

BIG RAPIDS CHARTER TOWNSHIP BOARD
REGULAR MEETING TUESDAY, MAY 3, 2022
BIG RAPIDS TOWNSHIP OFFICES, 14212 NORTHLAND DR.
BIG RAPIDS, MI 49307
7:00 PM
APPROVED

PLEDGE OF ALLEGIANCE.

CALL TO ORDER: 7:00 p.m. ROLL CALL: Stanek, Saez, Currie, Bean, Everett, Geib, Teceno present.

PUBLIC COMMENT: Walt Obert – Highland Drive paving comments.

ADDITIONS TO AGENDA: Discussion of adding a complaint log as needed on a monthly basis as additions to agenda.

CORRESPONDENCE: Hannah Sprik resignation: Discussed. Bean/Saez to contact and a request for Chief to improve with communication.

CONSENT AGENDA

1. **April 5, 2022 Meeting Minutes:**
2. **March Treasures report:**
3. **April Financial Report:**
4. **Building Department Report:**
5. **Cemetery and Grounds Report:** Stanek to relay to Grounds employee authority concerns per boards request. Try to figure out additional improvements needed for Highbanks park and add to the agenda for June.
6. **Fire Department Report:**
7. **Sewer Department Report:**
8. **Water Department Report:**
9. **Planning Commission Minutes:**
10. **Supervisor's Report:** Currie request to not pull Grounds employee for Hall Building remodel until Cemetery is caught up/complete.

A motion was made by Saez to approve of the Consent Agenda with the discussion additions to the Cemetery, Planning Commission, and Supervisor's Report. Supported by Everett. Motion Passed unanimously.

UNFINISHED BUSINESS:

1. **Roads:** A motion was made by Saez to approve the additional Road Estimates recommended as listed (183rd, Arnold/Highland, and 195th Ave), totaling \$131,155.03, with a county reimbursement of \$62,500.00 so the Township additional total will be \$68,655.03. Supported by Everett. Motion passed unanimously on a roll call vote.
2. **Building Update and Estimate:** A motion was made by Bean to approve of \$145,000 utilizing ARPA funds for the renovation and improvements of the purchased Township Hall, with the addition of a concrete quote/repair for the sidewalk in front of the Township. Motion passed unanimously on a roll call vote.
3. **Millage Renewal:** Review L4029, discuss at next meeting and add millage by Aug. 16th for November General Election.

NEW BUSINESS:

1. **Quote for new pump for 14 Mile Lift Station:** A motion was made by Currie to approve of Northwest Kent's quote for \$19,622.00 for University Lift Station. Supported by Saez. Motion passed unanimously on a roll call vote.
2. **Lawn Mower Sale:** A motion was made by Currie that we sell the lawn mower in an Auction on Facebook Marketplace. Supported by Bean. Motion passed unanimously on a roll call vote.
3. **Insurance Update:** A motion was made by Geib that we approve of the Township Insurance renewal for \$18,548.00, for 5/8/22 through 5/8/23 with a caveat that next year we compare quotes. Supported by Teceno. Motion passed unanimously on a roll call vote.
4. **Resolution to extend Great Lakes Energy Franchise agreement:** A motion was made by Saez to approve of the Resolution 2022-01 to approve update to ordinance NO. 24 for the Great Lakes Energy Franchise agreement. Supported by Everett. Motion passed 6-1. Currie, no.
5. **Mark Moss request to change hours:** Will try for a few months and see if satisfactory and reassess.
6. **Air Packs for Fire Department:** A motion was made by Currie to approve of the purchase of Airpacks for the Fire Department with the creation of a capital replacement fund within fund 206 designated to fund PPE purchases. Supported by Bean. Motion passed unanimously.
7. **Other:**

Financial

1. **Payroll:** A motion was made by Geib to approve Payroll in the amount of \$20,047.47. Supported by Everett. Motion passed unanimously on a roll call vote.
2. **Accounts Payable:** A motion was made by Bean to approve of Accounts Payables in the amount of \$83,077.70. Supported by Saez. Motion passed unanimously on a roll call vote.

Discussion

1. **Jerry's request for committees:** Discussed and to be added to next agenda for potential solution.
2. **Social Media Policy:** Also discussed and to be added to next agenda, with updates to Ordinance/policies regarding Disposal of fixed Assets 8.4 (Bids) and Public Information Officer 7.1 (Social Media).

PUBLIC COMMENT:

ADJOURNMENT: 8:43p.m.

Big Rapids Charter Township will provide necessary and reasonable auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed material, if individuals with disabilities, upon five business days notice to the township. Individuals requiring auxiliary aids or services should contact Hannah Saez, Big Rapids Charter Township Clerk, 14212 Northland Drive, Big Rapids, Mi 49307- call 231 796 3603 or fax request to 231 796 2533.