

BIG RAPIDS CHARTER TOWNSHIP BOARD REGULAR MEETING TUESDAY, JULY 5, 2022

BIG RAPIDS TOWNSHIP OFFICES, 14212 NORTHLAND DR.
BIG RAPIDS, MI 49307
7:00 PM

AGENDA

PLEDGE OF ALLEGIANCE.

CALL TO ORDER: 7:00 p.m. ROLL CALL: __Stanek,__Saez,__Currie,__Bean,__Everett,__Geib__ Teceno

PUBLIC COMMENT:

ADDITIONS TO AGENDA:

CORRESPONDENCE:

SPECIAL APPEARANCE: Kelly Wawsczyk, Mecosta County Development Corporation/The Right Place
Paul Griffith, Recycle Mecosta: **ITEM A**

CONSENT AGENDA

1. June 7, 2022 Meeting Minutes: **ITEM B**
2. June Financial Report: **ITEM C**
3. Building Department Report: **ITEM D**
4. Cemetery and Grounds Report: **ITEM E**
5. Fire Department Report: **ITEM F**
6. Sewer Department Report: **ITEM G**
7. Water Department Report: **ITEM H**
8. Planning Commission Minutes: **ITEM I**
9. Supervisor's Report: **ITEM J**

UNFINISHED BUSINESS:

1. SCBA purchase: **ITEM K**
2. Second sign quote for High banks: **ITEM L**
3. Flowers update:
4. Other:

NEW BUSINESS:

1. Request to transfer Emily Buys to main fire roster.
2. Metro Act Request from Great Lakes Energy: **ITEM M**
3. Recommendation from planning commission to change ordinance # 153.262: **ITEM N**
4. Planning Commission recommendation for 2023-2028 Capital Improvement Plan: **ITEM O**
5. IRS Mileage rate change to 62.5 cents a mile starting July 1st:
6. Draft, Social-Media-Policy: **ITEM P**
7. Draft, changes to township policies: **ITEM Q**
8. Other:

Discussion:

1. Cemetery/Parks committee report and recommendations.
2. Other:

Financial

1. Payroll: **ITEM R**
2. Accounts Payable: **ITEM S**

PUBLIC COMMENT:

ADJOURNMENT:

Big Rapids Charter Township will provide necessary and reasonable auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed material, if individuals with disabilities, upon five business days notice to the township. Individuals requiring auxiliary aids or services should contact Hannah Saez, Big Rapids Charter Township Clerk, 14212 Northland Drive, Big Rapids, Mi 49307- call 231 796 3603 or fax request to 231 796 2533.



TO: Big Rapids Charter Township Trustees
FROM: Paul Griffith, Recycle Mecosta Board Member
SUBJ: Request for Funding Toward a New Forklift
DATE: July 5, 2022

In 1989, a group of local residents concerned about all of the trash going to the landfill, started an organization to try and recycle some of the waste our community generates on a daily basis. They started out in the back of what was most recently known as Video City on Maple St. From there, they applied for and were granted non-profit 501(c)(3) status and purchased what was known as Godbold Lumber on Fourth Ave. Over the years, they have grown this into a sustainable recycling effort, by annually keeping 100's of tons of recyclable materials out of the landfill, thanks to greater Big Rapids area residents and beyond.

Over the last few months, I conducted 16 hours (four days) of surveying the customers who come to the Recycle Center. Much was learned through surveying 528 customers, including 132 customers, on average, bring their recyclable materials over the four-hour time period we are open on both Mondays and Saturdays. Or said another way, a car pulls into the Center on average every 1.8 minutes!! Another thing we learned, was that 27%, or over one out of every four customers are Big Rapids Township residents.

I am here this evening to ask for a one-time payment on behalf of the residents of Big Rapids Township to go toward the purchase of a new forklift to replace our current seventeen-year-old one. We absolutely could not function if we did not have a reliable forklift. We need it to move bales of plastic, cardboard, Styrofoam, newsprint, books, office paper, shredded paper and 1-ton gaylord boxes of crushed glass to a second building to store until we have accumulated a

424 N. Fourth Avenue
Big Rapids, MI 49307
231.796.9872

recyclemecosta.org
Email: recyclemecosta@icloud.com

semi-load of each material and then to move it up our loading dock into semi-trailers. A new forklift will cost us \$29,000. We have applied for grants from a variety of organizations and have been successful, but are still short of the \$29,000 needed. Grants have been received from the Mecosta County Community Foundation, TC Energy, Blue Triton (Ice Mountain), Mecosta County and the Big Rapids Rotary, with applications submitted to other organizations. We are approaching the five units of government from which three quarters of our customers come, to ask them to help us with a one-time payment for this tangible piece of equipment we need to operate the Center. We felt a fair way to calculate the dollar amount, was to base "the ask" on \$1 per township resident, based on the 2020 Census. Based on that formula, Recycle Mecosta is asking Big Rapids Township for payment of \$3,917 to help support the collecting and processing of recycle materials of Big Rapids Township residents to keep those materials out of our regional landfill.

I have attached a document showing the materials we collect and where they go and what those materials get turned into. Finally, I have also attached a chart that shows the results of the 528 customers I surveyed, what township (city) they reside in and other interesting facts resulting from that data.

I am here to answer any questions you might have. Thank you for your thoughtful consideration of this request!

RECYCLE MECOSTA MATERIAL DETAILS – 2021

Cardboard/Fiberboard

- 285 tons
- 600 bales @ 950 lbs./bale
- 15 semi loads @ 40 bales/semi
- We saved 2,569 cubic yards of landfill space.
- Using recycled cardboard utilizes only 75% the amount of energy versus manufacturing new cardboard.
- Over 90% of all products shipped in the US are shipped in corrugated boxes.
- Goes to Manistique Paper Mill in the UP, where it is turned into pulp and remade into various cardboard products.

Junk Mail/Office Paper/Shredded Paper/Books

- 43 tons
- 86 gaylord boxes @ 1,000 lbs./gaylord box
- 2+ semi loads @ 40 gaylord boxes/semi
- We saved 128 cubic yards of landfill space.
- Some goes to Manistique Paper Mill in the UP, where it is turned into pulp and remade into various paper products.
- Some shredded paper goes to Morgan Composting in Hersey, MI, fed to worms and turned into Dairy Doo.

Newspaper/Magazines

- 64 tons
- 128 gaylord boxes @ 1,000 lbs./gaylord box
- 3+ semi loads @ 40 gaylord boxes/semi
- We saved 192 cubic yards of landfill space.
- Goes to Nu-Wool Insulation in Jenison, MI, shredded and treated with a fire retardant, then bagged for sale as attic or wall insulation.

Plastic - #1 (clear) and #2 (solid)

- 26 tons
- 72 bales @ 725 lbs./bale
- 2 semi loads @ 40 bales/semi
- We saved 781 cubic yards of landfill space.
- Recycled plastic uses 90% less water to manufacture versus virgin polyester.
- Goes to various plastic facilities, cleaned, sorted and cut into small pieces, then melted to make more plastic.

Glass – Clear and Crushed

- 21 tons
- 21 gaylord boxes @ 2,000 lbs./gaylord box
- 1 semi load @ 20 gaylord boxes/semi
- We saved 156 cubic yards of landfill space.
- Raw glass production expends a substantial amount of energy. Total energy requirements can be reduced by as much as 80% when half of the material used to make glass is recycled glass.
- Goes to Glass Recyclers Ltd. In Dearborn, MI, crushed into glass cullet and sold for aggregate in building materials or made into glass again.

Tin Cans/Scrap Metal

- 24 tons
- 7 huge Padnos roll-offs were filled
- We saved 216 cubic yards of landfill space.
- Using recycled tin cans saves between 60 and 74% of energy used to produce them from raw materials
- Goes to Padnos, Grand Rapids, MI, melted down and made into new metal.

Aluminum

- 3 tons
- 12 bales @ 500 lbs./bale
- We saved 26 cubic yards of landfill space.
- Using recycled aluminum can save 95% of the energy used to make the original product.
- Goes to R & R Metals, Reed City, MI, and made into new aluminum.

Styrofoam

- 15 tons
2 semi loads
- We saved 417 cubic yards of landfill space.
- Goes to Dart Container in Mason, MI and made into picture frames.

GRAND TOTALS

- **481 tons collected**
- **235 gaylord boxes shipped**
- **759 bales shipped**
- **25 semi's filled**
- **7 huge Padnos roll-offs filled**
- **4,485 cubic yards of landfill space saved**

Bottom line, on average, every week the Center collects half a semi load of mostly baled or crushed recyclable materials, that we keep from going into the landfill - week after week after week, that get reused and made in new products.

Sources for narrative statements: epa.gov; earth911.com and recycleacrossamerica.org

NOTE: Recycle Mecosta was closed for five weeks in 2021, which had an impact on the amount of material we collected.

Definition of a gaylord box – a four-foot X four-foot X four-foot box.

RECYCLE MECOSTA SURVEY RESULTS (2022)

Township	Every Week	Every Other Week	Once a Month	Periodically	Total
Big Rapids Township	40	53	40	10	143
Colfax Township	25	20	30	8	83
Green Township	13	31	19	6	69
Mecosta Township	8	16	24	8	56
City of Big Rapids	11	10	11	5	37
Martiny Township	5	4	12	1	22
Grant Township	5	3	6	4	18
Chippewa Township	2	5	4	2	13
Marton Township	0	1	8	4	13
Barton Township	3	2	4	1	10
Austin Township	1	1	4	2	8
Norwich Township	1	4	2	1	8
Richmond Township	0	3	2	1	6
Hersey Township	1	3	0	2	6
Aetna Township	0	2	2	1	5
All Other Townships	0	5	19	7	31
Total	115	163	187	63	528
Percentage	22%	31%	36%	11%	100%

First five units of government account for 73% of all customers

Surveys were conducted on two Mondays and two Saturdays representing 16 hours the Recycle Center was open. Hours are 9:00 a.m. to 1:00 p.m.

On average, every 1.8 minutes a car pulls into the Center.

Based on the surveys, 132 cars come each time the Center is open.

Based on the surveys and accounting for a few Mondays and Saturdays the Center is not open due to Holidays, 13,000 visits are made to the Recycle Center annually.

**BIG RAPIDS CHARTER TOWNSHIP BOARD
REGULAR MEETING TUESDAY, JUNE 7, 2022**

BIG RAPIDS TOWNSHIP OFFICES, 14212 NORTHLAND DR.

BIG RAPIDS, MI 49307

7:00 PM

UNAPPROVED

PLEDGE OF ALLEGIANCE.

CALL TO ORDER: 7:00 p.m. ROLL CALL: Stanek, Saez, Currie, Bean, Everett, Geib, Teceno, present.

ADDITIONS TO AGENDA: Jeff Oosterhouse Intro, Stanek recommendation for Planning Commission.

CONSENT AGENDA

1. **May 3, 2022 Meeting Minutes:**
2. **April Treasures report:**
3. **May Financial Report:**
4. **Building Department Report:**
5. **Cemetery and Grounds Report:** Request for Marc to come to next meeting at request of board, and update policies/procedures for Dept Heads to come to meetings as requested.
6. **Fire Department Report:**
7. **Sewer Department Report:**
8. **Water Department Report:**
9. **Planning Commission Minutes:**
10. **Supervisor's Report:**

A motion was made by Currie to approve of the Consent Agenda. Supported by Geib. Motion passed unanimously.

UNFINISHED BUSINESS:

1. **Grounds/Highbanks:** Discussion regarding attention needed on grounds at Highbanks Park, update recommendations/requests, request to pivot ARPA Funds to fix/add to the park such as playground, recommendations via the committee. Currie and Teceno with Information.
2. **SCBA purchase:** Lack of information from FD, no final quote since April but FD report shows 50k difference in price. No action taken.
3. **Other:**

NEW BUSINESS:

1. **Quote for new pump for Hills of Mitchell Creek Lift Station:** A motion was made by Currie to approve of the quote for a new pump for the Hills of Mitchell Creek from Northwest Kent for \$11,969.00, assuming the markup is in the quote. Supported by Saez. Motion passed unanimously on a roll call vote.
2. **Resolution 2022-02 To waive penalty associated with not filed PTA form 2766:** A motion to approve of Resolution 2022-02 To waive penalty associated with not filed PTA form 2766 was made by Currie with a noted correction. Supported by Teceno. Motion passed unanimously.
3. **Planning Committee Resignation:** A motion was made by Everett to accept Bigford's resignation. Supported by Bean. Motion passed unanimously. A motion was made by Saez to appoint Jeff Oosterhouse to fill the position on the Planning Commission. Supported by Teceno. Motion passed unanimously.
4. **Quote on signage for river at High Banks:** A motion was made by Currie to approve of Sawhorse Stables quote of \$724.88 for a new Portage sign and removal of old signage. Supported by Bean. Motion passed unanimously on a roll call vote. Bean requested this cost be captured and added to the Park Improvements.
5. **Committee restructure recommendation:**

Permanent Committees to reform:

1. **Parks & Cemetery (Currie and Teceno volunteered)**
2. **Roads (Teceno and Bean volunteered)**
3. **Fire (Everett and Saez volunteered)**
4. **Utilities (Stanek and Geib volunteered)**

1. Each committee has two board members as committee chairmen (chair-people) who share responsibility for the following:

- a. Creating a brief mission statement for the committee.
- b. Recruiting local residents/members to committee
- c. Documenting committee meeting recommendations
- d. Scheduling – hosting – documenting and chairing each meeting
- e. Presenting committee information to the board

**Ad hoc committees may be created and dissolved as needs arise. We may want to consider work sessions for unique topics, keeping in mind the Open Meetings Act (less than a quorum in attendance).

6. Social Media Policy: Discussion on following MTA's recommendation to develop one, along with changing wording of policy 7.1 Public Information Officer to add: "or their designees".

7. Flowers: Geib requested we consider offering township residents something special such as the city offers residents flowers each year via a coupon. Will be discussed at a committee meeting or next agenda possibly for mums in fall??

Financial

1. **Payroll:** A motion was made by Bean to approve of Payroll in the amount of \$23,437.90. Supported by Teceno. Motion passed unanimously on a roll call vote.
2. **Accounts Payable:** A motion was made by Currie to approve of Accounts Payables in the amount of \$81,226.41 as printed. Supported by Bean. Motion passed unanimously on a roll call vote.

PUBLIC COMMENT: A motion was made by Geib to recognize and thank Scott Ruggles for 32 years of service as a township resident. Supported by all.

Comment via Stanek on oversight of Spectrum Groundbreaking and no Township invitation.

ADJOURNMENT:8:30p.m.

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06/30/2022

REVENUE AND EXPENDITURE REPORT FOR BIG RAPIDS TOWNSHIP

Item "C"

PERIOD ENDING 07/01/2022

% Fiscal Year Completed: 50.0

GL NUMBER	DESCRIPTION	YTD BALANCE	ACTIVITY FOR	AVAILABLE	2022	% BDGT
		07/01/2022	July 1st	BALANCE		
		NORMAL	INCREASE	NORMAL	AMENDED	
		(ABNORMAL)	(DECREASE)	(ABNORMAL)	BUDGET	USED
Fund 101 - GENERAL OPERATING FUND						
Revenues						
Dept 000 - GENERAL						
101-000-402.000	Current Real Property Tax	181,502.50	0.00	(1,502.50)	180,000.00	100.83
101-000-411.000	Delinquent Real Property Tax	8,221.13	0.00	(8,221.13)	0.00	100.00
101-000-445.000	Penalties & Interest on Taxes	1,112.27	0.00	787.73	1,900.00	58.54
101-000-447.000	Property Tax Admin Fee	18,041.33	0.00	37,958.67	56,000.00	32.22
101-000-451.000	Business Licenses & Permits	8,694.20	0.00	8,305.80	17,000.00	51.14
101-000-574.000	State Shared Revenue	214,088.00	0.00	135,912.00	350,000.00	61.17
101-000-607.000	Ch. for Serv. (fees, zoning)	625.00	0.00	625.00	1,250.00	50.00
101-000-610.000	School Parcel Fee	0.00	0.00	5,600.00	5,600.00	0.00
101-000-632.000	Ch. for Serv. (sale cem. lots)	4,800.00	0.00	(1,800.00)	3,000.00	160.00
101-000-634.000	Ch. for Serv. (grave op & cl)	6,050.00	0.00	3,950.00	10,000.00	60.50
101-000-635.000	Chg For Serv Cem Foun & Misc	1,045.20	0.00	3,454.80	4,500.00	23.23
101-000-640.000	Ch. for Serv. (lot splits)	225.00	0.00	175.00	400.00	56.25
101-000-664.000	Int. & Div. on Earnings	100.21	0.00	1,899.79	2,000.00	5.01
101-000-667.000	Rent&Exp Building Dept	3,750.00	0.00	3,750.00	7,500.00	50.00
101-000-668.000	Sign Rental	154,000.00	0.00	(150,000.00)	4,000.00	#####
101-000-673.000	Sale of Fixed Assests	3,400.00	0.00	(3,400.00)	0.00	100.00
101-000-675.020	Cemetery Annuity - Division of	0.00	0.00	46,500.00	46,500.00	0.00
101-000-676.000	Reimbursements	5,252.86	0.00	(2,252.86)	3,000.00	175.10
101-000-687.000	REFUNDS	3,758.54	0.00	(3,458.54)	300.00	#####
101-000-697.000	Transfer from other Fund	0.00	0.00	155,950.00	155,950.00	0.00
Total Dept 000 - GENERAL		614,666.24	0.00	234,233.76	848,900.00	72.41
TOTAL REVENUES		614,666.24	0.00	234,233.76	848,900.00	72.41
Expenditures						
Dept 101 - TOWNSHIP BOARD						
101-101-702.000	Salary & Wages	3,499.96	583.33	3,500.04	7,000.00	50.00
101-101-702.020	Salary & Wages Clerical Help	3,989.45	871.88	3,810.55	7,800.00	51.15
101-101-702.300	Health Insurance Buyout	180.00	30.00	180.00	360.00	50.00
101-101-710.000	Twp. Share Medicare Withholdin	111.22	21.55	108.78	220.00	50.55
101-101-715.000	Twp. Share Soc. Sec. Withholdg	475.50	92.07	464.50	940.00	50.59
101-101-720.000	Medical Reimbursement	13.95	0.00	286.05	300.00	4.65
101-101-727.000	Office Supplies	1,027.01	440.03	72.99	1,100.00	93.36
101-101-801.000	Professional Services	13,615.60	462.59	14,384.40	28,000.00	48.63
101-101-850.000	Communication	2,034.89	0.00	1,965.11	4,000.00	50.87
101-101-860.000	Transportation	0.00	0.00	480.00	480.00	0.00
101-101-880.000	Community Promotion	0.00	0.00	2,600.00	2,600.00	0.00
101-101-881.000	FALL CLEAN-UP	0.00	0.00	8,000.00	8,000.00	0.00
101-101-900.000	Printing & Publishing	798.00	0.00	802.00	1,600.00	49.88
101-101-958.000	Membership & Dues	3,391.22	0.00	58.78	3,450.00	98.30

GL NUMBER	DESCRIPTION	YTD BALANCE 07/01/2022 NORMAL (ABNORMAL)	ACTIVITY FOR July 1st INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	2022 AMENDED BUDGET	% BDGT USED
101-101-960.000	Education	0.00	0.00	2,000.00	2,000.00	0.00
101-101-965.000	Insurance & Bonds	7,330.12	107.04	1,669.88	9,000.00	81.45
Total Dept 101 - TOWNSHIP BOARD		36,466.92	2,608.49	40,383.08	76,850.00	47.45
Dept 171 - SUPERVISOR						
101-171-702.000	Salary & Wages	17,100.00	2,850.00	17,100.00	34,200.00	50.00
101-171-702.010	Salary & Wages Deputy	1,123.84	0.00	1,876.16	3,000.00	37.46
101-171-702.040	Salary & Wages Cemetery	2,500.02	416.67	2,499.98	5,000.00	50.00
101-171-702.300	Health Insurance Buyout	900.00	150.00	900.00	1,800.00	50.00
101-171-710.000	Twp. Share Medicare Withholdin	313.54	49.54	326.46	640.00	48.99
101-171-715.000	Twp. Share Soc. Sec. Withholdg	1,340.67	211.83	1,389.33	2,730.00	49.11
101-171-720.000	Medical Reimbursement	715.00	90.00	785.00	1,500.00	47.67
101-171-727.000	Office Supplies	0.00	0.00	150.00	150.00	0.00
101-171-801.000	Professional Services	0.00	0.00	200.00	200.00	0.00
101-171-850.100	Cell Phone	90.00	0.00	270.00	360.00	25.00
101-171-860.000	Transportation	0.00	0.00	400.00	400.00	0.00
101-171-960.000	Education	0.00	0.00	1,000.00	1,000.00	0.00
Total Dept 171 - SUPERVISOR		24,083.07	3,768.04	26,896.93	50,980.00	47.24
Dept 215 - CLERK						
101-215-702.000	Salary & Wages	19,600.02	3,266.67	19,599.98	39,200.00	50.00
101-215-702.010	Salary & Wages Deputy	2,444.00	532.00	1,256.00	3,700.00	66.05
101-215-710.000	Twp. Share Medicare Withholdin	319.64	55.09	305.36	625.00	51.14
101-215-714.000	Health Insurance	9,696.66	1,679.49	9,303.34	19,000.00	51.04
101-215-715.000	Twp. Share Soc. Sec. Withholdg	1,366.73	235.52	1,293.27	2,660.00	51.38
101-215-720.000	Medical Reimbursement	762.10	0.00	737.90	1,500.00	50.81
101-215-727.000	Office Supplies	42.19	0.00	157.81	200.00	21.10
101-215-740.000	Operating Supplies	0.00	0.00	350.00	350.00	0.00
101-215-801.000	Professional Services	919.00	0.00	1,681.00	2,600.00	35.35
101-215-850.000	Cell Phone Reimbursement	180.00	90.00	180.00	360.00	50.00
101-215-960.000	Education	0.00	0.00	300.00	300.00	0.00
Total Dept 215 - CLERK		35,330.34	5,858.77	35,164.66	70,495.00	50.12
Dept 247 - BOARD OF REVIEW						
101-247-702.000	Salary & Wages	861.50	0.00	38.50	900.00	95.72
101-247-710.000	Twp. Share Medicare Withholdin	12.50	0.00	2.50	15.00	83.33
101-247-715.000	Twp. Share Soc. Sec. Withholdg	53.42	0.00	6.58	60.00	89.03
101-247-900.000	Printing & Publishing	0.00	0.00	100.00	100.00	0.00
101-247-960.000	Education	0.00	0.00	200.00	200.00	0.00
Total Dept 247 - BOARD OF REVIEW		927.42	0.00	347.58	1,275.00	72.74
Dept 253 - TREASURER						
101-253-702.000	Salary & Wages	15,600.00	2,600.00	15,600.00	31,200.00	50.00
101-253-702.010	Salary & Wages Deputy	1,220.00	192.00	2,630.00	3,850.00	31.69
101-253-710.000	Twp. Share Medicare Withholdin	243.87	40.48	266.13	510.00	47.82
101-253-714.000	Health Insurance	2,452.46	458.03	3,947.54	6,400.00	38.32
101-253-715.000	Twp. Share Soc. Sec. Withholdg	1,042.86	173.10	1,132.14	2,175.00	47.95
101-253-720.000	Medical Reimbursement	618.41	0.00	581.59	1,200.00	51.53

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101-253-727.000	Office Supplies	147.33	32.84	302.67	450.00	32.74
101-253-740.000	Operating Supplies	202.00	0.00	1,048.00	1,250.00	16.16
101-253-801.000	Professional Services	1,998.74	0.00	2,751.26	4,750.00	42.08
101-253-975.000	Capital Outlay under \$10,000	0.00	0.00	1,000.00	1,000.00	0.00
Total Dept 253 - TREASURER		23,525.67	3,496.45	29,259.33	52,785.00	44.57
Dept 257 - ASSESSOR						
101-257-740.000	Operating Supplies	0.00	0.00	500.00	500.00	0.00
101-257-801.000	Professional Services	2,619.23	0.00	1,380.77	4,000.00	65.48
101-257-801.005	Contractual Assessor	18,199.98	0.00	21,800.02	40,000.00	45.50
101-257-801.006	Tax Tribunal Appeals	210.73	160.73	15,789.27	16,000.00	1.32
101-257-860.000	MILEAGE	0.00	0.00	1,000.00	1,000.00	0.00
Total Dept 257 - ASSESSOR		21,029.94	160.73	40,470.06	61,500.00	34.20
Dept 262 - ELECTIONS						
101-262-702.000	SALARY AND WAGES	1,531.00	0.00	3,469.00	5,000.00	30.62
101-262-740.000	Operating Supplies	4,637.33	537.75	(637.33)	4,000.00	115.93
101-262-801.000	Professional Services	0.00	0.00	200.00	200.00	0.00
101-262-900.000	Printing & Publishing	0.00	0.00	100.00	100.00	0.00
Total Dept 262 - ELECTIONS		6,168.33	537.75	3,131.67	9,300.00	66.33
Dept 265 - TOWNSHIP HALL & GROUNDS						
101-265-702.000	Salary & Wages	14,464.65	1,006.40	(11,964.65)	2,500.00	578.59
101-265-702.200	Salary & Wages Snowplowing	302.51	0.00	197.49	500.00	60.50
101-265-710.000	Twp. Share Medicare Withholdin	214.11	14.59	(189.11)	25.00	856.44
101-265-715.000	Twp. Share Soc. Sec. Withholdg	915.56	62.39	(815.56)	100.00	915.56
101-265-740.000	Operating Supplies	877.08	655.00	(627.08)	250.00	350.83
101-265-801.000	Professional Services	82.80	0.00	17.20	100.00	82.80
101-265-920.000	Public Utilities	4,274.53	33.90	1,225.47	5,500.00	77.72
101-265-930.000	Repair & Maintenance	1,039.93	0.00	1,860.07	2,900.00	35.86
101-265-932.000	Grounds maintenance	217.75	0.00	282.25	500.00	43.55
101-265-978.000	Capital Outlay \$10,000 and abo	59,353.37	7,648.99	5,646.63	65,000.00	91.31
Total Dept 265 - TOWNSHIP HALL & GROUNDS		81,742.29	9,421.27	(4,367.29)	77,375.00	105.64
Dept 276 - TOWNSHIP CEMETERIES						
101-276-702.000	Salary & Wages	6,320.25	2,500.50	2,179.75	8,500.00	74.36
101-276-702.015	Salary & Wages Mangement	10,859.63	3,864.00	15,140.37	26,000.00	41.77
101-276-702.016	Salary & Wages Clerical Manger	756.00	0.00	8,244.00	9,000.00	8.40
101-276-702.020	Salary & Wages Clerical Help	1,558.88	0.00	4,941.12	6,500.00	23.98
101-276-702.100	SALARY & WAGES: UNEMPLOYI	0.00	0.00	3,000.00	3,000.00	0.00
101-276-702.200	Salary & Wages Snowplowing	161.70	0.00	338.30	500.00	32.34
101-276-702.300	Health Insurance Buyout	990.00	165.00	810.00	1,800.00	55.00
101-276-710.000	Twp. Share Medicare Withholdin	299.38	94.67	460.62	760.00	39.39
101-276-715.000	Twp. Share Soc. Sec. Withholdg	1,280.08	404.84	1,964.92	3,245.00	39.45
101-276-720.000	Medical Reimbursement	1,500.00	0.00	0.00	1,500.00	100.00
101-276-740.000	Operating Supplies	2,867.94	589.50	1,632.06	4,500.00	63.73
101-276-775.000	Repair & Maintenance Supplies	132.06	0.00	(132.06)	0.00	100.00
101-276-801.000	Professional Services	3,185.00	0.00	15.00	3,200.00	99.53

GL NUMBER	DESCRIPTION	YTD BALANCE 07/01/2022 NORMAL (ABNORMAL)	ACTIVITY FOR July 1st INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	2022 AMENDED BUDGET	% BDGT USED
101-276-801.010	MANPOWER	0.00	0.00	6,000.00	6,000.00	0.00
101-276-801.020	PROF. SERVICES GRAVE OPENIN	4,660.00	0.00	3,340.00	8,000.00	58.25
101-276-850.000	Communication	781.82	0.00	718.18	1,500.00	52.12
101-276-850.100	Cell Phone	180.00	90.00	180.00	360.00	50.00
101-276-860.000	Transportation	0.00	0.00	200.00	200.00	0.00
101-276-900.000	Printing & Publishing	0.00	0.00	100.00	100.00	0.00
101-276-920.000	Public Utilities	1,293.09	59.70	1,206.91	2,500.00	51.72
101-276-930.000	Repair & Maintenance	3,377.36	443.12	2,622.64	6,000.00	56.29
101-276-960.000	Education	0.00	0.00	500.00	500.00	0.00
101-276-965.000	Insurance & Bonds	649.76	160.58	1,850.24	2,500.00	25.99
101-276-971.000	Re Purchase Cemetery Lots	0.00	0.00	400.00	400.00	0.00
101-276-975.000	Capital Outlay under \$10,000	0.00	0.00	2,000.00	2,000.00	0.00
101-276-978.000	Capital Outlay \$10,000 and abo	0.00	0.00	35,000.00	35,000.00	0.00
Total Dept 276 - TOWNSHIP CEMETERIES		40,852.95	8,371.91	92,712.05	133,565.00	30.59
Dept 446 - HIGHWAYS & STREETS						
101-446-805.000	Contractual Services Roads	212,723.58	212,723.58	12,276.42	225,000.00	94.54
Total Dept 446 - HIGHWAYS & STREETS		212,723.58	212,723.58	12,276.42	225,000.00	94.54
Dept 448 - STREET LIGHTS						
101-448-920.000	Public Utilities	3,274.43	39.17	5,325.57	8,600.00	38.07
Total Dept 448 - STREET LIGHTS		3,274.43	39.17	5,325.57	8,600.00	38.07
Dept 721 - PLANNING COMMISSION						
101-721-702.000	SALARY AND WAGES	3,698.82	581.25	4,101.18	7,800.00	47.42
101-721-702.030	Salary & Wages Per Diems	1,500.00	250.00	2,000.00	3,500.00	42.86
101-721-702.300	Health Insurance Buyout	180.00	30.00	720.00	900.00	20.00
101-721-710.000	Twp. Share Medicare Withholdin	77.98	12.49	87.02	165.00	47.26
101-721-715.000	Twp. Share Soc. Sec. Withholdir	333.50	53.40	366.50	700.00	47.64
101-721-740.000	Operating Supplies	500.00	500.00	(400.00)	100.00	500.00
101-721-801.000	Professional Services	0.00	0.00	4,000.00	4,000.00	0.00
101-721-860.000	MILEAGE	18.72	0.00	281.28	300.00	6.24
101-721-900.000	Printing & Publishing	207.05	0.00	192.95	400.00	51.76
101-721-960.000	Education	0.00	0.00	1,500.00	1,500.00	0.00
Total Dept 721 - PLANNING COMMISSION		6,516.07	1,427.14	12,848.93	19,365.00	33.65
Dept 728 - ECONOMIC-INDUSTRIAL DEVELOPMT						
101-728-880.000	Community Promotion	0.00	0.00	4,500.00	4,500.00	0.00
101-728-930.000	Repair & Maintenance	0.00	0.00	200.00	200.00	0.00
Total Dept 728 - ECONOMIC-INDUSTRIAL DEVELOPM		0.00	0.00	4,700.00	4,700.00	0.00
Dept 751 - PARKS & RECREATION						
101-751-702.000	Salary & Wages	312.00	117.00	288.00	600.00	52.00
101-751-702.015	Salary & Wages Mangement	420.00	63.00	1,580.00	2,000.00	21.00
101-751-702.070	Park Supvr	900.00	900.00	2,100.00	3,000.00	30.00
101-751-710.000	Twp. Share Medicare Withholdin	23.67	15.66	41.33	65.00	36.42
101-751-715.000	Twp. Share Soc. Sec. Withholdg	101.19	66.96	168.81	270.00	37.48
101-751-740.000	Operating Supplies	205.05	61.94	94.95	300.00	68.35

GL NUMBER	DESCRIPTION	YTD BALANCE 07/01/2022 NORMAL (ABNORMAL)	ACTIVITY FOR July 1st INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	2022 AMENDED BUDGET	% BDGT USED
101-751-801.000	Professional Services	0.00	0.00	500.00	500.00	0.00
101-751-920.000	Public Utilities	195.75	32.97	154.25	350.00	55.93
101-751-930.000	Repair & Maintenance	63.95	0.00	336.05	400.00	15.99
101-751-975.000	Capital Outlay under \$10,000	0.00	0.00	1,000.00	1,000.00	0.00
101-751-978.000	Capital Outlay \$10,000 and abo	724.88	0.00	(724.88)	0.00	100.00
Total Dept 751 - PARKS & RECREATION		2,946.49	1,257.53	5,538.51	8,485.00	34.73
TOTAL EXPENDITURES		495,587.50	249,670.83	304,687.50	800,275.00	61.93
Fund 101 - GENERAL OPERATING FUND:						
TOTAL REVENUES		614,666.24	0.00	234,233.76	848,900.00	72.41
TOTAL EXPENDITURES		495,587.50	249,670.83	304,687.50	800,275.00	61.93
NET OF REVENUES & EXPENDITURES		119,078.74	(249,670.83)	(70,453.74)	48,625.00	
Fund 203 - PERRY STREET CORRIDOR SIDEWALK						
Revenues						
Dept 000 - GENERAL						
203-000-665.000	SPECIAL ASSESSMENT INTEREST	999.44	0.00	0.56	1,000.00	99.94
203-000-672.000	Special Assessment Principle	49,971.56	0.00	(21.56)	49,950.00	100.04
Total Dept 000 - GENERAL		50,971.00	0.00	(21.00)	50,950.00	100.04
TOTAL REVENUES		50,971.00	0.00	(21.00)	50,950.00	100.04
Expenditures						
Dept 444 - SIDEWALKS						
203-444-991.050	LOAN PAYMENT (to revolving lc	0.00	0.00	49,950.00	49,950.00	0.00
203-444-996.050	INTEREST (to revolving loan fun	0.00	0.00	1,000.00	1,000.00	0.00
Total Dept 444 - SIDEWALKS		0.00	0.00	50,950.00	50,950.00	0.00
TOTAL EXPENDITURES		0.00	0.00	50,950.00	50,950.00	0.00
Fund 203 - PERRY STREET CORRIDOR SIDEWALK:						
TOTAL REVENUES		50,971.00	0.00	(21.00)	50,950.00	100.04
TOTAL EXPENDITURES		0.00	0.00	50,950.00	50,950.00	0.00
NET OF REVENUES & EXPENDITURES		50,971.00	0.00	(50,971.00)	0.00	100.00
Fund 204 - MUNICIPAL STREET FUND						
Revenues						
Dept 000 - GENERAL						
204-000-405.000	B.R.T. Road Millage	227,669.68	0.00	2,330.32	230,000.00	98.99
Total Dept 000 - GENERAL		227,669.68	0.00	2,330.32	230,000.00	98.99
TOTAL REVENUES		227,669.68	0.00	2,330.32	230,000.00	98.99

GL NUMBER	DESCRIPTION	YTD BALANCE 07/01/2022 NORMAL (ABNORMAL)	ACTIVITY FOR July 1st INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	2022 AMENDED BUDGET	% BDGT USED
Expenditures						
Dept 446 - HIGHWAYS & STREETS						
204-446-805.000	Contractual Services	292.04	0.00	229,707.96	230,000.00	0.13
Total Dept 446 - HIGHWAYS & STREETS		292.04	0.00	229,707.96	230,000.00	0.13
TOTAL EXPENDITURES		292.04	0.00	229,707.96	230,000.00	0.13
Fund 204 - MUNICIPAL STREET FUND:						
TOTAL REVENUES		227,669.68	0.00	2,330.32	230,000.00	98.99
TOTAL EXPENDITURES		292.04	0.00	229,707.96	230,000.00	0.13
NET OF REVENUES & EXPENDITURES		227,377.64	0.00	(227,377.64)	0.00	100.00
Fund 206 - FIRE FUND						
Revenues						
Dept 000 - GENERAL						
206-000-403.000	Current Real Property Tax	227,674.68	0.00	2,325.32	230,000.00	98.99
206-000-582.000	Contribution Mecosta Co. F.R.	6,903.53	0.00	8,096.47	15,000.00	46.02
206-000-664.000	Int. & Div. on Earnings	0.00	0.00	250.00	250.00	0.00
Total Dept 000 - GENERAL		234,578.21	0.00	10,671.79	245,250.00	95.65
TOTAL REVENUES		234,578.21	0.00	10,671.79	245,250.00	95.65
Expenditures						
Dept 336 - FIRE DEPARTMENT						
206-336-702.000	Salary & Wages	24,002.08	4,000.64	21,997.92	46,000.00	52.18
206-336-702.025	Salary & Wages Reports	480.00	84.00	720.00	1,200.00	40.00
206-336-702.030	Salary & Wages Preincident Sur	0.00	0.00	2,500.00	2,500.00	0.00
206-336-702.050	Salary & Wages First Responder	9,999.89	1,666.68	10,000.11	20,000.00	50.00
206-336-702.080	Chief Salary & Wages	6,250.02	1,041.67	6,874.98	13,125.00	47.62
206-336-702.085	Ass't Chiefs Salary & Wages	5,149.98	858.33	5,350.02	10,500.00	49.05
206-336-702.200	Salary & Wages Snowplowing	242.55	0.00	257.45	500.00	48.51
206-336-710.000	Twp. Share Medicare Withholdin	668.82	110.96	721.18	1,390.00	48.12
206-336-715.000	Twp. Share Soc. Sec. Withholdg	2,859.74	474.40	3,090.26	5,950.00	48.06
206-336-727.000	Office Supplies	40.02	0.00	459.98	500.00	8.00
206-336-740.000	Operating Supplies	8,130.64	677.60	5,869.36	14,000.00	58.08
206-336-801.000	Professional Services	164.00	0.00	1,336.00	1,500.00	10.93
206-336-850.000	Communication	1,792.37	49.02	2,207.63	4,000.00	44.81
206-336-860.000	Transportation	0.00	0.00	100.00	100.00	0.00
206-336-880.000	Community Promotion	0.00	0.00	1,500.00	1,500.00	0.00
206-336-920.000	Public Utilities	4,614.37	16.95	5,385.63	10,000.00	46.14
206-336-930.000	Repair & Maintenance	4,372.47	0.00	13,627.53	18,000.00	24.29
206-336-935.000	Bldg. & Grounds Repair & Main	2,527.18	0.00	(1,527.18)	1,000.00	252.72
206-336-958.000	Membership & Dues	0.00	0.00	150.00	150.00	0.00
206-336-960.000	Education	615.00	0.00	1,885.00	2,500.00	24.60
206-336-965.000	Insurance & Bonds	12,212.72	802.88	16,787.28	29,000.00	42.11
206-336-975.000	Capital Outlay under \$10,000	3,059.04	0.00	17,725.96	20,785.00	14.72
206-336-994.000	Contract Payment Principal	0.00	0.00	25,000.00	25,000.00	0.00

GL NUMBER	DESCRIPTION	YTD BALANCE 07/01/2022 NORMAL (ABNORMAL)	ACTIVITY FOR July 1st INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	2022 AMENDED BUDGET	% BDGT USED
Total Dept 336 - FIRE DEPARTMENT		87,180.89	9,783.13	142,019.11	229,200.00	38.04
TOTAL EXPENDITURES		87,180.89	9,783.13	142,019.11	229,200.00	38.04
Fund 206 - FIRE FUND:						
TOTAL REVENUES		234,578.21	0.00	10,671.79	245,250.00	95.65
TOTAL EXPENDITURES		87,180.89	9,783.13	142,019.11	229,200.00	38.04
NET OF REVENUES & EXPENDITURES		147,397.32	(9,783.13)	(131,347.32)	16,050.00	918.36
Fund 212 - LIQUOR LAW ENFORCEMENT FUND						
Revenues						
Dept 000 - GENERAL						
212-000-574.000	State Shared Revenue	123.75	0.00	6,076.25	6,200.00	2.00
Total Dept 000 - GENERAL		123.75	0.00	6,076.25	6,200.00	2.00
TOTAL REVENUES		123.75	0.00	6,076.25	6,200.00	2.00
Expenditures						
Dept 330 - LIQUOR LAW ENFORCEMENT						
212-330-801.000	Professional Services	0.00	0.00	6,200.00	6,200.00	0.00
Total Dept 330 - LIQUOR LAW ENFORCEMENT		0.00	0.00	6,200.00	6,200.00	0.00
TOTAL EXPENDITURES		0.00	0.00	6,200.00	6,200.00	0.00
Fund 212 - LIQUOR LAW ENFORCEMENT FUND:						
TOTAL REVENUES		123.75	0.00	6,076.25	6,200.00	2.00
TOTAL EXPENDITURES		0.00	0.00	6,200.00	6,200.00	0.00
NET OF REVENUES & EXPENDITURES		123.75	0.00	(123.75)	0.00	100.00
Fund 249 - BUILDING INSPECTION FUND						
Revenues						
Dept 000 - GENERAL						
249-000-608.000	Ch. for Serv.Fees/Bldg.Permits	39,441.00	0.00	12,914.00	52,355.00	75.33
249-000-676.000	Reimbursements	100.00	0.00	(100.00)	0.00	100.00
249-000-699.100	Advance from Fund Balance	0.00	0.00	8,000.00	8,000.00	0.00
Total Dept 000 - GENERAL		39,541.00	0.00	20,814.00	60,355.00	65.51
TOTAL REVENUES		39,541.00	0.00	20,814.00	60,355.00	65.51
Expenditures						
Dept 371 - BUILDING INSPECTION DEPARTMENT						
249-371-702.000	Salary & Wages	2,573.25	387.75	6,426.75	9,000.00	28.59
249-371-702.020	Salary & Wages Clerical Help	9,246.96	1,453.13	10,253.04	19,500.00	47.42
249-371-702.300	Health Insurance Buyout	450.00	75.00	450.00	900.00	50.00
249-371-703.000	Salary & Wages Electrical Insp	2,005.10	551.90	2,994.90	5,000.00	40.10
249-371-704.000	Salary & Wages Plbg-Mech Insp	3,325.10	885.70	4,674.90	8,000.00	41.56

GL NUMBER	DESCRIPTION	YTD BALANCE 07/01/2022 NORMAL (ABNORMAL)	ACTIVITY FOR July 1st INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	2022 AMENDED BUDGET	% BDGT USED
249-371-705.000	SAL & WAGES SITE PLAN REVIEW	2,200.00	450.00	(200.00)	2,000.00	110.00
249-371-710.000	Twp. Share Medicare Withholdin	287.11	55.15	357.89	645.00	44.51
249-371-715.000	Twp. Share Soc. Sec. Withholdg	1,227.62	235.82	1,527.38	2,755.00	44.56
249-371-727.000	Office Supplies	0.00	0.00	150.00	150.00	0.00
249-371-740.000	Operating Supplies	0.00	0.00	150.00	150.00	0.00
249-371-801.000	Professional Services	1,305.00	0.00	(305.00)	1,000.00	130.50
249-371-850.100	Cell Phone	90.00	45.00	0.00	90.00	100.00
249-371-860.000	Transportation	87.83	14.70	912.17	1,000.00	8.78
249-371-900.000	Printing & Publishing	0.00	0.00	100.00	100.00	0.00
249-371-940.000	Rent & Expenses	3,750.00	1,875.00	3,750.00	7,500.00	50.00
249-371-958.000	Membership & Dues	0.00	0.00	200.00	200.00	0.00
249-371-960.000	Education	534.75	0.00	465.25	1,000.00	53.48
Total Dept 371 - BUILDING INSPECTION DEPARTMENT		27,082.72	6,029.15	31,907.28	58,990.00	45.91
TOTAL EXPENDITURES		27,082.72	6,029.15	31,907.28	58,990.00	45.91
Fund 249 - BUILDING INSPECTION FUND:						
TOTAL REVENUES		39,541.00	0.00	20,814.00	60,355.00	65.51
TOTAL EXPENDITURES		27,082.72	6,029.15	31,907.28	58,990.00	45.91
NET OF REVENUES & EXPENDITURES		12,458.28	(6,029.15)	(11,093.28)	1,365.00	912.69
Fund 271 - LIBRARY FUND						
Revenues						
Dept 000 - GENERAL						
271-000-402.000	Current Real Property Tax	30,350.48	0.00	649.52	31,000.00	97.90
Total Dept 000 - GENERAL		30,350.48	0.00	649.52	31,000.00	97.90
TOTAL REVENUES		30,350.48	0.00	649.52	31,000.00	97.90
Expenditures						
Dept 000 - GENERAL						
271-000-991.010	CONTRACT PAYMENT BIG RAPID	29,745.74	0.00	(1,225.74)	28,520.00	104.30
271-000-991.020	CONTRACT PAYMENT WALTON	2,586.59	0.00	(106.59)	2,480.00	104.30
Total Dept 000 - GENERAL		32,332.33	0.00	(1,332.33)	31,000.00	104.30
TOTAL EXPENDITURES		32,332.33	0.00	(1,332.33)	31,000.00	104.30
Fund 271 - LIBRARY FUND:						
TOTAL REVENUES		30,350.48	0.00	649.52	31,000.00	97.90
TOTAL EXPENDITURES		32,332.33	0.00	(1,332.33)	31,000.00	104.30
NET OF REVENUES & EXPENDITURES		(1,981.85)	0.00	1,981.85	0.00	100.00

GL NUMBER	DESCRIPTION	YTD BALANCE 07/01/2022 NORMAL (ABNORMAL)	ACTIVITY FOR July 1st INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	2022 AMENDED BUDGET	% BDGT USED
Fund 285 - ARPA FUND						
Revenues						
Dept 000 - GENERAL						
285-000-528.000	ARPA - INCOME	1,021.41	0.00	252,642.59	253,664.00	0.40
285-000-665.000	INTEREST & DIV. ON EARNING	0.00	0.00	500.00	500.00	0.00
Total Dept 000 - GENERAL		1,021.41	0.00	253,142.59	254,164.00	0.40
TOTAL REVENUES		1,021.41	0.00	253,142.59	254,164.00	0.40
Expenditures						
Dept 285 - ARPA FUND						
285-285-999.000	Trans to other fund	0.00	0.00	100,000.00	100,000.00	0.00
Total Dept 285 - ARPA FUND		0.00	0.00	100,000.00	100,000.00	0.00
Dept 521 - SEWER FUND						
285-521-999.100	Trans to Sewer Bd Rd Fund	0.00	0.00	125,000.00	125,000.00	0.00
Total Dept 521 - SEWER FUND		0.00	0.00	125,000.00	125,000.00	0.00
TOTAL EXPENDITURES		0.00	0.00	225,000.00	225,000.00	0.00
Fund 285 - ARPA FUND :						
TOTAL REVENUES		1,021.41	0.00	253,142.59	254,164.00	0.40
TOTAL EXPENDITURES		0.00	0.00	225,000.00	225,000.00	0.00
NET OF REVENUES & EXPENDITURES		1,021.41	0.00	28,142.59	29,164.00	3.50
Fund 401 - CEMETERY ENTRANCE BUILDING						
Revenues						
Dept 000 - GENERAL						
401-000-674.000	CONTRIBUTIONS AND DONATIC	0.00	0.00	500.00	500.00	0.00
401-000-699.100	Advance from Fund Balance	0.00	0.00	31,000.00	31,000.00	0.00
Total Dept 000 - GENERAL		0.00	0.00	31,500.00	31,500.00	0.00
TOTAL REVENUES		0.00	0.00	31,500.00	31,500.00	0.00
Expenditures						
Dept 567 - CEMETERY						
401-567-978.000	Capital Outlay \$10,000 and abo	0.00	0.00	31,500.00	31,500.00	0.00
Total Dept 567 - CEMETERY		0.00	0.00	31,500.00	31,500.00	0.00
TOTAL EXPENDITURES		0.00	0.00	31,500.00	31,500.00	0.00
Fund 401 - CEMETERY ENTRANCE BUILDING:						
TOTAL REVENUES		0.00	0.00	31,500.00	31,500.00	0.00
TOTAL EXPENDITURES		0.00	0.00	31,500.00	31,500.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00

GL NUMBER	DESCRIPTION	YTD BALANCE 07/01/2022 NORMAL (ABNORMAL)	ACTIVITY FOR July 1st INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	2022 AMENDED BUDGET	% BDGT USED
Fund 590 - SEWER FUND						
Revenues						
Dept 000 - GENERAL						
590-000-625.000	TAP IN FEES	45,000.00	0.00	(40,000.00)	5,000.00	900.00
590-000-626.000	Charg. for Serv. (utilities)	311,971.89	0.00	230,028.11	542,000.00	57.56
590-000-627.000	Penalty on Delinquent Utility Bi	6,403.44	0.00	1,096.56	7,500.00	85.38
590-000-664.000	Int. & Div. on Earnings	38.01	0.00	1,461.99	1,500.00	2.53
590-000-687.000	REFUNDS	437.75	0.00	(437.75)	0.00	100.00
590-000-699.000	Transfer from other Fund	0.00	0.00	125,000.00	125,000.00	0.00
Total Dept 000 - GENERAL		363,851.09	0.00	317,148.91	681,000.00	53.43
TOTAL REVENUES		363,851.09	0.00	317,148.91	681,000.00	53.43
Expenditures						
Dept 521 - SEWER FUND						
590-521-702.000	Salary & Wages	4,000.02	666.67	3,999.98	8,000.00	50.00
590-521-702.200	Salary & Wages Snowplowing	161.70	0.00	338.30	500.00	32.34
590-521-710.000	Twp. Share Medicare Withholdin	60.37	9.67	64.63	125.00	48.30
590-521-714.000	Health Insurance	1,073.54	152.69	526.46	1,600.00	67.10
590-521-715.000	Twp. Share Soc. Sec. Withholdg	258.01	41.33	271.99	530.00	48.68
590-521-720.000	Medical Reimbursement	206.14	0.00	93.86	300.00	68.71
590-521-740.000	Operating Supplies	0.00	0.00	800.00	800.00	0.00
590-521-801.000	Professional Services	8,609.26	2,640.75	11,390.74	20,000.00	43.05
590-521-801.050	Miss Digg's	455.00	0.00	345.00	800.00	56.88
590-521-804.000	Contract Payment to City B.R.	158,260.21	0.00	126,739.79	285,000.00	55.53
590-521-805.000	Contractual Services	11,773.62	0.00	12,226.38	24,000.00	49.06
590-521-805.100	Extra Contractual Services	4,131.77	0.00	3,868.23	8,000.00	51.65
590-521-920.000	Public Utilities	13,714.39	263.73	16,285.61	30,000.00	45.71
590-521-930.000	Repair & Maintenance	6,709.03	0.00	6,090.97	12,800.00	52.41
590-521-933.000	Snowplowing	312.50	0.00	(312.50)	0.00	100.00
590-521-935.000	Bldg. & Grounds Repair & Main	0.00	0.00	300.00	300.00	0.00
590-521-958.000	Membership & Dues	0.00	0.00	350.00	350.00	0.00
590-521-965.000	Insurance & Bonds	2,687.00	0.00	63.00	2,750.00	97.71
590-521-968.000	Depreciation	0.00	0.00	85,300.00	85,300.00	0.00
590-521-975.000	Capital Outlay under \$10,000	0.00	0.00	2,000.00	2,000.00	0.00
590-521-978.000	Capital Outlay \$10,000 and abo	9,076.00	0.00	115,924.00	125,000.00	7.26
Total Dept 521 - SEWER FUND		221,488.56	3,774.84	386,666.44	608,155.00	36.42
TOTAL EXPENDITURES		221,488.56	3,774.84	386,666.44	608,155.00	36.42
Fund 590 - SEWER FUND:						
TOTAL REVENUES		363,851.09	0.00	317,148.91	681,000.00	53.43
TOTAL EXPENDITURES		221,488.56	3,774.84	386,666.44	608,155.00	36.42
NET OF REVENUES & EXPENDITURES		142,362.53	(3,774.84)	(69,517.53)	72,845.00	195.43

GL NUMBER	DESCRIPTION	YTD BALANCE 07/01/2022 NORMAL (ABNORMAL)	ACTIVITY FOR July 1st INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	2022 AMENDED BUDGET	% BDGT USED
Fund 591 - WATER FUND						
Revenues						
Dept 000 - GENERAL						
591-000-626.000	Charg. for Serv. (utilities)	406.85	0.00	393.15	800.00	50.86
591-000-627.000	Pen. & Int. Delinquent Bills	2.88	0.00	(2.88)	0.00	100.00
591-000-699.000	Transfer from other Fund	0.00	0.00	20,000.00	20,000.00	0.00
Total Dept 000 - GENERAL		409.73	0.00	20,390.27	20,800.00	1.97
TOTAL REVENUES		409.73	0.00	20,390.27	20,800.00	1.97
Expenditures						
Dept 536 - WATER						
591-536-702.200	Salary & Wages Snowplowing	121.17	0.00	228.83	350.00	34.62
591-536-710.000	Twp. Share Medicare Withholdin	1.76	0.00	3.24	5.00	35.20
591-536-715.000	Twp. Share Soc. Sec. Wlthholdir	7.51	0.00	12.49	20.00	37.55
591-536-740.000	Operating Supplies	346.73	0.00	2,153.27	2,500.00	13.87
591-536-801.000	Professional Services	0.00	0.00	225.00	225.00	0.00
591-536-805.000	Contractual Services	3,125.83	521.00	4,874.17	8,000.00	39.07
591-536-920.000	Public Utilities	4,704.62	404.34	3,095.38	7,800.00	60.32
591-536-930.000	Repair & Maintenance	1,895.81	0.00	4.19	1,900.00	99.78
Total Dept 536 - WATER		10,203.43	925.34	10,596.57	20,800.00	49.05
TOTAL EXPENDITURES		10,203.43	925.34	10,596.57	20,800.00	49.05
Fund 591 - WATER FUND:						
TOTAL REVENUES		409.73	0.00	20,390.27	20,800.00	1.97
TOTAL EXPENDITURES		10,203.43	925.34	10,596.57	20,800.00	49.05
NET OF REVENUES & EXPENDITURES		(9,793.70)	(925.34)	9,793.70	0.00	100.00
Fund 703 - CURRENT TAX COLLECTION FUND						
Revenues						
Dept 000 - GENERAL						
703-000-445.000	Penalties & Interest on Taxes	414.45	0.00	(414.45)	0.00	100.00
Total Dept 000 - GENERAL		414.45	0.00	(414.45)	0.00	100.00
TOTAL REVENUES		414.45	0.00	(414.45)	0.00	100.00
Fund 703 - CURRENT TAX COLLECTION FUND:						
TOTAL REVENUES		414.45	0.00	(414.45)	0.00	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		414.45	0.00	(414.45)	0.00	100.00

GL NUMBER	DESCRIPTION	YTD BALANCE 07/01/2022 NORMAL (ABNORMAL)	ACTIVITY FOR July 1st INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	2022 AMENDED BUDGET	% BDGT USED
Fund 708 - METRO FUND						
Revenues						
Dept 000 - GENERAL						
708-000-576.000	METRO Revenue	8,052.62	0.00	(652.62)	7,400.00	108.82
Total Dept 000 - GENERAL		8,052.62	0.00	(652.62)	7,400.00	108.82
TOTAL REVENUES		8,052.62	0.00	(652.62)	7,400.00	108.82
Expenditures						
Dept 000 - GENERAL						
708-000-801.000	Professional Services	0.00	0.00	3,400.00	3,400.00	0.00
Total Dept 000 - GENERAL		0.00	0.00	3,400.00	3,400.00	0.00
TOTAL EXPENDITURES		0.00	0.00	3,400.00	3,400.00	0.00
Fund 708 - METRO FUND:						
TOTAL REVENUES		8,052.62	0.00	(652.62)	7,400.00	108.82
TOTAL EXPENDITURES		0.00	0.00	3,400.00	3,400.00	0.00
NET OF REVENUES & EXPENDITURES		8,052.62	0.00	(4,052.62)	4,000.00	201.32
Fund 711 - HIGHLAND VIEW CEMETERY						
Revenues						
Dept 000 - GENERAL						
711-000-632.000	Ch. for Serv. (sale cem. lots)	30.00	0.00	(30.00)	0.00	100.00
711-000-664.000	Int. & Div. on Earnings	520.90	0.00	79.10	600.00	86.82
Total Dept 000 - GENERAL		550.90	0.00	49.10	600.00	91.82
TOTAL REVENUES		550.90	0.00	49.10	600.00	91.82
Expenditures						
Dept 000 - GENERAL						
711-000-975.000	Capital Outlay under \$10,000	0.00	0.00	300.00	300.00	0.00
Total Dept 000 - GENERAL		0.00	0.00	300.00	300.00	0.00
TOTAL EXPENDITURES		0.00	0.00	300.00	300.00	0.00
Fund 711 - HIGHLAND VIEW CEMETERY:						
TOTAL REVENUES		550.90	0.00	49.10	600.00	91.82
TOTAL EXPENDITURES		0.00	0.00	300.00	300.00	0.00
NET OF REVENUES & EXPENDITURES		550.90	0.00	(250.90)	300.00	183.63
TOTAL REVENUES - ALL FUNDS		1,572,200.56	0.00	895,918.44	2,468,119.00	63.70
TOTAL EXPENDITURES - ALL FUNDS		874,167.47	270,183.29	1,421,602.53	2,295,770.00	38.08
NET OF REVENUES & EXPENDITURES		698,033.09	(270,183.29)	(525,684.09)	172,349.00	405.01

Monthly Permit List

Building

Permit #	Contractor	Job Address	Fee Total	Const. Value
PB22-0017	L & M JOHNSON PROPERTIES	1237 N STATE ST	\$421.00	\$72,000
Work Description: MODIFY 30'X120' BUILDING - CLOSING IN EXISTING GARAGE DOORS AND CUTTING IN NEW GARAGE DOORS AND MAN DOORS				
PB22-0018	HUNTEY CHILDCARE SERVIC	14514 220TH AVE	\$973.00	\$140,800
Work Description: 40'x64' POLE BARN				
PB22-0019	RICHARDSON RALPH D TRUST	14011 205TH AVE	\$281.00	\$40,000
Work Description: CRAWLSPACE INSULATION				
PB22-0020	DALIA-THERIAQUE MARGARE	17750 195TH AVE	\$75.00	\$0
Work Description: DEMOLISHION OF 12'X58' MOBILE HOME				
PB22-0021	JORGENSEN BROTHERS LLC	14219 NORTHLAND DR	\$780.00	\$60,000
Work Description: INDOOR STORAGE				
PB22-0022	CHAFFEE, LLC	15063 180TH AVE	\$342.00	\$28,800
Work Description: POLE BARN 30'X48'				
PB22-0023	DOYLE, NANCY J. TRUST	12226 NORTHLAND DR	\$739.00	\$103,880
Work Description: RAISE HOUSE AND POUR NEW BASEMENT, ADD 8'X40' ADDITION ON FRONT, ADD 12'X40' ADDITION ON REAR				
PB22-0024	FATH BRAD & SARA	20725 14 MILE RD	\$294.00	\$15,660
Work Description: 27'X29' POOL HOUSE				
PB22-0025	FATH BRAD & SARA	20725 14 MILE RD	\$373.00	\$31,548
Work Description: SWIMMING POOL - 20'X44'				

Total Permits For Type: 9

Total Fees For Type: \$4,278.00

Total Const. Value For Type: \$492,688

Electrical

Permit #	Contractor	Job Address	Fee Total	Const. Value
PE22-0015	ROBINSON, KELLY	22848 13 MILE RD	\$85.00	\$0
Work Description: FURNACE, 1 CIRCUIT, 1 INSPECTION				
PE22-0016	POLS PROPERTIES LLC	20615 ROLLING HILLS LANE	\$197.00	\$0
Work Description: NEW RESIDENCE, 200 AMP SERVICE, 10 CIRCUITS, LIGHTING FIXTURES, DISHWASHER, FURNACE, 2 INSPECTIONS				
PE22-0017	SAEZ HANNAH C & JOSHUA	22975 18 MILE ROAD	\$432.00	\$0
Work Description: NEW RESIDENCE, 200 AMP SERVICE, 45 CIRCUITS, LIGHTING FIXTURES, DISHWASHER, FURNACE, 2 220 OUTLETS, 3 INSPECTIONS				
PE22-0018	SPECTRUM HEALTH - BIG RAP	14755 215TH AVE	\$2,294.00	\$0

Work Description: SPECTRUM HEALTH - BIG RAPIDS PRIMARY CARE CLINIC - 1200 AMP SERVICE, 342 CIRCUITS, 775 LIGHTING FIXTURES, 2 FURNACES, 4 220 OUTLETS, 15 FIRE ALARM STATIONS, 5 INSPECTIONS

PE22-0019	RICHARDSON RALPH D TRUST	14011 205TH AVE	\$100.00	\$0
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Work Description: FOUNDATION INSULATION - 5 CIRCUITS, 1 INSPECTION

PE22-0020	SCHEILBELE FAMILY TRUST	15914 230TH AVE	\$91.00	\$0
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Work Description: GENERATOR - SERVICE, FEEDER BUS DUCT, 1 INSPECTION

PE22-0021	SCHEIBLE NICK	15660 RYANS CREEK WAY	\$121.00	\$0
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Work Description: POOL HOUSE - LIGHTING FIXTURES, 2 INSPECTIONS

PE22-0022	HOLSWORTH AARON JANELL	14722 WIGWAM LN	\$85.00	\$0
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Work Description: GENERATOR - SERVICE, 1 INSPECTION

PE22-0023	CURRIE ADAM R & MAKENZI	823 WEST AVE	\$81.00	\$0
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Work Description: LIGHTING FIXTURES, 1 INSPECTION

PE22-0024	BIG RAPIDS CHARTER TOWNS	14212 NORTHLAND DR	\$125.00	\$0
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Work Description: COMMUNICATION TOWER - SERVICE, 2 INSPECTIONS

Total Permits For Type: 10

Total Fees For Type: \$3,611.00

Total Const. Value For Type: \$0

Mechanical

Permit #	Contractor	Job Address	Fee Total	Const. Value
PM22-0032	RICHARDSON RALPH D TRUST	14011 205TH AVE	\$135.00	\$0
Work Description: FURNACE, AIR CONDITIONING, 1 INSPECTION				
PM22-0033	SCHEILBELE FAMILY TRUST	15914 230TH AVE	\$110.00	\$0
Work Description: GENERATOR - GAS PIPING, 1 INSPECTION				
PM22-0034	EKMAN, ROBERT E & KAREN	17866 182ND AVE	\$95.00	\$0
Work Description: ABOVE GROUND TANK, 1 INSPECTION				
PM22-0035	POLS PROPERTIES LLC	20615 ROLLING HILLS LANE	\$175.00	\$0
Work Description: NEW RESIDENCE - HEATING SYSTEM, GAS PIPING, AIR CONDITIONING, 2 EXHAUST, 2 INSPECTIONS				
PM22-0036	EICHLER, TODD D. & MELISSA	12789 220TH AVE	\$110.00	\$0
Work Description: GENERATOR - GAS PIPING, 1 INSPECTION				
PM22-0037	MICHAEL, HARRY J	23285 15 MILE RD	\$110.00	\$0
Work Description: GENERATOR - GAS PIPING, 1 INSPECTION				
PM22-0038	HOLSWORTH AARON JANELL	14722 WIGWAM LN	\$110.00	\$0
Work Description: GENERATOR - GAS PIPING, 1 INSPECTION				
PM22-0039	BRITTON, KATERINA ET AL	14883 OLD MILLPOND RD	\$135.00	\$0
Work Description: 2 HEAT PUMPS, 1 INSPECTION				
PM22-0040	SAEZ HANNAH C & JOSHUA	22975 18 MILE ROAD	\$225.00	\$0
Work Description:				

INSPECTIONS

PM22-0041	THE JERALD D EVERETT TRUS	19240 OTTAWA LN	\$105.00	\$0
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Work Description: AIR CONDITIONING, 1 INSPECTION

Total Permits For Type: 10

Total Fees For Type: \$1,310.00

Total Const. Value For Type: \$0

Plumbing

Permit #	Contractor	Job Address	Fee Total	Const. Value
PP22-0011	RICHARDSON RALPH D TRUST	14011 205TH AVE	\$75.00	\$0

Work Description: PLUMBING FOR FOUNDATION INSULATION, 1 INSPECTION

Total Permits For Type: 1

Total Fees For Type: \$75.00

Total Const. Value For Type: \$0

Zoning Clearance

Permit #	Contractor	Job Address	Fee Total	Const. Value
PZ22-0009	CHAFFEE, LLC	15063 180TH AVE	\$25.00	\$0

Work Description: POLE BARN SETBACK ZONING CLEARANCE

PZ22-0010	FATH BRAD & SARA	20725 14 MILE RD	\$25.00	\$0
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Work Description: ZONING CLEARANCE FOR SWIMMING POOL AND POOL HOUSE

Total Permits For Type: 2

Total Fees For Type: \$50.00

Total Const. Value For Type: \$0

Report Summary

Grand Total Fees: \$9,324.00

Grand Total Permits: 32

Grand Total Const. Value: \$492,688

Population: All Records

Permit.DateIssued Between
6/1/2022 12:00:00 AM AND
6/30/2022 11:59:59 PM

Big Rapids Charter Township

Cemetery and Grounds Monthly Report

June. 2022

Activity:

- 1- Grounds at cemetery.
- 2- Grounds at park/township.
- 3- Full Burials =2. Cremains. =5.
- 4- Foundation completed = 12.

Month summary:

Had a tree fall in block 8 on the 13th, Cut up and taken care of. Mowed Park twice. Mowed Ind. Park twice. A few rainy days and some very cool mornings. I thought we got Steve's mower issues resolved. But quit running on Friday the 10th Had state street pick it up. Fixed on the 11th had a bad battery even though we just replaced it 2 days before. Steve's mower quit again on the 28th another battery issue back at State Street. Golf cart is still at State Street. Golf cart fixed on 6/27. Needed new carb. Gavin's mower blew a tire on the 15th, back that day. Had Park lock cut off gate on the 11th. And lock smashed off on the 14th. Call Sheriff on this one because there were 3 cars in park at 8:30 pm, only one was there in the morning. After speaking with them they are not sure we can legally lock vehicles in the park. Fixed Park sign at corner of street. Found a van parked in cemetery on the morning of the 13th, back in circle by block 16. 2 people were sleeping in van. Trimmed several low branches in 50 percent of the cemetery. Blew a brake line on dump truck on the 28th sent to BR fleet repair.

Marc Veldman

Grounds Manager

FIRE DEPARTMENT REPORT
JUNE, 2022

Item "F"

General:

The department continues to run well. We had an average call volume for the month of June 2022. The county fire chiefs have chosen to use Scott SCBA(air packs) and have received a group pricing quote from the distributor. The group pricing quote was provided to Supervisor Stanek for the board packet.

Call Volume:

Total calls for the month of June 2022: 30

82 Medical, 2 Structure Fire, 1 Grass Fire/Controlled Burn, 1 Auto Accident, 0 Power Line Down, 2 Vehicle Fire, 0 Smoke/Odor, 0 Dumpster Fire, 5 Cover/Service/Standby, 0 Collapse, 0 Gas Leak, 0 Inspection, 0 Airport Emergency, 2 Fire Alarm, 0 Water Rescues, 0 Fire Investigation, 0 Haz-Mat, 0 Elevator/Technical Rescue and 0 Drone Activations.

Year to Date Call volume 2022: 160

Year to Date Response Times:

Turnout Time (dispatch to truck en-route): 7 minutes and 24 seconds.

Response Time (dispatch to on scene): 12 minutes and 29 seconds.

Year to Date Call Locations:

BR TWP	142
Barton TWP	
Big Prairie TWP	
City of Big Rapids	8
Colfax TWP	
Green TWP	2
Hersey TWP	1
Mecosta TWP	
Morley	2
Norwich TWP	1

Personnel:

We are currently at a roster of 17. We are requesting to move Emily Buys from her current Junior Firefighter position to a full Firefighter position. Emily has been with the department for approximately 2 years and has graduated from high school as well as turned 18. She has been a dedicated member of the department and we feel that she will continue to be an asset to us in the future. Emily has completed the state Firefighter 1 and 2 course and received her certification.

Our command staff are Chief Tubbs, Deputy Chief Douglass, Captain Jim Chapman, Lieutenant Nick Wyma and Lieutenant Adam Perez.

Training:

Training this month consisted of truck checks, rural tactics, hose streams, drafting and State Mandated PFAS training.

Repairs Completed:

None to report.

Station Maintenance:

None to Report.

Budget/Purchasing over \$2,500.00:

We are requesting permission to purchase Scott SCBA(air packs) to replace our current SCBA in the amount of \$149,056.00. This is the final pricing after receiving a group pricing discount by purchasing with several other county departments. This will replace our current outdated SCBA and we will keep the 4 most recently purchased SCBA in reserve.

June 29, 2022

Mr. Bill Stanek
Big Rapids Twp.
14212 Northland Dr.
Big Rapids, MI 49307

RE: Monthly Lift Station Report

Dear Bill,

June was a little busier for lift station maintenance. We cleaned 5 lift stations with Ryan's (Venlo, Menards, University, North State, Gilbert St.). We had an issue at Industrial Park of a check valve that was held open allowing the water to recirculate. I cleared the check valve flapper and got the station running properly again. There was also an issue at Hills of Mitchel Creek with very long runtimes. Upon inspection, I found the check valve on pump 2 was held open with debris. I was able to clear that and get the station running properly again.

Otherwise, all the stations are working properly.

Sincerely,

Todd Shank
Northwest Kent Mechanical Co.

Big Rapids Township Industrial Park Water Treatment Plant Monthly Report

June 2022

All operations are normal at the plant, well number 2 delivering ample water for the distribution System. Sensaphone working as it should, can get online to see some of the plant details such as pressures, pumps running, etc. Will be sampling for Partial Chemistry up coming, 3rd quarter bacteriological samples in July and a Disinfection byproducts TTHM sample due in August. Were still maintaining a Chlorine residual of around .4 to .5 parts per million (or mg/L) which is chlorinating the distribution system. Also maintaining a system pressure of about 70 psi on the whole system. All other pumps, electric motors, VFD's are working as they should. I think generator the fuel gauge is still sticking at about 3/8 of a tank, we may want to get it filled soon enough with diesel in case of a power outage.

**MINUTES
BIG RAPIDS CHARTER TOWNSHIP
PLANNING COMMISSION**

Tuesday, June 14, 2022 --- 7:00 p.m.

Big Rapids Township Hall, 14212 Northland Drive, Big Rapids, MI 49307

I. CALL TO ORDER:

Chairperson Amanda Wethington called the regular meeting of the Big Rapids Charter Township Planning Commission to order at the township hall on Tuesday, June 14, 2022, at 7:01 p.m.

II. ROLL CALL:

Present: Carman Bean, Zach Cook, Mary Davis, Gordon Oliver and Amanda Wethington. Mark Sweppenheiser was absent. The record shows there is a quorum. Also present: William Stanek, Supervisor; Zoning Administrator and Recording Secretary, Timothy Kleinheksel.

III. JEFF OOSTERHOUSE, NEW COMMISSION MEMBER:

Mr. Stanek introduced a new Planning Commission Member: Mr. Jeff Oosterhouse. Mr. Oosterhouse lives in the southeast portion of the Township. Mr. Oosterhouse was given the oath of office.

IV. CONFLICTS OF INTEREST:

Mrs. Wethington asked if any of the Commission members had known conflicts of interest with any of the items on the agenda for this meeting. No one indicated that a conflict of interest existed.

V. APPROVAL OF MAY 10, 2022 AND MAY 18, 2022 MINUTES:

Mrs. Wethington asked the Commission members to review the minutes of the May 10, 2022 meeting. Mrs. Davis made a motion to approve the May 10, 2022 minutes as submitted. Mr. Oliver supported the motion. There was no further discussion. The motion passed unanimously with six ayes.

Mrs. Wethington asked the Commission members to review the minutes of the May 18, 2022 meeting. Mr. Oliver made a motion to approve the May 18, 2022 minutes as submitted. Mrs. Davis supported the motion. There was no further discussion. The motion passed unanimously with six ayes.

VI. PUBLIC HEARING – 2023-2028 CAPITAL IMPROVEMENT PLAN

A public hearing to allow the Planning Commission to receive public input on the 2023-2028 Capital Improvement Plan was called to order by Mrs. Wethington at 7:04 pm. With no public comment Mrs. Wethington closed the public hearing.

VII. ACTION ON 2023-2028 CAPITAL IMPROVEMENT PLAN

Mr. Cook made a motion to accept the 2023-2028 Capital Improvement Plan and forward it to the Board of Trustees. Mrs. Davis supported the motion. The motion passed with five ayes via roll call vote. Mr. Bean abstained being a voting member of the Board of Trustees.

VIII. ORDINANCE REVISION – SITE PLAN/CHANGE OF USE

Mr. Kleinheksel presented an ordinance revision to the Site Plan Review ordinance 253.262. This revision adds verbiage to allow property owners to apply for a Change of Use Review in lieu of a site Plan Review. The commission members discussed the verbiage and the application for a Change of Use Review. Mr. Bean made a motion to accept the ordinance revision with the addition of paragraph "B" that subsequently changes existing paragraph "B" to "C", "C" to "D", etc. and forward it to the Board of Trustees. Mr. Oliver supported the motion. The motion passed with six ayes.

IX. PUBLIC COMMENT:

There was no public comment.

X. ADJOURNMENT:

Hearing no further business for the Planning Commission, Mrs. Wethington adjourned the meeting at 7:20 pm.

Supervisor's Report

June 2022

June has been another good month. We are still very steady with people coming into the office. We continue to get a lot of zoning questions as well as a lot of new permits. We have a new medical facility that wants to build on 220th just across the highway. Once they get approval, they will be on a fast track to get a building up. This will be about a fifteen thousand square foot medical building. We have a public hearing scheduled for 12th.

The cell tower is moving along. We received our payment and they put in the driveway. Last week they drilled the hole for the base and poured 72 yards of concrete into an eight-foot diameter hole. They still need to remove the clay that is still on our property. This week they put the conduit in for the electricity and have their meter bases in and inspected. They also cleaned up around the base and put down crushed concrete inside the area they will fence. They seeded the area they worked on that is outside the fence area on our property and the neighbor's. Consumers had a line horizontally bored from the road so they should have electricity soon. They have talked again about a temporary trailer, and I told them I could take it the July board meeting but have heard nothing in the last week or two. So far, they seem to be doing a very good job.

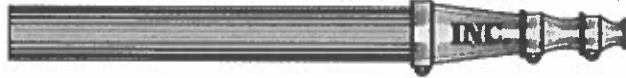
I have met with the city on the sewer problems we had with all the rain we had on May 11th. They have agreed to give us a credit of \$655.00, so we should see that on our next bill. We are still getting by with one pump at both the 14 Mile lift station and the Hills of Mitchel Creek. We did have a valve problem at the lift station at the Hills of Mitchel Creek, and Northwest Kent took care of it right away. I talked to them to make sure they were monitoring or system daily. They had not been, but now they have it set up so they get the same reports that I do every day.

I have been able to spend quite a bit of time on the building this month. Brian continues to help and we have also had Gavin for a few hours a week. He is budgeted for 25 hours a week at the cemetery and has some extra time after getting his hours in, so he has been helping Brian on some of the higher projects that I try not to work on. I have finished the tiling and grouting in the bathrooms. I have also filled in the sheetrock that we left out because of the furnace. That has now been removed and I have the mudding finished but still need to paint. We have about half of the siding to go, and then we will work on the stone. The roof is supposed to be done by the end of July.

This month I was able to attend the City/Green Township meeting, two city commission meetings, and the MCDC meeting. I also attended our planning commission meeting and the cemetery/park committee meeting.

Thanks for the opportunity to serve,
Bill

WEST SHORE FIRE



662

Item "K"

(616)895-4347

WHERE SALES & SERVICE COME TOGETHER

West Shore Fire Inc.
 6620 Lake Michigan Dr.
 PO Box 188
 Allendale MI 49401
 Phone: 616-895-4347
 Watts: 800-632-6184
 Fax: 616-895-7158



Office of:
 Eric Johnson
ejohnson@westshorefire.com

QUOTATION

Bill to Address	BIG RAPIDS TWP FIRE DEPT 14212 NORTHLAND DR BIG RAPIDS, MI 49307	PO #	
Ship to Address		Ship Via	Best Way
Name		Date:	6/15/2022
Phone #		County:	Mecosta
Fax #		QUOTE VALID FOR 15 DAYS	
E-mail			

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
16	X8914026305A04: Air-Pak X3 Pro SCBA (2018 Edition) with Snap-Change Cylinder Connection, 4.5, Standard Harness with Parachute Buckles, Standard Belt with No Accessory Pouch, E-Z Flo C5 Regulator with Quick Disconnect Hose (Rectus-type fittings), Universal EBSS Accessory Hose, SEMS II Pro	5,808.00	\$92,928.00
16	200129-01: CYLINDER & VALVE, CARBON, 4.5, 45-MIN, SNAP-CHANGE	805.00	\$12,880.00
16	200129-01: CYLINDER & VALVE, CARBON, 4.5, 45-MIN, SNAP-CHANGE (spares)	805.00	\$12,880.00
16	FP1MK0002M10010: VISION C5 BOME MIC , MEDIUM WITH KEVLAR HEADNET	1,228.00	\$19,648.00
2	CF5V2DH0: C5,VEHICAL CHARGER,DBL,DC PWR SUP	700.00	\$1,400.00
2	200954-32: RIT-PAK III, 4.5, LARGE, VISION C5 (Rectus-type Fittings)	3,347.00	\$6,694.00
2	804723-01: CYLINDER & VALVE, CARBON, 4.5, 60-MIN, CGA	\$1,313.00	\$2,626.00

15% RESTOCKING FEE ON RETURNS NO RETURNS ON SPECIAL ORDERS	Subtotal	\$149,056.00
	FREIGHT NOT INCLUDED IN QUOTE Tax (If Applicable)	
	TOTAL QUOTE	\$149,056.00

INVOICE

Bill To

Big Rapids Township
 14212 Northland Dr.
 Big Rapids, Mi 49307

Sawhorse Stables

17900 Arthur Rd
 Big Rapids , Mi 49307
 Phone: (231) 679-1659
 Email: chief11.c1@gmail.com

Payment terms

Due upon receipt

Invoice #

13

Date

06/08/2022

Description	Rate	Qty	Total
AC2 4x4 GC	\$10.0975	4	\$40.39
2x10 AC2 treated	\$23.40	1	\$23.40
Sign lettering 6 inch	\$5.775	20	\$115.50
Sign custom stenciling	\$44.00	3	\$132.00
Hardware and shop supplies	\$11.00	3	\$33.00
Shop time	\$44.00	4	\$176.00
Installation	\$44.00	2	\$88.00
Epoxy tinted 32 oz	\$28.59	1	\$28.59

Subtotal \$636.88

Total \$636.88

Deposit Due \$636.88



Dykema Gossett PLLC
Capitol View
201 Townsend Street, Suite 900
Lansing, MI 48933

WWW.DYKEMA.COM

Tel: (517) 374-9100

Fax: (517) 374-9191

Jason T. Hanselman

Direct Dial: (517) 374-9181

Direct Fax: (855) 259-3569

Email: JHanselman@dykema.com

June 17, 2022

Hannah Saez
Clerk of Big Rapids Twp.
14212 Northland Dr.
Big Rapids, MI 49307-2319
Dear Clerk: Saez,

Please find enclosed Great Lakes Energy Cooperative's ("Great Lakes") application for a permit to access your township's public rights-of-way pursuant to the Metropolitan Extension Telecommunications Rights-of-Way Oversight Act ("METRO Act"), along with the \$500.00 fee contemplated by the METRO Act. As you may know, Great Lakes already holds a franchise to provide electricity, and this METRO Act franchise will allow it to also offer broadband internet service in your area.

Please note that the METRO Act requires municipalities to approve or deny franchise requests within 45 days. If you are unfamiliar with the METRO Act, you can seek assistance by contacting the Telecommunications Division of the Michigan Public Service Commission at 517-284-8190.

Thank you for your attention to this application. Great Lakes is prepared to supplement it as necessary. If you have any questions about the enclosed material, please feel free to contact me.

Sincerely,

Dykema Gossett PLLC

A handwritten signature in black ink that reads "Jason T. Hanselman". The signature is written in a cursive style with a horizontal line at the end.

Jason T. Hanselman

153.262 SITE PLAN/CHANGE OF USE REVIEW.

(A) An approved site plan, which includes those documents and drawings specified in this section are necessary to ensure that the proposed land use or activity is in compliance with this chapter.

(B) A change of use occurs when there is any change in the occupancy of a building that could trigger a change in the code requirements that apply to the site. In some cases, this is a change to a completely different use than that which previously occupied the building. For example, a maintenance building conversion into a gymnasium or a warehouse space into an indoor sports facility. In other instances, this is a change in use within the same occupancy classification, but at a different occupancy level; for example, a new restaurant with an increased number of seats or a new child care operation serving a larger number of children. It is important for these changes to be reviewed by the Township to ensure that the site can accommodate the type of use that is proposed, and most importantly, that the building meets all requirements for public safety. If the change requires a structural change of over 10% of area or more than \$10,000 cost, a Class B site plan will be required, otherwise, a Class A site plan will be acceptable.

(C) The site plan shall be required prior to receiving zoning review and other authority to use, erect or enlarge any structure or facility. Further, no use shall be undertaken or carried on and no structure or facility shall be constructed, enlarged or improved except as shown upon an approved site plan.

(1) Class A site plan requirements.

(a) A Class A site plan shall be required for all single-family, two-family, mobile home, agricultural building and any customary accessory use; and other similar structures, which are similar in the intensity of use when considering floor area, solid waste loads, water use, traffic congestion, noise, smoke, odor and construction costs.

(b) This site plan shall include a sketch plan with accurate dimensions showing:

1. The lot, with a legal description;
2. Existing or proposed buildings and structures;
3. Existing or proposed public or private roads and rights-of-way, parking areas and walkways;
4. Location of existing or proposed public utility systems and/or private sewage systems and wells or water supply source;
5. Existing natural or human-made features such as wood-lots, streams, lakes and ponds;
6. A description of any changes in grade or drainage systems, except those changes to accommodate basement and driveway grading. When development occurs within 500 feet of a watercourse, all grade changes shall be in conformance with County Drain Commission requirements;
7. A description of adjacent uses; and
8. Any other information necessary to establish compliance with township and county ordinances.

(2) Class B site plan requirement.

(a) A Class B site plan shall be required for all other uses, structures or facilities, including all industrial and commercial uses, planned unit developments, and all multi-family uses.

(b) This site plan shall be drawn to a scale not smaller than 40 feet to the inch, certified by a licensed architect, a registered land surveyor or professional engineer.

(c) Class B site plan shall show the following:

1. The boundary lines of the area included in the site plan including angles, dimensions and references to a section corner, quarter corner, or point on a recorded plat, an arrow pointing north, and

the lot area of the land included in the site plan;

2. Existing and proposed grades and drainage systems and structures with topographic contours at intervals not exceeding five feet;

3. The shape, size, location, height and floor area for the finished ground and basement floor grades;

4. Natural features such as wood-lots, streams and lakes or ponds and human-made features such as existing roads and structures, with indications as to which are to be retained and which are

to be removed or altered. Future landscaping designs should also be indicated;

5. Proposed streets, driveways, parking spaces, loading spaces and sidewalks and the total number of parking spaces shall be shown;

6. The size and location of all existing and proposed public and private utilities, including private sewage systems, wells or water sources;

7. A vicinity sketch showing the location of the site in relation to the surrounding street system;

8. A legal description of the lot; the name, address and telephone number of the owner, developer and designer; and

9. Any other information necessary to establish compliance with this and other ordinances or the utility of the site.

(d) Alterations or structural changes to existing Class B structures which do not exceed 25% of total existing ground floor area or 50% of aggregate cost or original structure may be permitted a Class A site plan, but shall comply with Class B site plan review procedures.

(D) Review procedure:

(1) Upon receipt of a Class A site plan, the Zoning Administrator shall review it to determine whether it is in proper form, contains all of the required information, and shows compliance with this and all other governing ordinances. Upon demand of the proprietor of the site plan, the Zoning Administrator shall, within ten days, approve the plan or deny approval in writing; and

(2) Upon receipt of a Class B site plan, the Zoning Administrator shall review the plan for proper form, required information, compliance with this and all other governing ordinances, and shall forward the plan with his or her comments to the Township Planning Commission for final review and approval. The Planning Commission shall take action on each application within 30 days of the filing of the application. (Time extensions for approval must be mutual agreement of proprietor and Planning Commission.) All actions of the Planning Commission shall be in writing. A denial of any site plan shall set forth in detail the reasons, which shall be limited to any defect in form or required information, any violation of any provision of this or any other governing ordinance or authority, or the inadequacy an any utility, facility or structure. The denial shall include any changes which would make the site plan acceptable. The proprietor may appeal any denial to the Zoning Board of Appeals.

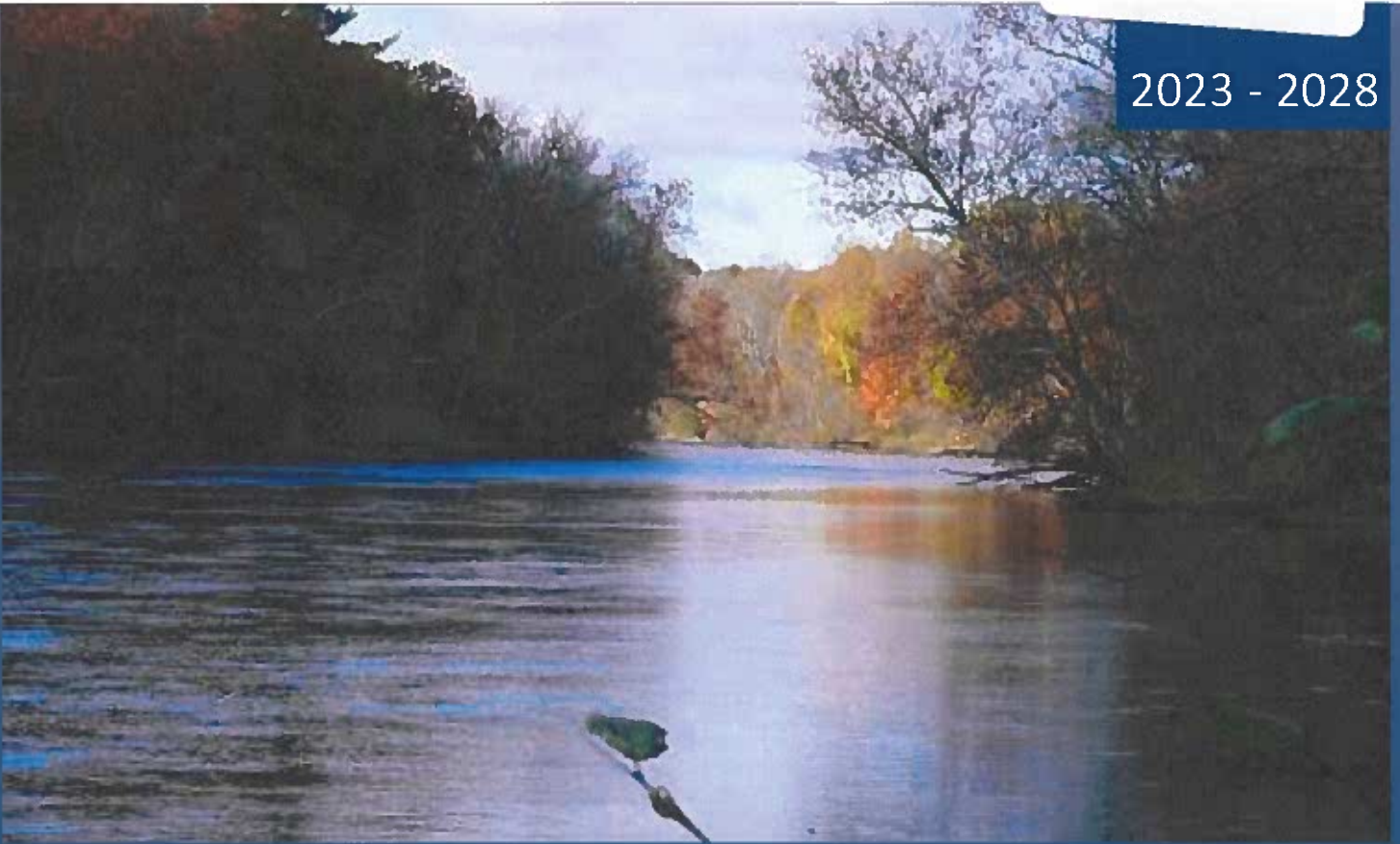
(Ord. 3.11, passed 12-5-1978)

Zoning

153.262 SITE PLAN/CHANGE OF USE REVIEW.

- (A) An approved site plan, which includes those documents and drawings specified in this section are necessary to ensure that the proposed land use or activity is in compliance with this chapter.
- (B) A change of use occurs when there is any change in the occupancy of a building that could trigger a change in the code requirements that apply to the site. In some cases, this is a change to a completely different use than that which previously occupied the building. For example, a maintenance building conversion into a gymnasium or a warehouse space into an indoor sports facility. In other instances, this is a change in use within the same occupancy classification, but at a different occupancy level; for example, a new restaurant with an increased number of seats or a new child care operation serving a larger number of children. It is important for these changes to be reviewed by the Township to ensure that the site can accommodate the type of use that is proposed, and most importantly, that the building meets all requirements for public safety. If the change requires a structural change of over 10% of area or more than \$10,000 cost, a Class B site plan will be required, otherwise, a Class A site plan will be acceptable.
- (C) The site plan shall be required.....
- (D) Review procedure.....

NEW
ADD B



Capital Improvement Plan

AMANDA WETHINGTON, PLANNING COMMISSION CHAIRPERSON
TIMOTHY KLEINHEKSEL, ZONING ADMINISTRATOR

Acknowledgements

Board of Trustees

William Stanek, Supervisor
Hannah Saez, Clerk
Penny Currie, Treasurer
Carman Bean
Jerry Everett
Tony Geib
Chris Teceno

Planning Commission

Amanda Wethington, Chair
Mark Sweppenheiser, Vice Chair
Carman Bean, Board Rep.
Zachary Cook
Mary Davis
Gordon Oliver
Jeff Oosterhouse

Departments

James Tubbs, Fire Chief
Marc Veldman, Cemetery and Grounds Manager
Timothy Kleinheksel, Building and Zoning Department Manager

Table of Contents

Acknowledgements	1
Table of Contents	1
List of Tables	1
Introduction	2
Mission Statement	2
CIP and Budget Process	2
CIP Definition	3
CIP Process	3
Project Analysis and Prioritization	3
Capital Improvement Approval	3
CIP Approval Process	8
Appendix A 2023-2028 Department Request Spreadsheet.....	9

List of Tables

Summary of Available Funds for each Budget Year	3
Summary of Capital Improvement Projects to be Funded.....	4
General Fund 2023-2028	4
Fire Fund 2023-2028	5
Road Fund 2023-2028.....	6
Sewer Fund 2023-2028.....	7
Water Department 2023-2028	8

Introduction

A Capital Improvement Plan (CIP) is a multi-year planning instrument used to identify needs and financing sources for public infrastructure improvements. The purpose of a CIP is to facilitate the orderly planning of infrastructure improvements; to maintain, preserve, and protect the Big Rapids Charter Township existing infrastructure system; and to provide for the acquisition or scheduled replacement of equipment to ensure the efficient delivery of services to the community. The CIP is also utilized to ensure that capital improvements are fiscally sound and consistent with the goals and policies of the governing body and the residents of the community. A comprehensive CIP is an essential tool for the planning and development of the social, physical, and economic wellbeing of the community. This process is a necessary step in an organized effort to strengthen the quality of public facilities and services; provide a framework for the realization of community goals and objectives; and provide a sound basis on which to build a healthy and vibrant community. The CIP informs Big Rapids Charter Township residents and stakeholders on how the municipality plans to address significant capital needs over the next six years. The CIP can also influence growth because infrastructure can impact development patterns. Some of the many benefits that the CIP provides for the residents and stakeholders include:

- Optimize the uses of revenue
- Focus attention on community goals, needs, and capabilities
- Guide future growth and development
- Encourage efficient government
- Improve intergovernmental and regional cooperation
- Help maintain a sound and stable financial program
- Enhance opportunities for the participation in federal and/or state grant programs

The projects identified in the CIP represent the community's plan to serve residents and anticipate the needs of a dynamic community. Projects are guided by various development plans and policies established by the Township Board of Trustees, Planning Commission and Administration. Plans and policies include:

- Big Rapids Township Master Plan
- Goals and Objectives of the Board of Trustees
- Administrative Policies

Mission Statement

Preparation of the CIP is done under the authority of the Michigan Planning Enabling Act (PA 33 of 2008). The goal of the CIP is to implement the master plan and to assist in the community's financial planning. The CIP is dynamic. Each year all projects included within the CIP are reviewed, a call for new projects is made, and adjustments are made to existing projects arising from changes in the amount of funding required, conditions, or time line. A new year of programming is added each year to replace the year funded in the annual operating budget. The CIP program continues to develop over time by adding features to gradually improve quality and sophistication. Greater attention is devoted to provide more detailed information about individual project requests, program planning, fiscal analysis, fiscal policies, and developing debt strategy.

CIP and Budget Process

The CIP plays a significant role in the implementation of a master plan by providing the link between planning and budgeting for capital projects. The CIP process precedes the budget process and is used to develop the capital project portion of the annual budget. Recommending approval of the CIP by the Planning Commission does not mean that they grant final approval of all projects contained within the plan. Rather, by recommending approval of the CIP, the Planning Commission acknowledges that these projects represent a reasonable interpretation of the upcoming needs for the community and that projects contained in the first year of the plan are suitable for inclusion in the upcoming budget. Priority rankings do not necessarily correspond to funding sequence. For example, a road widening project which is ranked lower than a park project may be funded before the park project because the road project has access to a restricted revenue source, whereas a park project may have to compete for funding from other revenue sources. A project's funding depends upon a number of factors—not only its merit, but also its location, cost, funding source, and logistics. Big Rapids Charter Township strives to maximize resources by maintaining a balance between operating and capital budgets. A continuous relationship exists between the CIP and the annual budget. A direct link can be seen between the two documents, as should be in a strategic planning environment. Budget appropriations lapse at the end of the fiscal year as the operating budget is funded with recurring annual revenues such as taxes, licenses, fines, user fees, and interest income.

Definition

For the purpose of developing a Capital Improvement Plan (CIP), the Township Board of Trustees has defined capital improvements as - facilities, structures, equipment, and improvements thereto having a useful life of at least five years and an acquisition cost of at least \$5,000.

CIP Process

The Planning Commission: reviews the policy, develops the project rating and weighting criteria, rates and weights project applications, conducts workshops as necessary, reviews funding options, and presents the recommendation by bringing the CIP draft forward at the public hearing, receives public input, clarifies any issues, finalizes the ratings, adopts the plan, and makes recommendations to the Board of Trustees to consider incorporating funding for the first-year projects into the budget plan.

Board of Trustees: uses the CIP as a tool in the adoption of the annual budget process in accordance with the governing body goals and objectives.

Residents: encouraged to participate in plan development by working with various committees, at the Planning Commission workshops, the Planning Commission public hearings, and at the governing body’s budget workshops and public hearings. As always, communication is open between residents, governing body representatives, Planning Commission members, and staff.

Project Analysis and Prioritization

Upon receiving requests from various Departments for capital improvement funding, the Planning Commission engages in a process of project prioritization utilizing the following review criteria:

1. Is the project needed to comply with local, state, or federal law.
2. Does the project reduce future costs.
3. Does the project implement provisions of the Master Plan.
4. Does the project deliver a level of service desired by community.
5. Will the project result in Economic Development.

Projects are ranked on a scale from 1-5, with 1 being the highest priority and 5 being the lowest priority.

Capital Improvement Approval

While the Planning Commission plays an important role in developing a CIP, recommendations coming from the Planning Commission to the Board of Trustees are purely advisory in nature. It is the sole responsibility of the Board of Trustees to approve and adopt a CIP for any given year.

Table 1. Summary of Available Funds for each budget year.

Annual Summary of Funds Available							
	Budget Year						TOTAL
	2023	2024	2025	2026	2027	2028	
CIP Funds Budgeted	\$ 650,000	\$ 600,000	\$ 1,300,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 4,950,000
Total CIP Request	\$ 651,500	\$ 636,000	\$ 1,361,000	\$ 1,161,000	\$ 481,500	\$ 501,000	\$ 4,792,000
(Over)/Under	(\$1,500)	(\$36,000)	(\$61,000)	(\$561,000)	\$118,500	\$99,000	\$158,000

Table 2. Summary of CIP requests for each budget year.

Budget Years CIP Forecast							
CIP Projects	Budget Year						TOTAL
	2023	2024	2025	2026	2027	2028	
Special Fund Items							
Fire Department	\$ 26,000	\$ 26,000	\$ 26,000	\$ 676,000	\$ 26,000	\$ 26,000	\$ 806,000
Roads	\$ 235,000	\$ 235,000	\$ 240,000	\$ 240,000	\$ 240,000	\$ 240,000	\$ 1,430,000
Sewer	\$ 90,000	\$ 45,000	\$ 905,000	\$ 30,000	\$ 25,000	\$ 30,000	\$ 1,125,000
Water							
General Fund Items							
Cemetery	\$23,500	\$10,000	\$ 10,000	\$ 35,000	\$ 10,500	\$ 25,000	\$ 114,000
Clerk							\$ -
Elections							\$ -
Industrial Development							\$ -
Miscellaneous							\$ -
Parks	\$ 82,000	\$ 85,000					\$ 167,000
Streets	\$ 180,000	\$ 180,000	\$ 180,000	\$ 180,000	\$ 180,000	\$ 180,000	\$ 1,080,000
Street Lights							\$ -
Sidewalks	\$ 15,000	\$ 55,000					\$ 70,000
Township Board							\$ -
Township Hall and Grounds							\$ -
Treasurer							\$ -
TOTAL GENERAL FUND	\$ 300,500	\$ 330,000	\$ 190,000	\$ 215,000	\$ 190,500	\$ 205,000	\$ 1,431,000
TOTAL	\$ 651,500	\$ 636,000	\$ 1,361,000	\$ 1,161,000	\$ 481,500	\$ 501,000	\$ 4,792,000

GENERAL FUND

The General Fund is the fund that is responsible for many of the daily operations of Big Rapids Charter Township. The fund has two major revenue sources: property tax and state shared revenue. Collectively, these two revenue items are responsible for over 75% of General Fund income.

Projects marked with *** indicate project funding through multiple funds.

GENERAL FUND FISCAL YEAR 2023

Cost	Department	Rank	Description
\$ 8,500	Cemetery	2	Purchase new Landmaster (to replace Gator)
\$ 15,000	Cemetery	2	Repair roads in cemetery
\$ 7,000	Parks	5	Construct river overlook/fishing platform
\$ 50,000	Parks	5	Playground equipment for Highbanks Park
\$ 25,000	Parks	5	Ballpark improvements at Highbanks Park
\$ 15,000	Sidewalks	3	Build sidewalk in front of Township
\$ 180,000	Streets***	1	Annual Road repair work.
\$ 300,500	TOTAL		

GENERAL FUND FISCAL YEAR 2024

Cost	Department	Rank	Description
\$ 55,000	Sidewalks	3	Build Sidewalk from the High School to Aldi
\$ 10,000	Cemetery	1	Purchase a new zero-turn mower
\$ 25,000	Parks	5	Nature trail and river landing at Highbanks Park
\$ 60,000	Parks	4	Build ADA Kayak/Canoe launch
\$ 180,000	Streets***	1	Annual Road repair work.
\$ 330,000 TOTAL			

GENERAL FUND FISCAL YEAR 2025

Cost	Department	Rank	Description
\$ 10,000	Cemetery	1	Purchase a new zero-turn mower.
\$ 180,000	Streets***	1	Annual Road repair work.
\$ 190,000 TOTAL			

GENERAL FUND FISCAL YEAR 2026

Cost	Department	Rank	Description
\$ 35,000	Cemetery	1	Purchase a new Pick-up truck
\$ 180,000	Streets***	1	Annual Road repair work.
\$ 215,000 TOTAL			

GENERAL FUND FISCAL YEAR 2027

Cost	Department	Rank	Description
\$ 10,500	Cemetery	1	Purchase a new zero-turn mower.
\$ 180,000	Streets***	1	Annual Road repair work.
\$ 190,500 TOTAL			

GENERAL FUND FISCAL YEAR 2028

Cost	Department	Rank	Description
\$ 25,000	Cemetery	1	Repair roads in cemetery.
\$ 180,000	Streets***	1	Annual Road repair work.
\$ 205,000 TOTAL			

FIRE DEPARTMENT FUND

The Big Rapids Township Fire Department provides Fire and Rescue services to the residents and visitors of Big Rapids Charter Township. The Fire Department responds to approximately 400 requests for service each year. The majority of the requests are for medical emergencies followed by vehicle accidents and other rescue related services. Structure fires have diminished significantly in the past decade due to improvements in building codes and other fire prevention related initiatives.

FIRE DEPARTMENT FUND FISCAL YEAR 2023

Cost	Department	Rank	Description
\$ 10,000	Fire Department	1	Purchase 3 sets Turnout Gear
\$ 16,000	Fire Department	1	Purchase 3 SCBA's
\$ 26,000 TOTAL			

FIRE DEPARTMENT FUND FISCAL YEAR 2024

Cost	Department	Rank	Description
\$ 10,000	Fire Department	1	Purchase 3 sets Turnout Gear
\$ 16,000	Fire Department	1	Purchase 3 SCBA's
\$ 26,000 TOTAL			

FIRE DEPARTMENT FUND FISCAL YEAR 2025

Cost	Department	Rank	Description
\$ 10,000	Fire Department	1	Purchase 3 sets Turnout Gear
\$ 16,000	Fire Department	1	Purchase 3 SCBA's
\$ 26,000 TOTAL			

FIRE DEPARTMENT FUND FISCAL YEAR 2026

Cost	Department	Rank	Description
\$ 10,000	Fire Department	1	Purchase 3 sets Turnout Gear
\$ 16,000	Fire Department	1	Purchase 3 SCBA's
\$ 650,000	Fire Department	3	Replacement of 1991 Ford Engine
\$ 676,000 TOTAL			

FIRE DEPARTMENT FUND FISCAL YEAR 2027

Cost	Department	Rank	Description
\$ 10,000	Fire Department	1	Purchase 3 sets Turnout Gear
\$ 16,000	Fire Department	1	Purchase 3 SCBA's
\$ 26,000 TOTAL			

FIRE DEPARTMENT FUND FISCAL YEAR 2028

Cost	Department	Rank	Description
\$ 26,000	Fire Department	1	PPE Equipment
\$ 26,000 TOTAL			

ROADS AND STREETS FUND

The Mecosta County Road Commission currently maintains all the public roadways in Big Rapids Charter Township. Township residents consistently rank roads and streets as their biggest concern. In 2015, the voters of Big Rapids Charter Township passed a millage request for 1.5 mills to provide for the repair and maintenance of the township roads. This millage generates approximately \$230,000 per year. The Township Board of Trustees also commits approximately \$180,000 annually from the general fund to supplement road repairs.

ROADS AND STREETS FUND FISCAL YEAR 2023

Cost	Department	Rank	Description
\$ 235,000	Roads***	1	Annual Road repair work.
\$ 235,000 TOTAL			

ROADS AND STREETS FUND FISCAL YEAR 2024

Cost	Department	Rank	Description
\$235,000	Roads***	1	Annual Road repair work.
\$235,000 TOTAL			

ROADS AND STREETS FUND FISCAL YEAR 2025

Cost	Department	Rank	Description
\$240,000	Roads***	1	Annual Road repair work.
\$240,000 TOTAL			

ROADS AND STREETS FUND FISCAL YEAR 2026

Cost	Department	Rank	Description
\$240,000	Roads***	1	Annual Road repair work.
\$240,000 TOTAL			

ROADS AND STREETS FUND FISCAL YEAR 2027

Cost	Department	Rank	Description
\$240,000	Roads***	1	Annual Road repair work.
\$240,000 TOTAL			

ROADS AND STREETS FUND FISCAL YEAR 2028

Cost	Department	Rank	Description
\$ 240,000	Roads***	1	Annual Road repair work.
\$ 240,000 TOTAL			

SEWER FUND

Big Rapids Charter Township provides a Wastewater Collection System to protect public health and preserve the aquatic environment, thereby enhancing the quality of life for area residents. The entire Wastewater system serves an eleven-square mile area, which encompasses three political entities: Big Rapids Charter Township, the City of Big Rapids and Green Charter Township. Each of these municipalities own and operate their own wastewater collection systems, including gravity sewers, pumping stations, and force mains. The City of Big Rapids owns and operates the Publicly-Owned Treatment Works, known as the Waste Water Treatment Plant (WWTP). Treatment agreements between the City of Big Rapids and the Townships allocate a specified portion of the trunk sewer and treatment plant capacity for use by the Townships. A population of approximately 20,000 is served by the wastewater collection and treatment system. The entire collection system consists of approximately 33 miles of gravity and force sewer mains, including 15 lift stations. Big Rapids Charter Township operates 10 of the lift stations. The majority of Big Rapids Township users are institutional and commercial.

SEWER FUND FISCAL YEAR 2023

Cost	Department	Rank	Description
\$20,000	Sewer	3	Replace both pumps at High School Lift Station.
\$30,000	Sewer	2	Add safety guards to all lift stations.
\$40,000	Sewer	3	Replace 1st pump at the Perry Street Lift Station.
\$90,000 TOTAL			

SEWER FUND FISCAL YEAR 2024

Cost	Department	Rank	Description
\$ 5,000	Sewer	4	Upgrade software.
\$40,000	Sewer	3	Replace 2 nd pump at the Perry Street Lift Station.
\$45,000 TOTAL			

SEWER FUND FISCAL YEAR 2025

Cost	Department	Rank	Description
\$30,000	Sewer	3	Replace 1 st pump at the 14 Mile Road Lift Station.
\$875,000	Sewer	3	Increase capacity on Perry Street
\$905,000 TOTAL			

SEWER FUND FISCAL YEAR 2026

Cost	Department	Rank	Description
\$30,000	Sewer	4	Replace 2nd pump at the 14 Mile Road Lift Station.
\$30,000 TOTAL			

SEWER FUND FISCAL YEAR 2027

Cost	Department	Rank	Description
\$25,000	Sewer	4	Replace two pumps at the Menards Lift Station.
\$25,000 TOTAL			

SEWER FUND FISCAL YEAR 2028

Cost	Department	Rank	Description
\$30,000	Sewer	4	Replace pumps at Industrial Park Lift Station.
\$30,000 TOTAL			

WATER FUND

The Water Fund is responsible for the operation and maintenance of the Township’s Water Treatment Plant and the distribution lines from the plant. The Water Fund’s major revenue source is the rates for usage currently collected from 5 customers, which does not cover costs. Since the Water Treatment Plant is underutilized and needs many additional customers to generate sufficient revenue, the Water Fund is in a deficit, and therefore cannot provide for capital outlay related to the water system. There are no Water Fund projects at this time.

APPROVAL PROCESS

Planning Commission Public Hearing for the 2023-2028 Capital Improvement Plan: Held on June 14, 2022 @ 7:00 p.m.

Planning Commission recommendation to the Board of Trustees: approved & accepted @ regular meeting, June 14, 2022.

The Township Board of Trustees action on the Capital Improvement Plan: Approval @ regular meeting, July 5, 2022,
(pending)

Appendix A 2023-2028 Department Request Spreadsheet

Department	Account	Projected Cost	Dept Rank	P.C. Rank	Sup. Rank	Overall Rank	Budget Year	Description / Justification
Fire Department	206-000-975	\$ 10,000	1	1	1	1	2023	Turn Out Gear (3 sets)
Fire Department	206-000-975	\$ 16,000	1	1	1	1	2023	SCBA's (2)
Fire Department	206-000-975	\$ 10,000	1	1	1	1	2024	Turn Out Gear (3 sets)
Fire Department	206-000-975	\$ 16,000	1	1	2	1	2024	SCBA's (2)
Fire Department	206-000-975	\$ 10,000	1	1	1	1	2025	Turn Out Gear (3 sets)
Fire Department	206-000-975	\$ 16,000	1	1	1	1	2025	SCBA's (2)
Fire Department	206-000-975	\$ 650,000	1	3	3	2	2026	Replacement of 1991 Ford Engine.
Fire Department	206-000-975	\$ 10,000	1	1	1	1	2026	Turn Out Gear (3 sets)
Fire Department	206-000-975	\$ 16,000	1	1	2	1	2026	SCBA's (2)
Fire Department	206-000-975	\$ 10,000	1	1	1	1	2027	Turn Out Gear (3 sets)
Fire Department	206-000-975	\$ 16,000	1	1	2	1	2027	SCBA's (2)
Fire Department	206-000-975	\$ 26,000	1	1	2	1	2028	PPE Equipment
Department Subtotal		\$ 806,000						
Sidewalks	101-000-975	\$ 15,000		3	3	3	2023	Build Sidewalk in front of Township
Sidewalks	101-000-975	\$ 55,000		3	3	3	2024	Build Sidewalk from the High School to Aldi
Department Subtotal		\$ 70,000						
Roads	204-000-805	\$ 235,000		2	1	1	2023	Annual Road repair work.
Roads	204-000-805	\$ 235,000		2	1	1	2024	Annual Road repair work.
Roads	204-000-805	\$ 240,000		2	1	1	2025	Annual Road repair work.
Roads	204-000-805	\$ 240,000		2	1	1	2026	Annual Road repair work.
Roads	204-000-805	\$ 240,000		2	1	1	2027	Annual Road repair work.
Roads	204-000-805	\$ 240,000		2	1	1	2028	Annual Road repair work.
Department Subtotal		\$ 1,430,000						
Sewer	590-000-975	\$ 20,000		2	4	3	2023	Replace both pumps at High School lift station
Sewer	590-000-975	\$ 30,000		2	2	2	2023	Add safety guards to all lift stations.
Sewer	590-000-975	\$ 40,000		3	3	3	2023	Replace 1st pump at Perry Street lift station
Sewer	590-000-975	\$ 5,000		4	4	4	2024	Upgrade Software
Sewer	590-000-975	\$ 40,000		3	3	3	2024	Replace 2nd pump at Perry Street lift station.
Sewer	590-000-975	\$ 30,000		3	3	3	2025	Replace 1st pump at 14 Mile Road lift station.
Sewer	590-000-975	\$ 875,000		3	3	3	2025	Increase capacity on Perry Street
Sewer	590-000-975	\$ 30,000		4	4	4	2026	Replace 2nd pump at 14 Mile Road lift station
Sewer	590-000-975	\$ 25,000		4	4	4	2027	Replace 2 pumps at Menards lift station
Sewer	590-000-975	\$ 30,000		4	4	4	2028	Replace pumps at Industrial Park lift station
Department Subtotal		\$ 1,125,000						
Cemetery	101-278-975	\$ 8,500	2	2	2	2	2023	Purchase new Landmaster (to replace Gator)
Cemetery	101-278-975	\$ 15,000	2	2	2	2	2023	Repair roads in Cemetery
Cemetery	101-278-975	\$ 10,000	2	1	1	1	2024	Purchase new zero turn mower to replace 2018 Gravelly.
Cemetery	101-278-975	\$ 10,000	2	1	1	1	2025	Purchase new zero turn mower to replace 2019 mower.
Cemetery	101-278-975	\$ 35,000	3	3	3	3	2026	Purchase new Pick-up truck.
Cemetery	101-278-975	\$ 10,500	2	1	1	1	2027	Purchase new zero turn mower to replace 2020 mower.
Cemetery	101-278-975	\$ 25,000	2	1	1	1	2027	Repair roads in Cemetery for normal maintenance.
Department Subtotal		\$ 114,000						
Parks	101-751-975	\$ 50,000	1		1	1	2023	Playground equipment for Highbanks Park
Parks	101-751-975	\$ 25,000	1		1	1	2023	Ballpark improvements at Highbanks Park
Parks	101-751-975	\$ 7,000	4	5	5	5	2023	Construct river overlook/fishing platform.
Parks	101-751-975	\$ 25,000	1		1	1	2024	Nature trail and River landing at Highbanks Park
Parks	101-751-975	\$ 60,000	4	4	4	4	2024	ADA Kayak/Canoe launch.
Department Subtotal		\$ 167,000						
Streets	101-446-975	\$ 180,000		1	1	1	2023	Annual Road repair work.
Streets	101-446-975	\$ 180,000		1	1	1	2024	Annual Road repair work.
Streets	101-446-975	\$ 180,000		1	1	1	2025	Annual Road repair work.
Streets	101-446-975	\$ 180,000		1	1	1	2026	Annual Road repair work.
Streets	101-446-975	\$ 180,000		1	1	1	2027	Annual Road repair work.
Streets	101-446-975	\$ 180,000		1	1	1	2028	Annual Road repair work.
Department Subtotal		\$ 1,080,000						
TOTAL PROJECTED COSTS: ALL ACCOUNTS		\$ 4,792,000						

BIG RAPIDS TOWNSHIP SOCIAL MEDIA POLICY (DRAFT)

I. PURPOSE

To establish standards regarding the management, administration, and oversight of social media in regards to Big Rapids Charter Township, and Big Rapids Charter Township Fire Department.

II. INFORMATION

- A. The Township endorses the secure use of social media to enhance communication, collaboration, and information exchange; streamline processes; and foster productivity.
- B. This policy identifies potential uses that may be explored or expanded upon as deemed reasonable by the Township Board.
- C. The Township also recognizes the role that these tools play in the personal lives of some personnel.
 - 1. The personal use of social media may have bearing on personnel in their official capacity.
 - 2. This policy provides information of a precautionary nature as well as prohibitions of the use of social media by personnel.

III. DEFINITIONS

Blog: A self-published diary or commentary on a particular topic that may allow visitors to post responses, reactions, or comments.

Page: The specific portion of a social media website where content is displayed, and managed by an individual or individuals with administrator rights.

Post: Content an individual shares on a social media site or the act of publishing content on a site.

Profile: Information that a user provides about himself or herself on a social networking site.

Social Media: A category of Internet-based resources that integrate user-generated content and user participation. This includes, but is not limited to, social networking sites (Facebook, MySpace, Instagram), microblogging sites (Twitter, Nixle), photo- and videosharing sites (Flickr, YouTube), wikis (Wikipedia), blogs, and news sites (Digg, Reddit).

Social Networks: Online platforms where users can create profiles, share information, and socialize with others using a range of technologies.

Speech: Expression or communication of thoughts or opinions in spoken words, in writing, by expressive conduct, symbolism, photographs, videotape, or related forms of communication.

Web 2.0: The second generation of the World Wide Web focused on shareable, user-generated content, rather than static web pages. Some use this term interchangeably with social media.

Wiki: Web page(s) that can be edited collaboratively.

IV. NOTIFICATIONS: Social media can be used to make time-sensitive updates, such as, but not limited to:

- a. Road closures/updates,
- b. Special Township events,
- c. Weather emergencies, and
- d. Elections, taxes, Ordinances etc.
- e. Fire Department updates

4. Persons seeking employment and/or volunteer opportunities use the Internet to search for positions, thus social media may be a valuable recruitment tool.

5. The Township has an obligation to include Internet-based content when conducting background investigations of job candidates.

- a. Searches should be conducted by a non-decision maker.
- b. Information pertaining to protected classes shall be filtered out prior to sharing any information found online with decision makers.
- c. Vetting techniques shall be applied uniformly to all candidates.
- d. Every effort must be made to validate Internet-based information considered during the hiring process.
- e. Search methods shall not involve techniques that are a violation of existing law.

V. Departmental Use

1. All Township social media sites or pages shall be approved by the Supervisor or their designees and or Department Heads, and shall be administered only by authorized personnel.

2. Social media pages shall clearly indicate they are maintained by the Township and shall have Department contact information prominently displayed.

- a. Each social media page should include an introductory statement that clearly specifies the purpose and scope of the Township's presence on the website.
 - b. The page(s) should include a link to the Township's official website.
3. Social media content shall adhere to applicable laws, regulations, and policies, including all information technology and records management policies.
 - a. Content is subject to public records laws. Relevant records retention schedules apply to social media content.
 - b. Content must be managed, stored, and retrieved to comply with open records laws and e-discovery laws and policies.
4. Social media pages should state that the opinions expressed by visitors to the page(s) do not reflect the opinions of the Township.
 - a. Pages shall clearly indicate that posted comments will be monitored and that the Township reserves the right to remove obscenities, off-topic comments, and personal attacks.
 - b. Pages shall clearly indicate that any content posted or submitted for posting is subject to public disclosure.
5. Authorized personnel representing the Township via social media outlets shall:
 - a. Conduct themselves at all times as representatives of the Township and, accordingly, shall adhere to all Township standards of conduct and observe conventionally accepted protocols and proper decorum.
 - b. Identify themselves as a member of the Township and or department.
 - c. Not conduct political activities or private business.
8. Personnel shall observe and abide by all copyright, trademark, and service mark restrictions in posting materials to electronic media.

VI. Personal Use

Barring State law or binding employment contracts to the contrary, personnel shall abide by the following when using social media.

1. Personnel are free to express themselves as private citizens on social media sites to the degree that their speech does not:
 - a. Impair working relationships of this Department for which loyalty and confidentiality are important,
 - b. Impede the performance of duties,
 - c. Impair discipline and harmony among coworkers, or
 - d. Negatively affect the public perception of the Township.
2. As public employees, personnel are cautioned that speech on- or off-duty, made pursuant to their official duties—that is, that owes its existence to the employee’s professional duties and responsibilities—is not protected speech under the First Amendment and may form the basis for discipline if deemed detrimental to the Department. Personnel should assume that their speech and related activity on social media sites will reflect upon their office and the Township.
3. Personnel shall not post, transmit, or otherwise disseminate any information to which they have access as a result of their employment without written permission from the Supervisor.
4. When using social media, personnel should be mindful that their speech becomes part of the worldwide electronic domain. Therefore, adherence to the Township’s Policies and Procedures is required in the personal use of social media. In particular, personnel are prohibited from the following:
 - a. Speech containing obscene or sexually explicit language, images, or acts and statements or other forms of speech that ridicule, malign, disparage, or otherwise express bias against any race, any religion, or any protected class of individuals.
 - b. Speech involving themselves or other personnel reflecting behavior that would reasonably be considered reckless or irresponsible.
5. Engaging in prohibited speech noted herein, may provide grounds for undermining or impeaching an officer’s testimony in criminal proceedings. Personnel thus sanctioned are subject to discipline up to and including termination of employment.

6. Personnel may not divulge information gained by reason of their authority; make any statements, speeches, appearances, and endorsements; or publish materials that could reasonably be considered to represent the views or positions of this Township.

7. Personnel should be aware that they may be subject to civil litigation for:

- a. publishing or posting false information that harms the reputation of another person, group, or organization (defamation);
- b. publishing or posting private facts and personal information about someone without their permission that has not been previously revealed to the public, is not of legitimate public concern, and would be offensive to a reasonable person;
- c. using someone else's name, likeness, or other personal attributes without that person's permission for an exploitative purpose; or
- d. publishing the creative work of another, trademarks, or certain confidential business information without the permission of the owner

9. Personnel should be aware that privacy settings and social media sites are constantly in flux, and they should never assume that personal information posted on such sites is protected.

10. Personnel should expect that any information created, transmitted, downloaded, exchanged, or discussed in a public online forum may be accessed by the Township/department at any time without prior notice.

VII. Reporting violations

Any employee becoming aware of or having knowledge of a posting or of any website or web page in violation of the provision of this directive shall notify the Supervisor, through the chain of command, for follow-up action.

3.32 Meeting Attendance

Township officials, appointees, employees and volunteers shall come to meetings on time and be prepared to deliberate and make decisions. (At the request of the Board, each Department Head must attend meetings as requested.) Township officials, appointees, employees and volunteers shall practice civility and decorum in discussions and debate. Difficult questions, tough challenges to a particular point of view, and criticism of the ideas and information are legitimate elements of a free democracy in action. Township officials, appointees, employees and volunteers will be respectful of diverse opinions.

TO ADD: At the request of the Board, each Department Head must attend meetings as requested.

7.1 Public Information Officer

The supervisor shall be the public information officer for the township.

The Township Supervisor (or their designees) shall be the public information officer for the Township and shall be responsible for preparing public service announcements and media releases on Township government events and responding to inquiries from the media or referring contact to other appropriate Township officials. Township employees will notify the public information officer prior to making any statements to the news media.

TO ADD: OR their designees.

Item "R"

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount
07/01/2022	GEN	13065	AMBLER, ALLEN S	342.14	298.01
07/01/2022	GEN	13066	ANTOR, GERALD A	885.70	815.71
07/01/2022	GEN	13067	BAAS, MARISSA C	26.32	23.18
07/01/2022	GEN	13068	BECHAZ, MARY L	192.00	169.16
07/01/2022	GEN	13069	BELKA, SCOT A	640.44	521.20
07/01/2022	GEN	13070	BERENS, DYLAN I	1,130.77	908.06
07/01/2022	GEN	13071	BOOHER, GAVIN M	2,466.00	2,040.95
07/01/2022	GEN	13072	BUYS, RANDALL J	280.74	259.26
07/01/2022	GEN	13073	CALIFF, MICHAEL H	551.90	467.28
07/01/2022	GEN	13074	CARR, BRIAN ROBERT	790.40	696.35
07/01/2022	GEN	13075	CHAPMAN, JAMES M	245.64	216.41
07/01/2022	GEN	13076	COOK, ZACHARY F	50.00	46.18
07/01/2022	GEN	13077	CROCKETT, JARED N	424.10	248.63
07/01/2022	GEN	13078	CURRIE, PENNY M	3,266.67	765.41
07/01/2022	GEN	13079	DAVIS, MARY B	50.00	46.17
07/01/2022	GEN	13080	DOUGLASS, PERRY IV A	858.33	666.61
07/01/2022	GEN	13081	EVERETT, JERALD D	145.83	128.47
07/01/2022	GEN	13082	GEIB, ANTHONY C	145.83	128.47
07/01/2022	GEN	13083	JONES, JERRAD C	627.71	526.49
07/01/2022	GEN	13084	KLEINHEKSEL, TIMOTHY J	3,056.26	2,700.22
07/01/2022	GEN	13085	KONDZIOLKA, CHERYL L	532.00	491.29
07/01/2022	GEN	13086	LESIEWICZ, STEVEN	1,267.50	1,097.84
07/01/2022	GEN	13087	MARSHALL, GRAYSON L	26.32	23.18
07/01/2022	GEN	13088	MOSS, MARK E	837.75	738.06
07/01/2022	GEN	13089	OLIVER, GORDON	50.00	44.04
07/01/2022	GEN	13090	OOSTERHOUSE, JEFFREY S	50.00	44.04
07/01/2022	GEN	13091	PEREZ, ADAM	1,070.98	932.81
07/01/2022	GEN	13092	SAEZ, HANNAH C	3,266.67	2,144.64
07/01/2022	GEN	13093	STANEK, WILLIAM F	3,416.67	926.51
07/01/2022	GEN	13094	TECENO, CHRISTOPHER S	145.83	128.47
07/01/2022	GEN	13095	TUBBS, JAMES	1,041.67	951.56
07/01/2022	GEN	13096	VELDMAN, MARC	4,077.00	3,147.98
07/01/2022	GEN	13097	WETHINGTON, AMANDA R	50.00	44.05
07/01/2022	GEN	13098	WYMA, NICHOLAS A	936.16	758.02
07/01/2022	GEN	STUB54	BEAN, CARMAN	145.84	0.00

Totals: Number of Checks: 035 33,091.17 23,144.71

Total Physical Checks: 34

Total Check Stubs: 1

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank GEN GENERAL TOWNSHIP CHECKING						
06/08/2022	GEN	33287	CHA01	CHARTER COMMUNICATIONS	FIRE DPT	597.46
06/08/2022	GEN	33288	CIT02	BIG RAPIDS CITY TREASURER	SEWER IPP/ USAGE CHARGE	28,506.43
06/08/2022	GEN	33289	CON00	CONSUMERS ENERGY	TRAFFIC LIGHTS	583.16
06/08/2022	GEN	33290	DUB00	DUBOIS-COOPER ASSOCIATES, INC	QUOTE FOR NEW PUMP NORTHWEST KENT	9,076.00
06/08/2022	GEN	33291	EMPIRE01	EMPIRE CONTRACTORS LLC	TWP HALL BLDG ROOF DOWN PAYMENT	4,537.50
06/08/2022	GEN	33292	FIRO2	FIRE SAFETY USA, INC	FD HIGH VOLUME PUMP	2,750.00
06/08/2022	GEN	33293	HOPE	HOPE NETWORK WEST MICHIGAN	MAY CLEANERS	126.00
06/08/2022	GEN	33294	MEC01	MECOSTA COUNTY ROAD COMMISSION	FUEL USAGE 5/23-6/6	403.15
06/08/2022	GEN	33295	ORKIN	ORKIN	PESTICIDE SVCS	82.80
06/08/2022	GEN	33296	PI000	THE PIONEER GROUP	MAY MTG MINS	64.50
06/08/2022	GEN	33297	PRO00	PROGRESSIVE AE	MDOT SIGNAL MTG FOR GILBERT DR	1,080.00
06/08/2022	GEN	33298	SAW01	SAWHORSE STABLES	PORTAGE SIGN HIGHBANKS	724.88
06/08/2022	GEN	33299	STA01	STATE STREET HARDWARE	FUEL FILTER, LABOR ZERO TURN	61.49
06/08/2022	GEN	33300	SVEN01	SVEN'S TREE REMOVAL	MAPLE, 4 PINES & DEBRI REMOVAL CEM	2,500.00
06/08/2022	GEN	33301	WES01	WEST SHORE FIRE, INC.	AIR/RESPIRATOR TESTING PACKS	1,215.00
06/15/2022	GEN	9930309 (E)	SBS00	SMALL BUSINESS ADMIN SERVICES LLC	SBAM HRA SVC FEE	52.50
06/16/2022	GEN	33302	BED00	THE BEDROOM CENTER	SNOW PLOW 2020-2021 SEASON	312.50
06/16/2022	GEN	33303	CHA01	CHARTER COMMUNICATIONS	CEMETARY	129.98
06/16/2022	GEN	33304	CON00	CONSUMERS ENERGY	TWP HALL BLDG	1,927.21
06/16/2022	GEN	33305	DTE00	DTE ENERGY	HVC	714.39
06/16/2022	GEN	33306	DTE00	VOID		0.00
06/16/2022	GEN	33307	GRANGER	GRANGER	2 YRD FEL SERVICE CHG	189.63
06/16/2022	GEN	33308	MOR00	MORNINGSTAR ENTERPRISES, INC.	CEMETARY SAND	165.66
06/16/2022	GEN	33309	MTA00	MICHIGAN TOWNSHIP ASSOCIATION	ANNUAL DUES 7/1/21-6/30/22	3,391.22
06/16/2022	GEN	33310	NORTHWEST	NORTHWEST KENT MECHANICAL CO.	MONTHLY MAINTENANCE & CONTRACTUAL SERVI	2,757.22
06/16/2022	GEN	33311	SBS00	SMALL BUSINESS ADMIN SERVICES LLC	SBAM RENEWAL	129.00
06/16/2022	GEN	33312	SIG00	SIEGFRIED CRANDALL, PC	AUDITING SERVICES 12/31/2021	150.00
06/16/2022	GEN	33313	SPECPRINT	SPECTRUM PRINTERS INC	VOTER ID CARDS PRINTED/MAILED	1,505.81
06/16/2022	GEN	33314	VC3	VC3	MIRCROSOFT 365 ANNUAL	144.00
06/30/2022	GEN	9930310 (E)	CHE00	HUNTINGTON BANK	JULY PAYROLL TAX W/H EFTPS	6,556.85
06/30/2022	GEN	9930311 (E)	JHI00	JOHN HANCOCK LIFE INSURANCE COMPANY	JULY 22 JOHN HANCOCK	2,700.93
06/30/2022	GEN	9930312 (E)	SAEZ	HANNAH SAEZ	MAY HRA REIMBURSEMENT	125.00
06/30/2022	GEN	9930313 (E)	STA00	STATE OF MICHIGAN	JULY STATE TAX W/H	945.32
06/30/2022	GEN	9930314 (E)	STANEK	BILL STANEK	MAY HRA REIMBURSEMENT	125.00
06/30/2022	GEN	9930315 (E)	VOYA	VOYA FINANCIAL	JULY 457 DEDUCTIONS	4,282.93
07/05/2022	GEN	33315	ACC00	ACCIDENT FUND COMPANY	JUNE WORK COMP INSURANCE PREM	1,070.50
07/05/2022	GEN	33316	ACT911	ACTIVE911, INC	FD ALERTING SERVICE	450.00
07/05/2022	GEN	33317	BIG01	BIG RAPIDS TWP SEWER REC. FUND	MAY TWP, FD, HALL SEWER BILLS	50.85
07/05/2022	GEN	33318	BRT00	BIG RAPIDS TOWNSHIP GEN. FUND	APRIL-JUNE BLD DPT RENT	1,875.00
07/05/2022	GEN	33319	CON00	CONSUMERS ENERGY	WATER PLANT	799.91
07/05/2022	GEN	33320	CON00	VOID		0.00
07/05/2022	GEN	33321	ELECTION S	ELECTION SOURCE	NEW SECURE BALLOT BAG	147.75
07/05/2022	GEN	33322	FIRO0	FIRST NATIONAL BANK	MAY TWP PURCHASES - ENVELOPES, MISC OFF	1,527.08
07/05/2022	GEN	33323	INTEGRITY0	INTEGRITY BUSINESS SOLUTIONS	HANGING FOLDERS	25.26
07/05/2022	GEN	33324	ISENHART	ISENHART ELECTRIC, LLC	ELECTRIC/LIGHTING FOR TWP HALL	7,481.00
07/05/2022	GEN	33325	KEVIN C	KEVIN CUSHWAY	JUNE 22 WATER TREATMENT SVCS	521.00
07/05/2022	GEN	33326	MEC01	MECOSTA COUNTY ROAD COMMISSION	FUEL USAGE JUNE 22	213,130.16
07/05/2022	GEN	33327	MOSS01	MARK MOSS	APRIL-JUNE CELL PHONE AND MAY MILEAGE	59.70
07/05/2022	GEN	33328	PRIORITY H	PRIORITY HEALTH	MONTHLY HEALTH INSURANCE	2,862.75
07/05/2022	GEN	33329	RYA00	RYAN'S MODERN SEWER CLEANING	WATER JET WALDRON WAY/M20 VAC OUT UNIVE	2,640.75
07/05/2022	GEN	33330	SAEZ	HANNAH SAEZ	APRIL-JUNE CELL PHONE	90.00
07/05/2022	GEN	33331	STA01	STATE STREET HARDWARE	BELT, LAWN MOWER BATT, OIL FILTER, AIR	443.12
07/05/2022	GEN	33332	STANEK	BILL STANEK	APRIL-JUNE CELL PHONE	90.00
07/05/2022	GEN	33333	VC3	VC3	BLDG/ZONING NEW COMPUTER	1,155.00
07/05/2022	GEN	33334	VELD01	MARC VELDMAN	APRIL-JUNE CELL PHONE	90.00
07/05/2022	GEN	33335	WIL02	ERIC D. WILLIAMS	TAX TRIB MATTERS	160.73
07/05/2022	GEN	33336	XEROX	XEROX FINANCIAL SERVICES	NOVEMBER PAYMENT	462.59