

**BIG RAPIDS CHARTER TOWNSHIP BOARD
REGULAR MEETING TUESDAY, AUGUST 2, 2016
APPROVED**

CALL TO ORDER: 7:00 p.m.

ROLL CALL: Stanek, Fountain, Currie, Jensen, Hamelund, Toogood, Zimmerman present.

PUBLIC COMMENT: John Emmons – Constitution Day and Constitution Week, Wayne O’Neil – Cemetery flowers stolen, locking cemetery gate.

ADDITIONS TO AGENDA: A motion to add Steve Jones letter to correspondence and under unfinished business, Land price for Industrial Park under new business and closing cemetery gate under new business was made by Toogood. Seconded by Zimmerman. Motion passed unanimously. After public comment at the end of the meeting a motion to add to the Agenda – Hunting on Township Property was made by Hamelund. Seconded by Zimmerman. Motion carried unanimously.

CORRESPONDENCE: Steve Jones Construction letter. A motion to extend the substantial deadline completion date to October 16, 2016 and reasonable accommodations be made to work with area businesses was made by Hamelund. Seconded by Zimmerman. Motion withdrawn by Hamelund.

APPROVAL OF JULY 5 MEETING MINUTES: Approved as printed.

APPROVAL OF JULY 20 SPECIAL MEETING MINUTES: Approved as printed.

FINANCIAL

TREASURER’S REPORT: Approved as printed. Penny commented that in 2015 we have levied the township businesses \$364,000 for personal property tax and we have collected all but \$1,800.

REVENUE & EXPENDITURE REPORT: Approved as printed.

APPROVAL OF BILLS:

1. **Accounts Payable:** A motion to approve accounts payable in the amount of \$127,310.58 as presented was made by Hamelund. Seconded by Currie. Motion carried unanimously on a roll call vote.
2. **Sidewalk draw Number 1 & 2:** A motion to transfer \$150,000 from the Revolving Loan Fund to the Sidewalk Fund was made by Fountain. Seconded by Toogood. Motion carried unanimously on a roll call vote.
3. **Payroll:** A motion to approve payroll in the amount of \$23,276.08 was made by Toogood. Seconded by Zimmerman. Motion carried unanimously on a roll call vote.

MONTHLY REPORTS:

1. **Building Department:**
2. **Fire Department:** Rene requested letters of resignation from firefighters.
3. **Sewer Department:**
4. **Water Department:**
5. **Cemetery Committee:**
6. **Fire Committee:**
7. **Library Committee:**
8. **Supervisor:** Stanek talked to Kevin Cushway and Sensaphone is working much better. Stanek also talked to Bridgeway the second generator that had the problems they put their own fix in and company required them to put the kit in and the company says the kit has repaired the problem. Stanek will get something in writing regarding the generator problem we have had and how the company will handle it in the future. Stanek will find out what lawn care company is using our water at the water plant. Stanek will contact Mike Oezer to

request to be copied on any correspondence with Terra. No information was available on the sewer easement.

UNFINISHED BUSINESS:

1. **Resolution to adopt Codification of ordinances:** A motion to adopt the Codification Ordinance based on a consensus of the Ordinance Committee saying they are in favor of the approval of the Ordinance Codification was made by Hamelund. Seconded by Zimmerman. Motion passed on a roll call vote with Currie voting no.
2. **Bill from Terra:** Fountain will write a letter to Terra and copy Mike Oezer explaining that we are disputing their bill.
3. **Date for fall cleanup:** A motion to hold fall cleanup on September 17, 2016 was made by Currie. Seconded by Jensen. Motion passed unanimously.
4. **Steve Jones Letter:** A motion to extend the substantial deadline completion date to October 16, 2016 for Jones Construction and reasonable accommodations be made to work with area businesses was by Hamelund. Seconded by Zimmerman. Motion passed unanimously.

NEW BUSINESS:

1. **Request to Road Commission for speed study (Sue Glatz):** A motion to ask for a speed study to be done at the Hills of Mitchell Creek was made by Zimmerman. Seconded by Jensen. Motion passed unanimously.
2. **Request to Road Commission for a Children at play Sign (Ron Witbeck):** A motion to request a Children at play sign on 13 Mile Road and Winding Brook Place to be paid for by Ron and Diana Witbeck was made by Hamelund. Seconded by Zimmerman. Motion passed unanimously.
3. **Copy Machine agreement:** A motion to authorize Fountain to sign a copier contract by the end of August at a cost not to exceed the current cost of \$378.43 per month was made by Hamelund. Seconded by Zimmerman. Motion passed unanimously on a roll call vote.
4. **Use of Spectrum Health Occupational Services:** A motion to use Spectrum Health Occupational Services as the Township Company Doctor was made by Zimmerman. Seconded by Toogood. Motion passed unanimously.
5. **Pay Raise for Brent Mason:** A special meeting will be scheduled for the middle of September to discuss all wages.
6. **Pay Raise for Patrick Carr:** A motion to increase Patrick Carr's rate of pay through Manpower to \$11 per hour was made by Fountain. Seconded by Hamelund. Motion carried unanimously on a roll call vote.
7. **Tires on Engine one:** Replaced all 6 tires on Engine 1.
8. **Future major expenses at cemetery: 1884 building, and roads:** No action.
9. **Locking Gate at the Cemetery:** Bill will request more police patrolling through the cemetery. Request the cemetery committee discuss locking the gate at the cemetery.
10. **Land Price for Industrial Park:** A motion to have Currie and Zimmerman discuss the sale of land at the Industrial Park with the party interested and come back to the board for approval was made by Hamelund. Seconded by Fountain. Motion passed unanimously.
11. **Hunting on Township Property:** A motion to not allow hunting on any township property was made by Hamelund. Seconded by Toogood. Motion passed with Stanek and Jensen voting no.

PUBLIC COMMENT: John Emmons – Perpetual Care Fund & Sexton, Wayne O'Neil – Gate at fairgrounds, Carmen Bean – Mike Oezer raw date, Travis Williams – Hunting, Jim Tubbs – Hunting.

ADJOURNMENT: 8:50 p.m.