

**MINUTES
BIG RAPIDS CHARTER TOWNSHIP
PLANNING COMMISSION**

Tuesday, January 11, 2022 --- 7:00 p.m.

Big Rapids Fire Hall, 14212 Northland Drive, Big Rapids, MI 49307

I. CALL TO ORDER:

Township Supervisor Bill Stanek called the annual joint meeting with the Big Rapids Township Board of Trustees and the Big Rapids Township Planning Commission to order at the township fire hall on Tuesday, January 11, 2022 at 7:00 p.m.

II. BOARD OF TRUSTEES ROLL CALL:

Roll call of the Board of Trustees was conducted.

III. PLANNING COMMISSION CALL TO ORDER:

Planning Commission Vice-Chairperson Mark Sweppenheiser called the Big Rapids Charter Township Planning Commission to order at the township fire hall on Tuesday, January 11, 2022 at 7:01 p.m.

IV. PLANNING COMMISSION ROLL CALL:

Present: Carman Bean, Zach Cook, Gordon Oliver and Mark Sweppenheiser. Mike Bigford, Mary Davis and Amanda Wethington were absent. The record shows there is a quorum. Also present: Timothy Kleinheksel, Big Rapids Township Zoning Administrator and Recording Secretary.

V. PLEDGE OF ALLEGIANCE:

Pledge of Allegiance was recited.

VI. STATE OF THE TOWNSHIP ADDRESS:

Mr. Stanek presented the 2022 State of the Township address.

VII. PUBLIC COMMENT:

There was no public comment.

VIII. OATH OF OFFICES:

Mr. Stanek gave the oath of office to returning Planning Commission members Mark Sweppenheiser and Gordon Oliver, and returning Zoning Board of Appeals and Construction Board of Appeals member Mark McIver.

IX. RECESS OF PLANNING COMMISSION:

Mr. Sweppenheiser recessed the Planning Commission members at 7:32 p.m.

X. ADJOURNMENT OF BOARD OF TRUSTEES:

Mr. Stanek adjourned the Board of Trustees at 7:32 p.m.

XI. PLANNING COMMISSION CALLED BACK TO ORDER:

Planning Commission Vice-Chairperson Mark Sweppenheiser called the Big Rapids Charter Township Planning Commission back to order at the township fire hall on Tuesday, January 11, 2022 at 7:48 p.m.

XII. CONFLICTS OF INTEREST:

Mr. Sweppenheiser asked if any of the Commission members had known conflicts of interest with any of the items on the agenda for this meeting. No one indicated that a conflict of interest existed.

XIII. MINUTES:

Mr. Sweppenheiser asked the Commission members to review the minutes of the December 14, 2021 meeting. Mr. Cook made a motion to approve the December 14, 2021 minutes as submitted. Mr. Oliver supported the motion. There was no further discussion. The motion passed unanimously with four ayes.

XIV. ELECTION OF OFFICES:

Mr. Sweppenheiser asked the Commission members to elect the 2022 Planning Commission offices. Mr. Cook made a motion to re-elect Mrs. Wethington as Chairperson stating that she has done an excellent job in this position in the past. Mr. Bean supported the motion. There was no further discussion. The motion passed unanimously with four ayes. Mr. Cook made a motion to re-elect Mr. Sweppenheiser as Vice-Chairperson. Mr. Oliver supported the motion. There was no further discussion. The motion passed unanimously with four ayes. Mr. Oliver made a motion to elect Mrs. Davis as Secretary. Mr. Bean supported the motion. There was no further discussion. The motion passed unanimously with four ayes.

XV. ACTION ON 2021 PLANNING COMMISSION REPORT:

Mr. Sweppenheiser asked the Commission members to review the 2021 Planning Commission Report. Mr. Cook made a motion to approve the 2021 Planning Commission Report as submitted. Mr. Oliver supported the motion. The motion passed unanimously with four ayes.

XVI. SET MEETING DATES FOR 2022:

Mr. Sweppenheiser asked the Commission to review the meeting date schedule for 2022. Mr. Bean made a motion to accept the Planning Commission meeting schedule for 2022. Mr. Cook supported the motion. There was no further discussion. The motion passed unanimously with four ayes.

XVII. ADJOURNMENT:

Hearing no further business for the Planning Commission, Mr. Sweppenheiser adjourned the meeting at 7:57 pm.

Motion to approve the Planning Commission minutes of January 11, 2022 by: Mr. Cook.
Seconded by: Mr. Oliver. Motion carried with five ayes.

Timothy Kleinheksel,
Timothy Kleinheksel, Recording Secretary
BIG RAPIDS CHARTER TOWNSHIP
PLANNING COMMISSION

February 8, 2022
Date Approved