

**BIG RAPIDS CHARTER TOWNSHIP BOARD  
REGULAR MEETING TUESDAY, FEBRUARY 7, 2017  
APPROVED WITH CORRECTION**

**CALL TO ORDER:** 7:00 p.m.

**ROLL CALL:** Stanek, Currie, Bean, Everett, Geib, Williams present. Fountain absent.  
All lead in the pledge of Allegiance.

**PUBLIC COMMENT:** Bill Stanek congratulated Wayne and Betty O'Neil on 60 years of marriage.

**ADDITIONS TO AGENDA:** Capital Improvement Plan, Board Packets, Move the letter from Frazer Trebilcock to unfinished business.

**SPECIAL APPEARANCE:** Mayor Mark Warba presented annexation of Clay Cliffs Property to the City of Big Rapids. **Mayor Warba stated that they would look into adding the same restrictions to the property they are going to annex that exist for the grant that they have for the property that they just purchased with that grant.**

**CORRESPONDENCE:**

1. Letter from Ken Clark.
  2. Letter from Frazer Trebilcock.
- So noted and filed.

**APPROVAL OF JANUARY 3<sup>RD</sup> AND JANUARY 10TH MEETING MINUTES:** A motion to approve the January 3, 2017 and January 10, 2017 minutes was made by Bean. Seconded by Everett. Motion carried unanimously.

**FINANCIAL:**

**TREASURER'S REPORT:** A motion to accept the December 2016 treasurer's report was made by Bean seconded by Geib. Motion carried unanimously.

**FINANCIAL REPORT:** Accepted as printed.

**APPROVAL OF BILLS:**

**Accounts Payable and Payroll:** A motion to approve the payment of bills presented in the amount of \$58,367.13 and payroll in the amount of \$27,664.28 was made by Bean. Seconded by Geib. Motion carried unanimously on a roll call vote.

**MONTHLY REPORTS:**

1. **Building Department:**
2. **Cemetery and Grounds:** A motion to task the planning commission with defining the cost and what type of fence should go in around the 1886 building and make a recommendation to the board was made by Bean. Seconded by Everett. Motion carried unanimously. In addition, request a temporary fence be installed until a permanent fence is installed.
3. **Fire Department:**
4. **Sewer Department:**
5. **Water Department:**
6. **Zoning Administrator:**
7. **Cemetery Committee:**
8. **Fire Committee:**

**9. Planning Commission**

**10. Roads Committee:** Change Campus View Apartments to Campus View Drive.

**11. Utility Committee:**

**12. Supervisor:**

Approved as printed and corrected.

**UNFINISHED BUSINESS:**

- 1. Authorization to sign agreement with Progressive AE for SAW grant:** A motion to authorization the Supervisor to sign the agreement with Progressive AE for the SAW grant was made by Bean. Seconded by Stanek. Roll call vote: Bean – yes, Stanek – yes, Currie – yes, Everett – no, Geib – yes, Williams – yes. Motion carried.
- 2. Letter from Frazer Trebilcock:** no action.

**NEW BUSINESS:**

- 1. Consideration to purchase software for cemetery:** Software quotation returned to the Cemetery Committee for further research regarding the cost of the entire project (hardware, software, internet link, training, CPU requirements for the software etc.)
- 2. Consideration to purchase used golf cart for cemetery:** A motion to purchase a used golf cart up to \$3,600.00 was made by Everett seconded by Bean. Roll call vote: Everett – yes, Bean – yes, Currie – no, Geib – yes, Williams – yes, Stanek – yes. Motion carried.
- 3. Consideration to purchase training system for Fire Department:** A motion to purchase training with Target Solutions in the amount of \$2,395.00 per year for a 5 year contract was made by Geib. Seconded by Williams. Motion carried unanimously on a roll call vote.
- 4. Consideration to purchase drone support for Fire Department:** A motion to procure training and certifications for the drone with Mishigami Group, Inc in the amount of \$2,750.00 was made by Everett. Seconded by Geib. Motion carried unanimously on a roll call vote.
- 5. Discussion of traffic concerns at the cemetery during the winter season:** The board directed that the Cemetery roads shall no longer be barricaded.
- 6. First reading of proposed Junk Ordinance recommended by the Planning Commission.** The first reading was completed. In considering the advice received from Eric Williams no decision will be made prior to the next Board Meeting.

**PUBLIC COMMENT:** Bob Maguire, Tom O'Neil.

**ADJOURNMENT:** 9:35 p.m.