

**BIG RAPIDS CHARTER TOWNSHIP BOARD
REGULAR MEETING TUESDAY, MAY 7, 2019
BIG RAPIDS TOWNSHIP OFFICES, 14212 NORTHLAND DR.
BIG RAPIDS, MI 49307**

AGENDA

CALL TO ORDER: 7:00 p.m. ROLL CALL: __ Stanek, __ Fountain, __ Currie,
__ Bean, __ Everett, __ Geib, __ Merendino Pledge of Allegiance.

PUBLIC COMMENT

ADDITIONS TO AGENDA:

CORRESPONDENCE: Bill Scheible: **ITEM A**
Drain Commissioner: **ITEM B**

APPROVAL OF: April 2nd meeting minutes: **ITEM C**

FINANCIAL

1. Treasurer Report March: **ITEM D**
2. Financial Report: **ITEM E**

APPROVAL OF BILLS:

1. Accounts Payable: **ITEM F**
2. Payroll: **ITEM G**

MONTHLY REPORTS:

1. Building/Planning Department: **ITEM H**
2. Cemetery and Grounds: **ITEM I**
3. Fire Department: **ITEM J**
4. Sewer Department: **ITEM K**
5. Water Department: **ITEM L**
6. Cemetery Committee: **ITEM M**
7. Fire Committee: **ITEM N**
8. Elections Commission: **ITEM O**
9. Planning Commission: **ITEM P**
10. Roads Committee: **ITEM Q**
11. Supervisor: **ITEM R**
12. Other

UNFINISHED BUSINESS:

1. Mower bids: **ITEM S**
2. Parking Lot Bids: **ITEM T**
3. Airport Industrial Park building and use restrictions change: **ITEM U**
4. Other:

NEW BUSINESS:

1. Request from road committee for 2020 road work: **ITEM V**
2. Request from Jaycees for fireworks display: **ITEM W**
3. Request from cemetery committee for trailer: **ITEM X**
4. Recreational Marijuana Ordinance: **ITEM Y**
5. Mika Meyers disclosure request: **ITEM Z**
6. Other:

PUBLIC COMMENT:

ADJOURNMENT:

Big Rapids Charter Township will provide necessary and reasonable auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed material, if individuals with disabilities, upon five business days notice to the township. Individuals requiring auxiliary aids or services should contact Rene Fountain, Big Rapids Charter Township Clerk, 14212 Northland Drive, Big Rapids, MI 49307- call 231 796 3603 or fax request to 231 796 2533.

April 19, 2019

Supervisor Bill Stanek

I am writing to you to formally ask for you and my Township Board to reconsider the road fixing priorities in our Township. As you told me a few weeks ago, Woodward Ave from 220th to 230th, is not on the fix list until 2021, which should scare many of the residents and people who use that road to death. It is not only a disgrace, it is very unsafe and getting worst every day. I understand fully the tough job that you have to prioritize what roads to fix when there are so many in our area that our bad. But I can guarantee you, and I have traveled the roads that you plan now to fix in 2019 and 2020 and NONE of these are as bad as the unsafe and horrible stretch of road on Woodward Ave – where someone in charge actually put up two signs telling us it is a "rough road" and NOWHERE on any of the other roads, that are up for repaving before Woodward, have this designation.

I am sure you have heard from many people on this stretch of road but when you have to drive it 3 or 4 times a day, and you see cars swerving all over the road, crossing the center line, going down in the ditch and all sorts of other crazy ways of navigating the road, it is just a matter of time before we have a serious accident or property damage problem. Again, I have not seen this on ANY other road in this area or the county for that matter as in my job I travel this county a lot.

I am asking that you share this with your Board and make it a priority to discuss this and come up with some way, if you cannot do the road this summer, that you AT LEAST make it safe and driveable, which it is not at all at this time, in the 150 yard stretch between the now infamous (with people who live out that way) Rough Road signs. It should be a priority due to the total destruction of that stretch of road and the very unsafe driving conditions. Thank you.



Bill Scheible, Resident of BR Township

Cc: Mecosta County Road Commission, Van Johnson

Mecosta County Sheriff Dept – Todd Purcell

Big Rapids Township Board

MECOSTA COUNTY DRAIN COMMISSIONER'S OFFICE
Certified Soil Erosion & Sedimentation Control Agency (CEA)
Jackie Fitzgerald, Drain Commissioner
Karla Miller, Deputy Drain Commissioner



Services Building
14485 Northland Drive, Rm. 105
Big Rapids, MI 49307

Phone: (231) 592-0103
Fax: (231) 592-9446
e-mail: drain@mecostacounty.org

April 9, 2019

RE: Mecosta County Drain Commissioner – 2018 Annual Report

To All Interested Parties:

We are pleased to announce that The Mecosta County Board of Commissioners approved our 2018 Annual Report on April 4, 2019.

Please visit our website to download a copy for your review. Our website address is <http://www.mecostacounty.org/drain>.

If you have any questions regarding any of the information in this report or would like a hard copy, please feel free to contact our office.

Sincerely,

A handwritten signature in cursive script that reads "Jackie Fitzgerald".

Jackie Fitzgerald
Mecosta County Drain Commissioner / CEA

JMF/kmm

**BIG RAPIDS CHARTER TOWNSHIP BOARD
REGULAR MEETING TUESDAY, APRIL 2, 2019
UNAPPROVED**

Item "C"

CALL TO ORDER: 7:00 p.m. ROLL CALL: Stanek, Fountain, Currie, Everett, Geib, Merendino present. Bean Absent. Pledge of Allegiance.

PUBLIC COMMENT: Jim Sandy – Industrial Park and Broadband, Tom O'Neil – Meeting on Marijuana April 10, 2019, Bob Maguire – Roads, Bill Shriver – Woodward Ave.

ADDITIONS TO AGENDA: Township Website under new business.

CORRESPONDENCE: Bridget Cinco & Crossroads: so noted and filed.

APPROVAL OF: March 5th meeting minutes: A motion to approve the March 5, 2019 meeting minutes as printed was made by Everett. Seconded by Geib. Motion passed unanimously.

FINANCIAL

1. **Treasurer Report February: approved as printed.**
2. **Financial Report: approved as printed.**

APPROVAL OF BILLS:

1. **Accounts Payable: A motion to approve accounts payable checks #31484-#31531 and the 4 E checks in the amount of \$135,408.89 was made by Stanek. Seconded by Geib. Motion passed unanimously on a roll call vote.**
2. **Payroll: A motion to approve payroll checks #11578- #11617 and stub 15 in the amount of \$19,203.24 was made by Currie. Seconded by Everett. Motion passed unanimously on a roll call vote.**

MONTHLY REPORTS:

1. **Building/Planning Department:**
2. **Cemetery and Grounds:**
3. **Fire Department:**
4. **Sewer Department:**
5. **Water Department:**
6. **Board of Review:**
7. **Fire Committee:**
8. **Planning Commission:**
9. **Utilities Committee:**
10. **Supervisor:
Approved as printed.**

UNFINISHED BUSINESS:

1. **Fire Department SOP's approval: A motion to approve the Fire Department SOP's was made by Everett. Seconded by Merendino. Motion passed unanimously.**

NEW BUSINESS:

1. **Request to add Crystal Hawley to Fire Roster: A motion to add Crystal Hawley to the Fire Department Roster was made by Currie. Seconded by Everett. Motion passed unanimously.**
2. **Request from Fire Department to accept DOD truck and spend up to \$3000 on it: A motion to accept the DOD truck and allow expenditures up to \$3,000 on the truck was made by Everett. Seconded by Merendino. Motion passed unanimously on a roll call vote.**
3. **Request from Fire Department to replace foam pro system: A motion to replace the foam pro system on Engine 1 not to exceed \$8,500 was made by Merendino. Seconded by Everett. Motion passed unanimously on a roll call vote.**
4. **Request from Cemetery to purchase mower: A motion approve the purchase of the Gravelly mower from State Street Hardware in the amount of \$10,376.92 was made by Currie. Seconded by Everett. Motion passed unanimously on a roll call vote.**
5. **Motion to dispose of current mower: A motion to run an ad in the Pioneer to sell the 2012 Husqvarna as is with the disclosure that the motor is of no value was made by Geib. Seconded by Merendino. Motion passed unanimously.**
6. **Bids for Generator maintenance: A motion to contract with Wolverine Power Systems for service and maintenance on the 8 township generators for the 3 year bid quoted was made by Currie. Seconded by Geib. Motion passed unanimously on a roll call vote.**
7. **Health Insurance renewal: A motion to renew the current township health insurance with Priority Health was made by Currie. Seconded by Merendino. Motion passed unanimously on a roll call vote.**
8. **2019 Road Estimates: A motion to sign contract with the road commission to Pulverize and Pave Madison 220th to the City Limits in the amount of \$318,909.86 and Pulverize and Pave 17 Mile 220th to 230th in the**

amount of \$177,563.02 was made by Everett. Seconded by Fountain. Motion passed unanimously on a roll call vote.

9. **2019 Dust Control:** A motion to contract with the road commission for 2 additional brines in the amount of \$4,000.00 was made by Currie. Seconded by Everett. Motion passed unanimously on a roll call vote.

10. **Budget adjustments:** A motion to approve budget adjustments as listed:

101-000-698-000 General Fund Advance from fund balance	add	\$180,000.00
101-446-805-000 General Fund Roads Contract Services	add	\$100,000.00
206-000-699.000 Fire Fund Transfer from other funds	add	\$100,000.00
206-000-699.100 Fire Fund Advance from fund balance	add	\$90,000.00
206-336-978.000 Capital Outlay over \$10,000	add	\$165,000.00
590-521-978.000 Sewer Fund Capital Outlay over \$10,000	add	\$20,000.00

was made by Currie. Seconded by Fountain. Motion passed unanimously.

11. **Discussion on parking lot:** no action.

12. **Township Website:** no action.

PUBLIC COMMENT: Bill Shriver – website, Bob Maguire - Purchase building, budget, roads.

ADJOURNMENT: 8:40 p.m.

BANK RECONCILIATION FOR BIG RAPIDS TOWNSHIP
 Bank GEN (GENERAL TOWNSHIP CHECKING)
 FROM 03/01/2019 TO 03/31/2019
 Reconciliation Record ID: 85

Item "D"

GL Number	Description	Beginning Balance
101-000-001.000	Cash - Checking	715,655.86
101-000-001.001	Cash Non-Expendable	
203-000-001.000	CASH	169,707.40
204-000-001.000	CASH	143,487.73
206-000-001.000	Cash - Checking	251,144.24
212-000-001.000	Cash - Savings	
246-000-001.000	Cash - Savings	
249-000-001.000	Cash - Savings	123,137.92
271-000-001.000	CASH	23,302.05
301-000-001.000	Cash - Savings	
401-000-001.000	CASH	30,067.50
590-000-001.000	Cash - Savings	690,304.62
591-000-001.000	CASH	(183,909.58)
593-000-001.000	CASH	
701-000-001.000	Cash - Savings	
708-000-001.000	CASH	15,846.38
711-000-001.000	CASH	
711-000-001.100	HVC Cash Expendable	14,822.35
850-000-001.000	Cash - Savings	
Beginning GL Balance:		1,993,566.47
Add: Cash Receipts		201,739.09
Less: Cash Disbursements		(88,988.63)
Less: Payroll Disbursements		(17,882.49)
Less: Journal Entries/Other		(200,000.00)
Ending GL Balance:		1,888,434.44

GL Number	Description	Ending Balance
101-000-001.000	Cash - Checking	725,618.80
101-000-001.001	Cash Non-Expendable	
203-000-001.000	CASH	183,113.08
204-000-001.000	CASH	186,971.25
206-000-001.000	Cash - Checking	280,146.60
212-000-001.000	Cash - Savings	
246-000-001.000	Cash - Savings	
249-000-001.000	Cash - Savings	121,182.41
271-000-001.000	CASH	29,095.19
301-000-001.000	Cash - Savings	
401-000-001.000	CASH	30,367.50
590-000-001.000	Cash - Savings	490,847.74
591-000-001.000	CASH	(186,028.86)
593-000-001.000	CASH	
701-000-001.000	Cash - Savings	
708-000-001.000	CASH	15,846.38
711-000-001.000	CASH	
711-000-001.100	HVC Cash Expendable	15,315.50
850-000-001.000	Cash - Savings	(4,041.15)
Ending GL Balance:		1,888,434.44
Ending Bank Balance:		1,879,637.63
Add: Deposits in Transit		
3-14 GL SHOWS 40.00 LESS PER BANK DEPOSIT		(40.00)
DEPOSIT IN TRANSIT		13,480.62
		13,440.62

Less: Outstanding Checks

AP Checks

Check Date	Check Number	Name	Amount
05/03/2018	31069	DYKEMA GOSSETT PLLC	57.24
03/29/2019	9930053	VOYA FINANCIAL	4,041.15

Payroll Checks

Check Date	Check Number	Name	Amount
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BANK RECONCILIATION FOR BIG RAPIDS TOWNSHIP
Bank GEN (GENERAL TOWNSHIP CHECKING)
FROM 03/01/2019 TO 03/31/2019
Reconciliation Record ID: 85

12/31/2017	10970	BEAN, SUSAN	11.01
03/01/2018	11067	MYERS, AARON	43.41
03/02/2018	11068	FITZPATRICK, DUSTIN	13.86
09/01/2018	11318	BEAN, SUSAN	208.00
02/01/2019	11505	PEREZ, ADAM	12.20
03/01/2019	11576	EVERETT, JERALD	128.47
03/01/2019	11577	MERENDINO, CHRISTOPHER	128.47

Total - 9 Outstanding Checks: 4,643.81
Adjusted Bank Balance 1,888,434.44
Unreconciled Difference: 0.00

REVIEWED BY:

Rene Fountain
4/12/19

Penny

DATE:

4/11/2019

Item "E"

05/02/2019 REVENUE AND EXPENDITURE REPORT FOR BIG RAPIDS TOWNSHIP
 PERIOD ENDING 05/31/2019
 % Fiscal Year Completed: 41.37

GL NUMBER	DESCRIPTION	2019		ACTIVITY FOR		AVAILABLE		% BDTG USED
		AMENDED BUDGET	YTD BALANCE 05/31/2019	MONTH 05/31/2019 INCREASE (DECREASE)	NORMAL (ABNORMAL)	BALANCE	NORMAL (ABNORMAL)	
Fund 101 - GENERAL OPERATING FUND								
Revenues								
Dept 000 - GENERAL								
101-000-402.000	Current Real Property Tax	185,000.00	169,305.17	0.00	0.00	15,694.83	91.52	0.00
101-000-441.000	Local Community Stabilization Share Tax	2,000.00	0.00	0.00	0.00	2,000.00	0.00	0.00
101-000-445.000	Penalties & Interest on Taxes	1,400.00	1,435.40	0.00	0.00	(35.40)	102.53	0.00
101-000-447.000	Property Tax Admin Fee	48,500.00	17,766.58	0.00	0.00	30,733.42	36.63	0.00
101-000-451.000	Business Licenses & Permits	19,500.00	4,718.25	0.00	0.00	14,781.75	24.20	0.00
101-000-574.000	State Shared Revenue	364,000.00	59,852.00	0.00	0.00	304,148.00	16.44	0.00
101-000-607.000	Ch. for Serv. (fees, zoning)	1,500.00	605.00	0.00	0.00	895.00	40.33	0.00
101-000-610.000	School Parcel Fee	6,200.00	0.00	0.00	0.00	6,200.00	0.00	0.00
101-000-628.000	Ch. for Serv. (copies, ordin.)	300.00	0.00	0.00	0.00	300.00	0.00	0.00
101-000-632.000	Ch. for Serv. (sale cem. lots)	4,000.00	1,200.00	0.00	0.00	2,800.00	30.00	0.00
101-000-634.000	Ch. for Serv. (grave op & cl)	12,000.00	4,400.00	0.00	0.00	7,600.00	36.67	0.00
101-000-635.000	Chg For Serv Cem Foun & Misc	3,500.00	1,692.00	0.00	0.00	1,808.00	48.34	0.00
101-000-640.000	Ch. for Serv. (lot splits)	500.00	300.00	0.00	0.00	200.00	60.00	0.00
101-000-664.000	Int. & Div. on Earnings	6,500.00	3,705.47	0.00	0.00	2,794.53	57.01	0.00
101-000-667.000	Rent&Exp Building Dept	7,200.00	0.00	0.00	0.00	7,200.00	0.00	0.00
101-000-668.000	Sign Rental	4,000.00	4,000.00	0.00	0.00	0.00	100.00	0.00
101-000-675.020	Cemetery Annuity - Division of Assets	52,000.00	0.00	0.00	0.00	52,000.00	0.00	0.00
101-000-676.000	Reimbursements	0.00	5,514.89	0.00	0.00	(5,514.89)	100.00	0.00
101-000-687.000	REFUNDS	500.00	0.00	0.00	0.00	500.00	0.00	0.00
101-000-697.000	Transfer from other Fund	50,000.00	0.00	0.00	0.00	50,000.00	0.00	0.00
101-000-698.000	Advance from Fund Balance	180,000.00	0.00	0.00	0.00	180,000.00	0.00	0.00
Total Dept 000 - GENERAL		948,600.00	274,494.76	0.00	0.00	674,105.24	28.94	0.00
TOTAL REVENUES		948,600.00	274,494.76	0.00	0.00	674,105.24	28.94	0.00

Expenditures								
Dept 101 - TOWNSHIP BOARD								
101-101-702.000	Salary & Wages	7,000.00	2,333.28	583.32	4,666.72	33.33	0.00	0.00
101-101-702.020	Salary & Wages Clerical Help	24,970.00	8,323.20	2,080.80	16,646.80	33.33	0.00	0.00
101-101-710.000	Twp. Share Medicare Witholding	465.00	154.52	38.65	310.48	33.23	0.00	0.00
101-101-714.000	Health Insurance	4,410.00	2,176.13	0.00	2,233.87	49.35	0.00	0.00
101-101-715.000	Twp. Share Soc. Sec. Withholdg	1,985.00	660.72	165.21	1,324.28	33.29	0.00	0.00
101-101-715.015	Retirement	4,590.00	1,407.32	351.83	3,182.68	30.66	0.00	0.00
101-101-720.000	Medical Reimbursement	835.00	222.50	0.00	612.50	26.65	0.00	0.00

GL NUMBER	DESCRIPTION	2019		YTD BALANCE		ACTIVITY FOR		AVAILABLE	
		AMENDED BUDGET	05/31/2019	NORMAL (ABNORMAL)	05/31/2019	INCREASE (DECREASE)	NORMAL (ABNORMAL)	BALANCE	% BDDT
101-101-727.000	Office Supplies	800.00	399.32		93.96		400.68	49.92	
101-101-740.000	Operating Supplies	200.00	0.00		0.00		200.00	0.00	
101-101-801.000	Professional Services	28,000.00	13,113.22		5,404.56		14,886.78	46.83	
101-101-850.000	Communication	3,400.00	1,046.52		330.62		2,353.48	30.78	
101-101-860.100	Transportation - Census	2,000.00	0.00		0.00		2,000.00	0.00	
101-101-880.000	Community Promotion	600.00	0.00		0.00		600.00	0.00	
101-101-881.000	FALL CLEAN-UP	7,500.00	0.00		0.00		7,500.00	0.00	
101-101-900.000	Printing & Publishing	2,000.00	346.68		0.00		1,653.32	17.33	
101-101-956.000	Miscellaneous	100.00	0.00		0.00		100.00	0.00	
101-101-960.000	Education	1,500.00	0.00		0.00		1,500.00	0.00	
101-101-965.000	Insurance & Bonds	9,000.00	6,167.05		5,983.18		2,832.95	68.52	
101-101-975.000	Capital Outlay under \$10,000	1,000.00	0.00		0.00		1,000.00	0.00	
Total Dept 101 - TOWNSHIP BOARD		100,355.00	36,350.46		15,032.13		64,004.54	36.22	
Dept 171 - SUPERVISOR									
101-171-702.000	Salary & Wages	25,000.00	8,333.32		2,083.33		16,666.68	33.33	
101-171-702.010	Salary & Wages Deputy	2,000.00	0.00		0.00		2,000.00	0.00	
101-171-702.040	Salary & Wages Cemetery	5,000.00	1,666.68		416.67		3,333.32	33.33	
101-171-702.300	Health Insurance Buyout	1,800.00	600.00		150.00		1,200.00	33.33	
101-171-710.000	Twp. Share Medicare Withholding	500.00	153.70		38.42		346.30	30.74	
101-171-715.000	Twp. Share Soc. Sec. Withholdg	2,100.00	657.20		164.30		1,442.80	31.30	
101-171-715.015	Retirement	5,250.00	1,749.00		437.25		3,501.00	33.31	
101-171-720.000	Medical Reimbursement	1,500.00	0.00		0.00		1,500.00	0.00	
101-171-727.000	Office Supplies	100.00	5.99		0.00		94.01	5.99	
101-171-740.000	Operating Supplies	100.00	0.00		0.00		100.00	0.00	
101-171-801.000	Professional Services	400.00	0.00		0.00		400.00	0.00	
101-171-850.100	Cell Phone	360.00	120.00		120.00		240.00	33.33	
101-171-860.000	Transportation	400.00	125.28		125.28		274.72	31.32	
101-171-960.000	Education	1,000.00	379.00		30.00		621.00	37.90	
101-171-975.000	Capital Outlay under \$10,000	500.00	0.00		0.00		500.00	0.00	
Total Dept 171 - SUPERVISOR		46,010.00	13,790.17		3,565.25		32,219.83	29.97	
Dept 215 - CLERK									
101-215-702.000	Salary & Wages	31,500.00	10,500.00		2,625.00		21,000.00	33.33	
101-215-702.010	Salary & Wages Deputy	3,700.00	216.00		0.00		3,484.00	5.84	
101-215-702.040	Salary & Wages Cemetery	7,700.00	2,566.68		641.67		5,133.32	33.33	
101-215-702.300	Health Insurance Buyout	1,800.00	600.00		150.00		1,200.00	33.33	
101-215-710.000	Twp. Share Medicare Withholding	650.00	201.30		49.54		448.70	30.97	
101-215-715.000	Twp. Share Soc. Sec. Withholdg	2,775.00	860.72		211.83		1,914.28	31.02	
101-215-715.015	Retirement	6,765.00	2,255.00		563.75		4,510.00	33.33	
101-215-720.000	Medical Reimbursement	1,500.00	190.04		0.00		1,309.96	12.67	
101-215-727.000	Office Supplies	700.00	290.54		95.65		409.46	41.51	
101-215-740.000	Operating Supplies	250.00	139.12		0.00		110.88	55.65	
101-215-801.000	Professional Services	2,000.00	862.00		0.00		1,138.00	43.10	

GL NUMBER	DESCRIPTION	2019		YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BDTG USED
		AMENDED BUDGET	05/31/2019	NORMAL (ABNORMAL)	05/31/2019	MONTH 05/31/2019	NORMAL (ABNORMAL)	BALANCE		
101-215-850.000	Cell Phone Reimbursement	360.00	90.00		90.00	0.00	270.00	25.00		
101-215-960.000	Education	1,000.00	0.00		0.00	0.00	1,000.00	0.00		
101-215-975.000	Capital Outlay under \$10,000	500.00	0.00		0.00	0.00	500.00	0.00		
Total Dept 215 - CLERK		61,200.00	18,771.40		4,427.44		42,428.60	30.67		
Dept 247 - BOARD OF REVIEW										
101-247-702.000	Salary & Wages	900.00	568.60		0.00	0.00	331.40	63.18		
101-247-710.000	Twp. Share Medicare Withholding	15.00	8.24		0.00	0.00	6.76	54.93		
101-247-715.000	Twp. Share Soc. Sec. Withholding	60.00	35.25		0.00	0.00	24.75	58.75		
101-247-900.000	Printing & Publishing	75.00	67.15		67.15	0.00	7.85	89.53		
101-247-960.000	Education	200.00	0.00		0.00	0.00	200.00	0.00		
Total Dept 247 - BOARD OF REVIEW		1,250.00	679.24		67.15		570.76	54.34		
Dept 253 - TREASURER										
101-253-702.000	Salary & Wages	31,200.00	10,400.00		2,600.00	0.00	20,800.00	33.33		
101-253-702.010	Salary & Wages Deputy	3,850.00	939.60		0.00	0.00	2,910.40	24.41		
101-253-710.000	Twp. Share Medicare Withholding	510.00	164.41		37.70	0.00	345.59	32.24		
101-253-714.000	Health Insurance	6,925.00	2,560.20		0.00	0.00	4,364.80	36.97		
101-253-715.000	Twp. Share Soc. Sec. Withholding	2,175.00	703.07		161.20	0.00	1,471.93	32.33		
101-253-715.015	Retirement	5,180.00	1,716.00		429.00	0.00	3,464.00	33.13		
101-253-720.000	Medical Reimbursement	1,195.00	0.00		0.00	0.00	1,195.00	0.00		
101-253-727.000	Office Supplies	1,000.00	730.46		0.00	0.00	269.54	73.05		
101-253-740.000	Operating Supplies	700.00	118.65		0.00	0.00	581.35	16.95		
101-253-801.000	Professional Services	4,750.00	678.00		0.00	0.00	4,072.00	14.27		
101-253-975.000	Capital Outlay under \$10,000	2,000.00	0.00		0.00	0.00	2,000.00	0.00		
Total Dept 253 - TREASURER		59,485.00	18,010.39		3,227.90		41,474.61	30.28		
Dept 257 - ASSESSOR										
101-257-727.000	SUPPLIES	100.00	0.00		0.00	0.00	100.00	0.00		
101-257-740.000	Operating Supplies	200.00	50.00		0.00	0.00	150.00	25.00		
101-257-801.000	Professional Services	3,500.00	2,541.48		0.00	0.00	958.52	72.61		
101-257-801.005	Contractual Assessor	39,500.00	12,133.32		3,033.33	0.00	27,366.68	30.72		
101-257-801.006	Tax Tribunal Appeals	1,000.00	0.00		0.00	0.00	1,000.00	0.00		
Total Dept 257 - ASSESSOR		44,300.00	14,724.80		3,033.33		29,575.20	33.24		
Dept 262 - ELECTIONS										
101-262-702.000	SALARY AND WAGES	1,800.00	0.00		0.00	0.00	1,800.00	0.00		
101-262-727.000	SUPPLIES	150.00	0.00		0.00	0.00	150.00	0.00		
101-262-740.000	Operating Supplies	1,650.00	717.29		543.29	0.00	932.71	43.47		
101-262-900.000	Printing & Publishing	100.00	79.30		0.00	0.00	20.70	79.30		
101-262-960.000	Education	250.00	0.00		0.00	0.00	250.00	0.00		
Total Dept 262 - ELECTIONS		3,950.00	796.59		543.29		3,153.41	20.17		
Dept 265 - TOWNSHIP HALL & GROUNDS										

GL NUMBER	DESCRIPTION	2019		YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BDTG USED
		AMENDED BUDGET	05/31/2019	NORMAL (ABNORMAL)	05/31/2019	MONTH 05/31/2019	NORMAL (ABNORMAL)	BALANCE		
101-265-702.000	Salary & Wages	2,200.00	205.63		205.63		205.63	1,994.37	9.35	
101-265-702.200	Salary & Wages Snowplowing	400.00	306.26		306.26		0.00	93.74	76.57	
101-265-710.000	Twp. Share Medicare Withholding	40.00	7.41		7.41		2.98	32.59	18.53	
101-265-715.000	Twp. Share Soc. Sec. Withholdg	165.00	31.74		31.74		12.75	133.26	19.24	
101-265-715.015	Retirement	0.00	71.66		71.66		28.79	(71.66)	100.00	
101-265-740.000	Operating Supplies	200.00	122.50		122.50		0.00	77.50	61.25	
101-265-801.000	Professional Services	500.00	0.00		0.00		0.00	500.00	0.00	
101-265-920.000	Public Utilities	4,500.00	1,533.75		1,533.75		134.59	2,966.25	34.08	
101-265-930.000	Repair & Maintenance	2,600.00	1,016.80		1,016.80		426.80	1,583.20	39.11	
101-265-932.000	Grounds maintenance	800.00	171.86		171.86		0.00	628.14	21.48	
101-265-956.000	Miscellaneous	100.00	0.00		0.00		0.00	100.00	0.00	
101-265-978.000	Capital Outlay \$10,000 and above	20,000.00	10,676.72		10,676.72		10,676.72	9,323.28	53.38	
Total Dept 265 - TOWNSHIP HALL & GROUNDS		31,505.00	14,144.33		11,488.26		17,360.67	44.90		
Dept 276 - TOWNSHIP CEMETERIES										
101-276-702.000	Salary & Wages	12,000.00	543.75		543.75		2,362.50	11,456.25	4.53	
101-276-702.015	Salary & Wages Mangement	23,000.00	4,265.63		4,265.63		406.88	2,388.11	18.55	
101-276-702.016	Salary & Wages Clerical Management	8,500.00	6,111.89		6,111.89		0.00	4,800.00	71.90	
101-276-702.100	SALARY & WAGES: UNEMPLOYMENT	4,800.00	0.00		0.00		0.00	0.00	0.00	
101-276-702.200	Salary & Wages Snowplowing	400.00	306.26		306.26		48.04	93.74	76.57	
101-276-710.000	Twp. Share Medicare Withholding	650.00	162.81		162.81		0.00	487.19	25.05	
101-276-714.000	Health Insurance	7,200.00	3,200.25		3,200.25		0.00	3,999.75	44.45	
101-276-715.000	Twp. Share Soc. Sec. Withholdg	2,750.00	696.09		696.09		205.41	2,053.91	25.31	
101-276-715.015	Retirement	5,250.00	1,495.74		1,495.74		387.71	3,754.26	28.49	
101-276-720.000	Medical Reimbursement	1,500.00	0.00		0.00		0.00	1,500.00	0.00	
101-276-727.000	Office Supplies	300.00	184.99		184.99		216.95	115.01	61.66	
101-276-740.000	Operating Supplies	4,000.00	340.20		340.20		0.00	3,659.80	8.51	
101-276-801.000	Professional Services	2,000.00	0.00		0.00		0.00	2,000.00	0.00	
101-276-801.010	MANPOWER	2,000.00	0.00		0.00		0.00	2,000.00	0.00	
101-276-801.020	PROF. SERVICES GRAVE OPENING/CLOSING	10,000.00	0.00		0.00		0.00	10,000.00	0.00	
101-276-850.000	Communication	1,000.00	441.56		441.56		111.62	558.44	44.16	
101-276-850.100	Cell Phone	360.00	90.00		90.00		90.00	270.00	25.00	
101-276-860.000	Transportation	100.00	0.00		0.00		0.00	100.00	0.00	
101-276-900.000	Printing & Publishing	100.00	0.00		0.00		0.00	100.00	0.00	
101-276-920.000	Public Utilities	2,500.00	1,002.84		1,002.84		248.80	1,497.16	40.11	
101-276-930.000	Repair & Maintenance	7,000.00	2,214.36		2,214.36		971.12	4,785.64	31.63	
101-276-933.000	Snowplowing	350.00	0.00		0.00		0.00	350.00	0.00	
101-276-960.000	Education	500.00	0.00		0.00		0.00	500.00	0.00	
101-276-965.000	Insurance & Bonds	3,000.00	536.40		536.40		263.62	2,463.60	17.88	
101-276-971.000	Re Purchase Cemetery Lots	500.00	0.00		0.00		0.00	500.00	0.00	
101-276-975.000	Capital Outlay under \$10,000	2,000.00	0.00		0.00		0.00	2,000.00	0.00	
101-276-978.000	Capital Outlay \$10,000 and above	25,000.00	0.00		0.00		0.00	25,000.00	0.00	
Total Dept 276 - TOWNSHIP CEMETERIES		126,760.00	21,592.77		6,041.39		105,167.23	17.03		

GL NUMBER	DESCRIPTION	2019 AMENDED BUDGET	YTD BALANCE 05/31/2019		ACTIVITY FOR MONTH 05/31/2019		AVAILABLE BALANCE	% BDGT USED
			NORMAL (ABNORMAL)	NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)		
Dept 446 - HIGHWAYS & STREETS								
101-446-801.000	Professional Services	2,000.00	0.00	0.00	0.00	0.00	2,000.00	0.00
101-446-805.000	Contractual Services Roads	280,000.00	0.00	0.00	0.00	0.00	280,000.00	0.00
Total Dept 446 - HIGHWAYS & STREETS		282,000.00	0.00	0.00	0.00	0.00	282,000.00	0.00
Dept 448 - STREET LIGHTS								
101-448-920.000	Public Utilities	9,500.00	2,886.08	56.85	56.85	56.85	6,613.92	30.38
Total Dept 448 - STREET LIGHTS		9,500.00	2,886.08	56.85	56.85	56.85	6,613.92	30.38
Dept 450 - IND. PARK INFRASTRUCTURE								
101-450-990.100	Ind. Park Infrastructure	50,100.00	0.00	0.00	0.00	0.00	50,100.00	0.00
Total Dept 450 - IND. PARK INFRASTRUCTURE		50,100.00	0.00	0.00	0.00	0.00	50,100.00	0.00
Dept 721 - PLANNING COMMISSION								
101-721-702.000	SALARY AND WAGES	8,160.00	2,720.00	680.00	680.00	680.00	5,440.00	33.33
101-721-702.030	Salary & Wages Per Diems	3,250.00	494.40	123.60	123.60	123.60	2,755.60	15.21
101-721-710.000	Twp. Share Medicare Withholding	165.00	46.60	11.66	11.66	11.66	118.40	28.24
101-721-715.000	Twp. Share Soc. Sec. Withholding	710.00	199.28	49.81	49.81	49.81	510.72	28.07
101-721-715.015	Retirement	1,120.00	380.80	95.20	95.20	95.20	739.20	34.00
101-721-740.000	Operating Supplies	100.00	0.00	0.00	0.00	0.00	100.00	0.00
101-721-801.000	Professional Services	3,000.00	10,000.00	0.00	0.00	0.00	(7,000.00)	333.33
101-721-860.000	MILEAGE	300.00	0.00	0.00	0.00	0.00	300.00	0.00
101-721-900.000	Printing & Publishing	500.00	79.30	0.00	0.00	0.00	420.70	15.86
101-721-960.000	Education	1,000.00	240.00	240.00	240.00	240.00	760.00	24.00
Total Dept 721 - PLANNING COMMISSION		18,305.00	14,160.38	1,200.27	1,200.27	1,200.27	4,144.62	77.36
Dept 728 - ECONOMIC-INDUSTRIAL DEVELOPMT								
101-728-801.000	Professional Services	500.00	0.00	0.00	0.00	0.00	500.00	0.00
101-728-880.000	Community Promotion	4,200.00	0.00	0.00	0.00	0.00	4,200.00	0.00
101-728-930.000	Repair & Maintenance	200.00	0.00	0.00	0.00	0.00	200.00	0.00
Total Dept 728 - ECONOMIC-INDUSTRIAL DEVELOPMT		4,900.00	0.00	0.00	0.00	0.00	4,900.00	0.00
Dept 751 - PARKS & RECREATION								
101-751-702.000	Salary & Wages	600.00	100.00	100.00	100.00	100.00	500.00	16.67
101-751-702.015	Salary & Wages Mangement	1,000.00	70.00	70.00	70.00	70.00	930.00	7.00
101-751-702.070	Park Supvr	2,575.00	0.00	0.00	0.00	0.00	2,575.00	0.00
101-751-710.000	Twp. Share Medicare Withholding	60.00	2.46	2.46	2.46	2.46	57.54	4.10
101-751-715.000	Twp. Share Soc. Sec. Withholdg	260.00	10.54	10.54	10.54	10.54	249.46	4.05
101-751-715.015	Retirement	0.00	9.80	9.80	9.80	9.80	(9.80)	100.00
101-751-740.000	Operating Supplies	500.00	0.00	0.00	0.00	0.00	500.00	0.00
101-751-920.000	Public Utilities	300.00	77.22	77.22	77.22	77.22	222.78	25.74
101-751-930.000	Repair & Maintenance	800.00	0.00	0.00	0.00	0.00	800.00	0.00
Total Dept 751 - PARKS & RECREATION		6,095.00	270.02	192.80	192.80	192.80	5,824.98	4.43

GL NUMBER	DESCRIPTION	2019		YTD BALANCE		ACTIVITY FOR		AVAILABLE		
		AMENDED BUDGET	2019	05/31/2019	05/31/2019	MONTH 05/31/2019	BALANCE	% BDTG	USED	
TOTAL EXPENDITURES		845,715.00	156,176.63	156,176.63	48,876.06	689,538.37		18.47		
Fund 101 - GENERAL OPERATING FUND:										
TOTAL REVENUES		948,600.00	274,494.76	274,494.76	0.00	674,105.24		28.94		
TOTAL EXPENDITURES		845,715.00	156,176.63	156,176.63	48,876.06	689,538.37		18.47		
NET OF REVENUES & EXPENDITURES		102,885.00	118,318.13	118,318.13	(48,876.06)	(15,433.13)		115.00		
Fund 203 - PERRY STREET CORRIDOR SIDEWALK										
Revenues										
Dept 000 - GENERAL										
203-000-665.000	SPECIAL ASSESSMENT INTEREST	4,000.00	33,673.11	33,673.11	0.00	(29,673.11)		841.83		
203-000-672.000	Special Assessment	50,000.00	17,209.65	17,209.65	0.00	32,790.35		34.42		
Total Dept 000 - GENERAL		54,000.00	50,882.76	50,882.76	0.00	3,117.24		94.23		
TOTAL REVENUES		54,000.00	50,882.76	50,882.76	0.00	3,117.24		94.23		
Expenditures										
Dept 444 - SIDEWALKS										
203-444-991.050	LOAN PAYMENT (to revolving loan fund)	50,000.00	0.00	0.00	0.00	50,000.00		0.00		
203-444-996.050	INTEREST (to revolving loan fund)	4,000.00	0.00	0.00	0.00	4,000.00		0.00		
Total Dept 444 - SIDEWALKS		54,000.00	0.00	0.00	0.00	54,000.00		0.00		
TOTAL EXPENDITURES		54,000.00	0.00	0.00	0.00	54,000.00		0.00		
Fund 203 - PERRY STREET CORRIDOR SIDEWALK:										
TOTAL REVENUES		54,000.00	50,882.76	50,882.76	0.00	3,117.24		94.23		
TOTAL EXPENDITURES		54,000.00	0.00	0.00	0.00	54,000.00		0.00		
NET OF REVENUES & EXPENDITURES		0.00	50,882.76	50,882.76	0.00	(50,882.76)		100.00		
Fund 204 - MUNICIPAL STREET FUND										
Revenues										
Dept 000 - GENERAL										
204-000-405.000	B. R. T. Road Millage	215,000.00	203,168.19	203,168.19	0.00	11,831.81		94.50		
Total Dept 000 - GENERAL		215,000.00	203,168.19	203,168.19	0.00	11,831.81		94.50		
TOTAL REVENUES		215,000.00	203,168.19	203,168.19	0.00	11,831.81		94.50		
Expenditures										
Dept 446 - HIGHWAYS & STREETS										
204-446-805.000	Contractual Services	215,000.00	0.00	0.00	0.00	215,000.00		0.00		

GL NUMBER	DESCRIPTION	2019		YTD BALANCE		ACTIVITY FOR		AVAILABLE	
		AMENDED BUDGET	NORMAL (ABNORMAL)	05/31/2019	NORMAL (ABNORMAL)	MONTH 05/31/2019	INCREASE (DECREASE)	BALANCE	% BDGT USED
Total Dept 446 - HIGHWAYS & STREETS		215,000.00	0.00	0.00	0.00	0.00	0.00	215,000.00	0.00
TOTAL EXPENDITURES		215,000.00	0.00	0.00	0.00	0.00	0.00	215,000.00	0.00
Fund 204 - MUNICIPAL STREET FUND:									
TOTAL REVENUES		215,000.00	203,168.19	0.00	0.00	0.00	0.00	11,831.81	94.50
TOTAL EXPENDITURES		215,000.00	0.00	0.00	0.00	0.00	0.00	215,000.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	203,168.19	0.00	0.00	0.00	0.00	(203,168.19)	100.00
Fund 206 - FIRE FUND									
Revenues									
Dept 000 - GENERAL									
206-000-403.000	Current Real Property Tax	215,000.00	159,711.95	0.00	0.00	0.00	0.00	55,288.05	74.28
206-000-411.000	Delinquent Real Property Tax	0.00	43,456.24	0.00	0.00	0.00	0.00	(43,456.24)	100.00
206-000-582.000	Contribution Mecosta Co. F.R.	15,000.00	7,142.88	0.00	0.00	0.00	0.00	7,857.12	47.62
206-000-664.000	Int. & Div. on Earnings	500.00	1,643.21	0.00	0.00	0.00	0.00	(1,143.21)	328.64
206-000-699.000	Transfer from other Fund	100,000.00	0.00	0.00	0.00	0.00	0.00	100,000.00	0.00
206-000-699.100	Advance from Fund Balance	90,000.00	0.00	0.00	0.00	0.00	0.00	90,000.00	0.00
Total Dept 000 - GENERAL		420,500.00	211,954.28	0.00	0.00	0.00	0.00	208,545.72	50.41
TOTAL REVENUES		420,500.00	211,954.28	0.00	0.00	0.00	0.00	208,545.72	50.41
Expenditures									
Dept 336 - FIRE DEPARTMENT									
206-336-702.000	Salary & Wages	48,000.00	16,002.73	4,000.10	0.00	0.00	0.00	31,997.27	33.34
206-336-702.025	Salary & Wages Reports	1,200.00	381.00	102.00	0.00	0.00	0.00	819.00	31.75
206-336-702.030	Salary & Wages Preincident Surveys	3,000.00	900.00	0.00	0.00	0.00	0.00	2,100.00	30.00
206-336-702.050	Salary & Wages First Responder	20,000.00	6,667.42	1,666.56	0.00	0.00	0.00	13,332.58	33.34
206-336-702.080	Chief Salary & Wages	12,500.00	4,243.70	1,032.04	0.00	0.00	0.00	8,256.30	33.95
206-336-702.085	Ass't Chief's Salary & Wages	10,000.00	3,300.40	837.45	0.00	0.00	0.00	6,699.60	33.00
206-336-702.200	Salary & Wages Snowplowing	500.00	367.51	35.00	0.00	0.00	0.00	132.49	73.50
206-336-710.000	Twp. Share Medicare Withholding	1,375.00	462.01	111.27	0.00	0.00	0.00	912.99	33.60
206-336-715.000	Twp. Share Soc. Sec. Withholdg	5,875.00	1,975.47	475.70	0.00	0.00	0.00	3,899.53	33.63
206-336-715.015	Retirement	0.00	51.45	4.90	0.00	0.00	0.00	(51.45)	100.00
206-336-727.000	Office Supplies	1,500.00	225.40	0.00	0.00	0.00	0.00	1,274.60	15.03
206-336-740.000	Operating Supplies	15,500.00	6,774.83	777.15	0.00	0.00	0.00	8,725.17	43.71
206-336-801.000	Professional Services	0.00	370.00	64.00	0.00	0.00	0.00	(370.00)	100.00
206-336-850.000	Communication	2,750.00	708.76	237.68	0.00	0.00	0.00	2,041.24	25.77
206-336-860.000	Transportation	100.00	294.18	0.00	0.00	0.00	0.00	(194.18)	294.18
206-336-880.000	Community Promotion	1,000.00	0.00	0.00	0.00	0.00	0.00	1,000.00	0.00
206-336-900.000	Printing & Publishing	100.00	0.00	0.00	0.00	0.00	0.00	100.00	0.00
206-336-920.000	Public Utilities	10,000.00	4,651.25	371.10	0.00	0.00	0.00	5,348.75	46.51

GL NUMBER	DESCRIPTION	2019		YTD BALANCE		ACTIVITY FOR		AVAILABLE		
		AMENDED BUDGET	05/31/2019	NORMAL (ABNORMAL)	05/31/2019	MONTH 05/31/2019	NORMAL (ABNORMAL)	BALANCE	% BDGT	
						INCREASE (DECREASE)			USED	
Total Dept 000 - GENERAL										
246-000-663.000	Received from Sidewalk Fund	50,000.00	0.00	0.00	0.00	0.00	50,000.00	0.00	0.00	
246-000-664.000	Int. & Div. on Earnings	4,000.00	0.00	0.00	0.00	0.00	4,000.00	0.00	0.00	
		54,000.00	0.00	0.00	0.00	0.00	54,000.00	0.00	0.00	
TOTAL REVENUES										
		54,000.00	0.00	0.00	0.00	0.00	54,000.00	0.00	0.00	
Expenditures										
Dept 000 - GENERAL										
246-000-996.100	Interest Payment	4,000.00	0.00	0.00	0.00	0.00	4,000.00	0.00	0.00	
246-000-999.000	Trans to other fund	50,000.00	0.00	0.00	0.00	0.00	50,000.00	0.00	0.00	
		54,000.00	0.00	0.00	0.00	0.00	54,000.00	0.00	0.00	
TOTAL EXPENDITURES										
		54,000.00	0.00	0.00	0.00	0.00	54,000.00	0.00	0.00	
Fund 246 - TOWNSHIP IMPROV REV. FUND:										
TOTAL REVENUES										
		54,000.00	0.00	0.00	0.00	0.00	54,000.00	0.00	0.00	
TOTAL EXPENDITURES										
		54,000.00	0.00	0.00	0.00	0.00	54,000.00	0.00	0.00	
NET OF REVENUES & EXPENDITURES										
		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Fund 249 - BUILDING INSPECTION FUND										
Revenues										
Dept 000 - GENERAL										
249-000-608.000	Ch. for Serv.Fees/Bldg.Permits	60,375.00	10,517.00	0.00	0.00	0.00	49,858.00	17.42	0.00	
249-000-664.000	Int. & Div. on Earnings	50.00	0.00	0.00	0.00	0.00	50.00	0.00	0.00	
249-000-676.000	Reimbursements	0.00	339.37	0.00	0.00	0.00	(339.37)	100.00	0.00	
		60,425.00	10,856.37	0.00	0.00	0.00	49,568.63	17.97	0.00	
TOTAL REVENUES										
		60,425.00	10,856.37	0.00	0.00	0.00	49,568.63	17.97	0.00	
Expenditures										
Dept 371 - BUILDING INSPECTION DEPARTMENT										
249-371-702.000	Salary & Wages	10,000.00	3,091.34	0.00	0.00	682.83	6,908.66	30.91	0.00	
249-371-702.020	Salary & Wages Clerical Help	11,750.00	3,916.80	0.00	0.00	979.20	7,833.20	33.33	0.00	
249-371-703.000	Salary & Wages Electrical Insp	6,100.00	1,465.90	0.00	0.00	376.00	4,634.10	24.03	0.00	
249-371-704.000	Salary & Wages Plbg-Mech Insp	8,600.00	2,534.10	0.00	0.00	699.80	6,065.90	29.47	0.00	
249-371-705.000	SAL & WAGES SITE PLAN REVIEW	4,500.00	750.00	0.00	0.00	500.00	3,750.00	16.67	0.00	
249-371-710.000	Twp. Share Medicare Withholding	595.00	170.50	0.00	0.00	46.95	424.50	28.66	0.00	
249-371-714.000	Health Insurance	2,580.00	1,024.12	0.00	0.00	0.00	1,555.88	39.69	0.00	
249-371-715.000	Twp. Share Soc. Sec. Withholdg	2,540.00	729.00	0.00	0.00	200.74	1,811.00	28.70	0.00	
249-371-715.015	Retirement	1,620.00	548.36	0.00	0.00	137.09	1,071.64	33.85	0.00	
249-371-720.000	Medical Reimbursement	400.00	152.50	0.00	0.00	0.00	247.50	38.13	0.00	

GL NUMBER	DESCRIPTION	2019		YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BDTG USED
		AMENDED BUDGET	05/31/2019	NORMAL (ABNORMAL)	05/31/2019	INCREASE (DECREASE)	NORMAL (ABNORMAL)	BALANCE		
249-371-727.000	Office Supplies	200.00	127.31		0.00		72.69	63.66		
249-371-740.000	Operating Supplies	200.00	0.00		0.00		200.00	0.00		
249-371-801.000	Professional Services	500.00	0.00		0.00		500.00	0.00		
249-371-850.100	Cell Phone	540.00	60.00		15.00		480.00	11.11		
249-371-860.000	Transportation	2,000.00	466.32		98.60		1,533.68	23.32		
249-371-900.000	Printing & Publishing	150.00	0.00		0.00		150.00	0.00		
249-371-940.000	Rent & Expenses	7,200.00	0.00		0.00		7,200.00	0.00		
249-371-958.000	Membership & Dues	200.00	62.50		0.00		137.50	31.25		
249-371-960.000	Education	750.00	127.50		112.50		622.50	17.00		
Total Dept 371 - BUILDING INSPECTION DEPARTMENT		60,425.00	15,226.25		3,848.71		45,198.75	25.20		
TOTAL EXPENDITURES		60,425.00	15,226.25		3,848.71		45,198.75	25.20		
Fund 249 - BUILDING INSPECTION FUND:										
TOTAL REVENUES		60,425.00	10,856.37		0.00		49,568.63	17.97		
TOTAL EXPENDITURES		60,425.00	15,226.25		3,848.71		45,198.75	25.20		
NET OF REVENUES & EXPENDITURES		0.00	(4,369.88)		(3,848.71)		4,369.88	100.00		
Fund 271 - LIBRARY FUND										
Revenues										
Dept 000 - GENERAL										
271-000-402.000	Current Real Property Tax	28,900.00	27,080.52		0.00		1,819.48	93.70		
Total Dept 000 - GENERAL		28,900.00	27,080.52		0.00		1,819.48	93.70		
TOTAL REVENUES		28,900.00	27,080.52		0.00		1,819.48	93.70		
Expenditures										
Dept 000 - GENERAL										
271-000-991.010	CONTRACT PAYMENT BIG RAPIDS PUBLIC LIBRA	26,588.00	0.00		0.00		26,588.00	0.00		
271-000-991.020	CONTRACT PAYMENT WALTON ERICKSON LIBRAR	2,312.00	0.00		0.00		2,312.00	0.00		
Total Dept 000 - GENERAL		28,900.00	0.00		0.00		28,900.00	0.00		
Dept 790 - LIBRARY										
271-790-991.010	Contract Payment BIG RAPIDS PUB LIB	0.00	26,767.57		0.00		(26,767.57)	100.00		
271-790-991.020	CONTRACT PAYMENT WALTON ERICKSON LIB	0.00	2,327.62		0.00		(2,327.62)	100.00		
Total Dept 790 - LIBRARY		0.00	29,095.19		0.00		(29,095.19)	100.00		
TOTAL EXPENDITURES		28,900.00	29,095.19		0.00		(195.19)	100.68		
Fund 271 - LIBRARY FUND:										
TOTAL REVENUES		28,900.00	27,080.52		0.00		1,819.48	93.70		
TOTAL EXPENDITURES		28,900.00	29,095.19		0.00		(195.19)	100.68		

GL NUMBER	DESCRIPTION	2019 AMENDED BUDGET	YTD BALANCE 05/31/2019 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2019 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
NET OF REVENUES & EXPENDITURES						
		0.00	(2,014.67)	0.00	2,014.67	100.00
Fund 401 - CEMETERY ENTRANCE BUILDING						
Revenues						
Dept 000 - GENERAL						
401-000-674.000	CONTRIBUTIONS AND DONATIONS	0.00	3,300.00	0.00	(3,300.00)	100.00
Total Dept 000 - GENERAL		0.00	3,300.00	0.00	(3,300.00)	100.00
TOTAL REVENUES						
		0.00	3,300.00	0.00	(3,300.00)	100.00
Expenditures						
Dept 567 - CEMETERY						
401-567-880.000	Community Promotion	0.00	85.80	0.00	(85.80)	100.00
Total Dept 567 - CEMETERY		0.00	85.80	0.00	(85.80)	100.00
TOTAL EXPENDITURES						
		0.00	85.80	0.00	(85.80)	100.00
Fund 401 - CEMETERY ENTRANCE BUILDING:						
TOTAL REVENUES						
		0.00	3,300.00	0.00	(3,300.00)	100.00
TOTAL EXPENDITURES						
		0.00	85.80	0.00	(85.80)	100.00
NET OF REVENUES & EXPENDITURES						
		0.00	3,214.20	0.00	(3,214.20)	100.00
Fund 590 - SEWER FUND						
Revenues						
Dept 000 - GENERAL						
590-000-539.010	SAW GRANT	30,000.00	4,158.00	0.00	25,842.00	13.86
590-000-625.000	TAP IN FEES	15,000.00	2,500.00	0.00	12,500.00	16.67
590-000-626.000	Charg. for Serv. (utilities)	595,000.00	195,616.47	0.00	399,383.53	32.88
590-000-627.000	Penalty on Delinquent Utility Bills	5,000.00	3,534.72	0.00	1,465.28	70.69
590-000-664.000	Int. & Div. on Earnings	3,000.00	5,164.40	0.00	(2,164.40)	172.15
590-000-676.000	Reimbursements	0.00	109.67	0.00	(109.67)	100.00
Total Dept 000 - GENERAL		648,000.00	211,083.26	0.00	436,916.74	32.57
TOTAL REVENUES						
		648,000.00	211,083.26	0.00	436,916.74	32.57
Expenditures						
Dept 521 - SEWER FUND						
590-521-702.000	Salary & Wages	8,000.00	2,666.68	666.67	5,333.32	33.33
590-521-702.200	Salary & Wages Snowplowing	500.00	306.26	0.00	193.74	61.25
590-521-710.000	Twp. Share Medicare Withholding	125.00	43.12	9.67	81.88	34.50

GL NUMBER	DESCRIPTION	2019		YTD BALANCE		ACTIVITY FOR		AVAILABLE	
		AMENDED BUDGET	05/31/2019	MONTH 05/31/2019	NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	BALANCE	% BDGT
590-521-714.000	Health Insurance	1,775.00	640.05			0.00		1,134.95	36.06
590-521-715.000	Twp. Share Soc. Sec. Withholdg	530.00	184.32			41.33		345.68	34.78
590-521-715.015	Retirement	1,320.00	482.88			110.00		837.12	36.58
590-521-720.000	Medical Reimbursement	310.00	0.00			0.00		310.00	0.00
590-521-727.000	Office Supplies	800.00	254.06			0.00		545.94	31.76
590-521-740.000	Operating Supplies	1,200.00	294.89			0.00		905.11	24.57
590-521-775.000	Repair & Maintenance Supplies	1,000.00	0.00			0.00		1,000.00	0.00
590-521-801.000	Professional Services	15,000.00	7,015.61			3,542.56		7,984.39	46.77
590-521-801.050	Miss Digge's	4,000.00	210.00			70.00		3,790.00	5.25
590-521-804.000	Contract Payment to City B.R.	332,000.00	98,300.10			0.00		233,699.90	29.61
590-521-805.000	Contractual Services	30,000.00	7,626.68			1,906.67		22,373.32	25.42
590-521-805.100	Extra Contractual Services	20,000.00	3,779.00			1,712.00		16,221.00	18.90
590-521-836.000	Refunds	575.00	0.00			0.00		575.00	0.00
590-521-900.000	Printing & Publishing	100.00	0.00			0.00		100.00	0.00
590-521-920.000	Public Utilities	32,000.00	9,362.92			1,633.68		22,637.08	29.26
590-521-930.000	Repair & Maintenance	26,000.00	706.19			0.00		25,293.81	2.72
590-521-933.000	Snowplowing	600.00	0.00			0.00		600.00	0.00
590-521-935.000	Bldg. & Grounds Repair & Maintenance	350.00	0.00			0.00		350.00	0.00
590-521-958.000	Membership & Dues	340.00	0.00			0.00		340.00	0.00
590-521-960.000	Education	500.00	0.00			0.00		500.00	0.00
590-521-965.000	Insurance & Bonds	2,400.00	2,394.00			2,394.00		6.00	99.75
590-521-967.001	SAW GRANT	30,000.00	15,793.60			0.00		14,206.40	52.65
590-521-968.000	Depreciation	79,000.00	0.00			0.00		79,000.00	0.00
590-521-975.000	Capital Outlay under \$10,000	4,000.00	0.00			0.00		4,000.00	0.00
590-521-978.000	Capital Outlay \$10,000 and above	40,000.00	29,672.00			0.00		10,328.00	74.18
Total Dept 521 - SEWER FUND		632,425.00	179,732.36			12,086.58		452,692.64	28.42
TOTAL EXPENDITURES		632,425.00	179,732.36			12,086.58		452,692.64	28.42
Fund 590 - SEWER FUND:									
TOTAL REVENUES		648,000.00	211,083.26			0.00		436,916.74	32.57
TOTAL EXPENDITURES		632,425.00	179,732.36			12,086.58		452,692.64	28.42
NET OF REVENUES & EXPENDITURES		15,575.00	31,350.90			(12,086.58)		(15,775.90)	201.29
Fund 591 - WATER FUND									
Revenues									
Dept 000 - GENERAL		1,600.00	277.05			0.00		1,322.95	17.32
591-000-626.000	Charg. for Serv. (utilities)	1,600.00	277.05			0.00		1,322.95	17.32
Total Dept 000 - GENERAL		1,600.00	277.05			0.00		1,322.95	17.32
TOTAL REVENUES		1,600.00	277.05			0.00		1,322.95	17.32

GL NUMBER	DESCRIPTION	2019		YTD BALANCE		ACTIVITY FOR		AVAILABLE	
		AMENDED BUDGET	NORMAL (ABNORMAL)	05/31/2019	NORMAL (ABNORMAL)	MONTH 05/31/2019	INCREASE (DECREASE)	BALANCE	% BDGT
									USED
Expenditures									
Dept 536 - WATER									
591-536-702.200	Salary & Wages Snowplowing	200.00		306.26		0.00		(106.26)	153.13
591-536-710.000	Twp. Share Medicare Withholding	5.00		4.45		0.00		0.55	89.00
591-536-715.000	Twp. Share Soc. Sec. Withholding	15.00		18.98		0.00		(3.98)	126.53
591-536-715.015	Retirement	0.00		42.87		0.00		(42.87)	100.00
591-536-740.000	Operating Supplies	1,500.00		133.45		133.45		1,366.55	8.90
591-536-775.000	Repair & Maintenance Supplies	200.00		0.00		0.00		200.00	0.00
591-536-801.000	Professional Services	300.00		0.00		0.00		300.00	0.00
591-536-805.000	Contractual Services	12,500.00		3,833.34		875.00		8,666.66	30.67
591-536-920.000	Public Utilities	7,200.00		2,869.63		576.42		4,330.37	39.86
591-536-930.000	Repair & Maintenance	2,000.00		61.87		0.00		1,938.13	3.09
591-536-968.000	Depreciation	4,200.00		0.00		0.00		4,200.00	0.00
Total Dept 536 - WATER		28,120.00		7,270.85		1,584.87		20,849.15	25.86
TOTAL EXPENDITURES				7,270.85		1,584.87		20,849.15	25.86
Fund 591 - WATER FUND:									
TOTAL REVENUES				277.05		0.00		1,322.95	17.32
TOTAL EXPENDITURES		1,600.00		7,270.85		1,584.87		20,849.15	25.86
NET OF REVENUES & EXPENDITURES		(26,520.00)		(6,993.80)		(1,584.87)		(19,526.20)	26.37
Fund 594 - 2013 Debt Refunding/Debit Retirement									
Revenues									
Dept 000 - GENERAL									
594-000-664.000	Int. & Div. on Earnings	0.00		36.45		0.00		(36.45)	100.00
594-000-672.000	Special Assessment	53,380.00		52,698.58		0.00		681.42	98.72
Total Dept 000 - GENERAL		53,380.00		52,735.03		0.00		644.97	98.79
TOTAL REVENUES				52,735.03		0.00		644.97	98.79
Expenditures									
Dept 909 - 2013 DEBT FUNDING/DEBT RETIREMENT									
594-909-801.000	Professional Services	350.00		0.00		0.00		350.00	0.00
594-909-992.000	Bond Principal Payment	45,000.00		0.00		0.00		45,000.00	0.00
594-909-996.000	Bond Interest Payment	8,030.00		0.00		0.00		8,030.00	0.00
Total Dept 909 - 2013 DEBT FUNDING/DEBT RETIREMENT		53,380.00		0.00		0.00		53,380.00	0.00
TOTAL EXPENDITURES				0.00		0.00		53,380.00	0.00
Fund 594 - 2013 Debt Refunding/Debit Retirement :									
TOTAL REVENUES				52,735.03		0.00		644.97	98.79

GL NUMBER	DESCRIPTION	2019		YTD BALANCE		ACTIVITY FOR		AVAILABLE		
		AMENDED BUDGET	2019	05/31/2019	05/31/2019	MONTH 05/31/2019	MONTH 05/31/2019	BALANCE	% BDGT	
				NORMAL (ABNORMAL)	NORMAL (ABNORMAL)	INCREASE (DECREASE)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	USED	
TOTAL EXPENDITURES		53,380.00	0.00	0.00	53,380.00	0.00	0.00	(52,735.03)	100.00	
NET OF REVENUES & EXPENDITURES		0.00	0.00	52,735.03						
Fund 703 - CURRENT TAX COLLECTION FUND										
Revenues										
Dept 000 - GENERAL										
703-000-445.000	Penalties & Interest on Taxes	1,000.00		1,739.24	(739.24)	0.00	0.00	(739.24)	173.92	
Total Dept 000 - GENERAL		1,000.00		1,739.24	(739.24)	0.00	0.00	(739.24)	173.92	
TOTAL REVENUES		1,000.00		1,739.24	(739.24)	0.00	0.00	(739.24)	173.92	
Expenditures										
Dept 000 - GENERAL										
703-000-700.000	Expenditure Control	1,000.00		0.00	1,000.00	0.00	0.00	1,000.00	0.00	
Total Dept 000 - GENERAL		1,000.00		0.00	1,000.00	0.00	0.00	1,000.00	0.00	
TOTAL EXPENDITURES		1,000.00		0.00	1,000.00	0.00	0.00	1,000.00	0.00	
Fund 703 - CURRENT TAX COLLECTION FUND:										
TOTAL REVENUES		1,000.00		1,739.24	(739.24)	0.00	0.00	(739.24)	173.92	
TOTAL EXPENDITURES		1,000.00		0.00	1,000.00	0.00	0.00	1,000.00	0.00	
NET OF REVENUES & EXPENDITURES		0.00		1,739.24	(1,739.24)	0.00	0.00		100.00	
Fund 708 - METRO FUND										
Revenues										
Dept 000 - GENERAL										
708-000-576.000	METRO Revenue	5,100.00		1,796.89	3,303.11	0.00	0.00	3,303.11	35.23	
Total Dept 000 - GENERAL		5,100.00		1,796.89	3,303.11	0.00	0.00	3,303.11	35.23	
TOTAL REVENUES		5,100.00		1,796.89	3,303.11	0.00	0.00	3,303.11	35.23	
Fund 708 - METRO FUND:										
TOTAL REVENUES		5,100.00		1,796.89	3,303.11	0.00	0.00	3,303.11	35.23	
TOTAL EXPENDITURES		0.00		0.00	0.00	0.00	0.00	0.00	0.00	
NET OF REVENUES & EXPENDITURES		5,100.00		1,796.89	3,303.11	0.00	0.00	3,303.11	35.23	
Fund 711 - HIGHLAND VIEW CEMETERY										
Revenues										
Dept 000 - GENERAL										
711-000-664.000	Int. & Div. on Earnings	900.00		493.90	406.10	0.00	0.00	406.10	54.88	

GL NUMBER	DESCRIPTION	2019 AMENDED BUDGET	YTD BALANCE 05/31/2019		ACTIVITY FOR MONTH 05/31/2019		AVAILABLE BALANCE		% BDGT USED
			NORMAL (ABNORMAL)	493.90	INCREASE (DECREASE)	0.00	NORMAL (ABNORMAL)	406.10	
Total Dept 000 - GENERAL									
TOTAL REVENUES		900.00	493.90	0.00	0.00	406.10	54.88		
Fund 711 - HIGHLAND VIEW CEMETERY:									
TOTAL REVENUES		900.00	493.90	0.00	0.00	406.10	54.88		
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00		
NET OF REVENUES & EXPENDITURES		900.00	493.90	0.00	0.00	406.10	54.88		
TOTAL REVENUES - ALL FUNDS		2,497,005.00	1,049,862.25	0.00	0.00	1,447,142.75	42.04		
TOTAL EXPENDITURES - ALL FUNDS		2,348,665.00	484,177.45	97,728.02	20.62	1,864,487.55	20.62		
NET OF REVENUES & EXPENDITURES		148,340.00	565,684.80	(97,728.02)	381.34	(417,344.80)			

04/04/2019 04:02 PM
User: RENE
DB: Big Rapids Twp

CHECK REGISTER FOR BIG RAPIDS TOWNSHIP
CHECK NUMBERS 1165 - 1166

F

Item "F"

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank GEN GENERAL TOWNSHIP CHECKING					
04/02/2019	GEN	1165	FOUNTAIN	RENE FOUNTAIN	77.09
04/02/2019	GEN	1166	MASON	BRENT MASON	125.00
GEN TOTALS:					
Total of 2 Checks:					202.09
Less 0 Void Checks:					0.00
Total of 2 Disbursements:					202.09

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank GEN GENERAL TOWNSHIP CHECKING					
04/17/2019	GEN	31532	AME00	AT &T	2.73
04/17/2019	GEN	31533	BIG01	BIG RAPIDS TWP SEWER REC. FUND	61.20
04/17/2019	GEN	31534	CIT02	BIG RAPIDS CITY TREASURER	24,280.82
04/17/2019	GEN	31535	CON00	CONSUMERS ENERGY	835.92
04/17/2019	GEN	31536	DTE00	DTE ENERGY	1,099.62
04/17/2019	GEN	31537	GRANGER	GRANGER	70.00
04/17/2019	GEN	31538	GRE02	GREAT LAKES ENERGY	19.96
04/17/2019	GEN	31539	PIO00	THE PIONEER GROUP	42.70
04/17/2019	GEN	31540	PRIORITY H	PRIORITY HEALTH	1,918.71
05/07/2019	GEN	31541	ACC00	ACCIDENT FUND COMPANY	1,255.30
05/07/2019	GEN	31542	AUTO	AUTO ZONE	6.78
05/07/2019	GEN	31543	AUTO	AUTO ZONE	58.94
05/07/2019	GEN	31544	BIG RAPIDS	BIG RAPIDS FLEET & AUTO REPAIR, INC	9,117.34
05/07/2019	GEN	31545	BIRD	RANDY BIRD	100.00
05/07/2019	GEN	31546	BS&00	BS&A SOFTWARE	3,033.33
05/07/2019	GEN	31547	CIT00	CITY OF BIG RAPIDS	28.58
05/07/2019	GEN	31548	CIT02	BIG RAPIDS CITY TREASURER	240.00
05/07/2019	GEN	31549	CON00	CONSUMERS ENERGY	2,927.51
05/07/2019	GEN	31550	DIETRICH	GEORGE DIETRICH	226.10
05/07/2019	GEN	31551	DINGES	DINGES FIRE COMPANY	1,673.52
05/07/2019	GEN	31552	ECONO	ECONO SIGNS	49.52
05/07/2019	GEN	31553	FIR00	FIRST NATIONAL BANK	2,468.46
05/07/2019	GEN	31554	FOUNTAIN	RENE FOUNTAIN	90.00
05/07/2019	GEN	31555	GRE02	GREAT LAKES ENERGY	19.96
05/07/2019	GEN	31556	HAC00	HACH COMPANY	133.45
05/07/2019	GEN	31557	HAT00	PHIL HATCHEW AUTO PARTS, LLC	71.00
05/07/2019	GEN	31558	HOPE	HOPE NETWORK WEST MICHIGAN	126.00
05/07/2019	GEN	31559	ITR00	I. T. RIGHT	5,000.00
05/07/2019	GEN	31560	KEVIN C	KEVIN CUSHWAY	875.00
05/07/2019	GEN	31561	MANEKE	BRANDON MANEKE	90.00
05/07/2019	GEN	31562	MCA00	MECOSTA COUNTY ASSESSOR'S ASSO	67.15
05/07/2019	GEN	31563	MEC01	MECOSTA COUNTY ROAD COMMISSION	807.52
05/07/2019	GEN	31564	MEN00	MENARDS	113.60
05/07/2019	GEN	31565	MER00	MICHIGAN ELECTION RESOURCES	66.99
05/07/2019	GEN	31566	MUN01	MUNICIPAL UNDERWRITERS OF MI	16,195.00
05/07/2019	GEN	31567	NEW00	NEW HORIZON LANDSCAPE	161.73
05/07/2019	GEN	31568	NORTHWEST	NORTHWEST KENT MECHANICAL CO.	7,231.23
05/07/2019	GEN	31569	PRAETORIAN	PRAETORIAN DIGITAL	1,600.00
05/07/2019	GEN	31570	SBS00	SMALL BUSINESS ADMIN SERVICES LLC	52.50
05/07/2019	GEN	31571	SHBROCC	SPECTRUM HEALTH BR OCCUPATIONAL HEA	64.00
05/07/2019	GEN	31572	STA01	STATE STREET HARDWARE	10,916.29
05/07/2019	GEN	31573	STANEK	BILL STANEK	245.28
05/07/2019	GEN	31574	TRI COUNTY	TRI COUNTY EQUIPMENT & REPAIR	240.18
05/07/2019	GEN	31575	XEROX	XEROX FINANCIAL SERVICES	352.06
04/30/2019	GEN	9930057(E)	VOYA	VOYA FINANCIAL	4,023.18
05/01/2019	GEN	9930058(E)	CHE00	CHEMICAL BANK CENTRAL	5,564.66
05/01/2019	GEN	9930059(E)	JHI00	JOHN HANCOCK LIFE INSURANCE COMPANY	2,555.32
05/01/2019	GEN	9930060(E)	STA00	STATE OF MICHIGAN	804.34
04/12/2019	GEN	9930061(E)	CHE00	CHEMICAL BANK CENTRAL	40.00
04/12/2019	GEN	9930062(E)	CHE00	CHEMICAL BANK CENTRAL	40.00

GEN TOTALS:

Total of 50 Checks:	107,063.48
Less 1 Void Checks:	40.00
Total of 49 Disbursements:	107,023.48

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount
05/01/2019	GEN	11618	MASON, BRENT	3,740.00	3,128.32
05/01/2019	GEN	11619	STANEK, WILLIAM F	2,650.00	643.16
05/01/2019	GEN	11620	DOUGLASS, PERRY IV A	852.45	657.43
05/01/2019	GEN	11621	AMBLER, ALLEN S	56.04	48.81
05/01/2019	GEN	11622	TUBBS, JAMES	1,032.04	942.77
05/01/2019	GEN	11623	PEREZ, ADAM	311.18	271.04
05/01/2019	GEN	11624	WILLIAMS, TRAVIS A	250.35	220.56
05/01/2019	GEN	11625	JOHNSON, CARMELITA S.	90.50	66.58
05/01/2019	GEN	11626	CHAPMAN, JAMES M	45.25	39.87
05/01/2019	GEN	11627	BIRD, RANDY	286.20	252.15
05/01/2019	GEN	11628	SUGGATE, ALAYNA	611.20	479.95
05/01/2019	GEN	11629	LOWNEY, AUSTIN M	208.15	183.37
05/01/2019	GEN	11630	PRANGER, RYAN E	329.23	258.53
05/01/2019	GEN	11631	WINDER-RUDD, DOMINIC D	302.13	266.18
05/01/2019	GEN	11632	BRYANT, ELIZABETH L	9.05	6.02
05/01/2019	GEN	11633	WYMA, NICHOLAS A	495.69	436.70
05/01/2019	GEN	11634	JONES, JERRAD C	447.80	381.40
05/01/2019	GEN	11635	HANEY, PAUL J	91.37	65.37
05/01/2019	GEN	11636	SPRIK, HANNAH M	776.42	638.06
05/01/2019	GEN	11637	KRAUSENECK, SHANE C	221.59	195.22
05/01/2019	GEN	11638	FITZGERALD, LINDSAY P	209.02	184.15
05/01/2019	GEN	11639	THATCHER, SHANE W	640.57	525.55
05/01/2019	GEN	11640	BUYS, RANDALL J	281.42	259.89
05/01/2019	GEN	11641	HAWLEY, CRYSTAL A	90.50	82.67
05/01/2019	GEN	11642	FOUNTAIN, RENE M	3,416.67	2,570.96
05/01/2019	GEN	11643	DIETRICH, GEORGE	1,082.83	955.15
05/01/2019	GEN	11644	ANTOR, GERALD A	699.80	646.28
05/01/2019	GEN	11645	CALIFF, MICHAEL H	476.00	403.41
05/01/2019	GEN	11646	CURRIE, PENNY M	3,266.67	899.45
05/01/2019	GEN	11647	WINGET, SCOTT A	643.75	576.29
05/01/2019	GEN	11648	MANEKE, BRANDON K	3,080.01	2,294.88
05/01/2019	GEN	11649	OLIVER, GORDON	41.20	36.30
05/01/2019	GEN	11650	SWEPPENHEISER, MARK A	41.20	38.05
05/01/2019	GEN	11651	WETHINGTON, AMANDA R	41.20	36.30
05/01/2019	GEN	11652	GEIB, ANTHONY C	145.83	128.46
05/01/2019	GEN	11653	EVERETT, JERALD D	145.83	128.46
05/01/2019	GEN	11654	MERENDINO, CHRISTOPHER B	145.83	128.46
05/01/2019	GEN	STUB16	BEAN, CARMEN	145.83	0.00
Totals:			Number of Checks: 038	27,400.80	19,076.20
			Total Physical Checks:	37	
			Total Check Stubs:	1	

Monthly Permit List

04/30/2019

Building

Permit #	Contractor	Job Address	Fee Total	Const. Value
PB19-0005	THE HILLS LLC	20778 ROLLING HILLS LN	\$907.00	\$168,700
Work Description: Construction of new 2,388 sq. ft. single family dwelling with 1,200 sq. ft. unfinished basement, 528 sq. ft. attached garage and 244 sq. ft. porch and deck.				
PB19-0006	KNAPE JORDAN J & JAIME	12580 230TH AVENUE	\$730.00	\$124,275
Work Description: sq. ft. single family dwelling with sq. ft. attached garaged and sq. ft. deck.				
PB19-0007	ERICKSON CORY & EMILY	14230 TRILLIUM LANE	\$886.00	\$176,005
Work Description: New construction 1,973 sq. ft. single family dwelling with 1,523 sq. ft. full basement, 648 sq. ft. attached garage and 242 sq.ft. porch and deck.				

Total Permits For Type: 3
Total Fees For Type: \$2,523.00
Total Const. Value For Type: \$468,980

Electrical

Permit #	Contractor	Job Address	Fee Total	Const. Value
PE19-0012	THE HILLS LLC	20778 ROLLING HILLS LN	\$125.00	\$0
Work Description: Electrical permit for new home, 200 amp service, 2 inspections				
PE19-0013	MEIJER INC	15400 WALDRON WAY	\$640.00	\$0
Work Description: Fire alarm system for large retail occupancy, 113 stations, 1 inspection.				
PE19-0014	WETHINGTON PATTIE M	12260 190TH AVENUE	\$91.00	\$0
Work Description: Generator Service, 1 inspection.				

Total Permits For Type: 3
Total Fees For Type: \$856.00
Total Const. Value For Type: \$0

Mechanical

Permit #	Contractor	Job Address	Fee Total	Const. Value
PM19-0014	WETHINGTON PATTIE M	12260 190TH AVENUE	\$80.00	\$0
Work Description: Gas piping for generator, 1 inspection.				
PM19-0015	BAILEY CHARLES	17800 230TH AVENUE	\$160.00	\$0
Work Description: Residential Heating, Air conditioning, water heater, 1 inspection.				

Total Permits For Type: 2
Total Fees For Type: \$240.00
Total Const. Value For Type: \$0

Plumbing

Permit #	Contractor	Job Address	Fee Total	Const. Value
PP19-0004	JOHNSON MICHELLE	12185 NORTHLAND DR	\$206.00	\$0
Work Description: 6 fixtures, 2 stacks, 1 sub-soil drain, 1 connection, .75" water dist. sys. 3 inspections.				
PP19-0005	BAILEY CHARLES	17800 230TH AVENUE	\$95.00	\$0
Work Description: 3 fixtures, 1 sewage ejector, 1 inspection.				
PP19-0006	BAILEY CHARLES	17800 230TH AVENUE	\$145.00	\$0
Work Description: 12 fixtures, 1 sewer connection, .75" water dist. sys. 1 inspection.				
PP19-0007	THE HILLS LLC	20778 ROLLING HILLS LN	\$191.00	\$0
Work Description: 11 fixtures, 2 stacks, 1 sewage ejector, 1 sewer connection, .75" water dist. sys., 2 inspections.				

Total Permits For Type:	4
Total Fees For Type:	\$637.00
Total Const. Value For Type:	\$0

Zoning Clearance

Permit #	Contractor	Job Address	Fee Total	Const. Value
PZ19-0005	THE HILLS LLC	20778 ROLLING HILLS LN	\$25.00	\$0
Work Description: Construction of new 2,388 sq. ft. single family dwelling with 1,200 sq. ft. unfinished basement, 528 sq. ft. attached garage and 244 sq. ft. porch and deck.				
PZ19-0006	KNAPE JORDAN J & JAIME	12580 230TH AVENUE	\$25.00	\$0
Work Description: New construction single family dwelling with attached garage and deck.				
PZ19-0007	ERICKSON CORY & EMILY	14230 TRILLIUM LANE	\$25.00	\$0
Work Description: New construction 45' x 55' single family dwelling with attached garage.				

Total Permits For Type:	3
Total Fees For Type:	\$75.00
Total Const. Value For Type:	\$0

Report Summary

Population: All Records
 Permit.DateIssued Between
 4/1/2019 12:00:00 AM AND
 4/30/2019 11:59:59 PM

Grand Total Fees:	\$4,331.00
Grand Total Permits:	15
Grand Total Const. Value:	\$468,980

Big Rapids Charter Township

Cemetery and Grounds Monthly Report

April 2019

April activity:

- Total of 9 deceased interred to cemetery vault
- Total of 4 burials
 - 3 cremain
 - 1 regular
- Spring cleanup
- Township Hall flower beds re-mulched
- Received new zero-turn mower from State St. Hardware

Month summary:

This past month has not been a typical April for grounds maintenance. Mowing has barely started, but spring cleanup has been going very well. We have received a great deal of help from the county corrections department, and continue to retain a wonderful relationship with that office.

There is one purchase request for the Grounds Department this month. Our trailer that we use almost daily, is in need of serious repair. Quotes for repair and replacement are included with the request.

Looking forward to May, I would like to invite the board members, and all community members to join at the cemetery on Memorial Day, for a very special ceremony. This service does a great job honoring those who have served, and also showcases what a beautiful place Highlandview is.

Respectfully submitted,

Brandon Maneke

Grounds Manager

FIRE DEPARTMENT REPORT

Item "J"

MAY 7, 2019

General:

The department continues to run well. We have implemented our new Standard Operating Guidelines/Procedures. April was a rather busy month bringing our call volume to more than 1 call per day. The department has been working on the new DOD grass rig and found the water tank to be our biggest hurdle. We received several quotes for both steel and poly tanks that were nearly double the budget we were given to work with. We have since received quotes for just the materials that came in under half of the budget. The department would like to thank Carman Bean for allowing us the use of his welder and Aaron Holsworth for offering to paint the truck for just the cost of materials. We have completed the repairs to the foam pro system on Engine 1 and it is working great.

Call Volume:

Total calls for the month of April 2019: 34

22 Medical, 2 Structure Fire, 5 Grass Fire/Controlled Burn, 1 Auto Accident, 0 Power Line Down, 0 Vehicle Fire, 0 Smoke/Odor, 1 Dumpster Fire, 0 Standby, 0 Collapse, 0 Gas Leak, 0 Inspection, 0 Airport Emergency, 2 Fire Alarm, 0 Water Rescues, 0 Service Call, 0 Fire Investigation, 0 Elevator/Technical Rescue and 1 Drone Activations.

Year to Date Call volume 2018: 135

Year to Date Response Times:

Turnout Time (dispatch to truck en-route): 4 minutes and 58 seconds.

Response Time (dispatch to on scene): 10 minutes and 51 seconds.

Year to Date Call Locations:

BR TWP	107
City of Big Rapids	4
Ewart	1
Grant	1
Green	8
Isabella County	1
Mecosta TWP	3
Morley	2
Newaygo County	2
Osceola County	1

Personnel:

No issues to report.

Training:

Training this month consisted of monthly truck checks, Forcible Entry/Exit, Urban Fire Tactics, Rural Fire Tactics and Relay Pumping.

Repairs Completed:

Rescue 11-5, Grass Rig 11-4 and Grass Rig 11-7 all had their annual DOT inspections along with lube, oil and filter changes. Engine 11-1 had the Foam Pro system replaced.

Station Maintenance:

Nothing to report

Budget/Purchasing over \$2,500.00:

No requests at this time.



Northwest Kent Mechanical Co.

Commercial • Industrial • Institutional

P.O. Box 216K • 4095 16 Mile Road

Cedar Springs, MI 49319

(616) 696-9026 • Fax (616) 696-9327

www.nwkentmech.com

April 29, 2019

Mr. Bill Stanek
Big Rapids Twp.
14212 Northland Dr.
Big Rapids, MI 49307

RE: Monthly Lift Station Report

Dear Bill,

April was a quiet month for the lift stations. We had a couple alarms from Mission that were more of a nuisance alarm. It was something we easily handled with a phone call to tech support. We are still waiting on word about the new pump for Venlo. I did call DuBois Cooper the end of last week for an update but our Rep was on vacation, we should hear something soon. I was able to get the call out schedule for Mission squared away as well. Otherwise, all the lift stations are functioning properly.

Sincerely,

Todd Shank
Northwest Kent Mechanical Co.

Big Rapids Township Industrial Park Water Treatment Plant Monthly Report

May 2019

All operations are normal at the plant. Maintaining a chlorine residual of about .35 MG/L or parts per million, a small enough amount to not create disinfection by products or Trihalomethanes that a larger residual might cause and especially in warmer weather. Well number 2 working good and providing ample water for the system. All other electronics working well and Sensa-phone working good. Diesel fuel at about 5/8 of a tank for generator. Picked up 4 more gallons of water treatment chlorine, will need to get a couple more cases for the summer when chlorine demand goes up from the warmer weather. Ran second quarter bacterial sample and it came out good. There will only be quarterly bacteriological sampling left for the remainder of the years. Talked with BR Twshp fire about flow and plant pump and pressure issues and the delays that Twshp fire was having when testing out at the hydrants. Seems to be a short delay when big 150 HP plant discharge pump comes on but that is typical when opening hydrants and the pressure drops when hydrant is opened and pump comes on and pressure comes right back up. All other electronics and VFD's and valves working good.

supervisorstane@bigrapidstownship.net

From: jim hively <outlook_61D4A51F7D642210@outlook.com>
Sent: Thursday, May 2, 2019 3:02 PM
To: supervisorstane@bigrapidstownship.net
Subject: April 30th Cemetery Committee Minutes

Sent from Mail for Windows 10

Highland View Cemetery Advisory Committee
Big Rapids Charter Township
Minutes: April 30, 2019

Attending: Bill Stanek, Gordon Telfer, RoseMary Jennings, Brandon Maneke, Rene Fountain, Gary Gawne, Mary Hively

Meeting called to order: By Co-Chairperson Gordon Telfer at 2:10 pm at Big Rapids Township Hall. Secretary minutes accepted by Telfer/Jennings/majority vote.

Goals of Highland View Cemetery Committee for the Year 2019:

- 1) **Scattering of Ashes-** Develop a defined area within Highland View Cemetery for sole purpose of scattering ashes. Erect a monument whereby names of the deceased are proclaimed. MTA cemetery authority, Cindy Dodge, will be contacted by Brandon Maneke and ask of her expertise on the topic of "Scattering."
- 2) **Promote salvaging/rebuilding of 1921 brick building** located at entrance to Highland View. The purpose/design of the building will allow an area for reflection, also storage of cremains/urns/columbarium. Promote Year 2021 as official 100-year "Centennial Celebration"
- 3) **Clean & Preserve existing gravestones.** Organize and instruct volunteers under the tutorage of Gary Gawne

Announcements:

Without vote or discussion by the Cemetery Committee, the prospect or consideration of Green Burials within Highland View Cemetery was tabled "for another four to five years" by Supervisor Bill Stanek

Old Business: None

New Business: The 1921 Building & Task Force Committee has collected approximately \$40,000+ in pledges. Our goal is to reach the \$80,000 mark before construction begins; hopefully, by fall 2019. Four-thousand advertisements/flyers will be stuffed in the water bills of City of Big Rapids residents. Further promotion of this same building will be sought during the Highland Cemetery Memorial Day Celebration. Tom Hogensen will be asked to speak and the 1921 Building will be open to the public for viewing. Two large posters promoting the 1921 building project were designed; one will hang in City Hall and second in Big Rapids Township entryway.

State of the Cemetery:

- 1) Grounds Manager Brandon Maneke reported raking and clean-up of Highland View Cemetery began with the snow melt.
- 2) One Gravely lawn mower was purchased; replacing a 5-year-old mower which was leaking oil and in need of much repair.

3) Brandon will seek at least two bids for replacement of existing 14-year-old, 16-ft tandem trailer. A similar new trailer will cost approx. \$2100. Cost of repair of existing trailer is approx. \$1300. Motion made by Gordon Telfer and seconded by RoseMary Jennings. Motion carried.

4) For reason of safety for attendees, Boy Scouts of America will direct traffic and the parking of cars during the 2019 Memorial Day Celebration

****Unless otherwise notified, the Next Meeting of the Cemetery Committee will be held at 2PM on Tuesday, June 11, 2019 at Highland View Cemetery. Our meetings are normally held on the second Tuesday of every month.**

Respectively submitted,
Mary K. Hively, Secretary

**BIG RAPIDS CHARTER TOWNSHIP
ELECTION COMMISSION MEETING April 2, 2019
BIG RAPIDS TOWNSHIP HALL**

Township Clerk Fountain called the meeting to order at 6:30 p.m. Fountain, Everett, and Geib were present.

Fountain presented the following list of people for consideration of being appointed to perform the duties of election inspector for Precincts 1 on the May 7, 2019 School Special Election:

Sherri Gilbert - Dem Chairperson
Jan Eckert - Rep
Rachel Schumacher - Rep
Mackenzie Gilbert - Dem
Mary Luchies – Rep

Cindy Erbes – Dem - Alternate
June Swanson – Dem - Alternate
Sue Bean – Rep – Alternate
Kylee Purcell – Rep - Alternate
Kathy Bouwman - Rep Alternate
Kim Pellerito - Dem Alternate
Jill Ruppel - Dem Alternate

Geib moved that these people be appointed to work as Election Inspectors at the May 7, 2019 Special School Election. Seconded by Everett.

Fountain presented the following list for approval as the receiving board for the May 7, 2019 Special School Election:

Jan Eckert - Rep
Mackenzie Gilbert - Dem

Geib moved that these people be approved as the receiving board for the May 7, 2019 School Special Election. Seconded by Everett.

Meeting adjourned at 6:35 p.m.



Rene Fountain, Chair

**MINUTES
BIG RAPIDS CHARTER TOWNSHIP
PLANNING COMMISSION**

Tuesday, April 9, 2019 --- 7:30 p.m.

Big Rapids Township Hall, 14212 Northland Drive, Big Rapids, MI 49307

I. CALL TO ORDER: 7:30 P.M.

Chairman Amanda Wethington called the regular meeting of the Big Rapids Charter Township Planning Commission to order at the township hall on Tuesday, April 9, 2019 at 7:30 p.m.

II. ROLL CALL:

Present: Gordon Oliver, Mark Sweppenheiser, Carman Bean and Amanda Wethington. Zach Cook, Mary Davis and Bob Hampson are excused. The record shows there is a quorum. Also Present: Zoning Administrator and Recording Secretary, Brent Mason.

III. CONFLICTS OF INTEREST:

Mrs. Wethington asked if any of the Commission members had known conflicts of interest with any of the items on the agenda for this meeting. No one indicated that a conflict of interest existed.

IV. MINUTES:

Mrs. Wethington asked the Commission to review the minutes of the March 12, 2019 regular meeting. Mr. Sweppenheiser made a motion to approve the March 12, 2019 minutes as submitted. Mr. Bean seconded the motion. There was no further discussion. The motion passed unanimously with four ayes.

V. PUBLIC COMMENT:

There was no public comment.

VI. NEW BUSINESS:

The Planning Commission reviewed the draft 2020 – 2025 Capital Improvement Plan presented by Mr. Mason. He gave a summary of funding information to the PC members because the 2020 budgeted CIP funds will be larger than normal due to sewer fund and Cemetery Building Fund additions. Mr. Mason gave a brief overview of the plan and updated the changes in information for the members. New individual request items were mentioned and rankings were discussed. Mr. Mason did provide additional information about the replacement fire engine and a proposed sidewalk from the High School to Aldi. The members acknowledged that the plan was ready to move forward to the public hearing stage. Mr. Bean made a motion to set a Public Hearing for the 2020 – 2025 Capital Improvement Plan for May 14, 2019, during the Planning Commission regular meeting. Mr. Sweppenheiser seconded that motion. The motion carried unanimously with four ayes.

VII. OTHER BUSINESS:

Mr. Mason updated the members about the Master Plan and his concerns for the process. He feels that even though our current plan is rather minimal in content, it is

fairly comprehensive and does a good job of describing our goals. It still might need a few additions to bring it into compliance with the State of Michigan's requirements, however. He said that further mention of the Muskegon River, parks and recreation opportunities, including Michigan's Dragon at the Hardy Dam should be incorporated, since it will definitely have an impact on our economic growth, even though the trail isn't in Big Rapids Township. Mr. Mason wondered about the language that talks about the development of an alternate north-south travel route through the township, since there really isn't an apparent need for this route, and there has never been any action taken to pursue one. The language for this route and for another bridge across the Muskegon river east to west will remain in the plan as both items will provide for future growth and facilitate better travel options for the residents of the region. Mr. Mason stated that he feels it should be a priority for the Master Plan to provide for extension of sewer and water utilities to the west side of the U.S. 131 Highway Interchange District. He also mentioned that some of the language that mentions items that have already occurred could be removed (Waldron Way). Demographic information will need to be updated and the information from the 2020 U.S. Census won't be available until 2021 at the earliest.

Mr. Mason introduced new data and drawings regarding Roben-Hood Airport and a proposed future expansion of the main runway from 4,300 feet to 5,000 feet, in order to accommodate larger aircraft and expand travel service options to the region. This item is a high priority for the City of Big Rapids, and he feels that it should be a high priority for Big Rapids Township as well. This would be a benefit to economic development.

Mr. Mason would like to form a Citizen Action Committee or a sub-committee of the Planning Commission to handle further review of the Master Plan. Mr. Stanek requested that an official request be submitted to the Board of Trustees before any action is taken to form a Master Plan review committee. Mr. Mason stated that he would make a request to the Board.

Mr. Mason reviewed the future land use map with the Commission, and mentioned that he would like to recommend that we don't pursue use changes from agricultural to residential, since our area is still very rural and the agricultural designation offers more options for land usage that are beneficial to the development of the area and still provide for the values that we desire. Mr. Sweppenheiser thinks that we do need to review the future use map regularly. He stated that we are a regional destination, and need to continue to provide for those commercial uses and development. He acknowledged that determining land use area it is a juggling act because those uses can change and move rapidly.

Mr. Sweppenheiser commented on his concern that Mecosta County doesn't plow their roads on weekends and evenings in the winter due to overtime pay issues. He feels the impact on the regional economy is huge (potentially millions of dollars) and we should be pushing to rectify that situation. The members had an informal discussion regarding winter road maintenance and the economic impact it might be having on our community. Mr. Sweppenheiser reiterated his point that the County Road Commission is providing terrible service by not plowing the roads on the weekends for the citizens of the area. He feels that everybody needs to get together and come up with a solution for this problem, whatever that might be.

Mr. Mason gave the Commission members some more background information on the proposed expansion of the airport runway and went over the drawings that were provided by Steve Schroeder, Airport Manager. The time frame for this project is still at least five years out, but it will have a large economic impact on the area.

Mr. Mason informed the Commission the Michigan Department of Licensing and Regulatory Affairs has written a letter to the Owners of Circle Drive Mobile Home Park informing them that they are operating without a valid license. He gave a brief rundown of the conditions at the park, and the efforts that are being taken to rectify the situations.

Mr. Mason reviewed current legislative information and educational opportunities that are coming to the area.

Mr. Sweppenheiser asked Mr. Stanek about the need to opt out from providing for recreational marijuana establishments. It was affirmed that the local jurisdictions do have to opt out of the provision of recreational marijuana establishments. Mr. Stanek gave some background information about the political atmosphere in the state and local zoning concerns regarding marijuana.

VIII. ADJOURNMENT:

Hearing no further business for the Planning Commission, Mrs. Wethington adjourned the meeting at 8:26 p.m.

Motion to approve the Planning Commission minutes of April 9, 2019 by: Mr. _____ . Seconded by: Mr. _____. Roll call vote carried with _____ ayes.

Brent R. Mason, Recording Secretary
BIG RAPIDS CHARTER TOWNSHIP
PLANNING COMMISSION

May 14, 2019
Date Approved

Fire Committee Meeting
Big Rapids Township Hall
4-18-19 7:00 pm

Tom Crandall, Carman Bean, Jim Tubbs and Bill Stanek present.
Arron Holsworth absent

The main discussion was on a tank for the Big Truck they are working on. They are planning on building the tank in house out of steel.

Jim reported that they have updated all truck inspections to the internet. He will be looking at some note pads to use in the trucks.

Jim has the receipts for the employee manuals and will be getting them up to Rene

They are also in need of some more pagers and radios. Jim will have prices for the board in May.

Meeting adjourned at 7:50.

Bill Stanek, acting secretary

**BIG RAPIDS CHARTER TOWNSHIP ROADS COMMITTEE
SCHEDULED MEETING MONDAY April 24, 2019
HELD AT THE BIG RAPIDS TOWNSHIP OFFICES**

CALL TO ORDER: 12:00 p.m.

ROLL CALL: Dave Molnar, present. Jerry Everett-Trustee, Bill Stanek-Supervisor, Tim Nestle-Mecosta County Road Commission (MCRC) Superintendent Manager also present. Roger Schneidt, Bob Persons not present.

ACCEPTANCE OF MINUTES: Motion to accept minutes from Road Committee meetings of November 26 by Everett, seconded by Molnar. Motion passed.

2019 WORK APPROVED: During the most recent Township Board meeting the Board approved the following road projects for 2019 as recommended by this Committee.

- Pulverize and pave Madison Avenue between 220th Avenue and the city limits
- Pulverize and pave 17 Mile Road between 220th and 230th Avenue

Additionally,

- The Board approved a second and third application of brine for the gravel roads. The MCRC provides for the first application.
- A breakdown of 2019 Township project costs was reviewed. The MCRC is projecting to invest heavily in the Township. Including, but not limited to:
 - Wedging several areas in the Township, especially severely damaged portions of Woodward Avenue.
 - The matching funds for the federal aid project of the reconstruction of 15 Mile Road between 205th and 215th Avenue.
 - The matching funds for the federal aid project of the replacement of the superstructure of the New Millpond bridge over Ryan Creek.
 - 2.5 miles of chip and fog treatment on primary roads.
 - 3.52 miles of crack seals on primary and local roads.

ADDITIONAL DISCUSSIONS:

- A matrix was reviewed to help place a point system on the condition of roads and their priorities.
- A general percentage of the budget to be used for road projects and maintenance was discussed
- Committee discussed the City of Big Rapids project to curb, pave, and install storm sewer facilities on Monroe Avenue, on the City/Township line.

2020 RECOMMENDATION: The Road Committee saw no reason to change the previously agreed upon recommendations for 2020. A brief summary of the proposed projects are as follows:

- Pulverize and pave 17 Mile Road east of 220th Avenue.
 - This is a slight difference from previously proposing one mile of work.

- Pulverize and pave Gilbert Drive west of Northland Drive.
- Approve chip and fog treatments for 2.5 miles of 12 Mile Road.
 - Supervisor to approach Mecosta Township for potential cost sharing.
- If Mecosta Township agrees to cost share, propose to chip and fog additional miles of roads per MCRC recommendations.

Supervisor's Report

April 2019

April was a little slower than the last couple of months. I even had some time to do some cleaning downstairs. For the last seven years I have been sorting some of the previous supervisor's piles of papers. It is kind of hit and miss when I have extra time, but I still have a lot of boxes to go through.

At the beginning of the month I was able to attend the MTA general conference. For me this was the best one I have attended. It seemed like they had less break-out sessions but a better quality of speakers. The general sessions were very good with a great turnout.

This spring was awfully hard on our roads. We have received a lot of complaints on roads with Woodward being one of the big ones. After talking to Tim from the road commission he informed me that his board approved wedging for the bad area. This should be done by the end of first week of May. They also hope to have the section on 17 Mile completed within a week. It has been ground out and compacted already. I drove over some of the township roads last Monday and there were nine different pieces of county road equipment operating on the few roads I checked. The road commission still has a lot of prep work to complete on Madison, so that will not be paved until August or September. They will be working on the bridge on New Mill Pond for about 3 months this summer replacing it. The work on 15 Mile by the High School should start around the first of July. I am adding in the packet an estimate of what the county is spending in our township this year. Some years we come out on the short side but this year we are getting much more than our share of road commission dollars.

I am still waiting on information on the pump for the Venlo lift station. We are running with one pump for now. We do have other lift stations with similar size pumps, so, if this went down, I think they could pull one and use it for an emergency. I do follow the reports that I receive on the lift stations daily and have questioned the operation of one of the pumps at the Menards lift station, but Northwest Kent says it is running OK. This month the utilities committee toured our water plant and the city's wastewater treatment plant. We had a two-hour tour that was very interesting. Who ever thought that crap would be so interesting?

We are still meeting monthly for the fund raising for the cemetery building. The city is enclosing the brochure in their water bills. Hopefully this will bring in some more money. Maxine's funeral raised around \$650.00, so we are on the downward side if the estimates were close.

This month I attended the meeting with the city and Green Township. I was also present at the city/county/Ferris meeting and the Town and Gown meeting that meets four times a year. I also represented the township at the county and township association meetings this month. Besides that, I attended the MEDC meeting as well as our planning commission, utilities committee, roads committee, fire committee, and cemetery committee meetings. A few of us attended the joint township meeting with Mecosta and Austin that Commissioner O'Neil put together on marijuana. It was informative and somewhat of a recap of what I heard at the MTA conference.

Next month I will be gone the 15th thru the 19th and the 29th thru June 3rd. Thanks for allowing me to serve as your supervisor.

Bill

Item "S"

FOR SALE

The Charter Township of Big Rapids will accept sealed bids for a used 2012 Husqvarna PZ-54 Zero-Turn lawn mower until 2 p.m. April 17, 2019 in the Office of the Township Clerk, 14212 Northland Drive, Big Rapids, MI 49307. This is an AS-IS sale and mower requires engine repairs. All proposals shall be clearly marked "MOWER BID". The Township reserves the right to accept or reject all or any bids or to waive informalities, and award the bid in any manner deemed to be in the best interest of the Township.

Rene Fountain, Township Clerk

I bid \$250.00 for the 2012 Husqvarna Mower.



Rick Fountain

Rick Fountain

I will pay ~~\$~~ 362⁰⁰
For the mower

Kelly Cushman
527-8762



RIETH-RILEY CONSTRUCTION Co., INC.

100% Quality • 100% Employee Owned • Over 100 Years

April 30, 2019

JULY BID Received

Big Rapids Township
14212 Northland Drive
Big Rapids, MI 49307

Att: Mr. Bill Stanek

Re: Township/Fire Department Parking Lot Reconstruction

The attached proposal is based on the review of the existing pavement conditions, history of materials used, and current soil conditions. The existing pavement cracking appears to be from the aggregate base giving out due to high moisture content (saturation), from a high water table and clay subgrade, which is common in this geographic area. More than likely the aggregate used under the parking lot was standard 22A road gravel, once it reaches saturation is prone to becoming soft and losing its strength. Therefore, our proposed method of pavement replacement is as follows.

Area "A" - Light Duty Pavement: Remove existing pavement, replace soft areas as needed up to 45ton of 21AA limestone included. The crushed limestone is the optimum product to be used, best for compaction and drainage and MDOT's spec'd material. Re-grade and compact the aggregate base. Install two lifts of new asphalt pavement for a total of 3" thickness. We are using a "3C" asphalt leveling course because it has large stone in the mix and best suited for this type of subgrade.

Area "B" - Heavy Duty Pavement: Remove existing pavement. Remove existing aggregate base. Install new 21AA crushed limestone aggregate, which is the best performing and draining aggregate available. Install heavy duty asphalt pavement at 4" thickness, using a "3C" asphalt leveling course. The "3C" is a large stone mix best suited/performance for heavier traffic (Fire Trucks).

This proposal was based on the best performance material for a long life on the pavement. If this much effort is going into replacing the pavement, I feel it is best to go with the long term solution.

Thank you for your consideration.



Rod McKenzie/Project Manager





RIETH-RILEY CONSTRUCTION Co., Inc.



100% Quality • 100% Employee Owned • Over 100 Years

RIETH-RILEY CONSTRUCTION Co., Inc. ▲ 20251 E. 19 Mile Road ▲ Big Rapids, MI 49307

Submitted to: **Big Rapids Township**
14212 Northland Drive
Big Rapids, MI 49307

Job Name: **Parking Lot Reconstruction/Paving**

Date: **4/30/2019**

Job Location: **Big Rapids Township Hall**
14212 Northland Drive
Big Rapids, MI 49307

Phone: **231/796-3603**

Fax: **231/**

Rieth-Riley Construction Co., Inc. ("Rieth-Riley") submits to Owner/Contractor ("Customer") this Proposal based on a Drawing by:
Sketch from existing field conditions.

Proposal #BR19041

Asphalt Paving Quote

Area "A": Reconstruct existing pavement approximately 5,560 sft in area with 3" asphalt depth

1. Remove the existing asphalt pavement full depth.
2. Re-grade, shape, and compact the existing gravel base material. Replace existing aggregate base as needed up to **40 ton** using **21AA crushed limestone**.
3. Provide the fine grading of the aggregate base.
4. Furnish and install a new asphalt leveling course at the approximate rate of 170#/syd, 1½" thick using a **3C HMA** material.
5. Apply tack/bond coat prior to installing asphalt surface course.
6. Furnish and install a new asphalt surface course at the approximate rate of 170#/syd, 1½" thick using a **13A HMA** material.
7. Install new parking lot striping.
8. Restore around the new asphalt edge with topsoil, seed, and mulch.

Area "B": Reconstruct existing pavement approximately 10,190 sft in area with 4" asphalt depth

1. Remove the existing asphalt pavement full depth.
2. Excavate and remove existing gravel base material
3. Install new **21AA crushed limestone** aggregate base to a depth of 6"
4. Fine grade and compact the new aggregate base.
5. Furnish and install a new asphalt leveling course at the approximate rate of 220#/syd, 2" thick using a **3C HMA** material.
6. Apply tack/bond coat prior to installing asphalt surface course.
7. Furnish and install a new asphalt surface course at the approximate rate of 220#/syd, 2" thick using a **13A HMA** material.
8. Restore around the new asphalt edge with topsoil, seed, and mulch.
9. Install new parking lot striping.

Area "A" and "B" Total Lump Sum Amount: \$79,320.00

Option: To add 6" underdrain in main entry/parking section, approximately 350' in length. And tie into existing catch basin.

Add \$4,160.00

Phone **231/796-7268**

Fax **231/796-4068**

rmckenzie@rieth-riley.com

This Proposal is in effect for 30 days and can be subject to change after that date.

THIS PROPOSAL INCLUDES ALL OF THE STANDARD TERMS & CONDITIONS SET FORTH ON THE ATTACHED 2nd PAGE OF THIS DOCUMENT.

By: 
(Rod McKenzie - Project Manager)

ACCEPTANCE OF PROPOSAL #BR19041 Big Rapids Township parking Lot, Big Rapids, MI

I (we) have read the above Proposal, INCLUDING THE STANDARD TERMS & CONDITIONS on Page 2, and hereby accept this Proposal. You are hereby authorized to begin the work as proposed at your earliest convenience.

OWNER / CONTRACTOR

(Authorized Signature)

Date: _____

(Printed Name & Title)

STANDARD TERMS & CONDITIONS OF THIS RIETH-RILEY CONSTRUCTION CO., INC. PROPOSAL

The following terms and conditions are part of this Proposal:

1. All material is warranted to be as specified. All work is to be completed according to this Proposal and in a workmanlike manner. Unless otherwise provided in this Proposal, Customer, at its expense, shall provide a properly compacted and stable sub grade or subbase, or aggregate base (proof rolling or other testing satisfactory to Rieth-Riley) upon which any material is to be placed.
2. Other than as expressly provided for in this proposal, Rieth-Riley (Contractor) makes no express or implied warranties, including warranties of merchantability or fitness for a particular purpose. Customer's sole remedy for breach of warranty is limited exclusively to removal and replacement of the defective work. Other than removal and replacement Rieth-Riley has no other liability for any other type of damage, whether incidental, consequential or otherwise.
3. Any express performance warranty provided in this Proposal shall be waived in the event Customer, either verbally or in writing, directs Rieth-Riley to place its paving materials over a subgrade or a subbase, an aggregate base, or an existing pavement the condition of which Rieth-Riley has advised Customer is unacceptable.
4. Rieth-Riley will not be liable for delays caused by labor disturbances, weather conditions, acts of God, acts of governmental agencies, accidents, shortages of necessary materials and supplies, or any other cause beyond our control.
5. Any damage to or caused by appurtenances, including but not limited to stumps, buried concrete slabs or footing, septic tanks, underground storage systems, access tunnels, sprinkler systems, or underground and above ground utilities not specifically described on the plans or accurately marked on the jobsite so as to make us aware of their exact location and depth, will be the Customer's responsibility; and any extra work involved will become an extra charge over the quoted price.
6. Extra work not included in this Proposal will be performed at the direction of the Customer or his authorized representative. Customer shall promptly issue an appropriate written change order to cover the authorized work.
7. If no sales tax is included in this Proposal, the Customer is required to provide a valid sales tax exemption certificate; otherwise, sales tax will be added when completed work is invoiced.
8. Rieth-Riley will not proceed with the work as specified in this Proposal until satisfied of the Customer's ability and intent to pay according to the terms outlined herein.
9. **PAYMENT IS DUE UPON CUSTOMER'S RECEIPT OF INVOICES** issued, whether progress or final for work completed to date. If prompt payment is not received, Rieth-Riley will suspend work in progress.
10. Nothing herein contained shall be construed as a waiver or modification of Rieth-Riley's statutory lien rights, which lien rights Rieth-Riley will exercise if payment by Customer is not promptly made.
11. **A SERVICE CHARGE OF 1½% PER MONTH**, which is an annual percentage rate of 18% per annum, will be made on all account balances not paid as provided for herein, together with costs of collection and reasonable attorney fees and expenses.
12. **Customer represents and warrants that there are no hazardous substances or hazardous wastes located on or within the jobsite.** Customer agrees to defend, indemnify, and hold harmless Rieth-Riley, its officers and employees from any claim arising from any type of loss and/or liability, including reasonable attorney fees and expenses, arising from a breach of this representation or warranty or Customer's violation of environmental law, regulation, or policy.
13. The following sentence only applies if the parties intend that their contractual relationship will be governed by a written contract other than this Proposal. This Proposal is submitted subject to entering into a written contract, the terms and conditions of which are acceptable to both parties.

"LICENSE NO. 2104006947-2106154910

A residential builder or a residential maintenance and alteration contractor is required to be licensed under Article 24 of Act 299 of the Public Acts of 1980, as amended, being Sections 339.2401 and 339.2412 of The Michigan Compiled Laws. An electrician is required to be licensed under Act No. 217 of the Public Acts of 1956, as amended, being Sections 338.881 to 338.89a of the Michigan Compiled Laws. A plumber is required to be licensed under Act No. 266 of the Public Acts of 1929, as amended, being Sections 338.901 to 338.917 of the Michigan Compiled Laws."

Rieth-Riley Construction Co., Inc.

PROPOSAL # BR19041

4/30/2019



Imagery ©2019 Google, Map data ©2019 Google 50 ft

BIG RAPIDS TOWNSHIP

14212 NORTHLAND DRIVE

BIG RAPIDS, MI 49307

- [] = AREA "A" : REMOVE EXISTING PAVEMENT. REMOVE & REPLACE SOFT AREAS OF AGGREGATE BASE AS NEEDED UP TO 40 TON. RE-GRADE & COMPACT. INSTALL NEW ASPHALT PAVEMENT AT 3" DEPTH.
- [] = AREA "B" : REMOVE EXISTING PAVEMENT. EXCAVATE & REMOVE EXISTING GRAVEL BASE. INSTALL NEW 6" DEEP 21A LIMESTONE BASE. RE-GRADE AND COMPACT. INSTALL HEAVY DUTY ASPHALT PAVEMENT AT 4" DEPTH. OPTION TO INSTALL UNDERDRAINS.

BIG RAPIDS CHARTET TOWNSHIP AIRPORT INDUSTRIAL PARK

Building and Use Restrictions

1. The exterior design and the construction materials used for the exterior of all buildings located within the Park shall be subject to the prior approval of the Park Review Committee. All construction within the Park shall conform to all state and local building codes.
2. No exterior modification or reconstruction shall be made without the prior written consent of the Park Review Committee.
3. All structures shall be built from masonry, precast concrete, or factory finished metal construction. Other types of construction will be allowed if prior approval from the Park Review Committee. All building facades (main entry ways, office location, sales office, etc.) facing a street shall be constructed of materials (i.e. brick, stone, glass, etc.) that delineates the façade from the remainder of the structure. The façade must clearly identify the front of the building.
4. All lots purchased within the Park which shall be improved by construction of a building shall have the balance of the lot, excepting approved parking areas, landscaped which shall include but not be limited to, seeded or sodded lawns, shrubs and trees planted to maintain a park-like atmosphere. All landscaping shall be installed with six (6) months of occupation of the improvements excepting when seasonal conditions would adversely affect planting.
5. All utilities within the Park shall be located underground and all transformer, gas and other meters servicing the lot which are located within the front setback shall be located in shrub plantings or screened from view.
6. All parking areas, driveways, loading/unloading areas and turn-around shall be covered with a bituminous or concrete paved surface. No parking upon public right-of-way or other public roadways shall be permitted.
7. All business activities shall be carried out within the confines of the building. In the event outside storage is a necessity, all storage areas will be behind an obscuring wall or fence which completely screens the items from the view of other tenants or the public.
8. No materials, supplies, equipment or refuse, including trash containers, shall be stored or kept in any area on site except inside a closed building or behind a visual barrier completely screening such areas from the view of adjoining properties and public roadways.
9. No junk, scrap, rubbish, trash, litter or refuse of any nature or kind shall be deposited or permitted to remain or accumulate on any site or portion thereof which will detract from its neat and orderly appearance.
10. All rubbish, trash, litter or refuse shall be kept in sanitary containers behind a visual barrier and removed from the premises in a timely manner.
11. The storage of bulk commodities shall be confined to locations approved by the Park Review Committee and shall be screened.
12. All truck loading docks shall be located at the rear or side of the building, unless prior approval is given by the Park Review Committee.
13. Loading and unloading areas which occur at the side or front of a building shall be screened from visibility by an obscuring wall or trees and shrubs.
14. The construction plans and specifications for all buildings within the Park shall be delivered to the agent of the IDC for presentation to the Park Review Committee and shall include all of the following:
 - a. A description of all exterior elevations.

26. All exterior lighting for each site, building, parking lot, or sign shall be designated, located, shielded and maintained in such a manner that the light source is fixed and not directly visible from, nor cast any significant glare upon, and adjacent public right-of-ways or adjoining residential buildings, zones or streets.
27. All lots which lie adjacent to US-131 shall have a finished exterior which faces the expressway and shall be approved by the Park Review Committee prior to construction.
28. All lots which lie adjacent to US-131 expressway must have all storage areas located within the lot screened from view of the public traveling US-131.
29. No loading docks shall be allowed on elevations facing the US-131 expressway.
30. Signage on all lots adjacent to the US-131 expressway shall be affixed to the building structure, and shall be subject to all applicable rules and regulations of both the State and local authorities, as well as the Park Review Committee.
31. ~~The Big Rapids Area Industrial Development Corporation~~ **Charter Township** reserves the right to change, alter or modify these restrictions subject, however, to the provision that existing owners of lots shall not be subject to a stricter application of new building and use restrictions.
32. **Big Rapids Charter Township will maintain management responsibilities of the Big Rapids Air Port Industrial and the township supervisor or his/her designee to enforce these restrictions on all present and future tenants of the Park and negotiate the sale of vacant land.**

The forgoing original restrictions were made and executed the 7th day of July, 1998 by the Big Rapids Area Industrial Development Corporation.

On the _____ day of _____, 2019 the amended restrictions were adopted by the Big Rapids Charter Township the current owner of the park

**MECOSTA COUNTY ROAD COMMISSION
ESTIMATE**

Item "V"

PROJECT DESCRIPTION

TOWNSHIP: Big Rapids
 PROJECT NAME: Gilbert
 LOCATION: NLD to End
 DATE: 4/10/2019

ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT PRICE	EXTENDED PRICE
Full Depth Mill (10") (1250' x 34')	5,194	SQYD \$ 0.75	\$ 3,895.50
HMA, (1250' x 34' wd x 330 lb)	857	TON \$ 62.73	\$ 53,759.61
Gravel (1250' x 34' wd x 7")	1,200	CYD \$ 5.75	\$ 6,900.00
Curb & Gutter repair	20	LF \$ 40.00	\$ 800.00
Centerline Paint (Lineal Feet)	2,500	LF \$ 0.0410	\$ 102.50
Total			\$ 65,457.61

Unit pricing based on 2019 data and subject to change when 2020 pricing is recieved.

Local Paved

Local Paved	miles	Pavement			Thru Rd			Hours			Business			Bonus	Rating	2018	last work	2020 estimates	
		50 points	15 points	10 point	15 points	10 point	5 points	15 points	10 point	5 points	15 points	10 point	5 points						
12 Mile	1.01	15	15	10	10	10	0	0	0	0	0	0	0	40	7	C & F	2015	\$ 26,719.32 chip fog	
Northland Drive to 190th																			
12 Mile	0.50	30	10	5	5	5	0	0	0	0	0	0	0	45	5	C & F	2015	\$ 38,910.38 chip fog	
Northland Drive to 205																			
12 Mile	1.04	30	10	5	5	5	0	0	0	0	0	0	0	37	5	C & F	2015	\$ 27,548.96 chip fog	
205th to Expressway																			
14 Mile	0.29	5	15	2	15	2	0	0	0	0	0	0	0	45	9	Mill & Fill	2018		
Northland Drive to Apartments																			
14 Mile	0.71	5	15	8	8	8	0	0	0	0	0	0	0	28	9	Pulve & Pave	2017		
Apartments to 190th																			
14 Mile	1.02	10	15	5	12	5	0	0	0	0	0	0	0	42	8	C & F	2018		
205th to 215th																			
15 mile	0.73	45	10	10	10	10	5	5	5	5	5	5	5	70	8	C & F	2018		
E County Line to Newkillpond																			
15 mile	0.13	10	15	10	10	10	0	0	0	0	0	0	0	35	8	C & F	2018		
Old Mill Pond to 190th																			
15 mile	1.82	45	10	10	10	10	7	7	7	7	7	7	7	67	9	wedge	2009	\$ 304,421.50	
W City Limits to 220th																			
17 Mile	0.27	30	10	5	5	5	5	5	5	5	5	5	5	50	5	wedge	2009		
220th to 230th																			
16 Mile	1.20	45	5	2	4	5	4	4	4	4	4	4	4	56	5	C & F	2011		
205th to Northland Drive																			
16 Mile to Townline Lake																			
180th Ave	0.33	45	0	10	10	10	5	5	5	5	5	5	5	60	7	C & F	2018		
N end to Garfield																			
183rd	0.66	5	5	10	10	10	0	0	0	0	0	0	0	20	7	Pulve & Pave	2018		
Garfield to S township Line																			
183rd	0.66	5	5	10	10	10	0	0	0	0	0	0	0	20	7	Pulve & Pave	2018		
S Township Line to Garfield																			
185th	0.65	10	15	5	5	5	0	0	0	0	0	0	0	30	8	C & F	2018		
15 Mile to Highbanks Park																			
190th	0.97	5	15	10	10	10	0	0	0	0	0	0	0	30	9	Pulve & Pave	2017	\$ 56,103.90 chip fog	
14 Mile to 13 Mile																			
190th	1.00	5	15	10	10	10	0	0	0	0	0	0	0	30	9	Pulve & Pave	2017		
13 Mile to 12 Mile																			
190th	0.48	45	5	8	7	7	5	5	5	5	5	5	5	70	7	Pave	2000		
N City Limits to N Township Line																			
197th	0.22	45	15	10	10	10	5	5	5	5	5	5	5	78	7	C & F	2013		
Northland drive to N Township Line																			
205th	0.22	45	15	10	10	10	4	4	4	4	4	4	4	61	3	C & F	2013		
Northland Drive to 14 Mile																			
215th	0.53	45	10	5	5	5	4	4	4	4	4	4	4	64	5	C & F	2013		
Winters Creek to 14 Mile																			
215th	0.48	45	10	2	2	2	4	4	4	4	4	4	4	61	5	C & F	2013		
13 Mile to University Drive																			
215th	0.75	5	10	8	7	7	0	0	0	0	0	0	0	24	9	Pulve & Pave	2016	\$ 35,936.60 chip fog	
17 Mile to Madison																			
220th	0.62	5	10	2	2	2	7	7	7	7	7	7	7	24	9	Pulve & Pave	2016		
Madison to Woodward																			
220th	0.53	30	15	2	2	2	7	7	7	7	7	7	7	59	5	Pulve & Pave	2016		
16 mile to Triger Time																			
220th	0.93	45	10	2	2	2	7	7	7	7	7	7	7	62	5	Wedge	2004		
18 Mile to 17 Mile																			
230th	1.30	45	10	10	10	10	5	5	5	5	5	5	5	62	5	Sealcoat	2010		
17 Mile to Woodward																			
230th	0.34	50	0	2	2	2	5	5	5	5	5	5	5	57	5	Sealcoat	2010		
New Mill Pond to end																			
Arnold Rd/West Highland																			
Arthur Road	0.48	15	0	10	10	10	2	2	2	2	2	2	2	27	7	Chip & Fug	2015		
Old Mill Pond to Symonds Drive																			
Arthur Road	0.52	10	10	2	2	2	12	12	12	12	12	12	12	34	8	C & F	2018		
Northland Drive to 205th																			
Arthur Road	0.37	10	0	10	10	10	2	2	2	2	2	2	2	22	8	C & F	2015		
16 Mile to end																			
Beimont Dr	0.44	5	0	5	5	5	0	0	0	0	0	0	0	10	9	2" Overlay	2018		
Campus View																			
205th to end	0.44	45	0	10	10	10	0	0	0	0	0	0	0	25	9	Sealcoat	2008	\$ 4,977.80 chip fog	
15 Mile to end																			
Edgewood Drive	0.44	45	0	2	2	2	0	0	0	0	0	0	0	47	7	Sealcoat	2008		
205th to end																			
Chula Vista	1.05	45	0	10	10	10	5	5	5	5	5	5	5	60	7	C & F	2015	\$ 49,708.02 * chip fog	
14 Mile to end																			
Fox Grove/Tritium Lane	0.50	15	10	5	5	5	0	0	0	0	0	0	0	30	9	Pulve & Pave	2018	\$ 65,457.61	
185th to 190th																			
Garfield	0.22	5	12	2	2	2	15	15	15	15	15	15	15	12	5	C & F	2015	\$ 3,767.40 chip fog	
183rd to 185th																			
Garfield	0.25	50	15	2	2	2	0	0	0	0	0	0	0	34	5	C & F	2018		
Northland Drive to end																			
Gilbert Drive	0.13	30	0	2	2	2	0	0	0	0	0	0	0	40	5	C & F	2015		
205th to end																			
Glenwood Drive	1.04	10	15	10	10	10	0	0	0	0	0	0	0	35	8	C & F	2018		
205th to end																			
Golfview	0.28	15	0	0	0	0	15	15	15	15	15	15	15	40	9	C & F	2013		
Northland Drive to End																			
Isabella Drive	0.10	5	15	2	2	2	0	0	0	0	0	0	0	7	7	Pave	2017		
Waldron Way to end																			
Isabella Drive	0.21	5	0	2	2	2	0	0	0	0	0	0	0	7	7	Pave	2017		
185th to end																			
Krieg Drive	1.69	45	10	10	10	10	5	5	5	5	5	5	5	55	7	crack seal	2016	\$ 3,110.67 chip fog	

BIG RAPIDS TOWNSHIP ESTIMATED PROJECT COSTS 2019

Heavy Maintenance			Funds out to Contractors			MCRC estimated Labor/Equip costs		Estimated Costs/mile of road		
Year	Location	Township	Miles	Work Description	Estimate	MCRC	Twp.	FED AID Grant	MCRC	
2019	15 Mile 205th to 215th	Big Rapids	1.00	Reconstruct	\$ 520,000.00	28%		72%	\$55,000.00	\$175,000.00
2019	New Millpond Bridge over Ryan Cr	Big Rapids	0.25	Superstructure Replace	\$ 475,000.00	5%		95%	\$75,000.00	\$2,200,000.00
2019	17 Mile 220th-230th	Big Rapids	1.00	P&P 330#	\$ 177,563.02		100%		\$60,000.00	\$237,563.02
2019	Madison City Limits - 220th	Big Rapids	1.75	P&P 330#	\$ 318,909.86		100%		\$175,000.00	\$282,334.21
Primary Chip & Fog Seals										
Year	Location	Township	Miles	Work Description	Estimate	MCRC	Twp.	Notes		
2019	13 Mile 205th to 220th	Big Rapids	1.50	Chip & Fog	\$ 46,500.00	100%			\$8,500.00	\$36,666.67
2019	205th 14 - 15 Mile	Big Rapids	1.00	Chip & Fog	\$ 31,000.00	100%			\$6,000.00	\$37,000.00
Local Crack Seals										
Year	Location	Township	Miles	Work Description	Estimate	MCRC	Twp.	Notes		
2019	13 Mile from 220th to County Line	Big Rapids	2.25	Crack Seal	\$ 6,773.02	100%			\$5,000.00	\$5,232.45
Garfield from 185th to 190th										
Year	Location	Township	Miles	Work Description	Estimate	MCRC	Twp.	Notes		
2019	Garfield from 185th to 190th	Big Rapids	0.50	Crack seal	\$ 1,505.12	100%			\$1,500.00	\$6,010.23
2019	Old Millpond from M-20 to 15 Mile	Big Rapids	0.60	Crack seal	\$ 1,806.14	100%			\$1,500.00	\$5,510.23
2019	Ryan Creek Way north of M-20	Big Rapids	0.17	Crack seal	\$ 511.74	100%			\$750.00	\$7,421.99
					\$ 1,579,568.89	\$ 257,446.01	\$ 496,472.88	\$ 825,650.00	\$388,250.00	\$196,389.11
					10.02	15%				

Does not include regular maintenance activities like blading, patching, grading, ect... These costs are estimated project labor and equipment costs only, for the 2019 season

of our construction budget

**MECOSTA COUNTY ROAD COMMISSION
ESTIMATE**

PROJECT DESCRIPTION

TOWNSHIP: Big Rapids
 PROJECT NAME: 17 Mile
 LOCATION: 220-NLD
 DATE: 4/10/2019

ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	PRICE	EXTENDED PRICE
HMA, Pulverize (9500 x 23')	26,705	SQYD	\$ 0.36	\$ 9,613.80
HMA, (9500' x 22' wd x 330 lb)	4,215	TON	\$ 62.73	\$ 264,406.95
HMA intersections	250	TON	\$ 62.73	\$ 15,682.50
Culverts DEQ	58	FT	\$ 175.00	\$ 10,150.00
Shoulder Gravel (2 x 9500' x 3' wd x 3") (adams)	659	CYD	\$ 5.75	\$ 3,789.25
Centerline Paint (Lineal Feet)	19,000	LF	\$ 0.0410	\$ 779.00
			Total	\$ 304,421.50

Unit pricing based on 2019 data and subject to change when 2020 pricing is recieved.

Instructions for Application for Fireworks Other Than Consumer or Low Impact

Applications shall be submitted to the legislative body of a city, village or township board. A permit may be issued as a result of official action by the legislative body. A permit shall be valid only for use within the limits of the jurisdiction of the legislative body of a city, village or township board.

1. Type of Permit – check all boxes that may apply to the type of permit needed. You may select several permit types depending on your fireworks display. You may check with your legislative body of a city, village or township board for assistance when making your selection. Please review the following definitions to determine which type of permit to select:
 - Agricultural or Wildlife Fireworks – devices distributed to farmers, ranchers, and growers through a wildlife management program administered by the US Department of Interior or Michigan DNR.
 - Articles Pyrotechnic – 1.4G fireworks for professional use only that is classified as UN0431 or UN0432.
 - Display Fireworks – 1.3G fireworks for professional use only
 - Special Effects Manufactured for Outdoor Pest Control or Agricultural Purposes – devices with a combination of chemical elements or compounds capable of burning independently of the oxygen of the atmosphere and designed and intended to produce an audible, visual, mechanical or thermal effect for pest or animal control.
 - Public Display – a fireworks display that is open to all persons for viewing.
 - Private Display – a fireworks display that is not open to the general public for viewing.
2. Name of applicant – list the name of the applicant. The applicant may be a person representing an organization, group, firm or corporation, or self. If the applicant is also the operator, enter the same name in the operator's section.
3. Address of applicant – complete the address of the applicant; include the street address, city, state and zip code.
4. Name of person or resident agent representing corporation, LLC, DBA or other – list the name of the person or resident agent that represents the corporation, LLC, DBA or other.
5. Address of person or resident agent that represents the corporation, LLC, DBA or other – list the address of the person or resident agent representing the corporation, LLC, DBA or other.
6. Non-resident applicant – list the name of the non-resident applicant. A non-resident applicant shall appoint a Michigan attorney or Michigan resident agent in writing to be the applicant's legal representative upon whom all service of process in any action or proceeding may be served.
7. Name of pyrotechnic operator – list the name of the pyrotechnic operator. The pyrotechnic operator is the person in charge of the display. The legislative body of a city, village or township board shall rule on the competency and qualifications of the operator before granting a permit and may require an affidavit from the applicant as to the operator's experience, former pyrotechnic accidents, criminal record, sobriety, etc.
8. Address of pyrotechnic operator – list the address of the pyrotechnic operator; include the street address, city, state and zip code.
9. Age of the pyrotechnic operator – list the age of the pyrotechnic operator; the operator must be 18 years of age or older.
10. Name of assistant – list the name of the assistant to the pyrotechnic operator;
11. Address of assistant – list the address of the assistant; include the street address, city, state and zip code. If there is more than one assistant, please list additional assistants on a separate sheet and include the address and age of those additional assistants.
12. Age of assistant – list the age of the assistant to the pyrotechnic operator; the assistant must be 18 years or older.
13. Name of other assistant – list the name of other assistant to the pyrotechnic operator.
14. Age of other assistant – list the age of the assistant to the pyrotechnic operator; the assistant must be 18 years or older.
15. Exact location of proposed display – list the address of the exact location of the proposed fireworks display.
16. Date of proposed display – indicate the date of the proposed fireworks display; only one display date can be used per application.
17. Time of proposed display – indicate the time of the proposed fireworks display.
18. Manner and place of storage - indicate the manner and place of storage within the legislative body of a city, village or township board of fireworks that are ready for display, just prior to the display in the area of exhibition. The legislative body of a city, village or township board shall obtain approval from the local fire authorities of the manner and place of storage before any permit is issued.

19. Amount of bond or insurance - the issuing legislative body of a city, village or township board shall set the amount of and proof of bond or insurance for the protection of the public to satisfy claims for damages to property or personal injuries arising out of any act or omission on the part of the person, firm or corporation, or any agent or employee of the applicant. The applicant shall assure the bond or insurance required is provided.
20. Name of bonding corporation or insurance company – provide the name of the bonding corporation or insurance company for which the bond was issued through.
21. Address of bonding corporation or insurance company – list the address of the bonding corporation or insurance company; include the street address, city, state and zip code.
22. Number of fireworks and kind of fireworks to be displayed– indicate the total amount of fireworks proposed for the display or use and a description of the type of fireworks for display; such as 10 aerial bombs, 30 aerial rocket bursts, etc.
23. The application is valid for the calendar year in which the application was received and permit was issued.
24. Permit fees shall be established by the legislative body of a city, village or township board and shall be submitted to and retained by legislative body of a city, village or township board.
25. Permitting will be in compliance with the Michigan Fireworks Safety Act, PA 256 of 2011, MCL 28.466, Section 16.
26. **Mail the application to the legislative body of a city, village or township board within the location jurisdiction of the display. DO NOT mail the application to the Bureau of Fire Services (BFS). If mailed to the BFS, it will be returned to the sender.**



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

4/30/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER The Partners Group Ltd 11225 SE 6th St., Suite 110 Bellevue WA 98004	CONTACT NAME: Janet Nau PHONE (A/C, No, Ext): 425-455-5640 E-MAIL ADDRESS: jnau@tpgrp.com	FAX (A/C, No): 425-455-6727
	INSURER(S) AFFORDING COVERAGE	
INSURED 14347 Wolverine Fireworks Display, Inc. 205 West Seidlers Road Kawkawlin MI 48631	INSURER A : Everest Indemnity Insurance Co NAIC # 10851	
	INSURER B : Maxum Indemnity Company 26743	
	INSURER C :	
	INSURER D :	
	INSURER E :	
	INSURER F :	

COVERAGES

CERTIFICATE NUMBER: 3482500

REVISION NUMBER:

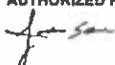
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> \$2,000 Deductible GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC	Y	S18ML01687191	2/1/2019	2/1/2020	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ Excluded PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	<input type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 0		EXC603413501	2/1/2019	2/1/2020	EACH OCCURRENCE \$ 9,000,000 AGGREGATE \$ 9,000,000 \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A			<input type="checkbox"/> WC STATU-TORY LIMITS <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

The following are Additional Insured on General Liability as their interest may appear as respects to operations performed by or on behalf of the Named Insured, as required by written contract.
 Big Rapids Township, Big Rapids Radio Network and Mecosta County Fairgrounds
 Date of Event: 07/04/19 Rain Date: 07/05/19
 Display Location: Mecosta County Fairgrounds, 540 West Ave, Big Rapids, MI 49307

CERTIFICATE HOLDER**CANCELLATION**

Big Rapids Jaycees PO Box 126 Big Rapids MI 49307	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

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Cemetery and Grounds

Trailer Request

Request to replace one 2005 model year trailer

In the past 3 years, we have replaced all four tires at least once, some twice, because of abnormal wear. After having the trailer inspected, it came to light that an axle is out of line and the leaf springs have flattened over the years. This, combined with other needed repairs, has brought up the question of if we should repair the current trailer, or replace it with a new one.

The current trailer is a 2005 *BigTex* tandem axle trailer, that is 6 ½ feet wide by 16 feet long. The additional items needed, aside from the major repairs noted above, are 4 new tires, repacking wheel bearings, and replacing the brakes. The repair quote does not include wheel bearing work, this would be an estimated expense of \$250. This brings the total repair estimate up to \$1,332.82.

We have received two quotes for a replacement trailer. The first being from Bader & Sons Co. This trailer is slightly larger than what we currently have, and the total cost is \$3,419.70. The second quote is from USA Trailer Sales in Edmore, for the amount of \$2,099. The second trailer is identical to what we currently have.

It is my recommendation, and request, that the township purchase the trailer from USA Trailer Sales for the amount of \$2,099.00.

Respectfully submitted,

Brandon Maneke
Grounds Manager



Quote Summary

Prepared For:

Big Rapids Charter Township
14212 Northland Dr
Big Rapids, MI 49307
Business: 231-796-3603
grounds@bigrapidstowship.net

Prepared By:

David Vanalstine
Bader & Sons Co.
18880 Northland Drive
Big Rapids, MI 49307
Phone: 231-796-6302
dvanalstine@greentractors.com

Quote Id: 19375555
Created On: 13 April 2019
Last Modified On: 13 April 2019
Expiration Date: 27 April 2019

Equipment Summary

2019 LOADTRAIL 83X20 -
4ZEUT2028K1174851

Selling Price	Qty	Extended
\$ 3,419.70 X	1 =	\$ 3,419.70

Equipment Total

\$ 3,419.70

Quote Summary

Equipment Total	\$ 3,419.70
SubTotal	\$ 3,419.70
Est. Service Agreement Tax	\$ 0.00
Total	\$ 3,419.70
Down Payment	(0.00)
Rental Applied	(0.00)
Balance Due	\$ 3,419.70

Salesperson : X _____

Accepted By : X _____

Big Rapids Fleet & Auto Repair, Inc.

18481 16 Mile Rd
 Big Rapids, MI 49307
 F165052

Estimate

Date	Estimate #
4/14/2019	88

Name / Address
Big Rapids Township 14212 Northland Dr Big Rapids, MI 49307

Year	Make	Model
2005	BigTex	50AL

Description	Qty	Total
Customer would like an estimate to replace leaf springs and equalizers and align axles.		
Spring Pair 25" double eye 4 leaf	2	213.80
Spring Equalizers	2	84.66
Spring shackle links and hardware		105.00
Estimated Freight		104.00
Remove and replace all leaf springs, equalizers and hardware. Realign axles.	3	240.00
Estimate does not provision for new tires and or any other needed services such as wheel bearing service		

I hereby authorize the repair work to be done along with the necessary materials/parts. You and your employees may operate the above vehicle for the purposes of testing, inspection and/or delivery at my risk. I understand that the facility is not responsible for damage or articles left in vehicle in case of fire, theft or any other cause beyond our control.

Customer Signature _____

Subtotal	\$747.46
Sales Tax (0.0%)	\$0.00
Total	\$747.46



Big Rapids Tire



Big Rapids Tire

1300 N State St
 Big Rapids, MI 49307
 (231) 796-4839

Quote# 28961

QTY	PRODUCT	PRICE	EXTENSION
4	CR 205/75R15/C RADL TRAIL HD TRL <u>C6H04581</u>	83.84	335.36
4	Balance Tire	.00	.00
4	Mount Tire	.00	.00
4	State Tire Tax	.00	.00
4	Valve Stem	.00	.00
4	Tire Disposal	.00	.00
4	Alignment Check	.00	.00
4	TPMS - Reset	.00	.00

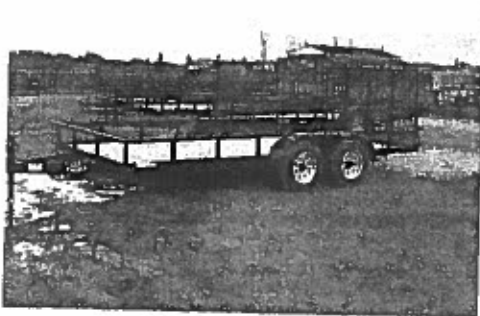
Sub Total	335.36
Tax	20.12
Total	355.48

USA TRAILER SALES - EDMORE

Phone: (989) 427-2715

444 WEST M-46

Edmore, MI 48829

Email: usatrailer@casair.net**6.5 x 16 A.M.O. Landscape Trailer TA**

Stock #: 0028

Exterior: black

GVWR: 7000.00

Num Axles: 2

Payload: 5320

Year: 2019

Weight: 1680.00

Manufacturer: AMO

Length: 16.00

URL: <https://usa-trailer-sales-dummy.edmore.see-website-id-670/all-inventory?stock=0028>

Price \$ 2,099.00

Description

76" Bed width

16' Bed length

12" Open rail

Treated 2X8 wood floor

Tongue jack

Tail lights

Four flat plug

2 5/16 ball style coupler

2-3500 pound leaf spring axles

New 15" tires

4-Wheel brake

Brake away kit

4' rear drop gate

Safety chains

Primed/Automotive Grade Acrylic Enamel

Al-Ko UltraLube Axle

**CHARTER TOWNSHIP OF BIG RAPIDS,
COUNTY OF MECOSTA, STATE OF MICHIGAN**

ORDINANCE NO. 1904

FIRST READING: MAY 7, 2019

ADOPTION: JUNE 4, 2019

EFFECTIVE: JULY 5, 2019

**PROHIBITION OF RECREATIONAL MARIHUANA ESTABLISHMENTS
ORDINANCE**

An ordinance to provide a title for the ordinance; to define words; to prohibit marihuana establishments within the boundaries of Big Rapids Charter Township pursuant to Initiated Law 1 of 2018, MCL 333.27951, *et seq.*, as may be amended; to provide penalties for violation of this ordinance; to provide for severability; to repeal all ordinances or parts of ordinances in conflict therewith; and to provide an effective date.

**THE CHARTER TOWNSHIP OF BIG RAPIDS,
MECOSTA COUNTY, MICHIGAN**

ORDAINS:

**SECTION I
TITLE**

This ordinance shall be known as and may be cited as the Big Rapids Charter Township Prohibition of Marihuana Establishments Ordinance.

**SECTION II
DEFINITIONS**

Words used herein shall have the definitions as provided for in Initiated Law 1 of 2018, MCL 333.27951, *et seq.*, as may be amended.

**SECTION III
NO MARIHUANA ESTABLISHMENTS**

Big Rapids Charter Township hereby prohibits all marihuana establishments within the boundaries of the Township pursuant to Initiated Law 1 of 2018, MCL 333.27951, *et seq.*, as may be amended.

**SECTION IV
VIOLATIONS AND PENALTIES**

1. Any person who disobeys neglects or refuses to comply with any provision of this ordinance or who causes allows or consents to any of the same shall be deemed to be responsible

for the violation of this ordinance. A violation of this ordinance is deemed to be a nuisance per se.

2. A violation of this ordinance is a municipal civil infraction, for which the fines shall not be less than \$100 nor more than \$500, in the discretion of the Court. The foregoing sanctions shall be in addition to the rights of the Township to proceed at law or equity with other appropriate and proper remedies. Additionally, the violator shall pay costs which may include all expenses, direct and indirect, which the Township incurs in connection with the municipal civil infraction.

3. Each day during which any violation continues shall be deemed a separate offense.

4. In addition, the Township may seek injunctive relief against persons alleged to be in violation of this ordinance, and such other relief as may be provided by law.

5. This ordinance shall be administered and enforced by the Ordinance Enforcement Officer of the Township or by such other person (s) as designated by the Township Board from time to time.

SECTION V **SEVERABILITY**

The provisions of this ordinance are hereby declared to be severable. If any clause, sentence, word, section or provision is hereafter declared void or unenforceable for any reason by a court of competent jurisdiction, it shall not affect the remainder of such ordinance which shall continue in full force and effect.

SECTION VI **REPEAL**

All ordinance or parts of ordinances in conflict herewith are hereby repealed.

SECTION VII **EFFECTIVE DATE**

This ordinance shall take effect July 5, 2019.

BIG RAPIDS CHARTER TOWNSHIP
Rene Fountain, Clerk
14212 Northland Drive, Big Rapids, MI 49307
(231) 796-3603

Mika Meyers PLC

900 Monroe Ave NW Grand Rapids, MI 49503
Tel (616) 632-8000 Fax (616) 632-8002
Web mikameyers.com

Attorneys at Law

Mark E. Nettleton
Direct Dial/Fax (616) 632-8048
E-mail mnettleton@mikameyers.com

April 3, 2019

***PRIVILEGED COMMUNICATION –
SUBJECT TO ATTORNEY-CLIENT PRIVILEGE;
EXEMPT FROM DISCLOSURE UNDER THE
FREEDOM OF INFORMATION ACT
DO NOT FILE THIS LETTER WHERE IT MAY BE SEEN BY THE PUBLIC***

Mr. Bill Stanek
Supervisor
Charter Township of Big Rapids
14212 Northland Drive
Big Rapids, MI 49307

Dear Bill:

It was good to see you last evening at the reception as part of the MTA Convention. I am writing in follow-up to our conversation yesterday, in which I advised that I was contacted by the Mecosta County Drain Commissioner, Jackie Fitzgerald, on Monday, April 1, 2019 requesting that Mika Meyers PLC serve as bond counsel to the Drain Commissioner (or the drainage district) (collectively, the "Drain Commissioner") with respect to the proposed Tonkin Drain improvement project. As you know, the Tonkin Drain serves portions of Big Rapids Charter Township.

Because this firm has also served for many years as legal counsel to the Charter Township of Big Rapids with regard to varying issues, we must consider the potential conflict of interest raised by our proposed role as Bond Counsel to the Drain Commissioner with respect to the Tonkin Drain improvement project (the "Project"), especially given that the Project is partially located within the Township. I understand from the Drain Commissioner that the Project has already proceeded through the Board of Determination and the Project has been determined to be necessary. I note that, to date, the Township has not requested our assistance with or legal advice with respect to the Project. You further noted in our conversation that, from your perspective, there was not likely to be an issue with the proposed Project from the Township's perspective.

As attorneys, we are bound by the Michigan Rules of Professional Conduct. Rule 1.7 sets forth the general rule for conflicts of interest and reads as follows:

Rule 1.7 Conflict of Interest: General Rule.

(a) A lawyer shall not represent a client if the representation of that client will be directly adverse to another client, unless:

(1) the lawyer reasonably believes the representation will not adversely affect the relationship with the other client; and

(2) each client consents after consultation.

(b) A lawyer shall not represent a client if the representation of that client may be materially limited by the lawyer's responsibilities to another client or to a third person, or by the lawyer's own interests unless:

(1) the lawyer reasonably believes the representation will not be adversely affected; and

(2) the client consents after consultation.

These rules do not automatically prohibit representation of one party in a transaction where the attorney has also represented another party to the transaction. The commentary under Rule 1.7 includes the following discussion:

Other Conflict Situations

Conflicts of interest in contexts other than litigation sometimes may be difficult to assess. Relevant factors in determining whether there is potential for adverse effect include the duration and intimacy of the lawyer's relationship with the client or clients involved, the functions being performed by the lawyer, the likelihood that actual conflict will arise, and the likely prejudice to the client from the conflict if it does arise. The question is often one of proximity and degree.

We do not believe that our services as Bond Counsel for the Drain Commissioner and the Project will adversely affect, or materially limit, our service to the Township.

However, in the event of a dispute or litigation between the Drain Commissioner and the Township, we would not be able to represent either the interests of the Drain Commissioner against the Township or the interests of the Township against the Drain Commissioner, and in these circumstances both the Drain Commissioner and the Township would need to retain other legal counsel for representation in the dispute.

The Township Board, if it were inclined to grant the waiver, could consider and adopt the following motion:

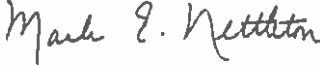
Motion by _____, support by _____ that the Charter Township of Big Rapids (the "Township") hereby (1) acknowledges that Mika Meyers PLC ("Mika Meyers"), serves as legal counsel to the Township on various matters from time to time; (2) acknowledges that Mika Meyers has been

Bill Stanek, Supervisor
Charter Township of Big Rapids
April 3, 2019
Page 3

requested to serve as Bond Counsel to the Mecosta County Drain Commissioner for the Tonkin Drain Project; (3) consents to the representation by Mika Meyers of the Drain Commissioner as Bond Counsel for the Tonkin Drain Project; (4) waives any potential conflict of interest that might otherwise be presented by Mika Meyers serving as Bond Counsel to the Drain Commissioner as Bond Counsel for the Tonkin Drain Project; and (5) authorizes and directs the Township Supervisor to execute and deliver a waiver and consent to Mika Meyers.

If you concur and you are so directed by the Township Board, please have a copy of this letter signed, dated and returned to us to affirmatively waive the potential conflict of interest raised by our proposed role as Bond Counsel to the Mecosta County Drain Commissioner on the Tonkin Drain project and consent to our continued representation of the Township in matters unrelated to the Tonkin Drain project.

If you have questions regarding these matters, please call.

Very truly yours,

Mark E. Nettleton

klk
By E-mail Only
cc: Rene Fountain, Township Clerk

Bill Stanek, Supervisor
Charter Township of Big Rapids
April 3, 2019
Page 4

WAIVER AND CONSENT

The Charter Township of Big Rapids hereby waives any conflict of interest and consents to the representation by Mika Meyers PLC both (1) as Bond Counsel to the Mecosta County Drain Commissioner with respect to the Tonkin Drain improvement project and (2) as legal counsel to the Charter Township of Big Rapids on various other matters unrelated to the Tonkin Drain improvement project in the manner indicated in this letter.

CHARTER TOWNSHIP OF BIG RAPIDS

Dated: _____, 2019

By: _____
Bill Stanek
Its: Supervisor