

**BIG RAPIDS CHARTER TOWNSHIP BOARD  
REGULAR MEETING TUESDAY, November 3, 2015  
UNAPPROVED**

**CALL TO ORDER:** 7:00 p.m.

**ROLL CALL:** Stanek, Currie, Fountain, Hamelund, Jensen, Toogood, Zimmerman present.  
All lead in the Pledge of Allegiance.

**7:00PM OPENING OF PUBLIC HEARING ON THE 2016 PROPOSED BUDGET OPENED.** Wayne O'Neil questioned the amounts in Fund 594. Hearing closed at 7:02.

**PUBLIC COMMENT:** Wayne O'Neil

**SPECIAL APPEARANCE: Chad Root, President of Big Rapids Little League:** Requested the board to consider allowing Big Rapids Little League to add 2 fields at High Banks Park.

**APPROVAL OF OCTOBER REGULAR MINUTES:** October minutes approved as printed.

**APPROVAL OF TREASURERS REPORT AND REVENUE & EXPENDITURE REPORT:** September Treasurers Report and Revenue & Expenditure Report accepted as printed.

**MONTHLY REPORTS:**

1. **Building Department:** Written
2. **Buildings & Grounds:** Written
3. **Election Commission:** Written
4. **Fire Department:** Written
5. **Sewer Department:** Written
6. **Water Department:** Written
7. **Cemetery Committee:** Written
8. **Planning Commission:** Written
9. **Supervisor:** Written

Approved as printed.

**NEW BUSINESS:**

1. **Adoption of Master Plan.** A motion to adopt the Master Plan was made by Zimmerman. Seconded by Toogood. Motion carried unanimously on a roll call vote.
2. **Water treatment plant operator bids.** A motion to close and rebid the Water Treatment Plant Operator bid was made by Hamelund. Seconded by Zimmerman. Motion carried unanimously.
3. **Snowplowing bids.** A motion to allow Fountain to abstain from the vote on snowplowing bids was made by Zimmerman. Seconded by Currie. Motion passed unanimously. A motion to award the snowplowing bid to Fountain's Construction, Inc. at \$305 per service was made by Toogood. Seconded by Currie. Motion passed unanimously with Fountain abstaining.
4. **2015 Budget Adjustments.** A motion to amend the 2015 budget as presented by:
  - less \$205,000.00 from 101-000-405.000
  - less \$205,000.00 from 101-446-815.000
  - add \$205,000.00 to 204-000-403.000
  - add \$205,000.00 to 204-000-805.000
  - add \$35,000.00 to 203-000-697.000
  - add \$35,000.00 to 203-000-801.000
  - add \$145,000.00 to 590-000-698.000
  - add \$120,000.00 to 590-000-975.000
  - add \$25,000.00 to 590-000-930.000was made by Hamelund. Seconded by Currie. Motion passed unanimously.
5. **Add Special Assessment & Delinquent Sewer bills to taxes.** A motion to add Special Assessment & Delinquent Sewer bills to the Winter 2015 tax roll was made by Toogood. Seconded by Zimmerman. Motion passed unanimously.

6. **Retirement Plan Resolution 2015-11.** A motion to approve the adoption of the Retirement Plan Resolution 2015-11 was made by Currie. Seconded by Toogood. Motion passed unanimously.

**BIG RAPIDS TOWNSHIP  
RESOLUTION NUMBER 2015-11**

The following is a formal record of action taken by the Big Rapids Township Board.

With respect to the amendment and restatement of the Big Rapids Township Governmental Non-ERISA Retirement Plan (the "Plan"), the following resolutions are hereby adopted:

RESOLVED: That the Plan be amended and restated in the form attached hereto, which Plan is hereby adopted and approved;

RESOLVED FURTHER: That the authorized signor of the Big Rapids Township be, and is hereby, authorized and directed to execute the Plan on behalf of Big Rapids Township;

Dated this 3rd day of November, 2015.

The foregoing resolution was offered by Currie supported by Toogood.  
Ayes: 7 Nays: 0 Abstain: 0 Absent: 0

RESOLUTION DECLARED ADOPTED.

\_\_\_\_\_  
Rene Fountain, Township Clerk

STATE OF MICHIGAN     )  
  ) SS  
COUNTY OF MECOSTA    )

I, the undersigned, the duly qualified and acting Clerk of Big Rapids Township, Mecosta County, Michigan do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Township Board at a regular meeting on November 3, 2015 the original of which is on file in my office. Public notice of said meeting was given pursuant to and in full compliance with Act No 267, Public Acts of Michigan, 1976 as amended, including in the case of a special or rescheduled meeting, notice by posting at least eighteen(18) hours prior to the time set for the meeting.

IN WITNESS WHEREOF, I have hereto affixed by official signature on this 3rd day of November 2015.

\_\_\_\_\_  
Rene Fountain, Clerk  
Big Rapids Township

7. **HRA Resolution 2015-12.** A motion to approve HRA Resolution 2015-12 was made by Currie. Seconded by Zimmerman. Motion passed unanimously.

**BIG RAPIDS TOWNSHIP  
HIPPA HITECH AMENDMENT  
FORMAL RECORD OF ACTION  
RESOLUTION NUMBER 2015-12**

The following is a formal record of action taken by the Big Rapids Township Board.

With respect to the amendment of the Big Rapids Township HRA Plan the following resolutions are hereby adopted:

RESOLVED: That the Plan be amended in the form attached hereto, which amendment is hereby adopted and approved;

RESOLVED FURTHER: That the appropriate officers of Big Rapids Township are hereby, authorized and directed to execute the said amendment on behalf of Big Rapids Township;

RESOLVED FURTHER: That the officers of Big Rapids Township hereby are, authorized and directed to take any and all actions and execute and deliver such documents as they may deem necessary, appropriate or convenient to effect the foregoing resolutions including, without limitation, causing to be prepared and filed such reports, documents or other information as may be required under applicable law.

Dated this 3<sup>rd</sup> day of November, 2015.

The foregoing resolution was offered by Currie supported by Zimmerman.

Ayes: 7 Nays: 0 Abstain: 0 Absent: 0

RESOLUTION DECLARED ADOPTED.

\_\_\_\_\_  
Rene Fountain, Township Clerk

STATE OF MICHIGAN    )  
  ) SS  
COUNTY OF MECOSTA    )

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\_\_\_\_\_  
Rene Fountain, Clerk  
Big Rapids Township

- 8. **Lift Station Phones.** No action.
- 9. **Fire Truck lights not to exceed \$3500.00.** No action.

**APPROVAL OF BILLS:**

- 1. A motion to approve the payment of bills in the amount of \$179,462.80 was made by Zimmerman. Seconded by Currie. Motion passed unanimously on a roll call vote.
- 2. A motion to approve payroll in the amount of \$21,801.08 was made by Currie. Seconded by Zimmerman. Motion passed unanimously.

**PUBLIC COMMENT:** Wayne O'Neil

**ADJOURNMENT:** 7:55 p.m.