

BIG RAPIDS CHARTER TOWNSHIP BOARD REGULAR MEETING TUESDAY, MAY 3, 2022

BIG RAPIDS TOWNSHIP OFFICES, 14212 NORTHLAND DR.
BIG RAPIDS, MI 49307
7:00 PM

AGENDA

PLEDGE OF ALLEGIANCE.

CALL TO ORDER: 7:00 p.m. ROLL CALL: __ Stanek, __ Saez, __ Currie, __ Bean, __ Everett, __ Geib __ Teceno

PUBLIC COMMENT:

ADDITIONS TO AGENDA:

CORRESPONDENCE: Hannah Sprik resignation: **ITEM A**

SPECIAL APPEARANCE:

CONSENT AGENDA

1. April 5, 2022 Meeting Minutes: **ITEM B**
2. March Treasures report: **ITEM C**
3. April Financial Report: **ITEM D**
4. Building Department Report: **ITEM E**
5. Cemetery and Grounds Report: **ITEM F**
6. Fire Department Report: **ITEM G**
7. Sewer Department Report: **ITEM H**
8. Water Department Report: **ITEM I**
9. Planning Commission Minutes: **ITEM J**
10. Supervisor's Report: **ITEM K**

UNFINISHED BUSINESS:

1. Roads: **ITEM L**
2. Building Update and Estimate: **ITEM M**
3. Other:

NEW BUSINESS:

1. Quote for new pump for 14 Mile Lift Station: **ITEM N**
2. Lawn Mower Sale: **ITEM O**
3. Insurance Update: **ITEM P**
4. Resolution to extend Great Lakes Energy Franchise agreement: **ITEM Q**
5. Mark Moss request to change hours:
6. Air Packs for Fire Department:
7. Other:

Financial

1. Payroll: **ITEM R**
2. Accounts Payable: **ITEM S**

Discussion

1. Jerry's request for committees: **ITEM T**
2. Social Media Policy: **ITEM U**

PUBLIC COMMENT:

ADJOURNMENT:

Big Rapids Charter Township will provide necessary and reasonable auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed material, if individuals with disabilities, upon five business days notice to the township. Individuals requiring auxiliary aids or services should contact Hannah Saez, Big Rapids Charter Township Clerk, 14212 Northland Drive, Big Rapids, Mi 49307- call 231 796 3603 or fax request to 231 796 2533.

Item "A"

April 11, 2022

To Whom it May Concern,

I regret to inform you that this is my resignation from Big Rapids Township Fire Department. There are many reasons that I have come to this decision. My biggest reason for leaving though, is the one I most want heard. I no longer feel that there is loyalty in the department, nor can I trust to put my life in the hands of any of my current coworkers. It has come to my attention that not only my fellow firefighters, but my officers in charge, are scheming for ways to get me to leave the department and push me out. This has been going on since I became pregnant at the beginning of last year. It was made clear to me that some believed the department was no place for a pregnant girl. I was informed that the plan for my return, from maternity leave, was to strip me of my fire duties and force me to only run medicals so someone without any certifications could wear my fire gear. Upon hearing about what was going on behind my back, I decided not to return from maternity leave. I had my baby in September and it is now April and have heard not a word from my Lieutenant, nor my Chief about my return. I believe I have waited long enough with nobody reaching out to me and I no longer wish to be part of a deceitful and untrustworthy organization at this time. Thank you for the fun times had and the many lessons learned.

Respectfully,

Hannah Sprik, Firefighter 33

BIG RAPIDS CHARTER TOWNSHIP BOARD REGULAR MEETING TUESDAY, APRIL 5, 2022

BIG RAPIDS TOWNSHIP OFFICES, 14212 NORTHLAND DR.

BIG RAPIDS, MI 49307

7:00 PM

UNAPPROVED

PLEDGE OF ALLEGIANCE.

CALL TO ORDER by Geib: 7:00 p.m. ROLL CALL: Saez, Currie, Bean, Everett, Geib, Teceno present. Stanek, absent.

PUBLIC COMMENT: Jim Peek Green Twp Trustee with 18 Mile request/explanation.

Wendy Nystrom on Book Sale/Commission on Aging local disability grant info.

ADDITIONS TO AGENDA: 18 Mile Discussion/Decision

CONSENT AGENDA

1. March 1, 2022 Meeting Minutes:
2. January and February Treasurers report:
3. March Financial Report:
4. Board of Review minutes:
5. Building Department Report:
6. Cemetery and Grounds Report:
7. Election Committee Minutes:
6. Fire Department Report:
7. Sewer Department Report:
8. Water Department Report:
9. Planning Commission Minutes:
10. Supervisor's Report:

A motion was made by Bean to approve of the Consent Agenda. Supported by Teceno. Motion passed unanimously.

UNFINISHED BUSINESS:

1. Other: Mecosta County Road Commission Contract: Tim Nestle verified information on 18 Mile from Jim Peek, explaining how we would save money by pulverizing and paving the road rather than doing an overlay because it puts us in a higher bracket to reduce the cost. A motion was made by Currie to approve of the 2 contracts with MCRC, with the addition of Pulverizing and Paving 18 Mile NLD to 205th (Split with Green), and 205th NLD to 18 Mile, for the amount of both \$171,775.89 Chip and Fog Seal contract, and \$431,819.40 Paving Contract. Motion passed unanimously on a roll call vote. Additional funds to be discussed with Roads Committee at next Committee of the Whole Mtg on 4/21/22.

NEW BUSINESS:

1. Hazardous Waste Contract: A motion was made by Currie to approve of the Hazardous Waste Contribution for \$2,000. Supported by Bean. Motion passed unanimously on a roll call vote.
2. SCBA Quote for Fire Dept: Discussion and request to discuss further with research done by Chief to bring to the Committee of the Whole Meeting on 4/21/22. Request by Currie for Stanek to research ARPA funds for PPA Fire Gear purchases, along with creating a Capital Replacement fund for PPA.

Financial

1. Payroll: A motion was made by Bean to approve Payroll in the amount of \$21,059.76. Supported by Teceno. Motion passed unanimously on a roll call vote.
2. Accounts Payable: A motion was made by Currie to approve Accounts Payables in the amount of \$116,325.90. Supported by Everett. Motion passed unanimously on a roll call vote.

PUBLIC COMMENT: Jim Peek complimented Twp Fire Department on working with City Fire Department in Green Twp on a call that was very professionally done.

ADJOURNMENT: 7:53 p.m.

Big Rapids Charter Township will provide necessary and reasonable auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed material, if individuals with disabilities, upon five business days notice to the township. Individuals requiring auxiliary aids or services should contact Hannah Saez, Big Rapids Charter Township Clerk, 14212 Northland Drive, Big Rapids, MI 49307- call 231 796 3603 or fax request to 231 796 2533.

04/29/2022

REVENUE AND EXPENDITURE REPORT FOR BIG RAPIDS TOWNSHIP

PERIOD ENDING 05/31/2022

Item "D"

% Fiscal Year Completed: 41.37

GL NUMBER	DESCRIPTION	YTD BALANCE	ACTIVITY FOR	AVAILABLE	2022	% BDGT
		05/31/2022	MONTH 05/03/22	BALANCE		
		NORMAL	INCREASE	NORMAL	AMENDED	
		(ABNORMAL)	(DECREASE)	(ABNORMAL)	BUDGET	USED
Fund 101 - GENERAL OPERATING FUND						
Revenues						
Dept 000 - GENERAL						
101-000-402.000	Current Real Property Tax	181,502.50	0.00	(1,502.50)	180,000.00	100.83
101-000-445.000	Penalties & Interest on Taxes	193.69	0.00	1,706.31	1,900.00	10.19
101-000-447.000	Property Tax Admin Fee	16,636.59	0.00	39,363.41	56,000.00	29.71
101-000-451.000	Business Licenses & Permits	4,444.73	0.00	12,555.27	17,000.00	26.15
101-000-574.000	State Shared Revenue	149,506.00	0.00	200,494.00	350,000.00	42.72
101-000-607.000	Ch. for Serv. (fees, zoning)	425.00	0.00	825.00	1,250.00	34.00
101-000-610.000	School Parcel Fee	0.00	0.00	5,600.00	5,600.00	0.00
101-000-632.000	Ch. for Serv. (sale cem. lots)	0.00	0.00	3,000.00	3,000.00	0.00
101-000-634.000	Ch. for Serv. (grave op & cl)	650.00	0.00	9,350.00	10,000.00	6.50
101-000-635.000	Chg For Serv Cem Foun & Misc	312.00	0.00	4,188.00	4,500.00	6.93
101-000-640.000	Ch. for Serv. (lot splits)	225.00	0.00	175.00	400.00	56.25
101-000-664.000	Int. & Div. on Earnings	58.34	0.00	1,941.66	2,000.00	2.92
101-000-667.000	Rent&Exp Building Dept	3,750.00	0.00	3,750.00	7,500.00	50.00
101-000-668.000	Sign Rental	4,000.00	0.00	0.00	4,000.00	100.00
101-000-675.020	Cemetery Annuity - Division of As	0.00	0.00	46,500.00	46,500.00	0.00
101-000-676.000	Reimbursements	158,488.36	0.00	(155,488.36)	3,000.00	#####
101-000-687.000	REFUNDS	3,000.00	0.00	(2,700.00)	300.00	#####
101-000-697.000	Transfer from other Fund	0.00	0.00	155,950.00	155,950.00	0.00
Total Dept 000 - GENERAL		523,192.21	0.00	325,707.79	848,900.00	61.63
TOTAL REVENUES		523,192.21	0.00	325,707.79	848,900.00	61.63

Expenditures

Dept 101 - TOWNSHIP BOARD

101-101-702.000	Salary & Wages	2,333.31	583.33	4,666.69	7,000.00	33.33
101-101-702.020	Salary & Wages Clerical Help	2,453.82	630.00	5,346.18	7,800.00	31.46
101-101-702.300	Health Insurance Buyout	120.00	30.00	240.00	360.00	33.33
101-101-710.000	Twp. Share Medicare Withholding	71.17	18.05	148.83	220.00	32.35
101-101-715.000	Twp. Share Soc. Sec. Withholdg	304.26	77.11	635.74	940.00	32.37
101-101-720.000	Medical Reimbursement	0.00	0.00	300.00	300.00	0.00
101-101-727.000	Office Supplies	586.98	543.03	513.02	1,100.00	53.36
101-101-801.000	Professional Services	12,024.13	0.00	15,975.87	28,000.00	42.94
101-101-850.000	Communication	1,338.83	0.00	2,661.17	4,000.00	33.47
101-101-860.000	Transportation	0.00	0.00	480.00	480.00	0.00
101-101-880.000	Community Promotion	0.00	0.00	2,600.00	2,600.00	0.00
101-101-881.000	FALL CLEAN-UP	0.00	0.00	8,000.00	8,000.00	0.00
101-101-900.000	Printing & Publishing	688.35	0.00	911.65	1,600.00	43.02
101-101-958.000	Membership & Dues	0.00	0.00	3,450.00	3,450.00	0.00

GL NUMBER	DESCRIPTION	YTD BALANCE	ACTIVITY FOR	AVAILABLE	2022	% BDGT
		05/31/2022	MONTH 05/03/22	BALANCE		
		NORMAL	INCREASE	NORMAL	AMENDED	
		(ABNORMAL)	(DECREASE)	(ABNORMAL)	BUDGET	USED
101-101-960.000	Education	0.00	0.00	2,000.00	2,000.00	0.00
101-101-965.000	Insurance & Bonds	112.00	0.00	8,888.00	9,000.00	1.24
Total Dept 101 - TOWNSHIP BOARD		20,032.85	1,881.52	56,817.15	76,850.00	26.07
Dept 171 - SUPERVISOR						
101-171-702.000	Salary & Wages	11,400.00	2,850.00	22,800.00	34,200.00	33.33
101-171-702.010	Salary & Wages Deputy	1,025.28	72.00	1,974.72	3,000.00	34.18
101-171-702.040	Salary & Wages Cemetery	1,666.68	416.67	3,333.32	5,000.00	33.33
101-171-702.300	Health Insurance Buyout	600.00	150.00	1,200.00	1,800.00	33.33
101-171-710.000	Twp. Share Medicare Withholding	213.03	50.58	426.97	640.00	33.29
101-171-715.000	Twp. Share Soc. Sec. Withholdg	910.89	216.29	1,819.11	2,730.00	33.37
101-171-720.000	Medical Reimbursement	375.00	0.00	1,125.00	1,500.00	25.00
101-171-727.000	Office Supplies	0.00	0.00	150.00	150.00	0.00
101-171-801.000	Professional Services	0.00	0.00	200.00	200.00	0.00
101-171-850.100	Cell Phone	90.00	0.00	270.00	360.00	25.00
101-171-860.000	Transportation	0.00	0.00	400.00	400.00	0.00
101-171-960.000	Education	0.00	0.00	1,000.00	1,000.00	0.00
Total Dept 171 - SUPERVISOR		16,280.88	3,755.54	34,699.12	50,980.00	31.94
Dept 215 - CLERK						
101-215-702.000	Salary & Wages	13,066.68	3,266.67	26,133.32	39,200.00	33.33
101-215-702.010	Salary & Wages Deputy	1,772.00	316.00	1,928.00	3,700.00	47.89
101-215-710.000	Twp. Share Medicare Withholding	215.16	51.95	409.84	625.00	34.43
101-215-714.000	Health Insurance	6,337.68	1,584.42	12,662.32	19,000.00	33.36
101-215-715.000	Twp. Share Soc. Sec. Withholdg	919.99	222.12	1,740.01	2,660.00	34.59
101-215-720.000	Medical Reimbursement	262.10	0.00	1,237.90	1,500.00	17.47
101-215-727.000	Office Supplies	42.19	0.00	157.81	200.00	21.10
101-215-740.000	Operating Supplies	0.00	0.00	350.00	350.00	0.00
101-215-801.000	Professional Services	919.00	0.00	1,681.00	2,600.00	35.35
101-215-850.000	Cell Phone Reimbursement	90.00	0.00	270.00	360.00	25.00
101-215-960.000	Education	0.00	0.00	300.00	300.00	0.00
Total Dept 215 - CLERK		23,624.80	5,441.16	46,870.20	70,495.00	33.51
Dept 247 - BOARD OF REVIEW						
101-247-702.000	Salary & Wages	644.00	0.00	256.00	900.00	71.56
101-247-710.000	Twp. Share Medicare Withholding	9.35	0.00	5.65	15.00	62.33
101-247-715.000	Twp. Share Soc. Sec. Withholdg	39.93	0.00	20.07	60.00	66.55
101-247-900.000	Printing & Publishing	0.00	0.00	100.00	100.00	0.00
101-247-960.000	Education	0.00	0.00	200.00	200.00	0.00
Total Dept 247 - BOARD OF REVIEW		693.28	0.00	581.72	1,275.00	54.37
Dept 253 - TREASURER						
101-253-702.000	Salary & Wages	10,400.00	2,600.00	20,800.00	31,200.00	33.33
101-253-702.010	Salary & Wages Deputy	844.00	248.00	3,006.00	3,850.00	21.92
101-253-710.000	Twp. Share Medicare Withholding	163.03	41.30	346.97	510.00	31.97
101-253-714.000	Health Insurance	1,536.40	384.10	4,863.60	6,400.00	24.01
101-253-715.000	Twp. Share Soc. Sec. Withholdg	697.14	176.58	1,477.86	2,175.00	32.05
101-253-720.000	Medical Reimbursement	618.41	0.00	581.59	1,200.00	51.53

GL NUMBER	DESCRIPTION	YTD BALANCE	ACTIVITY FOR	AVAILABLE	2022	% BDGT
		05/31/2022	MONTH 05/03/22	BALANCE		
		NORMAL	INCREASE	NORMAL	AMENDED	
		(ABNORMAL)	(DECREASE)	(ABNORMAL)	BUDGET	USED
101-253-727.000	Office Supplies	114.49	0.00	335.51	450.00	25.44
101-253-740.000	Operating Supplies	0.00	0.00	1,250.00	1,250.00	0.00
101-253-801.000	Professional Services	1,193.17	0.00	3,556.83	4,750.00	25.12
101-253-975.000	Capital Outlay under \$10,000	0.00	0.00	1,000.00	1,000.00	0.00
Total Dept 253 - TREASURER		15,566.64	3,449.98	37,218.36	52,785.00	29.49
Dept 257 - ASSESSOR						
101-257-740.000	Operating Supplies	0.00	0.00	500.00	500.00	0.00
101-257-801.000	Professional Services	2,219.23	0.00	1,780.77	4,000.00	55.48
101-257-801.005	Contractual Assessor	12,133.32	0.00	27,866.68	40,000.00	30.33
101-257-801.006	Tax Tribunal Appeals	50.00	0.00	15,950.00	16,000.00	0.31
101-257-860.000	MILEAGE	0.00	0.00	1,000.00	1,000.00	0.00
Total Dept 257 - ASSESSOR		14,402.55	0.00	47,097.45	61,500.00	23.42
Dept 262 - ELECTIONS						
101-262-702.000	SALARY AND WAGES	0.00	0.00	5,000.00	5,000.00	0.00
101-262-740.000	Operating Supplies	2,581.59	1,413.26	1,418.41	4,000.00	64.54
101-262-801.000	Professional Services	0.00	0.00	200.00	200.00	0.00
101-262-900.000	Printing & Publishing	0.00	0.00	100.00	100.00	0.00
Total Dept 262 - ELECTIONS		2,581.59	1,413.26	6,718.41	9,300.00	27.76
Dept 265 - TOWNSHIP HALL & GROUNDS						
101-265-702.000	Salary & Wages	12,439.50	679.50	(9,939.50)	2,500.00	497.58
101-265-702.200	Salary & Wages Snowplowing	302.51	0.00	197.49	500.00	60.50
101-265-710.000	Twp. Share Medicare Withholding	184.75	9.86	(159.75)	25.00	739.00
101-265-715.000	Twp. Share Soc. Sec. Withholdg	790.01	42.13	(690.01)	100.00	790.01
101-265-740.000	Operating Supplies	222.08	0.00	27.92	250.00	88.83
101-265-801.000	Professional Services	82.80	0.00	17.20	100.00	82.80
101-265-920.000	Public Utilities	3,228.29	174.42	2,271.71	5,500.00	58.70
101-265-930.000	Repair & Maintenance	785.40	0.00	2,114.60	2,900.00	27.08
101-265-932.000	Grounds maintenance	0.00	0.00	500.00	500.00	0.00
101-265-978.000	Capital Outlay \$10,000 and above	37,686.74	4,168.53	27,313.26	65,000.00	57.98
Total Dept 265 - TOWNSHIP HALL & GROUNDS		55,722.08	5,074.44	21,652.92	77,375.00	72.02
Dept 276 - TOWNSHIP CEMETERIES						
101-276-702.000	Salary & Wages	1,291.25	1,291.25	7,208.75	8,500.00	15.19
101-276-702.015	Salary & Wages Mangement	3,559.50	3,323.25	22,440.50	26,000.00	13.69
101-276-702.016	Salary & Wages Clerical Mangem	756.00	0.00	8,244.00	9,000.00	8.40
101-276-702.020	Salary & Wages Clerical Help	1,227.00	315.00	5,273.00	6,500.00	18.88
101-276-702.100	SALARY & WAGES: UNEMPLOYM	0.00	0.00	3,000.00	3,000.00	0.00
101-276-702.200	Salary & Wages Snowplowing	161.70	0.00	338.30	500.00	32.34
101-276-702.300	Health Insurance Buyout	660.00	165.00	1,140.00	1,800.00	36.67
101-276-710.000	Twp. Share Medicare Withholding	111.01	73.87	648.99	760.00	14.61
101-276-715.000	Twp. Share Soc. Sec. Withholdg	474.63	315.85	2,770.37	3,245.00	14.63
101-276-720.000	Medical Reimbursement	1,500.00	0.00	0.00	1,500.00	100.00
101-276-740.000	Operating Supplies	1,406.21	819.55	3,093.79	4,500.00	31.25
101-276-775.000	Repair & Maintenance Supplies	132.06	0.00	(132.06)	0.00	100.00
101-276-801.000	Professional Services	685.00	685.00	2,515.00	3,200.00	21.41

GL NUMBER	DESCRIPTION	YTD BALANCE	ACTIVITY FOR	AVAILABLE	2022	% BDGT
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		NORMAL	INCREASE	NORMAL	AMENDED	
		(ABNORMAL)	(DECREASE)	(ABNORMAL)	BUDGET	USED
101-276-801.010	MANPOWER	0.00	0.00	6,000.00	6,000.00	0.00
101-276-801.020	PROF. SERVICES GRAVE OPENING	2,900.00	2,900.00	5,100.00	8,000.00	36.25
101-276-850.000	Communication	521.86	0.00	978.14	1,500.00	34.79
101-276-850.100	Cell Phone	90.00	0.00	270.00	360.00	25.00
101-276-860.000	Transportation	0.00	0.00	200.00	200.00	0.00
101-276-900.000	Printing & Publishing	0.00	0.00	100.00	100.00	0.00
101-276-920.000	Public Utilities	968.15	195.97	1,531.85	2,500.00	38.73
101-276-930.000	Repair & Maintenance	771.65	227.41	5,228.35	6,000.00	12.86
101-276-960.000	Education	0.00	0.00	500.00	500.00	0.00
101-276-965.000	Insurance & Bonds	168.02	0.00	2,331.98	2,500.00	6.72
101-276-971.000	Re Purchase Cemetery Lots	0.00	0.00	400.00	400.00	0.00
101-276-975.000	Capital Outlay under \$10,000	0.00	0.00	2,000.00	2,000.00	0.00
101-276-978.000	Capital Outlay \$10,000 and above	0.00	0.00	35,000.00	35,000.00	0.00
Total Dept 276 - TOWNSHIP CEMETERIES		17,384.04	10,312.15	116,180.96	133,565.00	13.02
Dept 446 - HIGHWAYS & STREETS						
101-446-805.000	Contractual Services Roads	0.00	0.00	225,000.00	225,000.00	0.00
Total Dept 446 - HIGHWAYS & STREETS		0.00	0.00	225,000.00	225,000.00	0.00
Dept 448 - STREET LIGHTS						
101-448-920.000	Public Utilities	1,986.28	39.02	6,613.72	8,600.00	23.10
Total Dept 448 - STREET LIGHTS		1,986.28	39.02	6,613.72	8,600.00	23.10
Dept 721 - PLANNING COMMISSION						
101-721-702.000	SALARY AND WAGES	2,453.82	630.00	5,346.18	7,800.00	31.46
101-721-702.030	Salary & Wages Per Diems	850.00	200.00	2,650.00	3,500.00	24.29
101-721-702.300	Health Insurance Buyout	120.00	30.00	780.00	900.00	13.33
101-721-710.000	Twp. Share Medicare Withholding	49.63	12.45	115.37	165.00	30.08
101-721-715.000	Twp. Share Soc. Sec. Withholding	212.28	53.32	487.72	700.00	30.33
101-721-740.000	Operating Supplies	0.00	0.00	100.00	100.00	0.00
101-721-801.000	Professional Services	0.00	0.00	4,000.00	4,000.00	0.00
101-721-860.000	MILEAGE	18.72	11.70	281.28	300.00	6.24
101-721-900.000	Printing & Publishing	142.55	0.00	257.45	400.00	35.64
101-721-960.000	Education	0.00	0.00	1,500.00	1,500.00	0.00
Total Dept 721 - PLANNING COMMISSION		3,847.00	937.47	15,518.00	19,365.00	19.87
Dept 728 - ECONOMIC-INDUSTRIAL DEVELOPMT						
101-728-880.000	Community Promotion	0.00	0.00	4,500.00	4,500.00	0.00
101-728-930.000	Repair & Maintenance	0.00	0.00	200.00	200.00	0.00
Total Dept 728 - ECONOMIC-INDUSTRIAL DEVELOPMT		0.00	0.00	4,700.00	4,700.00	0.00
Dept 751 - PARKS & RECREATION						
101-751-702.000	Salary & Wages	78.00	78.00	522.00	600.00	13.00
101-751-702.015	Salary & Wages Mangement	84.00	84.00	1,916.00	2,000.00	4.20
101-751-702.070	Park Supvr	0.00	0.00	3,000.00	3,000.00	0.00
101-751-710.000	Twp. Share Medicare Withholding	2.35	2.35	62.65	65.00	3.62
101-751-715.000	Twp. Share Soc. Sec. Withholdg	10.05	10.05	259.95	270.00	3.72
101-751-740.000	Operating Supplies	0.00	0.00	300.00	300.00	0.00

GL NUMBER	DESCRIPTION	YTD BALANCE 05/31/2022 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/03/22 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	2022 AMENDED BUDGET	% BDGT USED
101-751-801.000	Professional Services	0.00	0.00	500.00	500.00	0.00
101-751-920.000	Public Utilities	118.03	0.00	231.97	350.00	33.72
101-751-930.000	Repair & Maintenance	63.95	0.00	336.05	400.00	15.99
101-751-975.000	Capital Outlay under \$10,000	0.00	0.00	1,000.00	1,000.00	0.00
Total Dept 751 - PARKS & RECREATION		356.38	174.40	8,128.62	8,485.00	4.20
TOTAL EXPENDITURES		172,478.37	32,478.94	627,796.63	800,275.00	21.55
Fund 101 - GENERAL OPERATING FUND:						
TOTAL REVENUES		523,192.21	0.00	325,707.79	848,900.00	61.63
TOTAL EXPENDITURES		172,478.37	32,478.94	627,796.63	800,275.00	21.55
NET OF REVENUES & EXPENDITURES		350,713.84	(32,478.94)	(302,088.84)	48,625.00	721.26
Fund 203 - PERRY STREET CORRIDOR SIDEWALK						
Revenues						
Dept 000 - GENERAL						
203-000-665.000	SPECIAL ASSESSMENT INTEREST	999.44	0.00	0.56	1,000.00	99.94
203-000-672.000	Special Assessment Principle	49,971.56	0.00	(21.56)	49,950.00	100.04
Total Dept 000 - GENERAL		50,971.00	0.00	(21.00)	50,950.00	100.04
TOTAL REVENUES		50,971.00	0.00	(21.00)	50,950.00	100.04
Expenditures						
Dept 444 - SIDEWALKS						
203-444-991.050	LOAN PAYMENT (to revolving loa	0.00	0.00	49,950.00	49,950.00	0.00
203-444-996.050	INTEREST (to revolving loan fund)	0.00	0.00	1,000.00	1,000.00	0.00
Total Dept 444 - SIDEWALKS		0.00	0.00	50,950.00	50,950.00	0.00
TOTAL EXPENDITURES		0.00	0.00	50,950.00	50,950.00	0.00
Fund 203 - PERRY STREET CORRIDOR SIDEWALK:						
TOTAL REVENUES		50,971.00	0.00	(21.00)	50,950.00	100.04
TOTAL EXPENDITURES		0.00	0.00	50,950.00	50,950.00	0.00
NET OF REVENUES & EXPENDITURES		50,971.00	0.00	(50,971.00)	0.00	100.00
Fund 204 - MUNICIPAL STREET FUND						
Revenues						
Dept 000 - GENERAL						
204-000-405.000	B.R.T. Road Millage	217,804.14	0.00	12,195.86	230,000.00	94.70
Total Dept 000 - GENERAL		217,804.14	0.00	12,195.86	230,000.00	94.70
TOTAL REVENUES		217,804.14	0.00	12,195.86	230,000.00	94.70

Expenditures

GL NUMBER	DESCRIPTION	YTD BALANCE 05/31/2022 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/03/22 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	2022 AMENDED BUDGET	% BDGT USED
Dept 446 - HIGHWAYS & STREETS						
204-446-805.000	Contractual Services	0.00	0.00	230,000.00	230,000.00	0.00
Total Dept 446 - HIGHWAYS & STREETS		0.00	0.00	230,000.00	230,000.00	0.00
TOTAL EXPENDITURES		0.00	0.00	230,000.00	230,000.00	0.00
Fund 204 - MUNICIPAL STREET FUND:						
TOTAL REVENUES		217,804.14	0.00	12,195.86	230,000.00	94.70
TOTAL EXPENDITURES		0.00	0.00	230,000.00	230,000.00	0.00
NET OF REVENUES & EXPENDITURES		217,804.14	0.00	(217,804.14)	0.00	100.00
Fund 206 - FIRE FUND						
Revenues						
Dept 000 - GENERAL						
206-000-403.000	Current Real Property Tax	217,809.14	0.00	12,190.86	230,000.00	94.70
206-000-582.000	Contribution Mecosta Co. F.R.	6,341.63	0.00	8,658.37	15,000.00	42.28
206-000-664.000	Int. & Div. on Earnings	0.00	0.00	250.00	250.00	0.00
Total Dept 000 - GENERAL		224,150.77	0.00	21,099.23	245,250.00	91.40
TOTAL REVENUES		224,150.77	0.00	21,099.23	245,250.00	91.40
Expenditures						
Dept 336 - FIRE DEPARTMENT						
206-336-702.000	Salary & Wages	16,000.79	4,000.20	29,999.21	46,000.00	34.78
206-336-702.025	Salary & Wages Reports	291.00	78.00	909.00	1,200.00	24.25
206-336-702.030	Salary & Wages Preincident Surve	0.00	0.00	2,500.00	2,500.00	0.00
206-336-702.050	Salary & Wages First Responder	6,666.53	1,666.56	13,333.47	20,000.00	33.33
206-336-702.080	Chief Salary & Wages	4,166.68	1,041.67	8,958.32	13,125.00	31.75
206-336-702.085	Ass't Chiefs Salary & Wages	3,433.32	858.33	7,066.68	10,500.00	32.70
206-336-702.200	Salary & Wages Snowplowing	242.55	0.00	257.45	500.00	48.51
206-336-710.000	Twp. Share Medicare Withholding	446.62	110.86	943.38	1,390.00	32.13
206-336-715.000	Twp. Share Soc. Sec. Withholdg	1,909.64	473.96	4,040.36	5,950.00	32.09
206-336-727.000	Office Supplies	40.02	0.00	459.98	500.00	8.00
206-336-740.000	Operating Supplies	6,085.46	747.97	7,914.54	14,000.00	43.47
206-336-801.000	Professional Services	0.00	0.00	1,500.00	1,500.00	0.00
206-336-850.000	Communication	1,195.47	49.02	2,804.53	4,000.00	29.89
206-336-860.000	Transportation	0.00	0.00	100.00	100.00	0.00
206-336-880.000	Community Promotion	0.00	0.00	1,500.00	1,500.00	0.00
206-336-920.000	Public Utilities	3,579.24	309.96	6,420.76	10,000.00	35.79
206-336-930.000	Repair & Maintenance	4,255.97	835.00	13,744.03	18,000.00	23.64
206-336-935.000	Bldg. & Grounds Repair & Mainte	2,527.18	0.00	(1,527.18)	1,000.00	252.72
206-336-958.000	Membership & Dues	0.00	0.00	150.00	150.00	0.00
206-336-960.000	Education	615.00	0.00	1,885.00	2,500.00	24.60
206-336-965.000	Insurance & Bonds	840.08	0.00	28,159.92	29,000.00	2.90
206-336-975.000	Capital Outlay under \$10,000	0.00	0.00	20,785.00	20,785.00	0.00
206-336-994.000	Contract Payment Principal	0.00	0.00	25,000.00	25,000.00	0.00

GL NUMBER	DESCRIPTION	YTD BALANCE 05/31/2022 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/03/22 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	2022 AMENDED BUDGET	% BDGT USED
Total Dept 336 - FIRE DEPARTMENT						
		52,295.55	10,171.53	176,904.45	229,200.00	22.82
TOTAL EXPENDITURES						
		52,295.55	10,171.53	176,904.45	229,200.00	22.82
Fund 206 - FIRE FUND:						
TOTAL REVENUES						
		224,150.77	0.00	21,099.23	245,250.00	91.40
TOTAL EXPENDITURES						
		52,295.55	10,171.53	176,904.45	229,200.00	22.82
NET OF REVENUES & EXPENDITURES						
		171,855.22	(10,171.53)	(155,805.22)	16,050.00	
Fund 212 - LIQUOR LAW ENFORCEMENT FUND						
Revenues						
Dept 000 - GENERAL						
212-000-574.000	State Shared Revenue	68.75	0.00	6,131.25	6,200.00	1.11
Total Dept 000 - GENERAL						
		68.75	0.00	6,131.25	6,200.00	1.11
TOTAL REVENUES						
		68.75	0.00	6,131.25	6,200.00	1.11
Expenditures						
Dept 330 - LIQUOR LAW ENFORCEMENT						
212-330-801.000	Professional Services	0.00	0.00	6,200.00	6,200.00	0.00
Total Dept 330 - LIQUOR LAW ENFORCEMENT						
		0.00	0.00	6,200.00	6,200.00	0.00
TOTAL EXPENDITURES						
		0.00	0.00	6,200.00	6,200.00	0.00
Fund 212 - LIQUOR LAW ENFORCEMENT FUND:						
TOTAL REVENUES						
		68.75	0.00	6,131.25	6,200.00	1.11
TOTAL EXPENDITURES						
		0.00	0.00	6,200.00	6,200.00	0.00
NET OF REVENUES & EXPENDITURES						
		68.75	0.00	(68.75)	0.00	100.00
Fund 249 - BUILDING INSPECTION FUND						
Revenues						
Dept 000 - GENERAL						
249-000-608.000	Ch. for Serv.Fees/Bldg.Permits	14,846.00	0.00	37,509.00	52,355.00	28.36
249-000-699.100	Advance from Fund Balance	0.00	0.00	8,000.00	8,000.00	0.00
Total Dept 000 - GENERAL						
		14,846.00	0.00	45,509.00	60,355.00	24.60
TOTAL REVENUES						
		14,846.00	0.00	45,509.00	60,355.00	24.60
Expenditures						
Dept 371 - BUILDING INSPECTION DEPARTMENT						
249-371-702.000	Salary & Wages	1,927.00	399.50	7,073.00	9,000.00	21.41
249-371-702.020	Salary & Wages Clerical Help	6,134.45	1,575.00	13,365.55	19,500.00	31.46
249-371-702.300	Health Insurance Buyout	300.00	75.00	600.00	900.00	33.33
249-371-703.000	Salary & Wages Electrical Insp	1,398.60	213.00	3,601.40	5,000.00	27.97

GL NUMBER	DESCRIPTION	YTD BALANCE	ACTIVITY FOR	AVAILABLE	2022	% BDGT
		05/31/2022	MONTH 05/03/22	BALANCE		
		NORMAL	INCREASE	NORMAL	AMENDED	
		(ABNORMAL)	(DECREASE)	(ABNORMAL)	BUDGET	USED
249-371-704.000	Salary & Wages Plbg-Mech Insp	1,957.00	307.50	6,043.00	8,000.00	24.46
249-371-705.000	SAL & WAGES SITE PLAN REVIEW	1,200.00	450.00	800.00	2,000.00	60.00
249-371-710.000	Twp. Share Medicare Withholding	187.31	43.80	457.69	645.00	29.04
249-371-715.000	Twp. Share Soc. Sec. Withholdg	800.84	187.22	1,954.16	2,755.00	29.07
249-371-727.000	Office Supplies	0.00	0.00	150.00	150.00	0.00
249-371-740.000	Operating Supplies	0.00	0.00	150.00	150.00	0.00
249-371-801.000	Professional Services	1,305.00	30.00	(305.00)	1,000.00	130.50
249-371-850.100	Cell Phone	45.00	0.00	45.00	90.00	50.00
249-371-860.000	Transportation	73.13	26.33	926.87	1,000.00	7.31
249-371-900.000	Printing & Publishing	0.00	0.00	100.00	100.00	0.00
249-371-940.000	Rent & Expenses	1,875.00	0.00	5,625.00	7,500.00	25.00
249-371-958.000	Membership & Dues	0.00	0.00	200.00	200.00	0.00
249-371-960.000	Education	534.75	0.00	465.25	1,000.00	53.48
Total Dept 371 - BUILDING INSPECTION DEPARTMEN		17,738.08	3,307.35	41,251.92	58,990.00	30.07
TOTAL EXPENDITURES		17,738.08	3,307.35	41,251.92	58,990.00	30.07
Fund 249 - BUILDING INSPECTION FUND:						
TOTAL REVENUES		14,846.00	0.00	45,509.00	60,355.00	24.60
TOTAL EXPENDITURES		17,738.08	3,307.35	41,251.92	58,990.00	30.07
NET OF REVENUES & EXPENDITURES		(2,892.08)	(3,307.35)	4,257.08	1,365.00	211.87
Fund 271 - LIBRARY FUND						
Revenues						
Dept 000 - GENERAL						
271-000-402.000	Current Real Property Tax	29,035.52	0.00	1,964.48	31,000.00	93.66
Total Dept 000 - GENERAL		29,035.52	0.00	1,964.48	31,000.00	93.66
TOTAL REVENUES		29,035.52	0.00	1,964.48	31,000.00	93.66
Expenditures						
Dept 000 - GENERAL						
271-000-991.010	CONTRACT PAYMENT BIG RAPIDS	29,745.74	0.00	(1,225.74)	28,520.00	104.30
271-000-991.020	CONTRACT PAYMENT WALTON E	2,586.59	0.00	(106.59)	2,480.00	104.30
Total Dept 000 - GENERAL		32,332.33	0.00	(1,332.33)	31,000.00	104.30
TOTAL EXPENDITURES		32,332.33	0.00	(1,332.33)	31,000.00	104.30
Fund 271 - LIBRARY FUND:						
TOTAL REVENUES		29,035.52	0.00	1,964.48	31,000.00	93.66
TOTAL EXPENDITURES		32,332.33	0.00	(1,332.33)	31,000.00	104.30
NET OF REVENUES & EXPENDITURES		(3,296.81)	0.00	3,296.81	0.00	100.00
Fund 285 - ARPA FUND						
Revenues						

GL NUMBER	DESCRIPTION	YTD BALANCE 05/31/2022 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/03/22 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	2022 AMENDED BUDGET	% BDGT USED
Dept 000 - GENERAL						
285-000-528.000	ARPA - INCOME	1,021.41	0.00	252,642.59	253,664.00	0.40
285-000-665.000	INTEREST & DIV. ON EARNING	0.00	0.00	500.00	500.00	0.00
Total Dept 000 - GENERAL		1,021.41	0.00	253,142.59	254,164.00	0.40
TOTAL REVENUES		1,021.41	0.00	253,142.59	254,164.00	0.40
Expenditures						
Dept 285 - ARPA FUND						
285-285-999.000	Trans to other fund	0.00	0.00	100,000.00	100,000.00	0.00
Total Dept 285 - ARPA FUND		0.00	0.00	100,000.00	100,000.00	0.00
Dept 521 - SEWER FUND						
285-521-999.100	Trans to Sewer Bd Rd Fund	0.00	0.00	125,000.00	125,000.00	0.00
Total Dept 521 - SEWER FUND		0.00	0.00	125,000.00	125,000.00	0.00
TOTAL EXPENDITURES		0.00	0.00	225,000.00	225,000.00	0.00
Fund 285 - ARPA FUND :						
TOTAL REVENUES		1,021.41	0.00	253,142.59	254,164.00	0.40
TOTAL EXPENDITURES		0.00	0.00	225,000.00	225,000.00	0.00
NET OF REVENUES & EXPENDITURES		1,021.41	0.00	28,142.59	29,164.00	3.50
Fund 401 - CEMETERY ENTRANCE BUILDING						
Revenues						
Dept 000 - GENERAL						
401-000-674.000	CONTRIBUTIONS AND DONATION	0.00	0.00	500.00	500.00	0.00
401-000-699.100	Advance from Fund Balance	0.00	0.00	31,000.00	31,000.00	0.00
Total Dept 000 - GENERAL		0.00	0.00	31,500.00	31,500.00	0.00
TOTAL REVENUES		0.00	0.00	31,500.00	31,500.00	0.00
Expenditures						
Dept 567 - CEMETERY						
401-567-978.000	Capital Outlay \$10,000 and above	0.00	0.00	31,500.00	31,500.00	0.00
Total Dept 567 - CEMETERY		0.00	0.00	31,500.00	31,500.00	0.00
TOTAL EXPENDITURES		0.00	0.00	31,500.00	31,500.00	0.00
Fund 401 - CEMETERY ENTRANCE BUILDING:						
TOTAL REVENUES		0.00	0.00	31,500.00	31,500.00	0.00
TOTAL EXPENDITURES		0.00	0.00	31,500.00	31,500.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00
Fund 590 - SEWER FUND						

GL NUMBER	DESCRIPTION	YTD BALANCE	ACTIVITY FOR	AVAILABLE	2022	% BDGT
		05/31/2022	MONTH 05/03/22	BALANCE		
		NORMAL	INCREASE	NORMAL	AMENDED	
		(ABNORMAL)	(DECREASE)	(ABNORMAL)	BUDGET	USED
Revenues						
Dept 000 - GENERAL						
590-000-625.000	TAP IN FEES	0.00	0.00	5,000.00	5,000.00	0.00
590-000-626.000	Charg. for Serv. (utilities)	216,569.30	0.00	325,430.70	542,000.00	39.96
590-000-627.000	Penalty on Delinquent Utility Bills	3,925.68	0.00	3,574.32	7,500.00	52.34
590-000-664.000	Int. & Div. on Earnings	38.01	0.00	1,461.99	1,500.00	2.53
590-000-676.000	Reimbursements	258,522.28	0.00	(258,522.28)	0.00	100.00
590-000-699.000	Transfer from other Fund	0.00	0.00	125,000.00	125,000.00	0.00
Total Dept 000 - GENERAL		479,055.27	0.00	201,944.73	681,000.00	70.35
TOTAL REVENUES		479,055.27	0.00	201,944.73	681,000.00	70.35
Expenditures						
Dept 521 - SEWER FUND						
590-521-702.000	Salary & Wages	2,666.68	666.67	5,333.32	8,000.00	33.33
590-521-702.200	Salary & Wages Snowplowing	161.70	0.00	338.30	500.00	32.34
590-521-710.000	Twp. Share Medicare Withholding	41.03	9.67	83.97	125.00	32.82
590-521-714.000	Health Insurance	768.16	192.04	831.84	1,600.00	48.01
590-521-715.000	Twp. Share Soc. Sec. Withholdg	175.35	41.33	354.65	530.00	33.08
590-521-720.000	Medical Reimbursement	206.14	0.00	93.86	300.00	68.71
590-521-740.000	Operating Supplies	0.00	0.00	800.00	800.00	0.00
590-521-801.000	Professional Services	4,888.51	192.00	15,111.49	20,000.00	24.44
590-521-801.050	Miss Digg's	140.00	0.00	660.00	800.00	17.50
590-521-804.000	Contract Payment to City B.R.	101,150.34	0.00	183,849.66	285,000.00	35.49
590-521-805.000	Contractual Services	7,802.28	0.00	16,197.72	24,000.00	32.51
590-521-805.100	Extra Contractual Services	1,845.52	0.00	6,154.48	8,000.00	23.07
590-521-920.000	Public Utilities	9,516.32	1,790.18	20,483.68	30,000.00	31.72
590-521-930.000	Repair & Maintenance	6,709.03	0.00	6,090.97	12,800.00	52.41
590-521-935.000	Bldg. & Grounds Repair & Mainte	0.00	0.00	300.00	300.00	0.00
590-521-958.000	Membership & Dues	0.00	0.00	350.00	350.00	0.00
590-521-965.000	Insurance & Bonds	0.00	0.00	2,750.00	2,750.00	0.00
590-521-968.000	Depreciation	0.00	0.00	85,300.00	85,300.00	0.00
590-521-975.000	Capital Outlay under \$10,000	0.00	0.00	2,000.00	2,000.00	0.00
590-521-978.000	Capital Outlay \$10,000 and above	0.00	0.00	125,000.00	125,000.00	0.00
Total Dept 521 - SEWER FUND		136,071.06	2,891.89	472,083.94	608,155.00	22.37
TOTAL EXPENDITURES		136,071.06	2,891.89	472,083.94	608,155.00	22.37
Fund 590 - SEWER FUND:						
TOTAL REVENUES		479,055.27	0.00	201,944.73	681,000.00	70.35
TOTAL EXPENDITURES		136,071.06	2,891.89	472,083.94	608,155.00	22.37
NET OF REVENUES & EXPENDITURES		342,984.21	(2,891.89)	(270,139.21)	72,845.00	470.84
Fund 591 - WATER FUND						
Revenues						

GL NUMBER	DESCRIPTION	YTD BALANCE 05/31/2022 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/03/22 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	2022 AMENDED BUDGET	% BDGT USED
Dept 000 - GENERAL						
591-000-626.000	Charg. for Serv. (utilities)	265.75	0.00	534.25	800.00	33.22
591-000-627.000	Pen. & Int. Delinquent Bills	2.88	0.00	(2.88)	0.00	100.00
591-000-699.000	Transfer from other Fund	0.00	0.00	20,000.00	20,000.00	0.00
Total Dept 000 - GENERAL		268.63	0.00	20,531.37	20,800.00	1.29
TOTAL REVENUES						
		268.63	0.00	20,531.37	20,800.00	1.29
Expenditures						
Dept 536 - WATER						
591-536-702.200	Salary & Wages Snowplowing	121.17	0.00	228.83	350.00	34.62
591-536-710.000	Twp. Share Medicare Withholding	1.76	0.00	3.24	5.00	35.20
591-536-715.000	Twp. Share Soc. Sec. Withholding	7.51	0.00	12.49	20.00	37.55
591-536-740.000	Operating Supplies	236.00	0.00	2,264.00	2,500.00	9.44
591-536-801.000	Professional Services	0.00	0.00	225.00	225.00	0.00
591-536-805.000	Contractual Services	2,083.83	521.00	5,916.17	8,000.00	26.05
591-536-920.000	Public Utilities	3,679.17	704.45	4,120.83	7,800.00	47.17
591-536-930.000	Repair & Maintenance	1,895.81	36.00	4.19	1,900.00	99.78
Total Dept 536 - WATER		8,025.25	1,261.45	12,774.75	20,800.00	38.58
TOTAL EXPENDITURES						
		8,025.25	1,261.45	12,774.75	20,800.00	38.58
Fund 591 - WATER FUND:						
TOTAL REVENUES		268.63	0.00	20,531.37	20,800.00	1.29
TOTAL EXPENDITURES		8,025.25	1,261.45	12,774.75	20,800.00	38.58
NET OF REVENUES & EXPENDITURES		(7,756.62)	(1,261.45)	7,756.62	0.00	100.00
Fund 703 - CURRENT TAX COLLECTION FUND						
Revenues						
Dept 000 - GENERAL						
703-000-445.000	Penalties & Interest on Taxes	414.45	0.00	(414.45)	0.00	100.00
Total Dept 000 - GENERAL		414.45	0.00	(414.45)	0.00	100.00
TOTAL REVENUES						
		414.45	0.00	(414.45)	0.00	100.00
Fund 703 - CURRENT TAX COLLECTION FUND:						
TOTAL REVENUES		414.45	0.00	(414.45)	0.00	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		414.45	0.00	(414.45)	0.00	100.00
Fund 708 - METRO FUND						
Revenues						
Dept 000 - GENERAL						
708-000-576.000	METRO Revenue	1,796.91	0.00	5,603.09	7,400.00	24.28
Total Dept 000 - GENERAL		1,796.91	0.00	5,603.09	7,400.00	24.28

GL NUMBER	DESCRIPTION	YTD BALANCE 05/31/2022 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/03/22 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	2022 AMENDED BUDGET	% BDGT USED
TOTAL REVENUES		1,796.91	0.00	5,603.09	7,400.00	24.28
Expenditures						
Dept 000 - GENERAL						
708-000-801.000	Professional Services	0.00	0.00	3,400.00	3,400.00	0.00
Total Dept 000 - GENERAL		0.00	0.00	3,400.00	3,400.00	0.00
TOTAL EXPENDITURES		0.00	0.00	3,400.00	3,400.00	0.00
Fund 708 - METRO FUND:						
TOTAL REVENUES		1,796.91	0.00	5,603.09	7,400.00	24.28
TOTAL EXPENDITURES		0.00	0.00	3,400.00	3,400.00	0.00
NET OF REVENUES & EXPENDITURES		1,796.91	0.00	2,203.09	4,000.00	44.92
Fund 711 - HIGHLAND VIEW CEMETERY						
Revenues						
Dept 000 - GENERAL						
711-000-632.000	Ch. for Serv. (sale cem. lots)	10.00	0.00	(10.00)	0.00	100.00
711-000-664.000	Int. & Div. on Earnings	74.45	0.00	525.55	600.00	12.41
Total Dept 000 - GENERAL		84.45	0.00	515.55	600.00	14.08
TOTAL REVENUES		84.45	0.00	515.55	600.00	14.08
Expenditures						
Dept 000 - GENERAL						
711-000-975.000	Capital Outlay under \$10,000	0.00	0.00	300.00	300.00	0.00
Total Dept 000 - GENERAL		0.00	0.00	300.00	300.00	0.00
TOTAL EXPENDITURES		0.00	0.00	300.00	300.00	0.00
Fund 711 - HIGHLAND VIEW CEMETERY:						
TOTAL REVENUES		84.45	0.00	515.55	600.00	14.08
TOTAL EXPENDITURES		0.00	0.00	300.00	300.00	0.00
NET OF REVENUES & EXPENDITURES		84.45	0.00	215.55	300.00	28.15
TOTAL REVENUES - ALL FUNDS		1,542,709.51	0.00	925,409.49	2,468,119.00	62.51
TOTAL EXPENDITURES - ALL FUNDS		418,940.64	50,111.16	1,876,829.36	2,295,770.00	18.25
NET OF REVENUES & EXPENDITURES		1,123,768.87	(50,111.16)	(951,419.87)	172,349.00	652.03

Building

Permit #	Contractor	Job Address	Fee Total	Const. Value
PB22-0008	KNAPE JORDAN J & JAIME	12580 230TH AVENUE	\$369.00	\$38,400
Work Description: POST FRAME				
PB22-0009	MEIJER INC	15400 WALDRON WAY	\$110.00	\$0
Work Description: TEMPORARY 20'X60' TENT FOR FIREWORKS SALE - SALES PERIOD WILL BE NO LONGER THAN JUNE 20TH THROUGH JULY 5TH 2022				
PB22-0010	BRININSTOOL MARY E & KEN	17943 205TH AVE	\$2,225.00	\$525,000
Work Description: CONSTRUCTION OF 7,000 SQFT COMMERCIAL STORAGE BUILDING				
PB22-0011	BRININSTOOL MARY E & KEN	17943 205TH AVE	\$1,370.00	\$270,000
Work Description: CONSTRUCTION OF 3,600 SQFT COMMERCIAL STORAGE BUILDING				

Total Permits For Type: 4
Total Fees For Type: \$4,074.00
Total Const. Value For Type: \$833,400

Electrical

Permit #	Contractor	Job Address	Fee Total	Const. Value
PE22-0009	JORGENSEN BROTHERS LLC	14219 NORTHLAND DR	\$101.00	\$0
Work Description: ACE HARDWARE - FORMER SAVE-A-LOT 4 CIRCUITS, LIGHTING FIXTURES, 1 INSPECTION				
PE22-0010	BLOOMFIELD WILLIAM II & A	14735 190TH AVE	\$110.00	\$0
Work Description: SERVICE TO OUT BUILDING, 1 INSPECTION				
PE22-0011	BIG RAPIDS ASSISTED LIVING	18900 16 MILE RD	\$160.00	\$0
Work Description: UNDERGROUND CONDUIT, 2 INSPECTIONS				

Total Permits For Type: 3
Total Fees For Type: \$371.00
Total Const. Value For Type: \$0

Mechanical

Permit #	Contractor	Job Address	Fee Total	Const. Value
PM22-0019	GFJ BR COTTAGES LLC	14135 BULLDOG LANE	\$105.00	\$0
Work Description: UNIT #H1 - AIR CONDITIONING, 1 INSPECTION				
PM22-0020	PENNEY SCOTT MICHAEL & P	18559 ARTHUR RD	\$105.00	\$0
Work Description: HEAT PUMP, 1 INSPECTION				
PM22-0021	WOLSCHLEGER, ROBERT J.SR,	22555 13 MILE RD	\$105.00	\$0
Work Description: HEAT PUMP, 1 INSPECTION				

PM22-0022 SAEZ HANNAH C & JOSHUA 22975 18 MILE ROAD \$145.00 \$0

Work Description: RESIDENTIAL BOILER - IN FLOOR HEAT, 2 INSPECTIONS

PM22-0023 HILLS DEVELOPMENT LLC 16730 MITCHELL CREEK TRL \$110.00 \$0

Work Description: GAS BURNING FIREPLACE, GAS PIPING, 1 INSPECTION

PM22-0024 MCNAMARA SUSAN MEGAN 20641 14 MILE RD \$135.00 \$0

Work Description: AIR CONDITIONING, 1 INSPECTION

Total Permits For Type: 6

Total Fees For Type: \$705.00

Total Const. Value For Type: \$0

Plumbing

Permit # Contractor Job Address Fee Total Const. Value

PP22-0006 POLS PROPERTIES LLC 20615 ROLLING HILLS LANE \$216.00 \$0

Work Description: NEW RESIDENCE, 10 FIXTURES, 2 STACKS, WATER DISTRIBUTION, 3 INSPECTIONS

Total Permits For Type: 1

Total Fees For Type: \$216.00

Total Const. Value For Type: \$0

Zoning Clearance

Permit # Contractor Job Address Fee Total Const. Value

PZ22-0006 KNAPE JORDAN J & JAIME 12580 230TH AVENUE \$25.00 \$0

Work Description: ZONING CLEARANCE FOR POST FRAME.

PZ22-0007 L & M JOHNSON PROPERTIES 1237 N STATE ST \$0.00 \$0

Work Description: COMMERCIAL SITE PLAN REVIEW - PLANNING COMMISSION WILL REVIEW ON 05-10-2022

Total Permits For Type: 2

Total Fees For Type: \$25.00

Total Const. Value For Type: \$0

Report Summary

Grand Total Fees: \$5,391.00

Grand Total Permits: 16

Grand Total Const. Value: \$833,400

Population: All Records
Permit.DateIssued Between
4/1/2022 12:00:00 AM AND
4/30/2022 11:59:59 PM

Big Rapids Charter Township

Cemetery and Grounds Monthly Report
April. 2022

Activity:

- 1- Shovel/salting.**
- 2- Work on new building.**
- 3- Grounds at cemetery.**
- 4- Full Burials =6. Cremains. = 0.**
- 5- Foundation completed = 0**

Month summary:

_ Shoveling and salting early in month. Worked on new building the beginning of the month. Moved to cemetery on April 6th. Working on picking up sticks, branches and cutting up trees from last fall. Got trash barrels out, also picked up truck load of planters and grave blankets. Had new person start on the 11th his name is Steve. Gavin is still here this season, working 8 hours a week until end of May. Very wet spring having turf tore up from tractor. Having to pump water from graves 2-3 time prior to burial. Fixed plumbing at the park, ran pex to sink on left rest room.

BR little league uses our field at Highbanks park. They have paid for tree trimming, fence add on, fence repair, dugouts, and repairs to field building, and bleacher repair/replace. Was wondering if we can help with some of the cost for this?

Marc Veldman

Grounds Manager

FIRE DEPARTMENT REPORT
APRIL, 2022

Item "G"

General:

The department continues to run well. We had an average call volume for the month of April 2022. We have been working on the Ford F800 "green truck" this past month. We have a painter lined up and should be able to get it painted as soon as we have a nice weather day. We announced our 2021 Firefighter of the Year at last week's meeting. Randy Buys was selected as our 2021 Firefighter of the Year. Randy has been an integral part of the department and has completed many projects and tasks that were above the call of duty. Congratulations to Randy Buys!

Call Volume:

Total calls for the month of March 2022: 25

16 Medical, 1 Structure Fire, 0 Grass Fire/Controlled Burn, 2 Auto Accident, 0 Power Line Down, 0 Vehicle Fire, 0 Smoke/Odor, 0 Dumpster Fire, 2 Cover/Service/Standby, 0 Collapse, 0 Gas Leak, 0 Inspection, 0 Airport Emergency, 0 Fire Alarm, 0 Water Rescues, 0 Fire Investigation, 0 Haz-Mat, 0 Elevator/Technical Rescue and 0 Drone Activations.

Year to Date Call volume 2022: 94

Year to Date Response Times:

Turnout Time (dispatch to truck en-route): 7 minutes and 57 seconds.

Response Time (dispatch to on scene): 13 minutes and 33 seconds.

Year to Date Call Locations:

BR TWP	84
Barton TWP	
Big Prairie TWP	
City of Big Rapids	5
Colfax TWP	
Green TWP	2
Hersey TWP	1
Mecosta TWP	
Morley	1
Norwich TWP	1

Personnel:

We are currently at a roster of 17. We are seeking applicants at this time.

Our command staff are Chief Tubbs, Deputy Chief Douglass, Captain Jim Chapman, Lieutenant Nick Wyma and Lieutenant Adam Perez.

We received a resignation from Hannah Sprik. We wish her well with her future endeavors.

Training:

Training this month consisted of truck checks, weather spotting and working on the "green truck".

Repairs Completed:

None to report.

Station Maintenance:

A leak in the sump pump riser was repaired by staff.

Budget/Purchasing over \$2,500.00:

None to report.

Northwest Kent Mechan



Commercial • Industrial • Institutional

P.O. Box 216K • 4095 16 Mile Road

Cedar Springs, MI 49319

(616) 696-9026 • Fax (616) 696-9327

www.nwkentmech.com

April 29, 2022

Mr. Bill Stanek
Big Rapids Twp.
14212 Northland Dr.
Big Rapids, MI 49307

RE: Monthly Lift Station Report

Dear Bill,

April was a rather quiet month for the lift stations. We did not have any emergency calls for the month.

We finally received a part for Perry St that we have been waiting for since February. I will install that new part today the 29th. The motor repair shop where the University and Hills of Mitchell Creek pumps are is still waiting to hear from Gorman Rupp on part availability.

Otherwise, all the stations are working properly.

Sincerely,

Todd Shank
Northwest Kent Mechanical Co.

Big Rapids Township Industrial Park Water Treatment Plant Monthly Report

April 2022

All operations are normal at the plant, still working on getting well number 1 working, well 2 is providing ample water as it always has. Diesel fuel is around 3/8 of a tank, will have to watch fuel gauge as it stuck last time and gave us a false reading and we had to fill it sooner than we thought. Regular generator checks and no alarms. Will be doing 2nd quarter bacteriological sampling and the Health Dept is making us do 2 bacteriological samples now, 1 from the working well, and the other from the distribution site kitchen sink at the Airport. I stopped and talked to Beth at the Airport and she is going to unhook the garden hose from the slop sink in the mechanic area so As to keep the Health Dept Happy after the sanitary survey. Tim Neuman and James at the Pioneer /Hearst is also supposed to be following up on some backflow prevention measures with the Health Dept as well. All other electronics, pumps, and VFDs are working properly as, so is the Sensaphone system.

Item "J"

**MINUTES
BIG RAPIDS CHARTER TOWNSHIP
PLANNING COMMISSION**

Tuesday, April 12, 2022 --- 7:00 p.m.

Big Rapids Township Hall, 14212 Northland Drive, Big Rapids, MI 49307

I. CALL TO ORDER: 7:00 P.M.

Chairperson Amanda Wethington called the regular meeting of the Big Rapids Charter Township Planning Commission to order at the township hall on Tuesday, April 12, 2022, at 7:00 p.m.

II. ROLL CALL:

Present: Mary Davis, Gordon Oliver, Mark Sweppenheiser and Amanda Wethington. Carman Bean, Zach Cook and Mike Bigford were absent. The record shows there is a quorum. Also present: William Stanek, Supervisor; Zoning Administrator and Recording Secretary, Timothy Kleinheksel.

III. CONFLICTS OF INTEREST:

Mrs. Wethington asked if any of the Commission members had known conflicts of interest with any of the items on the agenda for this meeting. No one indicated that a conflict of interest existed.

IV. MINUTES:

Mrs. Wethington asked the Commission members to review the minutes of the March 8, 2022 meeting. Mrs. Davis made a motion to approve the March 8, 2022 minutes as submitted. Mr. Oliver supported the motion. There was no further discussion. The motion passed unanimously with four ayes.

V. PUBLIC HEARING – SUP22-002 ACE HARDWARE:

Mr. Byron Clouse, Big Rapids Ace Hardware, is requesting a Special Use Permit in the Commercial zoning district to erect and operate storage facilities at 14219 Northland Drive, Big Rapids Township. Mrs. Wethington called the Public Hearing to order at 7:02 pm. There was no public input. Mrs. Wethington closed the public hearing at 7:02 pm.

VI. ACTION ON SUP22-002 ACE HARDWARE:

Mr. Clouse presented the plan for the storage facilities at 14219 Northland Drive. The Planning Commission members reviewed the plans and the following standards and requirements of a Special Use request: (1) The nature, location, and size of the special use shall not change the essential character of the surrounding area, nor disrupt the orderly and proper development of the district as a whole. The use shall not be in conflict with or discourage the adjacent or neighboring lands or buildings. (2) The special use shall not diminish the value of the land, buildings or structures in the neighborhood. (3) The special use shall not

increase traffic hazards or cause congestion on the public highways or streets of the area. Adequate access to the parcel shall be furnished. (4) The water supply and sewage disposal system shall be adequate for the proposed special use by conforming to State and County Health Department requirements, and the special use shall not over-burden any existing services or facilities. (5) Uses by special permit shall not be significantly more objectionable to nearby properties by reason of traffic, noise, vibrations, dust, fumes, odor, smoke, glare, lights, or disposal of waste than the operation of any principal permitted use, nor shall the special use increase hazards from fire or other dangers to either the property or adjacent property. (6) The Planning Commission may require that the premises be permanently screened from adjoining or contiguous properties by a wall, fence, plant screen and/or other approved enclosure when deemed necessary to buffer the surrounding uses from objectionable noise, light, etc., created by the special use. (7) The special use shall be consistent with the intent and purpose of this Ordinance and with the intent of the Land Use Plan for the Township. The special use shall be compatible with the natural environment and shall not be inimical to the public health, safety and general welfare. Upon review, the commission members saw no problems with these standards in the Ace Hardware storage project. After discussion by the Planning Commission, Mr. Oliver made a motion to approve Ace Hardware SUP22-002 as submitted. Mrs. Davis supported the motion. There was no further discussion. The motion passed unanimously with four ayes via roll call vote.

VII. ACTION ON ACE HARDWARE SITE PLAN:

Mr. Clouse presented the site plan for the storage facilities at 14219 Northland Drive. After the Planning Commission members reviewed the site plan, Mr. Sweppenheiser made a motion to approve the site plan as submitted. Mrs. Davis supported the motion. There was no further discussion. The motion passed unanimously with four ayes via roll call vote.

IX. PUBLIC COMMENT:

Mr. Mark Baker, owner of Big Value Center at 14235 Northland Drive, pointed out that the planned Ace Hardware storage buildings would block some of the access to the parcel directly the South and suggested that the storage buildings should not extend past the front of the existing buildings in that area. Mr. Sweppenheiser stated that the Planning Commission has never made a determination of not building in front of current building frontage.

X. ADJOURNMENT:

Hearing no further business for the Planning Commission, Mrs. Wethington adjourned the meeting at 7:25 pm.

Supervisor's Report

APRIL 2022

April has been a very short month for me. Thank you for the time off. It was great to spend the first 10 days of the month on my trip to Spain. This was my eleventh trip to the camp in Spain, and every time gets better. I had a wonderful time, and the team of ten including me accomplished a lot. We had beautiful weather, and the foothills of the Pyrenes is a very beautiful area.

Once back I have been putting a lot of time into the hall building. Marc and his help have been back to the cemetery this month preparing for the summer season, so Brian and I have been working on the building. We did have one of the helpers from the cemetery help one day this week. We had to put the floor off for a month due to a wet floor. Thanks, Hannah, for taking care of this while I was gone. We hired Scott Morningstar to come in and clean out the drain behind the building. Tile and pea stone was put in to take care of the drainage. Randy Buys with Central Landscaping worked with Scott and will be seeding around the trench. The floor is scheduled to be done May 5th and 6th. The ceiling is up except where we have to wait to remove the heater. The next step will be to get the siding up at least on the ends so we can have the roof sealed. We were going to work on that this week, but it was just too cold to work on the outside. For the siding I like to have at least 50-degree weather. We did start the tile in one of the bathrooms. While Morningstar was here, he removed the bad pavement. I have one price on a sidewalk, but haven't been able to get any other quotes. We need to talk about how much sidewalk and pavement we want. Last summer we approved a little less than half the estimated cost at that time. We need to approve some more spending as we are getting into the bigger items. We need to get the roof done, the sidewalk in, and the paving of the parking lot. All are big ticket items. I am currently waiting for a call back from AT&T to remove some wires from the building. The other day I spent over three hours trying to schedule a service call. This is some of the poorest service that I have ever run across. Yes, they are responsible for the lines until they get to the building, but we can not schedule a service call to have them removed because we are not a current customer.

I have also been in touch with the cell tower people, and it looks like they are close to being ready to move ahead.

This month I attended our planning commission meeting, as well as city/Green Township and the county/Ferris/city meetings. I also attended an MCDC meeting and spent some time with our new director. The new director is Kelly Wawsczyk with the Right Place. I think she is going to be great for our area. She is from the White Cloud area and knows the county well. The other meeting I attended is our committee of the whole. I know that as a leader that I should be able to take any false accusations that are made toward me, and I should have done better than I did. For this I apologize; I will try to do better next time.

As well as helping on the building, Brian has been working on locating a truck through the state MIDEAL program. It is so different now with such a shortage on trucks; we will see what he comes up with. He is also working on the gate proposal for the cemetery.

This spring has been so wet that we have had a lot of problems with burials at the cemetery. Most of the holes are filling with water as quickly as they are dug; then they must be pumped out. It is also difficult getting the vaults in place. Even with all this the cemetery is looking good. Thanks Marc and team.

Thanks, Bill

ADDITIONAL ROAD ESTIMATES

183RD	Garfield north to end	Overlay 2 layers	\$ 55,951.40
Arnold/Highland	New Milpond to end	Overlay 2 layers	\$ 56,097.40
230th	Woodward to 18 Mile	Wedging	\$ 135,221.80
14 Mile	205th to 215th	Chip & Fog Seal	\$ 34,147.59
15 Mile	M-20 to New Milpond	Chip & Fog Seal	\$ 25,898.86
205th	13 to 14 Mile	Chip & Fog Seal	\$ 29,750.24
15 Mile	US 131 to County Line	Chip & Fog Seal	\$ 74,637.19
17 Mile	220th to Northland Drive	Chip & Fog Seal	\$ 63,889.93
195th Ave	City Limits to Township line	Chip & Fog Seal	\$ 19,106.23

Board approved		\$	677,966.68	
New Estimate		\$	603,595.29	
	savings	\$	74,371.39	
Additional Match from County Commission		\$	62,500.00	
	available	\$	136,871.39	\$ 131,155.03

Item "M"

TOWNSHIP HALL BUILDING
March 29,2022 Update

Spent to date 53,813.71

Invoices pending

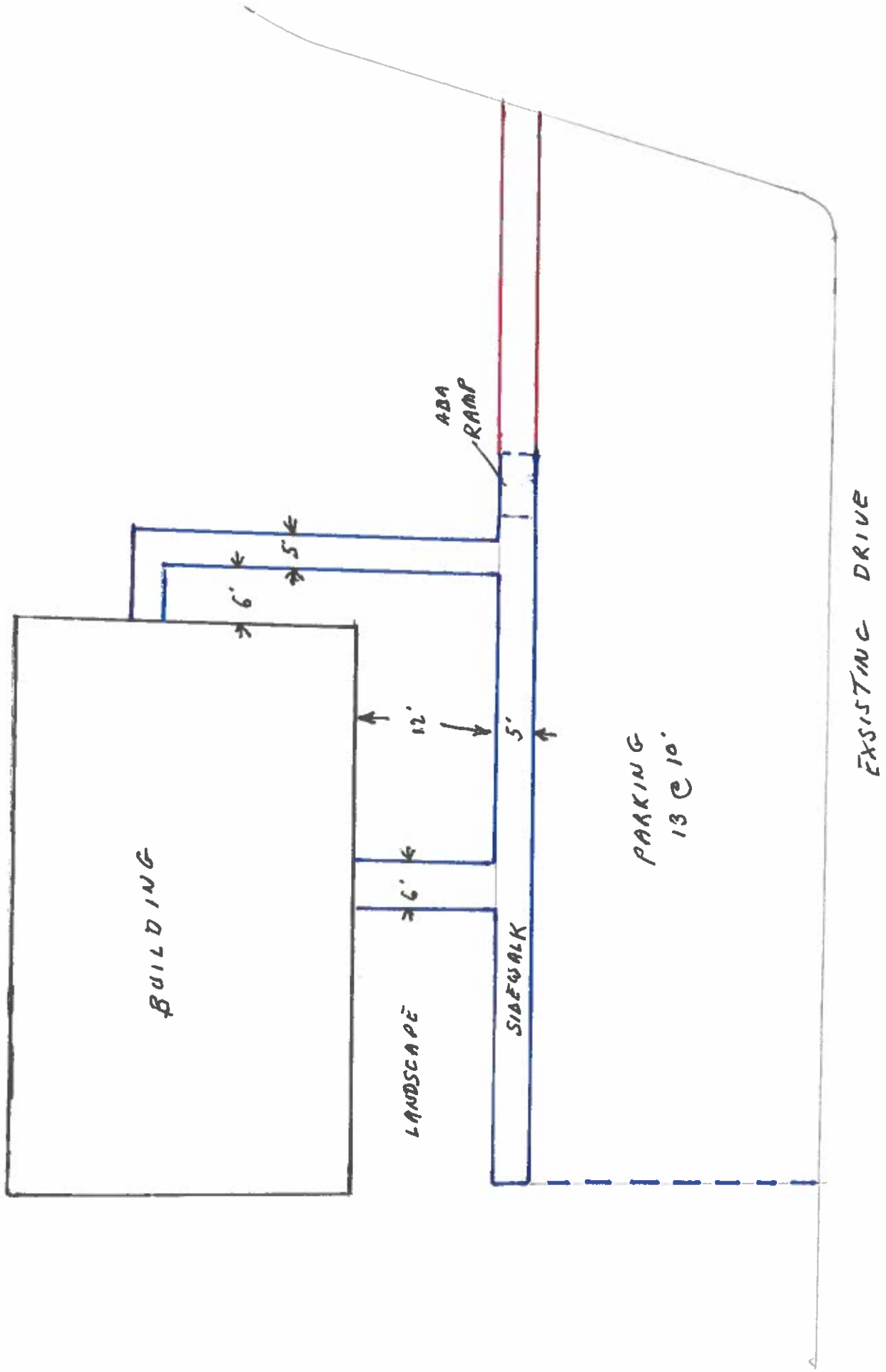
Credit Card (supplies, ceiling)	290.37
Plumbing	3,744.00
Electrical	7,481.00
Floor	7,024.00

Items left to cover estimates

Bathrooms	1,800.00
Interior Supplies (cabinets, top, other trim	1,800.00
Exterior Supplies (Mortar, screws, trim material)	3,000.00
Roof	12,000.00
Sidewalk	5,900.00
Paving	16,000.00
Landscaping	3,000.00
Miscellaneous	4,500.00
Furnishings	7,500.00
Labor	5,000.00

Curent Estimate 132,853.08

Board approved on August 3rd 62,000.00





Northwest Kent Mechanical

Item "N"

Commercial • Industrial • Institutional

P.O. Box 216K • 4095 16 Mile Road

Cedar Springs, MI 49319

(616) 696-9026 • Fax (616) 696-9327

www.nwkentmech.com

March 3, 2022

Mr. Bill Stanek
Big Rapids Twp.
14212 Northland Dr.
Big Rapids, MI 49307

RE: University Lift Station – Pump Pricing

Dear Bill,

Below is our pricing to Furnish (1) New Gorman-Rupp Pump for University Lift Station. Let us know if you have any questions.

****Furnish ONLY (1) New Gorman-Rupp Model SFEV4D-X Pump. Estimated lead time is 9-10 weeks for the pump.**

PRICING: \$19,622.00

Sincerely,

Derek Larson
Northwest Kent Mechanical Co.

Bill Stanek

From: Brian Carr <deputysupervisor@bigrapidstownship.net>
Sent: Tuesday, April 26, 2022 10:19 AM
To: 'Bill Stanek'
Subject: Lawnmower Bid

The winning closed bid was for \$3400. Won by Dexter Kruthoff.

Brian Carr
Deputy Township Supervisor
Big Rapids Charter Township
14212 Northland Drive
Big Rapids, MI 49307
deputysupervisor@bigrapidstownship.net
Phone (231)796-3603
Cell (602)228-0730
Fax (231) 796-2533

DISCUSSED AT THE JUNE 1, 2021 MEETING

8.4 Disposal of Fixed Assets

Department heads shall make note on the annual inventory, or shall notify the clerk sooner if desired, of any equipment that would be appropriate for disposal. The clerk shall prepare a list of all such equipment recommended for disposal and shall submit the recommended disposal of fixed assets list to the township board for approval.

The township shall not make a gift or donation of township property with any remaining value.

The township board shall determine, on a case-by-case basis, the method of disposal, which may include sealed bids, public auction, negotiated sale or disposal.

Township officials and employees are not eligible to purchase township fixed assets by negotiated sale without the approval of the board. An elected official shall refrain from voting with the unanimous consent of the board if a charter township on any negotiated sale involving the elected official.

Clerk

From: Adam G <adamg@muminc.net>
Sent: Wednesday, April 13, 2022 5:23 PM
To: clerk@bigrapidstownship.net
Subject: Insurance Renewal + Additional Information
Attachments: Big Rapids Par-Plan Invoice.pdf; MTPP NetGuard Plus Application.docx

Hi Hanna,

Attached is the 2022-2023 Par-Plan insurance renewal invoice. They are running way behind this year, so I am emailing the invoice to speed things up a little.

We are still offering optional Cyber Liability coverage. I think this is important coverage that every municipality should be seriously considering in today's world. This is coverage that would pay if your system got hijacked by ransom wear, identity theft, or loss/theft of personal information and much more. We have many options available. Please contact me if you have any questions regarding this coverage. I have attached an application if you are interested in getting a quote.

We are continuing our Grant program with up to \$5000 per grant available, with no limit to the number of grants that you can receive. The current grant cycle opened on April 1st and closes May 31st. I have insureds that have received over \$16,000 in grant money so far. Grant information can be found at: <https://www.theparplan.com/rrgp/>

We are also continuing our dividend program. So far, your township has gotten back over \$4,600. Please contact me if you have any questions, concerns, or to schedule a review of your insurance.

Thank you,

Adam R. Gandolfi
Regional Risk Manager
Municipal Underwriters of MI, Inc.
1-800-241-8398



Municipal Underwriters of Michigan, Inc.
PO Box 400
Houghton Lake, MI 48629
(800) 241-8398
adamg@muminc.net
www.muminc.net

BILL TO

Big Rapids Township
Charter Township
14212 Northland Dr.
Big Rapids, MI 48307-3603

INVOICE 15247

DATE 04/11/2022

DUE DATE 05/08/2022

POLICY NUMBER
HMTP-381406

EFFECTIVE DATE
05/08/2022

EXPIRATION DATE
05/08/2023

DATE	ACTIVITY	AMOUNT
	MTPP Municipal Package Policy - Renewal	
	*	
	General Township	6,897.00
	*	
	Fire Department	8,964.00
	*	
	Sewers	2,687.00

Please visit us at www.muminc.net where you can find helpful links and claim submission information.

TOTAL DUE

\$18,548.00



Dykema Gossett PLLC
Capitol View
201 Townsend Street, Suite 900
Lansing, MI 48933

WWW.DYKEMA.COM

Tel: (517) 374-9100

Fax: (517) 374-9191

Jason T. Hanselman
Direct Dial: (517) 374-9181
Direct Fax: (855) 259-3569
Email: JHanselman@dykema.com

March 30, 2022

Via USPS

Clerk Hannah Saez
Big Rapids Township
14212 Northland Drive
Big Rapids, MI 49307

Re: Request for Grant of Franchise to Great Lakes Energy Cooperative

Dear Ms. Saez:

I am writing on behalf of Great Lakes Energy Cooperative ("Great Lakes") to ask the Township Board to grant Great Lakes a franchise to conduct business in the Township. As you may know, a franchise provides authorization for Great Lakes to provide broadband high-speed fiber internet to Township residents. I am writing to respectfully ask the Township Board to approve the enclosed new franchise that will take effect when the current franchise expires.

To briefly summarize the franchise, it generally allows Great Lakes the right to run lines, poles, and other apparatus that are necessary to provide broadband service to Township residents in the public right-of-way. The franchise allows the Township Board to revoke the franchise at the Township Board's discretion. Additionally, the franchise would not be exclusive, which provides flexibility to the Township as well.

Copies of the new franchise are attached as Tab 1. I am enclosing five (5) copies so each Township Board member has a copy. Although Great Lakes has some time before the current franchise expires, for efficiency purposes, we are hoping to renew a batch of franchises in the next few months. Accordingly, if the proposed franchise is satisfactory, Great Lakes requests that it be placed on the Township Board's agenda for adoption at the next Township Board meeting. If possible, please advise me when the Township Board will consider the proposed franchise.

Enclosed as Tab 2, please find a Franchise Approval Checklist, which is designed to serve as a step-by-step reference for approving and publishing the franchise. Great Lakes will, of course, pay publication fees and would be happy to provide additional information or to answer any questions that the Township Board might have.

Dykema

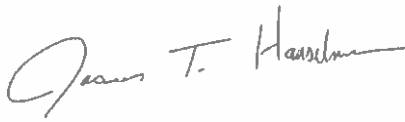
March 30, 2022

Page 2

I will call you in the next few weeks to discuss this franchise and answer any questions you or other Township officials may have. In the meantime, if you would like to discuss the franchise, please feel free to contact me.

Sincerely,

Dykema Gossett PLLC

A handwritten signature in black ink that reads "Jason T. Hanselman". The signature is written in a cursive style with a long horizontal stroke at the end.

Jason T. Hanselman

Enclosures

**BIG RAPIDS TOWNSHIP
RESOLUTION NUMBER 2022-01
RESOLUTION TO APPROVE UPDATE TO ORDINANCE NO. 24**

A FRANCHISE, granting to GREAT LAKES ENERGY COOPERATIVE, its successors and assigns, the right, power and authority to lay, maintain and operate electric and fiber lines, poles and services on, along, across and under the highways, streets, alleys, bridges and other public places, and to conduct a local electric, broadband, and communication business in Big Rapids Township, Mecosta County, Michigan for a period of thirty years.

The Township of Big Rapids ORDAINS:

Section 1. **Grant of Franchise.** The Township of Big Rapids, located in Mecosta County, Michigan (the "Township") hereby grants to Great Lakes Energy Cooperative, its subsidiaries, successors, and assigns (the "Company") consent, permission, right and authority is hereby given to construct, lay, operate, maintain, use, and replace electric, fiber, and other communication lines, poles, cables, conduits, appliances, buildings and other necessary works, in the highways, streets, alleys and other public places in the Township and a non-exclusive franchise is hereby granted to the Company, its subsidiaries, successors, and assigns, to transact local business in the Township for the purposes of producing, storing, transmitting, selling, and distributing electricity and broadband communication services into and through the Township and all other matters incidental thereto.

Section 2. **Consideration.** In consideration of the rights, power and authority hereby granted, the Company shall faithfully perform all things required by the terms hereof.

Section 3. **Use of Streets and Other Public Places.** The Company, its successors and assigns, shall not unnecessarily obstruct the passage of any of the highways, streets, alleys, or other public places within the Township and shall within a reasonable time after making an opening or excavations, repair the same and leave it in as good condition as before the opening or excavation was made. The Company, its successors and assigns shall use due care in exercising the privileges herein contained and shall be liable to the Township and to every owner of property abutting the Company's lines or other facilities, for all damages and costs arising from the negligence of the Company or its officers, agents, and servants.

Section 4. **Force Majeure.** The Company shall not be liable for failure to furnish service as herein provided, or for any breach of the Company's obligations hereunder, if such failure or breach is caused by acts of God, labor troubles, riot, or any other causes or contingencies not reasonably within the control of the Company.

Section 5. **Hold Harmless.** The Company shall at all times keep and save the Township free and harmless from all loss, costs and expense to which it may be subject by reason of the Company's negligent construction and negligent maintenance of the structures and equipment hereby authorized. If any action is commenced against the Township resulting from Company's negligent construction and maintenance, the Company shall, upon notice, defend the

Township and save it free and harmless from all loss, cost and damage arising out of such negligent construction and maintenance.

Section 6. Effective Date; Term of Franchise; Acceptance by the Company. This Franchise shall take effect the day following the date of publication thereof, which publication shall be made within thirty (30) days after the date of its adoption, and shall continue in effect for a period of thirty (30) years thereafter; provided, however, that when this Franchise shall become effective the Township Clerk shall deliver to the Company a certified copy of the Franchise accompanied by written evidence of publication thereof as required by law, and the Company shall, within sixty (60) days after receipt of the above documents, file with the Township Clerk its written acceptance of the conditions and provisions hereof.

Section 7. Franchise Not Exclusive. The rights, power and authority granted by this Franchise are not exclusive, and nothing contained herein shall prevent the Township from granting other non-exclusive electric or broadband franchises.

Section 8. Franchise Revocable. The franchise granted by this ordinance is subject to revocation upon sixty (60) days written notice by the party desiring such revocation.

Section 9. Effect and Interpretation of Franchise. All other franchises, ordinances and resolutions, and parts thereof, which conflict with any of the terms of this Franchise are hereby rescinded, to the extent of such conflict. The catch line headings which precede each section of this Franchise are for convenience in reference only and shall not be taken into consideration in the construction or interpretation of any of the provisions of this Franchise.

Section 10. Successors and Assigns. The words "Great Lakes Energy Cooperative" and the "Company," wherever used herein, are intended and shall be held and construed to mean and include both Great Lakes Energy Cooperative and its subsidiaries, successors, and assigns, whether so expressed or not.

Ayes: _____

Attested, by Order of the Township of Big Rapids,
Mecosta County, Michigan

Nays: _____

Date Passed: _____

Township Clerk

Township Supervisor

CERTIFICATION

The undersigned, being the duly qualified and acting Clerk of Big Rapids Township, Mecosta County, Michigan, hereby certifies that (1) the foregoing is a true and complete copy of a resolution duly adopted by the Township Board at a regular meeting held on _____, 202__, at which meeting a quorum was present and remained throughout, (2) the original thereof is on file in the records in my office, (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended) and, (4) minutes of such meeting were kept and will be or have been made available as required thereby.

Dated: _____

Big Rapids Township Clerk

ACCEPTANCE

This Franchise is hereby accepted by the Company on _____, 202__ pursuant to the terms and conditions set forth in the foregoing Franchise.

GREAT LAKES ENERGY
COOPERATIVE

By: _____

Its: _____

Big Rapids Charter Township - Table of Special Ordinances

<i>Ord. No.</i>	<i>Date Passed</i>	<i>Description</i>
20	3-7-1995	Granting to Michigan Consolidated Gas Company, its successors and assigns, the right, power and authority to lay, maintain and operate gas mains, pipes and services on, along, across and under the highways, streets, alleys, bridges and other public places, and to do a local gas business in the township for a period of 30 years.
23	2-2-1999	Granting a nonexclusive franchise to the City of Big Rapids to lay, maintain and operate water mains, pipes and services on, along, across and under the highways, streets, alleys and other public places, and to conduct a public water utilities business in the township for a period of 30 years.
23.01	4-6-1999	Amending Ord. 23 which granted a nonexclusive franchise to the City of Big Rapids to lay, maintain and operate water mains, pipes and services on, along, across and under the highways, streets, alleys and other public places, and to conduct a public water utilities business in the township for a period of 30 years.
24	4-6-1999	Granting a franchise to Great Lakes Energy Cooperative, its successors and assigns, the right, power and authority to lay, maintain and operate gas mains, pipes and services and to lay, maintain and operate electric lines, poles and services on, along, across and under the highways, streets, alleys, bridges and other public places, and to do a local gas and electric public utility business in the township for a period of 30 years.

Item "R"

Check Date	Bank	Check Number	Name		
05/01/2022	GEN	12989	AMBLER, ALLEN S	588.36	512.46
05/01/2022	GEN	12990	ANTOR, GERALD A	307.50	283.98
05/01/2022	GEN	12991	BAAS, MARISSA C	190.98	168.25
05/01/2022	GEN	12992	BECHAZ, MARY L	248.00	218.48
05/01/2022	GEN	12993	BELKA, SCOT A	271.20	236.71
05/01/2022	GEN	12994	BERENS, DYLAN I	868.62	705.96
05/01/2022	GEN	12995	BOOHER, GAVIN M	465.75	428.04
05/01/2022	GEN	12996	BUYS, RANDALL J	439.56	405.94
05/01/2022	GEN	12997	CALIFF, MICHAEL H	213.00	187.66
05/01/2022	GEN	12998	CARR, BRIAN ROBERT	552.00	486.31
05/01/2022	GEN	12999	CHAPMAN, JAMES M	363.48	320.22
05/01/2022	GEN	13000	CROCKETT, JARED N	521.70	323.34
05/01/2022	GEN	13001	CURRIE, PENNY M	3,266.67	765.41
05/01/2022	GEN	13002	DAVIS, MARY B	50.00	46.18
05/01/2022	GEN	13003	DOUGLASS, PERRY IV A	858.33	666.61
05/01/2022	GEN	13004	EVERETT, JERALD D	145.83	128.46
05/01/2022	GEN	13005	GEIB, ANTHONY C	145.83	128.46
05/01/2022	GEN	13006	JONES, JERRAD C	459.48	395.11
05/01/2022	GEN	13007	KLEINHEKSEL, TIMOTHY J	3,300.00	2,915.55
05/01/2022	GEN	13008	KONZDIOLKA, CHERYL L	316.00	291.83
05/01/2022	GEN	13009	LESIEWICZ, STEVEN	903.50	795.98
05/01/2022	GEN	13010	MARSHALL, GRAYSON L	33.90	29.87
05/01/2022	GEN	13011	MCARTHUR, IAN D	101.70	88.58
05/01/2022	GEN	13012	MOSS , MARK E	849.50	748.42
05/01/2022	GEN	13013	OLIVER, GORDON	50.00	44.05
05/01/2022	GEN	13014	PARKER, THOMAS	237.30	196.69
05/01/2022	GEN	13015	PEREZ, ADAM	499.08	434.69
05/01/2022	GEN	13016	SAEZ, HANNAH C	3,266.67	2,144.64
05/01/2022	GEN	13017	STANEK, WILLIAM F	3,416.67	926.51
05/01/2022	GEN	13018	SWEPENHEISER, MARK A	50.00	46.18
05/01/2022	GEN	13019	TECENO, CHRISTOPHER S	145.83	128.46
05/01/2022	GEN	13020	TUBBS, JAMES	1,041.67	951.56
05/01/2022	GEN	13021	VELDMAN, MARC	3,756.75	2,914.99
05/01/2022	GEN	13022	WETHINGTON, AMANDA R	50.00	44.04
05/01/2022	GEN	13023	WYMA, NICHOLAS A	1,169.40	937.85
05/01/2022	GEN	STUB52	BEAN, CARMAN	145.84	0.00

Totals:		Number of Checks: 036	29,290.10	20,047.47
Total Physical Checks:		35		
Total Check Stubs:		1		

Item "S"

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank GEN GENERAL TOWNSHIP CHECKING						
04/14/2022	GEN	33208	BIG RAPIDS	BIG RAPIDS FLEET & AUTO REPAIR, INC	TRUCK TOW/SERVICE	519.20
04/14/2022	GEN	33209	BS&00	BS&A SOFTWARE	ASSESSING SERVICES	3,033.33
04/14/2022	GEN	33210	CHA01	CHARTER COMMUNICATIONS	FD CB ACCT	729.38
04/14/2022	GEN	33211	CIT02	BIG RAPIDS CITY TREASURER	SEWER BILLING MARCH 2022	28,038.40
04/14/2022	GEN	33212	COM01	COMPLETE AUTO GLASS	FORD F800 INSALL CUST SUPP B/G	200.00
04/14/2022	GEN	33213	CON00	CONSUMERS ENERGY	LED LIGHTS	937.86
04/14/2022	GEN	33214	DTE00	DTE ENERGY	PERRY ST LS	1,354.37
04/14/2022	GEN	33215	DTE00	VOID		0.00
04/14/2022	GEN	33216	GRANGER	GRANGER	TOWNSHIP 4 YARD SERVICE CHARGE	278.70
04/14/2022	GEN	33217	HOPE	HOPE NETWORK WEST MICHIGAN	3/4 & 3/8 JANITORIAL SERVICES	117.00
04/14/2022	GEN	33218	MCD00	MECOSTA CONSERVATION DISTRICT	AGREEMENT/SERVICES FOR DISPOSAL OF HOUS	2,000.00
04/14/2022	GEN	33219	MEC01	MECOSTA COUNTY ROAD COMMISSION	CEM/FD FUEL USAGE 3/28/22	160.92
04/14/2022	GEN	33220	NORTHWEST	NORTHWEST KENT MECHANICAL CO.	MARCH MONTHLY MAINTENANCE	1,965.87
04/14/2022	GEN	33221	PI000	THE PIONEER GROUP	BOARD MTG MINUTES 3/1/22	136.10
04/14/2022	GEN	33222	PRO00	PROGRESSIVE AE	SEWER STUDY/SPECTRUM AMBULATORY	640.00
04/14/2022	GEN	33223	SAEZ	HANNAH SAEZ	LAMINATING POUCHES FOR LAMINATOR	43.95
04/14/2022	GEN	33224	SIG00	SIEGFRIED CRANDALL, PC	PROGRESS BILLING AUDITING SERVICES 12/3	6,500.00
04/14/2022	GEN	33225	SPECPRINT	SPECTRUM PRINTERS INC	SCHOOL ELECTION ENVELOPES	453.58
04/14/2022	GEN	33226	STA01	STATE STREET HARDWARE	SPARK PLUG/LABOR	54.99
04/14/2022	GEN	33227	STRYKER	STRYKER MEDICAL	MEDICAL SUPPLIES	2,086.00
04/14/2022	GEN	33228	XEROX	XEROX FINANCIAL SERVICES	APRIL PAYMENT	537.65
04/14/2022	GEN	9930291(E)	CURRIE	PENNY CURRIE	APRIL 22 HRA REIMBURSEMENT	108.99
04/14/2022	GEN	9930292(E)	STANEK	BILL STANEK	APRIL 22 HRA REIMBURSEMENT	375.00
04/15/2022	GEN	9930290(E)	SBS00	SMALL BUSINESS ADMIN SERVICES LLC	HRA SBAM FEE	52.50
05/01/2022	GEN	9930294(E)	CHE00	HUNTINGTON BANK	EFTPS PAYROLL TAXES	5,712.01
05/01/2022	GEN	9930295(E)	JHI00	JOHN HANCOCK LIFE INSURANCE COMPANY	APRIL 22 401A DEDUCTIONS	2,690.22
05/01/2022	GEN	9930296(E)	STA00	STATE OF MICHIGAN	PAYROLL STATE W/H	798.74
05/01/2022	GEN	9930297(E)	VOYA	VOYA FINANCIAL	APRIL PAYROLL VOYA 457	4,279.87
05/03/2022	GEN	33229	BIG01	BIG RAPIDS TWP SEWER REC. FUND	TOWNSHIP OFFICES, FD	42.35
05/03/2022	GEN	33230	BS&00	BS&A SOFTWARE	CEMETARY MANAGEMENT SYSTEM MAY 1, 2022-	685.00
05/03/2022	GEN	33231	CCI00	CHROUCH COMMUNICATIONS, INC.	BATTERY PACK	215.00
05/03/2022	GEN	33232	CIT00	CITY OF BIG RAPIDS	APRIL CITY TAX W/H	45.06
05/03/2022	GEN	33233	CIT02	BIG RAPIDS CITY TREASURER	2 WATER TESTS	36.00
05/03/2022	GEN	33234	CON00	CONSUMERS ENERGY	SHERIDAN ST LS	3,171.65
05/03/2022	GEN	33235	CON00	VOID		0.00
05/03/2022	GEN	33236	DINGES	DINGES FIRE COMPANY	SUPPLIES	595.86
05/03/2022	GEN	33237	DO ALL DOU	DO ALL DOUG	SWEARS, EMMONS, KING, BAKER EISENHART B	2,900.00
05/03/2022	GEN	33238	FIR00	FIRST NATIONAL BANK	OFFICE/HALL, DRONE REPAIR, CEM FLAGS, S	3,155.79
05/03/2022	GEN	33239	KEVIN C	KEVIN CUSHWAY	APRIL 22 WATER TREATMENT SVCS	521.00
05/03/2022	GEN	33240	KLEIN	TIMOTHY KLEINHEKSEL	APRIL 22 MILEAGE	11.70
05/03/2022	GEN	33241	MEC01	MECOSTA COUNTY ROAD COMMISSION	FUEL USAGE FD/CEM	225.83
05/03/2022	GEN	33242	MEN00	MENARDS	PVC PIPE FD MISC SUPP	47.61
05/03/2022	GEN	33243	MISDU	MICHIGAN STATE DISBURSEMENT UNIT	CROCKETT MONTHLY GARNISH 912233290	107.50
05/03/2022	GEN	33244	MOR00	MORNINGSTAR ENTERPRISES, INC.	SAND FOR HVC	3,237.42
05/03/2022	GEN	33245	MOSS01	MARK MOSS	APRIL 22 MILEAGE	26.33
05/03/2022	GEN	33246	PRIORITY H	PRIORITY HEALTH	MONTHLY HEALTH INSURANCE	2,700.71
05/03/2022	GEN	33247	SPECPRINT	SPECTRUM PRINTERS INC	AUG/NOV ELECTION SUPPLIES	1,413.26
05/03/2022	GEN	33248	SUMMIT	SUMMIT COMPANIES	CYLINDER HYDRO TRUCK CHARGE	105.00
05/03/2022	GEN	33249	WIL02	ERIC D. WILLIAMS	TAX TRIBUNAL MATTERS	30.00

GEN TOTALS:

Total of 49 Checks: 83,077.70
 Less 2 Void Checks: 0.00

Total of 47 Disbursements: 83,077.70

Township Committees

The current terms for the elected officials of the Big Rapids Charter Township will end in 2024. Some officials may choose to run for office again while others will need to be replaced. Considering the welfare and future of Big Rapids Township is a primary responsibility of every township official. Preparing for a smooth transition from this administration to the next would minimize confusion and disruptions of services to our citizens. I'd like to plan for the best while being prepared for the worst.

Many of our township opportunities have been successfully addressed by committees consisting of local volunteers and elected government officials. Many citizens on these committees have extensive knowledge and experience that is relevant to their committee and invaluable to our community. Some township officials began their local government experience by volunteering. These committees deserve their own quality time for attention to their individual responsibilities. We need to respect our volunteers' time and not ask them to sit through other committee discussions they have no interest in. The "meeting of the whole" idea was worth considering, but there are too many details about too many subjects that deserve attention in this uncomfortably long meeting format.

Returning to individual committees with individual meeting sessions with a few changes is worth considering:

- Each committee has two board members as committee chairmen (chair-people) who share responsibility for the following:
 - Creating a brief mission statement for the committee. The Board may want to define the committee's objective to provide a foundation for the development of the mission statement.
 - Recruiting local residents who have some experience with and are interested in supporting the responsibilities of the particular committee. Utilize a letter of interest format to aid in recruitment (similar to the County's procedure).
 - Documenting committee meeting recommendations
 - Reporting committee activities and recommendations to the township board during regular meetings. Authored by the committee and provided, unfiltered, to the entire board at Board meetings.
 - Determining the frequency of and scheduling of committee meetings
 - A few committees should probably meet monthly - fire department as an example
 - Some committees, like the parks committee and the cemetery committee need only meet a few times during warmer weather
 - Ad hoc committees may be created and dissolved as needs arise. We may want to consider work sessions for unique topics, keeping in mind the Open Meetings Act (less than a quorum in attendance).

Everyone on the township board needs to make themselves available to support one another; even the committees they may not officially be a member of. We all need to be there for each other and our township. Our board will be more productive as we promote a team culture of trust and open communication. The supervisor does not need to attend every committee meeting, but should provide counsel and guidance when needed. It would be a mistake to ignore the many experiences and ideas he can bring to the table.

Public Information

7.1 Public Information Officer

The supervisor shall be the public information officer for the township.

The Township Supervisor shall be the public information officer for the Township and shall be responsible for preparing public service announcements and media releases on Township government events and responding to inquiries from the media or referring contact to other appropriate Township officials. Township employees will notify the public information officer prior to making any statements to the news media.

Public Notice

7.2 Public Notice

The clerk shall be responsible for giving public notice of all meetings of all public bodies of the township in conformance with the Open Meetings Act and other state laws.

The chairperson of each public body shall notify the township clerk of that body's regular meeting schedule within 2 days after it is adopted, and of any special or rescheduled meeting at least 24 hours (at a minimum) prior to that meeting.

The clerk shall also be responsible for publishing and mailing all public notices required by state law. The chairperson shall notify the clerk when a public notice is required to be mailed or published with sufficient lead time for the notice to be provided in compliance with applicable laws.

Public Information Officer

7.1 Public Information Officer (*Optional*)

The (*designated position*) shall be the public information officer for the township.

The public information officer shall be responsible for supervising the content disseminated as approved by the township board through the township newsletter, website, public service announcements and press releases on township government events, and responding to inquiries from the media or referring contact to other appropriate township officials. The public information officer shall review the content of these materials for:

- Potential violations of the Campaign Finance Act
- Political preference or support
- Promotion of private interests
- Misrepresentation of township board actions or policy
- Statements that could expose the township to legal liability

The public information officer is authorized to determine in his or her sole discretion, whether such content will be removed or edited out, submitted to the township legal counsel for a further opinion, directed to the township board for a final determination, or returned to the author for revision.

The public information officer shall advise township board members and other appropriate staff of all press releases and other media contacts at the time of release.

Township officials and employees will notify the public information officer of all media contacts made in their township capacity.

Optional: Township officials and department heads will notify the public information officer of all media contacts made in their township capacity. Other township employees and volunteers will notify the public information officer prior to making any statements to the news media in their township capacity.

Note: The purpose of this policy is to ensure accuracy and consistency in public information by having at least one township position coordinating information on specific township issues or messages. It is not intended to restrict the speech of township officials, employees or volunteers on matters of public concern. Township officials and other township personnel do not lose their individual rights regarding free speech because they hold a position with the township, but the township also has rights as an employer and as a government entity to protect the township's image and effectiveness of public services. The balancing of public and private interests depends on many factors, and may vary with the type of township position. A township board should consult with its local attorney for specific legal guidance on whether to adopt and how to implement such a policy.

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Building a connected community using social media tools

Social networking is a phrase that for many township officials brings to mind an afternoon on the golf course or a cup of coffee at the local diner. But to the more than 500 million active social media users of Facebook, Twitter, LinkedIn, YouTube and various blogs, it means spending “an average of six-plus hours per month, connecting with and expanding their online community of ‘friends.’” [Nielsen, June 2010]

Social media can be defined as the social interaction, creation and distribution of content—including text, photos, audio and video—via highly accessible Internet-based applications.

For most of recorded history, the physical town square and local “watering holes” were the social networking hotspots for information on local news and events. In the first half of the 20th century, the local newspaper was the outlet of choice for keeping people informed about the various goings on in their local government.

Newspaper readership peaked in the 1940s and has plummeted during the last five years. The meteoric rise in popularity of social media tools and the Internet presents local government with the unique challenge of reinventing the town square and building a connected community using social media tools. Reaching this goal requires a clear strategy and understanding

of available social media options—including which ones are best suited to the township’s needs and how to deploy them. As with all government expenditures, the goal should be to provide the maximum return on investment and benefit—for citizens, staff, elected officials and stakeholders.

When we talk about social media or the “social Web” as some call it, we are talking about hundreds of different applications that fall into more than a dozen categories. To simplify the discussion, we’ll organize these into three main types—publishing, social networking and collaboration—and focus on the most widely adopted social media applications.

PUBLISHING

To help understand what social media is, let’s first take a look at what it’s *not*. A simple website is often considered an example of publishing. Like a printed brochure, this type of site may contain out-of-date information, which is seldom updated. Due to its static nature and lack of interactivity, this type of website is *not* considered social media.

The golden rule of publishing, as well as all other forms of social media is, “Content is king!” The goal of providing a steady stream of content gave birth to one of the first truly social media publishing applications, known as the “blog.”