Dept 276 - TOWNSHIP CEMETERIES						
101-276-702.000	Salary & Wages	9,267.75	1,872.75	(767.75)	8,500.00	109.03
101-276-702.015	Salary & Wages Mangement	18,167.63	3,832.50	7,832.37	26,000.00	69.88

GL NUMBER	DESCRIPTION	YTD BALANCE	ACTIVITY FOR	AVAILABLE		
		09/06/2022	MONTH	BALANCE	2022	% BDGT
		NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	AMENDED BUDGET	USED
101-276-702.016	Salary & Wages Clerical Mangemr	798.00	0.00	8,202.00	9,000.00	8.87
101-276-702.020	Salary & Wages Clerical Help	2,157.94	330.00	4,342.06	6,500.00	33.20
101-276-702.100	SALARY & WAGES: UNEMPLOYMI	21.00	0.00	2,979.00	3,000.00	0.70
101-276-702.200	Salary & Wages Snowplowing	161.70	0.00	338.30	500.00	32.34
101-276-702.300	Health Insurance Buyout	1,320.00	165.00	480.00	1,800.00	73.33
101-276-710.000	Twp. Share Medicare Withholding	462.18	89.91	297.82	760.00	60.81
101-276-715.000	Twp. Share Soc. Sec. Withholdg	1,976.13	384.42	1,268.87	3,245.00	60.90
101-276-720.000	Medical Reimbursement	1,500.00	0.00	0.00	1,500.00	100.00
101-276-740.000	Operating Supplies	4,918.66	471.98	(418.66)	4,500.00	109.30
101-276-775.000	Repair & Maintenance Supplies	132.06	0.00	(132.06)	0.00	100.00
101-276-801.000	Professional Services	3,185.00	0.00	15.00	3,200.00	99.53
101-276-801.010	MANPOWER	0.00	0.00	6,000.00	6,000.00	0.00
101-276-801.020	PROF. SERVICES GRAVE OPENING	5,760.00	0.00	2,240.00	8,000.00	72.00
101-276-850.000	Communication	1,041.78	0.00	458.22	1,500.00	69.45
101-276-850.100	Cell Phone	180.00	0.00	180.00	360.00	50.00
101-276-860.000	Transportation	0.00	0.00	200.00	200.00	0.00
101-276-900.000	Printing & Publishing	0.00	0.00	100.00	100.00	0.00
101-276-920.000	Public Utilities	1,493.57	0.00	1,006.43	2,500.00	59.74
101-276-930.000	Repair & Maintenance	5,450.41	0.00	549.59	6,000.00	90.84
101-276-960.000	Education	0.00	0.00	500.00	500.00	0.00
101-276-965.000	Insurance & Bonds	970.92	160.58	1,529.08	2,500.00	38.84
101-276-971.000	Re Purchase Cemetery Lots	0.00	0.00	400.00	400.00	0.00
101-276-975.000	Capital Outlay under \$10,000	0.00	0.00	2,000.00	2,000.00	0.00
101-276-978.000	Capital Outlay \$10,000 and above	35,000.00	35,000.00	0.00	35,000.00	100.00
Total Dept 276 - TOWNSHIP CEMETERIES		93,964.73	42,307.14	39,600.27	133,565.00	70.35
Dept 446 - HIGHWAYS & STREETS						
101-446-805.000	Contractual Services Roads	383,270.76	0.00	(158,270.76)	225,000.00	170.34
Total Dept 446 - HIGHWAYS & STREETS		383,270.76	0.00	(158,270.76)	225,000.00	170.34
Dept 448 - STREET LIGHTS						
101-448-920.000	Public Utilities	4,161.04	21.18	4,438.96	8,600.00	48.38
Total Dept 448 - STREET LIGHTS		4,161.04	21.18	4,438.96	8,600.00	48.38
Dept 721 - PLANNING COMMISSION						
101-721-702.000	SALARY AND WAGES	4,896.95	660.00	2,903.05	7,800.00	62.78
101-721-702.030	Salary & Wages Per Diems	2,100.00	300.00	1,400.00	3,500.00	60.00
101-721-702.300	Health Insurance Buyout	240.00	30.00	660.00	900.00	26.67
101-721-710.000	Twp. Share Medicare Withholding	104.91	14.35	60.09	165.00	63.58
101-721-715.000	Twp. Share Soc. Sec. Wlthholding	448.70	61.38	251.30	700.00	64.10
101-721-740.000	Operating Supplies	500.00	0.00	(400.00)	100.00	500.00
101-721-801.000	Professional Services	0.00	0.00	4,000.00	4,000.00	0.00
101-721-860.000	MILEAGE	34.97	0.00	265.03	300.00	11.66
101-721-900.000	Printing & Publishing	336.05	0.00	63.95	400.00	84.01
101-721-960.000	Education	0.00	0.00	1,500.00	1,500.00	0.00

GL NUMBER	DESCRIPTION	YTD BALANCE	ACTIVITY FOR	AVAILABLE		
		09/06/2022	MONTH	BALANCE	2022	% BDGT
		NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	AMENDED BUDGET	USED
Total Dept 721 - PLANNING COMMISSION		8,661.58	1,065.73	10,703.42	19,365.00	44.73
Dept 728 - ECONOMIC-INDUSTRIAL DEVELOPMT						
101-728-880.000	Community Promotion	0.00	0.00	4,500.00	4,500.00	0.00
101-728-930.000	Repair & Maintenance	0.00	0.00	200.00	200.00	0.00
Total Dept 728 - ECONOMIC-INDUSTRIAL DEVELOPMT		0.00	0.00	4,700.00	4,700.00	0.00
Dept 751 - PARKS & RECREATION						
101-751-702.000	Salary & Wages	1,576.50	450.50	(976.50)	600.00	262.75
101-751-702.015	Salary & Wages Mangement	504.00	42.00	1,496.00	2,000.00	25.20
101-751-702.070	Park Supvr	2,100.00	600.00	900.00	3,000.00	70.00
101-751-710.000	Twp. Share Medicare Withholding	60.63	15.84	4.37	65.00	93.28
101-751-715.000	Twp. Share Soc. Sec. Withholdg	259.20	67.73	10.80	270.00	96.00
101-751-740.000	Operating Supplies	342.41	108.72	(42.41)	300.00	114.14
101-751-801.000	Professional Services	0.00	0.00	500.00	500.00	0.00
101-751-920.000	Public Utilities	257.55	30.76	92.45	350.00	73.59
101-751-930.000	Repair & Maintenance	235.91	0.00	164.09	400.00	58.98
101-751-975.000	Capital Outlay under \$10,000	0.00	0.00	1,000.00	1,000.00	0.00
101-751-978.000	Capital Outlay \$10,000 and above	1,528.94	0.00	(1,528.94)	0.00	100.00
Total Dept 751 - PARKS & RECREATION		6,865.14	1,315.55	1,619.86	8,485.00	80.91
TOTAL EXPENDITURES		813,209.12	71,526.27	(12,934.12)	800,275.00	101.62
Fund 101 - GENERAL OPERATING FUND:						
TOTAL REVENUES		718,863.52	0.00	130,036.48	848,900.00	84.68
TOTAL EXPENDITURES		813,209.12	71,526.27	(12,934.12)	800,275.00	101.62
NET OF REVENUES & EXPENDITURES		(94,345.60)	(71,526.27)	142,970.60	48,625.00	194.03
Fund 203 - PERRY STREET CORRIDOR SIDEWALK						
Revenues						
Dept 000 - GENERAL						
203-000-665.000	SPECIAL ASSESSMENT INTEREST	999.44	0.00	0.56	1,000.00	99.94
203-000-672.000	Special Assessment Principle	49,971.56	0.00	(21.56)	49,950.00	100.04
Total Dept 000 - GENERAL		50,971.00	0.00	(21.00)	50,950.00	100.04
TOTAL REVENUES		50,971.00	0.00	(21.00)	50,950.00	100.04
Expenditures						
Dept 444 - SIDEWALKS						
203-444-991.050	LOAN PAYMENT (to revolving loa	0.00	0.00	49,950.00	49,950.00	0.00
203-444-996.050	INTEREST (to revolving loan fund)	0.00	0.00	1,000.00	1,000.00	0.00
Total Dept 444 - SIDEWALKS		0.00	0.00	50,950.00	50,950.00	0.00

GL NUMBER	DESCRIPTION	YTD BALANCE	ACTIVITY FOR	AVAILABLE	2022	% BDGT USED
		09/06/2022	MONTH	BALANCE		
		NORMAL (ABNORMAL)	09/30/2022 INCREASE (DECREASE)	NORMAL (ABNORMAL)		
<hr/>						
TOTAL EXPENDITURES		0.00	0.00	50,950.00	50,950.00	0.00
<hr/>						
Fund 203 - PERRY STREET CORRIDOR SIDEWALK:						
TOTAL REVENUES		50,971.00	0.00	(21.00)	50,950.00	100.04
TOTAL EXPENDITURES		0.00	0.00	50,950.00	50,950.00	0.00
NET OF REVENUES & EXPENDITURES		50,971.00	0.00	(50,971.00)	0.00	100.00
<hr/>						
Fund 204 - MUNICIPAL STREET FUND						
Revenues						
Dept 000 - GENERAL						
204-000-405.000	B.R.T. Road Millage	228,277.86	0.00	1,722.14	230,000.00	99.25
Total Dept 000 - GENERAL		228,277.86	0.00	1,722.14	230,000.00	99.25
<hr/>						
TOTAL REVENUES		228,277.86	0.00	1,722.14	230,000.00	99.25
<hr/>						
Expenditures						
Dept 446 - HIGHWAYS & STREETS						
204-446-805.000	Contractual Services	230,000.00	0.00	0.00	230,000.00	100.00
Total Dept 446 - HIGHWAYS & STREETS		230,000.00	0.00	0.00	230,000.00	100.00
<hr/>						
TOTAL EXPENDITURES		230,000.00	0.00	0.00	230,000.00	100.00
<hr/>						
Fund 204 - MUNICIPAL STREET FUND:						
TOTAL REVENUES		228,277.86	0.00	1,722.14	230,000.00	99.25
TOTAL EXPENDITURES		230,000.00	0.00	0.00	230,000.00	100.00
NET OF REVENUES & EXPENDITURES		(1,722.14)	0.00	1,722.14	0.00	100.00
<hr/>						
Fund 206 - FIRE FUND						
Revenues						
Dept 000 - GENERAL						
206-000-403.000	Current Real Property Tax	228,282.86	0.00	1,717.14	230,000.00	99.25
206-000-582.000	Contribution Mecosta Co. F.R.	6,903.53	0.00	8,096.47	15,000.00	46.02
206-000-664.000	Int. & Div. on Earnings	0.00	0.00	250.00	250.00	0.00
Total Dept 000 - GENERAL		235,186.39	0.00	10,063.61	245,250.00	95.90
<hr/>						
TOTAL REVENUES		235,186.39	0.00	10,063.61	245,250.00	95.90
<hr/>						
Expenditures						
Dept 336 - FIRE DEPARTMENT						
206-336-702.000	Salary & Wages	32,001.84	4,000.00	13,998.16	46,000.00	69.57
206-336-702.025	Salary & Wages Reports	726.00	129.00	474.00	1,200.00	60.50

GL NUMBER	DESCRIPTION	YTD BALANCE	ACTIVITY FOR	AVAILABLE		
		09/06/2022	MONTH	BALANCE	2022	% BDGT
		NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	AMENDED BUDGET	USED
206-336-702.030	Salary & Wages Preincident Surve	225.00	225.00	2,275.00	2,500.00	9.00
206-336-702.050	Salary & Wages First Responder	13,333.44	1,666.80	6,666.56	20,000.00	66.67
206-336-702.080	Chief Salary & Wages	8,333.36	1,041.67	4,791.64	13,125.00	63.49
206-336-702.085	Ass't Chiefs Salary & Wages	6,866.64	858.33	3,633.36	10,500.00	65.40
206-336-702.200	Salary & Wages Snowplowing	242.55	0.00	257.45	500.00	48.51
206-336-710.000	Twp. Share Medicare Withholding	895.06	114.85	494.94	1,390.00	64.39
206-336-715.000	Twp. Share Soc. Sec. Withholdg	3,827.18	491.08	2,122.82	5,950.00	64.32
206-336-727.000	Office Supplies	40.02	0.00	459.98	500.00	8.00
206-336-740.000	Operating Supplies	9,654.46	101.15	4,345.54	14,000.00	68.96
206-336-801.000	Professional Services	1,724.00	0.00	(224.00)	1,500.00	114.93
206-336-850.000	Communication	2,392.75	49.02	1,607.25	4,000.00	59.82
206-336-860.000	Transportation	0.00	0.00	100.00	100.00	0.00
206-336-880.000	Community Promotion	0.00	0.00	1,500.00	1,500.00	0.00
206-336-920.000	Public Utilities	5,330.21	0.00	4,669.79	10,000.00	53.30
206-336-930.000	Repair & Maintenance	5,782.11	0.00	12,217.89	18,000.00	32.12
206-336-935.000	Bldg. & Grounds Repair & Mainte	2,527.18	0.00	(1,527.18)	1,000.00	252.72
206-336-958.000	Membership & Dues	0.00	0.00	150.00	150.00	0.00
206-336-960.000	Education	2,290.00	1,675.00	210.00	2,500.00	91.60
206-336-965.000	Insurance & Bonds	13,818.48	802.88	15,181.52	29,000.00	47.65
206-336-975.000	Capital Outlay under \$10,000	3,643.93	0.00	17,141.07	20,785.00	17.53
206-336-978.000	Capital Outlay \$10,000 and above	166,518.99	0.00	(166,518.99)	0.00	100.00
206-336-994.000	Contract Payment Principal	0.00	0.00	25,000.00	25,000.00	0.00
Total Dept 336 - FIRE DEPARTMENT		280,173.20	11,154.78	(50,973.20)	229,200.00	122.24
TOTAL EXPENDITURES		280,173.20	11,154.78	(50,973.20)	229,200.00	122.24
Fund 206 - FIRE FUND:						
TOTAL REVENUES		235,186.39	0.00	10,063.61	245,250.00	95.90
TOTAL EXPENDITURES		280,173.20	11,154.78	(50,973.20)	229,200.00	122.24
NET OF REVENUES & EXPENDITURES		(44,986.81)	(11,154.78)	61,036.81	16,050.00	280.29
Fund 212 - LIQUOR LAW ENFORCEMENT FUND						
Revenues						
Dept 000 - GENERAL						
212-000-574.000	State Shared Revenue	5,697.45	0.00	502.55	6,200.00	91.89
Total Dept 000 - GENERAL		5,697.45	0.00	502.55	6,200.00	91.89
TOTAL REVENUES		5,697.45	0.00	502.55	6,200.00	91.89
Expenditures						
Dept 330 - LIQUOR LAW ENFORCEMENT						
212-330-801.000	Professional Services	0.00	0.00	6,200.00	6,200.00	0.00
Total Dept 330 - LIQUOR LAW ENFORCEMENT		0.00	0.00	6,200.00	6,200.00	0.00

GL NUMBER	DESCRIPTION	YTD BALANCE	ACTIVITY FOR	AVAILABLE	2022	% BDGT USED
		09/06/2022	MONTH	BALANCE		
		NORMAL (ABNORMAL)	09/30/2022 INCREASE (DECREASE)	NORMAL (ABNORMAL)		
TOTAL EXPENDITURES		0.00	0.00	6,200.00	6,200.00	0.00
Fund 212 - LIQUOR LAW ENFORCEMENT FUND:						
TOTAL REVENUES		5,697.45	0.00	502.55	6,200.00	91.89
TOTAL EXPENDITURES		0.00	0.00	6,200.00	6,200.00	0.00
NET OF REVENUES & EXPENDITURES		5,697.45	0.00	(5,697.45)	0.00	100.00
Fund 249 - BUILDING INSPECTION FUND						
Revenues						
Dept 000 - GENERAL						
249-000-608.000	Ch. for Serv.Fees/Bldg.Permits	53,400.20	0.00	(1,045.20)	52,355.00	102.00
249-000-676.000	Reimbursements	100.00	0.00	(100.00)	0.00	100.00
249-000-699.100	Advance from Fund Balance	0.00	0.00	8,000.00	8,000.00	0.00
Total Dept 000 - GENERAL		53,500.20	0.00	6,854.80	60,355.00	88.64
TOTAL REVENUES		53,500.20	0.00	6,854.80	60,355.00	88.64
Expenditures						
Dept 371 - BUILDING INSPECTION DEPARTMENT						
249-371-702.000	Salary & Wages	3,125.50	199.75	5,874.50	9,000.00	34.73
249-371-702.020	Salary & Wages Clerical Help	12,242.27	1,650.00	7,257.73	19,500.00	62.78
249-371-702.300	Health Insurance Buyout	600.00	75.00	300.00	900.00	66.67
249-371-703.000	Salary & Wages Electrical Insp	3,100.65	607.85	1,899.35	5,000.00	62.01
249-371-704.000	Salary & Wages Plbg-Mech Insp	4,941.70	872.70	3,058.30	8,000.00	61.77
249-371-705.000	SAL & WAGES SITE PLAN REVIEW	2,900.00	400.00	(900.00)	2,000.00	145.00
249-371-710.000	Twp. Share Medicare Withholding	390.22	55.18	254.78	645.00	60.50
249-371-715.000	Twp. Share Soc. Sec. Withholdg	1,668.42	235.93	1,086.58	2,755.00	60.56
249-371-727.000	Office Supplies	82.31	0.00	67.69	150.00	54.87
249-371-740.000	Operating Supplies	0.00	0.00	150.00	150.00	0.00
249-371-801.000	Professional Services	2,225.00	0.00	(1,225.00)	1,000.00	222.50
249-371-850.100	Cell Phone	90.00	0.00	0.00	90.00	100.00
249-371-860.000	Transportation	241.48	31.25	758.52	1,000.00	24.15
249-371-900.000	Printing & Publishing	0.00	0.00	100.00	100.00	0.00
249-371-940.000	Rent & Expenses	3,750.00	0.00	3,750.00	7,500.00	50.00
249-371-958.000	Membership & Dues	0.00	0.00	200.00	200.00	0.00
249-371-960.000	Education	534.75	0.00	465.25	1,000.00	53.48
Total Dept 371 - BUILDING INSPECTION DEPARTMENT		35,892.30	4,127.66	23,097.70	58,990.00	60.84
TOTAL EXPENDITURES		35,892.30	4,127.66	23,097.70	58,990.00	60.84
Fund 249 - BUILDING INSPECTION FUND:						
TOTAL REVENUES		53,500.20	0.00	6,854.80	60,355.00	88.64

GL NUMBER	DESCRIPTION	YTD BALANCE	ACTIVITY FOR	AVAILABLE	2022	% BDGT USED
		09/06/2022	MONTH 09/30/2022	BALANCE		
		NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)		
TOTAL EXPENDITURES		35,892.30	4,127.66	23,097.70	58,990.00	60.84
NET OF REVENUES & EXPENDITURES		17,607.90	(4,127.66)	(16,242.90)	1,365.00	1,289.96

Fund 271 - LIBRARY FUND

Revenues						
Dept 000 - GENERAL						
271-000-402.000	Current Real Property Tax	30,431.57	0.00	568.43	31,000.00	98.17
Total Dept 000 - GENERAL		30,431.57	0.00	568.43	31,000.00	98.17
TOTAL REVENUES		30,431.57	0.00	568.43	31,000.00	98.17

Expenditures						
Dept 000 - GENERAL						
271-000-991.010	CONTRACT PAYMENT BIG RAPIDS	29,745.74	0.00	(1,225.74)	28,520.00	104.30
271-000-991.020	CONTRACT PAYMENT WALTON E	2,586.59	0.00	(106.59)	2,480.00	104.30
Total Dept 000 - GENERAL		32,332.33	0.00	(1,332.33)	31,000.00	104.30
TOTAL EXPENDITURES		32,332.33	0.00	(1,332.33)	31,000.00	104.30

Fund 271 - LIBRARY FUND:

TOTAL REVENUES		30,431.57	0.00	568.43	31,000.00	98.17
TOTAL EXPENDITURES		32,332.33	0.00	(1,332.33)	31,000.00	104.30
NET OF REVENUES & EXPENDITURES		(1,900.76)	0.00	1,900.76	0.00	100.00

Fund 285 - ARPA FUND

Revenues						
Dept 000 - GENERAL						
285-000-528.000	ARPA - INCOME	255,701.01	0.00	(2,037.01)	253,664.00	100.80
285-000-665.000	INTEREST & DIV. ON EARNING	0.00	0.00	500.00	500.00	0.00
Total Dept 000 - GENERAL		255,701.01	0.00	(1,537.01)	254,164.00	100.60
TOTAL REVENUES		255,701.01	0.00	(1,537.01)	254,164.00	100.60

Expenditures						
Dept 285 - ARPA FUND						
285-285-999.000	Trans to other fund	0.00	0.00	100,000.00	100,000.00	0.00
Total Dept 285 - ARPA FUND		0.00	0.00	100,000.00	100,000.00	0.00

Dept 521 - SEWER FUND

285-521-999.100	Trans to Sewer Bd Rd Fund	0.00	0.00	125,000.00	125,000.00	0.00
Total Dept 521 - SEWER FUND		0.00	0.00	125,000.00	125,000.00	0.00

GL NUMBER	DESCRIPTION	YTD BALANCE	ACTIVITY FOR	AVAILABLE	2022	% BDGT USED
		09/06/2022	MONTH	BALANCE		
		NORMAL (ABNORMAL)	09/30/2022 INCREASE (DECREASE)	NORMAL (ABNORMAL)		
<hr/>						
TOTAL EXPENDITURES		0.00	0.00	225,000.00	225,000.00	0.00
<hr/>						
Fund 285 - ARPA FUND :						
TOTAL REVENUES		255,701.01	0.00	(1,537.01)	254,164.00	100.60
TOTAL EXPENDITURES		0.00	0.00	225,000.00	225,000.00	0.00
NET OF REVENUES & EXPENDITURES		255,701.01	0.00	(226,537.01)	29,164.00	876.77
<hr/>						
Fund 401 - CEMETERY ENTRANCE BUILDING						
Revenues						
Dept 000 - GENERAL						
401-000-674.000	CONTRIBUTIONS AND DONATION	0.00	0.00	500.00	500.00	0.00
401-000-699.100	Advance from Fund Balance	0.00	0.00	31,000.00	31,000.00	0.00
Total Dept 000 - GENERAL		0.00	0.00	31,500.00	31,500.00	0.00
<hr/>						
TOTAL REVENUES		0.00	0.00	31,500.00	31,500.00	0.00
<hr/>						
Expenditures						
Dept 567 - CEMETERY						
401-567-978.000	Capital Outlay \$10,000 and above	0.00	0.00	31,500.00	31,500.00	0.00
Total Dept 567 - CEMETERY		0.00	0.00	31,500.00	31,500.00	0.00
<hr/>						
TOTAL EXPENDITURES		0.00	0.00	31,500.00	31,500.00	0.00
<hr/>						
Fund 401 - CEMETERY ENTRANCE BUILDING:						
TOTAL REVENUES		0.00	0.00	31,500.00	31,500.00	0.00
TOTAL EXPENDITURES		0.00	0.00	31,500.00	31,500.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00
<hr/>						
Fund 590 - SEWER FUND						
Revenues						
Dept 000 - GENERAL						
590-000-625.000	TAP IN FEES	45,000.00	0.00	(40,000.00)	5,000.00	900.00
590-000-626.000	Charg. for Serv. (utilities)	410,568.97	0.00	131,431.03	542,000.00	75.75
590-000-627.000	Penalty on Delinquent Utility Bills	7,767.62	0.00	(267.62)	7,500.00	103.57
590-000-664.000	Int. & Div. on Earnings	80.48	0.00	1,419.52	1,500.00	5.37
590-000-687.000	REFUNDS	437.75	0.00	(437.75)	0.00	100.00
590-000-699.000	Transfer from other Fund	0.00	0.00	125,000.00	125,000.00	0.00
Total Dept 000 - GENERAL		463,854.82	0.00	217,145.18	681,000.00	68.11
<hr/>						
TOTAL REVENUES		463,854.82	0.00	217,145.18	681,000.00	68.11

GL NUMBER	DESCRIPTION	YTD BALANCE	ACTIVITY FOR	AVAILABLE		
		09/06/2022	MONTH	BALANCE	2022	% BDGT
		NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	AMENDED BUDGET	USED
Expenditures						
Dept 521 - SEWER FUND						
590-521-702.000	Salary & Wages	5,333.36	666.67	2,666.64	8,000.00	66.67
590-521-702.200	Salary & Wages Snowplowing	161.70	0.00	338.30	500.00	32.34
590-521-710.000	Twp. Share Medicare Withholding	79.71	9.67	45.29	125.00	63.77
590-521-714.000	Health Insurance	1,378.92	152.69	221.08	1,600.00	86.18
590-521-715.000	Twp. Share Soc. Sec. Withholdg	340.67	41.33	189.33	530.00	64.28
590-521-720.000	Medical Reimbursement	261.91	0.00	38.09	300.00	87.30
590-521-740.000	Operating Supplies	354.10	354.10	445.90	800.00	44.26
590-521-801.000	Professional Services	14,052.68	1,795.80	5,947.32	20,000.00	70.26
590-521-801.050	Miss Digg's	665.00	0.00	135.00	800.00	83.13
590-521-804.000	Contract Payment to City B.R.	209,415.57	0.00	75,584.43	285,000.00	73.48
590-521-805.000	Contractual Services	15,744.96	0.00	8,255.04	24,000.00	65.60
590-521-805.100	Extra Contractual Services	4,971.77	0.00	3,028.23	8,000.00	62.15
590-521-920.000	Public Utilities	17,226.49	0.00	12,773.51	30,000.00	57.42
590-521-930.000	Repair & Maintenance	9,758.22	0.00	3,041.78	12,800.00	76.24
590-521-933.000	Snowplowing	312.50	0.00	(312.50)	0.00	100.00
590-521-935.000	Bldg. & Grounds Repair & Mainte	0.00	0.00	300.00	300.00	0.00
590-521-958.000	Membership & Dues	0.00	0.00	350.00	350.00	0.00
590-521-965.000	Insurance & Bonds	2,687.00	0.00	63.00	2,750.00	97.71
590-521-968.000	Depreciation	0.00	0.00	85,300.00	85,300.00	0.00
590-521-975.000	Capital Outlay under \$10,000	0.00	0.00	2,000.00	2,000.00	0.00
590-521-978.000	Capital Outlay \$10,000 and above	28,698.00	0.00	96,302.00	125,000.00	22.96
Total Dept 521 - SEWER FUND		311,442.56	3,020.26	296,712.44	608,155.00	51.21
TOTAL EXPENDITURES		311,442.56	3,020.26	296,712.44	608,155.00	51.21
Fund 590 - SEWER FUND:						
TOTAL REVENUES		463,854.82	0.00	217,145.18	681,000.00	68.11
TOTAL EXPENDITURES		311,442.56	3,020.26	296,712.44	608,155.00	51.21
NET OF REVENUES & EXPENDITURES		152,412.26	(3,020.26)	(79,567.26)	72,845.00	209.23
Fund 591 - WATER FUND						
Revenues						
Dept 000 - GENERAL						
591-000-626.000	Charg. for Serv. (utilities)	615.25	0.00	184.75	800.00	76.91
591-000-627.000	Pen. & Int. Delinquent Bills	3.50	0.00	(3.50)	0.00	100.00
591-000-699.000	Transfer from other Fund	0.00	0.00	20,000.00	20,000.00	0.00
Total Dept 000 - GENERAL		618.75	0.00	20,181.25	20,800.00	2.97
TOTAL REVENUES		618.75	0.00	20,181.25	20,800.00	2.97

GL NUMBER	DESCRIPTION	YTD BALANCE	ACTIVITY FOR	AVAILABLE		% BDGT USED
		09/06/2022	MONTH	BALANCE	2022	
		NORMAL (ABNORMAL)	09/30/2022 INCREASE (DECREASE)	NORMAL (ABNORMAL)	AMENDED BUDGET	
Expenditures						
Dept 536 - WATER						
591-536-702.200	Salary & Wages Snowplowing	121.17	0.00	228.83	350.00	34.62
591-536-710.000	Twp. Share Medicare Withholding	1.76	0.00	3.24	5.00	35.20
591-536-715.000	Twp. Share Soc. Sec. Wlthholding	7.51	0.00	12.49	20.00	37.55
591-536-740.000	Operating Supplies	1,512.41	27.88	987.59	2,500.00	60.50
591-536-801.000	Professional Services	211.00	175.00	14.00	225.00	93.78
591-536-805.000	Contractual Services	4,167.83	521.00	3,832.17	8,000.00	52.10
591-536-920.000	Public Utilities	5,506.43	54.99	2,293.57	7,800.00	70.60
591-536-930.000	Repair & Maintenance	2,615.81	0.00	(715.81)	1,900.00	137.67
Total Dept 536 - WATER		14,143.92	778.87	6,656.08	20,800.00	68.00
TOTAL EXPENDITURES		14,143.92	778.87	6,656.08	20,800.00	68.00
Fund 591 - WATER FUND:						
TOTAL REVENUES		618.75	0.00	20,181.25	20,800.00	2.97
TOTAL EXPENDITURES		14,143.92	778.87	6,656.08	20,800.00	68.00
NET OF REVENUES & EXPENDITURES		(13,525.17)	(778.87)	13,525.17	0.00	100.00
Fund 703 - CURRENT TAX COLLECTION FUND						
Revenues						
Dept 000 - GENERAL						
703-000-445.000	Penalties & Interest on Taxes	414.45	0.00	(414.45)	0.00	100.00
Total Dept 000 - GENERAL		414.45	0.00	(414.45)	0.00	100.00
TOTAL REVENUES		414.45	0.00	(414.45)	0.00	100.00
Fund 703 - CURRENT TAX COLLECTION FUND:						
TOTAL REVENUES		414.45	0.00	(414.45)	0.00	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		414.45	0.00	(414.45)	0.00	100.00
Fund 708 - METRO FUND						
Revenues						
Dept 000 - GENERAL						
708-000-576.000	METRO Revenue	8,552.62	0.00	(1,152.62)	7,400.00	115.58
Total Dept 000 - GENERAL		8,552.62	0.00	(1,152.62)	7,400.00	115.58
TOTAL REVENUES		8,552.62	0.00	(1,152.62)	7,400.00	115.58
Expenditures						
Dept 000 - GENERAL						

GL NUMBER	DESCRIPTION	YTD BALANCE	ACTIVITY FOR	AVAILABLE		% BDGT USED
		09/06/2022	MONTH	BALANCE	2022	
		NORMAL (ABNORMAL)	09/30/2022 INCREASE (DECREASE)	NORMAL (ABNORMAL)	AMENDED BUDGET	
708-000-801.000	Professional Services	0.00	0.00	3,400.00	3,400.00	0.00
Total Dept 000 - GENERAL		0.00	0.00	3,400.00	3,400.00	0.00
TOTAL EXPENDITURES		0.00	0.00	3,400.00	3,400.00	0.00
Fund 708 - METRO FUND:						
TOTAL REVENUES		8,552.62	0.00	(1,152.62)	7,400.00	115.58
TOTAL EXPENDITURES		0.00	0.00	3,400.00	3,400.00	0.00
NET OF REVENUES & EXPENDITURES		8,552.62	0.00	(4,552.62)	4,000.00	213.82
Fund 711 - HIGHLAND VIEW CEMETERY						
Revenues						
Dept 000 - GENERAL						
711-000-632.000	Ch. for Serv. (sale cem. lots)	30.00	0.00	(30.00)	0.00	100.00
711-000-664.000	Int. & Div. on Earnings	521.43	0.00	78.57	600.00	86.91
Total Dept 000 - GENERAL		551.43	0.00	48.57	600.00	91.91
TOTAL REVENUES		551.43	0.00	48.57	600.00	91.91
Expenditures						
Dept 000 - GENERAL						
711-000-975.000	Capital Outlay under \$10,000	0.00	0.00	300.00	300.00	0.00
Total Dept 000 - GENERAL		0.00	0.00	300.00	300.00	0.00
TOTAL EXPENDITURES		0.00	0.00	300.00	300.00	0.00
Fund 711 - HIGHLAND VIEW CEMETERY:						
TOTAL REVENUES		551.43	0.00	48.57	600.00	91.91
TOTAL EXPENDITURES		0.00	0.00	300.00	300.00	0.00
NET OF REVENUES & EXPENDITURES		551.43	0.00	(251.43)	300.00	183.81
TOTAL REVENUES - ALL FUNDS		2,052,621.07	0.00	415,497.93	2,468,119.00	83.17
TOTAL EXPENDITURES - ALL FUNDS		1,717,193.43	90,607.84	578,576.57	2,295,770.00	74.80
NET OF REVENUES & EXPENDITURES		335,427.64	(90,607.84)	(163,078.64)	172,349.00	194.62

GL Number	Description	Beginning Balance
101-000-001.000	Cash - Checking	908,196.38
101-000-001.001	Cash Non-Expendable	
203-000-001.000	CASH	154,181.19
204-000-001.000	CASH	313,079.46
206-000-001.000	Cash - Checking	307,837.28
212-000-001.000	Cash - Savings	742.50
246-000-001.000	Cash - Savings	
249-000-001.000	Cash - Savings	144,187.68
271-000-001.000	CASH	2,879.92
285-000-001.000	CASH	254,685.41
401-000-001.000	CASH	31,056.70
590-000-001.000	Cash - Savings	499,038.07
591-000-001.000	CASH	(7,721.72)
593-000-001.000	CASH	
701-000-001.000	Cash - Savings	
708-000-001.000	CASH	42,085.62
711-000-001.000	CASH	100,000.00
711-000-001.100	HVC Cash Expendable	18,086.16
850-000-001.000	Cash - Savings	(14,983.97)

Beginning GL Balance:	2,753,350.68
Add: Cash Receipts	385,310.83
Less: Cash Disbursements	(515,155.42)
Less: Payroll Disbursements	(23,144.71)
Ending GL Balance:	2,600,361.38

GL Number	Description	Ending Balance
101-000-001.000	Cash - Checking	715,138.68
101-000-001.001	Cash Non-Expendable	
203-000-001.000	CASH	154,181.19
204-000-001.000	CASH	93,182.07
206-000-001.000	Cash - Checking	295,452.68
212-000-001.000	Cash - Savings	742.50
246-000-001.000	Cash - Savings	
249-000-001.000	Cash - Savings	141,853.46
271-000-001.000	CASH	2,961.01
285-000-001.000	CASH	509,365.01
401-000-001.000	CASH	31,056.70
590-000-001.000	Cash - Savings	506,188.99
591-000-001.000	CASH	(10,055.08)
593-000-001.000	CASH	
701-000-001.000	Cash - Savings	
708-000-001.000	CASH	42,585.62
711-000-001.000	CASH	100,000.00
711-000-001.100	HVC Cash Expendable	18,086.16
850-000-001.000	Cash - Savings	(377.61)

Ending GL Balance:	2,600,361.38
--------------------	--------------

Ending Bank Balance:	2,470,816.29
----------------------	--------------

Add: Deposits in Transit		
	08/02/2022 *Deposit ID: 414	24,710.85
	08/02/2022 *Deposit ID: 413	2,969.38
	ADJ. NOT IN 101 PC TBILL - ENTERED IN 101 IN ERROR	100,000.00
	ADJUST GENERAL LEDGER ERROR	0.10
	PAYROLL CASHED EARLY 13121	2,880.62
		<u>130,560.95</u>

Less: Outstanding Checks

AP Checks

Check Date	Check Number	Name	Amount
11/03/2021	32984	STATE STREET HARDWARE	49.99
01/17/2022	33102	MENARDS	39.39

Check Date	Check Number	Name	Amount
07/12/2022	33343	DISTRICT HEALTH DEPARTMENT NO. 10	20.00
07/20/2022	33361	BIG RAPIDS TWP SEWER REC. FUND	50.85

Payroll Checks

Check Date	Check Number	Name	Amount
03/01/2018	11067	MYERS, AARON	43.41
05/01/2019	11632	BRYANT, ELIZABETH	6.02
11/01/2019	11836	AMBLER, ALLEN	36.68
03/01/2020	12012	HAWLEY, CRYSTAL	10.90
06/01/2020	12130	HAWLEY, CRYSTAL	15.69
10/01/2020	12289	SCHROEDER, BRODY	16.53
12/01/2020	12370	FITZGERALD, LINDSAY	68.75
07/01/2021	12643	JORDAN, CHASTITY	17.79
09/01/2021	12713	MARSHALL, GRAYSON	2.65
09/01/2021	12716	SPRIK, HANNAH	2.64
12/31/2021	12831	BEAN, SUSAN	26.42
12/31/2021	12851	MARSHALL, GRAYSON	18.64
05/01/2022	13010	MARSHALL, GRAYSON	29.87
05/01/2022	13018	SWEPPENHEISER, MARK	46.18
06/01/2022	13028	BEAN, SUSAN	191.62
06/01/2022	13051	MARSHALL, GRAYSON	59.07
07/01/2022	13067	BAAS, MARISSA	23.18
07/01/2022	13075	CHAPMAN, JAMES	216.41
07/01/2022	13087	MARSHALL, GRAYSON	23.18

Total - 23 Outstanding Checks: 1,015.86
Adjusted Bank Balance 2,600,361.38
Unreconciled Difference: 0.00

REVIEWED BY:

Handwritten signature 8/21/22

Handwritten signature

DATE:

8/9/22

THE HUNTINGTON NATIONAL BANK
 PO BOX 1558 EA1W37
 COLUMBUS OH 43216-1558

2022 July Gen. Fund



BIG RAPIDS CHARTER TOWNSHIP
 14212 NORTHLAND DR
 BIG RAPIDS MI 49307-2319

Have a Question or Concern?

Stop by your nearest
 Huntington office or
 contact us at:

1-800-480-2001

www.huntington.com/
 businessresources

Huntington PublicFund Business Interest Checking Account: -----5812

Statement Activity From:		Beginning Balance	\$2,626,759.34
07/01/22 to 07/31/22		Credits (+)	397,566.79
		Regular Deposits	397,337.48
Days in Statement Period	31	Interest Earned	229.31
Average Ledger Balance*	2,713,145.98	Debits (-)	553,509.84
Average Collected Balance*	2,700,026.20	Regular Checks Paid	538,971.31
		Electronic Withdrawals	14,538.53
		Total Service Charges (-)	0.00
		Ending Balance	\$2,470,816.29

Average Percentage Yield Earned this period 0.100%

Deposits (+) Account:-----5812

Date	Amount	Serial #	Type	Date	Amount	Serial #	Type
07/06	274,728.64 ✓	130	Brch/ATM	07/06	13,796.00 ✓	129	Brch/ATM
07/06	26,140.19 ✓	128	Brch/ATM	07/19	82,672.65 ✓	131	Brch/ATM

Other Credits (+) Account:-----5812

Date	Amount	Description
07/29	229.31	INTEREST PAYMENT ✓ Done

Checks (-) Account:-----5812

Date	Amount	Check #	Date	Amount	Check #
07/05	125.00	1217 ✓	07/13	169.16	13068 ✓
07/05	125.00	1218 ✓	07/21	521.20	13069 ✓
07/07	125.00	1219 ✓	07/05	908.06	13070 ✓
07/07	125.00	1220 ✓	07/05	2,040.95	13071 ✓
07/25	88.58	13011 ✓	07/05	259.26	13072 ✓
07/13	298.37	13055 ✓	07/01	467.28	13073 ✓
07/05	298.01	13065 ✓	07/07	696.35	13074 ✓
07/08	815.71	13066 ✓	07/11	46.18	13076 ✓

Investments are offered through the Huntington Investment Company, Registered Investment Advisor, member FINRA/SIPC, a wholly-owned subsidiary of Huntington Bancshares Inc.

The Huntington National Bank is Member FDIC. Huntington and 24-Hour Grace are federally registered service marks of Huntington Bancshares Incorporated. The 24-Hour Grace system and method is patented: US Pat. No. 8,364,581, 8,781,955, 10,475,118, and others pending. © 2022 Huntington Bancshares Incorporated.

Building

Permit #	Contractor	Job Address	Fee Total	Const. Value
PB22-0027	CLOUSE REED CITY PROPERTI	14219 NORTHLAND DR	\$899.00	\$327,000
Work Description: STORAGE RENTAL BUILDING - 20'x200'				
PB22-0032	ROBISON, JAMES	13521 190TH AVE	\$75.00	\$0
Work Description: DEMOLISHION OF MOBILE HOME				

Total Permits For Type: 2
Total Fees For Type: \$974.00
Total Const. Value For Type: \$327,000

Electrical

Permit #	Contractor	Job Address	Fee Total	Const. Value
PE22-0029	PATRICIA J LUECKE REV LIVI	16270 220TH AVE	\$97.00	\$0
Work Description: SERVICE, BUSS DUCT, MOTOR, 1 INSPECTION				
PE22-0030	SHERMAN MATTHEW & AMAN	21320 WOODWARD AVE	\$85.00	\$0
Work Description: SERVICE, 1 INSPECTION				
PE22-0031	JOSEPH S.O. FOWLER & KELLY	22420 WOODWARD AVE	\$90.00	\$0
Work Description: SERVICE, 1 CIRCUIT, 1 INSPECTION				
PE22-0032	MECOSTA-OSCELOA INTERME	14644 TOMAHAWK LANE	\$276.00	\$0
Work Description: NEW CONSTRUCTION - SERVICE, 25 CIRCUITS, LIGHTING FIXTURES, 2 220 OUTLETS, 2 INSPECTIONS				
PE22-0033	FATH BRAD & SARA	20725 14 MILE RD	\$194.00	\$0
Work Description: POOL HOUSE - SERVICE, 9 CIRCUITS, LIGHTING, FEEDER BUS DUCT, MOTOR, 2 INSPECTIONS				

Total Permits For Type: 5
Total Fees For Type: \$742.00
Total Const. Value For Type: \$0

Mechanical

Permit #	Contractor	Job Address	Fee Total	Const. Value
PM22-0047	HASHIMI SAYED R REVOCABL	20820 14 MILE RD	\$115.00	\$0
Work Description: AIR CONDITIONING, 1 INSPECTION				
PM22-0048	SAEZ HANNAH C & JOSHUA	22975 18 MILE ROAD	\$95.00	\$0
Work Description: ABOVE GROUND TANK, 1 INSPECTION				

Total Permits For Type: 2
Total Fees For Type: \$210.00

Total Const. Value For Type: \$0

Zoning Clearance

Permit #	Contractor	Job Address	Fee Total	Const. Value
PZ22-0012	SABLE DEVELOPING, INC.	19224 FOX GLOVE CIRCLE	\$25.00	\$0
Work Description: ZONING CLEARANCE FOR SINGLE FAMILY RANCH WITH ATTACHED GARAGE				
PZ22-0013	ELLISON-LERNER, INC	19191 FOX GLOVE CIRCLE	\$25.00	\$0
Work Description: ZONING CLEARANCE FOR SINGLE FAMILY RANCH WITH ATTACHED GARAGE				

Total Permits For Type: 2

Total Fees For Type: \$50.00

Total Const. Value For Type: \$0

Report Summary

Grand Total Fees: \$1,976.00

Grand Total Permits: 11

Grand Total Const. Value: \$327,000

Population: All Records
Permit.DateIssued Between
8/1/2022 12:00:00 AM AND
8/31/2022 11:59:59 PM

Big Rapids Charter Township

Cemetery and Grounds Monthly Report
Aug.. 2022

Activity:

- 1- Grounds at cemetery.**
- 2- Grounds at park/township/FD.**
- 3- Full Burials =0. Cremains. =4.**
- 4- Foundation completed =10.**

Month summary:

Replaced 2 water valves in cemetery. A few rain days in this month. Worked on 10 foundations. Mowing all grounds. Weed whipping. Still working on trimming low limbs. Replaced blades on all mowers. Worked several days on block 16. Only ¼ of this block is plotted and staked with lot markers. Looking into getting 4 corners properly surveyed. Had both soap dispensers tore off walls at the park. One broke on the ground the other gone. Replaced with soap bottles for now. Having issues with 06 plow truck, battery going dead 3-4 times last few months. Replaced battery but still same problem. Also took a week vacation.

Marc Veldman
Grounds Manager

FIRE DEPARTMENT REPORT
AUGUST, 2022

Item "G"

General:

The department continues to run well. We had an average call volume for the month of August. The department met with the Fire Department Committee and it was very well received. We believe that involving the entire department in these meetings is a great idea and will lead to greater communication between the department and the board members. We have ordered the SCBA Airpacks and are waiting their arrival.

Call Volume:

Total calls for the month of July 2022: 43

34 Medical, 0 Structure Fire, 1 Grass Fire/Controlled Burn, 2 Auto Accident, 1 Power Line Down, 2 Vehicle Fire, 2 Smoke/Odor, 0 Dumpster Fire, 3 Cover/Service/Standby, 0 Collapse, 0 Gas Leak, 0 Inspection, 0 Airport Emergency, 0 Fire Alarm, 0 Water Rescues, 0 Fire Investigation, 0 Haz-Mat, 0 Elevator/Technical Rescue and 1 Drone Activations.

Year to Date Call volume 2022: 246

Year to Date Response Times:

Turnout Time (dispatch to truck en-route): 6 minutes and 15 seconds.

Response Time (dispatch to on scene): 12 minutes and 17 seconds.

Year to Date Call Locations:

BR TWP	198
Barton TWP	
Big Prairie TWP	
City of Big Rapids	11
Colfax TWP	
Green TWP	3
Osceola County	2
Mecosta TWP	
Morley	2
Norwich TWP	2

Personnel:

We are currently at a roster of 18. With the return of Ferris Students, we have several interested candidates who are going through the initial hiring stages. We would like to have any selected candidates on the agenda for the October Board meeting due to the County Fire Academy starting October 17.

Our command staff are Chief Tubbs, Deputy Chief Douglass, Captain Jim Chapman, Lieutenant Nick Wyma and Lieutenant Adam Perez.

Training:

Training this month consisted of Pump Operations, Hose Streams, Truck Checks and Apparatus placement.

Repairs Completed:

None to report.

Station Maintenance:

None to report.

Budget/Purchasing over \$2,500.00:

None at this time.



Northwest Kent Mechanical Co.

Commercial • Industrial • Institutional

P.O. Box 216K • 4095 16 Mile Road

Cedar Springs, MI 49319

(616) 696-9026 • Fax (616) 696-9327

www.nwkentmech.com

August 28, 2022

Mr. Bill Stanek
Big Rapids Twp.
14212 Northland Dr.
Big Rapids, MI 49307

RE: Monthly Lift Station Report

Dear Bill,

We had a busier month than normal this August. The new University L/S pump came in and was installed. The pump is online and running great.

We had an alarm for Perry St, pump failure alarm. The guys were able to pull the pump and diagnose the problem. The pump guide rail bracket had come completely free from the pump. The guys were able to pull the bracket from the spare pump and install onto pump. They were able to retrieve the old bracket from the bottom of the station.

We had another pump failure alarm at Perry St, this time it was a true pump failure. The pump windings most likely failed but we have it in the motor shop for diagnostics. We were able to install the spare pump in the station, so we are running with two pumps.

Mark went to a call to HOMC for a low water alarm. One of the air pumps failed, but Mark was able to switch it to the spare pump. I looked at it a couple days later and installed a spare pump and a new check valve. I have ordered two new spare air pumps from DuBois Cooper.

Sincerely,

Todd Shank
Northwest Kent Mechanical Co.

Big Rapids Township Industrial Park Water Plant Monthly Report

August 2022

All operations are normal at the plant, Sensaphone is working good, no alarm call out issues. Well number 2 is working as it should delivering ample water for the distribution system. Working on well number 1 VFD issues, trying to get it to work properly, its been intermittent. Third quarter bacteriological samples came back good, as well as the nitrate sample, called the lab in Ludington so we should be seeing a bill (\$20.00) and results from the nitrate sample run a month and a half ago. TTHM/HA disinfection by-products samples came back good from the EGLE lab in Lansing, no issues there, and I think we got the bill for that one. Maintaining about 70 lbs pressure on the water system, and a chlorine residual of about 0.25 parts per million or mg/L. All other pumps , motors, electronics and VFD's are working as they should. We'll have to get a PFAS sample before the end of the year which will have to go to the EGLE lab in Lansing.

Fire Committee Meeting

August 8, 2022 7 p.m.

Bean, Saez, Stanek, Tubbs, Douglass, Wyma, Perez, Belka, Berens, Chapman, Jones, present.

- Discussion on basement flooding/leakage – Bean to have someone come look/assess the situation for a permanent fix rather than continuous clean ups with the drainage issue and sitting on natural springs.
- Equipment/turnout gear came (Gloves, boots, coats, pants – 6 sets) Perry had to order new suspenders for firefighters – some were too short.
- Douglass to contact Lansing Rep on DNR Grant moving forward – Saez to check Pump status.
- Nothing from DNR Audit on their 2 vehicles.
- Possibly ordering 2-3 more sets of gear because of long delay in receipt.
- 18 on Roster currently – doing lots of Community engagement and Ferris recruiting – rely majorly on Fall Ferris students to return.
- SCBA gear is 8-12 weeks out. West Shore Fire to provide training when arrives.
- 92' Truck will eventually need replaced due to ever changing needs (full time farming no longer existent, barn fires were most common)
- Need for long term planning for needs of foreseeable future – biggest concern now is 2-4 story level apartments and safe access.
- Venlo concern – cannot get city truck/ladder if fire were to occur.
- Making sure Fire Dept approves of all new fire site plans/proofs.
- Bean – Failure Mode Effect analysis software offer to share with FD.
- Tubbs to sent Morton Twp copy of detailed cost recovery ordinance and potential re-evaluation/presentation to board.
- Douglass– FD will be in need of 6 helmets within upcoming year before expiration
- Saez to add new budget line for equipment replacement
- Discussion of updating radios in rescue and engine 2
- ISO Engine 2 – no value - NFPA standards on Fire trucks (MIOSHA) – would not consider truck compliant if lawsuit occurred
- Discussion on dispatching/# of calls – wanting to see more statistics (reports generated from program we pay for currently)
- Needing the department/ larger volume and needing extra manpower to cover when different departments are dispatched
- Reciprocity in using different departments
- EAP: Employee assessment program – hopes for more mental health support (counseling etc.)
- Training summary next meeting to give to board
- Top 3 reports from system Twp pays for – most occurrences/dispatch usage/ type of calls etc.

Adjourned: 8:50 p.m.

Big Rapids Charter Township will provide necessary and reasonable auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed material, if individuals with disabilities, upon five business days' notice to the township. Individuals requiring auxiliary aids or services should contact Hannah Saez, Big Rapids Charter Township Clerk, 14212 Northland Drive, Big Rapids, MI 49307- call 231 796 3603 or fax request to 231 796 2533.

**MINUTES
BIG RAPIDS CHARTER TOWNSHIP
PLANNING COMMISSION**

Tuesday, August 9, 2022 --- 7:00 p.m.

Big Rapids Township Hall, 14212 Northland Drive, Big Rapids, MI 49307

I. CALL TO ORDER:

Chairperson Amanda Wethington called the regular meeting of the Big Rapids Charter Township Planning Commission to order at the township hall on Tuesday, August 9, 2022, at 7:00 p.m.

II. ROLL CALL:

Present: Carman Bean, Zach Cook, Mary Davis, Gordon Oliver, Jeff Oosterhouse, Mark Sweppenheiser and Amanda Wethington. The record shows there is a quorum. Also present: William Stanek, Supervisor; Zoning Administrator and Recording Secretary, Timothy Kleinheksel.

III. CONFLICTS OF INTEREST:

Mrs. Wethington asked if any of the Commission members had known conflicts of interest with any of the items on the agenda for this meeting. No one indicated that a conflict of interest existed.

IV. APPROVAL OF JULY 12, 2022 MINUTES:

Mrs. Wethington asked the Commission members to review the minutes of the July 12, 2022 meeting. Mr. Cook made a motion to approve the July 12, 2022 minutes as submitted. Mr. Oliver supported the motion. There was no further discussion. The motion passed unanimously with seven ayes.

V. PARKS & RECREATION MASTER PLAN:

Mr. Bean, Mr. Sweppenheiser and Mr. Oosterhouse agreed to be representatives on the Parks and Recreation committee. The committee will be responsible for developing the master plan. Mr. Bean said the committee will be meeting for a short time following tonight's meeting to discuss how to get the master plan developed and up to date.

VI. RESIDENTIAL PARKING ORDINANCE:

A request from the Board of Trustees to review parking restrictions in residential areas in the Township. Mr. Bean stated that Mr. Pete Kent and Mrs. Mary Hively brought the parking issue to the August 2, 2022 board meeting. They brought a copy of the Golfview Estates Covenant that expired in 1995 which states in part "All inoperative automobiles, motor cycles, and other rolling stock or vehicles shall not be stored on any lot for more than seven days, unless kept withing a garage or carport." Their complaint has to do with a neighbor that is parking 5-7 cars and two semi-tractors in their driveway. They said one of the tractors was

parked on the side of the public road for a time. After discussion, it was agreed that Mr. Kleinheksel will take photos of the property for record and will send a good neighbor letter to the occupants.

IX. PUBLIC COMMENT:

There was no public comment.

X. ADJOURNMENT:

Hearing no further business for the Planning Commission, Mrs. Wethington adjourned the meeting at 7:44 pm.

Supervisor's Report August 2022

August has been a good month. We have been steady but not extra busy.

I have spent a little more time on putting together a good budget. Every few years I try to look at it as a zero-based budget and really look at our needs. I was able to this in some areas. This is something that I do not take lightly, and I was glad to have a little extra time this month to work on it. As always, this is just a draft, ready for your input and changes.

Mark took a week off in August, and I ended up covering two burials, one on each Saturday he was off. His helpers do a great job while he is gone, so it is not hard to cover for him.

The pickup from Osceola County has been repaired and will be here today (Friday) to test drive. If we are satisfied, we should be able to close on it the first week of September.

This month I attended the county/city/Ferris meeting as well as the township/city meeting. Jerry and I attended a broad band meeting in Newago. It was informative but really nothing new. Great Lakes Energy continues to be working in our township. This month I attended our planning commission meeting as well as the fire committee meeting. I also had the privilege to represent the township at a reception for Dr. Bill Pink and his wife.

I have taken off some extra time to help my wife this month. She is finally able to put some weight on her foot, so hopefully in a few more weeks she will be able to drive and get around again.

As always, thanks for the opportunity to serve,

Bill

QUOTATION

To: **BIG RAPIDS CHARTER TOWNSHIP**
 14212 NORTHLAND DR.
 BIG RAPIDS, MI 49307

Quote #: **80182822-00**
 Date: **08/22/22**
 Exp Date:

Attn:
 Phone: (231) 796-3603
 Email:

Prepared By: **Craig VerBerkmoes - CS Sales**
 Phone: (616) 696-2913
 Email: cverberkmoes@weingartz.com

Product number	Product and Description	Qty	Sale Price	Total
bomsc10182b	8'2" Xt V Plow Blade Crate List Price: \$8,012.00	1	\$8,012.00	\$8,012.00
bomsc15005c	Boss Plow Box 7'6"/8'2"/9'2" Xt V, SL3 List Price: \$6,375.20	1	\$0.00	\$0.00
AD-TruckPlow	Truck Plow Installation, Standard List Price: \$900.00	1	\$0.00	\$0.00
bolta10200	UC/RT3, FORD SUPER DUTY, 17+ List Price: \$745.00	1	\$0.00	\$0.00
bomsc09601	Handheld Controller V-Blade List Price: \$338.00	1	\$0.00	\$0.00
bomsc25000	Wiring Kit, RT3 SH2 List Price: \$390.00	1	\$0.00	\$0.00
bomsc09455	HL ADPTR,F150 15+,LED,13 PIN List Price: \$238.23	1	\$0.00	\$0.00
BOMSC01565-Custom	Snow Deflector - Weingartz Superseded Prod: bomsc01565 List Price: \$300.00	1	\$300.00	\$300.00

Total **\$8,312.00**
 Invoice Total **\$8,312.00**

Approved By

Customer _____ Date _____ Weingartz Representative _____ Date _____



Bill Stanek

From: grounds@bigrapidstownship.net
Sent: Thursday, July 28, 2022 10:53 AM
To: 'Bill Stanek'
Subject: FW: BOSS snow plow

From: David VanAlstine <dvanalstine@hutsoninc.com>
Sent: Thursday, July 28, 2022 9:47 AM
To: grounds@bigrapidstownship.net
Subject: BOSS snow plow

A 8'2" BOSS VTX plow would be \$9010.33 with standard installation

David VanAlstine
Big Rapids Sales



Store: 231.796.6302 Ext. 824

Date: 8-16-2022

*QUOTE TO REPLASE THE FENCING AROUND THE LITTLE LEAGUE FIELD AT HIGHBANKS PARK.

The cost of fence materials and installation for the baseball field,approximately 850 feet of 4 foot high 9gauge aluminized wire(commercial weight),commercial weight fence framework throughout,10ft double drive gate in the left outfield,adding to the backstop,4' overhang,20' wing 10 ' high to help protect the bleachers,safety fence top

Total:\$33,570.00

Thank you,

Daniel Boerman

Good Neighbor Fence

*OPTION TO REPLACE THE PROPERTY LINE FENCE BETWEEN PARK AND INDIAN VILLAGE ASSOCIATION

Option for the property line fence,

The cost of removal and disposal of existing fence, approximately 750 feet, reinstallation of approximately 750 feet of 5 foot high 9gauge wire(commercial weight)3" end post,2" line post,1 5/8" top rail,all commercial weight

Total:\$22786.00

Thank you,

Daniel Boerman

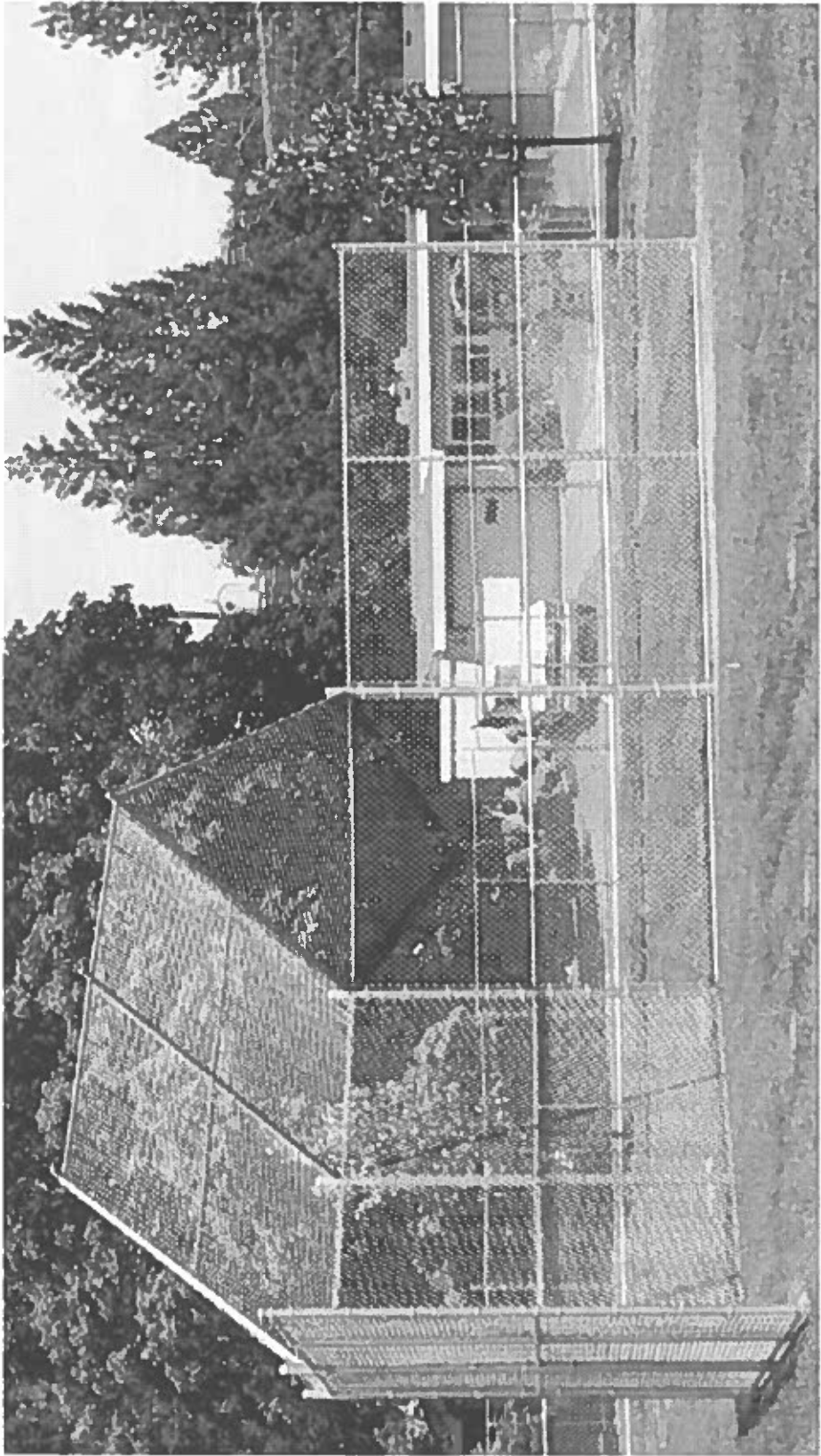
Good Neighbor Fence

5130 Bingham ave

Newaygo,Mi 49337

*if you removed the fencing from the property line,deduct \$2000

Sent from my iPhone

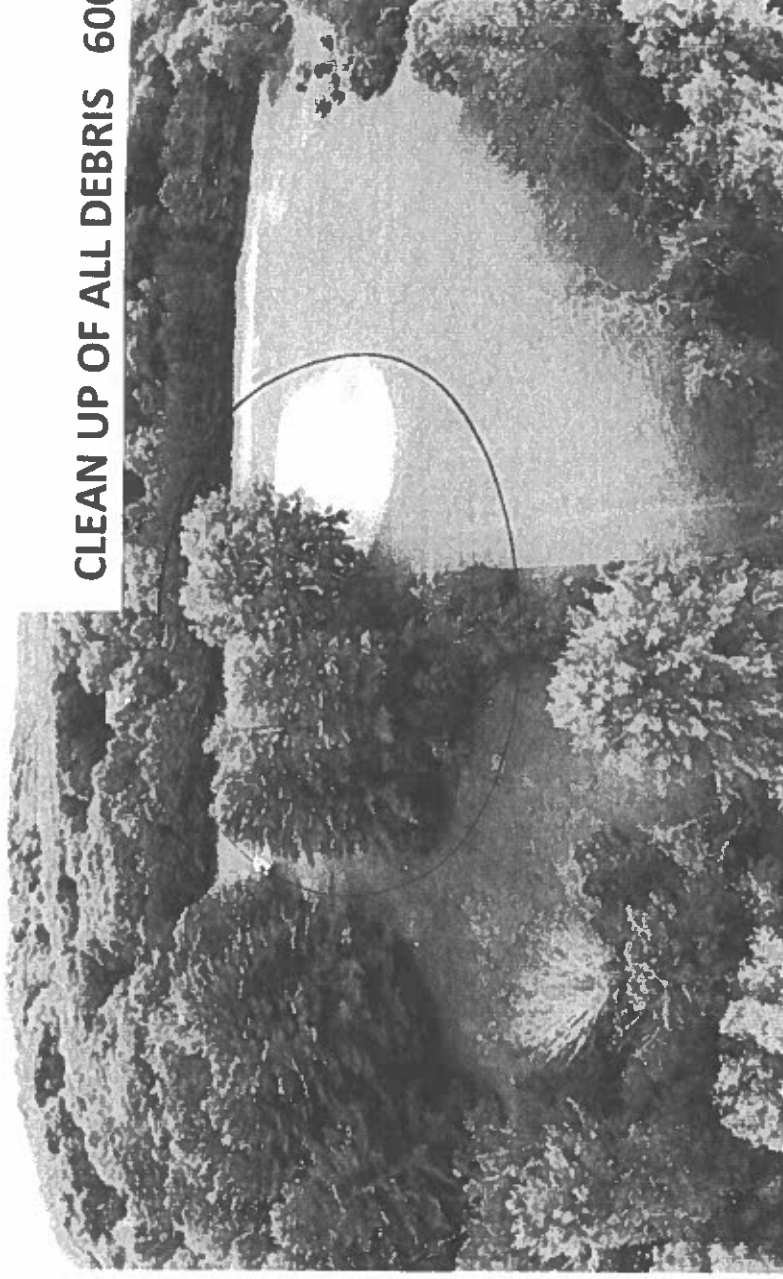


Item "O"

**HIGHBANKS PARK
REMOVAL OF "ISLAND" OF TREES**

- 4 BIG WHITE PINE**
- GROUP OF 4 COTTON WOOD**
- 1 CHINESE ELM - LEANING OVER BALL FIELD**

CLEAN UP OF ALL DEBRIS 6000.00





Sven Tree Removal

Starwood MI 49346

No.

231-408-8280

DATE 11-30-2022
ORDER NO.

NAME

High Banks park

ADDRESS

CITY, STATE, ZIP

SOLD BY

Sven

CASH

C.O.D.

PAID OUT

CHARGE

MERCHANDISE RETURNED

Estimate

QUANTITY

DESCRIPTION

PRICE

AMOUNT

4 Big white pine

a group of

4 cotton wood

1 leaning chinese elm

clear up debris \$6000.00

SIGNATURE

ALL CLAIMS AND RETURNED GOODS MUST BE ACCOMPANIED BY THIS BILL

01-11

Item "p"

August 29, 2022 Email

I met with Eric last week to look at the scope of the work required to finish the building. Let's just say it was enlightening.

Below I have summarized his observations.

- 1) Exterior trim and siding need to be removed. Some trim is already pulling away from the building. Additionally, the trim was installed in a manner that allows rain and ice to get behind the siding and brick/rock.
- 2) The method required to prepare the exterior for residing can only be determined after the siding and trim are removed.
- 3) The sheeting for the brick/rock work is not secured to the building and must be inspected to evaluate the actions required to make it right.
- 4) No ledger was used at the top of the brick/rock work.
- 5) The drop ceiling is not level, straight or square. It needs to be taken down and reinstalled. There is no need for cove molding with a drop ceiling, most likely it is masking some other issue. It appears that the ceiling was installed too high and cove molding was added to cover the gap.
- 6) It appears that the water ingress problem at the North wall, while somewhat improved, continues to be an issue.

ESR Construction

(Eric Richardson) currently does not have the resources to complete the required work. Additionally, he believes the work in no way, shape or form would have passed any inspections.

Carman

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount
09/01/2022	GEN	13134	ALBER, VICKI	251.25	251.25
09/01/2022	GEN	13135	AMBLER, ALLEN S	679.15	591.54
09/01/2022	GEN	13136	ANTOR, GERALD A	872.70	804.27
09/01/2022	GEN	13137	BEAN, SUSAN	268.00	268.00
09/01/2022	GEN	13138	BECHAZ, MARY L	404.00	355.92
09/01/2022	GEN	13139	BELKA, SCOT A	250.00	220.15
09/01/2022	GEN	13140	BERENS, DYLAN I	1,528.16	1,208.29
09/01/2022	GEN	13141	BOOHER, GAVIN M	1,727.25	1,474.61
09/01/2022	GEN	13142	BUYS, EMILY M	121.53	107.07
09/01/2022	GEN	13143	BUYS, RANDALL J	309.03	285.39
09/01/2022	GEN	13144	CALIFF, MICHAEL H	607.85	510.98
09/01/2022	GEN	13145	CHAPMAN, JAMES M	681.21	600.15
09/01/2022	GEN	13146	COOK, ZACHARY F	50.00	46.18
09/01/2022	GEN	13147	COOLEY, ANDREA L	240.00	240.00
09/01/2022	GEN	13148	CROCKETT, JARED N	31.25	27.53
09/01/2022	GEN	13149	CURRIE, PENNY M	3,266.67	765.41
09/01/2022	GEN	13150	DAVIS, MARY B	50.00	46.17
09/01/2022	GEN	13151	DOUGLASS, PERRY IV A	1,086.33	844.67
09/01/2022	GEN	13152	ECKERT, JAN	206.25	206.25
09/01/2022	GEN	13153	EVERETT, JERALD D	145.83	128.47
09/01/2022	GEN	13154	GEIB, ANTHONY C	145.83	128.47
09/01/2022	GEN	13155	HILLMAN, CAROL A	165.00	165.00
09/01/2022	GEN	13156	IAFRATE, DEBRA J	135.00	135.00
09/01/2022	GEN	13157	JONES, JERRAD C	615.71	517.12
09/01/2022	GEN	13158	KLEINHEKSEL, TIMOTHY J	3,450.00	3,048.07
09/01/2022	GEN	13159	KONZIOLOKA, CHERYL L	704.00	676.46
09/01/2022	GEN	13160	LENAHAN, SUE A	112.50	112.50
09/01/2022	GEN	13161	LESIEWICZ, STEVEN	1,196.00	1,042.00
09/01/2022	GEN	13162	MAREK, DENA R	195.00	195.00
09/01/2022	GEN	13163	MCARTHUR, IAN D	31.25	27.22
09/01/2022	GEN	13164	MOSS , MARK E	599.75	528.38
09/01/2022	GEN	13165	OLIVER, GORDON	50.00	44.04
09/01/2022	GEN	13166	OOSTERHOUSE, JEFFREY S	50.00	44.04
09/01/2022	GEN	13167	PEREZ, ADAM	302.09	263.12
09/01/2022	GEN	13168	SAEZ, HANNAH C	3,266.67	2,144.64
09/01/2022	GEN	13169	STANEK, WILLIAM F	3,416.67	926.50
09/01/2022	GEN	13170	SWEPPENHEISER, MARK A	50.00	46.18
09/01/2022	GEN	13171	TECENO, CHRISTOPHER S	145.83	128.47
09/01/2022	GEN	13172	TUBBS, JAMES	1,044.67	954.30
09/01/2022	GEN	13173	VELDMAN, MARC	4,045.50	3,125.06
09/01/2022	GEN	13174	VODRY , RACHEL L	128.00	128.00
09/01/2022	GEN	13175	WETHINGTON, AMANDA R	50.00	44.05

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount
09/01/2022	GEN	13176	WYMA, NICHOLAS A	1,240.42	992.17
09/01/2022	GEN	STUB56	BEAN, CARMAN	145.84	0.00
Totals:			Number of Checks: 044	34,062.19	24,398.09
Total Physical Checks:			43		
Total Check Stubs:			1		

Item "R"

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank GEN GENERAL TOWNSHIP CHECKING						
08/10/2022	GEN	33390	BS&00	BS&A SOFTWARE	ASSESS SVCS D KIRWIN JULY 22	3,033.33
08/10/2022	GEN	33391	CHA01	CHARTER COMMUNICATIONS	FIRE DPT	599.35
08/10/2022	GEN	33392	CIT02	BIG RAPIDS CITY TREASURER	JULY SEWER USAGE	26,022.82
08/10/2022	GEN	33393	CON00	CONSUMERS ENERGY	TRAFFIC LIGHTS	162.21
08/10/2022	GEN	33394	DP LLC	DEPENDABLE PROGRESS LLC	TWP HALL PLUMBING	4,434.52
08/10/2022	GEN	33395	EMPIRE01	EMPIRE CONTRACTORS LLC	TWP HALL ROOF	10,587.50
08/10/2022	GEN	33396	GRANGER	GRANGER	CEM GARBAGE	275.61
08/10/2022	GEN	33397	GRE02	GREAT LAKES ENERGY	JULY 22	21.18
08/10/2022	GEN	33398	HOPE	HOPE NETWORK WEST MICHIGAN	CLEANERS 7/8, 7/22	126.00
08/10/2022	GEN	33399	MCT02	MECOSTA COUNTY TOWNSHIP ASSOC	AUG ELECTION PUBLICATION EXPENSES	35.74
08/10/2022	GEN	33400	MEC01	MECOSTA COUNTY ROAD COMMISSION	ARTHUR, SYMONDS, CHULA VISTA, MITCH CRE	88,442.26
08/10/2022	GEN	33401	RECYCLE	RECYCLE OF MECOSTA COUNTY	RECYCLE CONTRIBUTION	3,917.00
08/10/2022	GEN	33402	SHU01	SHUMAKER TECHNOLOGY GROUP	WEBSITE REDESIGN SHUMAKER GROUP	1,000.00
08/10/2022	GEN	33403	WOL01	WOLVERINE POWER SYSTEMS	GILBERT LS	470.00
08/15/2022	GEN	9930332(E)	SBS00	SMALL BUSINESS ADMIN SERVICES LLC	SBAM SVC FEE AUG 22	52.50
08/18/2022	GEN	33404	BIG01	BIG RAPIDS TWP SEWER REC. FUND	TOWNSHIP OFFICES, FD	50.85
08/18/2022	GEN	33405	CHA01	CHARTER COMMUNICATIONS	HVC	129.98
08/18/2022	GEN	33406	CON00	CONSUMERS ENERGY	TWP HALL BLDG	3,098.40
08/18/2022	GEN	33407	CON00	VOID		0.00
08/18/2022	GEN	33408	DINGES	DINGES FIRE COMPANY	NEW TURN OUT GEAR	269.97
08/18/2022	GEN	33409	DTE00	DTE ENERGY	STATE ST LS	425.55
08/18/2022	GEN	33410	DTE00	VOID		0.00
08/18/2022	GEN	33411	HOPE	HOPE NETWORK WEST MICHIGAN	JANITORIAL SERVICES 4/1, 4/15, 4/29/202	189.00
08/18/2022	GEN	33412	MEC01	MECOSTA COUNTY ROAD COMMISSION	ROADS DUST CONTROL	80,109.50
08/18/2022	GEN	33413	NORTHWEST	NORTHWEST KENT MECHANICAL CO.	MONTHLY MAINTEN/3 MISS DIGS/LABOR 3 HRS	21,922.67
08/18/2022	GEN	33414	WES01	WEST SHORE FIRE, INC.	SCOTT AIR PAK/CARBON CYLINDER/FACE PIEC	149,261.17
08/18/2022	GEN	33415	WIL02	ERIC D. WILLIAMS	TRIBUNAL MATTERS/VENLO	920.00
08/18/2022	GEN	33416	XEROX	XEROX FINANCIAL SERVICES	NOVEMBER PAYMENT	457.66
09/01/2022	GEN	9930328(E)	CHE00	HUNTINGTON BANK	EFTPS PAYROLL TAXES	6,340.75
09/01/2022	GEN	9930329(E)	JHT00	JOHN HANCOCK LIFE INSURANCE COMPANY	AUG JH 401A	2,751.64
09/01/2022	GEN	9930330(E)	STA00	STATE OF MICHIGAN	AUG STATE TAX W/H	886.85
09/01/2022	GEN	9930331(E)	VOYA	VOYA FINANCIAL	AUG VOYA 457 PAYROLL	4,297.42
09/01/2022	GEN	33417	ACC00	ACCIDENT FUND COMPANY	MONTHLY INS INSTALLMENT	1,070.50
09/06/2022	GEN	33418	BS&00	BS&A SOFTWARE	D KIRWIN ASSESS SVCS AUG 22	3,033.33
09/06/2022	GEN	33419	CIT00	CITY OF BIG RAPIDS	AUG CITY TAX W/H	48.25
09/06/2022	GEN	33420	CON00	CONSUMERS ENERGY	WATER PLANT	85.75
09/06/2022	GEN	33421	D&J ASPHALT	D&J ASPHALT	HALL PARKING LOT PAVING	6,750.00
09/06/2022	GEN	33422	EGLE	MICH DEPT OF ENV, GREAT LAKES, ENER	K CUSHWAY SAMPLE	175.00
09/06/2022	GEN	33423	ELECTION S	ELECTION SOURCE	VOTER CONFIRMATION CARDS	133.44
09/06/2022	GEN	33424	FERRISPRIN	FERRIS PRINTING SERVICES	FALL CLEAN UP POST CARDS	115.28
09/06/2022	GEN	33425	FIR00	FIRST NATIONAL BANK	AUG CHARGES BLDG GROUNDS MENARDS	946.76
09/06/2022	GEN	33426	GRE02	GREAT LAKES ENERGY	AUGUST 22	21.18
09/06/2022	GEN	33427	KEVIN C	KEVIN CUSHWAY	WATER TREAT SVCS K CUSHWAY AUG 22	521.00
09/06/2022	GEN	33428	MEC01	MECOSTA COUNTY ROAD COMMISSION	FUEL USAGE CEM/FD FOR AUGUST 22	451.83
09/06/2022	GEN	33429	MOSS01	MARK MOSS	AUG 22 MILEAGE	31.25
09/06/2022	GEN	33430	OSCEOLA CT	OSCEOLA COUNTY	OSCEOLA COUNTY EMS TRUCK PURCHASE	35,000.00
09/06/2022	GEN	33431	PRÆTORIAN	LEXIPOL	FIRE/EMS MOBILE PLATFORM 22	1,675.00
09/06/2022	GEN	33432	PRIORITY H	PRIORITY HEALTH	MONTHLY HEALTH INSURANCE	2,862.75
09/06/2022	GEN	33433	PRO00	PROGRESSIVE AE	BR MED CENTER GEN ENG SVCS	1,795.80

GEN TOTALS:

Total of 49 Checks: 465,008.55
 Less 2 Void Checks: 0.00

Total of 47 Disbursements: 465,008.55