

**BIG RAPIDS CHARTER TOWNSHIP BOARD  
REGULAR MEETING TUESDAY, DECEMBER 3, 2019  
APPROVED**

**CALL TO ORDER: 7:00 p.m. ROLL CALL: Stanek, Fountain, Currie, Bean, Everett, Geib, Merendino present. Pledge of Allegiance.**

**PUBLIC COMMENT:** Wendy Nystrom – County Budget Public Hearing

**ADDITIONS TO AGENDA:** Budget Amendment and Maneke Class

**CORRESPONDENCE: EGLE SAW GRANT--** noted and filed.

**SPECIAL APPEARANCE:**

**APPROVAL OF: November 5<sup>th</sup> meeting minutes:** Motion to approve November 5, 2019 meeting minutes as printed was made by Geib. Seconded by Bean. Motion passed unanimously.

**FINANCIAL**

1. **Treasurer Report October:** Approved as printed.
2. **Financial Report:** Approved as printed.

**APPROVAL OF BILLS:**

1. **Accounts Payable:** Motion to approve Accounts Payable as printed in the amount of \$101,329.74 was made by Merendino. Seconded by Bean. Motion passed unanimously on a roll call vote.
2. **Payroll:** Motion to approve Payroll in the amount of \$19,949.92 check #11872-11912 and stub 23 was made by Bean. Seconded by Currie. Motion passed unanimously on a roll call vote.

**MONTHLY REPORTS:**

1. **Building Department:**
2. **Cemetery and Grounds:**
3. **Fire Department:**
4. **Sewer Department:**
5. **Water Department:**
6. **Election Committee:**
7. **Fire Committee:**
8. **Supervisor:** approve as printed.

**UNFINISHED BUSINESS:**

1. **Hills of Mitchel Creek Sewer problems:** no action.
2. **Recommendation to video storm water leak:** Motion to direct township attorney to draft a letter to put property owner on notice of what Mike Oezer put in letter and give 30 days to comply was made by Geib. Seconded by Merendino. Motion passed unanimously.
3. **Formal acceptance of Supervisors station, Second addendum:** Motion to approve signing the Formal acceptance of Supervisors Station, Second Addendum was made by Fountain. Seconded by Everett. Motion passed unanimously.
4. **Resolution Number 2019-5 General Appropriations Act (budget):** Motion to approve Resolution No. 2019-5 General Appropriations Act (budget) was made by Fountain. Seconded by Currie. Motion passed unanimously on a roll call vote.

**RESOLUTION NUMBER 2019-5**

**A RESOLUTION ADOPTING A GENERAL APPROPRIATIONS ACT (BUDGET) FOR THE BIG RAPIDS  
CHARTER TOWNSHIP, BIG RAPIDS, MICHIGAN, FOR  
THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY, 2020,  
AND ENDING ON THE LAST DAY OF DECEMBER, 2020.**

**WHEREAS**, the duty of the Township Supervisor of Big Rapids Charter Township is to prepare and submit a proposed budget to the Big Rapids Board of Trustees at the proper time; and

**WHEREAS**, the Township Supervisor has submitted a proposed budget to the Board of Trustees on October 1, 2019 for its consideration, and;

**WHEREAS**, "Pursuant to MCLA 141.412, notice of a public hearing on the proposed budget was published in a newspaper of general circulation on October 21, 2019 and a public hearing on the proposed budget was held on November 5, 2019";

**WHEREAS**, whatever increases may have been made in the expenditures, like increases were added to the revenues or planned to be expended from reserves/fund balances so that the budget remains in balance, as required by law.



**CHARTER TOWNSHIP OF BIG RAPIDS  
RESOLUTION TO NAME BANK DEPOSITORIES FOR 2020**

**RESOLUTION NO 2019-7**

WHEREAS, the Board of Big Rapids Charter Township, Mecosta County, in exercising its fiduciary responsibilities desires to safeguard the funds of the Township that may be invested from time to time, and,  
WHEREAS, Public Act 77 of 1989, MCL 41.77, requires that the Township Board designate the banks or depositories for the money belonging to the Township, in accordance with the Townships Comprehensive Version of Township Investment and Depository Designation Policy.

THEREFORE BE IT RESOLVED that the Board approves the following financial institutions as depositories of township funds: Chemical Bank, Isabella Bank, Huntington Bank, Lake Osceola Bank, Fifth Third Bank and Independent Bank.

BE IT FURTHER RESOLVED, That the Township will comply with all applicable statutes related to public fund investments. Any provisions of this resolution in conflict with applicable statutes is void.

The foregoing resolution was offered by Currie and supported by Bean.  
Ayes: Stanek, Fountain, Currie, Bean, Everett, Geib, Merendino. Nays: 0

RESOLUTION DECLARED ADOPTED.

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Rene Fountain, Clerk  
Big Rapids Charter Township

3. **Recommendation to replace carpet in office:** Motion to approve purchase of carpet from Gilberts for \$2,904.96 was made by Currie. Seconded by Bean. Motion passed unanimously on a roll call vote.  
**Motion to authorize up to \$4,000 for removal and disposal of old carpet and installation of new carpet was made by Bean. Seconded by Geib. Stanek – no, Fountain – yes, Currie – yes, Bean – yes, Everett – yes, Geib- yes, Merendino – yes motion passed.**
4. **Cell Tower discussion:** no action.
5. **Budget Adjustments:** A motion to approve budget adjustment as follows:

101-000-698.000	Advance from Fund Balance	add	\$56,000.00
101-265-978.000	Capital Outlay	add	\$56,000.00
6. **Maneke class:** Motion upon Brandon Maneke completing the Small Engine Training the township pay for training up to \$500.00 was made by Everett. Seconded by Bean. Motion passed unanimously on a roll call vote.

**PUBLIC COMMENT:** none

**ADJOURNMENT:** 8:00 p.m.