

BIG RAPIDS CHARTER TOWNSHIP BOARD
REGULAR MEETING TUESDAY, JANUARY 5, 2021
VIRTUALLY MEETING

BIG RAPIDS TOWNSHIP OFFICES, 14212 NORTHLAND DR.
BIG RAPIDS, MI 49307
7:00 PM

AGENDA

PLEDGE OF ALLEGIANCE.

CALL TO ORDER: 7:00 p.m. ROLL CALL: __Stanek,__Saez,__ Currie,__ Bean,__ Everett,__ Geib,__Merendino

PUBLIC COMMENT

ADDITIONS TO AGENDA:

SPECIAL APPEARANCE: Jon Coles

CORRESPONDENCE: Siegfried Crandall: **ITEM A**

CONSENT AGENDA

1. December 15, Meeting Minutes: **ITEM B**
2. December Financial Report: **ITEM C**
3. Board of Review Minutes: **ITEM D**
4. Treasure's report-November: **ITEM E**
2. Building Department Report: **ITEM F**
3. Cemetery and Grounds Report: **ITEM G**
4. Fire Department Report: **ITEM H**
5. Sewer Department Report: **ITEM I**
6. Water Department Report: **ITEM J**
7. Supervisor's Report: **ITEM K**

UNFINISHED BUSINESS:

1. Other:

NEW BUSINESS:

1. Water Operator Contract: **ITEM L**
2. Millage Rate for 2021: .56 per mile
3. Committee appointments for 2021: **ITEM M**
4. Other:

Financial

1. Payroll: **ITEM N**
2. Accounts Payable: **ITEM O**

PUBLIC COMMENT:

ADJOURNMENT:

Big Rapids Charter Township will provide necessary and reasonable auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed material, if individuals with disabilities, upon five business days notice to the township. Individuals requiring auxiliary aids or services should contact Hannah Saez, Big Rapids Charter Township Clerk, 14212 Northland Drive, Big Rapids, MI 49307- call 231 796 3603 or fax request to 231 796 2533.

Join Zoom Meeting

<https://us02web.zoom.us/j/6883493462?pwd=enNJTjVJQU8rK3lXa3BQRTRKNWxrZz09>

Meeting ID: 688 349 3462

Passcode: aBH61Q

December 16, 2020

Members of the Township Board
Charter Township of Big Rapids
14212 Northland Dr.
Big Rapids, MI 49307

We are engaged to audit the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Charter Township of Big Rapids as of and for the year ended December 31, 2020. Professional standards require that we provide you with the following information related to our audit.

Our Responsibilities under U.S. Generally Accepted Auditing Standards

As stated in our engagement letter dated December 16, 2020, our responsibility, as described by professional standards, is to express opinions about whether the financial statements prepared by management with your oversight are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles. Our audit of the financial statements does not relieve you or management of your responsibilities.

Generally accepted accounting principles provide for certain required supplementary information (RSI) to supplement the basic financial statements. Our responsibility with respect to management's discussion and analysis and budgetary comparison schedules, which supplement the basic financial statements, is to apply certain limited procedures in accordance with generally accepted auditing standards. However, the RSI will not be audited, and because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance, we will not express an opinion or provide any assurance on the RSI.

We have been engaged to report on the combining nonmajor governmental fund financial statements, which accompany the financial statements but are not RSI. Our responsibility for this supplementary information, as described by professional standards, is to evaluate the presentation of the supplementary information in relation to the financial statements as a whole and to report on whether the supplementary information is fairly stated, in all material respects, in relation to the financial statements as a whole.

Communication

We would also appreciate the opportunity to talk to you or meet with you to discuss this information further because a two-way dialogue can provide valuable information for the audit process.

You may assist us in understanding the Charter Township of Big Rapids and its environment by identifying appropriate sources of audit evidence and providing information about specific transactions or events. We expect that you will communicate with us on any matters you consider relevant to the audit and the Township's system of internal control over financial reporting. Other matters that you communicate may significantly affect our audit procedures. You need to communicate to us any suspicion or detection of fraud, or any concerns you may have about the integrity of the Township's management.

We will inform you of any material errors and any fraudulent financial reporting or misappropriation of assets that come to our attention. We will also inform you of any violations of laws or governmental regulations that come to our attention, disagreements with management, and other serious difficulties encountered in performing the audit. We will also communicate to you and to management any significant deficiencies or material weaknesses in internal control over financial reporting that become known to us during the course of the audit. Other matters arising from the audit that are, in our professional judgment, significant and relevant to you in your oversight of the financial reporting process will be communicated to you in writing.

Independence

Our independence policies and procedures are designed to provide reasonable assurance that our firm and its personnel comply with applicable professional independence standards. Our policies address financial interests, business and family relationships, and nonattest services that may be thought to bear on independence. In addition, our policies restrict certain nonattest services that may be provided by Siegfried Crandall P.C. and require audit clients to accept certain responsibilities in connection with the provision of following permitted nonattest services.

- Preparation of depreciation schedules based on useful lives and depreciation methods determined by you
- Preparation of journal entries, other than proposed audit entries, that you will review and approve
- Preparation of the Township's financial statements, in conformity with U.S. generally accepted accounting principles, based on trial balances provided by you
- Preparation of Forms F-65 and 5047 that we will submit to the State after your review

The Audit Planning Process

Our audit approach places a strong emphasis on obtaining an understanding of how your Township functions. This enables us to identify key audit components and tailor our procedures to the unique aspects of your government. The development of a specific audit plan will begin by obtaining an understanding of the Charter Township of Big Rapids' financial reporting objectives, strategies, risks, and performance.

We will obtain an understanding of the Township and its environment, including internal control over financial reporting, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Material misstatements may result from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the Township or to acts by management or employees acting on behalf of the Township. We will also establish an overall materiality limit for audit purposes.

We will conduct formal discussions among engagement team members to consider how and where your financial statements might be susceptible to material misstatement due to fraud or error.

We will use this knowledge and understanding, together with other factors, to assess the risk that errors or fraud may cause a material misstatement at the financial statement level. The assessment of the risks of material misstatement at the financial statement level provides us with parameters within which to design the audit procedures for specific account balances and classes of transactions. Our risk assessment process at the account-balance or class-of-transactions level consists of:

- An assessment of inherent risk regarding the likelihood of material misstatement arising from the nature of an account balance or class of transactions; and
- An evaluation of the design effectiveness of internal control over financial reporting and our assessment of control risk.

We will then determine the nature, timing, and extent of substantive procedures, and any tests of controls we consider to be necessary given the risks identified and the controls as we understand them.

The Concept of Materiality in Planning and Executing the Audit

In planning the audit, the materiality limit is viewed as the maximum aggregate misstatements, which if detected and not corrected, would cause us to modify our opinion on the financial statements. The materiality limit is an allowance not only for misstatements that will be detected and not corrected but also for misstatements that may not be detected by the audit. Our assessment of materiality throughout the audit will be based on both quantitative and qualitative considerations. Because of the interaction of quantitative and qualitative considerations, misstatements of a relatively small amount could have a material effect on the current financial statements, as well as financial statements of future periods. At the end of the audit, we will inform you of all individual, unrecorded misstatements aggregated by us in connection with our evaluation of our audit test results.

Our Approach to Internal Control Relevant to the Audit

Our audit of the financial statements will include obtaining an understanding of internal control over financial reporting sufficient to plan the audit and to determine the nature, timing, and extent of audit procedures to be performed. An audit is not designed to provide assurance on internal control over financial reporting or to identify all deficiencies in internal control over financial reporting. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards.

Timing of the Audit

As in prior years, we will confirm mutually agreeable dates for the performance of audit fieldwork, to take place after the end of the Township's fiscal year. The Township's adherence to this schedule and timely preparation of information requested by us is essential to our timely completion of the audit.

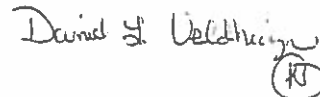
Closing

We will be pleased to respond to any questions you have about the foregoing. We appreciate the opportunity to be of service to the Charter Township of Big Rapids.

The information is intended solely for the information and use of the Board members and management of the Charter Township of Big Rapids and is not intended to be, and should not be, used by anyone other than these specified parties.

Sincerely,

SIEGFRIED CRANDALL P.C.



Daniel L. Veldhuizen, Shareholder

**BIG RAPIDS CHARTER TOWNSHIP BOARD
REGULAR VIRTUAL MEETING TUESDAY, DECEMBER 15, 2020
UNAPPROVED**

CALL TO ORDER: 7:00 p.m. ROLL CALL: Stanek, Saez, Currie, Bean, Everett, Geib, Merendino present.

PUBLIC COMMENT: None.

ADDITIONS TO AGENDA: None.

SPECIAL APPEARANCE: Jackie Holmes

CONSENT AGENDA

- 1. November 3, Meeting Minutes:
- 2. November 11, Meeting Minutes:
- 3. November Financial Report:
- 4. Treasure's report-October:
- 2. Building Department Report:
- 3. Cemetery and Grounds Report:
- 4. Fire Department Report:
- 5. Sewer Department Report:
- 6. Water Department Report:
- 7. Planning Commission Minutes:
- 10. Supervisor's Report:

A motion was made by Merendino to approve of the Consent Agenda. Seconded by Geib. Motion passed unanimously.

UNFINISHED BUSINESS:

- 1. **Resolution 2020-2 2021 Wages:** A motion was made by Merendino to approve of Resolution 2020-2 2021 Wages. Seconded by Geib. Motion passed unanimously on a roll call vote.

**BIG RAPIDS TOWNSHIP
RESOLUTION NUMBER 2020-2
RESOLUTION TO APPROVE 2021 WAGES**

WHEREAS, the proposed 2021 Wages by and between Charter Township of Big Rapids (the "Township") have been submitted to the Township Board; and

NOW, THEREFORE, IT IS HEREBY RESOLVED THAT:

- 1. The 2021 Wages
- 2. The Township Supervisor and Clerk are hereby authorized and directed to execute the 2021 Wages and to deliver the same on behalf of the Township with such immaterial additions and deletions to the 2021 Wages.
- 3. All resolutions or parts of resolutions in conflict herewith shall be in the same are hereby rescinded.

Supervisor	\$35,000.00
Clerk	\$39,200.00
Treasurer	\$39,200.00
Trustees	\$1,750.00
Deputy Clerk	\$16.00 per hour
Deputy Treasurer	\$16.00 per hour
Deputy Supervisor	\$16.00 per hour
Planning Commission/ZBA/BBA	\$42.00 per meeting
Board of Review Chairperson	\$16.00 per hour

Board of Review Members \$15.00 per hour

Election Chairperson \$16.00 per hour

Election Workers \$15.00 per hour

Jami Haner \$15.00 per hour

Tim Kleinheksel \$18.75 per hour

Marc Veldman \$19.50 per hour

Scott Winget \$13.50 per hour

Parks opening/closing \$3,000.00 per season

Fire Department

Chief \$12,500.00

Assistant Chief \$10,300.00

Fire Fighters

Point system

Building Inspector \$26.00 per hour

Plan reviews \$100.00 per hour

Electrical Inspector

60% of charge

Plan reviews \$100 per hour

Plumbing/Mechanical Inspector

60% of charge

Plan reviews \$100 per hour

The foregoing resolution was offered by Merendino and Supported by Geib.

Ayes: Stanek, Saez, Currie, Bean, Everett, Geib, Merendino. Nays: 0

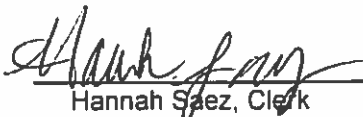
RESOLUTION DECLARED ADOPTED.


Hannah Saez, Township Clerk

STATE OF MICHIGAN)
) SS
COUNTY OF MECOSTA)

I, the undersigned, the duly qualified and acting Clerk of Big Rapids Township, Mecosta County, Michigan do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Township Board at a Regular Board meeting on December 15, 2020 of which the original of which is on file in my office. Public notice of said meeting was given pursuant to and in full compliance with Act No 267, Public Acts of Michigan, 1976 as amended, including in the case of a special or rescheduled meeting, notice by posting at least eighteen(18) hours prior to the time set for the meeting.

IN WITNESS WHEREOF, I have hereto affixed by official signature on this 16th day of December, 2020.


Hannah Saez, Clerk

Big Rapids Township

2. Resolution 2020-3 Appropriations: A motion was made by Geib to approve of Resolution 2020-3 Appropriations. Seconded by Saez. Motion passed unanimously on a roll call vote.

RESOLUTION NUMBER 2020-3

A RESOLUTION ADOPTING A GENERAL APPROPRIATIONS ACT (BUDGET) FOR THE BIG RAPIDS CHARTER TOWNSHIP, BIG RAPIDS, MICHIGAN, FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY, 2021, AND ENDING ON THE LAST DAY OF DECEMBER, 2021.

WHEREAS, the duty of the Township Supervisor of Big Rapids Charter Township is to prepare and submit a proposed budget to the Big Rapids Board of Trustees at the proper time; and

WHEREAS, the Township Supervisor has submitted a proposed budget to the Board of Trustees on September 1, 2020 for its consideration, and;

WHEREAS, "Pursuant to MCLA 141.412, notice of a public hearing on the proposed budget was published in a newspaper of general circulation on October 4, 2020 and a public hearing on the proposed budget was held on November 3, 2020";

WHEREAS, whatever increases may have been made in the expenditures, like increases were added to the revenues or planned to be expended from reserves/fund balances so that the budget remains in balance, as required by law.

NOW, THEREFORE, BE IT RESOLVED BY THE Board of Trustees of Big Rapids Charter Township, that they hereby approve and adopt the 2021 fiscal year budget by cost centers. Estimated township revenues for fiscal year 2021, include an allocated millage of 1.25 mills for general fund, 1.50 mills for fire fund, 1.50 mills for township roads and .20 mills for library services.

The foregoing resolution was offered by Geib and supported by Saez.
Ayes: Stanek, Saez, Currie, Bean, Everett, Geib, Merendino. Nays: 0

RESOLUTION DECLARED ADOPTED.


Hannah Saez, Township Clerk

STATE OF MICHIGAN)
) SS
COUNTY OF MECOSTA)

I, the undersigned, the duly qualified and acting Clerk of Charter Township of Big Rapids, Mecosta County, Michigan do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Township Board at a regular meeting on December 15, 2020, the original of which is on file in my office. Public notice of said meeting was given pursuant to and in full compliance with Act No 267, Public Acts of Michigan, 1976 as amended, including in the case of a special or rescheduled meeting, notice by posting at least eighteen(18) hours prior to the time set for the meeting.

IN WITNESS WHEREOF, I have hereto affixed by official signature on this 16th day of December, 2020

Hannah Saez, Clerk
Charter Township of Big Rapids

4. Mower Quote: A motion was made by Currie to approve of the purchase of the Pro-Turn 600 from State Street Hardware for \$12,086.31. Seconded by Bean. Motion passed unanimously on a roll call vote.

Other:

NEW BUSINESS:

1. Resolution 2020-4 2021 meeting dates: A motion was made by Bean to approve of Resolution 2020-4 2021 meeting dates. Seconded by Saez. Motion passed unanimously.

**CHARTER TOWNSHIP OF BIG RAPIDS
RESOLUTION TO SET BOARD MEETING DATES FOR 2021**

RESOLUTION NO 2020-4

WHEREAS, Public Act 267 of 1976 requires a resolution setting meeting dates.

NOW THEREFORE BE IT RESOLVED, that the regular meeting dates for Big Rapids Charter Township be as follows for the year 2021:

- Tuesday, January 5, 2021
- Tuesday, January 12, 2021 (this will be a joint meeting with the Planning Commission held at the Fire Hall)
- Tuesday, February 2, 2021
- Tuesday, March 2, 2021
- Tuesday, April 6, 2021
- Monday, May 3, 2021
- Tuesday, June 1, 2021
- Tuesday, July 6, 2021
- Monday, August 2, 2021
- Tuesday, September 7, 2021
- Tuesday, October 5, 2021
- Monday, November 1, 2021
- Tuesday, December 7, 2021

All meetings will start at 7:00 p.m. and will be held at the township office 14212 Northland Drive, Big Rapids, MI 49307.

The foregoing resolution was offered by Bean and supported by Saez.

Ayes: Stanek, Saez, Currie, Bean, Everett, Geib, Merendino. Nays: 0

RESOLUTION DECLARED ADOPTED.



Hannah Saez, Township Clerk

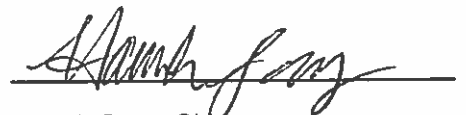
STATE OF MICHIGAN)

) SS

COUNTY OF MECOSTA)

I, the undersigned, the duly qualified and acting Clerk of Charter Township of Big Rapids, Mecosta County, Michigan do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Township Board at a regular meeting on December 15, 2020, the original of which is on file in my office. Public notice of said meeting was given pursuant to and in full compliance with Act No 267, Public Acts of Michigan, 1976 as amended, including in the case of a special or rescheduled meeting, notice by posting at least eighteen(18) hours prior to the time set for the meeting.

IN WITNESS WHEREOF, I have hereto affixed by official signature on this 16th day of December, 2020



Hannah Saez, Clerk

Charter Township of Big Rapids

2. Resolution 2020-5 Depositories: A motion was made by Merendino to approve of Resolution 2020-5 Depositories. Seconded by Geib. Motion passed unanimously.

**CHARTER TOWNSHIP OF BIG RAPIDS
RESOLUTION TO NAME BANK DEPOSITORIES FOR 2021**

RESOLUTION NO 2020-5

WHEREAS, the Board of Big Rapids Charter Township, Mecosta County, in exercising its fiduciary responsibilities desires to safeguard the funds of the Township that may be invested from time to time, and,

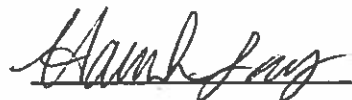
WHEREAS, Public Act 77 of 1989, MCL 41.77, requires that the Township Board designate the banks or depositories for the money belonging to the Township, in accordance with the Townships Comprehensive Version of Township Investment and Depository Designation Policy.

THEREFORE BE IT RESOLVED that the Board approves the following financial institutions as depositories of township funds: TCF Bank, Isabella Bank, Huntington Bank, Lake Osceola Bank, Fifth Third Bank and Independent Bank.

BE IT FURTHER RESOLVED, That the Township will comply with all applicable statutes related to public fund investments. Any provisions of this resolution in conflict with applicable statutes is void.

The foregoing resolution was offered by Merendino and supported by Geib.
Ayes: Stanek, Saez, Currie, Bean, Everett, Geib, Merendino. Nays: 0

RESOLUTION DECLARED ADOPTED.



Hannah Saez, Township Clerk

STATE OF MICHIGAN)

) SS

COUNTY OF MECOSTA

I, the undersigned, the duly qualified and acting Clerk of Charter Township of Big Rapids, Mecosta County, Michigan do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Township Board at a regular meeting on December 15, 2020, the original of which is on file in my office. Public notice of said meeting was given pursuant to and in full compliance with Act No 267, Public Acts of Michigan, 1976 as amended, including in the case of a special or rescheduled meeting, notice by posting at least eighteen (18) hours prior to the time set for the meeting.

IN WITNESS WHEREOF, I have hereto affixed by official signature on this 16th day of December, 2020



Hannah Saez, Clerk

Charter Township of Big Rapids

3. Resolution 2020-6 Health Insurance: A motion was made by Geib to approve of the Resolution 2020-6 Health Insurance beginning January 1, 2021. Seconded by Bean. Motion passed 6:1. Merendino-yes, Saez-yes, Currie-yes, Bean-yes, Geib-yes. Everett-yes. Stanek, no.

**BIG RAPIDS TOWNSHIP
FORMAL RECORD OF ACTION
RESOLUTION NUMBER 2020-6**

The following is a formal record of action taken by the Big Rapids Township Board.

With respect to the amendment and restatement of the Big Rapids Township Insurance Plan (the "Plan") the following resolutions are hereby adopted:

RESOLVED: That the Ordinance 32.09 be amended and restated in the form attached hereto, which Ordinance 32.30 is hereby adopted and approved;

RESOLVED FURTHER: That the appropriate officers of Big Rapids Township are hereby, authorized and directed to execute the Plan on behalf of Big Rapids Township;

RESOLVED FURTHER: That the officers of Big Rapids Township hereby are, authorized and directed to take any and all actions and execute and deliver such documents as they may deem necessary, appropriate or convenient to effect the foregoing resolutions including, without limitation, causing to be prepared and filed such reports, documents or other information as may be required under applicable law.

32.30 TOWNSHIP CONTRIBUTION FOR THOSE EMPLOYED AFTER APRIL 30, 2012.

Effective January 1, 2021 newly elected/appointed officers/hourly employees shall be responsible for 20% of the premium costs for themselves and their dependents. This charge shall be deducted from their pay by the Township Clerk. Current elected officials that are reelected shall be accepted.

Dated this 15th day of December 2020.

The foregoing resolution was offered by Geib and supported by Bean.
Ayes: Saez, Currie, Bean, Everett, Geib, Merendino. Nays: Stanek.

RESOLUTION DECLARED ADOPTED.



Hannah Saez, Township Clerk

STATE OF MICHIGAN)
) SS
COUNTY OF MECOSTA)

I, the undersigned, the duly qualified and acting Clerk of Big Rapids Township, Mecosta County, Michigan do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Township Board at a regular meeting on December 15, 2020 of which the original of which is on file in my office. Public notice of said meeting was given pursuant to and in full compliance with Act No 267, Public Acts of Michigan, 1976 as amended, including in the case of a special or rescheduled meeting, notice by posting at least eighteen(18) hours prior to the time set for the meeting.

IN WITNESS WHEREOF, I have hereto affixed by official signature on this 16th day of December 2020.



Hannah Saez, Clerk
Big Rapids Township

4. Statutory appointments for 2021: A motion was made by Currie to approve of the Statutory appointments for 2021. Seconded by Bean. Motion passed unanimously.

5. 2020 budget adjustments: A motion was made by Currie to approve of the 2020 budget adjustments. Seconded by Everett. Motion passed unanimously.

6. Other:

Financial

- 1. Payroll:** A motion was made by Currie to approve of Payroll in the amount of \$22,380.31. Seconded by Merendino. Motion passed unanimously on a roll call vote.
- 2. Accounts Payable & December mid-month Payables:** A motion was made by Currie to approve of Accounts Payables in the amount of \$14,782.83. Seconded by Everett. Motion passed unanimously on a roll call vote.

PUBLIC COMMENT:

ADJOURNMENT: 7:34pm

Big Rapids Charter Township will provide necessary and reasonable auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed material, if individuals with disabilities, upon five business days notice to the township. Individuals requiring auxiliary aids or services should contact Hannah Saez, Big Rapids Charter Township Clerk, 14212 Northland Drive, Big Rapids, Mi 49307- call 231 796 3603 or fax request to 231 796 2533. For this zoom meeting please call the office at 2361 796 3603 for log in information.

REVENUE AND EXPENDITURE REPORT FOR BIG RAPIDS TOWNSHIP
 PERIOD ENDING 12/31/2020
 % Fiscal Year Completed: 100.00

Item "C"

GL NUMBER	DESCRIPTION	YTD BALANCE		ACTIVITY FOR	AVAILABLE	% OF BUDGET USED
		2020 Amended Budget	12-31-2020 NORMAL (ADNORMAL)	MONTH 12-31-20 INCREASE (DECREASE)	BALANCE NORMAL (ADNORMAL)	
Revenues						
Dept 000 - GENERAL						
101-000-402.000	Current Real Property Tax	190,500.00	201,190.21	23,972.79	(10,690.21)	105.61
101-000-411.000	Delinquent Real Property Tax	0.00	13.37	0.00	(13.37)	100.00
101-000-441.000	Local Community Stabilization Sha	2,000.00	0.00	0.00	2,000.00	0.00
101-000-445.000	Penalties & Interest on Taxes	1,500.00	3,429.27	436.28	(1,929.27)	228.62
101-000-447.000	Property Tax Admin Fee	55,000.00	62,071.76	2,518.79	(7,071.76)	112.86
101-000-451.000	Business Licenses & Permits	19,000.00	17,339.08	0.00	1,660.92	91.26
101-000-574.000	State Shared Revenue	370,000.00	371,693.00	0.00	(1,693.00)	100.46
101-000-607.000	Ch. for Serv. (fees, zoning)	1,500.00	1,250.00	50.00	250.00	83.33
101-000-610.000	School Parcel Fee	5,500.00	6,417.00	0.00	(917.00)	116.67
101-000-632.000	Ch. for Serv. (sale cem. lots)	3,000.00	3,600.00	0.00	(600.00)	120.00
101-000-634.000	Ch. for Serv. (grave op & cl)	12,000.00	13,150.00	0.00	(1,150.00)	109.58
101-000-635.000	Chg For Serv Cem Foun & Misc	4,000.00	6,725.50	336.00	(2,725.50)	168.14
101-000-640.000	Ch. for Serv. (lot splits)	500.00	450.00	75.00	50.00	90.00
101-000-664.000	Int. & Div. on Earnings	14,000.00	3,551.55	0.00	10,448.45	25.37
101-000-667.000	Rent&Exp Building Dept	7,200.00	9,300.00	1,875.00	(2,100.00)	129.17
101-000-668.000	Sign Rental	4,000.00	4,000.00	0.00	0.00	100.00
101-000-675.020	Cemetery Annuity - Division of As:	52,500.00	53,627.80	0.00	(1,127.80)	102.15
101-000-676.000	Reimbursements	0.00	11,845.61	0.00	(11,845.61)	100.00
101-000-687.000	REFUNDS	300.00	1,484.84	0.00	(1,184.84)	494.95
101-000-697.000	Transfer from other Fund	50,000.00	0.00	0.00	50,000.00	0.00
203-000-665.000	SPECIAL ASSESSMENT INTEREST	3,000.00	2,826.82	0.00	173.18	94.23
203-000-672.000	Special Assessment Principle	50,000.00	47,113.67	0.00	2,886.33	94.23
204-000-405.000	B.R.T. Road Millage	228,000.00	241,445.92	28,767.60	(13,445.92)	105.90
206-000-403.000	Current Real Property Tax	228,000.00	212,169.00	0.00	15,831.00	93.06
206-000-582.000	Contribution Mecosta Co. F.R.	15,000.00	15,171.17	1,366.99	(171.17)	101.14
206-000-664.000	Int. & Div. on Earnings	500.00	341.47	0.00	158.53	68.29
206-000-673.000	Sale of Fixed Assests	0.00	5,600.00	0.00	(5,600.00)	100.00
206-000-676.000	Reimbursements	0.00	5,666.00	0.00	(5,666.00)	100.00
206-000-687.000	REFUNDS	0.00	29,276.92	28,767.60	(29,276.92)	100.00
212-000-574.000	State Shared Revenue	5,600.00	6,160.55	0.00	(560.55)	110.01
249-000-608.000	Ch. for Serv.Fees/Bldg.Permits	55,000.00	47,589.00	3,973.00	7,411.00	86.53
249-000-699.100	Advance from Fund Balance	5,500.00	0.00	0.00	5,500.00	0.00
271-000-402.000	Current Real Property Tax	30,400.00	32,186.45	3,834.53	(1,786.45)	105.88
401-000-674.000	CONTRIBUTIONS AND DONATION!	25,000.00	1,505.00	0.00	23,495.00	6.02
401-000-699.000	Transfers From Other Funds	15,000.00	0.00	0.00	15,000.00	0.00
401-000-699.100	Advance from Fund Balance	33,500.00	0.00	0.00	33,500.00	0.00
590-000-539.010	SAW GRANT	0.00	11,075.09	0.00	(11,075.09)	100.00
590-000-625.000	TAP IN FEES	5,000.00	15,375.00	0.00	(10,375.00)	307.50
590-000-626.000	Charg. for Serv. (utilities)	595,000.00	515,145.96	46,587.56	79,854.04	86.58
590-000-627.000	Penalty on Delinquent Utility Bills	7,500.00	11,836.07	1,934.67	(4,336.07)	157.81
590-000-664.000	Int. & Div. on Earnings	15,000.00	13,450.81	0.00	1,549.19	89.67

GL NUMBER	DESCRIPTION	YTD BALANCE		ACTIVITY FOR	AVAILABLE	% OF BUDGET USED
		2020 Amended Budget	12-31-2020 NORMAL (ADNORMAL)	MONTH 12-31-20 INCREASE (DECREASE)	BALANCE NORMAL (ADNORMAL)	
590-000-676.000	Reimbursements	0.00	8,671.00	0.00	(8,671.00)	100.00
590-000-687.000	REFUNDS	0.00	10.00	0.00	(10.00)	100.00
590-000-699.100	Advance from Fund Balance	220,000.00	0.00	0.00	220,000.00	0.00
591-000-626.000	Charg. for Serv. (utilities)	900.00	763.85	59.50	136.15	84.87
591-000-627.000	Pen. & Int. Delinquent Bills	0.00	3.39	0.00	(3.39)	100.00
591-000-699.000	Transfer from other Fund	26,500.00	0.00	0.00	26,500.00	0.00
594-000-664.000	Int. & Div. on Earnings	75.00	33.82	0.00	41.18	45.09
594-000-672.000	Special Assessment	54,450.00	52,926.64	0.00	1,523.36	97.20
594-000-699.000	Transfer from other Fund	234,925.00	0.00	0.00	234,925.00	0.00
703-000-445.000	Penalties & Interest on Taxes	1,000.00	969.25	0.00	30.75	96.93
708-000-576.000	METRO Revenue	7,000.00	6,174.78	0.00	825.22	88.21
711-000-664.000	Int. & Div. on Earnings	1,750.00	1,074.32	0.00	675.68	61.39
711-000-698.000	Advance from Fund Balance	13,250.00	0.00	0.00	13,250.00	0.00
Total Dept 000 - GENERAL		2,669,350.00	2,055,700.94	144,555.31	613,649.06	77.01
TOTAL REVENUES		2,669,350.00	2,055,700.94	144,555.31	613,649.06	77.01
Expenditures						
Dept 000 - GENERAL						
703-000-700.000	Expenditure Control	1,000.00	0.00	0.00	1,000.00	0.00
711-000-975.000	Capital Outlay under \$10,000	15,000.00	0.00	0.00	15,000.00	0.00
Total Dept 000 - GENERAL		16,000.00	0.00	0.00	16,000.00	0.00
Dept 101 - TOWNSHIP BOARD						
101-101-702.000	Salary & Wages	7,000.00	6,999.92	1,166.65	0.08	100.00
101-101-702.020	Salary & Wages Clerical Help	16,000.00	7,849.44	1,347.84	8,150.56	49.06
101-101-702.090	Salary & Wages Census	2,000.00	0.00	0.00	2,000.00	0.00
101-101-710.000	Twp. Share Medicare Withholding	365.00	258.26	36.43	106.74	70.76
101-101-715.000	Twp. Share Soc. Sec. Withholdg	1,550.00	1,104.31	155.92	445.69	71.25
101-101-720.000	Medical Reimbursement	0.00	25.31	13.06	(25.31)	100.00
101-101-727.000	Office Supplies	800.00	1,744.69	131.62	(944.69)	218.09
101-101-740.000	Operating Supplies	200.00	120.80	15.25	79.20	60.40
101-101-801.000	Professional Services	28,000.00	24,905.55	1,150.01	3,094.45	88.95
101-101-850.000	Communication	3,400.00	3,861.79	440.27	(461.79)	113.58
101-101-860.000	Transportation	600.00	0.00	0.00	600.00	0.00
101-101-860.100	Transportation - Census	300.00	0.00	0.00	300.00	0.00
101-101-880.000	Community Promotion	600.00	63.70	0.00	536.30	10.62
101-101-881.000	FALL CLEAN-UP	8,000.00	7,713.40	535.00	286.60	96.42
101-101-900.000	Printing & Publishing	1,800.00	2,286.46	174.80	(486.46)	127.03
101-101-956.000	Miscellaneous	100.00	0.00	0.00	100.00	0.00
101-101-958.000	Membership & Dues	3,450.00	3,076.21	0.00	373.79	89.17
101-101-960.000	Education	2,500.00	0.00	0.00	2,500.00	0.00
101-101-965.000	Insurance & Bonds	9,000.00	7,510.05	245.34	1,489.95	83.45
101-101-975.000	Capital Outlay under \$10,000	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 101 - TOWNSHIP BOARD		86,665.00	67,519.89	5,412.19	19,145.11	77.91
Dept 171 - SUPERVISOR						

GL NUMBER	DESCRIPTION	2020	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% OF BUDGET USED
		Amended Budget	12-31-2020 NORMAL (ADNORMAL)	MONTH 12-31-20 INCREASE (DECREASE)	BALANCE NORMAL (ADNORMAL)	
101-171-702.000	Salary & Wages	25,000.00	24,999.96	4,166.66	0.04	100.00
101-171-702.010	Salary & Wages Deputy	2,000.00	1,260.00	0.00	740.00	63.00
101-171-702.040	Salary & Wages Cemetery	5,000.00	5,000.04	833.34	(0.04)	100.00
101-171-702.300	Health Insurance Buyout	1,800.00	1,800.00	300.00	0.00	100.00
101-171-710.000	Twp. Share Medicare Withholding	500.00	479.37	76.85	20.63	95.87
101-171-715.000	Twp. Share Soc. Sec. Withholdg	2,100.00	2,049.72	328.60	50.28	97.61
101-171-720.000	Medical Reimbursement	1,500.00	1,250.00	125.00	250.00	83.33
101-171-727.000	Office Supplies	50.00	228.73	65.50	(178.73)	457.46
101-171-740.000	Operating Supplies	50.00	0.00	0.00	50.00	0.00
101-171-801.000	Professional Services	400.00	0.00	0.00	400.00	0.00
101-171-850.100	Cell Phone	360.00	360.00	90.00	0.00	100.00
101-171-860.000	Transportation	450.00	0.00	0.00	450.00	0.00
101-171-960.000	Education	1,250.00	353.00	0.00	897.00	28.24
101-171-975.000	Capital Outlay under \$10,000	500.00	0.00	0.00	500.00	0.00
Total Dept 171 - SUPERVISOR		40,960.00	37,780.82	5,985.95	3,179.18	92.24
Dept 215 - CLERK						
101-215-702.000	Salary & Wages	39,200.00	39,200.04	6,533.34	(0.04)	100.00
101-215-702.010	Salary & Wages Deputy	5,000.00	3,391.20	252.00	1,608.80	67.82
101-215-702.300	Health Insurance Buyout	3,600.00	0.00	0.00	3,600.00	0.00
101-215-710.000	Twp. Share Medicare Withholding	650.00	617.57	98.38	32.43	95.01
101-215-714.000	Health Insurance	8,000.00	7,267.19	0.00	732.81	90.84
101-215-715.000	Twp. Share Soc. Sec. Withholdg	2,775.00	2,640.65	420.68	134.35	95.16
101-215-720.000	Medical Reimbursement	1,500.00	147.40	0.00	1,352.60	9.83
101-215-727.000	Office Supplies	700.00	463.69	36.99	236.31	66.24
101-215-740.000	Operating Supplies	300.00	200.36	0.00	99.64	66.79
101-215-801.000	Professional Services	2,600.00	2,396.00	0.00	204.00	92.15
101-215-850.000	Cell Phone Reimbursement	360.00	360.00	90.00	0.00	100.00
101-215-960.000	Education	1,000.00	297.85	0.00	702.15	29.79
101-215-975.000	Capital Outlay under \$10,000	500.00	0.00	0.00	500.00	0.00
Total Dept 215 - CLERK		66,185.00	56,981.95	7,431.39	9,203.05	86.09
Dept 247 - BOARD OF REVIEW						
101-247-702.000	Salary & Wages	900.00	672.00	94.80	228.00	74.67
101-247-710.000	Twp. Share Medicare Withholding	15.00	9.75	1.38	5.25	65.00
101-247-715.000	Twp. Share Soc. Sec. Withholdg	60.00	41.66	5.88	18.34	69.43
101-247-900.000	Printing & Publishing	75.00	70.75	0.00	4.25	94.33
101-247-960.000	Education	500.00	0.00	0.00	500.00	0.00
Total Dept 247 - BOARD OF REVIEW		1,550.00	794.16	102.06	755.84	51.24
Dept 253 - TREASURER						
101-253-702.000	Salary & Wages	31,200.00	31,200.00	5,200.00	0.00	100.00
101-253-702.010	Salary & Wages Deputy	3,850.00	2,725.20	745.20	1,124.80	70.78
101-253-710.000	Twp. Share Medicare Withholding	510.00	491.88	86.20	18.12	96.45
101-253-714.000	Health Insurance	6,400.00	5,699.48	261.29	700.52	89.05
101-253-715.000	Twp. Share Soc. Sec. Withholdg	2,175.00	2,103.40	368.60	71.60	96.71
101-253-720.000	Medical Reimbursement	1,195.00	129.43	0.00	1,065.57	10.83
101-253-727.000	Office Supplies	1,250.00	134.48	23.99	1,115.52	10.76

GL NUMBER	DESCRIPTION	2020	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% OF BUDGET USED
		Amended Budget	12-31-2020 NORMAL (ADNORMAL)	MONTH 12-31-20 INCREASE (DECREASE)	BALANCE NORMAL (ADNORMAL)	
101-253-740.000	Operating Supplies	450.00	547.62	335.82	(97.62)	121.69
101-253-801.000	Professional Services	4,750.00	3,946.30	566.68	803.70	83.08
101-253-960.000	Education	0.00	99.00	99.00	(99.00)	100.00
101-253-975.000	Capital Outlay under \$10,000	2,000.00	0.00	0.00	2,000.00	0.00
Total Dept 253 - TREASURER		53,780.00	47,076.79	7,686.78	6,703.21	87.54
Dept 257 - ASSESSOR						
101-257-740.000	Operating Supplies	200.00	426.45	0.00	(226.45)	213.23
101-257-801.000	Professional Services	4,500.00	2,635.38	1,158.83	1,864.62	58.56
101-257-801.005	Contractual Assessor	40,000.00	40,329.29	6,066.66	(329.29)	100.82
101-257-801.006	Tax Tribunal Appeals	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 257 - ASSESSOR		45,700.00	43,391.12	7,225.49	2,308.88	94.95
Dept 262 - ELECTIONS						
101-262-702.000	SALARY AND WAGES	6,750.00	6,681.00	2,811.43	69.00	98.98
101-262-710.000	Twp. Share Medicare Withholding	100.00	0.00	0.00	100.00	0.00
101-262-715.000	Twp. Share Soc. Sec. Withholding	420.00	0.00	0.00	420.00	0.00
101-262-727.000	SUPPLIES	1,200.00	571.68	14.30	628.32	47.64
101-262-740.000	Operating Supplies	7,750.00	6,127.45	980.77	1,622.55	79.06
101-262-801.000	Professional Services	450.00	300.00	0.00	150.00	66.67
101-262-810.000	Election Workers	0.00	477.98	209.98	(477.98)	100.00
101-262-860.000	MILEAGE	150.00	0.00	0.00	150.00	0.00
101-262-900.000	Printing & Publishing	500.00	220.32	0.00	279.68	44.06
101-262-960.000	Education	500.00	0.00	0.00	500.00	0.00
101-262-975.000	Capital Outlay under \$10,000	2,000.00	1,798.00	0.00	202.00	89.90
Total Dept 262 - ELECTIONS		19,820.00	16,176.43	4,016.48	3,643.57	81.62
Dept 265 - TOWNSHIP HALL & GROUNDS						
101-265-702.000	Salary & Wages	2,200.00	997.38	370.50	1,202.62	45.34
101-265-702.200	Salary & Wages Snowplowing	400.00	0.00	0.00	400.00	0.00
101-265-710.000	Twp. Share Medicare Withholding	40.00	14.46	5.37	25.54	36.15
101-265-715.000	Twp. Share Soc. Sec. Withholdg	165.00	61.85	22.97	103.15	37.48
101-265-740.000	Operating Supplies	200.00	1,184.31	363.32	(984.31)	592.16
101-265-775.000	Repair & Maintenance Supplies	500.00	7.62	0.00	492.38	1.52
101-265-801.000	Professional Services	500.00	0.00	0.00	500.00	0.00
101-265-920.000	Public Utilities	4,000.00	3,251.78	393.08	748.22	81.29
101-265-930.000	Repair & Maintenance	3,000.00	2,145.65	99.05	854.35	71.52
101-265-932.000	Grounds maintenance	600.00	828.94	0.00	(228.94)	138.16
101-265-933.000	Snowplowing	0.00	855.00	55.00	(855.00)	100.00
101-265-956.000	Miscellaneous	100.00	0.00	0.00	100.00	0.00
101-265-978.000	Capital Outlay \$10,000 and above	6,000.00	0.00	0.00	6,000.00	0.00
Total Dept 265 - TOWNSHIP HALL & GROUNDS		17,705.00	9,346.99	1,309.29	8,358.01	52.79
Dept 276 - TOWNSHIP CEMETERIES						
101-276-702.000	Salary & Wages	8,000.00	7,614.75	572.00	385.25	95.18
101-276-702.015	Salary & Wages Mangement	23,000.00	27,498.89	4,818.94	(4,498.89)	119.56
101-276-702.016	Salary & Wages Clerical Mangeme	8,500.00	2,540.25	1,355.25	5,959.75	29.89
101-276-702.020	Salary & Wages Clerical Help	2,000.00	5,232.96	898.56	(3,232.96)	261.65

GL NUMBER	DESCRIPTION	YTD BALANCE		ACTIVITY FOR	AVAILABLE	% OF BUDGET USED
		2020 Amended Budget	12-31-2020 NORMAL (ADNORMAL)	MONTH 12-31-20 INCREASE (DECREASE)	BALANCE NORMAL (ADNORMAL)	
101-276-702.100	SALARY & WAGES: UNEMPLOYME	5,100.00	2,583.42	62.59	2,516.58	50.66
101-276-702.200	Salary & Wages Snowplowing	400.00	0.00	0.00	400.00	0.00
101-276-702.300	Health Insurance Buyout	1,800.00	1,500.00	300.00	300.00	83.33
101-276-710.000	Twp. Share Medicare Withholding	580.00	600.66	115.21	(20.66)	103.56
101-276-714.000	Health Insurance	1,500.00	522.58	522.58	977.42	34.84
101-276-715.000	Twp. Share Soc. Sec. Withholdg	2,480.00	2,568.32	492.57	(88.32)	103.56
101-276-720.000	Medical Reimbursement	1,500.00	0.00	0.00	1,500.00	0.00
101-276-727.000	Office Supplies	300.00	75.37	0.00	224.63	25.12
101-276-740.000	Operating Supplies	4,000.00	5,140.63	2,261.76	(1,140.63)	128.52
101-276-801.000	Professional Services	3,500.00	5,797.75	2,643.75	(2,297.75)	165.65
101-276-801.010	MANPOWER	7,000.00	5,622.38	72.50	1,377.62	80.32
101-276-801.020	PROF. SERVICES GRAVE OPENING/	10,000.00	7,380.00	900.00	2,620.00	73.80
101-276-850.000	Communication	1,350.00	1,429.76	119.98	(79.76)	105.91
101-276-850.100	Cell Phone	360.00	300.00	90.00	60.00	83.33
101-276-860.000	Transportation	200.00	0.00	0.00	200.00	0.00
101-276-900.000	Printing & Publishing	200.00	0.00	0.00	200.00	0.00
101-276-920.000	Public Utilities	2,500.00	2,030.98	407.66	469.02	81.24
101-276-930.000	Repair & Maintenance	9,000.00	7,093.91	564.96	1,906.09	78.82
101-276-933.000	Snowplowing	0.00	30.00	0.00	(30.00)	100.00
101-276-960.000	Education	500.00	0.00	0.00	500.00	0.00
101-276-965.000	Insurance & Bonds	3,000.00	2,040.24	346.40	959.76	68.01
101-276-971.000	Re Purchase Cemetery Lots	400.00	306.00	0.00	94.00	76.50
101-276-975.000	Capital Outlay under \$10,000	4,000.00	0.00	0.00	4,000.00	0.00
101-276-978.000	Capital Outlay \$10,000 and above	15,000.00	12,086.31	12,086.31	2,913.69	80.58
Total Dept 276 - TOWNSHIP CEMETERIES		116,170.00	99,995.16	28,631.02	16,174.84	86.08
Dept 330 - LIQUOR LAW ENFORCEMENT						
212-330-801.000	Professional Services	5,600.00	0.00	0.00	5,600.00	0.00
Total Dept 330 - LIQUOR LAW ENFORCEMENT		5,600.00	0.00	0.00	5,600.00	0.00
Dept 336 - FIRE DEPARTMENT						
206-336-702.000	Salary & Wages	48,000.00	47,999.31	7,999.79	0.69	100.00
206-336-702.025	Salary & Wages Reports	1,200.00	1,068.00	231.00	132.00	89.00
206-336-702.030	Salary & Wages Preincident Surve'	3,000.00	1,950.00	0.00	1,050.00	65.00
206-336-702.050	Salary & Wages First Responder	20,000.00	20,000.91	3,334.32	(0.91)	100.00
206-336-702.080	Chief Salary & Wages	12,500.00	12,500.04	2,083.34	(0.04)	100.00
206-336-702.085	Ass't Chiefs Salary & Wages	10,000.00	9,999.96	1,666.66	0.04	100.00
206-336-702.200	Salary & Wages Snowplowing	500.00	0.00	0.00	500.00	0.00
206-336-710.000	Twp. Share Medicare Withholding	1,380.00	1,356.02	222.07	23.98	98.26
206-336-715.000	Twp. Share Soc. Sec. Withholdg	5,880.00	5,798.13	949.55	81.87	98.61
206-336-727.000	Office Supplies	800.00	115.51	0.00	684.49	14.44
206-336-740.000	Operating Supplies	15,500.00	14,195.42	7,670.13	1,304.58	91.58
206-336-801.000	Professional Services	2,000.00	400.00	0.00	1,600.00	20.00
206-336-850.000	Communication	2,500.00	3,583.42	360.38	(1,083.42)	143.34
206-336-860.000	Transportation	100.00	130.35	130.35	(30.35)	130.35
206-336-880.000	Community Promotion	750.00	0.00	0.00	750.00	0.00
206-336-900.000	Printing & Publishing	100.00	0.00	0.00	100.00	0.00
206-336-920.000	Public Utilities	11,200.00	6,499.63	853.70	4,700.37	58.03

GL NUMBER	DESCRIPTION	YTD BALANCE		ACTIVITY FOR	AVAILABLE	% OF BUDGET USED
		2020 Amended Budget	12-31-2020 NORMAL (ADNORMAL)	MONTH 12-31-20 INCREASE (DECREASE)	BALANCE NORMAL (ADNORMAL)	
206-336-930.000	Repair & Maintenance	20,000.00	21,659.56	1,721.98	(1,659.56)	108.30
206-336-933.000	Snowplowing	0.00	825.00	25.00	(825.00)	100.00
206-336-935.000	Bldg. & Grounds Repair & Mainter	2,000.00	0.00	0.00	2,000.00	0.00
206-336-958.000	Membership & Dues	300.00	75.00	75.00	225.00	25.00
206-336-960.000	Education	2,700.00	3,739.29	1,575.00	(1,039.29)	138.49
206-336-965.000	Insurance & Bonds	29,000.00	17,571.61	1,811.06	11,428.39	60.59
206-336-975.000	Capital Outlay under \$10,000	15,000.00	6,241.66	3,739.66	8,758.34	41.61
206-336-978.000	Capital Outlay \$10,000 and above	0.00	49,538.82	0.00	(49,538.82)	100.00
206-336-994.000	Contract Payment Principal	25,000.00	0.00	0.00	25,000.00	0.00
Total Dept 336 - FIRE DEPARTMENT		229,410.00	225,247.64	34,448.99	4,162.36	98.19
Dept 371 - BUILDING INSPECTION DEPARTMENT						
249-371-702.000	Salary & Wages	10,000.00	8,391.24	1,547.00	1,608.76	83.91
249-371-702.020	Salary & Wages Clerical Help	18,800.00	16,320.42	2,708.46	2,479.58	86.81
249-371-703.000	Salary & Wages Electrical Insp	4,500.00	4,780.80	708.00	(280.80)	106.24
249-371-704.000	Salary & Wages Plbg-Mech Insp	7,600.00	7,969.44	1,655.84	(369.44)	104.86
249-371-705.000	SAL & WAGES SITE PLAN REVIEW	3,000.00	3,482.00	400.00	(482.00)	116.07
249-371-710.000	Twp. Share Medicare Withholding	640.00	593.69	101.77	46.31	92.76
249-371-715.000	Twp. Share Soc. Sec. Withholdg	2,730.00	2,538.52	435.20	191.48	92.99
249-371-727.000	Office Supplies	200.00	0.00	0.00	200.00	0.00
249-371-740.000	Operating Supplies	200.00	0.00	0.00	200.00	0.00
249-371-801.000	Professional Services	500.00	857.00	0.00	(357.00)	171.40
249-371-850.100	Cell Phone	540.00	180.00	30.00	360.00	33.33
249-371-860.000	Transportation	2,000.00	1,113.17	219.65	886.83	55.66
249-371-900.000	Printing & Publishing	150.00	24.00	0.00	126.00	16.00
249-371-940.000	Rent & Expenses	7,500.00	7,500.00	1,875.00	0.00	100.00
249-371-958.000	Membership & Dues	200.00	0.00	0.00	200.00	0.00
249-371-960.000	Education	1,500.00	245.00	0.00	1,255.00	16.33
249-371-975.000	Capital Outlay under \$10,000	0.00	919.00	0.00	(919.00)	100.00
Total Dept 371 - BUILDING INSPECTION DEPARTMENT		60,060.00	54,914.28	9,680.92	5,145.72	91.43
Dept 444 - SIDEWALKS						
203-444-991.050	LOAN PAYMENT (to revolving loar	50,000.00	0.00	0.00	50,000.00	0.00
203-444-996.050	INTEREST (to revolving loan fund)	3,000.00	0.00	0.00	3,000.00	0.00
Total Dept 444 - SIDEWALKS		53,000.00	0.00	0.00	53,000.00	0.00
Dept 446 - HIGHWAYS & STREETS						
101-446-801.000	Professional Services	2,000.00	0.00	0.00	2,000.00	0.00
101-446-805.000	Contractual Services Roads	180,000.00	125,188.58	0.00	54,811.42	69.55
204-446-805.000	Contractual Services	228,000.00	228,000.00	0.00	0.00	100.00
Total Dept 446 - HIGHWAYS & STREETS		410,000.00	353,188.58	0.00	56,811.42	86.14
Dept 448 - STREET LIGHTS						
101-448-920.000	Public Utilities	9,000.00	8,454.31	731.06	545.69	93.94
Total Dept 448 - STREET LIGHTS		9,000.00	8,454.31	731.06	545.69	93.94
Dept 450 - IND. PARK INFRASTRUCTURE						
101-450-990.100	Ind. Park Infrastructure	53,150.00	350.00	0.00	52,800.00	0.66

GL NUMBER	DESCRIPTION	2020	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% OF
		Amended Budget	12-31-2020 NORMAL (ADNORMAL)	MONTH 12-31-20 INCREASE (DECREASE)	BALANCE NORMAL (ADNORMAL)	BUDGET USED
Total Dept 450 - IND. PARK INFRASTRUCTURE		53,150.00	350.00	0.00	52,800.00	0.66
Dept 521 - SEWER FUND						
590-521-702.000	Salary & Wages	8,000.00	8,000.04	1,333.34	(0.04)	100.00
590-521-702.200	Salary & Wages Snowplowing	500.00	0.00	0.00	500.00	0.00
590-521-710.000	Twp. Share Medicare Withholding	125.00	116.04	19.34	8.96	92.83
590-521-714.000	Health Insurance	1,600.00	1,665.66	261.29	(65.66)	104.10
590-521-715.000	Twp. Share Soc. Sec. Withholdg	530.00	495.96	82.66	34.04	93.58
590-521-720.000	Medical Reimbursement	310.00	4.43	0.00	305.57	1.43
590-521-727.000	Office Supplies	800.00	509.08	400.00	290.92	63.64
590-521-740.000	Operating Supplies	800.00	954.64	348.56	(154.64)	119.33
590-521-775.000	Repair & Maintenance Supplies	800.00	534.40	0.00	265.60	66.80
590-521-801.000	Professional Services	16,000.00	35,968.97	1,982.99	(19,968.97)	224.81
590-521-801.050	Miss Digg's	3,500.00	805.00	0.00	2,695.00	23.00
590-521-804.000	Contract Payment to City B.R.	320,000.00	192,035.63	21,465.57	127,964.37	60.01
590-521-805.000	Contractual Services	24,000.00	26,257.44	3,813.34	(2,257.44)	109.41
590-521-805.100	Extra Contractual Services	18,000.00	9,343.36	1,282.00	8,656.64	51.91
590-521-920.000	Public Utilities	32,000.00	22,628.88	3,466.90	9,371.12	70.72
590-521-930.000	Repair & Maintenance	20,000.00	29,453.83	8,922.36	(9,453.83)	147.27
590-521-933.000	Snowplowing	600.00	421.67	21.67	178.33	70.28
590-521-935.000	Bldg. & Grounds Repair & Mainter	350.00	0.00	0.00	350.00	0.00
590-521-958.000	Membership & Dues	350.00	0.00	0.00	350.00	0.00
590-521-965.000	Insurance & Bonds	3,200.00	2,460.00	0.00	740.00	76.88
590-521-968.000	Depreciation	81,000.00	0.00	0.00	81,000.00	0.00
590-521-975.000	Capital Outlay under \$10,000	2,000.00	0.00	0.00	2,000.00	0.00
590-521-978.000	Capital Outlay \$10,000 and above	300,000.00	357,239.07	34,761.33	(57,239.07)	119.08
Total Dept 521 - SEWER FUND		834,465.00	688,894.10	78,161.35	145,570.90	82.56
Dept 536 - WATER						
591-536-702.200	Salary & Wages Snowplowing	500.00	0.00	0.00	500.00	0.00
591-536-710.000	Twp. Share Medicare Withholding	10.00	0.00	0.00	10.00	0.00
591-536-715.000	Twp. Share Soc. Sec. Withholding	30.00	0.00	0.00	30.00	0.00
591-536-740.000	Operating Supplies	1,200.00	2,120.19	1,026.17	(920.19)	176.68
591-536-801.000	Professional Services	0.00	(244.00)	0.00	244.00	100.00
591-536-805.000	Contractual Services	12,500.00	6,437.46	1,041.66	6,062.54	51.50
591-536-920.000	Public Utilities	7,000.00	6,868.25	1,233.38	131.75	98.12
591-536-930.000	Repair & Maintenance	2,000.00	1,185.00	410.00	815.00	59.25
591-536-933.000	Snowplowing	0.00	560.00	0.00	(560.00)	100.00
591-536-968.000	Depreciation	4,000.00	0.00	0.00	4,000.00	0.00
Total Dept 536 - WATER		27,240.00	16,926.90	3,711.21	10,313.10	62.14
Dept 567 - CEMETERY						
401-567-978.000	Capital Outlay \$10,000 and above	73,500.00	3,800.00	0.00	69,700.00	5.17
Total Dept 567 - CEMETERY		73,500.00	3,800.00	0.00	69,700.00	5.17
Dept 721 - PLANNING COMMISSION						
101-721-702.000	SALARY AND WAGES	5,000.00	4,427.82	677.16	572.18	88.56
101-721-702.030	Salary & Wages Per Diems	4,500.00	1,850.00	250.00	2,650.00	41.11

GL NUMBER	DESCRIPTION	2020	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% OF
		Amended Budget	12-31-2020 NORMAL (ADNORMAL)	MONTH 12-31-20 INCREASE (DECREASE)	BALANCE NORMAL (ADNORMAL)	BUDGET USED
101-721-710.000	Twp. Share Medicare Withholding	140.00	91.04	13.45	48.96	65.03
101-721-715.000	Twp. Share Soc. Sec. Withholding	590.00	389.22	57.48	200.78	65.97
101-721-740.000	Operating Supplies	200.00	15.46	0.00	184.54	7.73
101-721-801.000	Professional Services	6,500.00	3,520.20	0.00	2,979.80	54.16
101-721-860.000	MILEAGE	300.00	172.51	54.63	127.49	57.50
101-721-900.000	Printing & Publishing	500.00	219.30	0.00	280.70	43.86
101-721-960.000	Education	2,000.00	369.00	0.00	1,631.00	18.45
Total Dept 721 - PLANNING COMMISSION		19,730.00	11,054.55	1,052.72	8,675.45	56.03
Dept 728 - ECONOMIC-INDUSTRIAL DEVELOPMT						
101-728-801.000	Professional Services	100.00	0.00	0.00	100.00	0.00
101-728-880.000	Community Promotion	4,000.00	4,000.00	0.00	0.00	100.00
101-728-930.000	Repair & Maintenance	300.00	0.00	0.00	300.00	0.00
Total Dept 728 - ECONOMIC-INDUSTRIAL DEVELOPMT		4,400.00	4,000.00	0.00	400.00	90.91
Dept 751 - PARKS & RECREATION						
101-751-702.000	Salary & Wages	600.00	585.00	0.00	15.00	97.50
101-751-702.015	Salary & Wages Mangement	1,000.00	2,220.38	555.75	(1,220.38)	222.04
101-751-702.070	Park Supvr	2,650.00	2,385.00	0.00	265.00	90.00
101-751-710.000	Twp. Share Medicare Withholding	65.00	75.26	8.06	(10.26)	115.78
101-751-715.000	Twp. Share Soc. Sec. Withholdg	265.00	321.81	34.46	(56.81)	121.44
101-751-740.000	Operating Supplies	300.00	316.89	200.00	(16.89)	105.63
101-751-801.000	Professional Services	1,000.00	0.00	0.00	1,000.00	0.00
101-751-900.000	Printing & Publishing	100.00	0.00	0.00	100.00	0.00
101-751-920.000	Public Utilities	325.00	334.35	57.70	(9.35)	102.88
101-751-930.000	Repair & Maintenance	1,200.00	430.39	0.00	769.61	35.87
Total Dept 751 - PARKS & RECREATION		7,505.00	6,669.08	855.97	835.92	88.86
Dept 790 - LIBRARY						
271-790-991.010	Contract Payment BIG RAPIDS PUI	27,968.00	30,669.61	0.00	(2,701.61)	109.66
271-790-991.020	CONTRACT PAYMENT WALTON ER	2,432.00	2,666.92	0.00	(234.92)	109.66
Total Dept 790 - LIBRARY		30,400.00	33,336.53	0.00	(2,936.53)	109.66
Dept 909 - 2013 DEBT FUNDING/DEBT RETIREMENT						
594-909-801.000	Professional Services	0.00	30.00	0.00	(30.00)	100.00
594-909-992.000	Bond Principal Payment	284,000.00	295,000.00	0.00	(11,000.00)	103.87
594-909-996.000	Bond Interest Payment	5,450.00	4,605.33	0.00	844.67	84.50
Total Dept 909 - 2013 DEBT FUNDING/DEBT RETIREM		289,450.00	299,635.33	0.00	(10,185.33)	103.52
TOTAL EXPENDITURES		2,571,445.00	2,085,534.61	196,442.87	485,910.39	81.10
TOTAL REVENUES - ALL FUNDS		2,669,350.00	2,055,700.94	144,555.31	613,649.06	77.01
TOTAL EXPENDITURES - ALL FUNDS		2,571,445.00	2,085,534.61	196,442.87	485,910.39	81.10
NET OF REVENUES & EXPENDITURES		97,905.00	(29,833.67)	(51,887.56)	127,738.67	30.47

BOARD OF REVIEW

December 15, 2020

Big Rapids Charter Township

Virtual Meeting

14212 Northland Drive, Big Rapids, MI 49307

9:00 AM

Minutes

Alice Bandstra called the meeting to order at 9:00 a.m..

Alice Bandstra, Sue Bean and Phyllis Jacobs present

Greg Videtich absent

David Kirwin, assessor, and Bill Stanek, supervisor were also present

No public comments

Sue moved, Phyllis seconded, that the July 21, 2020 minutes be accepted. Passed

David presented the following for consideration:

Phyllis moved, Sue seconded that DBOR20-01 thru DBOR20-03 be approved passed

DBOR20-01	54 05 001 010 000	Carl & Anja Bean	17980 190th Ave	2020
Assessed Value:		from	58,000 to 45,100	
Taxable Value:		from	52,778 to 39,878	
mutual mistake of fact				

DBOR20-02	54 05 026 021 500	Evan J Krager	19192 13 Mile Road	2020
Assessed Value:		from	27,700 to 18,900	
Taxable Value:		from	27,309 to 18,342	
mutual mistake of fact				

DBOR20-03	54 05 009 014 000	Gordon C Stratz ET UX	21629 17 Miler Road	2020
Assessed Value:		from	141,900 to 100,400	
Taxable Value:		from	123,979 to 86,175	
PRE		from	74% to 100%	
mutual mistake of fact & PRE				

Phyllis moved, Sue seconded that DBOR20-04 be approved passed

DBOR20-04	54 05 040 075 000	Leslie & Eric Anderson	Arthur Road	2020
Assessed Value:		from	600 to 0	
Taxable Value:		from	600 to 0	
PRE		from	0% to 0%	
Clerical Error				

Phyllis moved, Sue seconded that DBOR20-05 thru DBOR20-08 be approved

passed

DBOR20-05	54 05 029 007 700	Michael & Mitzi Day	22350 13 Mile Road	2020
Assessed Value:		from	12,800 to 12,800	
Taxable Value:		from	10,647 to 10,647	
PRE		from	0% to 100%	
	PRE			

DBOR20-06	54 05 033 018 002	Edward & Tracy Christensen	21160 12 Mile Road	2020
Assessed Value:		from	76,200 to 76,200	
Taxable Value:		from	72,316 to 72,316	
PRE		from	0% to 100%	
	PRE			

DBOR20-07	54 05 033 018 002	Edward & Tracy Christensen	21160 12 Mile Road	2019
Assessed Value:		from	72,400 to 72,400	
Taxable Value:		from	70,968 to 70,968	
PRE		from	0% to 100%	
	PRE			

DBOR20-08	54 05 017 014 500	Robert Mahbeer	22852 15 Mile Road	2020
Assessed Value:		from	81,800 to 81,800	
Taxable Value:		from	81,800 to 81,800	
PRE		from	0% to 100%	
	PRE			

Sue moved, Phyllis seconded that DBOR20-09 be approved

passed

DBOR20-09	54 05 071 005 000	Brandyn Rybicki	15056 Oakwood Drive	2020
Assessed Value:		from	142,500 to 142,500	
Taxable Value:		from	139,823 to 139,823	
PRE		from	100% to 100%	
	Poverty Exemption			

David informed the board of the housing market

Bill thanked each one for being willing to be appointed for another 2 years.
The board will make appointments tonight.

March Meeting dates were set:

- Tuesday, March 2, 2021, at 9:00 am
- Monday, March 8 2021 1:00 to 4:00 pm and 6:00 to 9 pm
- Tuesday, March 9, 2021 9:00 am to 12:00 noon and 1:00 to 4:00 pm
- Wednesday, March 10, 2021 9:00 am by appointment only.

Meeting adjourned at 9:21 am

Item "E"

GL Number	Description	Beginning Balance
101-000-001.000	Cash - Checking	540,978.69
101-000-001.001	Cash Non-Expendable	
203-000-001.000	CASH	51,239.75
204-000-001.000	CASH	37,292.71
206-000-001.000	Cash - Checking	153,645.57
212-000-001.000	Cash - Savings	6,311.80
246-000-001.000	Cash - Savings	
249-000-001.000	Cash - Savings	124,296.94
271-000-001.000	CASH	70.05
301-000-001.000	Cash - Savings	
401-000-001.000	CASH	31,056.70
590-000-001.000	Cash - Savings	214,167.66
591-000-001.000	CASH	(73,506.51)
593-000-001.000	CASH	
701-000-001.000	Cash - Savings	
708-000-001.000	CASH	27,171.55
711-000-001.000	CASH	
711-000-001.100	HVC Cash Expendable	17,395.33
850-000-001.000	Cash - Savings	(12,605.92)
Beginning GL Balance:		1,117,514.32
Add: Cash Receipts		39,762.65
Less: Cash Disbursements		(67,065.70)
Less: Payroll Disbursements		(21,611.68)
Ending GL Balance:		1,068,599.59

GL Number	Description	Ending Balance
101-000-001.000	Cash - Checking	507,057.87
101-000-001.001	Cash Non-Expendable	
203-000-001.000	CASH	51,239.75
204-000-001.000	CASH	37,292.71
206-000-001.000	Cash - Checking	143,624.23
212-000-001.000	Cash - Savings	6,311.80
246-000-001.000	Cash - Savings	
249-000-001.000	Cash - Savings	120,636.68
271-000-001.000	CASH	70.05
301-000-001.000	Cash - Savings	
401-000-001.000	CASH	31,056.70
590-000-001.000	Cash - Savings	212,944.01
591-000-001.000	CASH	(74,358.09)
593-000-001.000	CASH	
701-000-001.000	Cash - Savings	
708-000-001.000	CASH	27,171.55
711-000-001.000	CASH	
711-000-001.100	HVC Cash Expendable	17,395.33
850-000-001.000	Cash - Savings	(11,843.00)
Ending GL Balance:		1,068,599.59
Ending Bank Balance:		1,044,597.85
Add: Deposits in Transit		
	12/01/2020 *Deposit ID: 341	30,251.65
	12/01/2020 *Deposit ID: 340	9,502.23
		39,753.88
Less: Outstanding Checks		

AP Checks

Check Date	Check Number	Name	Amount
05/03/2018	31069	DYKEMA GOSSETT PLLC	57.24
01/10/2020	31939	THE PIONEER GROUP	189.10
05/08/2020	32133	CONSUMERS ENERGY	674.66
11/07/2020	1193	PENNY CURRIE	258.86
11/16/2020	32439	SPECTRUM PRINTERS INC	494.00

Check Date	Check Number	Name	Amount
11/30/2020	9930170	CHEMICAL BANK CENTRAL	5,300.01
11/30/2020	9930171	JOHN HANCOCK LIFE INSURANCE COMPANY	2,070.57
11/30/2020	9930172	STATE OF MICHIGAN	718.16
11/30/2020	9930173	VOYA FINANCIAL	3,754.26

Payroll Checks

Check Date	Check Number	Name	Amount
03/01/2018	11067	MYERS, AARON	43.41
05/01/2019	11632	BRYANT, ELIZABETH	6.02
11/01/2019	11836	AMBLER, ALLEN	36.68
12/01/2019	11912	MERENDINO, CHRISTOPHER	128.47
03/01/2020	12012	HAWLEY, CRYSTAL	10.90
06/01/2020	12128	THATCHER, SHANE	29.92
06/01/2020	12130	HAWLEY, CRYSTAL	15.69
07/01/2020	12164	CHAPMAN, JAMES	89.74
09/01/2020	12242	PEREZ, ADAM	196.68
09/01/2020	12246	BIRD, RANDY	28.42
09/01/2020	12253	DAVIS, ETHAN	13.46
10/01/2020	12277	PEREZ, ADAM	31.66
10/01/2020	12281	BIRD, RANDY	16.54
10/01/2020	12289	SCHROEDER, BRODY	16.53
11/01/2020	12316	PEREZ, ADAM	117.90
11/01/2020	12320	BIRD, RANDY	53.00
11/01/2020	12326	VELTING, BRYAR	453.81
11/01/2020	12334	CURRIE, PENNY	900.27
11/01/2020	12340	DAVIS, MARY	46.18

Total - 28 Outstanding Checks: 15,752.14
Adjusted Bank Balance 1,068,599.59
Unreconciled Difference: 0.00

REVIEWED BY: Hand Jay 12.10.20 Penny Currie DATE: 12/8/20

Monthly Permit List

Item "F"

Building

Permit #	Contractor	Job Address	Fee Total	Const. Value
PB20-0048	ALDI INC	21481 PERRY AVE	\$835.00	\$51,000
Work Description: ALTERATION TO EXISTING FACILITY				
PB20-0052	DEPEW JERRY N & THERESA	20750 EDGEWOOD DR	\$326.00	\$24,000
Work Description: 1200 SQFT POLE BARN				
PB20-0054	MC KENNA, CLARK J. & JANIS	14729 WIGWAM LN	\$336.00	\$14,000
Work Description: SOLAR SYSTEM				
PB20-0056	BAILEY CHARLES	17800 230TH AVENUE	\$289.00	\$13,000
Work Description: 26 SOLAR PANELS APPLIED TO ROOF				

Total Permits For Type: 4
Total Fees For Type: \$1,786.00
Total Const. Value For Type: \$102,000

Electrical

Permit #	Contractor	Job Address	Fee Total	Const. Value
PE20-0065	MC KENNA, CLARK J. & JANIS	14729 WIGWAM LN	\$375.00	\$0
Work Description: SOLAR SYSTEM, 30 PANELS, CIRCUITS, INVERTOR, 2 INSPECTIONS				
PE20-0066	BIG VALUE CENTER LLC	14313 NORTHLAND DRIVE	\$85.00	\$0
Work Description: SIGN ON BUILDING, 1 INSPECTION				
PE20-0067	BAILEY CHARLES	17800 230TH AVENUE	\$301.00	\$40,000
Work Description: 26 SOLAR PANELS, 2 CIRCUITS, INVERTER, 2 INSPECTIONS				

Total Permits For Type: 3
Total Fees For Type: \$761.00
Total Const. Value For Type: \$40,000

Mechanical

Permit #	Contractor	Job Address	Fee Total	Const. Value
PM20-0087	MACEACHRON, SHEILA	14535 TOMAHAWK LN	\$105.00	\$0
Work Description: RESIDENTIAL BOILER, 1 INSPECTION				
PM20-0088	WHITE MARK USA LLC	16688 CANYON COVE	\$195.00	\$0
Work Description: HEATING SYSTEM, WATER HEATER, AIR CONDITIONING, 3 EXHAUST, 2 INSPECTIONS				
PM20-0089	LAMB KEVIN & COLLEEN	13120 NORTHLAND DR	\$280.00	\$0
Work Description:				
PM20-0090	SANDERS, DARREN S & RHON	14985 OLD MILLPOND RD	\$205.00	\$0

Work Description: HEAT PUMP MINI SPLIT, AIR CONDITIONING, 2 EXHAUST, 2 INSPECTIONS

PM20-0091 SWEARINGEN JASON & WILLI 729 WEST AVE \$105.00 \$0

Work Description: GAS FURNACE, 1 INSPECTION

Total Permits For Type: 5
Total Fees For Type: \$890.00
Total Const. Value For Type: \$0

Plumbing

Permit #	Contractor	Job Address	Fee Total	Const. Value
PP20-0017	WHITE MARK USA LLC	16688 CANYON COVE	\$230.00	\$0
Work Description: 3/4 WATER DISTRIBUTION, 12 FIXTURES, 1 STACK, SEWER CONNECTION, 3 INSPECTIONS				
PP20-0018	EKKEL, PERRY B	12835 230TH AVENUE	\$266.00	\$0
Work Description: 3/4" DISTRIBUTION, 13 FIXTURES, 2 STACKS, SUMP, 5 DRAINS, 3 INSPECTIONS				

Total Permits For Type: 2
Total Fees For Type: \$496.00
Total Const. Value For Type: \$0

Zoning Clearance

Permit #	Contractor	Job Address	Fee Total	Const. Value
PZ20-0012	DEPEW JERRY N & THERESA	20750 EDGEWOOD DR	\$25.00	\$0
Work Description: ZONING CLEARANCE FOR POLE BARN PB20-0052				
PZ20-0013	MC KENNA, CLARK J. & JANIS	14729 WIGWAM LN	\$25.00	\$0
Work Description: CLEARANCE FOR SOLAR PANELS				

Total Permits For Type: 2
Total Fees For Type: \$50.00
Total Const. Value For Type: \$0

Report Summary

Grand Total Fees: \$3,983.00
Grand Total Permits: 16
Grand Total Const. Value: \$142,000

Population: All Records
Permit.DateIssued Between
12/1/2020 12:00:00 AM AND
12/31/2020 11:59:59 PM AND
Permit.Status = ISSUED

Permit List

Permit #	Address	Category	Applicant Name	Date Issued
PB19-0015	14777 215TH AVE	Commercial, Add/Alter/Repair	MENARDS, INC	08/21/2020
PB19-0050	20095 GILBERT ROAD	Commercial, Add/Alter/Repair	APPEARANCE PRODUCTS	01/02/2020
PB20-0001	19700 14 MILE RD C -300	Commercial, Add/Alter/Repair	HILLCREST/OAKWOOD PROP	02/18/2020
PB20-0002	1020 WEST AVE	Res. Single Wide	NELSON, JUDITH A NELSON R	02/27/2020
PB20-0003	23921 18 MILE RD	Res. Add/Alter/Repair	Ayers Basement Systems	06/09/2020
PB20-0004	22330 14 MILE RD	Res. Single Family	ILTIS CONSTRUCTION	02/20/2020
PB20-0005	13574 NORTHLAND DR	Commercial, Add/Alter/Repair	Heitmeyer Building and Design	03/12/2020
PB20-0006	18875 16 MILE ROAD		CAMPBELL REBECCA L	03/19/2020
PB20-0008	1020 WEST AVE	Res. New Construction	NELSON, JUDITH A NELSON R	04/23/2020
PB20-0009	15660 RYANS CREEK WAY	Swimming Pool	SCHEIBLE NICK	04/23/2020
PB20-0010	13972 220TH AVE	Pole Barn	LAVALLEE GARROLD & JEAN	04/30/2020
PB20-0011	13951 NEW MILLPOND RD	Garage, detached	Defever Construction Co., Inc	05/06/2020
PB20-0012	17777 TRESTLE BEND DR	Res. New Construction	Defever Construction Co., Inc	05/06/2020
PB20-0013	22650 14 MILE RD	Pole Barn	MAST CONSTRUCTION	05/14/2020
PB20-0014	19540 GOLFVIEW DR	Pole Barn	SEITER, MELVIN D & YVONN	05/15/2020
PB20-0015	15400 WALDRON WAY	TENT	TNT American Promotional Events	05/15/2020
PB20-0016	929 WEST AVE	Porch/Deck	Colley, Aaron	05/27/2020
PB20-0017	21505 FOREST LAKE DR	Porch/Deck	GIELCZYK JASON & ANNE	05/27/2020
PB20-0018	18685 GARFIELD ROAD	Res. New Construction	PELLERITO RYAN & KARA	09/16/2020
PB20-0019	17964 RIVER'S EDGE DR	Res. Add/Alter/Repair	ERIC BRANDON SCHNEIDER	06/11/2020
PB20-0020	18900 16 MILE RD	Sign	BIG RAPIDS ASSISTED LIVING	06/29/2020
PB20-0021	14625 TOMAHAWK LN	Garage, detached	GATES MIKE & LORI	06/24/2020
PB20-0022	14625 TOMAHAWK LN	Res. Add/Alter/Repair	GATES MIKE & LORI	06/24/2020
PB20-0023	18885 14 MILE RD	Pole Barn	DAVILA MARIO F & KIMBERL	06/25/2020
PB20-0024	18080 MCKINLEY RD	Pole Barn	URBANICK JOHN L & KIMBER	07/02/2020
PB20-0025	20727 13 MILE RD	Res. Add/Alter/Repair	TACIA THOMAS & TRACIE	07/01/2020
PB20-0026	22350 13 MILE RD	Res. Add/Alter/Repair	ERIC BRANDON SCHNEIDER	07/07/2020
PB20-0027	20720 MADISON AVE	Res. Utility Building	ANDERSON, THOMAS R & MA	07/08/2020
PB20-0028	18633 GARFIELD RD	Pole Barn	LENON, DANNY & MARY	07/15/2020
PB20-0029	428 WEST AVE	Demolish	LIGHTHOUSE APOSTOLIC CH	07/20/2020
PB20-0030	15085 220TH AVE	TENT	TRINITY FELLOWSHIP EVAN	08/05/2020
PB20-0031	19200 SENECA LN	Garage, attached	ZIMMER, DONALD & MARY	07/24/2020
PB20-0032	15190 ISABELLA DRIVE	Sign	JOHNSON SIGN - JACKSON	09/17/2020
PB20-0033	22175 14 MILE RD	Res. New Construction	DROZDOWSKI ED III & ED JR	08/05/2020
PB20-0034	22175 14 MILE RD	Res. Shed	DROZDOWSKI ED III & ED JR	08/05/2020
PB20-0035	15521 RYANS CREEK WAY	Res. Add/Alter/Repair	Peter DeNicola	08/12/2020
PB20-0036	18429 GARFIELD RD	Garage, attached	JOYNER ANDREW R	08/12/2020
PB20-0037	13725 SENECA PKWY	Garage, attached	JARRED BOWMAN CONSTRUC	08/26/2020
PB20-0038	13574 NORTHLAND DR	Sign	City Sign Erectors W MI Inc	08/28/2020
PB20-0039	19418 GOLFVIEW DR	Res. Utility Building	CINCO DAVID S. BRIDGET M.	09/02/2020
PB20-0040	16537 MITCHELL CREEK TRL	Res. New Construction	Terry Weaver	09/09/2020
PB20-0041	22625 18 MILE RD	Pole Barn	ANTOR, GERALD	09/17/2020
PB20-0042	14645 TOMAHAWK LN	Garage, detached	WECKESSER KEVIN M & JENS	09/25/2020
PB20-0043	22242 12 MILE RD	Res. Add/Alter/Repair	NORTHERN CASTLE HOMES	10/06/2020
PB20-0044	21396 13 MILE RD	Res. Add/Alter/Repair	MAXWELL TROY MICHAEL &	10/06/2020
PB20-0045	20725 14 MILE RD	Res. Add/Alter/Repair	BONNETT BUILDERS	11/16/2020
PB20-0046	13709 190TH AVE	Res. Add/Alter/Repair	REVAMPED LLC	10/05/2020
PB20-0047	14514 220TH AVE	Commercial, Add/Alter/Repair	SHANE PRINCE	10/15/2020

PB20-0048	21481 PERRY AVE	Commercial, Add/Alter/Repair	ALDI INC	12/07/2020
PB20-0049	12835 230TH AVENUE	Res. New Construction	PB EKKEL CARPENTRY	10/22/2020
PB20-0050	20641 14 MILE RD	Res. Add/Alter/Repair	T & F CONSTRUCITON	10/30/2020
PB20-0051	14653 WIGWAM LN	Pole Barn	RENNE ED & BARB	10/28/2020
PB20-0052	20750 EDGEWOOD DR	Pole Barn	DEPEW JERRY N & THERESA	12/28/2020
PB20-0054	14729 WIGWAM LN	Res. Add/Alter/Repair	MC KENNA, CLARK J. & JANIS	12/18/2020
PB20-0056	17800 230TH AVENUE	Res. Add/Alter/Repair	Michigan Solar Solutions	12/14/2020
PE19-0064	20095 GILBERT ROAD	Electrical	APPEARANCE PRODUCTS	01/02/2020
PE20-0001	16688 CANYON COVE	Electrical	BRIAN KANOUSE	01/03/2020
PE20-0002	15172 OAKWOOD DR	Electrical	CHOSEN ELECTRIC, INC	01/30/2020
PE20-0003	19071 ARROWHEAD LN	Generator	AARON T. LISCOMB	01/31/2020
PE20-0004	1020 WEST AVE	Electrical	NELSON, JUDITH A NELSON R	02/03/2020
PE20-0006	20615 14 MILE RD	Generator	PLATZ ELECTRIC CO.	03/10/2020
PE20-0007	13574 NORTHLAND DR	Electrical	ZELINSKI ELECTRIC	03/12/2020
PE20-0008	13105 190TH AVE	Generator	Complete Generator Solutions	03/13/2020
PE20-0009	14165 RIVERSWAY	Electrical	APCOM ELECTRIC & POWER S	03/16/2020
PE20-0010	19092 FOX GLOVE CIR	Electrical	APCOM ELECTRIC & POWER S	03/16/2020
PE20-0011	13574 NORTHLAND DR	Commercial, Add/Alter/Repair	Battle Electric	03/26/2020
PE20-0012	12380 183RD AVE	Res. Add/Alter/Repair	CHOSEN ELECTRIC, INC	04/23/2020
PE20-0013	18559 KREIG DR	Electrical	APCOM ELECTRIC & POWER S	05/06/2020
PE20-0014	15660 RYANS CREEK WAY	Swimming Pool	SCHEIBLE NICK	05/08/2020
PE20-0015	14196 205TH AVE	Electrical	BURWELL MACKALL	05/11/2020
PE20-0016	22330 14 MILE RD	Electrical	ANTHONY ARIS	05/12/2020
PE20-0017	1020 WEST AVE	Electrical	NELSON, JUDITH A NELSON R	05/14/2020
PE20-0018	23385 15 MILE ROAD	Electrical	PLATZ ELECTRIC CO.	05/14/2020
PE20-0019	20570 Rolling Hills LN	Electrical	FOUNTAIN ELECTRIC	05/18/2020
PE20-0020	18685 GARFIELD ROAD	Pole Barn	PELLERITO RYAN & KARA	05/19/2020
PE20-0021	17964 RIVER'S EDGE DR	Commercial, Utility Building	Battle Electric	05/28/2020
PE20-0022	21445 PERRY AVE	Electrical	WEST MICHIGAN ELECTRIC	06/22/2020
PE20-0023	12185 NORTHLAND DR	Electrical	ISENHART ELECTRIC	06/12/2020
PE20-0024	14625 TOMAHAWK LN	Electrical	GATES MIKE & LORI	06/15/2020
PE20-0025	21325 18 MILE ROAD	Electrical	CITY OF BIG RAPIDS	08/18/2020
PE20-0026	14625 TOMAHAWK LN	Electrical	GATES MIKE & LORI	06/19/2020
PE20-0027	18840 WINDING BRK	Electrical	STANEK, WILLIAM F. ET U X	06/19/2020
PE20-0028	18875 16 MILE ROAD	Electrical	JOSEPH ELECTRIC	06/22/2020
PE20-0029	18845 WINDING BRK	Electrical	SAEZ JOSHUA & SCHEID HAN	06/27/2020
PE20-0030	17964 RIVER'S EDGE DR	Electrical	Battle Electric	06/29/2020
PE20-0031	17777 TRESTLE BEND DR	Electrical	ANTHONY ARIS	06/29/2020
PE20-0032	19440 13 MILE RD	Res. Add/Alter/Repair	BAUMAN ALLAN	07/01/2020
PE20-0033	20825 EDGEWOOD DR	Res. Add/Alter/Repair	PLETZ SCOTT	07/06/2020
PE20-0034	20727 13 MILE RD	Res. Add/Alter/Repair	M SCHNEIDER ELECTRIC, LLC	07/06/2020
PE20-0035	14212 NORTHLAND DR	Commercial, Add/Alter/Repair	ARK ELECTRIC	07/07/2020
PE20-0036	14196 205TH AVE	Res. Add/Alter/Repair	Meceola Electric, Inc	07/07/2020
PE20-0037	21445 PERRY AVE	Electrical	R W MERCER CO	07/20/2020
PE20-0038	15190 ISABELLA DRIVE	Electrical	JOHNSON SIGN - JACKSON	09/17/2020
PE20-0039	19200 SENECA LN	Electrical	ISENHART ELECTRIC	07/28/2020
PE20-0040	12498 183RD AVE	Electrical	OBERT, STELLA A	08/03/2020
PE20-0041	22650 14 MILE RD	Electrical	GREENWAY NICHOLAS	08/04/2020
PE20-0042	14670 TOMAHAWK LANE	Electrical	ISENHART ELECTRIC	08/06/2020
PE20-0043	15521 RYANS CREEK WAY	Electrical	BRYAN D LAW	08/12/2020
PE20-0044	14514 220TH AVE	Electrical	TOTAL FIRE PROTECTION IN	08/13/2020
PE20-0045	14485 NORTHLAND DR	Electrical	AMBLE ELECTRIC, LLC	08/17/2020

PE20-0046	22175 14 MILE RD	Electrical	DROZDOWSKI ED III & ED JR	08/25/2020
PE20-0047	21380 PERRY AVE	Electrical	POSTEMA SIGNS	09/08/2020
PE20-0048	14514 220TH AVE	Electrical	Brueck Electric	09/10/2020
PE20-0049	14695 CAMPUS VIEW DR	Electrical	APCOM ELECTRIC & POWER S	09/09/2020
PE20-0050	20400 CAMPUS VIEW DR	Electrical	APCOM ELECTRIC & POWER S	09/09/2020
PE20-0051	14355 205TH AVE	Electrical	Grand Bay Electric	09/11/2020
PE20-0052	18896 GARFIELD RD	Electrical	CHOSEN ELECTRIC, INC	09/14/2020
PE20-0053	13725 SENECA PKWY	Electrical	ANTHONY ARIS	09/16/2020
PE20-0054	22625 18 MILE RD	Electrical	ANTOR, GERALD	09/17/2020
PE20-0055	14777 215TH AVE	Electrical	MICHAEL VANBUSKIRK	09/21/2020
PE20-0056	20375 CAMPUS VIEW DR	Res. Add/Alter/Repair	APCOM ELECTRIC & POWER S	10/05/2020
PE20-0057	16330 220TH AVE	Electrical	HALLMAN TROY & SHELLI	10/12/2020
PE20-0058	20440 THORNAPPLE LN	Electrical	Chad Kanouse	10/16/2020
PE20-0059	17964 RIVER'S EDGE DR	Electrical	ISENHART ELECTRIC	10/28/2020
PE20-0060	23595 17 MILE RD	Electrical	BIG RAPIDS ELECTRIC, INC	11/05/2020
PE20-0061	18380 GRASS LAKE RD	Generator	ARK ELECTRIC	11/09/2020
PE20-0062	14625 TOMAHAWK LN	Generator	PLATZ ELECTRIC CO.	11/13/2020
PE20-0063	20641 14 MILE RD	Electrical	MCNAMARA SUSAN MEGAN	11/17/2020
PE20-0064	12835 230TH AVENUE	Electrical	ANTHONY ARIS	11/30/2020
PE20-0065	14729 WIGWAM LN	Electrical	West Michigan Solar	12/22/2020
PE20-0066	14313 NORTHLAND DRIVE	Electrical	ISENHART ELECTRIC	12/04/2020
PE20-0067	17800 230TH AVENUE	Electrical	Michigan Solar Solutions	12/14/2020
PM20-0001	22038 12 MILE RD	Mechanical	STRATZ	01/06/2020
PM20-0002	12380 185TH AVENUE Lot 36	Mechanical	FULLMER & SONS HEATING &	01/08/2020
PM20-0003	19445 OTTAWA LN	Mechanical	FULLMER & SONS HEATING &	01/08/2020
PM20-0004	19091 ARROWHEAD LN	Mechanical	FULLMER & SONS HEATING &	01/08/2020
PM20-0005	19378 GOLFVIEW DR	Mechanical	FULLMER & SONS HEATING &	01/08/2020
PM20-0006	19028 ARROWHEAD LN	Mechanical	FULLMER & SONS HEATING &	01/08/2020
PM20-0007	17980 RIVER'S EDGE DR	Mechanical	FULLMER & SONS HEATING &	01/08/2020
PM20-0008	14920 230TH AVE	Mechanical	FULLMER & SONS HEATING &	01/08/2020
PM20-0009	20401 CAMPUS VIEW DR	Generator	PAULSON HEATING & COOLI	01/13/2020
PM20-0010	15145 180TH AVE	Mechanical	STRATZ	01/13/2020
PM20-0011	14200 NORTHLAND DR	Mechanical	Pleune Service Company	01/14/2020
PM20-0012	805 WEST AVE	Mechanical	Environmental System Soutions	01/24/2020
PM20-0013	14190 OAK HOLLOW DR	Mechanical	STRATZ	01/27/2020
PM20-0014	15882 BELMONT DR	Mechanical	STRATZ	01/27/2020
PM20-0015	18900 16 MILE RD	Mechanical	SUMMIT FIRE PROTECTION	01/28/2020
PM20-0016	15172 OAKWOOD DR	Generator	CHOSEN ELECTRIC, INC	01/30/2020
PM20-0017	23600 WOODWARD AVE	Mechanical	STRATZ	01/31/2020
PM20-0018	19215 SAUX LN	Mechanical	STRATZ	01/31/2020
PM20-0019	14855 190TH AVE	Mechanical	STRATZ	02/10/2020
PM20-0020	19071 ARROWHEAD LN	Mechanical	MICHAEL OIL & PROPANE	02/11/2020
PM20-0021	1020 WEST AVE	Mechanical	NELSON, JUDITH A NELSON R	02/26/2020
PM20-0022	17676 195TH AVE	Mechanical	MICHAEL OIL & PROPANE	02/14/2020
PM20-0023	19885 13 MILE RD	Mechanical	ELLISON BUILDERS INC	02/14/2020
PM20-0024	18900 16 MILE RD	Mechanical	VAN WALL FIRE PROTECTION	02/20/2020
PM20-0025	20400 CAMPUS VIEW DR	Mechanical	STRATZ	02/21/2020
PM20-0026	18900 16 MILE RD	Mechanical	WILD'S HEATING & AIR CON	02/28/2020
PM20-0027	23359 WOODWARD AVE	Mechanical	FULLMER & SONS HEATING &	02/28/2020
PM20-0028	14130 NORTHLAND DR	Commercial, Add/Alter/Repair	STRATZ	03/02/2020
PM20-0029	17240 192ND AVE	Mechanical	STRATZ	03/10/2020
PM20-0030	14976 TOMAHAWK LN	Mechanical	STRATZ	03/10/2020

PM20-0031	20725 14 MILE RD	Mechanical	POSITIVE CHIMNEY & FIRE P	03/10/2020
PM20-0032	18895 14 MILE ROAD	Mechanical	POSITIVE CHIMNEY & FIRE P	03/10/2020
PM20-0033	880 WEST AVE	Mechanical	FULLMER & SONS HEATING &	03/10/2020
PM20-0034	21790 17 MILE RD	Mechanical	FULLMER & SONS HEATING &	03/10/2020
PM20-0035	13105 190TH AVE	Mechanical	GAIL BAILEY	03/16/2020
PM20-0036	14165 RIVERSWAY	Mechanical	APCOM ELECTRIC & POWER S	03/16/2020
PM20-0037	19092 FOX GLOVE CIR	Mechanical	APCOM ELECTRIC & POWER S	03/16/2020
PM20-0038	22242 12 MILE RD	Mechanical	STRATZ	03/23/2020
PM20-0039	20615 14 MILE RD	Mechanical	PAULSON HEATING & COOLI	03/23/2020
PM20-0040	13574 NORTHLAND DR	Commercial, Add/Alter/Repair	H & H PLUMBING & HATING	03/25/2020
PM20-0041	1622 N STATE ST	Mechanical	PHELPS	04/15/2020
PM20-0042	18895 14 MILE ROAD	Mechanical	HOLTON'S L.P. GAS CO	04/20/2020
PM20-0043	12380 183RD AVE	Res. Add/Alter/Repair	CHOSEN ELECTRIC, INC	04/23/2020
PM20-0044	18559 KREIG DR	Mechanical	APCOM ELECTRIC & POWER S	05/06/2020
PM20-0045	18900 16 MILE RD	Mechanical	C & S Contracting Heating and Coo	05/07/2020
PM20-0046	15660 RYANS CREEK WAY	Swimming Pool	SCHEIBLE NICK	05/08/2020
PM20-0047	20570 Rolling Hills LN	Mechanical	SUMMIT HEATING / COOLIN	05/12/2020
PM20-0048	20570 Rolling Hills LN	Mechanical	SUMMIT HEATING / COOLIN	05/12/2020
PM20-0049	14171 RIVERSWAY	Mechanical	STRATZ	05/13/2020
PM20-0050	1020 WEST AVE	Mechanical	NELSON, JUDITH A NELSON R	05/14/2020
PM20-0051	22330 14 MILE RD	Mechanical	WILLIAMS DISTRIBUTING	06/01/2020
PM20-0052	15870 230TH AVE	Mechanical	STRATZ	06/05/2020
PM20-0053	22330 14 MILE RD	Mechanical	Cold River Refrigeration	06/11/2020
PM20-0054	22618 WOODWARD AVE	Generator	GAIL BAILEY	06/16/2020
PM20-0055	18840 WINDING BRK	Mechanical	STANEK, WILLIAM F. ET U X	06/19/2020
PM20-0056	19547 GOLFVIEW DR	Mechanical	STRATZ	06/22/2020
PM20-0057	14785 TOMAHAWK LN	Mechanical	STRATZ	06/22/2020
PM20-0058	18855 13 MILE RD	Mechanical	FULLMER & SONS HEATING &	06/24/2020
PM20-0059	18845 WINDING BRK	Mechanical	SAEZ JOSHUA & SCHEID HAN	06/27/2020
PM20-0060	14653 WIGWAM LN	Mechanical	FULLMER & SONS HEATING &	06/29/2020
PM20-0061	19071 ARROWHEAD LN	Mechanical	FULLMER & SONS HEATING &	06/29/2020
PM20-0062	19378 GOLFVIEW DR	Mechanical	FULLMER & SONS HEATING &	06/29/2020
PM20-0063	21575 UNIVERSITY DR	Res. Add/Alter/Repair	RITE CHOICE HEATING INC.	07/06/2020
PM20-0064	20524 EDGEWOOD DR	Mechanical	ELI HVAC	07/10/2020
PM20-0065	12730 212TH AVE	Mechanical	MICHAEL OIL & PROPANE	07/13/2020
PM20-0066	18460 TAFT RD	Res. Add/Alter/Repair	STRATZ	07/13/2020
PM20-0067	17777 TRESTLE BEND DR	Mechanical	STRATZ	07/20/2020
PM20-0068	21015 WOODWARD AVE	Mechanical	FULLMER & SONS HEATING &	07/24/2020
PM20-0069	15024 OAKWOOD DR	Mechanical	STRATZ	07/31/2020
PM20-0070	14695 CAMPUS VIEW DR	Mechanical	APCOM ELECTRIC & POWER S	09/09/2020
PM20-0071	20400 CAMPUS VIEW DR	Mechanical	APCOM ELECTRIC & POWER S	09/09/2020
PM20-0072	18806 GRASS LAKE RD	Mechanical	MICHAEL OIL & PROPANE	09/14/2020
PM20-0073	18896 GARFIELD RD	Mechanical	CHOSEN ELECTRIC, INC	09/14/2020
PM20-0074	20727 13 MILE RD	Mechanical	POSITIVE CHIMNEY & FIRE P	09/14/2020
PM20-0075	14485 NORTHLAND DR	Mechanical	GATEWAY REFRIGERATION	09/17/2020
PM20-0076	22038 12 MILE RD	Mechanical	STRATZ	09/17/2020
PM20-0077	13325 DONNA DR	Res. Single Family	STRATZ	09/25/2020
PM20-0078	14514 220TH AVE	Commercial, Add/Alter/Repair	STRATZ	09/25/2020
PM20-0079	20375 CAMPUS VIEW DR	Res. Add/Alter/Repair	APCOM ELECTRIC & POWER S	10/05/2020
PM20-0080	22415 WOODWARD AVE	Mechanical	ROGGOW'S SHEET METAL SU	10/13/2020
PM20-0081	22242 12 MILE RD	Mechanical	RITE CHOICE HEATING INC.	10/20/2020
PM20-0082	14625 TOMAHAWK LN	Mechanical	GATES MIKE & LORI	10/26/2020

PM20-0083	16160 230TH AVE	Mechanical	STRATZ	11/03/2020
PM20-0084	805 WEST AVE	Mechanical	Environmental System Soutlions	11/16/2020
PM20-0085	22415 WOODWARD AVE	Mechanical	Tri-County Propane	11/16/2020
PM20-0086	22852 15 MILE RD	Mechanical	MAHBEER ROBERT	11/24/2020
PM20-0087	14535 TOMAHAWK LN	Mechanical	STRATZ	12/07/2020
PM20-0088	16688 CANYON COVE	Mechanical	RITE CHOICE HEATING INC.	12/15/2020
PM20-0089	13120 NORTHLAND DR	Mechanical	CENTRAL MICHIGAN MECHA	12/17/2020
PM20-0090	14985 OLD MILLPOND RD	Mechanical	SANDERS, DARREN S & RHON	12/18/2020
PM20-0091	729 WEST AVE	Mechanical	STRATZ	12/28/2020
PP20-0001	13839 NEW MILLPOND ROAD	Res. Add/Alter/Repair	PHELPS	01/27/2020
PP20-0002	15882 BELMONT DR	Plumbing	ALL ROOTER INC	02/04/2020
PP20-0003	1020 WEST AVE	Plumbing	NELSON, JUDITH A NELSON R	02/26/2020
PP20-0004	22330 14 MILE RD	Plumbing	OBERLIN PLUMBING	02/25/2020
PP20-0005	20570 Rolling Hills LN	Plumbing	RINGLER PLUMBING & HEATI	03/23/2020
PP20-0006	1020 WEST AVE	Plumbing	NELSON, JUDITH A NELSON R	05/14/2020
PP20-0007	12380 183RD AVE	Plumbing	ALL ROOTER INC	05/26/2020
PP20-0008	17777 TRESTLE BEND DR	Plumbing	RINGLER PLUMBING & HEATI	06/12/2020
PP20-0009	14625 TOMAHAWK LN	Plumbing	GATES MIKE & LORI	07/29/2020
PP20-0010	14514 220TH AVE	Plumbing	OBERLIN PLUMBING	08/04/2020
PP20-0011	16020 230TH AVE	Plumbing	OHIO BATH SOLUTIONS LLC	09/17/2020
PP20-0012	14670 TOMAHAWK LANE	Plumbing	RINGLER PLUMBING & HEATI	10/05/2020
PP20-0013	16537 MITCHELL CREEK TRL	Plumbing	Shane Weaver	10/07/2020
PP20-0014	22242 12 MILE RD	Plumbing	RITE CHOICE HEATING INC.	10/20/2020
PP20-0015	17781 195TH AVE	Plumbing	PHELPS	10/21/2020
PP20-0016	23350 MAPLE HILL DR	Plumbing	ALL ROOTER INC	11/02/2020
PP20-0017	16688 CANYON COVE	Plumbing	RITE CHOICE HEATING INC.	12/15/2020
PP20-0018	12835 230TH AVENUE	Plumbing	Andy's Plumbing	12/23/2020
PT19-0004	20570 Rolling Hills LN	TAP IN FEE PAYMENT	Weaver Builders LLC	06/10/2020
PT19-0005	16688 CANYON COVE	TAP IN FEE PAYMENT	NORTHERN CASTLE HOMES	09/29/2020
PT20-0001	20570 Rolling Hills LN	TAP IN FEE PAYMENT	Weaver Builders LLC	06/10/2020
PZ20-0001	22330 14 MILE RD	Zoning	ILTIS CONSTRUCTION INC	02/19/2020
PZ20-0002	18875 16 MILE ROAD	Zoning	CAMPBELL REBECCA L	03/19/2020
PZ20-0003	17777 TRESTLE BEND DR	Zoning	DEFEVER CONSTRUCTION	05/06/2020
PZ20-0004	14625 TOMAHAWK LN	Zoning	GATES MIKE & LORI	06/17/2020
PZ20-0005	18080 MCKINLEY RD	Zoning	URBANICK JOHN L & KIMBER	07/02/2020
PZ20-0006	18633 GARFIELD RD	Zoning	JARRED BOWMAN CONSTRUC	07/15/2020
PZ20-0007	22175 14 MILE RD	Zoning	DROZDOWSKI ED III & ED JR	08/05/2020
PZ20-0009	19418 GOLFVIEW DR	Zoning	CINCO DAVID S. BRIDGET M.	09/02/2020
PZ20-0010	16537 MITCHELL CREEK TRL	Zoning	Terry Weaver	09/09/2020
PZ20-0011	12835 230TH AVENUE	Zoning	EKKEL, PERRY B	10/22/2020
PZ20-0012	20750 EDGEWOOD DR	Zoning	DEPEW JERRY N & THERESA	12/28/2020
PZ20-0013	14729 WIGWAM LN	Zoning	MC KENNA, CLARK J. & JANIS	12/18/2020

Number of Permits: 246

Total F

Population: All Records

Permit.DateIssued Between 1/1/2020 12:00:00 AM AND
12/31/2020 11:59:59 PM

Big Rapids Charter Township

Cemetery and Grounds Monthly Report
Dec. 2020

Activity:

- 1- Worked on outdoor equipment (new leaf blower).
- 2- Burials = 0 cremains. = 0 full.
- 3- Foundation orders = 0

Month summary:

Weather in the start of December has been very nice weather wise and little snow, so I was able to work in park and get a big jump instead of waiting until spring. Finished up in park, was able to have (do all Doug) come with his tractor and move bridge back into place. (I heard that was pushed from ice several years ago) We also were able to travel entire walking trail and push all big logs off trail.

Worked on replacing ceiling tiles at township office.

Worked in cemetery and continued cleaning things up. Used bagger mower to pick up leaves.

Moved office to Township office after plowing the 1st snow storm. Cleaning up and organizing the entire basement here.

Want to thank the board for the purchase of the new zero turn mower and also the new leaf blowing equipment we got this year, these already have been and will be a huge help next year and a lot of time savings. Plow snow and salt.

Marc Veldman
Grounds Manager



Northwest Kent Mechanical Co.

Commercial • Industrial • Institutional
P.O. Box 216K • 4095 16 Mile Road
Cedar Springs, MI 49319
(616) 696-9026 • Fax (616) 696-9327
www.nwkentmech.com

December 29, 2020

Mr. Bill Stanek
Big Rapids Twp.
14212 Northland Dr.
Big Rapids, MI 49307

RE: Monthly Lift Station Report

Dear Bill,

It was another quiet month for the lift stations. I met with Ron Oudbier from Oudbier Instrument at Gilbert St. to install the Pulse reader from the flow meter to Mission.

I was able to install the air relief supports in the two chambers at HOMC. That project is fully complete now.

We had a temp alarm at HOMC lift station on Christmas Day, Mark was able to run up and see what the problem was. The heater gave up, so Mark installed a spare that he had with him. I put in one of the spare heaters that was in the township barn during my visit on the Monday the 28th.

Otherwise, the stations are all functioning properly.

Sincerely,

Todd Shank
Northwest Kent Mechanical Co.

Big Rapids Township Industrial Park Water Treatment Plant Monthly Report

December 2020

All operations are normal at the plant. Maintaining a chlorine residual of around 0.20 ppm or mg/l. Sensaphone working good, tends to go offline for several hours when there is snow and ice on the roof at plant, when sun comes out the snow warms and slides off the metal roof and Sensaphone starts working again. Snow removal as always by Township Staff, looks good. Shoveled snow a time or two. Got some more painting done in Chlorine room, floor looks alot better, almost done. Diesel at around $\frac{1}{4}$ of a tank. Regular generator checks , all okay. Change paper charts and chemical reagents regularly, written records and daily entries for chlorine injection reports for Health Dept. All other electronics , pumps, chemical feeders , VFD's , valves and gauges working good. Well number 2 providing ample water for the system. 4th quarter Bacteriological Coliform sample was turned in, last last month

Supervisor's Report DECEMBER 2020

Again, we have had a very slow month as December usually is. This has allowed me time to do a little cleaning and get ready for the new year.

We did have the December Board of Review virtually as well as our December board meeting. I have signed up for Zoom for a year. Some of my time this month has been in preparing for the State of The Township Address. With the governor's order still in place, I would recommend that we cancel our joint meeting for the 12th. When I have the State of the township finished, I will e-mail it to you and post it on the website. We will also need to do a hybrid meeting for the planning commission with anyone that can doing it virtual and those that can't being here in person.

We did cancel most of our committee meetings this month. Jerry and I did meet with Jim and Perry once to go over a few things before the end of the year. Other than that, I attended the city/Green Township meeting by Zoom. I also attended the Town and Gown and MEDC meetings by Zoom.

I have been working with Tim on some zoning violations, one being the same one on Woodward that we have dealt with over and over. Other than that, it is just the usual things people come in to talk about.

I hope everyone had a Merry Christmas, and may you have a blessed New Year.

Thanks, Bill

BIG RAPIDS CHARTER TOWNSHIP

14212 NORTHLAND DRIVE

BIG RAPID MI 49307

WATER TREATMENT FACILITY CONTRACT

Big Rapids Charter Township (township) agrees to contract with Kevin Cushway, 18222 220TH Ave, Big Rapids Michigan, a private contractor, (contractor) to oversee the township water system for a period of One year beginning February 1, 2021 and ending January 31, 2022.

Contractor agrees to perform all duties listed in exhibit "A" Water treatment facility contract scope of work to be performed, for the amount of twelve thousand five hundred dollars (\$12,500.00) per year billed monthly. Township will pay all invoices within 30 days of receipt.

Contractor shall furnish township with proof of liability insurance before any invoices are paid. Township acknowledges that contractor also has a day job that is his first obligation and therefore Contractor will supply township with a list of backup personnel with phone numbers.

Contractor will give monthly written reports to the township and be available to meet with the board twice a year if requested.

Contractor will have use of township equipment as needed. Contractor will also advise township of any needed repairs or upkeep needed.

This contract may be terminated by either party by giving a 90 day written notice.

_____ Kevin Cushway _____ Date

_____ Big Rapids Charter Township _____ Date
William Stanek, Supervisor

Bill Stanek Supervisor

ph 231 796 3603

fax 231 796 2533

supervisorstanek@bigrapidstowship.net

Advisory Committees

Cemetery Committee		2020
[Redacted]	Board Representative	Penny
Alma Wortley*		
Mary Hively		
Rosemary Jennings*		
Gary Gawne	chair	
Mar Veldman		
Utilities Committee		
[Redacted]	Board Representative	Chris
Mel Seiter		
Bruce Sezepaniak		
Bill Stanek	Supervisor	
Fire Department Committee		
[Redacted]	Board Representative	Jerry
Aaron Holsworth		
Jim Tubs		
Perry Douglass		
Road Committee		
[Redacted]	Board Representative	Carman
Dave Molnar*	chair	
Bob Persons		
Roger Schneidt		

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount
12/31/2020	GEN	12397	HANER, JAMI L	1,152.00	991.97
12/31/2020	GEN	12398	STANEK, WILLIAM F	2,650.00	643.99
12/31/2020	GEN	12399	DOUGLASS, PERRY IV A	836.33	644.84
12/31/2020	GEN	12400	AMBLER, ALLEN S	73.65	64.15
12/31/2020	GEN	12401	TUBBS, JAMES	1,041.67	951.56
12/31/2020	GEN	12402	PARKER, THOMAS	428.38	363.12
12/31/2020	GEN	12403	PEREZ, ADAM	750.13	653.38
12/31/2020	GEN	12404	LEE, JOSEPH W	556.05	507.96
12/31/2020	GEN	12405	WILLIAMS, TRAVIS A	304.97	268.68
12/31/2020	GEN	12406	CHAPMAN, JAMES M	615.20	541.99
12/31/2020	GEN	12407	WYMA, NICHOLAS A	503.79	443.84
12/31/2020	GEN	12408	JONES, JERRAD C	392.38	338.11
12/31/2020	GEN	12409	SPRIK, HANNAH M	505.05	426.11
12/31/2020	GEN	12410	FITZGERALD, LINDSAY P	32.26	28.42
12/31/2020	GEN	12411	BUYS, RANDALL J	202.69	187.18
12/31/2020	GEN	12412	MARSHALL, GRAYSON L	363.99	315.94
12/31/2020	GEN	12413	VELTING, BRYAR S	387.38	310.35
12/31/2020	GEN	12414	BERENS, DYLAN I	652.35	541.15
12/31/2020	GEN	12415	BELKA, SCOT A	16.13	14.20
12/31/2020	GEN	12416	SAEZ, HANNAH C	3,266.67	2,528.42
12/31/2020	GEN	12417	KONDZIOLKA, CHERYL L	115.20	106.39
12/31/2020	GEN	12418	JACOBS, PHYLLIS R.	26.80	24.75
12/31/2020	GEN	12419	VIDETICH, GREGORY J	14.40	13.29
12/31/2020	GEN	12420	BANDSTRA, ALICE J	26.80	23.61
12/31/2020	GEN	12421	BEAN, SUSAN	26.80	23.61
12/31/2020	GEN	12422	DIETRICH, GEORGE	1,080.00	955.13
12/31/2020	GEN	12423	ANTOR, GERALD A	860.85	792.06
12/31/2020	GEN	12424	CALIFF, MICHAEL H	248.10	218.58
12/31/2020	GEN	12425	KLEINHEKSEL, TIMOTHY J	1,675.62	1,547.43
12/31/2020	GEN	12426	CURRIE, PENNY M	3,266.67	900.28
12/31/2020	GEN	12427	BECHAZ, MARY L	356.40	313.99
12/31/2020	GEN	12428	VELDMAN, MARC	3,996.38	3,076.09
12/31/2020	GEN	12429	GEIB, ANTHONY C	145.83	128.48
12/31/2020	GEN	12430	EVERETT, JERALD D	145.83	128.48
12/31/2020	GEN	12431	MERENDINO, CHRISTOPHER B	145.83	128.48
12/31/2020	GEN	STUB36	BEAN, CARMAN	145.84	0.00

Totals:		Number of Checks: 036		27,008.42	19,146.01
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Total Physical Checks:	35
Total Check Stubs:	1

12/31/2020 12:43 PM
 User: HANNAH
 DB: Big Rapids Twp

CHECK REGISTER FOR BIG RAPIDS TOWNSHIP
 CHECK DATE FROM 12/09/2020 - 12/31/2020

1

Item "O"

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank GEN GENERAL TOWNSHIP CHECKING					
12/15/2020	GEN	9930175(E)	SBS00	SMALL BUSINESS ADMIN SERVICES LLC	52.50
12/17/2020	GEN	32488	BRT00	BIG RAPIDS TOWNSHIP GEN. FUND	1,875.00
12/17/2020	GEN	32489	CHA01	CHARTER COMMUNICATIONS	119.98
12/17/2020	GEN	32490	CIT02	BIG RAPIDS CITY TREASURER	21,461.05
12/17/2020	GEN	32491	CON00	CONSUMERS ENERGY	875.24
12/17/2020	GEN	32492	CUR00	CURRIE'S AMOCO	25.38
12/17/2020	GEN	32493	DO ALL DOU	DO ALL DOUG	200.00
12/17/2020	GEN	32494	DTE00	DTE ENERGY	689.36
12/17/2020	GEN	32495	DTE00	VOID	0.00 V
12/17/2020	GEN	32496	ESRI	ENVIRONMENTAL SYSTEMS RESEARCH INST	400.00
12/17/2020	GEN	32497	GRANGER	GRANGER	72.10
12/17/2020	GEN	32498	MCE00	MECOSTA COUNTY EQUALIZATION	56.83
12/17/2020	GEN	32499	MEC01	MECOSTA COUNTY ROAD COMMISSION	109.55
12/17/2020	GEN	32500	NORTHWEST	NORTHWEST KENT MECHANICAL CO.	3,186.67
12/17/2020	GEN	32501	OU00	OUDBIER INSTRUMENT CO.	800.00
12/17/2020	GEN	32502	PIO00	THE PIONEER GROUP	174.80
12/17/2020	GEN	32503	STA01	STATE STREET HARDWARE	12,086.31
12/17/2020	GEN	32504	UST01	UNITED STATES TREASURY	13.06
12/17/2020	GEN	32505	WOL01	WOLVERINE POWER SYSTEMS	549.81
12/31/2020	GEN	32506	ACC00	ACCIDENT FUND COMPANY	1,201.40
12/31/2020	GEN	32507	BS&00	BS&A SOFTWARE	3,033.33
12/31/2020	GEN	32508	CHA03	JAMES CHAPMAN	119.87
12/31/2020	GEN	32509	CIT00	CITY OF BIG RAPIDS	39.28
12/31/2020	GEN	32510	CON00	CONSUMERS ENERGY	3,018.70
12/31/2020	GEN	32511	CON00	VOID	0.00 V
12/31/2020	GEN	32512	DIETRICH	GEORGE DIETRICH	98.38
12/31/2020	GEN	32513	DINGES	DINGES FIRE COMPANY	3,034.87
12/31/2020	GEN	32514	EGLE	MICH DEPT OF ENV, GREAT LAKES, ENER	290.00
12/31/2020	GEN	32515	FIR00	FIRST NATIONAL BANK	1,670.93
12/31/2020	GEN	32516	FIR00	VOID	0.00 V
12/31/2020	GEN	32517	GTW	GTW	41.86
12/31/2020	GEN	32518	HAC00	HACH COMPANY	151.17
12/31/2020	GEN	32519	KEVIN C	KEVIN CUSHWAY	520.83
12/31/2020	GEN	32520	KLEIN	TIMOTHY KLEINHEKSEL	27.03
12/31/2020	GEN	32521	MEC01	MECOSTA COUNTY ROAD COMMISSION	201.03
12/31/2020	GEN	32522	MICHSFA	MICHIGAN STATE FIREMEN'S ASSOC	75.00
12/31/2020	GEN	32523	MOS00	MICHIGAN OFFICE SOLUTIONS	226.84
12/31/2020	GEN	32524	PRIORITY H	PRIORITY HEALTH	1,045.16
12/31/2020	GEN	32525	REPORTING	EMERGENCY REPORTING	2,975.74
12/31/2020	GEN	32526	SAEZ	HANNAH SAEZ	90.00
12/31/2020	GEN	32527	STANEK	BILL STANEK	90.00
12/31/2020	GEN	32528	VELD01	MARC VELDMAN	90.00
12/31/2020	GEN	9930176(E)	CHE00	CHEMICAL BANK CENTRAL	5,362.97
12/31/2020	GEN	9930177(E)	JH100	JOHN HANCOCK LIFE INSURANCE COMPANY	2,153.49
12/31/2020	GEN	9930178(E)	STA00	STATE OF MICHIGAN	748.33
12/31/2020	GEN	9930179(E)	VOYA	VOYA FINANCIAL	3,777.96

GEN TOTALS:

Total of 46 Checks:	72,835.81
Less 3 Void Checks:	0.00
Total of 43 Disbursements:	<u>72,835.81</u>