

**BIG RAPIDS CHARTER TOWNSHIP BOARD
REGULAR MEETING TUESDAY, AUGUST 7, 2018
BIG RAPIDS TOWNSHIP OFFICES, 14212 NORTHLAND DR.
BIG RAPIDS, MI 49307**

AGENDA

CALL TO ORDER: 7:00 p.m. ROLL CALL: __ Stanek, __ Fountain, __ Currie,
__ Bean, __ Everett, __ Geib, __ Williams. Pledge of Allegiance.

PUBLIC COMMENT

ADDITIONS TO AGENDA:

SPECIAL APPEARANCE: Amy Mehl, Central Recordings Co

CORRESPONDENCE: Phil Keating: **ITEM A**

APPROVAL OF: JULY 3rd MEETING MINUTES: **ITEM B**
JULY 23rd SPECIAL MEETING MINUTES: **ITEM C**

FINANCIAL

1. June Treasurer Report: **ITEM D**
2. Financial Report: **ITEM E**

APPROVAL OF BILLS:

1. Accounts Payable: **ITEM F**
2. Payroll: **ITEM G**

MONTHLY REPORTS:

1. Building/Planning Department: **ITEM H**
2. Cemetery and Grounds: **ITEM I**
3. Fire Department: **ITEM J**
4. Sewer Department: **ITEM K**
5. Water Department: **ITEM L**
6. Board of Review: **ITEM M**
7. Cemetery Committee: **ITEM N**
8. Elections Commission: **ITEM O**
9. Planning Commission: **ITEM P**
10. Utility Committee: **ITEM Q**
11. Supervisor: **ITEM R**
12. Other

UNFINISHED BUSINESS:

1. Ryan Creek PILOT ordinance: **ITEM S**
2. Woodward property update: **ITEM T**
3. Discussion on Madison Tower:
4. Other:

NEW BUSINESS:

1. Recommendation to add Bruce Szczepaniak to the utilities committee:
2. Request to sell old power washer: **ITEM U**
3. Request from Fire Department to purchase pagers: **ITEM V**
4. Other:

PUBLIC COMMENT:

ADJOURNMENT:

Big Rapids Charter Township will provide necessary and reasonable auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed material, if individuals with disabilities, upon five business days notice to the township. Individuals requiring auxiliary aids or services should contact Rene Fountain, Big Rapids Charter Township Clerk, 14212 Northland Drive, Big Rapids, MI 49307- call 231 796 3603 or fax request to 231 796 2533.

Item "A"

Philip R. Keating
19450 Ottawa Lane
Big Rapids, Mi. 49307
June 27, 2018

Mr. Bill Stanek, Supervisor
Big Rapids Charter Township
14212 Northland Drive
Big Rapids, Mi. 49307

Dear Bill,

I was appointed to the Big Rapids Township Planning Commission, the Zoning Board at that time, in January of 2008. I have had the pleasure of serving with many commission members, two Supervisors, and two support staff people. I have learned much about township planning and zoning as it has evolved over the past ten years. I count it my privilege to have had the confidence of the Township Board of Trustees, and to have served the residents of our township.

I have decided to resign my position of Planning Commission Chairperson, and my position as a Commissioner. This will be effective July 27, 2018, or earlier if you wish. I sincerely appreciate the guidance and support you have given to me, and also that of Brent Mason our Zoning Administrator.

Best regards,



Philip R. Keating

PRK/k

**BIG RAPIDS CHARTER TOWNSHIP BOARD
REGULAR MEETING TUESDAY, JULY 3, 2018
UNAPPROVED**

Item "B"

CALL TO ORDER: 7:00 p.m.

ROLL CALL: Stanek, Currie, Everett, Geib present. Fountain, Bean, Williams absent
All lead in the pledge of Allegiance.

PUBLIC COMMENT: Bob Maguire

ADDITIONS TO AGENDA: None

SPECIAL APPEARANCE: None

CORRESPONDENCE: Mecosta County Drain Commission:
Sharon Walt:
FOIA request:

APPROVAL OF: JUNE 5th MEETING MINUTES: A motion to approve the June 5, 2018 minutes was made by Everett. Seconded by Currie. Motion passed unanimously.

FINANCIAL

1. **May Treasurer Report:** Approved as printed.
2. **Financial Report:** Approved as printed.

APPROVAL OF BILLS:

1. **Accounts Payable:** A motion to approve accounts payable in the amount of \$84,076.56 check numbers 31117-31156 and 4 EFT stubs numbered 9930013-9930016 was made by Currie. Seconded by Everett. Motion passed unanimously on a roll call vote.
2. **Payroll:** A motion to approve payroll in the amount of \$24,254.49 check numbers 11211-11247 and stub number 6 was made by Currie. Seconded by Everett. Motion passed unanimously on a roll call vote.

MONTHLY REPORTS:

1. **Building/Planning Department:**
2. **Cemetery and Grounds:**
3. **Fire Department:**
4. **Sewer Department:**
5. **Water Department:**
6. **Cemetery Committee:**
7. **Industrial Park Committee:**
8. **Planning Commission:**
9. **Supervisor:**
Approved as printed.

UNFINISHED BUSINESS:

1. **Ryan Creek PILOT ordinance presentation:** no action.
2. **Committee recommendations:** A motion to approve Committee members as printed plus Bob Maguire was made by Currie. Seconded by Everett. Motion passed unanimously.
3. **Follow up on Woodward Property:** A motion to ask Eric Williams to provide information to the board regarding our current options with our current ordinance was made by Geib. Seconded by Currie. Motion passed unanimously on a roll call vote.

NEW BUSINESS:

1. **Recommendation to add to Fire Roster:** A motion to hire James Haggare and Jeffrey Jackson as volunteer fire fighters was made by Everett. Seconded by Stanek. Motion rescinded by Everett and Stanek. A motion to hire James Haggare as a volunteer fire fighter was made by Everett. Seconded by Stanek. Motion passed on a roll call vote.
2. **Capital Improvement Plan:** A motion to approve the Capital Improvement Plan was made by Everett. Seconded by Currie. Motion passed unanimously.
3. **Pictometry License renewal:** A motion to renew the Pictometry License renewal in the amount of \$1,100 township cost, license shared with the city was made by Currie. Seconded by Everett. Motion passed unanimously on a roll call vote.
4. **Resolution Number 2018-03 to put road millage renewal on November Ballot:** A motion to approve Resolution Number 2018-03 to renew the Road Millage at 1.5 mills for 6 years to be placed on the November 6, 2018 General Election ballot for Big Rapids Township was made by Currie. Seconded by Everett. Motion passed unanimously on a roll call vote.

**RESOLUTION NUMBER 2018-03
PROPOSED RENEWAL OF ROAD MILLAGE TO BE PLACED
ON THE NOVEMBER 6, 2018 GENERAL ELECTION BALLOT
FOR THE CHARTER TOWNSHIP OF BIG RAPIDS**

PROPOSED RENEWAL OF ROAD MILLAGE

Shall the previously voted increase in the tax limitation imposed under Article IX, Section 6 of the Michigan Constitution on general ad valorem taxes within the Charter Township of Big Rapids, Mecosta County, be renewed at 1.5 mills (\$1.50 on each \$1000.00 of taxable valuation) for a period of six (6) years, 2019 through 2024, to provide funds for road construction, maintenance and repair within the Township, and shall the Township levy such renewal in millage for said purposed, thereby raising in the 2019 calendar year an estimated of \$226,000.00.

NOW THEREFORE, BE IT RESOLVED: The Board of Trustees of Big Rapids Charter Township hereby approve the placement of the proposed renewal of road millage on the November 6, 2018 General Election Ballot.

The foregoing resolution was offered by Currie and supported by Everett.

Ayes: Currie, Everett, Stanek, Geib. Nays: 0. Abstain: 0. Absent: Fountain, Bean, Williams.

RESOLUTION DECLARED ADOPTED.

Rene Fountain, Township Clerk

5. **Resolution Number 2018-04 to put Fire Department renewal on November Ballot:** A motion to approve Resolution Number 2018-04 to renew the Fire and Rescue Department millage and place it on the November 6, 2018 General Election ballot for Big Rapids Township in the amount of 1.5 mills for a period of 6 years was made by Currie. Seconded by Everett. Motion passed unanimously on a roll call vote.

RESOLUTION NUMBER 2018-04

**PROPOSED RENEWAL OF FIRE-RESCUE DEPARTMENT MILLAGE TO BE PLACED ON THE NOVEMBER 6, 2018
GENERAL ELECTION BALLOT FOR THE CHARTER TOWNSHIP OF BIG RAPIDS**

PROPOSED RENEWAL OF FIRE-RESCUE DEPARTMENT MILLAGE

Shall the previously voted increase in the tax limitation imposed under Article IX, Section 6 of the Michigan Constitution on general ad valorem taxes within the Charter Township of Big Rapids, Mecosta County, be renewed at 1.5 mills (\$1.50 on each \$1000.00 of taxable valuation) for a period of six (6) years, 2019 through 2024, to provide funds for Fire-Rescue Department purposes, and shall the Township levy such renewal in millage for said purposed, thereby raising in the 2019 calendar year an estimated of \$226,000.00.

NOW THEREFORE, BE IT RESOLVED: The Board of Trustees of Big Rapids Charter Township hereby approve the placement of the proposed renewal of road millage on the November 6, 2018 Primary Election Ballot.

The foregoing resolution was offered by Currie and supported by Everett.

Ayes: Currie, Everett, Stanek, Geib. Nays: 0. Abstain: 0. Absent: Fountain, Bean, Williams.

RESOLUTION DECLARED ADOPTED.

Rene Fountain, Township Clerk

6. **Zoning change Request, recommendation from planning commission to deny the request:** A motion to deny Application for Rezoning request #ZOA18-001 based on the recommendation of the Planning Commission was made by Currie. Seconded by Everett. Motion passed unanimously on a roll call vote.
7. **Fall Clean up date: Sept. 15? Sept 22?** A motion for the township to support the fall clean-up day for the township residents on September 22, 2018 was made by Currie. Seconded by Everett. Motion passed unanimously.
8. **Planning Commission Discussion:** No action.

PUBLIC COMMENT: Bob Maguire – Road funding, Junk Ordinance, Committees, Declined committee membership, sidewalks. Katie Haner – community survey smoke free/tobacco free parks.

ADJOURNMENT: 8:16

Item "C"

**BIG RAPIDS CHARTER TOWNSHIP BOARD
SPECIAL MEETING – MONDAY JULY 23, 2018 at 7:00 P.M.
HELD AT BIG RAPIDS TOWNSHIP OFFICES
UNAPPROVED**

CALL TO ORDER: 7:00 p.m.

ROLL CALL: Stanek, Fountain, Currie, Bean, Geib, Everett present. Williams absent.

Special meeting requested by Trustee Bean and Trustee Everett.

**THE PURPOSE OF THIS SPECIAL MEETING IS TO DISCUSS THE TOWNSHIP
ORDINANCE FOR SPECIAL USE PERMIT APPEALS.**

PUBLIC COMMENT: Pat Klarecki – Planning Commission concerns, Rebecca Williams Jackson – Procedural Irregularities, Jane Williams – Planning Commission unprofessional,

- 1. Review the township ordinance for special use appeals, the process, and how it is supposed to work. No action.**
- 2. Brent describes his actions and what happened from the moment he received the appeal requests to where we are now. No action.**
- 3. Review of Communications, both internal and external, regarding SUP- 18-001 appeal filings. No action.**
- 4. SUP 18-001 appeal filings status and notification or communication with appellants. No action.**

PUBLIC COMMENT: Sue Bean – Improper process in Planning Commission meeting, Kathy Klarecki – Inproper proceedings at Planning Commission meeting, Bob Carter – Wording of a motion at Planning Commission meeting, Jane Williams – Planning Commission meeting, Rebecca Williams Jackson – Conflict of laws and zoning ordinances, Pat Klarecki – Mistakes and violations of Planning Commission.

ADJOURNMENT: 7:57 p.m.

BANK RECONCILIATION FOR BIG RAPIDS TOWNSHIP
 Bank GEN (GENERAL TOWNSHIP CHECKING)
 FROM 06/01/2018 TO 06/30/2018
 Reconciliation Record ID: 74

08/02/2018 01:15 PM
 User: PENNY
 DB: Big Rapids Town

GL Number	Description	Beginning Balance
101-000-001.000	Cash - Checking	806,921.06
101-000-001.001	Cash Non-Expendable	
203-000-001.000	CASH	129,143.80
204-000-001.000	CASH	183,661.22
206-000-001.000	Cash - Checking	238,003.35
212-000-001.000	Cash - Savings	
246-000-001.000	Cash - Savings	
249-000-001.000	Cash - Savings	134,282.03
271-000-001.000	CASH	2.20
301-000-001.000	Cash - Savings	
401-000-001.000	CASH	23,300.00
590-000-001.000	Cash - Savings	845,614.83
591-000-001.000	CASH	(170,479.80)
593-000-001.000	CASH	
701-000-001.000	Cash - Savings	38,958.37
708-000-001.000	CASH	
711-000-001.000	CASH	
711-000-001.100	HVC Cash Expendable	13,315.50
850-000-001.000	Cash - Savings	
Beginning GL Balance:		
Add: Cash Receipts		2,242,722.56
Less: Cash Disbursements		85,629.52
Less: Payroll Disbursements		(133,462.47)
Ending GL Balance:		(23,969.16)
		2,170,920.45

GL Number	Description	Ending Balance
101-000-001.000	Cash - Checking	762,245.60
101-000-001.001	Cash Non-Expendable	
203-000-001.000	CASH	129,143.80
204-000-001.000	CASH	184,161.13
206-000-001.000	Cash - Checking	192,300.40
212-000-001.000	Cash - Savings	82.50
246-000-001.000	Cash - Savings	
249-000-001.000	Cash - Savings	136,846.99
271-000-001.000	CASH	68.85
301-000-001.000	Cash - Savings	
401-000-001.000	CASH	25,292.50
590-000-001.000	Cash - Savings	855,451.72
591-000-001.000	CASH	(172,038.03)
593-000-001.000	CASH	
701-000-001.000	Cash - Savings	
708-000-001.000	CASH	44,049.49
711-000-001.000	CASH	
711-000-001.100	HVC Cash Expendable	13,315.50
850-000-001.000	Cash - Savings	

Ending GL Balance: 2,170,920.45
 Ending Bank Balance: 2,164,565.09
 Add: Deposits in Transit 9,095.26
 07/06/2018 *Deposit ID: 230 9,095.26

Less: Outstanding Checks 9,095.26

Check Date	Check Number	Name	Amount
AP Checks			
04/03/2018	30985	MECOSTA COUNTY ROAD COMMISSION	555.15
05/03/2018	31069	DYKEMA GOSSETT PLLC	57.24
Payroll Checks			
12/31/2017	10970	BEAN, SUSAN	11.01
03/01/2018	11067	MYERS, AARON	43.41
03/02/2018	11068	FITZPATRICK, DUSTIN	13.86
04/01/2018	11087	HYDE, DAVID	70.39
04/01/2018	11091	HYDE, DAVID	16.09
05/01/2018	11136	CURRIE, PENNY	897.36
05/01/2018	11152	BRYANT, ELIZABETH	49.55
06/01/2018	11190	CURRIE, PENNY	897.36
06/01/2018	11200	EVERETT, JERALD	128.48
06/01/2018	11210		

Total - 12 Outstanding Checks: 2,739.90
 Adjusted Bank Balance 2,170,920.45
 Unreconciled Difference: 0.00

REVIEWED BY: Lenny Gurne Renz-Kuenter DATE: 7-23-18

Item "E"

08/02/2018 REVENUE AND EXPENDITURE REPORT FOR BIG RAPIDS TOWNSHIP
 PERIOD ENDING 08/31/2018
 % Fiscal Year Completed: 66.58

GL NUMBER	DESCRIPTION	2018		YTD BALANCE		ACTIVITY FOR		AVAILABLE	
		AMENDED BUDGET	2018	08/31/2018	08/31/2018	MONTH 08/31/2018	MONTH 08/31/2018	BALANCE	% BDGT
				NORMAL (ABNORMAL)	NORMAL (ABNORMAL)	INCREASE (DECREASE)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	USED
Fund 101 - GENERAL OPERATING FUND									
Revenues									
Dept 000 - GENERAL									
101-000-402.000	Current Real Property Tax	180,000.00		180,500.80		0.00		(500.80)	100.28
101-000-441.000	Local Community Stabilization Share Tax	0.00		6,874.73		0.00		(6,874.73)	100.00
101-000-445.000	Penalties & Interest on Taxes	1,400.00		920.34		0.00		479.66	65.74
101-000-447.000	Property Tax Admin Fee	48,000.00		16,777.30		0.00		31,222.70	34.95
101-000-451.000	Business Licenses & Permits	19,800.00		0.00		0.00		19,800.00	0.00
101-000-574.000	State Shared Revenue	340,000.00		109,246.00		0.00		230,754.00	32.13
101-000-607.000	Ch. for Serv. (fees, zoning)	200.00		2,135.00		0.00		(1,935.00)	1,067.50
101-000-610.000	School Parcel Fee	5,800.00		6,335.50		0.00		(535.50)	109.23
101-000-628.000	Ch. for Serv. (copies, ordin.)	50.00		952.43		0.00		(902.43)	1,904.86
101-000-632.000	Ch. for Serv. (sale cem. lots)	2,500.00		4,400.00		0.00		(1,900.00)	176.00
101-000-634.000	Ch. for Serv. (grave op & cl)	12,000.00		13,934.00		0.00		(1,934.00)	116.12
101-000-635.000	Chg For Serv Cem Foun & Misc	3,500.00		350.00		0.00		3,150.00	10.00
101-000-640.000	Int. & Div. on Earnings	500.00		225.00		0.00		275.00	45.00
101-000-664.000	Rent&Exp Building Dept	7,200.00		744.48		0.00		1,755.52	29.78
101-000-667.000	Sign Rental	4,000.00		3,600.00		0.00		3,600.00	50.00
101-000-668.000	Sale of Fixed Assets	0.00		4,000.00		0.00		0.00	100.00
101-000-673.000	Cemetery Annuity - Division of Assets	45,000.00		1,500.00		0.00		(1,500.00)	100.00
101-000-675.020	Reimbursements	2,000.00		0.00		0.00		45,000.00	0.00
101-000-676.000	REFUNDS	500.00		2,827.77		0.00		(827.77)	141.39
101-000-697.000	Transfer from other Fund	50,000.00		129.36		0.00		370.64	25.87
101-000-698.000	Advance from Fund Balance	160,000.00		0.00		0.00		50,000.00	0.00
Total Dept 000 - GENERAL		884,950.00		355,452.71		0.00		160,000.00	0.00
TOTAL REVENUES		884,950.00		355,452.71		0.00		529,497.29	40.17
Expenditures									
Dept 101 - TOWNSHIP BOARD									
101-101-702.000	Salary & Wages	7,000.00		4,083.24		583.32		2,916.76	58.33
101-101-702.020	Salary & Wages Clerical Help	24,500.00		14,280.00		2,040.00		10,220.00	58.29
101-101-710.000	Twp. Share Medicare Withholding	460.00		266.26		38.03		193.74	57.88
101-101-714.000	Health Insurance	4,150.00		3,884.60		0.00		265.40	93.60
101-101-715.000	Twp. Share Soc. Sec. Withhold	2,000.00		1,138.52		162.63		861.48	56.93
101-101-718.000	Retirement	3,500.00		0.00		0.00		3,500.00	0.00

GL NUMBER	DESCRIPTION	2018		YTD BALANCE		ACTIVITY FOR		AVAILABLE		
		AMENDED BUDGET	08/31/2018	NORMAL (ABNORMAL)	08/31/2018	MONTH 08/31/2018	NORMAL (ABNORMAL)	BALANCE	% BDOT USED	
101-101-720.000	Medical Reimbursement	750.00	333.32		83.33		416.68		44.44	
101-101-727.000	Office Supplies	800.00	773.40		0.00		26.60		96.68	
101-101-740.000	Operating Supplies	200.00	0.00		0.00		200.00		0.00	
101-101-801.000	Professional Services	26,000.00	14,767.48		1,215.03		11,232.52		56.80	
101-101-850.000	Communication	3,600.00	1,905.07		247.76		1,694.93		52.92	
101-101-860.100	Transportation	200.00	52.87		0.00		147.13		26.44	
101-101-860.100	Transportation - Census	200.00	0.00		0.00		200.00		0.00	
101-101-880.000	Community Promotion	600.00	0.00		0.00		600.00		0.00	
101-101-881.000	FALL CLEAN-UP	8,000.00	760.00		0.00		7,240.00		9.50	
101-101-900.000	Printing & Publishing	2,000.00	452.95		0.00		1,547.05		22.65	
101-101-956.000	Miscellaneous	200.00	0.00		0.00		200.00		0.00	
101-101-958.000	Membership & Dues	3,400.00	3,122.95		275.00		277.05		91.85	
101-101-960.000	Education	2,000.00	0.00		0.00		2,000.00		0.00	
101-101-964.010	Refunds and Rebates	0.00	57.24		0.00		(57.24)		100.00	
101-101-965.000	Insurance & Bonds	9,000.00	6,400.30		183.87		2,599.70		71.11	
101-101-975.000	Capital Outlay under \$10,000	2,000.00	0.00		0.00		2,000.00		0.00	
101-101-999.000	Transfer to Other Fund	0.00	10,000.00		0.00		(10,000.00)		100.00	
	Total Dept 101 - TOWNSHIP BOARD	100,560.00	62,278.20		4,828.97		38,281.80		61.93	
Dept 171 - SUPERVISOR										
101-171-702.000	Salary & Wages	25,000.00	14,583.31		2,083.33		10,416.69		58.33	
101-171-702.010	Salary & Wages Deputy	2,500.00	0.00		0.00		2,500.00		0.00	
101-171-702.040	Salary & Wages Cemetery	5,000.00	2,916.69		416.67		2,083.31		58.33	
101-171-702.300	Health Insurance Buyout	1,800.00	1,050.00		150.00		750.00		58.33	
101-171-710.000	Twp. Share Medicare Withholding	500.00	268.98		38.43		231.02		53.80	
101-171-715.000	Twp. Share Soc. Sec. Withholdg	2,125.00	1,150.10		164.30		974.90		54.12	
101-171-720.000	Medical Reimbursement	1,000.00	73.20		73.20		926.80		7.32	
101-171-727.000	Office Supplies	100.00	0.00		0.00		100.00		0.00	
101-171-740.000	Operating Supplies	100.00	0.00		0.00		100.00		0.00	
101-171-801.000	Professional Services	500.00	0.00		0.00		500.00		0.00	
101-171-850.100	Cell Phone	360.00	180.00		0.00		180.00		50.00	
101-171-860.000	Transportation	400.00	102.46		0.00		297.54		25.62	
101-171-874.000	Retirement	5,250.00	0.00		0.00		5,250.00		0.00	
101-171-960.000	Education	1,000.00	618.56		0.00		381.44		61.86	
101-171-975.000	Capital Outlay under \$10,000	1,000.00	979.00		0.00		21.00		97.90	
	Total Dept 171 - SUPERVISOR	46,635.00	21,922.30		2,925.93		24,712.70		47.01	
Dept 215 - CLERK										
101-215-702.000	Salary & Wages	31,500.00	18,375.00		2,625.00		13,125.00		58.33	
101-215-702.010	Salary & Wages Deputy	3,700.00	1,676.50		241.50		2,023.50		45.31	
101-215-702.040	Salary & Wages Cemetery	7,700.00	4,491.69		641.67		3,208.31		58.33	
101-215-702.300	Health Insurance Buyout	1,800.00	1,050.00		150.00		750.00		58.33	
101-215-710.000	Twp. Share Medicare Withholding	650.00	371.10		53.04		278.90		57.09	
101-215-715.000	Twp. Share Soc. Sec. Withholdg	2,775.00	1,586.77		226.80		1,188.23		57.18	

GL NUMBER	DESCRIPTION	2018		YTD BALANCE		ACTIVITY FOR		AVAILABLE	
		AMENDED BUDGET	08/31/2018	NORMAL (ABNORMAL)	MONTH 08/31/2018	NORMAL (ABNORMAL)	BALANCE	% BDGT	
		1,000.00	0.00		INCREASE (DECREASE)				
101-215-720.000	Medical Reimbursement		0.00		0.00		1,000.00	0.00	0.00
101-215-727.000	Office Supplies	700.00	45.78		0.00		654.22	6.54	
101-215-740.000	Operating Supplies	250.00	173.64		0.00		76.36	69.46	
101-215-801.000	Professional Services	2,000.00	1,117.50		0.00		882.50	55.88	
101-215-850.000	Cell Phone Reimbursement	360.00	180.00		0.00		180.00	50.00	
101-215-874.000	Retirement	6,765.00	0.00		0.00		6,765.00	0.00	
101-215-960.000	Education	1,000.00	0.00		0.00		1,000.00	0.00	
101-215-975.000	Capital Outlay under \$10,000	500.00	0.00		0.00		500.00	0.00	
Total Dept 215 - CLERK		60,700.00	29,067.98		3,938.01		31,632.02	47.89	
Dept 237 - RETIREMENT BOARD/DEPARTMENT									
101-237-718.000	Retirement	0.00	16,132.54		2,304.18		(16,132.54)	100.00	
Total Dept 237 - RETIREMENT BOARD/DEPARTMENT		0.00	16,132.54		2,304.18		(16,132.54)	100.00	
Dept 247 - BOARD OF REVIEW									
101-247-702.000	Salary & Wages	900.00	729.00		0.00		171.00	81.00	
101-247-710.000	Twp. Share Medicare Withholding	15.00	10.57		0.00		4.43	70.47	
101-247-715.000	Twp. Share Soc. Sec. Withholdg	60.00	45.19		0.00		14.81	75.32	
101-247-900.000	Printing & Publishing	75.00	60.63		0.00		14.37	80.84	
101-247-960.000	Education	200.00	0.00		0.00		200.00	0.00	
Total Dept 247 - BOARD OF REVIEW		1,250.00	845.39		0.00		404.61	67.63	
Dept 253 - TREASURER									
101-253-702.000	Salary & Wages	31,200.00	18,200.00		2,600.00		13,000.00	58.33	
101-253-702.010	Salary & Wages Deputy	3,850.00	1,386.00		409.50		2,464.00	36.00	
101-253-710.000	Twp. Share Medicare Withholding	510.00	283.98		43.64		226.02	55.68	
101-253-714.000	Health Insurance	5,300.00	124.00		0.00		5,176.00	2.34	
101-253-715.000	Twp. Share Soc. Sec. Withholdg	2,175.00	1,214.35		186.59		960.65	55.83	
101-253-720.000	Medical Reimbursement	800.00	(254.18)		0.00		1,054.18	(31.77)	
101-253-727.000	Office Supplies	1,000.00	760.40		261.75		239.60	76.04	
101-253-740.000	Operating Supplies	600.00	662.00		0.00		(62.00)	110.33	
101-253-801.000	Professional Services	3,800.00	1,171.33		0.00		2,628.67	30.82	
101-253-874.000	Retirement	5,180.00	0.00		0.00		5,180.00	0.00	
101-253-956.000	Miscellaneous	500.00	0.00		0.00		500.00	0.00	
101-253-960.000	Education	250.00	0.00		0.00		250.00	0.00	
Total Dept 253 - TREASURER		55,165.00	23,547.88		3,501.48		31,617.12	42.69	
Dept 257 - ASSESSOR									
101-257-727.000	SUPPLIES	100.00	0.00		0.00		100.00	0.00	
101-257-740.000	Operating Supplies	200.00	0.00		0.00		200.00	0.00	
101-257-801.000	Professional Services	3,000.00	3,171.96		0.00		(171.96)	105.73	
101-257-801.005	Contractual Assessor	39,500.00	21,233.31		6,066.66		18,266.69	53.76	
101-257-801.006	Tax Tribunal Appeals	1,000.00	0.00		0.00		1,000.00	0.00	
Total Dept 257 - ASSESSOR		43,800.00	24,405.27		6,066.66		19,394.73	55.72	

GL NUMBER	DESCRIPTION	2018		YTD BALANCE		ACTIVITY FOR		AVAILABLE	
		AMENDED BUDGET	08/31/2018	MONTH 08/31/2018	% BDTG	BALANCE	INCREASE (DECREASE)	NORMAL (ABNORMAL)	USED
			NORMAL (ABNORMAL)						
Dept 262 - ELECTIONS									
101-262-702.000	SALARY AND WAGES	4,800.00	1,486.50	26.00	3,313.50	30.97			
101-262-710.000	Twp. Share Medicare Withholding	25.00	0.00	0.00	25.00	0.00			
101-262-715.000	Twp. Share Soc. Sec. Withholding	100.00	0.00	0.00	100.00	0.00			
101-262-727.000	SUPPLIES	600.00	57.35	57.35	542.65	9.56			
101-262-740.000	Operating Supplies	1,400.00	817.81	380.25	582.19	58.42			
101-262-801.000	Professional Services	500.00	21.25	0.00	478.75	4.25			
101-262-900.000	Printing & Publishing	400.00	0.00	0.00	400.00	0.00			
101-262-960.000	Education	250.00	79.53	0.00	170.47	31.81			
101-262-975.000	Capital Outlay under \$10,000	1,000.00	0.00	0.00	1,000.00	0.00			
Total Dept 262 - ELECTIONS		9,075.00	2,462.44	463.60	6,612.56	27.13			
Dept 265 - TOWNSHIP HALL & GROUNDS									
101-265-702.000	Salary & Wages	1,000.00	1,710.63	272.00	(710.63)	171.06			
101-265-702.200	Salary & Wages Snowplowing	500.00	62.90	0.00	437.10	12.58			
101-265-710.000	Twp. Share Medicare Withholding	25.00	25.72	3.95	(0.72)	102.88			
101-265-715.000	Twp. Share Soc. Sec. Withholdg	95.00	109.96	16.87	(14.96)	115.75			
101-265-740.000	Operating Supplies	200.00	0.00	0.00	200.00	0.00			
101-265-775.000	Repair & Maintenance Supplies	600.00	359.61	0.00	240.39	59.94			
101-265-801.000	Professional Services	500.00	83.33	83.33	416.67	16.67			
101-265-920.000	Public Utilities	4,800.00	2,291.99	224.83	2,508.01	47.75			
101-265-930.000	Repair & Maintenance	2,000.00	1,252.50	0.00	747.50	62.63			
101-265-932.000	Grounds maintenance	800.00	417.26	33.42	382.74	52.16			
101-265-956.000	Miscellaneous	100.00	0.00	0.00	100.00	0.00			
101-265-975.000	Capital Outlay under \$10,000	4,000.00	0.00	0.00	4,000.00	0.00			
101-265-978.000	Capital Outlay \$10,000 and above	22,000.00	0.00	0.00	22,000.00	0.00			
Total Dept 265 - TOWNSHIP HALL & GROUNDS		36,620.00	6,313.90	634.40	30,306.10	17.24			
Dept 276 - TOWNSHIP CEMETERIES									
101-276-702.000	Salary & Wages	20,300.00	14,755.73	3,452.85	5,544.27	72.69			
101-276-702.015	Salary & Wages Mangement	28,800.00	2,494.75	272.00	26,305.25	8.66			
101-276-702.016	Salary & Wages Clerical Mangement	12,700.00	6,702.25	340.00	5,997.75	52.77			
101-276-702.100	SALARY & WAGES: UNEMPLOYMENT	4,800.00	4,047.19	4,047.19	752.81	84.32			
101-276-702.200	Salary & Wages Snowplowing	390.00	62.90	0.00	327.10	16.13			
101-276-710.000	Twp. Share Medicare Withholding	910.00	348.21	58.95	561.79	38.26			
101-276-714.000	Health Insurance	7,300.00	4,343.27	0.00	2,956.73	59.50			
101-276-715.000	Twp. Share Soc. Sec. Withholdg	3,860.00	1,488.96	252.01	2,371.04	38.57			
101-276-720.000	Medical Reimbursement	1,000.00	290.00	0.00	710.00	29.00			
101-276-727.000	Office Supplies	800.00	110.38	0.00	689.62	13.80			
101-276-740.000	Operating Supplies	4,000.00	2,432.68	74.88	1,567.32	60.82			
101-276-775.000	Repair & Maintenance Supplies	4,000.00	3,031.36	152.22	968.64	75.78			
101-276-801.000	Professional Services	3,500.00	698.33	83.33	2,801.67	19.95			
101-276-801.010	MANPOWER	2,000.00	0.00	0.00	2,000.00	0.00			

GL NUMBER	DESCRIPTION	2018		YTD BALANCE		ACTIVITY FOR		AVAILABLE	
		AMENDED BUDGET	08/31/2018	NORMAL (ABNORMAL)	08/31/2018	INCREASE (DECREASE)	NORMAL (ABNORMAL)	BALANCE	% BDGT USED
	PROF. SERVICES GRAVE OPENING/CLOSING	10,000.00	6,450.00					3,550.00	64.50
101-276-801.020	Communication	1,000.00	664.84		104.98			335.16	66.48
101-276-850.100	Cell Phone	360.00	210.00		0.00			150.00	58.33
101-276-860.000	Transportation	100.00	0.00		0.00			100.00	0.00
101-276-874.000	Retirement	3,950.00	0.00		0.00			3,950.00	0.00
101-276-900.000	Printing & Publishing	100.00	206.25		0.00			(106.25)	206.25
101-276-920.000	Public Utilities	2,800.00	1,392.31		55.79			1,407.69	49.73
101-276-930.000	Repair & Maintenance	3,000.00	1,938.55		446.60			1,061.45	64.62
101-276-933.000	Snowplowing	300.00	49.00		0.00			251.00	16.33
101-276-958.000	Membership & Dues	100.00	0.00		0.00			100.00	0.00
101-276-960.000	Education	500.00	232.17		0.00			267.83	46.43
101-276-965.000	Insurance & Bonds	2,300.00	1,413.34		272.78			886.66	61.45
101-276-971.000	Re Purchase Cemetery Lots	500.00	0.00		0.00			500.00	0.00
101-276-975.000	Capital Outlay under \$10,000	12,000.00	10,018.20		0.00			1,981.80	83.49
Total Dept 276 - TOWNSHIP CEMETERIES		131,370.00	63,380.67		10,163.58			67,989.33	48.25
Dept 446 - HIGHWAYS & STREETS									
101-446-801.000	Professional Services	2,000.00	0.00		0.00			2,000.00	0.00
101-446-805.000	Contractual Services Roads	280,000.00	0.00		0.00			280,000.00	0.00
Total Dept 446 - HIGHWAYS & STREETS		282,000.00	0.00		0.00			282,000.00	0.00
Dept 448 - STREET LIGHTS									
101-448-805.000	Contractual Services	100.00	0.00		0.00			100.00	0.00
101-448-920.000	Public Utilities	9,400.00	4,776.30		59.26			4,623.70	50.81
Total Dept 448 - STREET LIGHTS		9,500.00	4,776.30		59.26			4,723.70	50.28
Dept 450 - IND. PARK INFRASTRUCTURE									
101-450-990.100	Ind. Park Infrastructure	50,800.00	0.00		0.00			50,800.00	0.00
Total Dept 450 - IND. PARK INFRASTRUCTURE		50,800.00	0.00		0.00			50,800.00	0.00
Dept 721 - PLANNING COMMISSION									
101-721-702.000	SALARY AND WAGES	8,000.00	4,666.69		666.67			3,333.31	58.33
101-721-702.030	Salary & Wages Per Diems	3,360.00	1,680.00		240.00			1,680.00	50.00
101-721-710.000	Twp. Share Medicare Withholding	165.00	92.05		13.15			72.95	55.79
101-721-715.000	Twp. Share Soc. Sec. Withholding	705.00	393.47		56.21			311.53	55.81
101-721-740.000	Operating Supplies	100.00	11.96		0.00			88.04	11.96
101-721-801.000	Professional Services	3,000.00	1,398.00		1,073.50			1,602.00	46.60
101-721-860.000	MILEAGE	250.00	217.45		0.00			32.55	86.98
101-721-874.000	Retirement	800.00	0.00		0.00			800.00	0.00
101-721-900.000	Printing & Publishing	400.00	346.06		0.00			53.94	86.52
101-721-956.000	Miscellaneous	50.00	0.00		0.00			50.00	0.00
101-721-960.000	Education	1,000.00	293.00		273.00			707.00	29.30
101-721-964.010	Refunds and Rebates	0.00	400.00		0.00			(400.00)	100.00
Total Dept 721 - PLANNING COMMISSION		17,830.00	9,498.68		2,322.53			8,331.32	53.27

GL NUMBER	DESCRIPTION	2018		YTD BALANCE		ACTIVITY FOR		AVAILABLE	
		AMENDED BUDGET	08/31/2018	NORMAL (ABNORMAL)	08/31/2018	MONTH 08/31/2018	NORMAL (ABNORMAL)	BALANCE	% BDGT USED
Dept 728 - ECONOMIC-INDUSTRIAL DEVELOPMT									
101-728-801.000	Professional Services	500.00	0.00		0.00		0.00	500.00	0.00
101-728-880.000	Community Promotion	4,200.00	0.00		0.00		0.00	4,200.00	0.00
101-728-930.000	Repair & Maintenance	500.00	0.00		0.00		0.00	500.00	0.00
	Total Dept 728 - ECONOMIC-INDUSTRIAL DEVELOPMT	5,200.00	0.00		0.00		0.00	5,200.00	0.00
Dept 751 - PARKS & RECREATION									
101-751-702.000	Salary & Wages	500.00	439.98		201.00		201.00	60.02	88.00
101-751-702.015	Salary & Wages Mangement	1,000.00	603.50		221.00		221.00	396.50	60.35
101-751-702.070	Park Supvr	2,500.00	1,250.00		500.00		500.00	1,250.00	50.00
101-751-710.000	Twp. Share Medicare Withholding	60.00	33.27		13.37		13.37	26.73	55.45
101-751-715.000	Twp. Share Soc. Sec. Withholdg	250.00	142.20		57.16		57.16	107.80	56.88
101-751-740.000	Operating Supplies	500.00	345.39		258.58		258.58	154.61	69.08
101-751-775.000	Repair & Maintenance Supplies	500.00	188.83		84.37		84.37	311.17	37.77
101-751-900.000	Printing & Publishing	0.00	78.76		0.00		0.00	(78.76)	100.00
101-751-920.000	Public Utilities	350.00	89.56		35.34		35.34	260.44	25.59
101-751-930.000	Repair & Maintenance	600.00	55.00		0.00		0.00	545.00	9.17
101-751-975.000	Capital Outlay under \$10,000	7,000.00	4,962.00		4,962.00		4,962.00	2,038.00	70.89
101-751-978.000	Capital Outlay \$10,000 and above	18,000.00	17,250.00		0.00		0.00	750.00	95.83
	Total Dept 751 - PARKS & RECREATION	31,260.00	25,438.49		6,332.82		6,332.82	5,821.51	81.38
	TOTAL EXPENDITURES	881,765.00	290,070.04		43,541.42		43,541.42	591,694.96	32.90
Fund 101 - GENERAL OPERATING FUND:									
	TOTAL REVENUES	884,950.00	355,452.71		0.00		0.00	529,497.29	40.17
	TOTAL EXPENDITURES	881,765.00	290,070.04		43,541.42		43,541.42	591,694.96	32.90
	NET OF REVENUES & EXPENDITURES	3,185.00	65,382.67		(43,541.42)		(43,541.42)	(62,197.67)	2,052.83
Fund 203 - PERRY STREET CORRIDOR SIDEWALK									
	Revenues								
Dept 000 - GENERAL									
203-000-665.000	SPECIAL ASSESSMENT INTEREST	5,000.00	27,283.58		0.00		0.00	(22,283.58)	545.67
203-000-672.000	Special Assessment	50,000.00	29,132.71		0.00		0.00	20,867.29	58.27
	Total Dept 000 - GENERAL	55,000.00	56,416.29		0.00		0.00	(1,416.29)	102.58
	TOTAL REVENUES	55,000.00	56,416.29		0.00		0.00	(1,416.29)	102.58
Expenditures									
Dept 444 - SIDEWALKS									
203-444-991.050	LOAN PAYMENT (to revolving loan fund)	50,000.00	0.00		0.00		0.00	50,000.00	0.00
203-444-996.050	INTEREST (to revolving loan fund)	5,000.00	(12,100.00)		0.00		0.00	17,100.00	(242.00)

GL NUMBER	DESCRIPTION	2018 AMENDED BUDGET	YTD BALANCE		ACTIVITY FOR		AVAILABLE BALANCE	% BDGT USED
			NORMAL (ABNORMAL)	08/31/2018 (12,100.00)	MONTH 08/31/2018 INCREASE (DECREASE)	NORMAL (ABNORMAL)		
Total Dept 444 - SIDEWALKS								
TOTAL EXPENDITURES		55,000.00	(12,100.00)		0.00		67,100.00	(22.00)

TOTAL EXPENDITURES		55,000.00	(12,100.00)		0.00		67,100.00	(22.00)

Fund 203 - PERRY STREET CORRIDOR SIDEWALK:								
TOTAL REVENUES		55,000.00	56,416.29		0.00		(1,416.29)	102.58
TOTAL EXPENDITURES		55,000.00	(12,100.00)		0.00		67,100.00	22.00
NET OF REVENUES & EXPENDITURES		0.00	68,516.29		0.00		(68,516.29)	100.00

Fund 204 - MUNICIPAL STREET FUND								
Revenues								
Dept 000 - GENERAL								
204-000-405-000			8 R.T. Road Millage					
Total Dept 000 - GENERAL		215,000.00	180,291.83		0.00		34,708.17	83.86
TOTAL REVENUES		215,000.00	180,291.83		0.00		34,708.17	83.86

TOTAL REVENUES		215,000.00	180,291.83		0.00		34,708.17	83.86

Expenditures								
Dept 446 - HIGHWAYS & STREETS								
204-446-805-000			Contractual Services					
Total Dept 446 - HIGHWAYS & STREETS		215,000.00	0.00		0.00		215,000.00	0.00
TOTAL EXPENDITURES		215,000.00	0.00		0.00		215,000.00	0.00

TOTAL EXPENDITURES		215,000.00	0.00		0.00		215,000.00	0.00

Fund 204 - MUNICIPAL STREET FUND:								
TOTAL REVENUES		215,000.00	180,291.83		0.00		34,708.17	83.86
TOTAL EXPENDITURES		215,000.00	0.00		0.00		215,000.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	180,291.83		0.00		(180,291.83)	100.00

Fund 206 - FIRE FUND								
Revenues								
Dept 000 - GENERAL								
206-000-403-000			Current Real Property Tax					
206-000-582-000			Contribution Mecosta Co. F.R.					
206-000-664-000			Int. & Div. on Earnings					
206-000-676-000			Reimbursements					
Total Dept 000 - GENERAL		231,000.00	259,432.57		0.00		(28,432.57)	112.31
TOTAL REVENUES		231,000.00	259,432.57		0.00		(28,432.57)	112.31

TOTAL REVENUES		231,000.00	259,432.57		0.00		(28,432.57)	112.31

GL NUMBER	DESCRIPTION	2018		ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	YTD BALANCE	MONTH 08/31/2018	NORMAL (ABNORMAL)	BALANCE	NORMAL (ABNORMAL)	
Expenditures								
Dept 336 - FIRE DEPARTMENT								
206-336-702.000	Salary & Wages	67,500.00	35,358.14	4,534.27	32,141.86	52.38		
206-336-702.025	Salary & Wages Reports	1,200.00	663.00	114.00	537.00	55.25		
206-336-702.030	Salary & Wages Precinct Surveys	3,000.00	1,425.00	225.00	1,575.00	47.50		
206-336-702.050	Salary & Wages First Responder	22,000.00	10,288.77	2,114.08	11,711.23	46.77		
206-336-702.080	Chief Salary & Wages	7,500.00	5,669.43	1,089.81	1,830.57	75.59		
206-336-702.085	Ass't Chiefs Salary & Wages	4,800.00	3,938.25	812.75	861.75	82.05		
206-336-702.200	Salary & Wages Snowplowing	500.00	62.90	0.00	437.10	12.58		
206-336-710.000	Twp. Share Medicare Withholding	1,550.00	832.36	128.90	717.64	53.70		
206-336-715.000	Twp. Share Soc. Sec. Withholdg	6,600.00	3,559.14	551.17	3,040.86	53.93		
206-336-727.000	Office Supplies	1,500.00	932.97	536.97	567.03	62.20		
206-336-740.000	Operating Supplies	15,500.00	5,692.07	310.44	9,807.93	36.72		
206-336-775.000	Repair & Maintenance Supplies	1,500.00	620.09	69.62	879.91	41.34		
206-336-801.000	Professional Services	2,000.00	985.01	204.34	1,014.99	49.25		
206-336-850.000	Communication	2,750.00	1,580.10	232.92	1,169.90	57.46		
206-336-860.000	Transportation	100.00	59.29	0.00	40.71	59.29		
206-336-880.000	Community Promotion	1,000.00	690.00	0.00	310.00	69.00		
206-336-900.000	Printing & Publishing	100.00	0.00	0.00	100.00	0.00		
206-336-920.000	Public Utilities	9,000.00	6,223.39	380.93	2,776.61	69.15		
206-336-930.000	Repair & Maintenance	12,500.00	7,740.46	1,218.34	4,759.54	61.92		
206-336-932.000	Grounds maintenance	300.00	155.84	0.00	144.16	51.95		
206-336-933.000	Snowplowing	0.00	49.00	0.00	(49.00)	100.00		
206-336-935.000	Bldg. & Grounds Repair & Maintenance	1,500.00	2,176.64	0.00	(676.64)	145.11		
206-336-956.000	Miscellaneous	100.00	0.00	0.00	100.00	0.00		
206-336-958.000	Membership & Dues	500.00	0.00	0.00	500.00	0.00		
206-336-960.000	Education	4,000.00	2,750.00	0.00	1,250.00	68.75		
206-336-965.000	Insurance & Bonds	27,000.00	45,883.96	856.65	(18,883.96)	169.94		
206-336-975.000	Capital Outlay under \$10,000	17,000.00	0.00	0.00	17,000.00	0.00		
Total Dept 336 - FIRE DEPARTMENT		211,000.00	137,335.81	13,380.19	73,664.19	65.09		
TOTAL EXPENDITURES		211,000.00	137,335.81	13,380.19	73,664.19	65.09		
Fund 206 - FIRE FUND:								
TOTAL REVENUES		231,000.00	259,432.57	0.00	(28,432.57)	112.31		
TOTAL EXPENDITURES		211,000.00	137,335.81	13,380.19	73,664.19	65.09		
NET OF REVENUES & EXPENDITURES		20,000.00	122,096.76	(13,380.19)	(102,096.76)	610.48		
Fund 212 - LIQUOR LAW ENFORCEMENT FUND								
Revenues								
Dept 000 - GENERAL		5,600.00	82.50	0.00	5,517.50	1.47		
212-000-574.000		5,600.00	82.50	0.00	5,517.50	1.47		
Total Dept 000 - GENERAL		5,600.00	82.50	0.00	5,517.50	1.47		

GL NUMBER	DESCRIPTION	2018		YTD BALANCE		ACTIVITY FOR		AVAILABLE	% BDGT	USED
		AMENDED BUDGET	NORMAL (ABNORMAL)	08/31/2018	NORMAL (ABNORMAL)	MONTH 08/31/2018	INCREASE (DECREASE)			
TOTAL REVENUES										
		5,600.00	82.50			5,517.50	1.47			
Expenditures										
Fund 330 - LIQUOR LAW ENFORCEMENT										
212-330-801.000	Professional Services	5,600.00	0.00			5,600.00	0.00			0.00
Total Dept 330 - LIQUOR LAW ENFORCEMENT		5,600.00	0.00			5,600.00	0.00			0.00
TOTAL EXPENDITURES										
		5,600.00	0.00			5,600.00	0.00			0.00
Fund 212 - LIQUOR LAW ENFORCEMENT FUND:										
TOTAL REVENUES										
		5,600.00	82.50			5,517.50	1.47			
TOTAL EXPENDITURES										
		5,600.00	0.00			5,600.00	0.00			0.00
NET OF REVENUES & EXPENDITURES		0.00	82.50			(82.50)	100.00			
Fund 246 - TOWNSHIP IMPROV REV. FUND										
Revenues										
Dept 000 - GENERAL										
246-000-663.000	Received from Sidewalk Fund	50,000.00	0.00			50,000.00	0.00			0.00
246-000-664.000	Int. & Div. on Earnings	5,000.00	0.00			5,000.00	0.00			0.00
Total Dept 000 - GENERAL		55,000.00	0.00			55,000.00	0.00			0.00
TOTAL REVENUES										
		55,000.00	0.00			55,000.00	0.00			0.00
Expenditures										
Dept 000 - GENERAL										
246-000-996.100	Interest Payment	5,000.00	0.00			5,000.00	0.00			0.00
246-000-999.000	Trans to other fund	50,000.00	0.00			50,000.00	0.00			0.00
Total Dept 000 - GENERAL		55,000.00	0.00			55,000.00	0.00			0.00
TOTAL EXPENDITURES										
		55,000.00	0.00			55,000.00	0.00			0.00
Fund 246 - TOWNSHIP IMPROV REV. FUND:										
TOTAL REVENUES										
		55,000.00	0.00			55,000.00	0.00			0.00
TOTAL EXPENDITURES										
		55,000.00	0.00			55,000.00	0.00			0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00			0.00	0.00			0.00
Fund 249 - BUILDING INSPECTION FUND										
Revenues										
Dept 000 - GENERAL										

GL NUMBER	DESCRIPTION	2018		YTD BALANCE		ACTIVITY FOR		AVAILABLE	
		AMENDED BUDGET	08/31/2018	NORMAL (ABNORMAL)	08/31/2018	INCREASE (DECREASE)	NORMAL (ABNORMAL)	BALANCE	% BDGT USED
249-000-608.000	Ch. for Serv.Fees/Bldg.Permits	58,900.00	79,764.00		0.00		(20,864.00)	135.42	
249-000-664.000	Int. & Div. on Earnings	100.00	0.00		0.00		100.00	0.00	
249-000-699.100	Advance from Fund Balance	7,500.00	0.00		0.00		7,500.00	0.00	
Total Dept 000 - GENERAL		66,500.00	79,764.00		0.00		(13,264.00)	119.95	
TOTAL REVENUES		66,500.00	79,764.00		0.00		(13,264.00)	119.95	

Expenditures									
Dept 237 - RETIREMENT BOARD/DEPARTMENT									
249-237-718.000	Retirement	0.00	940.80		134.40		(940.80)	100.00	
Total Dept 237 - RETIREMENT BOARD/DEPARTMENT		0.00	940.80		134.40		(940.80)	100.00	

Dept 371 - BUILDING INSPECTION DEPARTMENT									
249-371-702.000	Salary & Wages	10,000.00	6,172.17		723.30		3,827.83	61.72	
249-371-702.020	Salary & Wages Clerical Help	11,500.00	6,720.00		960.00		4,780.00	58.43	
249-371-703.000	Salary & Wages Electrical Insp	9,000.00	6,613.00		283.00		2,387.00	73.48	
249-371-704.000	Salary & Wages Plbg-Mech Insp	11,000.00	10,691.20		559.90		308.80	97.19	
249-371-705.000	SAL & WAGES SITE PLAN REVIEW	4,500.00	5,300.00		500.00		(800.00)	117.78	
249-371-710.000	Twp. Share Medicare Withholding	500.00	514.70		43.88		(14.70)	102.94	
249-371-714.000	Health Insurance	1,925.00	458.67		0.00		1,466.33	23.83	
249-371-715.000	Twp. Share Soc. Sec. Withholdg	2,110.00	2,200.77		187.62		(90.77)	104.30	
249-371-720.000	Medical Reimbursement	250.00	249.99		0.00		0.01	100.00	
249-371-727.000	Office Supplies	150.00	886.83		0.00		(736.83)	591.22	
249-371-740.000	Operating Supplies	400.00	0.00		0.00		400.00	0.00	
249-371-801.000	Professional Services	500.00	150.68		0.00		349.32	30.14	
249-371-850.100	Cell Phone	180.00	285.00		15.00		(105.00)	158.33	
249-371-860.000	Transportation	1,500.00	1,540.15		242.52		(40.15)	102.68	
249-371-874.000	Retirement	1,150.00	0.00		0.00		1,150.00	0.00	
249-371-900.000	Printing & Publishing	100.00	0.00		0.00		100.00	0.00	
249-371-940.000	Rent & Expenses	7,200.00	3,600.00		0.00		3,600.00	50.00	
249-371-958.000	Membership & Dues	200.00	200.00		75.00		0.00	100.00	
249-371-960.000	Education	750.00	343.99		0.00		406.01	45.87	
249-371-975.000	Capital Outlay under \$10,000	3,200.00	0.00		0.00		3,200.00	0.00	
Total Dept 371 - BUILDING INSPECTION DEPARTMENT		66,115.00	45,927.15		3,590.22		20,187.85	69.47	
TOTAL EXPENDITURES		66,115.00	46,867.95		3,724.62		19,247.05	70.89	

Fund 249 - BUILDING INSPECTION FUND:									
TOTAL REVENUES									
TOTAL EXPENDITURES									
NET OF REVENUES & EXPENDITURES									
Fund 271 - LIBRARY FUND									

Fund 249 - BUILDING INSPECTION FUND:									
TOTAL REVENUES									
TOTAL EXPENDITURES									
NET OF REVENUES & EXPENDITURES									
Fund 271 - LIBRARY FUND									

GL NUMBER	DESCRIPTION	2018		ACTIVITY FOR MONTH 08/31/2018 INCREASE (DECREASE)	AVAILABLE BALANCE / NORMAL (ABNORMAL)	% BDGT USED
		AMENDED BUDGET	YTD BALANCE 08/31/2018 NORMAL (ABNORMAL)			
Revenues						
Dept 000 - GENERAL						
271-000-402.000	Current Real Property Tax	28,600.00	28,873.85	0.00	(273.85)	100.96
Total Dept 000 - GENERAL		28,600.00	28,873.85	0.00	(273.85)	100.96
TOTAL REVENUES						
		28,600.00	28,873.85	0.00	(273.85)	100.96
Expenditures						
Dept 000 - GENERAL						
271-000-991.010	CONTRACT PAYMENT BIG RAPIDS PUBLIC LIBRA	27,180.00	0.00	0.00	27,180.00	0.00
271-000-991.020	CONTRACT PAYMENT WALTON ERICKSON LIBRAR	1,420.00	0.00	0.00	1,420.00	0.00
Total Dept 000 - GENERAL		28,600.00	0.00	0.00	28,600.00	0.00
Dept 790 - LIBRARY						
271-790-991.010	Contract Payment BIG RAPIDS PUB LIB	0.00	27,923.98	0.00	(27,923.98)	100.00
271-790-991.020	CONTRACT PAYMENT WALTON ERICKSON LIB	0.00	2,428.17	0.00	(2,428.17)	100.00
Total Dept 790 - LIBRARY		0.00	30,352.15	0.00	(30,352.15)	100.00
TOTAL EXPENDITURES						
		28,600.00	30,352.15	0.00	(1,752.15)	106.13
Fund 271 - LIBRARY FUND:						
TOTAL REVENUES						
		28,600.00	28,873.85	0.00	(273.85)	100.96
TOTAL EXPENDITURES						
		28,600.00	30,352.15	0.00	(1,752.15)	106.13
NET OF REVENUES & EXPENDITURES						
		0.00	(1,478.30)	0.00	1,478.30	100.00
Fund 401 - CEMETERY ENTRANCE BUILDING						
Revenues						
Dept 000 - GENERAL						
401-000-674.000	CONTRIBUTIONS AND DONATIONS	0.00	15,450.00	0.00	(15,450.00)	100.00
401-000-699.000	Transfers From Other Funds	0.00	10,000.00	0.00	(10,000.00)	100.00
Total Dept 000 - GENERAL		0.00	25,450.00	0.00	(25,450.00)	100.00
TOTAL REVENUES						
		0.00	25,450.00	0.00	(25,450.00)	100.00
Expenditures						
Dept 567 - CEMETERY						
401-567-900.000	Printing & Publishing	0.00	157.50	0.00	(157.50)	100.00
Total Dept 567 - CEMETERY		0.00	157.50	0.00	(157.50)	100.00
TOTAL EXPENDITURES						
		0.00	157.50	0.00	(157.50)	100.00

GL NUMBER	DESCRIPTION	2018		YTD BALANCE		ACTIVITY FOR		AVAILABLE	
		AMENDED BUDGET	08/31/2018	08/31/2018	MONTH 08/31/2018	BALANCE	% BDGT	NORMAL (ABNORMAL)	USED
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)				
Fund 401 - CEMETERY ENTRANCE BUILDING:									
TOTAL REVENUES		0.00	25,450.00	0.00	(25,450.00)	100.00			100.00
TOTAL EXPENDITURES		0.00	157.50	0.00	(157.50)	100.00			100.00
NET OF REVENUES & EXPENDITURES		0.00	25,292.50	0.00	(25,292.50)	100.00			100.00
Fund 590 - SEWER FUND									
Revenues									
Dept 000 - GENERAL									
590-000-539.010	SAW GRANT	70,000.00	8,336.25	0.00	61,663.75	11.91			
590-000-625.000	TAP IN FEES	30,000.00	78,300.00	0.00	(48,300.00)	261.00			
590-000-626.000	Charg. for Serv. (utilities)	588,000.00	303,796.60	0.00	284,203.40	51.67			
590-000-627.000	Penalty on Delinquent Utility Bills	4,000.00	5,079.95	0.00	(1,079.95)	127.00			
590-000-664.000	Int. & Div. on Earnings	1,000.00	1,872.15	0.00	(872.15)	187.22			
Total Dept 000 - GENERAL		693,000.00	397,384.95	0.00	295,615.05	57.34			
TOTAL REVENUES		693,000.00	397,384.95	0.00	295,615.05	57.34			
Expenditures									
Dept 237 - RETIREMENT BOARD/DEPARTMENT									
590-237-718.000	Retirement	0.00	770.00	110.00	(770.00)	100.00			
Total Dept 237 - RETIREMENT BOARD/DEPARTMENT		0.00	770.00	110.00	(770.00)	100.00			
Dept 521 - SEWER FUND									
590-521-702.000	Salary & Wages	60,000.00	4,666.69	666.67	55,333.31	7.78			
590-521-702.200	Salary & Wages Snowplowing	800.00	62.90	0.00	737.10	7.86			
590-521-710.000	Twp. Share Medicare Withholding	880.00	68.61	9.67	811.39	7.80			
590-521-714.000	Health Insurance	13,000.00	1,433.33	0.00	11,566.67	11.03			
590-521-715.000	Twp. Share Soc. Sec. Withholdg	3,750.00	293.21	41.33	3,456.79	7.82			
590-521-720.000	Medical Reimbursement	970.00	0.00	0.00	970.00	0.00			
590-521-727.000	Office Supplies	1,000.00	0.00	0.00	1,000.00	0.00			
590-521-740.000	Operating Supplies	2,400.00	0.00	0.00	2,400.00	0.00			
590-521-775.000	Repair & Maintenance Supplies	3,000.00	254.15	0.00	2,745.85	8.47			
590-521-801.000	Professional Services	20,000.00	8,659.27	250.00	11,340.73	43.30			
590-521-801.050	Miss Digg's	0.00	1,925.00	315.00	(1,925.00)	100.00			
590-521-804.000	Contract Payment to City B.R.	330,000.00	156,518.34	0.00	173,481.66	47.43			
590-521-805.000	Contractual Services	25,000.00	17,297.52	2,879.92	7,702.48	69.19			
590-521-805.100	Extra Contractual Services	20,000.00	9,108.16	1,247.10	10,891.84	45.54			
590-521-836.000	Refunds	100.00	0.00	0.00	100.00	0.00			
590-521-874.000	Retirement	6,100.00	0.00	0.00	6,100.00	0.00			
590-521-900.000	Printing & Publishing	100.00	0.00	0.00	100.00	0.00			
590-521-920.000	Public Utilities	30,000.00	18,996.85	1,046.16	11,003.15	63.32			

GL NUMBER	DESCRIPTION	2018		YTD BALANCE		ACTIVITY FOR		AVAILABLE	
		AMENDED BUDGET	08/31/2018	08/31/2018	MONTH 08/31/2018	NORMAL (ABNORMAL)	NORMAL (ABNORMAL)	BALANCE	% BDGT USED
590-521-930.000	Repair & Maintenance	19,000.00	16,693.66	2,420.00	2,306.34	87.86			
590-521-933.000	Snowplowing	0.00	415.73	0.00	(415.73)	100.00			
590-521-935.000	Bldg. & Grounds Repair & Maintenance	360.00	49.00	0.00	311.00	13.61			
590-521-958.000	Membership & Dues	320.00	330.00	330.00	(10.00)	103.13			
590-521-960.000	Education	2,000.00	0.00	0.00	2,000.00	0.00			
590-521-965.000	Insurance & Bonds	3,200.00	2,331.00	0.00	869.00	72.84			
590-521-967.001	SAW GRANT	70,000.00	13,541.77	2,924.80	56,458.23	19.35			
590-521-968.000	Depreciation	69,000.00	0.00	0.00	69,000.00	0.00			
590-521-975.000	Capital Outlay under \$10,000	12,000.00	0.00	0.00	12,000.00	0.00			
590-521-978.000	Capital Outlay \$10,000 and above	0.00	10,766.00	10,766.00	(10,766.00)	100.00			
590-521-996.000	Bond Interest Payment	20.00	0.00	0.00	20.00	0.00			
Total Dept 521 - SEWER FUND		693,000.00	263,411.19	22,896.65	429,588.81	38.01			
TOTAL EXPENDITURES		693,000.00	264,181.19	23,006.65	428,818.81	38.12			
Fund 590 - SEWER FUND:									
TOTAL REVENUES		693,000.00	397,384.95	0.00	295,615.05	57.34			
TOTAL EXPENDITURES		693,000.00	264,181.19	23,006.65	428,818.81	38.12			
NET OF REVENUES & EXPENDITURES		0.00	133,203.76	(23,006.65)	(133,203.76)	100.00			
Fund 591 - WATER FUND									
Revenues									
Dept 000 - GENERAL									
591-000-626.000	Charg. for Serv. (utilities)	2,000.00	485.75	0.00	1,514.25	24.29			
591-000-627.000	Pen. & Int. Delinquent Bills	0.00	5.55	0.00	(5.55)	100.00			
Total Dept 000 - GENERAL		2,000.00	491.30	0.00	1,508.70	24.57			
TOTAL REVENUES		2,000.00	491.30	0.00	1,508.70	24.57			
Expenditures									
Dept 536 - WATER									
591-536-702.200	Salary & Wages Snowplowing	100.00	62.90	0.00	37.10	62.90			
591-536-710.000	Twp. Share Medicare Withholding	0.00	0.91	0.00	(0.91)	100.00			
591-536-715.000	Twp. Share Soc. Sec. Withholding	0.00	3.90	0.00	(3.90)	100.00			
591-536-740.000	Operating Supplies	1,500.00	1,249.84	157.71	250.16	83.32			
591-536-775.000	Repair & Maintenance Supplies	200.00	98.00	0.00	102.00	49.00			
591-536-801.000	Professional Services	400.00	124.00	104.00	276.00	31.00			
591-536-805.000	Contractual Services	12,500.00	7,291.69	1,041.67	5,208.31	58.33			
591-536-920.000	Public Utilities	7,000.00	4,196.18	284.11	2,803.82	59.95			
591-536-930.000	Repair & Maintenance	2,000.00	1,111.44	0.00	888.56	55.57			
591-536-968.000	Depreciation	4,200.00	0.00	0.00	4,200.00	0.00			
Total Dept 536 - WATER		27,900.00	14,138.86	1,587.49	13,761.14	50.68			

GL NUMBER	DESCRIPTION	2018		YTD BALANCE		ACTIVITY FOR		AVAILABLE	
		AMENDED BUDGET	08/31/2018	NORMAL (ABNORMAL)	MONTH 08/31/2018	INCREASE (DECREASE)	NORMAL (ABNORMAL)	BALANCE	% BDGT

TOTAL EXPENDITURES		27,900.00	14,138.86		1,587.49		13,761.14		50.68
Fund 591 - WATER FUND:									
TOTAL REVENUES		2,000.00	491.30		0.00		1,508.70		24.57
TOTAL EXPENDITURES		27,900.00	14,138.86		1,587.49		13,761.14		50.68
NET OF REVENUES & EXPENDITURES		(25,900.00)	(13,647.56)		(1,587.49)		(12,252.44)		52.69

Fund 594 - 2013 Debt Refunding/Debit Retirement									
Revenues									
Dept 000 - GENERAL									
594-000-672.000	Special Assessment	53,000.00	51,220.16		0.00		1,779.84		96.64
Total Dept 000 - GENERAL		53,000.00	51,220.16		0.00		1,779.84		96.64
TOTAL REVENUES		53,000.00	51,220.16		0.00		1,779.84		96.64

Expenditures									
Dept 909 - 2013 DEBT FUNDING/DEBT RETIREMENT									
594-909-801.000	Professional Services	200.00	0.00		0.00		200.00		0.00
594-909-992.000	Bond Principal Payment	44,000.00	44,000.00		0.00		0.00		100.00
594-909-996.000	Bond Interest Payment	8,800.00	4,398.50		0.00		4,401.50		49.98
Total Dept 909 - 2013 DEBT FUNDING/DEBT RETIREMENT		53,000.00	48,398.50		0.00		4,601.50		91.32
TOTAL EXPENDITURES		53,000.00	48,398.50		0.00		4,601.50		91.32

Fund 594 - 2013 Debt Refunding/Debit Retirement :									
TOTAL REVENUES		53,000.00	51,220.16		0.00		1,779.84		96.64
TOTAL EXPENDITURES		53,000.00	48,398.50		0.00		4,601.50		91.32
NET OF REVENUES & EXPENDITURES		0.00	2,821.66		0.00		(2,821.66)		100.00

Fund 703 - CURRENT TAX COLLECTION FUND									
Revenues									
Dept 000 - GENERAL									
703-000-445.000	Penalties & Interest on Taxes	1,000.00	1,195.12		0.00		(195.12)		119.51
Total Dept 000 - GENERAL		1,000.00	1,195.12		0.00		(195.12)		119.51
TOTAL REVENUES		1,000.00	1,195.12		0.00		(195.12)		119.51

Expenditures									
Dept 000 - GENERAL									

GL NUMBER	DESCRIPTION	2018		YTD BALANCE		ACTIVITY FOR		AVAILABLE		
		AMENDED BUDGET	NORMAL (ABNORMAL)	08/31/2018	08/31/2018	MONTH 08/31/2018	INCREASE (DECREASE)	NORMAL (ABNORMAL)	BALANCE	% BDGT USED
703-000-700-000	Expenditure Control	1,000.00	0.00	0.00	0.00	0.00	0.00	1,000.00	1,000.00	0.00
Total Dept 000 - GENERAL		1,000.00	0.00	0.00	0.00	0.00	0.00	1,000.00	1,000.00	0.00
TOTAL EXPENDITURES										
Fund 703 - CURRENT TAX COLLECTION FUND:										
TOTAL REVENUES										
TOTAL EXPENDITURES										
NET OF REVENUES & EXPENDITURES										
Fund 708 - METRO FUND										
Revenues										
Dept 000 - GENERAL										
708-000-575-000	METRO Revenue	5,000.00	5,091.12	5,091.12	0.00	0.00	0.00	(91.12)	(91.12)	101.82
708-000-664-000	Int. & Div. on Earnings	20.00	0.00	0.00	0.00	0.00	0.00	20.00	20.00	0.00
Total Dept 000 - GENERAL		5,020.00	5,091.12	5,091.12	0.00	0.00	0.00	(71.12)	(71.12)	101.42
TOTAL REVENUES										
TOTAL EXPENDITURES										
NET OF REVENUES & EXPENDITURES										
Fund 708 - METRO FUND:										
TOTAL REVENUES										
TOTAL EXPENDITURES										
NET OF REVENUES & EXPENDITURES										
Fund 711 - HIGHLAND VIEW CEMETERY										
Revenues										
Dept 000 - GENERAL										
711-000-664-000	Int. & Div. on Earnings	500.00	753.18	753.18	0.00	0.00	0.00	(253.18)	(253.18)	150.64
Total Dept 000 - GENERAL		500.00	753.18	753.18	0.00	0.00	0.00	(253.18)	(253.18)	150.64
TOTAL REVENUES										
TOTAL EXPENDITURES										
NET OF REVENUES & EXPENDITURES										
Fund 711 - HIGHLAND VIEW CEMETERY:										
TOTAL REVENUES										
TOTAL EXPENDITURES										
NET OF REVENUES & EXPENDITURES										
TOTAL REVENUES - ALL FUNDS										
TOTAL EXPENDITURES - ALL FUNDS										
NET OF REVENUES & EXPENDITURES										

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank GEN GENERAL TOWNSHIP CHECKING					
07/10/2018	GEN	1144	CURRIEP	PENNY CURRIE	401.76
07/10/2018	GEN	1145	MANEKE	BRANDON MANEKE	270.00
07/10/2018	GEN	1146	MASON	BRENT MASON	83.33
08/02/2018	GEN	1147	MASON	BRENT MASON	83.33
08/02/2018	GEN	1148	STANEK	BILL STANEK	73.20
07/17/2018	GEN	31157	AME00	AT & T	984.61
07/17/2018	GEN	31158	BIG01	BIG RAPIDS TWP SEWER REC. FUND	34.40
07/17/2018	GEN	31159	CHA01	CHARTER COMMUNICATIONS	104.98
07/17/2018	GEN	31160	CIT02	BIG RAPIDS CITY TREASURER	20,753.34
07/17/2018	GEN	31161	CON00	CONSUMERS ENERGY	695.91
07/17/2018	GEN	31162	DTE00	DTE ENERGY	300.04
07/17/2018	GEN	31163	GRANGER	GRANGER	141.00
07/17/2018	GEN	31164	GRE02	GREAT LAKES ENERGY	19.69
07/17/2018	GEN	31165	HOPE	HOPE NETWORK WEST MICHIGAN	136.50
07/17/2018	GEN	31166	KCI	KCI	464.47
07/17/2018	GEN	31167	KLARECKIP	PATRICK KLARECKI	200.00
07/17/2018	GEN	31168	MEC01	MECOSTA COUNTY ROAD COMMISSION	497.39
07/17/2018	GEN	31169	PRIORITY H	PRIORITY HEALTH	2,726.15
07/17/2018	GEN	31170	WILLIAMSJ	JANE WILLIAMS	200.00
08/07/2018	GEN	31171	3EC00	3E COMPANY	250.00
08/07/2018	GEN	31172	ACC00	ACCIDENT FUND COMPANY	1,313.30
08/07/2018	GEN	31173	BIG RAPIDS	BIG RAPIDS FLEET & AUTO REPAIR, INC	1,698.06
08/07/2018	GEN	31174	BRAD MALLE	BRAD MALLEY WELL DRILLING, INC	4,962.00
08/07/2018	GEN	31175	BS&00	BS&A SOFTWARE	6,066.66
08/07/2018	GEN	31176	CHA01	CHARTER COMMUNICATIONS	585.66
08/07/2018	GEN	31177	CIT00	CITY OF BIG RAPIDS	38.89
08/07/2018	GEN	31178	CON00	CONSUMERS ENERGY	1,992.21
08/07/2018	GEN	31179	CUR00	CURRIE'S AMOCO	19.75
08/07/2018	GEN	31180	DIETRICH	GEORGE DIETRICH	332.52
08/07/2018	GEN	31181	DO ALL DOU	DO ALL DOUG	550.00
08/07/2018	GEN	31182	ELECTION S	ELECTION SOURCE	57.35
08/07/2018	GEN	31183	FAS00	FASTENAL COMPANY	77.21
08/07/2018	GEN	31184	FIR00	FIRST NATIONAL BANK	1,413.92
08/07/2018	GEN	31185	GRE02	GREAT LAKES ENERGY	20.24
08/07/2018	GEN	31186	HAC00	HACH COMPANY	125.79
08/07/2018	GEN	31187	KENT COUNT	KENT COUNTY HEALTH DEPARTMENT	104.00
08/07/2018	GEN	31188	KEVIN C	KEVIN CUSHWAY	1,041.67
08/07/2018	GEN	31189	MEC01	MECOSTA COUNTY ROAD COMMISSION	285.38
08/07/2018	GEN	31190	MED03	MEDA	275.00
08/07/2018	GEN	31191	MEN00	MENARDS	78.85
08/07/2018	GEN	31192	MIK00	MIKA, MEYERS, BECKETT & JONES	352.00
08/07/2018	GEN	31193	MRW01	MICHIGAN RURAL WATER ASSOCIATION	330.00
08/07/2018	GEN	31194	NAP00	BIG RAPIDS AUTO & TRUCK PARTS	36.50
08/07/2018	GEN	31195	NORTHWEST	NORTHWEST KENT MECHANICAL CO.	17,628.02
08/07/2018	GEN	31196	PRO00	PROGRESSIVE AE	3,896.30
08/07/2018	GEN	31197	SBA00	SBAM PLAN	360.00
08/07/2018	GEN	31198	SBS00	SMALL BUSINESS ADMIN SERVICES LLC	52.50
08/07/2018	GEN	31199	SHBROCC	SPECTRUM HEALTH BR OCCUPATIONAL HEA	121.00
08/07/2018	GEN	31200	STAP0	STAPLES	536.97
08/07/2018	GEN	31201	ULINE	ULINE	59.69
08/07/2018	GEN	31202	UNE00	UNEMPLOYMENT INSURANCE AGENCY	4,047.19
08/07/2018	GEN	31203	WIL02	ERIC D. WILLIAMS	460.00
08/07/2018	GEN	31204	XEROX	XEROX FINANCIAL SERVICES	342.53
07/31/2018	GEN	9930017(E)	VOYA	VOYA FINANCIAL	4,107.56
08/01/2018	GEN	9930018(E)	CHE00	CHEMICAL BANK CENTRAL	6,125.10
08/01/2018	GEN	9930019(E)	JHI00	JOHN HANCOCK LIFE INSURANCE COMPANY	2,548.58
08/01/2018	GEN	9930020(E)	STA00	STATE OF MICHIGAN	895.41

GEN TOTALS:

Total of 57 Checks:	91,357.91
Less 0 Void Checks:	0.00
Total of 57 Disbursements:	<u>91,357.91</u>

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount
08/01/2018	GEN	11248	MASON, BRENT	3,666.67	3,063.74
08/01/2018	GEN	11249	STANEK, WILLIAM F	2,650.00	641.06
08/01/2018	GEN	11250	DOUGLASS, PERRY IV A	1,058.75	817.72
08/01/2018	GEN	11251	AMBLER, ALLEN S	67.88	59.13
08/01/2018	GEN	11252	TUBBS, JAMES	1,092.81	994.34
08/01/2018	GEN	11253	PEREZ, ADAM	321.03	279.63
08/01/2018	GEN	11254	WILLIAMS, TRAVIS A	492.47	433.87
08/01/2018	GEN	11255	JOHNSON, CARMELITA S.	373.41	321.75
08/01/2018	GEN	11256	CHAPMAN, JAMES M	543.07	478.45
08/01/2018	GEN	11257	BIRD, RANDY	366.30	322.71
08/01/2018	GEN	11258	SUGGATE, ALAYNA	854.69	671.14
08/01/2018	GEN	11259	LOWNEY, AUSTIN M	187.68	165.35
08/01/2018	GEN	11260	PRANGER, RYAN E	423.65	325.37
08/01/2018	GEN	11261	HAUGER, DRYDEN O	897.96	732.15
08/01/2018	GEN	11262	BRYANT, ELIZABETH L	239.80	159.71
08/01/2018	GEN	11263	WYMA, NICHOLAS A	709.79	625.32
08/01/2018	GEN	11264	JONES, JERRAD C	642.58	532.69
08/01/2018	GEN	11265	HANEY, PAUL J	213.17	171.47
08/01/2018	GEN	11266	SPRIK, HANNAH M	435.80	371.19
08/01/2018	GEN	11267	HAGGARD, JAMES P	114.90	100.08
08/01/2018	GEN	11268	GILBERT, SHERRI S	267.50	238.77
08/01/2018	GEN	11269	FOUNTAIN, RENE M	3,416.67	2,582.88
08/01/2018	GEN	11270	DIETRICH, GEORGE	1,223.30	1,076.06
08/01/2018	GEN	11271	CAMPBELL, STEVEN R.	283.00	258.52
08/01/2018	GEN	11272	ANTOR, GERALD A	559.90	517.07
08/01/2018	GEN	11273	CURRIE, PENNY M	3,266.67	897.36
08/01/2018	GEN	11274	BECHAZ, MARY L	409.50	360.77
08/01/2018	GEN	11275	WINGET, SCOTT A	1,631.35	1,402.77
08/01/2018	GEN	11276	FADAYOMI, OLUTEMITOPE O	652.50	602.58
08/01/2018	GEN	11277	MANEKE, BRANDON K	2,975.00	2,217.18
08/01/2018	GEN	11278	KEATING, PHILIP	40.00	36.94
08/01/2018	GEN	11279	OLIVER, GORDON	40.00	35.24
08/01/2018	GEN	11280	SWEPPENHEISER, MARK A	40.00	36.94
08/01/2018	GEN	11281	DAVIS, MARY B	40.00	36.94
08/01/2018	GEN	11282	COOK, ZACHARY F	40.00	36.94
08/01/2018	GEN	11283	WETHINGTON, AMANDA R	40.00	35.24
08/01/2018	GEN	11284	GEIB, ANTHONY C	145.83	128.48
08/01/2018	GEN	11285	EVERETT, JERALD D	145.83	128.48
08/01/2018	GEN	STUB7	BEAN, CARMEN	145.83	0.00
Totals:			Number of Checks: 039	30,715.29	21,896.03

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount
Total Physical Checks:			38		
Total Check Stubs:			1		

Monthly Permit List

08/02/2018

Building

Permit #	Contractor	Job Address	Fee Total	Const. Value
PB18-0044	ALLMOND MARY JO	12340 183RD AVENUE	\$319.00	\$38,000
Work Description: new 14' x 60' mobile home on existing site.				
PB18-0045	BIG VALUE CENTER LLC	14253 NORTHLAND DR	\$173.00	\$0
Work Description:				
PB18-0046	SGAJ INVESTMENTS LLC	20151 GILBERT ROAD	\$567.00	\$8,000
Work Description: Eyebrow/doghouse roofs for entryway - 80 apts.				
PB18-0048	CRUZ, CHAD T & WENDY ADE	20401 CAMPUS VIEW DRIVE	\$212.00	\$8,000
Work Description: 400 sq. ft deck.				
PB18-0049	TRINITY FELLOWSHIP EVANG	15085 220TH AVENUE	\$255.00	\$25,000
Work Description: New electronic sign for church.				
PB18-0050	BARTELL, DAVID & LINDA	22533 14 MILE ROAD	\$238.00	\$13,000
Work Description: New deck 616 sq. ft.				
PB18-0051	LAMB, KEVIN	18754 TAFT ROAD	\$345.00	\$30,000
Work Description: 30' x 60' metal frame storage building.				

Total Permits For Type:	7
Total Fees For Type:	\$2,109.00
Total Const. Value For Type:	\$122,000

Electrical

Permit #	Contractor	Job Address	Fee Total	Const. Value
PE18-0038	BROWN, MICHAEL J. & JOANN	21090 WOODWARD AVE	\$96.00	\$0
Work Description: 3 circuits, 25 light fixtures, 1 inspection.				
PE18-0039	RUGGLES, SCOTT E.	19361 GRASS LAKE ROAD	\$85.00	\$0
Work Description: Replace service.				
PE18-0040	ZIMMERMAN, FRED J & CARO	17545 195TH AVENUE	\$125.00	\$0
Work Description: Service, 2 inspections.				
PE18-0041	BIG VALUE CENTER LLC	14253 NORTHLAND DR	\$85.00	\$0
Work Description: Sign circuit, 1 inspection.				
PE18-0042	GAHRS JOHN R CARLENE	19076 FOX GLOVE CIRCLE	\$91.00	\$0

Work Description: Service, 50 ft. feeder/bus duct, 1 inspection.

PE18-0043	SWEPPENHEISER MARK A	22689 17 MILE ROAD	\$126.00	\$0
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Work Description: 1 circuit, 1 light group, 2 inspections.

PE18-0044	JONES, BILLY L. & PATRICIA	13009 HIGHLAND DRIVE	\$81.00	\$0
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Work Description: Air conditioner.

PE18-0045	CONNOR, RICHARD P	22849 WOODWARD AVENUE	\$108.00	\$0
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Work Description: 4 circuits, 25 lights, 1 - 220v outlet, 1 inspection.

Total Permits For Type:	8
Total Fees For Type:	\$797.00
Total Const. Value For Type:	\$0

Mechanical

Permit #	Contractor	Job Address	Fee Total	Const. Value
PM18-0058	STRALEY EDWARD & KATHER	16674 MITCHELL CREEK TRAIL	\$235.00	\$0
Work Description: Residential heating, gas piping, air conditioning, 3 exhaust fans, 1 unit heater, 2 inspections.				
PM18-0059	BELLE TIRE	15415 WALDRON WAY	\$285.00	\$0
Work Description: 4 gas burning furnaces, 250 ft. duct, air handler under 10,000 CFM, 2 inspections.				
PM18-0060	WESTGATE DAVID & HOLLIE	17825 182ND AVENUE	\$125.00	\$0
Work Description: Replace residential heating system. 1 inspection.				
PM18-0061	MAY, DONALD J	22790 13 MILE ROAD	\$135.00	\$0
Work Description: Gas burning furnace, air conditioning, 1 inspection				
PM18-0062	JONES, BILLY L. & PATRICIA	13009 HIGHLAND DRIVE	\$105.00	\$0
Work Description: Air Conditioning, 1 inspection.				
PM18-0063	STRALEY EDWARD & KATHER	16674 MITCHELL CREEK TRAIL	\$150.00	\$0
Work Description: Gas burning fireplace, gas piping, 2 inspections.				
PM18-0064	COOLEY, JACK K JR & ANDRE	13873 190TH AVENUE	\$215.00	\$0
Work Description: 2 gas burning furnace, 2 air conditioning, 1 water heater, 3 gas piping, 1 inspection.				
PM18-0065	DUVALL JOHN & GINA P GLES	23720 15 MILE ROAD	\$110.00	\$0
Work Description: Air Conditioning, gas piping, 1 inspection.				

Total Permits For Type:	8
Total Fees For Type:	\$1,360.00
Total Const. Value For Type:	\$0

Plumbing

Permit #	Contractor	Job Address	Fee Total	Const. Value
PP18-0028	SWEPPENHEISER MARK A	22689 17 MILE ROAD	\$143.00	\$0

Work Description: 3 fixtures, 1 stack, 1 connection, 1 water distr. sys. 2 inspections.

PP18-0029	BALDWIN, NANCY REV LIVIN	19196 FOX GLOVE CIRCLE	\$141.00	\$0
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Work Description: 3 fixtures, 2 stacks, 1 water distribution system, 2 inspections.

Total Permits For Type:	2
Total Fees For Type:	\$284.00
Total Const. Value For Type:	\$0

Zoning Clearance

Permit #	Contractor	Job Address	Fee Total	Const. Value
PZ18-0026	ALLMOND MARY JO	12340 183RD AVENUE	\$0.00	\$0

Work Description: replacing mobile home on existing site. 13' 8" x 60' new mobile home.

PZ18-0027	LAMB, KEVIN	18754 TAFT ROAD	\$0.00	\$0
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Work Description: 30' X 60' STORAGE BUILDING

Total Permits For Type:	2
Total Fees For Type:	\$0.00
Total Const. Value For Type:	\$0

Report Summary

Population: All Records
Permit.DateIssued Between
7/1/2018 12:00:00 AM AND
7/31/2018 11:59:59 PM

Grand Total Fees:	\$4,550.00
Grand Total Permits:	27
Grand Total Const. Value:	\$122,000

Big Rapids Charter Township
Cemetery and Grounds Monthly Report
July 2018

July activity:

- Total of 2 burials
 - 1 Regular
 - 1 Cremain
- Power washed Highbanks Pavilion
- Installed new trash can holders at Highbanks

Highlights of the month:

This month set a record for lowest number of mowing hours. With the current drought we are under, all grass has essentially halted, as well as most of the weeds. However, this gives us the chance to catch up on other small jobs throughout the township. Such as power washing the pavilion at the park, power washing the township hall, trimming shrubs at the fire hall, weed spraying at the industrial park, and other such things.

The coming month of August will be filled with autumn preparation; i.e. leaf blower tune up, mulching machine prep, etc.

Respectfully submitted,

Brandon Maneke
Cemetery and Grounds Manager

FIRE DEPARTMENT REPORT
AUGUST 7, 2018

General:

The department continues to run well. We saw an increase in call volume this month. July was a very busy month for the department. The Fourth of July celebration was uneventful this year. The Fair did not produce as many calls for the department as it normally does. The department provided coverage for all of the infield events at the Fair and had our command post set up as usual. We also attended PR events at the Tractor Show and Sears Plaza.

Call Volume:

Total calls for the month of July 2018: 38

18 Medical, 1 Structure Fire, 2 Grass Fire/Controlled Burn, 3 Auto Accident, 0 Power Line Down, 0 Vehicle Fire, 0 Smoke/Odor, 0 Dumpster Fire, 11 Standby, 0 Collapse, 0 Gas Leak, 0 Inspection, 0 Airport Emergency, 1 Fire Alarm, 0 Water Rescues, 0 Service Call, 0 Fire Investigation, 1 Elevator/Technical Rescue and 0 Drone Activations.

Year to Date Call volume 2018: 222

Year to Date Response Times:

Turnout Time (dispatch to truck en-route): 4 minutes and 06 seconds.

Response Time (dispatch to on scene): 10 minutes and 45 seconds.

Year to Date Call Locations:

Austin	1
Barton	2
BR TWP	191
City of Big Rapids	3
Colfax	2
Ewart	1
Grant	1
Green	8
Mecosta	4
Morley	2
Morton	1
Norwich	4

Personnel:

We are again requesting to add Jeff Jackson to the roster at this time. Jeff comes with both medical and firefighting certifications and experience as a full time firefighter in Big Rapids. Jeff has received clearance from his doctor to perform the duties that we would be requiring of him in his role at our department.

Training:

Training this month consisted of monthly truck checks Station and Truck Cleaning, Reporting Software Updates and New Medical Control Protocols.

Repairs Completed:

Engine 1 had the annual DOT inspection and preventive maintenance.

Command 8 had an overheating issue repaired.

Grass Rig 4 had a new battery installed.

Station Maintenance:

No repairs to report.

Budget/Purchasing over \$2,500.00:

None at this time.

We are requesting to purchase 5 new pagers at this time. The total price including the programming dock will be \$1,931.50. These will replace current units that are reaching the end of their usable lifespan.



Northwest Kent Mechanical Co.

Commercial • Industrial • Institutional

P.O. Box 216K • 4095 16 Mile Road
Cedar Springs, MI 49319

(616) 696-9026 • Fax (616) 696-9327

www.nwkentmech.com

July 27, 2018

Mr. Bill Stanek
Big Rapids Twp.
14212 Northland Dr.
Big Rapids, MI 49307

RE: Monthly Lift Station Report

Dear Bill,

The month of July was rather uneventful for the lift stations. We did have one alarm call from the Sheridan St. lift station that ended up being another rain event. The in flow of rain water from the carnival grounds was too much for one pump to keep up with. Overall the station operates normally and during normal weather and non-event situations, the station runs great.

Overall, the lift stations are operating properly.

Sincerely,

A handwritten signature in black ink, appearing to read 'Todd Shank', is written over a white background.

Todd Shank
Northwest Kent Mechanical Co.

Big Rapids Charter Township Industrial Park Water Treatment Plant Monthly Report

July 2018

All operations at the plant are normal, Sensaphone working good. Earlier in July BR Township Fire used about 3 tenders of water for an area fire, tender maybe 3 thousand gallons each time filled so maybe 10 thousand gallons used. Took quarterly bacteriological sample and sent in to District 10 Health Dept. All pumps , motors, variable frequency drives, chlorine feeders, chlorine analyzers, effluent pumps, and well pump number 2 working good. All other electronics, pressure gauges and valves working good. Received Hach Chlorine Analyzer chemicals for analyzer at the plant. Got 3 cases of liquid chlorine, approximately 12 gallons. Brandon has done a great job of keeping things mowed in and around the plant.

Big Rapids Charter Township July Board of Review Minutes

Alice Bandstra called the July Board of Review meeting to order at 9:00 am on July 17, 2018 at the Big Rapids Township hall, 14212 Northland Drive, Big Rapids Michigan.

Bandstra, Bean, and Jacobs present: Videtich absent.
Also present were Assessor, David Kirwin, and Supervisor, Bill Stanek.

No public comment

Sue moved that the March 12, 2018 minutes be approved. Phyllis supported, passed

David presented eight PRE's and two Disabled Veterans Exemptions. JBOR18-01 thru JBOR18-10 for the board's decision. Phyllis moved that all be accepted in full, supported by Sue, passed as follows:

JBOR18-01	05 007 006 200 Byers, John W & Paula L 23595 17 Mile Rd. 2017 PRE 100%	Assessed Value Taxable Value	17,100 to 0.00 17,100 to 0.00
JBOR18-02	05 016 003 001 O'Brien, Adam & Michele 21160 Woodward Ave 2018 PRE 100%	Assessed Value Taxable Value	96,400 to 0.00 96,400 to 0.00
JBOR18-03	05 013 034 100 Mchugh, Thomas 18250 15 Mile Rd 2017 PRE 100%	Assessed Value Taxable Value	23,400 to 0.00 21,376 to 0.00
JBOR18-04	05 013 034 100 Mchugh, Thomas 18250 15 Mile Rd 2016 PRE 100%	Assessed Value Taxable Value	23,100 to 0.00 21,186 to 0.00
JBOR18-05	05 013 034 100 Mchugh, Thomas 18250 15 Mile Rd 2015 PRE 100%	Assessed Value Taxable Value	23,000 to 0.00 21,123 to 0.00
JBOR18-06	05 063 042 000 Booth, Erick & Katie 19283 Golfview Drive 2017 PRE 100%	Assessed Value Taxable Value	84,900 to 0.00 81,022 to 0.00
JBOR18-07	05 063 018 000 Schonert, Michael & Caryn 19459 Golfview Drive 2018 PRE 100%	Assessed Value Taxable Value	133,000 to 0.00 133,000 to 0.00
JBOR18-08	05 034 010 000 Starr, Mabel Ella 12325 Northland Drive 2018 Veteran Exp	Assessed Value Taxable Value	64,100 to 0.00 47,155 to 0.00

JBOR18-09	05 009 023 500 Bailey, Harvey & Susan 21187 Madison Avenue 2018 Veteran Exp	Assessed Value Taxable Value	79,000 to 0.00 74,767 to 0.00
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JBOR18-10	05 031 015 000 Dunn, Daniel W & Melanie M 23126 12 Mile Rd 2017 PRE 100%	Assessed Value Taxable Value	122,000 to 0.00 116,897 to 0.00
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David presented JBOR 18-11 for a poverty exemption.
Sue moved to deny, Alice supported, passed as followed:

JBOR18-11	05 036 012 000 Frank, James D . 18490 Garfield Road	Assessed Value Taxable Value	15,800 4,441
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David Presented JBOR 18-12 for Mutual Mistake of Fact
Phyllis moved to accept, Sue supported Passed

JBOR18-12	05 998 019 000 Michigan Consolidated Gas PO BOX 33017, Detroit MI 48232 2018 Mutual Mistake of Fact	Assessed Value Taxable Value	485,000 to 964,163 485,000 to 964,163
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David presented JBOR 18-13 for a PRE
Sue moved, Phyllis supported that we accept

JBOR18-13	05 012 033 000 Ostroske, Brian & Shannon 18640 16 Mile Road 2018 PRE 100%	Assessed Value Taxable Value	51,500 to 0.00 51,500 to 0.00
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Next meeting was set for December 11, 2018 at 9:00 am

Phyllis moved to adjourn at 9:35 am, Sue supported, adjourned

Meeting Adjourned at 9:40 am.

Bill Stanek, secretary

supervisorstanek@bigrapidstownship.net

From: Mary Hively <maryk@chartermi.net>
Sent: Wednesday, July 11, 2018 3:42 PM
To: 'Rene Fountain'; glgawne@gmail.com; 'Brandon Maneke'; 'Gordon Telfer'; 'Bill Stanek'; maryk@chartermi.net
Subject: July 2018 Minutes/ Highland View Cemetery Advisory Committee

Highland View Cemetery Advisory Committee
Big Rapids Charter Township
Minutes: July 10, 2018

Attending: Gordy Telfer, Bill Stanek, RoseMary Jennings, Brandon Maneke, Mary Hively

Excused: Rene Fountain

Meeting called to order: By Vice Chairperson Gordon Telfer at 2pm at Highland View Cemetery. Minutes were approved by Brandon Maneke, seconded by RoseMary Jennings

Announcements: The August 14, 2018 Cemetery Committee meeting will be devoted to finalizing/ironing out our plans/ for the implementation of Green Burials and the Scattering of Ashes within Highland View Cemetery.

Old Business: None

New Business: Cemetery & grounds manager, Brandon Maneke, presented his proposed 2019 operating budget to the Highland View Advisory Committee. The 2019 proposed budget was accepted by Township Supervisor, Bill Stanek, who in turn will present proposal to the Township Board. A motion to accept Maneke's 2019 proposed budget was made by Gordon Telfer and seconded by RoseMary Jennings.

State of the Cemetery:

1) Maneke attended the MTA (Michigan Township Association) meeting held in Frankfort, Michigan on July 26th. A 4-hour segment of that conference was devoted to cemetery management. Cindy Dodge, a renowned cemetery management authority, was the speaker. Dodge will tour Highland View Cemetery on July 30th.

2) Signage for the Highland View Cemetery entrance was purchased from Tree Top Signs: Cost \$856.

3) Management/snow removal of the Township sidewalks will possibly fall under the responsibility of grounds manager, Brandon Maneke starting 2019. New equipment will need be purchased; such as, snow-plow or snow-blower and sweeper.

****Unless otherwise notified, the Next Meeting of the Cemetery Committee will be held at 2PM on Tuesday, August 14th, 2018 at Highland View Cemetery. Our meetings are normally held on the second Tuesday of every month. As of May 2018 there will be no future cemetery meetings held during the months of December, January, February and March. The April 2019 meeting will be held on the last Tuesday of April. No May 2019 meeting.**

**BIG RAPIDS CHARTER TOWNSHIP
ELECTION COMMISSION MEETING JULY 10, 2018
BIG RAPIDS TOWNSHIP HALL**

Township Clerk Fountain called the meeting to order at 10:40 a.m. Fountain, Everett were present. Geib absent.

Fountain presented the following list of people for consideration of being appointed to perform the duties of election inspectors for Precincts 1&2 at the August 7, 2018 Primary Election.

Sherri Gilbert: Dem Chairperson Precinct 1
Jan Eckert: Rep Chairperson Precinct 2
Jill Ruppel: Dem
McKenzie Gilbert: Dem
Mary Luchies: Rep
Becca Luchies: Rep
Sue Bean: Rep
Cindy Erbes: Dem
Kathy Bouwman: Rep
Kim Pellerito: Dem
Joe Normand: Dem
Kylee Purcell: Rep
Rachel Schumacher: Rep

Everett moved that the list of people be approved as election inspectors for Precincts 1&2 at the August 7, 2018 Primary Election. Seconded by Fountain. Motion carried.

Fountain presented the following list of people for approval as the receiving board for the August 7, 2018 Primary Election.

Precinct 1: Rachel Schumacher
 McKenzie Gilbert
Precinct 2: Jill Ruppel
 Mary Luchies

Everett moved that the list of people be approved as the receiving board for the August 7, 2018 Primary Election. Seconded by Fountain. Motion carried.

The public test of the Dominion voting equipment will be conducted on July 18, 2018 at 11:00 a.m.

Adjourned: 10:45 a.m.

**MINUTES
BIG RAPIDS CHARTER TOWNSHIP
PLANNING COMMISSION**

Tuesday, July 10, 2018 --- 7:30 p.m.

Big Rapids Township Hall, 14212 Northland Drive, Big Rapids, MI 49307

I. CALL TO ORDER: 7:30 P.M.

Chairman Phil Keating called the regular meeting of the Big Rapids Charter Township Planning Commission to order at the township hall on Tuesday, July 10, 2018 at 7:29 p.m.

II. ROLL CALL:

Present: Zach Cook, Mary Davis, Gordon Oliver, Mark Sweppenheiser, Amanda Wethington, Philip Keating and Carman Bean. The record shows a quorum is present. Also Present: Zoning Administrator and Recording Secretary, Brent Mason.

III. CONFLICTS OF INTEREST:

Mr. Keating asked if any of the Commission members had known conflicts of interest with any item on the agenda for this meeting. No one indicated that a conflict of interest existed.

IV. MINUTES:

Mr. Keating asked the Commission to review the minutes of the June 12, 2018 regular meeting. Mr. Sweppenheiser made a motion to approve the June 12, 2018 minutes as submitted. Mr. Bean seconded the motion. There was no further discussion. The motion passed unanimously with seven ayes.

Mrs. Wethington asked if the rezoning request (ZOA 18-001) was passed at the Board of Trustees meeting. Mr. Mason advised that the Township Board of Trustees also voted to deny the request.

Mr. Keating then asked the Commission to review an addendum to the April 10, 2018 regular meeting. Mr. Keating advised that this addendum is just to clarify what he did during the meetings he had before the Planning Commission meeting. He paraphrased the context of the addendum to the other members. Mr. Bean made a motion to approve the April 10, 2018 addendum as submitted. Mr. Bean stated that he feels the addendum covers it succinctly and thoroughly. Mr. Cook seconded the motion. Mr. Keating asked if there were any questions or comments. No one indicated that they had any comments. The motion passed unanimously with seven ayes.

V. PUBLIC COMMENT:

There was no public comment.

VI. CORRESPONDENCE:

The Commission members were made aware of an email from Rebecca Williams Jackson dated June 19, 2018. Some members did not have the ability to open attachment containing this email. Mr. Bean recused himself from any discussion about this particular email letter. Mr. Mason read portions of the letter and paraphrased the content so the members were aware of her concern. Mrs. Jackson mentioned that the property at 21050 Madison Avenue is entirely in a federally recognized FEMA Zone A flood plain. She went on to explain that she spoke with Mr. Neal Schock from the Michigan DEQ. Any building, construction or alterations on that site would need to meet FEMA flood plain guidelines. Mrs. Davis asked if that was an issue for the Planning Commission. Mr. Mason advised that the township is not responsible for insuring that the applicant obtain any required permits from the Michigan DEQ. Mr. Keating asked that the email be noted in the record.

VII. REQUEST TO EXTEND SUP 16-002:

Mr. Mason read a written request submitted on June 21, 2018 by Robin and Eric Goodwell to the Planning Commission asking that SUP 16-002 be extended for another year. They have sold their auto repair business across the road from this location and are moving to Florida. They are currently in the process of selling the property to buyers who would like to build a mini-storage facility on this parcel. This would allow the purchaser the opportunity to perform their due diligence and complete the work entailed to begin construction. Mr. Keating asked the Planning Commission members if there was any discussion. Mr. Bean made a motion to approve a one-year extension. Mr. Sweppenheiser seconded the motion. Mr. Keating asked if there were any other questions or comments. Mr. Keating started the discussion by stating that he was not in favor of the request because the Goodwells don't intend to build on the property. He is concerned that while this is what the Goodwells wanted to do, Mr. Keating would prefer that the new owner apply for a Special Use Permit with the Planning Commission. Mr. Keating mentioned that it was approved and extended for another year last summer. Mr. Keating stated that was just his opinion. Mrs. Davis said that this request made her uncomfortable. Robin Goodwell was present in the audience. Mrs. Davis asked if the Goodwells were giving the purchaser the approved plans. Mrs. Goodwell said that they have shown the potential buyers what their building ideas were. Mr. Bean asked why the SUP would need to be extended, and Mr. Mason stated that the SUP had a provision that construction must be permitted and begun before August 9, 2018. Mr. Bean rescinded his original motion and made a motion to extend the construction deadline date to August 8, 2019. Mrs. Davis asked if they would have to come before the commission for a site plan approval, and Mr. Mason advised that there is an approved site plan for the Goodwells from April 2017. Mr. Keating asked Mr. Sweppenheiser if he supported the new motion. Mr. Sweppenheiser stated that he did. Mr. Keating asked if there was any more discussion. Hearing none, he called the question. Voice vote was complete with five ayes (Cook, Oliver, Wethington, Sweppenheiser and Bean), two nays (Keating and Davis). Mr. Keating declared the motion passed. Mr. Keating thanked Mrs. Goodwell, then she thanked the Planning Commission and left the meeting.

VIII. DISCUSSION ON COMMUNICATION TOWER CONCERNS:

Mr. Bean started the discussion by asking Mr. Mason for clarification of the designation "NC" used in the report he presented to the commission. Mr. Mason acknowledged that the NC abbreviation stood for non-conforming. Mr. Mason advised that those two tower sites are listed as non-conforming because they are located in the Commercial District or the Highway Interchange District. Our ordinance doesn't allow for towers anywhere except the Agricultural District. There was discussion about how long the WBRN radio tower had been there, which pre-dates zoning. Mr. Mason shared that Mecosta Township's ordinance allows for communications towers in all zoning districts except their medium density residential district. Mr. Mason continued to provide some further background information about the tower sites in Big Rapids Township and gave some basic information about FCC regulations that require existing towers be eligible for upgrading of antennas and equipment as long as they don't increase the tower height or the foot-print area of the existing buildings doesn't increase by more than 20%. Mr. Bean mentioned that he read some language that suggested that the tower could not be in the fall zone of any other structure, whether it be on the same parcel or any other parcel. Mr. Bean shared the items that he is most concerned about. He feels that communications towers should not be located on parcels of less than ten acres in size. Separation distance for the communication towers should not be less than 500 feet from any residential (single family, two-family, multi-family or mobile home) dwelling. Mr. Sweppenheiser said the only thing he doesn't like about that language is that there will be structures built that don't exist yet. Mr. Bean said that our ordinance already addresses that with our setback distances. Mr. Sweppenheiser replied now that towers are designed to collapse upon themselves, there is no reason for them to be built with a setback distance equal to or greater than its height from the property line. We have language in the ordinance that releases the tower developer from that setback requirement if our engineer approves the provisions of the collapsible design. Mr. Bean and Mr. Sweppenheiser both agreed that they don't like the idea of a communications tower being built next to a dwelling. They discussed minimum setbacks at least equal to the tower height or a minimum of 150 feet from the property line because it is not possible to foresee where future buildings will be constructed. The neighboring parcels will then have a minimum separation from the tower. Mr. Bean stated that he was just sharing his thoughts with the other members. Mrs. Davis asked if we had language related to the removal of the towers once they are no longer used. Mr. Mason replied that our ordinance does have language about removing the tower once it is abandoned. He read the language to the members. The tower shall be removed by the property owner or lessee within six months of being abandoned by all users. Discussion occurred regarding the definition of abandoned "by all users." What if the property owner chooses to use the tower for a television antenna after all the commercial users have vacated the tower? Mr. Keating wanted the members to consider that Mecosta County's ordinance appears to be written with a lot of legal considerations taken into account. He stated that it was very comprehensive and covers a lot of different situations, such as tower height ranges and many other areas. Mr. Keating suggested that the discussion taking place this evening should be ongoing, but, in his opinion, if the township is willing to spend the money to hire an attorney who deals with communications tower issues, that would be very good and it would help the Planning Commission come to a good consensus about what should be in our ordinance. The attorney would most likely be able to consider other situations than those thought of by the Planning Commission. He continued by stating that the tower developers are very experienced in dealing with the various zoning

ordinance provisions and are well versed in the current laws regarding tower construction and siting. The local planning commissions are not that familiar with that information, because we don't do it that often. Mr. Keating thinks that having someone with that kind of knowledge would be valuable to assist us in making our desired changes and to make sure they are legal. Mr. Bean asked about the origin of our current ordinance. Mr. Mason replied that zoning began in Big Rapids Township in 1970. He doesn't have copies of the old ordinances, but the communication tower portion probably was not in place at that time, since commercial radio stations and broadcast television towers were the only towers in existence. Mr. Keating mentioned that the Morton Township language was very similar to ours and wondered if it wasn't some "boiler plate ordinance" that came out of a body like the MTA. Mr. Mason stated that he believed most of the ordinances were some type of "boiler plate" language, even though different sections may be from different sources, such as our sign ordinance language, which isn't similar to any other local entity's ordinance. Mrs. Davis suggested that we make sure we have language that guarantees the towers will be removed when they are abandoned or obsolete. Mr. Bean referenced the language from Morton Township that he thought covered the removal issue well, stating that when the approved use is discontinued, the tower must be removed, so that it can't be converted to another use like amateur radio or television reception antenna tower. Mr. Bean told Mr. Stanek, who was in the audience, that he thought it would be a good idea for someone in the legal profession to take a look at it. Mr. Sweppenheiser mentioned that he was concerned that in the meantime, there isn't anything in place to protect an adjacent property owner. Mr. Bean agreed and said that the minimum 10 acres parcel and minimum 150-foot or the tower height, whichever is greater, setback from all property lines was a good start. Mr. Mason said he could get language changes prepared for next month for a first reading, and then set a public hearing for those changes. He also said he would make sure any proposed changes would comply with the present state and federal legislation regarding communications towers. Mr. Mason mentioned that he would like to get some other typographical and clerical errors that exist in the current ordinance corrected at the same time these proposed changes are considered. Mr. Sweppenheiser asked about the language that states towers need to be separated by one mile unless provided for by special use, and that towers over 30 feet in height need a special use permit. He felt like that language didn't make sense. Mr. Bean asked if the Planning Commission could take action tonight. The discussion suggested that a recommendation be made to the board to seek legal consultation on our tower ordinance language and changes. Mr. Bean made a motion to request the Township Board authorize funds to review and revise our Communication tower zoning ordinance requirements. Mrs. Davis seconded that motion. Mr. Keating asked if there were any questions or comments on the motion. Hearing none, he called the question. The motion passed unanimously with seven ayes and no nays. Mr. Keating presumed that the township would go to Mark Van Allsberg for the review. Mr. Mason agreed and said that would be his recommendation, but that he would leave it to the Board of Trustees to determine. Mr. Keating asked if there were any other comments regarding communication towers. Mr. Sweppenheiser and other members thanked Mr. Mason for the information that was presented.

IX. SOLAR ENERGY FARM DISCUSSION:

Mr. Mason stated that Mr. Stanek has been researching this topic and invited him to present the information he had to the Planning Commission members. Mr. Stanek

shared that a solar farm development company has expressed interest in the township industrial park property. The company has requested confidentiality, but Mr. Stanek is going to take the information to the industrial park committee for further review. They have already requested an option to lease some property in the area. These companies come into an area and secure the options to lease, then go to the local Planning Commissions and assist in developing zoning language. Mr. Stanek has been looking into these operations and also into other areas that have developed zoning language for solar farms and private solar collection situations. He said we should look at language that covers both personal use and commercial farms. Mr. Stanek would like the planning commission to prepare for reviewing language regarding solar energy collection. He did mention that many jurisdictions tie their solar ordinance in with wind energy collection, but he doesn't think we need to do that in this area. Mr. Keating mentioned a community in the Bay City area that had a public meeting regarding a wind turbine plan and there was approximately 500 people at the meeting. Mr. Keating feels that we should have language ready in the event that we would have to deal with this issue. Mr. Sweppenheiser said that he heard the same story and that the township put a moratorium on the wind farm issue until they could prepare language for it. Mr. Keating said that there are places in the township where wind turbines might be feasible, and we should be ready for them. Mr. Sweppenheiser said that we might need to consider the private user with the 30-foot wind mill before a commercial user comes to us. Mr. Keating and Mr. Bean both thought that this subject might be something for Mark Van Allsberg to look at as well. Mr. Stanek agreed that Mr. Van Allsberg would be the attorney that he would recommend the Board use. Mr. Sweppenheiser asked if a zoning ordinance amendment would be required to allow that use. Mr. Stanek and Mr. Mason answered that it would have to be an amendment to the ordinance. There was some conversation about dimensions and locations, etc. Mr. Stanek finished by mentioning that this will be coming up and he is still working on it. Mr. Keating asked Mr. Stanek if he was going to make a presentation to the EDC regarding the industrial park property, since it would impact their ability to market the area for industrial development. Mr. Stanek and Mr. Bean mentioned that Jim Sandy from the Mecosta County EDC sits on our industrial park committee, so he is aware of the situation.

X. OTHER BUSINESS:

Mr. Keating asked if anyone had any other business they wanted to discuss. Mr. Stanek and Mr. Mason answered that they did not have any more business for the commission. Mr. Keating said that he did have some additional business. He told the other members that he was resigning from the Planning Commission and resigning as Chairperson. He stated that he has been thinking about this for a while and that it is the right thing for him to do. He went on to thank each person for the part that they play on the commission. He said that everyone does a good job and everybody brings special talents, and he thinks this is a good board. He continued by saying he was glad he had the opportunity to work with each of them. He has been doing this for eleven years now, has been through a few supervisors and boards. It has been a very worthwhile experience, and he has learned a lot about zoning and that type of thing. He said thank you very much to all the members.

XI. ADJOURNMENT:

Hearing no further business for the Planning Commission, Mr. Keating entertained a motion to adjourn at 8:16 p.m. The motion was made by Mr. Sweppenheiser and seconded by Mrs. Bean. The motion carried unanimously with seven ayes. The members all said thank you to Mr. Keating.

Motion to approve the Planning Commission minutes of July 10, 2018 by: Mr. _____,
Seconded by: Mr. _____. Roll call vote carried with _____ ayes.

_____,
Brent R. Mason, Recording Secretary
BIG RAPIDS CHARTER TOWNSHIP
PLANNING COMMISSION

Date Approved

**Big Rapids Charter Township
Utilities Committee Meeting Minutes
July 26, 2018**

Attending:

**Penny Currie
Bill Stanek
Mel Seiter
Bruck Szczepanak
Jerry Everett**

Bill Stanek was selected at chair person for this committee because of his knowledge and familiarity of the township utilities.

Bill presented an overview of the water plant and its operation; noting the township has been operating in the red since its construction. Bill suggested this is something the utilities committee should look into this year. He will have more information at the next meeting.

The committee spent the bulk of the time reviewing the basic operations of the sewer system and associated costs. We reviewed the monthly AT&T phone bill and talked about upgrading our monitoring equipment with wireless communications that will provide more information for alarms, reports and the ability to control some of the lift station equipment remotely. Newer technology will help avoid some costly after-hour charges for alarms that can wait for normal business hours to receive attention. Newer technology has the ability to indirectly measure flow volumes and provide reports to compare with flow meters currently installed in some of the lift stations.

Bill will invite NW Kent and the support vendor the city uses to meet with the utilities committee so the committee can report and make recommendations to the township board.

Supervisor's Report July 2018

July has been busy, but I don't seem to be able to say I have accomplished much. After receiving Phil Keating's resignation I have been talking to people to find the best replacement for the planning commission. I hope to have a name for you by the meeting. Along that same line, I do have another person that will serve on the utilities committee.

We had a utilities committee meeting where I did an orientation for the new people. We are still looking at a couple of options for the communications for the lift stations. I will try to line up another meeting where they hear from one of the communication suppliers.

A lot of my time this month was taken up talking to attorneys. Our insurance company has assigned us an attorney that will be handling the lawsuits filed against us. I have put them in contact with Mika Meyers and what they have done. The attorney for the cell tower company has offered their recordings from the court reporter that they had here. For now, this is out of our hands. This case may take up to a couple of years.

The other item I have been talking to Mika Meyers about is the gravel mining that is ready to start up under an old agreement. Their attorneys have sent me a letter approving them to start at any time---very open-ended.

I have also continued working on the lease option for the industrial park. We have an expert coming in to talk to the committee on the 8th of August. We are still in the research stage, but it takes a lot of time.

I continue to meet with the city and Green township monthly. I have keep them up to date with the Deshano Project. We have had some good meetings, and I think this is very essential to keep a good relationship. I have also attended one city commission meeting this month.

I also represented the township at the university's strategic planning session this month. They are gathering much information to put into this plan. They had a great networking session.

This month I also attended the cemetery committee as well as the cemetery task force meeting. I also attended the board of review July meeting. We also hosted the township association meeting in July and had a great evening with a lot of positive information. I also had the opportunity to take in two different training sessions: one on planning and zoning and the other was a board of review update.

I am planning on taking off the first three days of August to spend time with my kids and grandkids, so I am writing this a little earlier than normal. I will be making up for the time off next week when I have a full week of meetings, at least eight at this time.

Thanks, Bill

ORDINANCE NO. 29

TAX EXEMPTION ORDINANCE.

An ordinance to provide for a service charge in lieu of taxes for a multiple family dwelling project for persons of low to moderate income to be financed or assisted pursuant to the provisions of the State Housing Development Authority Act of 1966, as amended.

THE CHARTER TOWNSHIP OF BIG RAPIDS ORDAINS:

SECTION 1. This Ordinance shall be known as the "2018 Ryan Creek LDHA tax Exemption Ordinance."

SECTION 2. PREAMBLE. It is acknowledged that it is a proper public purpose of the State of Michigan and its political subdivision to provide housing for its citizens of low to moderate income and to encourage the development of such housing by providing for a service charge in lieu of property taxes in accordance with the State Housing Development Authority Act of 1966 (1966 PA 346, as amended, MCLA Section 125.1401 et. Seq., MSA Section 16.114 (1) et. seq.) The Township is authorized by this Act to establish or change the service charge to be paid in lieu of taxes by any or all classes of housing exempt from taxation under this Act at any amount it chooses not to exceed the taxes that would be paid but for this Act. It is further acknowledged that such housing for persons of low to moderate income is a public necessity, and as the Township will be benefited and improved by such housing, the encouragement of the same by providing certain real estate tax exemption for such housing is a valid public purpose; further, that the continuance of the provisions of this Ordinance for tax exemption and the service charge in lieu of taxes during the period contemplated in this Ordinance are essential to the determination of economic feasibility of housing developments which are constructed and financed in reliance on such tax exemption.

The Township acknowledges that Ryan Creek Limited Dividend Housing Association Limited Partnership (the "Sponsor") has offered, subject to receipt of an allocation under the Low Income Housing Tax Credit (LIHTC), to erect, own, and operate a housing development identified as Ryan Creek Apartments on certain property located at 16 Mile Road in the Township to serve persons of low to moderate income, and that the Sponsor has offered to pay to the Township on account of this Housing Development an annual service charge for public services in lieu of all taxes.

The Township acknowledges that it enacted the Ryan Creek LDHA tax Exemption Ordinance on February 5, 2002, effective January 1, 2003, that was to remain in effect for a period of fifteen years after the certificate of occupancy was obtained.

SECTION 3. DEFINITIONS. All terms shall be defined as set forth in the State Housing Development Authority Act of 1966, of the State of Michigan, as amended, except as follows:

A. Act means the State Housing Development Authority Act, being Public Act 346 of 1966, of the State of Michigan, as amended.

B. Annual Shelter Rent means the total collections during an agreed annual period from all occupants of a housing development representing rent for occupancy charges, exclusive of charges for gas, electricity, heat or other utilities furnished to the occupants.

C. Authority means the Michigan State Housing Development Authority.

D. Housing Development means a development which contains a significant element of housing for persons of low income and such elements of other housing, commercial, recreational, industrial, communal,

and educational facilities as the Authority determines improve the quality of the development as it relates to persons of low income.

E. Elderly means a single person who is fifty five (55) years of age or older or a household in which at least one (1) member is fifty five (55) years of age and all other members are fifty (50) years of age or older.

F. Sponsor means persons or entities which have applied to the Authority for an allocation under the Low Income Housing Tax Credit Program to finance a Housing Development.

SECTION 4. CLASS OF HOUSING DEVELOPMENTS. It is determined that the class of Housing Developments to which the tax exemption shall apply and for which a service charge shall be paid in lieu of taxes shall be housing developments for elderly persons and persons and families of low to moderate income, which are financed or assisted pursuant to the Act. It is further determined that Ryan Creek Apartments is of this class.

SECTION 5. ESTABLISHMENT OF ANNUAL SERVICE CHARGE: The Housing Development identified as Ryan Creek Apartments and the property on which it was constructed shall be exempt from all property taxes from and after the year the project is placed in service as evidenced by a certificate of occupancy from the appropriate public official. The Township acknowledges that the Sponsor and the Authority have established the economic feasibility of the Housing Development in reliance upon the enactment and continuing effect of this Ordinance and the qualification of the Housing Development for exemption from all property taxes and a payment in lieu of taxes as established in this Ordinance, and in consideration of the Sponsor's offer, subject to receipt of an allocation under the LIHTC program, to construct, own and operate the Housing Development agrees to accept payment of an annual service charge for public services in lieu of all property taxes. The annual service charge shall be equal to six percent (6%) of the Annual Shelter Rents actually collected, but in no case shall the service charge be less than \$13,000 per year.

SECTION 6. LIMITATION ON THE PAYMENT OF ANNUAL SERVICE CHARGE. Notwithstanding Section 5, the service charge to be paid each year in lieu of taxes for part of the Housing Development which is occupied by other than low income persons or families shall be equal to the full amount of the taxes which would be paid on that portion of the Housing Development if the Housing Development were not tax exempt.

The term "low income persons or families" as used herein shall be the same meaning as found in Section 15 (a) (7) of the Act.

SECTION 7. CONTRACTUAL EFFECT OF ORDINANCE. Notwithstanding the provisions of section 15 (a) (15) of the Act, to the contrary, a contract between the Township and the Sponsor with the Authority as a third party beneficiary under the contract, to provide tax exemption and accept payments in lieu of taxes, as previously described, is effectuated by enactment of this Ordinance.

SECTION 8. PAYMENT OF SERVICE CHARGE. The service charge in lieu of taxes as determined under the Ordinance shall be payable in the same manner as general property taxes except that the estimated annual payment shall be paid on or before February 14 of each year. The Sponsor shall submit a statement from an independent auditor, which shall be acceptable by the Sponsor and the Township, verifying the amounts used to compute the payment are correct as reported. The statement and supporting documents which may be from the sponsor's federal tax return shall be due by February 28 following the tax year. Any adjustment in payment shall be made on that date. Any claim for overpayment will be adjusted in the next December 31 payment.

SECTION 9. DURATION. This Ordinance shall remain in effect for a period of ten years so long as the Housing Development remains subject to income and rent restrictions pursuant to Section 42 of the Internal Revenue Code of 1986, as amended, and provides housing to citizens of low to moderate income and receives financing through the State Housing Development Authority.

SECTION 10. REPEAL AND AMENDMENT. This ordinance, when accepted and published as herein provided, shall repeal and supersede the provisions of a tax exemption ordinance adopted by the Township on February 5, 2002 entitled:

An ordinance to provide for a service charge in lieu of taxes for a multiple family dwelling project (Ryan Creek Apartment Complex) for persons of low to moderate income to be financed or assisted pursuant to the provisions of the State Housing Development Authority Act of 1966, Public Act 346 of 1966, being M.C.L.A 125.1401 et seq., as amended.

SECTION 11. CONTINUING EFFECT. The ordinance shall run with the land described herein and be binding upon the successors and/or assigns of the Sponsor of the Housing Development.

SECTION 12. TERMINATION. Notwithstanding anything contained herein to the contrary, should the sponsor fail to pay the final adjusted service charge in lieu of taxes granted hereunder or fail to provide the verification of the calculations used to make the payment, in accordance with Section 8 of this Ordinance, the service charge in lieu of taxes granted by this ordinance shall automatically be terminated, retroactive to January 1 of that year. The Township shall file a notice of termination to the Sponsor of the Housing Development and the Authority by certified mail within thirty (30) days of such termination.

SECTION 13. SEVERABILITY. The various sections and provisions of this Ordinance shall be deemed to be severable, should any section or provision of this ordinance be declared by any court of competent jurisdiction to be unconstitutional or invalid the same shall not affect the validity of the Ordinance as a whole or any section or provision of this Ordinance other than the section or provision so declared to be unconstitutional or invalid.

SECTION 14. ACKNOWLEDGMENT. The Township hereby acknowledges receipt of documentation from the authority indicating that the authority's participation with the Housing Development is limited solely to the allocation of tax credits under the Low Income Housing Tax Credit Program.

SECTION 15. EFFECTIVE DATE. This Ordinance shall become effective on August 7, 2018. All ordinances or parts of ordinances in conflict with this Ordinance are repealed to the extent of such conflict.

We certify that the foregoing Tax Exemption Ordinance was duly enacted by the Charter Township Board of the CHARTER TOWNSHIP OF BIG RAPIDS, MECOSTA COUNTY, MICHIGAN, on the 7th day of August, 2018.

Attest:

William Stanek, Charter Township Supervisor

Rene Fountain, Charter Township Clerk

supervisorstane@bigrapidstowship.net

From: Eric Williams <edw1@att.net>
Sent: Wednesday, July 18, 2018 6:44 PM
To: Bill Stane
Cc: edw1@att.net
Subject: clean up costs on tax bill

Bill:

You asked for an opinion on placing junk clean up costs on the tax roll if not paid by the property owner.

The Township ordinance does not provide for that, and I do not find clear statutory authority for doing that.

The more straight forward approach is what I recommend, and the Township already has that in place: send the notice to clean up, write a ticket if the clean up does not happen, and ask the Court to order a clean up, and if that fails, ask the Court to order clean up by the Township with the costs assessed by the Court against the property owner.

Eric D. Williams

Grounds Dept. Request:

Sale of Used Power Washer

To the board,

I would like to request the sale of one (1) used power washer from the grounds department. This asset is no longer used and has been in storage for 3-5 years. We have received an offer from Keith Maneke for the amount of \$50.00. I will attach the current township policy, regarding disposal of assets, to this request.

(Disclosure Note): Keith Maneke is my father.

Respectfully submitted,

Brandon Maneke
Cemetery and Grounds Manager



Digicom Global
 Quote-01
 3911 Rochester Rd.
 Troy, MI 48083

Client Name: Chief Jim Tubbs

Company Name: Big Rapids Township Fire Dept

Billing Address: 14212 Northland Drive

P.O. # 1

Big Rapids Township, Mi, 49307

Date: 7/30/2018

Phone: 231-679-1659

Email: fire@bigrapidstowship.net

Notes

Shipping Address: 14212 Northland, Mi, 49307

G1 Voice Pager Packages					
Item Description:	Band Split Options	Color	Quantity	Unit Price	Amount
G1 Basic+BT Voice Pager w/ Standard Charger	VHF 148-164 MHz	Black	5	\$365.50	\$1,827.50
			0	\$365.50	\$0.00
			0	\$365.50	\$0.00
			0	\$365.50	\$0.00
G1 Basic+BT Voice Pager w/ Charger Amplifier			0	\$494.50	\$0.00
			0	\$494.50	\$0.00
			0	\$494.50	\$0.00
			0	\$494.50	\$0.00

All G1's include a 2 Year Warranty for Manufacturer Defects, standard charger and 2 rechargeable NIMH Batteries.

Parts, Accessories, & Warranty				
Item Description	Select Options Below	Quantity	Unit Price	Amount
G1 Programmer		1	\$69.00	\$69.00
G1 Standard Charger		0	\$79.00	\$0.00
G1 Charger Amplifier (includes antenna)	Select Band:	0	\$129.00	\$0.00
G1 Nylon Holster	Select Type:	0	\$19.95	\$0.00
G1 Nylon Holster	Select Type:	0	\$19.95	\$0.00
Bluetooth Headset		0	\$29.95	\$0.00
G1 Clip, black		0	\$7.95	\$0.00
G1 Battery Cover (Includes Screw)	Select Color:	0	\$6.95	\$0.00
G1 AAA Rechargeable Battery (4 Pieces)		0	\$19.95	\$0.00
Charger Amplifier Antenna (Low Band)		0	\$24.95	\$0.00
Charger Amplifier Antenna (VHF/UHF)		0	\$24.95	\$0.00
Additional 3 Years Extended Warranty		5	\$0.00	\$0.00
Shipping		1	\$35.00	\$35.00
Tax Status:		Exempt	Total:	\$1,931.50

Signature: Kurt Fechter