

BIG RAPIDS CHARTER TOWNSHIP BOARD REGULAR MEETING TUESDAY, APRIL 5, 2022

BIG RAPIDS TOWNSHIP OFFICES, 14212 NORTHLAND DR.
BIG RAPIDS, MI 49307
7:00 PM

AGENDA

PLEDGE OF ALLEGIANCE.

CALL TO ORDER: 7:00 p.m. ROLL CALL: __ Stanek, __ Saez, __ Currie, __ Bean, __ Everett, __ Geib __ Teceno

PUBLIC COMMENT:

ADDITIONS TO AGENDA:

CORRESPONDENCE:

SPECIAL APPEARANCE:

CONSENT AGENDA

1. March 1, 2022 Meeting Minutes: ITEM A
2. January and February Treasures report: ITEM B
3. March Financial Report: ITEM C
4. Board of Review minutes: ITEM D
5. Building Department Report: ITEM E
6. Cemetery and Grounds Report: ITEM F
7. Election Committee Minutes: ITEM G
6. Fire Department Report: ITEM H
7. Sewer Department Report: ITEM I
8. Water Department Report: ITEM J
9. Planning Commission Minutes: ITEM K
10. Supervisor's Report: ITEM L

UNFINISHED BUSINESS:

1. Other:

NEW BUSINESS:

1. Hazardous Waste Contract: ITEM M
2. SCBA Quote for Fire Dept: ITEM N

Financial

1. Payroll: ITEM O
2. Accounts Payable: ITEM P
- 3.

PUBLIC COMMENT:

ADJOURNMENT:

Big Rapids Charter Township will provide necessary and reasonable auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed material, if individuals with disabilities, upon five business days notice to the township. Individuals requiring auxiliary aids or services should contact Hannah Saez, Big Rapids Charter Township Clerk, 14212 Northland Drive, Big Rapids, MI 49307- call 231 796 3603 or fax request to 231 796 2533.

BIG RAPIDS CHARTER TOWNSHIP BOARD REGULAR MEETING TUESDAY, MARCH 1, 2022

BIG RAPIDS TOWNSHIP OFFICES, 14212 NORTHLAND DR.
BIG RAPIDS, MI 49307
7:00 PM
UNAPPROVED

Item "A"

PLEDGE OF ALLEGIANCE.

CALL TO ORDER: 7:00 p.m. ROLL CALL: Stanek, Saez, Currie, Bean, Everett, Geib, Teceno present.

SPECIAL APPEARANCE: Mark Gifford and Lauren Perkins —Library report information given.

CONSENT AGENDA

1. February 1, 2022 Meeting Minutes:
2. January Treasures report:
3. February Financial Report:
4. Building Department Report:
5. Cemetery and Grounds Report:
6. Fire Department Report:
7. Sewer Department Report:
8. Water Department Report:
9. Planning Commission Minutes:
10. Committee of the whole Minutes:
10. Supervisor's Report:

A motion to approve of the consent agenda was made by Bean. Supported by Teceno. Motion passed unanimously.

UNFINISHED BUSINESS:

1. **Website:** A motion was made by Currie to approve of the Shumaker Technology Group to update the Township website to not exceed \$1,000 and contract with them annually for \$500 to assist in maintaining the website. Supported by Bean. Motion passed unanimously on a roll call vote.
2. **Other:**

NEW BUSINESS:

1. **Help for Cemetery:** To be posted on indeed and interview the end of March.
2. **Generator Maintenance agreement:** A motion was made by Currie to approve of the contract with Wolverine Systems for level 2 maintenance on 9 units. Supported by Teceno. Motion passed unanimously on a roll call vote.
3. **Brining of Roads:** A motion was made by Currie to approve of 2 applications of Dust Control for 2022. Supported by Everett. Motion passed 6-1. Bean, no.
4. **Health Insurance:** Noted and filed.
5. **Fireworks:** A motion was made by Currie to approve of the Fireworks permit from Jaycees for 2022. Supported by Geib. Motion passed unanimously.
6. **Hall Building Floor:** Additional quotes requested.
7. **Fire Department request for Pump:** A motion was made by Everett to approve of the quote from Fire Safety USA of \$2,750.00 for a port high volume pump. Supported by Bean. Motion passed unanimously on a roll call vote.
8. **Cemetery Phones:** Hotspot agreeance to replace Charter approved as general consensus.
9. **Other:**

Financial

1. **Payroll:** A motion was made by Bean to approve of Payroll in the amount of \$18,819.56. Supported by Currie. Motion passed unanimously on a roll call vote.
2. **Accounts Payable:** A motion was made by Currie to approve of Accounts Payables in the amount of \$66,560.17 as printed. Supported by Geib. Motion passed unanimously on a roll call vote.

PUBLIC COMMENT:

ADJOURNMENT: 8:33p.m.

Big Rapids Charter Township will provide necessary and reasonable auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed material, if individuals with disabilities, upon five business days notice to the township. Individuals requiring auxiliary aids or services should contact Hannah Saez, Big Rapids Charter Township Clerk, 14212 Northland Drive, Big Rapids, MI 49307- call 231 796 3603 or fax request to 231 796 2533.

User: PENNY
DB: Big Rapids Town

Bank GEN (GENERAL TOWNSHIP CHECKING)
FROM 01/01/2022 TO 01/31/2022 - **Jan. 22**
Reconciliation Record ID: 130

Bank Rec

Item "B"

GL Number	Description	Beginning Balance
101-000-001.000	Cash - Checking	613,270.62
101-000-001.001	Cash Non-Expendable	
203-000-001.000	CASH	103,210.19
204-000-001.000	CASH	85,701.82
206-000-001.000	Cash - Checking	150,690.79
212-000-001.000	Cash - Savings	618.75
246-000-001.000	Cash - Savings	
249-000-001.000	Cash - Savings	118,839.89
271-000-001.000	CASH	4,861.77
285-000-001.000	CASH	253,664.00
401-000-001.000	CASH	31,056.70
590-000-001.000	Cash - Savings	398,508.80
591-000-001.000	CASH	(18,830.45)
593-000-001.000	CASH	
701-000-001.000	Cash - Savings	34,033.00
708-000-001.000	CASH	(10.00)
711-000-001.000	CASH	17,545.33
711-000-001.100	HVC Cash Expendable	(5,719.67)
850-000-001.000	Cash - Savings	

Beginning GL Balance: 1,787,441.54
 Add: Cash Receipts 421,467.41
 Less: Cash Disbursements (51,972.39)
 Ending GL Balance: 2,156,936.56

GL Number	Description	Ending Balance
101-000-001.000	Cash - Checking	756,770.28
101-000-001.001	Cash Non-Expendable	
203-000-001.000	CASH	108,520.19
204-000-001.000	CASH	177,965.52
206-000-001.000	Cash - Checking	243,623.10
212-000-001.000	Cash - Savings	618.75
246-000-001.000	Cash - Savings	
249-000-001.000	Cash - Savings	120,354.89
271-000-001.000	CASH	17,160.87
285-000-001.000	CASH	254,685.41
401-000-001.000	CASH	31,056.70
590-000-001.000	Cash - Savings	419,076.55
591-000-001.000	CASH	(18,771.75)
593-000-001.000	CASH	
701-000-001.000	Cash - Savings	34,033.00
708-000-001.000	CASH	(20.00)
711-000-001.000	CASH	17,582.72
711-000-001.100	HVC Cash Expendable	(5,719.67)
850-000-001.000	Cash - Savings	
Ending GL Balance:		2,156,936.56

Ending Bank Balance:
 Add: Deposits in Transit

2,058,840.12

02/02/2022 Deposit ID: 393
 02/02/2022 Deposit ID: 394
 12804 Jared Crocket voided but still say 307.05 in outstanding ch
 Feb. Payroll cash early #12902 Tim
 Feb. Payroll cash early # 12915 Marc
 Feb. Voya debits in Jan

60,347.29
 29,655.10
 307.05
 2,696.22
 2,993.29
 4,101.00
 100,099.95

Less: Outstanding Checks

AP Checks

Check Date	Check Number	Name	Amount
11/03/2021	32984	STATE STREET HARDWARE	49.99
11/15/2021	9930266	HUNTINGTON BANK	10.00
12/13/2021	33041	PRINTING SYSTEMS, INC.	297.21
12/31/2021	33073	PRINTING SYSTEMS, INC.	152.01
01/06/2022	9930267	HUNTINGTON BANK	10.00
01/17/2022	33102	MENARDS	39.39
01/31/2022	9930273	PENNY CURRIE	465.56
01/31/2022	9930274	HANNAH SAEZ	137.10

Payroll Checks

Check Date	Check Number	Name	Amount
03/01/2018	11067	MYERS, AARON	43.41
05/01/2019	11632	BRYANT, ELIZABETH	6.02
11/01/2019	11836	AMBLER, ALLEN	36.68
03/01/2020	12012	HAWLEY, CRYSTAL	10.90
06/01/2020	12130	HAWLEY, CRYSTAL	15.69
10/01/2020	12289	SCHROEDER, BRODY	16.53
12/01/2020	12370	FITZGERALD, LINDSAY	68.75
05/01/2021	12551	FITZGERALD, LINDSAY	71.24
06/01/2021	12596	FITZGERALD, LINDSAY	23.19
07/01/2021	12643	JORDAN, CHASTITY	17.79
09/01/2021	12713	MARSHALL, GRAYSON	2.65
09/01/2021	12716	SPRIK, HANNAH	2.64
12/01/2021	12804	CROCKETT, JARED	307.05
12/31/2021	12831	BEAN, SUSAN	26.42
12/31/2021	12843	DAVIS, MARY	46.18
12/31/2021	12851	MARSHALL, GRAYSON	18.64
12/31/2021	12860	TECENO, CHRISTOPHER	128.47
01/28/2022	12867		
01/28/2022	12868		
01/28/2022	12869		
01/28/2022	12870		
01/28/2022	12871		

VOIDED 12/01/2021

VOIDED 01/28/2022
 VOIDED 01/28/2022
 VOIDED 01/28/2022
 VOIDED 01/28/2022
 VOIDED 01/28/2022

Check Date	Check Number	Name	Amount
01/28/2022	12872		VOIDED 01/28/2022
01/28/2022	12873		VOIDED 01/28/2022
01/28/2022	12874		VOIDED 01/28/2022
01/28/2022	12875		VOIDED 01/28/2022
01/28/2022	12876		VOIDED 01/28/2022
01/28/2022	12877		VOIDED 01/28/2022
01/28/2022	12878		VOIDED 01/28/2022
01/28/2022	12879		VOIDED 01/28/2022
01/28/2022	12880		VOIDED 01/28/2022
01/28/2022	12881		VOIDED 01/28/2022
01/28/2022	12882		VOIDED 01/28/2022
01/28/2022	12883		VOIDED 01/28/2022

Total - 42 Outstanding Checks: 2,003.51
Adjusted Bank Balance 2,156,936.56
Unreconciled Difference: 0.00

REVIEWED BY *Chandra Jay* 3/15/22 *Thomas Busby* DATE: 3/1/22

BIG RAPIDS CHARTER TOWNSHIP
 14212 NORTHLAND DR
 BIG RAPIDS MI 49307-2319

Jan 2022 Gen Fund

Stop by your nearest
 Huntington office or
 contact us at:
 1-800-480-2001
 www.huntington.com/
 businessresources

Huntington Public Fund Business Interest Checking Account: -----5812

Statement Activity From: 01/01/22 to 01/31/22	Days in Statement Period	31
Average Ledger Balance*	Average Collected Balance*	1,964,104.41
* The above balances correspond to the service charge cycle for this account.		
Beginning Balance	Credits (+)	\$1,828,440.09
Regular Deposits	Electronic Deposits	336,259.79
Interest Earned	Interest Earned	16.58
Debits (-)	Regular Checks Paid	110,346.41
Regular Checks Paid	Electronic Withdrawals	96,646.81
Electronic Withdrawals	Total Service Charges (-)	13.00
Ending Balance		\$2,058,840.12

Average Percentage Yield Earned this period 0.010%
 Interest paid last year \$152.05

Deposits (+) Account: -----5812

Date	Amount	Serial #	Type	Date	Amount	Serial #	Type
01/04	4,811.35	108	Brch/ATM	01/19	6,265.60	110	Brch/ATM
01/14	325,182.84	109	Brch/ATM				

Other Credits (+) Account: -----5812

Date	Amount	Description
01/25	4,483.07	BUS ONL TFR FRM CHECKING 012522 XXXXXX7141
01/31	16.58	INTEREST PAYMENT

*Huntington - 1/15 10.00
 1/16 10.00*

Checks (-) Account: -----5812

Date	Amount	Check #	Date	Amount	Check #
01/10	433.86	1203	01/05	288.96	12832
01/14	758.75	12805	01/18	130.48	12833
01/04	183.29	12827	01/05	653.02	12834
01/06	814.58	12828	01/04	867.74	12835
01/10	41.69	12829	01/11	609.86	12836
01/21	26.42	12830	01/04	490.36	12837

Investments are offered through the Huntington Investment Company, Registered Investment Advisor, member FINRA/SIPC, a wholly-owned subsidiary of Huntington Bancshares Inc.
 The Huntington National Bank is Member FDIC. Huntington and 24-Hour Grace are federally registered service marks of Huntington Bancshares Incorporated. The 24-Hour Grace system and method is patented. US Pat. No. 8,364,581, 8,781,955, 10,475,118, and others pending. © 2022 Huntington Bancshares Incorporated.



Feb. Bank Beginning Balance

GL Number	Description	Ending Balance
101-000-001.000	Cash - Checking	724,400.18
101-000-001.001	Cash Non-Expendable	
203-000-001.000	CASH	108,520.19
204-000-001.000	CASH	177,965.52
206-000-001.000	Cash - Checking	232,456.22
212-000-001.000	Cash - Savings	618.75
246-000-001.000	Cash - Savings	
249-000-001.000	Cash - Savings	115,758.45
271-000-001.000	CASH	17,160.87
285-000-001.000	CASH	254,685.41
401-000-001.000	CASH	31,056.70
590-000-001.000	Cash - Savings	428,694.05
591-000-001.000	CASH	(20,150.65)
593-000-001.000	CASH	
701-000-001.000	Cash - Savings	34,033.00
708-000-001.000	CASH	10.00
711-000-001.000	CASH	17,582.72
711-000-001.100	HVC Cash Expendable	(6,185.22)
850-000-001.000	Cash - Savings	

Beginning GL Balance: 2,116,606.19
 Add: Cash Receipts 492,525.69
 Less: Cash Disbursements (38,965.21)
 Less: Journal Entries/Other (41.80)
 Ending GL Balance: 2,570,124.87

GL Number	Description	Ending Balance
101-000-001.000	Cash - Checking	895,010.29
101-000-001.001	Cash Non-Expendable	
203-000-001.000	CASH	109,078.83
204-000-001.000	CASH	189,040.92
206-000-001.000	Cash - Checking	242,011.47
212-000-001.000	Cash - Savings	687.50
246-000-001.000	Cash - Savings	
249-000-001.000	Cash - Savings	123,986.45
271-000-001.000	CASH	18,637.32
285-000-001.000	CASH	254,685.41
401-000-001.000	CASH	31,056.70
590-000-001.000	Cash - Savings	678,789.87
591-000-001.000	CASH	(20,097.30)
593-000-001.000	CASH	
701-000-001.000	Cash - Savings	35,829.91
708-000-001.000	CASH	10.00
711-000-001.000	CASH	17,582.72
711-000-001.100	HVC Cash Expendable	(6,185.22)
850-000-001.000	Cash - Savings	

Ending GL Balance: 2,570,124.87

Ending Bank Balance: 2,272,596.51

Add: Miscellaneous Transactions 21,185.80

Add: Deposits in Transit 307.05

12804 Jared Crocket voided but still say 307.05

check 12935 March Payroll cashed in Feb 2,734.83

check 12949 March Payroll cashed in Feb 2,727.84

bank chg 20.00

March John Hancock withdrawal in February 2,683.31

March Payroll Tax early withdrawal in February 751.19

March Voya early withdrawal in February 4,434.65

March IRS early withdrawal in February 5,573.50

Purchase T-Bill Sewer Fund 258,342.22

277,574.59

Less: Outstanding Checks

AP Checks

Check Date	Check Number	Name	Amount
11/03/2021	32984	STATE STREET HARDWARE	49.99
01/06/2022	9930267	HUNTINGTON BANK	10.00
01/17/2022	33102	MENARDS	39.39
02/14/2022	33137	MECOSTA COUNTY ROAD COMMISSION	465.05
		Payroll Checks	
03/01/2018	11067	MYERS, AARON	43.41
05/01/2019	11632	BRYANT, ELIZABETH	6.02
11/01/2019	11836	AMBLER, ALLEN	36.68
03/01/2020	12012	HAWLEY, CRYSTAL	10.90
06/01/2020	12130	HAWLEY, CRYSTAL	15.69
10/01/2020	12289	SCHROEDER, BRODY	16.53
12/01/2020	12370	FITZGERALD, LINDSAY	68.75
05/01/2021	12551	FITZGERALD, LINDSAY	71.24
06/01/2021	12596	FITZGERALD, LINDSAY	23.19
07/01/2021	12643	JORDAN, CHASTITY	17.79
09/01/2021	12713	MARSHALL, GRAYSON	2.65
09/01/2021	12716	SPRIK, HANNAH	2.64
12/01/2021	12804	CROCKETT, JARED	307.05
12/31/2021	12831	BEAN, SUSAN	26.42
12/31/2021	12851	MARSHALL, GRAYSON	18.64
01/28/2022	12867		VOIDED 01/28/2022
01/28/2022	12868		VOIDED 01/28/2022
01/28/2022	12869		VOIDED 01/28/2022
01/28/2022	12870		VOIDED 01/28/2022
01/28/2022	12871		VOIDED 01/28/2022
01/28/2022	12872		VOIDED 01/28/2022

Check Date	Check Number	Name	Amount
01/28/2022	12873		VOIDED 01/28/2022
01/28/2022	12874		VOIDED 01/28/2022
01/28/2022	12875		VOIDED 01/28/2022
01/28/2022	12876		VOIDED 01/28/2022
01/28/2022	12877		VOIDED 01/28/2022
01/28/2022	12878		VOIDED 01/28/2022
01/28/2022	12879		VOIDED 01/28/2022
01/28/2022	12880		VOIDED 01/28/2022
01/28/2022	12881		VOIDED 01/28/2022
01/28/2022	12882		VOIDED 01/28/2022
01/28/2022	12883		VOIDED 01/28/2022

Total - 36 Outstanding Checks: 1,232.03
Adjusted Bank Balance 2,570,124.87
Unreconciled Difference: 0.00

REVIEWED BY: Shirley Jay 3/15/22 Tommy Cusack DATE: 3/7/22



BIG RAPIDS CHARTER TOWNSHIP
 14212 NORTHLAND DR
 BIG RAPIDS MI 49307-2319

Have a Question or Concern?

Stop by your nearest
 Huntington office or
 contact us at:

1-800-480-2001

www.huntington.com/
 businessresources

Feb 2022 Gen Checking

Huntington PublicFund Business Interest Checking Account: -----5812

Statement Activity From: 02/01/22 to 02/28/22		Beginning Balance	\$2,058,840.12
Days in Statement Period 28		Credits (+)	573,086.78
Average Ledger Balance* 2,273,370.47		Regular Deposits	155,535.21
Average Collected Balance* 2,270,720.65		Electronic Deposits	1,796.91
* The above balances correspond to the service charge cycle for this account.		Interest Earned	17.42
		Other Credits	415,737.24
		Debits (-)	359,330.39
		Regular Checks Paid	78,298.32
		Electronic Withdrawals	280,990.27
		Other Debits	41.80
		Total Service Charges (-)	0.00
		Ending Balance	\$2,272,596.51

Average Percentage Yield Earned this period 0.010%
 Interest paid last year \$152.05

Deposits (+) Account:-----5812

Date	Amount	Serial #	Type	Date	Amount	Serial #	Type
02/02	60,347.29	111	Brch/ATM	02/10	9,759.40	113	Brch/ATM
02/02	29,655.10	112	Brch/ATM	02/22	55,773.42	114	Brch/ATM

Other Credits (+) Account:-----5812

Date	Amount	Description
02/10	258,522.28 ✓	Big Rapids CD proceeds - <i>2022 Fund in from CD → → →</i>
02/23	1,796.91 ✓	LOCAL LCSA PMT 54-1030
02/24	157,214.96 ✓	Big Rapids Ch Twp CD Open - <i>add to spreadsheet</i>
02/28	17.42 ✓	INTEREST PAYMENT <i>Done</i>

Checks (-) Account:-----5812

Date	Amount	Check #	Date	Amount	Check #
02/10	465.56	1204 - <i>Penn</i>	02/03	123.33	12884 ✓
02/08	137.10	1205	02/07	693.55	12885 ✓
02/22	46.18	12843 ✓	02/08	46.78	12886 ✓
02/08	128.47	12860 ✓	02/08	281.92	12887 ✓

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*# 12902 - Tim 269622
 12915 MAR 202229*

Item "C"

GL NUMBER	DESCRIPTION	2022		ACTIVITY FOR MONTH 03/31/2022	AVAILABLE BALANCE		% BDC
		AMENDED BUDGET	YTD BALANCE 03/31/2022		NORMAL (ABNORMAL)	ABNORMAL (ABNORMAL)	
Fund 101 - GENERAL OPERATING FUND							
Revenues							
Dept 000 - GENERAL							
101-000-402.000	Current Real Property Tax	180,000.00	181,502.50	95,387.03	(1,502.50)	100.83	
101-000-445.000	Penalties & Interest on Taxes	1,900.00	193.69	46.34	1,706.31	10.19	
101-000-447.000	Property Tax Admin Fee	56,000.00	16,636.59	8,630.05	39,363.41	29.71	
101-000-451.000	Business Licenses & Permits	17,000.00	4,444.73	0.00	12,555.27	26.15	
101-000-574.000	State Shared Revenue	350,000.00	149,506.00	74,285.00	200,494.00	42.72	
101-000-607.000	Ch. for Serv. (fees, zoning)	1,250.00	25.00	(100.00)	1,225.00	2.00	
101-000-610.000	School Parcel Fee	5,600.00	0.00	0.00	5,600.00	0.00	
101-000-632.000	Ch. for Serv. (sale cem. lots)	3,000.00	0.00	0.00	3,000.00	0.00	
101-000-634.000	Ch. for Serv. (grave op & cl)	10,000.00	0.00	0.00	10,000.00	0.00	
101-000-635.000	Chg For Serv Cem Foun & Misc	4,500.00	0.00	0.00	4,500.00	0.00	
101-000-640.000	Ch. for Serv. (lot splits)	400.00	225.00	75.00	175.00	56.25	
101-000-664.000	Int. & Div. on Earnings	2,000.00	38.28	0.00	1,961.72	1.91	
101-000-667.000	Rent&Exp Building Dept	7,500.00	1,875.00	0.00	5,625.00	25.00	
101-000-668.000	Sign Rental	4,000.00	4,000.00	0.00	0.00	100.00	
101-000-675.020	Cemetery Annuity - Division of Assets	46,500.00	0.00	0.00	46,500.00	0.00	
101-000-676.000	Reimbursements	3,000.00	158,488.36	0.00	(155,488.36)	5,282.95	
101-000-687.000	REFUNDS	300.00	0.00	0.00	300.00	0.00	
101-000-697.000	Transfer from other Fund	155,950.00	0.00	0.00	155,950.00	0.00	
Total Dept 000 - GENERAL		848,900.00	516,935.15	178,323.42	331,964.85	60.89	
TOTAL REVENUES							
Total Dept 000 - GENERAL		848,900.00	516,935.15	178,323.42	331,964.85	60.89	
Expenditures							
Dept 101 - TOWNSHIP BOARD							
101-101-702.000	Salary & Wages	7,000.00	1,166.65	583.33	5,833.35	16.67	
101-101-702.020	Salary & Wages Clerical Help	7,800.00	1,169.44	589.13	6,630.56	14.99	
101-101-702.300	Health Insurance Buyout	360.00	60.00	30.00	300.00	16.67	
101-101-710.000	Twp. Share Medicare Withholding	220.00	34.75	17.46	185.25	15.80	
101-101-715.000	Twp. Share Soc. Sec. Withhold	940.00	148.55	74.55	791.45	15.80	
101-101-715.015	Retirement	2,150.00	293.15	147.19	1,856.85	13.63	
101-101-720.000	Medical Reimbursement	300.00	0.00	0.00	300.00	0.00	
101-101-727.000	Office Supplies	1,100.00	0.00	0.00	1,100.00	0.00	
101-101-801.000	Professional Services	28,000.00	2,851.18	688.50	25,148.82	10.18	
101-101-850.000	Communication	4,000.00	990.80	348.10	3,009.20	24.77	
101-101-860.000	Transportation	480.00	0.00	0.00	480.00	0.00	
101-101-880.000	Community Promotion	2,600.00	0.00	0.00	2,600.00	0.00	
101-101-881.000	FALL CLEAN-UP	8,000.00	0.00	0.00	8,000.00	0.00	
101-101-900.000	Printing & Publishing	1,600.00	552.25	65.15	1,047.75	34.52	
101-101-958.000	Membership & Dues	3,450.00	0.00	0.00	3,450.00	0.00	
101-101-960.000	Education	2,000.00	0.00	0.00	2,000.00	0.00	
101-101-965.000	Insurance & Bonds	9,000.00	112.00	0.00	8,888.00	1.24	
Total Dept 101 - TOWNSHIP BOARD		79,000.00	7,378.77	2,543.41	71,621.23	9.34	
Dept 171 - SUPERVISOR							
101-171-702.000	Salary & Wages	34,200.00	5,700.00	3,200.00	28,500.00	16.67	
101-171-702.010	Salary & Wages Deputy	3,000.00	953.28	633.28	2,046.72	31.78	
101-171-702.040	Salary & Wages Cemetery	5,000.00	833.34	416.67	4,166.66	16.67	
101-171-702.300	Health Insurance Buyout	1,800.00	300.00	150.00	1,500.00	16.67	
101-171-710.000	Twp. Share Medicare Withholding	640.00	112.90	63.79	527.10	17.64	
101-171-715.000	Twp. Share Soc. Sec. Withhold	2,730.00	482.77	272.80	2,247.23	17.68	
101-171-715.015	Retirement	6,765.00	1,127.50	621.50	5,637.50	16.67	

GL NUMBER	DESCRIPTION	2022		ACTIVITY FOR		AVAILABLE BALANCE	BDGT USED
		AMENDED BUDGET	YTD BALANCE 03/31/2022	MONTH 03/31/2022 INCREASE (DECREASE)	NORMAL (ABNORMAL)		
Fund 101 - GENERAL OPERATING FUND							
Expenditures							
101-171-720.000	Medical Reimbursement	1,500.00	0.00	0.00	0.00	1,500.00	0.00
101-171-727.000	Office Supplies	150.00	0.00	0.00	0.00	150.00	0.00
101-171-801.000	Professional Services	200.00	0.00	0.00	0.00	200.00	0.00
101-171-850.100	Cell Phone	360.00	0.00	0.00	0.00	360.00	0.00
101-171-860.000	Transportation	400.00	0.00	0.00	0.00	400.00	0.00
101-171-960.000	Education	1,000.00	0.00	0.00	0.00	1,000.00	0.00
Total Dept 171 - SUPERVISOR		57,745.00	9,509.79	5,358.04		48,235.21	16.47
Dept 215 - CLERK							
101-215-702.000	Salary & Wages	39,200.00	6,533.34	3,266.67	16.67	32,666.66	16.67
101-215-702.010	Salary & Wages Deputy	3,700.00	992.00	424.00	26.81	2,708.00	26.81
101-215-710.000	Twp. Share Medicare Withholding	625.00	109.11	53.50	17.46	515.89	17.46
101-215-714.000	Health Insurance	19,000.00	3,168.84	1,584.42	16.68	15,831.16	16.68
101-215-715.000	Twp. Share Soc. Sec. Withholdg	2,660.00	466.57	228.82	17.54	2,193.43	17.54
101-215-715.015	Retirement	6,470.00	1,078.00	539.00	16.66	5,392.00	16.66
101-215-720.000	Medical Reimbursement	1,500.00	262.10	125.00	17.47	1,237.90	17.47
101-215-727.000	Office Supplies	200.00	42.19	0.00	21.10	157.81	21.10
101-215-740.000	Operating Supplies	350.00	0.00	0.00	0.00	350.00	0.00
101-215-801.000	Professional Services	2,600.00	919.00	0.00	35.35	1,681.00	35.35
101-215-850.000	Cell Phone Reimbursement	360.00	0.00	0.00	0.00	360.00	0.00
101-215-960.000	Education	300.00	0.00	0.00	0.00	300.00	0.00
Total Dept 215 - CLERK		76,965.00	13,571.15	6,221.41		63,393.85	17.63
Dept 247 - BOARD OF REVIEW							
101-247-702.000	Salary & Wages	900.00	0.00	0.00	0.00	900.00	0.00
101-247-710.000	Twp. Share Medicare Withholding	15.00	0.00	0.00	0.00	15.00	0.00
101-247-715.000	Twp. Share Soc. Sec. Withholdg	60.00	0.00	0.00	0.00	60.00	0.00
101-247-900.000	Printing & Publishing	100.00	0.00	0.00	0.00	100.00	0.00
101-247-960.000	Education	200.00	0.00	0.00	0.00	200.00	0.00
Total Dept 247 - BOARD OF REVIEW		1,275.00	0.00	0.00		1,275.00	0.00
Dept 253 - TREASURER							
101-253-702.000	Salary & Wages	31,200.00	5,200.00	2,600.00	16.67	26,000.00	16.67
101-253-702.010	Salary & Wages Deputy	3,850.00	596.00	276.00	15.48	3,254.00	15.48
101-253-710.000	Twp. Share Medicare Withholding	510.00	84.03	41.69	16.48	425.97	16.48
101-253-714.000	Health Insurance	6,400.00	768.20	384.10	12.00	5,631.80	12.00
101-253-715.000	Twp. Share Soc. Sec. Withholdg	2,175.00	359.36	178.32	16.52	1,815.64	16.52
101-253-715.015	Retirement	5,175.00	858.00	429.00	16.58	4,317.00	16.58
101-253-720.000	Medical Reimbursement	1,200.00	349.17	0.00	29.10	850.83	29.10
101-253-727.000	Office Supplies	450.00	114.49	114.49	25.44	335.51	25.44
101-253-740.000	Operating Supplies	1,250.00	0.00	0.00	0.00	1,250.00	0.00
101-253-801.000	Professional Services	4,750.00	1,193.17	0.00	25.12	3,556.83	25.12
101-253-975.000	Capital Outlay under \$10,000	1,000.00	0.00	0.00	0.00	1,000.00	0.00
Total Dept 253 - TREASURER		57,960.00	9,522.42	4,023.60		48,437.58	16.43
Dept 257 - ASSESSOR							
101-257-740.000	Operating Supplies	500.00	0.00	0.00	0.00	500.00	0.00
101-257-801.000	Professional Services	4,000.00	2,219.23	1,280.23	55.48	1,780.77	55.48

GL NUMBER	DESCRIPTION	2022 AMENDED BUDGET	YTD BALANCE 03/31/2022 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 03/31/2022 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDTG USED
Fund 101 - GENERAL OPERATING FUND						
Expenditures						
101-257-801.005	Contractual Assessor	40,000.00	9,099.99	3,033.33	30,900.01	22.75
101-257-801.006	Tax Tribunal Appeals	16,000.00	50.00	50.00	15,950.00	0.31
101-257-860.000	MILEAGE	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 257 - ASSESSOR		61,500.00	11,369.22	4,363.56	50,130.78	18.49
Dept 262 - ELECTIONS						
101-262-702.000	SALARY AND WAGES	5,000.00	0.00	0.00	5,000.00	0.00
101-262-740.000	Operating Supplies	4,000.00	0.00	0.00	4,000.00	0.00
101-262-801.000	Professional Services	200.00	0.00	0.00	200.00	0.00
101-262-900.000	Printing & Publishing	100.00	0.00	0.00	100.00	0.00
Total Dept 262 - ELECTIONS		9,300.00	0.00	0.00	9,300.00	0.00
Dept 265 - TOWNSHIP HALL & GROUNDS						
101-265-702.000	Salary & Wages	2,500.00	6,721.50	2,760.00	(4,221.50)	268.86
101-265-702.200	Salary & Wages Snowplowing	500.00	302.51	61.53	197.49	60.50
101-265-710.000	Twp. Share Medicare Withholding	25.00	101.84	40.91	(76.84)	407.36
101-265-715.000	Twp. Share Soc. Sec. Withhold	100.00	435.48	174.92	(335.48)	435.48
101-265-715.015	Retirement	150.00	812.63	349.65	(662.63)	541.75
101-265-740.000	Operating Supplies	250.00	222.08	72.52	27.92	88.83
101-265-801.000	Professional Services	100.00	82.80	0.00	17.20	82.80
101-265-920.000	Public Utilities	5,500.00	2,331.69	702.99	3,168.31	42.39
101-265-930.000	Repair & Maintenance	2,900.00	585.40	180.10	2,314.60	20.19
101-265-932.000	Grounds Maintenance	500.00	0.00	0.00	500.00	0.00
101-265-978.000	Capital Outlay \$10,000 and above	65,000.00	28,237.49	10,388.59	36,762.51	43.44
Total Dept 265 - TOWNSHIP HALL & GROUNDS		77,525.00	39,833.42	14,731.21	37,691.58	51.38
Dept 276 - TOWNSHIP CEMETERIES						
101-276-702.000	Salary & Wages	8,500.00	0.00	0.00	8,500.00	0.00
101-276-702.015	Salary & Wages Mangement	26,000.00	236.25	168.00	25,763.75	0.91
101-276-702.016	Salary & Wages Clerical Mangement	9,000.00	336.00	336.00	8,664.00	3.73
101-276-702.020	Salary & Wages Clerical Help	6,500.00	584.81	294.56	5,915.19	9.00
101-276-702.100	SALARY & WAGES: UNEMPLOYMENT	3,000.00	0.00	0.00	3,000.00	0.00
101-276-702.200	Salary & Wages Snowplowing	500.00	161.70	81.90	338.30	32.34
101-276-702.300	Health Insurance Buyout	1,800.00	330.00	165.00	1,470.00	18.33
101-276-710.000	Twp. Share Medicare Withholding	760.00	23.92	15.17	736.08	3.15
101-276-715.000	Twp. Share Soc. Sec. Withhold	3,245.00	102.22	64.82	3,142.78	3.15
101-276-715.015	Retirement	5,680.00	230.83	146.37	5,449.17	4.06
101-276-720.000	Medical Reimbursement	1,500.00	1,500.00	1,500.00	0.00	100.00
101-276-740.000	Operating Supplies	4,500.00	534.78	325.51	3,965.22	11.88
101-276-775.000	Repair & Maintenance Supplies	0.00	132.06	0.00	(132.06)	100.00
101-276-801.000	Professional Services	3,200.00	0.00	0.00	3,200.00	0.00
101-276-801.010	MANPOWER	6,000.00	0.00	0.00	6,000.00	0.00
101-276-801.020	PROF. SERVICES GRAVE OPENING/CLOSING	8,000.00	0.00	0.00	8,000.00	0.00
101-276-850.000	Communication	1,500.00	389.94	129.98	1,110.06	26.00
101-276-850.100	Cell Phone	360.00	0.00	0.00	360.00	0.00
101-276-860.000	Transportation	200.00	0.00	0.00	200.00	0.00
101-276-900.000	Printing & Publishing	100.00	0.00	0.00	100.00	0.00
101-276-920.000	Public Utilities	2,500.00	518.08	246.08	1,991.92	20.72
101-276-930.000	Repair & Maintenance	6,000.00	293.55	97.85	5,706.45	4.89
101-276-960.000	Education	500.00	0.00	0.00	500.00	0.00

GL NUMBER	DESCRIPTION	2022 AMENDED BUDGET	YTD BALANCE 03/31/2022 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 03/31/2022 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDDT USED
Fund 101 - GENERAL OPERATING FUND						
Expenditures						
101-276-965.000	Insurance & Bonds	2,500.00	168.02	0.00	2,331.98	6.72
101-276-971.000	Re Purchase Cemetery Lots	400.00	0.00	0.00	400.00	0.00
101-276-975.000	Capital Outlay under \$10,000	2,000.00	0.00	0.00	2,000.00	0.00
101-276-978.000	Capital Outlay \$10,000 and above	35,000.00	0.00	0.00	35,000.00	0.00
Total Dept 276 - TOWNSHIP CEMETERIES		139,245.00	5,542.16	3,571.24	133,702.84	3.98
Dept 446 - HIGHWAYS & STREETS						
101-446-805.000	Contractual Services Roads	225,000.00	0.00	0.00	225,000.00	0.00
Total Dept 446 - HIGHWAYS & STREETS		225,000.00	0.00	0.00	225,000.00	0.00
Dept 448 - STREET LIGHTS						
101-448-920.000	Public Utilities	8,600.00	1,290.15	645.50	7,309.85	15.00
Total Dept 448 - STREET LIGHTS		8,600.00	1,290.15	645.50	7,309.85	15.00
Dept 721 - PLANNING COMMISSION						
101-721-702.000	SALARY AND WAGES	7,800.00	1,169.44	589.13	6,630.56	14.99
101-721-702.030	Salary & Wages Per Diems	3,500.00	400.00	250.00	3,100.00	11.43
101-721-702.300	Health Insurance Buyout	900.00	60.00	30.00	840.00	6.67
101-721-710.000	Twp. Share Medicare Witholding	165.00	23.62	12.59	141.38	14.32
101-721-715.000	Twp. Share Soc. Sec. Witholding	700.00	101.03	53.89	598.97	14.43
101-721-715.015	Retirement	1,095.00	172.12	86.68	922.88	15.72
101-721-740.000	Operating Supplies	100.00	0.00	0.00	100.00	0.00
101-721-801.000	Professional Services	4,000.00	0.00	0.00	4,000.00	0.00
101-721-860.000	MILEAGE	300.00	7.02	7.02	292.98	2.34
101-721-900.000	Printing & Publishing	400.00	142.55	84.50	257.45	35.64
101-721-960.000	Education	1,500.00	0.00	0.00	1,500.00	0.00
Total Dept 721 - PLANNING COMMISSION		20,460.00	2,075.78	1,113.81	18,384.22	10.15
Dept 728 - ECONOMIC-INDUSTRIAL DEVELOPMT						
101-728-880.000	Community Promotion	4,500.00	0.00	0.00	4,500.00	0.00
101-728-930.000	Repair & Maintenance	200.00	0.00	0.00	200.00	0.00
Total Dept 728 - ECONOMIC-INDUSTRIAL DEVELOPMT		4,700.00	0.00	0.00	4,700.00	0.00
Dept 751 - PARKS & RECREATION						
101-751-702.000	Salary & Wages	600.00	0.00	0.00	600.00	0.00
101-751-702.015	Salary & Wages Mangement	2,000.00	0.00	0.00	2,000.00	0.00
101-751-702.070	Park Supvr	3,000.00	0.00	0.00	3,000.00	0.00
101-751-710.000	Twp. Share Medicare Witholding	65.00	0.00	0.00	65.00	0.00
101-751-715.000	Twp. Share Soc. Sec. Withholdg	270.00	0.00	0.00	270.00	0.00
101-751-715.015	Retirement	150.00	0.00	0.00	150.00	0.00
101-751-740.000	Operating Supplies	300.00	0.00	0.00	300.00	0.00
101-751-801.000	Professional Services	500.00	0.00	0.00	500.00	0.00
101-751-920.000	Public Utilities	350.00	58.72	29.36	291.28	16.78
101-751-930.000	Repair & Maintenance	400.00	0.00	0.00	400.00	0.00
101-751-975.000	Capital Outlay under \$10,000	1,000.00	0.00	0.00	1,000.00	0.00

User: HANNAH
 DB: Big Rapids Town

PERIOD ENDING 03/31/2022
 % Fiscal Year Completed: 24.66

GL NUMBER	DESCRIPTION	2022 AMENDED BUDGET	YTD BALANCE 03/31/2022 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 03/31/2022 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BGD USED
Fund 101 - GENERAL OPERATING FUND						
Expenditures						
Total Dept 751 - PARKS & RECREATION		8,635.00	58.72	29.36	8,576.28	0.68
TOTAL EXPENDITURES		827,910.00	100,151.58	42,601.14	727,758.42	12.10
Fund 101 - GENERAL OPERATING FUND:						
TOTAL REVENUES		848,900.00	516,935.15	178,323.42	331,964.85	60.89
TOTAL EXPENDITURES		827,910.00	100,151.58	42,601.14	727,758.42	12.10
NET OF REVENUES & EXPENDITURES		20,990.00	416,783.57	135,722.28	(395,793.57)	1,985.63
Fund 203 - PERRY STREET CORRIDOR SIDEWALK						
Revenues						
Dept 000 - GENERAL		1,000.00	999.44	895.32	0.56	99.94
203-000-665.000	SPECIAL ASSESSMENT INTEREST	49,950.00	49,971.56	44,207.04	(21.56)	100.04
203-000-672.000	Special Assessment Principle					
Total Dept 000 - GENERAL		50,950.00	50,971.00	45,102.36	(21.00)	100.04
TOTAL REVENUES		50,950.00	50,971.00	45,102.36	(21.00)	100.04
Expenditures						
Dept 444 - SIDEWALKS		49,950.00	0.00	0.00	49,950.00	0.00
203-444-991.050	LOAN PAYMENT (to revolving loan fund)	1,000.00	0.00	0.00	1,000.00	0.00
203-444-996.050	INTEREST (to revolving loan fund)					
Total Dept 444 - SIDEWALKS		50,950.00	0.00	0.00	50,950.00	0.00
TOTAL EXPENDITURES		50,950.00	0.00	0.00	50,950.00	0.00
Fund 203 - PERRY STREET CORRIDOR SIDEWALK:						
TOTAL REVENUES		50,950.00	50,971.00	45,102.36	(21.00)	100.04
TOTAL EXPENDITURES		50,950.00	0.00	0.00	50,950.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	50,971.00	45,102.36	(50,971.00)	100.00
Fund 204 - MUNICIPAL STREET FUND						
Revenues						
Dept 000 - GENERAL		230,000.00	217,804.14	114,465.04	12,195.86	94.70
204-000-405.000	B.R.T. Road Millage					
Total Dept 000 - GENERAL		230,000.00	217,804.14	114,465.04	12,195.86	94.70
TOTAL REVENUES		230,000.00	217,804.14	114,465.04	12,195.86	94.70
Expenditures						
Dept 446 - HIGHWAYS & STREETS		230,000.00	0.00	0.00	230,000.00	0.00
204-446-805.000	Contractual Services					

GL NUMBER	DESCRIPTION	2022 AMENDED BUDGET	YTD BALANCE 03/31/2022 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 03/31/2022 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	BDDT USED
Fund 204 - MUNICIPAL STREET FUND						
Expenditures						
	Total Dept 446 - HIGHWAYS & STREETS	230,000.00	0.00	0.00	230,000.00	0.00
	TOTAL EXPENDITURES	230,000.00	0.00	0.00	230,000.00	0.00
Fund 204 - MUNICIPAL STREET FUND:						
	TOTAL REVENUES	230,000.00	217,804.14	114,465.04	12,195.86	94.70
	TOTAL EXPENDITURES	230,000.00	0.00	0.00	230,000.00	0.00
	NET OF REVENUES & EXPENDITURES	0.00	217,804.14	114,465.04	(217,804.14)	100.00
Fund 206 - FIRE FUND						
Revenues						
	Dept 000 - GENERAL	230,000.00	217,809.14	114,465.04	12,190.86	94.70
	206-000-403.000 Current Real Property Tax	15,000.00	5,437.91	0.00	9,562.09	36.25
	206-000-582.000 Contribution Mecosta Co. F.R.	250.00	0.00	0.00	250.00	0.00
	206-000-664.000 Int. & Div. on Earnings					
	Total Dept 000 - GENERAL	245,250.00	223,247.05	114,465.04	22,002.95	91.03
	TOTAL REVENUES	245,250.00	223,247.05	114,465.04	22,002.95	91.03
Expenditures						
	Dept 336 - FIRE DEPARTMENT	46,000.00	7,999.87	3,999.67	38,000.13	17.39
	206-336-702.000 Salary & Wages	1,200.00	141.00	60.00	1,059.00	11.75
	206-336-702.025 Salary & Wages Reports	2,500.00	0.00	0.00	2,500.00	0.00
	206-336-702.030 Salary & Wages Preincident Surveys	20,000.00	3,333.32	1,666.62	16,666.68	16.67
	206-336-702.050 Salary & Wages First Responder	13,125.00	2,083.34	1,041.67	11,041.66	15.87
	206-336-702.080 Chief Salary & Wages	10,500.00	1,716.66	858.33	8,783.34	16.35
	206-336-702.085 Ass't Chiefs Salary & Wages	500.00	242.55	122.85	257.45	48.51
	206-336-702.200 Salary & Wages Snowplowing	1,390.00	224.99	112.36	1,165.01	16.19
	206-336-710.000 Twp. Share Medicare Witholding	5,950.00	962.05	480.47	4,987.95	16.17
	206-336-715.000 Twp. Share Soc. Sec. Withholdg	50.00	33.96	17.20	16.04	67.92
	206-336-727.000 Office Supplies	500.00	0.00	0.00	500.00	0.00
	206-336-740.000 Operating Supplies	14,000.00	1,056.92	172.92	12,943.08	7.55
	206-336-801.000 Professional Services	1,500.00	0.00	0.00	1,500.00	0.00
	206-336-850.000 Communication	4,000.00	848.00	299.00	3,152.00	21.20
	206-336-860.000 Transportation	100.00	0.00	0.00	100.00	0.00
	206-336-880.000 Community Promotion	1,500.00	0.00	0.00	1,500.00	0.00
	206-336-920.000 Public Utilities	10,000.00	2,439.89	742.80	7,560.11	24.40
	206-336-930.000 Repair & Maintenance	18,000.00	2,576.77	606.36	15,423.23	14.32
	206-336-935.000 Bldg. & Grounds Repair & Maintenance	1,000.00	2,527.18	0.00	(1,527.18)	252.72
	206-336-958.000 Membership & Dues	150.00	0.00	0.00	150.00	0.00
	206-336-960.000 Education	2,500.00	615.00	0.00	1,885.00	24.60
	206-336-965.000 Insurance & Bonds	29,000.00	840.08	0.00	28,159.92	2.90
	206-336-975.000 Capital Outlay under \$10,000	20,785.00	0.00	0.00	20,785.00	0.00
	206-336-994.000 Contract Payment Principal	25,000.00	0.00	0.00	25,000.00	0.00
	Total Dept 336 - FIRE DEPARTMENT	229,250.00	27,641.58	10,180.25	201,608.42	12.06

GL NUMBER	DESCRIPTION	2022 AMENDED BUDGET	YTD BALANCE 03/31/2022 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 03/31/2022 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDDT USED
Fund 206 - FIRE FUND						
Expenditures						
TOTAL EXPENDITURES		229,250.00	27,641.58	10,180.25	201,608.42	12.06
Fund 206 - FIRE FUND:						
TOTAL REVENUES		245,250.00	223,247.05	114,465.04	22,002.95	91.03
TOTAL EXPENDITURES		229,250.00	27,641.58	10,180.25	201,608.42	12.06
NET OF REVENUES & EXPENDITURES		16,000.00	195,605.47	104,284.79	(179,605.47)	1,222.53
Fund 212 - LIQUOR LAW ENFORCEMENT FUND						
Revenues						
Dept 000 - GENERAL	State Shared Revenue	6,200.00	68.75	0.00	6,131.25	1.11
Total Dept 000 - GENERAL		6,200.00	68.75	0.00	6,131.25	1.11
TOTAL REVENUES		6,200.00	68.75	0.00	6,131.25	1.11
Expenditures						
Dept 330 - LIQUOR LAW ENFORCEMENT	Professional Services	6,200.00	0.00	0.00	6,200.00	0.00
Total Dept 330 - LIQUOR LAW ENFORCEMENT		6,200.00	0.00	0.00	6,200.00	0.00
TOTAL EXPENDITURES		6,200.00	0.00	0.00	6,200.00	0.00
Fund 212 - LIQUOR LAW ENFORCEMENT FUND:						
TOTAL REVENUES		6,200.00	68.75	0.00	6,131.25	1.11
TOTAL EXPENDITURES		6,200.00	0.00	0.00	6,200.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	68.75	0.00	(68.75)	100.00
Fund 249 - BUILDING INSPECTION FUND						
Revenues						
Dept 000 - GENERAL	Ch. for Serv.Fees/Bldg.Permits	52,355.00	10,804.00	477.00	41,551.00	20.64
249-000-608.000	Advance from Fund Balance	8,000.00	0.00	0.00	8,000.00	0.00
249-000-699.100						
Total Dept 000 - GENERAL		60,355.00	10,804.00	477.00	49,551.00	17.90
TOTAL REVENUES		60,355.00	10,804.00	477.00	49,551.00	17.90
Expenditures						
Dept 371 - BUILDING INSPECTION DEPARTMENT						
249-371-702.000	Salary & Wages	9,000.00	940.00	470.00	8,060.00	10.44
249-371-702.020	Salary & Wages Clerical Help	19,500.00	2,923.51	1,472.63	16,576.49	14.99
249-371-702.300	Health Insurance Buyout	900.00	150.00	75.00	750.00	16.67
249-371-703.000	Salary & Wages Electrical Insp	5,000.00	700.30	61.10	4,299.70	14.01
249-371-704.000	Salary & Wages Plbg-Mech Insp	8,000.00	871.00	120.00	7,129.00	10.89

GL NUMBER	DESCRIPTION	2022		ACTIVITY FOR MONTH 03/31/2022 INCREASE (DECREASE)	NORMAL (ABNORMAL)	AVAILABLE BALANCE (ABNORMAL)	% BGDY USED
		AMENDED BUDGET	YTD BALANCE 03/31/2022				
Fund 249 - BUILDING INSPECTION FUND							
Expenditures							
249-371-705.000	SAL & WAGES SITE PLAN REVIEW	2,000.00	600.00	450.00		1,400.00	30.00
249-371-710.000	Twp. Share Medicare Withholding	645.00	89.68	38.40		555.32	13.90
249-371-715.000	Twp. Share Soc. Sec. Withholdg	2,755.00	383.46	164.22		2,371.54	13.92
249-371-715.015	Retirement	1,365.00	430.30	216.67		934.70	31.52
249-371-727.000	Office Supplies	150.00	0.00	0.00		150.00	0.00
249-371-740.000	Operating Supplies	150.00	0.00	0.00		150.00	0.00
249-371-801.000	Professional Services	1,000.00	1,275.00	130.00		(275.00)	127.50
249-371-850.100	Cell Phone	90.00	0.00	0.00		90.00	0.00
249-371-860.000	Transportation	1,000.00	15.21	0.00		984.79	1.52
249-371-900.000	Printing & Publishing	100.00	0.00	0.00		100.00	0.00
249-371-940.000	Rent & Expenses	7,500.00	0.00	0.00		7,500.00	0.00
249-371-958.000	Membership & Dues	200.00	0.00	0.00		200.00	0.00
249-371-960.000	Education	1,000.00	534.75	534.75		465.25	53.48
Total Dept 371 - BUILDING INSPECTION DEPARTMENT		60,355.00	8,913.21	3,732.77		51,441.79	14.77
TOTAL EXPENDITURES		60,355.00	8,913.21	3,732.77		51,441.79	14.77
Fund 249 - BUILDING INSPECTION FUND:							
TOTAL REVENUES		60,355.00	10,804.00	477.00		49,551.00	17.90
TOTAL EXPENDITURES		60,355.00	8,913.21	3,732.77		51,441.79	14.77
NET OF REVENUES & EXPENDITURES		0.00	1,890.79	(3,255.77)		(1,890.79)	100.00
Fund 271 - LIBRARY FUND							
Revenues							
Dept 000 - GENERAL	Current Real Property Tax	31,000.00	29,035.52	15,259.97		1,964.48	93.66
Total Dept 000 - GENERAL		31,000.00	29,035.52	15,259.97		1,964.48	93.66
TOTAL REVENUES		31,000.00	29,035.52	15,259.97		1,964.48	93.66
Expenditures							
Dept 000 - GENERAL	CONTRACT PAYMENT BIG RAPIDS PUBLIC LIBR	28,520.00	29,745.74	29,745.74		(1,225.74)	104.30
271-000-991.010	CONTRACT PAYMENT WALTON ERICKSON LIBRAR	2,480.00	2,586.59	2,586.59		(106.59)	104.30
Total Dept 000 - GENERAL		31,000.00	32,332.33	32,332.33		(1,332.33)	104.30
TOTAL EXPENDITURES		31,000.00	32,332.33	32,332.33		(1,332.33)	104.30
Fund 271 - LIBRARY FUND:							
TOTAL REVENUES		31,000.00	29,035.52	15,259.97		1,964.48	93.66
TOTAL EXPENDITURES		31,000.00	32,332.33	32,332.33		(1,332.33)	104.30
NET OF REVENUES & EXPENDITURES		0.00	(3,296.81)	(17,072.36)		3,296.81	100.00
Fund 285 - ARPA FUND							

PERIOD ENDING 03/31/2022
 Fiscal Year Completed: 24.66

GL NUMBER	DESCRIPTION	2022 AMENDED BUDGET	YTD BALANCE 03/31/2022 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 03/31/2022 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDT USED
Fund 285 - ARPA FUND						
Revenues						
Dept 000 - GENERAL						
285-000-528.000	ARPA - INCOME	253,664.00	1,021.41	0.00	252,642.59	0.40
285-000-665.000	INTEREST & DIV. ON EARNING	500.00	0.00	0.00	500.00	0.00
Total Dept 000 - GENERAL		254,164.00	1,021.41	0.00	253,142.59	0.40
TOTAL REVENUES						
		254,164.00	1,021.41	0.00	253,142.59	0.40
Expenditures						
Dept 285 - ARPA FUND						
285-285-999.000	Trans to other fund	100,000.00	0.00	0.00	100,000.00	0.00
Total Dept 285 - ARPA FUND		100,000.00	0.00	0.00	100,000.00	0.00
Dept 521 - SEWER FUND						
285-521-999.100	Trans to Sewer Bd Rd Fund	125,000.00	0.00	0.00	125,000.00	0.00
Total Dept 521 - SEWER FUND		125,000.00	0.00	0.00	125,000.00	0.00
TOTAL EXPENDITURES						
		225,000.00	0.00	0.00	225,000.00	0.00
Fund 285 - ARPA FUND :						
TOTAL REVENUES						
		254,164.00	1,021.41	0.00	253,142.59	0.40
TOTAL EXPENDITURES						
		225,000.00	0.00	0.00	225,000.00	0.00
NET OF REVENUES & EXPENDITURES						
		29,164.00	1,021.41	0.00	28,142.59	3.50
Fund 401 - CEMETERY ENTRANCE BUILDING						
Revenues						
Dept 000 - GENERAL						
401-000-674.000	CONTRIBUTIONS AND DONATIONS	500.00	0.00	0.00	500.00	0.00
401-000-699.100	Advance from Fund Balance	31,000.00	0.00	0.00	31,000.00	0.00
Total Dept 000 - GENERAL		31,500.00	0.00	0.00	31,500.00	0.00
TOTAL REVENUES						
		31,500.00	0.00	0.00	31,500.00	0.00
Expenditures						
Dept 567 - CEMETERY						
401-567-978.000	Capital Outlay \$10,000 and above	31,500.00	0.00	0.00	31,500.00	0.00
Total Dept 567 - CEMETERY		31,500.00	0.00	0.00	31,500.00	0.00
TOTAL EXPENDITURES						
		31,500.00	0.00	0.00	31,500.00	0.00

GL NUMBER	DESCRIPTION	2022 AMENDED BUDGET	YTD BALANCE 03/31/2022 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 03/31/2022 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 401 - CEMETERY ENTRANCE BUILDING						
Fund 401 - CEMETERY ENTRANCE BUILDING:						
TOTAL REVENUES		31,500.00	0.00	0.00	31,500.00	0.00
TOTAL EXPENDITURES		31,500.00	0.00	0.00	31,500.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00
Fund 590 - SEWER FUND						
Revenues						
Dept 000 - GENERAL	TAP IN FEES	5,000.00	0.00	0.00	5,000.00	0.00
590-000-625.000	Charg. for Serv. (utilities)	542,000.00	163,346.93	73,668.45	378,653.07	30.14
590-000-626.000	Penalty on Delinquent Utility Bills	7,500.00	2,586.98	866.93	4,913.02	34.49
590-000-627.000	Int. & Div. on Earnings	1,500.00	6.68	0.00	1,493.32	0.45
590-000-664.000	Reimbursements	0.00	258,522.28	0.00	(258,522.28)	100.00
590-000-676.000	Transfer from other Fund	125,000.00	0.00	0.00	125,000.00	0.00
590-000-699.000						
Total Dept 000 - GENERAL		681,000.00	424,462.87	74,535.38	256,537.13	62.33
TOTAL REVENUES		681,000.00	424,462.87	74,535.38	256,537.13	62.33
Expenditures						
Dept 521 - SEWER FUND	Salary & Wages	8,000.00	1,333.34	666.67	6,666.66	16.67
590-521-702.000	Salary & Wages Snowplowing	500.00	161.70	81.90	338.30	32.34
590-521-702.200	Twp. Share Medicare Withholding	125.00	21.69	10.86	103.31	17.35
590-521-714.000	Health Insurance	1,600.00	384.08	192.04	1,215.92	24.01
590-521-715.000	Twp. Share Soc. Sec. Withholdig	530.00	92.69	46.41	437.31	17.49
590-521-715.015	Retirement	1,370.00	242.64	121.47	1,127.36	17.71
590-521-720.000	Medical Reimbursement	300.00	116.39	0.00	183.61	38.80
590-521-740.000	Operating Supplies	800.00	0.00	0.00	800.00	0.00
590-521-801.000	Professional Services	20,000.00	3,044.01	2,099.01	16,955.99	15.22
590-521-801.050	Miss Digg's	800.00	140.00	70.00	660.00	17.50
590-521-804.000	Contract Payment to City B.R.	285,000.00	73,111.94	25,048.03	211,888.06	25.65
590-521-805.000	Contractual Services	24,000.00	5,836.41	1,965.87	18,163.59	24.32
590-521-805.100	Extra Contractual Services	8,000.00	1,845.52	420.00	6,154.48	23.07
590-521-920.000	Public Utilities	30,000.00	5,273.06	1,111.43	24,726.94	17.58
590-521-930.000	Repair & Maintenance	12,800.00	1,767.64	0.00	11,032.36	13.81
590-521-935.000	Bldg. & Grounds Repair & Maintenance	300.00	0.00	0.00	300.00	0.00
590-521-958.000	Membership & Dues	350.00	0.00	0.00	350.00	0.00
590-521-965.000	Insurance & Bonds	2,750.00	0.00	0.00	2,750.00	0.00
590-521-968.000	Depreciation	85,300.00	0.00	0.00	85,300.00	0.00
590-521-975.000	Capital Outlay under \$10,000	2,000.00	0.00	0.00	2,000.00	0.00
590-521-978.000	Capital Outlay \$10,000 and above	125,000.00	0.00	0.00	125,000.00	0.00
Total Dept 521 - SEWER FUND		609,525.00	93,371.11	31,833.69	516,153.89	15.32
TOTAL EXPENDITURES		609,525.00	93,371.11	31,833.69	516,153.89	15.32
Fund 590 - SEWER FUND:						
TOTAL REVENUES		681,000.00	424,462.87	74,535.38	256,537.13	62.33
TOTAL EXPENDITURES		609,525.00	93,371.11	31,833.69	516,153.89	15.32
NET OF REVENUES & EXPENDITURES		71,475.00	331,091.76	42,701.69	(259,616.76)	463.23

User: HANNAH
 DB: Big Rapids Town
 PERIOD ENDING 03/31/2022
 Fiscal Year Completed: 24.66

GL NUMBER	DESCRIPTION	2022 AMENDED BUDGET	YTD BALANCE 03/31/2022 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 03/31/2022 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDC USED
Fund 591 - WATER FUND						
Revenues						
Dept 000 - GENERAL						
591-000-626.000	Charg. for Serv. (utilities)	800.00	178.50	59.50	621.50	22.31
591-000-699.000	Transfer from other Fund	20,000.00	0.00	0.00	20,000.00	0.00
Total Dept 000 - GENERAL		20,800.00	178.50	59.50	20,621.50	0.86
TOTAL REVENUES		20,800.00	178.50	59.50	20,621.50	0.86
Expenditures						
Dept 536 - WATER						
591-536-702.200	Salary & Wages Snowplowing	350.00	121.17	61.32	228.83	34.62
591-536-710.000	Twp. Share Medicare Witholding	5.00	1.76	0.89	3.24	35.20
591-536-715.000	Twp. Share Soc. Sec. Witholding	20.00	7.51	3.80	12.49	37.55
591-536-715.015	Retirement	0.00	16.96	8.58	(16.96)	100.00
591-536-740.000	Operating Supplies	2,500.00	236.00	236.00	2,264.00	9.44
591-536-801.000	Professional Services	8,225.00	0.00	0.00	225.00	0.00
591-536-805.000	Contractual Services	7,800.00	1,041.83	520.83	6,958.17	13.02
591-536-920.000	Public Utilities	7,800.00	2,124.58	1,298.44	5,675.42	27.24
591-536-930.000	Repair & Maintenance	1,900.00	1,859.81	1,444.81	40.19	97.88
Total Dept 536 - WATER		20,800.00	5,409.62	3,574.67	15,390.38	26.01
TOTAL EXPENDITURES		20,800.00	5,409.62	3,574.67	15,390.38	26.01
Fund 591 - WATER FUND:						
TOTAL REVENUES		20,800.00	178.50	59.50	20,621.50	0.86
TOTAL EXPENDITURES		20,800.00	5,409.62	3,574.67	15,390.38	26.01
NET OF REVENUES & EXPENDITURES		0.00	(5,231.12)	(3,515.17)	5,231.12	100.00
Fund 703 - CURRENT TAX COLLECTION FUND						
Revenues						
Dept 000 - GENERAL						
703-000-445.000	Penalties & Interest on Taxes	0.00	414.45	0.00	(414.45)	100.00
Total Dept 000 - GENERAL		0.00	414.45	0.00	(414.45)	100.00
TOTAL REVENUES		0.00	414.45	0.00	(414.45)	100.00
Fund 703 - CURRENT TAX COLLECTION FUND:						
TOTAL REVENUES		0.00	414.45	0.00	(414.45)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	(414.45)	100.00
NET OF REVENUES & EXPENDITURES		0.00	414.45	0.00	(414.45)	100.00
Fund 708 - METRO FUND						
Revenues						
Total Dept 000 - METRO FUND						
TOTAL REVENUES		0.00	414.45	0.00	(414.45)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	(414.45)	100.00
NET OF REVENUES & EXPENDITURES		0.00	414.45	0.00	(414.45)	100.00

GL NUMBER	DESCRIPTION	2022 AMENDED BUDGET	YTD BALANCE 03/31/2022 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 03/31/2022 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDC USED
Fund 708 - METRO FUND						
Revenues						
Dept 000 - GENERAL						
708-000-576.000	METRO Revenue	7,400.00	1,796.91	0.00	5,603.09	24.28
Total Dept 000 - GENERAL		7,400.00	1,796.91	0.00	5,603.09	24.28
TOTAL REVENUES						
Expenditures						
Dept 000 - GENERAL						
708-000-801.000	Professional Services	3,400.00	0.00	0.00	3,400.00	0.00
Total Dept 000 - GENERAL		3,400.00	0.00	0.00	3,400.00	0.00
TOTAL EXPENDITURES						
3,400.00						
Fund 708 - METRO FUND:						
TOTAL REVENUES						
3,400.00						
TOTAL EXPENDITURES						
4,000.00						
NET OF REVENUES & EXPENDITURES						
1,796.91						
Fund 711 - HIGHLAND VIEW CEMETERY						
Revenues						
Dept 000 - GENERAL						
711-000-632.000	Ch. for Serv. (sale cem. lots)	0.00	20.00	0.00	(20.00)	100.00
711-000-664.000	Int. & Div. on Earnings	600.00	37.46	0.00	562.54	6.24
Total Dept 000 - GENERAL		600.00	57.46	0.00	542.54	9.58
TOTAL REVENUES						
600.00						
Expenditures						
Dept 000 - GENERAL						
711-000-975.000	Capital Outlay under \$10,000	300.00	0.00	0.00	300.00	0.00
Total Dept 000 - GENERAL		300.00	0.00	0.00	300.00	0.00
TOTAL EXPENDITURES						
300.00						
NET OF REVENUES & EXPENDITURES						
57.46						
Fund 711 - HIGHLAND VIEW CEMETERY:						
TOTAL REVENUES						
600.00						
TOTAL EXPENDITURES						
300.00						
NET OF REVENUES & EXPENDITURES						
57.46						
TOTAL REVENUES						
542.54						
TOTAL EXPENDITURES						
300.00						
NET OF REVENUES & EXPENDITURES						
242.54						
TOTAL REVENUES						
542.54						
TOTAL EXPENDITURES						
300.00						
NET OF REVENUES & EXPENDITURES						
242.54						

REVENUE AND EXPENDITURE REPORT FOR BIG RAPIDS TOWNSHIP
 PERIOD ENDING 03/31/2022
 % Fiscal Year Completed: 24.66

GL NUMBER	DESCRIPTION	2022		YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BDTG USED
		AMENDED BUDGET	2022	03/31/2022	03/31/2022	MONTH 03/31/2022	INCREASE (DECREASE)	NORMAL (ABNORMAL)	BALANCE	
	TOTAL REVENUES - ALL FUNDS	2,468,119.00		1,476,797.21		542,687.71		991,321.79		59.83
	TOTAL EXPENDITURES - ALL FUNDS	2,326,190.00		267,819.43		124,254.85		2,058,370.57		11.51
	NET OF REVENUES & EXPENDITURES	141,929.00		1,208,977.78		418,432.86		(1,067,048.78)		851.82

BOARD OF REVIEW

Item "D"

December 14, 2021

Big Rapids Charter Township

14212 Northland Drive, Big Rapids, MI 49307

9:00 AM

Minutes

Greg Videtich called the meeting to order at 9:00 a.m..

Alice Bandstra, Sue Bean, Phyllis Jacobs and Greg Videtich present

David Kirwin, assessor, Bill Stanek, supervisor and Brian Carr, deputy supervisor were also present

No public comments

Alice moved, Phyllis seconded, that the July 20, 2021 minutes be accepted. Passed

David presented the following for consideration:

DBOR21-01	54 05 998 125 000	Jim Zuern Excavating	18810 PP 14 Mile Road	2021
Assessed Value:		from	19,700 to 0	
Taxable Value:		from	19,700 to 0	
mutual mistake of fact				

DBOR21-02	54 05 998 125 000	Jim Zuern Excavating	18810 PP 14 Mile Road	2020
Assessed Value:		from	19,700 to 0	
Taxable Value:		from	19,700 to 0	
mutual mistake of fact				

Phyllis moved, Alice seconded that DBOR21-01 thru DBOR21-02 be approved passed

DBOR21-03	54 05 081 037 000	Downey, Shawn M & Patricia	19188 Fox Glove Circle	2021
Assessed Value:		from	22,400 to 22,400	
Taxable Value:		from	22,400 to 22,400	
PRE		from	0% to 100%	
PRE				

DBOR21-04	54 05 071 012 000	The Serroi Rev Trust	23244 Timber Ridge Drive	2021
Assessed Value:		from	126,100 to 126,100	
Taxable Value:		from	125,437 to 125,437	
PRE		from	0% to 100%	
PRE				

DBOR21-05	54 05 071 012 000	The Serroi Rev Trust	23244 Timber Ridge Drive	2020
Assessed Value:		from	124,800 to 124,800	
Taxable Value:		from	123,706 to 123,706	
PRE		from	0% to 100%	
PRE				

DBOR21-06	54 05 071 012 000	The Serroi Rev Trust	23244 Timber Ridge Drive	2019
Assessed Value:		from	121,400 to 121,400	
Taxable Value:		from	121,400 to 121,400	
PRE		from	0% to 100%	
	PRE			
DBOR21-07	54 05 071 012 000	The Serroi Rev Trust	23244 Timber Ridge Drive	2018
Assessed Value:		from	118,600 to 118,600	
Taxable Value:		from	118,600 to 118,600	
PRE		from	0% to 100%	
	PRE			
DBOR21-08	54 05 009 012 700	Brejcha, Patricia	21870 Madison Ave	2021
Assessed Value:		from	81,800 to 81,800	
Taxable Value:		from	75,836 to 75,836	
PRE		from	0% to 100%	
	PRE			
DBOR21-09	54 05 009 012 700	Brejcha, Patricia	21870 Madison Ave	2020
Assessed Value:		from	84,600 to 84,600	
Taxable Value:		from	74,789 to 74,789	
PRE		from	0% to 100%	
	PRE			
DBOR21-10	54 05 009 012 700	Brejcha, Patricia	21870 Madison Ave	2019
Assessed Value:		from	82,200 to 82,200	
Taxable Value:		from	73,395 to 73,395	
PRE		from	0% to 100%	
	PRE			
DBOR21-11	54 05 009 012 700	Brejcha, Patricia	21870 Madison Ave	2018
Assessed Value:		from	72,300 to 72,300	
Taxable Value:		from	71,675 to 71,675	
PRE		from	0% to 100%	
	PRE			
DBOR21-12	54 05 025 024 001	Avena, Eduardo	13740 Park St	2021
Assessed Value:		from	65,100 to 65,100	
Taxable Value:		from	65,100 to 65,100	
PRE		from	0% to 100%	
	PRE			

Alice moved, Phyllis seconded that DBOR21-03 thru DBOR21-12 PRE's be approved passed

DBOR21-13	54 05 029 008 000	Peoples, Paul & Patricia	22234 13 Mile Road	2021
Assessed Value:		from	86,500 to 0	
Taxable Value:		from	72,997 to 0	
PRE		from	100% to 100%	
	Veteran's Exemption			

DBOR21-14 54 05 039 042 000 Crockett, Walter B ET UX 18631 Arthur Road **2021**
 Assessed Value: from 73,300 to 0
 Taxable Value: from 66,643 to 0
 PRE from 100% to 100%
 Veteran's Exemption

DBOR21-15 54 05 013 023 001 Reichert, Diane & Jacob 15510 Ryans Creek Way **2021**
 Assessed Value: from 147,200 to 147,200
 Taxable Value: from 147,200 to 147,200
 PRE from 100% to 100%
 Veteran's Exemption

Phyllis moved, Alice seconded that DBOR21-13 thru DBOR21-15 Vet. Exemptions be approved **passed**

DBOR21-16 54 05 998 212 005 Cadillac Coffee Company **2021**
 Assessed Value: from 800 to 0
 Taxable Value: from 800 to 0
 PRE from 100% to 100%
 mutual mistake of fact

DBOR21-17 54 05 998 212 005 Cadillac Coffee Company **2020**
 Assessed Value: from 800 to 0
 Taxable Value: from 800 to 0
 PRE from 100% to 100%
 mutual mistake of fact

DBOR21-18 54 05 998 147 000 Cott Vending Inc 21400 PP Perry Ave **2021**
 Assessed Value: from 100 to 0
 Taxable Value: from 100 to 0
 PRE from 100% to 100%
 mutual mistake of fact

DBOR21-19 54 05 998 147 000 Cott Vending Inc 21400 PP Perry Ave **2020**
 Assessed Value: from 100 to 0
 Taxable Value: from 100 to 0
 PRE from 100% to 100%
 mutual mistake of fact

Phyllis moved, Alice seconded that DBOR21-13 thru DBOR21-15 Mutual mistake of fact be approved **passed**

Bill wished every one a Merry Christmas and thanked them for serving.

Alice moved, Phyllis supported that the March 2022 meeting dates be set at:

March Meeting dates were set:

Tuesday, March 8, 2022, at 9:00 am

Monday, March 14, 2022 1:00 to 4:00 pm and 6:00 to 9 pm

Tuesday, March 15, 2022 9:00 am to 12:00 noon and 1:00 to 4:00 pm

Wednesday, March 16, 2022 9:00 am by appointment only.

Meeting adjourned at 9:33 am

Building

Permit #	Contractor	Job Address	Fee Total	Const. Value
PB22-0005	POLS PROPERTIES LLC	20615 ROLLING HILLS LANE	\$614.00	\$102,460
Work Description: NEW RESIDENCE CONSTRUCTION - MAIN 1,068 SQFT, BASEMENT 1,068 SQFT, GARAGE 9,680 SQFT, PORCH 100 SQFT				
PB22-0006	CLOUSE BIG RAPIDS PROPERT	14219 NORTHLAND DR	\$275.00	\$100,000
Work Description: RENNOVATION OF FORMER SAVE-A-LOT STORE				
PB22-0007	MAGUIRE, BRUCE	18015 15 MILE RD	\$252.00	\$18,000
Work Description:				

Total Permits For Type: 3
Total Fees For Type: \$1,141.00
Total Const. Value For Type: \$220,460

Electrical

Permit #	Contractor	Job Address	Fee Total	Const. Value
PE22-0008	SCHEBIL PETER & TARA	22567 WOODWARD AVE	\$103.00	\$0
Work Description: GENERATOR, SERVICE, BUSS DUCT, 1 INSPECTION				

Total Permits For Type: 1
Total Fees For Type: \$103.00
Total Const. Value For Type: \$0

Mechanical

Permit #	Contractor	Job Address	Fee Total	Const. Value
PM22-0013	HAZEN ALEXIS R	13692 NORTHLAND DRIVE	\$105.00	\$0
Work Description: GAS BURINING FIREPLACE, 1 INSPECTION				
PM22-0014	WILCOX VENTURES LLC	16730 MITCHELL CREEK TRL	\$240.00	\$0
Work Description: HEATING SYSTEM, GAS PIPING, AIR TEST CONCEALED LINES, AIR CONDITIONING, 3 EXHAUST, 2 INSPECTIONS				
PM22-0015	BOOKSHAW, JOHN A & CONNI	13701 NEW MILLPOND RD	\$80.00	\$0
Work Description: WATER HEATER, 1 INSPECTION				
PM22-0016	PELLERITO, MARK A	23210 TIMBER RIDGE DR	\$95.00	\$0
Work Description: ABOVE GROUND TANK, 1 INSPECTION				
PM22-0017	BAIR, WILLIAM & ILENE	17568 197TH AVE	\$125.00	\$0
Work Description: RESIDENTIAL HEATING SYSTEM, 1 INSPECTION				
PM22-0018	TINGLEY ANDREW & LAURA	14190 OAK HOLLOW DR	\$105.00	\$0
Work Description: AIR CONDITIONING, 1 INSPECTION				

Total Permits For Type: 6
Total Fees For Type: \$750.00
Total Const. Value For Type: \$0

Plumbing

Permit #	Contractor	Job Address	Fee Total	Const. Value
PP22-0004	BIG RAPIDS ASSISTED LIVING	18900 16 MILE RD	\$961.00	\$0
Work Description: BIG RAPIDS ASSISTED LIVING PHASE II - 77 FIXTURES, 12 STACKS, 73 SUBSOIL DRAINS, WATER SERVICE, 2 BUILDING CONNECTIONS, 2" WATER DISTRIBUTION PIPE, 3 INSPECTIONS				
PP22-0005	SAEZ HANNAH C & JOSHUA	22975 18 MILE ROAD	\$228.00	\$0
Work Description:				

Total Permits For Type: 2
Total Fees For Type: \$1,189.00
Total Const. Value For Type: \$0

Zoning Clearance

Permit #	Contractor	Job Address	Fee Total	Const. Value
PZ22-0003	POLS PROPERTIES LLC	20615 ROLLING HILLS LANE	\$25.00	\$0
Work Description: ZONING CLEARANCE FOR NEW RESIDENCE				

Total Permits For Type: 1
Total Fees For Type: \$25.00
Total Const. Value For Type: \$0

Report Summary

Population: All Records
 Permit.DateIssued Between
 3/1/2022 12:00:00 AM AND
 3/31/2022 11:59:59 PM

Grand Total Fees: \$3,208.00
Grand Total Permits: 13
Grand Total Const. Value: \$220,460

Big Rapids Charter Township

Item "F"

Cemetery and Grounds Monthly Report

March. 2022

Activity:

- 1- Snow plow/salting.
- 2- Work on new building.
- 3- Full Burials =0. Cremains. = 0.
- 4- Foundation orders = 0

Month summary:

- _ Snow plowing and salting. Worked on new building the balance of my month.

Marc Veldman

Grounds Manager

**BIG RAPIDS CHARTER TOWNSHIP ELECTION COMMISSION MEETING
MARCH 22, 2022 9:00A.M.
BIG RAPIDS TOWNSHIP FIRE HALL
UNAPPROVED**

Item "G"

Call the meeting to order: 9:37 a.m. Saez, Everett, Geib present.

ITEMS OF BUSINESS:

1. Appointment of Election Inspectors for the May 3, 2022 Special Election.

Cheryl Kondziolka – Dem Chairperson

Receiving Board:

–Cheryl Kondziolka - Dem

–Jan Eckert - Rep

– Jenna Kondziolka - Rep

– Vicki Alber – Dem

A motion was made by Everett to approve of the Inspectors as listed. Supported by Geib.

Motion passed unanimously.

2. Appointment of Election Inspectors for the May 3, 2022 Special Election, Absentee Counting Board.

Rachel Vodry – Rep Receiving board/Chairperson for the Absent Voter Counting Board

Dena Marek - Dem Receiving board

AVCB: Rachel Vodry – Rep

Dena Marek - Dem

Carol Hillman - Dem

Sue Bean - Rep

A motion was made by Everett to approve of the Inspectors as listed. Supported by Geib.

Motion passed unanimously.

The public test of the Dominion voting equipment was conducted on March 22, 2022 at 9:00a.m.

Adjourned: 9:39 a.m.

Big Rapids Charter Township will provide necessary and reasonable auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed material, if individuals with disabilities, upon five business days' notice to the township. Individuals requiring auxiliary aids or services should contact Hannah Saez, Big Rapids Charter Township Clerk, 14212 Northland Drive, Big Rapids, MI 49307- call 231 796 3603 or fax request to 231 796 2533.

FIRE DEPARTMENT REPORT
MARCH, 2022

Item "H"

General:

The department continues to run well. We had an average call volume for the month of March 2022. We are working on Quotes for the SCBA (air packs) at this time. We were advised that several other departments in the county were evaluating SCBA at this time as well. It appears that they plan to have a decision by June 1st as to the brand of SCBA they are going to purchase. Big Rapids City Fire is among the departments evaluating SCBA. It would appear that we should hold off on a purchase of our own until City Fire makes a decision, and we are able to take advantage of a bulk purchase discount. We do have a quote from Dinges Fire Company for Drager SCBA with 1 RIT pack. We currently have 2 RIT packs and would need to replace the second one as well. The total amount of the purchase with the additional RIT pack would be \$129,499.00. This is without a bulk/group purchase discount.

Call Volume:

Total calls for the month of March 2022: 19

10 Medical, 1 Structure Fire, 0 Grass Fire/Controlled Burn, 2 Auto Accident, 1 Power Line Down, 1 Vehicle Fire, 0 Smoke/Odor, 0 Dumpster Fire, 6 Cover/Service/Standby, 0 Collapse, 0 Gas Leak, 0 Inspection, 0 Airport Emergency, 0 Fire Alarm, 0 Water Rescues, 0 Fire Investigation, 0 Haz-Mat, 0 Elevator/Technical Rescue and 0 Drone Activations.

Year to Date Call volume 2022: 70

Year to Date Response Times:

Turnout Time (dispatch to truck en-route): 7 minutes and 54 seconds.

Response Time (dispatch to on scene): 13 minutes and 30 seconds.

Year to Date Call Locations:

BR TWP	55
Barton TWP	
Big Prairie TWP	
City of Big Rapids	4
Colfax TWP	
Green TWP	2
Hersey TWP	1
Mecosta TWP	
Morley	
Norwich TWP	1

Personnel:

We are currently at a roster of 18. We are seeking applicants at this time.

Our command staff are Chief Tubbs, Deputy Chief Douglass, Captain Jim Chapman, Lieutenant Nick Wyma and Lieutenant Adam Perez.

Training:

Training this month consisted of truck checks, pipeline safety, wildland firefighting and maintenance/operation of grass rigs.

Repairs Completed:

None to report.

Station Maintenance:

None to report.

Budget/Purchasing over \$2,500.00:

None to report.



Northwest Kent Mechanical Co.

Commercial • Industrial • Institutional

P.O. Box 216K • 4095 16 Mile Road

Cedar Springs, MI 49319

(616) 696-9026 • Fax (616) 696-9327

www.nwkentmech.com

March 28, 2022

Item "1"

Mr. Bill Stanek
Big Rapids Twp.
14212 Northland Dr.
Big Rapids, MI 49307

RE: Monthly Lift Station Report

Dear Bill,

March was a little busier than normal. We were finally able to pull pump #1 from the University Park lift station and get it to the pump repair shop. I have not heard back from them yet as to the status of that pump.

We also received an alert from Mission of a pump failure at Hills of Mitchell Creek lift station. Upon inspection, I found the motor windings had shorted which caused the pump failure. We were able to pull pump #1 on Friday the 25th and take it to the pump repair shop for inspection/repair.

We are still waiting for an alternating relay from Gorman Rupp for the Perry St lift station. As soon as we receive that part, we will get that installed.

Otherwise, all the stations are working properly.

Sincerely,

Todd Shank
Northwest Kent Mechanical Co.

Big Rapids Township Industrial Park Water Treatment Plant Monthly Report

March 2022

Item "J"

All operations are normal at the plant. With the new modem upgrade we got from Sensaphone, the frequent offline alarms with the system have mostly stopped. Diesel fuel is around 3/8 tank. Regular weekly generator checks have been good and no alarms. Got the new sample schedule from District 10 Health Dept out of Hart, MI and there are a few new samples. They also sent us a copy of the Sanitary Survey , I informed the Pioneer of a few upgrades to their backflow prevention and sent the Plant Manager a copy , he said they would take care of it. I also talked to Beth at the Airport and told her of one thing that the Health Dept wants fixed. Well number 2 is providing ample water for the system. All other electronics are working Good,

**MINUTES
BIG RAPIDS CHARTER TOWNSHIP
PLANNING COMMISSION**

Item "K"

Tuesday, March 8, 2022 --- 7:00 p.m.

Big Rapids Township Hall, 14212 Northland Drive, Big Rapids, MI 49307

I. CALL TO ORDER: 7:00 P.M.

Chairperson Amanda Wethington called the regular meeting of the Big Rapids Charter Township Planning Commission to order at the township hall on Tuesday, March 8, 2022, at 7:00 p.m.

II. ROLL CALL:

Present: Carman Bean, Zach Cook, Mary Davis, Gordon Oliver, Mark Sweppenheiser and Amanda Wethington. Mike Bigford was absent. The record shows there is a quorum. Also present: William Stanek, Supervisor; Zoning Administrator and Recording Secretary, Timothy Kleinheksel.

III. CONFLICTS OF INTEREST:

Mrs. Wethington asked if any of the Commission members had known conflicts of interest with any of the items on the agenda for this meeting. No one indicated that a conflict of interest existed.

IV. MINUTES:

Mrs. Wethington asked the Commission members to review the minutes of the February 8, 2022 meeting. Mr. Cook made a motion to approve the February 8, 2022 minutes as submitted. Mr. Oliver supported the motion. There was no further discussion. The motion passed unanimously with six ayes.

V. SITE PLAN REVIEW PZ22-001 SPECTRUM HEALTH:

Ms. Veronica Clark, Wade Trim representative, presented the site plan drawings for the Spectrum health Primary Care Clinic at the Menards outlot at 14777 215th Avenue, Big Rapids Township. Ms. Clark reported responses from the following agencies:

o **Mecosta County Drain Commissioner – Storm Water**

We have reviewed the above referenced project with respect to the requirements of the Mecosta County Drain and Soil Erosion Laws and Rules and hereby recommend acceptance of the plans, contingent on the following: 1. A soil erosion and sedimentation control permit must be obtained from the Mecosta County Drain Commissioner's office. 2. A signed and notarized maintenance agreement will be required. The Mecosta County Drain Commissioner and/or Spicer Group does not hereby accept any liability for the design or function of the storm water collection and detention/retention system. This review is for compliance

with the guidelines for storm water management only. Larry J. Protasiewicz P.E., Senior Project Manager, SPICER GROUP

○ **City of Big Rapids – Water Main**

Thank you for the preliminary plans. I will answer your questions as best as I can. 1. The connection and Engineering plan approval process should be fairly straightforward (The city only needs to review the water, and not the whole site), and yes we would like to see profiles. The City's standard is 6 feet of cover on water main. This means that 7' hydrants are usually used, or a 6' hydrant with a 1' extension. 2. We do not have a checklist for Township properties. Yes we would like to see watermain profiles, and any utility that will cross the main. I would assume the State will need to see that for your permit also. 3. We require 12 copies for Site Plan review, however this being a Township property – and our only review will be the Water, two copies-and a digital copy will suffice. 4. You have attached the correct application form. With this being a commercial building, The monthly REU's will need to be calculated and those calculations shared for review. The City's connection fee is calculated from those REU's. Note: Since this watermain will be the City's to maintain once it is constructed, We will need a minimum of a 20 foot wide Easement, with accompanying description submitted to the City attorney for review and for recordation at the Register of Deeds. Matt Ruelle, City of Big Rapids, Engineering Technician

○ **Big Rapids Township Fire Department**

Following up on the previous plans that you have sent over, the fire department has no further concerns regarding the access, egress to the property or the layout of the water source, fire hydrants and fire department connections. Thank you, Nick Wyma, Lieutenant, Big Rapids Township Fire Department

○ **Progressive AE – Engineering Review**

Responses (*in italics*) by Wade Trim to Progressive AE Engineering Review: General Items 1. The submittal should include a survey drawing of the parcel with the entire boundary clearly defined and described, including parcel acreage. *Response: Survey drawing with the entire boundary defined and described, including parcel acreage, will be included in the revised plan set.* 2. The civil drawings should include an issuance date in the title block to clarify the date of the drawings and any subsequent revisions. *Response: An issuance date in the title block will be added to the revised plan set and future sets.* 3. The drawings should be sealed by a licensed Civil Engineer. *Response: A seal by a licensed Civil Engineer will be included on the Cover Sheet for all future sets.* 4. The site layout appears to work well for the needs of the site and the adjacent roadways, both public and private. *Response: We agree.* 5. We recommend that the applicant

review the location of the dumpster enclosure and the electrical enclosure to determine if grouping them together would be beneficial to the appearance of the site. *Response: Electrical yard is located at southwest corner of the building for proximity to the building electrical rooms to limit length of underground runs from yard into the building. Dumpsters were not located in this area due to proximity to staff outdoor eating area and site layout requirements for possible future use of this area for drive-up clinic services, including testing and vaccinations.*

Utilities Public Water 1. Public water is available in the Menards access drive and is planned to be extended south to the Spectrum site. The water is shown looping the proposed building in an 8-inch diameter pipe with hydrants at 4 locations around the building. The applicant will need to get approval for the layout and connection from the City of Big Rapids, as the water system owners and operators. Evidence of that approval should be submitted to Big Rapids Township. *Response: A .pdf of the plans were email to Matt Ruelle with the City of Big Rapids for preliminary review on February 2, 2022.*

2. The hydrant layout should also be reviewed by the Township Fire Department. We recommend that bollards be placed in front of the hydrant at the southwest corner of the building to better protect that hydrant and to serve as an added visual reminder of the hydrant location so that it doesn't get covered with snow. The hydrant should be placed within 4 feet of the edge of pavement. *Response: A .pdf of the plans were emailed to Nick Wyma with Big Rapids Township Fire Department for preliminary review on February 3, 2022. Bollards will be added in front of the hydrant at the southwest corner of the building. All hydrants will be placed within four feet of the edge of pavement.*

3. The drawings need to better depict the existing water system in the Menards access drive with respect to size, location, materials and valves. Updated drawings should be submitted to both Big Rapids Township and the City of Big Rapids. *Response: Two topographic survey sheets (T0.1) will be added in the next submittal to the Township and City. The survey will include size, location, materials, and valves of the existing water main.*

Public Sewer 1. The Spectrum building is proposed to be serviced by public sewer from the existing public sanitary sewer in 215th Avenue by extension of 8-inch public main and a 6-inch lateral. *Response: Understood.*

2. The connection appears be sufficient. Additional detail will be needed on the utility drawings to detail the existing sanitary sewer along 215th Avenue. Updated drawings will need to be submitted prior to a permit to construct the sewer system. In addition, details about the public portion will need to be submitted including public easements, use of the chimney boot to prevent infiltration and coordination of inspection of the public portion of the sanitary sewer system. *Response: Additional detail will be added on the utility drawings to detail the existing sanitary sewer along 215th Avenue. Details about the public portion of sanitary sewer will be added to the plan set including public easements, use of chimney boot to prevent infiltration, and coordination of inspection of the public portion of the sanitary sewer system.*

Storm Sewer 1. This site will need to be reviewed

by the Mecosta County Drain Office. *Response: A .pdf of the plans were emailed to Karla Miller with the Mecosta County Drain Commission for preliminary review on February 3, 2022.* 2. We have completed a cursory review of the drainage calculations and find them to be acceptable. *Response: Understood.* 3. We recommend that the outlet ditch discharging from the east detention basing be widened such that it is, at minimum, a 3' wide flat bottom ditch. The 'V' shaped ditch as shown is susceptible to erosion and will be difficult to maintain. *Response: The outlet ditch discharging from the east detention basin will be widened such that it is, at minimum, a three-foot wide flat bottom ditch.* 4. We recommend placement of soil erosion blanket in the outlet ditch to help prevent washouts. *Response: Soil erosion blanket will be added in the outlet ditch and any other locations needed to help prevent washouts.* Lighting 1. We have completed at cursory review of the site lighting and find it to be acceptable. *Response: Understood.*

VI. ACTION ON SITE PLAN REVIEW PZ22-001 SPECTRUM HEALTH:

Mr. Bean inquired as to the water main sizes. Ms. Clark stated the issue is being worked out with the City. Mr. Mike Oezer, Progressive AE inquired about run-off from the retention areas. Ms. Clark stated it is being added to the site plan drawings. After further discussion by the Planning Commission, Mr. Bean made a motion to approve the Spectrum Health site plan as submitted. Mr. Cook supported the motion. Mr. Oezer, suggested that there be a stipulation for submitting a revised set of site plan drawings. Mr. Bean amended the motion to include the stipulation that a revised set of site plan drawings be submitted by Wade Trim. Mr. Cook supported the amended motion. There was no further discussion. The amendment to the motion passed unanimously with six ayes via roll call vote. The amended motion also passed unanimously with six ayes via roll call vote.

VII. SITE PLAN REVIEW PZ22-004 ACE HARDWARE:

Mr. Byron Clouse, Big Rapids Ace Hardware, presented the site plan for a retail hardware store and indoor storage facility at the former Save-A-Lot at 14219 Northland Drive, Big Rapids Township. Mr. Bean inquired what percentage of the area would be retail. Mr. Clouse responded with the following square footages: Total Building 28,150; Ace Retail 14,600; Stock/Receiving 12,066; Office 1,020 with the remaining footage for future indoor storage facilities. Mr. Stanek stated that this site plan is for only the retail store as the storage facilities will require a special use permit that will be submitted at the April 2022 Planning Commission meeting.

VIII. ACTION ON SITE PLAN REVIEW PZ22-004 ACE HARDWARE:

After discussion by the Planning Commission, Mr. Oliver made a motion to approve the Ace Hardware site plan as submitted. Mrs. Davis supported the motion. There

was no further discussion. The motion passed unanimously with six ayes via roll call vote.

IX. PUBLIC COMMENT:

There was no public comment.

X. ADJOURNMENT:

Hearing no further business for the Planning Commission, Mrs. Wethington adjourned the meeting at 7:28 pm.

Supervisor's Report

MARCH 2022

Item "L"

March has been a good month overall. We continue to be busy in the office as well as working on the hall building.

The building project continues to be coming along well. I am working on getting the drainage problem behind the building worked out and also getting the pavement removed before we put up the stone on the outside. I am concerned that the stone may be damaged, so I would like to have the pavement out of the way first. This should be completed in the next couple of weeks. The ceiling grids are up, and we now need to get the electricians back to put in the lighting. Then I would like to wait until we get the floors done to go further on the inside. Brian, Marc, and Gavin continue to be great help on this project.

I did get a couple more prices on the floor. Gilberts came in with a price of \$27,426.59 to put down vinyl plank flooring. I have a price from Motor City Floors and Coating for \$14,048.00 to grind, fill, and put an epoxy down. This looks to me to be the best option. I am in contact with them to see when they could do it.

March is always Board of Review time. We had meetings on four different days as required with twelve plus hours on the 14th and 15th. As usual, we had very few people challenging David's figures. We are very fortunate to have such an excellent assessor.

I attended two MCDC meetings this month. The first one was to interview the top candidates that The Right Place was considering hiring. They did take our final recommendation and hired Kelly Wawczyk who will start April 4th. She will spend her first week in Grand Rapids being trained by The Right Place and then be up here on the 11 of April. I still have been spending a lot of time on economic development while we are without a director.

Marc and I also interviewed six people for the part-time cemetery helper. We had three good interviews that could work out fine. We selected a retired fellow that we both thought would be the best overall and plan on him starting the 4th of April.

Tim took a week of vacation this month, so thanks to all that helped cover the office while he was gone. It really makes one appreciate all he does when he is not here.

This month I was also able to attend our planning commission and the Big Rapids Township/city/Green Township monthly meetings as well as the city/county/Ferris/township meeting. Another privilege this month was attending the announcement ceremony for the new President of Ferris. It will be great to welcome Dr. Bill Pink to our community.

I am gone for ten days to Spain, so I will not be at the meeting. I will return on the 11th. Everything will be in good hands while I am gone with Brian and Tim working together.

Thanks,
Bill



Mecosta Conservation District
18260 Northland Drive
Big Rapids, MI 49307
Phone: (231) 796-0909
Email: brook.baumann@macd.org
www.mecostacd.org

Item "M"

March 4th, 2022

Dear Big Rapids Charter Township Board,

The Mecosta Conservation District, representing the tri-county Household Hazardous Waste (HHW) Committee, wishes to thank you for your financial support of our 2021 Collection Day. The collection was a huge success, resulting in the safe disposal of 45,385 pounds of hazardous material from 677 households. Mecosta County collected over 43% of the hazardous waste between the three counties, coming in at 19,700 pounds of toxic material. The cost for this one-day event was over \$34,000, but thanks to the support from our community, we were able to offset the costs of disposal.

The planning of the 2022 annual Household Hazardous Waste Collection is underway. The HHW Collection will be taking place on Saturday, October 8th, 2022 from 9 a.m. – noon at the Chippewa Hills Intermediate School.

These collections provide residents with a safe and effective means for the disposal of toxic and hazardous waste. We contract with companies who are certified and trained in safe and proper recycling and disposal methods. Any other form of disposal (sewer, drain, landfill, dumping on ground) can potentially contaminate our surface and groundwater. The health and safety of our natural resources and future generations depend on proper disposal of these substances.

We hope your board continues to see the importance of these collection programs and want to see them continue. At the bottom of this letter, it will list your previous three years of support. Our hope is, at a minimum, you continue your current level of support. In addition to financial support, volunteers are needed to sit on our committee and help on collection day. If interested, please contact us at the number provided below. The committee meets about three times per year. This is such a feel-good project to be a part of and we welcome new members.

Again, please accept our heartfelt appreciation for your continued support of our program and protection of our precious natural resources.

Very Sincerely,

Brook Baumann

Brook Baumann,
On Behalf of the Household Hazardous Waste Committee

Past level of support:

2019- \$1,000

2020- \$2,000

2021- \$2,000

AGREEMENT FOR SERVICES
BIG RAPIDS CHARTER TOWNSHIP
AND
MECOSTA AND OSCEOLA-LAKE CONSERVATION
DISTRICTS

Big Rapids Charter Township and the Mecosta and Osceola-Lake Conservation Districts desire to act cooperatively to provide the proper disposal of household hazardous waste for residents of Big Rapids Charter Township and Mecosta County. Therefore, Big Rapids Charter Township contracts with Mecosta and Osceola-Lake Conservation Districts for collection and disposal of household hazardous waste in the amount of \$_____. This service agreement will promote the public health, safety, and welfare of Township and County residents.

Date: _____

by: _____
Big Rapids Township Representative

Date: 3-4-22

by: Brook Baumann
Mecosta Conservation District Representative

Date: 3-4-22

by: [Signature]
Osceola-Lake Conservation District
Representative

Unacceptable Items:

Tires & Electronics –Call the Osceola-Lake Conservation District for scheduled collections (231) 465-8012

Medication –Call the Ten 16 Recovery Network for locations of Medical Disposal Boxes (231) 527-1499

Latex Paint – Can be put in trash if completely dry. (To dry, leave lids off, add Kitty litter or sawdust for speedier drying). Paint hardener products are also available at various businesses.

Ammunition or Explosives –
Call Sheriff - Lake Co. (745-27112)
Mecosta Co. (592-0150)
Osceola Co. (832-2288)

Radioactive Materials – Call NRC Hotline at 1-800-233-3497 (Nuclear Regulatory Commission)

Construction/Remodeling Waste
(Ex. Drywall, tiles, shingles, insulation, wood/metal scraps, etc.) Call local waste hauler for disposal.

Appliances and Furniture –
The INC Spot (no large appliances) (231) 832-9495

Community Thrift Center – (231) 745-2551
Mecosta Co. Habitat for Humanity ReStore - (231) 972-2100

M&J New & Used Furniture –must be in working condition (231) 357-9861
Al Leopard-non-working appliances-Osceola Co (231) 734-5287

Batteries (see below)
Rechargeable Batteries– Accepted at Lowes in Big Rapids

Household Batteries (alkaline, carbon zinc, manganese) can be disposed of with your normal household trash

Automotive Batteries – Area auto parts stores or Recycle of Mecosta County.

Above items will NOT be accepted at the collection sites.

Clean Sweep is a simple and easy pesticide and mercury recovery program.

Who can use the program?

Any Michigan homeowner, farm, greenhouse, nursery, golf course or other end user of pesticides can use this service, but not dealers or persons who apply pesticides for hire.

What can I bring and how much?

Old, unwanted, out-of-date or unusable pesticides can be dropped off for safe disposal. Bring whatever you have.

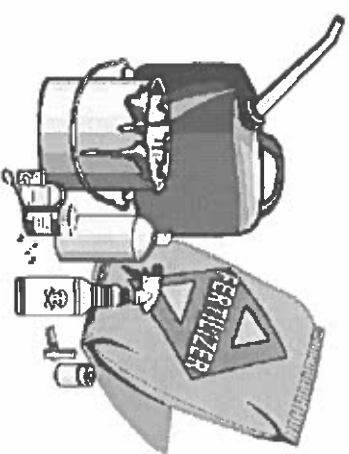
Tips for safe transport of hazardous materials:

- > Keep items in their original and labeled containers.
- > Do not mix contents of unknown/unlabeled containers.
- > Make sure that containers are not leaking prior to bringing them to a collection facility.
 - Inspect steel containers for rust, pinholes or deficient seams.
 - Place any leaking container in a clear plastic bag or leak proof container.
- > Do not transport containers with open tops.
- > Place chemicals in vehicle away from passengers.
- > Secure all containers so they cannot slide tip or spill contents.

All Conservation District programs and services are offered on a nondiscriminatory basis without regard to race, color, national origin, religion, sex, age, marital status, or disability.

Clean Sweep and Household Hazardous Waste Disposal in Lake, Mecosta & Osceola Counties

October 8, 2022



In cooperation with the Michigan Water Stewardship Clean Sweep Program

This service is provided to the residents of Lake, Mecosta and Osceola Counties and was made possible by the contributions of many businesses, organizations, foundations and governmental entities. Participation is free, but donations are greatly appreciated.

NOTE: Last year we collected 45,385 pounds of household hazardous waste in the three counties, from 677 households. We appreciate everyone who participated. Thank You! If you would like to volunteer, call (231) 796-0909 x3.

Household Hazardous Waste

Household Hazardous Waste (HHW) are materials that, if disposed incorrectly, can cause environmental damage by contaminating ground and surface waters, threatening human health and wildlife.

Disposing of these products in storm drains allows these materials to enter surface waters untreated. Pouring on the ground leads to potential ground water (drinking water) contamination. These wastes should not be thrown in the trash. Liquid wastes are not allowed in Michigan landfills.

The dangers of such disposal methods may not be immediately obvious, but certain types of household hazardous waste have the potential to cause physical injury to sanitation workers; contaminate septic tanks or wastewater treatment systems if poured down drains or toilets; and present hazards to children and pets if left around the house.

Please use a product completely, give the remainder to neighbors, or take it to the Household Hazardous Waste Collection Site. Empty containers can be disposed of with trash.

Watch for the following signal words:

TOXIC	DANGER
FLAMMABLE	WARNING
CORROSIVE	CAUTION
REACTIVE	BIOHAZARD
POISON	

Please drop off hazardous waste at collection sites only during scheduled hours. We have no means of disposal at any other time. Thank you.

2022 Collection

Saturday, October 8, 2022
9:00 am to 12:00 noon

Collection Sites:

Lake County – Wenger Pavilion, downtown Baldwin (behind Jones Ice Cream Parlor)

Mecosta County- Chippewa Hills Intermediate School, 3226 Arthur Rd., Remus

Osceola County – Road Commission South Facility, 4737 Makwa Dr., Hersey

Pre-registration is required if you have over 200 lbs. of waste for disposal. To obtain a registration form or for more information contact:

Lake County MSU Extension Office
830 Michigan Avenue, Suite 601, Baldwin
Phone: 231-745-2732 M-F 9 to 4
Fax: 231-745-6213
Email: msue.lake@county.msu.edu

Mecosta Conservation District
18260 Northland Dr., Big Rapids
Phone: 989-309-9229 M-F 8 - 3 p.m.
Email: brook.baumann@macd.org
Web Site: www.mecostacd.org

Osceola-Lake Conservation District
138 W. Upton Ave., Suite #2, Reed City
Phone: 231-465-8012 M-F 8 to 4
Email: mark.sweppenheiser@macd.org
Web Site: www.osceolalakecd.org

A pre-registration form is required if bringing over 200 lbs. to the collection site and must be submitted to any contact above two weeks prior to the collection date.

Acceptable materials

(not all inclusive):

Automotive Products & Fuels

Antifreeze	Gasoline
Brake Fluid	Kerosene
Car Wax	*Motor Oil - containers must be 5 gallons or less in size – NO DRUMS
Contaminated Oil	Oil/Gas Mixtures
Diesel Fuel	Transmission Fluid
Fuel Oil (no tanks)	

Paint Products

Artists' Paints	Oil Based Paint
Deck Stain	Paint Strippers
Preservatives	Thinners & Solvents
Epoxies	Turpentine
Glue/Adhesives	Varnish & Sealers
Lead Based Paint	

Yard & Garden Products

Insect Repellents	Fungicides
Insect Foggers	Chemical Fertilizers
Insect Killers	Mouse/Rat Poison
Pesticides	Herbicides

Cleaners

Cleaning Solvents	Naval Jelly
Dry Cleaning Solutions	Oven Cleaners
Floor/Furniture Polish	Silver Polish
Muriatic Acid	Metal Polish
Rust Removers	

Miscellaneous

Lithium Batteries	Nail Polish/Remover
Fluorescent -	Pool Chemicals
Light Bulbs	Mercury -
Lighter Fluids	Thermometers
Mercury (elemental)	& Thermostats
Moth Balls	Unused Medication

***Used motor oil - No 55 gallon drums - containers must be 5 gallons or less**

C/O: Perry Douglas
14212 Northland Dr.
Big Rapids, MI 49307

Dinges Fire Company

243 E Main St.
Amboy, IL 61310
Phone: 815.857.2000
www.DingesFire.com

Ship To:

Big Rapids Twp Fire Dept (Big Rapids, MI)(S)
14212 Northland Dr.
Big Rapids, MI 49307

Item "N"

Quantity	Item	Description	Price	Total
16.00	Drager-VN00032-BLUE+	PSS 7000 w/ Sentinel 7000 HP/QC with Buddy Breather (including pouch), 4500/45 Sentinel, LDV Holder Right Shoulder	\$4,525.00	\$72,400.00
32.00	Drager-VN00203-BLUE	4500 PSI / 45 Minute Blue Cylinder (Full) with QC adapter	\$850.00	\$27,200.00
25.00	Drager-VN00022-BLUE	FPS 7000 Mask-Medium (haimet standard included) with HUD and COM's - FPS COM 5000 P18 VA	\$888.84	\$22,221.00
1.00	Drager-3702124-BLUE	RIT Lieguard II Complete kit 2018 Edition (Bag, 45/60 carbon, Dual line Pneumatics, LDV and mask)	\$3,499.00	\$3,499.00
1.00	Drager-3357116-BLUE	Charging Adapter HP for Compressor	\$680.00	\$680.00
25.00	Drager-4055785	BAG, CARRYING, BLUE NYLON, FULL MASK.- Free	\$0.00	\$0.00
5.00	Drager-4058936	WEATHER SEALS, PKG 5 - Free	\$0.00	\$0.00
1.00	Drager-4059123-BLUE	Molykote 111 (PSS 5/7000 LDV)-Free	\$0.00	\$0.00
1.00	Drager-4059491-BLUE	1008 Green Liquid Hand Dish Wash (SCBA, Mask, Comms, & LDV) (Case of 4)	\$0.00	\$0.00
20.00	DragerService-FITest	Drager Fit Test - New customer, First fit - Free	\$0.00	\$0.00
16.00	DragerService-FlowTest	Drager Flow Test - Year One FREE, \$2000 savings - Free	\$0.00	\$0.00
1.00	Drager-3357116-BLUE	Charging Adapter HP for Compressor-Free	\$0.00	\$0.00

Sub \$126,000.00
Total

* Sales tax will be applied to customers who have not provided a tax exempt certificate.

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount
04/01/2022	GEN	12952	AMBLER, ALLEN S	130.82	113.94
04/01/2022	GEN	12953	ANTOR, GERALD A	778.50	718.94
04/01/2022	GEN	12954	BAAS, MARISSA C	151.08	133.11
04/01/2022	GEN	12955	BANDSTRA, ALICE J	210.00	185.00
04/01/2022	GEN	12956	BEAN, SUSAN	210.00	185.00
04/01/2022	GEN	12957	BELKA, SCOT A	93.04	81.97
04/01/2022	GEN	12958	BERENS, DYLAN I	674.58	556.35
04/01/2022	GEN	12959	BOOHER, GAVIN M	432.00	398.30
04/01/2022	GEN	12960	BUYS, RANDALL J	523.02	483.00
04/01/2022	GEN	12961	CALIFF, MICHAEL H	485.30	415.26
04/01/2022	GEN	12962	CARR, BRIAN ROBERT	648.00	570.89
04/01/2022	GEN	12963	CHAPMAN, JAMES M	814.36	717.45
04/01/2022	GEN	12964	COOK, ZACHARY F	50.00	46.17
04/01/2022	GEN	12965	CROCKETT, JARED N	869.05	260.66
04/01/2022	GEN	12966	CURRIE, PENNY M	3,266.67	765.41
04/01/2022	GEN	12967	DAVIS, MARY B	50.00	46.17
04/01/2022	GEN	12968	DOUGLASS, PERRY IV A	861.33	668.94
04/01/2022	GEN	12969	EVERETT, JERALD D	145.83	128.48
04/01/2022	GEN	12970	GEIB, ANTHONY C	145.83	128.48
04/01/2022	GEN	12971	JONES, JERRAD C	456.46	392.74
04/01/2022	GEN	12972	KLEINHEKSEL, TIMOTHY J	3,421.89	3,023.24
04/01/2022	GEN	12973	KONDZIOLKA, CHERYL L	464.00	428.50
04/01/2022	GEN	12974	MCARTHUR, IAN D	191.73	166.99
04/01/2022	GEN	12975	MOSS , MARK E	737.50	649.74
04/01/2022	GEN	12976	OLIVER, GORDON	50.00	44.04
04/01/2022	GEN	12977	PARKER, THOMAS	351.90	296.50
04/01/2022	GEN	12978	PEREZ, ADAM	253.12	220.47
04/01/2022	GEN	12979	SAEZ, HANNAH C	3,266.67	2,144.64
04/01/2022	GEN	12980	STANEK, WILLIAM F	3,416.67	926.50
04/01/2022	GEN	12981	SWEPENHEISER, MARK A	50.00	46.17
04/01/2022	GEN	12982	TECENO, CHRISTOPHER S	145.83	128.48
04/01/2022	GEN	12983	TUBBS, JAMES	1,041.67	951.57
04/01/2022	GEN	12984	VELDMAN, MARC	4,528.50	3,476.45
04/01/2022	GEN	12985	VIDETICH, GREGORY J	224.00	206.86
04/01/2022	GEN	12986	WETHINGTON, AMANDA R	50.00	44.05
04/01/2022	GEN	12987	WYMA, NICHOLAS A	1,227.21	982.27
04/01/2022	GEN	STUB51	BEAN, CARMAN	145.84	0.00

Item "0"

VOID Reissued

Totals: Number of Checks: 037 30,562.40 20,732.73

Total Physical Checks: 36

Total Check Stubs: 1

Check Register Report For Big Rapids Charter Township
For Payroll ID: 256 Check Date: 04/01/2022 Pay Period End Date: 03/31/2022

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount
04/01/2022	GEN	12988	CROCKETT, JARED N	869.05	587.69

Totals: Number of Checks: 001 869.05 587.69

Total Physical Checks: 1
Total Check Stubs:

Bank GEN GENERAL TOWNSHIP CHECKING Vendor Name Description Amount

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
03/09/2022	GEN	9930281(E)	SAEZ	HANNAH SAEZ	MARCH 22 HRA REIMBURSEMENT	125.00
03/15/2022	GEN	9930284(E)	HUNTINGTON	HUNTINGTON BANK	NSF BANK CHG PERMIT RECT#24416	13.00
03/16/2022	GEN	33164	BIG01	BIG RAPIDS TWP SEWER REC. FUND	TOWNSHIP OFFICES, FD	85.39
03/16/2022	GEN	33165	BS&O	BS&A SOFTWARE	ASSESSING SERVICES	3,033.33
03/16/2022	GEN	33166	CHA01	CHARTER COMMUNICATIONS	TOWNSHIP	728.06
03/16/2022	GEN	33167	CIT02	BIG RAPIDS CITY TREASURER	BR LIBRARY MILLAGE	54,793.77
03/16/2022	GEN	33168	CON00	CONSUMERS ENERGY	HIGHBANKS PARK	1,083.46
03/16/2022	GEN	33169	CURRIEP	PENNY CURRIE	TWP HALL TAXES REIMBURSEMENT	592.79
03/16/2022	GEN	33170	DTE00	DTE ENERGY	GILBERT RD LS	1,624.71
03/16/2022	GEN	33171	DTE00	VOID		0.00
03/16/2022	GEN	33172	GRANGER	GRANGER	BR TOWNSHIP 4 YARD FEL SERVICE CHG	169.95
03/16/2022	GEN	33173	GRE02	GREAT LAKES ENERGY	1/21-2/20/22	21.18
03/16/2022	GEN	33174	HOPE	HOPE NETWORK WEST MICHIGAN	JANITORIAL SERVICES 2/4 & 2/28/22	108.00
03/16/2022	GEN	33175	JE AUTO	JE AUTOMATION AND CONSULTING	DISTRIBUTION BLOCK INSTALL AND MOUNT	150.00
03/16/2022	GEN	33176	KCI	KCI	ASSESSMENT NOTICES	458.05
03/16/2022	GEN	33177	MEC01	MECOSTA COUNTY ROAD COMMISSION	CEM & FD FUEL USAGE	292.95
03/16/2022	GEN	33178	NORTHWEST	NORTHWEST KENT MECHANICAL CO.	MONTHLY MAINTENANCE/SERVICE CALLS	2,455.87
03/16/2022	GEN	33179	PI000	THE PIONEER GROUP	PUB HEARING/MINS	149.65
03/16/2022	GEN	33180	PRO00	PROGRESSIVE AE	SANITARY SEWER STUDY	1,287.01
03/16/2022	GEN	33181	WALTO0	WALTON ERICKSON PUBLIC LIBRARY	LIBRARY MILLAGE	2,586.59
03/16/2022	GEN	33182	WILD02	ERIC D. WILLIAMS	PETITIONERS REVIEW	50.00
03/16/2022	GEN	33183	XEROX	XEROX FINANCIAL SERVICES	FEB PAYMENT	452.73
03/16/2022	GEN	33184	BIG01	BIG RAPIDS TWP SEWER REC. FUND	TOWNSHIP OFFICES, FD	85.39
03/16/2022	GEN	33185	BS&O	BS&A SOFTWARE	ASSESSING SERVICES	3,033.33
03/16/2022	GEN	9930282(E)	SBS00	SMALL BUSINESS ADMIN SERVICES LLC	SBAW HRA SVC FEE	52.50
03/19/2022	GEN	9930283(E)	VELD01	MARC VELDMAN	HRA REIMBURSEMENT FROM 2021	1,500.00
03/29/2022	GEN	123120133	MOTORCITY	MOTORCITY FLOORS AND COATINGS	TWP HALL BLDG FLOORING	7,024.00
03/31/2022	GEN	9930285(E)	CHE00	HUNTINGTON BANK	PAYROLL TAXES	6,033.88
03/31/2022	GEN	9930286(E)	JH100	JOHN HANCOCK LIFE INSURANCE COMPANY	PAYROLL CONTRIBUTIONS	2,815.32
03/31/2022	GEN	9930287(E)	STAO0	STATE OF MICHIGAN	PAYROLL TAXES	804.81
03/31/2022	GEN	9930288(E)	VOYA	VOYA FINANCIAL	PAYROLL CONTRIBUTIONS	4,315.62
04/05/2022	GEN	33187	BRT00	BIG RAPIDS TOWNSHIP GEN. FUND	JAN-MARCH BLDG DEPT RENT	1,875.00
04/05/2022	GEN	33188	BRT00	BIG RAPIDS TOWNSHIP GEN. FUND	JAN-MARCH BLDG DEPT RENT	1,875.00
04/05/2022	GEN	33189	BRT01	BIG RAPIDS TOWNSHIP GEN. FUND	JAN-MARCH BLDG DEPT RENT	125.00
04/05/2022	GEN	33190	CIT00	CITY OF BIG RAPIDS	TOW FIRE TRUCK	38.72
04/05/2022	GEN	33191	CON00	CONSUMERS ENERGY	CITY PAYROLL TAXES	3,511.49
04/05/2022	GEN	33192	CON00	VOID	WATER PLANT	0.00
04/05/2022	GEN	33193	DINGES	DINGES FIRE COMPANY	FD BOOTS	1,950.00
04/05/2022	GEN	33194	FIR00	FIRST NATIONAL BANK	MARCH CC CHGS/BUILDINGS/GROUNDS	6,148.46
04/05/2022	GEN	33195	GRE02	GREAT LAKES ENERGY	2/20-3/23/2022	21.59
04/05/2022	GEN	33196	KEYVIN C	KEYVIN CUSHWAY	WATER PLANT SERVICES	521.00
04/05/2022	GEN	33197	MEC01	MECOSTA COUNTY ROAD COMMISSION	FUEL USAGE 3/28/22	84.92
04/05/2022	GEN	33198	MEM00	MENARDS	FD SUPPLIES	50.61
04/05/2022	GEN	33199	MIS0U	MICHIGAN STATE DISBURSEMENT UNIT	CROCKETT MONTHLY GARNISH 912233290	107.50
04/05/2022	GEN	33200	MOSS01	MARK MOSS	JAN-MARCH 22 CELL PHONE	76.59
04/05/2022	GEN	33201	ORKIN	ORKIN	JAN-MARCH 22 CELL PHONE	82.80
04/05/2022	GEN	33202	PRIORITY H	PRIORITY HEALTH	MONTHLY HEALTH INSURANCE	2,700.71
04/05/2022	GEN	33203	RYA00	RYAN'S MODERN SEWER CLEANING	WATER JET SANITARY SEWER LINES WESCO/BA	1,012.50
04/05/2022	GEN	33204	SAEZ	HANNAH SAEZ	JAN-MARCH 22 CELL PHONE	90.00
04/05/2022	GEN	33205	STANEX	BILL STAMER	JAN-MARCH CELL PHONE	90.00
04/05/2022	GEN	33206	VELD01	MARC VELDMAN	JAN-MARCH 22 CELL PHONE	90.00
04/05/2022	GEN	33207	WOL01	WOLVERINE POWER SYSTEMS	STATE STREET LIFT STATION	4,941.39

GEN TOTALS:

Total of 52 Checks:
 Less 5 Void Checks:

121,319.62
 4,993.72

Item "P"

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
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Total of 47 Disbursements: 116,325.90