

BIG RAPIDS CHARTER TOWNSHIP BOARD REGULAR MEETING TUESDAY, JUNE 7, 2022

BIG RAPIDS TOWNSHIP OFFICES, 14212 NORTHLAND DR.
BIG RAPIDS, MI 49307
7:00 PM

AGENDA

PLEDGE OF ALLEGIANCE.

CALL TO ORDER: 7:00 p.m. ROLL CALL: __ Stanek, __ Saez, __ Currie, __ Bean, __ Everett, __ Geib __ Teceno

PUBLIC COMMENT:

ADDITIONS TO AGENDA:

CORRESPONDENCE:

SPECIAL APPEARANCE:

CONSENT AGENDA

1. May 3, 2022 Meeting Minutes: **ITEM A**
2. April Treasures report: **ITEM B**
3. May Financial Report: **ITEM C**
4. Building Department Report: **ITEM D**
5. Cemetery and Grounds Report: **ITEM E**
6. Fire Department Report: **ITEM F**
7. Sewer Department Report: **ITEM G**
8. Water Department Report: **ITEM H**
9. Planning Commission Minutes: **ITEM I**
10. Supervisor's Report: **ITEM J**

UNFINISHED BUSINESS:

1. SCBA purchase:
2. Other:

NEW BUSINESS:

1. Quote for new pump for Hills of Mitchell Creek Lift Station: **ITEM K**
2. Resolution 2022-02 To waive penalty associated with not filed PTA form 2766: **ITEM L**
3. Planning Committee Resignation: **ITEM M**
4. Quote on signage for river at High Banks: **ITEM N**
5. Committee restructure recommendation: **ITEM O**
6. Social Media Policy:
7. Other:

Financial

1. Payroll: **ITEM P**
2. Accounts Payable: **ITEM Q**

PUBLIC COMMENT:

ADJOURNMENT:

Big Rapids Charter Township will provide necessary and reasonable auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed material, if individuals with disabilities, upon five business days notice to the township. Individuals requiring auxiliary aids or services should contact Hannah Saez, Big Rapids Charter Township Clerk, 14212 Northland Drive, Big Rapids, Mi 49307- call 231 796 3603 or fax request to 231 796 2533.

**BIG RAPIDS CHARTER TOWNSHIP BOARD
REGULAR MEETING TUESDAY, MAY 3, 2022
BIG RAPIDS TOWNSHIP OFFICES, 14212 NORTHLAND DR.
BIG RAPIDS, MI 49307
7:00 PM
UNAPPROVED**

PLEDGE OF ALLEGIANCE.

CALL TO ORDER: 7:00 p.m. ROLL CALL: Stanek, Saez, Currie, Bean, Everett, Geib, Teceno present.

PUBLIC COMMENT: Walt Obert – Highland Drive paving comments.

ADDITIONS TO AGENDA: Discussion of adding a complaint log as needed on a monthly basis as additions to agenda.

CORRESPONDENCE: Hannah Sprik resignation: Discussed. Bean/Saez to contact and a request for Chief to improve with communication.

CONSENT AGENDA

1. **April 5, 2022 Meeting Minutes:**
2. **March Treasures report:**
3. **April Financial Report:**
4. **Building Department Report:**
5. **Cemetery and Grounds Report:** Stanek to relay to Grounds employee authority concerns per boards request. Try to figure out additional improvements needed for Highbanks park and add to the agenda for June.
6. **Fire Department Report:**
7. **Sewer Department Report:**
8. **Water Department Report:**
9. **Planning Commission Minutes:**
10. **Supervisor's Report:** Currie request to not pull Grounds employee for Hall Building remodel until Cemetery is caught up/complete. A motion was made by Saez to approve of the Consent Agenda with the discussion additions to the Cemetery, Planning Commission, and Supervisor's Report. Supported by Everett. Motion Passed unanimously.

UNFINISHED BUSINESS:

1. **Roads:** A motion was made by Saez to approve the additional Road Estimates recommended as listed (183rd, Arnold/Highland, and 195th Ave), totaling \$131,155.03, with a county reimbursement of \$62,500.00 so the Township additional total will be \$68,655.03. Supported by Everett. Motion passed unanimously on a roll call vote.
2. **Building Update and Estimate:** A motion was made by Bean to approve of \$145,000 utilizing ARPA funds for the renovation and improvements of the purchased Township Hall, with the addition of a concrete quote/repair for the sidewalk in front of the Township. Motion passed unanimously on a roll call vote.
3. **Millage Renewal:** Review L4029, discuss at next meeting and add millage by Aug. 16th for November General Election.

NEW BUSINESS:

1. **Quote for new pump for 14 Mile Lift Station:** A motion was made by Currie to approve of Northwest Kent's quote for \$19,622.00 for University Lift Station. Supported by Saez. Motion passed unanimously on a roll call vote.
2. **Lawn Mower Sale:** A motion was made by Currie that we sell the lawn mower in an Auction on Facebook Marketplace. Supported by Bean. Motion passed unanimously on a roll call vote.
3. **Insurance Update:** A motion was made by Geib that we approve of the Township Insurance renewal for \$18,548.00, for 5/8/22 through 5/8/23 with a caveat that next year we compare quotes. Supported by Teceno. Motion passed unanimously on a roll call vote.
4. **Resolution to extend Great Lakes Energy Franchise agreement:** A motion was made by Saez to approve of the Resolution 2022-01 to approve update to ordinance NO. 24 for the Great Lakes Energy Franchise agreement. Supported by Everett. Motion passed 6-1. Currie, no.
5. **Mark Moss request to change hours:** Will try for a few months and see if satisfactory and reassess.
6. **Air Packs for Fire Department:** A motion was made by Currie to approve of the purchase of Airpacks for the Fire Department with the creation of a capital replacement fund within fund 206 designated to fund PPE purchases. Supported by Bean. Motion passed unanimously.
7. **Other:**

Financial

1. **Payroll:** A motion was made by Geib to approve Payroll in the amount of \$20,047.47. Supported by Everett. Motion passed unanimously on a roll call vote.
2. **Accounts Payable:** A motion was made by Bean to approve of Accounts Payables in the amount of \$83,077.70. Supported by Saez. Motion passed unanimously on a roll call vote.

Discussion

1. **Jerry's request for committees:** Discussed and to be added to next agenda for potential solution.
2. **Social Media Policy:** Also discussed and to be added to next agenda, with updates to Ordinance/policies regarding Disposal of fixed Assets 8.4 (Bids) and Public Information Officer 7.1 (Social Media).

PUBLIC COMMENT:

ADJOURNMENT: 8:43p.m.

Big Rapids Charter Township will provide necessary and reasonable auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed material, if individuals with disabilities, upon five business days notice to the township. Individuals requiring auxiliary aids or services should contact Hannah Saez, Big Rapids Charter Township Clerk, 14212 Northland Drive, Big Rapids, MI 49307- call 231 796 3603 or fax request to 231 796 2533.

GL NUMBER	DESCRIPTION	YTD BALANCE		ACTIVITY FOR		AVAILABLE		42
		06/30/2022	NORMAL (ABNORMAL)	MONTH 06/30/2022	INCREASE (DECREASE)	BALANCE	2022	
						NORMAL (ABNORMAL)	AMENDED BUDGET	USED
Fund 101 - GENERAL OPERATING FUND								
Revenues								
Dept 000 - GENERAL								
101-000-402.000	Current Real Property Tax	181,502.50		0.00		(1,502.50)	180,000.00	100.83
101-000-411.000	Delinquent Real Property Tax	7,982.90		0.00		(7,982.90)	0.00	100.00
101-000-445.000	Penalties & Interest on Taxes	518.29		0.00		1,381.71	1,900.00	27.28
101-000-447.000	Property Tax Admin Fee	17,946.06		0.00		38,053.94	56,000.00	32.05
101-000-451.000	Business Licenses & Permits	4,444.73		0.00		12,555.27	17,000.00	26.15
101-000-574.000	State Shared Revenue	214,088.00		0.00		135,912.00	350,000.00	61.17
101-000-607.000	Ch. for Serv. (fees, zoning)	500.00		0.00		750.00	1,250.00	40.00
101-000-610.000	School Parcel Fee	0.00		0.00		5,600.00	5,600.00	0.00
101-000-632.000	Ch. for Serv. (sale cem. lots)	0.00		0.00		3,000.00	3,000.00	0.00
101-000-634.000	Ch. for Serv. (grave op & cl)	4,550.00		0.00		5,450.00	10,000.00	45.50
101-000-635.000	Chg For Serv Cem Foun & Misc	312.00		0.00		4,188.00	4,500.00	6.93
101-000-640.000	Ch. for Serv. (lot splits)	225.00		0.00		175.00	400.00	56.25
101-000-664.000	Int. & Div. on Earnings	79.18		0.00		1,920.82	2,000.00	3.96
101-000-667.000	Rent&Exp Building Dept	3,750.00		0.00		3,750.00	7,500.00	50.00
101-000-668.000	Sign Rental	4,000.00		0.00		0.00	4,000.00	100.00
101-000-673.000	Sale of Fixed Assets	3,400.00		0.00		(3,400.00)	0.00	100.00
101-000-675.020	Cemetery Annuity - Division of Asse	0.00		0.00		46,500.00	46,500.00	0.00
101-000-676.000	Reimbursements	2,073.40		0.00		926.60	3,000.00	69.11
101-000-687.000	REFUNDS	3,000.00		0.00		(2,700.00)	300.00	1,000.00
101-000-697.000	Transfer from other Fund	0.00		0.00		155,950.00	155,950.00	0.00
Total Dept 000 - GENERAL		448,372.06		0.00		400,527.94	848,900.00	52.82
TOTAL REVENUES		448,372.06		0.00		400,527.94	848,900.00	52.82

GL NUMBER	DESCRIPTION	YTD BALANCE		ACTIVITY FOR		AVAILABLE		42
		06/30/2022	NORMAL (ABNORMAL)	MONTH 06/30/2022	INCREASE (DECREASE)	BALANCE	2022	
		NORMAL (ABNORMAL)		INCREASE (DECREASE)		NORMAL (ABNORMAL)	AMENDED BUDGET	USED
Expenditures								
Dept 101 - TOWNSHIP BOARD								
101-101-702.000	Salary & Wages	2,916.63		583.32		4,083.37	7,000.00	41.67
101-101-702.020	Salary & Wages Clerical Help	3,117.57		663.75		4,682.43	7,800.00	39.97
101-101-702.300	Health Insurance Buyout	150.00		30.00		210.00	360.00	41.67
101-101-710.000	Twp. Share Medicare Withholding	89.67		18.50		130.33	220.00	40.76
101-101-715.000	Twp. Share Soc. Sec. Withholdg	383.43		79.17		556.57	940.00	40.79
101-101-720.000	Medical Reimbursement	13.95		13.95		286.05	300.00	4.65
101-101-727.000	Office Supplies	586.98		0.00		513.02	1,100.00	53.36
101-101-801.000	Professional Services	12,594.56		4.93		15,405.44	28,000.00	44.98
101-101-850.000	Communication	1,686.86		0.00		2,313.14	4,000.00	42.17
101-101-860.000	Transportation	0.00		0.00		480.00	480.00	0.00
101-101-880.000	Community Promotion	0.00		0.00		2,600.00	2,600.00	0.00
101-101-881.000	FALL CLEAN-UP	0.00		0.00		8,000.00	8,000.00	0.00
101-101-900.000	Printing & Publishing	733.50		0.00		866.50	1,600.00	45.84
101-101-958.000	Membership & Dues	0.00		0.00		3,450.00	3,450.00	0.00
101-101-960.000	Education	0.00		0.00		2,000.00	2,000.00	0.00
101-101-965.000	Insurance & Bonds	326.08		107.04		8,673.92	9,000.00	3.62
Total Dept 101 - TOWNSHIP BOARD		22,599.23		1,500.66		54,250.77	76,850.00	29.41
Dept 171 - SUPERVISOR								
101-171-702.000	Salary & Wages	14,250.00		2,850.00		19,950.00	34,200.00	41.67
101-171-702.010	Salary & Wages Deputy	1,123.84		98.56		1,876.16	3,000.00	37.46
101-171-702.040	Salary & Wages Cemetery	2,083.35		416.67		2,916.65	5,000.00	41.67
101-171-702.300	Health Insurance Buyout	750.00		150.00		1,050.00	1,800.00	41.67
101-171-710.000	Twp. Share Medicare Withholding	264.00		50.97		376.00	640.00	41.25
101-171-715.000	Twp. Share Soc. Sec. Withholdg	1,128.84		217.95		1,601.16	2,730.00	41.35
101-171-720.000	Medical Reimbursement	500.00		0.00		1,000.00	1,500.00	33.33
101-171-727.000	Office Supplies	0.00		0.00		150.00	150.00	0.00
101-171-801.000	Professional Services	0.00		0.00		200.00	200.00	0.00
101-171-850.100	Cell Phone	90.00		0.00		270.00	360.00	25.00
101-171-860.000	Transportation	0.00		0.00		400.00	400.00	0.00
101-171-960.000	Education	0.00		0.00		1,000.00	1,000.00	0.00
Total Dept 171 - SUPERVISOR		20,190.03		3,784.15		30,789.97	50,980.00	39.60
Dept 215 - CLERK								

GL NUMBER	DESCRIPTION	YTD BALANCE		ACTIVITY FOR		AVAILABLE		42	
		06/30/2022		MONTH 06/30/2022		2022			% BDGT
		NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	AMENDED BUDGET	USED			
101-215-702.000	Salary & Wages	16,333.35	3,266.67	22,866.65	39,200.00	41.67			
101-215-702.010	Salary & Wages Deputy	1,912.00	140.00	1,788.00	3,700.00	51.68			
101-215-710.000	Twp. Share Medicare Withholding	264.55	49.39	360.45	625.00	42.33			
101-215-714.000	Health Insurance	8,017.17	1,679.49	10,982.83	19,000.00	42.20			
101-215-715.000	Twp. Share Soc. Sec. Withholdg	1,131.21	211.22	1,528.79	2,660.00	42.53			
101-215-720.000	Medical Reimbursement	637.10	0.00	862.90	1,500.00	42.47			
101-215-727.000	Office Supplies	42.19	0.00	157.81	200.00	21.10			
101-215-740.000	Operating Supplies	0.00	0.00	350.00	350.00	0.00			
101-215-801.000	Professional Services	919.00	0.00	1,681.00	2,600.00	35.35			
101-215-850.000	Cell Phone Reimbursement	90.00	0.00	270.00	360.00	25.00			
101-215-960.000	Education	0.00	0.00	300.00	300.00	0.00			
Total Dept 215 - CLERK		29,346.57	5,346.77	41,148.43	70,495.00	41.63			
Dept 247 - BOARD OF REVIEW									
101-247-702.000	Salary & Wages	861.50	217.50	38.50	900.00	95.72			
101-247-710.000	Twp. Share Medicare Withholding	12.50	3.15	2.50	15.00	83.33			
101-247-715.000	Twp. Share Soc. Sec. Withholdg	53.42	13.49	6.58	60.00	89.03			
101-247-900.000	Printing & Publishing	0.00	0.00	100.00	100.00	0.00			
101-247-960.000	Education	0.00	0.00	200.00	200.00	0.00			
Total Dept 247 - BOARD OF REVIEW		927.42	234.14	347.58	1,275.00	72.74			
Dept 253 - TREASURER									
101-253-702.000	Salary & Wages	13,000.00	2,600.00	18,200.00	31,200.00	41.67			
101-253-702.010	Salary & Wages Deputy	1,028.00	184.00	2,822.00	3,850.00	26.70			
101-253-710.000	Twp. Share Medicare Withholding	203.39	40.36	306.61	510.00	39.88			
101-253-714.000	Health Insurance	1,994.43	458.03	4,405.57	6,400.00	31.16			
101-253-715.000	Twp. Share Soc. Sec. Withholdg	869.76	172.62	1,305.24	2,175.00	39.99			
101-253-720.000	Medical Reimbursement	618.41	0.00	581.59	1,200.00	51.53			
101-253-727.000	Office Supplies	114.49	0.00	335.51	450.00	25.44			
101-253-740.000	Operating Supplies	202.00	202.00	1,048.00	1,250.00	16.16			
101-253-801.000	Professional Services	1,998.74	805.57	2,751.26	4,750.00	42.08			
101-253-975.000	Capital Outlay under \$10,000	0.00	0.00	1,000.00	1,000.00	0.00			
Total Dept 253 - TREASURER		20,029.22	4,462.58	32,755.78	52,785.00	37.94			
Dept 257 - ASSESSOR									
101-257-740.000	Operating Supplies	0.00	0.00	500.00	500.00	0.00			

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		06/30/2022		MONTH 06/30/2022		2022			% BDGT
		NORMAL (ABNORMAL)	INCREASE (DECREASE)	MONTH 06/30/2022	INCREASE (DECREASE)	NORMAL (ABNORMAL)	AMENDED BUDGET		
101-257-801.000	Professional Services	2,619.23	400.00	400.00	1,380.77	4,000.00	65.48		
101-257-801.005	Contractual Assessor	18,199.98	3,033.33	3,033.33	21,800.02	40,000.00	45.50		
101-257-801.006	Tax Tribunal Appeals	50.00	0.00	0.00	15,950.00	16,000.00	0.31		
101-257-860.000	MILEAGE	0.00	0.00	0.00	1,000.00	1,000.00	0.00		
Total Dept 257 - ASSESSOR		20,869.21	3,433.33	3,433.33	40,630.79	61,500.00	33.93		
Dept 262 - ELECTIONS									
101-262-702.000	SALARY AND WAGES	1,531.00	1,531.00	1,531.00	3,469.00	5,000.00	30.62		
101-262-740.000	Operating Supplies	2,593.77	12.18	12.18	1,406.23	4,000.00	64.84		
101-262-801.000	Professional Services	0.00	0.00	0.00	200.00	200.00	0.00		
101-262-900.000	Printing & Publishing	0.00	0.00	0.00	100.00	100.00	0.00		
Total Dept 262 - ELECTIONS		4,124.77	1,543.18	1,543.18	5,175.23	9,300.00	44.35		
Dept 265 - TOWNSHIP HALL & GROUNDS									
101-265-702.000	Salary & Wages	13,458.25	1,018.75	1,018.75	(10,958.25)	2,500.00	538.33		
101-265-702.200	Salary & Wages Snowplowing	302.51	0.00	0.00	197.49	500.00	60.50		
101-265-710.000	Twp. Share Medicare Withholding	199.52	14.77	14.77	(174.52)	25.00	798.08		
101-265-715.000	Twp. Share Soc. Sec. Withholdg	853.17	63.16	63.16	(753.17)	100.00	853.17		
101-265-740.000	Operating Supplies	222.08	0.00	0.00	27.92	250.00	88.83		
101-265-801.000	Professional Services	82.80	0.00	0.00	17.20	100.00	82.80		
101-265-920.000	Public Utilities	3,760.99	262.25	262.25	1,739.01	5,500.00	68.38		
101-265-930.000	Repair & Maintenance	826.90	0.00	0.00	2,073.10	2,900.00	28.51		
101-265-932.000	Grounds maintenance	217.75	217.75	217.75	282.25	500.00	43.55		
101-265-978.000	Capital Outlay \$10,000 and above	47,166.88	2,456.14	2,456.14	17,833.12	65,000.00	72.56		
Total Dept 265 - TOWNSHIP HALL & GROUNDS		67,090.85	4,032.82	4,032.82	10,284.15	77,375.00	86.71		
Dept 276 - TOWNSHIP CEMETERIES									
101-276-702.000	Salary & Wages	3,819.75	2,528.50	2,528.50	4,680.25	8,500.00	44.94		
101-276-702.015	Salary & Wages Mangement	6,995.63	3,436.13	3,436.13	19,004.37	26,000.00	26.91		
101-276-702.016	Salary & Wages Clerical Mangement	756.00	0.00	0.00	8,244.00	9,000.00	8.40		
101-276-702.020	Salary & Wages Clerical Help	1,558.88	331.88	331.88	4,941.12	6,500.00	23.98		
101-276-702.100	SALARY & WAGES: UNEMPLOYMEN	0.00	0.00	0.00	3,000.00	3,000.00	0.00		
101-276-702.200	Salary & Wages Snowplowing	161.70	0.00	0.00	338.30	500.00	32.34		
101-276-702.300	Health Insurance Buyout	825.00	165.00	165.00	975.00	1,800.00	45.83		
101-276-710.000	Twp. Share Medicare Withholding	204.71	93.70	93.70	555.29	760.00	26.94		
101-276-715.000	Twp. Share Soc. Sec. Withholdg	875.24	400.61	400.61	2,369.76	3,245.00	26.97		

GL NUMBER	DESCRIPTION	YTD BALANCE		ACTIVITY FOR		AVAILABLE		42	
		06/30/2022		MONTH 06/30/2022		BALANCE			2022
		NORMAL (ABNORMAL)		INCREASE (DECREASE)		NORMAL (ABNORMAL)	AMENDED BUDGET		
101-276-720.000	Medical Reimbursement	1,500.00		0.00		0.00	1,500.00	100.00	
101-276-740.000	Operating Supplies	1,978.44		572.23		2,521.56	4,500.00	43.97	
101-276-775.000	Repair & Maintenance Supplies	132.06		0.00		(132.06)	0.00	100.00	
101-276-801.000	Professional Services	685.00		0.00		2,515.00	3,200.00	21.41	
101-276-801.010	MANPOWER	0.00		0.00		6,000.00	6,000.00	0.00	
101-276-801.020	PROF. SERVICES GRAVE OPENING/CI	4,660.00		1,760.00		3,340.00	8,000.00	58.25	
101-276-850.000	Communication	651.84		0.00		848.16	1,500.00	43.46	
101-276-850.100	Cell Phone	90.00		0.00		270.00	360.00	25.00	
101-276-860.000	Transportation	0.00		0.00		200.00	200.00	0.00	
101-276-900.000	Printing & Publishing	0.00		0.00		100.00	100.00	0.00	
101-276-920.000	Public Utilities	1,190.48		169.94		1,309.52	2,500.00	47.62	
101-276-930.000	Repair & Maintenance	2,604.49		1,211.23		3,395.51	6,000.00	43.41	
101-276-960.000	Education	0.00		0.00		500.00	500.00	0.00	
101-276-965.000	Insurance & Bonds	489.18		160.58		2,010.82	2,500.00	19.57	
101-276-971.000	Re Purchase Cemetery Lots	0.00		0.00		400.00	400.00	0.00	
101-276-975.000	Capital Outlay under \$10,000	0.00		0.00		2,000.00	2,000.00	0.00	
101-276-978.000	Capital Outlay \$10,000 and above	0.00		0.00		35,000.00	35,000.00	0.00	
Total Dept 276 - TOWNSHIP CEMETERIES		29,178.40		10,829.80		104,386.60	133,565.00	21.85	
Dept 446 - HIGHWAYS & STREETS									
101-446-805.000	Contractual Services Roads	0.00		0.00		225,000.00	225,000.00	0.00	
Total Dept 446 - HIGHWAYS & STREETS		0.00		0.00		225,000.00	225,000.00	0.00	
Dept 448 - STREET LIGHTS									
101-448-920.000	Public Utilities	2,652.10		60.93		5,947.90	8,600.00	30.84	
Total Dept 448 - STREET LIGHTS		2,652.10		60.93		5,947.90	8,600.00	30.84	
Dept 721 - PLANNING COMMISSION									
101-721-702.000	SALARY AND WAGES	3,117.57		663.75		4,682.43	7,800.00	39.97	
101-721-702.030	Salary & Wages Per Diems	1,250.00		400.00		2,250.00	3,500.00	35.71	
101-721-702.300	Health Insurance Buyout	150.00		30.00		750.00	900.00	16.67	
101-721-710.000	Twp. Share Medicare Withholding	65.49		15.86		99.51	165.00	39.69	
101-721-715.000	Twp. Share Soc. Sec. Withholding	280.10		67.82		419.90	700.00	40.01	
101-721-740.000	Operating Supplies	0.00		0.00		100.00	100.00	0.00	
101-721-801.000	Professional Services	0.00		0.00		4,000.00	4,000.00	0.00	
101-721-860.000	MILEAGE	18.72		0.00		281.28	300.00	6.24	

GL NUMBER	DESCRIPTION	YTD BALANCE		ACTIVITY FOR		AVAILABLE		42
		06/30/2022	NORMAL (ABNORMAL)	MONTH 06/30/2022	INCREASE (DECREASE)	BALANCE	2022	
		NORMAL (ABNORMAL)				NORMAL (ABNORMAL)	AMENDED BUDGET	USED
101-721-900.000	Printing & Publishing	207.05		0.00	192.95	400.00	400.00	51.76
101-721-960.000	Education	0.00		0.00	1,500.00	1,500.00	1,500.00	0.00
Total Dept 721 - PLANNING COMMISSION		5,088.93		1,177.43	14,276.07	19,365.00	19,365.00	26.28
Dept 728 - ECONOMIC-INDUSTRIAL DEVELOPMT								
101-728-880.000	Community Promotion	0.00		0.00	4,500.00	4,500.00	4,500.00	0.00
101-728-930.000	Repair & Maintenance	0.00		0.00	200.00	200.00	200.00	0.00
Total Dept 728 - ECONOMIC-INDUSTRIAL DEVELOPMT		0.00		0.00	4,700.00	4,700.00	4,700.00	0.00
Dept 751 - PARKS & RECREATION								
101-751-702.000	Salary & Wages	195.00		117.00	405.00	600.00	600.00	32.50
101-751-702.015	Salary & Wages Mangement	357.00		273.00	1,643.00	2,000.00	2,000.00	17.85
101-751-702.070	Park Supvr	0.00		0.00	3,000.00	3,000.00	3,000.00	0.00
101-751-710.000	Twp. Share Medicare Withholding	8.01		5.66	56.99	65.00	65.00	12.32
101-751-715.000	Twp. Share Soc. Sec. Withholdg	34.23		24.18	235.77	270.00	270.00	12.68
101-751-740.000	Operating Supplies	83.09		83.09	216.91	300.00	300.00	27.70
101-751-801.000	Professional Services	0.00		0.00	500.00	500.00	500.00	0.00
101-751-920.000	Public Utilities	162.78		44.75	187.22	350.00	350.00	46.51
101-751-930.000	Repair & Maintenance	63.95		0.00	336.05	400.00	400.00	15.99
101-751-975.000	Capital Outlay under \$10,000	0.00		0.00	1,000.00	1,000.00	1,000.00	0.00
Total Dept 751 - PARKS & RECREATION		904.06		547.68	7,580.94	8,485.00	8,485.00	10.65
TOTAL EXPENDITURES		223,000.79		36,953.47	577,274.21	800,275.00	800,275.00	27.87
Fund 101 - GENERAL OPERATING FUND:								
TOTAL REVENUES		448,372.06		0.00	400,527.94	848,900.00	848,900.00	52.82
TOTAL EXPENDITURES		223,000.79		36,953.47	577,274.21	800,275.00	800,275.00	27.87
NET OF REVENUES & EXPENDITURES		225,371.27		(36,953.47)	(176,746.27)	48,625.00	48,625.00	463.49
Fund 203 - PERRY STREET CORRIDOR SIDEWALK								
Revenues								
Dept 000 - GENERAL		999.44		0.00	0.56	1,000.00	1,000.00	99.94
203-000-665.000	SPECIAL ASSESSMENT INTEREST	49,971.56		0.00	(21.56)	49,950.00	49,950.00	100.04
203-000-672.000	Special Assessment Principle	50,971.00		0.00	(21.00)	50,950.00	50,950.00	100.04
Total Dept 000 - GENERAL		50,971.00		0.00	(21.00)	50,950.00	50,950.00	100.04

GL NUMBER	DESCRIPTION	YTD BALANCE 06/30/2022	ACTIVITY FOR MONTH 06/30/2022	AVAILABLE		2022	42
				NORMAL (ABNORMAL)	INCREASE (DECREASE)		
TOTAL REVENUES		50,971.00	0.00	(21.00)	50,950.00	100.04	
Expenditures							
Dept 444 - SIDEWALKS							
203-444-991.050	LOAN PAYMENT (to revolving loan f	0.00	0.00	49,950.00	49,950.00	0.00	
203-444-996.050	INTEREST (to revolving loan fund)	0.00	0.00	1,000.00	1,000.00	0.00	
Total Dept 444 - SIDEWALKS		0.00	0.00	50,950.00	50,950.00	0.00	
TOTAL EXPENDITURES		0.00	0.00	50,950.00	50,950.00	0.00	
Fund 203 - PERRY STREET CORRIDOR SIDEWALK:							
TOTAL REVENUES		50,971.00	0.00	(21.00)	50,950.00	100.04	
TOTAL EXPENDITURES		0.00	0.00	50,950.00	50,950.00	0.00	
NET OF REVENUES & EXPENDITURES		50,971.00	0.00	(50,971.00)	0.00	100.00	
Fund 204 - MUNICIPAL STREET FUND							
Revenues							
Dept 000 - GENERAL							
204-000-405.000	B.R.T. Road Millage	227,383.79	0.00	2,616.21	230,000.00	98.86	
Total Dept 000 - GENERAL		227,383.79	0.00	2,616.21	230,000.00	98.86	
TOTAL REVENUES		227,383.79	0.00	2,616.21	230,000.00	98.86	
Expenditures							
Dept 446 - HIGHWAYS & STREETS							
204-446-805.000	Contractual Services	292.04	292.04	229,707.96	230,000.00	0.13	
Total Dept 446 - HIGHWAYS & STREETS		292.04	292.04	229,707.96	230,000.00	0.13	
TOTAL EXPENDITURES		292.04	292.04	229,707.96	230,000.00	0.13	
Fund 204 - MUNICIPAL STREET FUND:							
TOTAL REVENUES		227,383.79	0.00	2,616.21	230,000.00	98.86	

GL NUMBER	DESCRIPTION	YTD BALANCE		ACTIVITY FOR		AVAILABLE		42	
		06/30/2022		MONTH 06/30/2022		BALANCE			% BDGT
		NORMAL (ABNORMAL)		INCREASE (DECREASE)		NORMAL (ABNORMAL)	AMENDED BUDGET		
TOTAL EXPENDITURES		292.04		292.04		229,707.96	230,000.00	0.13	
NET OF REVENUES & EXPENDITURES		227,091.75		(292.04)		(227,091.75)	0.00	100.00	
Fund 206 - FIRE FUND									
Revenues									
Dept 000 - GENERAL									
206-000-403.000	Current Real Property Tax	227,388.79		0.00		2,611.21	230,000.00	98.86	
206-000-582.000	Contribution Mecosta Co. F.R.	6,341.63		0.00		8,658.37	15,000.00	42.28	
206-000-664.000	Int. & Div. on Earnings	0.00		0.00		250.00	250.00	0.00	
Total Dept 000 - GENERAL		233,730.42		0.00		11,519.58	245,250.00	95.30	
TOTAL REVENUES		233,730.42		0.00		11,519.58	245,250.00	95.30	
Expenditures									
Dept 336 - FIRE DEPARTMENT									
206-336-702.000	Salary & Wages	20,001.44		4,000.65		25,998.56	46,000.00	43.48	
206-336-702.025	Salary & Wages Reports	396.00		105.00		804.00	1,200.00	33.00	
206-336-702.030	Salary & Wages Preincident Surveys	0.00		0.00		2,500.00	2,500.00	0.00	
206-336-702.050	Salary & Wages First Responder	8,333.21		1,666.68		11,666.79	20,000.00	41.67	
206-336-702.080	Chief Salary & Wages	5,208.35		1,041.67		7,916.65	13,125.00	39.68	
206-336-702.085	Ass't Chiefs Salary & Wages	4,291.65		858.33		6,208.35	10,500.00	40.87	
206-336-702.200	Salary & Wages Snowplowing	242.55		0.00		257.45	500.00	48.51	
206-336-710.000	Twp. Share Medicare Withholding	557.86		111.24		832.14	1,390.00	40.13	
206-336-715.000	Twp. Share Soc. Sec. Withholdg	2,385.34		475.70		3,564.66	5,950.00	40.09	
206-336-727.000	Office Supplies	40.02		0.00		459.98	500.00	8.00	
206-336-740.000	Operating Supplies	6,194.91		109.45		7,805.09	14,000.00	44.25	
206-336-801.000	Professional Services	164.00		164.00		1,336.00	1,500.00	10.93	
206-336-850.000	Communication	1,493.92		49.02		2,506.08	4,000.00	37.35	
206-336-860.000	Transportation	0.00		0.00		100.00	100.00	0.00	
206-336-880.000	Community Promotion	0.00		0.00		1,500.00	1,500.00	0.00	
206-336-920.000	Public Utilities	4,215.46		328.95		5,784.54	10,000.00	42.15	
206-336-930.000	Repair & Maintenance	4,372.47		75.00		13,627.53	18,000.00	24.29	
206-336-935.000	Bldg. & Grounds Repair & Maintena	2,527.18		0.00		(1,527.18)	1,000.00	252.72	
206-336-958.000	Membership & Dues	0.00		0.00		150.00	150.00	0.00	

GL NUMBER	DESCRIPTION	YTD BALANCE		ACTIVITY FOR		AVAILABLE		42	
		06/30/2022		MONTH 06/30/2022		BALANCE			2022
		NORMAL (ABNORMAL)		INCREASE (DECREASE)		NORMAL (ABNORMAL)	AMENDED BUDGET		
		615.00		0.00		1,885.00	2,500.00	24.60	
206-336-960.000	Education								
206-336-965.000	Insurance & Bonds	2,445.84		802.88		26,554.16	29,000.00	8.43	
206-336-975.000	Capital Outlay under \$10,000	309.04		309.04		20,475.96	20,785.00	1.49	
206-336-994.000	Contract Payment Principal	0.00		0.00		25,000.00	25,000.00	0.00	
Total Dept 336 - FIRE DEPARTMENT		63,794.24		10,097.61		165,405.76	229,200.00	27.83	
TOTAL EXPENDITURES		63,794.24		10,097.61		165,405.76	229,200.00	27.83	
Fund 206 - FIRE FUND:									
TOTAL REVENUES		233,730.42		0.00		11,519.58	245,250.00	95.30	
TOTAL EXPENDITURES		63,794.24		10,097.61		165,405.76	229,200.00	27.83	
NET OF REVENUES & EXPENDITURES		169,936.18		(10,097.61)		(153,886.18)	16,050.00	1,058.79	
Fund 212 - LIQUOR LAW ENFORCEMENT FUND									
Revenues									
Dept 000 - GENERAL									
212-000-574.000	State Shared Revenue	123.75		0.00		6,076.25	6,200.00	2.00	
Total Dept 000 - GENERAL		123.75		0.00		6,076.25	6,200.00	2.00	
TOTAL REVENUES		123.75		0.00		6,076.25	6,200.00	2.00	
Expenditures									
Dept 330 - LIQUOR LAW ENFORCEMENT									
212-330-801.000	Professional Services	0.00		0.00		6,200.00	6,200.00	0.00	
Total Dept 330 - LIQUOR LAW ENFORCEMENT		0.00		0.00		6,200.00	6,200.00	0.00	
TOTAL EXPENDITURES		0.00		0.00		6,200.00	6,200.00	0.00	
Fund 212 - LIQUOR LAW ENFORCEMENT FUND:									
TOTAL REVENUES		123.75		0.00		6,076.25	6,200.00	2.00	
TOTAL EXPENDITURES		0.00		0.00		6,200.00	6,200.00	0.00	
NET OF REVENUES & EXPENDITURES		123.75		0.00		(123.75)	0.00	100.00	
Fund 249 - BUILDING INSPECTION FUND									

GL NUMBER	DESCRIPTION	YTD BALANCE	ACTIVITY FOR	AVAILABLE	2022	42
		06/30/2022	MONTH 06/30/2022	BALANCE		
		NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	AMENDED BUDGET	USED
Revenues						
Dept 000 - GENERAL						
249-000-608.000	Ch. for Serv.Fees/Bldg.Permits	19,576.00	0.00	32,779.00	52,355.00	37.39
249-000-699.100	Advance from Fund Balance	0.00	0.00	8,000.00	8,000.00	0.00
Total Dept 000 - GENERAL		19,576.00	0.00	40,779.00	60,355.00	32.43
TOTAL REVENUES						
TOTAL REVENUES		19,576.00	0.00	40,779.00	60,355.00	32.43
Expenditures						
Dept 371 - BUILDING INSPECTION DEPARTMENT						
249-371-702.000	Salary & Wages	2,185.50	258.50	6,814.50	9,000.00	24.28
249-371-702.020	Salary & Wages Clerical Help	7,793.83	1,659.38	11,706.17	19,500.00	39.97
249-371-702.300	Health Insurance Buyout	375.00	75.00	525.00	900.00	41.67
249-371-703.000	Salary & Wages Electrical Insp	1,453.20	54.60	3,546.80	5,000.00	29.06
249-371-704.000	Salary & Wages Plbg-Mech Insp	2,439.40	482.40	5,560.60	8,000.00	30.49
249-371-705.000	SAL & WAGES SITE PLAN REVIEW	1,750.00	550.00	250.00	2,000.00	87.50
249-371-710.000	Twp. Share Medicare Withholding	231.96	44.65	413.04	645.00	35.96
249-371-715.000	Twp. Share Soc. Sec. Withholdg	991.80	190.96	1,763.20	2,755.00	36.00
249-371-727.000	Office Supplies	0.00	0.00	150.00	150.00	0.00
249-371-740.000	Operating Supplies	0.00	0.00	150.00	150.00	0.00
249-371-801.000	Professional Services	1,305.00	0.00	(305.00)	1,000.00	130.50
249-371-850.100	Cell Phone	45.00	0.00	45.00	90.00	50.00
249-371-860.000	Transportation	73.13	0.00	926.87	1,000.00	7.31
249-371-900.000	Printing & Publishing	0.00	0.00	100.00	100.00	0.00
249-371-940.000	Rent & Expenses	1,875.00	0.00	5,625.00	7,500.00	25.00
249-371-958.000	Membership & Dues	0.00	0.00	200.00	200.00	0.00
249-371-960.000	Education	534.75	0.00	465.25	1,000.00	53.48
Total Dept 371 - BUILDING INSPECTION DEPARTMENT		21,053.57	3,315.49	37,936.43	58,990.00	35.69
TOTAL EXPENDITURES						
TOTAL EXPENDITURES		21,053.57	3,315.49	37,936.43	58,990.00	35.69
Fund 249 - BUILDING INSPECTION FUND:						
TOTAL REVENUES		19,576.00	0.00	40,779.00	60,355.00	32.43
TOTAL EXPENDITURES		21,053.57	3,315.49	37,936.43	58,990.00	35.69

GL NUMBER	DESCRIPTION	YTD BALANCE		ACTIVITY FOR		AVAILABLE		42
		06/30/2022	NORMAL (ABNORMAL)	MONTH 06/30/2022	INCREASE (DECREASE)	BALANCE	2022	
NET OF REVENUES & EXPENDITURES		(1,477.57)		(3,315.49)		2,842.57	1,365.00	108.25
Fund 271 - LIBRARY FUND								
Revenues								
Dept 000 - GENERAL								
271-000-402.000	Current Real Property Tax	30,312.36		0.00	687.64	31,000.00	97.78	
Total Dept 000 - GENERAL		30,312.36		0.00	687.64	31,000.00	97.78	
TOTAL REVENUES		30,312.36		0.00	687.64	31,000.00	97.78	
Expenditures								
Dept 000 - GENERAL								
271-000-991.010	CONTRACT PAYMENT BIG RAPIDS PI	29,745.74		0.00	(1,225.74)	28,520.00	104.30	
271-000-991.020	CONTRACT PAYMENT WALTON ERIC	2,586.59		0.00	(106.59)	2,480.00	104.30	
Total Dept 000 - GENERAL		32,332.33		0.00	(1,332.33)	31,000.00	104.30	
TOTAL EXPENDITURES		32,332.33		0.00	(1,332.33)	31,000.00	104.30	
Fund 271 - LIBRARY FUND:								
TOTAL REVENUES		30,312.36		0.00	687.64	31,000.00	97.78	
TOTAL EXPENDITURES		32,332.33		0.00	(1,332.33)	31,000.00	104.30	
NET OF REVENUES & EXPENDITURES		(2,019.97)		0.00	2,019.97	0.00	100.00	
Fund 285 - ARPA FUND								
Revenues								
Dept 000 - GENERAL								
285-000-528.000	ARPA - INCOME	1,021.41		0.00	252,642.59	253,664.00	0.40	
285-000-665.000	INTEREST & DIV. ON EARNING	0.00		0.00	500.00	500.00	0.00	
Total Dept 000 - GENERAL		1,021.41		0.00	253,142.59	254,164.00	0.40	
TOTAL REVENUES		1,021.41		0.00	253,142.59	254,164.00	0.40	

GL NUMBER	DESCRIPTION	YTD BALANCE		ACTIVITY FOR		AVAILABLE		42	
		06/30/2022		MONTH 06/30/2022		BALANCE			2022
		NORMAL (ABNORMAL)	0.00	INCREASE (DECREASE)	0.00	NORMAL (ABNORMAL)	AMENDED BUDGET		
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	31,500.00	31,500.00	0.00	
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Fund 590 - SEWER FUND									
Revenues									
Dept 000 - GENERAL	TAP IN FEES	2,500.00	0.00	0.00	0.00	2,500.00	5,000.00	50.00	
590-000-625.000	Charg. for Serv. (utilities)	264,222.62	0.00	0.00	0.00	277,777.38	542,000.00	48.75	
590-000-627.000	Penalty on Delinquent Utility Bills	5,049.08	0.00	0.00	0.00	2,450.92	7,500.00	67.32	
590-000-664.000	Int. & Div. on Earnings	38.01	0.00	0.00	0.00	1,461.99	1,500.00	2.53	
590-000-676.000	Reimbursements	258,522.28	0.00	0.00	0.00	(258,522.28)	0.00	100.00	
590-000-687.000	REFUNDS	437.75	0.00	0.00	0.00	(437.75)	0.00	100.00	
590-000-699.000	Transfer from other Fund	0.00	0.00	0.00	0.00	125,000.00	125,000.00	0.00	
Total Dept 000 - GENERAL		530,769.74	0.00	0.00	0.00	150,230.26	681,000.00	77.94	
TOTAL REVENUES									
		530,769.74	0.00	0.00	0.00	150,230.26	681,000.00	77.94	
Expenditures									
Dept 521 - SEWER FUND	Salary & Wages	3,333.35	666.67	0.00	0.00	4,666.65	8,000.00	41.67	
590-521-702.000	Salary & Wages Snowplowing	161.70	0.00	0.00	0.00	338.30	500.00	32.34	
590-521-710.000	Twp. Share Medicare Withholding	50.70	9.67	0.00	0.00	74.30	125.00	40.56	
590-521-714.000	Health Insurance	920.85	152.69	0.00	0.00	679.15	1,600.00	57.55	
590-521-715.000	Twp. Share Soc. Sec. Withholdg	216.68	41.33	0.00	0.00	313.32	530.00	40.88	
590-521-720.000	Medical Reimbursement	206.14	0.00	0.00	0.00	93.86	300.00	68.71	
590-521-740.000	Operating Supplies	0.00	0.00	0.00	0.00	800.00	800.00	0.00	
590-521-801.000	Professional Services	4,888.51	0.00	0.00	0.00	15,111.49	20,000.00	24.44	
590-521-801.050	Miss Digg's	280.00	0.00	0.00	0.00	520.00	800.00	35.00	
590-521-804.000	Contract Payment to City B.R.	129,753.78	0.00	0.00	0.00	155,246.22	285,000.00	45.53	
590-521-805.000	Contractual Services	9,787.95	0.00	0.00	0.00	14,212.05	24,000.00	40.78	
590-521-805.100	Extra Contractual Services	3,535.22	0.00	0.00	0.00	4,464.78	8,000.00	44.19	
590-521-920.000	Public Utilities	11,713.57	1,856.92	0.00	0.00	18,286.43	30,000.00	39.05	
590-521-930.000	Repair & Maintenance	6,709.03	0.00	0.00	0.00	6,090.97	12,800.00	52.41	
590-521-935.000	Bldg. & Grounds Repair & Maintena	0.00	0.00	0.00	0.00	300.00	300.00	0.00	

GL NUMBER	DESCRIPTION	YTD BALANCE		ACTIVITY FOR		AVAILABLE		42 % BDGT USED
		06/30/2022		MONTH 06/30/2022		2022		
		NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	AMENDED BUDGET	2022	AMENDED BUDGET	
590-521-958.000	Memberships & Dues	0.00	0.00	0.00	350.00	350.00	0.00	0.00
590-521-965.000	Insurance & Bonds	0.00	0.00	0.00	2,750.00	2,750.00	0.00	0.00
590-521-968.000	Depreciation	0.00	0.00	0.00	85,300.00	85,300.00	0.00	0.00
590-521-975.000	Capital Outlay under \$10,000	0.00	0.00	0.00	2,000.00	2,000.00	0.00	0.00
590-521-978.000	Capital Outlay \$10,000 and above	0.00	0.00	0.00	125,000.00	125,000.00	0.00	0.00
Total Dept 521 - SEWER FUND		171,557.48	2,727.28	436,597.52	608,155.00	608,155.00	28.21	28.21
TOTAL EXPENDITURES		171,557.48	2,727.28	436,597.52	608,155.00	608,155.00	28.21	28.21
Fund 590 - SEWER FUND:								
TOTAL REVENUES		530,769.74	0.00	150,230.26	681,000.00	681,000.00	77.94	77.94
TOTAL EXPENDITURES		171,557.48	2,727.28	436,597.52	608,155.00	608,155.00	28.21	28.21
NET OF REVENUES & EXPENDITURES		359,212.26	(2,727.28)	(286,367.26)	72,845.00	72,845.00	493.12	493.12
Fund 591 - WATER FUND								
Revenues								
Dept 000 - GENERAL								
591-000-626.000	Charg. for Serv. (utilities)	336.05	0.00	463.95	800.00	800.00	42.01	42.01
591-000-627.000	Pen. & Int. Delinquent Bills	2.88	0.00	(2.88)	0.00	0.00	100.00	100.00
591-000-699.000	Transfer from other Fund	0.00	0.00	20,000.00	20,000.00	20,000.00	0.00	0.00
Total Dept 000 - GENERAL		338.93	0.00	20,461.07	20,800.00	20,800.00	1.63	1.63
TOTAL REVENUES		338.93	0.00	20,461.07	20,800.00	20,800.00	1.63	1.63
Expenditures								
Dept 536 - WATER								
591-536-702.200	Salary & Wages Snowplowing	121.17	0.00	228.83	350.00	350.00	34.62	34.62
591-536-710.000	Twp. Share Medicare Withholding	1.76	0.00	3.24	5.00	5.00	35.20	35.20
591-536-715.000	Twp. Share Soc. Sec. Withholding	7.51	0.00	12.49	20.00	20.00	37.55	37.55
591-536-740.000	Operating Supplies	346.73	110.73	2,153.27	2,500.00	2,500.00	13.87	13.87
591-536-801.000	Professional Services	0.00	0.00	225.00	225.00	225.00	0.00	0.00
591-536-805.000	Contractual Services	2,604.83	521.00	5,395.17	8,000.00	8,000.00	32.56	32.56
591-536-920.000	Public Utilities	4,300.28	621.11	3,499.72	7,800.00	7,800.00	55.13	55.13
591-536-930.000	Repair & Maintenance	1,895.81	0.00	4.19	1,900.00	1,900.00	99.78	99.78

GL NUMBER	DESCRIPTION	YTD BALANCE 06/30/2022	ACTIVITY FOR MONTH 06/30/2022	AVAILABLE		2022	42
				NORMAL (ABNORMAL)	INCREASE (DECREASE)		
Total Dept 536 - WATER		9,278.09	1,252.84	11,521.91	20,800.00	44.61	
TOTAL EXPENDITURES		9,278.09	1,252.84	11,521.91	20,800.00	44.61	
Fund 591 - WATER FUND:							
TOTAL REVENUES		338.93	0.00	20,461.07	20,800.00	1.63	
TOTAL EXPENDITURES		9,278.09	1,252.84	11,521.91	20,800.00	44.61	
NET OF REVENUES & EXPENDITURES		(8,939.16)	(1,252.84)	8,939.16	0.00	100.00	
Fund 703 - CURRENT TAX COLLECTION FUND							
Revenues							
Dept 000 - GENERAL							
703-000-445.000 Penalties & Interest on Taxes		414.45	0.00	(414.45)	0.00	100.00	
Total Dept 000 - GENERAL		414.45	0.00	(414.45)	0.00	100.00	
TOTAL REVENUES		414.45	0.00	(414.45)	0.00	100.00	
Fund 703 - CURRENT TAX COLLECTION FUND:							
TOTAL REVENUES		414.45	0.00	(414.45)	0.00	100.00	
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	
NET OF REVENUES & EXPENDITURES		414.45	0.00	(414.45)	0.00	100.00	
Fund 708 - METRO FUND							
Revenues							
Dept 000 - GENERAL							
708-000-576.000 METRO Revenue		1,796.91	0.00	5,603.09	7,400.00	24.28	
Total Dept 000 - GENERAL		1,796.91	0.00	5,603.09	7,400.00	24.28	
TOTAL REVENUES		1,796.91	0.00	5,603.09	7,400.00	24.28	
Expenditures							
Dept 000 - GENERAL							
708-000-801.000 Professional Services		0.00	0.00	3,400.00	3,400.00	0.00	
Total Dept 000 - GENERAL		0.00	0.00	3,400.00	3,400.00	0.00	

GL NUMBER	DESCRIPTION	YTD BALANCE		ACTIVITY FOR		AVAILABLE		42
		06/30/2022	06/30/2022	MONTH 06/30/2022	MONTH 06/30/2022	BALANCE	2022	
TOTAL EXPENDITURES		NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	AMENDED BUDGET	USED		
Fund 708 - METRO FUND:		0.00	0.00	3,400.00	3,400.00	0.00		
TOTAL REVENUES		1,796.91	0.00	5,603.09	7,400.00	24.28		
TOTAL EXPENDITURES		0.00	0.00	3,400.00	3,400.00	0.00		
NET OF REVENUES & EXPENDITURES		1,796.91	0.00	2,203.09	4,000.00	44.92		
Fund 711 - HIGHLAND VIEW CEMETERY								
Revenues								
Dept 000 - GENERAL								
711-000-632.000	Ch. for Serv. (sale cem. lots)	30.00	0.00	(30.00)	0.00	100.00		
711-000-664.000	Int. & Div. on Earnings	520.90	0.00	79.10	600.00	86.82		
Total Dept 000 - GENERAL		550.90	0.00	49.10	600.00	91.82		
TOTAL REVENUES		550.90	0.00	49.10	600.00	91.82		
Expenditures								
Dept 000 - GENERAL								
711-000-975.000	Capital Outlay under \$10,000	0.00	0.00	300.00	300.00	0.00		
Total Dept 000 - GENERAL		0.00	0.00	300.00	300.00	0.00		
TOTAL EXPENDITURES		0.00	0.00	300.00	300.00	0.00		
Fund 711 - HIGHLAND VIEW CEMETERY:								
TOTAL REVENUES		550.90	0.00	49.10	600.00	91.82		
TOTAL EXPENDITURES		0.00	0.00	300.00	300.00	0.00		
NET OF REVENUES & EXPENDITURES		550.90	0.00	(250.90)	300.00	183.63		
TOTAL REVENUES - ALL FUNDS		1,545,361.72	0.00	922,757.28	2,468,119.00	62.61		
TOTAL EXPENDITURES - ALL FUNDS		521,308.54	54,638.73	1,774,461.46	2,295,770.00	22.71		
NET OF REVENUES & EXPENDITURES		1,024,053.18	(54,638.73)	(851,704.18)	172,349.00			

Building

Permit #	Contractor	Job Address	Fee Total	Const. Value
PB22-0012	DAVIS, KEN & RIPKE, KAREN	15877 BELMONT DR	\$180.00	\$8,500
Work Description: WATERPROOFING BASEMENT 26'X56'				
PB22-0013	BIG VALUE CENTER LLC	14313 NORTHLAND DR	\$110.00	\$0
Work Description: TEMPORARY 30'X45' TENT FOR FIREWORKS SALE - SALES PERIOD JUNE 20, 2022 THROUGH JULY 5, 2022				
PB22-0014	SCHEIBLE NICK	15660 RYANS CREEK WAY	\$256.00	\$15,000
Work Description: POST FRAME POOL STORAGE BUILDING - 16'X20'				
PB22-0015	SPECTRUM HEALTH - BIG RAP	14755 215TH AVE	\$12,329.00	\$2,796,975
Work Description: NEW COMMERCIAL BUILDING - 33,000 SQFT PRIMARY CARE CLINIC				
PB22-0016	DOHERTY PATRICK & MAKAY	23544 13 MILE RD	\$446.00	\$14,400
Work Description: POLE BARN - 24'X30'				

Total Permits For Type: 5
Total Fees For Type: \$13,321.00
Total Const. Value For Type: \$2,834,875

Electrical

Permit #	Contractor	Job Address	Fee Total	Const. Value
PE22-0012	JOHNSTON JACOB & MARISA	22720 14 MILE RD	\$91.00	\$0
Work Description: GENERATOR, BUS DUCT, 1 INSPECTION				
PE22-0013	DOHERTY PATRICK & MAKAY	23544 13 MILE RD	\$183.00	\$0
Work Description: POLE BARN - 3 CIRCUITS, LIGHTING FIXTURES, 220 OUTLET, 3 INSPECTIONS				
PE22-0014	EISING STEPHEN N & ALEXA	12301 190TH AVE	\$201.00	\$0
Work Description: 200 AMP SERVICE, 13 CIRCUITS, LIGHTING FIXTURES, DISHWASHER, 2 INSPECTIONS				

Total Permits For Type: 3
Total Fees For Type: \$475.00
Total Const. Value For Type: \$0

Mechanical

Permit #	Contractor	Job Address	Fee Total	Const. Value
PM22-0025	JOHNSTON JACOB & MARISA	22720 14 MILE RD	\$110.00	\$0
Work Description: GENERATOR, GAS PIPING, 1 INSPECTION				
PM22-0026	SCHEILBELE FAMILY TRUST	15914 230TH AVE	\$95.00	\$0
Work Description: ABOVE GROUND TANK, 1 INSPECTION				

PM22-0027 JOHNSTON JACOB & MARISA 22720 14 MILE RD \$95.00 \$0

Work Description: ABOVE GROUND TANK, 1 INSPECTION

PM22-0028 ROBINSON, KELLY 22848 13 MILE RD \$145.00 \$0

Work Description: GAS BURNING FURNACE, AIR CONDITIONING, CERTIFICATION, 1 INSPECTION

PM22-0029 BENDER, ANTHONY 23210 TIMBER RIDGE DR \$105.00 \$0

Work Description: AIR CONDITIONING, 1 INSPECTION

PM22-0030 SPECTRUM HEALTH - BIG RAP 14755 215TH AVE \$2,480.00 \$0

Work Description: SPECTRUM HEALTH BIG RAPIDS, WATER HEATER, GAS PIPING, 5 AIR CONDITIONING, 5000 FT GAS PIPING, 6356 FT DUCTS, 3 AIR HANDLERS, 78 HEAT RECOVERY UNITS, 8 UNIT HEATERS, 5 INSPECTIONS

PM22-0031 EISING STEPHEN N & ALEXA 12301 190TH AVE \$230.00 \$0

Work Description: GAS BURNING FIREPLACE, WATER HEATER, GAS PIPING, AIR TEST GAS LINES, 3 EXHAUST, 2 INSPECTIONS

Total Permits For Type: 7

Total Fees For Type: \$3,260.00

Total Const. Value For Type: \$0

Plumbing

Permit # Contractor Job Address Fee Total Const. Value

PP22-0007 DAVIS, KEN & RIPKE, KAREN 15877 BELMONT DR \$80.00 \$0

Work Description: WATERPROOFING BASEMENT: SUMP PUMP, 1 INSPECTION

PP22-0008 SPECTRUM HEALTH - BIG RAP 14755 215TH AVE \$1,321.00 \$0

Work Description: SPECTRUM HEALTH BIG RAPIDS, 172 FIXTURES, 8 STACKS, 2 SEWER CONNECTIONS, WATER DISTRIBUTION, 3 BACKFLOW PREVENTERS, 9 INSPECTIONS

PP22-0009 SCHEIBLE NICK 15660 RYANS CREEK WAY \$185.00 \$0

Work Description: POOL HOUSE, 4 FIXTURES, CONNECITON, WATER DISTRIBUTION, 3 INSPECTIONS

PP22-0010 EISING STEPHEN N & ALEXA 12301 190TH AVE \$173.00 \$0

Work Description: 8 FIXTURES, 1 STACK, WATER DISTRIBUTION, SANITARY SEWER, 2 INSPECTIONS

Total Permits For Type: 4

Total Fees For Type: \$1,759.00

Total Const. Value For Type: \$0

TAP IN FEE

Permit # Contractor Job Address Fee Total Const. Value

PT22-0001 POLS PROPERTIES LLC 20615 ROLLING HILLS LANE \$0.00 \$0

Work Description: SEWER TAP IN FEE FOR NEW RESIDENCE

PAID 05-02-22 \$2,500 CHECK #3404 RECEIPT #24761

Total Permits For Type: 1

Total Fees For Type: \$0.00

Total Const. Value For Type: \$0

Zoning Clearance

Permit #	Contractor	Job Address	Fee Total	Const. Value
PZ22-0008	DOHERTY PATRICK & MAKAY	23544 13 MILE RD	\$25.00	\$0

Work Description: ZONING CLEARANCE FOR POLE BARN - 24'X30'

Total Permits For Type: 1

Total Fees For Type: \$25.00

Total Const. Value For Type: \$0

Report Summary

Grand Total Fees: \$18,840.00

Grand Total Permits: 21

Grand Total Const. Value: \$2,834,875

Population: All Records

Permit.DateIssued Between
5/1/2022 12:00:00 AM AND
5/31/2022 11:59:59 PM

Big Rapids Charter Township

Cemetery and Grounds Monthly Report

May. 2022

Activity:

- 1- Grounds at cemetery.**
- 2- Grounds at park/township.**
- 3- Full Burials =3 . Cremains. = 1.**
- 4- Foundation completed = 2**

Month summary:

Very busy month with mowing and weed whipping cemetery for Memorial Day . Training Steve on all aspects of grounds and mowing. Struggles with the mowing. Was able to fit mowing of township in twice, Indust. Park once and park once. we will be worked Tues the 31st on park again. Worked on all equipment, fixed Gator had to take golf cart into state street won't run (after replacing several parts). Also having issues with oldest mower, keeps stalling. Seems to be electrical. Had to fix water line in block 3 Saturday due to mower hitting it.

Marc Veldman

Grounds Manager

FIRE DEPARTMENT REPORT
MAY, 2022

Item "F"

General:

The department continues to run well. We had an average call volume for the month of May 2022. The county fire chiefs have chosen to use Scott SCBA(air packs) and have requested a group pricing quote from the distributor. The group pricing discount should be available before the board meeting but is expected to be less than the amount in the quote provided previously.

Call Volume:

Total calls for the month of May 2022: 33

12 Medical, 1 Structure Fire, 1 Grass Fire/Controlled Burn, 1 Auto Accident, 1 Power Line Down, 2 Vehicle Fire, 0 Smoke/Odor, 0 Dumpster Fire, 11 Cover/Service/Standby, 0 Collapse, 1 Gas Leak, 0 Inspection, 0 Airport Emergency, 0 Fire Alarm, 0 Water Rescues, 0 Fire Investigation, 0 Haz-Mat, 0 Elevator/Technical Rescue and 0 Drone Activations.

Year to Date Call volume 2022: 130

Year to Date Response Times:

Turnout Time (dispatch to truck en-route): 7 minutes and 39 seconds.

Response Time (dispatch to on scene): 12 minutes and 59 seconds.

Year to Date Call Locations:

BR TWP	114
Barton TWP	
Big Prairie TWP	
City of Big Rapids	7
Colfax TWP	
Green TWP	2
Hersey TWP	1
Mecosta TWP	
Morley	1
Norwich TWP	1

Personnel:

We are currently at a roster of 17. We are seeking applicants at this time.

Our command staff are Chief Tubbs, Deputy Chief Douglass, Captain Jim Chapman, Lieutenant Nick Wyma and Lieutenant Adam Perez.

Training:

Training this month consisted of truck checks, pumps, water supply and hose streams.

Repairs Completed:

None to report.

Station Maintenance:

None to Report.

Budget/Purchasing over \$2,500.00:

We are requesting permission to purchase Scott SCBA(air packs) to replace our current SCBA in the amount of \$176,473. This amount will likely be less once we receive the group pricing quote. This includes the upgraded communications interface in the facepieces.



Northwest Kent Mechanical Co.

Commercial • Industrial • Institutional

P.O. Box 216K • 4095 16 Mile Road
Cedar Springs, MI 49319

(616) 696-9026 • Fax (616) 696-9327
www.nwkentmech.com

May 29, 2022

Mr. Bill Stanek
Big Rapids Twp.
14212 Northland Dr.
Big Rapids, MI 49307

RE: Monthly Lift Station Report

Dear Bill,

May was a little busier month for the lift stations. I received an alarm that the Hills of Mitchell Creek Mission had low battery voltage. I was able to pick up a new battery and replace the dead one. When you called me about Industrial Park lift station, I went there and eventually figured out the check valve for pump two was stuck open, allowing water to come back into the station. That was why the gallons pumped was so high and the run times were so frequent.

Otherwise, all the stations are working properly.

Sincerely,

Todd Shank
Northwest Kent Mechanical Co.

Big Rapids Township Industrial Park Water Treatment Plant Monthly *Report*

May 2022

All operations are normal at the plant, well number 2 is working good and providing ample water for the distribution system. Ran both the quarterly bacterial samples for well 2 at the plant and for the distribution system. Generator ran during the short power outage from the storm last week. No significant alarms, a couple during the City (Steve Schroeder) hydrant flow test out to the airport, but the flow test came back at 900 gallons per minute which was good. Maintaining a chlorine residual of around .4 to .5 parts per million (mg/L) and steady pressure of around 70 psi through the water system. All other pumps, electronics, motors, and VFD's are working as they should. Still working to get VFD and well pump 2 to run steady, a glitch with the VFD seems like. Gauge still sticking at round 3/8 of a tank for the diesel.

**MINUTES
BIG RAPIDS CHARTER TOWNSHIP
PLANNING COMMISSION**

Tuesday, May 10, 2022 --- 7:00 p.m.

Big Rapids Township Hall, 14212 Northland Drive, Big Rapids, MI 49307

I. CALL TO ORDER: 7:00 P.M.

Chairperson Amanda Wethington called the regular meeting of the Big Rapids Charter Township Planning Commission to order at the township hall on Tuesday, May 10, 2022, at 7:00 p.m.

II. ROLL CALL:

Present: Carman Bean, Mary Davis, Gordon Oliver, Mark Sweppenheiser and Amanda Wethington. Zach Cook and Mike Bigford were absent. The record shows there is a quorum. Also present: William Stanek, Supervisor; Zoning Administrator and Recording Secretary, Timothy Kleinheksel.

III. CONFLICTS OF INTEREST:

Mrs. Wethington asked if any of the Commission members had known conflicts of interest with any of the items on the agenda for this meeting. No one indicated that a conflict of interest existed.

IV. MINUTES:

Mrs. Wethington asked the Commission members to review the minutes of the April 12, 2022 meeting. Mr. Sweppenheiser made a motion to approve the April 12, 2022 minutes as submitted. Mr. Oliver supported the motion. There was no further discussion. The motion passed unanimously with five ayes.

V. PUBLIC HEARING – SUP22-003 KROMER HIP CAMP

Mrs. Mary Kromer, 21500 17 Mile Road, Big Rapids, is requesting a Special Use Permit in the Agricultural zoning district to operate a rustic campground at the existing private property at 21501 17 Mile Road, Big Rapids Township. Mrs. Wethington called the Public Hearing to order at 7:02 pm. There were several residents of the Township at the Public Hearing submitting questions and concerns: Where would the entrance to the campground be located? Across the street from the Kromers' driveway. Would there be a fence around the property? No, signage will be placed at the East, South and West property lines to ensure campers know exactly where the boundaries for the Hipcamp are located. What if the DNR has a fire ban? The Kromers will enact a fire ban if fires are currently banned by the DNR in the area or if they are concerned about wildfire safety at specific times of the year. When a fire ban is active, no campers will be able to have a fire. What will be the camping season dates? May 1 through mid-September. Would there be a water supply? No, campers would bring their own water. Would there be garage dumpsters? No, campers are responsible to haul

out all of their garbage. What about bathrooms? If the campground is over 20 acres, there is no need for the host to provide toilets, however, the Kromer's are choosing to supply a port-a-potty. Would generators be allowed? Yes, today's generators are eco-friendly and quiet. What permits would be issued by the Township? Only the approval of the SUP. Will RV's be allowed? Only small RV's will fit on the sites. The Kromers mentioned the following: They would look at camper's ratings before accepting; If campers do not follow rules, they risk bad ratings; People who are accustomed to rustic camping will know how to behave. Hearing no further public input, Mrs. Wethington closed the public hearing at 7:28 pm.

VI. ACTION ON SUP22-003 KROMER HIP CAMP

The Planning Commission members reviewed the campground in reference to the following standards and requirements of a Special Use request: (1) The nature, location, and size of the special use shall not change the essential character of the surrounding area, nor disrupt the orderly and proper development of the district as a whole. The use shall not be in conflict with or discourage the adjacent or neighboring lands or buildings. (2) The special use shall not diminish the value of the land, buildings or structures in the neighborhood. (3) The special use shall not increase traffic hazards or cause congestion on the public highways or streets of the area. Adequate access to the parcel shall be furnished. (4) The water supply and sewage disposal system shall be adequate for the proposed special use by conforming to State and County Health Department requirements, and the special use shall not over-burden any existing services or facilities. (5) Uses by special permit shall not be significantly more objectionable to nearby properties by reason of traffic, noise, vibrations, dust, fumes, odor, smoke, glare, lights, or disposal of waste than the operation of any principal permitted use, nor shall the special use increase hazards from fire or other dangers to either the property or adjacent property. (6) The Planning Commission may require that the premises be permanently screened from adjoining or contiguous properties by a wall, fence, plant screen and/or other approved enclosure when deemed necessary to buffer the surrounding uses from objectionable noise, light, etc., created by the special use. (7) The special use shall be consistent with the intent and purpose of this Ordinance and with the intent of the Land Use Plan for the Township. The special use shall be compatible with the natural environment and shall not be inimical to the public health, safety and general welfare. The commission suggested that the Kromers should provide a waste bin for the disposal of waste. The commission members saw no other problems with these standards in the Kromer Hipcamp request. Mr. Bean made a motion to approve SUP22-003 Kromer Hipcamp 21501 17 Mile Road, Big Rapids Township. Mrs. Davis supported the motion. After discussion, the Planning Commission members requested that the Kromers submit written camping rules for the Hipcamp. Mr. Bean made a motion to table the original motion pending review of written camping rules from the Kromers. Mrs. Davis supported the motion. There was no further discussion. The motion passed unanimously with five ayes. A special meeting will take place at 7pm on May 18, 2022 at the Township hall to review the written rules.

VII. COMMERCIAL SITE PLAN REVIEW – PZ22-0007 JOHNSON AUTOMOTIVE:

Lee Johnson, Johnson's Automotive Repair, is requesting a use change for the current storage facility located at 1237 North State Street, Big Rapids Township. The current use is storage and Mr. Johnson would like to change the use to automotive repair. Mr. Bean inquired if this facility was located on a separate parcel – Mr. Johnson stated it was. Mr. Johnson is planning to frame in most of the doors on the existing building and install new siding on the entire facility. He stated that they will need a flat surface 30' wide and 45' deep to house the equipment that is purchased. Mr. Johnson stated that they do not have space in their current facility. After discussion, Mr. Bean made a motion to approve the change of use from storage to automotive repair on the facility located at 1237 North State Street. Mr. Oliver supported the motion. The motion passed unanimously with five ayes.

VIII. 2023-2028 CAPITAL IMPROVEMENT REQUESTS

The 2023-2028 Capital Improvement Plan project requests were presented to the Commission members. Rankings were determined by criteria such as necessity, required by law, future cost reduction, implements Master Plan, satisfies community, economic development, and full cost identified. Commission members reviewed the CIP requests and agreed on rankings for each request and Mr. Kleinheksel will update the CIP spreadsheet. Mr. Oliver made a motion to approve the rankings on the 2023-2028 CIP plan to be presented at a public hearing at the June 14, 2002 Planning Commission meeting. Mr. Sweppenheiser supported the motion. The motion passed unanimously with five ayes.

IX. PUBLIC COMMENT:

There was no public comment.

X. ADJOURNMENT:

Hearing no further business for the Planning Commission, Mrs. Wethington adjourned the meeting at 8:17 pm.

MINUTES
BIG RAPIDS CHARTER TOWNSHIP
PLANNING COMMISSION

Wednesday, May 18, 2022 --- 7:00 p.m.

Big Rapids Township Hall, 14212 Northland Drive, Big Rapids, MI 49307

I. CALL TO ORDER: 7:00 P.M.

Chairperson Amanda Wethington called the special meeting of the Big Rapids Charter Township Planning Commission to order at the township hall on Tuesday, May 18, 2022, at 7:02 p.m.

II. ROLL CALL:

Present: Mary Davis, Gordon Oliver, Mark Sweppenheiser and Amanda Wethington. Carman Bean, Zach Cook and Mike Bigford were absent. The record shows there is a quorum. Also present: William Stanek, Supervisor; Zoning Administrator and Recording Secretary, Timothy Kleinheksel.

III. CONFLICTS OF INTEREST:

Mrs. Wethington asked if any of the Commission members had known conflicts of interest with any of the items on the agenda for this meeting. No one indicated that a conflict of interest existed.

IV. ACTION ON SUP22-003 KROMER HIP CAMP

Mr. Oliver made a motion to take from the table SUP22-003 Kromer Hipcamp. Mrs. Davis supported the motion. The motion passed with four ayes. Mrs. Mary Kromer presented the following Hipcamp rules: Potable drinking water is not available. (Bring your own water); Fire ban in effect: No fires allowed until June 12, 2022. Charcoal grills, gas firepits, gas BBQ, gas stove and smoking are allowed; Portable toilet is available; Pets are not allowed at this listing. Unfortunately, not everyone is a responsible pet owner and for this reason, we have decided not to accept pets at this time; There is no shower available at this listing; Waste disposal is available at this listing. (Trash bin) Place garbage in provided container; Kitchen and cooking equipment are not available; Quiet time 10pm to 7am; No fireworks on property - This will be strictly enforced. In the summer the grass becomes very dry and a fire can start easily; Stay within boundaries of property. Road to North, neighbor driveway to East, cemetery to West, marked on South; No parties! This will be strictly enforced. Campers want peace and quiet; If you wish to access the cemetery, enter via the road. Do not climb the fence; Any downed trees or loose wood on the ground can be used for fires. No cutting of trees; Michigan cactus sites on the property are marked. Please be respectful; No ORV riding on the property. This will be strictly enforced. The Planning Commission members reviewed the rules of the Kromer Hipcamp as submitted. After discussion by the Planning Commission, Mr. Oliver made a motion to approve SUP22-003 Kromer Hipcamp with the addition of the

written rules. Mrs. Davis supported the motion. There was no further discussion. The motion passed unanimously with four ayes via roll call vote.

V. PUBLIC COMMENT:

There was no public comment.

VI. ADJOURNMENT:

Hearing no further business for the Planning Commission, Mrs. Wethington adjourned the meeting at 7:28 pm.

Supervisor's Report

May 2022

It is nice to be back into spring. May has been a great month. We have been very steady in the office. There have been a lot of permits and a lot of questions regarding zoning and general day-to-day operations. I have been spending what time I can on the building. Brian and I have been working on both the interior and getting the exterior ready to have the roof done. We do have a contractor scheduled to coat the roof. In June we will be working on the exterior, getting some siding up. We have still had some water issues on the north side, but it is mostly from not having siding up and caulked. The floor is finished, the doors are hung, and the old heater has been removed. This will allow us to finish the ceiling and walls in the main room. Hannah has helped with some of the tiling in the bathrooms and done some painting.

I have had a lot of conversations with the cell tower people. We should be getting our payment any time now, and then they will be ready to start. They have already pulled their permits. They have also been inquiring about putting a trailer unit in until they finish construction. I may be bringing this before the board. It would be temporary until the tower is finished, and we would charge them for the time it was here. They have had a lot of people out surveying, locating services, and doing all the prep work.

The biggest problem we had this month was all the rain on the 11th. Different parts of the township received differing amounts of rain, but here we must have had close to four inches in two hours. The first notice we had was when I received a call from Northwest Kent wanting to know if I knew why the pumps were having trouble keeping up at Gilbert. They had no idea it was raining up here. I went over to Gilbert, and there was at least three inches of water over the lift station. Rain water was running into the station itself. Both pumps ran constantly, and we had no overflow problems. At the industrial park lift station we had a lot of extra water. This also caused something to plug up a check valve. I watch the reports every morning, and after three days of this lift station not slowing up, I called Northwest Kent and they came up and found the problem. The Hills of Mitchell Creek had a little extra with the rain but the rest of the lift stations were good. Our main problem with infiltration is at the industrial park and still some at Gilbert.

Spectrum Health has broken ground for their building, and Ace Hardware is ready to open. Our building inspector has been working evenings, and, so far, that has worked out fine. The nice part of this is that he is able to do inspections any evening, so we are not tied down to one day a week.

I was gone for the last week in May and had a great time in California with my daughter and her family. We were able to see our fourth grandchild graduate from high school---only one to go and that will be next year in Southfield. I attended a couple city commission meetings, the ground breaking for the Hemlock Park improvements, and the city/Green Township meeting. I also attended the city/county/Ferris meeting as well as the meet and greet for the new MCDC person. Besides this I attended two of our planning commission meetings.

We received the resignation from Mike Bigford on the planning commission, and I have been contacting a couple of people that may be willing to fill his term.

Thanks for the opportunity to serve,
Bill

Item "K"

Northwest Kent Mechanical Co.

Commercial • Industrial • Institutional

P.O. Box 216K • 4095 16 Mile Road

Cedar Springs, MI 49319

(616) 696-9026 • Fax (616) 696-9327

www.nwkentmech.com



May 12, 2022

Mr. Bill Stanek
Big Rapids Twp.
14212 Northland Dr.
Big Rapids, MI 49307

RE: Hills of Mitchell Creek Lift Station – Pump Pricing

Dear Bill,

Below is our pricing to furnish (1) New Gorman-Rupp Pump for Hills of Mitchell Creek Lift Station. Let us know if you have any questions.

****Furnish ONLY (1) New Gorman-Rupp Model SFEV3B-X Pump. Estimated lead time is 10-12 weeks for the pump.**

PRICING: \$11,969.00

Sincerely,

A handwritten signature in blue ink, appearing to read 'D. Larson', is written over a light blue circular stamp. The signature is fluid and cursive.

Derek Larson
Northwest Kent Mechanical Co.

**BIG RAPIDS TOWNSHIP
RESOLUTION NUMBER 2022-02**

**TO WAIVE PENALTY ASSOCIATED WITH NOT FILED PROPERTY TRANSFER AFFIDAVITS (PTA) –
FORM 2766**

WHEREAS, the Michigan General Property Tax Act, Act 206 of 1893 established in MCL 211.27b a requirement for local unit compliance regarding the levy of a penalty for failure to file a PTA – Form 2766, commonly known as a transfer affidavit, or the adoption of a resolution waiving the penalty; and

WHEREAS, MCL 211.27b requires the levy of a penalty upon the buyers of property if a PTA – Form 2766 is not filed within 45 days of all transfers or ownership; and

WHEREAS, enforcing the MCL 211.27b required levy of \$5.00 per day up to \$200 for residential property and \$20.00 per day up to a maximum of \$1000.00 for industrial and commercial property is cost prohibitive for the City of Menominee because of the cost of tracking and collecting penalties is certain to be greater than penalty revenue; and

WHEREAS, the Big Rapids Township has a strong compliance rate of transferees filing Property Transfer Affidavits;

WHEREAS, MCL 211.27b allows for the governing body of a local tax collecting unit to waive, by resolution, the penalty;

THEREFORE, BE IT RESOLVED that Big Rapids Township waives the penalty for failure to file PTAs - Form 2766 as required by MCL 211.27b.

THEREFORE, BE IT FURTHER RESOLVED THAT this resolution supersedes any previous Big Rapids Township resolutions concerning this topic.

AYES: _____

Attested, by Order of the Township of Big Rapids,

NAYS: _____

Mecosta County, Michigan

The Supervisor declared the resolution _____ on June 7th, 2022.

Clerk

Supervisor

Bill Stanek

From: Mike Bigford <bigford.mr@gmail.com>
Sent: Thursday, May 19, 2022 8:50 AM
To: 'Bill Stanek'; 'Amanda Wethington'; 'Timothy Kleinheksel'
Subject: RE: Board Resignation

Bill,
As a follow up to our conversation yesterday; please accept and make my resignation effective on May 19, 2022.
Mike

From: Mike Bigford <bigford.mr@gmail.com>
Sent: Thursday, March 24, 2022 9:19 AM
To: Bill Stanek <supervisorstanek@bigrapidstowship.net>; Amanda Wethington <awethington@mecostacounty.org>; Timothy Kleinheksel <zoning@bigrapidstowship.net>
Subject: Board Resignation

Good Morning,
I feel that it is in the best interest of Big Rapids Township that I resign my position on the Planning Commission. The majority of my time is spent between our homes in Florida and Burt Lake vs. Big Rapids, making it very difficult for me to consistently attend meetings and actively participate as I should. Within the next few years it is inevitable we will become Florida residents as we continue to extend our time spent down south.

I truly enjoyed my time with you and the interactions with the entire Board.

All the best,
Mike

Item "N"

ESTIMATE

Big Rapids Township
14212 Northland Dr.
Big Rapids, Mi 49307

Sawhorse Stables

17900 Arthur Rd
Big Rapids , Mi 49307
Phone: (231) 679-1659
Email: chief11.c1@gmail.com

Estimate # 000019
Date 05/28/2022

Description	Quantity	Rate	Total
AC2 4x4 GC	4.0	\$10.10	\$40.39
2x10 AC2 treated	1.0	\$23.40	\$23.40
Sign custom stenciling	1.0	\$44.00	\$44.00
Sign lettering 6 inch	20.0	\$5.78	\$115.50
Sign custom stenciling	2.0	\$44.00	\$88.00
Hardware and shop supplies	3.0	\$11.00	\$33.00
Shop time	4.0	\$44.00	\$176.00
Installation	4.0	\$44.00	\$176.00
Epoxy tinted 32 oz	1.0	\$28.59	\$28.59

Subtotal \$724.88

Total \$724.88

Notes:

Portage sign for Highbanks Park.

1. Permanent committees to reform:
 - a. Parks & Cemetery (together)
 - b. Roads
 - c. Fire
 - d. Utilities
2. Each committee will require two board members to volunteer to share the responsibilities of their committees. The supervisor is not one of the volunteers. The supervisor is encouraged to attend as they may have useful information regarding the goals of the committee. These two board members will share responsibilities for the following:
 - a. Creating a brief mission statement for the committee
 - b. Recruiting members to the committee
 - c. Scheduling – hosting – documenting and chairing each meeting
 - d. Presenting committee information to the board
3. Ad hoc committees may be created for unique situations and use the same basic structure.

There will be challenges when appealing to the community for volunteers and holding the first few meetings. It's a necessary learning process we can all benefit from. We were elected to leadership positions and this appears to be our opportunity to lead.

Item "P"

Check Date	Bank	Check Number	Name	Check Gross	Check Amount
06/01/2022	GEN	13025	ALBER, VICKI	225.00	225.00
06/01/2022	GEN	13026	AMBLER, ALLEN S	397.23	345.99
06/01/2022	GEN	13027	ANTOR, GERALD A	482.40	445.50
06/01/2022	GEN	13028	BEAN, SUSAN	217.50	191.62
06/01/2022	GEN	13029	BECHAZ, MARY L	184.00	162.10
06/01/2022	GEN	13030	BELKA, SCOT A	567.39	465.62
06/01/2022	GEN	13031	BERENS, DYLAN I	1,332.49	1,061.33
06/01/2022	GEN	13032	BOOHER, GAVIN M	1,491.75	1,290.68
06/01/2022	GEN	13033	BUYS, RANDALL J	646.46	597.01
06/01/2022	GEN	13034	CALIFF, MICHAEL H	54.60	48.10
06/01/2022	GEN	13035	CARR, BRIAN ROBERT	578.56	509.71
06/01/2022	GEN	13036	CHAPMAN, JAMES M	177.11	156.03
06/01/2022	GEN	13037	CROCKETT, JARED N	264.82	124.23
06/01/2022	GEN	13038	CURRIE, PENNY M	3,266.67	765.41
06/01/2022	GEN	13039	DAVIS, MARY B	100.00	92.35
06/01/2022	GEN	13040	DOUGLASS, PERRY IV A	858.33	666.61
06/01/2022	GEN	13041	ECKERT, JAN	232.50	232.50
06/01/2022	GEN	13042	EVERETT, JERALD D	145.83	128.48
06/01/2022	GEN	13043	GEIB, ANTHONY C	145.83	128.48
06/01/2022	GEN	13044	HILLMAN, CAROL A	120.00	120.00
06/01/2022	GEN	13045	JONES, JERRAD C	684.74	571.03
06/01/2022	GEN	13046	KLEINHEKSEL, TIMOTHY J	3,468.76	3,064.64
06/01/2022	GEN	13047	KONDZIOLKA, CHERYL L	524.00	513.29
06/01/2022	GEN	13048	KONDZIOLKA, JENNA L	217.50	217.50
06/01/2022	GEN	13049	LESIEWICZ, STEVEN	1,566.50	1,331.35
06/01/2022	GEN	13050	MAREK, DENA R	120.00	120.00
06/01/2022	GEN	13051	MARSHALL, GRAYSON L	67.05	59.07
06/01/2022	GEN	13052	MOSS , MARK E	808.50	712.29
06/01/2022	GEN	13053	OLIVER, GORDON	100.00	88.10
06/01/2022	GEN	13054	PARKER, THOMAS	379.93	320.91
06/01/2022	GEN	13055	PEREZ, ADAM	342.56	298.37
06/01/2022	GEN	13056	SAEZ, HANNAH C	3,266.67	2,144.64
06/01/2022	GEN	13057	STANEK, WILLIAM F	3,416.67	926.50
06/01/2022	GEN	13058	SWEPENHEISER, MARK A	100.00	92.35
06/01/2022	GEN	13059	TECENO, CHRISTOPHER S	145.83	128.48
06/01/2022	GEN	13060	TUBBS, JAMES	1,041.67	951.56
06/01/2022	GEN	13061	VELDMAN, MARC	3,985.13	3,081.14
06/01/2022	GEN	13062	VODRY , RACHEL L	232.00	232.00
06/01/2022	GEN	13063	WETHINGTON, AMANDA R	100.00	88.10
06/01/2022	GEN	13064	WYMA, NICHOLAS A	912.55	739.83
06/01/2022	GEN	STUB53	BEAN, CARMAN	145.83	0.00

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount
Totals:		Number of Checks: 041		33,114.36	23,437.90
Total Physical Checks:		40			
Total Check Stubs:		1			

06/01/2022 07:31 PM
 User: HANNAH
 DB: Big Rapids Twp

CHECK REGISTER FOR BIG RAPIDS TOWNSHIP
 CHECK DATE FROM 05/04/2022 - 06/07/2022

Item "Q"

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank GEN GENERAL TOWNSHIP CHECKING						
05/10/2022	GEN	33250	BS&00	BS&A SOFTWARE	APRIL 22 ASSESS SVCS D KIRWIN	3,033.33
05/10/2022	GEN	33251	CHA01	CHARTER COMMUNICATIONS	TOWNSHIP	727.44
05/10/2022	GEN	33252	CIT02	BIG RAPIDS CITY TREASURER	SEWER IPP CHARGE	28,603.44
05/10/2022	GEN	33253	CON00	CONSUMERS ENERGY	TRAFFIC LIGHTS	583.71
05/10/2022	GEN	33254	DTE00	DTE ENERGY	TOWNSHIP OFFICES	970.44
05/10/2022	GEN	33255	DTE00	VOID		0.00 V
05/10/2022	GEN	33256	GRANGER	GRANGER	TWP & FD	83.00
05/10/2022	GEN	33257	GRE02	GREAT LAKES ENERGY	APRIL 22	21.18
05/10/2022	GEN	33258	MOTORCITY	MOTORCITY FLOORS AND COATINGS	REMAINDER HALF EPOXY FLOORING	7,024.00
05/10/2022	GEN	33259	NORTHWEST	NORTHWEST KENT MECHANICAL CO.	4 MISS DIGS, MAINT	3,815.37
05/10/2022	GEN	33260	PIO00	THE PIONEER GROUP	MTG MINS/PLAN CM	109.65
05/10/2022	GEN	33261	SIG00	SIEGFRIED CRANDALL, PC	AUDIT SVCS FOR 2021	500.00
05/10/2022	GEN	33262	STA01	STATE STREET HARDWARE	CHAIN SAW REPAIR	621.61
05/15/2022	GEN	9930300(E)	SBS00	SMALL BUSINESS ADMIN SERVICES LLC	MAY HRA PLAN ADMIN FEE	52.50
05/15/2022	GEN	9930301(E)	STANEK	BILL STANEK	MAY HRA REMAINDER	31.20
05/24/2022	GEN	9930303(E)	ACC00	ACCIDENT FUND COMPANY	MAY 22 INSURANCE PREMIUM	1,070.50
06/01/2022	GEN	9930304(E)	CHE00	HUNTINGTON BANK	EFTPS PAYROLL TAX	6,229.51
06/01/2022	GEN	9930305(E)	JHI00	JOHN HANCOCK LIFE INSURANCE COMPANY	JUNE JH DEDUCTION	2,745.82
06/01/2022	GEN	9930306(E)	STA00	STATE OF MICHIGAN	STATE PAYROLL TAX WH	875.60
06/01/2022	GEN	9930307(E)	VOYA	VOYA FINANCIAL	JUNE 22 VOYA	4,295.76
06/07/2022	GEN	33263	ACC00	ACCIDENT FUND COMPANY	JUNE INS PREMIUM	1,070.50
06/07/2022	GEN	33264	BIG01	BIG RAPIDS TWP SEWER REC. FUND	TWP HALL, FD, OFFICES	50.85
06/07/2022	GEN	33265	BS&00	BS&A SOFTWARE	D KIRWIN ASSESS SVCS MAY 22	3,033.33
06/07/2022	GEN	33266	CCI00	CHROUCH COMMUNICATIONS, INC.	RADIO FIX	75.00
06/07/2022	GEN	33267	CIT00	CITY OF BIG RAPIDS	MAY CITY INCOME TAX WH	44.07
06/07/2022	GEN	33268	CON00	CONSUMERS ENERGY	WATER PLANT	3,272.82
06/07/2022	GEN	33269	CON00	VOID		0.00 V
06/07/2022	GEN	33270	CON00	VOID		0.00 V
06/07/2022	GEN	33271	DAVID K	DAVID KIRWIN	LAND ECF SALES MAPS	400.00
06/07/2022	GEN	33272	DEP00	DEPARTMENT OF THE TREASURY	HRA 720-V 2022	13.95
06/07/2022	GEN	33273	DINGES	DINGES FIRE COMPANY	THREAD COUPLING FD	418.49
06/07/2022	GEN	33274	DO ALL DOU	DO ALL DOUG	TELFER, MEHL, BUCKLEY, FIX FOUNDATION,	1,760.00
06/07/2022	GEN	33275	FIR00	FIRST NATIONAL BANK	MAY POSTAGE, HALL PURCHASES	4,012.64
06/07/2022	GEN	33276	GRE02	GREAT LAKES ENERGY	MAY 22	21.18
06/07/2022	GEN	33277	HAC00	HACH COMPANY	WATER PLANT CHLORINE	110.73
06/07/2022	GEN	33278	KCI	KCI	TAX BILLS PRE POSTAGE	805.57
06/07/2022	GEN	33279	KEVIN C	KEVIN CUSHWAY	WATER PLANT TREATMENT SVCS	521.00
06/07/2022	GEN	33280	MEC01	MECOSTA COUNTY ROAD COMMISSION	TWP FUEL USAGE, CEM & FD	775.13
06/07/2022	GEN	33281	MISDU	MICHIGAN STATE DISBURSEMENT UNIT	CROCKETT MONTHLY GARNISH 912233290	107.50
06/07/2022	GEN	33282	PRIORITY H	PRIORITY HEALTH	MONTHLY HEALTH INSURANCE	2,862.75
06/07/2022	GEN	33283	STA01	STATE STREET HARDWARE	GOLF CART FIX	307.91
06/07/2022	GEN	33284	THE HEALIN	THE HEALING CENTER	BRAS DOT PHYSICAL	164.00
06/07/2022	GEN	33285	XEROX	XEROX FINANCIAL SERVICES	SUPPLY FREIGHT	4.93

GEN TOTALS:

Total of 43 Checks:

Less 3 Void Checks:

Total of 40 Disbursements:

81,226.41

0.00

81,226.41