

BIG RAPIDS CHARTER TOWNSHIP BOARD
REGULAR MEETING TUESDAY, MARCH 3, 2020
BIG RAPIDS TOWNSHIP OFFICES, 14212 NORTHLAND DR.
BIG RAPIDS, MI 49307

AGENDA

CALL TO ORDER: 7:00 p.m. ROLL CALL: __Stanek,__Saez,__Currie,
__Bean,__Everett,__Geib,__Merendino Pledge of Allegiance.

PUBLIC COMMENT

ADDITIONS TO AGENDA:

CORRESPONDENCE: **ITEM A**

APPROVAL OF: February 4, meeting minutes: **ITEM B**

FINANCIAL

1. January Treasurer Report: **ITEM C**
2. Financial Report: **ITEM D**

APPROVAL OF BILLS:

1. Accounts Payable: **ITEM E**
2. Payroll: **ITEM F**

MONTHLY REPORTS:

1. Building Department: **ITEM G**
2. Fire Department: **ITEM H**
3. Sewer Department: **ITEM I**
4. Water Department: **ITEM J**
5. Cemetery committee: **ITEM K**
6. Fire Committee: **ITEM L**
7. Planning Commission: **ITEM M**
8. Supervisor: **ITEM N**
9. Other

UNFINISHED BUSINESS:

1. Mecosta Conservation District: Brook Baumann **ITEM O**
2. Fire Truck Sale:
3. Other:

NEW BUSINESS:

1. Cell Tower Presentation: Anthony Amine
 - a. Right of Entry and Testing Agreement: **ITEM P**
 - b. Easement Option Purchase Agreement: **ITEM Q**
2. Resolution 2020-1 Poverty Exemption: **ITEM R**
3. Brining of roads: **ITEM S**
- 4.

PUBLIC COMMENT:

ADJOURNMENT:

Big Rapids Charter Township will provide necessary and reasonable auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed material, if individuals with disabilities, upon five business days notice to the township. Individuals requiring auxiliary aids or services should contact Hannah Saez, Big Rapids Charter Township Clerk, 14212 Northland Drive, Big Rapids, Mi 49307- call 231 796 3603 or fax request to 231 796 2533.

2/27/2020

Big Rapids Township

14212 Northland Dr.

Big Rapids, MI 49307

Big Rapids Township Board of Trustee's and Supervisor Stanek,

After just over 4 years of service to the Big Rapids Township Fire Dept. it comes with great sadness that effective immediately on Tuesday February 25; I Ryan Pranger am resigning from my position with the Big rapids Township Fire Dept.

In light of recent promotions of personal to positions in which they are not qualified for, it raises questions of safety for me and others. I have also chosen to remove myself from being in the mix of the chaos that has ensued at the fire station due to recent decisions.

There have also been instances of an officer creating a hostile work environment by telling new hires that "I am out to get them". There is no out to get anyone, but rather following the policies and procedures set forth by the Township Board and the Fire Dept. Behavior like this is unacceptable to me and I will not tolerate it any further.

This information should be of no surprise to the Fire Chief or Deputy Chief, as they allow this and other unacceptable behavior to continue.

Respectfully,

A handwritten signature in blue ink, consisting of a large, stylized initial 'R' followed by a long horizontal line extending to the right.

Ryan Pranger

Item "B"

BIG RAPIDS CHARTER TOWNSHIP BOARD REGULAR MEETING TUESDAY, FEBRUARY 4, 2020 UNAPPROVED

CALL TO ORDER: 7:00 p.m.

ROLL CALL: Saez, Currie, Bean, Everett, Geib, Merendino, Present. Stanek, Absent.

All lead in the pledge of Allegiance.

PUBLIC COMMENT: Jim Sandy - Dept of Defense Operations to reshore electronic materials used in Military Applications in Industrial Park.

ADDITIONS TO AGENDA: None.

CORRESPONDENCE: Mecosta Conservation District: Request to invite District Administer to next months meeting to discuss.

APPROVAL OF: January 7, meeting minutes:

January 14, meeting minutes:

A motion to approve the January 7, 2020 meeting minutes and the January 14, 2020 meeting minutes as adjusted was made by Geib. Seconded by Currie. Motion passed unanimously.

FINANCIAL

1. **December Treasurer Report:** Approved as printed.
2. **Financial Report:** Approved as printed.

APPROVAL OF BILLS:

1. **Accounts Payable:** A motion to approve accounts payable in the amount of \$67,605.16 was made by Currie. Seconded by Geib. Motion passed unanimously on a roll call vote.
2. **Payroll:** A motion to approve payroll in the amount of \$17,338.88 checks #11954-#11992 and stub 25 was made by Geib. Seconded by Everett. Motion passed unanimously on a roll call vote.

MONTHLY REPORTS:

1. **Building Department:**
2. **Fire Department:**
3. **Sewer Department:**
4. **Water Department:**
5. **Construction Board of Appeals:**
6. **Planning Commission:**
7. **Zoning Board of Appeals:**
8. **Supervisor:**
9. **Other**
Approved as printed.

UNFINISHED BUSINESS:

1. **Storm sewer problem across the street:** Mike Oezer discussed that the owner acknowledges that they are in understanding that it is his issue to correct at this time.

NEW BUSINESS:

1. **Quote for equipment at Sheridan Lift Station:** A motion was made to approve the purchase of equipment at the Sheridan Lift Station in the amount of \$75,883.00 with the suggestion of finding out the lead time on spares and voting on the purchase of that separately by Currie. Seconded by Geib.
2. **Motion to add Dylan Berens to Fire Roster:** A motion to add Dylan Berens to the Fire Roster was made by Currie. Seconded by Merendino. Motion passed unanimously.

3. **Motion to add Brody Schroeder to Fire Roster:** A motion to add Brody Schroeder to the Fire Roster was made by Currie. Seconded by Everett. Motion passed unanimously.
4. **Raise request from building inspector:** A motion to raise the building inspectors pay from \$24.83 to \$26.00 was made by Currie. Seconded by Geib. Motion passed unanimously.
5. **Social Media Policy:** A motion was made by Geib to contact the city in regards to their policy and to develop a social media policy for the township. Seconded by Bean. Motion passed unanimously.
6. **Sale of old fire truck chassis:** Discussion of how to post the fire truck chassis for sale and moved to next months agenda discussion.
7. **Grounds Maintenance Position:** A motion was made to set the starting pay for the Grounds and Maintenance position at a rate of \$17.50 with a 3 month review and possible increase to \$18.00 was made by Bean. Seconded by Merendino. Motion passed unanimously.

PUBLIC COMMENT: None.

ADJOURNMENT: 8:09 p.m.

Big Rapids Charter Township will provide necessary and reasonable auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed material, if individuals with disabilities, upon five business days notice to the township. Individuals requiring auxiliary aids or services should contact Hannah Saez, Big Rapids Charter Township Clerk, 14212 Northland Drive, Big Rapids, MI 49307- call 231 796 3603 or fax request to 231 796 2533

02/13/2020 05:09 PM
 User: PENNY
 DB: Big Rapids Town

BANK RECONCILIATION FOR BIG RAPIDS TOWNSHIP
 Bank GEN (GENERAL TOWNSHIP CHECKING)
 FROM 01/01/2020 TO 01/31/2020
 Reconciliation Record ID: 99

Item "C"

GL Number	Description	Beginning Balance
100-000-001.000	Cash - Checking	277,260.87
101-000-001.001	Cash Non-Expendable	
203-000-001.000	CASH	186,142.44
204-000-001.000	CASH	52,614.39
206-000-001.000	Cash - Checking	88,766.30
212-000-001.000	Cash - Savings	151.25
246-000-001.000	Cash - Savings	
249-000-001.000	Cash - Savings	122,254.04
271-000-001.000	CASH	5,054.66
301-000-001.000	Cash - Savings	
401-000-001.000	CASH	33,351.70
590-000-001.000	Cash - Savings	324,672.58
591-000-001.000	CASH	(81,702.10)
593-000-001.000	CASH	
701-000-001.000	Cash - Savings	
708-000-001.000	CASH	20,996.77
711-000-001.000	CASH	
711-000-001.100	HVC Cash Expendable	16,323.72
850-000-001.000	Cash - Savings	

Beginning GL Balance:	1,045,886.62
Add: Cash Receipts	356,636.17
Less: Cash Disbursements	(51,011.20)
Ending GL Balance:	1,351,511.59

GL Number	Description	Ending Balance
101-000-001.000	Cash - Checking	405,746.94
101-000-001.001	Cash Non-Expendable	
203-000-001.000	CASH	186,142.44
204-000-001.000	CASH	119,086.41
206-000-001.000	Cash - Checking	160,114.26
212-000-001.000	Cash - Savings	151.25
246-000-001.000	Cash - Savings	
249-000-001.000	Cash - Savings	124,946.04
271-000-001.000	CASH	13,915.39
301-000-001.000	Cash - Savings	
401-000-001.000	CASH	33,351.70
590-000-001.000	Cash - Savings	362,192.82
591-000-001.000	CASH	(81,382.15)
593-000-001.000	CASH	
701-000-001.000	Cash - Savings	
708-000-001.000	CASH	20,996.77
711-000-001.000	CASH	
711-000-001.100	HVC Cash Expendable	16,822.35
850-000-001.000	Cash - Savings	(10,572.63)

Ending GL Balance: 1,351,511.59

Ending Bank Balance:	1,359,664.47
Add: Miscellaneous Transactions	3,567.30
Add: Deposits in Transit	0.00
Less: Outstanding Checks	

AP Checks

Check Date	Check Number	Name	Amount
05/03/2018	31069	DYKEMA GOSSETT PLLC	57.24
12/10/2019	31923	PRINTING SYSTEMS, INC.	138.02
01/10/2020	31939	THE PIONEER GROUP	189.10
01/31/2020	9930108	CHEMICAL BANK CENTRAL	4,732.63
01/31/2020	9930109	JOHN HANCOCK LIFE INSURANCE COMPANY	1,594.00
01/31/2020	9930110	STATE OF MICHIGAN	621.40
01/31/2020	9930111	VOYA FINANCIAL	3,624.60

Payroll Checks

BANK RECONCILIATION FOR BIG RAPIDS TOWNSHIP
Bank GEN (GENERAL TOWNSHIP CHECKING)
FROM 01/01/2020 TO 01/31/2020
Reconciliation Record ID: 99

Check Date	Check Number	Name	Amount
12/01/2017	10970	BEAN, SUSAN	11.01
03/01/2018	11067	MYERS, AARON	43.41
09/01/2018	11318	BEAN, SUSAN	208.00
05/01/2019	11632	BRYANT, ELIZABETH	6.02
07/01/2019	11709	BRYANT, ELIZABETH	72.65
11/01/2019	11836	AMBLER, ALLEN	36.68
12/01/2019	11911	EVERETT, JERALD	128.47
12/01/2019	11912	MERENDINO, CHRISTOPHER	128.47
12/31/2019	11951	EVERETT, JERALD	128.48

Total - 16 Outstanding Checks: 11,720.18
Adjusted Bank Balance 1,351,511.59
Unreconciled Difference: 0.00

REVIEWED BY: Hannah Jay DATE: 2/14/2020
Penny Ferrer DATE: 2/13/20

Item "D"

02/28/2020 REVENUE AND EXPENDITURE REPORT FOR BIG RAPIDS TOWNSHIP

PERIOD ENDING 02/29/2020

% Fiscal Year Completed: 16.39

GL NUMBER	DESCRIPTION	2020		YTD BALANCE		ACTIVITY FOR		AVAILABLE	
		AMENDED BUDGET	2020	02/29/2020	02/29/2020	MONTH 02/29/2020	02/29/2020	BALANCE	% BDGT
				NORMAL (ABNORMAL)	NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)		USED
Fund 101 - GENERAL OPERATING FUND									
Revenues									
Dept 000 - GENERAL									
101-000-402.000	Current Real Property Tax	190,500.00		98,941.33		43,548.30		91,558.67	51.94
101-000-441.000	Local Community Stabilization Share Tax	2,000.00		0.00		0.00		2,000.00	0.00
101-000-445.000	Penalties & Interest on Taxes	1,500.00		751.96		139.36		748.04	50.13
101-000-447.000	Property Tax Admin Fee	55,000.00		10,372.06		4,439.02		44,627.94	18.86
101-000-451.000	Business Licenses & Permits	19,000.00		4,467.78		4,467.78		14,532.22	23.51
101-000-574.000	State Shared Revenue	370,000.00		68,373.00		0.00		301,627.00	18.48
101-000-607.000	Ch. for Serv. (fees, zoning)	1,500.00		25.00		25.00		1,475.00	1.67
101-000-610.000	School Parcel Fee	5,500.00		0.00		0.00		5,500.00	0.00
101-000-632.000	Ch. for Serv. (sale cem. lots)	3,000.00		0.00		0.00		3,000.00	0.00
101-000-634.000	Ch. for Serv. (grave op & cl)	12,000.00		400.00		0.00		11,600.00	3.33
101-000-635.000	Chg For Serv Cem Foun & Misc	4,000.00		0.00		0.00		4,000.00	0.00
101-000-640.000	Ch. for Serv. (lot splits)	500.00		0.00		0.00		500.00	0.00
101-000-664.000	Int. & Div. on Earnings	14,000.00		892.55		0.00		13,107.45	6.38
101-000-667.000	Rent&Exp Building Dept	7,200.00		1,800.00		0.00		5,400.00	25.00
101-000-668.000	Sign Rental	4,000.00		0.00		0.00		4,000.00	0.00
101-000-675.020	Cemetery Annuity - Division of Assets	52,500.00		0.00		0.00		52,500.00	0.00
101-000-676.000	Reimbursements	0.00		10.00		0.00		(10.00)	100.00
101-000-687.000	REFUNDS	300.00		0.00		0.00		300.00	0.00
101-000-697.000	Transfer from other Fund	50,000.00		0.00		0.00		50,000.00	0.00
Total Dept 000 - GENERAL		792,500.00		186,033.68		52,619.46		606,466.32	23.47
TOTAL REVENUES		792,500.00		186,033.68		52,619.46		606,466.32	23.47
Expenditures									
Dept 101 - TOWNSHIP BOARD									
101-101-702.000	Salary & Wages	7,000.00		583.32		583.32		6,416.68	8.33
101-101-702.020	Salary & Wages Clerical Help	16,000.00		1,324.80		1,324.80		14,675.20	8.28
101-101-702.090	Salary & Wages Census	2,000.00		0.00		0.00		2,000.00	0.00
101-101-710.000	Twp. Share Medicare Withholding	365.00		27.65		27.65		337.35	7.58
101-101-715.000	Twp. Share Soc. Sec. Withholdg	1,550.00		118.30		118.30		1,431.70	7.63
101-101-715.015	Retirement	1,155.00		78.75		78.75		1,076.25	6.82
101-101-727.000	Office Supplies	800.00		0.00		0.00		800.00	0.00
101-101-740.000	Operating Supplies	200.00		0.00		0.00		200.00	0.00
101-101-801.000	Professional Services	28,000.00		977.73		415.23		27,022.27	3.49

GL NUMBER	DESCRIPTION	2020		YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BDDT USED
		AMENDED BUDGET	02/29/2020	NORMAL (ABNORMAL)	02/29/2020	INCREASE (DECREASE)	NORMAL (ABNORMAL)	BALANCE		
101-101-850.000	Communication	3,400.00	535.98		267.99		2,864.02	15.76		
101-101-860.000	Transportation	600.00	0.00		0.00		600.00	0.00		
101-101-860.100	Transportation - Census	300.00	0.00		0.00		300.00	0.00		
101-101-880.000	Community Promotion	600.00	0.00		0.00		600.00	0.00		
101-101-881.000	FALL CLEAN-UP	8,000.00	0.00		0.00		8,000.00	0.00		
101-101-900.000	Printing & Publishing	1,800.00	449.15		260.05		1,350.85	24.95		
101-101-956.000	Miscellaneous	100.00	0.00		0.00		100.00	0.00		
101-101-958.000	Membership & Dues	3,450.00	0.00		0.00		3,450.00	0.00		
101-101-960.000	Education	2,500.00	0.00		0.00		2,500.00	0.00		
101-101-965.000	Insurance & Bonds	9,000.00	140.64		140.64		8,859.36	1.56		
101-101-975.000	Capital Outlay under \$10,000	1,000.00	0.00		0.00		1,000.00	0.00		
Total Dept 101 - TOWNSHIP BOARD		87,820.00	4,236.32		3,216.73		83,583.68	4.82		
Dept 171 - SUPERVISOR										
101-171-702.000	Salary & Wages	25,000.00	2,083.33		2,083.33		22,916.67	8.33		
101-171-702.010	Salary & Wages Deputy	2,000.00	381.60		381.60		1,618.40	19.08		
101-171-702.040	Salary & Wages Cemetery	5,000.00	416.67		416.67		4,583.33	8.33		
101-171-702.300	Health Insurance Buyout	1,800.00	150.00		150.00		1,650.00	8.33		
101-171-710.000	Twp. Share Medicare Withholding	500.00	43.96		43.96		456.04	8.79		
101-171-715.000	Twp. Share Soc. Sec. Withholdg	2,100.00	187.96		187.96		1,912.04	8.95		
101-171-715.015	Retirement	5,250.00	437.25		437.25		4,812.75	8.33		
101-171-720.000	Medical Reimbursement	1,500.00	(125.00)		0.00		1,625.00	(8.33)		
101-171-727.000	Office Supplies	50.00	145.79		145.79		(95.79)	291.58		
101-171-740.000	Operating Supplies	50.00	0.00		0.00		50.00	0.00		
101-171-801.000	Professional Services	400.00	0.00		0.00		400.00	0.00		
101-171-850.100	Cell Phone	360.00	0.00		0.00		360.00	0.00		
101-171-860.000	Transportation	450.00	0.00		0.00		450.00	0.00		
101-171-960.000	Education	1,250.00	0.00		0.00		1,250.00	0.00		
101-171-975.000	Capital Outlay under \$10,000	500.00	0.00		0.00		500.00	0.00		
Total Dept 171 - SUPERVISOR		46,210.00	3,721.56		3,846.56		42,488.44	8.05		
Dept 215 - CLERK										
101-215-702.000	Salary & Wages	31,500.00	2,625.00		2,625.00		28,875.00	8.33		
101-215-702.010	Salary & Wages Deputy	3,700.00	464.40		464.40		3,235.60	12.55		
101-215-702.040	Salary & Wages Cemetery	7,700.00	641.67		641.67		7,058.33	8.33		
101-215-702.300	Health Insurance Buyout	1,800.00	0.00		0.00		1,800.00	0.00		
101-215-710.000	Twp. Share Medicare Withholding	650.00	54.10		54.10		595.90	8.32		
101-215-714.000	Health Insurance	0.00	1,306.46		1,306.46		(1,306.46)	100.00		
101-215-715.000	Twp. Share Soc. Sec. Withholdg	2,775.00	231.32		231.32		2,543.68	8.34		
101-215-715.015	Retirement	6,765.00	539.00		539.00		6,226.00	7.97		
101-215-720.000	Medical Reimbursement	1,500.00	(125.00)		0.00		1,625.00	(8.33)		
101-215-727.000	Office Supplies	700.00	176.63		176.63		523.37	25.23		
101-215-740.000	Operating Supplies	300.00	11.00		11.00		289.00	3.67		
101-215-801.000	Professional Services	2,600.00	878.00		878.00		1,722.00	33.77		

GL NUMBER	DESCRIPTION	2020		YTD BALANCE		ACTIVITY FOR		AVAILABLE		
		AMENDED BUDGET	02/29/2020	NORMAL (ABNORMAL)	02/29/2020	MONTH 02/29/2020	NORMAL (ABNORMAL)	BALANCE	% BDGT USED	
101-215-850.000	Cell Phone Reimbursement	360.00	0.00		0.00	0.00	360.00	0.00	0.00	
101-215-960.000	Education	1,000.00	297.85		297.85	297.85	702.15	29.79	29.79	
101-215-975.000	Capital Outlay under \$10,000	500.00	0.00		0.00	0.00	500.00	0.00	0.00	
Total Dept 215 - CLERK		61,850.00	7,100.43		7,225.43		54,749.57		11.48	
Dept 247 - BOARD OF REVIEW										
101-247-702.000	Salary & Wages	900.00	0.00		0.00	0.00	900.00	0.00	0.00	
101-247-710.000	Twp. Share Medicare Withholding	15.00	0.00		0.00	0.00	15.00	0.00	0.00	
101-247-715.000	Twp. Share Soc. Sec. Withholdg	60.00	0.00		0.00	0.00	60.00	0.00	0.00	
101-247-900.000	Printing & Publishing	75.00	0.00		0.00	0.00	75.00	0.00	0.00	
101-247-960.000	Education	500.00	0.00		0.00	0.00	500.00	0.00	0.00	
Total Dept 247 - BOARD OF REVIEW		1,550.00	0.00		0.00	0.00	1,550.00		0.00	
Dept 253 - TREASURER										
101-253-702.000	Salary & Wages	31,200.00	2,600.00		2,600.00	2,600.00	28,600.00	8.33	8.33	
101-253-702.010	Salary & Wages Deputy	3,850.00	248.40		248.40	248.40	3,601.60	6.45	6.45	
101-253-710.000	Twp. Share Medicare Withholding	510.00	41.30		41.30	41.30	468.70	8.10	8.10	
101-253-714.000	Health Insurance	6,400.00	522.59		522.59	522.59	5,877.41	8.17	8.17	
101-253-715.000	Twp. Share Soc. Sec. Withholdg	2,175.00	176.60		176.60	176.60	1,998.40	8.12	8.12	
101-253-715.015	Retirement	5,180.00	429.00		429.00	429.00	4,751.00	8.28	8.28	
101-253-720.000	Medical Reimbursement	1,195.00	0.00		0.00	0.00	1,195.00	0.00	0.00	
101-253-727.000	Office Supplies	1,250.00	31.00		31.00	31.00	1,219.00	2.48	2.48	
101-253-740.000	Operating Supplies	450.00	0.00		0.00	0.00	450.00	0.00	0.00	
101-253-801.000	Professional Services	4,750.00	691.00		691.00	691.00	4,059.00	14.55	14.55	
101-253-975.000	Capital Outlay under \$10,000	2,000.00	0.00		0.00	0.00	2,000.00	0.00	0.00	
Total Dept 253 - TREASURER		58,960.00	4,739.89		4,739.89		54,220.11		8.04	
Dept 257 - ASSESSOR										
101-257-740.000	Operating Supplies	200.00	31.00		31.00	31.00	169.00	15.50	15.50	
101-257-801.000	Professional Services	4,500.00	751.54		751.54	751.54	3,748.46	16.70	16.70	
101-257-801.005	Contractual Assessor	40,000.00	6,962.66		6,962.66	6,962.66	33,037.34	17.41	17.41	
101-257-801.006	Tax Tribunal Appeals	1,000.00	0.00		0.00	0.00	1,000.00	0.00	0.00	
Total Dept 257 - ASSESSOR		45,700.00	7,745.20		7,745.20		37,954.80		16.95	
Dept 262 - ELECTIONS										
101-262-702.000	SALARY AND WAGES	6,750.00	0.00		0.00	0.00	6,750.00	0.00	0.00	
101-262-710.000	Twp. Share Medicare Withholding	100.00	0.00		0.00	0.00	100.00	0.00	0.00	
101-262-715.000	Twp. Share Soc. Sec. Withholding	420.00	0.00		0.00	0.00	420.00	0.00	0.00	
101-262-727.000	SUPPLIES	950.00	531.30		531.30	531.30	418.70	55.93	55.93	
101-262-740.000	Operating Supplies	1,750.00	337.23		337.23	337.23	1,412.77	19.27	19.27	
101-262-801.000	Professional Services	1,750.00	0.00		0.00	0.00	1,750.00	0.00	0.00	
101-262-860.000	MILEAGE	150.00	0.00		0.00	0.00	150.00	0.00	0.00	
101-262-900.000	Printing & Publishing	500.00	25.00		25.00	25.00	475.00	5.00	5.00	
101-262-960.000	Education	500.00	0.00		0.00	0.00	500.00	0.00	0.00	

GL NUMBER	DESCRIPTION	2020		YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BDTG USED
		AMENDED BUDGET	02/29/2020	NORMAL (ABNORMAL)	02/29/2020	MONTH 02/29/2020	NORMAL (ABNORMAL)	BALANCE		
101-262-975.000	Capital Outlay under \$10,000	2,000.00	1,798.00	1,798.00	1,798.00	202.00	89.90			
Total Dept 262 - ELECTIONS		14,870.00	2,691.53	2,691.53	2,691.53	12,178.47	18.10			
Dept 265 - TOWNSHIP HALL & GROUNDS										
101-265-702.000	Salary & Wages	2,200.00	0.00	0.00	0.00	2,200.00	0.00			
101-265-702.200	Salary & Wages Snowplowing	400.00	0.00	0.00	0.00	400.00	0.00			
101-265-710.000	Twp. Share Medicare Withholding	40.00	0.00	0.00	0.00	40.00	0.00			
101-265-715.000	Twp. Share Soc. Sec. Withholdg	165.00	0.00	0.00	0.00	165.00	0.00			
101-265-715.015	Retirement	365.00	0.00	0.00	0.00	365.00	0.00			
101-265-740.000	Operating Supplies	200.00	216.14	216.14	216.14	(16.14)	108.07			
101-265-775.000	Repair & Maintenance Supplies	500.00	0.00	0.00	0.00	500.00	0.00			
101-265-801.000	Professional Services	500.00	0.00	0.00	0.00	500.00	0.00			
101-265-920.000	Public Utilities	4,000.00	551.74	551.74	274.03	3,448.26	13.79			
101-265-930.000	Repair & Maintenance	3,000.00	603.10	603.10	567.05	2,396.90	20.10			
101-265-932.000	Grounds maintenance	600.00	0.00	0.00	0.00	600.00	0.00			
101-265-933.000	Snowplowing	0.00	480.00	480.00	480.00	(480.00)	100.00			
101-265-956.000	Miscellaneous	100.00	0.00	0.00	0.00	100.00	0.00			
101-265-978.000	Capital Outlay \$10,000 and above	6,000.00	0.00	0.00	0.00	6,000.00	0.00			
Total Dept 265 - TOWNSHIP HALL & GROUNDS		18,070.00	1,850.98	1,850.98	1,537.22	16,219.02	10.24			
Dept 276 - TOWNSHIP CEMETERIES										
101-276-702.000	Salary & Wages	8,000.00	0.00	0.00	0.00	8,000.00	0.00			
101-276-702.015	Salary & Wages Management	23,000.00	0.00	0.00	0.00	23,000.00	0.00			
101-276-702.016	Salary & Wages Clerical Mangement	8,500.00	0.00	0.00	0.00	8,500.00	0.00			
101-276-702.100	SALARY & WAGES: UNEMPLOYMENT	3,600.00	0.00	0.00	0.00	3,600.00	0.00			
101-276-702.200	Salary & Wages Snowplowing	400.00	0.00	0.00	0.00	400.00	0.00			
101-276-710.000	Twp. Share Medicare Withholding	580.00	0.00	0.00	0.00	580.00	0.00			
101-276-714.000	Health Insurance	8,000.00	0.00	0.00	0.00	8,000.00	0.00			
101-276-715.000	Twp. Share Soc. Sec. Withholdg	2,480.00	0.00	0.00	0.00	2,480.00	0.00			
101-276-715.015	Retirement	5,250.00	0.00	0.00	0.00	5,250.00	0.00			
101-276-720.000	Medical Reimbursement	1,500.00	0.00	0.00	0.00	1,500.00	0.00			
101-276-727.000	Office Supplies	300.00	0.00	0.00	0.00	300.00	0.00			
101-276-740.000	Operating Supplies	4,000.00	0.00	0.00	0.00	4,000.00	0.00			
101-276-801.000	Professional Services	2,500.00	0.00	0.00	0.00	2,500.00	0.00			
101-276-801.010	MANPOWER	7,000.00	0.00	0.00	0.00	7,000.00	0.00			
101-276-801.020	PROF. SERVICES GRAVE OPENING/CLOSING	10,000.00	0.00	0.00	0.00	10,000.00	0.00			
101-276-850.000	Communication	1,350.00	229.96	229.96	119.98	1,120.04	17.03			
101-276-850.100	Cell Phone	360.00	0.00	0.00	0.00	360.00	0.00			
101-276-860.000	Transportation	200.00	0.00	0.00	0.00	200.00	0.00			
101-276-900.000	Printing & Publishing	200.00	0.00	0.00	0.00	200.00	0.00			
101-276-920.000	Public Utilities	2,500.00	416.68	416.68	354.46	2,083.32	16.67			
101-276-930.000	Repair & Maintenance	9,000.00	0.00	0.00	0.00	9,000.00	0.00			
101-276-933.000	Snowplowing	0.00	30.00	30.00	30.00	(30.00)	100.00			
101-276-960.000	Education	500.00	0.00	0.00	0.00	500.00	0.00			

GL NUMBER	DESCRIPTION	2020		YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BDTG USED
		AMENDED BUDGET	02/29/2020	NORMAL (ABNORMAL)	02/29/2020	INCREASE (DECREASE)	MONTH 02/29/2020	NORMAL (ABNORMAL)	BALANCE	
101-276-965.000	Insurance & Bonds	3,000.00	191.16	191.16	191.16	0.00	0.00	2,808.84	6.37	
101-276-971.000	Re Purchase Cemetery Lots	400.00	0.00	0.00	0.00	0.00	0.00	400.00	0.00	
101-276-975.000	Capital Outlay under \$10,000	4,000.00	0.00	0.00	0.00	0.00	0.00	4,000.00	0.00	
101-276-978.000	Capital Outlay \$10,000 and above	15,000.00	0.00	0.00	0.00	0.00	0.00	15,000.00	0.00	
Total Dept 276 - TOWNSHIP CEMETERIES		121,620.00	867.80	695.60	120,752.20				0.71	
Dept 446 - HIGHWAYS & STREETS										
101-446-801.000	Professional Services	2,000.00	0.00	0.00	0.00	0.00	0.00	2,000.00	0.00	
101-446-805.000	Contractual Services Roads	180,000.00	0.00	0.00	180,000.00				0.00	
Total Dept 446 - HIGHWAYS & STREETS		182,000.00	0.00	0.00	182,000.00				0.00	
Dept 448 - STREET LIGHTS										
101-448-920.000	Public Utilities	9,000.00	742.23	715.77	8,257.77				8.25	
Total Dept 448 - STREET LIGHTS		9,000.00	742.23	715.77	8,257.77				8.25	
Dept 450 - IND. PARK INFRASTRUCTURE										
101-450-990.100	Ind. Park Infrastructure	53,150.00	0.00	0.00	53,150.00				0.00	
Total Dept 450 - IND. PARK INFRASTRUCTURE		53,150.00	0.00	0.00	53,150.00				0.00	
Dept 721 - PLANNING COMMISSION										
SALARY AND WAGES										
101-721-702.000	Salary & Wages Per Diems	5,000.00	372.60	372.60	4,627.40				7.45	
101-721-702.030	Twp. Share Medicare Withholding	140.00	9.05	9.05	130.95				6.46	
101-721-715.000	Twp. Share Soc. Sec. Withholding	590.00	38.60	38.60	551.40				6.54	
101-721-740.000	Operating Supplies	200.00	7.35	7.35	192.65				3.68	
101-721-801.000	Professional Services	6,500.00	0.00	0.00	6,500.00				0.00	
101-721-860.000	MILEAGE	300.00	21.85	21.85	278.15				7.28	
101-721-900.000	Printing & Publishing	500.00	32.25	32.25	467.75				6.45	
101-721-960.000	Education	2,000.00	275.00	275.00	1,725.00				13.75	
Total Dept 721 - PLANNING COMMISSION		19,730.00	1,006.70	1,006.70	18,723.30				5.10	
Dept 728 - ECONOMIC-INDUSTRIAL DEVELOPMT										
101-728-801.000	Professional Services	100.00	0.00	0.00	100.00				0.00	
101-728-880.000	Community Promotion	4,000.00	0.00	0.00	4,000.00				0.00	
101-728-930.000	Repair & Maintenance	300.00	0.00	0.00	300.00				0.00	
Total Dept 728 - ECONOMIC-INDUSTRIAL DEVELOPMT		4,400.00	0.00	0.00	4,400.00				0.00	
Dept 751 - PARKS & RECREATION										
101-751-702.000	Salary & Wages	600.00	0.00	0.00	600.00				0.00	
101-751-702.015	Salary & Wages Mangement	1,000.00	0.00	0.00	1,000.00				0.00	
101-751-702.070	Park Supvr	2,650.00	0.00	0.00	2,650.00				0.00	
101-751-710.000	Twp. Share Medicare Withholding	65.00	0.00	0.00	65.00				0.00	
101-751-715.000	Twp. Share Soc. Sec. Withholdg	265.00	0.00	0.00	265.00				0.00	
101-751-715.015	Retirement	100.00	0.00	0.00	100.00				0.00	

GL NUMBER	DESCRIPTION	2020		YTD BALANCE		ACTIVITY FOR		AVAILABLE		
		AMENDED BUDGET	02/29/2020	NORMAL (ABNORMAL)	02/29/2020	INCREASE (DECREASE)	MONTH 02/29/2020	NORMAL (ABNORMAL)	BALANCE	% BDGT USED
101-751-740.000	Operating Supplies	300.00	0.00	0.00	0.00	0.00	0.00	300.00	0.00	
101-751-801.000	Professional Services	1,000.00	0.00	0.00	0.00	0.00	0.00	1,000.00	0.00	
101-751-900.000	Printing & Publishing	100.00	0.00	0.00	0.00	0.00	0.00	100.00	0.00	
101-751-920.000	Public Utilities	325.00	25.36	25.36	25.36	25.36	7.80	299.64	7.80	
101-751-930.000	Repair & Maintenance	1,200.00	0.00	0.00	0.00	0.00	0.00	1,200.00	0.00	
Total Dept 751 - PARKS & RECREATION		7,605.00	25.36	25.36	25.36	25.36	0.33	7,579.64	0.33	
TOTAL EXPENDITURES		732,535.00	34,728.00	34,728.00	30,412.66	30,412.66	4.74	697,807.00	4.74	
Fund 101 - GENERAL OPERATING FUND:										
TOTAL REVENUES		792,500.00	186,033.68	186,033.68	52,619.46	52,619.46	23.47	606,466.32	23.47	
TOTAL EXPENDITURES		732,535.00	34,728.00	34,728.00	30,412.66	30,412.66	4.74	697,807.00	4.74	
NET OF REVENUES & EXPENDITURES		59,965.00	151,305.68	151,305.68	22,206.80	22,206.80	252.32	(91,340.68)	252.32	
Fund 203 - PERRY STREET CORRIDOR SIDEWALK										
Revenues										
Dept 000 - GENERAL										
203-000-665.000	SPECIAL ASSESSMENT INTEREST	3,000.00	1,026.87	1,026.87	1,026.87	1,026.87	34.23	1,973.13	34.23	
203-000-672.000	Special Assessment Principle	50,000.00	17,114.52	17,114.52	17,114.52	17,114.52	34.23	32,885.48	34.23	
Total Dept 000 - GENERAL		53,000.00	18,141.39	18,141.39	18,141.39	18,141.39	34.23	34,858.61	34.23	
TOTAL REVENUES		53,000.00	18,141.39	18,141.39	18,141.39	18,141.39	34.23	34,858.61	34.23	
Expenditures										
Dept 444 - SIDEWALKS										
203-444-991.050	LOAN PAYMENT (to revolving loan fund)	50,000.00	0.00	0.00	0.00	0.00	0.00	50,000.00	0.00	
203-444-996.050	INTEREST (to revolving loan fund)	3,000.00	0.00	0.00	0.00	0.00	0.00	3,000.00	0.00	
Total Dept 444 - SIDEWALKS		53,000.00	0.00	0.00	0.00	0.00	0.00	53,000.00	0.00	
TOTAL EXPENDITURES		53,000.00	0.00	0.00	0.00	0.00	0.00	53,000.00	0.00	
Fund 203 - PERRY STREET CORRIDOR SIDEWALK:										
TOTAL REVENUES		53,000.00	18,141.39	18,141.39	18,141.39	18,141.39	34.23	34,858.61	34.23	
TOTAL EXPENDITURES		53,000.00	0.00	0.00	0.00	0.00	0.00	53,000.00	0.00	
NET OF REVENUES & EXPENDITURES		0.00	18,141.39	18,141.39	18,141.39	18,141.39	100.00	(18,141.39)	100.00	
Fund 204 - MUNICIPAL STREET FUND										
Revenues										
Dept 000 - GENERAL										
204-000-405.000	B. R. T. Road Millage	228,000.00	118,730.30	118,730.30	52,258.28	52,258.28	52.07	109,269.70	52.07	
Total Dept 000 - GENERAL		228,000.00	118,730.30	118,730.30	52,258.28	52,258.28	52.07	109,269.70	52.07	

GL NUMBER	DESCRIPTION	2020		YTD BALANCE		ACTIVITY FOR		AVAILABLE	
		AMENDED BUDGET	02/29/2020	NORMAL (ABNORMAL)	02/29/2020	INCREASE (DECREASE)	NORMAL (ABNORMAL)	BALANCE	% BDGT USED
TOTAL REVENUES		228,000.00	118,730.30		52,258.28		109,269.70	52.07	
Expenditures									
Dept 446 - HIGHWAYS & STREETS									
204-446-805.000	Contractual Services	228,000.00	0.00		0.00		228,000.00	0.00	
Total Dept 446 - HIGHWAYS & STREETS		228,000.00	0.00		0.00		228,000.00	0.00	
TOTAL EXPENDITURES		228,000.00	0.00		0.00		228,000.00	0.00	
Fund 204 - MUNICIPAL STREET FUND:									
TOTAL REVENUES		228,000.00	118,730.30		52,258.28		109,269.70	52.07	
TOTAL EXPENDITURES		228,000.00	0.00		0.00		228,000.00	0.00	
NET OF REVENUES & EXPENDITURES		0.00	118,730.30		52,258.28		(118,730.30)	100.00	
Fund 206 - FIRE FUND									
Revenues									
Dept 000 - GENERAL									
206-000-403.000	Current Real Property Tax	228,000.00	118,730.30		52,258.28		109,269.70	52.07	
206-000-582.000	Contribution Mecosta Co. F.R.	15,000.00	5,915.38		0.00		9,084.62	39.44	
206-000-664.000	Int. & Div. on Earnings	500.00	132.43		0.00		367.57	26.49	
Total Dept 000 - GENERAL		243,500.00	124,778.11		52,258.28		118,721.89	51.24	
TOTAL REVENUES		243,500.00	124,778.11		52,258.28		118,721.89	51.24	
Expenditures									
Dept 336 - FIRE DEPARTMENT									
206-336-702.000	Salary & Wages	48,000.00	3,999.96		3,999.96		44,000.04	8.33	
206-336-702.025	Salary & Wages Reports	1,200.00	111.00		111.00		1,089.00	9.25	
206-336-702.030	Salary & Wages Preincident Surveys	3,000.00	300.00		300.00		2,700.00	10.00	
206-336-702.050	Salary & Wages First Responder	20,000.00	1,666.56		1,666.56		18,333.44	8.33	
206-336-702.080	Chief Salary & Wages	12,500.00	1,041.67		1,041.67		11,458.33	8.33	
206-336-702.085	Ass't Chiefs Salary & Wages	10,000.00	833.33		833.33		9,166.67	8.33	
206-336-702.200	Salary & Wages Snowplowing	500.00	0.00		0.00		500.00	0.00	
206-336-710.000	Twp. Share Medicare Withholding	1,380.00	115.30		115.30		1,264.70	8.36	
206-336-715.000	Twp. Share Soc. Sec. Withholdg	5,880.00	493.05		493.05		5,386.95	8.39	
206-336-715.015	Retirement	70.00	0.00		0.00		70.00	0.00	
206-336-727.000	Office Supplies	800.00	0.00		0.00		800.00	0.00	
206-336-740.000	Operating Supplies	15,500.00	665.01		594.90		14,834.99	4.29	
206-336-801.000	Professional Services	2,000.00	0.00		0.00		2,000.00	0.00	
206-336-850.000	Communication	2,500.00	496.44		248.22		2,003.56	19.86	

GL NUMBER	DESCRIPTION	2020		YTD BALANCE		ACTIVITY FOR		AVAILABLE	
		AMENDED BUDGET	02/29/2020	02/29/2020	MONTH 02/29/2020	BALANCE	% BDGT	NORMAL (ABNORMAL)	USED
Revenues									
Dept 000 - GENERAL									
249-000-608.000	Ch. for Serv.Fees/Bldg.Permits	55,000.00	5,139.00	5,139.00	2,447.00	49,861.00	9.34	49,861.00	9.34
249-000-699.100	Advance from Fund Balance	5,500.00	0.00	0.00	0.00	5,500.00	0.00	5,500.00	0.00
Total Dept 000 - GENERAL		60,500.00	5,139.00	5,139.00	2,447.00	55,361.00	8.49	55,361.00	8.49
TOTAL REVENUES									
		60,500.00	5,139.00	5,139.00	2,447.00	55,361.00	8.49	55,361.00	8.49
Expenditures									
Dept 371 - BUILDING INSPECTION DEPARTMENT									
249-371-702.000	Salary & Wages	10,000.00	695.24	695.24	695.24	9,304.76	6.95	9,304.76	6.95
249-371-702.020	Salary & Wages Clerical Help	18,800.00	1,490.40	1,490.40	1,490.40	17,309.60	7.93	17,309.60	7.93
249-371-703.000	Salary & Wages Electrical Insp	4,500.00	539.40	539.40	539.40	3,960.60	11.99	3,960.60	11.99
249-371-704.000	Salary & Wages Plbg-Mech Insp	7,600.00	600.80	600.80	600.80	6,999.20	7.91	6,999.20	7.91
249-371-705.000	SAL & WAGES SITE PLAN REVIEW	3,000.00	400.00	400.00	400.00	2,600.00	13.33	2,600.00	13.33
249-371-710.000	Twp. Share Medicare Withholding	640.00	54.02	54.02	54.02	585.98	8.44	585.98	8.44
249-371-715.000	Twp. Share Soc. Sec. Withholdg	2,730.00	231.00	231.00	231.00	2,499.00	8.46	2,499.00	8.46
249-371-727.000	Office Supplies	200.00	0.00	0.00	0.00	200.00	0.00	200.00	0.00
249-371-740.000	Operating Supplies	200.00	0.00	0.00	0.00	200.00	0.00	200.00	0.00
249-371-801.000	Professional Services	500.00	0.00	0.00	0.00	500.00	0.00	500.00	0.00
249-371-850.100	Cell Phone	540.00	15.00	15.00	15.00	525.00	2.78	525.00	2.78
249-371-860.000	Transportation	2,000.00	115.00	115.00	115.00	1,885.00	5.75	1,885.00	5.75
249-371-900.000	Printing & Publishing	150.00	0.00	0.00	0.00	150.00	0.00	150.00	0.00
249-371-940.000	Rent & Expenses	7,500.00	0.00	0.00	0.00	7,500.00	0.00	7,500.00	0.00
249-371-958.000	Membership & Dues	200.00	0.00	0.00	0.00	200.00	0.00	200.00	0.00
249-371-960.000	Education	1,500.00	0.00	0.00	0.00	1,500.00	0.00	1,500.00	0.00
249-371-975.000	Capital Outlay under \$10,000	0.00	919.00	919.00	919.00	(919.00)	100.00	(919.00)	100.00
Total Dept 371 - BUILDING INSPECTION DEPARTMENT		60,060.00	5,059.86	5,059.86	5,059.86	55,000.14	8.42	55,000.14	8.42
TOTAL EXPENDITURES									
		60,060.00	5,059.86	5,059.86	5,059.86	55,000.14	8.42	55,000.14	8.42
Fund 249 - BUILDING INSPECTION FUND:									
TOTAL REVENUES									
TOTAL EXPENDITURES									
NET OF REVENUES & EXPENDITURES									
		440.00	79.14	79.14	(2,612.86)	360.86	17.99	360.86	17.99
Fund 271 - LIBRARY FUND									
Revenues									
Dept 000 - GENERAL									
271-000-402.000	Current Real Property Tax	30,400.00	15,827.29	15,827.29	6,966.56	14,572.71	52.06	14,572.71	52.06
Total Dept 000 - GENERAL		30,400.00	15,827.29	15,827.29	6,966.56	14,572.71	52.06	14,572.71	52.06

GL NUMBER	DESCRIPTION	2020		YTD BALANCE		ACTIVITY FOR		AVAILABLE		
		AMENDED BUDGET	02/29/2020	NORMAL (ABNORMAL)	02/29/2020	INCREASE (DECREASE)	MONTH 02/29/2020	NORMAL (ABNORMAL)	BALANCE	% BDGT USED
TOTAL REVENUES		30,400.00	35,827.29		6,966.56			14,572.71	52.06	
Expenditures										
Dept 790 - LIBRARY										
271-790-991.010	Contract Payment BIG RAPIDS PUB LIB	27,968.00	0.00		0.00			27,968.00	0.00	
271-790-991.020	CONTRACT PAYMENT WALTON ERICKSON LIB	2,432.00	0.00		0.00			2,432.00	0.00	
Total Dept 790 - LIBRARY		30,400.00	0.00		0.00			30,400.00	0.00	
TOTAL EXPENDITURES										
		30,400.00	0.00		0.00			30,400.00	0.00	
Fund 271 - LIBRARY FUND:										
TOTAL REVENUES		30,400.00	15,827.29		6,966.56			14,572.71	52.06	
TOTAL EXPENDITURES		30,400.00	0.00		0.00			30,400.00	0.00	
NET OF REVENUES & EXPENDITURES		0.00	15,827.29		6,966.56			(15,827.29)	100.00	
Fund 401 - CEMETERY ENTRANCE BUILDING										
Revenues										
Dept 000 - GENERAL										
401-000-674.000	CONTRIBUTIONS AND DONATIONS	25,000.00	0.00		0.00			25,000.00	0.00	
401-000-699.000	Transfers From Other Funds	15,000.00	0.00		0.00			15,000.00	0.00	
401-000-699.100	Advance from Fund Balance	33,500.00	0.00		0.00			33,500.00	0.00	
Total Dept 000 - GENERAL		73,500.00	0.00		0.00			73,500.00	0.00	
TOTAL REVENUES										
		73,500.00	0.00		0.00			73,500.00	0.00	
Expenditures										
Dept 567 - CEMETERY										
401-567-978.000	Capital Outlay \$10,000 and above	73,500.00	0.00		0.00			73,500.00	0.00	
Total Dept 567 - CEMETERY		73,500.00	0.00		0.00			73,500.00	0.00	
TOTAL EXPENDITURES										
		73,500.00	0.00		0.00			73,500.00	0.00	
Fund 401 - CEMETERY ENTRANCE BUILDING:										
TOTAL REVENUES		73,500.00	0.00		0.00			73,500.00	0.00	
TOTAL EXPENDITURES		73,500.00	0.00		0.00			73,500.00	0.00	
NET OF REVENUES & EXPENDITURES		0.00	0.00		0.00			0.00	0.00	
Fund 590 - SEWER FUND										
Revenues										

GL NUMBER	DESCRIPTION	2020		YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL (ABNORMAL)	02/29/2020	NORMAL (ABNORMAL)	MONTH 02/29/2020	INCREASE (DECREASE)	BALANCE	NORMAL (ABNORMAL)	
Dept 000 - GENERAL										
590-000-539.010	SAW GRANT	0.00		9,278.20		0.00		(9,278.20)		100.00
590-000-625.000	TAP IN FEES	5,000.00		0.00		0.00		5,000.00		0.00
590-000-626.000	Charg. for Serv. (utilities)	595,000.00		89,447.01		46,410.60		505,552.99		15.03
590-000-627.000	Penalty on Delinquent Utility Bills	7,500.00		1,648.17		404.49		5,851.83		21.98
590-000-664.000	Int. & Div. on Earnings	15,000.00		2,812.59		0.00		12,187.41		18.75
590-000-676.000	Reimbursements	0.00		8,661.00		8,661.00		(8,661.00)		100.00
590-000-699.100	Advance from Fund Balance	220,000.00		0.00		0.00		220,000.00		0.00
Total Dept 000 - GENERAL		842,500.00		111,846.97		55,476.09		730,653.03		13.28
TOTAL REVENUES										
		842,500.00		111,846.97		55,476.09		730,653.03		13.28

Expenditures										
Dept 521 - SEWER FUND										
590-521-702.000	Salary & Wages	8,000.00		666.67		666.67		7,333.33		8.33
590-521-702.200	Salary & Wages Snowplowing	500.00		0.00		0.00		500.00		0.00
590-521-710.000	Twp. Share Medicare Withholding	125.00		9.67		9.67		115.33		7.74
590-521-714.000	Health Insurance	1,600.00		130.64		130.64		1,469.36		8.17
590-521-715.000	Twp. Share Soc. Sec. Withholdg	530.00		41.33		41.33		488.67		7.80
590-521-715.015	Retirement	1,320.00		110.00		110.00		1,210.00		8.33
590-521-720.000	Medical Reimbursement	310.00		(125.00)		0.00		435.00		(40.32)
590-521-727.000	Office Supplies	800.00		0.00		0.00		800.00		0.00
590-521-740.000	Operating Supplies	800.00		0.00		0.00		800.00		0.00
590-521-775.000	Repair & Maintenance Supplies	800.00		0.00		0.00		800.00		0.00
590-521-801.000	Professional Services	16,000.00		0.00		0.00		16,000.00		0.00
590-521-801.050	Miss Digg's	3,500.00		105.00		0.00		3,395.00		3.00
590-521-804.000	Contract Payment to City B.R.	320,000.00		40,086.21		14,947.82		279,913.79		12.53
590-521-805.000	Contractual Services	24,000.00		1,906.67		0.00		22,093.33		7.94
590-521-805.100	Extra Contractual Services	18,000.00		4,940.96		0.00		13,059.04		27.45
590-521-920.000	Public Utilities	32,000.00		4,266.50		2,428.06		27,733.50		13.33
590-521-930.000	Repair & Maintenance	20,000.00		5,113.80		4,097.90		14,886.20		25.57
590-521-933.000	Snowplowing	600.00		200.00		200.00		400.00		33.33
590-521-935.000	Bldg. & Grounds Repair & Maintenance	350.00		0.00		0.00		350.00		0.00
590-521-958.000	Membership & Dues	350.00		0.00		0.00		350.00		0.00
590-521-965.000	Insurance & Bonds	3,200.00		0.00		0.00		3,200.00		0.00
590-521-968.000	Depreciation	81,000.00		0.00		0.00		81,000.00		0.00
590-521-975.000	Capital Outlay under \$10,000	2,000.00		0.00		0.00		2,000.00		0.00
590-521-978.000	Capital Outlay \$10,000 and above	300,000.00		0.00		0.00		300,000.00		0.00
Total Dept 521 - SEWER FUND		835,785.00		57,452.45		22,632.09		778,332.55		6.87
TOTAL EXPENDITURES										
		835,785.00		57,452.45		22,632.09		778,332.55		6.87

Fund 590 - SEWER FUND:

GL NUMBER	DESCRIPTION	2020		YTD BALANCE		ACTIVITY FOR		AVAILABLE	
		AMENDED BUDGET	02/29/2020	NORMAL (ABNORMAL)	02/29/2020	MONTH 02/29/2020	INCREASE (DECREASE)	NORMAL (ABNORMAL)	BALANCE
TOTAL REVENUES		842,500.00	111,846.97			55,476.09		730,653.03	13.28
TOTAL EXPENDITURES		835,785.00	57,452.45			22,632.09		778,332.55	6.87
NET OF REVENUES & EXPENDITURES		6,715.00	54,394.52			32,844.00		(47,679.52)	810.04

Fund 591 - WATER FUND

Revenues									
Dept 000 - GENERAL									
591-000-626.000	Charg. for Serv. (utilities)	900.00	152.40			70.80		747.60	16.93
591-000-699.000	Transfer from other Fund	26,500.00	0.00			0.00		26,500.00	0.00
Total Dept 000 - GENERAL		27,400.00	152.40			70.80		27,247.60	0.56
TOTAL REVENUES		27,400.00	152.40			70.80		27,247.60	0.56

Expenditures

Dept 536 - WATER									
591-536-702.200	Salary & Wages Snowplowing	500.00	0.00			0.00		500.00	0.00
591-536-710.000	Twp. Share Medicare Withholding	10.00	0.00			0.00		10.00	0.00
591-536-715.000	Twp. Share Soc. Sec. Withholding	30.00	0.00			0.00		30.00	0.00
591-536-715.015	Retirement	70.00	0.00			0.00		70.00	0.00
591-536-740.000	Operating Supplies	1,200.00	294.76			294.76		905.24	24.56
591-536-801.000	Professional Services	0.00	(244.00)			0.00		244.00	100.00
591-536-805.000	Contractual Services	12,500.00	708.33			708.33		11,791.67	5.67
591-536-920.000	Public Utilities	7,000.00	809.94			809.94		6,190.06	11.57
591-536-930.000	Repair & Maintenance	2,000.00	165.00			165.00		1,835.00	8.25
591-536-933.000	Snowplowing	0.00	320.00			320.00		(320.00)	100.00
591-536-968.000	Depreciation	4,000.00	0.00			0.00		4,000.00	0.00
Total Dept 536 - WATER		27,310.00	2,054.03			2,298.03		25,255.97	7.52
TOTAL EXPENDITURES		27,310.00	2,054.03			2,298.03		25,255.97	7.52

Fund 591 - WATER FUND:

TOTAL REVENUES		27,400.00	152.40			70.80		27,247.60	0.56
TOTAL EXPENDITURES		27,310.00	2,054.03			2,298.03		25,255.97	7.52
NET OF REVENUES & EXPENDITURES		90.00	(1,901.63)			(2,227.23)		1,991.63	2,112.92

Fund 594 - 2013 Debt Refunding/Debit Retirement

Revenues									
Dept 000 - GENERAL									
594-000-664.000	Int. & Div. on Earnings	75.00	5.79			0.00		69.21	7.72
594-000-672.000	Special Assessment	54,450.00	52,926.64			1,846.48		1,523.36	97.20
594-000-699.000	Transfer from other Fund	234,925.00	0.00			0.00		234,925.00	0.00

GL NUMBER	DESCRIPTION	2020		YTD BALANCE		ACTIVITY FOR		AVAILABLE	
		AMENDED BUDGET	NORMAL (ABNORMAL)	02/29/2020	NORMAL (ABNORMAL)	MONTH 02/29/2020	INCREASE (DECREASE)	BALANCE	% BDGT USED
Total Dept 000 - GENERAL		289,450.00	52,932.43	52,932.43	1,846.48	236,517.57	18.29		
TOTAL REVENUES		289,450.00	52,932.43	52,932.43	1,846.48	236,517.57	18.29		

Expenditures

Fund 909 - 2013 DEBT FUNDING/DEBT RETIREMENT									
594-909-801.000	Professional Services	0.00	30.00	30.00	0.00	(30.00)	100.00		
594-909-992.000	Bond Principal Payment	284,000.00	0.00	0.00	0.00	284,000.00	0.00		
594-909-996.000	Bond Interest Payment	5,450.00	0.00	0.00	0.00	5,450.00	0.00		
Total Dept 909 - 2013 DEBT FUNDING/DEBT RETIREMENT		289,450.00	30.00	30.00	0.00	289,420.00	0.01		

TOTAL EXPENDITURES		289,450.00	30.00	30.00	0.00	289,420.00	0.01		
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Fund 594 - 2013 Debt Refunding/Debit Retirement :

TOTAL REVENUES		289,450.00	52,932.43	52,932.43	1,846.48	236,517.57	18.29		
TOTAL EXPENDITURES		289,450.00	30.00	30.00	0.00	289,420.00	0.01		
NET OF REVENUES & EXPENDITURES		0.00	52,902.43	52,902.43	1,846.48	(52,902.43)	100.00		

Fund 703 - CURRENT TAX COLLECTION FUND

Revenues									
Dept 000 - GENERAL									
703-000-445.000	Penalties & Interest on Taxes	1,000.00	29.20	29.20	0.00	970.80	2.92		
Total Dept 000 - GENERAL		1,000.00	29.20	29.20	0.00	970.80	2.92		
TOTAL REVENUES		1,000.00	29.20	29.20	0.00	970.80	2.92		

Expenditures									
Dept 000 - GENERAL									
703-000-700.000	Expenditure Control	1,000.00	0.00	0.00	0.00	1,000.00	0.00		
Total Dept 000 - GENERAL		1,000.00	0.00	0.00	0.00	1,000.00	0.00		
TOTAL EXPENDITURES		1,000.00	0.00	0.00	0.00	1,000.00	0.00		

Fund 703 - CURRENT TAX COLLECTION FUND:

TOTAL REVENUES		1,000.00	29.20	29.20	0.00	970.80	2.92		
TOTAL EXPENDITURES		1,000.00	0.00	0.00	0.00	1,000.00	0.00		
NET OF REVENUES & EXPENDITURES		0.00	29.20	29.20	0.00	(29.20)	100.00		

Fund 708 - METRO FUND

Revenues

GL NUMBER	DESCRIPTION	2020		YTD BALANCE		ACTIVITY FOR		AVAILABLE		
		AMENDED BUDGET	NORMAL (ABNORMAL)	02/29/2020	NORMAL (ABNORMAL)	MONTH 02/29/2020	INCREASE (DECREASE)	BALANCE	% BDGT USED	
Dept 000 - GENERAL	METRO Revenue	7,000.00	0.00	0.00	0.00	0.00	0.00	7,000.00	0.00	
Total Dept 000 - GENERAL		7,000.00	0.00	0.00	0.00	0.00	0.00	7,000.00	0.00	
TOTAL REVENUES		7,000.00	0.00	0.00	0.00	0.00	0.00	7,000.00	0.00	
Fund 708 - METRO FUND:										
TOTAL REVENUES		7,000.00	0.00	0.00	0.00	0.00	0.00	7,000.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		7,000.00	0.00	0.00	0.00	0.00	0.00	7,000.00	0.00	0.00
Fund 711 - HIGHLAND VIEW CEMETERY										
Revenues										
Dept 000 - GENERAL	Int. & Div. on Earnings	1,750.00	498.82	498.82	0.00	0.00	0.00	1,251.18	28.50	0.00
711-000-664.000	Advance from Fund Balance	13,250.00	0.00	0.00	0.00	0.00	0.00	13,250.00	0.00	0.00
Total Dept 000 - GENERAL		15,000.00	498.82	498.82	0.00	0.00	0.00	14,501.18	3.33	0.00
TOTAL REVENUES		15,000.00	498.82	498.82	0.00	0.00	0.00	14,501.18	3.33	0.00
Expenditures										
Dept 000 - GENERAL	Capital Outlay under \$10,000	15,000.00	0.00	0.00	0.00	0.00	0.00	15,000.00	0.00	0.00
711-000-975.000		15,000.00	0.00	0.00	0.00	0.00	0.00	15,000.00	0.00	0.00
Total Dept 000 - GENERAL		15,000.00	0.00	0.00	0.00	0.00	0.00	15,000.00	0.00	0.00
TOTAL EXPENDITURES		15,000.00	0.00	0.00	0.00	0.00	0.00	15,000.00	0.00	0.00
Fund 711 - HIGHLAND VIEW CEMETERY:										
TOTAL REVENUES		15,000.00	498.82	498.82	0.00	0.00	0.00	14,501.18	3.33	0.00
TOTAL EXPENDITURES		15,000.00	0.00	0.00	0.00	0.00	0.00	15,000.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	498.82	498.82	0.00	0.00	0.00	(498.82)	100.00	0.00
TOTAL REVENUES - ALL FUNDS										
TOTAL REVENUES - ALL FUNDS		2,669,350.00	634,109.59	634,109.59	242,084.34	242,084.34	0.00	2,035,240.41	23.76	0.00
TOTAL EXPENDITURES - ALL FUNDS		2,581,120.00	114,575.92	114,575.92	74,482.35	74,482.35	0.00	2,466,544.08	4.44	0.00
NET OF REVENUES & EXPENDITURES		88,230.00	519,533.67	519,533.67	167,601.99	167,601.99	0.00	(431,303.67)	588.84	0.00

02/28/2020 11:03 AM
 User: HANNAH
 DB: Big Rapids Twp

CHECK REGISTER FOR BIG RAPIDS TOWNSHIP
 CHECK DATE FROM 02/05/2020 - 03/03/2020

Item "E"

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank GEN GENERAL TOWNSHIP CHECKING					
02/10/2020	GEN	31990	CHA01	CHARTER COMMUNICATIONS	516.21
02/10/2020	GEN	31991	CON00	CONSUMERS ENERGY	659.86
02/10/2020	GEN	31992	MEC01	MECOSTA COUNTY ROAD COMMISSION	148.86
02/14/2020	GEN	31993	BS&00	BS&A SOFTWARE	5,498.33
02/14/2020	GEN	31994	CHA01	CHARTER COMMUNICATIONS	119.98
02/14/2020	GEN	31995	CIT02	BIG RAPIDS CITY TREASURER	14,947.82
02/14/2020	GEN	31996	CON00	CONSUMERS ENERGY	225.41
02/14/2020	GEN	31997	DTE00	DTE ENERGY	802.54
02/14/2020	GEN	31998	DTE00	VOID	0.00 V
02/14/2020	GEN	31999	GRANGER	GRANGER	72.10
02/14/2020	GEN	32000	HAC00	HACH COMPANY	138.76
02/14/2020	GEN	32001	MEN00	MENARDS	160.73
02/14/2020	GEN	32002	PIO00	THE PIONEER GROUP	292.30
02/14/2020	GEN	32003	SIMGRO0	SIMPLY GREEN OUTDOOR SERVICES	1,510.00
02/14/2020	GEN	9930112 (E)	SBS00	SMALL BUSINESS ADMIN SERVICES LLC	52.50
02/19/2020	GEN	32004	CON00	CONSUMERS ENERGY	2,264.30
02/19/2020	GEN	32005	CON00	VOID	0.00 V
02/19/2020	GEN	32006	DTE00	DTE ENERGY	57.43
02/19/2020	GEN	32007	KCI	KCI	751.54
02/20/2020	GEN	32008	PRIORITY H	PRIORITY HEALTH	1,959.69
02/28/2020	GEN	32009	AUTO	AUTO ZONE	261.52
02/28/2020	GEN	32010	BIG01	BIG RAPIDS TWP SEWER REC. FUND	34.08
02/28/2020	GEN	32011	CHAPMAN	JAMES CHAPMAN	1,400.00
02/28/2020	GEN	32012	CON00	CONSUMERS ENERGY	859.87
02/28/2020	GEN	32013	DIETRICH	GEORGE DIETRICH	197.92
02/28/2020	GEN	32014	DINGES	DINGES FIRE COMPANY	481.50
02/28/2020	GEN	32015	FGENS	FREMONT GENERATOR SERVICE	235.00
02/28/2020	GEN	32016	FIR00	FIRST NATIONAL BANK	1,153.62
02/28/2020	GEN	32017	HOPE	HOPE NETWORK WEST MICHIGAN	126.00
02/28/2020	GEN	32018	KEVIN C	KEVIN CUSHWAY	520.83
02/28/2020	GEN	32019	MCM00	SPECTRUM HEALTH	121.00
02/28/2020	GEN	32020	MEC01	MECOSTA COUNTY ROAD COMMISSION	74.79
02/28/2020	GEN	32021	MEN00	MENARDS	43.93
02/28/2020	GEN	32022	MIK00	MIKA, MEYERS, BECKETT & JONES	1,386.00
02/28/2020	GEN	32023	NORTHWEST	NORTHWEST KENT MECHANICAL CO.	2,485.67
02/28/2020	GEN	32024	PIO00	THE PIONEER GROUP	204.60
02/28/2020	GEN	32025	PRO00	PROGRESSIVE AE	9,742.13
02/28/2020	GEN	32026	SPECPRINT	SPECTRUM PRINTERS INC	26.36
02/28/2020	GEN	32027	WIT02	WITMER PUBLIC SAFETY GROUP	45.45
02/28/2020	GEN	32028	XEROX	XEROX FINANCIAL SERVICES	362.73
02/28/2020	GEN	9930113 (E)	CHE00	CHEMICAL BANK CENTRAL	4,605.40
02/28/2020	GEN	9930114 (E)	JHI00	JOHN HANCOCK LIFE INSURANCE COMPANY	1,594.00
02/28/2020	GEN	9930115 (E)	STA00	STATE OF MICHIGAN	593.65
02/28/2020	GEN	9930116 (E)	VOYA	VOYA FINANCIAL	3,622.88

GEN TOTALS:

Total of 44 Checks:	60,357.29
Less 2 Void Checks:	0.00
Total of 42 Disbursements:	<u>60,357.29</u>

Check Register Report For Big Rapids Char
For Check Dates 02/28/2020 to 04/03

Item "F"

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount
03/01/2020	GEN	11993	MASON, BRENT	835.20	771.30
03/01/2020	GEN	11994	HANER, JAMI L	1,152.00	987.30
03/01/2020	GEN	11995	STANEK, WILLIAM F	2,650.00	643.90
03/01/2020	GEN	11996	DOUGLASS, PERRY IV A	833.33	642.50
03/01/2020	GEN	11997	AMBLER, ALLEN S	49.13	42.80
03/01/2020	GEN	11998	TUBBS, JAMES	1,044.67	954.30
03/01/2020	GEN	11999	PEREZ, ADAM	316.83	275.90
03/01/2020	GEN	12000	LEE, JOSEPH W	264.05	241.20
03/01/2020	GEN	12001	WILLIAMS, TRAVIS A	690.29	608.10
03/01/2020	GEN	12002	CHAPMAN, JAMES M	337.06	296.90
03/01/2020	GEN	12003	BIRD, RANDY	71.64	63.10
03/01/2020	GEN	12004	PRANGER, RYAN E	47.76	37.40
03/01/2020	GEN	12005	WINDER-RUDD, DOMINIC D	523.01	440.10
03/01/2020	GEN	12006	WYMA, NICHOLAS A	489.08	430.80
03/01/2020	GEN	12007	JONES, JERRAD C	119.40	105.20
03/01/2020	GEN	12008	SPRIK, HANNAH M	773.15	635.40
03/01/2020	GEN	12009	FITZGERALD, LINDSAY P	252.11	222.10
03/01/2020	GEN	12010	THATCHER, SHANE W	111.57	97.10
03/01/2020	GEN	12011	BUYS, RANDALL J	398.13	367.60
03/01/2020	GEN	12012	HAWLEY, CRYSTAL A	11.94	10.90
03/01/2020	GEN	12013	VELTING, BRYAR S	832.47	653.50
03/01/2020	GEN	12014	DAVIS, ETHAN R	262.68	231.40
03/01/2020	GEN	12015	NEIBARGER, DAWSON D	35.82	31.20
03/01/2020	GEN	12016	BERENS, DYLAN I	143.28	126.20
03/01/2020	GEN	12017	SAEZ, HANNAH C	3,266.67	2,528.40
03/01/2020	GEN	12018	KONDZIOLKA, CHERYL L	302.40	279.20
03/01/2020	GEN	12019	DIETRICH, GEORGE	1,028.00	909.30
03/01/2020	GEN	12020	ANTOR, GERALD A	765.20	706.60
03/01/2020	GEN	12021	CALIFF, MICHAEL H	234.90	206.90
03/01/2020	GEN	12022	KLEINHEKSEL, TIMOTHY J	1,674.00	1,545.90
03/01/2020	GEN	12023	CURRIE, PENNY M	3,266.67	900.20
03/01/2020	GEN	12024	BECHAZ, MARY L	223.20	196.60
03/01/2020	GEN	12025	OLIVER, GORDON	50.00	44.00
03/01/2020	GEN	12026	SWEPPENHEISER, MARK A	50.00	46.10
03/01/2020	GEN	12027	DAVIS, MARY B	50.00	46.10
03/01/2020	GEN	12028	WETHINGTON, AMANDA R	50.00	44.00
03/01/2020	GEN	12029	BIGFORD, MICHAEL R	50.00	46.10
03/01/2020	GEN	12030	GEIB, ANTHONY C	145.83	128.40
03/01/2020	GEN	12031	EVERETT, JERALD D	145.83	128.40
03/01/2020	GEN	12032	MERENDINO, CHRISTOPHER B	145.83	128.40
03/01/2020	GEN	STUB26	BEAN, CARMAN	145.84	0.00

Check Register Report For Big Rapids Charter Township
For Payroll ID: 228 Check Date: 03/01/2020 Pay Period End Date: 02/29/2020

Check Date	Bank	Check Number	Name	Check Gross	Physica Check Amoun
Totals:		Number of Checks: 041		23,838.97	16,802.5
Total Physical Checks:		40			
Total Check Stubs:		1			

Monthly Permit List

Item "G"

02/28/2020

Building

Permit #	Contractor	Job Address	Fee Total	Const. Value
PB20-0001	HILLCREST/OAKWOOD PROP	19700 14 MILE RD C -300	\$300.00	\$0
Work Description: ADD OPENING IN WALL BETWEEN TWO UNITS, 1 INSPECTION WHEN FRAMED OUT, 1 FINAL INSPECTION CONTRACTOR TBD - UNITS 302-303 or 303-304				
PB20-0002	NELSON, JUDITH A NELSON R	1020 WEST AVE	\$248.00	\$0
Work Description: TEMPORARY 14X80 SINGLE WIDE, 2 INSPECTIONS OWNERS HOUSE DESTROYED BY FIRE				
PB20-0004	KAILING TERRY E & AMY J	22330 14 MILE RD	\$826.00	\$157,000
Work Description: NEW CONSTRUCTION 1,560 SQFT SINGLE FAMILY DWELLING WITH 1,560 SQFT FULL BASEMENT, 900 SQFT ATTACHED GARAGE AND 276 SQFT PORCH AND DECK				

Total Permits For Type: 3
Total Fees For Type: \$1,374.00
Total Const. Value For Type: \$157,000

Electrical

Permit #	Contractor	Job Address	Fee Total	Const. Value
PE20-0004	NELSON, JUDITH A NELSON R	1020 WEST AVE	\$136.00	\$0
Work Description: 200 AMP SERVICE TO POLE BARN, 2 CIRCUITS, 1 INSPECTION 200 AMP SERVICE TO TEMPORARY SINGLE WIDE, FEEDER/BUSS DUCT, 1 INSPECTION				

Total Permits For Type: 1
Total Fees For Type: \$136.00
Total Const. Value For Type: \$0

Mechanical

Permit #	Contractor	Job Address	Fee Total	Const. Value
PM20-0019	POLE DONALD JOSEPH & HO	14855 190TH AVE	\$100.00	\$0
Work Description: PIPING, 1 INSPECTION				
PM20-0020	SALADIN, J. JAMES & MARY A.	19071 ARROWHEAD LN	\$80.00	\$0
Work Description: HOOK UP PROPANE GAS LINE TO GENERATOR - PROPANE HOOK UP IS TEMPORARY, CUSTOMER SWITCHING TO NATURAL GAS IN SPRING, 1 INSPECTION				
PM20-0021	NELSON, JUDITH A NELSON R	1020 WEST AVE	\$100.00	\$0
Work Description: GAS PIPING, ABOVE GROUND TANK, 1 INSPECTION				
PM20-0022	GLAZIER CARL	17676 195TH AVE	\$95.00	\$0
Work Description: ABOVE GROUND TANK, 1 INSPECTION				
PM20-0023	CZINDER NICHOLAS	19885 13 MILE RD	\$105.00	\$0
Work Description: WOOD STOVE, 1 INSPECTION				

PM20-0024	DESHANO DEVELOPMENT CO	18900 16 MILE RD	\$436.00	\$0
Work Description: FIRE SUPPRESSION 268 HEADS, 5 INSPECTIONS				
PM20-0025	FRUMVELLER DARLENE L	20400 CAMPUS VIEW DR	\$105.00	\$0
Work Description: GAS/OIL BURNING FURNACE, 1 INSPECTION				
PM20-0026	DESHANO DEVELOPMENT CO	18900 16 MILE RD	\$990.00	\$0
Work Description: 5 HEATING SYSTEMS, GAS PIPING, 5 AIR CONDITIONING, 29 BATH & KITCHEN EXHAUST, 13 HEAT PUMPS, 3 INSPECTIONS				
Total Permits For Type:				8
Total Fees For Type:				\$2,011.00
Total Const. Value For Type:				\$0

Plumbing

Permit #	Contractor	Job Address	Fee Total	Const. Value
PP20-0002	RUMPF, JAMES A	15882 BELMONT DR	\$80.00	\$0
Work Description: 1 FIXTURE, 1 INSPECTION				
PP20-0003	NELSON, JUDITH A NELSON R	1020 WEST AVE	\$85.00	\$0
Work Description: WATER SERVICE, CONNECTION, 1 INSPECTION				
PP20-0004	KAILING TERRY E & AMY J	22330 14 MILE RD	\$226.00	\$0
Work Description: WATER SERVICE, 11 FIXTURES, 2 STACKS, 3/4" WATER DISTRIBUTION PIPE, 3 INSPECTIONS				
Total Permits For Type:				3
Total Fees For Type:				\$391.00
Total Const. Value For Type:				\$0

Zoning Clearance

Permit #	Contractor	Job Address	Fee Total	Const. Value
PZ20-0001	KAILING TERRY E & AMY J	22330 14 MILE RD	\$25.00	\$0
Work Description: NEW RESIDENCE HOUSE AND GARAGE				
Total Permits For Type:				1
Total Fees For Type:				\$25.00
Total Const. Value For Type:				\$0

Report Summary

Grand Total Fees:		\$3,937.00
Grand Total Permits:		16
Grand Total Const. Value:		\$157,000

Population: All Records
Permit.DateIssued Between
2/1/2020 12:00:00 AM AND
2/29/2020 11:59:59 PM

FIRE DEPARTMENT REPORT
MARCH 3, 2020

Item "H"

General:

The department continues to run well. We conducted an inspection of Tender 3 at CSI in Grayling last week. CSI is in the final stages of completion and the truck looks great. At this time they are predicting completion sometime during the second week of March. When the tender is completed, CSI will deliver it to our station for the final inspection. Progress continues on the DOD truck and we are hoping to have it ready to paint in a few weeks. We have opted in on a FEMA grant with several other county departments. The grant will be for new SCBA to bring us up to date and replace aging equipment. FEMA favors interoperability grants and we expect to have a very good chance of receiving an award from them. The grant would be a 5% matching grant. We are expecting to have a contribution of somewhere around \$7500.00 to receive around \$150,000.00 in new equipment. In order to prevent the need to seek a large grant in 15 years or so, it is strongly suggested that we continue our replacement plan for SCBA and still purchase 2 new units per year beginning in 2022 at the latest.

Call Volume:

Total calls for the month of February 2020: 21

11 Medical, 2 Structure Fire, 0 Grass Fire/Controlled Burn, 2 Auto Accident, 0 Power Line Down, 0 Vehicle Fire, 2 Smoke/Odor, 0 Dumpster Fire, 0 Cover/Service/Standby, 0 Collapse, 0 Gas Leak, 0 Inspection, 0 Airport Emergency, 2 Fire Alarm, 0 Water Rescues, 2 Service Call, 0 Fire Investigation, 0 Haz-Mat, 0 Elevator/Technical Rescue and 0 Drone Activations.

Year to Date Call volume 2020: 53

Year to Date Response Times:

Turnout Time (dispatch to truck en-route): 3 minutes and 37 seconds.

Response Time (dispatch to on scene): 8 minutes and 36 seconds.

Year to Date Call Locations:

BR TWP	48
Austin	
Big Prairie	
City of Big Rapids	3
Evart	
Grant	
Green	
Isabella County	
Mecosta TWP	1
Morley	
Morton	
Newaygo County	
Osceola County	

Personnel:

No issues at this time. We have 3 resignations pending but have not received letters yet.

Training:

Training this month consisted of monthly truck checks, response orders, drafting, pump operations and work details.

Repairs Completed:

11-7 New batteries installed.

Station Maintenance:

Nothing to report.

Budget/Purchasing over \$2,500.00:

No requests at this time.



Northwest Kent Mechanical Co.

Commercial • Industrial • Institutional

P.O. Box 216K • 4095 16 Mile Road

Cedar Springs, MI 49319

(616) 696-9026 • Fax (616) 696-9327

www.nwkentmech.com

February 27, 2020

Mr. Bill Stanek
Big Rapids Twp.
14212 Northland Dr.
Big Rapids, MI 49307

RE: Monthly Lift Station Report

Dear Bill,

During the month of February, on the 20th, we had an issue with pump #1 at Venlo lift station. We found that the pump had tripped the overload; I was able to reverse the motor which freed up the impeller. That lasted for only a few hours and tripped again. We were able to make it back on the 24th in which case we pulled the pump and found that the impeller had worn down, allowing fibers to grab onto the impeller. We had an issue with the cable, in that it rotted at the pump and broke free as we pulled the pump out of the hole. Fortunately, we had a spare stainless-steel cable that we were able to attach. We kept the pump out of the station and took it to the Twp. Barn until the new impeller arrives. We should have the new impeller sometime first week of March.

We had another issue at Perry St station that was kind of strange, so Jim went to see what the matter was. He found Wolverine Power working on the ATS and killing power to the station repeatedly. I got into Mission and disabled the alarms. Jim stayed until they were done, and I then re-enabled the alarms for callouts.

Other than that, the stations are functioning properly.

Sincerely,

Todd Shank
Northwest Kent Mechanical Co.

Item "J"

Big Rapids Township Industrial Park Water Treatment Plant Monthly Report

February 2020

All operations are normal at the plant. Maintaining a Chlorine residual of about 0.35 parts per million or Mg/L. Well number 2 functioning good and providing ample water for the distribution system. All other electronics, Variable frequency drives , pumps , motors and gauges working good, as are valves and Chlorine feed pumps and system. Sensaphone still occasionally going offline once a week or so and calling out but its not a problem. Water use report reported to EGLE (MDEQ) and we were about the same as last year, 120,000 gallons. That does not reflect fire usage and flushing and such, as high flows bypass the effluent flow meter. Ordered sample bottles for 2020 from the state lab in lansing, 6 more lead copper samples will be due June to September. Also we'll be getting sample bottles for annual Partial Chems, Cyanide, Metals, and Arsenic.

Bill Stanek

From: Mary H. <maryk@chartermi.net>
Sent: Wednesday, February 19, 2020 1:58 PM
To: treasurer@bigrapidstownship.net; supervisorstanek@bigrapidstownship.net; glgawne@gmail.com; Mary H.
Subject: Highland View Cemetery Committee; February

Highland View Cemetery Advisory Committee

Big Rapids Charter Township

Minutes: Tuesday, February 18, 2020

Attending: Bill Stanek, RoseMary Jennings, Gary Gawne, Penny Currie, Mary Hively

Meeting called to order: By Supervisor Bill Stanek at 2:00 pm in Big Rapids Township office.

Announcements:

1) With deepest sympathy we regret to inform of the death of Gordon Telfer. "Gordy" was our leader and our good, kind friend. He came onboard the Cemetery Committee in January 2013. We will dearly miss him.

2) Grounds Manager, Brandon Maneke resigned as of February 2020.

3) Marc Veldman, starting date March 2, 2020, has been hired by the Big Rapids Township Board to replace Maneke in the position of Highland View Cemetery Grounds Manager. This is a full-time position. Seven applicants applied and interviewed.

The 1921 Building & Task Force Committee has collected approximately \$44,000 in pledges. The engineering and architecture firm, Fleis & VandenBrink, have agreed to draw up pro bono/plans/specs/for reconstruction of the 1921 Highland View Cemetery building. Bids for actual reconstruction will be sought by the BR Township. Construction and renovation of the 1921 Building will hopefully begin this Spring 2020.

State of the Cemetery:

- 1) The roads winding throughout the cemetery are in need of repair (potholes, cracks, road edgings)
- 2) A good number of diseased, dead and hazardous trees are in need of being felled. Stumps need grinding. Downed trees need replacement. Rent a chipper-shredder
- 3) It was suggested by Penny Currie for an "inventory of equipment" be configured along with dates of purchase. At present, replacement of machinery is on a 4-5 year rotation schedule.
- 4) Entrance gate to cemetery needs sand-blasting and paint. Entrance signage needs a door.
- 5) Consider purchase of "sidewalk" snowplow equipment for 2021
- 6) Do we need to purchase another leaf blower for this upcoming fall season?
- 7) Do we need to replace the Gator?
- 8) Wild flowers to be strewn on grassy knoll area assigned to the scattering of ashes.
- 9) Clean & Preserve existing gravestones. Volunteers are to be organized and instructed in the refurbishing of gravestones under tutorage of Gary Gawne.

****Unless otherwise notified, the Next Meeting of the Cemetery Committee will be held at 2PM on Tuesday, April 14, 2020 at the Township Hall. Our meetings are normally held on the second Tuesday of the month. Our meetings will be held every other month throughout the entire year: April, June, August, October, December 2020**

Respectively submitted,
Mary K. Hively, Secretary

Sent from [Mail](#) for Windows 10

**Fire Committee Meeting
February 20, 2020
7:00 PM
Minutes**

Jerry Evert, Aaron Holsworth, Jim Tubbs, Perry Douglas, and Bill Stanek were present.

Jim Tubbs discussed the possibility of going together with some of the other townships in try to obtain a grant for replacing our air packs. He is concerned with the units that some of the group want. He would like to have something interchangeable with the city, due to the fact that we work with them mostly. The city has decided not to go in with this request but would like to wait a year and try for a grant for a different kind. These grants are based on Departments working together, so the more units involved may make a better chance to get the grant. The group will be meeting again next week and Jim wants to wait and see what equipment they are putting in the grant.

The need for a welder was discussed and with other needs around the township such as the cemetery it was decided to purchase a welder. They can get one for under a thousand and Bill will OK the purchase of it.

This year we will need to purchase a couple sets of turn out gear.

We need to improve our communication with the Clerk on invoices. Bill suggested that they try to work with Hannah to see if they can get her the information they need in a timely manner.

Work on the Big Truck continues and hopefully it will be ready to paint shortly. They would like to have it ready for spring grass fires.

Perry showed the group pictures of the progress on the new tender. It is still scheduled for completion around the first of March.

Bill Stanek, acting secretary

**MINUTES
BIG RAPIDS CHARTER TOWNSHIP
PLANNING COMMISSION**

Tuesday, February 11, 2020 --- 7:30 p.m.

Big Rapids Township Hall, 14212 Northland Drive, Big Rapids, MI 49307

I. CALL TO ORDER: 7:30 P.M.

Chairman Amanda Wethington called the regular meeting of the Big Rapids Charter Township Planning Commission to order at the township hall on Tuesday, February 11, 2020 at 7:30 p.m.

II. ROLL CALL:

Present: Mike Bigford, Mary Davis, Gordon Oliver, Mark Sweppenheiser and Amanda Wethington. Carman Bean and Zach Cook are excused. The record shows there is a quorum. Also present: Zoning Administrator and Recording Secretary, Timothy Kleinheksel.

III. CONFLICTS OF INTEREST:

Mrs. Wethington asked if any of the Commission members had known conflicts of interest with any of the items on the agenda for this meeting. No one indicated that a conflict of interest existed.

IV. MINUTES:

Mrs. Wethington asked the Commission members to review the minutes of the January 14, 2020 meeting. Mr. Oliver made a motion to approve the January 14, 2020 minutes as submitted. Mr. Sweppenheiser supported the motion. There was no further discussion. The motion passed unanimously with five ayes.

V. PUBLIC COMMENT:

There was no public comment.

VI. OTHER BUSINESS:

Mrs. Wethington asked the Commission members to review the 2020 Master Plan Project survey letter. Mr. Kleinheksel suggested a verbiage clarification by adding bullet points to list the options of filling out and returning the survey. We will be adding the link to the Township's website for convenience of residents to fill out and submit online. Mailing will be conducted through KCI – Kent Communications Inc. who we use frequently for bulk mailings. Mailing is expected by February 14, 2020 with due date listed as March 19, 2020. Mr. Bigford made a motion to approve the mailing of the survey with the verbiage clarification. Mrs. Davis supported the motion. There was no further discussion. The motion passed unanimously with five ayes.

Mr. Kleinheksel presented the outline of the proposed Marihuana ordinance. Discussion followed. We are considering restricting potential growers to locate to our industrial park in the Northern part of the Township to eliminate the possibility of close proximity to residential areas and schools. Mr. Kleinheksel is compiling an initial draft of the ordinance to be presented at the next Planning Commission meeting for review. Upon approval of

the Planning Commission and Township attorneys, the ordinance will be submitted to the Board of Trustees for approval. At this time no action is required from the Committee.

Mr. Kleinheksel updated the Commission members on the proposed project of erecting a communication tower on Township property. American Tower has approached the Township about the possibility of erecting a tower on the Southeast corner of the Township's property here on Northland Drive. American Tower currently has two towers in our Township. Our attorneys are looking into the legalities of allowing the tower to be erected. We are considering allowing towers to be allowed in commercial districts in addition to agricultural districts. The tower would be permitted here due to the fact that Township property is exempt from its own ordinances. Mr. Kleinheksel asked the Commission members for input to making changes to the current Communication Tower ordinance. Discussion followed.

Mr. Kleinheksel updated the Commission members on the progress of the junk violation at the Woodward Avenue location. The occupant of the house has cleaned up most of the visible outdoor trash and says he will be continuing to keep the place presentable. The adjacent property owner is pleased with the clean-up efforts.

VIII. ADJOURNMENT:

Hearing no further business for the Planning Commission, Mrs. Wethington adjourned the meeting at 8:20 p.m.

Motion to approve the Planning Commission minutes of February 11, 2020 by: Mr. _____. Seconded by: Mr. _____. Roll call vote carried with _____ ayes.

Timothy Kleinheksel, Recording Secretary
BIG RAPIDS CHARTER TOWNSHIP
PLANNING COMMISSION

Date Approved

Supervisor's Report

February 2020

Item "N"

It was great to find everything in such good shape when I returned from vacation. Thanks to all that kept things going so smoothly. It is nice not to be needed. I only had a few calls on business the entire time I was gone. Even the catch up afterwards was easy.

We had the auditors in here on Tuesday through Thursday after I got back. They were very satisfied with how the township is operating. I hope to see a good report in a couple of months. They did have me check some items that took a couple more days, but everything was okay, and it was fun working with them again. They will be getting Hannah the general journal entries that they recommend, and then we can close out the year. After that I will plug the ending balances into the 2020 budget and be able to get that online.

I have been in contact with Progressive AE on the lift station. They plan on advertising for bids March 4th with a bid opening on March 24th. They will also try to have the EGLE permit submitted around the 4th of March. We should have a recommendation for the April meeting to let the project out for construction. Their goal is to have it completed before fair week, if they get the EGLE permit in time; otherwise we would hold off starting until after fair week. They are working on an easement that we will have to have the fair board sign. I have talked to John Currie, and he said it would be no problem and that he will sign it when he gets back up north.

I have talked to Marc Veldman, and he plans on starting as our grounds person March 2, 2020. I think he will be a good fit. I have set some time aside to work with him over the next couple of weeks. Tim is on vacation the first week of March, so Jamie is covering some of the mornings.

Board of Review hearings are the week of March 9th with at least 12 hours scheduled for the public with appointments on the following day. The past couple of years have been very slow, but we still have to be available for the required hours. Our assessment for the township is up considerably again. David has been busy and is doing us a wonderful job. We should have a resolution for poverty exemption which I have on the agenda.

While I was in Texas I had a call from Scott Morningstar. He was working with Jorgensens on the problem across the street. He is working with them to make sure it is their problem and not Mr. Baker's. I think they are stalling for better weather now. Scott said he would get back with me. At least they are doing something.

I have received information on the cell tower lease from Anthony Amine. He will be at our meeting to present his proposal. What I have first is the right of entry and testing agreement. He was hoping that I could sign this so they go do some research, but I told him it would have to go to the board first. I also sent it to Mika Meyers for their review. They made a lot of changes, and I sent it back to Anthony. He presented it to his people and they made a few changes that Mika Meyers is okay with. The second is the actual lease agreement. I have also sent this to the attorneys to look over. I have not received that back yet. I am including some of the major portion of the 30-page document for you in the packet. I do not want to do anything on this until Mika Meyers assures us it is in our best interest.

Even though I was gone all most half the month, I was still able to attend one city commission meeting; the meeting with the city and Green township; and also the meeting with Ferris, the county and the city. At the Ferris/county/city meeting Del from MDOT reported that they are close to getting us the safety study report. We are working together with them on the problems on Northland Drive. I also was able to attend the MEDC meeting and our fire committee as well as our cemetery committee meetings.

I am still having a lot of problems with my legs and have been referred to a vein clinic with hopes they can help me. I still plan on being gone from March 25 through April 4th to go to Spain. I will be back before the April meeting, but packets may not be ready until Monday.

Again, thanks to all that pitched in while I was gone.

Bill



Mecosta Conservation District
18260 Northland Drive
Big Rapids, MI 49307
(231) 796-0909 Ext. 3
E-mail: brook.baumann@macd.org
www.mecostacd.org

January 28th, 2020

Dear Big Rapids Charter Township,

The biggest threat to the local environment may be on a shelf in your garage. Common household cleaners, pesticides, and other materials such as used motor oil must be disposed of carefully to avoid the risk of ground and surface water pollution.

For nearly two decades, conservation districts in Mecosta, Osceola, and Lake Counties have conducted an annual household hazardous waste (HHW) collection in an effort to protect our communities. We work with licensed specialists to accumulate and recycle all manner of toxic chemicals before they can cause permanent harm.

Obviously, this is a huge benefit to the community, but it is an expensive process. The companies we contract to dispose of hazardous materials charge significant fees for their services. Thanks to the generous support of your organization and many others, we have been able to subsidize the inherent costs of the program, which averages \$85 per household.

Unfortunately, in the last few years, operational costs have exceeded our ability to adequately fund this program. There are two main reasons for this:

1. Collection volume has increased every year since the program's inception as we continue to reach more members of our communities. At the last collection we handled 65,557 pounds of hazardous material at a cost of \$45,893.10. Unfortunately, due to rising participation and expenses, we did not raise enough to cover our costs or sustain the program in the future.
2. Despite program growth, our revenue stream has remained the same. In some cases, it has even declined as previously reliable donors have discontinued participation.

So far, we have been able to keep the Household Hazardous Waste collection afloat by applying funds from previous years. Unfortunately, this is not a long-term solution. Unless we can increase our annual funding, the program is in serious jeopardy in the very near future. We hope you can help.

To sustain the HHW Collection we are in need of increased financial assistance. Enclosed is a statement detailing your previous contributions, as well as, the level of participation by your township. We hope that you can use this as a guide as you carefully consider increasing your support of the HHW Collection.

Thank you.

A handwritten signature in cursive script that reads "Brook Baumann".

Brook Baumann, on Behalf of the Household Hazardous Waste Committee
District Administrator, Mecosta Conservation District



Mecosta Conservation District
18260 Northland Drive
Big Rapids, MI 49307
(231) 796-0909 Ext. 3
E-mail: brook.baumann@macd.org
www.mecostacd.org

Big Rapids Charter Township

Previous Contributions

2017- \$1,000

2018- \$1,150

2019- \$1,000

Number of Households that Participated- 35

On an average, each household that participates in the HHW collection brings \$85 worth of hazardous waste that we pay to properly dispose of. In 2019, Big Rapids Township had the 2nd highest level of participation between all the townships in Mecosta County.

Bill Stanek

From: Brad A. Fowler <BFowler@mikameyers.com>
Sent: Tuesday, February 25, 2020 9:32 AM
To: Bill Stanek
Cc: Mark E. Nettleton
Subject: RE: ATC Ferris State - RE: Big Rapids Township meeting
Attachments: Right of Entry and Testing Agreement (Compare).pdf

Bill,

I reviewed the redlines and ran a compare of the changes ATC made to what we sent (see attached). There are only a few minor changes and they are acceptable. The Board may consider approving the clean copy of this Agreement at its March meeting.

Let me know if you have any additional questions.

Thanks,

Bradley A. Fowler
Attorney at Law

Mika Meyers^{PC}

900 Monroe Avenue NW
Grand Rapids, MI 49503
Tel: 616-632-8000
Fax: 616-632-8002
mikameyers.com

Direct Phone/Fax: 616-632-8086
E-mail: bfowler@mikameyers.com
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From: Bill Stanek <supervisorstanek@bigrapidstowship.net>
Sent: Tuesday, February 25, 2020 7:12 AM
To: Brad A. Fowler <BFowler@mikameyers.com>
Subject: FW: ATC Ferris State - RE: Big Rapids Township meeting

From: Anthony Amine <anthony.amine@aaa-llc.com>
Sent: Monday, February 24, 2020 2:42 PM
To: Bill Stanek <supervisorstanek@bigrapidstowship.net>
Subject: Re: ATC Ferris State - RE: Big Rapids Township meeting

Site Name: STRELO Ferris State University
Site Number: 206263

RIGHT OF ENTRY AND TESTING AGREEMENT

This Right of Entry and Testing Agreement ("Agreement") is effective as of the latter signature date hereof (the "Effective Date") by and between American Towers LLC, a Delaware limited liability company, having a mailing address of 10 Presidential Way, Woburn, MA 01801, Attn: Tower Development Legal ("Grantee") and the Charter Township of Big Rapids, also holding title to real property as Big Rapids Charter Township, having an address at 14212 Northland Drive, Big Rapids, MI 49307 ("Grantor") each a "Party" and collectively, the "Parties".

WITNESSETH

WHEREAS, Grantor owns the property located on Northland Drive in Big Rapids, Michigan, Parcel No 05023013250 and as more fully described in Exhibit A, attached hereto (the "Property"); and

WHEREAS, the Parties are in the process of negotiating an agreement whereby Grantee will license or lease certain portions of the Property from Grantor for the construction of a communications tower and the installation of communications antennas and other related equipment (the "Site"); and

WHEREAS, in order for Grantee to determine the viability and feasibility of the Site, Grantee desires to enter upon and inspect the Property for the purpose of testing and evaluating the Property to determine if it is suitable for the construction of a communications tower; and

WHEREAS, Grantor is willing to convey a temporary, non-exclusive right-of-entry to Grantee, its employees, agents and/or contractors for the purpose of testing and evaluating the Property.

NOW THEREFORE, in consideration of the foregoing and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties hereby agree as follows:

1. **GRANT OF RIGHT OF ENTRY.** Grantor hereby grants Grantee and Grantee's employees, agents, and/or contractors, a right of entry and license to enter upon the Property solely for the purpose of performing environmental audits, engineering studies, soil testing and borings and to conduct a land survey of all or a part of the Property (the "Permitted Activities"). Grantee's entry rights are specifically limited to the Permitted Activities and to the Property and shall not include any other activities or any other adjacent or surrounding real property. Grantee shall be responsible for any and all costs related to the Permitted Activities, including installation, operation and removal of equipment on the Property. Any entry activity on the Property by Grantee shall be coordinated in advance with Grantor and shall be subject to Grantor's approval and supervision (such approval not to be unreasonably

withheld, conditioned or delayed). The contact person for Grantor shall be the Big Rapids Township Supervisor.

2. **PROPERTY DISTURBANCE.** Exercising such right of entry may require Grantee to disturb and/or remove such ground soil, vegetation (including trees) and landscaping as may be required to conduct said audits, testing, surveys and studies. If such disturbance and/or removal is necessary and Grantee does not otherwise thereafter utilize the area in accordance with a proposed Easement Option Purchase Agreement being contemplated between the Parties, then Grantee shall promptly repair, at its cost, any damage to the Property caused by the acts or omissions of Grantee, its employees, agents, or contractors upon the Property and restore the Property to its condition existing immediately prior to Grantee's entry, reasonable wear and tear and damage not caused by Grantee excepted. Grantor may, in its discretion, require Grantee to procure a restoration bond in an amount not to exceed ten thousand and 00/100 dollars (\$10,000.00). Grantee agrees to comply with all local, state and federal laws, rules and ordinances applicable to the Permitted Activities. Grantee further agrees to perform the Permitted Activities in a good and workmanlike manner, consistent with industry standards and will not materially interfere with Grantor's activities on the Property.
3. **TERM OF AGREEMENT.** This Agreement commences on the Effective Date and shall remain in effect for sixty (60) days at which time this Agreement will automatically terminate unless otherwise extended in writing by both Parties.
4. **INDEMNIFICATION AND INSURANCE.** Grantee shall indemnify and hold Grantor harmless from and against any loss, damage or liability arising from Grantee's employees, agents, contractors, licensees or invitees' activities on the Property, excepting and to the extent such loss, damage or liability may be due to pre-existing conditions on the Property or the negligent acts of Grantor. This indemnity shall survive the expiration of this Agreement. Grantee shall at all times maintain a comprehensive general liability insurance policy in the amount of one million dollars (\$1,000,000) in the aggregate. Grantee shall list Grantor as an additional insured on such policy(ies). At Grantor's request, Grantee shall provide certificates of insurance evidencing such insurance coverage of Grantee, its contractors, or subcontractors.
5. Except as specifically provided herein, in no event will Grantee or Grantor ever be liable to the other for, and Grantee and Grantor each hereby waive the right to recover incidental, consequential (including, but not limited to lost profits, loss of use or loss of business opportunity), punitive exemplary and similar damages.
6. This Agreement constitutes the entire understanding between the Parties with respect to the activities contemplated by the Agreement. All prior agreements

Site Name: STRELO Ferris State University
Site Number: 206263

or understandings, whether oral or written, are superseded. This Agreement may be amended only by written document, duly executed by the Parties and shall be deemed to have been made and shall be construed and interpreted in accordance with the laws of the State where the Property is located.

7. Any notice or other communications by either Party to the other shall be in writing and shall be given and be deemed to have been given if personally delivered, or if mailed, three (3) days after mailing, postage prepaid, certified mail, to the address above, or to any such address as either Party may provide to the other from time to time.

IN WITNESS WHEREOF, the Parties have duly executed, sealed and delivered this Agreement as of the dates written below.

GRANTEE:
American Towers LLC,
A Delaware limited liability company

GRANTOR:
Charter Township of Big Rapids

By: _____

By: _____

Title: _____

Title: _____

Date: _____

Date: _____

Site Name: STRELO Ferris State University
Site Number: 206263

Exhibit A
Property

Situated in the Township of Big Rapids, County of Mecosta, state of Michigan and being more particularly described as follows:

Part of the SW1/4 of the SW1/4 of Section 23, T15N-R10W, Big Rapids Township, Mecosta County, Michigan, described as beginning at a point on the East ROW Line of Highway US-131 which is N0°25'55"W 1004.25 feet along the West Line of Section 23 and N89°34'05"E 47.80 feet from the SW Corner of Section 23; Thence N0°34'12"W, 150.00 feet along the East ROW Line of Highway US-131; Thence N89°34'05"E, 352.55 feet; Thence S0°25'55"E, 150.00 feet parallel with the West Line of Section 23; Thence S89°34'05"W, 352.20 feet to the Point of Beginning,

And Also,

That part of the Southwest $\frac{1}{4}$ of the Southwest $\frac{1}{4}$ of Section 23, T15N-R10W, Big Rapids Charter Township, Mecosta County, Michigan, more particularly described as:

Commencing at the Southwest Corner of said Section; thence N 0°25'55" W along the Section line 1274.23 feet; thence N 89°35'35" E 223.71 feet to the Point of Beginning for this description; thence N 89°35'35" E 176.41 feet; thence S 0°18'56" E 119.94 feet; thence S 89°35'00" W 176.21 feet; thence N 0°24'47" W 119.97 feet to the Point of Beginning.

MIKA MEYERS HAS THIS FOR REVIEW

EASEMENT OPTION PURCHASE AGREEMENT

THIS EASEMENT OPTION PURCHASE AGREEMENT (this "Agreement") is made effective as of the latter signature date hereof (the "Effective Date"), by and between the Township of Big Rapids, also holding title to real property as Big Rapids Charter Township ("Seller"), and American Towers LLC, a Delaware limited liability company (together with any affiliated entity or designee, the "Buyer") (the Buyer and Seller each a "Party" and collectively the "Parties").

WITNESSETH:

WHEREAS, Seller owns the real property described on Exhibit A hereto (the "Premises"); and

WHEREAS, Buyer desires to acquire from Seller, and Seller desires to grant to Buyer, an option to purchase certain exclusive and non-exclusive easements for a 50- year term (the "Option") as more particularly described in Section 1 hereof and upon the terms and conditions set forth herein;

NOW THEREFORE, for and in consideration of the covenants and agreements herein contained and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto agree as follows:

1. **Easements to be Granted.** Subject to the terms and conditions set forth in this Agreement, at "Closing" (as defined in Section 5 below), provided Buyer exercises the Option granted herein, Seller shall sell and grant to Buyer, and Buyer agrees to purchase from Seller: (i) a fifty (50) year term exclusive easement (the "Exclusive Easement") in and to that portion of the Premises shown approximately on the sketch plan attached as Exhibit B hereto (such area the "Exclusive Easement Area"), for the purpose of the "Permitted Use" (as defined in Section 2.B below); and (ii) fifty (50) year non-exclusive easements (collectively the "Access and Utility Easements") in and to that portion of the Premises also described in Exhibit B hereto (such areas the "Access and Utility Easement Areas"; the Access and Utility Easement Areas and Exclusive Easement Area being collectively referred to herein as the "Easement Areas"), for the "Access and Utility Uses" (as defined in Section 2C below).
2. **As used in this Agreement:**
 - A. "Easements" means collectively the Exclusive Easement and the Access and Utility Easements.
 - B. "Permitted Use" means the installation, location, construction, operation, maintenance, repair, upgrade, modification, relocation, replacement and removal of communications and telecommunications improvements (including but not limited to a wireless telecommunications tower of a type, model and height as determined by Buyer in Buyer's sole and absolute discretion) and equipment (including but not limited to antennas, radio dishes, communications transmission and reception equipment, data centers, smart poles, cabinets, shelters, utilities and fencing, guy wires and guy anchors and generators) which may from time to time be located on the Easements by Buyer, its customers, lessees, sublessees, licensees, agents, successors and assigns for the facilitation of communications and other related uses in connection therewith.
 - C. "Access and Utility Uses" means 24 hours per day, 7 days per week vehicular (including trucks) and pedestrian access between the Exclusive Easement Area and a public right of way, and the installation, location, construction, operation, maintenance, repair, modification, relocation, replacement, and removal by Buyer, its customers, lessees, sublessees, licensees, agents, successors and assigns of electric power lines, telephone lines, data lines and other utility lines deemed necessary in Buyer's sole and absolute discretion in order to serve the Exclusive Easement.
 - D. "Option Period" means the period commencing on the Effective Date and ending on November 15, 2020.
 - E. "Additional Option Period" means the period commencing on the day following the last day of the Option Period and ending one (1) year thereafter. The Additional Option Period shall automatically renew at the end of the Option Period unless prior to commencement of the Additional Option Period either: (i) Closing has occurred or (ii) Buyer has terminated this Agreement in accordance with Section 7 below.
3. **Consideration.** At Closing, Buyer shall pay to Seller the sum of **One Hundred Fifty Thousand Dollars (\$150,000.00)** (the "Purchase Price") subject to fulfillment of all contingencies and requirements as set forth herein

prior to Closing. The Purchase Price shall be paid by either check or wire transfer of immediately available funds, adjusted for any prorations and adjustments provided for under this Agreement.

- A. **Payment of Purchase Price.** The Parties agree that prior to any funds being paid to Seller from the Purchase Price, Buyer will first pay off and fully satisfy all of Seller's liens, taxes or encumbrances filed on the Premises and deduct such amounts from the Purchase Price. Buyer will then pay to Seller any remaining funds from the Purchase Price after all liens, encumbrances and taxes have been paid off and fully satisfied.
 - B. **Nonrefundable Option Payment.** Buyer shall pay to Seller a nonrefundable amount of **One Thousand Five Hundred Dollars (\$1,500.00)** (the "**Option Payment**") within thirty (30) calendar days following the date that; (i) a fully executed original copy of this Agreement is received by Buyer; (ii) Buyer confirms that Seller is the sole fee simple owner of the Premises and has sole authority to enter into this Agreement; (iii) Seller delivers to Buyer an IRS W-9 form and any other forms or documentation requested by Buyer in order to facilitate payment due hereunder; and (iv) Seller delivers to Buyer an original executed copy of a recordable Memorandum of Option Agreement ("**Memorandum**"), a copy of which is attached hereto as **Exhibit C**. The Option Payment shall be considered full payment of consideration to Seller for the duration of the Option Period.
 - C. **Nonrefundable Additional Option Payment.** At the end of the Option Period, if Closing has not occurred or if Buyer has not otherwise terminated the Agreement in accordance with Section 7 hereof, then Buyer shall pay to Seller an additional payment of **One Thousand Five Hundred Dollars (\$1,500.00)** (the "**Additional Option Payment**") within thirty (30) days following the commencement of the Additional Option Period. The Additional Option Payment shall be considered the full payment for consideration due to Seller for the duration of the Additional Option Period.
4. **Due Diligence, Seller Undertakings and Cooperation During Option Period and Additional Option Period.**
- A. **Due Diligence.** During the Option Period and if applicable the Additional Option Period, Buyer may perform all due diligence of the Premises and Easement Areas required in Buyer's sole and absolute discretion and at Buyer's expense for Buyer's contemplated use of the Easement Areas including, but not limited to, obtaining a title commitment from a national title insurance company of Buyer's choice, conducting a land survey, conducting environmental surveys, radio frequency and topographical analysis, geological analysis, and obtaining the "Governmental Approvals" (as defined in Section 4C below).
 - B. **Physical Inspection and testing of Premises.** During the Option Period and if applicable the Additional Option Period, Buyer and Buyer's proposed customers, licensees and lessees shall, at all times have the privilege of accessing the Premises with their employees, contractors or agents to inspect, examine, survey and otherwise perform any due diligence inspections the Buyer deems necessary to evaluate the Easement Areas for the Permitted Use. Such privilege will include, without limitation, the right to conduct soil and ground testing, soil borings and percolation tests and to conduct any other tests necessary to determine surface, subsurface, environmental and topographic conditions; provided however, that the Buyer shall hold the Seller harmless from any damages incurred through the exercise of such privilege that were caused solely by Buyer and shall repair any damage caused to any improvements at the Premises by virtue of its inspections and testing made pursuant to this section. Buyer will also have the right, without being required to compensate Seller, to permanently remove and/or disturb any trees and other ground vegetation at the Premises that is required to conduct all such inspections, testing and investigations.
 - C. **Seller Cooperation with Due Diligence and Government Approvals.** Seller shall fully cooperate (at no out-of-pocket expense to Seller) with Buyer's and Buyer's customer's, licensee's and licensee's efforts to: (i) complete all due diligence required as determined by Buyer in Buyer's sole discretion, (ii) obtain all appropriate local, state and federal authorizations, approvals and licenses necessary for Buyer to utilize the Easement Areas for the Permitted Use including, but not limited to, applicable zoning applications (including execution by Seller of zoning applications, land use and building permits and applications and if necessary, attendance and participation by Seller at applicable zoning hearings) (the "**Governmental Approvals**"), and (iii) timely record the Memorandum in the applicable real property recorder's office. Seller agrees not to oppose any zoning hearings or Buyer's efforts to obtain any Government Approvals required by Buyer or

Buyer's proposed customers, lessees or licensees. Seller shall deliver as soon as reasonably practicable to Buyer true, correct and complete copies of any surveys, title reports, environmental reports, or other documents and items reasonably requested by Buyer and related to the Easements and/or the lands underlying same, to the extent that the same exist and are in the possession and/or control of Seller.

- D. **Mortgages and Liens.** In the event mortgages or other liens are identified on the Premises, upon request by Buyer, Seller shall obtain from such lienholder a payoff statement and wiring instructions from such mortgage and/or lien holder and provide same to Buyer or alternatively obtain a release of such mortgage and/or liens relative to the Easement Areas. In the event any judgments, mechanics or other liens or taxes are due on the Premises, Seller shall pay off and/or remove all such liens and taxes from the Premises or alternatively, Buyer shall have the right to pay all such liens and taxes and deduct the proceeds paid from the Purchase Price at Closing.
5. **Exercise of Option and Closing.** Buyer shall have the right but not the obligation at any time during the Option Period and if applicable, the Additional Option Period, to exercise the Option by providing written notice to Seller. Seller shall, within twenty one (21) calendar days of receipt of Buyer's notice to Seller of Buyer's intent to exercise the Option, deliver to Buyer the "*Seller's Closing Deliverables*" (as defined directly below) and Buyer shall pay to Seller upon receipt of Seller's Closing Deliverables, the Purchase Price less any deductions as set forth herein (the delivery of the Seller's Closing Deliverables to Buyer and the Delivery of the Purchase Price less deductions to Seller being collectively referred to hereinafter the "*Closing*"). If Buyer has not terminated the Agreement in accordance with Section 7 prior to Closing, or if Closing has not occurred by the end of the Additional Option Period and Buyer and Seller have not otherwise agreed in writing to extend the period in which the Option may be exercised by Buyer, then this Agreement will automatically terminate at the expiration of the Additional Option Period and be of no further force and effect and Buyer and Seller will have no further obligations hereunder.

SELLER'S CLOSING DELIVERABLES:

- A. At least three (3) copies of a recordable Easement Agreement in the form attached hereto as **Exhibit D** (the "*Easement Agreement*"), executed by Seller, subject to completion of exhibits as set forth herein along with good and marketable title to the Easements which shall be free of all encumbrances, tenancies, and liens, except for (i) ad valorem taxes for the year of Closing not yet due and payable and (ii) such other title exceptions as are specifically waived or approved in writing by Buyer;
- B. A standard title affidavit executed by Seller (which shall include a non-foreign person affidavit) as well as any other documents customarily used in the title industry which would be sufficient in form for Buyer's title company to issue a title insurance policy without the standard exceptions, including, without limitation, mechanic's, materialmen's or other statutory liens; and parties in possession;
- C. Any forms or documents required by Buyer and to be executed by Seller or any other person or entity identified by Buyer that may have an ownership interest in the Premises or otherwise needs to consent to the conveyance of the Easements or authorize Seller to convey the Easements to Buyer;
- D. Seller's certificate stating that all representations and warranties made by Seller in this Agreement are true as of the Closing;
- E. A closing statement if requested by Buyer and duly executed by Seller and Buyer setting forth in reasonable detail, including without limitation the Purchase Price, all prorations, the allocation of costs specified herein, and the source, application and disbursement of all funds;
- F. Any and all governmental transfer tax forms executed and completed by Seller, if applicable;
- G. Any and all documents and papers that may be reasonably necessary in connection with the consummation of the transactions contemplated by this Agreement, including any forms necessary to record the Easement Agreement in the applicable real property recorder's office;
- H. **Costs.** Seller shall pay the costs associated with the release or subordination of any mortgage, liens or encumbrances against the lands underlying the Easements, and its own counsel fees and Buyer shall pay for the recording of the Easement Agreement and the fee payable to the title company or agent in connection with the services requested by Buyer and all transfer taxes associated with recording the Easement Agreement; and
- I. Any separate utility easements executed by Seller that are required by Buyer and/or requested by any applicable utility company.

6. **Acts Following Closing.** After Closing, in addition to such other matters as may otherwise be required herein, if there shall remain any matter to be done which shall not have been completed prior to Closing, then both Seller and Buyer agree to promptly take such steps as may be reasonable or necessary after Closing in order to complete such matters.
7. **Buyer's Termination Right.** Buyer shall have the right to terminate this Agreement during the Option Period or Additional Option Period for any reason, upon providing written notice to Seller and thereafter this Agreement will be of no further force and effect and Buyer and Seller shall have no further obligations hereunder.
8. **Descriptions of Easements/Location.** Buyer shall have the right to replace Exhibit B of this Agreement, Exhibit B of the Memorandum and Exhibit B of the Easement Agreement with descriptions and/or depictions of the Easement Areas obtained from a land survey conducted by Buyer. Additionally, after completion of construction of all improvements by Buyer after Closing, Buyer shall have the right to conduct an as-built survey of all newly installed improvements constructed on the Premises (including but not limited to Access and Utilities Easement Areas) and replace Exhibit B of the Easement Agreement with a revised Exhibit B containing the legal descriptions and/or depictions of the Easement Areas and thereafter Buyer may re-record the Easement Agreement. Seller acknowledges that there may be minor variations in exact location and or size of land encumbered by the proposed Easements during construction of Buyer's improvements after Closing. Seller shall not object to such minor variations and/or location of final improvements.
9. **Representations and Warranties of Seller.** Seller hereby represents and warrants as of the date hereof, and will affirm as of the date of Closing, as follows:
 - A. Seller has the right, power and authority to; (a) grant the rights to the Easement Areas as set forth herein to Buyer in accordance with the terms and conditions set forth in this Agreement; (b) execute and deliver this Agreement and all other documents to be executed and delivered in connection with the transaction contemplated herein; and (c) perform all obligations of Seller that arise under this Agreement or under such documents.
 - B. Seller is the sole owner of fee simple title to the Premises. Seller has granted no outstanding options to purchase or rights of first refusal with respect to all or any part of the Easement Areas and except for the Agreement and a mortgage, has entered into no outstanding contracts with others for the sale, pledge, hypothecation, assignment, lease or other transfer of all or any part of the Easement Areas.
 - C. Seller has paid, or will pay at or prior to Closing, all taxes, assessments, charges, fees, levies and impositions relating to the Premises coming due prior to the Closing.
 - D. Seller has not received notice of condemnation of all or any part of the Easement Areas or Premises, notice of any assessment for public improvements, or notices with respect to any zoning ordinance or other law, order, regulation or requirement relating to the use or ownership of such lands and there exists no violation of any such governmental law, order, regulation or requirement, including but not limited to all applicable environmental laws.
 - E. Seller is not indebted to the federal government or any other public authorities for delinquent taxes, assessments or other charges of any nature for which a lien has been or could be asserted against the Easement Areas or the Buyer, or affect Buyer's interest in and to the Easement Areas, and which will not be fully paid and discharged or released at or prior to Closing.
 - F. There are no leases, written or oral, affecting the lands underlying the Easement Areas.
 - G. There is no litigation pending or threatened, which in any manner affects the Easement Areas or Premises.
 - H. The Premises is not homestead property.
 - I. No Hazardous Materials have been used, generated, stored or disposed of on, under or about the Property in violation of any applicable law, regulation or administrative order (collectively, "*Environmental Laws*") by

either Seller or to Seller's knowledge by any third party. The term "*Hazardous Materials*" means any: contaminants, oils, asbestos, PCBs, hazardous substances or wastes as defined by federal, state or local environmental laws, regulations or administrative orders or other materials, the removal of which is required or the maintenance of which is prohibited or regulated by any federal, state or local government authority having jurisdiction over the Premises.

- J. The representations and warranties made hereunder will survive the Closing for a period of one (1) year. Seller agrees to indemnify and hold Buyer harmless from and against all demands, claims, actions, causes of action, assessments, expenses, costs, damages, losses, and liabilities (including reasonable attorneys' fees and costs) that arise or accrue within such one (1) year period, and which are incurred by reason of the breach of any of the warranties and representations made herein.
- K. Between the Effective Date of this Agreement and the date of Closing, Seller agrees that, without Buyer's written consent: (i) Seller shall not enter into any new leases or tenancies with respect to the Premises that would adversely affect Buyer's use of the Easement Areas; (ii) Seller shall not grant or permit any new encumbrances on or about the Premises that would adversely affect Buyer's use of the Easement Areas; (iii) Seller shall not in any way materially alter the present state of the lands underlying the Easement Areas; and (iv) Seller shall not undertake or omit to undertake any other act which might have a material, adverse effect on the Easement Areas or Buyer's use thereof.

The warranties and representations made herein shall survive Closing.

- 10. **Broker/Seller's Agent.** Seller and Buyer each represent and warrant to the other that no real estate broker, commission agent or other person is entitled to any commission with respect to the transactions herein contemplated (collectively, "Broker"). Except with regard to a breach of Buyer's representation or warranty set forth in this Section 10, Seller hereby indemnifies and holds Buyer harmless from any loss, cost, damages and expenses arising out of a brokerage, commission, or fee due or alleged to be due in connection with this Agreement or the transactions contemplated hereby. Except with regard to a breach of Seller's representation or warranty set forth in this section, Buyer hereby indemnifies and holds Seller harmless from any loss, cost, damage and expense arising out of a brokerage commission or fee due or alleged to be due arising out of breach of Buyer's representation and warranty set forth in this section. The foregoing representations and warranties shall survive Closing.
- 11. **Risk of Loss.** If the Easements have not been granted by Seller to Buyer, and all or a material part of those portions of the Premises that will be subject to the Easements are destroyed or subject to an eminent domain action, then Buyer shall be entitled, at its option, to: (i) terminate this Agreement, or (ii) proceed to Closing, in which case all applicable insurance or condemnation proceeds related to the Easements and Easement Areas will be assigned to and payable to Buyer.
- 12. **Remedies of Seller.** In the event of Buyer's default under this Agreement, Seller agrees to provide Buyer with written notice specifying the nature of such default. Buyer shall have 30 days from the date of receipt of said notice to cure said default. In the event Buyer does not cure such default within such 30 day period, and provided that Seller has fully performed all of its obligations hereunder, then Seller may terminate this Agreement upon providing written notice and/or pursue all legal remedies available.
- 13. **Remedies of Buyer.** In the event of Seller's default under this Agreement, Buyer agrees to provide Seller with written notice specifying the nature of such default. Seller shall have 30 days from the date of receipt of said notice to cure said default. In the event Seller does not cure such default within such 30 day period, and provided that Buyer has fully performed all of its obligations hereunder, then Buyer may terminate this Agreement upon providing written notice and/or pursue all legal remedies available.
- 14. **Miscellaneous Provisions.**
 - A. **Assignability/Binding Effect.** This Agreement may be assigned by Buyer to any party as may be determined by Buyer prior to the Closing, including but not limited to an affiliate of Buyer. Seller is restricted from assigning this Agreement without Buyer's consent (which consent may be withheld at Buyer's discretion)

except in connection with a fee simple sale of the entire Premises in which case, the successor fee simple owner shall automatically assume all obligations, rights and responsibilities under this Agreement. This Agreement shall be binding upon and inure to the benefit of the parties' respective heirs, personal representatives, successors, and assigns.

- B. **Notices.** All notices required to be given by any of the provisions of this Agreement, unless otherwise stated, shall be in writing and delivered in person or by a national overnight delivery service (and shall be effective when received, when refused or when the same cannot be delivered) to the appropriate party at the address set forth below (or such other address as has been designated in writing by either party hereto):
- | | | | |
|-----------|--|------------|---|
| To Buyer: | American Towers LLC
c/o American Tower
10 Presidential Way
Woburn, MA 01801
Attn: US Tower - Legal | To Seller: | Township of Big Rapids
14212 Northland Drive
Big Rapids, Michigan 49307 |
|-----------|--|------------|---|
- With copy to: American Towers LLC
c/o American Tower
116 Huntington Avenue
Boston, MA 02116
Attn: Legal Department
- C. **Survival of Provisions.** The representations, indemnities, warranties, and other provisions of this Agreement shall survive (and shall not merge into) the delivery of the fully executed Easement Agreement for a period of one (1) year, and the parties hereto shall comply with the provisions hereof notwithstanding such delivery.
- D. **Severability.** If any provision of this Agreement is deemed unenforceable in whole or in part, such provision shall be limited to the extent necessary to render the same valid or shall be excised from this Agreement, as circumstances require, and this Agreement shall be construed as if such provision had been so limited or as if such provision had not been included herein, as the case may be.
- E. **Attorney's Fees.** In the event of any dispute arising hereunder and if litigation is commenced, the prevailing party shall be entitled to recover from the other party all costs and expenses incurred in connection with such litigation, including, but not limited to, reasonable attorneys' fees and costs.
- F. **Entire Understanding and Amendment.** This Agreement and the documents executed in connection with the Closing, constitute the entire understanding between the parties with regard to the subject matter hereof and there are no representations, inducements, conditions, or other provisions other than those expressed herein. This Agreement may not be modified, amended, altered or changed in any respect except by written agreement and signed by the party to be charged.
- G. **Applicable Law.** This Agreement shall be governed by and construed in accordance with the laws of the state where the Premises is located.
- H. **Captions and Headings.** The captions and headings in this Agreement are for convenience and shall not be held or deemed to define, limit, describe, explain, modify, amplify or add to the interpretation, construction or meaning of any provisions of or the scope or intent of this Agreement.
- I. **Cumulative Remedies.** Except as otherwise provided herein, each and every one of the rights, benefits and remedies provided to Buyer or Seller by this Agreement, or by any instrument or documents executed pursuant to this Agreement, are cumulative and shall not be exclusive of any other of said rights, remedies and benefits allowed by law or equity to the Buyer.

- J. **Counterparts**. This Agreement may be executed in one or more counterparts, and by the different parties hereto in separate counterparts, each of which when executed shall be deemed to be an original but all of which taken together shall constitute one and the same agreement. Faxed, scanned or otherwise electronically reproduced fully executed copies of this Agreement shall be considered as valid as original signed documents.

[Signatures Appear on Following Page]

206263 STRELO Ferris State University

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed as of the dates written below.

BUYER:

AMERICAN TOWERS LLC,
a Delaware limited liability company

Signature: _____

By: _____

Its: _____

Date: _____

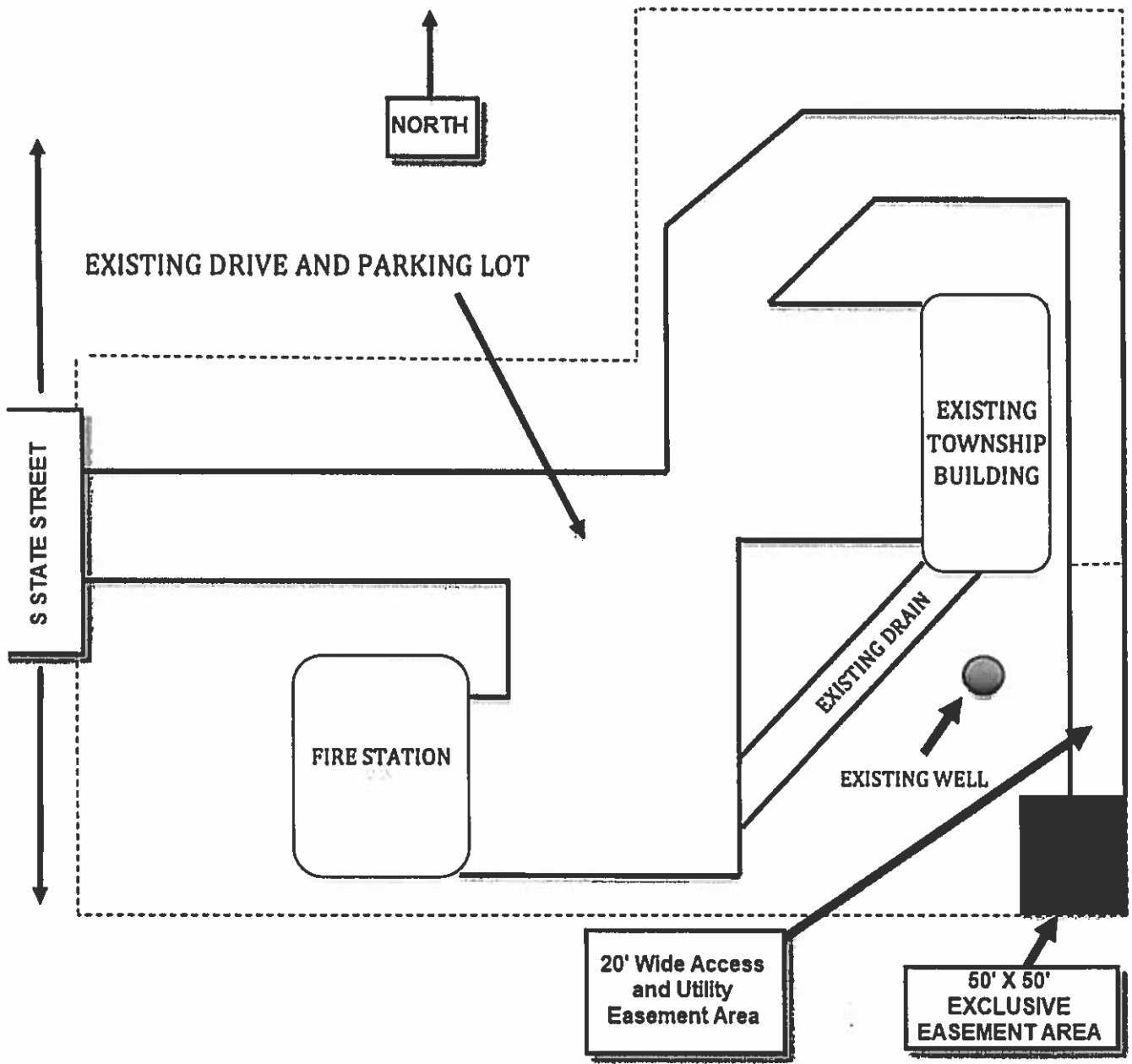
Exhibit B

Easement Areas

The Easement Areas consists of an approximate 50' x 50' square foot Exclusive Easement Area together with 20' wide Access and Utility Easement Areas as depicted and/or described below. This Exhibit B may be replaced by Buyer with a metes/bounds description obtained from an as-built survey conducted by Buyer.

EASEMENT AREAS

DRAWING NOT TO SCALE



RESOLUTION NUMBER 2020-1

Township Board Resolution to Adopt Poverty Exemption Income Guidelines and Asset Test

WHEREAS, the homestead of persons who, in the judgment of the supervisor and board of review, by reason of poverty, are unable to contribute to the public charges is eligible for exemption in whole or part from taxation under the General Property Tax Act; and

WHEREAS, the township board is required by Section 7u of the General Property Tax Act, Public Act 206 of 1893 (MCL 211.7u), to adopt guidelines for poverty exemptions;

NOW, THEREFORE, BE IT HEREBY RESOLVED, pursuant to MCL 211.7u, that Big Rapids Charter Township, Mecosta County, adopts the following guidelines for the supervisor and board of review to implement.

The guidelines shall include but not be limited to the specific income and asset levels of the claimant and all persons residing in the household, including any property tax credit returns, filed in the current or immediately preceding year.

To be eligible, a person shall do all the following on an annual basis:

- 1) Be an owner of and occupy as a homestead the property for which an exemption is requested.
- 2) File a claim with the supervisor or board of review, accompanied by federal and state income tax returns for all persons residing in the homestead, including any property tax credit returns filed in the immediately preceding year or in the current year.
- 3) Produce a valid drivers' license or other form of identification if requested.
- 4) Produce a deed, land contract, or other evidence of ownership of the property for which an exemption is requested if requested.
- 5) Meet the federal poverty income guidelines as defined and determined annually by the United States Office of Management and Budget .

BE IT ALSO RESOLVED that the board of review shall follow the above stated policy and federal guidelines in granting or denying an exemption, unless the board of review determines there are substantial and compelling reasons why there should be a deviation from the policy and federal guidelines and these are communicated in writing to the claimant.

The foregoing resolution offered by Board Member _____ and supported by Board Member _____.

Upon roll call vote, the following voted "Aye:" "Nay:"

The Supervisor declared the resolution adopted.

Clerk

I, _____, the duly elected and acting Clerk of _____ Township, hereby certify that the foregoing resolution was adopted by the township board of said township at the regular meeting of said board held on _____, 20____, at which meeting a quorum was present by a roll call vote of said members as hereinbefore set forth; that said resolution was ordered to take immediate effect.

Clerk



Item "S" MECOSTA COUNTY ROAD COMMISSION

COMMISSIONERS:
JOHN R. CURRIE
CHAIRMAN
VAN JOHNSON
VICE-CHAIRMAN
MIKE WERNETTE
MEMBER

120 North DeKrafft Avenue
Big Rapids, MI 49307
PH: 231-796-2611 FAX: 231-796-5287
www.mecostaroads.org

STAFF:
TIM NESTLE
SUPERINTENDENT MANAGER
AMY KAILING
FINANCE DIRECTOR

February 20, 2020

All Mecosta County Townships

The Road Commission will again apply dust control free of charge for the first round of the 2020 Season. We will do additional rounds (up to three total) if the Township so desires. This however will be at a cost of \$100.00/mile. I have enclosed the Brine Contract as well as a cost analysis of the 2019 Brine season for your review. If your Township would like to participate in the additional application/s please sign and return the Brine Contract by **April 27, 2020**.

If you have any questions or would like someone in attendance at your Board meeting, please feel free to contact me.

Sincerely,

Tim Nestle
Superintendent

Encl.
2020 Brine Contract
2019 Brine season cost analysis



MECOSTA COUNTY ROAD COMMISSION

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2020 DUST CONTROL CONTRACT
With
BIG RAPIDS TOWNSHIP

General Terms & Conditions:

- * The Mecosta County Road Commission will apply dust control for the first round at 100% cost to the Road Commission.
- * Each party to this agreement acknowledges that the below listed Cost is for dust control for the additional applications.
- * The Mecosta County Road Commission shall apply dust control to the below mentioned miles of Township Roads for the 2020 Season not to exceed two (2) additional applications per season (a total of three (3) applications).
- * The Mecosta County Road Commission will invoice the Township after all additional applications have been completed for said Township.
- * The roads to be brined will be done solid with no spot application.

General Description of Program:

- * Big Rapids Township has 20 Miles of Certified Gravel Roads at \$100.00/Mile

\$2000.00 per application

_____ One (1) additional application

_____ Two (2) additional applications

Note: Township line roads typically for the interior township are the South and West Township line. For the Exterior Townships it could also include the East or North Township line.

MECOSTA COUNTY ROAD COMMISSION

BIG RAPIDS TOWNSHIP

Chairman

Supervisor

Vice Chair

Clerk

Member

Treasurer

Trustee

Trustee

Date

Date

Cost Analysis for Mecosta County Brine Program 2019

Cost to Brine per Mile of Road in 2018				Cost /Mile	Cost to Brine 1st Round (Road Commission covers)	Cost to Brine 2nd & 3rd Rounds in 2019 (639 Miles)
	Cost	time or material/Mile	units			
Labor	\$ 36.09	1.7	Hrs	\$ 61.35	\$ 30,369.74	\$ 39,204.57
Equipment	\$ 77.15	1.7	Hrs	\$ 131.16	\$ 64,921.73	\$ 83,808.05
Material Per Gal	\$ 0.011	2500	Gal	\$ 27.50	\$ 13,612.50	\$ 17,572.50
		Total Cost Per Mile		\$ 220.01	\$ 108,903.96	\$ 140,585.11
		Total Cost Per Gallon		\$ 0.09		\$ 63,900.00
						\$ 76,685.11
						Total
						Townships Paid
						Balance paid by MCRC