

**BIG RAPIDS CHARTER TOWNSHIP BOARD  
REGULAR MEETING TUESDAY, December 1, 2015  
UNAPPROVED**

**CALL TO ORDER:** 7:00 p.m.

**ROLL CALL:** Stanek, Currie, Fountain, Hamelund, Jensen, Toogood, Zimmerman present.  
All lead in the Pledge of Allegiance.

**PUBLIC COMMENT:** Wayne O'Neil, MaryAnne Heidemann, Alice Bandstra, Mary Davis, Rita Conrad, Dan Turri, Davin Turri, Adriana Mallett, Janette Parks, Jim Tubbs.

**ADDITIONS TO AGENDA:** Library

**APPROVAL OF NOVEMBER REGULAR MINUTES:** November minutes approved as printed.

**APPROVAL OF TREASURERS REPORT AND REVENUE & EXPENDITURE REPORT:** October Treasurers Report and Revenue & Expenditure Report accepted as printed.

**MONTHLY REPORTS:**

1. **Building Department:** Written
  2. **Buildings & Grounds:** Written
  3. **Fire Department:** Written
  4. **Cemetery Committee:** Written
  5. **Planning Commission:** Written
  6. **Roads Committee:** Written
  7. **Utility Committee:** Written
  8. **Supervisor:** Written
- Approved as printed.

**UNFINISHED BUSINESS:**

1. **Adoption of Budget.**

**RESOLUTION NUMBER 2015-13  
A RESOLUTION ADOPTING A BUDGET FOR THE  
BIG RAPIDS CHARTER TOWNSHIP, BIG RAPIDS, MICHIGAN, FOR  
THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY, 2016,  
AND ENDING ON THE LAST DAY OF DECEMBER, 2016.**

**WHEREAS**, the duty of the Township Supervisor of Big Rapids Charter Township is to prepare and submit a proposed budget to the Big Rapids Board of Trustees at the proper time; and

**WHEREAS**, the Township Supervisor has submitted a proposed budget to the Board of Trustees on September 1, 2015 for its consideration, and;

**WHEREAS**, "Pursuant to MCLA 141.412, notice of a public hearing on the proposed budget was published in a newspaper of general circulation on October 29, 2015 and a public hearing on the proposed budget was held on November 3, 2015";

**WHEREAS**, whatever increases may have been made in the expenditures, like increases were added to the revenues or planned to be expended from reserves/fund balances so that the budget remains in balance, as required by law.

**NOW, THEREFORE, BE IT RESOLVED BY THE** Board of Trustees of Big Rapids Charter Township, that they hereby approve and adopt the 2016 fiscal year budget by activity. Estimated township revenues for fiscal year 2016, include an allocated millage of 1.25 mills for general fund, 1.50 mills for fire fund and 1.50 mills for township roads. The foregoing resolution was offered by Zimmerman and supported by Fountain. Ayes: Stanek, Currie, Fountain, Hamelund, Jensen, Toogood, Zimmerman.

Nays: 0 Abstain: 0 Absent: 0

RESOLUTION DECLARED ADOPTED.

\_\_\_\_\_  
Rene Fountain, Township Clerk

STATE OF MICHIGAN     )  
  ) SS  
COUNTY OF MECOSTA    )

I, the undersigned, the duly qualified and acting Clerk of Charter Township of Big Rapids, Mecosta County, Michigan do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Township Board at a regular meeting on December 1, 2015, the original of which is on file in my office. Public notice of said meeting was given pursuant to and in full compliance with Act No 267, Public Acts of Michigan, 1976 as amended, including in the case of a special or rescheduled meeting, notice by posting at least eighteen(18) hours prior to the time set for the meeting.

IN WITNESS WHEREOF, I have hereto affixed by official signature on this 1st day of December, 2015.

\_\_\_\_\_  
Rene Fountain, Clerk  
Charter Township of Big Rapids

2. **Payoff of Sewer Department Loans.** A motion to payoff Sewer Department Loans was made by Toogood. Seconded by Hamelund. Hamelund amended the motion subject to review of the treasurer's concerns with the township auditors. Stanek: yes, Fountain: yes, Currie: yes, Hamelund: yes, Jensen: no, Toogood: yes, Zimmerman: yes. Motion passed.
3. **Water Plant Operator:** No Action.
4. **Lift Station Phones:** No Action.

#### NEW BUSINESS:

##### 1. 2015 Budget Amendments.

- add \$13,500.00 to 101-000-698.000
- add \$14,500.00 to 101-446-815.000
- add \$14,500.00 to 594-000-930.000
- add \$14,500.00 to 594-000-992.000
- add \$30,000.00 to 206-000-911.000
- add \$11,000.00 to 249-000-608.000
- subtract \$5,460.00 from 249-000-698.000
- add \$2,000.00 to 249-000-702.000
- add \$1,540.00 to 249-000-705.000

Others as clerk needs to balance.

A motion to amend the 2015 budget was made by Hamelund. Seconded by Zimmerman. Motion passed unanimously.

2. **Transfer of \$150,000 to Revolving Loan Fund:** A motion to transfer \$150,000 to the Revolving Loan Fund was made by Zimmerman. Seconded by Toogood. Motion passed unanimously on a roll call vote.
3. **Request from building inspector.** No Action
4. **Special Joint Meeting with Planning Commission in January.** No Action.
5. **Township Depositories for 2016.** A motion to approve Chemical Bank, Isabella Bank, Huntington Bank, Lake Osceola, Bank, Fifth Third Bank and Independent Bank as the 2016 depositories for the township was made by Currie. Seconded by Fountain. Motion carried.
6. **2016 Township Board Meeting Dates:** A motion set the 2016 Township Board meetings 7:00 p.m.: Tuesday, January 5, Tuesday, January 12, Tuesday, February 2, Tuesday, March 1, Tuesday, April 5, Tuesday, May 3, Tuesday, June 7, Tuesday, July 5, Wednesday, August 2, Tuesday, September 6, Tuesday, October 4, Wednesday, November 1, Tuesday, December 6 was made by Fountain. Seconded by Toogood. Motion carried.

**Accounts Payable and Payroll:** A motion to approve the payment of bills presented in the amount of \$87,005.88 and payroll in the amount of \$20,557.53 was made by Currie. Seconded by Toogood. Motion carried on roll call vote.

**PUBLIC COMMENT:** Jeff Mehl, John Emmons, Chris Vodry.

**ADJOURNMENT:** 9:10 p.m.