

BIG RAPIDS CHARTER TOWNSHIP BOARD
REGULAR MEETING TUESDAY, NOVEMBER 6, 2018
BIG RAPIDS TOWNSHIP OFFICES, 14212 NORTHLAND DR.
BIG RAPIDS, MI 49307

AGENDA

CALL TO ORDER: 7:00 p.m. ROLL CALL: __ Stanek, __ Fountain, __ Currie,
__ Bean, __ Everett, __ Geib, Pledge of Allegiance.

PUBLIC COMMENT

ADDITIONS TO AGENDA:

PUBLIC HEARING ON 2019 BUDGET AND PROPERTY TAX MILLAGE:

APPOINTMENT TO FILL TRUSTEE VACANCY:

SPECIAL APPEARANCE:

CORRESPONDENCE: Damage Assessment Team: **ITEM A**
Note from Penny: **ITEM B**

APPROVAL OF: October 2nd meeting minutes: **ITEM C**
October 17th meeting minutes: **ITEM D**
October 23rd meeting minutes: **ITEM E**

FINANCIAL

1. September Treasurer Report: **ITEM F**
2. Financial Report: **ITEM G**

APPROVAL OF BILLS:

1. Accounts Payable: **ITEM H**
2. Payroll: **ITEM I**

MONTHLY REPORTS:

1. Building/Planning Department: **ITEM J**
2. Cemetery and Grounds: **ITEM K**
3. Fire Department: **ITEM L**
4. Sewer Department: **ITEM M**
5. Water Department: **ITEM N**
6. Cemetery Committee: **ITEM O**
7. Election Commission: **ITEM P**
8. Fire Committee: **ITEM Q**
9. Planning Commission: **ITEM R**
10. Utility Committee: **ITEM S**
11. Supervisor: **ITEM T**
12. Other

UNFINISHED BUSINESS:

1. User Charge System:
2. Other:

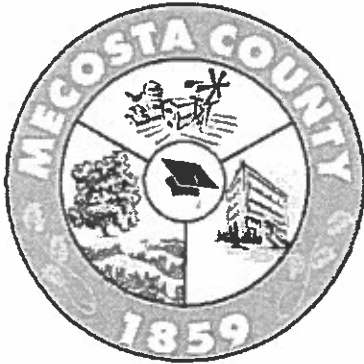
NEW BUSINESS:

1. Auditor Bids: **ITEM U**
2. Bids to clean up Woodward Property: **ITEM V**
3. Resolution in opposition to SB396: **ITEM W**
4. Motion to add special assessments and pass due water bills (\$110,382.00) to winter tax bills: **ITEM X**
5. Ordinance changes from planning commission: **ITEM Y**
6. Zoning Administrator pay rate:
7. Other:

PUBLIC COMMENT:

ADJOURNMENT:

Big Rapids Charter Township will provide necessary and reasonable auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed material, if individuals with disabilities, upon five business days notice to the township. Individuals requiring auxiliary aids or services should contact Rene Fountain, Big Rapids Charter Township Clerk, 14212 Northland Drive, Big Rapids, Mi 49307- call 231 796 3603 or fax request to 231 796 2533.



Mecosta County Equalization Department

Shila Kiander, Director
400 Elm Street – Room 135
Big Rapids, MI 49307
(231) 592-0108 Fax (231) 592-0112

October 19, 2018

To: All Supervisors in Mecosta County
All Township Board Members
Damage Assessment Team

RE: Damage Assessment Orientation Meeting

Dear Township Board Members and DA Team Members,

The Mecosta County Emergency Management Coordinator (Scott Schroeder), the Damage Assessment Official (Shila Kiander) and Volunteer Damage Assessment Coordinator (Jeff Sell), have scheduled a Damage Assessment Orientation meeting at **6:00pm on Wednesday, November 28, 2018**. The meeting will be held at the Mecosta County Annex building located at 14485 Northland Dr, Big Rapids, MI. There will be light refreshments provided and the meeting should last no later than 7:30pm.

Damage assessment is important at all levels of government including local units, the county and the state. Please join us as we review what Damage Assessment is and how it is done.

In the past we have recruited local township board members. We are in the process of updating our Damage Assessment Team roster. Included with this letter is a DA Team Member form. This information will be used to communicate for Damage Assessment purposes only.

If someone in your community is or wants to be a part of the Damage Assessment team, please extend an invitation to them for this meeting. If you have any questions please feel free to contact either Scott Schroeder by phone at (231) 592-9484 or e-mail sschroeder@mecostacounty.org or Shila Kiander by phone at (231) 592-0108 or e-mail skiander@mecostacounty.org.

Thank you in advance for your participation.

Scott Schroeder
Emergency Management Coordinator

Shila Kiander
Equalization Director/Damage Assessment Official

Jeff Sell
Volunteer Damage Assessment Coordinator



Mecosta County Equalization Department

Shila Kiander, Director
400 Elm Street – Room 135
Big Rapids, MI 49307
(231) 592-0108 Fax (231) 592-0112

Please have each DA Team member complete this form and return it to the Mecosta County Equalization Department.

Name: _____

Twp: _____ Title: _____
(if applicable) (if applicable)

Address: _____

Phone #'s: _____ contact info 24/7
(check all that apply)

Home: _____

Work: _____

Cell: _____

email: _____

Please check the N.I.M.S. classes that you have taken.

___ ICS 100 ___ ICS 200 ___ ICS 700 ___ ICS 800

TITLE: DAMAGE ASSESSMENT FIELD TEAM MEMBER:

REPORTS TO: DAMAGE ASSESSMENT COORDINATOR (EQUALIZATION DIRECTOR)

GENERAL SUMMARY:

Under the direction of the Damage Assessment Coordinator, performs on-site damage assessment and general fact finding for public and private damage. Physically inspects and reports any and all damage during and after emergency/disaster.

ESSENTIAL FUNCTIONS:

1. During an emergency or disaster, physically inspect damage to areas affected. (structures such as homes, garages, barns etc...)
2. Using the Damage Survey Worksheet (provided by Damage Assessment Coordinator), assess damage and report findings to the DA coordinator. Including supporting documentation such as taking pictures.
3. Review and update damage assessment reports as needed during emergency/disaster and after the initial report.
4. Attend bi-annual training

QUALIFICATIONS AND REQUIREMENTS

Ability to travel throughout the county

Ability to walk over uneven terrain to conduct field assessments of property damage

Knowledge of county roads and local community

Rene Fountain

From: Penny Currie <treasurer@bigrapidstownship.net>
Sent: Tuesday, October 30, 2018 2:19 PM
To: Rene Fountain
Subject: MTA On the Road

I was not able to attend the On the Road Association today.
Please bring it to the boards attentions that I apologize.

I think that I should pay for this, so if the board agrees,
Please make the necessary deduction from my October pay.

Thanks
Penny

**BIG RAPIDS CHARTER TOWNSHIP BOARD
REGULAR MEETING TUESDAY, OCTOBER 2, 2018
UNAPPROVED**

Item "C"

CALL TO ORDER: 7:00 p.m.

ROLL CALL: Stanek, Fountain, Currie, Bean, Everett, Geib present. Williams absent.
All lead in the pledge of Allegiance.

PUBLIC COMMENT: Wayne O'Neil – Trustee Opening

ADDITIONS TO AGENDA: None

SPECIAL APPEARANCE: None

CORRESPONDENCE: The Brook request for a street light.

APPROVAL OF: September 4th meeting minutes: A motion to approve the September 4, 2018 minutes as printed was made by Bean. Seconded by Everett. Motion passed unanimously.

FINANCIAL

1. **August Treasurer Report:** Approved as printed.
2. **Financial Report:** Approved as printed.

APPROVAL OF BILLS:

1. **Accounts Payable:** A motion to approve Accounts Payable checks #31239-31279 and the 4 electronic transfers in the amount of \$93,019.19 was made by Currie. Seconded by Bean. Motion passed unanimously on a roll call vote.
2. **Payroll:** A motion to approve Payroll checks #11334-11370 and stub 9 in the amount of \$21,311.78 and 2 Payroll replacement checks #11286 to replace #11152 and #11333 to replace #11311 was made by Currie. Seconded by Bean. Motion passed unanimously on a roll call vote.

MONTHLY REPORTS:

1. **Building/Planning Department:**
2. **Cemetery and Grounds:**
3. **Fire Department:**
4. **Sewer Department:**
5. **Water Department:**
6. **Cemetery Committee:**
7. **Fire Committee:**
8. **Planning Commission:**
9. **Utility Committee:**
10. **Supervisor:**
Approved as printed.

UNFINISHED BUSINESS:

1. **Woodward property update:** No action.

NEW BUSINESS:

1. **Request to add Shane Krausneck to Fire Roster:** A motion to add Shane Krausneck to the Fire Roster contingent on passing a physical was made by Bean. Seconded by Geib. Motion passed unanimously.
2. **Acceptance of Travis Williams resignation and rehire him as a volunteer fire fighter:** A motion to accept the resignation from Travis Williams as a Trustee was made by Everett. Seconded by Currie. Motion passed unanimously on a roll call vote.
A motion to advertise in the local press and on the website for the opening of the Trustee position and those interested submit a letter of interest was made by Bean. Seconded by Currie. Motion passed unanimously.
A motion to rehire Travis Williams as a volunteer fire fighter was made by Currie. Seconded by Geib. Motion passed unanimously.
3. **Request to hire Mike Califf as an electrical inspector:** A motion to hire Mike Califf as an Electrical Inspector was made by Currie. Seconded by Fountain. Motion passed unanimously.
4. **Discussion on 1993 tender:** no action
5. **Set 2019 Budget Public Hearing:** A motion to hold a Public Hearing on November 6, 2018 at the regular board meeting for the 2019 Draft Budget and Truth in Taxation in the amount of Operating at 1.25 Mills, Fire

Dept at 1.5 Mills, Road Mileage at 1.5 Mills and Library Mileage at .2 Mills was made by Fountain. Seconded by Bean. Motion passed unanimously on a roll call vote.

6. **Set Wages for 2019:** A motion to increase wages for:

Deputy clerk	\$14.40
Deputy treasurer	\$14.40
Deputy supervisor	\$14.40

Planning Commission \$41.20 (per meeting)

Board of Review Members

Chair (hourly)	\$14.40
Members (hourly)	\$13.40

Election workers

Chair (hourly)	\$14.40
Workers	\$13.40

Cemetery helper

Cemetery & Park	\$12.50 (hourly)
Open/close Park	\$2,575.00

Building Inspector \$24.83

was made by Currie. Seconded by Bean. Motion passed unanimously on a roll call vote.

A motion to increase medical reimbursement to \$1,500 per year for all eligible employees was made by Everett, seconded by Bean. Motion passed unanimously on a roll call vote.

A motion to increase Brandon Maneke's wages to \$17.50 per hour was made by Bean. Seconded by Currie. Motion passed unanimously on a roll call vote.

PUBLIC COMMENT: Bob Maguire – Payroll Committee, Sidewalk, Roads.

ADJOURNMENT: 8:25 p.m.

Item "D"

**BIG RAPIDS CHARTER TOWNSHIP BOARD
SPECIAL MEETING – WEDNESDAY OCTOBER 17, 2018 at 7:00 P.M.
HELD AT BIG RAPIDS TOWNSHIP OFFICES
UNAPPROVED**

CALL TO ORDER: 7:00 p.m.

ROLL CALL: Stanek, Fountain, Currie, Bean, Geib, Everett present. Brent Mason was present by request of Supervisor Stanek.

Special meeting requested by Supervisor Stanek.

THE PURPOSE OF THIS SPECIAL MEETING IS TO MEET WITH TOWNSHIP ATTORNEYS IN CLOSED SESSION TO REVIEW AND DISCUSS A LEGAL OPINION CONCERNING THE CASES OF WILLIAMS V. BIG RAPIDS TOWNSHIP, CASE NO. 18-24569-AA, AND BEAN ET AL. V. BIG RAPIDS TOWNSHIP, CASE NO. 18-24570-AA, AS PERMITTED UNDER MCL 15.268(e) and MCL 15.268(h).

PUBLIC COMMENT: None

Motion to go into closed session to review an discuss a legal opinion concerning the cases of Williams V. Big Rapids Township, Case No. 18-24569-AA, and Bean et.al. V. Big Rapids Township, Case No. 18-24570-AA was made by Fountain. Seconded by Currie. Motion passes unanimously on a roll call vote.

Returned to open session at 8:08 p.m.

ADJOURNMENT: 8:09 p.m.

Item "F"

10/04/2018 02:32 PM
 User: PENNY
 DB: Big Rapids Town

BANK RECONCILIATION FOR BIG RAPIDS TOWNSHIP
 Bank GEN (GENERAL TOWNSHIP CHECKING)
 FROM 09/01/2018 TO 09/30/2018
 Reconciliation Record ID: 78

GL Number	Description	Beginning Balance
101-000-001.000	Cash - Checking	755,098.11
101-000-001.001	Cash Non-Expendable	
203-000-001.000	CASH	129,143.80
204-000-001.000	CASH	184,225.15
206-000-001.000	Cash - Checking	172,697.57
212-000-001.000	Cash - Savings	82.50
246-000-001.000	Cash - Savings	
249-000-001.000	Cash - Savings	134,100.62
271-000-001.000	CASH	71.54
301-000-001.000	Cash - Savings	
401-000-001.000	CASH	25,342.50
590-000-001.000	Cash - Savings	575,954.77
591-000-001.000	CASH	(174,765.69)
593-000-001.000	CASH	
701-000-001.000	Cash - Savings	
708-000-001.000	CASH	44,049.49
711-000-001.000	CASH	
711-000-001.100	HVC Cash Expendable	13,819.61
850-000-001.000	Cash - Savings	(3,969.48)

Beginning GL Balance:	1,855,850.49
Add: Cash Receipts	207,082.31
Less: Cash Disbursements	(354,608.76)
Less: Payroll Disbursements	(23,897.94)
Less: Journal Entries/Other	(524.50)
Ending GL Balance:	1,683,901.60

GL Number	Description	Ending Balance
101-000-001.000	Cash - Checking	782,308.96
101-000-001.001	Cash Non-Expendable	
203-000-001.000	CASH	129,143.80
204-000-001.000	CASH	(30,774.85)
206-000-001.000	Cash - Checking	159,148.54
212-000-001.000	Cash - Savings	82.50
246-000-001.000	Cash - Savings	
249-000-001.000	Cash - Savings	135,194.89
271-000-001.000	CASH	71.54
301-000-001.000	Cash - Savings	
401-000-001.000	CASH	25,342.50
590-000-001.000	Cash - Savings	604,988.16
591-000-001.000	CASH	(175,938.76)
593-000-001.000	CASH	
701-000-001.000	Cash - Savings	
708-000-001.000	CASH	44,049.49
711-000-001.000	CASH	
711-000-001.100	HVC Cash Expendable	14,323.72
850-000-001.000	Cash - Savings	(4,038.89)

Ending GL Balance: 1,683,901.60

Ending Bank Balance: 1,672,790.56

Add: Deposits in Transit
 10/02/2018 *Deposit ID: 244 20,056.21

Less: Outstanding Checks 20,056.21

AP Checks

Check Date	Check Number	Name	Amount
05/03/2018	31069	DYKEMA GOSSETT PLLC	57.24
07/17/2018	31170	JANE WILLIAMS	200.00
09/18/2018	31243	DTE ENERGY	301.92
09/25/2018	31248	CONSUMERS ENERGY	2,842.31
09/28/2018	9930028	VOYA FINANCIAL	4,038.89

BANK RECONCILIATION FOR BIG RAPIDS TOWNSHIP
Bank GEN (GENERAL TOWNSHIP CHECKING)
FROM 09/01/2018 TO 09/30/2018
Reconciliation Record ID: 78
AP Checks

Check Date	Check Number	Name	Amount
09/30/2018	1150	BRENT MASON	75.67
09/30/2018	1151	BILL STANEK	676.77

Payroll Checks

Check Date	Check Number	Name	Amount
12/31/2017	10970	BEAN, SUSAN	11.01
03/01/2018	11067	MYERS, AARON	43.41
03/02/2018	11068	FITZPATRICK, DUSTIN	13.86
07/01/2018	11224	YEHLE, NATHANIEL	140.67
09/01/2018	11290	ECKERT, JAN	159.25
09/01/2018	11300	PEREZ, ADAM	47.70
09/01/2018	11318	BEAN, SUSAN	208.00
09/01/2018	11331	GEIB, ANTHONY	128.47

Total - 15 Outstanding Checks: 8,945.17
Adjusted Bank Balance 1,683,901.60
Unreconciled Difference: 0.00

REVIEWED BY: Rene Yunker Penny Currie ^{10/6/18} DATE: _____
10/4/18

11/02/2018 REVENUE AND EXPENDITURE REPORT FOR BIG RAPIDS TOWNSHIP
 PERIOD ENDING 11/30/2018
 % Fiscal Year Completed: 91.51

GL NUMBER	DESCRIPTION	2018 AMENDED BUDGET	2018 NORMAL (ABNORMAL)	YTD BALANCE 11/30/2018	ACTIVITY FOR MONTH 11/30/2018 INCREASE (DECREASE)	AVAILABLE BALANCE	% BODGT USED
Fund 101 - GENERAL OPERATING FUND							
Revenues							
Dept 000 - GENERAL							
101-000-402.000	Current Real Property Tax	180,000.00		180,554.93	0.00	(554.93)	100.31
101-000-441.000	Local Community Stabilization Share Tax	0.00		2,093.10	0.00	(2,093.10)	100.00
101-000-445.000	Penalties & Interest on Taxes	1,400.00		1,398.64	0.00	1.36	99.90
101-000-447.000	Property Tax Admin Fee	48,000.00		51,673.99	0.00	(3,673.99)	107.65
101-000-451.000	Business Licenses & Permits	19,800.00		9,625.31	0.00	10,174.69	48.61
101-000-574.000	State Shared Revenue	340,000.00		170,326.00	0.00	169,674.00	50.10
101-000-607.000	Ch. for Serv. (fees, zoning)	200.00		3,540.00	0.00	(3,340.00)	1,770.00
101-000-610.000	School Parcel Fee	5,800.00		6,335.50	0.00	(535.50)	109.23
101-000-628.000	Ch. for Serv. (copies, ordin.)	50.00		952.43	0.00	(902.43)	1,904.86
101-000-632.000	Ch. for Serv. (sale cem. lots)	2,500.00		5,600.00	0.00	(3,100.00)	224.00
101-000-634.000	Ch. for Serv. (grave op & cl)	12,000.00		13,600.00	0.00	(1,600.00)	113.33
101-000-635.000	Chg For Serv Cem Foun & Misc	3,500.00		5,782.00	0.00	(2,282.00)	165.20
101-000-640.000	Ch. for Serv. (lot splits)	500.00		375.00	0.00	125.00	75.00
101-000-664.000	Int. & Div. on Earnings	2,500.00		1,568.60	0.00	931.40	62.74
101-000-667.000	Rent&Exp Building Dept	7,200.00		5,400.00	0.00	1,800.00	75.00
101-000-668.000	Sign Rental	4,000.00		4,000.00	0.00	0.00	100.00
101-000-673.000	Sale of Fixed Assets	0.00		1,550.00	0.00	(1,550.00)	100.00
101-000-675.020	Cemetery Annuity - Division of Assets	45,000.00		51,849.93	0.00	(6,849.93)	115.22
101-000-676.000	Reimbursements	2,000.00		3,187.77	0.00	(1,187.77)	159.39
101-000-687.000	REFUNDS	500.00		144.36	0.00	355.64	28.87
101-000-697.000	Transfer from other Fund	50,000.00		0.00	0.00	50,000.00	0.00
101-000-698.000	Advance from Fund Balance	160,000.00		0.00	0.00	160,000.00	0.00
Total Dept 000 - GENERAL		884,950.00		519,557.56	0.00	365,392.44	58.71
TOTAL REVENUES		884,950.00		519,557.56	0.00	365,392.44	58.71
Expenditures							
Dept 101 - TOWNSHIP BOARD							
101-101-702.000	Salary & Wages	7,000.00		5,687.37	437.49	1,312.63	81.25
101-101-702.020	Salary & Wages Clerical Help	24,500.00		20,400.00	2,040.00	4,100.00	83.27
101-101-710.000	Twp. Share Medicare Withholding	460.00		378.26	35.94	81.74	82.23
101-101-714.000	Health Insurance	4,150.00		5,325.07	0.00	(1,175.07)	128.31
101-101-715.000	Twp. Share Soc. Sec. Withholdg	2,000.00		1,617.42	153.61	382.58	80.87
101-101-715.015	Retirement	0.00		1,074.82	346.12	(1,074.82)	100.00

GL NUMBER	DESCRIPTION	2018 AMENDED BUDGET	YTD BALANCE 11/30/2018	ACTIVITY FOR MONTH 11/30/2018	AVAILABLE BALANCE	% BDGT USED
101-101-718.000	Retirement	3,500.00	0.00	0.00	3,500.00	0.00
101-101-720.000	Medical Reimbursement	750.00	504.27	0.00	245.73	67.24
101-101-727.000	Office Supplies	800.00	786.80	0.00	13.20	98.35
101-101-740.000	Operating Supplies	200.00	525.00	325.00	(325.00)	262.50
101-101-801.000	Professional Services	26,000.00	26,062.93	4,592.10	(62.93)	100.24
101-101-850.000	Communication	3,600.00	2,695.97	264.95	904.03	74.89
101-101-860.000	Transportation	200.00	52.87	0.00	147.13	26.44
101-101-860.100	Transportation - Census	200.00	0.00	0.00	200.00	0.00
101-101-880.000	Community Promotion	600.00	0.00	0.00	600.00	0.00
101-101-881.000	FALL CLEAN-UP	8,000.00	8,198.55	680.00	(198.55)	102.48
101-101-900.000	Printing & Publishing	2,000.00	1,313.59	61.88	686.41	65.68
101-101-956.000	Miscellaneous	200.00	0.00	0.00	200.00	0.00
101-101-958.000	Membership & Dues	3,400.00	3,287.95	165.00	112.05	96.70
101-101-960.000	Education	2,000.00	585.00	585.00	1,415.00	29.25
101-101-964.010	Refunds and Rebates	0.00	57.24	0.00	(57.24)	100.00
101-101-965.000	Insurance & Bonds	9,000.00	6,951.91	183.87	2,048.09	77.24
101-101-975.000	Capital Outlay under \$10,000	2,000.00	0.00	0.00	2,000.00	0.00
101-101-999.000	Transfer to Other Fund	0.00	10,000.00	0.00	(10,000.00)	100.00
Total Dept 101 - TOWNSHIP BOARD		100,560.00	95,505.02	9,870.96	5,054.98	94.97
Dept 171 - SUPERVISOR						
101-171-702.000	Salary & Wages	25,000.00	20,833.30	2,083.33	4,166.70	83.33
101-171-702.010	Salary & Wages Deputy	2,500.00	0.00	0.00	2,500.00	0.00
101-171-702.040	Salary & Wages Cemetery	5,000.00	4,166.70	416.67	833.30	83.33
101-171-702.300	Health Insurance Buyout	1,800.00	1,500.00	150.00	300.00	83.33
101-171-710.000	Twp. Share Medicare Withholding	500.00	384.25	38.42	115.75	76.85
101-171-715.000	Twp. Share Soc. Sec. Withholdg	2,125.00	1,643.00	164.30	482.00	77.32
101-171-715.015	Retirement	0.00	1,311.75	437.25	(1,311.75)	100.00
101-171-720.000	Medical Reimbursement	1,000.00	749.97	0.00	250.03	75.00
101-171-727.000	Office Supplies	100.00	0.00	0.00	100.00	0.00
101-171-740.000	Operating Supplies	100.00	0.00	0.00	100.00	0.00
101-171-801.000	Professional Services	500.00	0.00	0.00	500.00	0.00
101-171-850.100	Cell Phone	360.00	180.00	0.00	180.00	50.00
101-171-860.000	Transportation	400.00	102.46	0.00	297.54	25.62
101-171-874.000	Retirement	5,250.00	0.00	0.00	5,250.00	0.00
101-171-960.000	Education	1,000.00	618.56	0.00	381.44	61.86
101-171-975.000	Capital Outlay under \$10,000	1,000.00	979.00	0.00	21.00	97.90
Total Dept 171 - SUPERVISOR		46,635.00	32,468.99	3,289.97	14,166.01	69.62
Dept 215 - CLERK						
101-215-702.000	Salary & Wages	31,500.00	26,250.00	2,625.00	5,250.00	83.33
101-215-702.010	Salary & Wages Deputy	3,700.00	2,145.50	413.00	1,554.50	57.99
101-215-702.040	Salary & Wages Cemetery	7,700.00	6,416.70	641.67	1,283.30	83.33
101-215-702.300	Health Insurance Buyout	1,800.00	1,500.00	150.00	300.00	83.33

GL NUMBER	DESCRIPTION	2018		YTD BALANCE 11/30/2018	ACTIVITY FOR MONTH 11/30/2018	AVAILABLE BALANCE	% BDGT USED
		AMENDED BUDGET	NORMAL (ABNORMAL)				
101-215-710.000	Twp. Share Medicare Withholding	650.00	526.53	2,251.36	55.53	123.47	81.00
101-215-715.000	Twp. Share Soc. Sec. Withholdg	2,775.00	2,251.36	237.44	237.44	523.64	81.13
101-215-715.015	Retirement	0.00	1,691.25	563.75	0.00	(1,691.25)	100.00
101-215-720.000	Medical Reimbursement	1,000.00	0.00	0.00	0.00	1,000.00	0.00
101-215-727.000	Office Supplies	700.00	374.88	185.35	185.35	325.12	53.55
101-215-740.000	Operating Supplies	250.00	173.64	0.00	0.00	76.36	69.46
101-215-801.000	Professional Services	2,000.00	2,572.50	1,455.00	1,455.00	(572.50)	128.63
101-215-850.000	Cell Phone Reimbursement	360.00	270.00	0.00	0.00	90.00	75.00
101-215-874.000	Retirement	6,765.00	0.00	0.00	0.00	6,765.00	0.00
101-215-960.000	Education	1,000.00	0.00	0.00	0.00	1,000.00	0.00
101-215-975.000	Capital Outlay under \$10,000	500.00	0.00	0.00	0.00	500.00	0.00
Total Dept 215 - CLERK		60,700.00	44,172.36	44,172.36	6,326.74	16,527.64	72.77
Dept 237 - RETIREMENT BOARD/DEPARTMENT				16,132.54	0.00	(16,132.54)	100.00
101-237-718.000	Retirement	0.00	16,132.54	16,132.54	0.00	(16,132.54)	100.00
Total Dept 237 - RETIREMENT BOARD/DEPARTMENT		0.00	16,132.54	16,132.54	0.00	(16,132.54)	100.00
Dept 247 - BOARD OF REVIEW				729.00	0.00	171.00	81.00
101-247-702.000	Salary & Wages	900.00	15.00	10.57	0.00	4.43	70.47
101-247-710.000	Twp. Share Medicare Withholding	15.00	60.00	45.19	0.00	14.81	75.32
101-247-715.000	Twp. Share Soc. Sec. Withholdg	60.00	75.00	60.63	0.00	14.37	80.84
101-247-900.000	Printing & Publishing	75.00	200.00	0.00	0.00	200.00	0.00
101-247-960.000	Education	200.00	0.00	0.00	0.00	200.00	0.00
Total Dept 247 - BOARD OF REVIEW		1,250.00	845.39	845.39	0.00	404.61	67.63
Dept 253 - TREASURER				26,000.00	2,600.00	5,200.00	83.33
101-253-702.000	Salary & Wages	31,200.00	2,011.38	2,011.38	0.00	1,838.62	52.24
101-253-702.010	Salary & Wages Deputy	3,850.00	406.14	406.14	37.70	103.86	79.64
101-253-710.000	Twp. Share Medicare Withholding	510.00	4,234.20	0.00	0.00	1,065.80	79.89
101-253-714.000	Health Insurance	5,300.00	1,736.75	1,736.75	161.21	438.25	79.85
101-253-715.000	Twp. Share Soc. Sec. Withholdg	2,175.00	0.00	429.00	429.00	(1,287.00)	100.00
101-253-715.015	Retirement	0.00	401.76	0.00	0.00	398.24	50.22
101-253-720.000	Medical Reimbursement	800.00	760.40	0.00	0.00	239.60	76.04
101-253-727.000	Office Supplies	1,000.00	662.00	0.00	0.00	(62.00)	110.33
101-253-740.000	Operating Supplies	600.00	3,188.84	1,308.00	1,308.00	611.16	83.92
101-253-801.000	Professional Services	3,800.00	0.00	0.00	0.00	5,180.00	0.00
101-253-874.000	Retirement	5,180.00	0.00	0.00	0.00	500.00	0.00
101-253-956.000	Miscellaneous	500.00	0.00	0.00	0.00	250.00	0.00
101-253-960.000	Education	250.00	0.00	0.00	0.00	250.00	0.00
Total Dept 253 - TREASURER		55,165.00	40,688.47	40,688.47	4,535.91	14,476.53	73.76
Dept 257 - ASSESSOR				0.00	0.00	100.00	0.00
101-257-727.000	SUPPLIES	100.00	0.00	0.00	0.00	200.00	0.00
101-257-740.000	Operating Supplies	200.00	0.00	0.00	0.00	200.00	0.00

GL NUMBER	DESCRIPTION	2018		YTD BALANCE 11/30/2018	ACTIVITY FOR MONTH 11/30/2018		AVAILABLE BALANCE	% BODGT USED
		AMENDED BUDGET	NORMAL (ABNORMAL)		INCREASE (DECREASE)	NORMAL (ABNORMAL)		
Dept 257 - ASSESSOR								
101-257-801.000	Professional Services	3,000.00		3,406.96	0.00	0.00	(406.96)	113.57
101-257-801.005	Contractual Assessor	39,500.00		27,299.97	3,033.33	0.00	12,200.03	69.11
101-257-801.006	Tax Tribunal Appeals	1,000.00		0.00	0.00	0.00	1,000.00	0.00
	Total Dept 257 - ASSESSOR	43,800.00		30,706.93	3,033.33	0.00	13,093.07	70.11
Dept 262 - ELECTIONS								
SALARY AND WAGES								
101-262-702.000	Twp. Share Medicare Withholding	25.00		0.00	0.00	0.00	25.00	0.00
101-262-710.000	Twp. Share Soc. Sec. Withholding	100.00		0.00	0.00	0.00	100.00	0.00
101-262-715.000	SUPPLIES	600.00		317.42	0.00	0.00	282.58	52.90
101-262-740.000	Operating Supplies	1,400.00		1,188.98	115.06	0.00	211.02	84.93
101-262-801.000	Professional Services	500.00		21.25	0.00	0.00	478.75	4.25
101-262-900.000	Printing & Publishing	400.00		58.24	24.49	0.00	341.76	14.56
101-262-960.000	Education	250.00		79.53	0.00	0.00	170.47	31.81
101-262-975.000	Capital Outlay under \$10,000	1,000.00		0.00	0.00	0.00	1,000.00	0.00
	Total Dept 262 - ELECTIONS	9,075.00		5,403.67	139.55	0.00	3,671.33	59.54
Dept 265 - TOWNSHIP HALL & GROUNDS								
101-265-702.000	Salary & Wages	1,000.00		2,471.38	182.75	0.00	(1,471.38)	247.14
101-265-702.200	Salary & Wages Snowplowing	500.00		62.90	0.00	0.00	437.10	12.58
101-265-710.000	Twp. Share Medicare Withholding	25.00		36.75	2.65	0.00	(11.75)	147.00
101-265-715.000	Twp. Share Soc. Sec. Withholdg	95.00		157.13	11.33	0.00	(62.13)	165.40
101-265-715.015	Retirement	0.00		106.51	25.59	0.00	(106.51)	100.00
101-265-740.000	Operating Supplies	200.00		97.51	0.00	0.00	102.49	48.76
101-265-775.000	Repair & Maintenance Supplies	600.00		362.95	3.34	0.00	237.05	60.49
101-265-801.000	Professional Services	500.00		83.33	0.00	0.00	416.67	16.67
101-265-920.000	Public Utilities	4,800.00		3,029.64	152.05	0.00	1,770.36	63.12
101-265-930.000	Repair & Maintenance	2,000.00		1,696.50	0.00	0.00	303.50	84.83
101-265-932.000	Grounds maintenance	800.00		417.26	0.00	0.00	382.74	52.16
101-265-956.000	Miscellaneous	100.00		0.00	0.00	0.00	100.00	0.00
101-265-975.000	Capital Outlay under \$10,000	4,000.00		0.00	0.00	0.00	4,000.00	0.00
101-265-978.000	Capital Outlay \$10,000 and above	22,000.00		0.00	0.00	0.00	22,000.00	0.00
	Total Dept 265 - TOWNSHIP HALL & GROUNDS	36,620.00		8,521.86	377.71	0.00	28,098.14	23.27
Dept 276 - TOWNSHIP CEMETERIES								
101-276-702.000	Salary & Wages	20,300.00		18,717.56	1,306.80	0.00	1,582.44	92.20
101-276-702.015	Salary & Wages Management	28,800.00		10,208.50	3,017.50	0.00	18,591.50	35.45
101-276-702.016	Salary & Wages Clerical Management	12,700.00		7,110.25	51.00	0.00	5,589.75	55.99
101-276-702.100	SALARY & WAGES: UNEMPLOYMENT	4,800.00		4,047.19	0.00	0.00	752.81	84.32
101-276-702.200	Salary & Wages Snowplowing	390.00		62.90	0.00	0.00	327.10	16.13
101-276-710.000	Twp. Share Medicare Withholding	910.00		523.42	63.44	0.00	386.58	57.52
101-276-714.000	Health Insurance	7,300.00		6,255.38	0.00	0.00	1,044.62	85.69
101-276-715.000	Twp. Share Soc. Sec. Withholdg	3,860.00		2,238.15	271.27	0.00	1,621.85	57.98
101-276-715.015	Retirement	0.00		1,137.05	429.59	0.00	(1,137.05)	100.00

GL NUMBER	DESCRIPTION	2018		YTD BALANCE 11/30/2018	ACTIVITY FOR		AVAILABLE BALANCE	% BDGT USED
		AMENDED BUDGET	NORMAL (ABNORMAL)		MONTH 11/30/2018 INCREASE (DECREASE)	NORMAL (ABNORMAL)		
101-276-720.000	Medical Reimbursement	1,000.00	290.00	143.28	0.00	710.00	29.00	
101-276-727.000	Office Supplies	800.00	143.28	3,836.08	32.90	656.72	17.91	
101-276-740.000	Operating Supplies	4,000.00	3,836.08	193.98	201.31	163.92	95.90	
101-276-775.000	Repair & Maintenance Supplies	4,000.00	3,653.12	698.33	193.98	346.88	91.33	
101-276-801.000	Professional Services	3,500.00	698.33	1,377.51	0.00	2,801.67	19.95	
101-276-801.010	MANPOWER	2,000.00	1,377.51	8,700.00	710.51	622.49	68.88	
101-276-801.020	PROF. SERVICES GRAVE OPENING/CLOSING	10,000.00	8,700.00	979.78	0.00	1,300.00	87.00	
101-276-850.000	Communication	1,000.00	300.00	360.00	104.98	20.22	97.98	
101-276-850.100	Cell Phone	360.00	300.00	100.00	0.00	60.00	83.33	
101-276-860.000	Transportation	100.00	0.00	0.00	0.00	100.00	0.00	
101-276-874.000	Retirement	3,950.00	0.00	206.25	0.00	3,950.00	0.00	
101-276-900.000	Printing & Publishing	100.00	206.25	1,668.96	0.00	(106.25)	206.25	
101-276-920.000	Public Utilities	2,800.00	1,668.96	2,892.83	0.00	1,131.04	59.61	
101-276-930.000	Repair & Maintenance	3,000.00	2,892.83	49.00	599.80	107.17	96.43	
101-276-933.000	Snowplowing	300.00	49.00	0.00	0.00	251.00	16.33	
101-276-958.000	Membership & Dues	100.00	0.00	232.17	0.00	100.00	0.00	
101-276-960.000	Education	500.00	232.17	2,231.68	0.00	267.83	46.43	
101-276-965.000	Insurance & Bonds	2,300.00	2,231.68	500.00	272.78	68.32	97.03	
101-276-971.000	Re Purchase Cemetery Lots	500.00	0.00	11,106.17	0.00	500.00	0.00	
101-276-975.000	Capital Outlay under \$10,000	12,000.00	11,106.17	88,665.56	7,255.86	42,704.44	92.55	
Total Dept 276 - TOWNSHIP CEMETERIES		131,370.00	88,665.56	7,255.86		893.83	67.49	
Dept 446 - HIGHWAYS & STREETS								
101-446-801.000	Professional Services	2,000.00	0.00	0.00	0.00	2,000.00	0.00	
101-446-805.000	Contractual Services Roads	280,000.00	95,536.97	184,463.03	0.00	184,463.03	34.12	
Total Dept 446 - HIGHWAYS & STREETS		282,000.00	95,536.97	186,463.03	0.00	186,463.03	33.88	
Dept 448 - STREET LIGHTS								
101-448-805.000	Contractual Services	100.00	0.00	0.00	0.00	100.00	0.00	
101-448-920.000	Public Utilities	9,400.00	6,904.64	19.96	19.96	2,495.36	73.45	
Total Dept 448 - STREET LIGHTS		9,500.00	6,904.64	19.96	19.96	2,595.36	72.68	
Dept 450 - IND. PARK INFRASTRUCTURE								
101-450-990.100	Ind. Park Infrastructure	50,800.00	0.00	0.00	0.00	50,800.00	0.00	
Total Dept 450 - IND. PARK INFRASTRUCTURE		50,800.00	0.00	0.00	0.00	50,800.00	0.00	
Dept 721 - PLANNING COMMISSION								
101-721-702.000	SALARY AND WAGES	8,000.00	6,666.70	666.67	666.67	1,333.30	83.33	
101-721-702.030	Salary & Wages Per Diems	3,360.00	2,320.00	280.00	280.00	1,040.00	69.05	
101-721-710.000	Twp. Share Medicare Withholding	165.00	130.34	13.73	13.73	34.66	78.99	
101-721-715.000	Twp. Share Soc. Sec. Withholding	705.00	557.14	58.69	58.69	147.86	79.03	
101-721-715.015	Retirement	0.00	279.99	93.33	93.33	(279.99)	100.00	
101-721-740.000	Operating Supplies	100.00	11.96	0.00	0.00	88.04	11.96	
101-721-801.000	Professional Services	3,000.00	3,169.00	0.00	0.00	(169.00)	105.63	

GL NUMBER	DESCRIPTION	2018		YTD BALANCE 11/30/2018	ACTIVITY FOR MONTH 11/30/2018		AVAILABLE BALANCE	% BGD USED
		AMENDED BUDGET	NORMAL (ABNORMAL)		INCREASE (DECREASE)	NORMAL (ABNORMAL)		
101-721-860.000	MILEAGE	250.00	418.60	83.39	(168.60)	167.44	0.00	
101-721-874.000	Retirement	800.00	0.00	0.00	800.00	0.00	0.00	
101-721-900.000	Printing & Publishing	400.00	436.06	90.00	(36.06)	109.02	0.00	
101-721-956.000	Miscellaneous	50.00	0.00	0.00	50.00	0.00	0.00	
101-721-960.000	Education	1,000.00	293.00	(295.00)	707.00	29.30	0.00	
101-721-964.010	Refunds and Rebates	0.00	400.00	0.00	(400.00)	100.00	0.00	
Total Dept 721 - PLANNING COMMISSION		17,830.00	14,682.79	990.81	3,147.21	82.35		
Dept 728 - ECONOMIC-INDUSTRIAL DEVELOPMT								
101-728-801.000	Professional Services	500.00	0.00	0.00	500.00	0.00	0.00	
101-728-880.000	Community Promotion	4,200.00	4,000.00	0.00	200.00	95.24	0.00	
101-728-930.000	Repair & Maintenance	500.00	0.00	0.00	500.00	0.00	0.00	
Total Dept 728 - ECONOMIC-INDUSTRIAL DEVELOPMT		5,200.00	4,000.00	0.00	1,200.00	76.92		
Dept 751 - PARKS & RECREATION								
101-751-702.000	Salary & Wages	500.00	615.43	36.30	(115.43)	123.09	0.00	
101-751-702.015	Salary & Wages Management	1,000.00	799.00	34.00	201.00	79.90	0.00	
101-751-702.070	Park Supvr	2,500.00	2,500.00	250.00	0.00	100.00	0.00	
101-751-710.000	Twp. Share Medicare Withholding	60.00	56.77	4.64	3.23	94.62	0.00	
101-751-715.000	Twp. Share Soc. Sec. Withholdg	250.00	242.69	19.86	7.31	97.08	0.00	
101-751-715.015	Retirement	0.00	27.37	4.76	(27.37)	100.00	0.00	
101-751-740.000	Operating Supplies	500.00	440.87	0.00	59.13	88.17	0.00	
101-751-775.000	Repair & Maintenance Supplies	500.00	251.58	7.80	248.42	50.32	0.00	
101-751-900.000	Printing & Publishing	0.00	78.76	0.00	(78.76)	100.00	0.00	
101-751-920.000	Public Utilities	350.00	168.93	25.61	181.07	48.27	0.00	
101-751-930.000	Repair & Maintenance	600.00	130.00	0.00	470.00	21.67	0.00	
101-751-975.000	Capital Outlay under \$10,000	7,000.00	4,962.00	0.00	2,038.00	70.89	0.00	
101-751-978.000	Capital Outlay \$10,000 and above	18,000.00	17,250.00	0.00	750.00	95.83	0.00	
Total Dept 751 - PARKS & RECREATION		31,260.00	27,523.40	382.97	3,736.60	88.05		
TOTAL EXPENDITURES								
		881,765.00	511,758.59	36,223.77	370,006.41	58.04		
Fund 101 - GENERAL OPERATING FUND:								
TOTAL REVENUES		884,950.00	519,557.56	0.00	365,392.44	58.71		
TOTAL EXPENDITURES		881,765.00	511,758.59	36,223.77	370,006.41	58.04		
NET OF REVENUES & EXPENDITURES		3,185.00	7,798.97	(36,223.77)	(4,613.97)	24.87		
Fund 203 - PERRY STREET CORRIDOR SIDEWALK								
Revenues								
Dept 000 - GENERAL								
203-000-665.000	SPECIAL ASSESSMENT INTEREST	5,000.00	27,283.58	0.00	(22,283.58)	545.67		
203-000-672.000	Special Assessment	50,000.00	29,132.71	0.00	20,867.29	58.27		
Total Dept 000 - GENERAL		55,000.00	56,416.29	0.00	(1,416.29)	102.58		

GL NUMBER	DESCRIPTION	2018		ACTIVITY FOR		AVAILABLE		% BDCG USED
		AMENDED BUDGET	NORMAL (ABNORMAL)	MONTH 11/30/2018	INCREASE (DECREASE)	BALANCE	NORMAL (ABNORMAL)	
TOTAL REVENUES		55,000.00	56,416.29	0.00		(1,416.29)		102.58
Expenditures								
Dept 444 - SIDEWALKS								
203-444-991.050	LOAN PAYMENT (to revolving loan fund)	50,000.00	0.00	0.00		50,000.00		0.00
203-444-996.050	INTEREST (to revolving loan fund)	5,000.00	(12,100.00)	0.00		17,100.00		(242.00)
Total Dept 444 - SIDEWALKS		55,000.00	(12,100.00)	0.00		67,100.00		(22.00)
TOTAL EXPENDITURES		55,000.00	(12,100.00)	0.00		67,100.00		(22.00)
Fund 203 - PERRY STREET CORRIDOR SIDEWALK:								
TOTAL REVENUES		55,000.00	56,416.29	0.00		(1,416.29)		102.58
TOTAL EXPENDITURES		55,000.00	(12,100.00)	0.00		67,100.00		22.00
NET OF REVENUES & EXPENDITURES		0.00	68,516.29	0.00		(68,516.29)		100.00
Fund 204 - MUNICIPAL STREET FUND								
Revenues								
Dept 000 - GENERAL								
204-000-405.000	B.R.T. Road Millage	215,000.00	180,355.85	0.00		34,644.15		83.89
Total Dept 000 - GENERAL		215,000.00	180,355.85	0.00		34,644.15		83.89
TOTAL REVENUES		215,000.00	180,355.85	0.00		34,644.15		83.89
Expenditures								
Dept 446 - HIGHWAYS & STREETS								
204-446-805.000	Contractual Services	215,000.00	215,000.00	0.00		0.00		100.00
Total Dept 446 - HIGHWAYS & STREETS		215,000.00	215,000.00	0.00		0.00		100.00
TOTAL EXPENDITURES		215,000.00	215,000.00	0.00		0.00		100.00
Fund 204 - MUNICIPAL STREET FUND:								
TOTAL REVENUES		215,000.00	180,355.85	0.00		34,644.15		83.89
TOTAL EXPENDITURES		215,000.00	215,000.00	0.00		0.00		100.00
NET OF REVENUES & EXPENDITURES		0.00	(34,644.15)	0.00		34,644.15		100.00
Fund 206 - FIRE FUND								
Revenues								
Dept 000 - GENERAL								
206-000-403.000	Current Real Property Tax	215,000.00	252,978.42	0.00		(37,978.42)		117.66

GL NUMBER	DESCRIPTION	2018		YTD BALANCE 11/30/2018	ACTIVITY FOR MONTH 11/30/2018	AVAILABLE BALANCE	% BUDGET USED
		AMENDED BUDGET	NORMAL (ABNORMAL)				
206-000-582.000	Contribution Mecosta Co. F.R.	15,980.00		12,360.40	0.00	3,619.60	77.35
206-000-664.000	Int. & Div. on Earnings	20.00		1,568.55	0.00	(1,548.55)	7,842.75
206-000-676.000	Reimbursements	0.00		75.55	0.00	(75.55)	100.00
Total Dept 000 - GENERAL		231,000.00		266,982.92	0.00	(35,982.92)	115.58
TOTAL REVENUES		231,000.00		266,982.92	0.00	(35,982.92)	115.58
Expenditures							
Dept 336 - FIRE DEPARTMENT							
206-336-702.000	Salary & Wages	67,500.00		48,824.91	4,500.59	18,675.09	72.33
206-336-702.025	Salary & Wages Reports	1,200.00		975.00	87.00	225.00	81.25
206-336-702.030	Salary & Wages Preincident Surveys	3,000.00		2,175.00	225.00	825.00	72.50
206-336-702.050	Salary & Wages First Responder	22,000.00		16,174.51	2,000.25	5,825.49	73.52
206-336-702.080	Chief Salary & Wages	7,500.00		8,938.86	1,089.81	(1,438.86)	119.18
206-336-702.085	Asst Chiefs Salary & Wages	4,800.00		6,376.50	812.75	(1,576.50)	132.84
206-336-702.200	Salary & Wages Snowplowing	500.00		62.90	0.00	437.10	12.58
206-336-710.000	Twp. Share Medicare Withholding	1,550.00		1,211.13	126.35	338.87	78.14
206-336-715.000	Twp. Share Soc. Sec. Withholdg	6,600.00		5,178.71	540.35	1,421.29	78.47
206-336-727.000	Office Supplies	1,500.00		1,013.55	1.42	486.45	67.57
206-336-740.000	Operating Supplies	15,500.00		7,176.92	0.00	8,323.08	46.30
206-336-775.000	Repair & Maintenance Supplies	1,500.00		620.09	0.00	879.91	41.34
206-336-801.000	Professional Services	2,000.00		1,138.01	128.00	861.99	56.90
206-336-850.000	Communication	2,750.00		2,277.53	231.61	472.47	82.82
206-336-860.000	Transportation	100.00		59.29	0.00	40.71	59.29
206-336-880.000	Community Promotion	1,000.00		945.00	255.00	55.00	94.50
206-336-900.000	Printing & Publishing	100.00		0.00	0.00	100.00	0.00
206-336-920.000	Public Utilities	9,000.00		7,438.77	310.45	1,561.23	82.65
206-336-930.000	Repair & Maintenance	12,500.00		13,758.18	1,362.00	(1,258.18)	110.07
206-336-932.000	Grounds maintenance	300.00		209.84	0.00	90.16	69.95
206-336-933.000	Snowplowing	0.00		49.00	0.00	(49.00)	100.00
206-336-935.000	Bldg. & Grounds Repair & Maintenance	1,500.00		2,176.64	0.00	(676.64)	145.11
206-336-956.000	Miscellaneous	100.00		0.00	0.00	100.00	0.00
206-336-958.000	Membership & Dues	500.00		0.00	0.00	500.00	0.00
206-336-960.000	Education	4,000.00		2,750.00	0.00	1,250.00	68.75
206-336-965.000	Insurance & Bonds	27,000.00		48,453.91	856.65	(21,453.91)	179.46
206-336-975.000	Capital Outlay under \$10,000	17,000.00		1,931.50	0.00	15,068.50	11.36
Total Dept 336 - FIRE DEPARTMENT		211,000.00		179,915.75	12,527.23	31,084.25	85.27
TOTAL EXPENDITURES		211,000.00		179,915.75	12,527.23	31,084.25	85.27
Fund 206 - FIRE FUND:							
TOTAL REVENUES		231,000.00		266,982.92	0.00	(35,982.92)	115.58
TOTAL EXPENDITURES		211,000.00		179,915.75	12,527.23	31,084.25	85.27

GL NUMBER	DESCRIPTION	2018 AMENDED BUDGET	YTD BALANCE 11/30/2018	ACTIVITY FOR MONTH 11/30/2018	AVAILABLE BALANCE	% BUDGT USED
NET OF REVENUES & EXPENDITURES		20,000.00	87,067.17	(12,527.23)	(67,067.17)	435.34

Fund 212 - LIQUOR LAW ENFORCEMENT FUND

Revenues						
Dept 000 - GENERAL	State Shared Revenue	5,600.00	5,539.05	0.00	60.95	98.91
212-000-574.000		5,600.00	5,539.05	0.00	60.95	98.91
Total Dept 000 - GENERAL		5,600.00	5,539.05	0.00	60.95	98.91
TOTAL REVENUES						
		5,600.00	5,539.05	0.00	60.95	98.91

Expenditures

Dept 330 - LIQUOR LAW ENFORCEMENT						
212-330-801.000	Professional Services	5,600.00	5,539.05	5,539.05	60.95	98.91
Total Dept 330 - LIQUOR LAW ENFORCEMENT		5,600.00	5,539.05	5,539.05	60.95	98.91
TOTAL EXPENDITURES						
		5,600.00	5,539.05	5,539.05	60.95	98.91

Fund 212 - LIQUOR LAW ENFORCEMENT FUND:

TOTAL REVENUES	5,600.00	5,539.05	0.00	60.95	98.91
TOTAL EXPENDITURES	5,600.00	5,539.05	5,539.05	60.95	98.91
NET OF REVENUES & EXPENDITURES	0.00	0.00	(5,539.05)	0.00	0.00

Fund 246 - TOWNSHIP IMPROV REV. FUND

Revenues						
Dept 000 - GENERAL						
246-000-663.000	Received from Sidewalk Fund	50,000.00	0.00	0.00	50,000.00	0.00
246-000-664.000	Int. & Div. on Earnings	5,000.00	0.00	0.00	5,000.00	0.00
Total Dept 000 - GENERAL		55,000.00	0.00	0.00	55,000.00	0.00
TOTAL REVENUES						
		55,000.00	0.00	0.00	55,000.00	0.00

Expenditures

Dept 000 - GENERAL						
246-000-996.100	Interest Payment	5,000.00	0.00	0.00	5,000.00	0.00
246-000-999.000	Trans to other fund	50,000.00	0.00	0.00	50,000.00	0.00
Total Dept 000 - GENERAL		55,000.00	0.00	0.00	55,000.00	0.00
TOTAL EXPENDITURES						
		55,000.00	0.00	0.00	55,000.00	0.00

Fund 246 - TOWNSHIP IMPROV REV. FUND:

GL NUMBER	DESCRIPTION	2018 AMENDED BUDGET	YTD BALANCE 11/30/2018	ACTIVITY FOR MONTH 11/30/2018	AVAILABLE BALANCE	% BDGT USED
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
TOTAL REVENUES		55,000.00	0.00	0.00	55,000.00	0.00
TOTAL EXPENDITURES		55,000.00	0.00	0.00	55,000.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00

Fund 249 - BUILDING INSPECTION FUND

Revenues						
Dept 000 - GENERAL						
249-000-608.000	Ch. for Serv. Fees/Bldg. Permits	58,900.00	94,571.50	0.00	(35,671.50)	160.56
249-000-664.000	Int. & Div. on Earnings	100.00	0.00	0.00	100.00	0.00
249-000-699.100	Advance from Fund Balance	7,500.00	0.00	0.00	7,500.00	0.00
Total Dept 000 - GENERAL		66,500.00	94,571.50	0.00	(28,071.50)	142.21
TOTAL REVENUES		66,500.00	94,571.50	0.00	(28,071.50)	142.21

Expenditures

Dept 237 - RETIREMENT BOARD/DEPARTMENT						
249-237-718.000	Retirement	0.00	940.80	0.00	(940.80)	100.00
Total Dept 237 - RETIREMENT BOARD/DEPARTMENT		0.00	940.80	0.00	(940.80)	100.00

Dept 371 - BUILDING INSPECTION DEPARTMENT						
249-371-702.000	Salary & Wages	10,000.00	9,161.82	807.69	838.18	91.62
249-371-702.020	Salary & Wages Clerical Help	11,500.00	9,600.00	960.00	1,900.00	83.48
249-371-703.000	Salary & Wages Electrical Insp	9,000.00	8,548.50	801.80	451.50	94.98
249-371-704.000	Salary & Wages Plbg-Mech Insp	11,000.00	13,272.60	1,258.40	(2,272.60)	120.66
249-371-705.000	SAL & WAGES SITE PLAN REVIEW	4,500.00	6,700.00	450.00	(2,200.00)	148.89
249-371-710.000	Twp. Share Medicare Withholding	500.00	685.61	62.03	(185.61)	137.12
249-371-714.000	Health Insurance	1,925.00	930.31	0.00	994.69	48.33
249-371-715.000	Twp. Share Soc. Sec. Withholdg	2,110.00	2,931.54	265.22	(821.54)	138.94
249-371-715.015	Retirement	0.00	403.20	134.40	(403.20)	100.00
249-371-720.000	Medical Reimbursement	250.00	249.99	0.00	0.01	100.00
249-371-727.000	Office Supplies	150.00	886.83	0.00	(736.83)	591.22
249-371-740.000	Operating Supplies	400.00	26.89	0.00	373.11	6.72
249-371-801.000	Professional Services	500.00	971.68	821.00	(471.68)	194.34
249-371-850.100	Cell Phone	180.00	450.00	45.00	(270.00)	250.00
249-371-860.000	Transportation	1,500.00	2,029.56	129.71	(529.56)	135.30
249-371-874.000	Retirement	1,150.00	0.00	0.00	1,150.00	0.00
249-371-900.000	Printing & Publishing	100.00	0.00	0.00	100.00	0.00
249-371-940.000	Rent & Expenses	7,200.00	5,400.00	0.00	1,800.00	75.00
249-371-958.000	Membership & Dues	200.00	200.00	0.00	0.00	100.00
249-371-960.000	Education	750.00	740.76	266.77	9.24	98.77
249-371-964.000	Refunds	0.00	125.00	125.00	(125.00)	100.00
249-371-975.000	Capital Outlay under \$10,000	3,200.00	0.00	0.00	3,200.00	0.00

GL NUMBER	DESCRIPTION	2018 AMENDED BUDGET	YTD BALANCE 11/30/2018	ACTIVITY FOR MONTH 11/30/2018	AVAILABLE BALANCE	% BGT USED
				INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Building Inspection Department						
Total Dept 371 - BUILDING INSPECTION DEPARTMENT		66,115.00	63,314.29	6,127.02	2,800.71	95.76
Fund 249 - BUILDING INSPECTION FUND:						
TOTAL REVENUES		66,500.00	94,571.50	0.00	(28,071.50)	142.21
TOTAL EXPENDITURES		66,115.00	64,255.09	6,127.02	1,859.91	97.19
NET OF REVENUES & EXPENDITURES		385.00	30,316.41	(6,127.02)	(29,931.41)	7,874.39
Fund 271 - LIBRARY FUND						
Revenues						
Dept 000 - GENERAL	Current Real Property Tax	28,600.00	28,876.54	0.00	(276.54)	100.97
271-000-402.000		28,600.00	28,876.54	0.00	(276.54)	100.97
Total Dept 000 - GENERAL		28,600.00	28,876.54	0.00	(276.54)	100.97
TOTAL REVENUES						
		28,600.00	28,876.54	0.00	(276.54)	100.97
Expenditures						
Dept 000 - GENERAL	CONTRACT PAYMENT BIG RAPIDS PUBLIC LIBRA	27,180.00	0.00	0.00	27,180.00	0.00
271-000-991.010		27,180.00	0.00	0.00	27,180.00	0.00
271-000-991.020	CONTRACT PAYMENT WALTON ERICKSON LIBRAR	1,420.00	0.00	0.00	1,420.00	0.00
Total Dept 000 - GENERAL		28,600.00	0.00	0.00	28,600.00	0.00
Dept 790 - LIBRARY						
271-790-991.010	Contract Payment BIG RAPIDS PUB LIB	0.00	27,923.98	0.00	(27,923.98)	100.00
271-790-991.020	CONTRACT PAYMENT WALTON ERICKSON LIB	0.00	2,428.17	0.00	(2,428.17)	100.00
Total Dept 790 - LIBRARY		0.00	30,352.15	0.00	(30,352.15)	100.00
TOTAL EXPENDITURES						
		28,600.00	30,352.15	0.00	(1,752.15)	106.13
Fund 271 - LIBRARY FUND:						
TOTAL REVENUES		28,600.00	28,876.54	0.00	(276.54)	100.97
TOTAL EXPENDITURES		28,600.00	30,352.15	0.00	(1,752.15)	106.13
NET OF REVENUES & EXPENDITURES		0.00	(1,475.61)	0.00	1,475.61	100.00
Fund 403 - CEMETERY ENTRANCE BUILDING						
Revenues						
Dept 000 - GENERAL	CONTRIBUTIONS AND DONATIONS	0.00	15,600.00	0.00	(15,600.00)	100.00
403-000-674.000		0.00	10,000.00	0.00	(10,000.00)	100.00
403-000-699.000	Transfers From Other Funds	0.00	25,600.00	0.00	(25,600.00)	100.00
Total Dept 000 - GENERAL		0.00	25,600.00	0.00	(25,600.00)	100.00

GL NUMBER	DESCRIPTION	2018		ACTIVITY FOR	2018		% BDTG USED
		AMENDED BUDGET	YTD BALANCE 11/30/2018		MONTH 11/30/2018 INCREASE (DECREASE)	AVAILABLE BALANCE	
TOTAL REVENUES		0.00	25,600.00	0.00	(25,600.00)	100.00	
Expenditures							
401-567-900.000	Printing & Publishing	0.00	157.50	0.00	(157.50)	100.00	
Total Dept 567 - CEMETERY		0.00	157.50	0.00	(157.50)	100.00	
TOTAL EXPENDITURES		0.00	157.50	0.00	(157.50)	100.00	
Fund 401 - CEMETERY ENTRANCE BUILDING:							
TOTAL REVENUES		0.00	25,600.00	0.00	(25,600.00)	100.00	
TOTAL EXPENDITURES		0.00	157.50	0.00	(157.50)	100.00	
NET OF REVENUES & EXPENDITURES		0.00	25,442.50	0.00	(25,442.50)	100.00	
Fund 590 - SEWER FUND							
Revenues							
590-000-539.010	SAW GRANT	70,000.00	14,305.85	0.00	55,694.15	20.44	
590-000-625.000	TAP IN FEES	30,000.00	78,300.00	0.00	(48,300.00)	261.00	
590-000-626.000	Charg. for Serv. (utilities)	588,000.00	451,705.17	0.00	136,294.83	76.82	
590-000-627.000	Penalty on Delinquent Utility Bills	4,000.00	7,211.10	0.00	(3,211.10)	180.28	
590-000-664.000	Int. & Div. on Earnings	1,000.00	4,028.29	0.00	(3,028.29)	402.83	
Total Dept 000 - GENERAL		693,000.00	555,550.41	0.00	137,449.59	80.17	
TOTAL REVENUES		693,000.00	555,550.41	0.00	137,449.59	80.17	
Expenditures							
590-237-718.000	Retirement	0.00	770.00	0.00	(770.00)	100.00	
Total Dept 237 - RETIREMENT BOARD/DEPARTMENT		0.00	770.00	0.00	(770.00)	100.00	
Dept 521 - SEWER FUND							
590-521-702.000	Salary & Wages	60,000.00	6,666.70	666.67	53,333.30	11.11	
590-521-702.200	Salary & Wages Snowplowing	800.00	62.90	0.00	737.10	7.86	
590-521-710.000	Twp. Share Medicare Withholding	880.00	97.62	9.67	782.38	11.09	
590-521-714.000	Health Insurance	13,000.00	1,529.64	0.00	11,470.36	11.77	
590-521-715.015	Twp. Share Soc. Sec. Withholds	3,750.00	417.20	41.33	3,332.80	11.13	
590-521-720.000	Retirement	0.00	330.00	110.00	(330.00)	100.00	
590-521-720.000	Medical Reimbursement	970.00	0.00	0.00	970.00	0.00	
590-521-727.000	Office Supplies	1,000.00	0.00	0.00	1,000.00	0.00	

GL NUMBER	DESCRIPTION	2018		YTD BALANCE 11/30/2018	ACTIVITY FOR MONTH 11/30/2018	AVAILABLE BALANCE	% BGDST USED
		AMENDED BUDGET	NORMAL (ABNORMAL)				
590-521-740.000	Operating Supplies	2,400.00	0.00	2,400.00	0.00	2,400.00	0.00
590-521-775.000	Repair & Maintenance Supplies	3,000.00	254.15	2,745.85	0.00	2,745.85	8.47
590-521-801.000	Professional Services	20,000.00	15,888.27	4,111.73	1,032.50	4,111.73	79.44
590-521-801.050	Miss Digge's	0.00	3,395.00	(3,395.00)	350.00	102,244.70	69.02
590-521-804.000	Contract Payment to City B.R.	330,000.00	227,755.30	102,244.70	0.00	(937.28)	103.75
590-521-805.000	Contractual Services	25,000.00	25,937.28	7,418.84	2,879.92	7,418.84	62.91
590-521-805.100	Extra Contractual Services	20,000.00	12,581.16	(2,616.40)	1,806.00	2,716.40	0.00
590-521-836.000	Refunds	100.00	2,716.40	6,100.00	0.00	6,100.00	0.00
590-521-874.000	Retirement	6,100.00	0.00	100.00	0.00	100.00	0.00
590-521-900.000	Printing & Publishing	100.00	0.00	0.00	0.00	4,074.38	86.42
590-521-920.000	Public Utilities	30,000.00	25,925.62	1,958.13	61.05	1,958.13	89.69
590-521-930.000	Repair & Maintenance	19,000.00	17,041.87	(415.73)	348.21	311.00	100.00
590-521-933.000	Snowplowing	0.00	415.73	0.00	0.00	(10.00)	0.00
590-521-935.000	Bldg. & Grounds Repair & Maintenance	360.00	49.00	869.00	0.00	869.00	72.84
590-521-958.000	Membership & Dues	320.00	330.00	2,000.00	0.00	2,000.00	0.00
590-521-960.000	Education	2,000.00	0.00	0.00	0.00	0.00	0.00
590-521-965.000	Insurance & Bonds	3,200.00	2,331.00	6,606.80	0.00	6,606.80	30.17
590-521-967.001	SAW GRANT	70,000.00	21,116.17	69,000.00	0.00	12,000.00	0.00
590-521-968.000	Depreciation	69,000.00	0.00	(10,766.00)	0.00	20.00	0.00
590-521-975.000	Capital Outlay under \$10,000	12,000.00	0.00	13,912.15	0.00	13,912.15	54.20
590-521-978.000	Capital Outlay \$10,000 and above	0.00	10,766.00	316,622.99	0.00	316,622.99	54.31
590-521-996.000	Bond Interest Payment	20.00	0.00	0.00	0.00	0.00	0.00
Total Dept 521 - SEWER FUND		693,000.00	376,377.01	13,912.15	13,912.15	317,392.99	54.20
TOTAL EXPENDITURES		693,000.00	376,377.01	13,912.15	13,912.15	316,622.99	54.31
Fund 590 - SEWER FUND:							
TOTAL REVENUES		693,000.00	555,550.41	0.00	0.00	137,449.59	80.17
TOTAL EXPENDITURES		693,000.00	376,377.01	13,912.15	13,912.15	316,622.99	54.31
NET OF REVENUES & EXPENDITURES		0.00	179,173.40	(13,912.15)	(13,912.15)	179,173.40	100.00
Fund 591 - WATER FUND							
Revenues							
Dept 000 - GENERAL							
591-000-626.000	Charg. for Serv. (utilities)	2,000.00	708.95	0.00	0.00	1,291.05	35.45
591-000-627.000	Pen. & Int. Delinquent Bills	0.00	5.55	0.00	0.00	(5.55)	100.00
Total Dept 000 - GENERAL		2,000.00	714.50	0.00	0.00	1,285.50	35.73
TOTAL REVENUES		2,000.00	714.50	0.00	0.00	1,285.50	35.73
Expenditures							
Dept 536 - WATER							

GL NUMBER	DESCRIPTION	2018		YTD BALANCE 11/30/2018	ACTIVITY FOR MONTH 11/30/2018	AVAILABLE BALANCE	% BDGT USED
		AMENDED BUDGET	NORMAL (ABNORMAL)				
591-536-702.200	Salary & Wages Snowplowing	100.00	62.90	0.00	37.10	62.90	
591-536-710.000	Twp. Share Medicare Withholding	0.00	0.91	0.00	(0.91)	100.00	
591-536-715.000	Twp. Share Soc. Sec. Withholding	0.00	3.90	0.00	(3.90)	100.00	
591-536-740.000	Operating Supplies	1,500.00	1,401.23	133.45	98.77	93.42	
591-536-775.000	Repair & Maintenance Supplies	200.00	98.00	0.00	102.00	49.00	
591-536-801.000	Professional Services	400.00	162.00	0.00	238.00	40.50	
591-536-805.000	Contractual Services	12,500.00	10,416.70	1,041.67	2,083.30	83.33	
591-536-920.000	Public Utilities	7,000.00	4,862.07	24.95	2,137.93	69.46	
591-536-930.000	Repair & Maintenance	2,000.00	1,111.44	0.00	888.56	55.57	
591-536-968.000	Depreciation	4,200.00	0.00	0.00	4,200.00	0.00	
Total Dept 536 - WATER		27,900.00	18,119.15	1,200.07	9,780.85	64.94	
TOTAL EXPENDITURES		27,900.00	18,119.15	1,200.07	9,780.85	64.94	
Fund 591 - WATER FUND:							
TOTAL REVENUES		2,000.00	714.50	0.00	1,285.50	35.73	
TOTAL EXPENDITURES		27,900.00	18,119.15	1,200.07	9,780.85	64.94	
NET OF REVENUES & EXPENDITURES		(25,900.00)	(17,404.65)	(1,200.07)	(8,495.35)	67.20	
Fund 594 - 2013 Debt Refunding/Debt Retirement							
Revenues							
Dept 000 - GENERAL							
594-000-664.000	Int. & Div. on Earnings	0.00	20.56	0.00	(20.56)	100.00	
594-000-672.000	Special Assessment	53,000.00	51,220.16	0.00	1,779.84	96.64	
Total Dept 000 - GENERAL		53,000.00	51,240.72	0.00	1,759.28	96.68	
TOTAL REVENUES		53,000.00	51,240.72	0.00	1,759.28	96.68	
Expenditures							
Dept 909 - 2013 DEBT FUNDING/DEBT RETIREMENT							
594-909-801.000	Professional Services	200.00	350.00	0.00	(150.00)	175.00	
594-909-992.000	Bond Principal Payment	44,000.00	44,000.00	0.00	0.00	100.00	
594-909-996.000	Bond Interest Payment	8,800.00	4,398.50	0.00	4,401.50	49.98	
Total Dept 909 - 2013 DEBT FUNDING/DEBT RETIREMENT		53,000.00	48,748.50	0.00	4,251.50	91.98	
TOTAL EXPENDITURES		53,000.00	48,748.50	0.00	4,251.50	91.98	
Fund 594 - 2013 Debt Refunding/Debt Retirement :							
TOTAL REVENUES		53,000.00	51,240.72	0.00	1,759.28	96.68	
TOTAL EXPENDITURES		53,000.00	48,748.50	0.00	4,251.50	91.98	
NET OF REVENUES & EXPENDITURES		0.00	2,492.22	0.00	(2,492.22)	100.00	

GL NUMBER	DESCRIPTION	2018		ACTIVITY FOR	AVAILABLE	% BDC	USED
		AMENDED BUDGET	NORMAL (ABNORMAL)				
Fund 703 - CURRENT TAX COLLECTION FUND							
Revenues							
Dept 000 - GENERAL	Penalties & Interest on Taxes	1,000.00	1,500.27	0.00	(500.27)	150.03	
703-000-445.000		1,000.00	1,500.27	0.00	(500.27)	150.03	
Total Dept 000 - GENERAL		1,000.00	1,500.27	0.00	(500.27)	150.03	
TOTAL REVENUES							
Expenditures							
Dept 000 - GENERAL	Expenditure Control	1,000.00	0.00	0.00	1,000.00	0.00	
703-000-700.000		1,000.00	0.00	0.00	1,000.00	0.00	
Total Dept 000 - GENERAL		1,000.00	0.00	0.00	1,000.00	0.00	
TOTAL EXPENDITURES							
Fund 703 - CURRENT TAX COLLECTION FUND:							
TOTAL REVENUES		1,000.00	1,500.27	0.00	(500.27)	150.03	
TOTAL EXPENDITURES		1,000.00	0.00	0.00	1,000.00	0.00	
NET OF REVENUES & EXPENDITURES		0.00	1,500.27	0.00	(1,500.27)	100.00	
Fund 708 - METRO FUND							
Revenues							
Dept 000 - GENERAL	METRO Revenue	5,000.00	5,091.12	0.00	(91.12)	101.82	
708-000-576.000		20.00	0.00	0.00	20.00	0.00	
708-000-664.000	Int. & Div. on Earnings	5,020.00	5,091.12	0.00	(71.12)	101.42	
Total Dept 000 - GENERAL		5,020.00	5,091.12	0.00	(71.12)	101.42	
TOTAL REVENUES							
TOTAL REVENUES		5,020.00	5,091.12	0.00	(71.12)	101.42	
Fund 708 - METRO FUND:							
TOTAL REVENUES		5,020.00	5,091.12	0.00	(71.12)	101.42	
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	
NET OF REVENUES & EXPENDITURES		5,020.00	5,091.12	0.00	(71.12)	101.42	
Fund 711 - HIGHLAND VIEW CEMETERY							
Revenues							
Dept 000 - GENERAL	Int. & Div. on Earnings	500.00	1,257.86	0.00	(757.86)	251.57	
711-000-664.000		500.00	1,257.86	0.00	(757.86)	251.57	
Total Dept 000 - GENERAL		500.00	1,257.86	0.00	(757.86)	251.57	

GL NUMBER	DESCRIPTION	2018		YTD BALANCE 11/30/2018	ACTIVITY FOR MONTH 11/30/2018	AVAILABLE BALANCE	% BODGT USED
		AMENDED BUDGET	NORMAL (ABNORMAL)				
TOTAL REVENUES		500.00		1,257.86	0.00	(757.86)	251.57
Fund 711 - HIGHLAND VIEW CEMETERY:							
TOTAL REVENUES		500.00		1,257.86	0.00	(757.86)	251.57
TOTAL EXPENDITURES		0.00		0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		500.00		1,257.86	0.00	(757.86)	251.57
TOTAL REVENUES - ALL FUNDS		2,296,170.00		1,793,254.59	0.00	502,915.41	78.10
TOTAL EXPENDITURES - ALL FUNDS		2,292,980.00		1,438,122.79	75,529.29	854,857.21	62.72
NET OF REVENUES & EXPENDITURES		3,190.00		355,131.80	(75,529.29)	(351,941.80)	11,132.66

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 DB: Big Rapids Twp

CHECK REGISTER FOR BIG RAPIDS TOWNSHIP
 CHECK DATE FROM 10/02/2018 - 11/06/2018

Item "H"

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank GEN GENERAL TOWNSHIP CHECKING					
10/02/2018	GEN	31249	ACC00	ACCIDENT FUND COMPANY	1,313.30
10/02/2018	GEN	31250	APE00	APEX SOFTWARE	235.00
10/02/2018	GEN	31251	BIG RAPIDS	BIG RAPIDS FLEET & AUTO REPAIR, INC	1,024.45
10/02/2018	GEN	31252	BRT00	BIG RAPIDS TOWNSHIP GEN. FUND	1,800.00
10/02/2018	GEN	31253	BS&00	BS&A SOFTWARE	3,033.33
10/02/2018	GEN	31254	CHA01	CHARTER COMMUNICATIONS	511.10
10/02/2018	GEN	31255	CON00	CONSUMERS ENERGY	494.81
10/02/2018	GEN	31256	COO00	COOK'S BLACKSMITH WELDING	87.00
10/02/2018	GEN	31257	DIETRICH	GEORGE DIETRICH	309.59
10/02/2018	GEN	31258	DINGES	DINGES FIRE COMPANY	146.15
10/02/2018	GEN	31259	DO ALL DOU	DO ALL DOUG	1,700.00
10/02/2018	GEN	31260	FIR00	FIRST NATIONAL BANK	1,417.58
10/02/2018	GEN	31261	FOUNTAIN	RENE FOUNTAIN	90.00
10/02/2018	GEN	31262	HOPE	HOPE NETWORK WEST MICHIGAN	126.00
10/02/2018	GEN	31263	ITR00	I. T. RIGHT	1,941.00
10/02/2018	GEN	31264	KEVIN C	KEVIN CUSHWAY	1,041.67
10/02/2018	GEN	31265	MANEKE	BRANDON MANEKE	90.00
10/02/2018	GEN	31266	MEC01	MECOSTA COUNTY ROAD COMMISSION	16,086.45
10/02/2018	GEN	31267	MER00	MICHIGAN ELECTION RESOURCES	194.36
10/02/2018	GEN	31268	MIK00	MIKA, MEYERS, BECKETT & JONES	773.00
10/02/2018	GEN	31269	MOS00	MICHIGAN OFFICE SOLUTIONS	87.67
10/02/2018	GEN	31270	NORTHWEST	NORTHWEST KENT MECHANICAL CO.	4,464.92
10/02/2018	GEN	31271	PIO00	THE PIONEER GROUP	613.13
10/02/2018	GEN	31272	PRO00	PROGRESSIVE AE	4,757.00
10/02/2018	GEN	31273	RYA00	RYAN'S MODERN SEWER CLEANING	1,814.50
10/02/2018	GEN	31274	SBS00	SMALL BUSINESS ADMIN SERVICES LLC	52.50
10/02/2018	GEN	31275	STA01	STATE STREET HARDWARE	216.71
10/02/2018	GEN	31276	WES01	WEST SHORE FIRE, INC.	2,498.46
10/02/2018	GEN	31277	XEROX	XEROX FINANCIAL SERVICES	728.84
10/02/2018	GEN	31278	CIT00	CITY OF BIG RAPIDS	41.23
10/02/2018	GEN	31279	MASON	BRENT MASON	221.16
10/09/2018	GEN	31280	CHA01	CHARTER COMMUNICATIONS	104.98
10/09/2018	GEN	31281	CON00	CONSUMERS ENERGY	709.43
10/09/2018	GEN	31282	GRE02	GREAT LAKES ENERGY	19.96
10/17/2018	GEN	31283	AME00	AT &T	779.83
10/17/2018	GEN	31284	CIT02	BIG RAPIDS CITY TREASURER	29,598.78
10/17/2018	GEN	31285	DTE00	DTE ENERGY	271.12
10/17/2018	GEN	31286	GRANGER	GRANGER	145.00
10/17/2018	GEN	31287	HOPE	HOPE NETWORK WEST MICHIGAN	126.00
10/17/2018	GEN	31288	KCI	KCI	1,690.13
10/17/2018	GEN	31289	MANPOWER	MANPOWER	667.00
10/17/2018	GEN	31290	MEC01	MECOSTA COUNTY ROAD COMMISSION	4,406.02
10/17/2018	GEN	31291	SUN00	REPUBLIC SERVICES	6,237.98
10/17/2018	GEN	31292	PRIORITY H	PRIORITY HEALTH	2,726.15
10/25/2018	GEN	31293	AME00	AT &T	218.86
10/25/2018	GEN	31294	CON00	CONSUMERS ENERGY	1,408.98
10/25/2018	GEN	31295	MEC01	MECOSTA COUNTY ROAD COMMISSION	330.08
11/01/2018	GEN	31296	BIG01	BIG RAPIDS TWP SEWER REC. FUND	34.40
11/01/2018	GEN	31297	CON00	CONSUMERS ENERGY	465.74
11/06/2018	GEN	31298	ACC00	ACCIDENT FUND COMPANY	1,313.30
11/06/2018	GEN	31299	ALE00	ALERT-ALL CORPORATION	255.00
11/06/2018	GEN	31300	APPARATUS	APPARATUS CENTRAL REPAIR	500.00
11/06/2018	GEN	31301	BIG06	BIG RAPIDS TIRE	1,279.80
11/06/2018	GEN	31302	BS&00	BS&A SOFTWARE	8,751.33
11/06/2018	GEN	31303	CHA00	MECOSTA COUNTY AREA CHAMBER	125.00
11/06/2018	GEN	31304	CHA01	CHARTER COMMUNICATIONS	601.54
11/06/2018	GEN	31305	CIT00	CITY OF BIG RAPIDS	34.54
11/06/2018	GEN	31306	COFESSCO	COFESSCO FIRE PROTECTION	125.00
11/06/2018	GEN	31307	CUR00	CURRIE'S AMOCO	39.50
11/06/2018	GEN	31308	DIETRICH	GEORGE DIETRICH	411.48
11/06/2018	GEN	31309	GBS00	GBS INC	79.10
11/06/2018	GEN	31310	GRE02	GREAT LAKES ENERGY	19.96
11/06/2018	GEN	31311	HAC00	HACH COMPANY	133.45
11/06/2018	GEN	31312	ITR00	I. T. RIGHT	630.00
11/06/2018	GEN	31313	KEVIN C	KEVIN CUSHWAY	1,041.67
11/06/2018	GEN	31314	MANPOWER	MANPOWER	710.51
11/06/2018	GEN	31315	MASON	BRENT MASON	113.39
11/06/2018	GEN	31316	MCS00	MECOSTA COUNTY SHERIFF DEPT.	5,539.05
11/06/2018	GEN	31317	MIK00	MIKA, MEYERS, BECKETT & JONES	1,748.54
11/06/2018	GEN	31318	MTA01	MCTA	64.49
11/06/2018	GEN	31319	NORTHWEST	NORTHWEST KENT MECHANICAL CO.	5,384.13
11/06/2018	GEN	31320	PIO00	THE PIONEER GROUP	151.88
11/06/2018	GEN	31321	PRO00	PROGRESSIVE AE	7,639.30
11/06/2018	GEN	31322	SBS00	SMALL BUSINESS ADMIN SERVICES LLC	52.50
11/06/2018	GEN	31323	SHBROCC	SPECTRUM HEALTH BR OCCUPATIONAL HEA	128.00
11/06/2018	GEN	31324	STA01	STATE STREET HARDWARE	84.31
11/06/2018	GEN	31325	SUMMIT	SUMMIT COMPANIES	90.60
11/06/2018	GEN	31326	WES01	WEST SHORE FIRE, INC.	771.40

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CHECK REGISTER FOR BIG RAPIDS TOWNSHIP
CHECK DATE FROM 10/02/2018 - 11/06/2018

Page: 2/2

Check Date	Bank	Check	Vendor	Vendor Name	Amount
11/06/2018	GEN	31327	XEROX	XEROX FINANCIAL SERVICES	352.06
11/06/2018	GEN	31328	FIR00	FIRST NATIONAL BANK	902.22
11/01/2018	GEN	9930032 (E)	CHE00	CHEMICAL BANK CENTRAL	6,325.56
11/01/2018	GEN	9930033 (E)	JHI00	JOHN HANCOCK LIFE INSURANCE COMPANY	2,573.79

GEN TOTALS:

Total of 82 Checks:	145,823.75
Less 0 Void Checks:	0.00
Total of 82 Disbursements:	<u>145,823.75</u>

Monthly Permit List

Item "J"

10/31/2018

Building

Permit #	Contractor	Job Address	Fee Total	Const. Value
PB18-0063	BETTEN BAKER	14061 NORTHLAND DRIVE	\$199.00	\$4,800
Work Description: Replace letters on front of Building.				
PB18-0065	CARLSON, LELAND H & DARN	18181 16 MILE ROAD	\$152.00	\$5,280
Work Description: roof over deck.				
PB18-0066	LYTLE BARBARA L	15848 BELMONT DRIVE	\$206.00	\$6,240
Work Description: Replace existing 12' x 26' deck.				
PB18-0067	DAP BIG RAPIDS, LLC	15238 ISABELLA DRIVE	\$181.00	\$2,000
Work Description: Sign placement for new business.				
PB18-0068	HERRON, DAVID L. & ANNE L.	18386 12 MILE ROAD	\$198.00	\$30,720
Work Description: Replace trusses on existing single family dwelling.				
PB18-0069	R P BURNS, LLC	21226 PERRY AVENUE	\$405.00	\$35,000
Work Description: Replace pedestal sign with new sign and electronic display center.				

Total Permits For Type:	6
Total Fees For Type:	\$1,341.00
Total Const. Value For Type:	\$84,040

Electrical

Permit #	Contractor	Job Address	Fee Total	Const. Value
PE18-0060	BETTEN BAKER	14061 NORTHLAND DRIVE	\$85.00	\$0
Work Description: 1 sign circuit. 1 inspection.				
PE18-0061	BELLE TIRE	15415 WALDRON WAY	\$135.00	\$0
Work Description: Fire alarm system - up to 10 horns/stations. 1 inspection.				
PE18-0062	CITY OF BIG RAPIDS	20555 ROLLING HILLS LANE	\$169.00	\$0
Work Description: 6 new circuits, 25 light fixtures, 50 ft. feeder, <50 kva motor, 2 inspections.				
PE18-0063	OZENGHAR-PROCTOR, LINDA	13987 NEW MILLPOND ROAD	\$145.00	\$0
Work Description: 2 circuits, 3 - 220v circuits, 25 lights, 2 inspections.				
PE18-0064	R P BURNS, LLC	21226 PERRY AVENUE	\$95.00	\$0
Work Description: Sign circuit, connect replacement sign to existing circuit.				
PE18-0065	MEIJER INC	15375 WALDRON WAY	\$124.00	\$0
Work Description: 7 - 220v outlets, 1 inspection.				
PE18-0066	BETTEN BAKER	14061 NORTHLAND DRIVE	\$87.00	\$0
Work Description: 2 light groups (50 Fixtures), 1 inspection.				
PE18-0067	DAP BIG RAPIDS, LLC	15238 ISABELLA DRIVE	\$90.00	\$0

Work Description: 1 circuit, 1 sign circuit, 1 inspection.

Total Permits For Type: 8
Total Fees For Type: \$930.00
Total Const. Value For Type: \$0

Mechanical

Permit #	Contractor	Job Address	Fee Total	Const. Value
PM18-0080	BENKERT, DALE & CYNTHIA	14735 190TH AVENUE	\$225.00	\$0
Work Description: Residential heating system, Air conditioning 2 gas piping, 2 exhaust fans, 2 inspections.				
PM18-0081	CLARK, STEVEN C	18250 13 MILE ROAD	\$105.00	\$0
Work Description: Solid fuel fireplace, 1 inspection.				
PM18-0082	BARKEL RICH & KAREN	18855 13 MILE ROAD	\$105.00	\$0
Work Description: Heat pump.				
PM18-0083	BENKERT, DALE & CYNTHIA	14735 190TH AVENUE	\$95.00	\$0
Work Description: Above ground propane tank and piping.				
PM18-0084	BELLE TIRE	15415 WALDRON WAY	\$135.00	\$0
Work Description: 4 Gas Piping openings, 2 inspections.				
PM18-0085	FRYE, DENISE	14450 NEW MILLPOND ROAD	\$105.00	\$0
Work Description: Residential Boiler.				
PM18-0086	BELLE TIRE	15415 WALDRON WAY	\$236.50	\$0
Work Description: Fire Suppression system. 202 heads, 1 inspection.				

Total Permits For Type: 7
Total Fees For Type: \$1,006.50
Total Const. Value For Type: \$0

Plumbing

Permit #	Contractor	Job Address	Fee Total	Const. Value
PP18-0035	MOISD	15510 RYAN'S CREEK WAY	\$236.00	\$0
Work Description: 12 fixtures, 2 stacks, 1 sewer connection, 1 water dist. sys, 3 inspections.				
PP18-0036	UNIVERSITY CLUB ESTATES	21515 UNIVERSITY DR	\$219.00	\$0
Work Description: 8 fixtures, 3 stacks, 1 sewer connection, 1 sewage ejector pump, .75" water distribution system, 3 inspections.				
PP18-0037	DAP BIG RAPIDS, LLC	15238 ISABELLA DRIVE	\$85.00	\$0
Work Description: 1 fixture, 1 water distribution system, 2 inspections.				

Total Permits For Type: 3
Total Fees For Type: \$540.00
Total Const. Value For Type: \$0

Zoning Clearance

Permit #	Contractor	Job Address	Fee Total	Const. Value
PZ18-0040	RIETH-RILEY CONSTRUCTION	18220 TAFT ROAD	\$1,000.00	\$0
Work Description: Gravel Mining Permit Application SUP 18-003				

Total Permits For Type:	1
Total Fees For Type:	\$1,000.00
Total Const. Value For Type:	\$0

Report Summary

	Grand Total Fees:	\$4,817.50
	Grand Total Permits:	25
	Grand Total Const. Value:	\$84,040
Population: All Records		
Permit.DateIssued Between 10/1/2018 12:00:00 AM AND 10/31/2018 11:59:59 PM		

Building & Zoning Department Report to the Board of Trustees:

For the month ending October 31, 2018

The Building and Zoning Department issued six new building permits this month (three signs, 2 decks and one major roof repair.) Revenue for October was \$ 3,817.50 in permit fees and \$1,000.00 for a Gravel Mining SUP Application. The total revenue for the department was \$4,817.50 (see attached). Year to date revenue is \$96,618.50 with \$2,800.00 being Zoning Clearance fees.

The Planning Commission held their regular meeting on October 8, 2018. A Public Hearing was held on the review of ordinance language to correct typographical errors and to improve Communication tower siting requirements. This request has been forwarded to the Board of Trustees for action.

Mr. Bean requested that I review properties on Madison Avenue and Monroe Street for violations of the zoning ordinance. I have personally viewed the properties and I have written notices, but I have not mailed them as I am working on verification of the violations.

Rieth-Riley has submitted their application to operate a Gravel Pit on property they own at 18220 Taft Road. A Public Hearing is scheduled for the next Planning Commission meeting on November 13, 2018. This meeting will be held at the Mecosta County Services Building Conference Room, 14485 Northland Drive as we are anticipating a large turnout.

Brad A. Fowler was on paternity leave early in October, which delayed our action regarding the court ordered clean-up for the Warren/Fowler property at 22420 Woodward Avenue. Mr. Fowler spoke with the court and verified that a show cause hearing was not needed to move forward with the clean-up. The additional \$500.00 in costs has been attached to the fine for this case. Specifications were written and an advertisement was placed in the Pioneer on October 26, 2018. The Grand Rapids Builder's Exchange and the Construction Association of Michigan have made inquiries and are aware of the project. I made follow-up phone calls to five local businesses that provide this type of service, and got responses from three. One is not bidding because he is not able to secure insurance at this time.

As advertised, we opened the sealed bids at 11:00 am on Friday, November 2, 2018. Bids were received from New Horizon's Landscape and Greenscape. Tabulation of the bid was done by Supervisor Stanek.

November 1, 2018, I received an application from Aldi Inc. for a dimensional variance to their property at 21481 Perry Avenue. They would like to expand the store and parking lot in separate phases and need the variance in order for the site plan to be approved. This request will be heard by the ZBA on Tuesday, November 20, 2018 at 7:30 p.m. at the township hall. The Site Plan review will most likely be taken up by the Planning Commission at their December Meeting.

Sincerely,



Brent R. Mason
Zoning Administrator,
Building and Zoning Department

Big Rapids Charter Township

Cemetery and Grounds Monthly Report

October 2018

October activity:

- Total of 1 burial
 - 0 Regular
 - 1 Cremain
- Received help from corrections office, Totals of 25 people working combined total of 700hrs
- Closed Highbanks Park for season
- Shut off cemetery water, and blew out water lines
- Purchased new set of tires for plow truck. Cost of \$599.80 from Big Rapids Tire

Month summary:

October has been extremely productive at Highlandview. The weather has been cooperative for cleaning up leaves, and as of 10/30, many trees in the cemetery are bare. We have received a tremendous amount of help from the county corrections office, and we are very appreciative of them. Additionally, we will be receiving help from the Mecosta-Osceola Career Center on November 8th. Last year, over 100 students came out, rake sin hand, and did a wonderful job cleaning the cemetery. This year, we are expecting to have between 100-120 students.

Outside of leaf cleanup, there is no further activity to report for the month of October. Once the leaves are taken care of, the two seasonal workers will be let go for another season, and I will be preparing for winter. We purchased new tires for the plow truck, and all winter equipment will be tuned up in the beginning of November. Also, we will be purchasing our rock salt for the start of winter soon.

Respectfully submitted,

Brandon Maneke
Cemetery and Grounds Manager

FIRE DEPARTMENT REPORT
NOVEMBER, 2018

Item "L"

General:

The department continues to run well. We participated in the Cross Roads Charter Academy Homecoming parade, conducted Fire Prevention Month activities at Devries Day Care and hosted our annual Halloween party. This year's Halloween party drew approximately 850 children and adults into the station. It was great to see the department members giving so generously to the community. There was plenty of food and snacks for all who attended and the children were able to play some games and tour the fire trucks. The department members provided all of the snacks and food for the event along with staffing the station. We would like to thank all of the local businesses that provided give-a-ways and a special thank you to 103.9 FM for bringing in some of the games and providing on site broadcasting during the event. We look forward to working with them on several upcoming projects to help raise safety awareness.

Call Volume:

Total calls for the month of October 2018: 26

11 Medical, 1 Structure Fire, 0 Grass Fire/Controlled Burn, 3 Auto Accident, 1 Power Line Down, 1 Vehicle Fire, 0 Smoke/Odor, 0 Dumpster Fire, 3 Standby, 0 Collapse, 0 Gas Leak, 0 Inspection, 0 Airport Emergency, 5 Fire Alarm, 0 Water Rescues, 0 Service Call, 0 Fire Investigation, 0 Elevator/Technical Rescue and 1 Drone Activations.

Year to Date Call volume 2018: 333

Year to Date Response Times:

Turnout Time (dispatch to truck en-route): 4 minutes and 46 seconds.

Response Time (dispatch to on scene): 10 minutes and 41 seconds.

Year to Date Call Locations:

Austin	1
Barton	3
Big Prairie	1
BR TWP	289
City of Big Rapids	6
Colfax	2
Evart	2
Grant	1
Green	11
Mecosta	4
Morley	3
Morton	1
Norwich	4
Osceola County	1

Personnel:

We currently have four applicants active in the hiring process. We hope to present them for board approval next month.

Training:

Training this month consisted of monthly truck checks, station cleaning, joint extrication with Colfax Fire, gear inspections and apparatus cleaning.

Repairs Completed:

Tender 3 was taken out of service on 10/18/18 due to failing the DOT inspection. The fire department committee recommended that it be taken out of service until repairs can be made to bring it into compliance with DOT regulations. Finding parts is continuing to be an issue but we hope to have an estimate for these repairs soon. We have explored finance/leasing options with Pierce Fire Apparatus and have forwarded that to Supervisor Stanek for review.

Station Maintenance:

We have noticed the flooding issue in the basement becoming more serious recently. We are working on solutions for the flooding at this time.

Budget/Purchasing over \$2,500.00:

No requests at this time. The leasing options through Pierce Fire Apparatus would give us several options for replacing Tender 3 and exploring the possibility of future apparatus purchases through them. We are recommending using one of these options to replace Tender 3 if it can be worked into the budget. This would allow the department to streamline the apparatus replacement plan for future procurement/replacement of our fire apparatus. One of the options is a lease with a 5, 7 or 10 year contract. At the end of the contract we could purchase the apparatus This would allow the department to replace apparatus on a rotating schedule and would prevent future maintenance costs due to apparatus never being more than 10 years old.

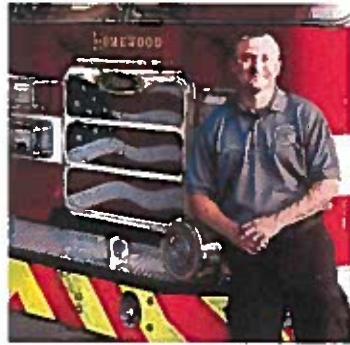


All kinds of plans for all kinds of departments.

The same logic behind our custom chassis applies to our financial services: Tailor the product to the department, not the other way around.

Through the Pierce Financial Solutions program, PNC Equipment Finance provides the industry's most extensive line of lease plans for fleet replacement.

With industry-leading tax exempt rates, zero documentation fees, flexible payment plans and quick approvals that can bypass voter referendums, we make it easy to get behind the wheel of your new Pierce.



Lease Purchase Plan

With a lease purchase plan, you can purchase the apparatus gradually over time. This allows you to use available capital for operations or other needs. At the end of the lease, you can purchase the apparatus for just \$1. Terms for this plan range from 2 to 15 years (10 years for apparatus with commercial chassis).



Choose a lease purchase if:

You prefer ownership of the apparatus and need to spread capital costs over time.

Turn-In Lease Plan

The turn-in lease plan contains a "balloon payment" for the estimated resale value of the apparatus at the end of the lease. A department has two options at lease term:

1. Purchase the apparatus by paying off or refinancing the "balloon payment."
2. Return the apparatus to Pierce and lease a new Pierce apparatus (Pierce pays off the "balloon payment").

Terms for this plan range from 2 to 10 years. This lease contains mileage and apparatus condition provisions, with 10,000 and 15,000 annual mileage options available.



Choose a turn-in lease if:

You want to pay for the use of the apparatus over the lease term and need a flexible, cost-effective fleet management program.



Program Benefits

- All departments qualify
- Highly competitive tax-exempt interest rates
- 100% financing with no documentation fees
- Flexible payment plans
- One year deferred payment plans
- Prepay program that lowers payments while eliminating interest rate risk
- Dedicated Account Executive to assist you through the entire financing process

www.piercemfg.com



Pierce Manufacturing Inc., An Oshkosh Corporation Company
P.O. Box 2017, Appleton WI 54912-2017 USA

Specifications, descriptions and illustrative material in this literature are as accurate as known at the time of publication, but are subject to change without notice. Illustrations may include optional equipment and accessories and may not include all standard equipment. All measurements are nominal values.

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P-0103-FNCLSSS 4/16



FINANCIAL SOLUTIONS



Walk Away Tax Exempt Lease Purchase

10/19/2018

SALES ORGANIZATION: Halt Fire – Tom McDonald

LESSEE: Big Rapids Township FD

TYPE OF EQUIPMENT: (1) Pierce FXP Tanker #32851

EQUIPMENT COST: \$255,028.00

CUSTOMER DOWNPAYMENT: \$0.00

DELIVERY TIME: Standard delivery

PAYMENT MODE: Annual In Arrears

FIRST PAYMENT DUE DATE: 1 Year After Lease Commencement

LEASE COMMENCEMENT DATE: Upon contract signing with Pierce

Contact Information:

Michele Zitzko

Locator: B4-B230-05-07

155 East Broad St

Columbus, OH 43215

Ph: (800) 820-9041, ext. 2

Fax: (866) 221-7894

michele.zitzko@pnc.com

Term	102 Months
Number of Payments	8 annual
Payment Amount	5 @ \$47,781.86 3 @ \$18,355.00
Last Payment due on 102nd Month	\$15,000.00

NOTE: All lease documents must be fully executed within 14 days of the date of this proposal. Failure to receive completed documents may alter the final payment schedule due to changes in rates and/or discounts.

PERFORMANCE BOND: To utilize the prepay program, a performance bond is required. Said performance bond shall be paid for directly to Pierce Manufacturing or financed by Pierce Financial Solutions as part of the transaction

ESCROW FUNDING OPTION: At lease closing, if all of the equipment has not yet been delivered, Lessor will fund an escrow account from which disbursements will be made to the equipment provider(s) upon receipt of a Requisition Request and Certificate of Acceptance from Lessee. Escrow agent will either be Lessor or third-party provider selected by Lessor and approved by Lessee. All escrow earnings will be for the benefit of Lessee. The escrow agent will assess a \$250.00 account set up fee payable at closing.

TYPE OF FINANCING: Tax-exempt Lease Purchase Agreement with walk-away option at 60 and 84 months. Lessee shall have the option of terminating the lease at the end of 60 and 84 months without penalty and further obligation, subject to certain terms and conditions. Pierce and PNC Equipment Finance will agree to purchase the leased vehicle on either of these two maturity dates for an amount equal to the termination value of the lease. If Lessee does not wish to exercise its walk-away option, periodic payments are due as originally agreed upon. After the last payment is made, Lessee owns the vehicle(s) outright. Said agreement shall be a net lease arrangement whereby lessee is responsible for all costs of operation, maintenance, insurance, and taxes. Maximum cumulative mileage of 10,000 miles per year.

BANK QUALIFICATION: This proposal assumes that the lessee will not be issuing more than \$10 million in tax-exempt debt this calendar year. Furthermore, it is assumed that the lessee will designate this issue as a qualified tax-exempt obligation per the tax act of 1986.

LEGAL TITLE: Legal title to the equipment during the lease term shall vest in the lessee, with Pierce Financial Solutions perfecting a first security interest

AUTHORIZED SIGNORS: The lessee's governing board shall provide Pierce Financial Solutions with its resolution or ordinance authorizing this agreement and shall designate the individual(s) to execute all necessary documents used therein.

LEGAL OPINION: The lessee's counsel shall furnish Pierce Financial Solutions with an opinion covering this transaction and the documents used herein. This opinion shall be in a form and substance satisfactory to Pierce Financial Solutions.

VOLUNTEER FIRE DEPARTMENTS: If Lessee is a Volunteer Fire Department, a public hearing under the requirements of Section 147(f) of the Internal Revenue Code of 1986 shall be conducted to authorize this transaction. It is recommended that a notice of the public hearing be published 10 to 14 days in advance of the public hearing.

This proposal will be valid for fourteen (14) days from the above date and is subject to final credit approval by Pierce Financial Solutions and approval of the lease documents in Pierce Financial Solutions's sole discretion. To render a credit decision, lessee shall provide Pierce Financial Solutions with their most recent two years' audited financial statements, copy of their most recent interim financial statement, and current budget.

Accepted by: _____ Proposal submitted by: Michele Zitzko



FINANCIAL SOLUTIONS



Turn-In Tax Exempt Lease Purchase

SALES ORGANIZATION: **Halt Fire - Tom McDonald** 10/19/2018
 LESSEE: **Big Rapids Township FD**
 TYPE OF EQUIPMENT: **(1) Pierce FXP Tanker #32851**
 EQUIPMENT COST: **\$255,028.00**
 CUSTOMER DOWNPAYMENT: **\$0.00**
 DELIVERY TIME: **Standard delivery**
 PAYMENT MODE: **Annual In Arrears**
 FIRST PAYMENT DUE DATE: **1 Year After Lease Commencement**
 LEASE COMMENCEMENT DATE: **Upon contract signing with Pierce**

Contact information:
 Michele Zitko
 Locator: B4-B230-05-07
 155 East Broad St
 Columbus, OH 43215
 Ph: (800) 820-9041, ext. 2
 Fax: (866) 221-7894
 michele.zitko@pnc.com

Term	5 years	7 years	10 years
Number of Payments	5 Annual payments then balloon due one month after final payment	7 Annual payments then balloon due one month after final payment	10 Annual payments then balloon due one month after final payment
Payment Amount	5 @ \$46,433.77	7 @ \$37,040.03	10 @ \$29,515.74
Balloon	1 @ \$66,811.88	1 @ \$56,035.77	1 @ \$49,570.10

NOTE: All lease documents must be fully executed within 14 days of the date of this proposal. Failure to receive completed documents may alter the final payment schedule due to changes in rates and/or discounts.

PERFORMANCE BOND: To utilize the prepay program, a performance bond is required. Said performance bond shall be paid for directly to Pierce Manufacturing or financed by Pierce Financial Solutions as part of the transaction

ESCROW FUNDING OPTION: At lease closing, if all of the equipment has not yet been delivered, Lessor will fund an escrow account from which disbursements will be made to the equipment provider(s) upon receipt of a Requisition Request and Certificate of Acceptance from Lessee. Escrow agent will either be Lessor or third-party provider selected by Lessor and approved by Lessee. All escrow earnings will be for the benefit of Lessee. The escrow agent will assess a \$250.00 account set up fee payable at closing.

TYPE OF FINANCING: Tax-exempt Lease Purchase Agreement with a balloon payment at the end of lease term. Lessee shall have the option of turning-in the leased apparatus at the end of the contract term. If Lessee decides to purchase another Pierce apparatus of equal or higher value than the balloon amount, Pierce and PNC Equipment Finance will guarantee that the value of the leased vehicle will be equal to the balloon payment amount. If Lessee decides to keep the leased vehicle, it must either pay the balloon payment due or refinance the amount due for another term. Any refinancing will be subject to the credit approval of the Lessee at the discretion of PNC Equipment Finance. Said agreement shall be a net lease arrangement whereby lessee is responsible for all costs of operation, maintenance, insurance, and taxes. Maximum cumulative mileage of 10,000 miles per year.

BANK QUALIFICATION: This proposal assumes that the lessee will not be issuing more than \$10 million in tax-exempt debt this calendar year. Furthermore, it is assumed that the lessee will designate this issue as a qualified tax-exempt obligation per the tax act of 1986.

LEGAL TITLE: Legal title to the equipment during the lease term shall vest in the lessee, with Pierce Financial Solutions perfecting a first security interest

AUTHORIZED SIGNORS: The lessee's governing board shall provide Pierce Financial Solutions with its resolution or ordinance authorizing this agreement and shall designate the individual(s) to execute all necessary documents used therein.

LEGAL OPINION: The lessee's counsel shall furnish Pierce Financial Solutions with an opinion covering this transaction and the documents used herein. This opinion shall be in a form and substance satisfactory to Pierce Financial Solutions.

VOLUNTEER FIRE DEPARTMENTS: If Lessee is a Volunteer Fire Department, a public hearing under the requirements of Section 147(f) of the Internal Revenue Code of 1986 shall be conducted to authorize this transaction. It is recommended that a notice of the public hearing be published 10 to 14 days in advance of the public hearing.

This proposal will be valid for fourteen (14) days from the above date and is subject to final credit approval by Pierce Financial Solutions and approval of the lease documents in Pierce Financial Solutions's sole discretion. To render a credit decision, lessee shall provide Pierce Financial Solutions with their most recent two years' audited financial statements, copy of their most recent interim financial statement, and current budget.

Accepted by: _____ Proposal submitted by: Michele Zitko



FINANCIAL SOLUTIONS



Tax Exempt Lease Purchase

SALES ORGANIZATION: Halt Fire – Tom McDonald
LESSEE: Big Rapids Township FD
TYPE OF EQUIPMENT: (1) Pierce FXP Tanker #32851
EQUIPMENT COST: \$255,028.00
CUSTOMER DOWNPAYMENT: \$0.00
TRADE-IN: \$0.00
DELIVERY TIME: Standard delivery
PAYMENT MODE: Annual In Arrears
FIRST PAYMENT DUE DATE: 1 Year After Lease Commencement
LEASE COMMENCEMENT DATE: Upon contract signing with Pierce

10/19/2018

Contact information:
 Michele Zitko
 Locator: B4-B230-05-07
 155 East Broad St
 Columbus, OH 43215
 Ph: (800) 820-9041 ext. 2
 Fax: (866) 221-7894
 michele.zitko@pnc.com

Term	3 years	5 years	7 years	10 years
Number of Payments	3 Annual	5 Annual	7 Annual	10 Annual
Payment Amount	\$93,104.99	\$58,531.03	\$43,914.30	\$33,397.20

NOTE: All lease documents must be fully executed within 14 days of the date of this proposal. Failure to receive completed documents may alter the final payment schedule due to changes in rates and/or discounts.

PERFORMANCE BOND: To utilize the prepay program, a performance bond is required. Said performance bond shall be paid for directly to Pierce Manufacturing or financed by PNC Equipment Finance as part of the transaction

ESCROW FUNDING OPTION: At lease closing, if all of the equipment has not yet been delivered, Lessor will fund an escrow account from which disbursements will be made to the equipment provider(s) upon receipt of a Requisition Request and Certificate of Acceptance from Lessee. Escrow agent will either be Lessor or third-party provider selected by Lessor and approved by Lessee. All escrow earnings will be for the benefit of Lessee. The escrow agent will assess a \$250.00 account set up fee payable at closing.

TYPE OF FINANCING: Tax-exempt Lease Purchase Agreement with a \$1.00 buy out option at end of lease term. Said agreement shall be a net lease arrangement whereby lessee is responsible for all costs of operation, maintenance, insurance, and taxes.

BANK QUALIFICATION: This proposal assumes that the lessee will not be issuing more than \$10 million in tax-exempt debt this calendar year. Furthermore, it is assumed that the lessee will designate this issue as a qualified tax-exempt obligation per the tax act of 1986.

LEGAL TITLE: Legal title to the equipment during the lease term shall vest in the lessee, with PNC Equipment Finance perfecting a first security interest
AUTHORIZED SIGNORS: The lessee's governing board shall provide PNC Equipment Finance with its resolution or ordinance authorizing this agreement and shall designate the individual(s) to execute all necessary documents used therein.

LEGAL OPINION: The lessee's counsel shall furnish PNC Equipment Finance with an opinion covering this transaction and the documents used herein. This opinion shall be in a form and substance satisfactory to PNC Equipment Finance.

VOLUNTEER FIRE DEPARTMENTS: If Lessee is a Volunteer Fire Department, a public hearing under the requirements of Section 147(f) of the Internal Revenue Code of 1986 shall be conducted to authorize this transaction. It is recommended that a notice of the public hearing be published 10 to 14 days in advance of the public hearing.

This proposal will be valid for fourteen (14) days from the above date and is subject to final credit approval by PNC Equipment Finance and approval of the lease documents in PNC Equipment Finance's sole discretion. To render a credit decision, lessee shall provide PNC Equipment Finance with their most recent two years' audited financial statements, copy of their most recent interim financial statement, and current budget.

Accepted by: _____ Proposal submitted by Michele Zitko



Northwest Kent Mechanical Co.

Commercial • Industrial • Institutional

P.O. Box 216K • 4095 16 Mile Road

Cedar Springs, MI 49319

(616) 696-9026 • Fax (616) 696-9327

www.nwkentmech.com

October 30, 2018

Mr. Bill Stanek
Big Rapids Twp.
14212 Northland Dr.
Big Rapids, MI 49307

RE: Monthly Lift Station Report

Dear Bill,

October was another rather quiet month for the lift stations. We had very few calls this month, the biggest was at Hills of Mitchell Creek that you are very familiar with. Today on my rounds, I found that both pumps were running at the same time at the Sheridan lift station. Upon further investigation, I diagnosed the lag float had failed therefore short cycling and operating strictly from the off float. I was able to bypass that float for now and did pick up a couple new floats today, so I can replace that bad float tomorrow. I also swapped out the heater at the Gilbert St lift station and ordered another spare heater to have on hand.

Overall, the lift stations are functioning properly.

Sincerely,

Todd Shank
Northwest Kent Mechanical Co.

Big Rapids Charter Township Industrial Park Water Treatment Plant Monthly Report

All operations at the water plant are normal. Sensaphone quiet no alarms other than high flow alarms from hydrant flushing, all hydrants were flushed in October and all working good, no problems with any to report. Hydrants in fields marked with stakes. Quarterly Bacteriological sample taken and came back good, copy sent to health dept. Plant generator, regular checks and fuel level just under 7/8 of a tank. Normal weekly exercise of genetator on Thursdays. Running steady chlorine residuals of around .35 pars per million (or mg/Liter) leaving plant for disinfection in distribution system. Normally much less liquid chlorine use in cold weather as there is less chlorine demand. New stainless steel screws installed in 3 way valves on chlorine pumps , they need to be replaced about 2 times a year due to corrosion from the liquid chlorine in the chemical room. All other electronics working good, pumps, motors and valves as well. Well number 2 working good and providing plenty of water.

supervisorstanek@bigrapidstownship.net

From: Mary Hively <maryk@chartermi.net>
Sent: Wednesday, October 10, 2018 5:16 PM
To: 'Rene Fountain'; 'Gordon Telfer'; gawneg@ferris.edu; 'Brandon Maneke'; 'Bill Stanek'; maryk@chartermi.net
Subject: Oct 9th Cemetery Minutes

Highland View Cemetery Advisory Committee
Big Rapids Charter Township
Minutes: October 9, 2018

Attending: Gordon Telfer, RoseMary Jennings, Brandon Maneke, Rene Fountain, Mary Hively

Meeting called to order: By Chairperson Gordon Telfer at 2:04 pm at Big Rapids Township Hall.

Announcements: None

Old Business: None

New Business: The 1921 Building & Task Force Committee has collected approximately \$35,000+ in pledges. The committee is in the process of applying for grants with Trans Canada, Walmart, Lowes, Meijers, and a \$5000 grant from the Mecosta County Foundation.

State of the Cemetery: Grounds Manager, Brandon Maneke reports the fall season is arriving two weeks late this year, which shortens the amount of time between now and target date of mid-November for total leaf removal to be completed.

Green Burials: Mary Hively contacted five cemeteries in Lower Michigan; all of which have dedicated areas, made provision for natural burials/green burials. These cities being Grandville, Traverse City, Wyandotte, Waterford and Milan. Marble Park Cemetery in Milan has conducted 20 green burials since 2015 and have sold 40 green burial plots. The Preserve at All Saints Cemetery in Waterford has conducted 49 green burials since 2010 and have sold 400 green burial plots. Peninsula Township Cemetery in Traverse City has conducted 9 green burials since 2015 and has sold 30 green burial plots.

The general consensus of the above cemetery grounds keepers is that interest in green burials is "Off the chart"; receiving "Hundreds of calls." Ridgeview Memorial Gardens in Grandville warned that green burials are "Labor intensive." Peninsula Township plans to enlarge their green burial space. The Preserve at All Saints Cemetery works in conjunction with local funeral homes conducting green burial seminars.

****Unless otherwise notified, the Next Meeting of the Cemetery Committee will be held at 2PM on Tuesday, November 13, 2018 at Big Rapids Township Hall. Our meetings are normally held on the second Tuesday of every month. As of May 2018 there will be no future cemetery meetings held during the months of December, January, February and March. The April 2019 meeting will be held on the last Tuesday of April. No May 2019 meeting.**

Respectively submitted, Mary K. Hively, Secretary

Fire Committee Meeting
October 18, 2018

The Fire Committee met at the township hall at 7:00 pm.

Carman Bean, Tom Crandell, Jim Tubbs, Perry Douglas and Bill Stanek present
Matt Kuncattis absent

Bill ask for the information the board had requested on the history of repairs on the tender. Also, what would you estimate it will cost in the next year or so. Perry will have the information for the board. Bill also stated that the board was not ready to buy a truck with general fund money but may consider a loan for a truck. Carmon stated that he felt the board may do this interest free.

Perry presented some information on a new truck complete compared with keeping the tank and just buying a chassis. Jim and Perry felt there was problems with this tank, (the doors on the cabinets) and though we might be better off with a new one. The prices Perry has, are around \$250,000. He has a fellow coming up from the tank manufacture to give an opinion on the tank. They will continue researching different ideas. Jim also stated that our second engine is also 28 years old and maybe we should look at two trucks. Bill suggested that we try to go with a chassis for now and get that paid off before looking at another truck.

Problems we have now with trucks:

The Generator on Engine # 1 is down. This is a 20 KVA generator that may be very expensive to fix. It needs to be removed before it can be checked out. It may be a bearing.

The Rescue Unit needs tires, around \$2000.00 Bill to talk to Bell Tire.

The pump is bad on 11-4 unit.

Bill asked when we need an MDOT inspection on the tender. It is pass due and they know it will not pass. Carman and Tom both questioned why we still had it on the road. It was decided that it would not be used until it can be repaired, and tested. They are looking for parts and will get as estimate of what needs done before an inspection.

They are holding off on any capital items until we see what the above repairs will cost.

Other items discussed were a complaint on one of the fire fighters' truck with a loud muffler or no muffler, and the lateness on workman's comp reports. Jim and Perry will take care of.

Acting Secretary
Bill Stanek

**MINUTES
BIG RAPIDS CHARTER TOWNSHIP
PLANNING COMMISSION**

Tuesday, October 9, 2018 --- 7:30 p.m.

Big Rapids Township Hall, 14212 Northland Drive, Big Rapids, MI 49307

I. CALL TO ORDER: 7:30 P.M.

Chairman Amanda Wethington called the regular meeting of the Big Rapids Charter Township Planning Commission to order at the township hall on Tuesday, October 9, 2018 at 7:30 p.m.

II. ROLL CALL:

Present: Zach Cook, Mary Davis, Bob Hampson, Gordon Oliver, Mark Sweppenheiser, Carman Bean and Amanda Wethington. The record shows a quorum is present.

Also Present: Zoning Administrator and Recording Secretary, Brent Mason.

III. CONFLICTS OF INTEREST:

Mrs. Wethington asked if any of the Commission members had known conflicts of interest with any item on the agenda for this meeting. No one indicated that a conflict of interest existed.

IV. MINUTES:

Mrs. Wethington asked the Commission to review the minutes of the September 11, 2018 regular meeting. Mr. Bean made a motion to approve the September 11, 2018 minutes as submitted. Mrs. Davis seconded the motion. There was no further discussion. The motion passed unanimously with seven ayes.

V. PUBLIC COMMENT:

There was no public comment.

VI. ADDITIONAL LANGUAGE FOR ZOA 18-002:

Mrs. Wethington asked Mr. Bean to present his proposed additional language regarding the appeal of a Special Use Permit decision. Mr. Bean said he was directed to come up with language so people could appeal decisions to the Board of Trustees. Mr. Bean acknowledged that the word denial should be removed from the language. Mr. Bean also included the legal definition of an aggrieved party that has been forwarded from the Board of Trustees. Mr. Bean feels that the Board of Trustees should determine if a party has a right to appeal, if they meet the definition of an aggrieved party or not. Mr. Hampson asked if an appeal gets filed to the Planning Commission. Mr. Bean explained that the appeal application goes to Mr. Mason, and then he would forward it to the Board of Trustees for their determination on whether the applicant meets the definition of an aggrieved party. The Commission members and Mr. Mason discussed the language and prepared final copy as follows:

153.130 (F)(4) The applicant or any aggrieved party may appeal a decision to the Township Board of Trustees. The application for an appeal will be delivered to the Zoning Administrator within 21 days of the approval of the minutes for the meeting in which the decision was made.

Mrs. Wethington asked if the anyone had any other comments on the language. Hearing none, she moved on to the scheduled public hearing.

VII. PUBLIC HEARING ON ZOA 18-002: Proposed Language Changes.

Mrs. Wethington called the Public Hearing to order at 7:47 p.m. for ZOA 18-002, the proposed language changes to the Title 15 Chapter 153 Zoning. Mr. Mason reiterated that the hearing is for the public to comment on any of the proposed language changes.

Mr. David Hamelund of 18256 Taft Road was recognized by Mrs. Wethington. He said, having sat on both sides of the table for some time, the Township does need to recognize the adjacent property owner's rights as much as the property owners/applicants who are pursuing a Special Use Permit. He has seen many times over the years where it appears that the applicants seem to have more rights than the adjacent property owners, when it was the applicant that moved into the area, and there was little to no remedy for the adjacent property owners. He continued by saying that he was glad to see that the language for the SUP appeals process allowed for other aggrieved parties to be heard.

Mr. Bean replied by saying he likes that it gives the Planning Commission and the Board of Trustee some time to take pause and consider the matter a little further, no matter what the issue. It's not like we're saying you're going to eat this and you're going to like it. Mr. Sweppenheiser said that this is all part of the process. Mr. Bean agreed. He continued by repeating what Trustee Tony Geib said during a Board of Trustees meeting, even the worst criminals in the world have the opportunity to appeal. Mr. Bean said that we were directed to figure out how to put some language in that would allow for that, so here we are. He continued by saying he doesn't know how to make it any simpler. Mrs. Wethington said she thinks it sounds good. She continued by asking if everyone had a chance to look over the proposed changes. Mr. Bean commented on the number of changes that replaced "Zoning Board" with "Planning Commission." Mr. Mason agreed.

Mrs. Wethington asked if there were any other comments for the Public Hearing. There was no indication that anyone wanted to make any further comments, so the public hearing was closed at 7:53 p.m.

VIII. ACTION ON ZOA 18-002:

Mr. Bean made a motion to accept the proposed changes to the Zoning Ordinance language as set out in ZOA 18-002. Mr. Hampson seconded the motion. There was no further discussion. Mrs. Wethington called the question, and roll call vote passed unanimously with seven ayes.

IX. OTHER BUSINESS:

Mr. Mason updated the members about the property at 22420 Woodward. He visited the property on October 1, 2018, and determined that very little had changed on the parcel. He walked the perimeter of the property and photographed the trash including the boat hull, the pile of old pallets and the old hot-tub. Mrs. Wethington asked if anything had been cleaned up. Mr. Mason did acknowledge that some of the trash/rubbish that was in the walk-out basement area appears to have been cleaned up, and there is evidence that some illegal burning has been taking place on the property. He has asked the Sheriff's office and the Michigan State Police to patrol in the evening hours in an effort to catch them in the act of burning illegally. Mr. Mason contacted our attorney, Mr. Brad Fowler, and requested that he file a motion of contempt against Mr. Warren. Then the Township can move ahead with the clean-up, with the costs being attached to the property taxes if Mr. Warren refuses to pay. The Township Board discussed having specifications written for the clean-up, and letting the project out to bid. Mrs. Davis asked about having more junk reappear after the specifications are written. Mr. Mason said that even if the clean-up were totally completed, no one knows when it might return to a similar state. Mr. Mason advised that he will not have any direct contact with the occupants

until he writes a letter advising them when the clean-up will occur, so that they have the opportunity to remove any items they believe are valuable from the yard/exterior of the house.

Mrs. Davis asked about whether the property on 14 Mile Road is staying clean, and Mrs. Wethington said that it wasn't. Mr. Mason advised that the Volkswagen car is a challenge because it doesn't belong to the Freibergs, but the owner still hasn't removed it from their property. Mr. Mason had requested that the combine be moved behind the outbuilding, but that did not happen either.

Mr. Mason told the Planning Commission members that Rieth-Riley delivered the Application to mine gravel on the 40 acres parcel they own @ 18220 Taft road earlier in the day. He shared the application, site plan drawings and other paperwork with the members, and said he would email the documents out to them tomorrow morning so that they would have ample time to review the paperwork before the next meeting.

Mr. Mason and Mr. Stanek also met with the Aldi Grocery store representatives today. He reviewed their proposed site plan and since they won't meet the setback requirements for the district, he directed them to apply for a dimensional variance with the ZBA before their site plan review is undertaken by the Planning Commission. They do wish to have only one site plan review done for both phases and appreciated that information.

Mr. Hamelund asked Mrs. Wethington if there was going to be another public comment period during the meeting, and Mrs. Wethington allowed him to make another comment. Mr. Hamelund said that he wanted the planning commission to consider that mining of gravel is a use by right in Mecosta County just across the Colfax township line (to the east of the proposed parcel). Mr. Mason advised that Mecosta County does have districts where gravel mining is a use by right, but he doesn't know what the zoning of this particular area is. Mr. Hamelund asked that if the Mining SUP is approved, the Planning Commission consider a committee made up of PC members, trustees from both townships, adjacent property owners and Rieth-Riley, to talk as things go on, to keep the lines of communications open so that the people can know what is happening. He knows that some of his neighbors will be coming to the next meeting to find out about the mining proposal. He believes that it would be easier for those neighbors if a decision weren't made at the next meeting. He asked whether it would make any difference to Rieth-Riley if a decision were made in December as opposed to November. He stated that those were just his thoughts, and thanked the Commission for listening. Mrs. Wethington thanked him for his comments.

X. ADJOURNMENT:

Hearing no further business for the Planning Commission, Mrs. Wethington entertained a motion to adjourn. Mr. Sweppenheiser made the motion, seconded by Mr. Cook and the commission voted unanimously to adjourn the meeting at 8:05 p.m.

Motion to approve the Planning Commission minutes of October 9, 2018 by: Mr. _____
Seconded by: Mr. _____. Roll call vote carried with _____ ayes.

Brent R. Mason, Recording Secretary
BIG RAPIDS CHARTER TOWNSHIP
PLANNING COMMISSION

November 13, 2018
Date Approved

Big Rapids Charter Township Utilities Committee Meeting Minutes October 25, 2018

Attending:

Penny Currie – board member (treasurer)

Mel Seiter – community volunteer

Jerry Everett – board member (trustee)

Todd Shank from Northwest Kent Mechanical Co.

Bill Stanek – board member (supervisor)

Bruce Szczepanak – community volunteer

Jay Norris from Integrated Controls Inc "IC"

The purpose of the meeting was to review prices Jay Norris from IC prepared for several solutions for managing township wastewater lift stations more economically. We're currently paying AT&T approximately \$100/month for telephone lines to each lift station (9). $\$100 \times 9 \times 12 = \$10,800/\text{year}$. The current alarm system lets Northwest Kent know we have an alarm situation but provides no information on the nature of the alarm. This results in Northwest Kent always having to dispatch when they receive an alarm after hours which costs the township premium labor charges. Here is a high-level overview of the solutions and costs from vendors we have spoken with so far:

Northwest Kent – Mission Communications (submitted prior to this meeting for comparison purposes)

- **\$27,748 installation** - Northwest Kent is proposing monitoring and control systems from Mission Communications.
 - Connects each site to Mission Communications data center via cellular technology
 - 1st year free cellular service free
 - After 1st year cellular service fees:
 - 2 sites \$46.95/month each: $\$46.95 \times 2 \times 12 = \$ 1,126.87 /\text{year}$
 - 7-sites \$28.95/month each: $\$28.95 \times 7 \times 12 = \$ 2,431.80 /\text{year}$
 - After 1st year of free cellular service the new cost/year = $\$3,558.60/\text{year}$ resulting in savings of $\$7,241.40/\text{year}$ for communications costs
 - Alarms provide more information than we're currently receiving which will result in fewer times NW Kent will have to dispatch after hours costing less premium overtime labor charges. We need an estimate from NW Kent on expected savings.

Integrated Controls Inc. - "IC" (we would still use NW Kent for primary support) 2- possible solutions

- **\$86,912.36 + cell fees Installation** connects 3 sites to IC data center with radio transmitters to city WIFI and 6 sites using cellular technology
 - **\$30,295.91 installation** 3 sites Connect to IC data center via radio transmitters to city-owned network
 - No information concerning what the city will charge the township for connecting to their network
 - **\$40,416.45 installation** 6 sites connect to IC data center via cellular technology
 - 6-sites \$14/month each: $\$14 \times 6 \times 12 = \$1,008/\text{year cellular fees}$
- **\$105,976.15 installation** connects IC data center to all sites via city WIFI (may require additional \$2,500 if 40' tower is required) No information concerning what the city will charge the township for connecting to their network
 - **\$30,295.91 installation** 3 sites Connect to the IC data center via radio transmitters to city-owned network
 - **\$59,480.24 installation** of 6 sites with additional hardware that will allow them to connect to the IC data center via radio transmitters to city-owned network
 - **No recurring monthly cell service fees**
 - **\$200/month total ongoing total service fee to IC**
 - Additional costs may occur if expected challenges are not readily resolved (estimated +\$5,000)

Supervisor's Report October 2018

The bills for the fall clean up are in and the cleanup cost us a little more than last year but was within budget. For the money this is still one of best things we can do for the residents. This year the weather was the most favorable that we have had. We did end up with a few more loads this year.

The office steps are in and Cooks Blacksmith is working on the railing. They really had a hard time removing the old concrete. We just need to make sure we do not use salt on them this year.

The road commission made a presentation at the county township association meeting. They are requesting our proposed work for 2020. I have been pulling information together for the road committee and will try to have a meeting in the next couple of weeks. We should have their recommendations for the December meeting. They still plan on having Campus View finished this year. The tree work on 220th has been taking place, and I have had very little concern from people that live there.

This month I did take off a few days and missed a couple of my regular meetings. I did attend one city commission meeting and was also involved with the discussion at their special meeting regarding the depot. We also had our monthly meeting with the city and Green Township. I also was able to attend the Town and Gown fall meeting.

This month, besides our three board meetings, I was able to attend the utilities and fire committee meetings.

This week I will be meeting with some Ferris Students to talk about how the expansion of the airport will affect the township.

Belle Tire will be having their grand opening Saturday the 10th, and I plan on sharing a few comments there that day. There is always something to do in the township.

I am working to get ahead a little on committees because not only is December a bad month for meetings, but I do plan on taking off a couple of weeks to celebrate with my wife our 50th anniversary and Christmas with family.

Thanks, Bill

AUDIT PROPOSALS

At the September meeting the board approved going out for bids for this years audit. Two years ago we put this out for bid and still had a third year option with H & S Companies for \$7,300. if we wanted to continue with them.

Bids were requested and opened on October 23rd at 2:00 pm. We received the following:

	2018	2019	2020
H & S Companies	\$8,500.00	\$8,900.00	\$9,300.00
Gabridge & Co	\$8,590.00	\$8,590.00	\$8,590.00
Siegfried Crandall	\$7,000.00	\$7,000.00	\$7,000.00

For many years the township used Siegfried Crandall and was very pleased with their work. Four years ago we decided that we should have some one else look over our books. For two years we had Gabridge & Co and they were so so and we decided to look at someone else for the third year of their contract. We then went with H & S Companies and had a local accountant that did a great job. The second year, last year we had someone different from their company, and we were not totally satisfied, so we recommended going out for bids again.

Seal Bid Opening

22420 Woodward Property Clean UP

At 11:02 on Friday October 2nd bids were opened at the township hall.

Bill Stanek and Brent Mason were present. Two bids received.

Bid # 1

New Horizon Landscape	\$2,000.00
15433 220 th Avenue	
Big Rapids MI 49307	

Bid # 2

Greenscape General Contracting LLC	\$5,000.00
P O Box 133	
Lake, MI 48632	

Request for bids: Big Rapids Township is requesting bids for the clean-up of a residential property in Big Rapids Township. Specification for the project are available at the Township Hall, 14212 Northland Drive, Big Rapids, MI 49307 or at www.bigrapidstownship.net Bidders must present proof of insurance. Sealed Bids must be clearly marked and returned to Brent Mason, Zoning Administrator at the above address by 11 a.m. Friday, November 2, 2018. Big Rapids Charter Township reserves the right to act in the best interest of the township.

Clean-up Specifications for property at 22420 Woodward Avenue:

All trash, rubbish, junk and any other garbage on the parcel located at 22420 Woodward Avenue, including but not limited to

1. Old boat hull on the north end of the property.
2. Old hot tub on the northeast corner of the property.
3. Piles of old pallets and misc. wood scrap.
4. Old steel siding scattered about the property.
5. Large pile of trash/garbage in walk-out area of basement (dump area)
6. All remnants of burned trash/junk/rubbish in burn area.
7. Any other items on the property that appear to be junk/trash/garbage/rubbish.

Any permanent structures and any drivable vehicles are excluded. The owner and occupants will be notified by priority mail, in advance of the clean up date, which will occur within two weeks after the bid award.



NEW HORIZON LANDSCAPE

15433 220th Avenue
Big Rapids, MI 49307
(231) 796-0925

November 1, 2018

Brent Mason, Zoning Administrator
Big Rapids Township
14212 Northland Drive
Big Rapids, MI 49307

Property Location:
Warren Residence
22420 Woodward Ave
Big Rapids, MI 49037

(231) 796-3603

2018 LANDSCAPE PROPOSAL

A. Clean-up Property as per the attached Specifications

TOTAL COST \$2,000.00

If you are in agreement, please return a signed copy of this agreement to our office for scheduling.

Approval: _____ Date: _____

New Horizon Landscape is not liable for any damage(s) that may occur to any underground electrical wire, plumbing, cable, utility lines, piping, and/or anything else not aforementioned during underground work that NHL had no previous knowledge of prior to the work commencing.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
7/17/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Arthur J. Gallagher Risk Management Services, Inc. 1690 Watertower Place #500 East Lansing MI 48823	CONTACT NAME: Shelly Enen	
	PHONE (A/C, No., Ext): 517-664-2758	FAX (A/C, No): 517-664-2773
E-MAIL ADDRESS: Shelly_Enen@ajg.com		
INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A: Selective Way Insurance Company		26301
INSURER B: Michigan Horticultural Industries Self Insured Wor		
INSURER C: Midwest Employers Casualty Company		23612
INSURER D:		
INSURER E:		
INSURER F:		

INSURED NEWHO-1
 New Horizon Landscape LLC
 15433 220th Avenue
 Big Rapids MI 49307


COVERAGES **CERTIFICATE NUMBER: 81392653** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:		S 2344226	4/7/2018	4/7/2019	EACH OCCURRENCE	\$ 1,000,000
						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 1,000,000
						MED EXP (Any one person)	\$ 15,000
						PERSONAL & ADV INJURY	\$ 1,000,000
						GENERAL AGGREGATE	\$ 2,000,000
						PRODUCTS - COMP/OP AGG	\$ 2,000,000
							\$
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY		S 2344226	4/7/2018	4/7/2019	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000
						BODILY INJURY (Per person)	\$
						BODILY INJURY (Per accident)	\$
						PROPERTY DAMAGE (Per accident)	\$
							\$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$					EACH OCCURRENCE	\$
						AGGREGATE	\$
							\$
B C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/> N/A	NEWHOH NEWHOH	7/1/2018 7/1/2018	6/30/2019 6/30/2019	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER	
						E.L. EACH ACCIDENT	\$ 500,000
						E.L. DISEASE - EA EMPLOYEE	\$ 500,000
						E.L. DISEASE - POLICY LIMIT	\$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER **CANCELLATION**

For Bid Purposes Only	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

© 1988-2015 ACORD CORPORATION. All rights reserved.

Request for bids: Big Rapids Township is requesting bids for the clean-up of a residential property in Big Rapids Township. Specification for the project are available at the Township Hall, 14212 Northland Drive, Big Rapids, MI 49307 or at www.bigrapidstowship.net Bidders must present proof of insurance. Sealed Bids must be clearly marked and returned to Brent Mason, Zoning Administrator at the above address by 11 a.m. Friday, November 2, 2018. Big Rapids Charter Township reserves the right to act in the best interest of the township.

Clean-up Specifications for property at 22420 Woodward Avenue:

All trash, rubbish, junk and any other garbage on the parcel located at 22420 Woodward Avenue, including but not limited to

1. Old boat hull on the north end of the property.
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4. Old steel siding scattered about the property.
5. Large pile of trash/garbage in walk-out area of basement (dump area)
6. All remnants of burned trash/junk/rubbish in burn area.
7. Any other items on the property that appear to be junk/trash/garbage/rubbish.

Any permanent structures and any drivable vehicles are excluded. The owner and occupants will be notified by priority mail, in advance of the clean up date, which will occur within two weeks after the bid award.

Bidder: Greenscape General Contracting, LLC
P.O. Box 133
Lake, MI 48632
Phone: (989) 329-1939

Submitted By: Brian Cataldo; President



Contact: Brian Cataldo
Cell: (989) 329-1939
E-mail: bwcataldo@yahoo.com

Date: 11/2/18

TOTAL BID PRICE: \$ 5000.00

Note: Certificate of Insurance Attached



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

7/16/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Peterson McGregor of Cadillac 932 North Mitchell Street Cadillac MI 49601	CONTACT NAME: Holly Barber	
	PHONE (A/C, No, Ext): 231-942-4001	FAX (A/C, No): 231-775-1339
E-MAIL ADDRESS: hbarber@team-pma.com		
INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A: Hastings Mutual Insurance Co.		14176
INSURER B:		
INSURER C:		
INSURER D:		
INSURER E:		
INSURER F:		

COVERAGES **CERTIFICATE NUMBER:** 604644523 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDITIONAL INSURED	INSURED	WAIVED	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y	Y		ACV8115161	7/20/2018	7/20/2019	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS	Y	Y		ACV8115161	7/25/2018	7/25/2019	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$				CPP8115159	8/1/2018	8/1/2019	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A		ACV8115161	8/8/2018	8/8/2019	PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ 100,000 E.L. DISEASE - EA EMPLOYEE \$ 100,000 E.L. DISEASE - POLICY LIMIT \$ 500,000
A	Inland Marine				ACV6115161	7/20/2018	7/20/2019	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 State of Michigan as additional insured.

CERTIFICATE HOLDER	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE Holly Barber

**BIG RAPIDS CHARTER TOWNSHIP
RESOLUTION NUMBER 2018-08**

**Opposition to SB 396
Transporting Forest Products**

At the November Board meeting of Big Rapids Charter Board called to order by supervisor William Stanek on November 6, 2018 at 7:00 pm the following resolution was offered by _____ and supported by _____.

WHEREAS, Senate Bill (SB) 396 would be beneficial to the logging industry it will be very unfair to the other business in the township that depend on the roads to transport their goods.

WHEREAS, Big Rapids Charter Township dose have a lot of gravel roads and some paved roads that are in pour shape, this would take more upkeep that the residence can afford.

WHEREAS, SB 396 does allow for a token bond this would not cover the cost to repair the damage that may arise if allowed to use at such a critical time of the year.

Whereas, The roads in the township are an important element in providing transportation for our schools, fire protection, and public services it is important that we do not allow one business to have special use of this important necessity in our community.

THEREFORE, BE IT RSOLVED THAT, the Big Rapids Charter Township Board does herby oppose SB 396.

Yeas: _____
Nays: _____

RESOLUTION DECLARED ADOPTED

Rene Fountain, Township Clerk

All Records
All Special Assessments
SUMMER/WINTER SEASONS

Item "X"

Parcel No	Owners Name	Sp. Assessment	Amount	Taxable Value
5405 003 021 000	MORIATY DANIEL 1017 N 4TH ST BIG RAPIDS MI 49307	100: DELQ SEWER	485.16	35,326
5405 004 005 101	CENTRAL HVAC SUPPLY 21531 18 MILE ROAD BIG RAPIDS MI 49307	2005-1: IND PARK SP ASMT	448.42	32,200
5405 004 005 102	THAPA, KHAGENDRA & RAJANI 20782 EDGEWOOD BIG RAPIDS MI 49307	2005-1: IND PARK SP ASMT	448.42	6,300
5405 004 100 001	BIG RAPIDS TOWNSHIP 14212 NORTHLAND DRIVE BIG RAPIDS MI 49307	2005-1: IND PARK SP ASMT	627.79	0
5405 004 100 002	BIG RAPIDS TOWNSHIP 14212 NORTHLAND DRIVE BIG RAPIDS MI 49307	2005-1: IND PARK SP ASMT	3,399.04	0
5405 004 100 003	BIG RAPIDS TOWNSHIP 14212 NORTHLAND DRIVE BIG RAPIDS MI 49307	2005-1: IND PARK SP ASMT	12,107.40	0
5405 005 001 001	BIG RAPIDS TOWNSHIP 14212 NORTHLAND DRIVE BIG RAPIDS MI 49307	2005-1: IND PARK SP ASMT	34,725.82	0
5405 005 001 600	MML HOLDING LLC 1176 ELECTRIC AVENUE WAYLAND MI 49348	2005-1: IND PARK SP ASMT	1,390.11	20,800
5405 010 000 020	GROSS, CHARLES E. ET UX 701 WEST AVENUE BIG RAPIDS MI 49307	100: DELQ SEWER	330.72	40,312
5405 010 000 070	HATFIELD, WILLIAM P. ET U 23621 15 MILE RD BIG RAPIDS MI 49307	100: DELQ SEWER	319.76	51,500
5405 016 014 200	BIG RAPIDS INN & SUITES I 31100 STEPHENSON HIGHWAY MADISON HEIGHTS MI 48071	400: PERRY STREET S.A	5,169.34	1,574,448
5405 016 014 301	MEIJER INC 2929 WALKER AVE NW. GRAND RAPIDS MI 49546	400: PERRY STREET S.A	14,426.59	3,900,079
5405 016 014 500	JACKSON SUPERIOR HOSPITAL 24725 GREENFIELD ROAD SOUTHFIELD MI 48075	400: PERRY STREET S.A	2,329.45	899,373
5405 016 014 800	DAP BIG RAPIDS, LLC 27750 STANSBURY SUITE 200 FARMINGTON MI 48334	400: PERRY STREET S.A	2,535.83	1,158,962
5405 016 014 900	ISABELLA BANK AND TRUST PO BOX 100 MOUNT PLEASANT MI 48804	400: PERRY STREET S.A	3,086.52	602,762
5405 016 015 300	R P BURNS, LLC 3660 EAST CLOCK ROAD HART MI 49420	400: PERRY STREET S.A	3,659.58	177,900
5405 016 015 500	WAL-MART PROPERTY TAX DEP ATTN: MS 0555 BENTONVILLE AR 72712-8050	400: PERRY STREET S.A	17,362.91	4,192,400
5405 016 015 600	LAND MANAGEMENT, L.C. 1460 WHITEHALL RD MUSKEGON MI 49445-1347	400: PERRY STREET S.A	1,094.73	260,252
5405 016 015 800	NISTA, FRED, R. SCHARP & 611 WILLOW AVENUE BIG RAPIDS MI 49307	400: PERRY STREET S.A	1,521.27	107,600
5405 016 017 100	WDS VENTURES LLC 1620 S KALAMAZOO AVENUE ROYAL OAK MI 48068	400: PERRY STREET S.A	2,783.06	361,857
5405 020 004 000	SCHWABERER, BARBARA A. ET P.O. BOX 609 BIG RAPIDS MI 49307	CFR: CFR TAX	52.00	0
5405 078 002 025	PERDUE JANINE R. 1608 NORTH STATE STREET BIG RAPIDS MI 49307	100: DELQ SEWER	246.99	46,925
5405 078 002 100	MCMASTER, DOTTIE G. A. RI 1512 NORTH STATE STREET BIG RAPIDS MI 49307	100: DELQ SEWER	187.88	50,914
5405 078 002 800	MORREN ANDREW 1416 NORTH STATE STREET BIG RAPIDS MI 49307	100: DELQ SEWER	470.53	38,695
5405 082 006 010	BORTH, J. DAVID ET AL 20609 MADISON AVE BIG RAPIDS MI 49307	100: DELQ SEWER	1,224.68	34,746
Totals for 100 DELQ SEWER		Count: 7	3,265.72	298,418
Totals for 2005-1 IND PARK SP ASMT		Count: 7	53,147.00	59,300
Totals for 400 PERRY STREET S.A		Count: 10	53,969.28	13,235,633
Totals for CFR CFR TAX		Count: 1	52.00	0
Grand Totals		Count: 25	110,382.00	13,593,351

Item "Y"

Listing of proposed changes for the ZOA 18-002 text amendments to the Zoning Ordinance.

Change No.	Page No.	Reference	From	To
1	33	153.017 (A)(10)	Zoning Board	Planning Commission
2	45	153.020 (B)(2)	Zoning Board	Planning Commission
3	46	153.020 (B)(3)(b)	Zoning Board	Planning Commission
4	46	153.020 (B)(3)(d)	Zoning Board	Planning Commission
5	49	153.021 (C)	Zoning Board	Planning Commission
6	60	153.130 (F)(1)	Zoning Board	Planning Commission
7	60	153.130 (F)(1)	Zoning Board	Planning Commission
8	60	153.130 (F)(4)	Planning Commission	Zoning Board of Appeals
9	60	153.130 (F)(4)	Edit text	Add language (see text)
10	61	153.147 (B)(2)	Zoning Board	Planning Commission
11	61	153.147 (B)(2)	Zoning Board	Planning Commission
12	61	153.147 (B)(3)(a)	Zoning Board	Planning Commission
13	61	153.148	Zoning Board	Planning Commission
14	61	153.148	Zoning Board	Planning Commission
15	81	153.246 (A)(1)	Edit text	Add language (see text)
16	81	153.246 (B)(1)	Edit text	Add and delete Language
17	83	153.246 (B)(20)	Edit text	Add "commercial"

153.017 B-RESIDENTIAL DISTRICT (USES AND DIMENSION REGULATIONS).

The following uses and dimension regulations shall apply in B-Residential District.

(A) *Permitted uses.*

- (1) Single-family dwellings;
- (2) Two-family dwellings;
- (3) Boarding houses or rooming houses subject to the provision of 153.130;
- (4) Multi-family dwellings;
- (5) Gardening, farming and small household pets, but not including the commercial raising of animals;
- (6) Nursing or convalescent homes or homes for the aged or infirm or indigent;
- (7) Office of a physician, lawyer, dentist, veterinarian, surveyor, architect or other professional person resident on the premises;
- (8) Manufacturing and sale of handicraft, or home-craft products, providing that such products are manufactured and sold by a person residing on the premises and not employing more than one employee;
- (9) Churches or schools subject to the provisions of 153.130;
- (10) Year-round mobile home parks licensed annually by the state shall be allowed in B Residential District by special permit from the ~~Zoning Board~~Planning Commission, subject to the provisions of 153.130; and
- (11) Mobile homes not in mobile home parks, shall be subject to the provisions of 153.035.

(B) *Permitted accessory uses.*

- (1) Any other structure or use clearly accessory and incidental to a permitted use, but not including an additional dwelling unit; and
- (2) Parking for automobiles owned and used by a person(s) residing on the premises, but not including more than two commercial vehicles per family dwelling.

(C) *Minimum lot size.*

- (1) Fifteen thousand square feet for single-family dwellings, existing separately owned lots, and platted lots excepted;
- (2) Eighteen thousand square feet for two-family dwellings;

153.020 INDUSTRIAL DISTRICT.

(A) *Intent.* A district designed for manufacturing, assembling and fabricating businesses, resource extraction, storage and other commercial activities which may require larger sites and isolation from any other kinds of land uses; and to make provisions for commercial uses which are necessary to service the immediate needs of an industrial area.

(B) The following uses and regulations shall apply in the Industrial District.

(1) *Permitted uses.*

- (a) Lumber yards;
- (b) Sand and gravel extraction and processing; and outside storage;
- (c) Concrete and asphalt plants, research, experimental or testing laboratories;
- (d) Gasoline sales, used and new car sales;
- (e) Agricultural operations; and

(f) Any of the following types of uses when carried out within an enclosed building; however, incidental outside storage is permitted:

- 1. Manufacturing, compounding, processing, packaging, assembling and fabrication operations;
- 2. Tool and die operations;
- 3. Warehousing;
- 4. Auto body and paint shops; and
- 5. Auto service stations.

(2) *Special uses.* The following uses may be permitted as a special use permit upon specific approval by the ~~Zoning Board~~Planning Commission, provided they are found to be in accordance with the provisions of the zoning regulations:

- (a) Storage for all controlled toxic or hazardous materials including gasoline and petroleum storage, chemical storage and disposal, and similar uses;
- (b) Any other use, which emits or creates noise, smoke, odors, dust, dirt, gases, glare, heat or vibration beyond the boundary of the premises;
- (c) An industrial park (a complex or development of a multiple number permitted or designed special uses) which may not comply with all conditions and limitations pertinent thereto, but still complies with the spirit of this chapter, as reviewed by the Zoning Commission;
- (d) Aircraft landing fields and associated uses:

- (e) Eating and drinking establishments and similar commercial uses which primarily serve the district;
- (f) Junkyards;
- (g) Sand, gravel extraction and other mineral extraction and processing; and
- (h) Rendering and slaughtering houses.

(3) *District regulations.*

(a) There shall be no minimum parcel size, however all structures shall be provided with or otherwise guaranteed, access to their rear yard, with a minimum of 30 feet clear and unobstructed accessway or easement. The ratio of length to width may be increased by the Zoning Board of Appeals provided there is a finding that topographic characteristics, unique natural features, or other similar physical limitation exist on the parcel that will physically limit reasonable use of the site. Setbacks from any existing residential parcels shall be: 50 feet for all buildings; 25 feet for driveways, entrances or exits; and ten feet for parking areas. All parcels shall have a minimum lot width of 100 feet with maximum ground coverage of 70% and a five to one length to width ratio. There shall be a 75-foot setback from any dedicated road right-of-way and a 25-foot rear setback for all structures. A 30-foot setback shall be required for all structures from the right-of-way line of any limited access expressway.

(b) Where outdoor storage is permitted, an enclosed barrier or fence of at least eight feet in height may be required; if the ~~Zoning Board~~Planning Commission following site plan review finds that the exposed material poses a hazard or threat to the public health, safety, general welfare or character of the zoning district. Enclosed materials shall not be stacked or stored so as to exceed a reasonable height as compared to other area district uses.

(c) Residential uses shall not be permitted, except where they are consistent with the existing general character of adjoining land uses.

(d) All activities in this District shall comply with the requirements for screening, lighting, plantings and drainage as reviewed by the ~~Zoning Board~~Planning Commission.

(4) *Zoning district boundary setbacks (green belt).* When parcels in the Commercial and Industrial Districts abut an A- or B-Residential District, the following setback requirements shall be met with regards to the commercial or industrial uses.

(a) No structure shall be erected or maintained within 50 feet of the affected property line.

(b) Parking areas shall be no closer to the lot line than the minimum yard depth (setback) requirements for said zoning districts.

(c) A non-penetrable plant screen of sufficient length, height and opacity to interfere with the view of the adjoining district boundary line, except where the view is interrupted by change in grade or other natural human-made features. Plant screen shall be located within the first five feet of the affected property line; however, screening shall not inhibit entrances or exits. Where, because of intense shade or soil conditions, the planting screen cannot be expected to thrive, a wooden fence, masonry wall or vegetative controlled earthen berm may be substituted.

153.021 HIGHWAY INTERCHANGE DISTRICT (HI).

(A) *Intent.* To establish and maintain areas, adjacent to limited access highway interchanges, which service the functional purpose of the highway and the needs of the traveling public using the limited access highway; to ensure smooth, safe traffic flow along major access routes and at the interchanges; and to provide for individual sites designs which will be appropriately planned to ensure mutual compatibility between adjacent land uses.

(B) *Permitted uses.*

- (1) Gasoline and automotive service stations;
- (2) Restaurants;
- (3) Hotels and motels;
- (4) Retail stores; and

(5) Gift, souvenir and similar road-user oriented retail uses will be permitted only when associated with and accessory to permitted uses.

(C) *Uses by special permit.* The following uses may be permitted upon specific approval by the **Zoning Board Planning Commission**, provided they are found to be in accordance with other general and/or specific special use standards of this chapter:

- (1) Truck-stop service centers;
- (2) Transportation oriented industrial uses;
- (3) Other non-listed commercial uses;
- (4) Residential uses;
- (5) Campground and similar open recreational uses;

(6) Dwellings as permitted in 153.017, churches, nursing homes, schools, municipal facilities, and other similar institutional or semi-institutional uses; and

(7) Any planned complex, including two or more permitted uses or uses by special permit, to be located on one parcel.

(D) *District regulations.* All uses shall be subject to Class B site plan review by the Planning Commission, and shall meet any specific site/design standards as outlined in this chapter in addition to the general district requirements listed below:

- (1) The following minimum lot size and road frontage standards apply:

(a) When the use of parcel fronts on the main access road (meaning a major arterial public road, which intersects the limited access highway) two-acre lot size and 300 feet road frontage: or

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(D) Application for a special use permit shall be made to the Township Planning Commission.

(E) The Planning Commission shall hold a public hearing on each request for a special use permit following proper notice of said public hearing in the same manner as provided for 153.278.

(F) (1) Where the Planning Commission determines that a special use is consistent with the standards outlined in this section and all other ordinances and regulations of the township, it shall issue a special use permit modified as the ~~Zoning Board~~Planning Commission may require and containing any conditions or restrictions which the ~~Zoning Board~~Planning Commission may consider necessary to carry out the purpose of this chapter.

(2) Where the conditions set forth under the permit anticipate a future compliance, the failure of which would impart jeopardy, injury or aggravation to adjoining permitted land uses, the Planning Commission shall have the authority to require such guarantees (in form of performance bonds or escrow funds) as may be deemed necessary to remove, alleviate or remedy the conflicting use.

(3) A denial of the special use permit shall be in writing, setting forth the reason for denial.

(4) The applicant or any aggrieved party may appeal a decision~~a denial~~ to the ~~Planning Commission~~Zoning Board of Appeals. The right of appeal for any other aggrieved party will be determined by the Township Board of Trustees. The application for an appeal will be delivered to the zoning administrator within 21 days of the approval of the minutes for the meeting in which the decision was made.

(Ord. 2, passed 8-12-1971; Ord. 3, passed 8-8-1974; Ord. 3.08, passed 3-7-1978; Ord. 3.13, passed 8-7-1979)

PLANNED UNIT DEVELOPMENT

153.145 INTENT.

To permit through the special use permit procedure, planned unit development, which includes flexibility in the use and design of structures and land in situations where modifications of specific provisions of the township zoning regulations will not be contrary to its intent and purpose or significantly inconsistent with the planning on which it is based, and which will not be harmful to the neighborhood in which they occur.

(Ord. 3.09, passed 6-6-1978; Ord. 3.31, passed 12-3-2002)

153.146 MODIFICATION POWERS.

In acting upon the PUD application, the Planning Commission may alter setback requirements, height, lot and building size limits, off-street parking regulations, landscaping rules, and the intensity of the permitted density limits of the district where the lot is located, providing such uses are desirable or convenient for the users of the PUD as developed, or for the immediate neighborhood, and provided that such uses are planned so as to assure that they will not material alter the existing character of the neighborhood, as provided in 153.130. Further, no PUD shall create demands on other existing public services in excess of current capacity, not provide for uses that will be detrimental to the health, safety or welfare of persons or property through excessive production of traffic, noise, smoke, odor, fumes or glare. However, uses not otherwise permitted in the district where the lot is located shall not be permitted to occupy more than 15% of the lot area nor more than 15% of the total floor area of all structures erected

thereon.

(Ord. 3.09, passed 6-6-1978; Ord. 3.31, passed 12-3-2002)

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153.147 APPLICATION PROCEDURE.

(A) The provisions of this section shall be applied to the existing zoning district, as defined on the zoning map where the PUD is to be located.

(B) Applications may be made for any lot exceeding two acres in size, the application procedure is as follows.

(1) *Preliminary conference.* Prior to preparing formal application, the applicant shall meet with the Zoning Administrator to discuss the proposed development.

(2) *Preliminary applications.* The applicant shall prepare and submit seven copies of preliminary development plan which shall include a description of the PUD and its intended uses; a detailed site plan, drawn to a scale not smaller than 40 feet to the inch, certified by a licensed architect, a registered land surveyor or professional engineer; location of and restriction on open space within the PUD including all maintenance agreements; a development schedule; a list of covenants or deed restrictions for the development; and the type of financial guarantees to be utilized to assure development of the site in accordance with plan. In addition, the applicant shall furnish such other information as the ~~Zoning Board~~Planning Commission may reasonably require. The ~~Zoning Board~~Planning Commission, after a hearing, shall approve or deny said application.

(3) *Final application.*

(a) The applicant shall prepare and submit eight copies of the final development plan which shall include a detailed site plan, drawn to a scale not smaller than 40 feet to the inch, certified by a licensed architect, a registered land surveyor or professional engineer. Final development plan shall also include detailed plans for all buildings and structure certified by an architect; detailed evaluations or perspective drawings of all buildings and improvements, sufficient to show the developers intent; a development schedule; deed restrictions and covenant; any other plans, documentation or specification, which the ~~Zoning Board~~Planning Commission may require, that may be necessary for final engineering review and approval of drainage, street design and other facilities, by township and county officials; and a sufficient financial guarantee or letter of credit to insure completion of any required public facilities or improvements in conformance with the stated development schedule.

(b) Upon receipt of the final development plan, the Planning Commission shall hold a second hearing and shall determine whether or not the final plans substantially conform to the approved preliminary plan and to the other provisions of this section.

(Ord. 3.09, passed 6-6-1978; Ord. 3.31, passed 12-3-2002)

153.148 REVIEW PROCEDURE.

In making its review of any portion of the PUD application, the Planning Commission shall first determine that the PUD is consistent with the standards outlined in 153.130 and this subchapter, and all other ordinances and regulations of the township. Where the ~~Zoning Board~~Planning Commissions determines that this application is consistent with this section and with the other requirements hereof, it shall issue a special planned unit permit authorizing development and use in accordance with the final development plan contained in this application, modified as the Planning Commission may require to carry

out the intent and purpose of this section and containing any conditions or restrictions which the **Zoning Board Planning Commission** may consider necessary to carry out the purposes of this chapter and to protect the public health, safety and welfare. A denial of the PUD, at any stage, shall be in writing, setting forth in detail the reasons for denial. The applicant may appeal any denial to the Zoning Board of Appeals.
(Ord. 3.09, passed 6-6-1978; Ord. 3.31, passed 12-3-2002)

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153.149 OPEN SPACE PRESERVATION.

(A) Residential uses in land zoned for residential development may be developed, at the option of the applicant, with the same number of dwelling units on a portion of the land specified in this chapter, but not more than 50%, that, was determined by the Board could otherwise be developed, under this chapter if all of the following apply.

(1) The land is zoned at a density equivalent to two or fewer single- or two-family dwelling units per acre, or, if the land is served by a public sewer system, three or fewer single- or two-family dwelling units per acre.

(2) A percentage of the land specified in this chapter, but not less than 50%, will remain perpetually in an undeveloped state by means of a conservation easement, plat dedication, restrictive covenant or other legal means, as approved by the Board, that runs with the land.

(3) The development does not depend on the extension of a public sewer or public water supply system, unless development of the land without the exercise of the option provided by this division (A) would also depend upon such an extension.

(4) The option provided pursuant to this division (A) has not previously been exercised with respect to that land.

(B) This section shall not apply for permitted uses other than single-family dwellings and/or two-family dwellings as set forth together with such permitted accessory uses as permitted in this chapter.
(Ord. 3.09, passed 6-6-1978; Ord. 3.31, passed 12-3-2002)

COMMUNICATION TOWERS**153.245 COMMUNICATION TOWERS.**

In order to accommodate the communication needs of residents and business while protecting the public health, safety and general welfare of the community, the Township Board finds that these regulations are necessary in order to:

(A) Facilitate the provision of wireless telecommunication services to the residents and businesses of the township;

(B) Minimize adverse visual effects of towers through careful design and siting standards;

(C) Avoid potential damage to adjacent properties from tower failure through structural standards and setback requirements; and

(D) Maximize the use of existing and approved towers and buildings to accommodate new wireless telecommunication antennas in order to reduce the number of towers needed to serve the community. (Ord. 3.24, passed 6-1-1999)

153.246 QUALIFYING CONDITIONS.

(A) The following site and developmental requirements shall apply.

(1) All tower sites ~~requiring a Special Use Permit shall be on parcels of at least ten acres in size and~~ shall have a minimum area sufficient to contain the tower and its accessory uses. The site shall have permanent deeded access to a public road.

(2) The use of guy wires is prohibited within residential districts.

(3) The base of the tower and wire cable supports shall be fenced with a minimum five-foot high fence.

(4) All towers over 30 feet in height shall require a special use permit (153.130).

(B) Special performance standards.

(1) The tower must be set back from all property lines ~~a minimum of 150 feet or a distance equal to its height, whichever is greater, unless engineering plans and specifications have been verified by the Township Engineer that the structural integrity of the tower will withstand high winds and icing impacts and the likelihood of a tower failure is minimal. The applicant shall incur all cost associated with township engineering review.~~

(2) All tower, wire cable supports, equipment and accessory structures associated with the operation of the tower shall not be located any closer than 30 feet to any property line or within the zoning district setback. Nothing shall prevent an applicant from applying to the Board of Appeals for a setback variance.

(3) Accessory structures shall not exceed 600 square feet of gross building area.

be subject to revocation by the Township Board. Cost for testing and verification of compliance shall be borne by the operator of the antenna.

(18) There shall be no employees located on the site on a permanent basis to service or maintain the antenna.

(19) Where the property adjoins any residentially zoned property or land use, the tower owner shall provide and maintain appropriate screening harmonious to the area.

(20) The tower shall be removed by the property owner or lessee within six months of being abandoned by all commercial users. A performance bond sufficient to cover the cost of removal of the tower may be required as a condition of the special use permit.

(21) All steel towers and structures must be inspected at least every three years in compliance with the T.I.A./E.I.A. standards and such inspection compliance certified to the township.

(22) (a) All wireless communications service providers shall cooperate with other wireless communications service providers in co-locating additional antennas on antenna support structure and/or existing buildings or other alternative antenna support structures.

(b) A wireless communications service provider shall exercise good faith in co-locating with other service providers and sharing antenna sites, provided that such shared uses does not give rise to substantial technical level impairment of the ability to provide that such shared use does not give rise to a substantial technical level impairment of the ability to provide wireless communications service.

(c) Such good faith shall include sharing of technical information to evaluate the feasibility of co-location. In the event that a dispute arises as to whether a provider has exercised good faith in accommodating other providers, the township may require a third party technical study at the expense of either or both of such providers.

(Ord. 3.24, passed 6-1-1999) Penalty, see 153.999