

**BIG RAPIDS CHARTER TOWNSHIP BOARD
REGULAR MEETING TUESDAY, OCTOBER 3, 2017
APPROVED**

CALL TO ORDER: 7:00 p.m.

ROLL CALL: Stanek, Fountain, Currie, Bean, Everett, Geib, Williams present.
All lead in the pledge of Allegiance.

PUBLIC COMMENT: Jim Williams – Campus View Dr., Wayne O’Neil – Junk Ordinance.

ADDITIONS TO AGENDA: A motion to add under New Business: Special Assessment 2017 Winter Bills and 2020 Census process, and add under Reports: Perry Street Sidewalk was made by Everett. Seconded by Bean. Motion passed unanimously.

CORRESPONDENCE: noted and filed.

SPECIAL APPEARANCE: None

APPROVAL OF SEPTEMBER 5TH MEETING MINUTES: A motion to approve the September 5, 2017 minutes was made by Everett. Seconded by Bean. Motion passed unanimously

FINANCIAL

TREASURER’S REPORT (AUGUST): A motion to approve the Treasurer’s Report as printed was made by Everett. Seconded by Bean. Motion passed unanimously

FINANCIAL REPORT: Approved as printed with comments.

APPROVAL OF BILLS:

1. **Accounts Payable:** A motion to approve accounts payable in the amount of \$505,921.24 was made by Bean. Seconded by Everett. Motion passed unanimously on a roll call vote.
2. **Payroll:** A motion to approve payroll in the amount of \$20,512.27 was made by Geib. Seconded by Bean. Motion carried unanimously on a roll call vote.

MONTHLY REPORTS:

1. **Building Department:**
2. **Cemetery and Grounds:**
3. **Fire Department:**
4. **Sewer Department:**
5. **Water Department:**
6. **Zoning Report:**
7. **Cemetery committee:**
8. **Cemetery Building task force:**
9. **Planning Commission:**
10. **Policy Committee:**
11. **Supervisor:**
12. **Perry St. Sidewalk:**
Approved as printed.

UNFINISHED BUSINESS:

1. **Waste Water agreement with city:**
2. **2018 Budget Public Hearing:**
3. **2018 Wage Recommendation:**

A motion to move items under unfinished business: Waste Water agreement with City, 2018 Budget Public Hearing and 2018 Wage Recommendations to a second regular meeting to be held October 12, 2017 at 7 p.m. was made by Currie. Seconded by Bean. Motion carried unanimously.

NEW BUSINESS:

1. **L-4029 Tax rate request:** A motion to approve the L4029 Truth in Taxation as presented to the board in the October 3, 2017 board packet BRT Operating at 1.25 Mills, BRT Fire Dept. at 1.5 Mills, BRT Road Millage at 1.5 Mills and Library Millage at .2 Mills. The motion also includes that the L4029 be included in the public hearing of the Big Rapids Township 2018 budget was made by Currie. Seconded by Williams. Motion carried unanimously on a roll call vote.
2. **2017 Budget Adjustment recommendations:** A motion to amend the 2017 Budget as follows:

| | | |
|---|----------|-------------|
| 101-000-676.000 Reimbursement | add | \$17,000.00 |
| 101-000-698.000 Advance from Fund Balance | add | \$5,000.00 |
| 101-446-805.000 Contractual Services Roads | add | \$22,000.00 |
| 206-000-699.100 Advance from fund balance | add | \$25,000.00 |
| 206-336-978.000 Capital Outlay \$10,000 and above | add | \$25,000.00 |
| 206-336-702.000 Salary & Wages | add | \$20,500.00 |
| 206-336-702.050 Salary & Wages First Responder | add | \$7,500.00 |
| 206-336-710.000 Twp. Share Medicare Withholding | add | \$500.00 |
| 206-336-715.000 Twp. Share Soc. Sec. Withholding | add | \$2,000.00 |
| 206-336-727.000 Office Supplies | add | \$2,000.00 |
| 206-336-801.000 Professional services | decrease | \$2,000.00 |
| 206-336-880.000 Community Promotions | decrease | \$2,000.00 |
| 206-336-965.000 Insurance & Bonds | add | \$14,000.00 |
| 206-336-975.000 Capital Outlay under \$10,000 | add | \$7,000.00 |
| 249-000-608.000 Building-Charge for services | add | \$11,830.00 |
| 249-000-699.100 Advance from fund balance | add | \$11,000.00 |
| 249-371-703.000 Building-Salary & Wages-electrical | add | \$7,500.00 |
| 249-371-704.000 Salary & Wages-Plbg-Mech Insp | add | \$10,500.00 |
| 249-371-705.000 Building-Salary & Wages-site plan reviews | add | \$2,700.00 |
| 249-371-710.000 Twp. Share Medicare Withholding | add | \$390.00 |
| 249-371-715.000 Twp. Share Soc. Sec. Withholding | add | \$1,740.00 |

was made by Stanek. Seconded by Fountain. Motion carried on a roll call vote: Stanek-yes, Fountain-yes, Currie-yes, Bean-no, Everett-yes, Geib-no, Williams-yes.

3. **Charter Franchise Agreement Renewal:** A motion we have Jerry Everett and Stanek contact Charter and use Eric Williams to discuss this contract as presented to the board to get back to us with their interpretation of what it is and about where we should go was made by Geib. Seconded by Bean. Motion carried unanimously.
4. **Campus Drive:** no action.
5. **Discussion on building department.**
6. **Special Assessment 2017 Winter Bills:** A motion to authorize the treasurer to assess these taxable amounts to these parcels as printed was made by Geib. Seconded by Bean. Motion carried unanimously on a roll call vote.
7. **2020 Census:**

PUBLIC COMMENT: Wayne O'Neil – Fire calls.

ADJOURNMENT: 8:35