

**BIG RAPIDS CHARTER TOWNSHIP BOARD
REGULAR MEETING TUESDAY, October 2, 2018
BIG RAPIDS TOWNSHIP OFFICES, 14212 NORTHLAND DR.
BIG RAPIDS, MI 49307**

AGENDA

CALL TO ORDER: 7:00 p.m. ROLL CALL: __ Stanek, __ Fountain, __ Currie,
__ Bean, __ Everett, __ Geib, __ Williams. Pledge of Allegiance.

PUBLIC COMMENT

ADDITIONS TO AGENDA:

SPECIAL APPEARANCE:

CORRESPONDENCE: **ITEM A**

APPROVAL OF: September 4th meeting minutes: **ITEM B**

FINANCIAL

1. August Treasurer Report: **ITEM C**
2. Financial Report: **ITEM D**

APPROVAL OF BILLS:

1. Accounts Payable: **ITEM E**
2. Payroll: **ITEM F**

MONTHLY REPORTS:

1. Building/Planning Department: **ITEM G**
2. Cemetery and Grounds: **ITEM H**
3. Fire Department: **ITEM I**
4. Sewer Department: **ITEM J**
5. Water Department: **ITEM K**
6. Cemetery Committee: **ITEM L**
7. Fire Committee: **ITEM M**
8. Planning Commission: **ITEM N**
9. Utility Committee: **ITEM O**
10. Supervisor: **ITEM P**
11. Other

UNFINISHED BUSINESS:

1. Woodward property update: **ITEM Q**
2. Other:

NEW BUSINESS:

1. Request to add Shane Krausneck to Fire Roster: **ITEM R**
2. Acceptance of Travis Williams resignation and rehire him as a volunteer fire fighter: **ITEM S**
3. Request to hire Mike Califf as an electrical inspector: **ITEM T**
4. Discussion on 1993 tender:
5. Set 2019 Budget Public Hearing:
6. Set Wages for 2019: **ITEM U**
7. Other:

PUBLIC COMMENT:

ADJOURNMENT:

Big Rapids Charter Township will provide necessary and reasonable auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed material, if individuals with disabilities, upon five business days notice to the township. Individuals requiring auxiliary aids or services should contact Rene Fountain, Big Rapids Charter Township Clerk, 14212 Northland Drive, Big Rapids, MI 49307- call 231 796 3603 or fax request to 231 796 2533.

Item "A"



The Brook

A Retirement Community with Assisted and Independent Living

Corporate Offices
2375 S. I-75 Business Loop, Suite #4
Grayling, MI 49738
(989) 745-6500

September 6, 2018

To Whom This May Concern:

The Brook of Big Rapids is requesting a street light at or near our driveway on 215th avenue. The area is very dark approaching our driveway and it is difficult to see the turn at night.

Thank you for your consideration.


Sandy Altman-Elliott, COO
The Brook Retirement Communities, Inc.

**BIG RAPIDS CHARTER TOWNSHIP BOARD
REGULAR MEETING TUESDAY, SEPTEMBER 4, 2018
UNAPPROVED**

Item "B"

CALL TO ORDER: 7:00 p.m.

ROLL CALL: Stanek, Fountain, Currie, Bean, Geib present. Everett called in by phone. Williams absent
All lead in the pledge of Allegiance.

PUBLIC COMMENT: Wayne O'Neil – Junk Ordinance

ADDITIONS TO AGENDA: none

SPECIAL APPEARANCE: none

CORRESPONDENCE: FOIA Request:

APPROVAL OF: August 7th **MEETING MINUTES:** A motion to approve the August 7, 2018 minutes as printed was made by Bean. Seconded by Currie. Motion passed unanimously.

FINANCIAL

1. **July Treasurer Report:** Approved as printed.
2. **Financial Report:** Approved as printed.

APPROVAL OF BILLS:

1. **Accounts Payable:** A motion to approved Accounts Payable in the amount of \$353,368.69 checks #31205-#31238 and 5 electronic checks was made by Currie. Seconded by Bean. Motion passed unanimously on a roll call vote.
2. **Payroll:** A motion to approve Payroll in the amount of \$24,329.99 checks #11287-#11332 and stub 8 was made by Currie. Seconded by Bean. Motion passed unanimously on a roll call vote.

MONTHLY REPORTS:

1. **Building/Planning Department:**
2. **Cemetery and Grounds:**
3. **Fire Department:**
4. **Sewer Department:**
5. **Water Department:**
6. **Cemetery Task Force:**
7. **Fire Committee:**
8. **Planning Commission:**
9. **Supervisor:**
Approved as printed.

UNFINISHED BUSINESS:

1. **Woodward property update:** no action
2. **Fall Clean up date changed to Sept 29, 2018** no action

NEW BUSINESS:

1. **2019 Budget presentation:** no action
2. **Resolution opposing HB 6049 and SB 1025 changing assessing:** A motion to approve Resolution 2018-05 was made by Currie. Seconded by Bean. Motion passed unanimously on a roll call vote.

**BIG RAPIDS CHARTER TOWNSHIP
RESOLUTION NUMBER 2018-05**

Opposition to HB 6049 and SB 1025

WHEREAS, House Bill (HB) 6049 and Senate Bill (SB) 1025 seeks to completely restructure the tax assessing process in Michigan by moving responsibility for assessing from the local units to the various County Equalization Offices, and

WHEREAS, HB 6049/SB 1025 will significantly increase Big Rapids Charter Township's costs, to provide the assessing services, and

WHEREAS, HB 6049/SB 1025 does not identify an adequate source of revenue to cover the Township's additional costs, as the assumption that the 1% administrative fee will be adequate to fund the changes is in grave error, and

WHEREAS, HB 6049/SB 1025 will therefore result in an un/underfunded mandate to Big Rapids Charter Township in violation of Article IX Section 29 of the Michigan Constitution which states in part: *"A new activity or service or an increase in the level of any activity or service beyond that required by existing law shall not be required by the legislature or any state agency of*

units of Local Government, unless a state appropriation is made and disbursed to pay the unit of Local Government for any necessary increased costs.", and

WHEREAS, HB 6049/SB 1025 mandated changes to Boards of Review will not be attainable as written due to inadequate numbers of qualified volunteers to staff the Boards, and

WHEREAS, HB 6049/SB 1025 appears to be a solution in search of a problem that does not exist in Big Rapids Charter Township, or a one size fits all solution that will not in fact serve any jurisdiction well, now.

THEREFORE BE IT RESOLVED THAT, the Big Rapids Charter Township Board does hereby oppose HB 6049/SB 1025.

The foregoing resolution was offered by: Currie. Supported by Bean.

Ayes: Currie, Bean, Geib, Everett, Fountain, Stanek. Nays: 0 Absent: Williams

RESOLUTION DECLARED ADOPTED.

Rene Fountain, Township Clerk
Charter Township of Big Rapids

STATE OF MICHIGAN)
) SS
COUNTY OF MECOSTA)

I, the undersigned, the duly qualified and acting Clerk of Charter Township of Big Rapids, Mecosta County, Michigan do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Township Board at a regular meeting on September 4, 2018, the original of which is on file in my office. Public notice of said meeting was given pursuant to and in full compliance with Act No 267, Public Acts of Michigan, 1976 as amended, including in the case of a special or rescheduled meeting, notice by posting at least eighteen(18) hours prior to the time set for the meeting.

IN WITNESS WHEREOF, I have hereto affixed my official signature on this 4th day of September, 2018.

Rene Fountain, Township Clerk
Charter Township of Big Rapids

3. **IT Right renewal:** A motion to renew the IT Right Service contract from 10/01/2018-09/30/2019 in the amount of \$1,600.00 was made by Currie. Seconded by Geib. Motion passed unanimously on a roll call vote.
4. **MCDC Support Request:** Jim Sandy President of MCDC discussed the services provided by the organization and the interest in the industrial park.
A motion to support MCDC in the amount of \$4,000.00 for the calendar year 2018 was made by Bean. Seconded by Currie. Motion passed unanimously on a roll call vote.
5. **Fire Department request for 2 sets of Turn Out Gear (\$6216.02):** A motion to approve 2 sets of turn-out gear in the amount of \$6,216.02 was made by Bean. Seconded by Currie. Motion passed unanimously on a roll call vote.
6. **Request for support for Nawal's Liquor License:** A motion to approve Resolution 2018-06 was made by Currie. Seconded by Geib. Motion passed unanimously on a roll call vote.

**BIG RAPIDS TOWNSHIP
RESOLUTION NUMBER 2018-06**

At a regular meeting of the Big Rapids Charter Township Board called to order by William Stanek on September 4, 2018 at 7:00 p.m. the following resolution was offered by:

Moved by Currie and supported by Geib

that the application from Nawal's Mediterranean Grille for a Class C or Tavern license to be located at: 14253 Northland Drive, Big Rapids, MI 49307.

It is the consensus of this body that it recommends this application be considered for approval by the Michigan Liquor Control Commission.

If disapproved, the reasons for disapproval are: NA

Yeas: Currie, Geib, Bean, Everett, Fountain, Stanek. Nays: 0 Absent: Williams

RESOLUTION DECLARED ADOPTED.

Rene Fountain, Township Clerk

STATE OF MICHIGAN)
) SS
COUNTY OF MECOSTA)

I, the undersigned, the duly qualified and acting Clerk of Big Rapids Charter Township, Mecosta County, Michigan do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Township Board at a regular meeting on September 4, 2018 the original of which is on file in my office. Public notice of said meeting was given pursuant to and in full compliance with Act No 267, Public Acts of Michigan, 1976 as amended, including in the case of a special or rescheduled meeting, notice by posting at least eighteen (18) hours prior to the time set for the meeting.

IN WITNESS WHEREOF, I have hereto affixed by official signature on this 4th day of September 2018.

Rene Fountain, Clerk
Big Rapids Township

7. **Steps in front of office:** A motion to approve Olsson Concrete Construction LLC and Cook's Blacksmith Welding to remove and replace the steps and railing in front of the Township Offices in the amount of \$12,134.98 was made by Fountain. Seconded by Currie. Motion passed unanimously on a roll call vote.
8. **Audit for 2018:** A motion to get bids for the 2018 Audit with (2) 1 year renewals was made by Geib. Seconded by Bean. Motion passed unanimously.

PUBLIC COMMENT: Craig McGuir thanked the board for supporting Nawal's Mediterranean Grille.

ADJOURNMENT: 7:45 p.m.

09/20/2018 04:09 PM
 User: PENNY
 DB: Big Rapids Town

BANK RECONCILIATION FOR BIG RAPIDS TOWNSHIP
 Bank GEN (GENERAL TOWNSHIP CHECKING)
 FROM 08/01/2018 TO 08/31/2018
 Reconciliation Record ID: 77

Item "C"

GL Number	Description	Beginning Balance
101-000-001.000	Cash - Checking	790,287.88
101-000-001.001	Cash Non-Expendable	
203-000-001.000	CASH	129,143.80
204-000-001.000	CASH	184,161.13
206-000-001.000	Cash - Checking	180,110.86
212-000-001.000	Cash - Savings	82.50
246-000-001.000	Cash - Savings	
249-000-001.000	Cash - Savings	132,555.98
271-000-001.000	CASH	68.85
301-000-001.000	Cash - Savings	
401-000-001.000	CASH	25,292.50
590-000-001.000	Cash - Savings	888,582.60
591-000-001.000	CASH	(173,255.15)
593-000-001.000	CASH	
701-000-001.000	Cash - Savings	
708-000-001.000	CASH	44,049.49
711-000-001.000	CASH	
711-000-001.100	HVC Cash Expendable	13,819.61
850-000-001.000	Cash - Savings	(4,107.56)

Beginning GL Balance:	2,210,792.49
Add: Cash Receipts	61,319.21
Less: Cash Disbursements	(94,457.63)
Less: Payroll Disbursements	(20,998.67)
Less: Journal Entries/Other	(300,804.91)
Ending GL Balance:	1,855,850.49

GL Number	Description	Ending Balance
101-000-001.000	Cash - Checking	755,098.11
101-000-001.001	Cash Non-Expendable	
203-000-001.000	CASH	129,143.80
204-000-001.000	CASH	184,225.15
206-000-001.000	Cash - Checking	172,697.57
212-000-001.000	Cash - Savings	82.50
246-000-001.000	Cash - Savings	
249-000-001.000	Cash - Savings	134,100.62
271-000-001.000	CASH	71.54
301-000-001.000	Cash - Savings	
401-000-001.000	CASH	25,342.50
590-000-001.000	Cash - Savings	575,954.77
591-000-001.000	CASH	(174,765.69)
593-000-001.000	CASH	
701-000-001.000	Cash - Savings	
708-000-001.000	CASH	44,049.49
711-000-001.000	CASH	
711-000-001.100	HVC Cash Expendable	13,819.61
850-000-001.000	Cash - Savings	(3,969.48)

Ending GL Balance: 1,855,850.49

Ending Bank Balance: 1,844,077.54

Add: Deposits in Transit		
	09/05/2018 *Deposit ID: 239	11,978.22
	09/05/2018 *Deposit ID: 240	3,377.43
	SEPT PAYROLL CASHED EARLY	607.16
	ETHAN VANSYCLKE	92.45
		16,055.26

Less: Outstanding Checks

Check Date	Check Number	Name	AP Checks	Amount
05/03/2018	31069	DYKEMA GOSSETT PLLC		57.24
07/17/2018	31170	JANE WILLIAMS		200.00

09/20/2018 04:09 PM
User: PENNY
DB: Big Rapids Town

BANK RECONCILIATION FOR BIG RAPIDS TOWNSHIP
Bank GEN (GENERAL TOWNSHIP CHECKING)
FROM 08/01/2018 TO 08/31/2018
Reconciliation Record ID: 77
AP Checks

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Check Date	Check Number	Name	Amount
08/16/2018	31212	CONTINENTAL MGMT #17	2,716.40

Payroll Checks

Check Date	Check Number	Name	Amount
12/31/2017	10970	BEAN, SUSAN	11.01
03/01/2018	11067	MYERS, AARON	43.41
03/02/2018	11068	FITZPATRICK, DUSTIN	13.86
07/01/2018	11224	YEHLE, NATHANIEL	140.67
07/01/2018	11243	DAVIS, MARY	36.94
08/01/2018	11281	DAVIS, MARY	36.94
08/01/2018	11285	EVERETT, JERALD	128.48
08/14/2018	11286	CURRIE, PENNY	897.36

Total - 11 Outstanding Checks:

4,282.31

Adjusted Bank Balance

1,855,850.49

Unreconciled Difference:

0.00

REVIEWED BY:

Rene Buntai
9/25/18

Penny Currie

DATE:

9/20/18

09/28/2018 REVENUE AND EXPENDITURE REPORT FOR BIG RAPIDS TOWNSHIP
 PERIOD ENDING 10/31/2018
 % Fiscal Year Completed: 83.29

GL NUMBER	DESCRIPTION	2018		YTD BALANCE 10/31/2018	ACTIVITY FOR MONTH 10/31/2018		AVAILABLE BALANCE	% BDGT USED
		AMENDED BUDGET	NORMAL (ABNORMAL)		INCREASE (DECREASE)	NORMAL (ABNORMAL)		
Fund 101 - GENERAL OPERATING FUND								
Revenues								
Dept 000 - GENERAL								
101-000-402.000	Current Real Property Tax	180,000.00	180,554.93	0.00	0.00	(554.93)	100.31	
101-000-441.000	Local Community Stabilization Share Tax	0.00	2,093.10	0.00	0.00	(2,093.10)	100.00	
101-000-445.000	Penalties & Interest on Taxes	1,400.00	1,011.54	0.00	0.00	388.46	72.25	
101-000-447.000	Property Tax Admin Fee	48,000.00	47,746.68	0.00	0.00	253.32	99.47	
101-000-451.000	Business Licenses & Permits	19,800.00	9,625.31	0.00	0.00	10,174.69	48.61	
101-000-574.000	State Shared Revenue	340,000.00	170,326.00	0.00	0.00	169,674.00	50.10	
101-000-607.000	Ch. for Serv. (fees, zoning)	200.00	2,540.00	0.00	0.00	(2,340.00)	1,270.00	
101-000-610.000	School Parcel Fee	5,800.00	6,335.50	0.00	0.00	(535.50)	109.23	
101-000-628.000	Ch. for Serv. (copies, ordin.)	50.00	952.43	0.00	0.00	(902.43)	1,904.86	
101-000-632.000	Ch. for Serv. (sale cem. lots)	2,500.00	5,600.00	0.00	0.00	(3,100.00)	224.00	
101-000-634.000	Ch. for Serv. (grave op & cl)	12,000.00	13,350.00	0.00	0.00	(1,350.00)	111.25	
101-000-635.000	Chg For Serv Cem Foun & Misc	3,500.00	4,708.00	0.00	0.00	(1,208.00)	134.51	
101-000-640.000	Ch. for Serv. (lot splits)	500.00	300.00	0.00	0.00	200.00	60.00	
101-000-664.000	Int. & Div. on Earnings	2,500.00	1,325.50	0.00	0.00	1,174.50	53.02	
101-000-667.000	Rent&Exp Building Dept	7,200.00	3,600.00	0.00	0.00	3,600.00	50.00	
101-000-668.000	Sign Rental	4,000.00	4,000.00	0.00	0.00	0.00	100.00	
101-000-673.000	Sale of Fixed Assets	0.00	1,550.00	0.00	0.00	(1,550.00)	100.00	
101-000-675.020	Cemetery Annuity - Division of Assets	45,000.00	51,849.93	0.00	0.00	(6,849.93)	115.22	
101-000-676.000	Reimbursements	2,000.00	2,827.77	0.00	0.00	(827.77)	141.39	
101-000-687.000	REFUNDS	500.00	129.36	0.00	0.00	370.64	25.87	
101-000-697.000	Transfer from other Fund	50,000.00	0.00	0.00	0.00	50,000.00	0.00	
101-000-698.000	Advance from Fund Balance	160,000.00	0.00	0.00	0.00	160,000.00	0.00	
Total Dept 000 - GENERAL		884,950.00	510,426.05	0.00	0.00	374,523.95	57.68	
TOTAL REVENUES		884,950.00	510,426.05	0.00	0.00	374,523.95	57.68	
Expenditures								
Dept 101 - TOWNSHIP BOARD								
101-101-702.000	Salary & Wages	7,000.00	5,249.88	583.32	1,750.12	75.00		
101-101-702.020	Salary & Wages Clerical Help	24,500.00	18,360.00	2,040.00	6,140.00	74.94		
101-101-710.000	Twp. Share Medicare Withholding	460.00	342.32	38.02	117.68	74.42		
101-101-714.000	Health Insurance	4,150.00	4,891.65	0.00	(741.65)	117.87		
101-101-715.000	Twp. Share Soc. Sec. Withholdg	2,000.00	1,463.81	162.64	536.19	73.19		
101-101-715.015	Retirement	0.00	728.70	364.35	(728.70)	100.00		

GL NUMBER	DESCRIPTION	2018		YTD BALANCE 10/31/2018	ACTIVITY FOR MONTH 10/31/2018		AVAILABLE BALANCE	% BDGT USED
		AMENDED BUDGET	NORMAL (ABNORMAL)		INCREASE (DECREASE)	NORMAL (ABNORMAL)		
101-101-718.000	Retirement	3,500.00	0.00	0.00	0.00	0.00	3,500.00	0.00
101-101-720.000	Medical Reimbursement	750.00	428.60	428.60	0.00	0.00	321.40	57.15
101-101-727.000	Office Supplies	800.00	786.80	786.80	13.40	13.40	13.20	98.35
101-101-740.000	Operating Supplies	200.00	200.00	200.00	0.00	0.00	0.00	100.00
101-101-801.000	Professional Services	26,000.00	20,440.97	20,440.97	3,558.01	3,558.01	5,559.03	78.62
101-101-850.000	Communication	3,600.00	2,431.02	2,431.02	278.19	278.19	1,168.98	67.53
101-101-860.000	Transportation	200.00	52.87	52.87	0.00	0.00	147.13	26.44
101-101-860.100	Transportation - Census	200.00	0.00	0.00	0.00	0.00	200.00	0.00
101-101-880.000	Community Promotion	600.00	0.00	0.00	0.00	0.00	600.00	0.00
101-101-881.000	FALL CLEAN-UP	8,000.00	1,280.57	1,280.57	520.57	520.57	6,719.43	16.01
101-101-900.000	Printing & Publishing	2,000.00	1,251.71	1,251.71	613.13	613.13	748.29	62.59
101-101-956.000	Miscellaneous	200.00	0.00	0.00	0.00	0.00	200.00	0.00
101-101-958.000	Membership & Dues	3,400.00	3,122.95	3,122.95	0.00	0.00	277.05	91.85
101-101-960.000	Education	2,000.00	0.00	0.00	0.00	0.00	2,000.00	0.00
101-101-964.010	Refunds and Rebates	0.00	57.24	57.24	0.00	0.00	(57.24)	100.00
101-101-965.000	Insurance & Bonds	9,000.00	6,768.04	6,768.04	183.87	183.87	2,231.96	75.20
101-101-975.000	Capital Outlay under \$10,000	2,000.00	0.00	0.00	0.00	0.00	2,000.00	0.00
101-101-999.000	Transfer to Other Fund	0.00	10,000.00	10,000.00	0.00	0.00	(10,000.00)	100.00
Total Dept 101 - TOWNSHIP BOARD		100,560.00	77,857.13	77,857.13	8,355.50	8,355.50	22,702.87	77.42
Dept 171 - SUPERVISOR								
101-171-702.000	Salary & Wages	25,000.00	18,749.97	18,749.97	2,083.33	2,083.33	6,250.03	75.00
101-171-702.010	Salary & Wages Deputy	2,500.00	0.00	0.00	0.00	0.00	2,500.00	0.00
101-171-702.040	Salary & Wages Cemetery	5,000.00	3,750.03	3,750.03	416.67	416.67	1,249.97	75.00
101-171-702.300	Health Insurance Buyout	1,800.00	1,350.00	1,350.00	150.00	150.00	450.00	75.00
101-171-710.000	Twp. Share Medicare Withholding	500.00	345.83	345.83	38.43	38.43	154.17	69.17
101-171-715.000	Twp. Share Sec. Sec. Withholdg	2,125.00	1,478.70	1,478.70	164.30	164.30	646.30	69.59
101-171-715.015	Retirement	0.00	874.50	874.50	437.25	437.25	(874.50)	100.00
101-171-720.000	Medical Reimbursement	1,000.00	73.20	73.20	0.00	0.00	926.80	7.32
101-171-727.000	Office Supplies	100.00	0.00	0.00	0.00	0.00	100.00	0.00
101-171-740.000	Operating Supplies	100.00	0.00	0.00	0.00	0.00	100.00	0.00
101-171-801.000	Professional Services	500.00	0.00	0.00	0.00	0.00	500.00	0.00
101-171-850.100	Cell Phone	360.00	180.00	180.00	0.00	0.00	180.00	50.00
101-171-860.000	Transportation	400.00	102.46	102.46	0.00	0.00	297.54	25.62
101-171-874.000	Retirement	5,250.00	0.00	0.00	0.00	0.00	5,250.00	0.00
101-171-960.000	Education	1,000.00	618.56	618.56	0.00	0.00	381.44	61.86
101-171-975.000	Capital Outlay under \$10,000	1,000.00	979.00	979.00	0.00	0.00	21.00	97.90
Total Dept 171 - SUPERVISOR		46,635.00	28,502.25	28,502.25	3,289.98	3,289.98	18,132.75	61.12
Dept 215 - CLERK								
101-215-702.000	Salary & Wages	31,500.00	23,625.00	23,625.00	2,625.00	2,625.00	7,875.00	75.00
101-215-702.010	Salary & Wages Deputy	3,700.00	1,732.50	1,732.50	0.00	0.00	1,967.50	46.82
101-215-702.040	Salary & Wages Cemetery	7,700.00	5,775.03	5,775.03	641.67	641.67	1,924.97	75.00
101-215-702.300	Health Insurance Buyout	1,800.00	1,350.00	1,350.00	150.00	150.00	450.00	75.00

GL NUMBER	DESCRIPTION	2018		YTD BALANCE 10/31/2018	ACTIVITY FOR MONTH 10/31/2018	AVAILABLE BALANCE	% BDGT USED
		AMENDED BUDGET	NORMAL (ABNORMAL)				
101-215-710.000	Twp. Share Medicare Withholding	650.00	471.00	49.55	179.00	72.46	
101-215-715.000	Twp. Share Soc. Sec. Withholdg	2,775.00	2,013.92	211.83	761.08	72.57	
101-215-715.015	Retirement	0.00	1,127.50	563.75	(1,127.50)	100.00	
101-215-720.000	Medical Reimbursement	1,000.00	0.00	0.00	1,000.00	0.00	
101-215-727.000	Office Supplies	700.00	189.53	0.00	510.47	27.08	
101-215-740.000	Operating Supplies	250.00	173.64	0.00	76.36	69.46	
101-215-801.000	Professional Services	2,000.00	1,117.50	0.00	882.50	55.88	
101-215-850.000	Cell Phone Reimbursement	360.00	270.00	90.00	90.00	75.00	
101-215-874.000	Retirement	6,765.00	0.00	0.00	6,765.00	0.00	
101-215-960.000	Education	1,000.00	0.00	0.00	1,000.00	0.00	
101-215-975.000	Capital Outlay under \$10,000	500.00	0.00	0.00	500.00	0.00	
Total Dept 215 - CLERK		60,700.00	37,845.62	4,331.80	22,854.38	62.35	
Dept 237 - RETIREMENT BOARD/DEPARTMENT							
101-237-718.000	Retirement	0.00	16,132.54	0.00	(16,132.54)	100.00	
Total Dept 237 - RETIREMENT BOARD/DEPARTMENT		0.00	16,132.54	0.00	(16,132.54)	100.00	
Dept 247 - BOARD OF REVIEW							
101-247-702.000	Salary & Wages	900.00	729.00	0.00	171.00	81.00	
101-247-710.000	Twp. Share Medicare Withholding	15.00	10.57	0.00	4.43	70.47	
101-247-715.000	Twp. Share Soc. Sec. Withholdg	60.00	45.19	0.00	14.81	75.32	
101-247-900.000	Printing & Publishing	75.00	60.63	0.00	14.37	80.84	
101-247-960.000	Education	200.00	0.00	0.00	200.00	0.00	
Total Dept 247 - BOARD OF REVIEW		1,250.00	845.39	0.00	404.61	67.63	
Dept 253 - TREASURER							
101-253-702.000	Salary & Wages	31,200.00	23,400.00	2,600.00	7,800.00	75.00	
101-253-702.010	Salary & Wages Deputy	3,850.00	2,011.38	238.00	1,838.62	52.24	
101-253-710.000	Twp. Share Medicare Withholding	510.00	368.44	41.16	141.56	72.24	
101-253-714.000	Health Insurance	5,300.00	2,832.03	0.00	2,467.97	53.43	
101-253-715.000	Twp. Share Soc. Sec. Withholdg	2,175.00	1,575.54	175.96	599.46	72.44	
101-253-715.015	Retirement	0.00	858.00	429.00	(858.00)	100.00	
101-253-720.000	Medical Reimbursement	800.00	401.76	0.00	398.24	50.22	
101-253-727.000	Office Supplies	1,000.00	760.40	0.00	239.60	76.04	
101-253-740.000	Operating Supplies	600.00	662.00	0.00	(62.00)	110.33	
101-253-801.000	Professional Services	3,800.00	1,171.33	0.00	2,628.67	30.82	
101-253-874.000	Retirement	5,180.00	0.00	0.00	5,180.00	0.00	
101-253-956.000	Miscellaneous	500.00	0.00	0.00	500.00	0.00	
101-253-960.000	Education	250.00	0.00	0.00	250.00	0.00	
Total Dept 253 - TREASURER		55,165.00	34,040.88	3,484.12	21,124.12	61.71	
Dept 257 - ASSESSOR							
101-257-727.000	SUPPLIES	100.00	0.00	0.00	100.00	0.00	
101-257-740.000	Operating Supplies	200.00	0.00	0.00	200.00	0.00	

GL NUMBER	DESCRIPTION	2018		YTD BALANCE		ACTIVITY FOR		AVAILABLE	
		AMENDED BUDGET	NORMAL (ABNORMAL)	10/31/2018	MONTH 10/31/2018	INCREASE (DECREASE)	NORMAL (ABNORMAL)	BALANCE	% BUDGET USED
Dept 262 - ELECTIONS									
101-262-702.000	SALARY AND WAGES	4,800.00		3,738.25	0.00	0.00	1,061.75	77.88	
101-262-710.000	Twp. Share Medicare Withholding	25.00		0.00	0.00	0.00	25.00	0.00	
101-262-715.000	Twp. Share Soc. Sec. Withholding	100.00		0.00	0.00	0.00	100.00	0.00	
101-262-727.000	SUPPLIES	600.00		317.42	0.00	0.00	282.58	52.90	
101-262-740.000	Operating Supplies	1,400.00		1,073.92	194.36	0.00	326.08	76.71	
101-262-801.000	Professional Services	500.00		21.25	0.00	0.00	478.75	4.25	
101-262-900.000	Printing & Publishing	400.00		33.75	0.00	0.00	366.25	8.44	
101-262-960.000	Education	250.00		79.53	0.00	0.00	170.47	31.81	
101-262-975.000	Capital Outlay under \$10,000	1,000.00		0.00	0.00	0.00	1,000.00	0.00	
Total Dept 262 - ELECTIONS		9,075.00		5,264.12	194.36	0.00	3,810.88	58.01	
Dept 265 - TOWNSHIP HALL & GROUNDS									
101-265-702.000	Salary & Wages	1,000.00		2,288.63	289.00	0.00	(1,288.63)	228.86	
101-265-702.200	Salary & Wages Snowplowing	500.00		62.90	0.00	0.00	437.10	12.58	
101-265-710.000	Twp. Share Medicare Withholding	25.00		34.10	4.19	0.00	(9.10)	136.40	
101-265-715.000	Twp. Share Soc. Sec. Withholding	95.00		145.80	17.92	0.00	(50.80)	153.47	
101-265-715.015	Retirement	0.00		80.92	40.46	0.00	(80.92)	100.00	
101-265-740.000	Operating Supplies	200.00		97.51	0.00	0.00	102.49	48.76	
101-265-775.000	Repair & Maintenance Supplies	600.00		359.61	0.00	0.00	240.39	59.94	
101-265-801.000	Professional Services	500.00		83.33	0.00	0.00	416.67	16.67	
101-265-920.000	Public Utilities	4,800.00		2,843.31	0.00	0.00	1,956.69	59.24	
101-265-930.000	Repair & Maintenance	2,000.00		1,535.50	126.00	0.00	464.50	76.78	
101-265-932.000	Grounds maintenance	800.00		417.26	0.00	0.00	382.74	52.16	
101-265-956.000	Miscellaneous	100.00		0.00	0.00	0.00	100.00	0.00	
101-265-975.000	Capital Outlay under \$10,000	4,000.00		0.00	0.00	0.00	4,000.00	0.00	
101-265-978.000	Capital Outlay \$10,000 and above	22,000.00		0.00	0.00	0.00	22,000.00	0.00	
Total Dept 265 - TOWNSHIP HALL & GROUNDS		36,620.00		7,948.87	477.57	0.00	28,671.13	21.71	
Dept 276 - TOWNSHIP CEMETERIES									
101-276-702.000	Salary & Wages	20,300.00		17,410.76	961.95	2,889.24	85.77		
101-276-702.015	Salary & Wages Management	28,800.00		7,191.00	2,316.25	21,609.00	24.97		
101-276-702.016	Salary & Wages Clerical Management	12,700.00		7,059.25	119.00	5,640.75	55.58		
101-276-702.100	SALARY & WAGES: UNEMPLOYMENT	4,800.00		4,047.19	0.00	752.81	84.32		
101-276-702.200	Salary & Wages Snowplowing	390.00		62.90	0.00	327.10	16.13		
101-276-710.000	Twp. Share Medicare Withholding	910.00		459.98	49.26	450.02	50.55		
101-276-714.000	Health Insurance	7,300.00		5,618.01	0.00	1,681.99	76.96		
101-276-715.000	Twp. Share Soc. Sec. Withholdg	3,860.00		1,966.88	210.63	1,893.12	50.96		
101-276-715.015	Retirement	0.00		707.46	340.94	(707.46)	100.00		

GL NUMBER	DESCRIPTION	2018		YTD BALANCE 10/31/2018	ACTIVITY FOR MONTH 10/31/2018		AVAILABLE BALANCE	% BDGT USED
		AMENDED BUDGET	NORMAL (ABNORMAL)		INCREASE (DECREASE)	NORMAL (ABNORMAL)		
101-276-720.000	Medical Reimbursement	1,000.00	290.00	710.00	0.00	710.00	29.00	
101-276-727.000	Office Supplies	800.00	110.38	689.62	0.00	689.62	13.80	
101-276-740.000	Operating Supplies	4,000.00	3,325.76	674.24	383.84	674.24	83.14	
101-276-775.000	Repair & Maintenance Supplies	4,000.00	3,459.14	540.86	361.94	540.86	86.48	
101-276-801.000	Professional Services	3,500.00	698.33	2,801.67	0.00	2,801.67	19.95	
101-276-801.010	MANPOWER	2,000.00	0.00	2,000.00	0.00	2,000.00	0.00	
101-276-801.020	PROF. SERVICES GRAVE OPENING/CLOSING	10,000.00	8,700.00	1,300.00	1,700.00	1,300.00	87.00	
101-276-850.000	Communication	1,000.00	769.82	230.18	0.00	230.18	76.98	
101-276-850.100	Cell Phone	360.00	300.00	60.00	90.00	60.00	83.33	
101-276-860.000	Transportation	100.00	0.00	100.00	0.00	100.00	0.00	
101-276-874.000	Retirement	3,950.00	0.00	3,950.00	0.00	3,950.00	0.00	
101-276-900.000	Printing & Publishing	100.00	206.25	(106.25)	0.00	(106.25)	206.25	
101-276-920.000	Public Utilities	2,800.00	1,556.63	1,243.37	47.48	1,243.37	55.59	
101-276-930.000	Repair & Maintenance	3,000.00	2,243.03	756.97	87.00	756.97	74.77	
101-276-933.000	Snowplowing	300.00	49.00	251.00	0.00	251.00	16.33	
101-276-958.000	Membership & Dues	100.00	0.00	100.00	0.00	100.00	0.00	
101-276-960.000	Education	500.00	232.17	267.83	0.00	267.83	46.43	
101-276-965.000	Insurance & Bonds	2,300.00	1,958.90	341.10	272.78	341.10	85.17	
101-276-971.000	Re Purchase Cemetery Lots	500.00	0.00	500.00	0.00	500.00	0.00	
101-276-975.000	Capital Outlay under \$10,000	12,000.00	11,106.17	893.83	231.04	893.83	92.55	
Total Dept 276 - TOWNSHIP CEMETERIES		131,370.00	79,529.01	51,840.99	7,172.11	51,840.99	60.54	
Dept 446 - HIGHWAYS & STREETS								
101-446-801.000	Professional Services	2,000.00	0.00	2,000.00	0.00	2,000.00	0.00	
101-446-805.000	Contractual Services Roads	280,000.00	91,536.97	188,463.03	15,308.55	188,463.03	32.69	
Total Dept 446 - HIGHWAYS & STREETS		282,000.00	91,536.97	190,463.03	15,308.55	190,463.03	32.46	
Dept 448 - STREET LIGHTS								
101-448-805.000	Contractual Services	100.00	0.00	100.00	0.00	100.00	0.00	
101-448-920.000	Public Utilities	9,400.00	6,188.28	3,211.72	37.74	3,211.72	65.83	
Total Dept 448 - STREET LIGHTS		9,500.00	6,188.28	3,311.72	37.74	3,311.72	65.14	
Dept 450 - IND. PARK INFRASTRUCTURE								
101-450-990.100	Ind. Park Infrastructure	50,800.00	0.00	50,800.00	0.00	50,800.00	0.00	
Total Dept 450 - IND. PARK INFRASTRUCTURE		50,800.00	0.00	50,800.00	0.00	50,800.00	0.00	
Dept 721 - PLANNING COMMISSION								
101-721-702.000	SALARY AND WAGES	8,000.00	6,000.03	1,999.97	666.67	1,999.97	75.00	
101-721-702.030	Salary & Wages Per Diems	3,360.00	2,040.00	1,320.00	200.00	1,320.00	60.71	
101-721-710.000	Twpr. Share Medicare Withholding	165.00	116.61	48.39	12.57	48.39	70.67	
101-721-715.000	Twpr. Share Soc. Sec. Withholding	705.00	498.45	206.55	53.73	206.55	70.70	
101-721-715.015	Retirement	0.00	186.66	(186.66)	93.33	(186.66)	100.00	
101-721-740.000	Operating Supplies	100.00	11.96	88.04	0.00	88.04	11.96	
101-721-801.000	Professional Services	3,000.00	3,169.00	(169.00)	450.00	(169.00)	105.63	

GL NUMBER	DESCRIPTION	2018		YTD BALANCE 10/31/2018	ACTIVITY FOR		AVAILABLE BALANCE	% BDGT USED
		AMENDED BUDGET	NORMAL (ABNORMAL)		MONTH 10/31/2018 INCREASE (DECREASE)	NORMAL (ABNORMAL)		
101-721-860.000	MILEAGE	250.00	335.21	117.76	0.00	(85.21)	134.08	
101-721-874.000	Retirement	800.00	0.00	0.00	0.00	800.00	0.00	
101-721-900.000	Printing & Publishing	400.00	346.06	0.00	0.00	53.94	86.52	
101-721-956.000	Miscellaneous	50.00	0.00	0.00	0.00	50.00	0.00	
101-721-960.000	Education	1,000.00	588.00	295.00	295.00	412.00	58.80	
101-721-964.010	Refunds and Rebates	0.00	400.00	0.00	0.00	(400.00)	100.00	
Total Dept 721 - PLANNING COMMISSION		17,830.00	13,691.98	1,889.06	1,889.06	4,138.02	76.79	
Dept 728 - ECONOMIC-INDUSTRIAL DEVELOPMT								
101-728-801.000	Professional Services	500.00	0.00	0.00	0.00	500.00	0.00	
101-728-880.000	Community Promotion	4,200.00	4,000.00	0.00	0.00	200.00	95.24	
101-728-930.000	Repair & Maintenance	500.00	0.00	0.00	0.00	500.00	0.00	
Total Dept 728 - ECONOMIC-INDUSTRIAL DEVELOPMT		5,200.00	4,000.00	0.00	0.00	1,200.00	76.92	
Dept 751 - PARKS & RECREATION								
101-751-702.000	Salary & Wages	500.00	579.13	54.45	54.45	(79.13)	115.83	
101-751-702.015	Salary & Wages Mangement	1,000.00	765.00	76.50	76.50	235.00	76.50	
101-751-702.070	Park Supvr	2,500.00	2,250.00	500.00	500.00	250.00	90.00	
101-751-710.000	Twp. Share Medicare Withholding	60.00	52.13	9.15	9.15	7.87	86.88	
101-751-715.000	Twp. Share Soc. Sec. Withholdg	250.00	222.83	39.11	39.11	27.17	89.13	
101-751-715.015	Retirement	0.00	22.61	10.71	10.71	(22.61)	100.00	
101-751-740.000	Operating Supplies	500.00	440.87	16.21	16.21	59.13	88.17	
101-751-775.000	Repair & Maintenance Supplies	500.00	243.78	54.95	54.95	256.22	48.76	
101-751-900.000	Printing & Publishing	0.00	78.76	0.00	0.00	(78.76)	100.00	
101-751-920.000	Public Utilities	350.00	116.59	0.00	0.00	233.41	33.31	
101-751-930.000	Repair & Maintenance	600.00	105.00	0.00	0.00	495.00	17.50	
101-751-975.000	Capital Outlay under \$10,000	7,000.00	4,962.00	0.00	0.00	2,038.00	70.89	
101-751-978.000	Capital Outlay \$10,000 and above	18,000.00	17,250.00	0.00	0.00	750.00	95.83	
Total Dept 751 - PARKS & RECREATION		31,260.00	27,088.70	761.08	761.08	4,171.30	86.66	
TOTAL EXPENDITURES		881,765.00	458,145.34	48,570.20	48,570.20	423,619.66	51.96	
Fund 101 - GENERAL OPERATING FUND:								
TOTAL REVENUES		884,950.00	510,426.05	0.00	0.00	374,523.95	57.68	
TOTAL EXPENDITURES		881,765.00	458,145.34	48,570.20	48,570.20	423,619.66	51.96	
NET OF REVENUES & EXPENDITURES		3,185.00	52,280.71	(48,570.20)	(48,570.20)	(49,095.71)	1,641.47	
Fund 203 - PERRY STREET CORRIDOR SIDEWALK								
Revenues								
Dept 000 - GENERAL	SPECIAL ASSESSMENT INTEREST	5,000.00	27,283.58	0.00	0.00	(22,283.58)	545.67	
203-000-665.000	Special Assessment	50,000.00	29,132.71	0.00	0.00	20,867.29	58.27	
203-000-672.000		55,000.00	56,416.29	0.00	0.00	(1,416.29)	102.58	
Total Dept 000 - GENERAL								

GL NUMBER	DESCRIPTION	2018		YTD BALANCE 10/31/2018	ACTIVITY FOR MONTH 10/31/2018 INCREASE (DECREASE)	AVAILABLE BALANCE	% BDGT USED
		AMENDED BUDGET	NORMAL (ABNORMAL)				
TOTAL REVENUES		55,000.00		56,416.29	0.00	(1,416.29)	102.58
Expenditures							
Dept 444 - SIDEWALKS							
203-444-991.050	LOAN PAYMENT (to revolving loan fund)	50,000.00		0.00	0.00	50,000.00	0.00
203-444-996.050	INTEREST (to revolving loan fund)	5,000.00		(12,100.00)	0.00	17,100.00	(242.00)
Total Dept 444 - SIDEWALKS		55,000.00		(12,100.00)	0.00	67,100.00	(22.00)
TOTAL EXPENDITURES				55,000.00	(12,100.00)	67,100.00	(22.00)
Fund 203 - PERRY STREET CORRIDOR SIDEWALK:							
TOTAL REVENUES		55,000.00		56,416.29	0.00	(1,416.29)	102.58
TOTAL EXPENDITURES		55,000.00		(12,100.00)	0.00	67,100.00	22.00
NET OF REVENUES & EXPENDITURES		0.00		68,516.29	0.00	(68,516.29)	100.00
Fund 204 - MUNICIPAL STREET FUND							
Revenues							
Dept 000 - GENERAL							
204-000-405.000	B.R.T. Road Millage	215,000.00		180,355.85	0.00	34,644.15	83.89
Total Dept 000 - GENERAL		215,000.00		180,355.85	0.00	34,644.15	83.89
TOTAL REVENUES		215,000.00		180,355.85	0.00	34,644.15	83.89
Expenditures							
Dept 446 - HIGHWAYS & STREETS							
204-446-805.000	Contractual Services	215,000.00		215,000.00	0.00	0.00	100.00
Total Dept 446 - HIGHWAYS & STREETS		215,000.00		215,000.00	0.00	0.00	100.00
TOTAL EXPENDITURES		215,000.00		215,000.00	0.00	0.00	100.00
Fund 204 - MUNICIPAL STREET FUND:							
TOTAL REVENUES		215,000.00		180,355.85	0.00	34,644.15	83.89
TOTAL EXPENDITURES		215,000.00		215,000.00	0.00	0.00	100.00
NET OF REVENUES & EXPENDITURES		0.00		(34,644.15)	0.00	34,644.15	100.00
Fund 206 - FIRE FUND							
Revenues							
Dept 000 - GENERAL							
206-000-403.000	Current Real Property Tax	215,000.00		252,978.42	0.00	(37,978.42)	117.66

GL NUMBER	DESCRIPTION	2018		YTD BALANCE 10/31/2018	ACTIVITY FOR MONTH 10/31/2018		AVAILABLE BALANCE	% BUDGET USED
		AMENDED BUDGET	NORMAL (ABNORMAL)		INCREASE (DECREASE)	NORMAL (ABNORMAL)		
206-000-582.000	Contribution Mecosta Co. F.R.	15,980.00		12,360.40	0.00	0.00	3,619.60	77.35
206-000-664.000	Int. & Div. on Earnings	20.00		1,325.47	0.00	0.00	(1,305.47)	6,627.35
206-000-676.000	Reimbursements	0.00		70.55	0.00	0.00	(70.55)	100.00
Total Dept 000 - GENERAL		231,000.00		266,734.84	0.00	0.00	(35,734.84)	115.47
TOTAL REVENUES		231,000.00		266,734.84	0.00	0.00	(35,734.84)	115.47
Expenditures								
Dept 336 - FIRE DEPARTMENT								
206-336-702.000	Salary & Wages	67,500.00		44,334.12	4,500.58	0.00	23,165.88	65.68
206-336-702.025	Salary & Wages Reports	1,200.00		888.00	153.00	0.00	312.00	74.00
206-336-702.030	Salary & Wages Preincident Surveys	3,000.00		1,950.00	300.00	0.00	1,050.00	65.00
206-336-702.050	Salary & Wages First Responder	22,000.00		14,194.38	1,999.50	0.00	7,805.62	64.52
206-336-702.080	Chief Salary & Wages	7,500.00		7,849.05	1,089.81	0.00	(349.05)	104.65
206-336-702.085	Asst Chiefs Salary & Wages	4,800.00		5,563.75	812.75	0.00	(763.75)	115.91
206-336-702.200	Salary & Wages Snowplowing	500.00		62.90	0.00	0.00	437.10	12.58
206-336-710.000	Twp. Share Medicare Withholding	1,550.00		1,085.21	128.41	0.00	464.79	70.01
206-336-715.000	Twp. Share Soc. Sec. Withholdg	6,600.00		4,640.22	549.04	0.00	1,959.78	70.31
206-336-727.000	Office Supplies	1,500.00		1,012.13	0.00	0.00	487.87	67.48
206-336-740.000	Operating Supplies	15,500.00		6,749.83	794.99	0.00	8,750.17	43.55
206-336-775.000	Repair & Maintenance Supplies	1,500.00		620.09	0.00	0.00	879.91	41.34
206-336-801.000	Professional Services	2,000.00		1,010.01	25.00	0.00	989.99	50.50
206-336-850.000	Communication	2,750.00		2,045.92	232.91	0.00	704.08	74.40
206-336-860.000	Transportation	100.00		59.29	0.00	0.00	40.71	59.29
206-336-880.000	Community Promotion	1,000.00		690.00	0.00	0.00	310.00	69.00
206-336-900.000	Printing & Publishing	100.00		0.00	0.00	0.00	100.00	0.00
206-336-920.000	Public Utilities	9,000.00		7,087.57	49.02	0.00	1,912.43	78.75
206-336-930.000	Repair & Maintenance	12,500.00		12,361.18	3,265.91	0.00	138.82	98.89
206-336-932.000	Grounds maintenance	300.00		209.84	0.00	0.00	90.16	69.95
206-336-933.000	Snowplowing	0.00		49.00	0.00	0.00	(49.00)	100.00
206-336-935.000	Bldg. & Grounds Repair & Maintenance	1,500.00		2,176.64	0.00	0.00	(676.64)	145.11
206-336-956.000	Miscellaneous	100.00		0.00	0.00	0.00	100.00	0.00
206-336-958.000	Membership & Dues	500.00		0.00	0.00	0.00	500.00	0.00
206-336-960.000	Education	4,000.00		2,750.00	0.00	0.00	1,250.00	68.75
206-336-965.000	Insurance & Bonds	27,000.00		47,597.26	856.65	0.00	(20,597.26)	176.29
206-336-975.000	Capital Outlay under \$10,000	17,000.00		1,991.50	0.00	0.00	15,068.50	11.36
Total Dept 336 - FIRE DEPARTMENT		211,000.00		166,917.89	14,757.57	0.00	44,082.11	79.11
TOTAL EXPENDITURES		211,000.00		166,917.89	14,757.57	0.00	44,082.11	79.11
Fund 206 - FIRE FUND:								
TOTAL REVENUES		231,000.00		266,734.84	0.00	0.00	(35,734.84)	115.47
TOTAL EXPENDITURES		211,000.00		166,917.89	14,757.57	0.00	44,082.11	79.11

GL NUMBER	DESCRIPTION	2018 AMENDED BUDGET	YTD BALANCE 10/31/2018	ACTIVITY FOR MONTH 10/31/2018	AVAILABLE BALANCE	% BODGT USED
NET OF REVENUES & EXPENDITURES		20,000.00	99,816.95	(14,757.57)	(79,816.95)	499.08
Fund 212 - LIQUOR LAW ENFORCEMENT FUND						
Revenues						
Dept 000 - GENERAL	State Shared Revenue	5,600.00	82.50	0.00	5,517.50	1.47
212-000-574.000						
Total Dept 000 - GENERAL		5,600.00	82.50	0.00	5,517.50	1.47
TOTAL REVENUES						
5,600.00						
Expenditures						
Dept 330 - LIQUOR LAW ENFORCEMENT	Professional Services	5,600.00	0.00	0.00	5,600.00	0.00
212-330-801.000						
Total Dept 330 - LIQUOR LAW ENFORCEMENT		5,600.00	0.00	0.00	5,600.00	0.00
TOTAL EXPENDITURES						
5,600.00						
Fund 212 - LIQUOR LAW ENFORCEMENT FUND:						
TOTAL REVENUES						
5,600.00						
TOTAL EXPENDITURES						
5,600.00						
NET OF REVENUES & EXPENDITURES						
0.00						
Fund 246 - TOWNSHIP IMPROV REV. FUND						
Revenues						
Dept 000 - GENERAL	Received from Sidewalk Fund	50,000.00	0.00	0.00	50,000.00	0.00
246-000-663.000						
246-000-664.000	Int. & Div. on Earnings	5,000.00	0.00	0.00	5,000.00	0.00
Total Dept 000 - GENERAL		55,000.00	0.00	0.00	55,000.00	0.00
TOTAL REVENUES						
55,000.00						
Expenditures						
Dept 000 - GENERAL	Interest Payment	5,000.00	0.00	0.00	5,000.00	0.00
246-000-996.100						
246-000-999.000	Trans to other fund	50,000.00	0.00	0.00	50,000.00	0.00
Total Dept 000 - GENERAL		55,000.00	0.00	0.00	55,000.00	0.00
TOTAL EXPENDITURES						
55,000.00						

Fund 246 - TOWNSHIP IMPROV REV. FUND:

GL NUMBER	DESCRIPTION	2018		ACTIVITY FOR		AVAILABLE		% BGDG USED	
		AMENDED BUDGET	NORMAL (ABNORMAL)	MONTH 10/31/2018	INCREASE (DECREASE)	BALANCE			
TOTAL EXPENDITURES		66,115.00	57,924.12	6,470.70		8,190.88		87.61	
Fund 249 - BUILDING INSPECTION FUND:									
TOTAL REVENUES		66,500.00	90,394.00	0.00		(23,894.00)		135.93	
TOTAL EXPENDITURES		66,115.00	57,924.12	6,470.70		8,190.88		87.61	
NET OF REVENUES & EXPENDITURES		385.00	32,469.88	(6,470.70)		(32,084.88)		8,433.74	
Fund 271 - LIBRARY FUND									
Revenues									
Dept 000 - GENERAL	Current Real Property Tax	28,600.00	28,876.54	0.00		(276.54)		100.97	
271-000-402.000		28,600.00	28,876.54	0.00		(276.54)		100.97	
Total Dept 000 - GENERAL		28,600.00	28,876.54	0.00		(276.54)		100.97	
TOTAL REVENUES		28,600.00	28,876.54	0.00		(276.54)		100.97	
Expenditures									
Dept 000 - GENERAL	CONTRACT PAYMENT BIG RAPIDS PUBLIC LIBRA	27,180.00	0.00	0.00		27,180.00		0.00	
271-000-991.010		27,180.00	0.00	0.00		27,180.00		0.00	
271-000-991.020	CONTRACT PAYMENT WALTON ERICKSON LIBRAR	1,420.00	0.00	0.00		1,420.00		0.00	
Total Dept 000 - GENERAL		28,600.00	0.00	0.00		28,600.00		0.00	
Dept 790 - LIBRARY									
271-790-991.010	Contract Payment BIG RAPIDS PUB LIB	0.00	27,923.98	0.00		(27,923.98)		100.00	
271-790-991.020	CONTRACT PAYMENT WALTON ERICKSON LIB	0.00	2,428.17	0.00		(2,428.17)		100.00	
Total Dept 790 - LIBRARY		0.00	30,352.15	0.00		(30,352.15)		100.00	
TOTAL EXPENDITURES		28,600.00	30,352.15	0.00		(1,752.15)		106.13	
Fund 271 - LIBRARY FUND:									
TOTAL REVENUES		28,600.00	28,876.54	0.00		(276.54)		100.97	
TOTAL EXPENDITURES		28,600.00	30,352.15	0.00		(1,752.15)		106.13	
NET OF REVENUES & EXPENDITURES		0.00	(1,475.61)	0.00		1,475.61		100.00	
Fund 401 - CEMETERY ENTRANCE BUILDING									
Revenues									
Dept 000 - GENERAL	CONTRIBUTIONS AND DONATIONS	0.00	15,500.00	0.00		(15,500.00)		100.00	
401-000-674.000		0.00	15,500.00	0.00		(15,500.00)		100.00	
401-000-699.000	Transfers From Other Funds	0.00	10,000.00	0.00		(10,000.00)		100.00	
Total Dept 000 - GENERAL		0.00	25,500.00	0.00		(25,500.00)		100.00	

GL NUMBER	DESCRIPTION	2018	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BODGT
TOTAL REVENUES	AMENDED BUDGET	10/31/2018	MONTH 10/31/2018	NORMAL (ABNORMAL)	BALANCE	USED

Expenditures						
Dept 567 - CEMETERY						
401-567-900.000	Printing & Publishing	0.00	157.50	0.00	(157.50)	100.00
Total Dept 567 - CEMETERY		0.00	157.50	0.00	(157.50)	100.00
TOTAL EXPENDITURES		0.00	157.50	0.00	(157.50)	100.00

Fund 401 - CEMETERY ENTRANCE BUILDING:						
TOTAL REVENUES		0.00	25,500.00	0.00	(25,500.00)	100.00
TOTAL EXPENDITURES		0.00	157.50	0.00	(157.50)	100.00
NET OF REVENUES & EXPENDITURES		0.00	25,342.50	0.00	(25,342.50)	100.00

Fund 590 - SEWER FUND						
Revenues						
Dept 000 - GENERAL						
590-000-539.010	SAW GRANT	70,000.00	14,305.85	0.00	55,694.15	20.44
590-000-625.000	TAP IN FEES	30,000.00	78,300.00	0.00	(48,300.00)	261.00
590-000-626.000	Charg. for Serv. (utilities)	588,000.00	404,074.12	0.00	183,925.88	68.72
590-000-627.000	Penalty on Delinquent Utility Bills	4,000.00	6,218.56	0.00	(2,218.56)	155.46
590-000-664.000	Int. & Div. on Earnings	1,000.00	3,316.54	0.00	(2,316.54)	331.65
Total Dept 000 - GENERAL		693,000.00	506,215.07	0.00	186,784.93	73.05
TOTAL REVENUES		693,000.00	506,215.07	0.00	186,784.93	73.05

Expenditures						
Dept 237 - RETIREMENT BOARD/DEPARTMENT						
590-237-718.000	Retirement	0.00	770.00	0.00	(770.00)	100.00
Total Dept 237 - RETIREMENT BOARD/DEPARTMENT		0.00	770.00	0.00	(770.00)	100.00

Dept 521 - SEWER FUND						
590-521-702.000	Salary & Wages	60,000.00	6,000.03	666.67	53,999.97	10.00
590-521-702.200	Salary & Wages Snowplowing	800.00	62.90	0.00	737.10	7.86
590-521-710.000	Twp. Share Medicare Withholding	880.00	87.95	9.67	792.05	9.99
590-521-714.000	Health Insurance	13,000.00	1,529.64	0.00	11,470.36	11.77
590-521-715.000	Twp. Share Soc. Sec. Withholdg	3,750.00	375.87	41.33	3,374.13	10.02
590-521-715.015	Retirement	0.00	220.00	110.00	(220.00)	100.00
590-521-720.000	Medical Reimbursement	970.00	0.00	0.00	970.00	0.00
590-521-727.000	Office Supplies	1,000.00	0.00	0.00	1,000.00	0.00
590-521-740.000	Operating Supplies	2,400.00	0.00	0.00	2,400.00	0.00

GL NUMBER	DESCRIPTION	2018		YTD BALANCE 10/31/2018	ACTIVITY FOR MONTH 10/31/2018	AVAILABLE BALANCE	% BDGT USED
		AMENDED BUDGET	NORMAL (ABNORMAL)				
590-521-775.000	Repair & Maintenance Supplies	3,000.00	254.15	0.00	2,745.85	8.47	
590-521-801.000	Professional Services	20,000.00	14,855.77	6,121.50	5,144.23	74.28	
590-521-801.050	Miss Dig's	0.00	3,045.00	490.00	(3,045.00)	100.00	
590-521-804.000	Contract Payment to City B.R.	330,000.00	198,158.02	0.00	131,841.98	60.05	
590-521-805.000	Extra Contractual Services	25,000.00	23,057.36	2,879.92	1,942.64	92.23	
590-521-805.100	Extra Contractual Services	20,000.00	10,775.16	1,095.00	9,224.84	53.88	
590-521-836.000	Refunds	100.00	2,716.40	0.00	(2,616.40)	2,716.40	
590-521-874.000	Retirement	6,100.00	0.00	0.00	6,100.00	0.00	
590-521-900.000	Printing & Publishing	100.00	0.00	0.00	100.00	0.00	
590-521-920.000	Public Utilities	30,000.00	23,557.86	212.38	6,442.14	78.53	
590-521-930.000	Repair & Maintenance	19,000.00	16,693.66	0.00	2,306.34	87.86	
590-521-933.000	Snowplowing	0.00	415.73	0.00	(415.73)	100.00	
590-521-935.000	Bldg. & Grounds Repair & Maintenance	360.00	49.00	0.00	311.00	13.61	
590-521-958.000	Membership & Dues	320.00	330.00	0.00	(10.00)	103.13	
590-521-960.000	Education	2,000.00	0.00	0.00	2,000.00	0.00	
590-521-965.000	Insurance & Bonds	3,200.00	2,331.00	0.00	869.00	72.84	
590-521-967.001	SAW GRANT	70,000.00	14,509.37	0.00	55,490.63	20.73	
590-521-968.000	Depreciation	69,000.00	0.00	0.00	69,000.00	0.00	
590-521-975.000	Capital Outlay under \$10,000	12,000.00	0.00	0.00	12,000.00	0.00	
590-521-978.000	Capital Outlay \$10,000 and above	0.00	10,766.00	0.00	(10,766.00)	100.00	
590-521-996.000	Bond Interest Payment	20.00	0.00	0.00	20.00	0.00	
Total Dept 521 - SEWER FUND		693,000.00	329,790.87	11,626.47	363,209.13	47.59	
TOTAL EXPENDITURES		693,000.00	330,560.87	11,626.47	362,439.13	47.70	
Fund 590 - SEWER FUND:							
TOTAL REVENUES		693,000.00	506,215.07	0.00	186,784.93	73.05	
TOTAL EXPENDITURES		693,000.00	330,560.87	11,626.47	362,439.13	47.70	
NET OF REVENUES & EXPENDITURES		0.00	175,654.20	(11,626.47)	(175,654.20)	100.00	
Fund 591 - WATER FUND							
Revenues							
Dept 000 - GENERAL							
591-000-626.000	Charg. for Serv. (utilities)	2,000.00	633.00	0.00	1,367.00	31.65	
591-000-627.000	Pen. & Int. Delinquent Bills	0.00	5.55	0.00	(5.55)	100.00	
Total Dept 000 - GENERAL		2,000.00	638.55	0.00	1,361.45	31.93	
TOTAL REVENUES		2,000.00	638.55	0.00	1,361.45	31.93	
Expenditures							
Dept 536 - WATER							
591-536-702.200	Salary & Wages Snowplowing	100.00	62.90	0.00	37.10	62.90	

GL NUMBER	DESCRIPTION	2018		YTD BALANCE 10/31/2018	ACTIVITY FOR MONTH 10/31/2018	AVAILABLE BALANCE	% BUDGET USED
		AMENDED BUDGET	NORMAL (ABNORMAL)				
591-536-710.000	Twp. Share Medicare Withholding	0.00	0.91	0.91	0.00	(0.91)	100.00
591-536-715.000	Twp. Share Soc. Sec. Withholding	0.00	3.90	3.90	0.00	(3.90)	100.00
591-536-740.000	Operating Supplies	1,500.00	1,267.78	2,322.22	17.94	232.22	84.52
591-536-775.000	Repair & Maintenance Supplies	200.00	98.00	102.00	0.00	102.00	49.00
591-536-801.000	Professional Services	400.00	162.00	238.00	38.00	238.00	40.50
591-536-805.000	Contractual Services	12,500.00	9,375.03	3,124.97	1,041.67	3,124.97	75.00
591-536-920.000	Public Utilities	7,000.00	4,644.64	2,355.36	222.16	2,355.36	66.35
591-536-930.000	Repair & Maintenance	2,000.00	1,111.44	888.56	0.00	888.56	55.57
591-536-968.000	Depreciation	4,200.00	0.00	4,200.00	0.00	4,200.00	0.00
Total Dept 536 - WATER		27,900.00	16,726.60	11,173.40	1,319.77	11,173.40	59.95
TOTAL EXPENDITURES		27,900.00	16,726.60	11,173.40	1,319.77	11,173.40	59.95
Fund 591 - WATER FUND:							
TOTAL REVENUES		2,000.00	638.55	0.00	0.00	1,361.45	31.93
TOTAL EXPENDITURES		27,900.00	16,726.60	1,319.77	1,319.77	11,173.40	59.95
NET OF REVENUES & EXPENDITURES		(25,900.00)	(16,088.05)	(1,319.77)	(1,319.77)	(9,811.95)	62.12
Fund 594 - 2013 Debt Refunding/Debt Retirement							
Revenues							
Dept 000 - GENERAL		0.00	15.22	0.00	0.00	(15.22)	100.00
594-000-664.000	Int. & Div. on Earnings	53,000.00	51,220.16	0.00	0.00	1,779.84	96.64
594-000-672.000	Special Assessment	53,000.00	51,235.38	0.00	0.00	1,764.62	96.67
Total Dept 000 - GENERAL		53,000.00	51,235.38	0.00	0.00	1,764.62	96.67
TOTAL REVENUES		53,000.00	51,235.38	0.00	0.00	1,764.62	96.67
Expenditures							
Dept 909 - 2013 DEBT FUNDING/DEBT RETIREMENT		200.00	350.00	0.00	0.00	(150.00)	175.00
594-909-801.000	Professional Services	44,000.00	44,000.00	0.00	0.00	0.00	100.00
594-909-992.000	Bond Principal Payment	8,800.00	4,398.50	0.00	0.00	4,401.50	49.98
594-909-996.000	Bond Interest Payment	53,000.00	48,748.50	0.00	0.00	4,251.50	91.98
Total Dept 909 - 2013 DEBT FUNDING/DEBT RETIREMENT		53,000.00	48,748.50	0.00	0.00	4,251.50	91.98
TOTAL EXPENDITURES		53,000.00	48,748.50	0.00	0.00	4,251.50	91.98
Fund 594 - 2013 Debt Refunding/Debt Retirement :							
TOTAL REVENUES		53,000.00	51,235.38	0.00	0.00	1,764.62	96.67
TOTAL EXPENDITURES		53,000.00	48,748.50	0.00	0.00	4,251.50	91.98
NET OF REVENUES & EXPENDITURES		0.00	2,486.88	0.00	0.00	(2,486.88)	100.00
Fund 703 - CURRENT TAX COLLECTION FUND							

GL NUMBER	DESCRIPTION	2018		ACTIVITY FOR	AVAILABLE	% BGD
		AMENDED BUDGET	NORMAL (ABNORMAL)			
Revenues						
Dept 000 - GENERAL						
703-000-445.000	Penalties & Interest on Taxes	1,000.00	1,195.12	0.00	(195.12)	119.51
Total Dept 000 - GENERAL		1,000.00	1,195.12	0.00	(195.12)	119.51
TOTAL REVENUES		1,000.00	1,195.12	0.00	(195.12)	119.51
Expenditures						
Dept 000 - GENERAL						
703-000-700.000	Expenditure Control	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 000 - GENERAL		1,000.00	0.00	0.00	1,000.00	0.00
TOTAL EXPENDITURES		1,000.00	0.00	0.00	1,000.00	0.00
Fund 703 - CURRENT TAX COLLECTION FUND:						
TOTAL REVENUES		1,000.00	1,195.12	0.00	(195.12)	119.51
TOTAL EXPENDITURES		1,000.00	0.00	0.00	1,000.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	1,195.12	0.00	(1,195.12)	100.00
Fund 708 - METRO FUND						
Revenues						
Dept 000 - GENERAL						
708-000 576.000	METRO Revenue	5,000.00	5,091.12	0.00	(91.12)	101.82
708-000-664.000	Int. & Div. on Earnings	20.00	0.00	0.00	20.00	0.00
Total Dept 000 - GENERAL		5,020.00	5,091.12	0.00	(71.12)	101.42
TOTAL REVENUES		5,020.00	5,091.12	0.00	(71.12)	101.42
Fund 708 - METRO FUND:						
TOTAL REVENUES		5,020.00	5,091.12	0.00	(71.12)	101.42
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		5,020.00	5,091.12	0.00	(71.12)	101.42
Fund 711 - HIGHLAND VIEW CEMETERY						
Revenues						
Dept 000 - GENERAL						
711-000-664.000	Int. & Div. on Earnings	500.00	753.57	0.00	(253.57)	150.71
Total Dept 000 - GENERAL		500.00	753.57	0.00	(253.57)	150.71
TOTAL REVENUES		500.00	753.57	0.00	(253.57)	150.71

GL NUMBER	DESCRIPTION	2018		YTD BALANCE 10/31/2018	ACTIVITY FOR MONTH 10/31/2018	AVAILABLE BALANCE	% BDC USED
		AMENDED BUDGET	NORMAL (ABNORMAL)				
Fund 711 - HIGHLAND VIEW CEMETERY:							
TOTAL REVENUES		500.00	753.57	0.00	0.00	(253.57)	150.71
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		500.00	753.57	0.00	0.00	(253.57)	150.71
TOTAL REVENUES - ALL FUNDS		2,296,170.00	1,723,914.88	0.00	0.00	572,255.12	75.08
TOTAL EXPENDITURES - ALL FUNDS		2,292,980.00	1,312,432.97	82,744.71	82,744.71	980,547.03	57.24
NET OF REVENUES & EXPENDITURES		3,190.00	411,481.91	(82,744.71)	(82,744.71)	(408,291.91)	12,899.12

09/28/2018 11:37 AM
 User: RENE
 DB: Big Rapids Twp

CHECK REGISTER FOR BIG RAPIDS TOWNSHIP
 CHECK DATE FROM 09/05/2018 - 10/02/2018

P **Item "E"**

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank GEN GENERAL TOWNSHIP CHECKING					
09/18/2018	GEN	31239	AME00	AT &T	986.94
09/18/2018	GEN	31240	BIG01	BIG RAPIDS TWP SEWER REC. FUND	43.60
09/18/2018	GEN	31241	CIT02	BIG RAPIDS CITY TREASURER	18,267.24
09/18/2018	GEN	31242	CON00	CONSUMERS ENERGY	677.10
09/18/2018	GEN	31243	DTE00	DTE ENERGY	301.92
09/18/2018	GEN	31244	GRANGER	GRANGER	141.00
09/18/2018	GEN	31245	ITR00	I. T. RIGHT	1,600.00
09/18/2018	GEN	31246	MDC00	MECOSTA COUNTY DEVELOPMENT CORP.	4,000.00
09/18/2018	GEN	31247	PRIORITY H	PRIORITY HEALTH	2,726.15
09/25/2018	GEN	31248	CON00	CONSUMERS ENERGY	2,842.31
10/02/2018	GEN	31249	ACC00	ACCIDENT FUND COMPANY	1,313.30
10/02/2018	GEN	31250	APE00	APEX SOFTWARE	235.00
10/02/2018	GEN	31251	BIG RAPIDS	BIG RAPIDS FLEET & AUTO REPAIR, INC	1,024.45
10/02/2018	GEN	31252	BRT00	BIG RAPIDS TOWNSHIP GEN. FUND	1,800.00
10/02/2018	GEN	31253	BS&A	BS&A SOFTWARE	3,033.33
10/02/2018	GEN	31254	CHA01	CHARTER COMMUNICATIONS	511.10
10/02/2018	GEN	31255	CON00	CONSUMERS ENERGY	494.81
10/02/2018	GEN	31256	COO00	COOK'S BLACKSMITH WELDING	87.00
10/02/2018	GEN	31257	DIETRICH	GEORGE DIETRICH	309.59
10/02/2018	GEN	31258	DINGES	DINGES FIRE COMPANY	146.15
10/02/2018	GEN	31259	DO ALL DOU	DO ALL DOUG	1,700.00
10/02/2018	GEN	31260	FIR00	FIRST NATIONAL BANK	1,417.58
10/02/2018	GEN	31261	FOUNTAIN	RENE FOUNTAIN	90.00
10/02/2018	GEN	31262	HOPE	HOPE NETWORK WEST MICHIGAN	126.00
10/02/2018	GEN	31263	ITR00	I. T. RIGHT	1,941.00
10/02/2018	GEN	31264	KEVIN C	KEVIN CUSHWAY	1,041.67
10/02/2018	GEN	31265	MANEKE	BRANDON MANEKE	90.00
10/02/2018	GEN	31266	MEC01	MECOSTA COUNTY ROAD COMMISSION	16,086.45
10/02/2018	GEN	31267	MER00	MICHIGAN ELECTION RESOURCES	194.36
10/02/2018	GEN	31268	MIK00	MIKA, MEYERS, BECKETT & JONES	773.00
10/02/2018	GEN	31269	MOS00	MICHIGAN OFFICE SOLUTIONS	87.67
10/02/2018	GEN	31270	NORTHWEST	NORTHWEST KENT MECHANICAL CO.	4,464.92
10/02/2018	GEN	31271	PIO00	THE PIONEER GROUP	613.13
10/02/2018	GEN	31272	PRO00	PROGRESSIVE AE	4,757.00
10/02/2018	GEN	31273	RYA00	RYAN'S MODERN SEWER CLEANING	1,814.50
10/02/2018	GEN	31274	SBS00	SMALL BUSINESS ADMIN SERVICES LLC	52.50
10/02/2018	GEN	31275	STA01	STATE STREET HARDWARE	216.71
10/02/2018	GEN	31276	WES01	WEST SHORE FIRE, INC.	2,498.46
10/02/2018	GEN	31277	XEROX	XEROX FINANCIAL SERVICES	728.84
10/02/2018	GEN	31278	CIT00	CITY OF BIG RAPIDS	41.23
10/02/2018	GEN	31279	MASON	BRENT MASON	221.16
09/28/2018	GEN	9930028 (E)	VOYA	VOYA FINANCIAL	4,038.89
10/01/2018	GEN	9930029 (E)	CHE00	CHEMICAL BANK CENTRAL	6,052.15
10/01/2018	GEN	9930030 (E)	JHI00	JOHN HANCOCK LIFE INSURANCE COMPANY	2,524.19
10/01/2018	GEN	9930031 (E)	STA00	STATE OF MICHIGAN	906.79

GEN TOTALS:

Total of 45 Checks:	93,019.19
Less 0 Void Checks:	0.00
Total of 45 Disbursements:	<u>93,019.19</u>

Check Date	Bank	Check Number	Name	Check Gross	Physica Check Amoun
10/01/2018	GEN	11334	MASON, BRENT	3,666.67	3,063.7
10/01/2018	GEN	11335	STANEK, WILLIAM F	2,650.00	641.0
10/01/2018	GEN	11336	DOUGLASS, PERRY IV A	1,121.75	866.5
10/01/2018	GEN	11337	AMBLER, ALLEN S	142.62	124.2
10/01/2018	GEN	11338	TUBBS, JAMES	1,095.81	996.9
10/01/2018	GEN	11339	PEREZ, ADAM	189.41	164.9
10/01/2018	GEN	11340	WILLIAMS, TRAVIS A	558.29	491.8
10/01/2018	GEN	11341	JOHNSON, CARMELITA S.	212.46	179.2
10/01/2018	GEN	11342	CHAPMAN, JAMES M	478.12	421.2
10/01/2018	GEN	11343	BIRD, RANDY	215.46	189.8
10/01/2018	GEN	11344	SUGGATE, ALAYNA	602.61	473.2
10/01/2018	GEN	11345	LOWNEY, AUSTIN M	617.08	512.7
10/01/2018	GEN	11346	PRANGER, RYAN E	514.32	388.4
10/01/2018	GEN	11347	WINDER-RUDD, DOMINIC D	590.09	491.6
10/01/2018	GEN	11348	HAUGER, DRYDEN O	522.16	438.6
10/01/2018	GEN	11349	BRYANT, ELIZABETH L	57.60	38.3
10/01/2018	GEN	11350	WYMA, NICHOLAS A	452.32	398.4
10/01/2018	GEN	11351	JONES, JERRAD C	579.72	483.5
10/01/2018	GEN	11352	HANEY, PAUL J	269.12	220.2
10/01/2018	GEN	11353	SPRIK, HANNAH M	388.72	334.4
10/01/2018	GEN	11354	HAGGARD, JAMES P	393.81	334.4
10/01/2018	GEN	11355	FOUNTAIN, RENE M	3,416.67	2,582.8
10/01/2018	GEN	11356	DIETRICH, GEORGE	1,926.05	1,667.9
10/01/2018	GEN	11357	CLARK, KENNETH	227.60	210.1
10/01/2018	GEN	11358	CAMPBELL, STEVEN R.	487.70	445.5
10/01/2018	GEN	11359	ANTOR, GERALD A	216.40	199.8
10/01/2018	GEN	11360	CURRIE, PENNY M	3,266.67	897.3
10/01/2018	GEN	11361	BECHAZ, MARY L	238.00	209.6
10/01/2018	GEN	11362	WINGET, SCOTT A	1,516.40	1,314.1
10/01/2018	GEN	11363	MANEKE, BRANDON K	2,800.75	2,090.4
10/01/2018	GEN	11364	OLIVER, GORDON	40.00	35.2
10/01/2018	GEN	11365	SWEPPENHEISER, MARK A	40.00	36.9
10/01/2018	GEN	11366	DAVIS, MARY B	40.00	36.9
10/01/2018	GEN	11367	COOK, ZACHARY F	40.00	36.9
10/01/2018	GEN	11368	HAMPSON, ROBERT J	40.00	36.9
10/01/2018	GEN	11369	GEIB, ANTHONY C	145.83	128.4
10/01/2018	GEN	11370	EVERETT, JERALD D	145.83	128.4
10/01/2018	GEN	STUB9	BEAN, CARMEN	145.83	0.0

Totals:		Number of Checks: 038	30,051.87	21,311.7
Total Physical Checks:		37		
Total Check Stubs:		1		

Monthly Permit List

09/28/2018

Building

Permit #	Contractor	Job Address	Fee Total	Const. Value
PB18-0052	L&M JOHNSON PROP LLC	1305 NORTH STATE STREET	\$1,200.00	\$186,816
Work Description: Addition of 4,000 sq. ft. (50' x 80') pole construction garage to existing auto service facility.				
PB18-0059	JACOBS TIMOTHY & MARY	18900 14 MILE ROAD	\$330.00	\$24,000
Work Description: 36' x 40' pole storage building on parcel with existing single family dwelling.				
PB18-0060	JOHNSON, MICHELLE I	12185 NORTHLAND DRIVE	\$1,576.00	\$291,302
Work Description: 3840 sq. ft. commercial pole building.				
PB18-0061	UNIVERSITY CLUB ESTATES	21515 UNIVERSITY DR	\$703.00	\$116,000
Work Description: Construction of a new 1,200 sq. ft. single family dwelling with attached 436 sq. ft garage, basement and 160 sq.ft. porch.				
PB18-0062	NOLAN JAMES & WILSON ALIC	17750 195TH AVENUE	\$294.00	\$15,360
Work Description: New construction 32' x 24' pole storage building.				

Total Permits For Type: 5
Total Fees For Type: \$4,103.00
Total Const. Value For Type: \$633,478

Electrical

Permit #	Contractor	Job Address	Fee Total	Const. Value
PE18-0055	SCHEBIL FAMILY TRUST	22567 WOODWARD AVENUE	\$81.00	\$0
Work Description: Air conditioning (20 kva motor).				
PE18-0056	TRINITY FELLOWSHIP EVANG	15085 220TH AVENUE	\$155.00	\$0
Work Description: 100 amp service, 3 sign circuits, 2 inspections.				
PE18-0057	WITZMAN SANDRA L	19045 FOX GLOVE CIRCLE	\$90.00	\$0
Work Description: Service for Generator.				
PE18-0058	OWCZAREK, EDWARD A & LIN	19093 FOX GLOVE CIRCLE	\$91.00	\$0
Work Description: Generator Service.				
PE18-0059	WORDEN, WILLIAM K.	21367 17 MILE ROAD	\$181.00	\$0
Work Description: 200 AMP SERVICE, 10 CIRCUITS, 25 LIGHT FIXTURES, 1 furnace, 2 - 220 volt outlet, 1 20 kva motor, 3 inspections.				

Total Permits For Type: 5
Total Fees For Type: \$598.00
Total Const. Value For Type: \$0

Mechanical

Permit #	Contractor	Job Address	Fee Total	Const. Value
PM18-0076	BANDSTRA, JAMES R. ET UX	18830 WINDING BROOK	\$110.00	\$0
Work Description: Water heater/flue/vent/damper, residential heat pump, 1 inspection.				
PM18-0077	WITZMAN SANDRA L	19045 FOX GLOVE CIRCLE	\$80.00	\$0
Work Description: Gas piping for generator.				
PM18-0078	BOSS, JULIE A & MACDONALD,	14710 190TH AVENUE	\$95.00	\$0
Work Description: Propane Tank.				
PM18-0079	OWCZAREK, EDWARD A & LIN	19093 FOX GLOVE CIRCLE	\$80.00	\$0
Work Description: Gas piping for generator.				

Total Permits For Type:	4
Total Fees For Type:	\$365.00
Total Const. Value For Type:	\$0

Plumbing

Permit #	Contractor	Job Address	Fee Total	Const. Value
PP18-0032	DAP BIG RAPIDS, LLC	15190 ISABELLA DRIVE	\$151.00	\$0
Work Description: 3 Fixtures, 2 stacks, 1 ejector, 1 sewer connection, .75" water distribution system, 2 inspections.				
PP18-0033	BENKERT, DALE & CYNTHIA	14735 190TH AVENUE	\$181.00	\$0
Work Description: 10 fixtures, 2 stacks, water services, water distrib. 2 inspections.				
PP18-0034	WORDEN, WILLIAM K.	21367 17 MILE ROAD	\$218.00	\$0
Work Description: 10 fixtures, 1 stack, 1 sewer connection, 1 water distribution system, 3 inspections.				

Total Permits For Type:	3
Total Fees For Type:	\$550.00
Total Const. Value For Type:	\$0

Zoning Clearance

Permit #	Contractor	Job Address	Fee Total	Const. Value
PZ18-0035	NOLAN JAMES & WILSON ALIC	17750 195TH AVENUE	\$25.00	\$0
Work Description: Construction of a 24' x 32' Pole storage building on parcel with existing single family residence.				
PZ18-0036	UNIVERSITY CLUB ESTATES	21515 UNIVERSITY DR	\$25.00	\$0
Work Description: Construction of single family residence on platted lot.				
PZ18-0037	LUDINGTON STORAGE LLC	14600 220TH AVENUE	\$100.00	\$0
Work Description: Site plan review for Mini-Storage facility on 7.26 acre parcel in the HI District. SUP16-002 approved/extended at PC meeting on July 10, 2018. Site plan was approved September 11, 2018, pending final approval by the Drain Commissioner.				

PZ18-0038 WAL-MART PROPERTY TAX D 21400 PERRY AVENUE \$100.00 \$0

Work Description: Construction of Pick-up Canopy at existing Walmart location. Conversion of a portion of the parking lot into a reserved parking area with overhead canopy for pick-up service.

PZ18-0039 DESHANO DEVELOPMENT CO 18900 16 MILE ROAD \$100.00 \$0

Work Description: Construction of a new Adult Assisted Living Facility. Phase 1 approved by the planning Commission on September 11, 2018.

Total Permits For Type: 5
Total Fees For Type: \$350.00
Total Const. Value For Type: \$0

Report Summary

Grand Total Fees: \$5,966.00
Grand Total Permits: 22
Grand Total Const. Value: \$633,478

Population: All Records
Permit.DateIssued Between
9/1/2018 12:00:00 AM AND
9/30/2018 11:59:59 PM

Big Rapids Charter Township
Cemetery and Grounds Monthly Report
September 2018

September activity:

- Total of 7 burials
 - 3 Regular
 - 4 Cremain
- Prepared all leaf equipment for season

Month summary:

September had an above average amount of funerals at Highlandview, 6 of which happened in groups of 3, three days consecutively. Outside of that, September was an average month for Grounds Department operations. Mowing proceeded as normal, and we are anxiously waiting for the leaves to fall. This season should prove to be the usual challenge that autumn brings, given that the leaves are roughly 3 weeks behind schedule in regards to color and amount falling.

We are on the schedule for help from the corrections office in the month of October, and should be able to operate smoothly. Additionally, the corrections department has us on a high priority list, and will assist us on days that have free time for them, that we may not be scheduled for.

Respectfully submitted,

Brandon Maneke
Cemetery and Grounds Manager

FIRE DEPARTMENT REPORT
OCTOBER 2, 2018

General:

The department continues to run well. Our call volume showed an uptick this month. We attended the parade for Big Rapids High School Homecoming along with being involved in standby for their bon fire and powder puff game. We will be participating in the FSU Homecoming Parade on Saturday the 29th along with providing Rescue Standby for the Hungerford Games.

Call Volume:

Total calls for the month of August 2018: 47

19 Medical, 1 Structure Fire, 1 Grass Fire/Controlled Burn, 2 Auto Accident, 2 Power Line Down, 1 Vehicle Fire, 0 Smoke/Odor, 5 Dumpster Fire, 7 Standby, 0 Collapse, 0 Gas Leak, 0 Inspection, 0 Airport Emergency, 2 Fire Alarm, 0 Water Rescues, 3 Service Call, 0 Fire Investigation, 0 Elevator/Technical Rescue and 1 Drone Activations.

Year to Date Call volume 2018: 303

Year to Date Response Times:

Turnout Time (dispatch to truck en-route): 4 minutes and 24 seconds.

Response Time (dispatch to on scene): 10 minutes and 42 seconds.

Year to Date Call Locations:

Austin	1
Barton	3
BR TWP	263
City of Big Rapids	4
Colfax	2
Ewart	2
Grant	1
Green	11
Mecosta	4
Morley	2
Morton	1
Norwich	4
Osceola County	1

Personnel:

We would like to present Shane Krauseneck to the Board for Approval pending a physical. Shane has completed the internal hiring process and received the recommendation from the command staff along with the Chief. He was interviewed by Supervisor Stanek and received his recommendation as well.

The department has been informed of the resignation of Travis Williams as a Township Trustee. We understand that he was required to resign from the fire department to take the Trustee position and given extra duties on the fire department by the board. We are requesting that he be reinstated as a member of the department should the board accept his resignation.

Training:

Training this month consisted of monthly truck checks and Hose Testing.

Repairs Completed:

Pump testing has been completed on both Engine 1 and 2. Batteries were replaced on Engine 1. All SCBA were flow tested and personnel were fit tested for their face pieces.

During the Fire Committee meeting, discussion was held regarding the chassis on Tender 3. The consensus of the committee was to gather some prices and see if the board would entertain purchasing a new chassis from the general fund for the department. The current chassis is a Ford 8000 series and has many issues. The tank and body are stainless steel and aluminum and will last for many more years. We have gathered some prices and can purchase a replacement chassis for approximately \$96,000.00. The swap of the tank and body to the new chassis along with striping and wiring the new

chassis with emergency lights, siren etc. will cost approximately \$25,000 to \$30,000. We are asking the board to consider this option.

Station Maintenance:

Nothing to report.

Budget/Purchasing over \$2,500.00:

No requests at this time.



Northwest Kent Mechanical Co.

Commercial • Industrial • Institutional

P.O. Box 216K • 4095 16 Mile Road

Cedar Springs, MI 49319

(616) 696-9026 • Fax (616) 696-9327

www.nwkentmech.com

September 27, 2018

Mr. Bill Stanek
Big Rapids Twp.
14212 Northland Dr.
Big Rapids, MI 49307

RE: Monthly Lift Station Report

Dear Bill,

September was another quiet month for the lift stations. I was finally able to replace the back-up floats in the Hills of Mitchell Creek lift station. Those too are weighted style floats as in the Gilbert St. station, again, doing away with the chain and anchor. I also found that the ISB relay had been wired incorrectly for an indeterminate amount of time. We also cleaned University Park lift station and High School lift station as well as jetting out the force main down Perry St.

Overall, the lift stations are operating properly.

Sincerely,

Todd Shank
Northwest Kent Mechanical Co.

Big Rapids Charter Township Industrial Park Water Treatment Plant Monthly Report

September 2018

All operations at the water plant are normal. Sensaphone calls out as needed, mostly just high flow alarms for hydrant use by local fire departments. Received 5 gallons liquid chlorine a couple weeks ago from Elhorn Chemical out of Mason, MI. All pumps, motors, variable frequency drives, chlorine feeders, chlorine analyzers, effluent pumps and well number 2 working good. All other electronics, pressure gauges and valves working good. Lawn well kept by Brandon. Plant backup generator at just under 7/8 tank of fuel, normal weekly half hour exercises on Thursdays for generator. Steady chlorine residuals of around .35 parts per million (or mg/liter) leaving plant for disinfection in distribution system. Chlorine use a bit higher in warmer weather, hence more use of liquid chlorine during warmer weather.

supervisorstanek@bigrapidstownship.net

From: Mary Hively <maryk@chartermi.net>
Sent: Thursday, September 13, 2018 3:44 PM
To: 'Brandon Maneke'; 'Bill Stanek'; 'Rene Fountain'; 'Gordon Telfer'; glgawne@gmail.com; maryk@chartermi.net
Subject: September 2018 Cemetery Minutes

Highland View Cemetery Advisory Committee
Big Rapids Charter Township
Minutes: September 11, 2018

Attending: Bill Stanek, Gary Gawne, RoseMary Jennings, Brandon Maneke, Mary Hively

Meeting called to order: By Chairperson Gary Gawne at 2:11pm at Highland View Cemetery. Minutes were approved by unanimous agreement.

Announcements: The Highland View Advisory Committee plans to continue its review and tweaking of plans for the implementation of Green Burials and the Scattering of Ashes within Highland View Cemetery. The Committee hopes to finalize and present these two burial alternatives to the Big Rapids Township Board for approval in the Spring of 2019.

The gathering of statistics: Is there a need in Highland View Cemetery for Green Burials and Scattering? Gary Gawne will contact Big Rapids funeral homes. Mary Hively will contact the six or more cemeteries within Lower Michigan which actively partake/offer green burials. She will also contact hospice organizations, Muslim Mosques and Jewish Synagogues. Rene Fountain will contact MTA (Michigan Township Association)

Old Business: August meeting was canceled due to lack of quorum.

New Business: The 1921 Building & Task Force Committee has collected approximately \$35,000 in pledges.

State of the Cemetery: Grounds Manager, Brandon Maneke is prepared; awaits the onslaught of falling leaves.

****Unless otherwise notified, the Next Meeting of the Cemetery Committee will be held at 2PM on Tuesday, October 9, 2018 at Big Rapids Township Hall. Our meetings are normally held on the second Tuesday of every month. As of May 2018 there will be no future cemetery meetings held during the months of December, January, February and March. The April 2019 meeting will be held on the last Tuesday of April. No May 2019 meeting.**

Respectively submitted,
Mary K. Hively
Secretary

Item "M"

Fire Committee Minutes

September 20, 2019

7:00 pm

Present: Jim Tubbs, Tom Crandell, and Bill Stanek

Absent: Carman Bean and Matt Kuncanis

Also present was Bob Maguire

Jim updated the committee on the status of the pagers that were purchased. At this point he would like to invest in additional pagers and some radios instead of buying the air tanks this year.

The upcoming schedule with 3 home comings and other promotion events. The department is working with the apartment complexes to see if the dumpsters can all be emptied on Friday. There has been a lot of dumpster fires the last couple of weekends. They have been very cooperative.

The department is currently down 3 people and have some applications, they will be recommending one person to the board in October.

The biggest problem now is the tender is having a lot of problems. This is a 1993 truck that it is hard to get parts for it. The stainless tank is in good shape, so we may be able to buy a chase and switch the lights and tank. Jim is going to check on some prices. He was wondering if the board would be willing to use general fund money to purchase a chase.

Meeting adjourned at 8:10.

Bill Stanek, secretary

**MINUTES
BIG RAPIDS CHARTER TOWNSHIP
PLANNING COMMISSION**

Tuesday, September 11, 2018 --- 7:30 p.m.

Big Rapids Township Hall, 14212 Northland Drive, Big Rapids, MI 49307

I. CALL TO ORDER: 7:30 P.M.

Chairman Amanda Wethington called the regular meeting of the Big Rapids Charter Township Planning Commission to order at the township hall on Tuesday, September 11, 2018 at 7:30 p.m. The Pledge of Allegiance was recited.

II. ROLL CALL:

Present: Zach Cook, Mary Davis, Bob Hampson, Gordon Oliver, Mark Sweppenheiser, Carman Bean and Amanda Wethington. The record shows a quorum is present.
Also Present: Zoning Administrator and Recording Secretary, Brent Mason.

III. ELECTION OF CHAIRPERSON:

Mrs. Wethington turned the floor over to Township Supervisor Bill Stanek, who administered the oath of office to new Planning Commission member, Bob Hampson.

IV. CONFLICTS OF INTEREST:

Mrs. Wethington asked if any of the Commission members had known conflicts of interest with any item on the agenda for this meeting. No one indicated that a conflict of interest existed.

V. MINUTES:

Mrs. Wethington asked the Commission to review the minutes of the August 14, 2018 regular meeting. Mr. Bean made a motion to approve the August 14, 2018 minutes as submitted. Mr. Oliver seconded the motion. There was no further discussion. The motion passed unanimously with seven ayes.

VI. PUBLIC COMMENT:

There was no public comment.

VII. SITE PLAN REVIEWS:

Mr. Mason presented site plan P180135 revised on 7/31/2018 for review. It includes all the changes requested by the BRTFD and Progressive AE. An additional storm water retention/detention pond is shown on the SW corner of the property. The Public sewer connection for the project will be into an extension of the present sewer line that will run across the front of the property. The water line will come in from the west and there will be a branch for a fire hydrant in the front of the building. They have provided for a fire department turn-around area. Light poles are provided with a 20-foot maximum height. Adequate parking is provided. Discussion about approving the plan for both phases resulted in a motion to approve the Big Rapids Assisted Living Site Plan P180135 Phase 1 by Mr. Bean, seconded by Mr. Sweppenheiser. Motion was approved unanimously with seven ayes.

Mr. Mason gave background information about the Mini-storage project being proposed for property on 220th avenue north of Trigger Time Outfitters. Robin and Eric Goodwell have received approval of SUP16-002 for this use, and are under contract with Ludington Storage LLC to sell the property. Ludington LLC is presenting a site plan for their mini-storage project on that property. Mr. Joe Hayes gave a brief presentation about their Company and the project, hoping to answer any questions the Planning Commission might have. The buildings will be all steel and very modern. The project will be done in six phases. Driveways will be hard surface. Fencing will be provided during phase 2. The Drain Commissioners review of the storm water for this site has not been completed, but is in process and includes a controlled release of the storm water into Winter's Creek at a rate that is no greater than what is occurring on the property right now. Mr. Bean stated that the Planning Commission needs to take into consideration that the Drain Commissioner's review is not complete. Mr. Bean made a motion to approve the Ludington Storage LLC site plan for SUP16-002 contingent on a favorable report from the Drain Commission. Mrs. Davis seconded the motion. The motion passed unanimously with seven ayes.

VIII. ZOA 18-002:

Mr. Mason advised the Commission about the proposed changes regarding the typographical errors that were missed in the proof-reading of the most recent version of the Zoning Ordinance. He was able to find 12 other occurrences of the word "zoning board" that also needed to be replaced with "planning commission." Mr. Mason apologized to the Planning Commission Members that he was not able to get the Public Hearing Scheduled in a timely manner and that he did not get a full copy of the proposed language changes out to the members. Mr. Mason presented the entire ordinance and the proposed changes. The remaining changes are outlined in the minutes of the last meeting. Mr. Mason also will continue to look for any other unintentional errors in the ordinance and attempt to make suggestions for corrections prior to the public hearing. A final copy of proposed language will be sent out before the next meeting so that the members can review those changes and be prepared to take action on them after the Public Hearing, which will be scheduled for next month's meeting.

Mrs. Wethington requested that a time for the Public Hearing be set. Mr. Mason suggested that it be set for as close to the beginning of the meeting as practical. Mr. Bean made a motion to set the Public Hearing for ZOA18-002 Text changes to the Zoning Ordinance for the regular October Meeting of the Planning Commission. Mr. Hampson supported the motion. The motion was approved unanimously with 7 ayes.

IX. OTHER BUSINESS:

Mr. Stanek asked to address the Planning Commission. He wanted to share information that the Aldi Grocery store on Perry Avenue is looking to expand in the near future. This will include additional store area, possibly starting next spring and providing for additional parking, which would occur a few years down the line. They wish to have one site plan review done for both phases. Mr. Stanek wanted the Commission to be aware that this submittal could be coming in the next few months. The members discussed that the site seems to be pretty tight right now, but no one is sure where the property line is to the west. Mr. Stanek did mention that they want to add 16 feet to the building on the west side, which would get pretty close to the existing retention pond. These changes most likely will require a larger retention pond and they would like the engineering for these

additions to be done at the same time. Mr. Sweppenheiser asked if the additional parking would be necessary to meet the parking requirements for the building addition. Mr. Mason mentioned that they will have to meet minimum parking requirements for the building based on square footage and use. If the addition is to the storeroom, the parking requirement increase will be minimal, but retail floor space will require more parking spaces.

Mr. Bean asked about the tower language changes and the definition of an "aggrieved party." Mr. Mason was not able to find a definition for an aggrieved party. Mr. Bean believes that the determination for who is aggrieved should be done by the Board of Trustees. The rest of the process would continue as it currently laid out. Mrs. Davis suggested that the language presented by Mr. Bean, "under statutes granting a right of appeal to the party aggrieved by inordinate judgement, a party aggrieved is one who's pecuniary interest is directly affected by the adjudication, one who's right of property may be established or divested thereby, or one against whom error has been committed. Mrs. Davis and Mr. Bean continued the discussion reiterating that the determination process for an aggrieved party should be with the Board of Trustees. This process will still need to be worked out as to whether it should be part of the Zoning Ordinance or a policy and procedure. Mr. Mason wondered what this extra step might do to the time frame for the appeals process. Mr. Bean stated that the Board of Trustees' next meeting is usually three weeks after the Planning Commission meets. Mr. Bean stated that the timeframe for an appeal is not defined in our ordinance now. Mrs. Wethington asked if the Planning Commission needed to take any action on this item. Mr. Bean requested that this item be presented at the next meeting for action so that it can be presented to the board for final approval.

Mr. Mason updated the members about the property at 22420 Woodward. Mr. Mason gave an overview of the enforcement actions that have been taken to this point. Today Mr. Mason and Attorney Brad Fowler were present in 77th District Court at 11:00 am for the formal hearing of Big Rapids Township v. Nicholas Dakota Warren. Mr. Warren arrived at 11:15. Prior to the hearing, Mr. Fowler and Mr. Warren came to an agreement that would require Mr. Warren to clean-up the property by the end of September. The clean-up has to be satisfactory to the Township, or Mr. Warren will be responsible for additional costs and could face contempt of court charges. Mr. Warren waived his right to a hearing, and pleaded responsible to the charges. The Court ordered the property be cleaned up to the satisfaction of the township, Mr. Warren was fined \$300.00 and could face an additional \$500.00 for costs and if the clean-up is not completed by September 30, the township will have the right to clean up the property and place the costs onto the property taxes if the owners/occupants will not pay. The Court could choose to take further action against Mr. Warren and the Court is not pleased that this is the second court order for Mr. Warren to clean up the property. On October 1, Mr. Mason will talk to Bill Schriver and will go to the property and make sure it is cleaned up to the satisfaction of all parties. If it is not cleaned up to our satisfaction, Mr. Mason will contact our attorney, Mr. Fowler, and he will file a motion of contempt, and it can be cleaned up by the township with the costs being attached to the property taxes based on the fact that the clean-up has been ordered by the court.

X. ADJOURNMENT:

Hearing no further business for the Planning Commission, Mrs. Wethington adjourned the meeting at 8:33 p.m.

Motion to approve the Planning Commission minutes of September 11, 2018 by: Mr. _____ Seconded by: Mr. _____. Roll call vote carried with _____ ayes.

Brent R. Mason, Recording Secretary
BIG RAPIDS CHARTER TOWNSHIP
PLANNING COMMISSION

October 9, 2018
Date Approved

Utilities Committee Minutes

September 20, 2019

2:00 pm

Present: Currie, Evert, and Stanek

Absent: Sczepaniak and Seiter

The committee met with Jay Norris of Integrated Controls Inc. Jay explained how we could use radios at each lift station and the city's antenna system to replace our phone lines. They use a controller similar to what Northwest Kent talked to us about (Mission System) but they use all off the shelf items. The operation is very similar and could allow the operator to review a problem and maybe fix it without making a trip to the site. This would be very helpful in cutting down the evening and weekend calls.

He thinks that we would have to add one more antenna to the city system and then we should be able to reach all our lift stations. We would have to work out a plan with the city to use their network. The radios would use the city system and then report to Integrated Controls' system that would call out to our operators.

Jay will work on checking out the stations to see that they all can reach an antenna, then he will put some prices together for us.

If the price is in the ball park he has talked about, we could have a payback in a couple of years or less depending on how much overtime we save.

The committee will wait to hear back from Jay.

Meeting adjourned at 3:30.

Bill Stanek, secretary

Supervisor's Report September 2018

The fall newsletter took up a lot of my time this month. It should be out by the end of the month. Each fall I send out a newsletter to all the residents letting them know what is new in the township. This is one thing that I get a lot of feedback from. I probably receive the most positive comments on the fall clean up and then the newsletter. Roads receive both positive and negative comments, but not as many as we use to receive.

The fall clean up is this weekend and hopefully the weather will cooperate. This is always our biggest event for residents every year with usually around 140 families dropping off things.

Ron Olson from Olson Concrete has been up with a subcontractor to talk about removing the existing steps, but other than that we have not seen any work yet. He says he will have it done this fall.

One concern now is the asphalt contractors that are on strike. We still need to have Campus View paved this year. The county has done their prep work and put in a culvert, but Rieth Riley is mostly down because of the strike. We hope they can settle and finish up some projects before the weather turns too cold to pave. The tree crew has started working on 220th this week. The road commission sent out letters to everyone on the stretch of road so they would be aware of what is going on.

I have had very little discussion this month on the budget, so I assume that it is fine.

This month I was able to attend the MEDC meeting. They are working on some scholarships with Ferris for local students wanting to go into robotics or other manufacturing trades. We hope this will help a little with the labor shortage we have in this area.

The committee for fund raising for the cemetery building has been meeting each month. We had an encouraging meeting this month. I also had some time this month to go out and visit with some prospective donors.

I also attended the cemetery, planning commission, utility, and fire committee meetings this month. The other event I attended was with the city in their discussion of the old depot. There was a lot of discussion on whether the city should purchase the building and find a productive use for it in the community.

On a personal note, I did have another CAT scan that showed no change in my health, so that is definitely a blessing.

Thanks, Bill

Building & Zoning Department Report to the Board of Trustees:

For the month ending September 30, 2018

The Building and Zoning Department is We issued five new building permits this month. Revenue for August was \$ 5,616.00 in permit fees and \$350.00 for five zoning clearances. The total revenue for the department was \$5,966.00 (see attached). Year to date revenue is \$91,801.00 with \$1,800.00 being Zoning Clearance fees.

The Planning Commission held their regular meeting on September 11, 2018. Site plan reviews for Deshano Development/Big Rapids Assisted Living @18900 – 16 Mile Road and Ludington Storage LLC @ 14600 – 220th Avenue were approved. We also continued with the review of ordinance language to correct typographical errors and to improve Communication tower siting requirements. A Public hearing for those proposed language changes will be during the October 9th meeting.

On September 11, Brad A. Fowler of Mika Meyers represented Big Rapids Township in front of Judge Peter Jaklevic at 77th District Court for the formal hearing regarding the Warren/Fowler property at 22420 Woodward Avenue. Mr. Fowler spoke with Mr. Nicholas D. Warren regarding the situation and made it clear that we are giving him until September 30, 2018 to clean up the property. Mr. Warren gave up his right to a hearing and pled responsible for the violation. He was fined \$300.00 and the court ordered clean-up to be completed by September 30, at which time I will reinspect. If I find that the property is not clean-up to our satisfaction, I will contact Mr. Fowler (our attorney) and he will file a motion of contempt with the court and request that the fees (\$500.00 max.) for the case be assessed to Mr. Warren. Big Rapids Township has a court order to clean up the property if it is not completed by the end of September and put the costs onto the tax bill.

Sincerely,



Brent R. Mason
Zoning Administrator,
Building and Zoning Department

BIG RAPIDS TOWNSHIP FIRE DEPARTMENT

Employment Application

Item "R"



APPLICANT INFORMATION

Last Name Krausneck First Shane M.I. C Date 04-29-2018
Street Address 23730 15 mile Road Apartment/Unit #
City Big Rapids State MI ZIP 49307
Phone 989-280-2978 E-mail Address krausneck124@gmail.com
Date Available 04-30-2018
Position Applied for Firefighter

Are you a citizen of the United States? YES NO If no, are you authorized to work in the U.S.? YES NO
Have you ever worked for this company? YES NO If so, when?
Have you ever been convicted of a felony? YES NO If yes, explain

EDUCATION

High School Ignite Academy Address 1000 E Mt Morris Road Mt. Morris, MI 48458
From 06-2013 To 02-2014 Did you graduate? YES NO Degree High school Diploma
College Address
From To Did you graduate? YES NO Degree

EMPLOYMENT HISTORY

Company Coleman factory outlet Phone 989-624-8032
Address 12373 S Beyer Road C265, Birch Run MI 48415 Supervisor Sarah Scott
Job Title Sales
Responsibilities Stock shelves, ring up sales
From 05-2012 To 05-2013 Reason for Leaving found a better job
Company Janson Builder Phone N/A
Address 8085 Wadsworth Road, Saginaw MI 48601 Supervisor Joe Robinson
Job Title Carpenter Apprentice
Responsibilities Help carpenters
From 06-13 To 06-14 Reason for Leaving Better Job
May we contact your previous employers for a reference? YES NO

MILITARY SERVICE

Branch *United States Marine Corps*

From *08-2015* To *Current*

Rank at Discharge *still enlisted*

Type of Discharge *N/A*

If other than honorable, explain

CERTIFICATIONS (FIRE FIGHTER 1 AND 2, MFR, EMT, HAZ-MAT, ETC .)

REFERENCES

Please list three non-related professional references.

Full Name *Austin Lowney*

Title *firefighter*

Company *Big Rapids Township fire department*

Phone

Address *4082 Hosner Road, Metamora MI 48455*

Full Name *Nate Whitley*

Title *foreman*

Company *North cove Builders*

Phone *616-318-9168*

Address *2223 Highlander Road, Kentwood MI 49506*

Full Name *Brett Volz*

Title *Insurance representative*

Company *Frankenmuth Insurance*

Phone *989-252-3947*

Address *2974 Churchhill Road, Saginaw MI 48601*

DISCLAIMER AND SIGNATURE

I certify that my answers are true and complete to the best of my knowledge.

If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

Signature



Date *04-29-2018*

Item "S"

Since October of last year I have not been able to make many meetings due to starting my job and traveling for work a lot. I was hoping that this past summer with us working in Michigan I would be around more but that was not the case. I have been running as many emergency calls at night when im home and on my 3 day weekends as I can. I love serving Big Rapids Charter Township but due to not being around on meeting nights I will be resigning as a Township Trustee effective October 2nd 2018 I am requesting that the board still keep me on the roster as a Firefighter for Big Rapids Township as I really do love serving the Township.

Thanks,

A handwritten signature in black ink, appearing to read 'Travis Williams', with a stylized flourish at the end.

Travis Williams

Michael H. Califf

2273 S Parsons Ave
Fremont, MI 49412
(231) 924-1992
califf20@comcast.net

Objective:

Provide exceptional service as a building official.

Employment History:

**County of Newaygo
White Cloud, MI**

2010 - 2016
1998 - 2002

County Electrical Inspector (Part-Time)

Electrical inspections and plan review. Also served as Building official for 1-1/2 years.

**Mecosta County
Big Rapids, MI**

2014 - Current

County Electrical Inspector (Part-Time)

Electrical inspections and plan review.

**North Country Inspection Services
White Cloud, MI**

2012- Current

Township Electrical Inspector (Locum)

Electrical Inspections.

**Big Prairie Township
Newaygo, MI**

1999 - 2016

Township Electrical Inspector (Part-Time)

Electrical Inspections and plan review

**Shape Corp
Grand Haven, MI**

1997 - 2009

Master Electrician

Registered company Master Electrician. All electrical maintenance and new work for industrial complex.

**Sherman Township
Fremont, MI**

1995 - 2000

Township Electrical Inspector (Part-Time)

Electrical Inspections and plan review.

Education:

Electronics Technician Certificate
RETS Electronics Schools
MI

Classes in industrial electronics, automation, robotics and hydraulics

Skills and Abilities:

Master Electrician for 39 years.
Licensed Contractor in 2 states for 30 years.
Registered Electrical Inspector and Plan Reviewer for 20 years.

RICK SNYDER
Governor

**Michigan Department of Licensing and Regulatory Affairs
Bureau of Construction Codes**

N431787

REGISTERED CODE OFFICIAL AND INSPECTOR

CATEGORIES:

Building Official
Inspector Electrical
Plan Reviewer Electrical

Michael H Califf
2273 S Parsons Avenue
Fremont MI 49412

License No.
3157

Expiration Date:
09/16/2021

**This document is duly
issued under the laws of the
State of Michigan**

Wage Information

Item "U"

Elected Officials	2018	supervisor recommendation	Board recommendation	increase
Supervisor	elected 2012-elected 2016			2019
wage				
Supervisor	\$ 25,000.00	\$ 25,000.00		
Cemetery Supervision	\$ 5,000.00	\$ 5,000.00		
	\$ 30,000.00	\$ 30,000.00		
benefits				
Retirement	\$ 4,950.00	\$ 4,950.00		
insurance Buyout	\$ 1,800.00	\$ 1,800.00		
cell phone reimbursment	\$ 360.00	\$ 360.00		
Health Reimbursement	\$ 1,000.00	\$ 1,000.00		
FICA	\$ 2,433.00	\$ 2,433.00		
benefits sub total	\$ 10,543.00	\$ 10,543.00		
total package	\$ 40,543.00	\$ 40,543.00		0%
wage				
Clerk	\$ 31,500.00	\$ 31,500.00		
Cemetery	\$ 7,700.00	\$ 7,700.00		
	\$ 39,200.00	\$ 39,200.00		
benefits				
Retirement	\$ 6,765.00	\$ 6,765.00		
insurance Buyout	\$ 1,800.00	\$ 1,800.00		
cell phone reimbursment	\$ 360.00	\$ 360.00		
Health Reimbursement	\$ 1,000.00	\$ 1,000.00		
FICA	\$ 3,137.00	\$ 3,137.00		
benefits sub total	\$ 13,062.00	\$ 13,062.00		
total package	\$ 52,262.00	\$ 52,262.00		0%
wage				
Treasurer	\$ 31,200.00	\$ 31,200.00		
Sewer Billing	\$ 8,000.00	\$ 8,000.00		
	\$ 39,200.00	\$ 39,200.00		
benefits				
Retirement	\$ 6,468.00	\$ 6,468.00		
insurance	\$ 8,283.00	\$ 8,697.00		
Health Reimbursement	\$ 1,000.00	\$ 1,000.00		
FICA	\$ 2,999.00	\$ 2,999.00		
benefits sub total	\$ 18,750.00	\$ 19,164.00	\$ -	
total package	\$ 57,950.00	\$ 58,364.00	\$ -	\$ 414.00

Trustees (4)	Bean, Carman	elected 2016				
	Everett, Jerry	elected 2016				
	Geib, Tony	elected 2016				
	Williams, Travis	elected 2016				
	wage					
	Trustee		\$ 1,750.00	\$ 1,800.00	_____	3%
	benefits					
	Retirement		\$ 289.00	\$ 297.00	_____	
	FICA		\$ 134.00	\$ 138.00		
	benefits sub total		\$ 423.00	\$ 435.00		
	total package		\$ 2,173.00	\$ 2,235.00		\$ 62.00

Appointed Positions

Deputy Clerk	Gilbert, Sheri	Appointed 2015				
	wage					
	hourly		\$ 14.00	\$ 14.40	_____	3%
	benefits					
	FICA					

Deputy Treasurer	Bechaz, Mary	Appointed 2017				
	wage					
	hourly		\$ 14.00	\$ 14.40	_____	3%
	benefits					
	FICA					

Deputy Supervisor		Open				
	wage					
	hourly		\$ 14.00	\$ 14.40	_____	3%
	benefits					
	FICA					

Planning Commission members/ZBA and BBA

wages						
	per Diem (14 meetings)		\$ 40.00	\$ 41.20	_____	3%
Benefits						

Board of Review Members

chair						
	hourly (16 hr)		\$ 14.00	\$ 14.40	_____	3%
members						
	hourly		\$ 13.00	\$ 13.40	_____	3%
benefits						
	FICA					

Election Workers

lead persons

hourly (16 hr x 3 x 2)	\$	14.00	\$	14.40	_____	3%
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worker

hourly (16hr x 3 x 4)	\$	13.00	\$	13.40	_____	3%
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benefits

none

Employees full time**Office**

Mason, Brent Hired 2013

wage

office	\$	24,500.00	\$	25,235.00	_____	3%
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building department	\$	11,500.00	\$	11,845.00	_____	3%
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zoning	\$	8,000.00	\$	8,250.00	_____	3%
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census					\$ -	
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	\$	44,000.00	\$	45,330.00	_____	
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benefits

Retirement 10% & 4%	\$	6,160.00	\$	6,346.00	_____	
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insurance	\$	7,530.00	\$	7,910.00	_____	
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Health Reimbursement	\$	1,000.00	\$	1,000.00	_____	
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FICA	\$	3,366.00	\$	3,468.00	_____	
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benefits sub total	\$	18,056.00	\$	18,724.00	_____	
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total package	\$	62,056.00	\$	64,054.00	_____	\$ 1,998.00
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Cemetery maintenance & grounds manager

Maneke, Brandon Hired 2016

wage	\$	17.00	\$	17.50	_____	3%
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wage at 2080 hours	\$	35,360.00	\$	36,400.00	_____	
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over time at 120 hours	\$	3,060.00	\$	3,150.00	_____	
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	\$	38,420.00	\$	39,550.00	_____	
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benefits

Retirement 10% & 4%	\$	5,379.00	\$	5,337.00	_____	
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insurance	\$	7,530.00	\$	7,910.00	_____	
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Health Reimbursement	\$	1,000.00	\$	1,000.00	_____	
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FICA	\$	2,939.00	\$	3,026.00	_____	
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benefits sub total	\$	16,848.00	\$	17,273.00	_____	
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	\$	55,268.00	\$	56,823.00	_____	\$ 1,555.00
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Cemetery helper Winget, Scott

Hired 1994

wages

Hourly cemetery & park		12.10	\$	12.50	_____	3%
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Open/Close park	\$2500.00 per season		\$	2,500.00	_____	3%
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benefits

FICA

Unemployment

Fire Chief	Tubbs, Jim	Hired as chief 2014			
wages	Fire Chief	\$ 12,500.00	\$ 12,500.00	_____	0%
	Reports-each	\$ 2.50	\$ 2.50	_____	
benefits	FICA	\$ 124.00	\$ 124.00		
Assistant Fire Chi	Douglas, Perry	Hired as assistant in 2014			
wages	Assistant Chief	\$ 10,000.00	\$ 1,000.00	_____	0%
	Reports-each	\$ 2.50	\$ 2.50	_____	
	Pre incident surveys	\$ 75.00	\$ 75.00	_____	
benefits	FICA				
Fire Fighters/First responders	Point System				
Building Inspector	Dietrich, George	Hired 2010			
wages	Hourly	24.11	\$ 24.83	_____	3%
	Plan reviews-hourly	\$ 100.00	\$ 100.00	_____	
benefits	FICA				
	Phone reimbursement	\$15.00 per month	\$ 15.00		
	Mileage	IRS rate	IRS rate		
	Paid schooling time & mileage				
Mechanical/Plumbing Inspector	Antor, Gerald	Hired 2017			
wages	Percentage	60% of fees	60% of fees		
	Plan Reviews	\$100.00 per review	\$100.00 per review		
Benefits	FICA				
	mileage	IRS rate	IRS rate		
Electrical Inspector					
wages	Percentage	60% of fees	60% of fees		
	Plan Reviews	\$100.00 per review	\$100.00 per review		
Benefits	FICA				
	mileage	IRS rate	IRS rate		