

BIG RAPIDS CHARTER TOWNSHIP BOARD REGULAR MEETING TUESDAY, JUNE 7, 2022

BIG RAPIDS TOWNSHIP OFFICES, 14212 NORTHLAND DR.

BIG RAPIDS, MI 49307

7:00 PM

APPROVED

PLEDGE OF ALLEGIANCE.

CALL TO ORDER: 7:00 p.m. ROLL CALL: Stanek, Saez, Currie, Bean, Everett, Geib, Teceno, present.

ADDITIONS TO AGENDA: Jeff Oosterhouse Intro, Stanek recommendation for Planning Commission.

CONSENT AGENDA

1. **May 3, 2022 Meeting Minutes:**
2. **April Treasures report:**
3. **May Financial Report:**
4. **Building Department Report:**
5. **Cemetery and Grounds Report:** Request for Marc to come to next meeting at request of board, and update policies/procedures for Dept Heads to come to meetings as requested.
6. **Fire Department Report:**
7. **Sewer Department Report:**
8. **Water Department Report:**
9. **Planning Commission Minutes:**
10. **Supervisor's Report:**

A motion was made by Currie to approve of the Consent Agenda. Supported by Geib. Motion passed unanimously.

UNFINISHED BUSINESS:

1. **Grounds/Highbanks:** Discussion regarding attention needed on grounds at Highbanks Park, update recommendations/requests, request to pivot ARPA Funds to fix/add to the park such as playground, recommendations via the committee. Currie and Teceno with Information.
2. **SCBA purchase:** Lack of information from FD, no final quote since April but FD report shows 50k difference in price. No action taken.
3. **Other:**

NEW BUSINESS:

1. **Quote for new pump for Hills of Mitchell Creek Lift Station:** A motion was made by Currie to approve of the quote for a new pump for the Hills of Mitchell Creek from Northwest Kent for \$11,969.00, assuming the markup is in the quote. Supported by Saez. Motion passed unanimously on a roll call vote.
2. **Resolution 2022-02 To waive penalty associated with not filed PTA form 2766:** A motion to approve of Resolution 2022-02 To waive penalty associated with not filed PTA form 2766 was made by Currie with a noted correction. Supported by Teceno. Motion passed unanimously.
3. **Planning Committee Resignation:** A motion was made by Everett to accept Bigford's resignation. Supported by Bean. Motion passed unanimously. A motion was made by Saez to appoint Jeff Oosterhouse to fill the position on the Planning Commission. Supported by Teceno. Motion passed unanimously.
4. **Quote on signage for river at High Banks:** A motion was made by Currie to approve of Sawhorse Stables quote of \$724.88 for a new Portage sign and removal of old signage. Supported by Bean. Motion passed unanimously on a roll call vote. Bean requested this cost be captured and added to the Park Improvements.
5. **Committee restructure recommendation:**
 1. **Permanent Committees to reform:**
 1. **Parks & Cemetery (Currie and Teceno volunteered)**
 2. **Roads (Teceno and Everett volunteered)**
 3. **Fire (Bean and Saez volunteered)**
 4. **Utilities (Stanek and Geib volunteered)**

1. Each committee has two board members as committee chairmen (chair-people) who share responsibility for the following:
 - a. Creating a brief mission statement for the committee.
 - b. Recruiting local residents/members to committee
 - c. Documenting committee meeting recommendations
 - d. Scheduling – hosting – documenting and chairing each meeting
 - e. Presenting committee information to the board

**Ad hoc committees may be created and dissolved as needs arise. We may want to consider work sessions for unique topics, keeping in mind the Open Meetings Act (less than a quorum in attendance).

6. Social Media Policy: Discussion on following MTA's recommendation to develop one, along with changing wording of policy 7.1 Public Information Officer to add: "or their designees".

7. Flowers: Geib requested we consider offering township residents something special such as the city offers residents flowers each year via a coupon. Will be discussed at a committee meeting or next agenda possibly for mums in fall??

Financial

1. **Payroll:** A motion was made by Bean to approve of Payroll in the amount of \$23,437.90. Supported by Teceno. Motion passed unanimously on a roll call vote.
2. **Accounts Payable:** A motion was made by Currie to approve of Accounts Payables in the amount of \$81,226.41 as printed. Supported by Bean. Motion passed unanimously on a roll call vote.

PUBLIC COMMENT: A motion was made by Geib to recognize and thank Scott Ruggles for 32 years of service as a township resident. Supported by all.

Comment via Stanek on oversight of Spectrum Groundbreaking and no Township invitation.

ADJOURNMENT:8:30p.m.

Big Rapids Charter Township will provide necessary and reasonable auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed material, if individuals with disabilities, upon five business days notice to the township. Individuals requiring auxiliary aids or services should contact Hannah Saez, Big Rapids Charter Township Clerk, 14212 Northland Drive, Big Rapids, Mi 49307- call 231 796 3603 or fax request to 231 796 2533.