

**BIG RAPIDS CHARTER TOWNSHIP BOARD
REGULAR MEETING TUESDAY, DECEMBER 6, 2016
APPROVED WITH CORRECTION**

CALL TO ORDER: 7:00 p.m.

ROLL CALL: Stanek, Fountain, Currie, Bean, Everett, Geib, Williams. Pledge of Allegiance.

PUBLIC COMMENT – Wayne O'Neil – Salary Resolution.

ADDITIONS TO AGENDA: Approved as printed.

CORRESPONDENCE: Request for street light at the corner of 205th Ave and Northland Drive. Assign to Road Committee.

APPROVAL OF NOVEMBER 1ST MEETING MINUTES: A motion to approve the November 1, 2016 Meeting Minutes was made by Bean. Seconded by Williams. Motion carried unanimously.

FINANCIAL

TREASURER'S REPORT: Approved as printed.

APPROVAL OF BILLS:

1. **Accounts Payable:**
2. **Payroll:** A motion to approve Accounts Payable in the amount of \$75,318.75 as presented and Payroll in the amount of \$26,965.67 as presented was made by Currie. Seconded by Bean. Motion carried unanimously on a roll call vote.

MONTHLY REPORTS:

1. **Building Department:**
2. **Cemetery and Grounds:**
3. **Fire Department :**
4. **Sewer Department:**
5. **Water Department:**
6. **Zoning Administrator:**
7. **Fire Committee:**
8. **Supervisor:**
Reports accepted as printed.

UNFINISHED BUSINESS:

1. **Library Service Contracts:** City requested approval of Library Service Contracts be postponed until next month to have time to review changes.

NEW BUSINESS:

1. **Acceptance of letter of resignation of Travis Williams from Fire Department:** A motion to accept the letter of resignation from Travis Williams from the Fire Department was made by Fountain. Seconded by Bean. Motion carried unanimously.
2. **Acceptance of letter of resignation of Carman Bean from Planning Commission:** A motion to accept the letter of resignation from Carman Bean from the Planning Commission was made by Geib. Seconded by Everett. Motion carried unanimously.
3. **Resolution # 2016-07 to increase Treasurer's Salary:** A motion approve Resolution No. 2016-09 setting the Salary of the Treasurer at \$19,400.00 was made by Fountain. Seconded by Bean. Motion carried unanimously on a roll call vote.

**CHARTER TOWNSHIP OF BIG RAPIDS
SALARY RESOLUTION
RESOLUTION NO 2016-09**

WHEREAS, pursuant to MCLA 41.95(3), which provides that in a township that does not hold an annual meeting, the salary for officers composing the township board shall be determined by the township board, and

WHEREAS, the board of Big Rapids Charter Township deems it desirable to adjust the salary of the township treasurer to ensure that compensation for this position remains equitable and commensurate with the duties of said elective office, now

THEREFORE BE IT RESOLVED, that as of January 1, 2017, the salary for the following township office shall be:

Treasurer..... \$19,400.00

The foregoing resolution offered by board member Fountain
Supported by board member Bean
Upon a roll call vote: Yeas – Stanek, Fountain, Currie, Bean, Everett, Geib, Williams. Nays – 0.
The supervisor declared the resolution adopted.

- _____, Clerk
4. **Resolution # 2016-09 to set Supervisor's Salary:** A motion to approve Resolution No. 2016-07 setting the Salary of the Supervisor at \$15,000.00 was made by Bean. Seconded by Currie. Motion carried unanimously on a roll call vote.

**CHARTER TOWNSHIP OF BIG RAPIDS
SALARY RESOLUTION
RESOLUTION NO 2016-07**

WHEREAS, pursuant to MCLA 41.95(3), which provides that in a township that does not hold an annual meeting, the salary for officers composing the township board shall be determined by the township board, and

~~WHEREAS, the board of Big Rapids Charter Township agrees, per the request of the supervisor to reduce the salary of the township supervisor, now~~

THEREFORE BE IT RESOLVED, that as of January 1, 2017, the salary for the following township office shall be:

Supervisor..... ~~\$14,000~~ \$15,000.00

The foregoing resolution offered by board member Bean

Supported by board member Currie

Upon a roll call vote: Yeas – Stanek, Fountain, Currie, Bean, Everett, Geib, Williams. Nays – 0.

The supervisor declared the resolution adopted.

- _____, Clerk
5. **Approval of 2017 General Appropriations Act (Budget) Resolution #2016-11:** A motion to approve the 2017 General Appropriations Act (Budget) Resolution No. 2016-11 was made by Fountain. Seconded by Williams. Motion carried unanimously on a roll call vote.

RESOLUTION NUMBER 2016-11

**A RESOLUTION ADOPTING A GENERAL APPROPRIATIONS ACT (BUDGET) FOR THE BIG RAPIDS
CHARTER TOWNSHIP, BIG RAPIDS, MICHIGAN, FOR
THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY, 2017,
AND ENDING ON THE LAST DAY OF DECEMBER, 2017.**

WHEREAS, the duty of the Township Supervisor of Big Rapids Charter Township is to prepare and submit a proposed budget to the Big Rapids Board of Trustees at the proper time; and

WHEREAS, the Township Supervisor has submitted a proposed budget to the Board of Trustees on October 4, 2016 for its consideration, and;

WHEREAS, "Pursuant to MCLA 141.412, notice of a public hearing on the proposed budget was published in a newspaper of general circulation on October 20, 2016 and a public hearing on the proposed budget was held on November 1, 2016";

WHEREAS, whatever increases may have been made in the expenditures, like increases were added to the revenues or planned to be expended from reserves/fund balances so that the budget remains in balance, as required by law.

NOW, THEREFORE, BE IT RESOLVED BY THE Board of Trustees of Big Rapids Charter Township, that they hereby approve and adopt the 2017 fiscal year budget by cost centers. Estimated township revenues for fiscal year 2017, include an allocated millage of 1.25 mills for general fund, 1.50 mills for fire fund, 1.50 mills for township roads and .20 mills for library services.

The foregoing resolution was offered by Fountain and supported by Williams.

Ayes: Stanek, Fountain, Currie, Bean, Everett, Geib, Williams Nays: 0 Abstain: 0 Absent:0

RESOLUTION DECLARED ADOPTED.

Rene Fountain, Township Clerk

STATE OF MICHIGAN)
) SS
COUNTY OF MECOSTA)

I, the undersigned, the duly qualified and acting Clerk of Charter Township of Big Rapids, Mecosta County, Michigan do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Township Board at a regular meeting on December 6, 2016, the original of which is on file in my office. Public notice of said meeting was given pursuant to and in full compliance with Act No

267, Public Acts of Michigan, 1976 as amended, including in the case of a special or rescheduled meeting, notice by posting at least eighteen(18) hours prior to the time set for the meeting.

IN WITNESS WHEREOF, I have hereto affixed by official signature on this 6th day of December, 2016.

Rene Fountain, Clerk
Charter Township of Big Rapids

6. **Resolution #2016-12 to set meeting dates for 2017:** A motion to approve Resolution No. 2016-12 to set meeting dates for 2017 was made by Bean. Seconded by Currie. Motion carried unanimously on a roll call vote.

CHARTER TOWNSHIP OF BIG RAPIDS
RESOLUTION TO SET BOARD MEETING DATES FOR 2017
RESOLUTION NO 2016-12

WHEREAS, Public Act 267 of 1976 requires a resolution setting meeting dates.

NOW THEREFORE BE IT RESOLVED, that the regular meeting dates for Big Rapids Charter Township be as follows for the year 2017:

Tuesday, January 3, 2017

Tuesday, January 10, 2017 (this will be a joint meeting with the Planning Commission held at the Fire Hall)

Tuesday, February 7, 2017

Tuesday, March 7, 2017

Tuesday, April 4, 2017

Tuesday, May 2, 2017

Tuesday, June 6, 2017

Wednesday, July 5, 2017

Tuesday, August 1, 2017

Tuesday, September 5, 2017

Tuesday, October 3, 2017

Tuesday, November 7, 2017

Tuesday, December 5, 2017

All meetings will start at 7:00 p.m. and will be held at the township office 14212 Northland Drive, Big Rapids, MI 49307.

The foregoing resolution was offered by Bean and supported by Currie.

Ayes: Stanek, Fountain, Currie, Bean, Everett, Geib, Williams. Nays: 0

RESOLUTION DECLARED ADOPTED.

Rene Fountain, Clerk
Big Rapids Charter Township

7. **Motion to offer Travis Williams special duties as a Trustee:** A motion to offer Travis Williams special duties as a volunteer fire fighter with pay as a Trustee was made by Everett. Seconded by Geib. Motion carried unanimously on a roll call vote.

8. **Motion to allow Fire Department to spend up to \$25,000.00 on 2 set of SCBA's and 3 turn out gear:** A motion to allow the Fire Department to spend up to \$25,000.00 on 2 sets of SCBA's ad 3 sets of turn out gear in the 2016 Budget was made by Currie. Seconded by Bean. Motion carried unanimously on a roll call vote.

9. **Motion to amend 2016 budget:** A motion to amend the 2016 Budget as follows:

101-000-698.000 Advance from fund balance	add	\$173,000.00
101-101-999.000 Transfer to other funds	add	\$152,000.00
101-191-702.000 Elections-Salary & Wages	add	\$ 500.00
101-450-990.100 Industrial Park-notes payable	add	\$ 20,000.00

249-000-608.000 Building-Charge for services	add	\$ 10,000.00
249-000-702.000 Building-Salary & Wages	add	\$ 2,000.00
249-000-703.000 Building-Salary & Wages-electrical	add	\$ 2,000.00
249-000-705.000 Building-Salary & Wages-site plan reviews	add	\$ 5,000.00
249-000-860.000 Building-Transportation	add	\$ 1,000.00

590-000-626.000 Sewer-Charge for services	add	\$125,000.00
590-000-801.000 Sewer-Professional Services	add	\$ 35,000.00
590-000-804.000 Sewer-Contract Payment to city	add	\$ 90,000.00

was made by Fountain. Seconded by Williams. Motion carried unanimously.

10. **Motion to extend contract with Northwest Kent for one additional year:** A motion to extend the sewer stations maintenance contract with Northwest Kent for one additional year, the calendar year 2017, in the

amount of \$33,695.00 was made by Fountain. Seconded by Geib. Motion carried unanimously on a roll call vote.

11. **Recommendation to hire auditors for the 2016 year:** A motion to hire H & S Companies for our 2016 Audit in the amount of \$6,900.00 with 2 year optional renewals was made by Everett. Seconded by Bean. Motion carried unanimously on a roll call vote.
12. **Supervisor's committee appointments for 2017:** A motion to appoint the committee assignments as presented was made by Stanek. Seconded by Currie. Motion Carried unanimously on a roll call vote.
13. **Jim Shane Resolution # 2016-13:** A motion to approve Resolution No. 2016-13 to Jim Shane for 23 years of service on the Planning Commission was made by Bean. Seconded by Geib. Motion carried unanimously.
14. **Mike Hults Resolution # 2016-14:** A motion to approve Resolution No. 2016-14 to Mike Hults for over 15 years of service on the Planning Commission was made by Williams. Seconded by Bean. Motion carried unanimously.
15. **Dave Hamelund Resolution # 2016-15:** A motion to approve Resolution No. 2016-15 to Dave Hamelund for over 8 years of service as a Township Trustee was made by Fountain. Seconded by Geib. Motion carried unanimously.
16. **Rich Jenson Resolution # 2016-16:** A motion to approve Resolution No. 2016-16 to Rich Jensen for over 5 years of service as a Township Trustee was made by Williams. Seconded by Everett. Motion carried unanimously.
17. **Jim Toogood Resolution # 2016-17:** A motion to approve Resolution No. 2016-17 to Jim Toogood for 4 years of service as a Township Trustee was made by Everett. Seconded by Geib. Motion carried unanimously.
18. **John Zimmerman Resolution # 2016-18:** A motion to approve Resolution No. 2016-18 to John Zimmerman for 4 years of service as a Township Trustee was made by Geib. Seconded by Bean. Motion carried unanimously.
19. **Depositories for Township Funds:** A motion to approve Resolution No. 2016-19 to name the following banks as Township Depositories for 2017: Chemical Bank, Isabella Bank, Huntington Bank, Lake Osceola Bank, Fifth Third Bank and Independent Bank was made by Fountain. Seconded by Geib. Motion carried unanimously on a roll call vote.

PUBLIC COMMENT: Wayne O'Neil – Gate at the fairgrounds, Chris Vodry – Treasurer Salary.

ADJOURNMENT: 7:54 p.m.