

BIG RAPIDS CHARTER TOWNSHIP BOARD
REGULAR MEETING TUESDAY, JUNE 5, 2018
BIG RAPIDS TOWNSHIP OFFICES, 14212 NORTHLAND DR.
BIG RAPIDS, MI 49307

AGENDA

CALL TO ORDER: 7:00 p.m. ROLL CALL: __ Stanek, __ Fountain, __ Currie,
__ Bean, __ Everett, __ Geib, __ Williams. Pledge of Allegiance.

PUBLIC COMMENT

ADDITIONS TO AGENDA:

SPECIAL APPEARANCE: Mark Gifford/Dave Cushway—Wastewater report
Curt Reppuhnn—H & S Companies—2017 Audit

CORRESPONDENCE:

Michigan Township Participating Plan Refund: **ITEM A**
Drain Commissioner—Tonkin Drain: **ITEM B**
FOIA Request: **ITEM C**
Robert Maguire letter: **ITEM D**
Venlo insurance claim: **ITEM E**

APPROVAL OF APRIL 3RD MEETING MINUTES: ITEM F
APPROVAL OF APRIL 10TH SPECIAL MEETING MINUTES: ITEM G

FINANCIAL

1. April Treasurer Report: **ITEM H**
2. Financial Report: **ITEM I**

APPROVAL OF BILLS:

1. Accounts Payable: **ITEM J**
2. Payroll: **ITEM K**

MONTHLY REPORTS:

1. Building/Planning Department: **ITEM L**
2. Cemetery and Grounds: **ITEM M**
3. Fire Department: **ITEM N**
4. Sewer Department: **ITEM O**
5. Water Department: **ITEM P**
6. Cemetery Committee: **ITEM Q**
7. Roads Committee: **ITEM R**
8. Supervisor: **ITEM S**
9. Other

UNFINISHED BUSINESS:

1. Roads Committee request for tree work: **ITEM T**
2. Other:

NEW BUSINESS:

1. Acceptance of Audit: **ITEM U**
2. Mecosta Conservation District Request: **ITEM V**
3. Ryan Creek PILOT request: **ITEM W**
4. Hope Network cleaning renewal: **ITEM X**
5. Pictometry License renewal: **ITEM Y**
6. Planning Commission Education
7. Other:

PUBLIC COMMENT:

ADJOURNMENT:

Big Rapids Charter Township will provide necessary and reasonable auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed material, if individuals with disabilities, upon five business days notice to the township. Individuals requiring auxiliary aids or services should contact Rene Fountain, Big Rapids Charter Township Clerk, 14212 Northland Drive, Big Rapids, MI 49307- call 231 796 3603 or fax request to 231 796 2533.



Item "A"

MICHIGAN TOWNSHIP

PARTICIPATING PLAN

Dear Michigan Township Participating Plan Member:

We are very excited to announce that on April 23, 2018, the Michigan Township Participating Plan Board of Directors approved a dividend distribution to be processed and distributed pro rata to members of our program.

On April 23, 2018 it was determined that the distribution would be 5.9079267 percent per qualifying member, tied to the member's premium of the 2014-2015 underwriting year (the program's dividend calculation year). Additionally, we must also inform you that there was a negative adjustment due to the overall program loss ratio for underwriting years 2011-2012, 2012-2013 and 2013-2014 in the amount of -2.9583152 percent.

Accordingly, we are pleased to enclose your check for the program's 2014-2015 dividend calculation that reflects the above mentioned adjustment.

The Michigan Township Participating Plan will continue to work hard in conjunction with our members in continuing to bring growth and benefits to our members in the coming years. **The Board thanks you for your continued loyalty and support!**

If you should have any questions regarding this distribution, please contact your Michigan Township Participating Plan agent.

On behalf of the Michigan Township's Participating Plan Board of Directors,

Glen K. Lile
Chairman

MICHIGAN TOWNSHIP PARTICIPATING PLAN
 BIG RAPIDS CHARTER TOWNSHIP-MECOSTA

Date: 05/01/2018 Check #: 12574
 5/1/2018

Date	Type	Reference	Original Amt.	Balance Due	Discount	Payment
4/23/2018	Bill	2012-2013 Dividend A	294.78	294.78		294.78
4/23/2018	Bill	2014-2015 Dividend	752.79	752.79		752.79
4/23/2018	Credit	2011-2012 Dividend	-401.69	-401.69		-401.69
4/23/2018	Credit	2013-2014 Dividend A	-346.73	-346.73		-346.73
Check Amount						299.15

General Checking

299.15

THIS CHECK IS VOID WITHOUT A BLUE & RED BACKGROUND AND A WATERMARK - HOLD UP TO THE LIGHT TO VERIFY

MultiCHAX® # 24037DNS-08

MICHIGAN TOWNSHIP PARTICIPATING PLAN
 1700 OPYDKE CT.
 AUBURN HILLS, MI 48326

HUNTINGTON
 FLINT, MI 48502
 74-3471724

12574

05/01/2018

****299.15**

BIG RAPIDS CHARTER TOWNSHIP-MECOSTA
 Two Hundred Ninety-Nine and 15/100*****

PAY TO THE ORDER OF:
 BIG RAPIDS CHARTER TOWNSHIP-MECOSTA
 14212 NORTHLAND DRIVE
 BIG RAPIDS MI 49307

Buta J. Evans
 AUTHORIZED SIGNATURE

CHECK IS PRINTED ON SECURITY PAPER WHICH INCLUDES A MICROPRINT BORDER & FLUORESCENT FIBERS

⑈012574⑈ ⑆072403473⑆ 01388303554⑈

Item "B"

**MECOSTA COUNTY
DRAIN COMMISSIONER/SOIL EROSION DEPT.
JACKIE FITZGERALD, DRAIN COMMISSIONER/CEA**

MEMORANDUM

TO: Owners of properties within the Tonkin Drain Drainage District

FROM: Jackie Fitzgerald, Drain Commissioner *Jmf*

SUBJECT: Tonkin Drain Petition for Improvements

DATE: May 17, 2018

A petition was filed with this office requesting improvements to the Tonkin Drain. Michigan Drain Code requires that when a petition is received, a public hearing known as a Board of Determination, be held to determine if the petition request is necessary. The Board of Determination is comprised of three citizens of Mecosta County who do not live in the township affected by the Drain. They will meet on the designated date to hear and consider input on the proposed Drain improvements and will give opportunity for public comment to all in attendance.

If you cannot personally attend, you can send a representative to speak on your behalf or you can send written comments that will be given to the Board for consideration at the hearing. The decision whether improvements to the drain are/are not necessary will be made at the end of the hearing.

The enclosed notice is being sent to you because you are an owner of record of property within the Tonkin Drain Drainage District. A Drainage District is the area of land that contributes to the water flowing into the drain. Water in the drain comes from roofs, driveways, lawns, farmland and roads. An engineer has outlined the boundary of the land area from which storm water makes its way to the Tonkin Drain using GIS, topographic maps, development plans and by inspecting the land area surrounding the drain. A map of the Revised Drainage District is enclosed.

If you have any questions regarding this matter, feel free to call our office at 231-592-0103 and someone will be glad to discuss them with you.

FAQs

Jackie Fitzgerald
Mecosta County
Drain Commissioner

FREQUENTLY ASKED QUESTIONS Tonkin Drain Board of Determination

What is a Board of Determination?

A Board of Determination is a 3-member panel of disinterested property owners. The role of the Board of Determination is to receive evidence and hear testimony of interested persons and determine whether the petitioned maintenance and improvement is necessary and conducive to the public health, convenience or welfare.

What is a Drainage District?

A drainage district is the land area that benefits from the drain. The drainage district makes up the watershed that contributes water to the drain. Each property and municipality within the drainage district pays for the construction (or establishment) of the drain and for future maintenance and improvement of the drain.

Why did I receive a notice?

A petition was filed with the Mecosta County Drain Commissioner requesting maintenance and improvement be performed on the Drain. All property owners with lands in the Drainage District were sent a copy of the notice.

Does the Board of Determination decide what work gets done?

No, the Board of Determination decides necessity, but does not determine the scope or cost of the project. Further, the Board of Determination does not determine how

much property owners and municipalities will be assessed.

Does the decision of the Board of Determination have to be unanimous?

No, only a majority vote of the Board of Determination is required. Only the members of the Board of Determination vote. The attendees at the meeting do not vote, but instead provide testimony to the Board members to assist in their determination.

What is my assessment amount?

Estimated assessment amounts are not yet determined. If the Board of Determination finds the project necessary, the Drain Commissioner will hold a public meeting to review apportionments after a project scope has been determined. Notices for the public hearing on assessments will be sent out at a later date.

Do I have to attend the Board of Determination?

No, you are not required to attend the Board of Determination, however, it is your right to do so.

Can the decision of the Board of Determination be appealed?

Appeals are provided under MCL 280.72a and MCL 280.72(3).

How can I get more information?

Visit the Mecosta County Drain Commissioner's website at mecostacounty.org/drain.

Jackie Fitzgerald

Mecosta County Drain Commissioner | 14485 Northland Drive | Big Rapids, MI 49307 | (231) 592-0103

STATE OF MICHIGAN

OFFICE OF THE MECOSTA COUNTY DRAIN COMMISSIONER

In the Matter of: **Tonkin Drain**

NOTICE OF MEETING OF BOARD OF DETERMINATION

Notice Is Hereby Given, to you as a person liable for an assessment that a Board of Determination composed of: Jerry Williams, Randy Spayd, Julie Austin, and alternate: Bruce Fredrick, will meet on *May 30, 2018, at 6:00 p.m.*, at the *Mecosta County Services Building, located at 14485 Northland Drive, Big Rapids, MI 49307, Mecosta County, Michigan*, to hear all interested persons and evidence and to determine whether the drain in Drainage District No. 801.35, known as Tonkin Drain, as prayed for in the Petition to:

Cleaning out, relocating, widening, deepening, straightening, tiling, extending or relocating along a highway, the tiles and ditches of the drain known and designated as the Tonkin Drain located and established in the Charter Township of Big Rapids, County of Mecosta, State of Michigan. Also, the Petitioners further show that the said drain needs to be cleaned of trees and debris so water flows freely. In accordance with Chapter 8 of Public Act 40 of 1956, as amended and other applicable laws,

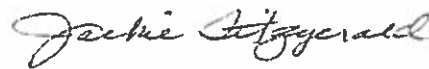
is necessary and conducive to the public health, convenience or welfare of Big Rapids Charter Township in accordance with Sections 72 and 191 of Act No. 40, P.A. 1956, as amended, and for the protection of the public health of the following cities, villages and township: Big Rapids Charter Township, and to further determine whether the addition and/or deletion of lands as recommended by a licensed engineer or surveyor will more accurately define the boundaries of the land benefitted by the Drain, and whether such addition and/or deletion of lands is just and equitable pursuant to Section 197 of Act No. 40, P.A. 1956, as amended.

A general description of the lands by section number proposed to be added or deleted as recommended by a licensed professional engineer or surveyor for the Drain is as follows:

Drain Name	Municipalities	Portions of Sections Added	Portions of Sections Removed
Tonkin Drain	City of Big Rapids	15, 22-23	
	Big Rapids Charter Township	16-17, 25-29, 34-36	17-23, 26-29, 34-35

Proceedings conducted at this public hearing will be subject to the provisions of the Michigan Open Meetings Act and you are further notified that information regarding the meeting may be obtained from the County Drain Commissioner. Persons with disabilities needing accommodations for effective participation in the meeting should contact the County Drain Commissioner at the number noted below (voice) or through the Michigan Relay Center at 1-800-649-3777 (TDA) at least 24 hours in advance of the meeting to request mobility, visual, hearing or other assistance. Minutes of the meeting will be on file in the following offices: Mecosta County Drain Commissioner's Office.

You Are Further Notified, that persons aggrieved by the decisions of the Board of Determination may seek judicial review of the Circuit Court for the County of Mecosta within ten (10) days of the determination.

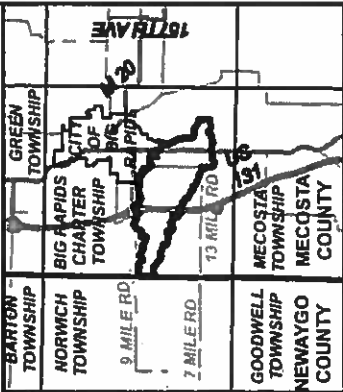
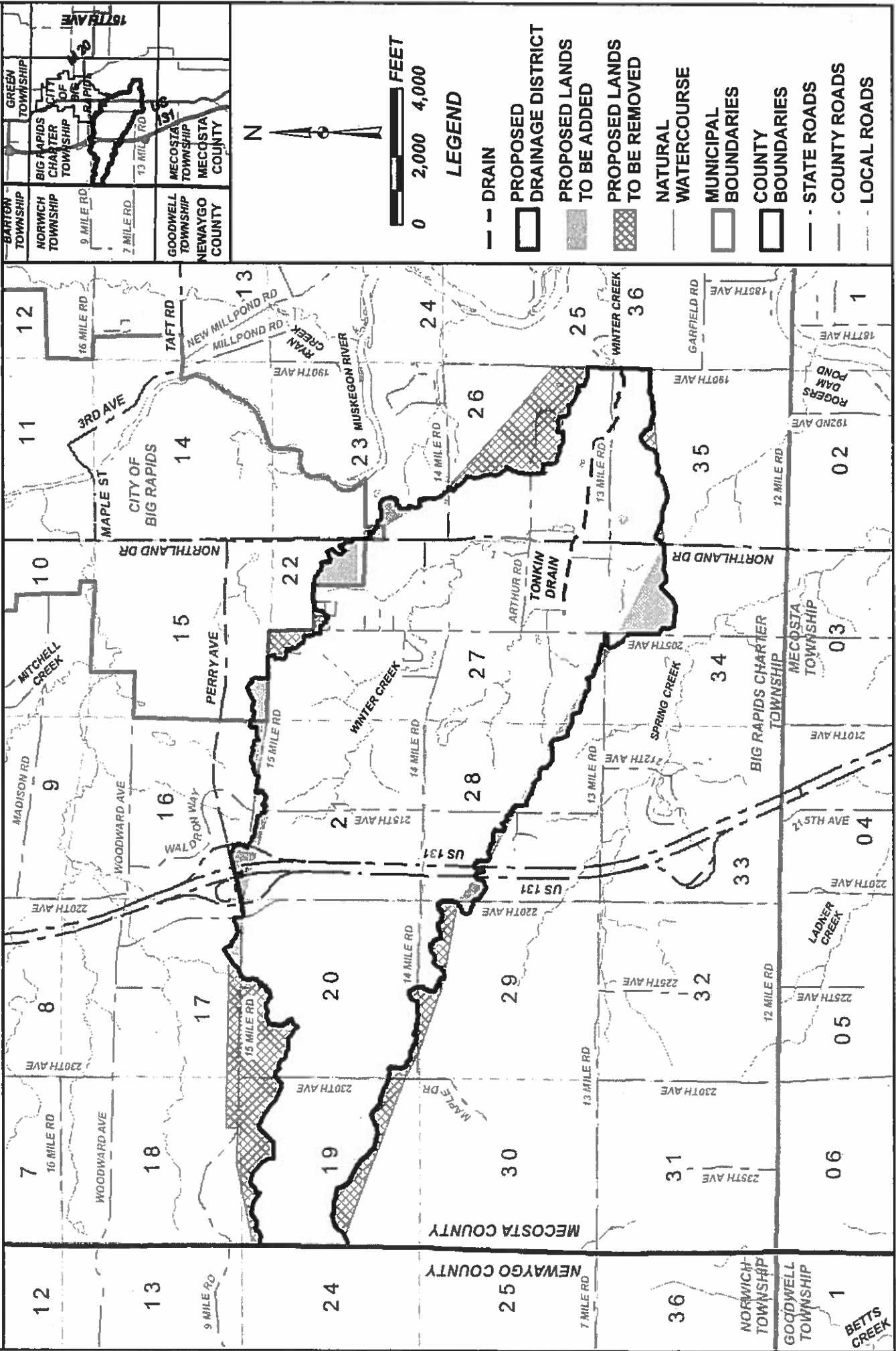


Jackie Fitzgerald
Mecosta County Drain Commissioner

Mecosta County Services Building
14485 Northland Drive, Room 105
Big Rapids, MI 49307
(231) 592-0103

TONKIN DRAIN DRAINAGE DISTRICT

MECOSTA COUNTY DRAIN COMMISSIONER JACKIE FITZGERALD



- LEGEND**
- DRAIN
 - ▭ PROPOSED DRAINAGE DISTRICT
 - ▨ PROPOSED LANDS TO BE ADDED
 - ▩ PROPOSED LANDS TO BE REMOVED
 - NATURAL WATERCOURSE
 - ▭ MUNICIPAL BOUNDARIES
 - ▭ COUNTY BOUNDARIES
 - STATE ROADS
 - COUNTY ROADS
 - LOCAL ROADS



Rene Fountain

From: Bill Jackson <biljackson@aol.com>
Sent: Thursday, May 3, 2018 9:42 AM
To: clerk@bigrapidstowship.net
Subject: FOIA request -- Chaille Tower Consultants, LLC

Ms. Fountain:

In accordance to the Freedom of Information Act (FOIA), I am formally requesting copies of any and all materials and communications concerning, but not limited to, activities (applications, petitions, filings, submissions, etc.), various forms of communications (e-mails, phone records, etc.) and any other interactions (forms, submissions of information and/or testimony, etc.) with Chaille Tower Consultants, LLC, including, but not limited to, their representatives, employees, sub-contractors, agents, counsel or any other interested party occurring in and through the last five years.

This request should exclude the materials requested in the FOIA I submitted regarding SUP18-001.

If you have any questions, please don't hesitate to reach out.

Best regards,

Bill Jackson
US: 231.408.2245 **Friday through Sunday**
Canada: 226.932.1937 – **Monday through Thursday**

Rene Fountain

From: Bill Jackson <biljackson@aol.com>
Sent: Monday, April 30, 2018 3:55 PM
To: clerk@bigrapidstowship.net
Subject: FOIA request

Ms. Fountain:

In accordance to the Freedom of Information Act (FOIA), I am formally requesting all materials released to Verizon Wireless, Stephen Perialias and/or Chaille Tower Consultants' through their own FOIA requests, regarding, but not limited to, PPN 5404 009 021 500 that have been submitted in the last five years.

If you have any questions, please don't hesitate to reach out.

Best regards,

Bill Jackson
US: 231.408.2245 **Friday through Sunday**
Canada: 226.932.1937 – **Monday through Thursday**

Rene Fountain

From: Bill Jackson <biljackson@aol.com>
Sent: Wednesday, May 2, 2018 5:49 PM
To: clerk@bigrapidstowship.net
Subject: RE: FOIA request

Ms. Fountain:

I wish to clarify my FOIA request below. I did not mean for it to imply that I wanted information regarding information on just a single parcel. My request is for all materials released to Verizon Wireless, Stephen Perialias and/or Chaille Tower Consultants' through their own FOIA requests, regarding, but not limited to, SUP18-001 that have been submitted in the last five years.

I hope this clarifies the matter.

Best regards,

Bill Jackson
US: 231.408.2245 **Friday through Sunday**
Canada: 226.932.1937 – **Monday through Thursday**

From: Bill Jackson [mailto:biljackson@aol.com]
Sent: Monday, April 30, 2018 3:55 PM
To: 'clerk@bigrapidstowship.net' <clerk@bigrapidstowship.net>
Subject: FOIA request

Ms. Fountain:

In accordance to the Freedom of Information Act (FOIA), I am formally requesting all materials released to Verizon Wireless, Stephen Perialias and/or Chaille Tower Consultants' through their own FOIA requests, regarding, but not limited to, PPN 5404 009 021 500 that have been submitted in the last five years.

If you have any questions, please don't hesitate to reach out.

Best regards,

Bill Jackson
US: 231.408.2245 **Friday through Sunday**
Canada: 226.932.1937 – **Monday through Thursday**

Rene Fountain

From: Rebecca Williams Jackson <rebeccawjackson@yahoo.com>
Sent: Thursday, May 3, 2018 8:54 AM
To: Rene Fountain
Subject: FOIA Request

Dear Rene Fountain,

On behalf of the property owners on Madison Avenue and myself, I have a FOIA request. Pursuant to the Freedom of Information Act, I am requesting all documentation, for the last five years, related to PPN 5405 009 021 500, related to, but not limited to, email discussions between Township Board Members, Stephen Perialas, Chaille Tower Consultants for Verizon, Township Supervisor Bill Stanek, and any and all reports, texts, property information, maps, phone logs, or documentation regarding PPN 5405 009 021 500. I would also like a copy of the Verizon FOIA request and any documentation they received related to the proposed cell tower on Mr. Perialas's property.

What would be the most convenient way for us to get this information? Should we bring in a thumb drive? What would you prefer?

Sincerely,
Rebecca Williams Jackson

Rebecca Williams Jackson, M.Ed Harvard University

Educational Advocacy and Consulting

Co-Author: *The Complete Learning Disabilities Handbook* (Jossey-Bass 2008)

5-4-2018

Rene Fountain
B.P. Township Clerk

Rene,

After a conversation with the Big Rapids Township Supervisor Mr. William Stenet - I was informed that the present Fire Department Committee has been dis-solved,

apids

; and

He also informed me that he himself doesn't know much about their present meetings - dates - times - etc.

In accordance with the Freedom of Information Act - I am requesting any and all information to inform me how this action came about, including no new Fire Committee.

Sincerely

Robert Maguire



Bob And Marilyn Maguire
15059 180th Ave
Big Rapids MI 49307



TOKIO MARINE
HCC

Tokio Marine HCC - Public Risk Group
1700 Opdyke Court
Auburn Hills, MI 48326 USA
Tel: 800-878-9878 Fax: 248-371-3091

May 22, 2018

Vision Real Estate Investment Inc.
140 Monroe Center Suit 301
Grand Rapids, MI 49503

Re: Program: Michigan Township Participating Plan
 Our Insured: Big Rapids Charter Township
 Date of Loss: 4/15/2018
 Our Claim No: MI1 187054
 Your Client: Vision Real Estate Investment, Inc.

Dear Sir or Madam:

Tokio Marine HCC Public Risk Group administers insurance claims on behalf of U.S. Specialty Insurance Company ("USSIC") and the Michigan Township Participating Plan which provides insurance coverage for Big Rapid Charter Township. We have received your claim in which Vision Real Estate Investment alleges property damage on April 15, 2018 when the Township sewer backed up into several units.

Our investigation of this claim did not find liability on behalf of Big Rapid Charter Township. Pursuant to the Governmental Immunity Act, MCL 691.1401 to 691.1419, (Public Act 222 of Public Acts of 2001), the Act states that "A governmental agency is immune from tort liability for the overflow or backup of a sewage disposal system unless the overflow or backup is a sewage disposal system event and the governmental agency is an appropriate governmental agency." In order for a claimant to collect compensation for the property damage caused by a sewer backup, the claimant must show that all the following existed at the time of the event:

- (a) The governmental agency was an appropriate governmental agency.
- (b) The sewage disposal system had a defect.
- (c) The governmental agency knew, or in the exercise of reasonable diligence should have known, about the defect.
- (d) The governmental agency, having the legal authority to do so failed to take reasonable steps in a reasonable amount of time to repair, correct, or remedy the defect.
- (e) The defect (means a construction, design, maintenance, operation, or repair defect) was the substantial proximate cause of the event and the property damage or physical injury.

According to Act 222 of Public Acts of 2001, all the following conditions must be met for the Michigan municipality to be liable. The cause of loss was due to an unexpected malfunction of the PLC that turn the pumps on at the lift station. The Township had no prior notice of a sewer problem. Upon notice, the Township responded within a reasonable amount of time and resolved the problem.

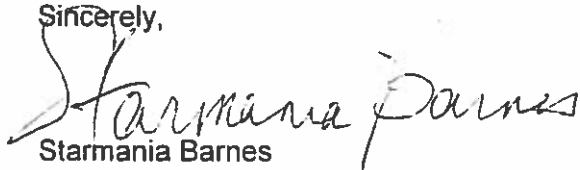
May 22, 2018

Page -2-

Since all the above-referenced criteria have not been met, no liability exists on behalf of Big Rapid Charter Township. In the absence of liability on behalf of Big Rapid Charter Township, Tokio Marine HCC - Public Risk Group will be unable to consider your property damage claim.

In communicating this position on behalf of the insured, Tokio Marine HCC - Public Risk Group does not waive and shall not be estopped from asserting additional defenses or further supporting its position on behalf of the insured.

Sincerely,


Starmania Barnes
Claims Adjuster

cc: Big Rapid Charter Township: Ms. Rene Fountain
Municipal Underwriters of Michigan (1)

**BIG RAPIDS CHARTER TOWNSHIP BOARD
REGULAR MEETING TUESDAY, MAY 1, 2018
UNAPPROVED**

Item "F"

CALL TO ORDER: 7:00 p.m.

ROLL CALL: Stanek, Fountain, Currie, Bean, Everett, Geib present. Williams absent
All lead in the pledge of Allegiance.

PUBLIC COMMENT: None

ADDITIONS TO AGENDA: None

SPECIAL APPEARANCE: None

CORRESPONDENCE: So noted and filed.

APPROVAL OF: APRIL 3RD MEETING MINUTES: A motion to approve the April 3, 2018 Meeting Minutes was made by Everett. Seconded by Bean. Motion passed unanimously.

FINANCIAL

1. **March Treasurer Report:** Approved as printed.
2. **Financial Report:** Approved as printed.

APPROVAL OF BILLS:

1. **Accounts Payable:** A motion to approve Accounts Payable check numbers 31005-31067 including electronic payments in the amount of \$117,378.39 was made by Currie. Seconded by Bean. Motion passed unanimously on a roll call vote.
2. **Payroll:** A motion to approve Payroll check numbers 11120-11163 including check stub in the amount of \$20,154.41 was made by Everett. Seconded by Bean. Motion passed unanimously on a roll call vote.

MONTHLY REPORTS:

1. **Building/Planning Department:**
2. **Cemetery and Grounds:**
3. **Election Commission:**
4. **Fire Department:**
5. **Sewer Department:**
6. **Water Department:**
7. **Cemetery Committee:**
8. **Policy Committee:**
9. **Supervisor:**

A motion to approve reports as printed was made by Bean. Seconded by Currie. Motion passed unanimously.

UNFINISHED BUSINESS:

1. **Roads 2018/ Roger Schneidt:** Roger Schneidt explained the road rating system and how the committee decided on the road recommendations to the Board.
A motion to Chip Fog Arthur road from 205th to Northland Drive in the amount of \$20,692.31 based on the Road Committee's recommendation was made by Everett. Seconded by Fountain. Motion passed unanimously on a roll call vote.
A motion to Mill 14 Mile from Northland Drive to the Seam at Oakwood Apartments in the amount of \$36,531.04 based on the Road Committee's recommendation was made by Everett. Seconded by Fountain. Motion passed unanimously on a roll call vote.
A motion to HMA Pulverize 185th from the Township Line to Garfield in the amount of \$83,734.41 based on the Road Committee's recommendation was made by Everett. Seconded by Currie. Motion passed unanimously on a roll call vote.
A motion to accept the recommendation of the Road Committee to Chip Fog Golfview from Northland Drive to the end in the amount of \$35,247.35 was made by Everett. Seconded by Currie. Motion passed unanimously on a roll call vote.
2. **13 Mile culvert/ Tim Nestle:** Tim Nestle explained the culvert issue on 13 Mile west of 190th and the possible options the road commission has discussed. Jackie Fitzgerald explained how the culvert repair may be able to be included in the Tonkin Drain maintenance, which will be determined on May 30, 2018. No board action.
3. **Roads 2019:** No action.
4. **Fire Department Pay Method:** A motion to adopt and implement the point based medical and fire compensation policy as per Chief Tubbs' recommendation beginning May 1, 2018, set the Fire Chief's annual salary at \$12,500, set the Assistant Chief's annual salary at \$10,000, set the monthly Fire Salary and Wage budget at \$4,500 for the remainder of calendar year 2018, set the monthly Medical Salary and Wage budget at \$2,000 for the remainder of the calendar year 2018, review the Fire Chief's compensation policy evaluation

report monthly and review the Fire Chief's compensation policy evaluation prior to enacting the calendar year 2019 budget was made by Bean. Seconded by Everett. Motion carried unanimously on a roll call vote.

NEW BUSINESS:

1. **Request for Fireworks:** A motion to approve the 2018 Permit for Fireworks for the Big Rapids Jaycees to be held on July 4, 2018 was made by Currie. Seconded by Bean. Motion passed unanimously.
2. **Health Insurance Renewal:** A motion to renew the Priority Health Insurance Policy for another year was made by Fountain. Seconded by Currie. Motion passed unanimously on a roll call vote.
3. **Well Bids:** A motion to approve the bid from Brad Malley Well Drilling, Inc. in the amount of \$4,695.00 plus permit and plug cost for a 5" Well at Highbanks Park was made by Everett. Seconded by Currie. Motion passed unanimously on a roll call vote.
4. **Park Restroom Bids:** no action.
5. **Request from Policy Committee Chapter 6, 7 & 8:** A motion to approve Policy Chapters 6, 7 and 8 omitting 4.78 Preferred Vendors was made by Currie. Seconded by Everett. Motion passed.
6. **Venlo Lift Station:** No action.
7. **Draft Audit:** No action.
8. **Parking lot paving and steps:** No action.
9. **Billboard Lease:** No action.

PUBLIC COMMENT: Brandon Maneke – Mower prices.

ADJOURNMENT: 8:32

**BIG RAPIDS CHARTER TOWNSHIP BOARD
SPECIAL MEETING – TUESDAY MAY 8, 2018 at 6:30 P.M.
HELD AT BIG RAPIDS TOWNSHIP OFFICES
UNAPPROVED**

CALL TO ORDER: 6:30 p.m.

ROLL CALL: Stanek, Fountain, Currie, Bean, Everett present. Geib, Williams absent.

**THE PURPOSE OF THIS SPECIAL MEETING IS CONSIDER APPROVAL OF
REPLACING VENLO CONTROL SYSTEM AND APPROVAL OF Highbanks Park
RESTROOM BIDS.**

PUBLIC COMMENT: none

1. Replacement of Control System at Venlo Lift Station: A motion to replace the Venlo Control System and add a Backup Float System in the amount of \$10,766.00 by Northwest Kent was made by Everett. Seconded by Bean. Motion passed unanimously on a roll call vote.

2. Highbanks Park Restroom Bids: A motion to accept Gerber Construction Proposal Estimate #572 received at 8:59 a.m. on April 27, 2018 in the amount of \$17,150.00 to do the repairs and upgrades for ADA compliance on the restrooms at Highbanks Park was made by Bean. Seconded by Everett. Motion passed unanimously on a roll call vote.

Adjournment: 7:00 p.m.

Item "H"

GL Number	Description	Beginning Balance
101-000-001.000	Cash - Checking	814,630.72
101-000-001.001	Cash Non-Expendable	
203-000-001.000	CASH	128,444.78
204-000-001.000	CASH	176,606.56
206-000-001.000	Cash - Checking	259,562.46
212-000-001.000	Cash - Savings	
246-000-001.000	Cash - Savings	130,629.64
249-000-001.000	Cash - Savings	29,414.08
271-000-001.000	CASH	
301-000-001.000	Cash - Savings	11,000.00
401-000-001.000	CASH	810,032.01
590-000-001.000	Cash - Savings	(165,868.45)
591-000-001.000	CASH	
593-000-001.000	CASH	
701-000-001.000	Cash - Savings	38,958.37
708-000-001.000	CASH	
711-000-001.000	CASH	13,192.21
711-000-001.100	HVC Cash Expendable	
850-000-001.000	Cash - Savings	
Beginning GL Balance:		
Add: Cash Receipts		
Less: Cash Disbursements		
Less: Payroll Disbursements		
Less: Journal Entries/Other		
Ending GL Balance:		
		2,246,602.38
		96,600.61
		(75,557.11)
		(21,053.22)
		(266.05)
		2,246,326.61
GL Number	Description	Ending Balance
101-000-001.000	Cash - Checking	789,897.65
101-000-001.001	Cash Non-Expendable	
203-000-001.000	CASH	129,143.80
204-000-001.000	CASH	183,644.71
206-000-001.000	Cash - Checking	256,728.08
212-000-001.000	Cash - Savings	
246-000-001.000	Cash - Savings	126,113.22
249-000-001.000	Cash - Savings	30,352.15
271-000-001.000	CASH	
301-000-001.000	Cash - Savings	11,100.00
401-000-001.000	CASH	839,782.19
590-000-001.000	Cash - Savings	(168,602.75)
591-000-001.000	CASH	
593-000-001.000	CASH	
701-000-001.000	Cash - Savings	38,958.37
708-000-001.000	CASH	
711-000-001.000	CASH	13,315.50
711-000-001.100	HVC Cash Expendable	
850-000-001.000	Cash - Savings	(4,106.31)

BANK RECONCILIATION FOR BIG RAPIDS TOWNSHIP

Bank GEN (GENERAL TOWNSHIP CHECKING)
FROM 04/01/2018 TO 04/30/2018
Reconciliation Record ID: 69

05/07/2018 03:37 PM
User: PENNY
DB: Big Rapids Town

Ending GL Balance: 2,246,326.61
Ending Bank Balance: 2,238,192.13
Add: Miscellaneous Transactions 13,662.24
Add: Deposits in Transit 0.00
Less: Outstanding Checks

Check Date	Check Number	Name	AP Checks	Amount
04/03/2018	30985	MECOSTA COUNTY ROAD COMMISSION		555.15
04/30/2018	9930003	VOYA FINANCIAL	Payroll Checks	4,106.31

Check Date	Check Number	Name	Amount
12/31/2017	10970	BEAN, SUSAN	11.01
03/01/2018	11039	MILKEY, ANDREW	26.43
03/01/2018	11044	HYDE, DAVID	220.25
03/01/2018	11067	MYERS, AARON	43.41
03/02/2018	11068	FITZPATRICK, DUSTIN	13.86
04/01/2018	11082	MILKEY, ANDREW	29.07
04/01/2018	11087	HYDE, DAVID	70.39
04/01/2018	11091		
04/01/2018	11102	BEAN, SUSAN	148.89
04/01/2018	11112	DAVIS, MARY	36.94
04/13/2018	11118	BIRD, RANDY	130.39
04/13/2018	11119	FRYT, CHANDLER	135.66

VOIDED 04/01/2018

Total - 14 Outstanding Checks: 5,527.76
Adjusted Bank Balance 2,246,326.61
Unreconciled Difference: 0.00

REVIEWED BY: Renee Fawcett 5/9/18 DATE: 5/7/18

Renee Fawcett 5/7/18

Item "I"

05/31/2018 REVENUE AND EXPENDITURE REPORT FOR BIG RAPIDS TOWNSHIP
 PERIOD ENDING 06/30/2018
 % Fiscal Year Completed: 49.59

GL NUMBER	DESCRIPTION	2018		ACTIVITY FOR	AVAILABLE		% BDGT
		AMENDED BUDGET	YTD BALANCE		MONTH 06/30/2018	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)		
Fund 101 - GENERAL OPERATING FUND							
Revenues							
Dept 000 - GENERAL							
101-000-402.000	Current Real Property Tax	180,000.00	140,211.02	0.00	39,788.98	77.90	100.00
101-000-441.000	Local Community Stabilization Share Tax	0.00	6,874.73	0.00	(6,874.73)		64.88
101-000-445.000	Penalties & Interest on Taxes	1,400.00	908.32	0.00	491.68	30.17	23.82
101-000-447.000	Property Tax Admin Fee	48,000.00	14,481.10	0.00	33,518.90	50.32	867.50
101-000-451.000	Business Licenses & Permits	19,800.00	4,715.92	0.00	15,084.08	0.00	0.00
101-000-574.000	State Shared Revenue	340,000.00	171,088.00	0.00	168,912.00	0.00	0.00
101-000-607.000	Ch. for Serv. (fees, zoning)	200.00	1,735.00	0.00	(1,535.00)	0.00	0.00
101-000-610.000	School Parcel Fee	5,800.00	0.00	0.00	5,800.00	0.00	1,904.86
101-000-628.000	Ch. for Serv. (copies, ordin.)	50.00	952.43	0.00	(902.43)	80.00	72.12
101-000-632.000	Ch. for Serv. (sale cem. lots)	2,500.00	2,000.00	0.00	500.00	10.00	0.00
101-000-634.000	Ch. for Serv. (grave op & cl)	12,000.00	8,654.00	0.00	3,346.00	45.00	0.00
101-000-635.000	Chg For Serv Cem Foun & Misc	3,500.00	350.00	0.00	3,150.00	25.00	100.00
101-000-640.000	Ch. for Serv. (lot splits)	500.00	225.00	0.00	275.00	0.00	0.00
101-000-664.000	Int. & Div. on Earnings	2,500.00	480.09	0.00	2,019.91	0.00	0.00
101-000-667.000	Rent&Exp Building Dept	7,200.00	1,800.00	0.00	5,400.00	0.00	0.00
101-000-668.000	Sign Rental	4,000.00	4,000.00	0.00	0.00	100.00	0.00
101-000-673.000	Sale of Fixed Assets	0.00	1,500.00	0.00	(1,500.00)	0.00	0.00
101-000-675.020	Cemetery Annuity - Division of Assets	45,000.00	0.00	0.00	45,000.00	0.00	0.00
101-000-676.000	Reimbursements	2,000.00	299.15	0.00	1,700.85	14.96	7.02
101-000-687.000	REFUNDS	500.00	35.10	0.00	464.90	0.00	0.00
101-000-697.000	Transfer from other Fund	50,000.00	0.00	0.00	50,000.00	0.00	0.00
101-000-698.000	Advance from Fund Balance	160,000.00	0.00	0.00	160,000.00	0.00	0.00
Total Dept 000 - GENERAL		884,950.00	360,309.86	0.00	524,640.14	40.72	
TOTAL REVENUES		884,950.00	360,309.86	0.00	524,640.14	40.72	
Expenditures							
Dept 101 - TOWNSHIP BOARD							
101-101-702.000	Salary & Wages	7,000.00	2,916.60	583.32	4,083.40	41.63	41.34
101-101-702.020	Salary & Wages Clerical Help	24,500.00	10,200.00	2,040.00	14,300.00	65.96	40.66
101-101-710.000	Twp. Share Medicare Withholding	460.00	190.17	38.01	269.83	50.79	0.00
101-101-714.000	Health Insurance	4,150.00	2,737.34	0.00	1,412.66	40.66	0.00
101-101-715.000	Twp. Share Soc. Sec. Withholdg	2,000.00	813.25	162.65	1,186.75	50.79	0.00
101-101-718.000	Retirement	3,500.00	1,777.48	0.00	1,722.52		

GL NUMBER	DESCRIPTION	2018		YTD BALANCE		ACTIVITY FOR		AVAILABLE	
		AMENDED BUDGET	06/30/2018	NORMAL (ABNORMAL)	06/30/2018	MONTH 06/30/2018	NORMAL (ABNORMAL)	BALANCE	% BDGT
						INCREASE (DECREASE)			USED
101-101-720.000	Medical Reimbursement	750.00	83.33			0.00	666.67	11.11	
101-101-727.000	Office Supplies	800.00	773.40			36.48	26.60	96.68	
101-101-740.000	Operating Supplies	200.00	0.00			0.00	200.00	0.00	
101-101-801.000	Professional Services	26,000.00	9,653.02			860.03	16,346.98	37.13	
101-101-850.000	Communication	3,600.00	1,409.26			248.05	2,190.74	39.15	
101-101-860.000	Transportation	200.00	52.87			0.00	147.13	26.44	
101-101-860.100	Transportation - Census	200.00	0.00			0.00	200.00	0.00	
101-101-880.000	Community Promotion	600.00	0.00			0.00	600.00	0.00	
101-101-881.000	FALL CLEAN-UP	8,000.00	760.00			0.00	7,240.00	9.50	
101-101-900.000	Printing & Publishing	2,000.00	362.94			56.25	1,637.06	18.15	
101-101-956.000	Miscellaneous	200.00	0.00			0.00	200.00	0.00	
101-101-958.000	Membership & Dues	3,400.00	2,847.95			2,847.95	552.05	83.76	
101-101-960.000	Education	2,000.00	0.00			0.00	2,000.00	0.00	
101-101-964.010	Refunds and Rebates	0.00	57.24			0.00	(57.24)	100.00	
101-101-965.000	Insurance & Bonds	9,000.00	6,032.56			183.87	2,967.44	67.03	
101-101-975.000	Capital Outlay under \$10,000	2,000.00	0.00			0.00	2,000.00	0.00	
101-101-999.000	Transfer to Other Fund	0.00	10,000.00			0.00	(10,000.00)	100.00	
Total Dept 101 - TOWNSHIP BOARD		100,560.00	50,667.41			7,056.61	49,892.59	50.39	
Dept 171 - SUPERVISOR									
101-171-702.000	Salary & Wages	25,000.00	10,416.65			2,083.33	14,583.35	41.67	
101-171-702.010	Salary & Wages Deputy	2,500.00	0.00			0.00	2,500.00	0.00	
101-171-702.040	Salary & Wages Cemetery	5,000.00	2,083.35			416.67	2,916.65	41.67	
101-171-702.300	Health Insurance Buyout	1,800.00	750.00			150.00	1,050.00	41.67	
101-171-710.000	Twp. Share Medicare Withholding	500.00	192.13			38.43	307.87	38.43	
101-171-715.000	Twp. Share Soc. Sec. Withholdg	2,125.00	821.50			164.30	1,303.50	38.66	
101-171-720.000	Medical Reimbursement	1,000.00	0.00			0.00	1,000.00	0.00	
101-171-727.000	Office Supplies	100.00	0.00			0.00	100.00	0.00	
101-171-740.000	Operating Supplies	100.00	0.00			0.00	100.00	0.00	
101-171-801.000	Professional Services	500.00	0.00			0.00	500.00	0.00	
101-171-850.100	Cell Phone	360.00	90.00			0.00	270.00	25.00	
101-171-860.000	Transportation	400.00	0.00			0.00	400.00	0.00	
101-171-874.000	Retirement	5,250.00	1,627.69			0.00	3,622.31	31.00	
101-171-960.000	Education	1,000.00	618.56			200.56	381.44	61.86	
101-171-975.000	Capital Outlay under \$10,000	1,000.00	979.00			0.00	21.00	97.90	
Total Dept 171 - SUPERVISOR		46,635.00	17,578.88			3,053.29	29,056.12	37.69	
Dept 215 - CLERK									
101-215-702.000	Salary & Wages	31,500.00	13,125.00			2,625.00	18,375.00	41.67	
101-215-702.010	Salary & Wages Deputy	3,700.00	1,253.00			0.00	2,447.00	33.86	
101-215-702.040	Salary & Wages Cemetery	7,700.00	3,208.35			641.67	4,491.65	41.67	
101-215-702.300	Health Insurance Buyout	1,800.00	750.00			150.00	1,050.00	41.67	
101-215-710.000	Twp. Share Medicare Withholding	650.00	265.88			49.54	384.12	40.90	
101-215-715.000	Twp. Share Soc. Sec. Withholdg	2,775.00	1,136.86			211.84	1,638.14	40.97	

GL NUMBER	DESCRIPTION	2018		YTD BALANCE		ACTIVITY FOR		AVAILABLE		
		AMENDED BUDGET	06/30/2018	NORMAL (ABNORMAL)	06/30/2018	MONTH 06/30/2018	INCREASE (DECREASE)	NORMAL (ABNORMAL)	BALANCE	% BDGT USED
101-215-720.000	Medical Reimbursement	1,000.00	0.00	0.00	0.00	0.00	0.00	1,000.00	0.00	0.00
101-215-727.000	Office Supplies	700.00	45.78	45.78	36.48	36.48	36.48	654.22	6.54	6.54
101-215-740.000	Operating Supplies	250.00	173.64	173.64	0.00	0.00	0.00	76.36	69.46	69.46
101-215-801.000	Professional Services	2,000.00	842.00	842.00	0.00	0.00	0.00	1,158.00	42.10	42.10
101-215-850.000	Cell Phone Reimbursement	360.00	90.00	90.00	0.00	0.00	0.00	270.00	25.00	25.00
101-215-874.000	Retirement	6,765.00	2,440.46	2,440.46	0.00	0.00	0.00	4,324.54	36.07	36.07
101-215-960.000	Education	1,000.00	0.00	0.00	0.00	0.00	0.00	1,000.00	0.00	0.00
101-215-975.000	Capital Outlay under \$10,000	500.00	0.00	0.00	0.00	0.00	0.00	500.00	0.00	0.00
Total Dept 215 - CLERK		60,700.00	23,330.97	23,330.97	3,714.53	3,714.53		37,369.03	38.44	38.44
Dept 237 - RETIREMENT BOARD/DEPARTMENT										
101-237-718.000	Retirement	0.00	11,542.03	11,542.03	2,339.88	2,339.88		(11,542.03)	100.00	100.00
Total Dept 237 - RETIREMENT BOARD/DEPARTMENT		0.00	11,542.03	11,542.03	2,339.88	2,339.88		(11,542.03)	100.00	100.00
Dept 247 - BOARD OF REVIEW										
101-247-702.000	Salary & Wages	900.00	729.00	729.00	0.00	0.00		171.00	81.00	81.00
101-247-710.000	Twp. Share Medicare Withholding	15.00	10.57	10.57	0.00	0.00		4.43	70.47	70.47
101-247-715.000	Twp. Share Soc. Sec. Withholdg	60.00	45.19	45.19	0.00	0.00		14.81	75.32	75.32
101-247-900.000	Printing & Publishing	75.00	60.63	60.63	0.00	0.00		14.37	80.84	80.84
101-247-960.000	Education	200.00	0.00	0.00	0.00	0.00		200.00	0.00	0.00
Total Dept 247 - BOARD OF REVIEW		1,250.00	845.39	845.39	0.00	0.00		404.61	67.63	67.63
Dept 253 - TREASURER										
101-253-702.000	Salary & Wages	31,200.00	13,000.00	13,000.00	2,600.00	2,600.00		18,200.00	41.67	41.67
101-253-702.010	Salary & Wages Deputy	3,850.00	976.50	976.50	0.00	0.00		2,873.50	25.36	25.36
101-253-710.000	Twp. Share Medicare Withholding	510.00	202.64	202.64	37.69	37.69		307.36	39.73	39.73
101-253-714.000	Health Insurance	5,300.00	1,945.62	1,945.62	0.00	0.00		3,354.38	36.71	36.71
101-253-715.000	Twp. Share Soc. Sec. Withholdg	2,175.00	866.56	866.56	161.21	161.21		1,308.44	39.84	39.84
101-253-720.000	Medical Reimbursement	800.00	0.00	0.00	0.00	0.00		800.00	0.00	0.00
101-253-727.000	Office Supplies	1,000.00	498.65	498.65	0.00	0.00		501.35	49.87	49.87
101-253-740.000	Operating Supplies	600.00	662.00	662.00	0.00	0.00		(62.00)	110.33	110.33
101-253-801.000	Professional Services	3,800.00	706.86	706.86	0.00	0.00		3,093.14	18.60	18.60
101-253-874.000	Retirement	5,180.00	1,413.34	1,413.34	0.00	0.00		3,766.66	27.28	27.28
101-253-956.000	Miscellaneous	500.00	0.00	0.00	0.00	0.00		500.00	0.00	0.00
101-253-960.000	Education	250.00	0.00	0.00	0.00	0.00		250.00	0.00	0.00
Total Dept 253 - TREASURER		55,165.00	20,272.17	20,272.17	2,798.90	2,798.90		34,892.83	36.75	36.75
Dept 257 - ASSESSOR										
101-257-727.000	SUPPLIES	100.00	0.00	0.00	0.00	0.00		100.00	0.00	0.00
101-257-740.000	Operating Supplies	200.00	0.00	0.00	0.00	0.00		200.00	0.00	0.00
101-257-801.000	Professional Services	3,000.00	2,071.96	2,071.96	0.00	0.00		928.04	69.07	69.07
101-257-801.005	Contractual Assessor	39,500.00	15,166.65	15,166.65	3,033.33	3,033.33		24,333.35	38.40	38.40
101-257-801.006	Tax Tribunal Appeals	1,000.00	0.00	0.00	0.00	0.00		1,000.00	0.00	0.00
Total Dept 257 - ASSESSOR		43,800.00	17,238.61	17,238.61	3,033.33	3,033.33		26,561.39	39.36	39.36

GL NUMBER	DESCRIPTION	2018		YTD BALANCE		ACTIVITY FOR		AVAILABLE		
		AMENDED BUDGET	06/30/2018	NORMAL (ABNORMAL)	06/30/2018	INCREASE (DECREASE)	NORMAL (ABNORMAL)	BALANCE	% BDGT	
									USED	
Dept 262 - ELECTIONS										
101-262-702.000	SALARY AND WAGES	4,800.00	1,460.50		1,460.50		3,339.50		30.43	
101-262-710.000	Twp. Share Medicare Withholding	25.00	0.00		0.00		25.00		0.00	
101-262-715.000	Twp. Share Soc. Sec. Withholding	100.00	0.00		0.00		100.00		0.00	
101-262-727.000	SUPPLIES	600.00	0.00		0.00		600.00		0.00	
101-262-740.000	Operating Supplies	1,400.00	437.56		17.70		962.44		31.25	
101-262-801.000	Professional Services	500.00	21.25		0.00		478.75		4.25	
101-262-900.000	Printing & Publishing	400.00	0.00		0.00		400.00		0.00	
101-262-960.000	Education	250.00	79.53		0.00		170.47		31.81	
101-262-975.000	Capital Outlay under \$10,000	1,000.00	0.00		0.00		1,000.00		0.00	
		9,075.00	1,998.84		1,478.20		7,076.16		22.03	
Total Dept 262 - ELECTIONS										
Dept 265 - TOWNSHIP HALL & GROUNDS										
101-265-702.000	Salary & Wages	1,000.00	1,251.63		238.00		(251.63)		125.16	
101-265-702.200	Salary & Wages Snowplowing	500.00	62.90		0.00		437.10		12.58	
101-265-710.000	Twp. Share Medicare Withholding	25.00	19.06		3.45		5.94		76.24	
101-265-715.000	Twp. Share Soc. Sec. Withholdg	95.00	81.50		14.76		13.50		85.79	
101-265-740.000	Operating Supplies	200.00	0.00		0.00		200.00		0.00	
101-265-775.000	Repair & Maintenance Supplies	600.00	359.61		0.00		240.39		59.94	
101-265-801.000	Professional Services	500.00	0.00		0.00		500.00		0.00	
101-265-920.000	Public Utilities	4,800.00	1,783.58		136.16		3,016.42		37.16	
101-265-930.000	Repair & Maintenance	2,000.00	959.00		0.00		1,041.00		47.95	
101-265-932.000	Grounds maintenance	800.00	383.84		228.00		416.16		47.98	
101-265-956.000	Miscellaneous	100.00	0.00		0.00		100.00		0.00	
101-265-975.000	Capital Outlay under \$10,000	4,000.00	0.00		0.00		4,000.00		0.00	
101-265-978.000	Capital Outlay \$10,000 and above	22,000.00	0.00		0.00		22,000.00		0.00	
		36,620.00	4,901.12		620.37		31,718.88		13.38	
Total Dept 265 - TOWNSHIP HALL & GROUNDS										
Dept 276 - TOWNSHIP CEMETERIES										
101-276-702.000	Salary & Wages	20,300.00	9,475.05		4,159.30		10,824.95		46.68	
101-276-702.015	Salary & Wages Mangement	28,800.00	369.75		0.00		28,430.25		1.28	
101-276-702.016	Salary & Wages Clerical Mangement	12,700.00	5,733.25		187.00		6,966.75		45.14	
101-276-702.100	SALARY & WAGES: UNEMPLOYMENT	4,800.00	0.00		0.00		4,800.00		0.00	
101-276-702.200	Salary & Wages Snowplowing	390.00	62.90		0.00		327.10		16.13	
101-276-710.000	Twp. Share Medicare Withholding	910.00	226.78		63.02		683.22		24.92	
101-276-714.000	Health Insurance	7,300.00	3,068.53		0.00		4,231.47		42.03	
101-276-715.000	Twp. Share Soc. Sec. Withholdg	3,860.00	969.74		269.47		2,890.26		25.12	
101-276-720.000	Medical Reimbursement	1,000.00	20.00		0.00		980.00		2.00	
101-276-727.000	Office Supplies	800.00	110.38		73.29		689.62		13.80	
101-276-740.000	Operating Supplies	4,000.00	1,827.56		645.88		2,172.44		45.69	
101-276-775.000	Repair & Maintenance Supplies	4,000.00	1,523.33		255.39		2,476.67		38.08	
101-276-801.000	Professional Services	3,500.00	615.00		615.00		2,885.00		17.57	
101-276-801.010	MANPOWER	2,000.00	0.00		0.00		2,000.00		0.00	

GL NUMBER	DESCRIPTION	2018		YTD BALANCE 06/30/2018 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 06/30/2018		AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
		AMENDED BUDGET			INCREASE (DECREASE)			
PROF. SERVICES GRAVE OPENING/CLOSING								
101-276-801.020		10,000.00		5,300.00	3,850.00		4,700.00	53.00
101-276-850.000	Communication	1,000.00		454.88	104.98		545.12	45.49
101-276-850.100	Cell Phone	360.00		120.00	0.00		240.00	33.33
101-276-860.000	Transportation	100.00		0.00	0.00		100.00	0.00
101-276-874.000	Retirement	3,950.00		1,981.20	0.00		1,968.80	50.16
101-276-900.000	Printing & Publishing	100.00		206.25	0.00		(106.25)	206.25
101-276-920.000	Public Utilities	2,800.00		1,204.55	79.18		1,595.45	43.02
101-276-930.000	Repair & Maintenance	3,000.00		1,361.95	253.14		1,638.05	45.40
101-276-933.000	Snowplowing	300.00		49.00	0.00		251.00	16.33
101-276-958.000	Membership & Dues	100.00		0.00	0.00		100.00	0.00
101-276-960.000	Education	500.00		0.00	0.00		500.00	0.00
101-276-965.000	Insurance & Bonds	2,300.00		867.78	272.78		1,432.22	37.73
101-276-971.000	Re Purchase Cemetery Lots	500.00		0.00	0.00		500.00	0.00
101-276-975.000	Capital Outlay under \$10,000	12,000.00		10,018.20	0.00		1,981.80	83.49
Total Dept 276 - TOWNSHIP CEMETERIES		131,370.00		45,566.08	10,828.43		85,803.92	34.69
Dept 446 - HIGHWAYS & STREETS								
101-446-801.000	Professional Services	2,000.00		0.00	0.00		2,000.00	0.00
101-446-805.000	Contractual Services Roads	280,000.00		0.00	0.00		280,000.00	0.00
Total Dept 446 - HIGHWAYS & STREETS		282,000.00		0.00	0.00		282,000.00	0.00
Dept 448 - STREET LIGHTS								
101-448-805.000	Contractual Services	100.00		0.00	0.00		100.00	0.00
101-448-920.000	Public Utilities	9,400.00		3,326.07	58.92		6,073.93	35.38
Total Dept 448 - STREET LIGHTS		9,500.00		3,326.07	58.92		6,173.93	35.01
Dept 450 - IND. PARK INFRASTRUCTURE								
101-450-990.100	Ind. Park Infrastructure	50,800.00		0.00	0.00		50,800.00	0.00
Total Dept 450 - IND. PARK INFRASTRUCTURE		50,800.00		0.00	0.00		50,800.00	0.00
Dept 721 - PLANNING COMMISSION								
101-721-702.000	SALARY AND WAGES	8,000.00		3,333.35	666.67		4,666.65	41.67
101-721-702.030	Salary & Wages Per Diems	3,360.00		1,200.00	200.00		2,160.00	35.71
101-721-710.000	Twp. Share Medicare Withholding	165.00		65.75	12.57		99.25	39.85
101-721-715.000	Twp. Share Soc. Sec. Withholding	705.00		281.05	53.73		423.95	39.87
101-721-740.000	Operating Supplies	100.00		0.00	0.00		100.00	0.00
101-721-801.000	Professional Services	3,000.00		324.50	0.00		2,675.50	10.82
101-721-860.000	MILEAGE	250.00		130.79	51.23		119.21	52.32
101-721-874.000	Retirement	800.00		454.41	0.00		345.59	56.80
101-721-900.000	Printing & Publishing	400.00		233.56	84.38		166.44	58.39
101-721-956.000	Miscellaneous	50.00		0.00	0.00		50.00	0.00
101-721-960.000	Education	1,000.00		20.00	0.00		980.00	2.00
Total Dept 721 - PLANNING COMMISSION		17,830.00		6,043.41	1,068.58		11,786.59	33.89

GL NUMBER	DESCRIPTION	2018		YTD BALANCE		ACTIVITY FOR		AVAILABLE		
		AMENDED BUDGET	06/30/2018	NORMAL (ABNORMAL)	06/30/2018	INCREASE (DECREASE)	NORMAL (ABNORMAL)	BALANCE	% BDGT	USED
Dept 728 - ECONOMIC-INDUSTRIAL DEVELOPMT										
101-728-801.000	Professional Services	500.00	0.00	0.00	0.00	0.00	0.00	500.00	0.00	0.00
101-728-880.000	Community Promotion	4,200.00	0.00	0.00	0.00	0.00	0.00	4,200.00	0.00	0.00
101-728-930.000	Repair & Maintenance	500.00	0.00	0.00	0.00	0.00	0.00	500.00	0.00	0.00
Total Dept 728 - ECONOMIC-INDUSTRIAL DEVELOPMT		5,200.00	0.00	0.00	0.00	0.00	0.00	5,200.00	0.00	0.00
Dept 751 - PARKS & RECREATION										
101-751-702.000	Salary & Wages	500.00	172.43	111.93	327.57	34.49	34.49	327.57	34.49	34.49
101-751-702.015	Salary & Wages Mangement	1,000.00	204.00	0.00	796.00	20.40	20.40	796.00	20.40	20.40
101-751-702.070	Park Supvr	2,500.00	250.00	250.00	2,250.00	10.00	10.00	2,250.00	10.00	10.00
101-751-710.000	Twp. Share Medicare Withholding	60.00	9.09	5.25	50.91	15.15	15.15	50.91	15.15	15.15
101-751-715.000	Twp. Share Soc. Sec. Withholdig	250.00	38.84	22.44	211.16	15.54	15.54	211.16	15.54	15.54
101-751-740.000	Operating Supplies	500.00	10.65	10.65	489.35	2.13	2.13	489.35	2.13	2.13
101-751-775.000	Repair & Maintenance Supplies	500.00	104.46	94.22	395.54	20.89	20.89	395.54	20.89	20.89
101-751-900.000	Printing & Publishing	0.00	78.76	78.76	(78.76)	100.00	100.00	(78.76)	100.00	100.00
101-751-920.000	Public Utilities	350.00	24.22	0.00	325.78	6.92	6.92	325.78	6.92	6.92
101-751-930.000	Repair & Maintenance	600.00	0.00	0.00	600.00	0.00	0.00	600.00	0.00	0.00
101-751-975.000	Capital Outlay under \$10,000	7,000.00	0.00	0.00	7,000.00	0.00	0.00	7,000.00	0.00	0.00
101-751-978.000	Capital Outlay \$10,000 and above	18,000.00	0.00	0.00	18,000.00	0.00	0.00	18,000.00	0.00	0.00
Total Dept 751 - PARKS & RECREATION		31,260.00	892.45	573.25	30,367.55	2.85	2.85	30,367.55	2.85	2.85
TOTAL EXPENDITURES										
		881,765.00	204,203.43	36,624.29	677,561.57	23.16	23.16	677,561.57	23.16	23.16
Fund 101 - GENERAL OPERATING FUND:										
TOTAL REVENUES										
		884,950.00	360,309.86	0.00	524,640.14	40.72	40.72	524,640.14	40.72	40.72
TOTAL EXPENDITURES										
		881,765.00	204,203.43	36,624.29	677,561.57	23.16	23.16	677,561.57	23.16	23.16
NET OF REVENUES & EXPENDITURES										
		3,185.00	156,106.43	(36,624.29)	(152,921.43)	4,901.30	4,901.30	(152,921.43)	4,901.30	4,901.30
Fund 203 - PERRY STREET CORRIDOR SIDEWALK										
Revenues										
Dept 000 - GENERAL										
203-000-665.000	SPECIAL ASSESSMENT INTEREST	5,000.00	26,283.58	0.00	(21,283.58)	525.67	525.67	(21,283.58)	525.67	525.67
203-000-672.000	Special Assessment	50,000.00	10,847.71	0.00	39,152.29	21.70	21.70	39,152.29	21.70	21.70
Total Dept 000 - GENERAL		55,000.00	37,131.29	0.00	17,868.71	67.51	67.51	17,868.71	67.51	67.51
TOTAL REVENUES										
		55,000.00	37,131.29	0.00	17,868.71	67.51	67.51	17,868.71	67.51	67.51
Expenditures										
Dept 444 - SIDEWALKS										
203-444-991.050	LOAN PAYMENT (to revolving loan fund)	50,000.00	0.00	0.00	50,000.00	0.00	0.00	50,000.00	0.00	0.00
203-444-996.050	INTEREST (to revolving loan fund)	5,000.00	0.00	0.00	5,000.00	0.00	0.00	5,000.00	0.00	0.00
Total Dept 444 - SIDEWALKS		55,000.00	0.00	0.00	55,000.00	0.00	0.00	55,000.00	0.00	0.00

GL NUMBER	DESCRIPTION	2018 AMENDED BUDGET	YTD BALANCE 06/30/2018		ACTIVITY FOR MONTH 06/30/2018		AVAILABLE BALANCE	% BDGT USED
			NORMAL (ABNORMAL)	NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)		
TOTAL EXPENDITURES								
Fund 203 - PERRY STREET CORRIDOR SIDEWALK:								
TOTAL REVENUES								
TOTAL EXPENDITURES								
NET OF REVENUES & EXPENDITURES								
Fund 204 - MUNICIPAL STREET FUND								
Revenues								
Dept 000 - GENERAL								
204-000-405.000 B.R.T. Road Millage								
Total Dept 000 - GENERAL								
TOTAL REVENUES								
Expenditures								
Dept 446 - HIGHWAYS & STREETS								
204-446-805.000 Contractual Services								
Total Dept 446 - HIGHWAYS & STREETS								
TOTAL EXPENDITURES								
Fund 204 - MUNICIPAL STREET FUND:								
TOTAL REVENUES								
TOTAL EXPENDITURES								
NET OF REVENUES & EXPENDITURES								
Fund 206 - FIRE FUND								
Revenues								
Dept 000 - GENERAL								
206-000-403.000 Current Real Property Tax								
206-000-582.000 Contribution Mecosta Co. F.R.								
206-000-664.000 Int. & Div. on Earnings								
206-000-676.000 Reimbursements								
Total Dept 000 - GENERAL								
TOTAL REVENUES								
Expenditures								

Expenditures

GL NUMBER	DESCRIPTION	2018		YTD BALANCE 06/30/2018	ACTIVITY FOR MONTH 06/30/2018	AVAILABLE BALANCE	% BDGT USED
		AMENDED BUDGET	NORMAL (ABNORMAL)				
Dept 336 - FIRE DEPARTMENT							
206-336-702.000	Salary & Wages	67,500.00		26,323.80	4,498.80	41,176.20	39.00
206-336-702.025	Salary & Wages Reports	1,200.00		480.00	87.00	720.00	40.00
206-336-702.030	Salary & Wages Precinct Surveys	3,000.00		975.00	450.00	2,025.00	32.50
206-336-702.050	Salary & Wages First Responder	22,000.00		6,174.80	1,999.80	15,825.20	28.07
206-336-702.080	Chief Salary & Wages	7,500.00		3,489.81	1,089.81	4,010.19	46.53
206-336-702.085	Ass't Chiefs Salary & Wages	4,800.00		2,312.75	812.75	2,487.25	48.18
206-336-702.200	Salary & Wages Snowplowing	500.00		62.90	0.00	437.10	12.58
206-336-710.000	Twp. Share Medicare Withholding	1,550.00		577.37	129.63	972.63	37.25
206-336-715.000	Twp. Share Soc. Sec. Withhold	6,600.00		2,468.79	554.17	4,131.21	37.41
206-336-727.000	Office Supplies	1,500.00		396.00	294.26	1,104.00	26.40
206-336-740.000	Operating Supplies	15,500.00		4,602.98	808.25	10,897.02	29.70
206-336-775.000	Repair & Maintenance Supplies	1,500.00		534.51	225.98	965.49	35.63
206-336-801.000	Professional Services	2,000.00		666.67	343.00	1,333.33	33.33
206-336-850.000	Communication	2,750.00		1,114.15	233.03	1,635.85	40.51
206-336-860.000	Transportation	100.00		59.29	0.00	40.71	59.29
206-336-880.000	Community Promotion	1,000.00		0.00	0.00	1,000.00	0.00
206-336-900.000	Printing & Publishing	100.00		0.00	0.00	100.00	0.00
206-336-920.000	Public Utilities	9,000.00		5,366.25	426.30	3,633.75	59.63
206-336-930.000	Repair & Maintenance	12,500.00		6,456.12	658.94	6,043.88	51.65
206-336-932.000	Grounds maintenance	300.00		155.84	0.00	144.16	51.95
206-336-933.000	Snowplowing	0.00		49.00	0.00	(49.00)	100.00
206-336-935.000	Bldg. & Grounds Repair & Maintenance	1,500.00		2,176.64	0.00	(676.64)	145.11
206-336-956.000	Miscellaneous	100.00		0.00	0.00	100.00	0.00
206-336-958.000	Membership & Dues	500.00		0.00	0.00	500.00	0.00
206-336-960.000	Education	4,000.00		2,750.00	60.00	1,250.00	68.75
206-336-965.000	Insurance & Bonds	27,000.00		44,170.66	34,479.65	(17,170.66)	163.60
206-336-975.000	Capital Outlay under \$10,000	17,000.00		0.00	0.00	17,000.00	0.00
Total Dept 336 - FIRE DEPARTMENT		211,000.00		111,363.33	47,151.37	99,636.67	52.78
TOTAL EXPENDITURES				111,363.33	47,151.37	99,636.67	52.78
Fund 206 - FIRE FUND:							
TOTAL REVENUES				209,978.39	0.00	21,021.61	90.90
TOTAL EXPENDITURES				111,363.33	47,151.37	99,636.67	52.78
NET OF REVENUES & EXPENDITURES				98,615.06	(47,151.37)	(78,615.06)	493.08
Fund 212 - LIQUOR LAW ENFORCEMENT FUND							
Revenues							
Dept 000 - GENERAL							
212-000-574.000 State Shared Revenue		5,600.00		0.00	0.00	5,600.00	0.00
Total Dept 000 - GENERAL		5,600.00		0.00	0.00	5,600.00	0.00

GL NUMBER	DESCRIPTION	2018		YTD BALANCE		ACTIVITY FOR		AVAILABLE	
		AMENDED BUDGET	2018	NORMAL (ABNORMAL)	06/30/2018	MONTH 06/30/2018	INCREASE (DECREASE)	NORMAL (ABNORMAL)	BALANCE
TOTAL REVENUES									
		5,600.00		0.00	0.00	0.00		5,600.00	0.00
Expenditures									
Dept 330 - LIQUOR LAW ENFORCEMENT									
212-330-801.000	Professional Services	5,600.00		0.00	0.00	0.00		5,600.00	0.00
Total Dept 330 - LIQUOR LAW ENFORCEMENT		5,600.00		0.00	0.00	0.00		5,600.00	0.00
TOTAL EXPENDITURES									
		5,600.00		0.00	0.00	0.00		5,600.00	0.00
Fund 212 - LIQUOR LAW ENFORCEMENT FUND:									
TOTAL REVENUES									
		5,600.00		0.00	0.00	0.00		5,600.00	0.00
TOTAL EXPENDITURES									
		5,600.00		0.00	0.00	0.00		5,600.00	0.00
NET OF REVENUES & EXPENDITURES									
		0.00		0.00	0.00	0.00		0.00	0.00
Fund 246 - TOWNSHIP IMPROV REV. FUND									
Revenues									
Dept 000 - GENERAL									
246-000-663.000	Received from Sidewalk Fund	50,000.00		0.00	0.00	0.00		50,000.00	0.00
246-000-664.000	Int. & Div. on Earnings	5,000.00		0.00	0.00	0.00		5,000.00	0.00
Total Dept 000 - GENERAL		55,000.00		0.00	0.00	0.00		55,000.00	0.00
TOTAL REVENUES									
		55,000.00		0.00	0.00	0.00		55,000.00	0.00
Expenditures									
Dept 000 - GENERAL									
246-000-996.100	Interest Payment	5,000.00		0.00	0.00	0.00		5,000.00	0.00
246-000-999.000	Trans to other fund	50,000.00		0.00	0.00	0.00		50,000.00	0.00
Total Dept 000 - GENERAL		55,000.00		0.00	0.00	0.00		55,000.00	0.00
TOTAL EXPENDITURES									
		55,000.00		0.00	0.00	0.00		55,000.00	0.00
Fund 246 - TOWNSHIP IMPROV REV. FUND:									
TOTAL REVENUES									
		55,000.00		0.00	0.00	0.00		55,000.00	0.00
TOTAL EXPENDITURES									
		55,000.00		0.00	0.00	0.00		55,000.00	0.00
NET OF REVENUES & EXPENDITURES									
		0.00		0.00	0.00	0.00		0.00	0.00
Fund 249 - BUILDING INSPECTION FUND									
Revenues									
Dept 000 - GENERAL									
249-000-608.000	Ch. for Serv.Fees/Bldg.Permits	58,900.00		57,084.00	0.00	0.00		1,816.00	96.92

GL NUMBER	DESCRIPTION	2018		YTD BALANCE		ACTIVITY FOR		AVAILABLE		
		AMENDED BUDGET	06/30/2018	NORMAL (ABNORMAL)	06/30/2018	MONTH 06/30/2018	INCREASE (DECREASE)	NORMAL (ABNORMAL)	BALANCE	% BDGT USED
249-000-664.000	Int. & Div. on Earnings	100.00	0.00			0.00		100.00	0.00	0.00
249-000-699.100	Advance from Fund Balance	7,500.00	0.00			0.00		7,500.00	0.00	0.00
Total Dept 000 - GENERAL		66,500.00	57,084.00			0.00		9,416.00		85.84
TOTAL REVENUES		66,500.00	57,084.00			0.00		9,416.00		85.84
Expenditures										
Dept 237 - RETIREMENT BOARD/DEPARTMENT										
249-237-718.000	Retirement	0.00	672.00			134.40		(672.00)		100.00
Total Dept 237 - RETIREMENT BOARD/DEPARTMENT		0.00	672.00			134.40		(672.00)		100.00
Dept 371 - BUILDING INSPECTION DEPARTMENT										
249-371-702.000	Salary & Wages	10,000.00	4,568.85			1,181.39		5,431.15		45.69
249-371-702.020	Salary & Wages Clerical Help	11,500.00	4,800.00			960.00		6,700.00		41.74
249-371-703.000	Salary & Wages Electrical Insp	9,000.00	4,848.50			816.70		4,151.50		53.87
249-371-704.000	Salary & Wages Plbg-Mech Insp	11,000.00	7,393.05			961.00		3,606.95		67.21
249-371-705.000	SAL & WAGES SITE PLAN REVIEW	4,500.00	4,300.00			1,050.00		200.00		95.56
249-371-710.000	Twp. Share Medicare Witholding	500.00	375.70			72.06		124.30		75.14
249-371-714.000	Health Insurance	1,925.00	331.19			0.00		1,593.81		17.20
249-371-715.000	Twp. Share Soc. Sec. Withholdg	2,110.00	1,606.45			308.09		503.55		76.14
249-371-720.000	Medical Reimbursement	250.00	249.99			0.00		0.01		100.00
249-371-727.000	Office Supplies	150.00	886.83			0.00		(736.83)		591.22
249-371-740.000	Operating Supplies	400.00	0.00			0.00		400.00		0.00
249-371-801.000	Professional Services	500.00	150.68			0.00		349.32		30.14
249-371-850.100	Cell Phone	180.00	225.00			105.00		(45.00)		125.00
249-371-860.000	Transportation	1,500.00	1,088.35			232.17		411.65		72.56
249-371-874.000	Retirement	1,150.00	669.66			0.00		480.34		58.23
249-371-900.000	Printing & Publishing	100.00	0.00			0.00		100.00		0.00
249-371-940.000	Rent & Expenses	7,200.00	1,800.00			0.00		5,400.00		25.00
249-371-958.000	Membership & Dues	200.00	125.00			0.00		75.00		62.50
249-371-960.000	Education	750.00	343.99			281.49		406.01		45.87
249-371-975.000	Capital Outlay under \$10,000	3,200.00	0.00			0.00		3,200.00		0.00
Total Dept 371 - BUILDING INSPECTION DEPARTMENT		66,115.00	33,763.24			5,967.90		32,351.76		51.07
TOTAL EXPENDITURES		66,115.00	34,435.24			6,102.30		31,679.76		52.08
Fund 249 - BUILDING INSPECTION FUND:										
TOTAL REVENUES		66,500.00	57,084.00			0.00		9,416.00		85.84
TOTAL EXPENDITURES		66,115.00	34,435.24			6,102.30		31,679.76		52.08
NET OF REVENUES & EXPENDITURES		385.00	22,648.76			(6,102.30)		(22,263.76)		5,882.79
Fund 271 - LIBRARY FUND										

GL NUMBER	DESCRIPTION	2018		YTD BALANCE 06/30/2018	ACTIVITY FOR		AVAILABLE BALANCE	% BDGT USED
		AMENDED BUDGET	NORMAL (ABNORMAL)		MONTH 06/30/2018 INCREASE (DECREASE)	NORMAL (ABNORMAL)		
Revenues								
Dept 000 - GENERAL	Current Real Property Tax	28,600.00	22,429.17	22,429.17	0.00	0.00	6,170.83	78.42
Total Dept 000 - GENERAL		28,600.00	22,429.17	22,429.17	0.00	0.00	6,170.83	78.42
TOTAL REVENUES								
28,600.00								
22,429.17								
6,170.83								
Expenditures								
Dept 000 - GENERAL	CONTRACT PAYMENT BIG RAPIDS PUBLIC LIBRA	27,180.00	0.00	0.00	0.00	0.00	27,180.00	0.00
271-000-991.010	CONTRACT PAYMENT WALTON ERICKSON LIBRAR	1,420.00	0.00	0.00	0.00	0.00	1,420.00	0.00
271-000-991.020		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000 - GENERAL		28,600.00	0.00	0.00	0.00	0.00	28,600.00	0.00
Dept 790 - LIBRARY								
271-790-991.010	Contract Payment BIG RAPIDS PUB LIB	0.00	27,923.98	27,923.98	0.00	0.00	(27,923.98)	100.00
271-790-991.020	CONTRACT PAYMENT WALTON ERICKSON LIB	0.00	2,428.17	2,428.17	0.00	0.00	(2,428.17)	100.00
Total Dept 790 - LIBRARY		0.00	30,352.15	30,352.15	0.00	0.00	(30,352.15)	100.00
TOTAL EXPENDITURES								
28,600.00								
30,352.15								
(1,752.15)								
Fund 271 - LIBRARY FUND:								
TOTAL REVENUES								
28,600.00								
TOTAL EXPENDITURES								
28,600.00								
NET OF REVENUES & EXPENDITURES								
0.00								
22,429.17								
30,352.15								
(7,922.98)								
Fund 401 - CEMETERY ENTRANCE BUILDING								
Revenues								
Dept 000 - GENERAL	CONTRIBUTIONS AND DONATIONS	0.00	11,300.00	11,300.00	0.00	0.00	(11,300.00)	100.00
401-000-674.000	Transfers From Other Funds	0.00	10,000.00	10,000.00	0.00	0.00	(10,000.00)	100.00
401-000-699.000		0.00	21,300.00	21,300.00	0.00	0.00	(21,300.00)	100.00
Total Dept 000 - GENERAL		0.00	21,300.00	21,300.00	0.00	0.00	(21,300.00)	100.00
TOTAL REVENUES								
0.00								
21,300.00								
(21,300.00)								
Expenditures								
Dept 567 - CEMETERY	Printing & Publishing	0.00	157.50	157.50	157.50	157.50	(157.50)	100.00
401-567-900.000		0.00	157.50	157.50	157.50	157.50	(157.50)	100.00
Total Dept 567 - CEMETERY		0.00	157.50	157.50	157.50	157.50	(157.50)	100.00
TOTAL EXPENDITURES								
0.00								
157.50								
(157.50)								

GL NUMBER	DESCRIPTION	2018		YTD BALANCE		ACTIVITY FOR		AVAILABLE		
		AMENDED BUDGET	06/30/2018	NORMAL (ABNORMAL)	06/30/2018	MONTH 06/30/2018	INCREASE (DECREASE)	NORMAL (ABNORMAL)	BALANCE	% BDGT USED
Fund 401 - CEMETERY ENTRANCE BUILDING:										
TOTAL REVENUES										
		0.00	21,300.00		0.00		0.00		(21,300.00)	100.00
TOTAL EXPENDITURES										
		0.00	157.50		157.50		157.50		(157.50)	100.00
NET OF REVENUES & EXPENDITURES										
		0.00	21,142.50		(157.50)		(157.50)		(21,142.50)	100.00
Fund 590 - SEWER FUND										
Revenues										
Dept 000 - GENERAL										
590-000-539.010	SAW GRANT	70,000.00	14,937.10		0.00		0.00		55,062.90	21.34
590-000-625.000	TAP IN FEES	30,000.00	67,500.00		0.00		0.00		(37,500.00)	225.00
590-000-626.000	Charg. for Serv. (utilities)	588,000.00	257,242.33		0.00		0.00		330,757.67	43.75
590-000-627.000	Penalty on Delinquent Utility Bills	4,000.00	3,241.65		0.00		0.00		758.35	81.04
590-000-664.000	Int. & Div. on Earnings	1,000.00	1,415.09		0.00		0.00		(415.09)	141.51
Total Dept 000 - GENERAL		693,000.00	344,336.17		0.00		0.00		348,663.83	49.69
TOTAL REVENUES										
		693,000.00	344,336.17		0.00		0.00		348,663.83	49.69
Expenditures										
Dept 237 - RETIREMENT BOARD/DEPARTMENT										
590-237-718.000	Retirement	0.00	550.00		110.00		110.00		(550.00)	100.00
Total Dept 237 - RETIREMENT BOARD/DEPARTMENT		0.00	550.00		110.00		110.00		(550.00)	100.00
Dept 521 - SEWER FUND										
590-521-702.000	Salary & Wages	60,000.00	3,333.35		666.67		666.67		56,666.65	5.56
590-521-702.200	Salary & Wages Snowplowing	800.00	62.90		0.00		0.00		737.10	7.86
590-521-710.000	Twp. Share Medicare Withholding	880.00	49.27		9.67		9.67		830.73	5.60
590-521-714.000	Health Insurance	13,000.00	1,012.67		0.00		0.00		11,987.33	7.79
590-521-715.000	Twp. Share Soc. Sec. Withholdg	3,750.00	210.55		41.33		41.33		3,539.45	5.61
590-521-720.000	Medical Reimbursement	970.00	0.00		0.00		0.00		970.00	0.00
590-521-727.000	Office Supplies	1,000.00	0.00		0.00		0.00		1,000.00	0.00
590-521-740.000	Operating Supplies	2,400.00	0.00		0.00		0.00		2,400.00	0.00
590-521-775.000	Repair & Maintenance Supplies	3,000.00	254.15		0.00		0.00		2,745.85	8.47
590-521-801.000	Professional Services	20,000.00	8,409.27		3,446.77		3,446.77		11,590.73	42.05
590-521-801.050	Miss Digg's	0.00	1,225.00		420.00		420.00		(1,225.00)	100.00
590-521-804.000	Contract Payment to City B.R.	330,000.00	135,452.95		0.00		0.00		194,547.05	41.05
590-521-805.000	Contractual Services	25,000.00	14,435.60		2,879.92		2,879.92		10,564.40	57.74
590-521-805.100	Extra Contractual Services	20,000.00	8,368.56		3,532.81		3,532.81		11,631.44	41.84
590-521-836.000	Refunds	100.00	0.00		0.00		0.00		100.00	0.00
590-521-874.000	Retirement	6,100.00	577.29		0.00		0.00		5,522.71	9.46
590-521-900.000	Printing & Publishing	100.00	0.00		0.00		0.00		100.00	0.00
590-521-920.000	Public Utilities	30,000.00	14,357.39		1,343.72		1,343.72		15,642.61	47.86
590-521-930.000	Repair & Maintenance	19,000.00	14,567.50		7,783.36		7,783.36		4,432.50	76.67

GL NUMBER	DESCRIPTION	2018		YTD BALANCE		ACTIVITY FOR		AVAILABLE	
		AMENDED BUDGET	06/30/2018	NORMAL (ABNORMAL)	06/30/2018	INCREASE (DECREASE)	NORMAL (ABNORMAL)	BALANCE	% BDGT
590-521-933.000	Snowplowing	0.00	415.73		366.73		(415.73)	100.00	
590-521-935.000	Bldg. & Grounds Repair & Maintenance	360.00	49.00		0.00		311.00	13.61	
590-521-958.000	Membership & Dues	320.00	0.00		0.00		320.00	0.00	
590-521-960.000	Education	2,000.00	0.00		0.00		2,000.00	0.00	
590-521-965.000	Insurance & Bonds	3,200.00	2,331.00		0.00		869.00	72.84	
590-521-967.001	SAW GRANT	70,000.00	17,217.82		0.00		52,782.18	24.60	
590-521-968.000	Depreciation	69,000.00	0.00		0.00		69,000.00	0.00	
590-521-975.000	Capital Outlay under \$10,000	12,000.00	0.00		0.00		12,000.00	0.00	
590-521-996.000	Bond Interest Payment	20.00	0.00		0.00		20.00	0.00	
Total Dept 521 - SEWER FUND		693,000.00	222,330.00		20,490.98		470,670.00	32.08	
TOTAL EXPENDITURES		693,000.00	222,880.00		20,600.98		470,120.00	32.16	
Fund 590 - SEWER FUND:									
TOTAL REVENUES		693,000.00	344,336.17		0.00		348,663.83	49.69	
TOTAL EXPENDITURES		693,000.00	222,880.00		20,600.98		470,120.00	32.16	
NET OF REVENUES & EXPENDITURES		0.00	121,456.17		(20,600.98)		(121,456.17)	100.00	
Fund 591 - WATER FUND									
Revenues									
Dept 000 - GENERAL									
591-000-626.000	Charg. for Serv. (utilities)	2,000.00	333.35		0.00		1,666.65	16.67	
591-000-627.000	Pen. & Int. Delinquent Bills	0.00	1.59		0.00		(1.59)	100.00	
Total Dept 000 - GENERAL		2,000.00	334.94		0.00		1,665.06	16.75	
TOTAL REVENUES		2,000.00	334.94		0.00		1,665.06	16.75	
Expenditures									
Dept 536 - WATER									
591-536-702.200	Salary & Wages Snowplowing	100.00	62.90		0.00		37.10	62.90	
591-536-710.000	Twp. Share Medicare Withholding	0.00	0.91		0.00		(0.91)	100.00	
591-536-715.000	Twp. Share Soc. Sec. Withholding	0.00	3.90		0.00		(3.90)	100.00	
591-536-740.000	Operating Supplies	1,500.00	1,073.60		67.95		426.40	71.57	
591-536-775.000	Repair & Maintenance Supplies	200.00	98.00		0.00		102.00	49.00	
591-536-801.000	Professional Services	400.00	20.00		20.00		380.00	5.00	
591-536-805.000	Contractual Services	12,500.00	5,208.35		1,041.67		7,291.65	41.67	
591-536-920.000	Public Utilities	7,000.00	3,572.53		439.91		3,427.47	51.04	
591-536-930.000	Repair & Maintenance	2,000.00	1,111.44		0.00		888.56	55.57	
591-536-968.000	Depreciation	4,200.00	0.00		0.00		4,200.00	0.00	
Total Dept 536 - WATER		27,900.00	11,151.63		1,569.53		16,748.37	39.97	
TOTAL EXPENDITURES		27,900.00	11,151.63		1,569.53		16,748.37	39.97	

GL NUMBER	DESCRIPTION	2018		YTD BALANCE		ACTIVITY FOR		AVAILABLE		
		AMENDED BUDGET	06/30/2018	NORMAL (ABNORMAL)	06/30/2018	MONTH 06/30/2018	NORMAL (ABNORMAL)	BALANCE	% BDGT	USED
Fund 591 - WATER FUND:										
TOTAL REVENUES		2,000.00	334.94		0.00		1,665.06		16.75	
TOTAL EXPENDITURES		27,900.00	11,151.63		1,569.53		16,748.37		39.97	
NET OF REVENUES & EXPENDITURES		(25,900.00)	(10,816.69)		(1,569.53)		(15,083.31)		41.76	
Fund 594 - 2013 Debt Refunding/Debit Retirement										
Revenues										
Dept 000 - GENERAL										
594-000-672.000	Special Assessment									
Total Dept 000 - GENERAL		53,000.00	51,220.16		0.00		1,779.84		96.64	
TOTAL REVENUES		53,000.00	51,220.16		0.00		1,779.84		96.64	
Expenditures										
Dept 909 - 2013 DEBT FUNDING/DEBT RETIREMENT										
594-909-801.000	Professional Services	200.00	0.00		0.00		200.00		0.00	
594-909-992.000	Bond Principal Payment	44,000.00	0.00		0.00		44,000.00		0.00	
594-909-996.000	Bond Interest Payment	8,800.00	0.00		0.00		8,800.00		0.00	
Total Dept 909 - 2013 DEBT FUNDING/DEBT RETIREMENT		53,000.00	0.00		0.00		53,000.00		0.00	
TOTAL EXPENDITURES		53,000.00	0.00		0.00		53,000.00		0.00	
Fund 594 - 2013 Debt Refunding/Debit Retirement :										
TOTAL REVENUES		53,000.00	51,220.16		0.00		1,779.84		96.64	
TOTAL EXPENDITURES		53,000.00	0.00		0.00		53,000.00		0.00	
NET OF REVENUES & EXPENDITURES		0.00	51,220.16		0.00		(51,220.16)		100.00	
Fund 703 - CURRENT TAX COLLECTION FUND										
Revenues										
Dept 000 - GENERAL										
703-000-445.000	Penalties & Interest on Taxes	1,000.00	1,195.12		0.00		(195.12)		119.51	
Total Dept 000 - GENERAL		1,000.00	1,195.12		0.00		(195.12)		119.51	
TOTAL REVENUES		1,000.00	1,195.12		0.00		(195.12)		119.51	
Expenditures										
Dept 000 - GENERAL										
703-000-700.000	Expenditure Control	1,000.00	0.00		0.00		1,000.00		0.00	
Total Dept 000 - GENERAL		1,000.00	0.00		0.00		1,000.00		0.00	

GL NUMBER	DESCRIPTION	2018		YTD BALANCE 06/30/2018	ACTIVITY FOR MONTH 06/30/2018	AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL (ABNORMAL)			NORMAL (ABNORMAL)	BALANCE	
Fund 703 - CURRENT TAX COLLECTION FUND:								
TOTAL EXPENDITURES								
		1,000.00	0.00	0.00	0.00	1,000.00	0.00	
Fund 703 - CURRENT TAX COLLECTION FUND:								
TOTAL REVENUES								
		1,000.00	1,195.12	1,195.12	0.00	(195.12)	119.51	
TOTAL EXPENDITURES								
		1,000.00	0.00	0.00	0.00	1,000.00	0.00	
NET OF REVENUES & EXPENDITURES								
		0.00	1,195.12	1,195.12	0.00	(1,195.12)	100.00	
Fund 708 - METRO FUND								
Revenues								
Dept 000 - GENERAL								
		5,000.00	0.00	0.00	0.00	5,000.00	0.00	
	METRO Revenue	20.00	0.00	0.00	0.00	20.00	0.00	
	Int. & Div. on Earnings	5,020.00	0.00	0.00	0.00	5,020.00	0.00	
Total Dept 000 - GENERAL								
		5,020.00	0.00	0.00	0.00	5,020.00	0.00	
TOTAL REVENUES								
		5,020.00	0.00	0.00	0.00	5,020.00	0.00	
Fund 708 - METRO FUND:								
TOTAL REVENUES								
		5,020.00	0.00	0.00	0.00	5,020.00	0.00	
TOTAL EXPENDITURES								
		0.00	0.00	0.00	0.00	0.00	0.00	
NET OF REVENUES & EXPENDITURES								
		5,020.00	0.00	0.00	0.00	5,020.00	0.00	
Fund 711 - HIGHLAND VIEW CEMETERY								
Revenues								
Dept 000 - GENERAL								
		500.00	248.69	248.69	0.00	251.31	49.74	
	Int. & Div. on Earnings	500.00	248.69	248.69	0.00	251.31	49.74	
Total Dept 000 - GENERAL								
		500.00	248.69	248.69	0.00	251.31	49.74	
TOTAL REVENUES								
		500.00	248.69	248.69	0.00	251.31	49.74	
Fund 711 - HIGHLAND VIEW CEMETERY:								
TOTAL REVENUES								
		500.00	248.69	248.69	0.00	251.31	49.74	
TOTAL EXPENDITURES								
		0.00	0.00	0.00	0.00	0.00	0.00	
NET OF REVENUES & EXPENDITURES								
		500.00	248.69	248.69	0.00	251.31	49.74	
TOTAL REVENUES - ALL FUNDS								
		2,296,170.00	1,237,511.45	1,237,511.45	0.00	1,058,658.55	53.89	
TOTAL EXPENDITURES - ALL FUNDS								
		2,292,980.00	614,543.28	614,543.28	112,205.97	1,678,436.72	26.80	
NET OF REVENUES & EXPENDITURES								
		3,190.00	622,968.17	622,968.17	(112,205.97)	(619,778.17)	19,528.78	

Check Date	Bank	Check	Vendor	Vendor Name	nt
Bank GEN GENERAL TOWNSHIP CHECKING					
05/02/2018	GEN	1142	MASON	BRENT MASON	83.33
05/03/2018	GEN	31068	CHA01	CHARTER COMMUNICATIONS	69.98
05/03/2018	GEN	31069	DYKEMA	DYKEMA GOSSETT PLLC	57.24
05/17/2018	GEN	31070	AME00	AT & T	1,008.30
05/17/2018	GEN	31071	BIG01	BIG RAPIDS TWP SEWER REC. FUND	62.00
05/17/2018	GEN	31072	CIT02	BIG RAPIDS CITY TREASURER	35,126.72
05/17/2018	GEN	31073	CON00	CONSUMERS ENERGY	781.13
05/17/2018	GEN	31074	DTE00	DTE ENERGY	646.02
05/17/2018	GEN	31075	GRANGER	GRANGER	136.00
05/17/2018	GEN	31076	HOPE	HOPE NETWORK WEST MICHIGAN	91.00
05/17/2018	GEN	31077	KCI	KCI	706.86
05/17/2018	GEN	31078	PRIORITY H	PRIORITY HEALTH	2,726.15
06/01/2018	GEN	9930009(E)	CHE00	CHEMICAL BANK CENTRAL	6,295.48
06/01/2018	GEN	9930010(E)	STA00	STATE OF MICHIGAN	939.61
06/01/2018	GEN	9930011(E)	JHI00	JOHN HANCOCK LIFE INSURANCE COMPANY	2,584.28
06/01/2018	GEN	9930012(E)	VOYA	VOYA FINANCIAL	4,316.37
06/05/2018	GEN	31079	ACC00	ACCIDENT FUND COMPANY	1,313.30
06/05/2018	GEN	31080	BED00	THE BEDROOM CENTER	366.73
06/05/2018	GEN	31081	BIG RAPIDS	BIG RAPIDS FLEET & AUTO REPAIR, INC	631.29
06/05/2018	GEN	31082	BIG06	BIG RAPIDS TIRE	80.48
06/05/2018	GEN	31083	BLACK DIAM	BLACK DIAMOND	343.00
06/05/2018	GEN	31084	BS&00	BS&A SOFTWARE	3,648.33
06/05/2018	GEN	31085	BUR00	BURNHAM & FLOWER OF MICHIGAN	33,623.00
06/05/2018	GEN	31086	CHA01	CHARTER COMMUNICATIONS	586.06
06/05/2018	GEN	31087	CIT00	CITY OF BIG RAPIDS	40.00
06/05/2018	GEN	31088	CON00	CONSUMERS ENERGY	2,390.53
06/05/2018	GEN	31089	CUR00	CURRIE'S AMOCO	38.50
06/05/2018	GEN	31090	DIETRICH	GEORGE DIETRICH	528.66
06/05/2018	GEN	31091	DINGES	DINGES FIRE COMPANY	66.05
06/05/2018	GEN	31092	DO ALL DOU	DO ALL DOUG	3,850.00
06/05/2018	GEN	31093	EMP00	EMERGENCY MEDICAL PRODUCTS, INC	261.84
06/05/2018	GEN	31094	FIR00	FIRST NATIONAL BANK	1,287.03
06/05/2018	GEN	31095	GRE02	GREAT LAKES ENERGY	19.69
06/05/2018	GEN	31096	KENT COUNT	KENT COUNTY HEALTH DEPARTMENT	20.00
06/05/2018	GEN	31097	KEVIN C	KEVIN CUSHWAY	1,041.67
06/05/2018	GEN	31098	KOORSEN	KOORSEN FIRE & SECURITY	41.10
06/05/2018	GEN	31099	MASON	BRENT MASON	141.23
06/05/2018	GEN	31100	MEC01	MECOSTA COUNTY ROAD COMMISSION	870.04
06/05/2018	GEN	31101	MED00	MEDLER ELECTRIC CO.	7.93
06/05/2018	GEN	31102	MEN00	MENARDS	212.49
06/05/2018	GEN	31103	MER00	MICHIGAN ELECTION RESOURCES	17.70
06/05/2018	GEN	31104	MIK00	MIKA, MEYERS, BECKETT & JONES	465.00
06/05/2018	GEN	31105	MTA00	MICHIGAN TOWNSHIP ASSOCIATION	2,847.95
06/05/2018	GEN	31106	NEW00	NEW HORIZON LANDSCAPE	34.20
06/05/2018	GEN	31107	NORTHWEST	NORTHWEST KENT MECHANICAL CO.	14,616.09
06/05/2018	GEN	31108	PI000	THE PIONEER GROUP	219.39
06/05/2018	GEN	31109	PRO00	PROGRESSIVE AE	3,446.77
06/05/2018	GEN	31110	SBS00	SMALL BUSINESS ADMIN SERVICES LLC	52.50
06/05/2018	GEN	31111	SPECHEALTH	SPECTRUM HEALTH REED CITY HOSPITAL	60.00
06/05/2018	GEN	31112	STA01	STATE STREET HARDWARE	200.13
06/05/2018	GEN	31113	STAP01	STAPLES	294.26
06/05/2018	GEN	31114	USA00	USABLUBOOK	67.95
06/05/2018	GEN	31115	WES01	WEST SHORE FIRE, INC.	27.65
06/05/2018	GEN	31116	XEROX	XEROX FINANCIAL SERVICES	342.53

GEN TOTALS:

Total of 54 Checks:	129,731.54
Less 0 Void Checks:	0.00
Total of 54 Disbursements:	129,731.54

Item "K"

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount
06/01/2018	GEN	11164	MASON, BRENT	3,666.67	3,063.74
06/01/2018	GEN	11165	STANEK, WILLIAM F	2,650.00	641.06
06/01/2018	GEN	11166	LUCHIES, MARY	191.75	191.75
06/01/2018	GEN	11167	ECKERT, JAN	191.75	191.75
06/01/2018	GEN	11168	PELLERITO, KIM	198.25	198.25
06/01/2018	GEN	11169	SCHUMACHER, RACHEL L	198.25	198.25
06/01/2018	GEN	11170	GILBERT, MCKENZIE	198.25	198.25
06/01/2018	GEN	11171	SLICK, REBECCA A	191.75	191.75
06/01/2018	GEN	11172	DOUGLASS, PERRY IV A	1,274.75	982.94
06/01/2018	GEN	11173	AMBLER, ALLEN S	107.70	93.79
06/01/2018	GEN	11174	TUBBS, JAMES	1,092.81	994.34
06/01/2018	GEN	11175	PEREZ, ADAM	220.80	192.32
06/01/2018	GEN	11176	WILLIAMS, TRAVIS A	653.73	575.94
06/01/2018	GEN	11177	JOHNSON, CARMELITA S.	195.90	163.91
06/01/2018	GEN	11178	CHAPMAN, JAMES M	612.60	539.70
06/01/2018	GEN	11179	BIRD, RANDY	400.20	352.56
06/01/2018	GEN	11180	SUGGATE, ALAYNA	550.50	432.28
06/01/2018	GEN	11181	MILKEY, ANDREW	27.60	24.32
06/01/2018	GEN	11182	LOWNEY, AUSTIN M	193.20	170.21
06/01/2018	GEN	11183	PRANGER, RYAN E	417.00	67.92
06/01/2018	GEN	11184	SIMPSON, SCOTT E	342.30	298.16
06/01/2018	GEN	11185	KOPF, STEVEN J	287.10	252.94
06/01/2018	GEN	11186	VANSICKLE, ETHAN T	364.50	315.50
06/01/2018	GEN	11187	YEHLE, NATHANIEL J	461.10	390.94
06/01/2018	GEN	11188	WINDER-RUDD, DOMINIC D	179.40	158.06
06/01/2018	GEN	11189	HAUGER, DRYDEN O	320.40	281.07
06/01/2018	GEN	11190	BRYANT, ELIZABETH L	74.40	49.55
06/01/2018	GEN	11191	WYMA, NICHOLAS A	209.70	184.75
06/01/2018	GEN	11192	JONES, JERRAD C	345.00	300.27
06/01/2018	GEN	11193	HANEY, PAUL J	220.80	178.10
06/01/2018	GEN	11194	SPRIK, HANNAH M	532.50	446.72
06/01/2018	GEN	11195	GILBERT, SHERRI S	290.50	290.50
06/01/2018	GEN	11196	FOUNTAIN, RENE M	3,416.67	2,582.87
06/01/2018	GEN	11197	DIETRICH, GEORGE	1,931.39	1,672.16
06/01/2018	GEN	11198	CAMPBELL, STEVEN R.	916.70	827.77
06/01/2018	GEN	11199	ANTOR, GERALD A	1,161.00	1,035.07
06/01/2018	GEN	11200	CURRIE, PENNY M	3,266.67	897.36
06/01/2018	GEN	11201	WINGET, SCOTT A	1,498.73	1,300.52
06/01/2018	GEN	11202	FADAYOMI, OLUTEMITOPE O	217.50	200.86
06/01/2018	GEN	11203	MANEKE, BRANDON K	3,230.00	2,402.70
06/01/2018	GEN	11204	KEATING, PHILIP	40.00	36.94

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount
06/01/2018	GEN	11205	OLIVER, GORDON	40.00	35.24
06/01/2018	GEN	11206	SWEPPENHEISER, MARK A	40.00	36.94
06/01/2018	GEN	11207	DAVIS, MARY B	40.00	36.94
06/01/2018	GEN	11208	WETHINGTON, AMANDA R	40.00	35.24
06/01/2018	GEN	11209	GEIB, ANTHONY C	145.83	128.48
06/01/2018	GEN	11210	EVERETT, JERALD D	145.83	128.48
06/01/2018	GEN	STUB5	BEAN, CARMEN	145.83	0.00
Totals:				33,137.31	23,969.16
			Number of Checks:	048	
Total Physical Checks:			47		
Total Check Stubs:			1		

Building & Zoning Department Report to the Board of Trustees:

For the month ending May 31, 2018

May was another busy month for the Building and Zoning Department. We issued 8 new building permits this month. Revenue for May was \$14,397.00 in permit fees and \$75.00 for three zoning clearances. The total revenue for the department was \$14,472.00 (see attached). Year to date revenue is \$66,921.00

During the May 8, 2018 Planning Commission meeting, a Public Hearing for SUP 18-002 was held. The request was granted to build and operate a first-person view drone flying course inside the proposed building. The applicant will have to return to the Planning Commission for another permit if they want to operate an outdoor course.

The SUP18-001 for the Verizon Cell Tower has generated two appeal requests. Both have been turned over to our attorney for review as the Zoning Enabling act states that Special Use Permit decisions can only be appealed if the local zoning ordinance allows for an appeal. Our Zoning ordinance allows for the applicant to appeal a denial of the SUP only. I will keep you informed.

The Belle Tire project has been let for bid, and I anticipate that a contractor will be applying for the building permit in June.

The properties at 22420 Woodward and 12435 – 190th Avenue have been inspected, letters of violation notice have been sent and some clean-up has begun at each location. Unfortunately, the efforts have not been completely satisfactory, and the process is continuing. I have not been able to make face-to-face contact with the owner or occupant on 190th Avenue, even after three trips to the address. I will be returning to Woodward next week with a peace officer to discuss the property and serve a Civil infraction.

Sincerely,

A handwritten signature in black ink that reads "Brent R. Mason". The signature is written in a cursive style and is followed by a long horizontal line that extends across the width of the signature area.

Brent R. Mason
Zoning Administrator,
Building and Zoning Department

Monthly Permit List

06/01/2018

Building

Permit #	Contractor	Job Address	Fee Total	Const. Value
PB18-0029	CONGER CHRISTOPHER & CA	15870 230TH AVENUE	\$145.00	\$3,800
Work Description: Repair water damage to existing garage structure.				
PB18-0030	BROWN, MICHAEL J. & JOANN	21090 WOODWARD AVE	\$348.00	\$30,400
Work Description: Construction of new 38' x 40' Pole Storage Building on parcel with existing single family dwelling.				
PB18-0031	WORTH RICHARD L & THERES	18650 16 MILE ROAD	\$933.00	\$211,000
Work Description: Construction of new 54' x 80' Pole storage building.				
PB18-0032	BENKERT, DALE & CYNTHIA	14735 190TH AVENUE	\$859.00	\$168,000
Work Description: Construction of new single family dwelling.				
PB18-0033	MAKAREWICZ, DAVID B	12700 183RD AVENUE	\$276.00	\$23,040
Work Description: 32' x 36' Pole barn including 8' x 36' lean-to.				
PB18-0034	RESURRECTION LIFE CHURCH	14734 215TH AVENUE	\$8,344.00	\$2,323,000
Work Description: Alteration and addition to existing church building - 14,581 sq. ft.				
PB18-0035	BALDWIN, NANCY REV LIVIN	19196 FOX GLOVE CIRCLE	\$324.00	\$10,780
Work Description: 196 sq.ft. Addition to the existing bathroom in single family dwelling.				
PB18-0036	MEIJER INC	15400 WALDRON WAY	\$110.00	\$0
Work Description: Temporary 30' x 60' tent for Firework sales from June 23 to July 5, 2018.				

Total Permits For Type: 8
Total Fees For Type: \$11,339.00
Total Const. Value For Type: \$2,770,020

Electrical

Permit #	Contractor	Job Address	Fee Total	Const. Value
PE18-0029	DEAL BRADLEY C & KATHY L	13395 GOLFVIEW DRIVE	\$123.00	\$0
Work Description: 6 Circuits, 25 lights, 100 ft. of feeder. 1 inspection.				
PE18-0030	REHKOPF JOHN J. & TIFFANY J	14870 225TH AVENUE	\$132.00	\$0
Work Description: Electric for swimming pool, 2 circuits, 1 - 220v outlet, 2 inspections.				
PE18-0031	STRALEY EDWARD & KATHER	16674 MITCHELL CREEK TRAIL	\$274.00	\$0
Work Description: 200 amp service, 16 breakers, 50 light fixtures, 1 dishwasher, 1 furnace, 1-220v outlet, 3 inspections.				
PE18-0032	PHILLIPS ADAM C & CALEDO	18730 GRASS LAKE ROAD	\$85.00	\$0
Work Description: 100 amp service, 1 inspection.				
PE18-0033	AKERS, PAUL F.	13065 190TH AVENUE	\$151.00	\$0
Work Description: 6 circuits, 25 light fixtures, 2 inspections				

PE18-0034	14120 NORTHLAND LLC	14120 NORTHLAND DRIVE	\$87.00	\$0
Work Description: 50 light fixtures.				
PE18-0035	COOPER TERRY G & ETOILDA	19945 13 MILE ROAD	\$81.00	\$0
Work Description: 20 kva motor, inspection				
PE18-0036	SOLIS, MARCOS A & ELIZABET	19029 ARROWHEAD LANE	\$80.00	\$0
Work Description: 1 circuit breaker, 1 inspection.				

Total Permits For Type: 8
Total Fees For Type: \$1,013.00
Total Const. Value For Type: \$0

Mechanical

Permit #	Contractor	Job Address	Fee Total	Const. Value
PM18-0039	HAMEL, LAUREL R	14144 TRILLIUM LANE	\$105.00	\$0
Work Description: Air Conditioning, 1 inspection.				
PM18-0040	PIONEER GROUP PRESS, L.L.C.	22405 18 MILE ROAD	\$105.00	\$0
Work Description: Air Conditioning, 1 inspection.				
PM18-0041	WAL-MART PROPERTY TAX D	21400 PERRY AVENUE	\$405.00	\$0
Work Description: 12 Gas pipe opennings, 8 exhaust fans, piping, duct, 12 unit heaters, 1 inspection.				
PM18-0042	BESEMER, RANDEL D. & LISA	19319 13 MILE ROAD	\$80.00	\$0
Work Description: Water Heater, 1 inspection				
PM18-0043	AKERS, PAUL F.	13065 190TH AVENUE	\$150.00	\$0
Work Description: Gas piping, 1 exhaust fan, in floor heat piping, 2 inspections.				
PM18-0044	BROOKS MATTHEW & LEAH	15925 220TH AVENUE	\$95.00	\$0
Work Description: Above ground tank and piping. 1 inspection.				
PM18-0045	WILLIAMSON, TRACY M	21259 MADISON AVENUE	\$140.00	\$0
Work Description: Gas/oil burning furnace, piping, air conditioning, 1 inspection.				
PM18-0046	HIVELY, JAMES & MARY TRUS	19393 GOLFVIEW DRIVE	\$105.00	\$0
Work Description: Air Conditioning.				
PM18-0047	HEWER RICHARD A & DENISE	13449 190TH AVENUE	\$105.00	\$0
Work Description: Air Conditioning				
PM18-0048	BIG VALUE CENTER LLC	14241 NORTHLAND DR	\$100.00	\$0
Work Description: Fire Suppression system building riser upgrade.				
PM18-0049	ALLMOND MARY JO	12340 183RD AVENUE	\$80.00	\$0
Work Description: Mobile Home Gas line connection.				

Total Permits For Type: 11
Total Fees For Type: \$1,470.00
Total Const. Value For Type: \$0

Plumbing

Permit #	Contractor	Job Address	Fee Total	Const. Value
PP18-0023	WAL-MART PROPERTY TAX D	21400 PERRY AVENUE	\$90.00	\$0
Work Description: 3 - 0.75" Water distribution systems, 1 inspection.				
PP18-0024	STRALEY EDWARD & KATHER	16674 MITCHELL CREEK TRAIL	\$236.00	\$0
Work Description: 13 fixtures, 2 stacks, 1 connection, 1 water distrib. sys., 3 inspections.				
PP18-0025	AKERS, PAUL F.	13065 190TH AVENUE	\$164.00	\$0
Work Description: 7 fixtures, 3 stacks, 1 water dist. system, 2 inspections.				
PP18-0026	ALLMOND MARY JO	12340 183RD AVENUE	\$85.00	\$0
Work Description: Mobile Home Connections.				

Total Permits For Type: 4
Total Fees For Type: \$575.00
Total Const. Value For Type: \$0

Zoning Clearance

Permit #	Contractor	Job Address	Fee Total	Const. Value
PZ18-0016	MAKAREWICZ, DAVID B	12700 183RD AVENUE	\$25.00	\$0
Work Description: New construction 24' x 36' x 10' Pole storage building.				
PZ18-0017	BENKERT, DALE & CYNTHIA	14735 190TH AVENUE	\$25.00	\$0
Work Description: Construction of a new single family residence on lot where previous home was destroyed by fire.				
PZ18-0018	SPEDOWSKI, JOSEPH J. ET UX	23400 13 MILE ROAD	\$25.00	\$0
Work Description: Addition of attached 26' x 36' garage to existing single family dwelling.				

Total Permits For Type: 3
Total Fees For Type: \$75.00
Total Const. Value For Type: \$0

Report Summary

Grand Total Fees: \$14,472.00
Grand Total Permits: 34
Grand Total Const. Value: \$2,770,020

Population: All Records
 Permit.DateIssued Between
 5/1/2018 12:00:00 AM AND
 5/31/2018 11:59:59 PM

Big Rapids Charter Township

Cemetery and Grounds Monthly Report

May 2018

May activity:

- Total of 0 deceased people interred to cemetery vault
- Total of 9 burials
 - 7 Regular
 - 1 Cremain
 - 1 Infant Reinterment
- Construction began on Highbanks Bathrooms
- Permits pulled for Highbanks Well
- Received help from corrections office. Approx. total of 41 hours

Highlights of the month:

The month of May was chaotic, to say the least, in regards to workflow. With the unusually late arrival of spring, we had 3 weeks to prepare Highlandview Cemetery for the Memorial Day holiday and ceremony. We handled 6 burials in less than two weeks, had at least 1 mechanical/ electrical issue with each mower, and worked to the bone to keep up with the growing grass.

The Memorial Day ceremony went very well at the cemetery, and I heard many compliments regarding the condition of the grounds. I need to single out the Mecosta County Corrections office, Scott Winget, and Temi Fadayomi for their wonderful help.

Additionally, as of the 29th, Gerber Construction began the restroom renovation project at Highbanks Park. They anticipate a completion date around June 8th. Brad Malley Well Drilling will be starting their project soon as well.

Overall, the township grounds are in good shape and in good hands.

Respectfully submitted,

Brandon Maneke
Cemetery and Grounds Manager

FIRE DEPARTMENT REPORT

JUNE 5, 2018

Item "N"

General:

The department continues to run well. Our call volume was down again this month. May was fairly uneventful for the department with the exception of a very dry period during the first week of the month. This will be our first month with the new payroll points system in place and the process went smoothly on our end.

Call Volume:

Total calls for the month of May 2018: 28

15 Medical, 0 Structure Fire, 3 Grass Fire/Controlled Burn, 1 Auto Accident, 0 Power Line Down, 2 Vehicle Fire, 0 Smoke/Odor, 0 Dumpster Fire, 1 Standby, 0 Collapse, 1 Gas Leak, 0 Inspection, 0 Airport Emergency, 2 Fire Alarm, 0 Water Rescues, 0 Service Call, 4 Fire Investigation, 0 Elevator/Technical Rescue and 0 Drone Activations.

Year to Date Call volume 2018: 162

Year to Date Response Times:

Turnout Time (dispatch to truck en-route): 4 minutes and 34 seconds.

Response Time (dispatch to on scene): 10 minutes and 57 seconds.

Year to Date Call Locations:

Austin	1
Barton	2
BR TWP	129
City of Big Rapids	3
Colfax	1
Ewart	1
Grant	1
Green	6
Mecosta	4
Morley	2
Morton	1
Norwich	3

Personnel:

We have received resignations from Steven Kopf, Scott Simpson and David Hyde this month. We wish all of them well as they start their new careers. We are requesting to add James Haggard, Jeff Jackson and Kristina Bird to the roster at this time. All three come with experience and certifications. James has firefighting certification and experience in Kalkaska County. Jeff comes with both medical and firefighting certifications and experience as a full time firefighter in Big Rapids. Kristina comes with medical certification and experience with Mecosta County EMS.

Training:

Training this month consisted of monthly truck checks, pump operations, appliances, hose streams and lays, water supply, ventilation and Incident Command.

Repairs Completed:

Rescue 11-5 and Grass Rig 11-4 had their annual maintenance completed this month.

Station Maintenance:

No repairs to report.

Budget/Purchasing over \$2,500.00:

None at this time.



Northwest Kent Mechanical Co.

Commercial • Industrial • Institutional

P.O. Box 216K • 4095 16 Mile Road

Cedar Springs, MI 49319

(616) 696-9026 • Fax (616) 696-9327

www.nwkentmech.com

May 31, 2018

Mr. Bill Stanek
Big Rapids Twp.
14212 Northland Dr.
Big Rapids, MI 49307

RE: Monthly Lift Station Report

Dear Bill,

The month of May was a little quieter than April for lift station issues. We had a couple issues with phone lines that have since been resolved. We had our meeting on looking into some different station monitoring systems. We are still working up pricing to furnish a station monitoring system for each lift station the Township maintains.

We are also waiting on the new controller for Venlo to arrive so that project can be completed.

We did install a new Flygt pump at the Sheridan lift station and it has been performing as designed.

Overall the lift stations are operating normally.

Sincerely,

Todd Shank
Northwest Kent Mechanical Co.

Big Rapids Charter Township Industrial Park Water Treatment Plant Monthly Report

June 2018

All operations at the plant are normal, Sensaphone call out system operating as it should with no alarms or problems for the month. Regular weekly check of generator and fuel, there is approximately 7/8 tank of diesel fuel in tank. All pumps, motors, variable frequency drives, chlorine feeders, chlorine analyzer, effluent pumps, well pump number two, all working good with no problems. All other electronics, pressure gauges and valves working good. Quarterly bacteriological sample taken at airport terminal building came back clean for the distribution system. There will be more lead/copper samples taken between June and August at the usual sample points at newspaper printing plant and airport buildings. More Lead Copper Notices were posted at airport and newspaper plant last month as required by law, for previous samples we had done in 2017. These samples all came back clean. Regular monthly chlorine injection reports turned in monthly to District 10 Health Department.

Item "R"

**BIG RAPIDS CHARTER TOWNSHIP ROADS COMMITTEE
SCHEDULED MEETING MONDAY May 14, 2018
HELD AT THE BIG RAPIDS TOWNSHIP OFFICES**

CALL TO ORDER: 12:00 p.m.

ROLL CALL: Dave Molnar, Roger Schneidt, Bob Persons present. Jerry Everett-Trustee, Bill Stanek-Supervisor, Tim Nestle-Mecosta County Road Commission (MCRC) Superintendent Manager also present.

2018 RECOMMENDATION: In addition to the 2018 road repair projects already approved by the Board, the Road Committee recommends accepting the bid provided by MCRC of \$30,000 for tree removal on 220th Avenue from Trigger Time Outfitters to 14 Mile Road.

5 YEAR PLAN RECOMMENDATION: The Road Committee discussed extensively the 5 Year Plan and what adjustments should be made at this time with the current information that we have. A brief summary of this proposed schedule is as follows:

2018

- Mill and fill Isabella Drive between Waldron Way and Walmart
- Provide one third of the total cost to overlay the roads of Campus View Apartments
- Approve the list of recommendations for chip and fog treatments that the MCRC will provide at a later date
- Tree removal of the entire right of way of 220th Avenue from Trigger Time Outfitters to 14 Mile Road.
 - Roads last longer and ice and snow melt faster when roads are not shaded
- Pulverize and pave the portion of 185th Avenue, Garfield Road, and 183rd Avenue that is located inside the Township
 - This section of roads is considered one project, many residents are located here
- Mill and fill 14 Mile Road from Northland Drive to the seam at Oakwood Apartments.

2019

- Pulverize and pave Madison Avenue between 220th Avenue and the city limits
 - Originally on the list to be done in 2016
- Pulverize and pave 17 Mile Road between 220th and 230th Avenue.
 - 17 Mile Road is degrading quickly.
 - The Committee believes that breaking out 17 Mile Road into two separate projects is the best way to evenly distribute project costs.
- The two projects recommended above will take up most of the budget proposed for roads in 2019. This does not leave much room for chip and fog treatments, which is by far the best way to maintain good roads. It is the committee's understanding that with the adequate amount of preventative maintenance done in previous years and with a commitment to continue the preventative maintenance after 2019, there will be no adverse effect.

2020

- Pulverize and pave 17 Mile Road between 220th Avenue and the city limits.

- This portion of 17 Mile Road is also degrading quickly and has a considerable amount of traffic.
- This will also compliment the work recently completed on 220th Avenue between 17 Mile and Woodward.
- Approve a larger than typical list of recommendations for chip and fog treatments to make up for a lack of preventative maintenance in 2019. These will be provided by MCRC at a later date.

2021

- Pulverize and pave 230th Avenue between Woodward Avenue and 18 Mile Road
- Approve the list of recommendations for chip and fog treatments that the MCRC will provide at a later date.

The committee did not look out to 2022 at our May meeting. Some possible projects would be Woodward between 230th and 220th, 215th between 15 Mile and 13 Mile, as well as roads on the township lines, which include 18 Mile, 180th, and 12 Mile. Gilbert Drive will need to be reconstructed once the apartment complex is finished building.

Recommendations are primarily based on safety, PASER ratings, annual traffic data, and population. The committee relies on many years of related experience. Requests from residents, as well as location of past projects are also included in the decision-making process.

Supervisor's Report May 2018

May has been a very uneventful month. Things at the township hall have been fairly smooth. I still have had several people concerned about roads and when this year's work will begin. We have also had a request to rezone a piece of property, and Brent is handling this by starting with the planning commission and a public hearing, but it still brings a lot of questions to my office. The other issue that has created a lot of calls is the Tonkin drain project, yet most of these have been more inquisitive than concerning.

At the monthly meeting I have with Green Township and the city, the city was discussing the need for another fire truck and how to pay for it. With us having another apparatus in our capital improvement plan for a few years down the road, Mr. Gifford invited me to sit in on a work session they were having on the 21st. This was very informative from the standpoint that the city does not want to finance a truck. The city treasurer stated that for most trucks that would add another \$100,000 plus if it was financed. The city has a truck that is just a little older than our oldest one. They have been studying to see what they really need to replace it with.

Our phone bills continue to go up for the phones at the lift stations, so, as I do when I look for people to sit on different committees, I look for someone that has a lot more knowledge than I do in an area. Here I did not need a committee, because we have just the right person on the board. I contacted Jerry with a simple project to find a better price than what we have. Once Jerry got involved this was not quite so simple, and I have had a couple meetings with him and others on perhaps a whole new communication system. We are at the beginning stages of looking into our options. We may be able to completely eliminate all phones and also have a system that could save our operators a lot of overtime calls. This may be a two to three-year payback for a new system. Thanks, Jerry, for all the time you are putting into this.

This month as I have had time I have going back to a project I started two years ago, and that was identifying what we own as a township. I had a start and I have used information from our insurance as well as our auditors. Hopefully within the next couple of months I will have a complete list to you.

I have also contacted two concrete contractors to see what we can do with the steps in front of the office. Both said they would stop by when they had time; so far I am still waiting. I was not able to attend the cemetery committee meeting this month, but I did attend the planning commission meeting, the cemetery building committee, two city commission meetings, the MCDC meeting, and the roads committee meeting. With the holiday I have driven through the cemetery several times. Thanks, Brandon, for doing such a wonderful job.

I am writing this report at the beginning of the week as I will be off May 30th thru the 4th of June.

Thanks, Bill

0079365

CUSTOMER ORDER NO.		DEPARTMENT			DATE 3-30-18	
NAME Mecosta County Rd. Commission						
ADDRESS 120 N Dekraft Rd.						
CITY, STATE, ZIP Big Rapids, mi 49307						
SOLD BY	CASH	C.O.D.	CHARGE	ON ACCT.	MDSE. RETD.	PAID OUT SHIP DATE
QUANTITY	DESCRIPTION			PRICE	AMOUNT	
1	K+B Stumpgrinding + Tree Removal					
2	566 Evergreen Rd.					
3	Sears, mi 49679					
4						
5						
6	220th Ave from 15 mile to 14 mile Rd.					
7						
8	Both sides	Remove trees to 30' from center Rd.				
9	chip brush					
10	Grind Stumps				\$ 30,000.00	
11	Pile logs					
12	220th Ave from 14 mile to 13 mile Rd.					
13						
14	Both sides	Remove trees to 30' from center of Rd.				
15	chip brush					
16	Grind Stumps					
17	Pile logs				\$ 50,000.00	
18						
19	Doesn't include hauling wood					
20	land owners Don't want					
RECEIVED BY				TAX		
				TOTAL \$		80,000.00

KEEP THIS SLIP FOR REFERENCE



Mecosta Conservation District
18260 Northland Drive
Big Rapids, MI 49307
(231) 796-0909 or 796-2650
Fax 855-693-2483
Email: charmaine.lucas@mi.nacdnet.net
www.mecostacd.org

May 10, 2018

Dear Big Rapids Township Board:

The tri-county consortium of Mecosta, Osceola and Lake are in the process of planning for our 16th area wide collection of household toxic and hazardous waste. We are again requesting your financial support for this project which will take place on Saturday, October 13, 2018.

Your financial support will go to offset the costs of the companies that we contract with for safe disposal and recycling efforts. For household hazardous waste we contract with Drug and Laboratory Disposal, Inc., located in Plainwell, MI. They provide experienced personnel who package, load, transport, and safely dispose of all household hazardous waste collected. For dry cell batteries we contract with a company called Battery Solutions located in Howell, MI. Batteries are recycled through a chemical sorting and mechanical separation process.

These collections provide residents with a safe and effective means for the disposal of toxic and hazardous waste. Any other form of disposal (sewer, drain, landfill, dumping on ground) can potentially contaminate our surface and groundwater. Through proper disposal we are securing the health and safety of our plants, animals and future generations. ***In 2017 we collected a total of 32,499 pounds of household hazardous waste in the three counties, from 647 households. In addition, we collected 9006 pounds of batteries.***

Over the last several years we have seen an increase in costs due to inflation and growth in participation. This results in an overall increase in program expenses. At the same time, the level of financial support has remained the same or slightly decreased. ***Over the last three years expenses have exceeded income on average of \$5500. This collection program is not sustainable if this trend continues.*** We are constantly seeking ways to reduce costs such as participating in the Clean Sweep program and finding outside entities that will take the used motor oil at no charge. ***In order to help alleviate this trend, we are asking townships to review their past level of support and consider a minimum increase of 15%. This is the first request for a funding increase since the inception of this program (2003).***

We hope you see the importance of these collection programs and want to see them continue. ***Please consider increasing your financial support.***

To meet our financial obligations, we ask that checks be mailed within 30 days of receipt of this letter. Make checks payable to Osceola-Lake CD with HHW noted under memo. Mail to Osceola-Lake CD, Attn: Dixie Ward, 138 W. Upton Ave., Suite 2, Reed City, MI, 49677.

For further information, contact Charmaine Lucas at (231) 796-0909 Ext. 3.

Thank you for your consideration of this request for financial support.

A handwritten signature in cursive script that reads "Charmaine Lucas".

Charmaine Lucas,
On Behalf of the Household Hazardous Waste Committee

AGREEMENT FOR SERVICES
BIG RAPIDS TOWNSHIP
AND
MECOSTA AND OSCEOLA-LAKE CONSERVATION
DISTRICTS

Big Rapids Township and the Mecosta and Osceola-Lake Conservation Districts desire to act cooperatively to provide the proper disposal of household hazardous waste for residents of Big Rapids Township and Mecosta County. Therefore, Big Rapids Township contracts with Mecosta and Osceola-Lake Conservation Districts for collection and disposal of household hazardous waste in the amount of \$_____. This service agreement will promote the public health, safety, and welfare of Township and County residents.

Date: _____ by: _____
Big Rapids Township Representative

Date: _____ by: _____
Mecosta Conservation District Representative

Date: _____ by: _____
Osceola-Lake Conservation District
Representative

Unacceptable Items:

Tires – Call local tire dealers.

Electronics – Call Goodwill Stores.

Latex Paint – Can be put in trash if completely dry. (To dry, leave lids off, add kitty litter or sawdust for speedier drying). Paint hardener products are also available at Lowes and Menards.

Automotive Batteries – Area auto parts stores or Recycle of Mecosta County.

Ammunition or Explosives – Call Sheriff - Lake Co. (745-2712) Mecosta Co. (592-0150) Osceola Co. (832-2288)

Radioactive Materials – Call NRC Hotline at 1-800-233-3497 (Nuclear Regulatory Commission)

Cell Phones – (Must be able to hold a charge) Call Commission on Aging – Lake Co. (231) 745-2401 Mecosta Co. (231) 972-2884 Osceola Co. (231) 734-5559

Construction/Remodeling Waste (Ex. Drywall, tiles, shingles, insulation, wood/metal scraps, etc.) Call local waste hauler for disposal.

Appliances and Furniture – Call Fabulous Finds – (231) 796-5840 The INC Spot – (231) 832-9495 Community Thrift Center – (231) 745-2551 Mecosta Co. Habitat for Humanity ReStore - (231) 972-2100

Rechargeable Batteries – Accepted at Lowes or Staples in Big Rapids

Above items will NOT be accepted at the collection sites.

Clean Sweep is a simple and easy pesticide and mercury recovery program.

Who can use the program?

Any Michigan homeowner, farm, greenhouse, nursery, golf course or other end user of pesticides can use this service, but not dealers or persons who apply pesticides for hire.

What can I bring and how much?

Old, unwanted, out-of-date or unusable pesticides can be dropped off for safe disposal. Bring whatever you have.

Tips for safe transport of hazardous materials:

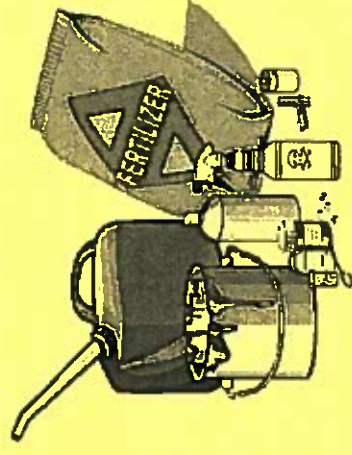
- Keep items in their original and labeled containers.
- Do not mix contents of unknown/unlabeled containers.
- Make sure that containers are not leaking prior to bringing them to a collection facility.
 - Inspect steel containers for rust, pinholes or deficient seams.
 - Place any leaking container in a clear plastic bag or leak proof container.
- Do not transport containers with open tops.
- Place chemicals in vehicle away from passengers.
- Secure all containers so they cannot slide tip or spill contents.

Now taking expired/unused medications.

All Conservation District programs and services are offered on a nondiscriminatory basis without regard to race, color, national origin, religion, sex, age, marital status, or disability.

Clean Sweep and Household Hazardous Waste Disposal in Lake, Mecosta & Osceola Counties

October 13, 2018



In cooperation with the Michigan Water Stewardship Clean Sweep Program

This service is provided to the residents of Lake, Mecosta and Osceola Counties and was made possible by the contributions of many businesses, organizations, foundations and governmental entities. Participation is free, but donations are greatly appreciated.

NOTE: Last year we collected 32,499 pounds of household hazardous waste in the three counties, from 647 households. We appreciate everyone who participated. Thank You! If you would like to volunteer, call (231) 796-0909 x3.

Household Hazardous Waste

Household Hazardous Waste (HHW) are materials that, if disposed incorrectly, can cause environmental damage by contaminating ground and surface waters, threatening human health and wildlife.

Disposing of these products in storm drains allows these materials to enter surface waters untreated. Pouring on the ground leads to potential ground water (drinking water) contamination. These wastes should not be thrown in the trash. Liquid wastes are not allowed in Michigan landfills.

The dangers of such disposal methods may not be immediately obvious, but certain types of household hazardous waste have the potential to cause physical injury to sanitation workers; contaminate septic tanks or wastewater treatment systems if poured down drains or toilets; and present hazards to children and pets if left around the house.

Please use a product completely, give the remainder to neighbors, or take it to the Household Hazardous Waste Collection Site. Empty containers can be disposed of with trash.

Watch for the following signal words:

TOXIC **DANGER**
FLAMMABLE **WARNING**
CORROSIVE **CAUTION**
REACTIVE **BIOHAZARD**
POISON

Please drop off hazardous waste at collection sites only during scheduled hours. We have no means of disposal at any other time. Thank you.

2018 Collection **Saturday, October 13, 2018** **9:00 am to 12:00 noon**

Collection Sites:

Lake County – Wenger Pavilion, downtown Baldwin (behind Jones Ice Cream Parlor)

Mecosta County – Senior Center
12954 80th Avenue, Mecosta

Osceola County – Road Commission South Facility, 4737 Makwa Drive, Hersey (US 10)

Pre-registration is required if you have over 200 lbs. of waste for disposal. To obtain a registration form or for more information contact:

Lake County MSU Extension Office
830 Michigan Avenue, Suite 601, Baldwin
Phone: 231-745-2732 M-F 9 to 4
Fax: 231-745-6213
Email: msue.lake@county.msu.edu

Mecosta Conservation District
18260 Northland Dr., Big Rapids
Phone: 231-796-0909 Ext. 3 M-F 8 to 4
Fax: 855-693-2483
Email: charmaine.lucas@mi.nacdn.net
Web Site: www.mecostacd.org

Osceola-Lake Conservation District
138 W. Upton Ave., Suite #2, Reed City
Phone: 231-832-2950 Ext. 5 M-F 8 to 4
Fax: 855-790-7472
Email: dixie.ward@macd.org
Web Site: www.osceolalakecd.org

A pre-registration form is required if bringing over 200 lbs. to the collection site and must be submitted to any contact above two weeks prior to the collection date.

Acceptable materials (not all inclusive):

Automotive Products & Fuels

Antifreeze Gasoline
Brake Fluid Kerosene
Car Wax *Motor Oil - containers must be 5 gallons or less in size - **NO DRUMS**
Contaminated Oil Oil/Gas Mixtures
Diesel Fuel Transmission Fluid
Fuel Oil (no tanks)

Paint Products

Artists' Paints Oil Based Paint
Deck Stain Paint Strippers
Preservatives Thinners & Solvents
Epoxies Turpentine
Glue/Adhesives Varnish & Sealers
Lead Based Paint

Yard & Garden Products

Insect Repellents Fungicides
Insect Foggers Chemical Fertilizers
Insect Killers Mouse/Rat Poison
Pesticides Herbicides

Cleaners

Cleaning Solvents Naval Jelly
Dry Cleaning Solutions Oven Cleaners
Floor/Furniture Polish Silver Polish
Muriatic Acid Metal Polish
Rust Removers

Miscellaneous

Household Batteries Nail Polish/Remover
Fluorescent - Pool Chemicals
Light Bulbs Mercury -
Lighter Fluids Thermometers
Mercury (elemental) & Thermostats
Moth Balls Unused Medication

***Used motor oil - No 55 gallon drums - containers must be 5 gallons or less**

Ryan Creek LDHA LP
c/o DeShano Development Corporation
325 Commerce Court; P.O. Box 539
Gladwin, Michigan 48624-0539
989.426.2521

April 23, 2018

Big Rapids Township
14212 Northland Drive
Big Rapids, Michigan 49307

Re: Ryan Creek Apartments

Council Members,

We would like to request a renewal of the PILOT on the Ryan Creek Apartments. Enclosed is a copy of the Tax Exemption Ordinance. This Ordinance was for a period of 15 years after the certificate of occupancy is obtained, and that certificate of occupancy was dated September 30, 2003. Therefore this Tax Exemption Ordinance will expire September 30th of this year.

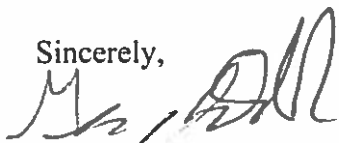
Our apartment project will be subject to income and rent restrictions pursuant to Section 42 of the Internal Revenue Code of 1986, as amended, for another 99 years. We have enclosed a copy of the recorded Regulatory Agreement, and have highlighted this section for reference.

At this time we would like to request a 20 year renewal of our PILOT.

Should you have any questions, please feel free to contact Heather at my office. Heather can be reached at 989.709.5962 or heather@deshano.com

Thank you for any consideration you may give to our request.

Sincerely,



Gary L. DeShano
President
DeShano Development Corporation
General Partner
Ryan Creek LDHA LP

DeShano Development Corporation
Heather Arnold
Executive Associate

325 Commerce Court; PO Box 539
Gladwin, Michigan 48624-0539
989.709.5962
heather@deshano.com

200300015905
DOUGLAS F LARNER
4428 HAMILTON WAY
GLADWIN, MI 48624

200300015905
Filed for Record in
MCCOSTA COUNTY, MICHIGAN
JOANNE BROWN
12-02-2003 At 04:02:51 pm.
AGREEMENT 29.00
OR Liber 705 Page 412 - 417

REGULATORY AGREEMENT

Department of Consumer and Industry Services
MICHIGAN STATE HOUSING DEVELOPMENT AUTHORITY
LOW INCOME HOUSING TAX CREDIT
735 East Michigan Avenue
Lansing, Michigan 48912

This Agreement, which shall serve as a Regulatory Agreement and have the full force of a restrictive covenant running with the land pursuant to Public Act 346 of the Michigan Public Acts of 1966, as amended, is dated as of this 14th day of November, 2003, and made by and between the Michigan State Housing Development Authority (the "Authority") as the low income housing tax credit agency for the State of Michigan and Ryan Creek Limited Dividend Housing Association Limited Partnership ("Owner").

WHEREAS, the Authority is the designated housing credit agency for the State of Michigan with respect to the low income housing tax credit authorized by Section 42 of the Internal Revenue Code of 1986, as amended (the "Code"); and

WHEREAS, the Owner is the Owner of certain real property, more particularly described in Exhibit A, attached hereto, and incorporated herein by reference; and

WHEREAS, the Owner has applied to the Authority for an allocation of Low Income Housing Tax Credit authority for a residential rental development which has been or will be constructed on the property; and

WHEREAS, the Authority has determined, pursuant to the provisions of Section 42 of the Code, that an allocation of credit to the Project in the amount of Three Hundred Fifty Thousand Nine Hundred Eighty Dollars (\$350,980) is the maximum appropriate amount of tax credit authority to be allocated to the Project; and

WHEREAS, Section 42 (h) of the Code requires that the Authority and the Owner enter into an "extended low income housing commitment", which shall be recorded as a restrictive covenant in order for the Owner to be allowed the benefit of the Low Income Housing Tax Credit.

NOW, THEREFORE, in consideration of receipt of the benefit of the Low Income Housing Tax Credit, the promises and covenants set forth hereafter including those enumerated in Exhibit B, attached hereto and incorporated by reference herein, the receipt and sufficiency of which are hereby acknowledged, the Owner and the Authority agree and covenant as follows:

1) All words and phrases used herein shall have the same meaning as defined in Section 42 of the Code.

RECEIVED

DEC 08 2003

2) The Owner is a **Limited Partnership**, duly organized and existing under the laws of the State of Michigan, and has all the powers necessary to conduct business and to execute and deliver this Regulatory Agreement.

There is no action or proceeding in law or in equity now pending, or, to the knowledge of the Owner, threatened, which, if adversely determined, would materially impair the rights of the Owner to carry on business as contemplated by this Agreement, or would materially affect the Owner's financial condition.

3) The building(s), which do or will constitute a qualified housing project as defined in Section 42 of the Code, and regulations promulgated thereunder, the rental units of which will be rented or available for rental on a continuous basis to members of the general public throughout the length of this Agreement, shall be known as **Ryan Creek Apartments**.

4) As a condition and in consideration of receipt of the Low Income Housing Tax Credit, the Owner, for itself and all successors in interest to the buildings in the Project, agrees to maintain the applicable fraction, as defined in Section 42 (c)(1)(B) of the Code and stated below, for the period of time this Agreement is in effect, that being the initial compliance period of 15 years, and for the extended use period of an additional 99 years (the longer of an additional 15 years or that period agreed to by the Owner in its application for the credit), in accordance with the provisions of Section 42(h)(6)(E) of the Code.

5) The applicable fraction, as defined in Section 42(c)(1)(B) of the Code, is 100%, which fraction shall not be decreased during any taxable year of the extended use period, except in accordance with the provisions described below.

6) The extended use period shall be the period beginning on the first day in the compliance period, as defined in Section 42 of the Code, on which a building is part of the qualified low-income housing Project, and ending on the date which is 99 years (the longer of 15 years or that period agreed to by the Owner in its application for tax credit) after the initial 15 year compliance period; provided, however, that the extended use period shall terminate, subject to the provisions hereafter regarding low income tenancy and gross rent restrictions, on the date the buildings are acquired by foreclosure (or instrument given in lieu of foreclosure). SHOULD THE EXTENDED USE PERIOD TERMINATE IN THIS FASHION, FOR A THREE YEAR PERIOD AFTER SUCH TERMINATION, NO LOW INCOME TENANT MAY BE EVICTED FOR OTHER THAN GOOD CAUSE, NOR MAY THE GROSS RENTS ATTRIBUTABLE TO THE LOW INCOME UNITS BE INCREASED BEYOND THAT PERMITTED UNDER THE CODE AND REGULATIONS PROMULGATED THEREUNDER.

7) This Agreement constitutes an "agreement" between the parties which shall be enforceable in the courts of the State of Michigan by the Authority as the state credit agency, or by any individual(s), whether prospective, present, or former occupant(s) of the Project, who meet the income limitation applicable to the Project under Section 42(g) of the Code, such individuals being express beneficiaries of this Agreement.

8) The Owner agrees to obtain the consent of any prior recorded lien-holder on the property to this agreement, and such consent shall be a condition precedent to the issuance of IRS Form 8609, or any document constituting a carryover allocation.

9) The Owner covenants and agrees that no portion of a building to which this agreement applies may be disposed of, transferred, or sold, unless the entire building is disposed of, transferred, or sold to such person.

10) The Owner covenants and agrees that the refusal to lease a unit in a building covered by this Agreement to the holder of a voucher or certificate of eligibility under Section 8 of the United States Housing Act of 1937 because of the status of the prospective tenant as such a holder is prohibited.

11) It is the intent of the parties that these covenants constitute use and occupancy restrictions and be covenants running with the land, binding on all successors and assigns of each party.

12) The Owner covenants that it will not knowingly take or permit any action that would result in a violation of the requirements of Section 42 of the Code and the provisions of this Agreement. Further, the Owner covenants to take any required action, including amendment of this Agreement, as may be necessary, in the opinion of the Authority, to comply with the Code and all applicable regulations, rules, and procedures of the Internal Revenue Service or the United States Department of Treasury.

13) The Owner hereby agrees that the representations and covenants set forth herein may be relied upon by the Authority.

14) The Owner covenants and agrees that it will maintain records at the Project and file reports with the Authority with respect to the occupancy and rent requirements and will permit the Authority to inspect such records at all reasonable times.

15) In the event the Authority determines that the Project is in non-compliance with the rent and occupancy requirements of Section 42 of the Code, and the Owner, upon notification by the Authority, does not take immediate steps to correct such non-compliance, the Authority shall notify the Internal Revenue Service, and shall be entitled to take such other actions as it deems necessary to enforce the provisions of the Code and this Agreement.

16) The Owner covenants and agrees to complete and send to the Authority an annual report, or, if more frequent reports are requested by an authorized officer of the Authority, status reports, in form and substance acceptable to the Authority, which shall demonstrate on-going compliance with the provisions of Section 42 of the Code.

17) The Owner covenants and agrees that, in the event it sells or otherwise transfers ownership of the Project or any part thereof, it will notify the Authority in writing and further, that it will enter into any such agreements with the purchaser or transferee as may be prescribed by the Authority, which have the effect of causing such purchaser or transferee to be bound by these restrictions, or any amendments thereto.

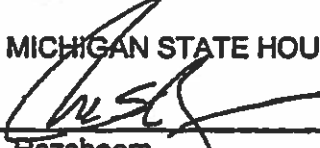
18) In the event of any conflict between the covenants contained in this Agreement and the requirements of the Code, the Code requirements shall prevail.

19) The invalidity of any clause or provision of this Agreement shall not affect the validity of the remaining portions thereof.


IN WITNESS WHEREOF, the parties have set their hands as of this 14th day of November, 2003.

IN WITNESS WHEREOF, the parties by their duly authorized representatives, have executed this Amendment to Regulatory Agreement as of the day and year shown above.

MICHIGAN STATE HOUSING DEVELOPMENT AUTHORITY


By: 
Ted S. Rozeboom
Director of Legal Affairs

State of Michigan, Ingham County. The foregoing instrument was sworn and subscribed to before me this 14th day of November, 2003, by Ted S. Rozeboom, Director of Legal Affairs, Michigan State Housing Development Authority.

, Notary Public
Ingham County, Michigan
My commission expires 10/15/2007

CAROL THOMPSON
Notary Public, Ingham County, MI
My Comm. Expires Oct. 15, 2007

Ryan Creek LDHA LP

By:  (Owner)
(Signature of "Owner")
Gary L. DeShano, President
DeShano Development Corporation
Its: General Partner
(Typed Name of Owner)

P.O. Box 539

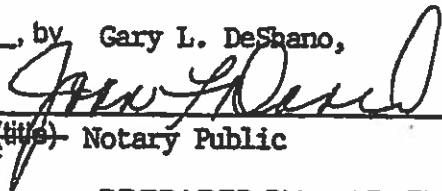
Gladwin, MI 48624

(Address of Owner)

State of Michigan, Gladwin County.
The foregoing instrument was sworn and subscribed to before me

this 21st day of November, 2003, by Gary L. DeShano,

President and General Partner
(name) (title)


(title) Notary Public

Joan F. David, Notary Public

Gladwin County, Michigan

My Commission expires: 6-10-07

PREPARED BY and RETURN TO:
Ted S. Rozeboom
Office of Legal Affairs
MSHDA
PO Box 30044
Lansing, MI 48909

EXHIBIT A

The following described premises situated in the Township of Big Rapids, County of Mecosta, State of Michigan, to-wit:

THE WEST ½ OF THE WEST ½ OF THE SOUTHWEST ¼ OF THE SOUTHWEST ¼ OF SECTION 12, TOWN 15 NORTH, RANGE 10 WEST, BIG RAPIDS TOWNSHIP, MECOSTA COUNTY, MICHIGAN.

EXHIBIT B

The owner acknowledges that it has made certain representations with respect to the development, all of which remain true. Further, these criteria have been considered by the Authority in awarding tax credit and shall be binding on the owner and on any successor(s) in interest in the development unless the Authority, in its sole discretion, grants a specific waiver of any such requirement. All applicable are checked.

1. _____ Credit has been allocated to this development on the basis that a bona fide 501(c)(3) or 501(c)(4) nonprofit organization, having the fostering of housing as one of its exempt purposes and having no affiliation with or controlled by a for profit entity, has an ownership interest in the development and materially participates in the development's operation.
2. _____ Credit has been allocated to this development on the basis that it is designed to serve and will serve the elderly population, that term being the most restrictive of the definition of "elderly" in the Authority's Act, any applicable tax abatement ordinance or resolution, or any applicable regulations under which the development has received assistance.
3. _____ At least _____ square feet (15 square feet per residential unit) of community space will be provided for use by the tenants in this project that serves the elderly and qualifies for the elderly set-aside.
4. _____ Units will be rented to tenants with special needs receiving substantial services as a result of a contract (or equivalent relationship) with a local service provider.
5. X Credit has been allocated to this development on the basis that it will serve tenants at certain area median income restrictions and will also concomitantly reduce rents to those tenants. The number of units so assisted and the incomes of residents for those units are as follows:
 - ◆ 48.94% of the units will be rented to families whose income does not exceed 50% of the area median gross income.
 - ◆ 51.06% of the units will be rented to families whose income does not exceed 60% of the area median gross income.
6. 6 Two and/or three bedroom units will be reserved for households with children.
7. _____ Credit has been allocated to this development on the basis that it will consist of single family or townhouse units that will be sold to eligible tenants at the end of the compliance period.
8. _____ 20% of the units will be rented to tenants at market rate.

WORKSITE AGREEMENT

THIS AGREEMENT is made on between Hope Network Developmental and Community Services a nonprofit Corporation, whose principle business office is located at 795 36th St., Grand Rapids, Michigan, 49501-0141 hereafter referred to as "**Provider**" and Big Rapids Charter Township Hall whose address is 14212 Northland Drive, Big Rapids, MI 49307, hereafter referred to as "**Worksite**."

Provider and Worksite agree as follows:

- 1. Services.** During the term of this agreement, Provider shall perform for Worksite the Services ("**Services**") described on Schedule A, attached hereto and made a part of this agreement.
- 2. Compensation.** In consideration for Provider's performance of the Services during the term of this agreement, Worksite shall pay to Provider the compensation described or referred to on Schedule B, attached hereto and made a part of this agreement.
- 3. Term.** The term of this agreement shall commence July 1st, 2018 and end June 30th, 2019. Upon the written agreement of both parties, there shall be an option to extend this contract for one (1) year.
- 4. Warranties, Representations and Agreements.** The Parties mutually represent, warrant and agree as follows:
 - (a) Provider has all the necessary experience, qualifications, expertise, licenses and permits to enable it to provide the Services and Provider shall maintain same during the term of this agreement.
 - (b) Provider shall furnish, at Provider's expense, all training, direct supervision, labor, transportation and other things necessary to perform the Services, except as otherwise expressly provided in this Agreement.
 - (c) The Services shall be performed in a good and workmanlike manner and shall be of a quality that exceeds the quality standards ordinarily expected for similar services in the Worksite's industry
 - (d) Provider is duly organized and validly existing in good standing as a corporation under the laws of the State of Michigan. The signing, delivery and performance of this Agreement by Provider have been duly authorized by all necessary corporate action of Provider and this Agreement is the valid and binding obligation of Provider, enforceable in accordance with its terms.

- (e) Worksite agrees to adhere to all applicable state and federal laws and regulations regarding work place safety, non-discrimination accommodation and physical access.

5. Independent Contractor. In the performance of the Services, Provider is and shall be an Independent Contractor. Worksite is interested only in the results to be achieved, and conduct and control of the Services shall be with Provider, subject to the provisions of this agreement.

Notwithstanding, Worksite reserves the right to interview and select among prospective employees of Provider proposed to perform the Services specified herein. Neither Provider, nor any of Provider's employees or agents shall be considered agents or employees of Worksite for any purpose or shall be entitled to any benefits that Worksite provides to its own employees, including, without limitation, worker's compensation and unemployment insurance. Provider shall be solely and entirely responsible for the acts of Provider's employees, agents and subcontractors.

6. Insurance. The Provider will obtain, and maintain in effect during the term of this Agreement, workers compensation insurance, professional liability insurance coverage in the form of a claims made policy,

Automobile Liability	\$1M CSL	
General Liability	\$1M per occurrence	\$3M
aggregate		
Workers Compensation	\$500K per accident	
Director & Officers	\$6M per policy year	
Professional Liability	\$1M per occurrence	\$3M
aggregate		
Umbrella	\$15M	
K = thousand and M = million		

The Provider will provide proof of such insurance coverage to Worksite, upon request. The Provider will indemnify Worksite and Worksite's directors, officers, employees, and agents against any cost incurred by any of them (including, without limitation, judgments, amounts paid in settlement, and attorney's fees) arising out of the Provider's performance of the services.

7. Confidentiality. In the course of providing the Services to Worksite, Provider may from time to time supply Worksite with information regarding Provider's employees. Worksite agrees to maintain strict confidentiality regarding such information and not to disclose, copy, distribute or disseminate it in any way without the signed, written authorization of Provider.

8. **Performance Measurement Testing.** Provider may from time to time conduct performance measurement testing of its employees to assess their quality and productivity in performing the Services. Worksite agrees to allow representatives of Provider access to Worksite's premises for purposes of observing and assessing performance of Provider's employees.
9. **Supplies, Materials, Tools and Equipment.** Except as may be otherwise specified, Worksite agrees to provide all supplies, materials, tools and equipment, including uniforms and protective equipment required to be worn or used by Provider's employees, necessary to perform the Services described in Schedule A. Upon termination of this agreement, Provider shall return all such supplies, materials and equipment to Worksite.
10. **Indemnity.** Provider shall indemnify and hold Worksite harmless with respect to all liability loss, damage, claims, actions and expenses, based upon or arising out of property damage or personal injury, including death, caused by or sustained in connection with the performance of the services or any activities of Provider in connection with them.
11. **Termination.** Either party may elect to terminate the services under this agreement, without cause, by giving thirty (30) calendar days written notice thereof to the other party.
12. **Notices.** Each notice and other communication under this agreement shall be in writing and shall be personally delivered or sent by first class mail, postage prepaid, to the other party at the address first given above, or to any other address that either party shall specify to the other by written notice.

Any correspondence to Provider should be addressed to:

Hope Network Developmental Services
Attn: Taylor Logan
21685 Northland Drive
P. O. Box 66
Paris, MI 49338

Any correspondence to Worksite should be addressed to:

Big Rapids Charter Township Hall
Attention: Rene Fountain
14212 Northland Drive
Big Rapids, MI 49338

13. **Assignment.** This agreement and the rights and obligations of either party under it may not be assigned or delegated except to any present or future subsidiary or affiliate.
14. **Amendments or Modifications.** No agent, representative or unauthorized employee of Provider may amend or modify any term of this Agreement, or make additional promises, representations or warranties for Provider. No modification of this agreement shall be valid unless in writing, signed by authorized representatives of the parties.
15. **Complete Agreement.** Neither party has made any promises or representations that are not in this Agreement and its attached schedules. This Agreement is the complete agreement of the parties.

Signed and sealed:

Hope Network DCS, Provider

Big Rapids Charter Township, Worksite

By: Cheri Gard, Director of Business

By: Rene Fountain, Clerk

Dated: _____

Dated: _____

SCHEDULE A

SERVICES TO BE PROVIDED

Big Rapids Township Hall Services:

- 1) Empty wastebaskets in all areas except locked offices.
- 2) Put all trash in the dumpster
- 3) Clean both bathrooms thoroughly(toilet, sink, mirror, sweep/mop)
- 4) Restock bathrooms if necessary
- 5) Wipe down kitchen area, spot clean walls, and check the refrigerator for items that may need to be disposed of, clean if necessary- inside and out.
- 6) Clean microwave inside and out
- 7) Clean conference room(wipe down table and chairs, windows, baseboards, sweep and mop as needed)
- 8) Sweep and mop entryway and vacuum all rugs
- 9) Vacuum and dust hallways, offices,(do not move anything)
- 10)Clean drinking fountain with antibacterial surface cleanser
- 11)Wash windows and sills
- 12)Clean glass doorways
- 13)Dust all light fixtures and fans
- 14)Wipe down tables and chairs in main area
- 15)Dust high and low and wipe down baseboards
- 16)Sweep and mop stairway down to the basement
- 17)Outside: pick up cigarette butts and debris

SCHEDULE B

COMPENSATION

Cost: A Hope Network crew, plus a supervisor will complete these services bi-weekly at an agreed day at a charge of \$36.00 per hour.

Additional requested work outside of the weekly duties will be charged at a rate of \$36.00 per hour.

Worksite will be invoiced monthly by Provider with 5 working days of month-end.

Terms of payment will be Net 30.

Invoices should be mailed to:

Big Rapids Charter Township
Attention: Rene Fountain
14212 Northland Drive
Big Rapids, MI 49338