

**BIG RAPIDS CHARTER TOWNSHIP BOARD
REGULAR MEETING TUESDAY, MAY 5, 2020
BIG RAPIDS TOWNSHIP OFFICES, 14212 NORTHLAND DR.
BIG RAPIDS, MI 49307**

AGENDA

PLEDGE OF ALLEGIANCE.

CALL TO ORDER: 7:00 p.m. ROLL CALL: __Stanek,__Saez,__ Currie,__ Bean,__ Everett,__ Geib,__Merendino

PUBLIC COMMENT

ADDITIONS TO AGENDA:

CORRESPONDENCE:

CONSENT AGENDA

1. April 7, Meeting Minutes: **ITEM A**
2. April Financial Report: **ITEM B**
3. February and March Treasurer report: **ITEM C**
4. Accounts Payable: **ITEM D**
5. Payroll: **ITEM E**
6. Building Department Report: **ITEM F**
7. Cemetery and Grounds Report: **ITEM G**
8. Fire Department Report: **ITEM H**
9. Sewer Department Report: **ITEM I**
10. Water Department Report: **ITEM J**
11. Election Committee Report: **ITEM K**
12. Supervisor Report: **ITEM L**

UNFINISHED BUSINESS:

1. None for this month

NEW BUSINESS:

1. Cell Tower Proposal: **ITEM M**
2. Employer Compensation Discussion:
3. Fire Truck Repair: **ITEM N**
4. Other:

PUBLIC COMMENT:

ADJOURNMENT:

Big Rapids Charter Township will provide necessary and reasonable auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed material, if individuals with disabilities, upon five business days notice to the township. Individuals requiring auxiliary aids or services should contact Hannah Saez, Big Rapids Charter Township Clerk, 14212 Northland Drive, Big Rapids, MI 49307- call 231 796 3603 or fax request to 231 796 2533.

**BIG RAPIDS CHARTER TOWNSHIP BOARD
REGULAR MEETING TUESDAY, APRIL 7, 2020 UNAPPROVED**

**CALL TO ORDER: 7:00 p.m. ROLL CALL: Stanek, Saez, Currie, Everett, Geib, Bean, Merendino present.
Pledge of Allegiance.**

PUBLIC COMMENT: None.

ADDITIONS TO AGENDA: None.

CORRESPONDENCE: Mecosta County Road Commission: Noted and filed.

CONSENT AGENDA

A motion to approve all of the following reports in the Consent April Agenda was made by Currie. Seconded by Bean. Motion passed unanimously on a roll call vote.

1. **March 3, Meeting Minutes:**
2. **March Financial Report:**
3. **Accounts Payable:**
4. **Payroll:**

MONTHLY REPORTS:

1. **Building Department:**
2. **Cemetery and Grounds:**
3. **Fire Department:**
4. **Sewer Department:**
5. **Water Department:**
6. **Board of Review - March 3, 2020**
7. **Board of Review - March 9-11, 2020**
8. **Supervisor:**

UNFINISHED BUSINESS:

1. **None for this month**

NEW BUSINESS:

1. **Recommendation to Accept Bid from Dean's for Sheridan Lift Station for \$182,362:** A motion was made by Currie to approve Progressive's recommendation to accept the Bid for Dean's Landscaping & Excavating Inc in the amount of \$182,363. Seconded by Bean. Motion passed unanimously on a roll call vote.
2. **Recommendation to Accept Bid from Total Energy Systems for Generator \$21,150:** A motion was made by Bean to accept the bid from Total Energy Systems for a generator for \$21,150. Seconded by Currie. Motion passed unanimously on a roll call vote.
3. **Road Bid for 17 Mile Road --\$358,729.32:** A motion was made by Currie to offer up to \$275,000 for the 17 Mile Road project and re-evaluate after 6 months. Seconded by Bean. Motion passed unanimously on a roll call vote.
4. **Road Bid for Gilbert Drive--\$57,948.16:** No action taken.
5. **Recommendation to add Tom Parker back on Fire Roll:** Ayes: 6 Nays: 1
6. **Other:** None

PUBLIC COMMENT: Chief Tubbs alerted us that a firefighter tested positive for COVID-19 and was asked not to return for 14 days. Discussion of Nominating petitions and the filing deadline still is April 21st. Discussion of the executive order regarding the May election being a by mail election.

ADJOURNMENT: 7:37 p.m

PERIOD ENDING 04/30/2020

GL NUMBER	DESCRIPTION	2020		YTD BALANCE		ACTIVITY FOR		AVAILABLE		
		AMENDED BUDGET	NORMAL	04/30/2020	04/30/2020	MONTH	04/30/2020	BALANCE	(ABNORMAL)	BDGT USED
Fund 101 - GENERAL OPERATING FUND										
Revenues										
Dept 000 - GENERAL										
101-000-402.000	Current Real Property Tax	190,500.00		168,166.62		0.00		22,333.38		88.28
101-000-441.000	Local Community Stabilization Share Tax	2,000.00		0.00		0.00		2,000.00		0.00
101-000-445.000	Penalties & Interest on Taxes	1,500.00		1,488.35		0.00		11.65		99.22
101-000-447.000	Property Tax Admin Fee	55,000.00		17,387.26		0.00		37,612.74		31.61
101-000-451.000	Business Licenses & Permits	19,000.00		4,467.78		0.00		14,532.22		23.51
101-000-574.000	State Shared Revenue	370,000.00		130,926.00		0.00		239,074.00		35.39
101-000-607.000	Ch. for Serv. (fees, zoning)	1,500.00		50.00		0.00		1,450.00		3.33
101-000-610.000	School Parcel Fee	5,500.00		0.00		0.00		5,500.00		0.00
101-000-632.000	Ch. for Serv. (sale cem. lots)	3,000.00		0.00		0.00		3,000.00		0.00
101-000-634.000	Ch. for Serv. (grave op & cl)	12,000.00		2,150.00		0.00		9,850.00		17.92
101-000-635.000	Chg For Serv Cem Foun & Misc	4,000.00		196.00		0.00		3,804.00		4.90
101-000-640.000	Ch. for Serv. (lot splits)	500.00		150.00		0.00		350.00		30.00
101-000-664.000	Int. & Div. on Earnings	14,000.00		2,611.40		0.00		11,388.60		18.65
101-000-667.000	Rent&Exp Building Dept	7,200.00		3,675.00		0.00		3,525.00		51.04
101-000-668.000	Sign Rental	4,000.00		4,000.00		0.00		0.00		100.00
101-000-675.020	Cemetery Annuity - Division of Assets	52,500.00		0.00		0.00		52,500.00		0.00
101-000-676.000	Reimbursements	0.00		10.00		0.00		(10.00)		100.00
101-000-687.000	REFUNDS	300.00		0.00		0.00		300.00		0.00
101-000-697.000	Transfer from other Fund	50,000.00		0.00		0.00		50,000.00		0.00
Total Dept 000 - GENERAL		792,500.00		335,278.41		3,325.00		457,221.59		42.31
TOTAL REVENUES										
Total Dept 000 - GENERAL		792,500.00		335,278.41		3,325.00		457,221.59		42.31
Expenditures										
Dept 101 - TOWNSHIP BOARD										
101-101-702.000	Salary & Wages	7,000.00		1,749.98		583.33		5,250.02		25.00
101-101-702.020	Salary & Wages Clerical Help	16,000.00		4,014.00		1,537.20		11,986.00		25.09
101-101-702.090	Salary & Wages Census	2,000.00		0.00		0.00		2,000.00		0.00
101-101-710.000	Twp. Share Medicare Withholding	365.00		83.56		30.73		281.44		22.89
101-101-715.000	Twp. Share Soc. Sec. Withholdg	1,550.00		357.36		131.48		1,192.64		23.06
101-101-715.015	Retirement	1,155.00		236.25		78.75		918.75		20.45
101-101-727.000	Office Supplies	800.00		0.00		0.00		800.00		0.00
101-101-740.000	Operating Supplies	200.00		0.00		0.00		200.00		0.00
101-101-801.000	Professional Services	28,000.00		10,176.12		8,773.16		17,823.88		36.34
101-101-850.000	Communication	3,400.00		1,276.56		267.99		2,123.44		37.55
101-101-860.000	Transportation	600.00		0.00		0.00		600.00		0.00
101-101-860.100	Transportation - Census	300.00		0.00		0.00		300.00		0.00
101-101-880.000	Community Promotion	600.00		63.70		0.00		536.30		10.62
101-101-881.000	FALL CLEAN-UP	8,000.00		0.00		0.00		8,000.00		0.00
101-101-900.000	Printing & Publishing	1,800.00		616.85		96.75		1,183.15		34.27
101-101-956.000	Miscellaneous	100.00		0.00		0.00		100.00		0.00
101-101-958.000	Membership & Dues	3,450.00		0.00		0.00		3,450.00		0.00
101-101-960.000	Education	2,500.00		0.00		0.00		2,500.00		0.00
101-101-965.000	Insurance & Bonds	9,000.00		263.32		122.68		8,736.68		2.93
101-101-975.000	Capital Outlay under \$10,000	1,000.00		0.00		0.00		1,000.00		0.00
Total Dept 101 - TOWNSHIP BOARD		87,820.00		18,837.70		11,622.07		68,982.30		21.45
Dept 171 - SUPERVISOR										
101-171-702.000	Salary & Wages	25,000.00		6,249.99		2,083.33		18,750.01		25.00
101-171-702.010	Salary & Wages Deputy	2,000.00		1,216.80		0.00		783.20		60.84
101-171-702.020	Salary & Wages Cemetery	5,000.00		1,250.00		416.67		3,749.99		25.00

User: HANNAH
 DB: Big Rapids Town
 PERIOD ENDING 04/30/2020

GL NUMBER	DESCRIPTION	2020		YTD BALANCE		ACTIVITY FOR		AVAILABLE		
		AMENDED BUDGET	NORMAL (ABNORMAL)	04/30/2020	04/30/2020	MONTH 04/30/2020	INCREASE (DECREASE)	NORMAL (ABNORMAL)	BALANCE	% BDGT USED
Fund 101 - GENERAL OPERATING FUND										
Expenditures										
101-171-702.300	Health Insurance Buyout	1,800.00		450.00		150.00		1,350.00		25.00
101-171-710.000	Twp. Share Medicare Withholding	500.00		132.92		38.43		367.08		26.58
101-171-715.000	Twp. Share Soc. Sec. Withholdg	2,100.00		568.34		164.30		1,531.66		27.06
101-171-715.015	Retirement	5,250.00		1,311.75		437.25		3,938.25		24.99
101-171-720.000	Medical Reimbursement	1,500.00		(125.00)		0.00		1,625.00	(8.33)	
101-171-727.000	Office Supplies	50.00		145.79		0.00		(95.79)		291.58
101-171-740.000	Operating Supplies	50.00		0.00		0.00		50.00		0.00
101-171-801.000	Professional Services	400.00		0.00		0.00		400.00		0.00
101-171-850.100	Cell Phone	360.00		90.00		90.00		270.00		25.00
101-171-860.000	Transportation	450.00		0.00		0.00		450.00		0.00
101-171-960.000	Education	1,250.00		353.00		0.00		897.00		28.24
101-171-975.000	Capital Outlay under \$10,000	500.00		0.00		0.00		500.00		0.00
Total Dept 171 - SUPERVISOR		46,210.00		11,643.60		3,379.98		34,566.40		25.20
Dept 215 - CLERK										
101-215-702.000	Salary & Wages	31,500.00		7,875.00		2,625.00		23,625.00		25.00
101-215-702.010	Salary & Wages Deputy	3,700.00		961.20		194.40		2,738.80		25.98
101-215-702.040	Salary & Wages Cemetery	7,700.00		1,925.01		641.67		5,774.99		25.00
101-215-702.300	Health Insurance Buyout	1,800.00		0.00		0.00		1,800.00		0.00
101-215-710.000	Twp. Share Medicare Withholding	650.00		156.04		50.19		493.96		24.01
101-215-714.000	Health Insurance	0.00		1,959.69		653.23		(1,959.69)		100.00
101-215-715.000	Twp. Share Soc. Sec. Withholdg	2,775.00		667.19		214.58		2,107.81		24.04
101-215-715.015	Retirement	6,765.00		1,617.00		539.00		5,148.00		23.90
101-215-720.000	Medical Reimbursement	1,500.00		(125.00)		0.00		1,625.00	(8.33)	
101-215-727.000	Office Supplies	700.00		207.14		30.51		492.86		29.59
101-215-740.000	Operating Supplies	300.00		200.36		0.00		99.64		66.79
101-215-801.000	Professional Services	2,600.00		878.00		0.00		1,722.00		33.77
101-215-850.000	Cell Phone Reimbursement	360.00		90.00		90.00		270.00		25.00
101-215-960.000	Education	1,000.00		297.85		0.00		702.15		29.79
101-215-975.000	Capital Outlay under \$10,000	500.00		0.00		0.00		500.00		0.00
Total Dept 215 - CLERK		61,850.00		16,709.48		5,038.58		45,140.52		27.02
Dept 247 - BOARD OF REVIEW										
101-247-702.000	Salary & Wages	900.00		577.20		577.20		322.80		64.13
101-247-710.000	Twp. Share Medicare Withholding	15.00		8.37		8.37		6.63		55.80
101-247-715.000	Twp. Share Soc. Sec. Withholdg	60.00		35.78		35.78		24.22		59.63
101-247-900.000	Printing & Publishing	75.00		0.00		0.00		75.00		0.00
101-247-960.000	Education	500.00		0.00		0.00		500.00		0.00
Total Dept 247 - BOARD OF REVIEW		1,550.00		621.35		621.35		928.65		40.09
Dept 253 - TREASURER										
101-253-702.000	Salary & Wages	31,200.00		7,800.00		2,600.00		23,400.00		25.00
101-253-702.010	Salary & Wages Deputy	3,850.00		709.20		237.60		3,140.80		18.42
101-253-710.000	Twp. Share Medicare Withholding	510.00		123.37		41.14		386.63		24.19
101-253-714.000	Health Insurance	6,400.00		1,567.77		522.59		4,832.23		24.50
101-253-715.000	Twp. Share Soc. Sec. Withholdg	2,175.00		527.58		175.93		1,647.42		24.26
101-253-715.015	Retirement	5,180.00		1,287.00		429.00		3,893.00		24.85
101-253-720.000	Medical Reimbursement	1,195.00		0.00		0.00		1,195.00		0.00
101-253-727.000	Office Supplies	1,250.00		46.95		15.95		1,203.05		3.76
101-253-740.000	Operating Supplies	450.00		0.00		0.00		450.00		0.00

User: HANNAH
 DB: Big Rapids Town
 PERIOD ENDING 04/30/2020

GL NUMBER	DESCRIPTION	2020 AMENDED BUDGET	YTD BALANCE 04/30/2020 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 04/30/2020 INCREASE (DECREASE)	NORMAL (ABNORMAL)	AVAILABLE BALANCE (226.45) 3,258.45 26,970.68 1,000.00	B DGT % USED
Fund 101 - GENERAL OPERATING FUND							
Expenditures							
101-253-801.000	Professional Services	4,750.00	691.00	0.00	4,059.00	14.55	
101-253-975.000	Capital Outlay under \$10,000	2,000.00	0.00	0.00	2,000.00	0.00	
Total Dept 253 - TREASURER		58,960.00	12,752.87	4,022.21	46,207.13	21.63	
Dept 257 - ASSESSOR							
101-257-740.000	Operating Supplies	200.00	426.45	395.45	(226.45)	213.23	
101-257-801.000	Professional Services	4,500.00	1,241.55	0.00	3,258.45	27.59	
101-257-801.005	Contractual Assessor	40,000.00	13,029.32	3,033.33	26,970.68	32.57	
101-257-801.006	Tax Tribunal Appeals	1,000.00	0.00	0.00	1,000.00	0.00	
Total Dept 257 - ASSESSOR		45,700.00	14,697.32	3,428.78	31,002.68	32.16	
Dept 262 - ELECTIONS							
SALARY AND WAGES							
101-262-702.000	Twp. Share Medicare Withholding	6,750.00	1,063.02	1,063.02	5,686.98	15.75	
101-262-710.000	Twp. Share Soc. Sec. Withholding	100.00	0.00	0.00	100.00	0.00	
101-262-715.000	SUPPLIES	420.00	0.00	0.00	420.00	0.00	
101-262-727.000	Operating Supplies	950.00	557.38	26.08	392.62	58.67	
101-262-740.000	Professional Services	1,750.00	766.22	353.99	983.78	43.78	
101-262-801.000	Election Workers	0.00	0.00	0.00	1,750.00	0.00	
101-262-810.000	MILEAGE	150.00	640.10	640.10	(640.10)	100.00	
101-262-860.000	Printing & Publishing	500.00	25.00	0.00	150.00	0.00	
101-262-900.000	Education	500.00	25.00	0.00	475.00	5.00	
101-262-960.000	Capital Outlay under \$10,000	500.00	0.00	0.00	500.00	0.00	
101-262-975.000	Capital Outlay under \$10,000	2,000.00	1,798.00	0.00	202.00	89.90	
Total Dept 262 - ELECTIONS		14,870.00	4,849.72	2,083.19	10,020.28	32.61	
Dept 265 - TOWNSHIP HALL & GROUNDS							
101-265-702.000	Salary & Wages	2,200.00	266.88	266.88	1,933.12	12.13	
101-265-702.200	Salary & Wages Snowplowing	400.00	0.00	0.00	400.00	0.00	
101-265-710.000	Twp. Share Medicare Withholding	40.00	3.87	3.87	36.13	9.68	
101-265-715.000	Twp. Share Soc. Sec. Withholding	165.00	16.55	16.55	148.45	10.03	
101-265-715.015	Retirement	365.00	37.36	37.36	327.64	10.24	
101-265-740.000	Operating Supplies	200.00	693.55	477.41	(493.55)	346.78	
101-265-775.000	Repair & Maintenance Supplies	500.00	7.62	0.00	492.38	1.52	
101-265-801.000	Professional Services	500.00	0.00	0.00	500.00	0.00	
101-265-920.000	Public Utilities	4,000.00	1,110.65	264.39	2,889.35	27.77	
101-265-930.000	Repair & Maintenance	3,000.00	909.20	144.05	2,090.80	30.31	
101-265-932.000	Grounds maintenance	600.00	596.70	596.70	3.30	99.45	
101-265-933.000	Snowplowing	0.00	800.00	0.00	(800.00)	100.00	
101-265-956.000	Miscellaneous	100.00	0.00	0.00	100.00	0.00	
101-265-978.000	Capital Outlay \$10,000 and above	6,000.00	0.00	0.00	6,000.00	0.00	
Total Dept 265 - TOWNSHIP HALL & GROUNDS		18,070.00	4,442.38	1,807.21	13,627.62	24.58	
Dept 276 - TOWNSHIP CEMETERIES							
101-276-702.000	Salary & Wages	8,000.00	0.00	0.00	8,000.00	0.00	
101-276-702.015	Salary & Wages Management	23,000.00	1,102.50	1,102.50	21,897.50	4.79	
101-276-702.016	Salary & Wages Clerical Management	8,500.00	857.50	857.50	7,642.50	10.09	
101-276-702.100	SALARY & WAGES: UNEMPLOYMENT	3,600.00	2,520.00	2,520.00	1,080.00	70.00	
101-276-702.700	Salary & Wages Snowplowing	400.00	0.00	0.00	400.00	0.00	

GL NUMBER	DESCRIPTION	2020		YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	2020	04/30/2020	04/30/2020	MONTH	04/30/2020	NORMAL	(ABNORMAL)	
Fund 101 - GENERAL OPERATING FUND										
Expenditures										
101-276-702.300	Health Insurance Buyout	0.00		150.00		150.00		(150.00)		100.00
101-276-710.000	Twp. Share Medicare Withholding	580.00		30.60		30.60		549.40		5.28
101-276-714.000	Health Insurance	8,000.00		653.23		0.00		7,346.77		8.17
101-276-715.000	Twp. Share Soc. Sec. Withholding	2,480.00		130.82		130.82		2,349.18		5.28
101-276-715.015	Retirement	5,250.00		295.40		295.40		4,954.60		5.63
101-276-720.000	Medical Reimbursement	1,500.00		0.00		0.00		1,500.00		0.00
101-276-727.000	Office Supplies	300.00		0.00		0.00		300.00		0.00
101-276-740.000	Operating Supplies	4,000.00		362.67		332.60		3,637.33		9.07
101-276-801.000	Professional Services	2,500.00		0.00		0.00		2,500.00		0.00
101-276-801.010	MANPOWER	7,000.00		0.00		0.00		7,000.00		0.00
101-276-801.020	PROF. SERVICES GRAVE OPENING/CLOSING	10,000.00		0.00		0.00		10,000.00		0.00
101-276-850.000	Communication	1,350.00		469.92		119.98		880.08		34.81
101-276-850.100	Cell Phone	360.00		30.00		30.00		330.00		8.33
101-276-860.000	Transportation	200.00		0.00		0.00		200.00		0.00
101-276-900.000	Printing & Publishing	200.00		0.00		0.00		200.00		0.00
101-276-920.000	Public Utilities	2,500.00		876.91		237.59		1,623.09		35.08
101-276-930.000	Repair & Maintenance	9,000.00		89.52		89.52		8,910.48		0.99
101-276-933.000	Snowplowing	0.00		30.00		0.00		(30.00)		100.00
101-276-960.000	Education	500.00		0.00		0.00		500.00		0.00
101-276-965.000	Insurance & Bonds	3,000.00		364.34		173.18		2,635.66		12.14
101-276-971.000	Re Purchase Cemetery Lots	400.00		0.00		0.00		400.00		0.00
101-276-975.000	Capital Outlay under \$10,000	4,000.00		0.00		0.00		4,000.00		0.00
101-276-978.000	Capital Outlay \$10,000 and above	15,000.00		0.00		0.00		15,000.00		0.00
Total Dept 276 - TOWNSHIP CEMETERIES		121,620.00		7,963.41		6,069.69		113,656.59		6.55
Dept 446 - HIGHWAYS & STREETS		2,000.00		0.00		0.00		2,000.00		0.00
101-446-801.000	Professional Services	180,000.00		0.00		0.00		180,000.00		0.00
Total Dept 446 - HIGHWAYS & STREETS		182,000.00		0.00		0.00		182,000.00		0.00
Dept 448 - STREET LIGHTS		9,000.00		2,241.38		730.95		6,758.62		24.90
101-448-920.000	Public Utilities	9,000.00		2,241.38		730.95		6,758.62		24.90
Total Dept 448 - STREET LIGHTS		9,000.00		2,241.38		730.95		6,758.62		24.90
Dept 450 - IND. PARK INFRASTRUCTURE		53,150.00		0.00		0.00		53,150.00		0.00
101-450-990.100	Ind. Park Infrastructure	53,150.00		0.00		0.00		53,150.00		0.00
Total Dept 450 - IND. PARK INFRASTRUCTURE		53,150.00		0.00		0.00		53,150.00		0.00
Dept 721 - PLANNING COMMISSION		5,000.00		998.10		290.70		4,001.90		19.96
101-721-702.000	SALARY AND WAGES	4,500.00		500.00		0.00		4,000.00		11.11
101-721-702.030	Salary & Wages Per Diems	140.00		21.72		4.21		118.28		15.51
101-721-710.000	Twp. Share Medicare Withholding	590.00		92.88		18.02		497.12		15.74
101-721-715.000	Twp. Share Soc. Sec. Withholding	200.00		7.35		0.00		192.65		3.68
101-721-740.000	Operating Supplies	6,300.00		250.20		0.00		6,249.80		3.85
101-721-801.000	Professional Services	500.00		21.85		0.00		278.15		7.28
101-721-860.000	MILEAGE	500.00		32.25		0.00		467.75		6.45
101-721-900.000	Printing & Publishing	2,000.00		275.00		0.00		1,725.00		13.75

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GL NUMBER	DESCRIPTION	2020		YTD BALANCE 04/30/2020	ACTIVITY FOR MONTH 04/30/2020	AVAILABLE	
		AMENDED BUDGET	NORMAL (ABNORMAL)			NORMAL (ABNORMAL)	BALANCE USED
Fund 101 - GENERAL OPERATING FUND							
Expenditures							
Total Dept 721 - PLANNING COMMISSION		19,730.00		2,199.35	312.93	17,530.65	11.15
Dept 728 - ECONOMIC-INDUSTRIAL DEVELOPMT							
101-728-801.000	Professional Services	100.00		0.00	0.00	100.00	0.00
101-728-880.000	Community Promotion	4,000.00		0.00	0.00	4,000.00	0.00
101-728-930.000	Repair & Maintenance	300.00		0.00	0.00	300.00	0.00
Total Dept 728 - ECONOMIC-INDUSTRIAL DEVELOPMT		4,400.00		0.00	0.00	4,400.00	0.00
Dept 751 - PARKS & RECREATION							
101-751-702.000	Salary & Wages	600.00		0.00	0.00	600.00	0.00
101-751-702.015	Salary & Wages Mangement	1,000.00		857.50	857.50	142.50	85.75
101-751-702.070	Park Supvr	2,650.00		0.00	0.00	2,650.00	0.00
101-751-710.000	Twp. Share Medicare Witholding	65.00		12.43	12.43	52.57	19.12
101-751-715.000	Twp. Share Soc. Sec. Withholdg	265.00		53.16	53.16	211.84	20.06
101-751-715.015	Retirement	100.00		120.05	120.05	(20.05)	120.05
101-751-740.000	Operating Supplies	300.00		30.08	0.00	269.92	10.03
101-751-801.000	Professional Services	1,000.00		0.00	0.00	1,000.00	0.00
101-751-900.000	Printing & Publishing	100.00		0.00	0.00	100.00	0.00
101-751-920.000	Public Utilities	325.00		76.08	25.36	248.92	23.41
101-751-930.000	Repair & Maintenance	1,200.00		0.00	0.00	1,200.00	0.00
Total Dept 751 - PARKS & RECREATION		7,605.00		1,149.30	1,068.50	6,455.70	15.11
TOTAL EXPENDITURES							
		732,535.00		98,107.86	40,185.44	634,427.14	13.39
Fund 101 - GENERAL OPERATING FUND:							
TOTAL REVENUES		792,500.00		335,278.41	3,325.00	457,221.59	42.31
TOTAL EXPENDITURES		732,535.00		98,107.86	40,185.44	634,427.14	13.39
NET OF REVENUES & EXPENDITURES		59,965.00		237,170.55	(36,860.44)	(177,205.55)	395.51
Fund 203 - PERRY STREET CORRIDOR SIDEWALK							
Revenues							
Dept 000 - GENERAL		3,000.00		2,826.82	0.00	173.18	94.23
203-000-665.000	SPECIAL ASSESSMENT INTEREST	50,000.00		47,113.67	0.00	2,886.33	94.23
203-000-672.000	Special Assessment Principle						
Total Dept 000 - GENERAL		53,000.00		49,940.49	0.00	3,059.51	94.23
TOTAL REVENUES							
		53,000.00		49,940.49	0.00	3,059.51	94.23
Expenditures							
Dept 444 - SIDEWALKS		50,000.00		0.00	0.00	50,000.00	0.00
203-444-991.050	LOAN PAYMENT (to revolving loan fund)	3,000.00		0.00	0.00	3,000.00	0.00
203-444-996.050	INTEREST (to revolving loan fund)						
Total Dept 444 - SIDEWALKS		53,000.00		0.00	0.00	53,000.00	0.00

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PERIOD ENDING 04/30/2020

GL NUMBER	DESCRIPTION	2020		YTD BALANCE 04/30/2020 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 04/30/2020 INCREASE (DECREASE)	AVAILABLE BALANCE	
		AMENDED BUDGET	NORMAL (ABNORMAL)			NORMAL (ABNORMAL)	% BDGT USED
Fund 203 - PERRY STREET CORRIDOR SIDEWALK							
Expenditures							
TOTAL EXPENDITURES		53,000.00		0.00	0.00	53,000.00	0.00
Fund 203 - PERRY STREET CORRIDOR SIDEWALK:							
TOTAL REVENUES		53,000.00		49,940.49	0.00	3,059.51	94.23
TOTAL EXPENDITURES		53,000.00		0.00	0.00	53,000.00	0.00
NET OF REVENUES & EXPENDITURES		0.00		49,940.49	0.00	(49,940.49)	100.00
Fund 204 - MUNICIPAL STREET FUND							
Revenues							
Dept 000 - GENERAL		228,000.00		201,801.18	0.00	26,198.82	88.51
204-000-405.000	B.R.T. Road Millage						
Total Dept 000 - GENERAL		228,000.00		201,801.18	0.00	26,198.82	88.51
TOTAL REVENUES		228,000.00		201,801.18	0.00	26,198.82	88.51
Expenditures							
Dept 446 - HIGHWAYS & STREETS		228,000.00		0.00	0.00	228,000.00	0.00
204-446-805.000	Contractual Services						
Total Dept 446 - HIGHWAYS & STREETS		228,000.00		0.00	0.00	228,000.00	0.00
TOTAL EXPENDITURES		228,000.00		0.00	0.00	228,000.00	0.00
Fund 204 - MUNICIPAL STREET FUND:							
TOTAL REVENUES		228,000.00		201,801.18	0.00	26,198.82	88.51
TOTAL EXPENDITURES		228,000.00		0.00	0.00	228,000.00	0.00
NET OF REVENUES & EXPENDITURES		0.00		201,801.18	0.00	(201,801.18)	100.00
Fund 206 - FIRE FUND							
Revenues							
Dept 000 - GENERAL		228,000.00		201,801.18	0.00	26,198.82	88.51
206-000-403.000	Current Real Property Tax						
206-000-582.000	Contribution Mecosta Co. F.R.			7,172.70	0.00	7,827.30	47.82
206-000-664.000	Int. & Div. on Earnings			341.47	0.00	158.53	68.29
Total Dept 000 - GENERAL		228,000.00		209,315.35	0.00	34,184.65	85.96
TOTAL REVENUES		228,000.00		209,315.35	0.00	34,184.65	85.96
Expenditures							
Dept 336 - FIRE DEPARTMENT		48,000.00		12,000.50	4,000.64	35,999.50	25.00
206-336-702.000	Salary & Wages			240.00	63.00	960.00	20.00
206-336-702.025	Salary & Wages Reports						

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GL NUMBER	DESCRIPTION	2020		YTD BALANCE		ACTIVITY FOR		AVAILABLE		
		AMENDED BUDGET	04/30/2020	NORMAL (ABNORMAL)	04/30/2020	MONTH 04/30/2020	INCREASE (DECREASE)	NORMAL (ABNORMAL)	BALANCE	% BGDG USED
Fund 206 - FIRE FUND										
Expenditures										
206-336-702.050	Salary & Wages First Responder	20,000.00	5,000.04		1,666.98		14,999.96		25.00	
206-336-702.080	Chief Salary & Wages	12,500.00	3,125.01		1,941.67		9,374.99		25.00	
206-336-702.085	Ass't Chiefs Salary & Wages	10,000.00	2,499.99		833.33		7,500.01		25.00	
206-336-702.200	Salary & Wages Snowplowing	500.00	0.00		0.00		500.00		0.00	
206-336-710.000	Twp. Share Medicare Withholding	1,380.00	342.40		116.79		1,037.60		24.81	
206-336-715.000	Twp. Share Soc. Sec. Withholdg	5,880.00	1,464.16		499.45		4,415.84		24.90	
206-336-715.015	Retirement	70.00	0.00		0.00		70.00		0.00	
206-336-727.000	Office Supplies	800.00	0.00		0.00		800.00		0.00	
206-336-740.000	Operating Supplies	15,500.00	2,646.94		663.48		12,853.06		17.08	
206-336-801.000	Professional Services	2,000.00	400.00		279.00		1,600.00		20.00	
206-336-850.000	Communication	2,500.00	1,060.20		306.25		1,439.80		42.41	
206-336-860.000	Transportation	100.00	0.00		0.00		100.00		0.00	
206-336-880.000	Community Promotion	750.00	0.00		0.00		750.00		0.00	
206-336-900.000	Printing & Publishing	100.00	0.00		0.00		100.00		0.00	
206-336-920.000	Public Utilities	11,200.00	3,131.12		682.27		8,068.88		27.96	
206-336-930.000	Repair & Maintenance	20,000.00	7,742.00		4,432.26		12,258.00		38.71	
206-336-933.000	Snowplowing	0.00	800.00		0.00		(800.00)		100.00	
206-336-935.000	Bldg. & Grounds Repair & Maintenance	2,000.00	0.00		0.00		2,000.00		0.00	
206-336-958.000	Membership & Dues	300.00	0.00		0.00		300.00		0.00	
206-336-960.000	Education	2,700.00	2,164.29		300.00		535.71		80.16	
206-336-965.000	Insurance & Bonds	29,000.00	1,829.04		905.54		27,170.96		6.31	
206-336-975.000	Capital Outlay under \$10,000	15,000.00	0.00		0.00		15,000.00		0.00	
206-336-978.000	Capital Outlay \$10,000 and above	0.00	49,538.82		49,538.82		(49,538.82)		100.00	
206-336-994.000	Contract Payment Principal	25,000.00	0.00		0.00		25,000.00		0.00	
Total Dept 336 - FIRE DEPARTMENT		229,480.00	94,734.51		65,779.48		134,745.49		41.28	
TOTAL EXPENDITURES		229,480.00	94,734.51		65,779.48		134,745.49		41.28	
Fund 206 - FIRE FUND:										
TOTAL REVENUES		243,500.00	209,315.35		0.00		34,184.65		85.96	
TOTAL EXPENDITURES		229,480.00	94,734.51		65,779.48		134,745.49		41.28	
NET OF REVENUES & EXPENDITURES		14,020.00	114,580.84		(65,779.48)		(100,560.84)		817.27	
Fund 212 - LIQUOR LAW ENFORCEMENT FUND										
Revenues										
212-000-574.000	State Shared Revenue	5,600.00	0.00		0.00		5,600.00		0.00	
Total Dept 000 - GENERAL		5,600.00	0.00		0.00		5,600.00		0.00	
TOTAL REVENUES		5,600.00	0.00		0.00		5,600.00		0.00	
Expenditures										
212-330-801.000	Professional Services	5,600.00	0.00		0.00		5,600.00		0.00	
Total Dept 330 - LIQUOR LAW ENFORCEMENT		5,600.00	0.00		0.00		5,600.00		0.00	

GL NUMBER	DESCRIPTION	2020		YTD BALANCE		ACTIVITY FOR	AVAILABLE		
		AMENDED BUDGET	2020	04/30/2020	04/30/2020		NORMAL (ABNORMAL)	BALANCE	% BDGT USED
Fund 212 - LIQUOR LAW ENFORCEMENT FUND									
Expenditures									
TOTAL EXPENDITURES		5,600.00		0.00		0.00		5,600.00	0.00
Fund 212 - LIQUOR LAW ENFORCEMENT FUND:									
TOTAL REVENUES		5,600.00		0.00		0.00		5,600.00	0.00
TOTAL EXPENDITURES		5,600.00		0.00		0.00		5,600.00	0.00
NET OF REVENUES & EXPENDITURES		0.00		0.00		0.00		0.00	0.00
Fund 249 - BUILDING INSPECTION FUND									
Revenues									
Dept 000 - GENERAL									
249-000-608.000	Ch. for Serv.Fees/Bldg.Permits	55,000.00		10,567.00		105.00		44,433.00	19.21
249-000-699.100	Advance from Fund Balance	5,500.00		0.00		0.00		5,500.00	0.00
Total Dept 000 - GENERAL		60,500.00		10,567.00		105.00		49,933.00	17.47
TOTAL REVENUES		60,500.00		10,567.00		105.00		49,933.00	17.47
Expenditures									
Dept 371 - BUILDING INSPECTION DEPARTMENT									
249-371-702.000	Salary & Wages	10,000.00		2,138.24		715.00		7,861.76	21.38
249-371-702.020	Salary & Wages Clerical Help	18,800.00		3,992.40		1,162.80		14,807.60	21.24
249-371-703.000	Salary & Wages Electrical Insp	4,500.00		923.55		149.25		3,576.45	20.52
249-371-704.000	Salary & Wages Plbg-Mech Insp	7,600.00		1,775.40		409.40		5,824.60	23.36
249-371-705.000	SAL & WAGES SITE PLAN REVIEW	3,000.00		700.00		0.00		2,300.00	23.33
249-371-710.000	Twp. Share Medicare Withholding	640.00		138.17		35.31		501.83	21.59
249-371-715.000	Twp. Share Soc. Sec. Withholdg	2,730.00		590.84		151.07		2,139.16	21.64
249-371-727.000	Office Supplies	200.00		0.00		0.00		200.00	0.00
249-371-740.000	Operating Supplies	200.00		0.00		0.00		200.00	0.00
249-371-801.000	Professional Services	500.00		0.00		0.00		500.00	0.00
249-371-850.100	Cell Phone	540.00		45.00		15.00		495.00	8.33
249-371-860.000	Transportation	2,000.00		334.64		116.72		1,665.36	16.73
249-371-900.000	Printing & Publishing	150.00		0.00		0.00		150.00	0.00
249-371-940.000	Rent & Expenses	7,500.00		1,875.00		1,875.00		5,625.00	25.00
249-371-958.000	Membership & Dues	200.00		0.00		0.00		200.00	0.00
249-371-960.000	Education	1,500.00		80.00		0.00		1,420.00	5.33
249-371-975.000	Capital Outlay under \$10,000	0.00		919.00		0.00		(919.00)	100.00
Total Dept 371 - BUILDING INSPECTION DEPARTMENT		60,060.00		13,512.24		4,629.55		46,547.76	22.50
TOTAL EXPENDITURES		60,060.00		13,512.24		4,629.55		46,547.76	22.50
Fund 249 - BUILDING INSPECTION FUND:									
TOTAL REVENUES		60,500.00		10,567.00		105.00		49,933.00	17.47
TOTAL EXPENDITURES		60,060.00		13,512.24		4,629.55		46,547.76	22.50
NET OF REVENUES & EXPENDITURES		440.00		(2,945.24)		(4,524.55)		3,385.24	669.37
Fund 271 - LIBRARY FUND									
Revenues									

PERIOD ENDING 04/30/2020

GL NUMBER	DESCRIPTION	2020		YTD BALANCE 04/30/2020 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 04/30/2020 INCREASE (DECREASE)	AVAILABLE BALANCE	
		AMENDED BUDGET	NORMAL (ABNORMAL)			NORMAL (ABNORMAL)	% BDGT USED
Fund 271 - LIBRARY FUND							
Revenues							
Dept 000 - GENERAL	Current Real Property Tax	30,400.00		26,902.01	0.00	3,497.99	88.49
271-000-402.000							
Total Dept 000 - GENERAL		30,400.00		26,902.01	0.00	3,497.99	88.49
TOTAL REVENUES							
		30,400.00		26,902.01	0.00	3,497.99	88.49
Expenditures							
Dept 790 - LIBRARY	Contract Payment BIG RAPIDS PUB LIB	27,968.00	0.00	0.00	0.00	27,968.00	0.00
271-790-991.010	CONTRACT PAYMENT WALTON ERICKSON LIB	2,432.00	0.00	0.00	0.00	2,432.00	0.00
271-790-991.020							
Total Dept 790 - LIBRARY		30,400.00	0.00	0.00	0.00	30,400.00	0.00
TOTAL EXPENDITURES							
		30,400.00	0.00	0.00	0.00	30,400.00	0.00
Fund 271 - LIBRARY FUND:							
TOTAL REVENUES		30,400.00		26,902.01	0.00	3,497.99	88.49
TOTAL EXPENDITURES		30,400.00	0.00	0.00	0.00	30,400.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	26,902.01	0.00	(26,902.01)	100.00
Fund 401 - CEMETERY ENTRANCE BUILDING							
Revenues							
Dept 000 - GENERAL	CONTRIBUTIONS AND DONATIONS	25,000.00		1,505.00	0.00	23,495.00	6.02
401-000-674.000	Transfers From Other Funds	15,000.00	0.00	0.00	0.00	15,000.00	0.00
401-000-699.000	Advance from Fund Balance	33,500.00	0.00	0.00	0.00	33,500.00	0.00
401-000-699.100							
Total Dept 000 - GENERAL		73,500.00	0.00	1,505.00	0.00	71,995.00	2.05
TOTAL REVENUES							
		73,500.00	0.00	1,505.00	0.00	71,995.00	2.05
Expenditures							
Dept 567 - CEMETERY	Capital Outlay \$10,000 and above	73,500.00	0.00	0.00	0.00	73,500.00	0.00
401-567-978.000							
Total Dept 567 - CEMETERY		73,500.00	0.00	0.00	0.00	73,500.00	0.00
TOTAL EXPENDITURES							
		73,500.00	0.00	0.00	0.00	73,500.00	0.00
Fund 401 - CEMETERY ENTRANCE BUILDING:							
TOTAL REVENUES		73,500.00	0.00	1,505.00	0.00	71,995.00	2.05
TOTAL EXPENDITURES		73,500.00	0.00	0.00	0.00	73,500.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	1,505.00	0.00	(1,505.00)	100.00

PERIOD ENDING 04/30/2020

GL NUMBER	DESCRIPTION	2020		ACTIVITY FOR MONTH 04/30/2020	AVAILABLE BALANCE	% BDGT USED
		AMENDED BUDGET	YTD BALANCE 04/30/2020			
		NORMAL	(ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 590 - SEWER FUND						
Revenues						
Dept 000 - GENERAL						
590-000-539.010	SAW GRANT	0.00	11,075.09	0.00	(11,075.09)	100.00
590-000-625.000	TAP IN FEES	5,000.00	0.00	0.00	5,000.00	0.00
590-000-626.000	Charg. for Serv. (utilities)	595,000.00	175,842.73	40,868.80	419,157.27	29.55
590-000-627.000	Penalty on Delinquent Utility Bills	7,500.00	3,223.32	1,211.57	4,276.68	42.98
590-000-664.000	Int. & Div. on Earnings	15,000.00	5,450.25	628.85	9,549.75	36.34
590-000-676.000	Reimbursements	0.00	8,661.00	0.00	(8,661.00)	100.00
590-000-699.100	Advance from Fund Balance	220,000.00	0.00	0.00	220,000.00	0.00
Total Dept 000 - GENERAL		842,500.00	204,252.39	42,709.22	638,247.61	24.24
TOTAL REVENUES						
842,500.00		204,252.39		42,709.22		24.24
Expenditures						
Dept 521 - SEWER FUND						
590-521-702.000	Salary & Wages	8,000.00	2,000.01	666.67	5,999.99	25.00
590-521-702.200	Salary & Wages Snowplowing	500.00	0.00	0.00	500.00	0.00
590-521-710.000	Twp. Share Medicare Withholding	125.00	29.01	9.67	95.99	23.21
590-521-714.000	Health Insurance	1,600.00	391.92	130.64	1,208.08	24.50
590-521-715.000	Twp. Share Soc. Sec. Withholdg	530.00	123.99	41.33	406.01	23.39
590-521-715.015	Retirement	1,320.00	330.00	110.00	990.00	25.00
590-521-720.000	Medical Reimbursement	310.00	(125.00)	0.00	435.00	(40.32)
590-521-727.000	Office Supplies	800.00	0.00	0.00	800.00	0.00
590-521-740.000	Operating Supplies	800.00	211.80	211.80	588.20	26.48
590-521-775.000	Repair & Maintenance Supplies	800.00	0.00	0.00	800.00	0.00
590-521-801.000	Professional Services	16,000.00	3,926.25	2,540.25	12,073.75	24.54
590-521-801.050	Miss Digg's	3,500.00	210.00	70.00	3,290.00	6.00
590-521-804.000	Contract Payment to City B.R.	320,000.00	40,086.21	0.00	279,913.79	12.53
590-521-805.000	Contractual Services	24,000.00	9,904.08	6,090.74	14,095.92	41.27
590-521-805.100	Extra Contractual Services	18,000.00	7,395.36	2,454.40	10,604.64	41.09
590-521-920.000	Public Utilities	32,000.00	8,372.12	1,904.48	23,627.88	26.16
590-521-930.000	Repair & Maintenance	20,000.00	14,089.32	3,726.34	5,910.68	70.45
590-521-933.000	Snowplowing	600.00	400.00	0.00	200.00	66.67
590-521-935.000	Bldg. & Grounds Repair & Maintenance	350.00	0.00	0.00	350.00	0.00
590-521-958.000	Membership & Dues	350.00	0.00	0.00	350.00	0.00
590-521-965.000	Insurance & Bonds	3,200.00	0.00	0.00	3,200.00	0.00
590-521-968.000	Depreciation	81,000.00	0.00	0.00	81,000.00	0.00
590-521-975.000	Capital Outlay under \$10,000	2,000.00	0.00	0.00	2,000.00	0.00
590-521-978.000	Capital Outlay \$10,000 and above	300,000.00	36,823.74	27,081.61	263,176.26	12.27
Total Dept 521 - SEWER FUND		835,785.00	124,168.81	45,037.93	711,616.19	14.86
TOTAL EXPENDITURES						
835,785.00		124,168.81		45,037.93		14.86
Fund 590 - SEWER FUND:						
TOTAL REVENUES		842,500.00		42,709.22		24.24
TOTAL EXPENDITURES		835,785.00		45,037.93		14.86
NET OF REVENUES & EXPENDITURES		6,715.00		(2,328.71)		1,192.61
Fund 591 - WATER FUND						

User: HANNAH
 DB: Big Rapids Town
 PERIOD ENDING 04/30/2020

GL NUMBER	DESCRIPTION	2020		ACTIVITY FOR MONTH 04/30/2020 INCREASE (DECREASE)	YTD BALANCE 04/30/2020	NORMAL (ABNORMAL)	AVAILABLE BALANCE	% BDGT USED
		AMENDED BUDGET	NORMAL (ABNORMAL)					
Fund 591 - WATER FUND								
Revenues								
Dept 000 - GENERAL								
591-000-626.000	Charg. for Serv. (utilities)	900.00		65.15	282.70		617.30	31.41
591-000-627.000	Pen. & Int. Delinquent Bills	0.00		0.00	3.39		(3.39)	100.00
591-000-699.000	Transfer from other Fund	26,500.00		0.00	0.00		26,500.00	0.00
Total Dept 000 - GENERAL		27,400.00		65.15	286.09		27,113.91	1.04
TOTAL REVENUES								
27,400.00								
27,113.91								
Expenditures								
Dept 536 - WATER								
591-536-702.200	Salary & Wages Snowplowing	500.00		0.00	0.00		500.00	0.00
591-536-710.000	Twp. Share Medicare Withholding	10.00		0.00	0.00		10.00	0.00
591-536-715.000	Twp. Share Soc. Sec. Withholding	30.00		0.00	0.00		30.00	0.00
591-536-715.015	Retirement	70.00		0.00	0.00		70.00	0.00
591-536-740.000	Operating Supplies	1,200.00		0.00	294.76		905.24	24.56
591-536-801.000	Professional Services	0.00		0.00	(244.00)		244.00	100.00
591-536-805.000	Contractual Services	12,500.00		520.83	1,749.99		10,750.01	14.00
591-536-920.000	Public Utilities	7,000.00		647.30	2,871.31		4,128.69	41.02
591-536-930.000	Repair & Maintenance	2,000.00		0.00	165.00		1,835.00	8.25
591-536-933.000	Snowplowing	0.00		0.00	560.00		(560.00)	100.00
591-536-968.000	Depreciation	4,000.00		0.00	0.00		4,000.00	0.00
Total Dept 536 - WATER		27,310.00		1,168.13	5,397.06		21,912.94	19.76
TOTAL EXPENDITURES								
27,310.00								
21,912.94								
Fund 591 - WATER FUND:								
TOTAL REVENUES								
27,400.00								
TOTAL EXPENDITURES								
27,310.00								
NET OF REVENUES & EXPENDITURES								
90.00								
65.15								
1,168.13								
5,200.97								
5,678.86								
Fund 594 - 2013 Debt Refunding/Debit Retirement								
Revenues								
Dept 000 - GENERAL								
594-000-664.000	Int. & Div. on Earnings	75.00		0.00	23.26		51.74	31.01
594-000-672.000	Special Assessment	54,450.00		0.00	52,926.64		1,523.36	97.20
594-000-699.000	Transfer from other Fund	234,925.00		0.00	0.00		234,925.00	0.00
Total Dept 000 - GENERAL		289,450.00		0.00	52,949.90		236,500.10	18.29
TOTAL REVENUES								
289,450.00								
236,500.10								
Expenditures								
Dept 909 - 2013 DEBT FUNDING/DEBT RETIREMENT								
594-909-801.000	Professional Services	0.00		0.00	30.00		(30.00)	100.00
594-909-992.000	Bond Principal Payment	284,000.00		0.00	0.00		284,000.00	0.00
594-909-996.000	Bond Interest Payment	5,450.00		0.00	0.00		5,450.00	0.00

PERIOD ENDING 04/30/2020

GL NUMBER	DESCRIPTION	2020		YTD BALANCE 04/30/2020 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 04/30/2020 INCREASE (DECREASE)	AVAILABLE BALANCE		
		AMENDED BUDGET				NORMAL (ABNORMAL)	% BDGT USED	
Fund 594 - 2013 Debt Refunding/Debit Retirement								
Expenditures								
Total Dept 909 - 2013 DEBT FUNDING/DEBT RETIREMENT		289,450.00		30.00	0.00	289,420.00	0.01	
TOTAL EXPENDITURES		289,450.00		30.00	0.00	289,420.00	0.01	
Fund 594 - 2013 Debt Refunding/Debit Retirement :								
TOTAL REVENUES		289,450.00		52,949.90	0.00	236,500.10	18.29	
TOTAL EXPENDITURES		289,450.00		30.00	0.00	289,420.00	0.01	
NET OF REVENUES & EXPENDITURES		0.00		52,919.90	0.00	(52,919.90)	100.00	
Fund 703 - CURRENT TAX COLLECTION FUND								
Revenues								
Dept 000 - GENERAL		1,000.00		29.20	0.00	970.80	2.92	
703-000-445.000 Penalties & Interest on Taxes								
Total Dept 000 - GENERAL		1,000.00		29.20	0.00	970.80	2.92	
TOTAL REVENUES		1,000.00		29.20	0.00	970.80	2.92	
Expenditures								
Dept 000 - GENERAL		1,000.00		0.00	0.00	1,000.00	0.00	
703-000-700.000 Expenditure Control								
Total Dept 000 - GENERAL		1,000.00		0.00	0.00	1,000.00	0.00	
TOTAL EXPENDITURES		1,000.00		0.00	0.00	1,000.00	0.00	
Fund 703 - CURRENT TAX COLLECTION FUND:								
TOTAL REVENUES		1,000.00		29.20	0.00	970.80	2.92	
TOTAL EXPENDITURES		1,000.00		0.00	0.00	1,000.00	0.00	
NET OF REVENUES & EXPENDITURES		0.00		29.20	0.00	(29.20)	100.00	
Fund 708 - METRO FUND								
Revenues								
Dept 000 - GENERAL		7,000.00		0.00	0.00	7,000.00	0.00	
708-000-576.000 METRO Revenue								
Total Dept 000 - GENERAL		7,000.00		0.00	0.00	7,000.00	0.00	
TOTAL REVENUES		7,000.00		0.00	0.00	7,000.00	0.00	
Fund 708 - METRO FUND:								
TOTAL REVENUES		7,000.00		0.00	0.00	7,000.00	0.00	
Fund 708 - METRO FUND:		7,000.00		0.00	0.00	7,000.00	0.00	
TOTAL REVENUES		7,000.00		0.00	0.00	7,000.00	0.00	

PERIOD ENDING 04/30/2020

GL NUMBER	DESCRIPTION	2020 AMENDED BUDGET	YTD BALANCE 04/30/2020 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 04/30/2020 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 708 - METRO FUND		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		7,000.00	0.00	0.00	7,000.00	0.00
NET OF REVENUES & EXPENDITURES						
Fund 711 - HIGHLAND VIEW CEMETERY						
Revenues						
Dept 000 - GENERAL						
711-000-664.000	Int. & Div. on Earnings	1,750.00	996.63	497.36	753.37	56.95
711-000-698.000	Advance from Fund Balance	13,250.00	0.00	0.00	13,250.00	0.00
Total Dept 000 - GENERAL		15,000.00	996.63	497.36	14,003.37	6.64
TOTAL REVENUES		15,000.00	996.63	497.36	14,003.37	6.64
Expenditures						
Dept 000 - GENERAL						
711-000-975.000	Capital Outlay under \$10,000	15,000.00	0.00	0.00	15,000.00	0.00
Total Dept 000 - GENERAL		15,000.00	0.00	0.00	15,000.00	0.00
TOTAL EXPENDITURES		15,000.00	0.00	0.00	15,000.00	0.00
NET OF REVENUES & EXPENDITURES						
Fund 711 - HIGHLAND VIEW CEMETERY:						
TOTAL REVENUES		15,000.00	996.63	497.36	14,003.37	6.64
TOTAL EXPENDITURES		15,000.00	0.00	0.00	15,000.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	996.63	497.36	(996.63)	100.00
TOTAL REVENUES - ALL FUNDS		2,669,350.00	1,093,823.65	46,701.73	1,575,526.35	40.98
TOTAL EXPENDITURES - ALL FUNDS		2,581,120.00	335,950.48	156,800.53	2,245,169.52	13.02
NET OF REVENUES & EXPENDITURES		88,230.00	757,873.17	(110,098.80)	(669,643.17)	858.97

Item "C"

BANK RECONCILIATION FOR BIG RAPIDS TOWNSHIP

Bank GEN (GENERAL TOWNSHIP CHECKING)

FROM 02/01/2020 TO 02/29/2020

Reconciliation Record ID: 100

GL Number	Description	Beginning Balance
101-000-001.000	Cash - Checking	378,398.32
101-000-001.001	Cash Non-Expendable	
203-000-001.000	CASH	186,142.44
204-000-001.000	CASH	119,086.41
206-000-001.000	Cash - Checking	167,644.82
212-000-001.000	Cash - Savings	151.25
246-000-001.000	Cash - Savings	
249-000-001.000	Cash - Savings	124,946.04
271-000-001.000	CASH	13,915.39
301-000-001.000	Cash - Savings	
401-000-001.000	CASH	33,351.70
590-000-001.000	Cash - Savings	362,192.82
591-000-001.000	CASH	(61,564.09)
593-000-001.000	CASH	
701-000-001.000	Cash - Savings	
708-000-001.000	CASH	20,996.77
711-000-001.000	CASH	
711-000-001.100	HVC Cash Expendable	16,822.35
850-000-001.000	Cash - Savings	(10,572.63)

Beginning GL Balance: 1,351,511.59
 Add: Cash Receipts 304,084.23
 Less: Cash Disbursements (76,717.25)
 Less: Payroll Disbursements (17,338.88)
 Less: Journal Entries/Other (36.75)
 Ending GL Balance: 1,561,502.94

GL Number	Description	Ending Balance
101-000-001.000	Cash - Checking	466,431.37
101-000-001.001	Cash Non-Expendable	
203-000-001.000	CASH	204,283.83
204-000-001.000	CASH	171,344.69
206-000-001.000	Cash - Checking	202,810.85
212-000-001.000	Cash - Savings	151.25
246-000-001.000	Cash - Savings	
249-000-001.000	Cash - Savings	123,705.26
271-000-001.000	CASH	20,881.95
301-000-001.000	Cash - Savings	
401-000-001.000	CASH	33,551.70
590-000-001.000	Cash - Savings	375,985.05
591-000-001.000	CASH	(65,097.72)
593-000-001.000	CASH	9.00
701-000-001.000	Cash - Savings	
708-000-001.000	CASH	20,996.77
711-000-001.000	CASH	
711-000-001.100	HVC Cash Expendable	16,822.35
850-000-001.000	Cash - Savings	(10,373.41)

Ending GL Balance: 1,561,502.94
 Ending Bank Balance: 1,511,632.19
 Add: Deposits in Transit 81,123.55
 OUTSTANDING DEPOSIT 635.49
 MARCH PAYROLL CASHED CK 12008 9.00
 ADJ BANK RED
 81,768.04

Less: Outstanding Checks

Check Date	Check Number	Name	AP Checks	Amount
05/03/2018	31069	DYKEMA GOSSETT PLLC		57.24
01/10/2020	31939	THE PIONEER GROUP		189.10
02/28/2020	32009	AUTO ZONE		261.52
02/28/2020	32010	BIG RAPIDS TWP SEWER REC. FUND		34.08
02/28/2020	32011	JAMES CHAPMAN		1,400.00
02/28/2020	32012	CONSUMERS ENERGY		859.87
02/28/2020	32013	GEORGE DIETRICH		197.92
02/28/2020	32014	DINGES FIRE COMPANY		481.50
02/28/2020	32015	FREMONT GENERATOR SERVICE		235.00
02/28/2020	32016	FIRST NATIONAL BANK		1,153.62
02/28/2020	32017	HOPE NETWORK WEST MICHIGAN		126.00
02/28/2020	32018	KEVIN CUSHWAY		520.83
02/28/2020	32019	SPECTRUM HEALTH		121.00
02/28/2020	32020	MECOSTA COUNTY ROAD COMMISSION		74.79
02/28/2020	32021	MENARDS		43.93
02/28/2020	32022	MIKA, MEYERS, BECKETT & JONES		1,386.00
02/28/2020	32023	NORTHWEST KENT MECHANICAL CO.		2,485.67
02/28/2020	32024	THE PIONEER GROUP		204.60
02/28/2020	32025	PROGRESSIVE AE		9,742.13
02/28/2020	32026	SPECTRUM PRINTERS INC		26.36
02/28/2020	32027	WITMER PUBLIC SAFETY GROUP		45.45
02/28/2020	32028	XEROX FINANCIAL SERVICES		362.73
02/28/2020	9930113	CHEMICAL BANK CENTRAL		4,605.40
02/28/2020	9930114	JOHN HANCOCK LIFE INSURANCE COMPANY		1,594.00
02/28/2020	9930115	STATE OF MICHIGAN		593.65
02/28/2020	9930116	VOYA FINANCIAL		3,622.88

Payroll Checks

Check Date	Check Number	Name	Amount
12/31/2017	10970	BEAN, SUSAN	11.01
03/01/2018	11067	MYERS, AARON	43.41
09/01/2018	11318	BEAN, SUSAN	208.00
05/01/2019	11632	BRYANT, ELIZABETH	6.02
07/01/2019	11709	BRYANT, ELIZABETH	72.65

VOIDED 03/18/2020
 VOIDED 03/18/2020

Payroll Checks

Check Date	Check Number	Name	Amount
11/01/2019	11836	AMBLER, ALLEN	36.68
12/01/2019	11912	MERENDINO, CHRISTOPHER	128.47
02/01/2020	11960	PEREZ, ADAM	65.50
02/01/2020	11983	CURRIE, PENNY	900.28

Total - 35 Outstanding Checks: 31,897.29
Adjusted Bank Balance 1,561,502.94
Unreconciled Difference: 0.00

REVIEWED BY: Ann Jay 5/1/2020 Penny Currie DATE: 4/17/20

BANK RECONCILIATION FOR BIG RAPIDS TOWNSHIP
 Bank GEN (GENERAL TOWNSHIP CHECKING)
 FROM 03/01/2020 TO 03/31/2020
 Reconciliation Record ID: 101

GL Number	Description	Beginning Balance
101-000-001.000	Cash - Checking	466,431.37
101-000-001.001	Cash Non-Expendable	
203-000-001.000	CASH	204,283.83
204-000-001.000	CASH	171,344.69
206-000-001.000	Cash - Checking	202,810.85
212-000-001.000	Cash - Savings	151.25
246-000-001.000	Cash - Savings	
249-000-001.000	Cash - Savings	123,705.26
271-000-001.000	CASH	20,881.95
301-000-001.000	Cash - Savings	
401-000-001.000	CASH	33,551.70
590-000-001.000	Cash - Savings	375,985.05
591-000-001.000	CASH	(65,097.72)
593-000-001.000	CASH	9.00
701-000-001.000	Cash - Savings	
708-000-001.000	CASH	20,996.77
711-000-001.000	CASH	
711-000-001.100	HVC Cash Expendable	16,822.35
850-000-001.000	Cash - Savings	(10,373.41)

Beginning GL Balance:	1,561,502.94
Add: Cash Receipts	343,302.24
Less: Cash Disbursements	(17,544.37)
Less: Payroll Disbursements	(16,455.06)
Less: Journal Entries/Other	(347.48)
Ending GL Balance:	1,870,458.27

GL Number	Description	Ending Balance
101-000-001.000	Cash - Checking	522,625.77
101-000-001.001	Cash Non-Expendable	
203-000-001.000	CASH	236,082.93
204-000-001.000	CASH	254,415.57
206-000-001.000	Cash - Checking	276,657.18
212-000-001.000	Cash - Savings	151.25
246-000-001.000	Cash - Savings	
249-000-001.000	Cash - Savings	123,833.35
271-000-001.000	CASH	31,956.67
301-000-001.000	Cash - Savings	
401-000-001.000	CASH	34,856.70
590-000-001.000	Cash - Savings	417,893.69
591-000-001.000	CASH	(65,923.67)
593-000-001.000	CASH	9.00
701-000-001.000	Cash - Savings	
708-000-001.000	CASH	20,996.77
711-000-001.000	CASH	
711-000-001.100	HVC Cash Expendable	16,822.35
850-000-001.000	Cash - Savings	80.71

Ending GL Balance: 1,870,458.27

Ending Bank Balance: 1,881,778.48

Add: Deposits in Transit		
	04/06/2020 *Deposit ID: 313	166.00
	ADJ BANK RED	9.00
		175.00

Less: Outstanding Checks

Check Date	Check Number	Name	Amount
05/03/2018	31069	DYKEMA GOSSETT PLLC	57.24
01/10/2020	31939	THE PIONEER GROUP	189.10
02/28/2020	32026	SPECTRUM PRINTERS INC	26.36
03/13/2020	32035	CHARTER COMMUNICATIONS	645.48

04/21/2020 02:05 PM
User: PENNY
DB: Big Rapids Town

BANK RECONCILIATION FOR BIG RAPIDS TOWNSHIP
Bank GEN (GENERAL TOWNSHIP CHECKING)
FROM 03/01/2020 TO 03/31/2020
Reconciliation Record ID: 101
AP Checks

Page 2/2

Check Date	Check Number	Name	Amount
03/13/2020	32037	DTE ENERGY	804.62
03/13/2020	32044	SPECTRUM PRINTERS INC	75.00
03/13/2020	32045	WOLVERINE POWER SYSTEMS	4,705.18
03/20/2020	32046	CONSUMERS ENERGY	2,567.63
03/20/2020	32048	MCKESSON MMS GOVERNMENT SOLUTIONS	356.05
03/20/2020	32050	CONSUMERS ENERGY	729.38

Payroll Checks

Check Date	Check Number	Name	Amount
03/01/2018	11067	MYERS, AARON	43.41
05/01/2019	11632	BRYANT, ELIZABETH	6.02
07/01/2019	11709	BRYANT, ELIZABETH	72.65
11/01/2019	11836	AMBLER, ALLEN	36.68
12/01/2019	11912	MERENDINO, CHRISTOPHER	128.47
02/01/2020	11960	PEREZ, ADAM	65.50
03/01/2020	11997	AMBLER, ALLEN	42.80
03/01/2020	11999	PEREZ, ADAM	275.95
03/01/2020	12004	PRANGER, RYAN	37.49
03/01/2020	12010	THATCHER, SHANE	97.17
03/01/2020	12012	HAWLEY, CRYSTAL	10.90
03/01/2020	12029	BIGFORD, MICHAEL	46.18
03/01/2020	12031	EVERETT, JERALD	128.47
03/01/2020	12032	MERENDINO, CHRISTOPHER	128.47
03/18/2020	12034	BEAN, SUSAN	11.01
03/18/2020	12035	BEAN, SUSAN	208.00

Total - 26 Outstanding Checks: 11,495.21
Adjusted Bank Balance 1,870,458.27
Unreconciled Difference: 0.00

REVIEWED BY: *Hannah Jay* 5/11/2020 *Penny Currie* DATE: 4/20/20

04/30/2020 09:05 PM
 User: HANNAH
 DB: Big Rapids Twp

CHECK REGISTER FOR BIG RAPIDS TOWNSHIP
 CHECK DATE FROM 04/08/2020 - 05/05/2020

Pa: **Item "D"**

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank GEN GENERAL TOWNSHIP CHECKING					
04/08/2020	GEN	32084	BRT00	BIG RAPIDS TOWNSHIP GEN. FUND	1,875.00
04/08/2020	GEN	32085	CHA01	CHARTER COMMUNICATIONS	525.22
04/08/2020	GEN	32086	CON00	CONSUMERS ENERGY	676.17
04/08/2020	GEN	32087	CUR00	CURRIE'S STANDARD INC	78.00
04/08/2020	GEN	32088	ITR00	I. T. RIGHT	500.00
04/08/2020	GEN	32089	KEVIN C	KEVIN CUSHWAY	520.83
04/08/2020	GEN	32090	MEN00	MENARDS	11.98
04/08/2020	GEN	32091	PIO00	THE PIONEER GROUP	96.75
04/08/2020	GEN	32092	PRO00	PROGRESSIVE AE	16,170.29
04/08/2020	GEN	32093	USP01	US POSTAL SERVICE	211.80
04/15/2020	GEN	32094	AUTO	AUTO ZONE	17.54
04/15/2020	GEN	32095	CHA01	CHARTER COMMUNICATIONS	119.98
04/15/2020	GEN	32096	CON00	CONSUMERS ENERGY	192.21
04/15/2020	GEN	32097	DTE00	DTE ENERGY	751.55
04/15/2020	GEN	32098	DTE00	VOID	0.00 V
Void Reason: Created From Check Run Process					
04/15/2020	GEN	32099	FER00	FERGUSON SUPPLY CO. BIG RAPIDS	202.96
04/15/2020	GEN	32100	GRANGER	GRANGER	72.10
04/15/2020	GEN	32101	MCM00	SPECTRUM HEALTH	215.00
04/15/2020	GEN	32102	MCT01	MECOSTA COUNTY FIRE TRAINING ASSOC.	300.00
04/15/2020	GEN	32103	MEN00	MENARDS	257.05
04/15/2020	GEN	32104	MOR00	MORNINGSTAR ENTERPRISES, INC.	139.16
04/15/2020	GEN	32105	NORTHWEST	NORTHWEST KENT MECHANICAL CO.	6,709.07
04/15/2020	GEN	32106	PRIORITY H	PRIORITY HEALTH	1,306.46
04/15/2020	GEN	9930123(E)	SBS00	SMALL BUSINESS ADMIN SERVICES LLC	52.50
04/24/2020	GEN	32107	ACC00	ACCIDENT FUND COMPANY	1,201.40
04/24/2020	GEN	32108	BS&00	BS&A SOFTWARE	3,033.33
04/24/2020	GEN	32109	CIT02	BIG RAPIDS CITY TREASURER	1.94
04/24/2020	GEN	32110	CON00	CONSUMERS ENERGY	2,638.31
04/24/2020	GEN	32111	CON00	VOID	0.00 V
Void Reason: Created From Check Run Process					
04/24/2020	GEN	32112	MCM00	SPECTRUM HEALTH	64.00
04/24/2020	GEN	32113	MEN00	MENARDS	165.38
04/24/2020	GEN	32114	MOR00	MORNINGSTAR ENTERPRISES, INC.	305.10
04/24/2020	GEN	32115	OU000	OUDBIER INSTRUMENT CO.	2,948.75
04/30/2020	GEN	9930124(E)	CHE00	CHEMICAL BANK CENTRAL	4,843.12
04/30/2020	GEN	9930125(E)	JHT00	JOHN HANCOCK LIFE INSURANCE COMPANY	2,046.20
04/30/2020	GEN	9930126(E)	STA00	STATE OF MICHIGAN	663.78
04/30/2020	GEN	9930127(E)	VOYA	VOYA FINANCIAL	3,747.30
05/05/2020	GEN	32116	BIG01	BIG RAPIDS TWP SEWER REC. FUND	43.12
05/05/2020	GEN	32117	CON00	CONSUMERS ENERGY	125.81
05/05/2020	GEN	32118	DIETRICH	GEORGE DIETRICH	58.12
05/05/2020	GEN	32119	DO ALL DOU	DO ALL DOUG	1,280.00
05/05/2020	GEN	32120	GRE02	GREAT LAKES ENERGY	19.80
05/05/2020	GEN	32121	HAC00	HACH COMPANY	148.29
05/05/2020	GEN	32122	HARINGFIRE	CHARTER TWP OF HARING FIRE DEPT	1,500.00
05/05/2020	GEN	32123	KEVIN C	KEVIN CUSHWAY	520.83
05/05/2020	GEN	32124	MEC01	MECOSTA COUNTY ROAD COMMISSION	343.30
05/05/2020	GEN	32125	MIGHTY	MIGHT MUFFLER & BRAKE	30.48
05/05/2020	GEN	32126	MIK00	MIKA, MEYERS, BECKETT & JONES	1,358.00
05/05/2020	GEN	32127	MUN01	MUNICIPAL UNDERWRITERS OF MI	16,643.00
05/05/2020	GEN	32128	NAP00	BIG RAPIDS AUTO & TRUCK PARTS	44.99
05/05/2020	GEN	32129	SUMMIT	SUMMIT COMPANIES	71.00
GEN TOTALS:					
Total of 51 Checks:					74,846.97
Less 2 Void Checks:					0.00
Total of 49 Disbursements:					74,846.97

Check Register Report For Big Rapids Char'
For Check Dates 05/01/2020 to 05/01

Item "E"

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount
05/01/2020	GEN	12082	HANER, JAMI L	1,267.20	1,076.16
05/01/2020	GEN	12083	STANEK, WILLIAM F	2,650.00	643.99
05/01/2020	GEN	12084	DOUGLASS, PERRY IV A	836.33	644.84
05/01/2020	GEN	12085	AMBLER, ALLEN S	84.88	73.95
05/01/2020	GEN	12086	TUBBS, JAMES	1,044.67	954.30
05/01/2020	GEN	12087	PARKER, THOMAS	401.68	339.87
05/01/2020	GEN	12088	PEREZ, ADAM	285.88	249.00
05/01/2020	GEN	12089	LEE, JOSEPH W	603.52	551.31
05/01/2020	GEN	12090	WILLIAMS, TRAVIS A	936.48	825.01
05/01/2020	GEN	12091	CHAPMAN, JAMES M	367.76	323.99
05/01/2020	GEN	12092	BIRD, RANDY	209.68	184.71
05/01/2020	GEN	12093	WYMA, NICHOLAS A	624.52	550.20
05/01/2020	GEN	12094	JONES, JERRAD C	118.80	104.60
05/01/2020	GEN	12095	SPRIK, HANNAH M	587.80	490.74
05/01/2020	GEN	12096	FITZGERALD, LINDSAY P	52.80	46.51
05/01/2020	GEN	12097	THATCHER, SHANE W	26.40	23.00
05/01/2020	GEN	12098	BUYS, RANDALL J	404.52	373.58
05/01/2020	GEN	12099	HAWLEY, CRYSTAL A	39.60	36.14
05/01/2020	GEN	12100	MARSHALL, GRAYSON L	632.76	525.81
05/01/2020	GEN	12101	VELTING, BRYAR S	52.80	25.91
05/01/2020	GEN	12102	DAVIS, ETHAN R	118.80	104.60
05/01/2020	GEN	12103	BERENS, DYLAN I	158.40	139.51
05/01/2020	GEN	12104	SCHROEDER, BRODY	13.20	11.60
05/01/2020	GEN	12105	SAEZ, HANNAH C	3,266.67	2,528.41
05/01/2020	GEN	12106	KONZDIOLKA, CHERYL L	190.80	176.21
05/01/2020	GEN	12107	DIETRICH, GEORGE	260.00	210.11
05/01/2020	GEN	12108	KLEINHEKSEL, TIMOTHY J	1,881.00	1,737.11
05/01/2020	GEN	12109	CURRIE, PENNY M	3,266.67	900.21
05/01/2020	GEN	12110	VELDMAN, MARC	3,230.00	2,518.51
05/01/2020	GEN	12111	GEIB, ANTHONY C	145.83	128.41
05/01/2020	GEN	12112	EVERETT, JERALD D	145.83	128.41
05/01/2020	GEN	12113	MERENDINO, CHRISTOPHER B	145.83	128.41
05/01/2020	GEN	STUB28	BEAN, CARMAN	145.84	0.0
Totals:			Number of Checks: 033	24,196.95	16,755.7
Total Physical Checks:			32		
Total Check Stubs:			1		

Monthly Permit List

Item "F"

05/01/2020

Building

Permit #	Contractor	Job Address	Fee Total	Const. Value
PB20-0008	NELSON, JUDITH A NELSON R	1020 WEST AVE	\$904.00	\$125,000
Work Description: new home				
PB20-0009	SCHEIBLE NICK	15660 RYANS CREEK WAY	\$244.00	\$0
Work Description:				
PB20-0010	LAVALLEE GARROLD & JEAN	13972 220TH AVE	\$292.00	\$0
Work Description: 36 x 40 pole barn x 14' heigh				

Total Permits For Type: 3
Total Fees For Type: \$1,440.00
Total Const. Value For Type: \$125,000

Electrical

Permit #	Contractor	Job Address	Fee Total	Const. Value
PE20-0012	SPEDOWSKE JAMES D & SHEL	12380 183RD AVE	\$91.00	\$0
Work Description: ADD GENERATOR				

Total Permits For Type: 1
Total Fees For Type: \$91.00
Total Const. Value For Type: \$0

Mechanical

Permit #	Contractor	Job Address	Fee Total	Const. Value
PM20-0041	KNAPP, RICK & ROBIN	1622 N STATE ST	\$105.00	\$0
Work Description: Boiler change out--no heat				
PM20-0042	SZYNKOWSKI ROBERT & LISA	18895 14 MILE ROAD	\$95.00	\$0
Work Description: set propain tank				
PM20-0043	SPEDOWSKE JAMES D & SHEL	12380 183RD AVE	\$80.00	\$0
Work Description: GENERATOR				

Total Permits For Type: 3
Total Fees For Type: \$280.00
Total Const. Value For Type: \$0

Report Summary

Population: All Records
Permit.DateIssued Between
4/1/2020 12:00:00 AM AND
4/30/2020 11:59:59 PM

Grand Total Fees:	\$1,811.00
Grand Total Permits:	7
Grand Total Const. Value:	\$125,000

Big Rapids Charter Township

Cemetery and Grounds Monthly Report
April 2020

activity:

- 1- Working on cleanup of cemetery and park trees brush and leaves.
- 2- Storm/tree damage from December in both park and cemetery.
- 3- Organizing office / building at cemetery.
- 4- Working on all outdoor equipment, changing blades, oil changes, filters etc.
- 5- Paint gate @ park.
- 6- Burials = 2 full
- 7- Spread dirt and seed @ office
- 8- Worked on some electrical in maintenance shop

Month summary:

- Continued clean-up of brush, branches and leaves. Both at park and cemetery. Set out all trash buckets in cemetery trash holders. Emptied 3-5 buckets in the parks trash container. Worked on cleaning and organizing the shops in office/maintenance building. Worked on several pieces of the outdoor equipment, changing and or sharpening blades. Air filters, and oil changes. Also worked on power washer and push lawn mower got these ready and running. Did 2 full burials this month, and was trained on locating and marking them. Set 1 head stone. Spent time on spreading fill dirt at township office and tilling some spots that had tire tracks in lawn from snow plowing.

Marc Veldman
Grounds Manager

FIRE DEPARTMENT REPORT

Item "H"

MAY 5, 2020

General:

The department continues to run well. We have been very fortunate to have a limited number of calls related to COVID-19 so far. We are still working with the EOC and other area departments to prepare for the potential of a spike in cases here but also are holding out hope that it does not occur. We had a rather calm April as far as call volume. We did conduct several more birthday surprises and have had a great response from the community. At this time, we are planning to continue until the stay home order is lifted.

Call Volume:

Total calls for the month of March 2020: 19

8 Medical, 3 Structure Fire, 7 Grass Fire/Controlled Burn, 0 Auto Accident, 0 Power Line Down, 1 Vehicle Fire, 0 Smoke/Odor, 0 Dumpster Fire, 1 Cover/Service/Standby, 0 Collapse, 0 Gas Leak, 0 Inspection, 0 Airport Emergency, 0 Fire Alarm, 0 Water Rescues, 0 Fire Investigation, 0 Haz-Mat, 0 Elevator/Technical Rescue and 0 Drone Activations.

Year to Date Call volume 2020: 92

Year to Date Response Times:

Turnout Time (dispatch to truck en-route): 4 minutes and 35 seconds.

Response Time (dispatch to on scene): 8 minutes and 36 seconds.

Year to Date Call Locations:

BR TWP	81
Austin	
Big Prairie	
City of Big Rapids	3
Ewart	
Grant	
Green	
Mecosta TWP	3
Morley	2
Newaygo County	1
Norwich TWP	1

Personnel:

We received a resignation from Dominic Rudd. Dominic will be completing his degree at Ferris and has moved back home with his family due to Ferris shutting down. We have enjoyed having Dominic on the department and appreciate all that he has done while here. We wish him the best of luck in his future endeavors and look forward to seeing where life takes him.

Training:

Training this month has been very limited. We have conducted a few small training sessions but have limited the participants to allow for social distancing. We will be evaluating in person training on a weekly basis until the COVID-19 threat has passed.

Repairs Completed:

11-2 had the valve replaced but we have since discovered that it is no longer building pressure. We have consulted with West Shore and they have given us a quote to rebuild the pump. They believe it is one of three things, the check valve has broken inside the pump, the keyway has broken on the impeller or worst-case scenario, the impeller has broken. The quote is based on the impeller being broken and is \$9,200.00. We are working on additional information regarding a full replacement of the pump but have not received quotes back yet.

Station Maintenance:

Nothing to report.

Budget/Purchasing over \$2,500.00:

We are requesting permission to have the pump rebuilt at West Shore Fire in the amount of \$9,200.



Northwest Kent Mechanical Co.

Commercial • Industrial • Institutional

P.O. Box 216K • 4095 16 Mile Road

Cedar Springs, MI 49319

(616) 696-9026 • Fax (616) 696-9327

www.nwkentmech.com

April 30, 2020

Mr. Bill Stanek
Big Rapids Twp.
14212 Northland Dr.
Big Rapids, MI 49307

RE: Monthly Lift Station Report

Dear Bill,

During the month of April, we were able to install a new flow meter transmitter in the Perry St. lift station and tie it into the Mission as well. Overall, it was a very quiet month for the lift stations.

Currently, the stations are all functioning properly.

Sincerely,

Todd Shank
Northwest Kent Mechanical Co.

Big Rapids Township Industrial Park Water Plant Monthly Report

April 2020

ALL operations are normal at the plant. Maintaining a chlorine residual of around 0.32 parts per million or mg/Liter. Quarterly bacteriological sample taken in April and submitted to District 10 Health Department. A nitrate sample as well as 5 Lead Copper samples will be due this year between June and August. Sensaphone has been going off line about every other day, but usually goes back on line soon enough. ALL Variable Frequency motor drives, Electronics, Valves and pumps working good. Well pump #2 working good and providing ample water.

**BIG RAPIDS CHARTER TOWNSHIP
ELECTION COMMISSION MEETING April 13, 2020
BIG RAPIDS TOWNSHIP HALL**

Under Governor Whitmer's executive order 2020-27, which suspends strict compliance with sections of Michigan election law pertaining to the holding of elections to appoint election inspectors will not be strictly enforced. Therefore, please accept this appointment of me AV counting board/election inspectors for the May 5, 2020 Election. In order to minimize the number of personnel required for this Election, clerks and deputy clerks may count toward the total of 3 election inspectors required.

ITEMS OF BUSINESS:

Saez presents the following list of people for consideration of being appointed to perform the duties of election inspector and AV counting board for Precinct 1 on the May 5, 2020 School Election:

Hannah Saez - Rep
Cheryl Kondziolka - Dem Chairperson
Rene Fountain - Rep

Saez presents the following list for approval as the receiving board for the May 5, 2020 School Election:

Hannah Saez - Rep
Cheryl Kondziolka - Dem

The public test of the Dominion voting equipment was conducted on April 14, 2020 at 6pm.

Election Commission members Geib and Everett have reviewed and approved the appointing of these inspectors via email.

Supervisor's Report April 2020

April was definitely a month that none of us will forget. This is so different than what I am used to. For the first few weeks it was very interesting, but it is becoming too much of a routine.

The office has gone well this month. I usually only have five to eight people in a day with the biggest one being 11 visitors. The phone is busy some days and then other days I might only have 8 or 10 calls. Over the last couple of weeks the callers seem very tense and more impatient than ever.

We have had a lot of inquiries on building and zoning information. We have issued a few permits, and I am afraid others are skipping permits on some of the small stuff that they know they can't get an inspection on. We have had a few building permits that George has figured for me. I actually have over \$2,000 worth of permits on my desk waiting for people to pay and pick up. The electrical and mechanical permits have dropped off a little.

One morning I tried to keep track of the calls I answered. They included questions on assessing, taxes, the cemetery, zoning problems and elections that morning. A lot of times I think people just need someone to talk to, and that is fine also.

I spent a lot of time this month with correspondence on the cell tower. I think it is acceptable for the board to make a decision regarding this. Our attorney is satisfied with the contract. They have included the cost of our attorneys looking it over included in the proposal. They have been up and done the survey of the property. Anthony will be at our meeting to answer any questions.

I have been trying to stay up on all the information on the virus as it relates to us and our finances. I did a couple webinars this month. I also had one meeting with the county, Ferris, and the city by Zoom. I have worked with the city some more on sewer billing problems. Hopefully they have it straight.

We still have the problem across the street, and, when I have some time, I will start pushing them to get it taken care of. On Wednesday the 29th we had an extra 30,000 gallons of sewage just at the Gilbert station. That is a lot of rain water that we are paying to process.

So far, we have been paying Tim and Jami for their time that they would have worked. I don't know how much longer we will have to do this. Tim has told me that he will come in if I have to be gone. If they are not back to work by the 13th I will take him up on that so I can go to a doctor's appointment.

Other than missing all the meetings I am used to, things are going well---just tired of being here every day and not running around like I am used to. It will be exciting to see what the new normal will be.

Thanks for allowing me to serve.

Bill

EASEMENT OPTION PURCHASE AGREEMENT

THIS EASEMENT OPTION PURCHASE AGREEMENT (this "*Agreement*") is made effective as of the latter signature date hereof (the "*Effective Date*"), by and between The Charter Township of Big Rapids holding title to real property as Township of Big Rapids and as Big Rapids Charter Township ("*Seller*"), and American Towers LLC, a Delaware limited liability company (together with any affiliated entity or designee, the "*Buyer*") (the Buyer and Seller each a "*Party*" and collectively the "*Parties*").

WITNESSETH:

WHEREAS, Seller owns the real property described on Exhibit A hereto (the "*Premises*"); and

WHEREAS, Buyer desires to acquire from Seller, and Seller desires to grant to Buyer, an option to purchase certain exclusive and non-exclusive easements for a 50- year term (the "*Option*") as more particularly described in Section 1 hereof and upon the terms and conditions set forth herein;

NOW THEREFORE, for and in consideration of the covenants and agreements herein contained and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto agree as follows:

1. **Easements to be Granted.** Subject to the terms and conditions set forth in this Agreement, at "Closing" (as defined in Section 5 below), provided Buyer exercises the Option granted herein, Seller shall sell and grant to Buyer, and Buyer agrees to purchase from Seller: (i) a fifty (50) year term exclusive easement (the "*Exclusive Easement*") in and to that portion of the Premises shown approximately on the sketch plan attached as Exhibit B hereto (such area the "*Exclusive Easement Area*"), for the purpose of the "Permitted Use" (as defined in Section 2.B below); and (ii) fifty (50) year term non-exclusive easements (collectively the "*Access and Utility Easements*") in and to that portion of the Premises also described in Exhibit B hereto (such areas the "*Access and Utility Easement Areas*"; the Access and Utility Easement Areas and Exclusive Easement Area being collectively referred to herein as the "*Easement Areas*"), for the "Access and Utility Uses" (as defined in Section 2C below).
2. **As used in this Agreement:**
 - A. "*Easements*" means collectively the Exclusive Easement and the Access and Utility Easements.
 - B. "*Permitted Use*" means the installation, location, construction, operation, maintenance, repair, upgrade, modification, relocation, replacement and removal of communications and telecommunications improvements (including but not limited to a wireless telecommunications tower of a type, model and height as determined by Buyer in Buyer's sole and absolute discretion subject to all applicable federal, state, and local regulations) and equipment (including but not limited to antennas, radio dishes, communications transmission and reception equipment, data centers, smart poles, cabinets, shelters, utilities and fencing, guy wires and guy anchors and generators) which may from time to time be located on the Easements by Buyer, its customers, lessees, sublessees, licensees, agents, successors and assigns for the facilitation of communications and other related uses in connection therewith.
 - C. "*Access and Utility Uses*" means 24 hours per day, 7 days per week vehicular (including trucks) and pedestrian access between the Exclusive Easement Area and a public right of way, and the installation, location, construction, operation, maintenance, repair, modification, relocation, replacement, and removal by Buyer, its customers, lessees, sublessees, licensees, agents, successors and assigns of electric power lines, telephone lines, data lines and other utility lines deemed necessary in Buyer's sole and absolute discretion in order to serve the Exclusive Easement.
 - D. "*Option Period*" means the period commencing on the Effective Date and ending November 15, 2020.
3. **Consideration.** At Closing, Buyer shall pay to Seller the sum of **One Hundred Fifty Thousand Dollars (\$150,000.00)** (the "*Purchase Price*") subject to fulfillment of all contingencies and requirements as set forth herein prior to Closing. The Purchase Price shall be paid by either check or wire transfer of immediately available funds, adjusted for any prorations and adjustments provided for under this Agreement.

- A. **Payment of Purchase Price.** The Parties agree that prior to any funds being paid to Seller from the Purchase Price, Buyer will first pay off and fully satisfy all of Seller's liens, taxes or encumbrances filed on the Premises and deduct such amounts from the Purchase Price. Buyer will then pay to Seller any remaining funds from the Purchase Price after all liens, encumbrances and taxes have been paid off and fully satisfied.
 - B. **Nonrefundable Option Payment.** Buyer shall pay to Seller a nonrefundable amount of **One Thousand Five Hundred Dollars (\$1,500.00)** (the "**Option Payment**") within thirty (30) calendar days following the date that: (i) a fully executed original copy of this Agreement is received by Buyer; (ii) Buyer confirms that Seller is the sole fee simple owner of the Premises and has sole authority to enter into this Agreement; (iii) Seller delivers to Buyer an IRS W-9 form and any other forms or documentation requested by Buyer in order to facilitate payment due hereunder; and (iv) Seller delivers to Buyer an original executed copy of a recordable Memorandum of Option Agreement ("**Memorandum**"), a copy of which is attached hereto as **Exhibit C**. The Option Payment shall be considered full payment of consideration to Seller for the duration of the Option Period.
4. **Due Diligence, Seller Undertakings and Cooperation During Option Period.**
- A. **Due Diligence.** During the Option Period, Buyer may perform all due diligence of the Premises and Easement Areas required in Buyer's sole and absolute discretion and at Buyer's expense for Buyer's contemplated use of the Easement Areas including, but not limited to, obtaining a title commitment from a national title insurance company of Buyer's choice, conducting a land survey, conducting environmental surveys, radio frequency and topographical analysis, geological analysis, and obtaining the "Governmental Approvals" (as defined in Section 4C below).
 - B. **Physical Inspection and testing of Premises.** during the Option Period Buyer and Buyer's proposed customers, licensees and lessees shall, at all times have the privilege of accessing the Premises with their employees, contractors or agents to inspect, examine, survey and otherwise perform any due diligence inspections the Buyer deems necessary to evaluate the Easement Areas for the Permitted Use. Such privilege will include, without limitation, the right to conduct soil and ground testing, soil borings and percolation tests and to conduct any other tests necessary to determine surface, subsurface, environmental and topographic conditions; provided however, that the Buyer shall hold the Seller harmless from any damages incurred through the exercise of such privilege that were caused solely by Buyer and shall repair any damage caused to any improvements at the Premises by virtue of its inspections and testing made pursuant to this section. Buyer will also have the right, without being required to compensate Seller, to permanently remove and/or disturb any trees and other ground vegetation at the Premises that is required to conduct all such inspections, testing and investigations. In the event any designed or planned landscaping at the Premises ("Designed Landscaping") will need to be disturbed and/or removed, Buyer will restore such Designed Landscaping to original condition, reasonable wear and tear thereby excepted (unless such Designed Landscaping is located within the Easement Areas and Buyer thereafter exercises the Option pursuant to Section 5 below in which case, Buyer will not be required to restore or repair the disturbed or removed Designed Landscaping).
 - C. **Seller Cooperation with Due Diligence and Government Approvals.** Seller shall fully cooperate (at no out-of-pocket expense to Seller) with Buyer's and Buyer's customer's, licensee's and licensee's efforts to complete all due diligence required as determined by Buyer in Buyer's sole discretion and timely record the Memorandum in the applicable real property recorder's office. Seller shall also deliver as soon as reasonably practicable to Buyer true, correct and complete copies of any surveys, title reports, environmental reports, or other documents and items reasonably requested by Buyer and related to the Easements and/or the lands underlying same, to the extent that the same exist and are in the possession and/or control of Seller. Buyer shall be solely responsible for obtaining all appropriate local, state and federal authorizations, approvals and licenses necessary for Buyer to utilize the Easement Areas for the Permitted Use including, but not limited to, applicable zoning approvals (the "**Governmental Approvals**"). Seller agrees to promptly consider (at no out of pocket cost to Seller) all applications for Governmental Approvals in accordance with all federal state and local laws. .
 - D. **Mortgages and Liens.** In the event mortgages or other liens are identified on the Premises, upon request by Buyer, Seller shall obtain from such lienholder a payoff statement and wiring instructions from such

mortgage and/or lien holder and provide same to Buyer or alternatively obtain a release of such mortgage and/or liens relative to the Easement Areas. In the event any judgments, mechanics or other liens or taxes are due on the Premises, Seller shall pay off and/or remove all such liens and taxes from the Premises or alternatively, Buyer shall have the right to pay all such liens and taxes and deduct the proceeds paid from the Purchase Price at Closing.

5. **Exercise of Option and Closing.** Buyer shall have the right but not the obligation at any time during the Option Period to exercise the Option by providing written notice to Seller. Seller shall, within twenty one (21) calendar days of receipt of Buyer's notice to Seller of Buyer's intent to exercise the Option, deliver to Buyer the "**Seller's Closing Deliverables**" (as defined directly below) and Buyer shall pay to Seller upon receipt of Seller's Closing Deliverables, the Purchase Price less any deductions as set forth herein (the delivery of the Seller's Closing Deliverables to Buyer and the Delivery of the Purchase Price less deductions to Seller being collectively referred to hereinafter the "**Closing**"). If Buyer has not terminated the Agreement in accordance with Section 7 prior to Closing, or if Closing has not occurred by the end of the Option Period and Buyer and Seller have not otherwise agreed in writing to extend the period in which the Option may be exercised by Buyer, then this Agreement will automatically terminate at the expiration of the Option Period and be of no further force and effect and Buyer and Seller will have no further obligations hereunder.

SELLER'S CLOSING DELIVERABLES:

- A. At least three (3) copies of a recordable Easement Agreement in the form attached hereto as **Exhibit D** (the "**Easement Agreement**"), executed by Seller, subject to completion of exhibits as set forth herein along with good and marketable title to the Easements which shall be free of all encumbrances, tenancies, and liens, except for (i) ad valorem taxes for the year of Closing not yet due and payable and (ii) such other title exceptions as are specifically waived or approved in writing by Buyer;
 - B. A standard title affidavit executed by Seller (which shall include a non-foreign person affidavit) as well as any other documents customarily used in the title industry which would be sufficient in form for Buyer's title company to issue a title insurance policy without the standard exceptions, including, without limitation, mechanic's, materialmen's or other statutory liens; and parties in possession;
 - C. Any forms or documents required by Buyer and to be executed by Seller or any other person or entity identified by Buyer that may have an ownership interest in the Premises or otherwise needs to consent to the conveyance of the Easements or authorize Seller to convey the Easements to Buyer;
 - D. Seller's certificate stating that all representations and warranties made by Seller in this Agreement are true as of the Closing;
 - E. A closing statement if requested by Buyer and duly executed by Seller and Buyer setting forth in reasonable detail, including without limitation the Purchase Price, all prorations, the allocation of costs specified herein, and the source, application and disbursement of all funds;
 - F. Any and all governmental transfer tax forms executed and completed by Seller, if applicable;
 - G. Any and all documents and papers that may be reasonably necessary in connection with the consummation of the transactions contemplated by this Agreement, including any forms necessary to record the Easement Agreement in the applicable real property recorder's office;
 - H. **Costs.** Seller shall pay the costs associated with the release or subordination of any mortgage, liens or encumbrances against the lands underlying the Easements. Buyer shall pay for the recording of the Easement Agreement, the fee payable to the title company or agent in connection with the services requested by Buyer, all transfer taxes associated with recording the Easement Agreement, and Seller's legal fees associated with the transaction not to exceed Five Thousand Dollars (\$5,000); and
 - I. Any separate utility easements executed by Seller that are required by Buyer and/or requested by any applicable utility company.
6. **Acts Following Closing.** After Closing, in addition to such other matters as may otherwise be required herein, if there shall remain any matter to be done which shall not have been completed prior to Closing, then both Seller and Buyer agree to promptly take such steps as may be reasonable or necessary after Closing in order to complete such matters.
7. **Indemnification.** During the Option Period Buyer agrees to indemnify and hold Seller, its elected officials, employees, agents and assigns (the "Seller Parties") harmless from and against all demands, claims, actions, causes of

action, assessments, expenses, costs, damages, losses, and liabilities, including reasonable attorneys' fees and costs (collectively the "Damages") that arise or accrue from Buyers use of the Premises as permitted in this Agreement, except that Buyer shall not indemnify or hold harmless Seller or the Seller Parties to the extent any Damages occur due to the negligence or willful misconduct of Seller or the Seller Parties. Additionally, in no event will Grantee will be liable for incidental, consequential (including, but not limited to lost profits, loss of use of business opportunity), punitive, exemplary and similar damages.

8. **Buyer's Termination Right.** Buyer shall have the right to terminate this Agreement during the Option Period for any reason upon providing written notice to Seller and thereafter this Agreement will be of no further force and effect and Buyer and Seller shall have no further obligations hereunder.
9. **Descriptions of Easements/Location.** Buyer shall have the right to replace Exhibit B of this Agreement, Exhibit B of the Memorandum and Exhibit B of the Easement Agreement with descriptions and/or depictions of the Easement Areas obtained from a land survey conducted by Buyer. Additionally, after completion of construction of all improvements by Buyer after Closing, Buyer shall have the right to conduct an as-built survey of all newly installed improvements constructed on the Premises (including but not limited to Access and Utilities Easement Areas) and replace Exhibit B of the Easement Agreement with a revised Exhibit B containing the legal descriptions and/or depictions of the Easement Areas and thereafter Buyer may re-record the Easement Agreement. Seller acknowledges that there may be minor variations in exact location and or size of land encumbered by the proposed Easements during construction of Buyer's improvements after Closing. Seller shall not unreasonably object to such minor variations and/or location of final improvements.
10. **Representations and Warranties of Seller.** Seller hereby represents and warrants as of the date hereof, and will affirm as of the date of Closing, as follows:
 - A. Seller has the right, power and authority to; (a) grant the rights to the Easement Areas as set forth herein to Buyer in accordance with the terms and conditions set forth in this Agreement; (b) execute and deliver this Agreement and all other documents to be executed and delivered in connection with the transaction contemplated herein; and (c) perform all obligations of Seller that arise under this Agreement or under such documents.
 - B. Seller is the sole owner of fee simple title to the Premises. Seller has granted no outstanding options to purchase or rights of first refusal with respect to all or any part of the Easement Areas and has entered into no outstanding contracts with others for the sale, pledge, hypothecation, assignment, lease or other transfer of all or any part of the Easement Areas.
 - C. Seller has paid, or will pay at or prior to Closing, all taxes, assessments, charges, fees, levies and impositions relating to the Premises coming due prior to the Closing.
 - D. Seller has not received notice of condemnation of all or any part of the Easement Areas or Premises, notice of any assessment for public improvements, or notices with respect to any zoning ordinance or other law, order, regulation or requirement relating to the use or ownership of such lands and there exists no violation of any such governmental law, order, regulation or requirement, including but not limited to all applicable environmental laws.
 - E. Seller is not indebted to the federal government or any other public authorities for delinquent taxes, assessments or other charges of any nature for which a lien has been or could be asserted against the Easement Areas or the Buyer, or affect Buyer's interest in and to the Easement Areas, and which will not be fully paid and discharged or released at or prior to Closing.
 - F. There are no leases, written or oral, affecting the lands underlying the Easement Areas.
 - G. To Seller's knowledge at the time of closing, there is no litigation pending or threatened, which in any manner affects the Easement Areas or Premises.
 - H. The Premises is not homestead property.

- I. No Hazardous Materials have been used, generated, stored or disposed of on, under or about the Property in violation of any applicable law, regulation or administrative order (collectively, "*Environmental Laws*") by either Seller or to Seller's knowledge by any third party. The term "*Hazardous Materials*" means any: contaminants, oils, asbestos, PCBs, hazardous substances or wastes as defined by federal, state or local environmental laws, regulations or administrative orders or other materials, the removal of which is required or the maintenance of which is prohibited or regulated by any federal, state or local government authority having jurisdiction over the Premises.
- J. The representations and warranties made hereunder will survive the Closing for a period of one (1) year. To the extent permitted by law, Seller agrees to indemnify and hold Buyer harmless from and against all demands, claims, actions, causes of action, assessments, expenses, costs, damages, losses, and liabilities (including reasonable attorneys' fees and costs) that arise or accrue within such one (1) year period, and which are incurred by reason of the breach of any of the warranties and representations made herein.
- K. Between the Effective Date of this Agreement and the date of Closing, Seller agrees that, without Buyer's written consent: (i) Seller shall not enter into any new leases or tenancies with respect to the Premises that would adversely affect Buyer's use of the Easement Areas; (ii) Seller shall not grant or permit any new encumbrances on or about the Premises that would adversely affect Buyer's use of the Easement Areas; (iii) Seller shall not in any way materially alter the present state of the lands underlying the Easement Areas; and (iv) Seller shall not undertake or omit to undertake any other act which might have a material, adverse effect on the Easement Areas or Buyer's use thereof.

The warranties and representations made herein shall survive Closing.

11. **Broker/Seller's Agent.** Seller and Buyer each represent and warrant to the other that no real estate broker, commission agent or other person is entitled to any commission with respect to the transactions herein contemplated (collectively, "Broker"). Except with regard to a breach of Buyer's representation or warranty set forth in this Section 10, Seller hereby indemnifies and holds Buyer harmless from any loss, cost, damages and expenses arising out of a brokerage, commission, or fee due or alleged to be due in connection with this Agreement or the transactions contemplated hereby. Except with regard to a breach of Seller's representation or warranty set forth in this section, Buyer hereby indemnifies and holds Seller harmless from any loss, cost, damage and expense arising out of a brokerage commission or fee due or alleged to be due arising out of breach of Buyer's representation and warranty set forth in this section. The foregoing representations and warranties shall survive Closing.
12. **Risk of Loss.** If the Easements have not been granted by Seller to Buyer, and all or a material part of those portions of the Premises that will be subject to the Easements are destroyed or subject to an eminent domain action, then Buyer shall be entitled, at its option, to: (i) terminate this Agreement, or (ii) proceed to Closing, in which case all applicable insurance or condemnation proceeds related to the Easements and Easement Areas will be assigned to and payable to Buyer.
13. **Remedies of Seller.** In the event of Buyer's default under this Agreement, Seller agrees to provide Buyer with written notice specifying the nature of such default. Buyer shall have 30 days from the date of receipt of said notice to cure said default. In the event Buyer does not cure such default within such 30 day period, and provided that Seller has fully performed all of its obligations hereunder, then Seller may terminate this Agreement upon providing written notice and/or pursue all legal remedies available.
14. **Remedies of Buyer.** In the event of Seller's default under this Agreement, Buyer agrees to provide Seller with written notice specifying the nature of such default. Seller shall have 30 days from the date of receipt of said notice to cure said default. In the event Seller does not cure such default within such 30 day period, and provided that Buyer has fully performed all of its obligations hereunder, then Buyer may terminate this Agreement upon providing written notice and/or pursue all legal remedies available.
15. **Miscellaneous Provisions.**

- A. **Assignability/Binding Effect.** This Agreement may be assigned by Buyer to any party as may be determined by Buyer prior to the Closing, including but not limited to an affiliate of Buyer. Seller is restricted from assigning this Agreement without Buyer's consent (which consent may be withheld at Buyer's discretion) except in connection with a fee simple sale of the entire Premises in which case, the successor fee simple owner shall automatically assume all obligations, rights and responsibilities under this Agreement. This Agreement shall be binding upon and inure to the benefit of the parties' respective heirs, personal representatives, successors, and assigns.
- B. **Notices.** All notices required to be given by any of the provisions of this Agreement, unless otherwise stated, shall be in writing and delivered in person or by a national overnight delivery service (and shall be effective when received, when refused or when the same cannot be delivered) to the appropriate party at the address set forth below (or such other address as has been designated in writing by either party hereto):
- | | | | |
|-----------|--|------------|---|
| To Buyer: | American Towers LLC
c/o American Tower
10 Presidential Way
Woburn, MA 01801
Attn: US Tower - Legal | To Seller: | The Charter Township of Big Rapids
14212 Northland Drive
Big Rapids, Michigan 49307 |
|-----------|--|------------|---|
- With copy to: American Towers LLC
c/o American Tower
116 Huntington Avenue
Boston, MA 02116
Attn: Legal Department
- C. **Survival of Provisions.** The representations, indemnities, warranties, and other provisions of this Agreement shall survive (and shall not merge into) the delivery of the fully executed Easement Agreement for a period of one (1) year, and the parties hereto shall comply with the provisions hereof notwithstanding such delivery.
- D. **Severability.** If any provision of this Agreement is deemed unenforceable in whole or in part, such provision shall be limited to the extent necessary to render the same valid or shall be excised from this Agreement, as circumstances require, and this Agreement shall be construed as if such provision had been so limited or as if such provision had not been included herein, as the case may be.
- E. **Attorney's Fees.** In the event of any dispute arising hereunder and if litigation is commenced, the prevailing party shall be entitled to recover from the other party all costs and expenses incurred in connection with such litigation, including, but not limited to, reasonable attorneys' fees and costs.
- F. **Entire Understanding and Amendment.** This Agreement and the documents executed in connection with the Closing, constitute the entire understanding between the parties with regard to the subject matter hereof and there are no representations, inducements, conditions, or other provisions other than those expressed herein. This Agreement may not be modified, amended, altered or changed in any respect except by written agreement and signed by the party to be charged.
- G. **Applicable Law.** This Agreement shall be governed by and construed in accordance with the laws of the State of Michigan.
- H. **Captions and Headings.** The captions and headings in this Agreement are for convenience and shall not be held or deemed to define, limit, describe, explain, modify, amplify or add to the interpretation, construction or meaning of any provisions of or the scope or intent of this Agreement.
- I. **Cumulative Remedies.** Except as otherwise provided herein, each and every one of the rights, benefits and remedies provided to Buyer or Seller by this Agreement, or by any instrument or documents executed pursuant to

this Agreement, are cumulative and shall not be exclusive of any other of said rights, remedies and benefits allowed by law or equity to the Buyer.

- J. **Counterparts.** This Agreement may be executed in one or more counterparts, and by the different parties hereto in separate counterparts, each of which when executed shall be deemed to be an original but all of which taken together shall constitute one and the same agreement. Faxed, scanned or otherwise electronically reproduced fully executed copies of this Agreement shall be considered as valid as original signed documents.
- K. **Termination of Right of Entry and Testing Agreement.** Buyer and Seller previously entered into that certain Right of Entry and Testing Agreement effective March 11, 2020 (the "E&T Agreement"). Buyer and Seller agree that as of the Effective Date of this Agreement, the E&T Agreement is hereby terminated and of no further force and effect.

{Signatures Appear on Following Page}

206263 STRELO Ferris State University

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed as of the dates written below.

BUYER:

AMERICAN TOWERS LLC,
a Delaware limited liability company

Signature: _____

By: _____

Its: _____

Date: _____

ACCEPTANCE

Under seal, the undersigned Seller warrants and represents that Seller is the sole record owner of the Premises with the full and complete right to grant the Easements and sign the Agreement as contemplated hereunder. The Seller hereby accepts the foregoing offer this _____ day of _____, 202____, and agrees to perform as set-forth in this Agreement.

SELLER:

The Charter Township of Big Rapids

Signature: _____

By: _____

Its: _____

Date: _____

Exhibit A

(to Easement Option Purchase Agreement)

Description of Premises

Tract 1

That part of the Southwest ¼ of the Southwest ¼ of Section 23, T15N-R10W, Big Rapids Charter Township, Mecosta County, Michigan, more particularly described as:

Commencing at the Southwest Corner of said Section; thence N 0°25'55" W along the Section line 1274.23 feet; thence N 89°35'35" E 223.71 feet to the Point of Beginning for this description; thence N 89°35'35" E 176.41 feet; thence S 0°18'56" E 119.94 feet; thence S 89°35'00" W 176.21 feet; thence N 0°24'47" W 119.97 feet to the Point of Beginning.

Also described as Parcel "B" as shown on Certificate of Survey prepared by Thomas H. Sage, P.C., dated March 6, 1996 and recorded March 27, 1996 as Book 12 Page 24.

Parcel ID No. 05 023 013 250

Tract 1 being the same property conveyed to Big Rapids Charter Township in a deed from Larry Hayes and Jaqueline Hayes a/k/a Jacqueline Hayes, husband and wife, dated March 27, 1996 and recorded March 27, 1996 as Book 557 Page 754.

Tract 2

Part of the SW ¼ of the SW ¼ of Section 23, T15N-R10W, Big Rapids Township, Mecosta County, Michigan, described as beginning at a point on the East ROW Line of Highway US-131 which is N0°25'55"W 1004.25 feet along the West Line of Section 23 and N89°34'05"E 47.80 feet from the SW corner of Section 23; Thence N0°34'12"W, 150.00 feet along the East ROW Line of Highway US-131; Thence N89°34'05"E, 352.55 feet; Thence S0°25'55"E, 150.00 feet parallel with the West Line of Section 23; Thence S89°34'05"W, 352.20 feet to the Point of Beginning.

Parcel ID No. 05 023 013 300

Tract 2 being the same property conveyed to the Township of Big Rapids in a deed from Max J. Gilbert and Barbara E. Gilbert, husband and wife, dated July 19, 1980 and recorded July 25, 1980 as Book 393 Page 1175.

Exhibit B

Easement Areas

The Easement Areas consists of an approximate 50'x 50' square foot Exclusive Easement Area together with 20' wide Access and Utility Easement Areas as depicted and/or described below. This Exhibit B may be replaced by Buyer with a metes/bounds description obtained from an as-built survey conducted by Buyer.

EXCLUSIVE EASEMENT AREA

That part of the Southwest 1/4 of Section 23, Township 15 North, Range 10 West, Big Rapids Township, Mecosta County, Michigan, described as:

Commencing at the Southwest corner of said Section 23; thence North 00°20'48" East 1054.25 feet; thence South 89°40'12" East 349.59 feet to THE PLACE OF BEGINNING OF THIS DESCRIPTION; thence South 89°40'12" East 50.00 feet; thence South 00°19'48" West 50.00 feet; thence North 89°40'12" West 50.00 feet; thence North 00°19'48" East 50.00 feet to the place of beginning.

ACCESS AND UTILITY EASEMENT AREA

A 20.00 foot wide easement for access & utility purposes over that part of the Southwest 1/4 of Section 23, Township 15 North, Range 10 West, Big Rapids Township, Mecosta County, Michigan, the centerline of which is described as:

Commencing at the Southwest corner of said Section 23; thence North 00°20'48" East 1054.25 feet along the West line of said Section; thence South 89°40'12" East 349.59 feet to the Northwest corner of a 50.00' x 50.00' ATC Area; thence continuing South 89°40'12" East 10.00 feet to THE PLACE OF BEGINNING OF THIS CENTERLINE DESCRIPTION; thence North 00°19'48" East 157.01 feet; thence Northwesterly 47.12 feet along a 30.00 foot radius curve to the left, having a chord bearing North 44°40'12" West 42.43 feet; thence North 89°40'12" West 20.01 feet; thence Southwesterly 48.46 feet along a 45.00 foot radius curve to the left, having a chord bearing South 59°28'38" West 46.15 feet; thence South 28°37'28" West 83.50 feet; thence North 89°40'12" West 182.89 feet to a point on the Easterly right-of-way line of State Street for the place of ending of this centerline description.

Exhibit C
(to Easement Option Purchase Agreement)

**MEMORANDUM OF OPTION AGREEMENT
COMMENCES ON FOLLOWING PAGE**

American Tower Corporation
Attn: Tower Development
10 Presidential Way
Woburn, MA 01801
ATC Site: 206263 STRELO Ferris State University
TAX PARCEL ID NUMBER(S):5405-023-013-3000 & 5405-023-013-250

MEMORANDUM OF OPTION AGREEMENT

This **MEMORANDUM OF OPTION AGREEMENT** ("*Memorandum*") is made effective as of the latter signature date hereof by and between **The Charter Township of Big Rapids holding title to real property as Township of Big Rapids and as Big Rapids Charter Township, ("SELLER")**, with a mailing address of 14212 Northland Drive, Big Rapids, Michigan 49307 and **American Towers LLC, a Delaware limited liability company ("BUYER")**, with a mailing address of 10 Presidential Way, Woburn, MA 01801.

Recitals

A. WHEREAS, Seller owns a certain parcel or tract of land located in the Township of Big Rapids, County of Mecosta, state of Michigan as more fully described in **Exhibit A** attached hereto (the "*Premises*"); and

B. WHEREAS, Seller and Buyer have entered into that certain Easement Option Purchase Agreement dated _____ (the "*Option Agreement*") whereby Seller has granted an option to Buyer (the "*Option*") to purchase an exclusive 50-year easement (the "*Exclusive Easement*") in and to that portion of the Premises described and/or depicted in **Exhibit B** attached hereto for use as a wireless telecommunications facility (such portion the "*Exclusive Easement Area*") as well as 50-year non-exclusive easements for access and utilities (the "*Access and Utilities Easements*") in a portion of the Premises also described and/or depicted in Exhibit B attached hereto (such portion the "*Access and Utilities Easement Areas*"; the Access and Utility Easement Area and Exclusive Easement Area, collectively, the "*Easement Areas*") to service the Exclusive Easement Area (The Exclusive Easement and Access and Utilities Easements being collectively referred to herein as the "*Easements*"); and

C. WHEREAS, Buyer and Seller desire to provide notice of the Option Agreement.

NOW, THEREFORE, in consideration of the foregoing and the mutual covenants contained in the Option Agreement, the parties agree as follows:

- 1. Term**. The term of the Option Agreement will expire on November 15, 2020 unless the Option is exercised by Buyer or the Option Agreement is otherwise extended in writing by mutual agreement of Buyer and Seller.

206263 STRELO Ferris State University

2. **Restrictions on Assignment.** Seller is restricted from assigning the Option Agreement without Buyer's consent except in connection with a fee simple sale of the entire Premises in which case, the successor fee simple owner shall automatically assume all obligations, rights and responsibilities under the Option Agreement.
3. **Notices.** All notices must be in writing and shall be valid upon receipt when delivered by hand, by nationally recognized courier service, or by First Class United States mail, certified, return receipt requested to the address set forth herein.

If to Seller: The Charter Township of Big Rapids
14212 Northland Drive
Big Rapids, Michigan 49307

If to Buyer: American Towers LLC
c/o American Tower
10 Presidential Way
Woburn, MA 01801
Attn: Land Management

With copy to: American Towers LLC
c/o American Tower
116 Huntington Avenue
Boston, MA 02116
Attn: Legal Department

4. **Effect.** This Memorandum is not a complete summary of the terms and conditions contained in the Option Agreement or Easement Agreement. Provisions in the Memorandum should not be used in interpreting the Option Agreement or Easement Agreement provisions. In the event of a conflict between this Memorandum and the Option Agreement, the Option Agreement shall control.

[SIGNATURE PAGE AND EXHIBITS FOLLOW]

IN WITNESS WHEREOF, the parties have executed this Memorandum of Option Agreement by their hands as of the dates below.

SELLER:

The Charter Township of Big Rapids

Signature: _____

By: _____

Its: _____

Acknowledgment

STATE OF _____)

) ss:

COUNTY OF _____)

On _____ before me, _____, personally
(here insert name and title of the Notary Public)

appeared _____ of the **Charter Township of Big Rapids** personally known to me (or proved to me on the basis of satisfactory evidence) to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity (ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which they person(s) acted, executed the instrument.

WITNESS my hand and official seal.

Signature: _____

Notary Public

My Commission Expires: _____

{Seal}

BUYER:

**AMERICAN TOWERS LLC,
a Delaware limited liability company**

By: _____

Print Name: _____

Its: _____

Date: _____

Acknowledgement

COMMONWEALTH OF MASSACHUSETTS

COUNTY OF MIDDLESEX

On this the ____ day of _____, 202____, before me, _____, the undersigned Notary Public, personally appeared _____, proved to me through satisfactory evidence of identity, in which he is personally known to me, to be the person whose name is signed on the preceding document, and acknowledged to me that he signed it voluntarily for its stated purpose, as _____, of American Towers LLC, a Delaware limited liability company.

WITNESS my hand and official seal.

Notary Public
My Commission Expires: _____

{Seal}

Exhibit A
(To Memorandum)

Description of Premises

Tract 1

That part of the Southwest $\frac{1}{4}$ of the Southwest $\frac{1}{4}$ of Section 23, T15N-R10W, Big Rapids Charter Township, Mecosta County, Michigan, more particularly described as:

Commencing at the Southwest Corner of said Section; thence N $0^{\circ}25'55''$ W along the Section line 1274.23 feet; thence N $89^{\circ}35'35''$ E 223.71 feet to the Point of Beginning for this description; thence N $89^{\circ}35'35''$ E 176.41 feet; thence S $0^{\circ}18'56''$ E 119.94 feet; thence S $89^{\circ}35'00''$ W 176.21 feet; thence N $0^{\circ}24'47''$ W 119.97 feet to the Point of Beginning.

Also described as Parcel "B" as shown on Certificate of Survey prepared by Thomas H. Sage, P.C., dated March 6, 1996 and recorded March 27, 1996 as Book 12 Page 24.

Parcel ID No. 05 023 013 250

Tract 1 being the same property conveyed to Big Rapids Charter Township in a deed from Larry Hayes and Jaqueline Hayes a/k/a Jacqueline Hayes, husband and wife, dated March 27, 1996 and recorded March 27, 1996 as Book 557 Page 754.

Tract 2

Part of the SW $\frac{1}{4}$ of the SW $\frac{1}{4}$ of Section 23, T15N-R10W, Big Rapids Township, Mecosta County, Michigan, described as beginning at a point on the East ROW Line of Highway US-131 which is N $0^{\circ}25'55''$ W 1004.25 feet along the West Line of Section 23 and N $89^{\circ}34'05''$ E 47.80 feet from the SW corner of Section 23; Thence N $0^{\circ}34'12''$ W, 150.00 feet along the East ROW Line of Highway US-131; Thence N $89^{\circ}34'05''$ E, 352.55 feet; Thence S $0^{\circ}25'55''$ E, 150.00 feet parallel with the West Line of Section 23; Thence S $89^{\circ}34'05''$ W, 352.20 feet to the Point of Beginning.

Parcel ID No. 05 023 013 300

Tract 2 being the same property conveyed to the Township of Big Rapids in a deed from Max J. Gilbert and Barbara E. Gilbert, husband and wife, dated July 19, 1980 and recorded July 25, 1980 as Book 393 Page 1175.

Exhibit B

Easement Areas

The Easement Areas consists of an approximate 50'x 50' square foot Exclusive Easement Area together with 20' wide Access and Utility Easement Areas as depicted and/or described below. This Exhibit B may be replaced by Buyer with a metes/bounds description obtained from an as-built survey conducted by Buyer.

EXCLUSIVE EASEMENT AREA

That part of the Southwest 1/4 of Section 23, Township 15 North, Range 10 West, Big Rapids Township, Mecosta County, Michigan, described as:

Commencing at the Southwest corner of said Section 23; thence North 00°20'48" East 1054.25 feet; thence South 89°40'12" East 349.59 feet to THE PLACE OF BEGINNING OF THIS DESCRIPTION; thence South 89°40'12" East 50.00 feet; thence South 00°19'48" West 50.00 feet; thence North 89°40'12" West 50.00 feet; thence North 00°19'48" East 50.00 feet to the place of beginning.

ACCESS AND UTILITY EASEMENT AREA

A 20.00 foot wide easement for access & utility purposes over that part of the Southwest 1/4 of Section 23, Township 15 North, Range 10 West, Big Rapids Township, Mecosta County, Michigan, the centerline of which is described as:

Commencing at the Southwest corner of said Section 23; thence North 00°20'48" East 1054.25 feet along the West line of said Section; thence South 89°40'12" East 349.59 feet to the Northwest corner of a 50.00' x 50.00' ATC Area; thence continuing South 89°40'12" East 10.00 feet to THE PLACE OF BEGINNING OF THIS CENTERLINE DESCRIPTION; thence North 00°19'48" East 157.01 feet; thence Northwesterly 47.12 feet along a 30.00 foot radius curve to the left, having a chord bearing North 44°40'12" West 42.43 feet; thence North 89°40'12" West 20.01 feet; thence Southwesterly 48.46 feet along a 45.00 foot radius curve to the left, having a chord bearing South 59°28'38" West 46.15 feet; thence South 28°37'28" West 83.50 feet; thence North 89°40'12" West 182.89 feet to a point on the Easterly right-of-way line of State Street for the place of ending of this centerline description.

Exhibit D

(to Easement Option Purchase Agreement)

**EASEMENT AGREEMENT
COMMENCES ON FOLLOWING PAGE**

Prepared by and Return to:
American Tower Corporation
Attn: Tower Development
10 Presidential Way
Woburn, MA 01801
ATC Site: 206263 STRELO Ferris State University

(Recorder's Use Above this Line)

STATE OF MICHIGAN

Assessor's Parcel No.: 5405-023-013-3000 & 5405-023-013-250

COUNTY OF MECOSTA

EASEMENT AGREEMENT

This Easement Agreement ("*Agreement*") dated as of _____, 202_ (the "*Effective Date*"), by and between **The Charter Township of Big Rapids holding title to real property as Township of Big Rapids and as Big Rapids Charter Township ("*Grantor*")** having a mailing address of 14212 Northland Drive, Big Rapids, Michigan 49307, and **American Towers LLC, a Delaware limited liability company ("*Grantee*")** having a mailing address of 10 Presidential Way, Woburn, MA 01801.

BACKGROUND

Grantor is the owner of the real property described in **Exhibit "A"** attached hereto and by this reference made a part hereof (the "*Premises*"). Grantor desires to grant to Grantee certain easement rights with respect to the Premises, as more particularly described below, and subject to the terms and conditions of this Agreement.

AGREEMENTS

For and in consideration of the covenants and agreements herein contained and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto agree as follows:

- 1. Grant of Easements.** Grantor, for itself and its heirs, personal representatives, successors and assigns, hereby grants, bargains, sells, transfers and conveys to Grantee, its successors and/or assigns: (i) a 50-year term exclusive easement (the "*Exclusive Easement*") in and to that portion of the Premises more particularly described on **Exhibit "B"** attached hereto and by this reference made a part hereof (the "*Exclusive Easement Area*"); and (ii) 50-year term non-exclusive easements (the "*Access and Utility Easements*"; the Exclusive Easement and Access and Utility Easements, collectively, the "*Easements*") in and to that portion of the Premises also described and/or depicted in Exhibit B (the "*Access and Utility Easement Areas*"; the Access and Utility Easement Areas and Exclusive Easement Area, collectively, the "*Easement Areas*"). The Easement Areas shall be used for the purposes set forth herein and shall expressly include that portion of the Premises upon which any of Grantee's fixtures, structures, equipment or other personal property are located as of the date of this Agreement.
- 2. Private Easement.** Nothing in this Agreement shall be deemed to be a dedication of any portion of the Easement Areas for public use. All rights, easements and interests herein created are private and do not constitute a grant for public use or benefit.

3. **Successors Bound.** This Agreement shall be binding on and inure to the benefit of the parties hereto and their respective heirs, personal representatives, lessees, successors and assigns. It is the intention of the parties hereto that all of the various rights, obligations, restrictions and easements created in this Agreement shall run with the affected lands and shall inure to the benefit of and be binding upon all future owners and lessees of the affected lands and all persons claiming any interest under them.

4. **Duration.** Commencing on the Effective Date, the duration of this Agreement and the Easements granted herein (the "Term") shall be for fifty (50) years, unless Grantee provides written, recordable notice of Grantee's intent to terminate this Agreement and the Easements described herein, in which event this Agreement, the Easements, and all obligations of Grantee hereunder shall terminate upon Grantee's recordation of any such notice. For the avoidance of doubt, Grantee may, in its sole and absolute discretion, unilaterally terminate this Agreement, the Easements, and all of Grantee's obligations hereunder without the approval of or consent of Grantor. In the event Grantee terminates this Agreement, Grantor shall cooperate to counter-execute any document required to allow Grantee to record such termination in the applicable real property recorder's office.

5. **Easement Consideration.** Grantor hereby acknowledges the receipt, contemporaneously with the execution hereof, of all consideration due hereunder. Accordingly, no additional consideration shall be due during the Term.

6. **Use of Easement Areas.**

a. **Exclusive Easement.** The Exclusive Easement Area may be used by Grantee and any of its affiliates, customers, tenants, subtenants, lessees, licensees, successors, and/or assigns together with any of the employees, contractors, consultants, and/or agents of the foregoing (collectively, the "**Permitted Parties**") for the purposes of installing, constructing, maintaining, operating, modifying, repairing and/or replacing improvements, equipment, structures, buildings, sheds, cabinets, data centers, smart poles, a communications tower of a design and height as determined by Grantee and/or the Permitted Parties in their sole and absolute discretion subject to all applicable federal, state and local laws (such tower, the "**Tower**"), fixtures, antennae and other personal property as the Permitted Parties may deem necessary or appropriate, which may be located on, under or in the Exclusive Easement Area from time to time, for the facilitation, transmission, reception, storage and dissemination of communications signals, frequencies, data and for other uses that are ancillary to, in support of, or otherwise related to, the uses set forth above. Additionally, Grantee and the Permitted Parties may from time to time when required during construction, repair, maintenance or replacement of the Tower, keep and maintain a temporary tower within the Exclusive Easement Area for a reasonable period of time during construction, maintenance, modification, replacement or repair of the Tower. Any such property, including any equipment, structures, fixtures and other personal property currently on or in the Exclusive Easement Area, shall not be deemed to be part of the Premises, but instead shall remain the property of Grantee or the applicable Permitted Parties. At any time during the Term, Grantee and/or any applicable Permitted Parties may remove and/or replace their equipment, structures, fixtures and other personal property from the Easement Areas. Grantee may make, without the consent or approval of Grantor, any improvements, alterations or modifications to the Exclusive Easement Area as are deemed appropriate by Grantee and the Permitted Parties, in their sole and absolute discretion. Grantee shall have the unrestricted and exclusive right, exercisable without the consent or approval of Grantor, to lease, sublease, license, or sublicense any portion of the Exclusive Easement Area, but no such lease, sublease or license shall relieve or release Grantee from its obligations under this Agreement. Grantor shall not have the right to use the Exclusive Easement Area for any reason and shall not disturb Grantee's nor any Permitted Parties' right to use the Exclusive Easement Area in any manner. Grantee may construct a fence around all or any part of the Exclusive Easement Area and shall have the right to prohibit anyone, including Grantor, from entry into such Exclusive Easement Area. Notwithstanding anything in this Agreement, Grantee must obtain all necessary approvals and comply with all federal, state and local regulations, including but not limited to local zoning regulations.

b. **Access and Utility Easements.** The Access and Utility Easement Areas shall be used by Grantee and the Permitted Parties for pedestrian and vehicular (including trucks) ingress and egress to and from the Exclusive Easement Area at all times during the Term on a seven (7) days a week, twenty-four (24) hours per day basis. Grantee shall have the non-exclusive right to construct, reconstruct, add, install, improve, enlarge, operate, maintain and remove overhead and underground utilities, including, without limitation, electric, gas, telephone, fiber and data transmission lines (including wires, poles, guys, cables, conduits and appurtenant equipment) in, on, or under the Access and Utility Easement Areas in order to connect the same to utility lines located in a publicly dedicated right of way. Notwithstanding the foregoing, Grantor shall not in any manner prevent, disturb, and/or limit access to the Access and Utility Easement Areas or use of the Access and Utility Easements by Grantee or any of the Permitted Parties, and Grantor shall not utilize the Access and Utility Easement Areas in any manner that interferes with Grantee's or any of the Permitted Parties' use of such area as expressly provided herein. Likewise, Grantee shall not in any manner prevent, disturb, and/or limit Grantor's access to, use, and enjoyment of the Access and Utility Easement areas. In the event the Access and Utility Easement Areas cannot, does not, or will not fully accommodate the access and utility needs of the Grantee during the Term, Grantor agrees to provide alternate or additional areas within the Premises for purposes of providing such access and/or utility services in locations that are mutually

acceptable to Grantor, Grantee and if applicable, any utility company, for no additional consideration owed to Grantor, it being acknowledged by Grantor that both access and utility service is essential to the use of the Exclusive Easement Area by Grantee and the Permitted Parties and therefore, Grantor agrees to act reasonably and cooperate in locating alternate and/or additional areas within the Premises for such access and utility easements. In the event any such alternate or additional areas are required and thereafter identified by the parties herein for purposes of providing access and/or utilities to the Exclusive Easement Area, Grantor agrees to execute an amendment to this Agreement whereby Exhibit B will be modified to include descriptions and/or depictions of such areas which will thereafter be deemed a part of and be included within the definition of the Access and Utility Easement Areas as set forth in this Agreement. The Access and Utility Easements and the rights granted herein with respect to the same shall be assignable by Grantee to any public or private utility company to further effect this provision without the consent or approval of Grantor.

7. **Non-Compete.** During the Term, Grantor shall not sell, transfer, grant, convey, lease, and/or license by deed, easement, lease, license or other legal instrument, an interest in and to, or the right to use or occupy any portion of the Premises to any person or entity directly or indirectly engaged in the business of owning, acquiring, operating, managing, investing in or leasing wireless telecommunications infrastructure without the prior written consent of Grantee, which may be withheld, conditioned, and/or delayed in Grantee's sole, reasonable discretion.

8. **Assignment.** Grantee may assign this Agreement, in whole or in part, to any person or entity at any time without the prior written consent or approval of, or notice to, Grantor, including, but not limited to, an affiliate of Grantee. If any such assignee agrees to assume all of the obligations of Grantee under this Agreement, then Grantee will be relieved of all of its obligations, duties and liabilities hereunder. Grantor shall not assign this Agreement to any third party except that in the event of a fee simple sale of the Premises to a third party, such fee simple owner shall automatically assume this Agreement as well as all obligations, rights and responsibilities of Grantor under this Agreement.

9. **Covenants; Representations; Warranties.**

a. Grantor hereby represents and warrants to Grantee the following as of the Effective Date: (i) Grantor is the owner in fee simple of the Easement Areas, free and clear of all liens and encumbrances, except matters of record; (ii) Grantor has the full authority and power to enter into and perform its obligations under this Agreement, and, to the extent applicable, the person or persons executing this Agreement on behalf of Grantor have the authority to enter into and deliver this Agreement on behalf of Grantor; (iii) to Grantor's knowledge, there is no condemnation proceeding pending or threatened against all or any portion of the Premises; (iv) no claim, litigation, proceeding, or investigation is pending or, to Grantor's knowledge, threatened against Grantor or all or any portion of the Premises that could affect Grantee's use of the Easement Areas as contemplated herein; (v) Grantor has not filed any voluntary petition in bankruptcy or suffered the filing of an involuntary petition by its creditors or suffered the appointment of a receiver to take possession of substantially all of its assets; (vi) to Grantor's knowledge, the Premises is in compliance with all applicable laws, ordinances and regulations, including those governing Hazardous Materials (as defined below); (vii) to Grantor's knowledge, there is no proceeding pending or threatened to change the zoning status of the Premises; (viii) Grantor is not indebted to any party, including, without limitation, any local or state or the federal government for which a lien or claim of lien has been or could be asserted against the all or any portion of the Premises; (ix) there are no leases, written or oral, affecting all or any portion of the Easement Areas, except for any agreements entered into between Grantee or its affiliates and third parties; (x) the Easement Areas are not homestead premises; and (xi) Grantor has paid all taxes, assessments, charges, fees, levies, impositions and other amounts relating to the Premises due and payable prior to the Effective Date and (xii) Grantee shall peaceably and quietly hold, exercise, and enjoy the Easements during the Term without any hindrance, molestation or ejection by any party whomsoever.

b. During the Term, Grantor shall pay when due all real property, personal property, and other taxes, fees and assessments attributable to the Premises, including the Easement Areas. Grantee hereby agrees to reimburse Grantor for any personal property taxes in addition to any increase in real property taxes levied against the Premises that are directly attributable to Grantee's improvements on the Easements (but not, however, taxes or other assessments attributable to periods prior to the Effective Date, including without limitation, roll back taxes), provided, however, that Grantor must furnish written documentation (the substance and form of which shall be reasonably satisfactory to Grantee) of such personal property taxes or real property tax increase to Grantee along with proof of payment of the same by Grantor. Anything to the contrary notwithstanding, Grantor shall not be entitled to reimbursement from Grantee for any costs associated with an increase in the value of Grantor's real property calculated based on any monetary consideration paid from Grantee to Grantor. Additionally, Grantor is only eligible for reimbursement by Grantee for any applicable taxes if Grantor requests such reimbursement within two (2) years after the date such taxes became due. Grantor shall submit requests for reimbursement in writing to: *American Tower Corporation, Attn: Landlord Relations, 10 Presidential Way, Woburn, MA 01801* unless otherwise directed by Grantee from time to time. Subject to the requirements set forth in this Section, Grantee shall make such reimbursement payment within forty-five (45) days of receipt of a written reimbursement request from Grantor. Grantee shall pay applicable personal property taxes directly to the local taxing authority to the extent such taxes are billed and sent directly by the taxing authority to Grantee. If Grantor fails to pay when due any taxes

affecting the Premises as required herein, Grantee shall have the right, but not the obligation, to pay such taxes on Grantor's behalf and: (i) deduct the full amount of any such taxes paid by Grantee on Grantor's behalf from any future payments required to be made by Grantee to Grantor hereunder (to the extent applicable); (ii) demand reimbursement from Grantor, which reimbursement payment Grantor shall make within ten (10) days of such demand by Grantee; and/or (iii) collect from Grantor any such tax payments made by Grantee on Grantor's behalf by any lawful means.

c. Without Grantee's prior written consent, which consent may be withheld or conditioned in Grantee's sole and absolute discretion, Grantor shall not (i) cause any portion of the Easement Areas to be legally or otherwise subdivided from any master tract of which it is currently a part, or (ii) cause any portion of the Easement Areas to be separately assessed for tax purposes.

d. Grantor shall not suffer, grant, create, transfer, or convey (or cause to be suffered, granted, created, transferred, or conveyed) any claim, lien, encumbrance, easement, interest, restriction or other charge or exception to title to the Easement Areas or any other portion of the Premises that would adversely affect Grantee's use of the Easement Areas as contemplated herein.

e. Grantor shall not, and shall not permit any third party to use, generate, store, or dispose of any Hazardous Materials on, under, about, or within the Premises in violation of any Environmental Laws (as defined below). As used herein, "*Hazardous Materials*" shall mean any: contaminants, oils, asbestos, PCBs, hazardous substances, or wastes as defined by federal, state, or local environmental laws, regulations, or administrative orders or other materials the removal of which are required or the maintenance of which are prohibited or regulated by any federal, state, or local governmental authorities having jurisdiction over all or any portion of the Premises. As used herein, "*Environmental Laws*" shall mean any laws, regulations, ordinances, and/or administrative orders applicable to all or any portion of the Premises, which govern Hazardous Materials.

f. Grantee shall not use, generate, store, or dispose of any Hazardous Materials on, under, about, or within the Easement Areas in violation of any Environmental Laws.

g. The representations, warranties, covenants, and agreements contained in this section shall survive the execution and delivery of this Agreement indefinitely.

10. Indemnification.

a. General.

(i) Grantor, its heirs, grantees, successors, and assigns will exonerate, hold harmless, indemnify, and defend Grantee from any claims, obligations, liabilities, costs, demands, damages, expenses, suits or causes of action, including costs and reasonable attorney's fees, which may arise out of: (A) any injury to or death of any person; (B) any damage to property, if such injury, death or damage arises out of or is attributable to or results from the negligent acts or omissions of Grantor, or Grantor's principals, employees, invitees, agents or independent contractors; or (C) any breach of this Agreement by Grantor or any breach of any representation or warranty made by Grantor herein.

(ii) Grantee, its grantees, successors, and assigns will exonerate, hold harmless, indemnify, and defend Grantor from any claims, obligations, liabilities, costs, demands, damages, expenses, suits or causes of action, including costs and reasonable attorney's fees, which may arise out of: (A) any injury to or death of any person; (B) any damage to property, if such injury, death or damage arises out of or is attributable to or results from the negligent acts or omissions of Grantee, or Grantee's employees, agents or independent contractors; or (C) any breach of this Agreement by Grantee or any breach of any representation or warranty made by Grantee in this Agreement.

b. Environmental Matters.

(i) Grantor, its heirs, grantees, successors, and assigns will indemnify, defend, reimburse and hold harmless Grantee from and against any and all damages arising from the presence of Hazardous Materials upon, about or beneath the Premises or migrating to or from the Premises or arising in any manner whatsoever out of the violation of any Environmental Laws, which conditions exist or existed prior to or at the time of the execution of this Agreement or which may occur at any time in the future through no fault of Grantee. Notwithstanding the obligation of Grantor to indemnify Grantee pursuant to this Agreement, Grantor will, upon demand of Grantee, and at Grantor's sole cost and expense, promptly take all actions to remediate the Premises which are required by any federal, state or local governmental agency or political subdivision or which are reasonably necessary to mitigate environmental damages or to allow full economic use of the Easements, which remediation is necessitated from the presence upon, about or beneath the Premises of a Hazardous Material. Such actions may include but not be limited to the

investigation of the environmental condition of the Premises, the preparation of any feasibility studies, reports or remedial plans, and the performance of any cleanup, remediation, containment, operation, maintenance, monitoring or actions necessary to restore the Premises to the condition existing prior to the introduction of such Hazardous Material upon, about or beneath the Premises.

(ii) Grantee, its grantees, successors, and assigns will indemnify, defend, reimburse and hold harmless Grantor from and against environmental damages caused by the presence of Hazardous Materials on the Exclusive Easement in violation of any Environmental Laws and arising solely as the result of Grantee's activities after the execution of this Agreement. Grantee will, upon demand of Grantor, and at Grantee's sole cost and expense, promptly take all actions to remediate the Premises which are required by any federal, state or local governmental agency or political subdivision or which are reasonably necessary to mitigate environmental damages or to allow full economic use of the Premises, which remediation is necessitated from the presence upon, about or beneath the Premises of a Hazardous Material placed there by Grantee or the Permitted Parties. Such actions may include but not be limited to the investigation of the environmental condition of the Premises, the preparation of any feasibility studies, reports or remedial plans, and the performance of any cleanup, remediation, containment, operation, maintenance, monitoring or actions necessary to restore the Premises to the condition existing prior to the introduction of such Hazardous Material upon, about or beneath the Premises

11. Non-Disturbance. During the Term, Grantor will not improve or alter the Premises or grant, convey, transfer, or otherwise enter into any other easement, ground lease, lease, license, or similar agreement or contract with respect to any portion of the Premises if the same would interfere with, disturb, limit, or impair Grantee's permitted use of the Easement Areas. Grantor hereby acknowledges that Grantee and the Permitted Parties are currently utilizing the Exclusive Easement Area for the purpose of transmitting and receiving communication signals, including, but not limited to, wireless telecommunications signals. Grantor and Grantee recognize and acknowledge that Grantee's use of the Easement Areas set forth in this Agreement would be materially frustrated if the communications signals were blocked or otherwise interfered with, or if access and/or utilities to and from the Exclusive Easement Area were inhibited, even if temporarily. Grantor, for itself, its successors and assigns, hereby agrees to use its best efforts to prevent the occurrence of any of the foregoing and shall promptly undertake any remedial action necessary to comply with the terms and provisions of this section. Notwithstanding anything in this Agreement, the Permitted Parties shall not interfere with Grantor's use and enjoyment of the Premises, including, but not limited to, the access and free movement of Grantor's fire/emergency equipment and personnel. The Permitted Parties shall promptly take any remedial action necessary to comply with the terms and provisions of this section. Both Grantor and Grantee shall have the express right, among others, to seek an injunction to prevent any of the activities prohibited by this section.

12. Grantee's Securitization Rights; Estoppel. Grantor hereby consents to the granting by Grantee of one or more leasehold mortgages, collateral assignments, liens, and/or other security interests (collectively, a "*Security Interest*") in Grantee's interest in this Agreement and all of Grantee's property and fixtures attached to and lying within the Exclusive Easement Area and further consents to the exercise by Grantee's mortgagee ("*Grantee's Mortgagee*") of its rights to exercise its remedies, including without limitation foreclosure, with respect to any such Security Interest. Grantor shall recognize the holder of any such Security Interest of which Grantor is given prior written notice (any such holder, a "*Holder*") as "Grantee" hereunder in the event a Holder succeeds to the interest of Grantee hereunder by the exercise of such remedies. Grantor further agrees to execute a written estoppel certificate within thirty (30) days of written request of the same by Grantee or Holder.

13. Notices. All notices must be in writing and shall be valid upon receipt when delivered by hand, by nationally recognized courier service, or by First Class United States Mail, certified, return receipt requested to the addresses set forth below:

To Grantee: American Towers, LLC
c/o American Tower
10 Presidential Way
Woburn, MA 01801

To Grantor: The Charter Township of Big Rapids
14212 Northland Drive
Big Rapids, Michigan 49307

With copy to: American Towers, LLC
c/o American Tower
116 Huntington Avenue
Boston, MA 02116
Attn: Legal Department

Grantor or Grantee, by thirty (30) days prior written notice to the other in the manner provided herein, may designate one or more different notice addresses from those set forth above. Refusal to accept delivery of any notice or the inability to deliver

any notice because of a changed address for which no notice was given as required herein, shall be deemed to be receipt of any such notice.

14. Force Majeure. The time for performance by Grantor or Grantee of any term, provision, or covenant of this Agreement shall automatically be deemed extended by time lost due to delays resulting from strikes, civil riots, floods, epidemics/pandemics, labor or supply shortages, material or labor restrictions by governmental authority, litigation, injunctions, and any other cause not within the control of Grantor or Grantee, as the case may be.

15. Miscellaneous. This Agreement shall be recorded at the sole expense of Grantee and shall be governed by and construed in all respects in accordance with the laws of the State or Commonwealth in which the Premises is situated, without regard to the conflicts of laws provisions of such State or Commonwealth. The captions and headings herein are for convenience and shall not be held or deemed to define, limit, describe, explain, modify, amplify or add to the interpretation, construction or meaning of any provisions, scope or intent of this Agreement. This Agreement and any other documents executed in connection herewith, constitute the entire understanding between the parties with regard to the subject matter hereof and there are no representations, inducements, conditions, or other provisions other than those expressly set forth herein. Grantee has not provided any legal or tax advice to Grantor in connection with the execution of this Agreement. This Agreement may not be modified, amended, altered or changed in any respect except by written agreement that is signed by each of the parties hereto.

16. Cumulative Remedies. Except as otherwise expressly provided herein, each and every one of the rights, benefits and remedies provided to Grantor or Grantee in this Agreement, or in any instrument or documents executed pursuant to this Agreement, are cumulative and shall not be exclusive of any other of said rights, remedies and benefits allowed by law or equity to Grantor or Grantee.

17. Counterparts. This Agreement may be executed in several counterparts, each of which when so executed and delivered, shall be deemed an original and all of which, when taken together, shall constitute one and the same instrument, even though Grantor and Grantee are not signatories to the original or the same counterpart.

18. Severability. Should any part or provision of this Agreement be rendered or declared invalid by a court of competent jurisdiction, such invalidation of such part or provision shall not invalidate the remaining portions of the Agreement, and they shall remain in full force and effect and this Agreement shall be construed as if such part or provision had been so limited or as if such provision had not been included herein, as the case may be. Additionally, if any laws, rules or regulations promulgated by any state, county or local jurisdiction, including without limitation those concerning zoning, subdivision or land use, or should any court of competent jurisdiction, make the sale of the Easements herein either void or voidable, Grantor agrees that upon the written request of Grantee, the parties shall execute a reasonably acceptable ground lease between Grantor, as landlord, and Grantee, as tenant (with the Exclusive Easement area being the leased premises therein, and the Access and Utility Easement area remaining a non-exclusive easement for access and utility purposes) for uses consistent with those set forth herein. The parties agree that no additional consideration shall be paid to Grantor for entering into such a lease and said lease must (a) expressly provide that Grantee shall not be required to obtain the consent of Grantor to enter into any sublease or license of any portion of the leased premises or to permit sublessees or licensees to utilize the non-exclusive easement for access and utilities, (b) be for a term of ninety-nine (99) years, or as long as permitted by applicable law.

19. Attorney's Fees. If there is any legal action or proceeding between Grantor and Grantee arising from or based on this Agreement, the non-prevailing party to such action or proceeding shall pay to the prevailing party all costs and expenses, including reasonable attorney's fees and disbursements, actually incurred by such prevailing party in connection with such proceeding and in any appeal in related thereto. If such prevailing party recovers a judgment in any such action, proceeding or appeal, such costs, expenses and attorney's fees and disbursements shall be included in and as a part of such judgment.

20. Government Approvals/Applications/Appeals. Grantee is required to obtain all necessary federal, state and local government approvals, including any zoning, land use and building permit approvals required by Big Rapids Charter Township. Grantor hereby covenants and agrees that Grantor shall promptly review (at no out of pocket expense to Grantor) all applications or appeals for licenses, permits, and any other necessary approvals in accordance with all federal state and local laws and shall not condition approvals on the payment of additional consideration owed to Grantor, it being acknowledged by Grantor and Grantee that Grantee has prepaid a lump sum purchase payment for use of the Easement Areas as set forth in this Agreement for the entire term of this Agreement. Grantor and Grantee acknowledge that Grantor is a governing body for the applicable local township in which the Premises is located and that Grantor may be required to review and approve or deny proposed improvements to be installed, removed or maintained on the Easement Areas. Grantor agrees to execute any government forms and applications (in Grantor's capacity as fee simple owner of the Premises) that are required as part of any application process for Grantee or Grantee's licensee's or sublessee's use of the Easement Areas,

however the execution of such applications and forms by Grantor will not be deemed as approval of the proposed installation of improvements in Grantor's capacity as a governing body. Grantee (and Grantee's licensees and sublessees) will be required to comply with all applicable laws regarding the application process and obtaining all appropriate permits and approvals and Grantor will thereafter review and facilitate all such applications in its capacity as a governing body in accordance with applicable laws.

21. Further Acts. Grantor, at Grantee's sole cost and expense, shall cooperate with Grantee in executing any documents necessary to protect Grantee's rights under this Agreement or Grantee's use of the Easements and to take such action as Grantee may be reasonably required to effect the intent of this Agreement.

22. Survey. Grantee may elect, at Grantee's expense, to cause a boundary, as-built or similar survey of all or any portion of the Easement Areas (the "Survey") to be prepared by a surveyor duly licensed under the laws of the state in which the Premises is located. Grantor further agrees that upon written notice from Grantee to Grantor, Grantee may elect, in Grantee's sole and absolute discretion, to replace Exhibit B with a revised Exhibit B depicting and/or describing the Exclusive Easement Area and Access and Utility Easement Areas, as applicable, in accordance with the Survey prepared at Grantee's election and thereafter re-record this Agreement.

23. Waiver. NOTWITHSTANDING ANYTHING TO THE CONTRARY CONTAINED HEREIN, IN NO EVENT SHALL GRANTOR OR GRANTEE BE LIABLE TO THE OTHER FOR, AND GRANTOR AND GRANTEE HEREBY WAIVE, TO THE FULLEST EXTENT PERMITTED UNDER APPLICABLE LAW, THE RIGHT TO RECOVER INCIDENTAL, CONSEQUENTIAL (INCLUDING, WITHOUT LIMITATION, LOST PROFITS, LOSS OF USE OR LOSS OR BUSINESS OPPORTUNITY), PUNITIVE, EXEMPLARY, AND SIMILAR DAMAGES.

24. Condemnation. In the event Grantor receives notification of any condemnation proceeding affecting the Easement Areas, or any portion thereof, Grantor shall provide notice of the proceeding to Grantee within forty-eight (48) hours. If a condemning authority takes all of the Easement Areas, or any portion thereof, Grantee shall be entitled to pursue Grantee's own award in the condemnation proceeds, which for Grantee will include, where applicable, the value of its communications facility, moving expenses, consideration paid to Grantor for the Easements, and business dislocation expenses.

[END OF DOCUMENT – SIGNATURE PAGES AND EXHIBITS TO FOLLOW]

IN WITNESS WHEREOF, the parties hereto have executed this Agreement under seal as of the day and year set forth below.

GRANTOR:

The Charter Township of Big Rapids

Signature: _____

By: _____

Its: _____

Acknowledgment

STATE OF _____)
) ss:
COUNTY OF _____)

On _____ before me, _____, personally
(here insert name and title of the Notary Public)

appeared _____, _____ of the **Charter Township of Big Rapids** personally known to me (or proved to me on the basis of satisfactory evidence) to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity (ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which they person(s) acted, executed the instrument.

WITNESS my hand and official seal.

Signature: _____

Notary Public

My Commission Expires: _____

{Seal}

GRANTEE:

**American Towers LLC, a Delaware
limited liability company**

Signature: _____

By: _____

Its: _____

Date: _____

Acknowledgement

GRANTEE

Commonwealth of Massachusetts

County of Middlesex

On the ____ day of _____, 202_, the undersigned notary public, personally appeared _____, proved to me through satisfactory evidence of identification, which were *personally known*, to be the person who name is signed on the preceding or attached document, and acknowledged that he/she signed it voluntarily for its stated purpose, as _____, of American Towers LLC, before me.

WITNESS my hand and official seal.

Notary Public

My Commission Expires: _____

{Seal}

Attachments:

Exhibit "A" – Premises

Exhibit "B" – Easement Areas

Exhibit A

Description of Premises

Tract 1

That part of the Southwest $\frac{1}{4}$ of the Southwest $\frac{1}{4}$ of Section 23, T15N-R10W, Big Rapids Charter Township, Mecosta County, Michigan, more particularly described as:

Commencing at the Southwest Corner of said Section; thence N $0^{\circ}25'55''$ W along the Section line 1274.23 feet; thence N $89^{\circ}35'35''$ E 223.71 feet to the Point of Beginning for this description; thence N $89^{\circ}35'35''$ E 176.41 feet; thence S $0^{\circ}18'56''$ E 119.94 feet; thence S $89^{\circ}35'00''$ W 176.21 feet; thence N $0^{\circ}24'47''$ W 119.97 feet to the Point of Beginning.

Also described as Parcel "B" as shown on Certificate of Survey prepared by Thomas H. Sage, P.C., dated March 6, 1996 and recorded March 27, 1996 as Book 12 Page 24.

Parcel ID No. 05 023 013 250

Tract 1 being the same property conveyed to Big Rapids Charter Township in a deed from Larry Hayes and Jaqueline Hayes a/k/a Jacqueline Hayes, husband and wife, dated March 27, 1996 and recorded March 27, 1996 as Book 557 Page 754.

Tract 2

Part of the SW $\frac{1}{4}$ of the SW $\frac{1}{4}$ of Section 23, T15N-R10W, Big Rapids Township, Mecosta County, Michigan, described as beginning at a point on the East ROW Line of Highway US-131 which is N $0^{\circ}25'55''$ W 1004.25 feet along the West Line of Section 23 and N $89^{\circ}34'05''$ E 47.80 feet from the SW corner of Section 23; Thence N $0^{\circ}34'12''$ W, 150.00 feet along the East ROW Line of Highway US-131; Thence N $89^{\circ}34'05''$ E, 352.55 feet; Thence S $0^{\circ}25'55''$ E, 150.00 feet parallel with the West Line of Section 23; Thence S $89^{\circ}34'05''$ W, 352.20 feet to the Point of Beginning.

Parcel ID No. 05 023 013 300

Tract 2 being the same property conveyed to the Township of Big Rapids in a deed from Max J. Gilbert and Barbara E. Gilbert, husband and wife, dated July 19, 1980 and recorded July 25, 1980 as Book 393 Page 1175.

Exhibit B

Easement Areas

The Easement Areas consists of an approximate 50'x 50' square foot Exclusive Easement Area together with 20' wide Access and Utility Easement Areas as depicted and/or described below. This Exhibit B may be replaced by Buyer with a metes/bounds description obtained from an as-built survey conducted by Buyer.

EXCLUSIVE EASEMENT AREA

That part of the Southwest 1/4 of Section 23, Township 15 North, Range 10 West, Big Rapids Township, Mecosta County, Michigan, described as:

Commencing at the Southwest corner of said Section 23; thence North 00°20'48" East 1054.25 feet; thence South 89°40'12" East 349.59 feet to THE PLACE OF BEGINNING OF THIS DESCRIPTION; thence South 89°40'12" East 50.00 feet; thence South 00°19'48" West 50.00 feet; thence North 89°40'12" West 50.00 feet; thence North 00°19'48" East 50.00 feet to the place of beginning.

ACCESS AND UTILITY EASEMENT AREA

A 20.00 foot wide easement for access & utility purposes over that part of the Southwest 1/4 of Section 23, Township 15 North, Range 10 West, Big Rapids Township, Mecosta County, Michigan, the centerline of which is described as:

Commencing at the Southwest corner of said Section 23; thence North 00°20'48" East 1054.25 feet along the West line of said Section; thence South 89°40'12" East 349.59 feet to the Northwest corner of a 50.00' x 50.00' ATC Area; thence continuing South 89°40'12" East 10.00 feet to THE PLACE OF BEGINNING OF THIS CENTERLINE DESCRIPTION; thence North 00°19'48" East 157.01 feet; thence Northwesterly 47.12 feet along a 30.00 foot radius curve to the left, having a chord bearing North 44°40'12" West 42.43 feet; thence North 89°40'12" West 20.01 feet; thence Southwesterly 48.46 feet along a 45.00 foot radius curve to the left, having a chord bearing South 59°28'38" West 46.15 feet; thence South 28°37'28" West 83.50 feet; thence North 89°40'12" West 182.89 feet to a point on the Easterly right-of-way line of State Street for the place of ending of this centerline description.

Item "N"



6620 Lake Michigan Drive
 P.O. Box 188
 Allendale, MI 49401
 (616) 895-4347



West Shore Fire Inc.
 6620 Lake Michigan Dr.
 PO Box 188
 Allendale MI 49401
 Phone: 616-895-4347
 Watts: 800-632-6184
 Fax: 616-895-7158



Office of:
 Rob Shepard
rshepard@westshorefire.com
 616-262-0640 Cell

QUOTATION

Bill to Address	BIG RAPIDS TWP FIRE DEPT 14212 NORTH AND DR BIG RAPIDS, MI 49307 ATTN: TDM	PO #	Ship Via	Best Way
Shipping Address		Date:	4/15/2020	
Phone #	1-231-250-2327	County:		
Fax #		QUOTE VALID FOR 45 DAYS		
E-mail	tdparker27@yahoo.com			

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
1	516-0570-51-0 Impeller Assy for packing		\$8,010.20
12	Labor to remove pump R&R assembly, reinstal	95.00	\$1,140.00
1	Shop supplies		\$50.00

Subtotal		\$9,200.20
FREIGHT NOT INCLUDED IN QUOT		
Tax (If Applicable)		
TOTAL QUOTE!		\$9,200.20